

*Town of
Yucca Valley*



General Fund
Special Revenue Funds
Successor Agency

Adopted Budget
Fiscal Year 2016-18

Town of Yucca Valley

Elected and Appointed Officials

Elected Officials

Mayor

Robert Leone

Mayor Pro Tem

Merl Abel

Council Member

Rick Denison

Council Member

George Huntington

Council Member

Robert Lombardo

Appointed Officials

Town Manager

Curtis Yakimow

Deputy Town Manager

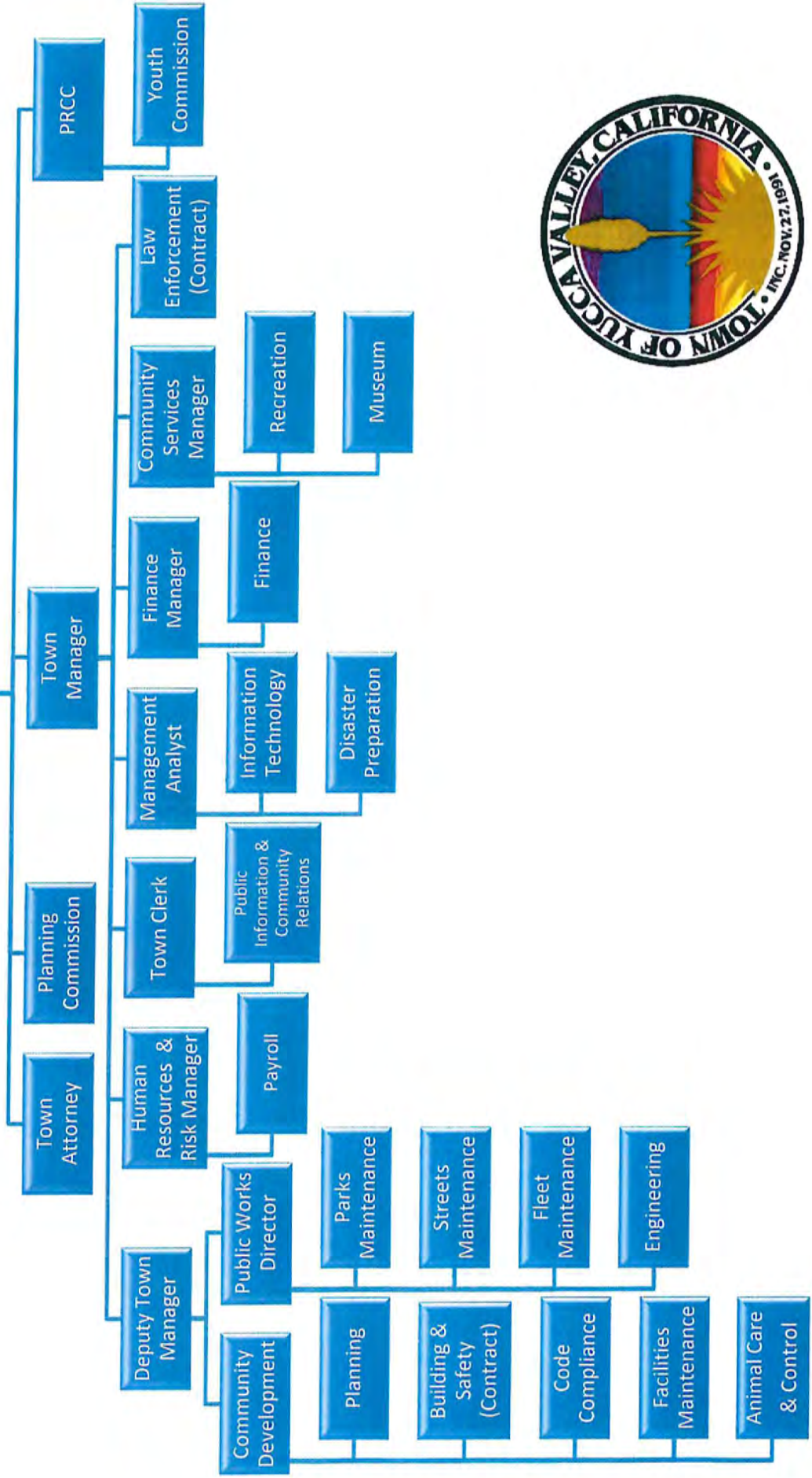
Shane R. Stueckle

Town Attorney

Lona Laymon

Residents of Yucca Valley

Town Council





Transmittal Letter

To: Honorable Mayor and Town Council
From: Curtis Yakimow – Town Manager
Sharon Cisneros – Finance Manager
Subject: FY 2016-18 Proposed Budget
Date: May 17, 2016

Introduction

Town Staff is pleased to present you with the proposed budget for the 2016-18 fiscal years for the Town of Yucca Valley. Due to its importance as both a funding and policy document, the Town's annual budget is one of the most critical tasks undertaken by both Town Council and staff. With its adoption, the budget document becomes the financial plan for the Town, reflects the Town's priorities and responsibilities, and provides for the implementation of the Town's Strategic Plan, which serves as the basis for the proposed budget.

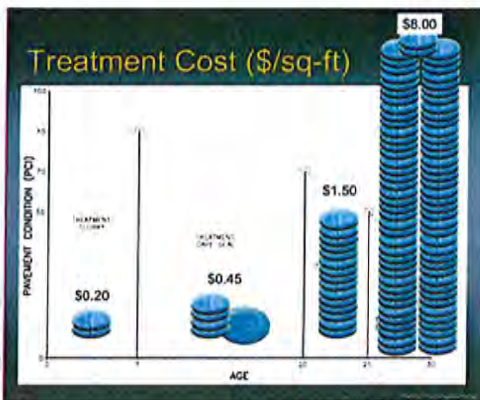
This budget establishes the Town's spending plan, along with applicable funding resources, in our effort to meet the service requirements of Yucca Valley's residents, businesses, and institutions. Equally important, the budget addresses a variety of community priorities, as defined by the Town Council, residents and staff through the most recent Strategic Plan adopted in the fall of 2015. Highlights of these priorities include:

- Public Safety Schedule "A" Funding Maintained – The proposed FY 16/18 budget provides adequate resources to fund all current positions within the Town's Schedule "A" contract with the San Bernardino County Sheriff, including the Sheriff Service Specialist and School Resource Officer. No new resources are included in this proposed budget.
- Emphasis on Fiscal Responsibility – The proposed budget for FY 16/18 is a financially balanced budget, with anticipated operating revenues exceeding anticipated operating expenditures by \$127,000 and \$72,000 for the two-year period. It is important to note that the proposed budget does not include General Fund support for infrastructure, which has been a stated desire for the Council.
- Program Continuation – The proposed budget includes funding allocation for continuation of existing Town programming. Minor variations in program delivery are reflected, however, the overarching level of programming remains largely unchanged from prior years.

- Emphasis on Stable Reserves – Continues to implement the Council’s current modified reserve policy, and provides for a solid level of reserves, both designated and undesignated. The budget identifies a reserve level at 52% for both years, in the upper end of the Council’s adopted reserve policy, and will provide for a reasonable amount of resources in the event of economic hardships or emergency. It is anticipated that the Town Council will engage in future policy discussions revisiting the appropriate level of reserves and the potential allocation of some portion of reserves for qualified Town needs on a one-time basis, particularly with respect to the current Town infrastructure needs that will accompany the Hi Desert Water District’s wastewater project.

Budgetary Challenges Continue

While the Town has made significant strides in establishing a sustainable funding structure for the long-term, there are a number of concerns that the Town will need to continue to be aware of, monitor, develop solutions for, and ultimately address. Such challenges include:



- Investment in Infrastructure Maintenance – As indicated in prior years, the backlog in road maintenance continues to grow. Without adequate investments in preventative and corrective road maintenance, the quality of the Town’s road infrastructure will continue to degrade. Analysis indicates that without an infusion of \$500,000 - \$750,000 additional resources in road maintenance, the equivalent of \$2,000,000 of annual decay is occurring.

The cost of repair is exponential depending on the type of treatment required, as seen in the graphic above.

- Regional Wastewater Treatment System Development – While the Hi-Desert Water District is responsible for the delivery of the Regional Wastewater Treatment system, this project continues to have a tremendous impact on the costs of doing business and quality of life throughout the community. Related costs for the Town will be significant, and near and long-term planning is required. Specifically, road replacement that is not part of the wastewater project will require significant resources in the short-term. Further, a long-term sustainable funding solution for maintenance of the new roads is necessary.
- Cost Increases Outpacing Existing Revenue Growth – Costs to maintain services are increasing at a rate greater than the growth of revenues. The Town continues to need additional / new revenue in order to maintain the level and quality of services this community has grown to expect. Alternatively, if enhanced revenues are not available, then additional cost-saving modifications of Town programs and services will be required as early as 2018-19, particularly as it relates to fully funding public safety, the Town Council’s top priority.

Revenue Outlook

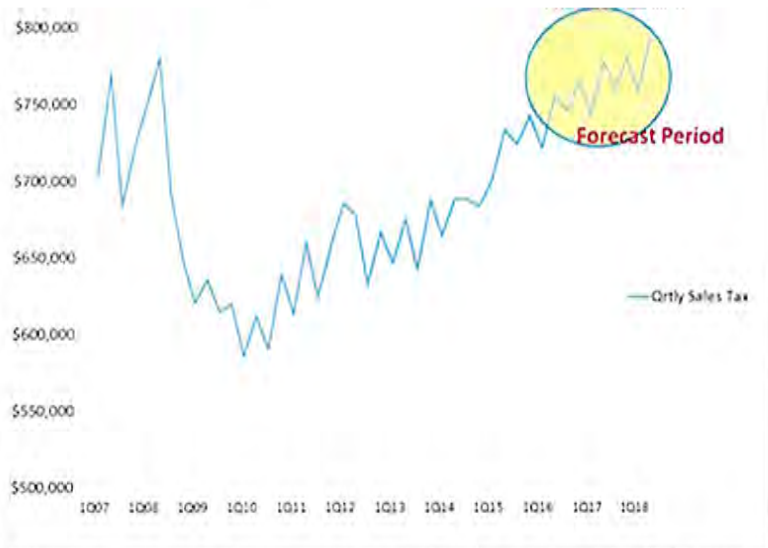
As with many municipalities, the Town of Yucca Valley funds the majority of its services through the Town's General Fund. With projected revenues of \$10.2 and \$10.4 million in the two-year budget, the General Fund accounts for the majority of the \$15.8 and \$13.8 million total Town revenue. While the General Fund receives revenues from a variety of sources, the bulk of the revenues come from four primary sources:

- *Sales and use tax*
- *Property tax*
- *Charges for services*
- *Franchise fees*

As indicated, the Town's revenues are tied to a limited number of sources, and as such, remain vulnerable to fluctuations in these sources. The proposed budget for FY 16/18 anticipates a modest upswing in our economic cycle, translating into limited modest growth in retail sales and property tax revenues for the Town. Each of these revenues sources are more fully discussed below.

Sales Tax

In the mid-2000's, the sales tax base of the Town increased annually about 9% on average, reflecting strong local sales tax growth, increases in local business reach, and the addition of new sales tax generating businesses. This growth slowed considerably in fiscal year 2007-08, when sales tax flattened to negligible year over year growth, and dropped precipitously during the recession of 2008-2010. Since that time, the Town has experienced recovery and continuous growth in business and related sales taxes, albeit at a measured pace. The projected sales tax growth of 3.0% in FY 16/18 reflects the anticipated opening of additional retail establishments that will contribute to the Town's economy.



Particularly attractive is the fact that recent new retail establishments operate in sectors that have been traditionally underserved in the community. Accordingly, it is expected that the sales tax revenue generated from the operators will be highly accretive to the Town's existing sales tax base.

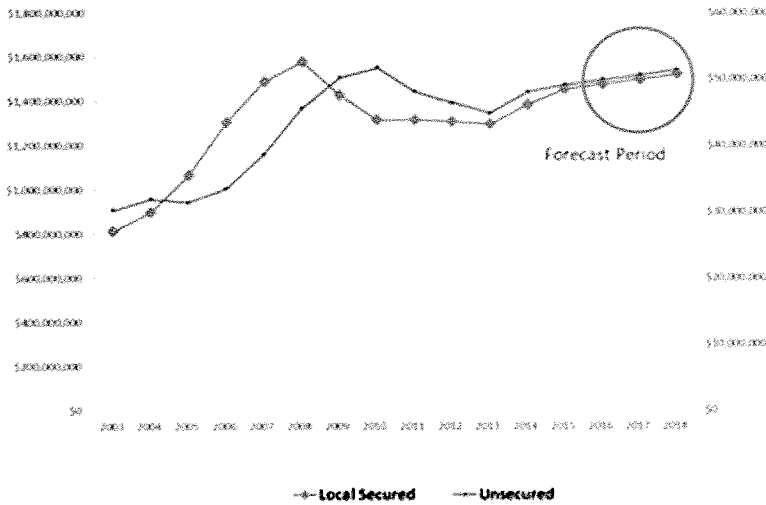
Property Tax

The Town of Yucca Valley receives 16.8 cents of each property tax dollar received by San Bernardino County for property tax collected on property located within the Town limits. This tax is based on the assessed value of the individual property at the time of purchase or completion, and remains fixed

(subject to a 2% annual adjustment) until the property is reassessed with a change in ownership or valuation.

Over the past three years, the Town's property tax revenues have reversed prior year declines and have shown steady but consistent assessed valuation growth. Starting in FY 2014-15 through FY 2015-16, assessed valuation increased by 6.8% and 5.0% respectively. This increase in assessed value has a compounding effect on the Town as it also impacts the Town's property tax in lieu of motor vehicle license fees as described below.

**Town of Yucca Valley
Total Assessed Valuation**



The upcoming two-year forecast projects property tax growth of 3.5% annually. This projection is based on the sales activity observed over the past year, as well as indication that many of the Prop 8 assessed valuation appeals are being reassessed to reflect current market conditions. In many cases, these valuations are significantly increasing over the 2% limitation imposed by Prop 13. Based on the actual revenues received by the Town, it appears that 2013-14 was the market bottom in assessed valuations. Since then, assessed

valuation associated with property within the Town as recovered at a reasonable growth rate, and shows signs of continuing within the budget period. Real estate transactions have been brisk, and while home prices have increase, they remain affordable relative to competing markets. As home prices in the surrounding lower desert and inland empire real estate markets continue to rise, the Town market provides an attractive and affordable alternative for first time home buyers, as well as those seeking to downsize in an affordable community.

Motor Vehicle License Fee (VLF)

In prior years, the Town received a property tax equivalent to the VLF tax in the amount of 2% of the current value of registered vehicles from two different funding sources. The first source is the actual VLF based on 0.65% of the value. The second is property tax in lieu of VLF in the differential amount that would bring the Town's total share up to 2%. Prior increases in annual VLF were based upon the increases in gross assessed valuation, which included growth within the Town's redevelopment project area. Starting in FY 2011-12, the Town now only receives VLF revenue from property tax in lieu. The total VFL backfill amount of \$1,800,000 and \$1,850,000 parallels the forecasted property assessed valuation growth rate.

Other Revenue Sources

The Town receives the remaining General Fund revenues from a variety of sources including franchise fees, service fee revenues, interest earnings, transient occupancy tax, and various reimbursements. The fiscal year 2016-18 budget reflects the following significant items of impact:

- Franchise Fee Revenues – Projected to increase slightly to \$1.1m for the period, franchise fee revenue remains a significant source of General Fund revenue. The majority of the increase is related to higher service rates by the underlying service providers for essential utilities. Additionally, the Town continues to work toward a newly negotiated solid waste contract with its franchise hauler, the result of which may impact related fee revenue beyond the proposed budget in fiscal year 2016-18. This amount also reflects the anticipated loss of approximately \$30,000 due to a new calculation methodology approved by the California Public Utilities Commission with respect to natural gas sales by Southern California Gas.
- Other Reimbursements – The proposed budget reflects the current agreement with San Bernardino County for Animal Care and Control activities. This agreement provides for reimbursement of \$333,000 and \$343,000 during the budget cycle, and continues the mutually beneficial operating arrangement between the Town and the County for animal shelter and care and whole year operations in the completed replacement animal shelter.

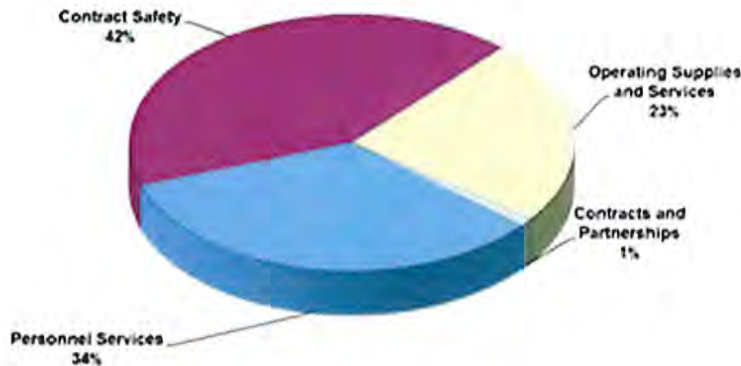
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General Fund Expenditures

General Fund expenditures are primarily town-wide general service type expenditures, and represent the costs of providing the basic service needs of the community. Examples of such expenditures include public safety costs, Town partnerships, community contracts, personnel costs, operating supplies and services, and park and facility maintenance. Total General Fund expenditures are budgeted at \$10.1 and \$10.4 million, reflecting modest increases of 2.0% and 2.9% from the prior year adopted budgets.

Public Safety

**Town of Yucca Valley
Operating Expenditures
2016-17 Proposed Expenditures by Function
\$10,066,616**



The provision of adequate public safety resources remains the top priority of the Town Council. The Town's public safety services are provided through a contract with the San Bernardino County Sheriff's Department. In May of each year, the County provides the Town with a draft estimate of the contract costs for public safety. The proposed Schedule A costs for 2016-17 is

\$4,012,000 an increase of approximately \$118,340. For fiscal year 2017-18, the budget includes an anticipated increase of 4%, with a projected Schedule A cost of \$4,172,000.

The recommended approach in the two-year budget holds the Schedule A budgeted service level at the same level as those since 2009-10. Because of the importance of providing quality public service to the Town, Town staff continues seeking other sources of revenue to assist in maintaining the Council's commitment to Public Safety. These efforts include the following:

- *Continued participation in the upcoming federal COPS Hiring Program Grant for FY 2017-18.*
- *Continued discussions with the Morongo Unified School District for joint partnership funding.*

- *Coordination and maximization of the Town's public safety grant programs including Special Revenue funding sources and targeted enforcement grants.*
- *Continued dialog with community groups that seek to provide additional public safety and infrastructure resources through a potential revenue measure in the fall of 2016.*

The proposed safety budget funds a service level consisting of 13.5 deputies, including one motorcycle deputy, one school resource / juvenile officer and one sheriff service specialist. While the majority of the Town's public safety costs are funded through the General Fund, there are additional one-time grant funds the Town receives to assist in defraying the capital costs associated with public safety. These are identified in the Town's Special Revenue funds. The proposed budget includes the State's Supplemental Law Enforcement Special Fund in the amount of \$100,000.

Personnel Services

Direct staff costs to provide the programs and services of the Town are reflected in the Town's Personnel Services expenditures. The proposed budget incorporates a few modifications to ensure that the Town staffing structure is appropriate to meet the program and service levels as determined by the Town Council through the budget. These changes are identified as follows:

1. Promotions & Change in Duty

- *Project Engineer to Public Works Director*
- *Conversion of P/T to F/T Recreation Coordinator*
- *P/T Admin Asst I to Code Compliance*

Net Change = 1 Part-time non-benefitted position

2. Personnel costs and other annual costs factors

- *Merit eligible employees included in proposed budget*
- *Statutory cost increases included in proposed budget (UI, WC, OPEB, etc)*
- *Includes 1% COLA in FY 2016-17 and FY 2017-18*
- *Reflects adopted recommendations related to the FY 2015-16 Class & Comp Study*

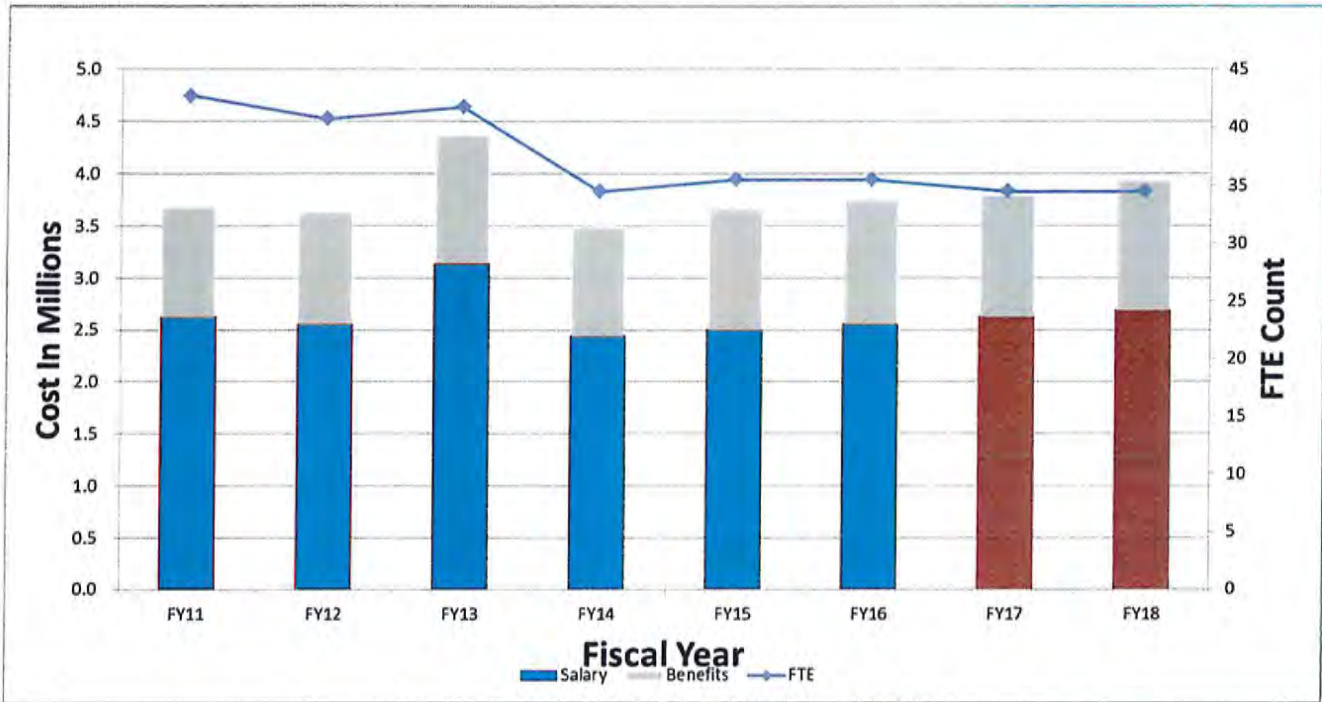
While the Town recognizes that the employees have greatly assisted the organization in meeting its financial challenges through early retirement staffing reductions, retirement cost sharing, and limited compensation increases, the current proposed action is consistent with the Town Council's stated goal of ensuring that whatever changes are proposed must be sustainable in the long-term.

With the prior council actions to restructure employee benefits, personnel service costs have been managed in a cost-conscious manner. As an example, implementation of a three-tier retirement program is yielding savings as retirements occur and replacement staff is brought on. Of the current full-time benefitted staff, 19 remain in the Town's Tier-1 program while 10 are in the Tier-2 or Tier-3 retirement programs. This shift to Tiers 2&3 will provide long-term savings to the Town, while providing retired employees confidence in the Town's ability to meet future retirement commitments.

Also impactful was the Town Council’s policy direction to retire any remaining California Public Employees Retirement System (CalPERS) side fund balances. This use of one-time funding resulted in a reduction in the annual costs associated with financing that portion of retirement costs, and is reflected in lower retirement costs in FY 16/18 and beyond.

Employment Levels and Costs Trends

(For the years 2011-2018)



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
FTE	42.75	40.75	41.75	34.5	35.5	35.5	34.5	34.5
Salary	2,619,941	2,553,943	3,138,026	2,440,874	2,500,456	2,554,313	2,622,710	2,688,515
Benefits	1,074,703	1,096,241	1,247,317	1,063,335	1,179,143	1,216,453	1,176,857	1,267,734
Ben/FTE	25,139	26,902	29,876	30,821	33,215	34,266	34,112	36,746
Ben/Salary	41.0%	42.9%	39.7%	43.6%	47.2%	47.6%	44.9%	47.2%

Operating Supplies and Services

Expenditures for Town operations and contract services are projected to total \$2.3 million for each year. Included in these expenditures are specific line items such as Town legal counsel, information technology services and supplies, planning, building and safety, and engineering professional services contracts, and risk management activities. The proposed budget reflects the emphasis on only those services and supplies that are most critical to ongoing Town operations. Other expenditures include community partnership requests, disaster preparedness activities, recycling and solid waste programs.

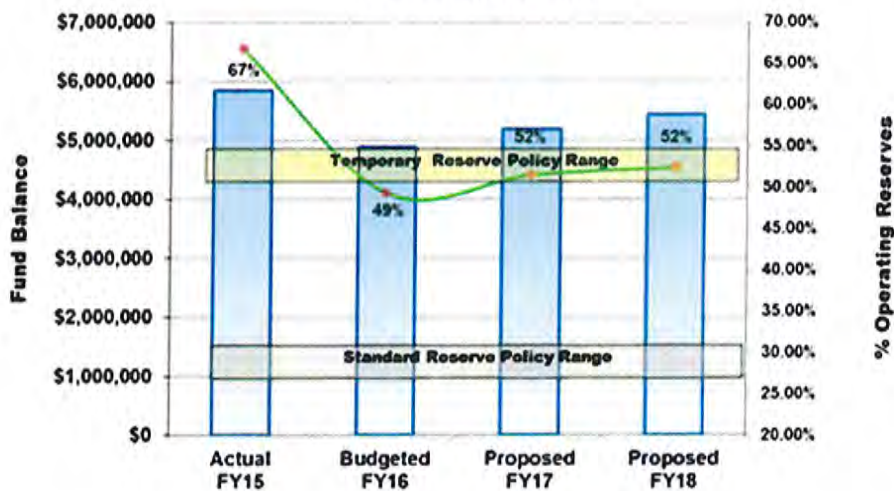
General Fund Reserve

As one of the Council's priorities, a sound fiscal reserve is maintained in the proposed budget. Such a reserve is essential to accommodate the ever-changing economic environment that municipalities function within. Events such as State subvention takeaways, redevelopment agency elimination, economic recession, environmental emergencies, and other unforeseen fiscal emergencies place an enormous burden on the local municipality. As such, a conservative, prudent fiscal reserve policy is essential to ensure the Town's ability to respond to such uncertainties.

The anticipated General Fund reserve for the proposed budget is as follows:

<u>Reserve Designation</u>	<u>FY 2016-17</u>	<u>FY 2017-18</u>
Undesignated	\$5,190,083	\$5,438,609
Non-Spendable Reservation	533,000	448,000
Catastrophic	1,000,000	1,000,000
Other	600,000	500,000
Total	\$7,323,083	\$7,386,609

Town of Yucca Valley
General Fund Operating Budget
Fund Balance Summary



Under the Town's current reserve policy, the level of General Fund undesignated reserves is to remain in the range of 50 – 55 percent of operating expenditures. The proposed level of total undesignated reserves is projected to be approximately 52% for the two-year period with total reserves of approximately 73%. This conservative approach will provide the Town with an added

measure of financial flexibility should the economic challenges at either the state or local level be more significant than anticipated.

Special Revenue Funds

In addition to the Town's General Fund, the Town also receives and expends funds through its Special Revenue Funds. These funds account for monies received in the form of some of the following:

- Gas Tax Revenues
- COPS/SLESF Grants
- Local Transportation Fund (LTF)
- SANBAG Measure I Fund(s)
- Town Assessment Districts
- Other Grants/Loans

Gas Tax Fund Challenges

Of particular note is the Town's Gas Tax Fund, through which the Town funds all of its street and road maintenance staffing and activities. The proposed budget continues to decreasing revenues received from gas tax. At some point, it will become necessary to address this trend, as it is a potential impact to the Town's General Fund for future support. Additionally, as material and energy costs continue to increase, routine maintenance duties are becoming more and more costly. The result is that the Gas Tax Fund is not sufficient to fund the increasing street maintenance activities, thus necessitating the usage of other fund sources. This results in less available monies in those funds for new capital projects or major rehabilitation.

Current State budget information indicates that Prop 42 replacement funds for maintenance, but not for capital, are scheduled to be included, but a substantially reduced amounts. For the Town, total Gas Tax maintenance funding (including Prop 42 replacement funds) is anticipated to be \$469,450 in each of the next two fiscal years.

Capital projects included in the proposed 2016-18 Special Revenue Funds include:

- *Street maintenance and paving in various locations*
- *Traffic signal synchronization project – Phase II*
- *Active Transportation Program school sidewalk installation*

Prior RDA Bond Funds

The proposed 2016-18 budget identifies the transfer of all remaining bond funds from the Successor Agency to the Town. The remaining bond funds are proposed for transfer to the Town at the request of State Department of Finance to remove them from the annual Successor Agency reporting process. Bond funds would be spent in accordance with the bond documents and approved by the Successor Agency. Expenditures of remaining bond funds and all proposed activities and projects will go through the Agency's standard project approval process when ready.

Future allocation and programming of former RDA bond funds is not specified at this time until the Town's infrastructure obligations related to the pending regional wastewater project are fully understood.

Additional detail for each special revenue fund is provided in the individual fund budget. Each budget identifies projected revenues, operating expenditures, capital expenditures and indirect cost expenditures proposed for 2016-18 in each of the Town's special revenue funds.

Conclusion

In keeping with the priorities established by Council, the proposed budget reflects a modest growth in economic activity in fiscal years 2016-18, both within the Town, and within the Basin at large. The proposed budget projects a General Fund reserve balance of \$7,323,083 in 2016-17 and \$7,386,609 in 2017-18. While staff has factored in the most current information regarding the State budget, there may be subsequent changes once the State budget reaches its final form. As always, these changes may positively or negatively impact the Town's proposed budget. Staff will keep the Town Council apprised of any such changes as information becomes available.


We would like to thank all who have contributed to the preparation of this budget. Without their assistance, input, ideas and discussion, this budget would not be possible. We also extend a special thanks to the Town's Finance Department staff and to the Department Directors and Managers for their diligent efforts and indispensable insight, and the continuous guidance and participation of our Town Council.

Finally, on behalf of the outstanding team of professionals who come to work every day to make Yucca Valley a better place, our collective "Thanks" to the residents and businesses in this community who allow us to serve them.

Respectfully submitted,



Curtis Yakimow
Town Manager



Sharon Cisneros
Finance Manager

Town of Yucca Valley



2015 Approved Strategic Plan

December 15, 2015

Town of Yucca Valley

Strategic Plan 2015

GOAL: MOVING FORWARD...TOGETHER

Moving Forward...Together...What does that mean? For the Town of Yucca Valley, Moving Forward Together means that we understand that real community progress is possible when we leverage our resources together to achieve our objectives.

When we Move Forward...Together as a *Town*, we understand the need to be Engaged with our residents. We understand the expectation that the Town organization is to be Efficient in use of resources, and we are held Accountable for the delivery of essential services, such as public safety and infrastructure.

When we Move Forward...Together as a *Community*, we understand the importance of a Secure community, with reasonable expectations of a safe environment at home and around Town. Further, our Community should be a Welcoming community both aesthetically in visual sight, and operationally with minimal barriers for all businesses – small, medium and large. We also appreciate the sense of a Balanced community that places an appropriate emphasis on quality of life as evidenced by the Community's recreational assets, reasonable support for arts and culture, and appreciation for natural amenities right outside our doors.

When we Move Forward... Together as a **Region**, we understand the regional role of Yucca Valley as the Leader and economic hub in the Morongo Basin, continuing to support responsible growth of business that benefits the entire region. We act as an Advocate to ensure that the voice of the Morongo Basin is well represented at the regional, state and national levels. And finally, we stand as a Partner with our neighbors and colleagues in the reality that many of the services provided throughout the Basin are not confined to individual boundaries.

Moving Forward... Together
Town

- Objective 1 – Engaged
- Objective 2 – Accountable
- Objective 3 – Efficient

Moving Forward... Together
Community

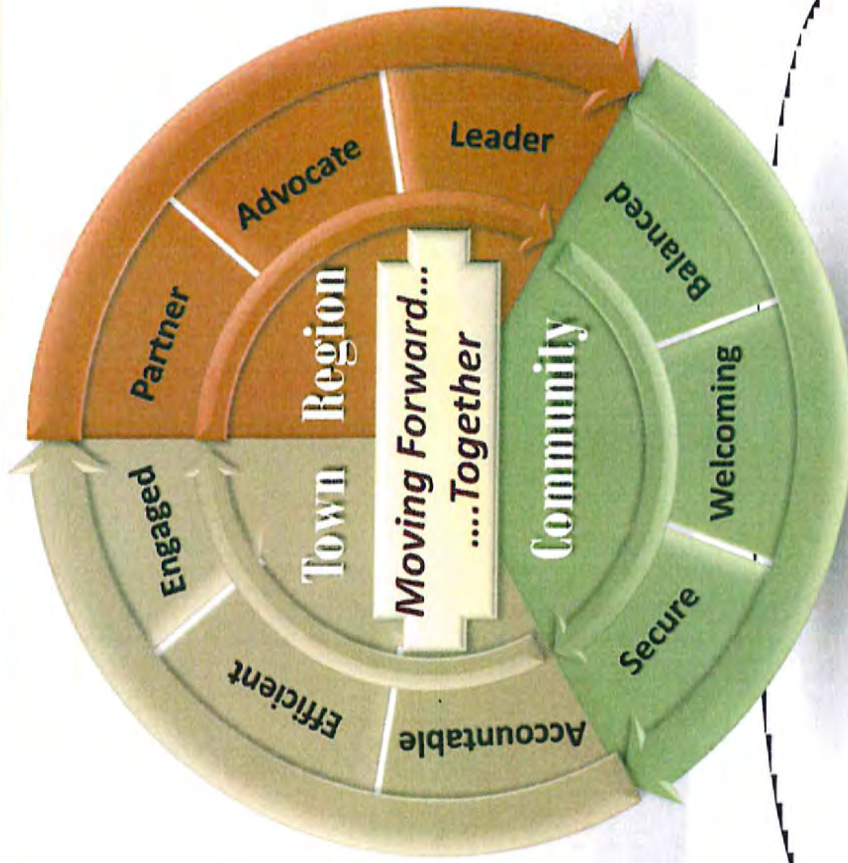
- Objective 4 – Secure
- Objective 5 – Welcoming
- Objective 6 – Balanced

Moving Forward... Together
Region

- Objective 7 – Leader
- Objective 8 – Advocate
- Objective 9 – Partner

Town of Yucca Valley
2015 Strategic Plan

Strategic Plan and Objectives



Moving Forward as a Town

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	1	Engaged Ensure effective and efficient access to Town information	Review and assess the Town's existing on-line web platform for efficiency and effectiveness. Identify strengths and weaknesses.	High	TC
Town	2		Develop a recommended transition plan for addressing the weaknesses, up to and including a complete website redesign, if warranted.	High	TC
Town	3		Ensure mobile access to the Town's critical applications.	Med	TC
Town	4	Engaged Utilize an effective multi-media platform to communicate with residents, businesses and stakeholders	Use the Town's Social Media platforms on a weekly basis to communicate ongoing activities, information and needs	High	TC
Town	5		Develop metrics and analysis of various communication efforts to determine effectiveness of methods. Craft media preferences depending on targeted audience.	Med	TC
Town	6	Engaged Provide the Community with clear options related to concerns raised throughout the Strategic Planning Outreach period	Compare and contract existing service levels and existing resources with supplemental resources and corresponding service increases	High	TM
Town	7		Conduct workshops as needed to ensure Community education on revenue and services level alternatives as directed by Council	High	TM/FIN
Town	8		Prepare potential project lists for council prioritization that reflect alternative funding sources	High	All
Town	9	Efficient Evaluate and provide cost effective Community Services programs and services	Continue joint Museum/Recreation programming model. Evaluate staffing levels/structure to provide proper oversight.	High	CS
Town	10		Explore alternative labor strategies to augment limited staff resources and adjust to minimum wage increase. Execute pilot programs to evaluate the viability of contract staff and volunteer resources.	High	CS

Moving Forward as a Town

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	Efficient	11 Evaluate and provide cost effective Community Services programs and services	Evaluate current and anticipated conditions that affect delivery of services; make sound recommendations for addressing deficiencies.	Medium	CS
Town	Efficient	12 Ensure that financial policies are relevant to current business practices	Review finance policies and update on a bi-annual basis to ensure that best practices are followed and are in the best interests of the Town.	High	FIN
Town	Efficient	13 Ensure municipal human resource management best practices in the administration of the Town's critical HR functions	Promote the widest candidate pool as practically possible for Town employment opportunities	Med	HR/RM
Town	14		Research and identify an online application program that allows for more convenience for interested candidates.	Med	HR/RM
Town	15		Review Employee Handbook and revise as necessary to be consistent with current legal requirements and municipal human resources best management practices.	High	HR
Town	Efficient	16 Provide a functional IT network and system that allows and supports workplace efficiencies and experiences minimal disruptions	Develop an updated IT Master Plan that identifies the Town's current and future IT hardware and software needs, including costs and implementation timelines and priorities.	High	IT
Town	Efficient	17 Provide enhanced solid waste and recycling opportunities for Town residents	Encourage additional solid waste and recycling opportunities by supporting the franchise hauler's plan to build a new local transfer station.	High	SW
Town	18		Develop an updated franchise agreement with the Town's solid waste and recycling provider to meet the Town's solid waste and recycling goals, as well as State mandates.	Medium	SW
Town	Efficient	19 Provide professional customer service alternatives for residents, businesses and visitors	Review the Town Hall's current operating hours for access, and recommended any changes as needed.	High	TC
Town	20		Review on-line access to additional frequent Town Hall customer inquiries/needs for efficiency and effectiveness	Med	TC

Moving Forward as a Town

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	21	Enhance customer service options for businesses and residents through consolidated services	Continue long-term planning for consolidated Town hall services	Med	TM/CD
Town	22	Develop public infrastructure systems to serve the community's needs	Ensure sufficient financial resource recommendations to properly develop and maintain existing and proposed public infrastructure.	High	CD/PW
Town	23	Provide additional economic opportunities for Old Town Development and the prior PFF property	Review the Town's inherited RDA properties in the Old Town Area the the prior PFF area to determine feasibility of development opportunity options	High	TM/CD
Town	24	Ensure accounting software supports secure, transparent and efficient management of the Town's financial and accounting records	Manage the selection, transition and implementation of new financial and accounting software to replace outdated software.	High	FIN
Town	25		Manage the selection, transition and implementation of new financial and accounting software to enable online services and citizen access to financial data in a summarized manner for transparency and efficiency.	Med	FIN
Town	26	Provide a positive and responsible work environment for Town Employees	Incorporate policy direction relative to employee classification and compensation per Council guidance	High	HR
Town	27		Research, develop and propose effective wellness program for staff to correlate with our current Health plans	Med	HR
Town	28	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Assess the Town's existing records storage practices and facilities.	High	TC
Town	29		Develop a recommended physical storage plan to implement best practices as needed.	High	TC
Town	30		Maintain adherence to the Town's approved Records Retention Schedule	Med	TC

Moving Forward as a Town

Goal	Objective #	Strategy	Action Plan	Priority	Division
Town	31	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Identify an inventory of records recommended for electronic storage as well as a related transition plan	Med	TC
Town	32		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT

Moving Forward as a Community

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Secure	1	Provide an effective and efficient Public Safety Plan for the Community	Review and analyze the existing Public Safety Contract provisions, and reconcile with recent data. Provide service level alternatives and configurations for Council consideration.	High	PS
Community		2		Review and analyze existing volunteer programs and develop alternatives that can effectively supplement contract services, including Neighborhood Watch, COP and SAR.	High	PS
Community		3		Propose alternative programming options beyond funded levels for potential community consideration that address specific needs.	High	PS
Community	Secure	4	Allow reasonable access to Public Safety personnel to address specific concerns	Review community engagement opportunities with the Sheriff's Department to ensure appropriate community access.	Med	PS
Community	Secure	5	Ensure community is prepared for disasters	Stay engaged with County OES, keep Emergency Plans updated (i.e.: EOP, Hazard Mitigation, etc.) Utilize social media to keep citizens informed.	High	EO
Community	Secure	6	Promote emergency preparedness of Town Staff	Provide employees with the opportunity to attend specialized emergency management training. Provide information about preparedness at home and in the workplace.	Med	EO
Community	Secure	7	Ensure the Town has access to a functional EOC in the event of activation	Review near-term functionality of the Town's EOC, and begin development on longer-term solution	Med	EO
Community	Secure	8	Ensure Town Reserves are at a conservative level to provide for uncertain economic future	Review Reserve Policy on an annual basis to determine sufficient levels for economic realities.	High	FIN
Community	Welcoming	9	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's existing Community Relations plans and activities to ensure maximum exposure in critical areas	High	PIO
Community		10		Offer to host a League DMD meeting	Med	PIO

Moving Forward as a Community

Goal	Objective #	Strategy	Action Plan	Priority	Division
Community	11	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's partnership with the Desert Regional Tourism Agency and provide input and recommendations as appropriate	High	PIO/FIN
Community	12		Review the Town's partnership with the Chamber of Commerce and provide input and recommendations as appropriate	High	PIO/FIN
Community	13	Promote improved maintenance and appearance of private and public properties along SR 62 & SR 247	Continued implementation of proactive Code Compliance programs on SR 62 and SR 247.	High	CD
Community	14		Evaluate public infrastructure standards designed to enhance streetscape improvements	Med	CD
Community	15	Enhance neighborhood property values and public safety	Evaluate and implement Code Compliance and Animal Control neighborhood programs that maintain and enhance property values and neighborhood safety.	High	CD
Community	16	Provide an balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Solicit input from user groups, contract providers and community organizations for program improvements and innovations.	High	CS
Community	17		Provide leadership, collaboration, support and professional interaction with the public, commissioners, council members, community organizations and other agencies, including the Boys and Girls Club, MBYSA, TVLL and other basin youth sport organizations.	High	CS
Community	18	Provide quality senior services and activities	Develop potential alternatives to partner with County and provide enhanced programming and social activities.	High	CS
Community	19		Develop potential alternatives for phased Senior Center refurbishment.	Med	CS
Community	20	Promote community development consistent with the Town General Plan's Vision and Values	Continue Development Code policy and regulation review consistent with Town Council priorities as established in the Town's General Plan.	Med	CD

Moving Forward as a Community

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Balanced	21	Provide an balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Evaluate current programs and events with regard to relevance, benefits and economy. Communicate with professional organizations to identify current trends and practices.	High	CS
Community	Balanced	22	Maintain quality of life by providing recreational activities for patrons of all ages	Seek program options that maximize recreational assets and enhance offerings, particularly for seniors and young children.	High	CS
Community	Balanced	23	Maintain quality of life by providing cultural activities for patrons of all ages	Review and define the cultural mission of the Hi Desert Nature Museum within the Town's Community Service Offerings	High	CS
Community		24		Explore paths to expand museum operations.	Med	CS
Community	Balanced	25	Maintain quality of life by providing cultural activities for patrons of all ages	Increase presence of HDNM as center for natural history education and preservation/interpretation of the Basin's cultural heritage.	Med	CS
Community		26		Identify and propose potential HDNM updates and modifications to support the refined focus on natural history and education.	Med	CS
Community		27		Strengthen relationship with JTNP. Implement exhibit reorganization to enhance experience for tourists and frequent visitors.	Med	CS

Moving Forward as a Region

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Leader	1 Continue to develop the Town as a regional retail hub	Solicit specific retail operations based on Gap analysis and areas of identified need	High	TM
Region	Advocate	2 Support the Morongo Basin Pathway concept	Work with regional partners in developing opening dialog about the long-term MBP vision	Med	CD
Region		3	Continue to collaborate with ongoing project proponents to establish realistic project goals	Med	CD/TM
Region	Partner	4 Engage with community partners in Emergency Management preparation and response	Foster community partnership relationships by participating in bi-annual planning meetings, exercises and continuous communication.	High	EO
Region	Partner	5 Assist in providing an expanded Public Library facility	Work with the County to develop program options that will expand Library services to Town and region residents	Med	TM
Region	Partner	6 Ensure quality Emergency Fire and Medic services to Town residents	Partner with the San Bernardino County Fire Department to review and analyze existing EMT services and facilities	Med	TM
Region		7	Partner with the San Bernardino County Fire Department to review options for relocation of the new fire truck to maintain that asset within or near Town limits	Med	TM
Region		8	Develop potential alternatives to advocate for expanded EMT facilities that will provide enhanced services and response times within the Town and greater basin	Med	TM
Region	Partner	9 Support Hi Desert Water District in the delivery of the regional wastewater project	Continue to coordinate with HDWD and the Regional Water Quality Control Board on construction of the wastewater collection and treatment system.	High	TM/CD

Moving Forward as a Region

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Partner	10 Encourage and promote an efficient and safe regional transportation network	Coordinate with Caltrans, SANBAG, County and City of 29 Palms on regional road capacity and safety programs.	High	TM/CD
Region	Partner	11 Encourage and promote adequate public transportation systems that serve the Morongo Basin	Continue through Morongo Basin Transit Authority participation ongoing monitoring of necessary public transit service levels	Med	TM/CD
Region	Partner	12 Promote various employment opportunities for local residents	Work with regional partners including CMC, MUSD and the County to identify potential regional employment drivers	Med	TM

RESOLUTION NO. 16-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2016 AND ENDING JUNE 30, 2018 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: The budgets for the Town of Yucca Valley for the two fiscal years commencing July 1, 2016 and ending June 30, 2018 as prepared and submitted by the Town Manager and as reviewed by the Town Council, is hereby approved and adopted as the Town of Yucca Valley Budget for said fiscal years. A copy of said budgets is hereby ordered filed in the office of the Town Clerk and shall be certified by the Town Clerk as having been adopted by this resolution.

SECTION 2: From the effective date of said budgets, the total amount as stated therein for each departmental activity in the Operating Budget shall be and is appropriated subject to expenditure pursuant to all applicable ordinances of the Town and the statutes of the State of California. An appropriation may be reallocated from one departmental activity account to another within the Operating Budget upon recommendation and approval of the Town Manager or Finance Manager, providing there is no change in the total appropriations within any fund as authorized by the Town Council.

SECTION 3: At the close of fiscal years 2016-17 and 2017-18, unexpended appropriations in the General Fund Operating Budgets may be encumbered as necessary to underwrite the expense of budgeted outstanding purchase commitments. For all Special Revenue Funds, unexpended appropriations, funds not transferred, and related revenue for approved individual capital projects will be carried- forward into fiscal years 2017-18 and 2018-19.

SECTION 4: Total appropriations within funds will be increased or decreased only by amendment of the budget by motion of the Town Council.

SECTION 5: The Finance Manager is hereby authorized to transfer monies in accordance with the Interfund Transfers listed in said budget and to transfer monies to cover operational expenditures of the Town through transfers of funds in such amounts and at such times during the fiscal year as he/she may determine necessary to the competent operation and control of Town business, except that no such transfer shall be made in contravention of State law or Town ordinance. No transfer provided within the budget shall exceed in total the amount stated herein or as amended by the Town Council.

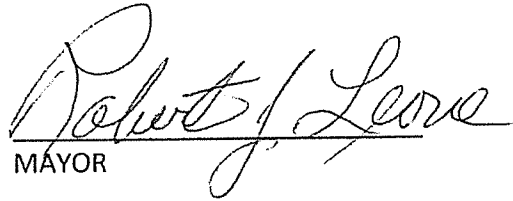
SECTION 6: The following Officials are authorized to request and approve for payment purchases against budget accounts:

Mayor
Town Council
Town Manager
Deputy Town Manager
Public Works Director
Finance Manager
Human Resources Manager
Community Services Manager
Animal Care and Control Manager
Town Clerk


SECTION 7: This resolution is incorporated by reference in said budget as if set out in full therein.

SECTION 8: The Town Clerk shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 17th day of May, 2016.


MAYOR

ATTEST:



TOWN CLERK

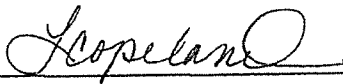
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 16-13 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of May, 2016, by the following vote:

Ayes:	Council Members Abel, Denison, Huntington, Lombardo and Mayor Leone
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 16-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEARS 2016-2018

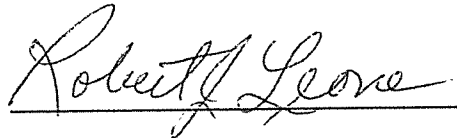
The Town Council of the Town of Yucca Valley does resolve as follows:

SECTION 1: Personnel positions for fiscal year 2016-18 are hereby authorized as showing in Exhibit "A".

SECTION 2: Personnel salary schedule for fiscal year 2016-18 is hereby authorized as showing in Exhibit "B", effective with the July 29, 2016 pay date for fiscal year 2016-17 and effective with the July 28, 2017 pay date for fiscal year 2017-18.

APPROVED AND ADOPTED THIS 17th day of May, 2016.

TOWN OF YUCCA VALLEY



MAYOR

ATTEST:



TOWN CLERK

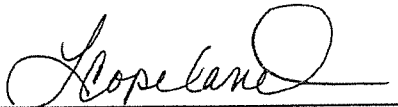
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 16-14 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of May, 2016, by the following vote:

Ayes:	Council Members Abel, Denison, Huntington, Lombardo and Mayor Leone
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

Town of Yucca Valley
Operating Budget
FY 2016-2018

FY 2016-18 Authorized Position Listing

Salary Range	Position	FTB*
Contract	Town Manager	1.00
74	Deputy Town Manager	1.00
67	Public Works Director	1.00
44	Public Works Inspector	0.50
38	Engineering Technician II	1.00
42	Facilities Maintenance Supervisor	1.00
42	Parks Maintenance Supervisor	1.00
42	Streets Maintenance Supervisor	1.00
30	Skilled Maintenance Worker II - Parks	3.00
30	Skilled Maintenance Worker II - Streets	3.00
43	Assistant Planner	1.00
36	Code Compliance Officer II	1.00
30	Administrative Assistant II	1.00
52	Animal Care and Control Manager	1.00
30	Administrative Assistant II	1.00
32	Senior Animal Shelter Specialist	1.00
32	Animal Control Officer II	1.00
28	Animal Shelter Specialist/Animal Control Officer I	3.00
62	Finance Manager	1.00
58	Human Resources and Risk Manager	1.00
51	Town Clerk	1.00
48	Management Analyst	1.00
37	Accounting Technician III	1.00
37	Human Resources and Finance Technician	1.00
58	Community Services Manager	1.00
45	Museum Program Supervisor	1.00
36	Administrative Assistant III	1.00
35	Museum Registrar/Exhibits Coordinator	1.00
26	Recreation Coordinator	1.00
FY 2016-18 Total Authorized Full Time Benefitted Positions		<u>34.50</u>
Part Time		
24	Administrative Assistant I	1.00
18	Maintenance Worker I - Facilities	6.00
24	Administrative Assistant I	1.00
16	Office Assistant	1.00
19	Kennel Technician	2.00
10	Recreation Leader II	1.00
4	Recreation Leader I	3.00
1	Recreation Assistant	5.00
FY 2016-18 Total Authorized Regular Part Time Positions		<u>20.00</u>
Seasonal Part Time		
32	Aquatics Manager (Summer Season)	1.00
29	Assistant Aquatics Manager (Summer Season)	1.00
6	WSI (Summer Season)**	4.00 - 6.00
4	Lifeguard (Summer Season)**	4.00 - 6.00
1	Recreation Assistant (Summer - Concerts and Winter - Bball)**	4.00 - 10.00
FY 2016-18 Total Authorized Seasonal Part time		<u>24.00</u>

* Full Time Benefitted positions

** staffing varies based on program activity

Town of Yucca Valley
Proposed Salary Plan
Effective 7/29/16

Class Title	Hourly															
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
1 Recreation Assistant	8.93	9.15	9.38	9.62	9.86	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93
2	9.15	9.38	9.62	9.86	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26
3	9.38	9.62	9.86	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59
4 Rec. Ldr. II/Jeopard	9.62	9.86	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93
5	9.86	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27
6 Water Safety Instructor	10.10	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63
7	10.35	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00
8	10.61	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37
9	10.88	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76
10 Recreation Leader II	11.15	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15
11	11.43	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55
12	11.72	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97
13	12.01	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39
14	12.31	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83
15	12.62	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27
16 Office Assistant	12.93	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73
17	13.26	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20
18 Maintenance Worker I	13.59	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68
19	13.93	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17
20	14.27	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67
21	14.63	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19
22	15.00	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72
23	15.37	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26
24	15.76	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82
25 Admin Asst. I/Mainl. W/MSWI	16.15	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39
26	16.55	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97
27	16.97	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57
28 Anim. Shel. Spec./ACO/Code Comp. Tech	17.39	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19
29 Assistant Aquatics Manager/Museum Educator	17.83	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82
30 SMW/IA Admin Asst. II/Code Comp Off	18.27	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46
31 Accounting Tech II	18.73	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13
32 ACC/Eng. Tech. I/Aquatics Mgr/Str. Shelter Spec.	19.20	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80
33	19.68	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50
34	20.17	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21
35 Museum Registrar Exhibits Coordinator	20.67	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94
36 Admin Asst. III/Code Comp. Off II	21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69
37 HR-Fin Spec./Accd. Tech III	21.72	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46
38	22.26	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24
39 Anim. Shel. Supv./Eng. Tech II	22.82	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05
40	23.39	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88
41	23.97	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72
42 Fac. Maint. Supv./Parks-Streets Maint. Supv	24.57	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59
43 Assistant Planner	25.19	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48
44 Public Works Inspector	25.82	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39
45 Deputy Town Clerk/Mus. Prog. Supv./Rec. Supv.	26.46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33
46	27.13	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29
47 Senior Accountant	27.80	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27
48 Management Analyst	28.50	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27
49	29.21	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31

Town of Yucca Valley
Proposed Salary Plan
Effective 7/29/16

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
Town Clerk	50	29.94	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36
Animal Care and Control Manager	51	30.69	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45
	52	31.46	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56
	53	32.24	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70
	54	33.05	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87
	55	33.88	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06
	56	34.72	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29
	57	35.59	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55
HR Risk Mgr./Comm. Svc. Mgr.	58	36.48	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83
	59	37.39	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16
	60	38.33	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51
Project Engineer	61	39.29	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90
Finance Manager	62	40.27	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32
	63	41.27	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78
	64	42.31	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27
	65	43.36	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80
	66	44.45	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37
	67	45.56	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98
Public Works Director	68	46.70	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63
	69	47.87	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32
	70	49.06	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06
	71	50.29	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83
	72	51.55	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65
	73	52.83	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52
	74	54.16	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43
Deputy Town Manager	75	55.51	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39
	76	56.90	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40
	77	58.32	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46
	78	59.78	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58
	79	61.27	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74
	80	62.80	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96
	81	64.37	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23
	82	65.98	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56
	83	67.63	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95
	84	69.32	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40
	85	71.06	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91
	86	72.83	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48
	87	74.65	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12
	88	76.52	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82
	89	78.43	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59
	90	80.39	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43
	91	82.40	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35
	92	84.46	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33
	93	86.58	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39
	94	88.74	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52
	95	90.96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74
	96	93.23	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03
	97	95.56	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40
	98	97.95	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40	141.86
	99	100.40	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40	141.86	145.41

Town of Yucca Valley
Proposed Salary Plan
Effective 7/29/16

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	100	102.91	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40	141.86	145.41	149.05
	101	105.48	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40	141.86	145.41	149.05	152.77
	102	108.12	110.82	113.59	116.43	119.35	122.33	125.39	128.52	131.74	135.03	138.40	141.86	145.41	149.05	152.77	156.59

Town of Yucca Valley
Proposed Salary Plan
Effective 7/28/17

Class Title	Hourly															
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
1 Recreation Assistant	9.02	9.24	9.47	9.71	9.95	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06
2	9.24	9.47	9.71	9.95	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39
3	9.47	9.71	9.95	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72
4 Rec. Ldr./Lifeguard	9.71	9.95	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07
5	9.95	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42
6 Water Safety Instructor	10.20	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78
7	10.46	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15
8	10.72	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53
9 Recreation Leader II	10.99	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91
10	11.26	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31
11	11.54	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72
12	11.83	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14
13	12.13	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57
14	12.43	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00
15	12.74	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46
16	13.06	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92
17	13.39	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39
18 Maintenance Worker I	13.72	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87
19 Kennel Technician	14.07	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37
20	14.42	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88
21	14.78	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40
22	15.15	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94
23	15.53	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49
24 Admin Asst. JM/Markt/VN/SM/VI	15.91	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05
25	16.31	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62
26	16.72	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21
27	17.14	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82
28	17.57	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44
29	18.00	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08
30	18.46	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73
31	18.92	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40
32	19.39	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08
33	19.87	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78
34	20.37	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50
35	20.88	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24
36	21.40	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00
37	21.94	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77
38	22.49	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57
39	23.05	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38
40	23.62	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21
41	24.21	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07
42	24.82	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95
43	25.44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85
44	26.08	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77
45	26.73	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71
46	27.40	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68
47	28.08	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67
48	28.78	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69

Town of Yucca Valley
Proposed Salary Plan
Effective 7/28/17

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
49	29.50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	
50	30.24	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89
51	31.00	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02
52	31.77	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17
53	32.57	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34
54	33.38	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55
55	34.21	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79
56	35.07	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06
57	35.95	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36
58	36.85	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70
59	37.77	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06
60	38.71	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47
61	39.68	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90
62	40.67	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38
63	41.69	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89
64	42.73	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43
65	43.80	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02
66	44.89	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64
67	46.02	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31
68	47.17	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02
69	48.34	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77
70	49.55	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56
71	50.79	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40
72	52.06	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29
73	53.36	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22
74	54.70	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20
75	56.06	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23
76	57.47	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31
77	58.90	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44
78	60.38	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63
79	61.89	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87
80	63.43	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17
81	65.02	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52
82	66.64	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93
83	68.31	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41
84	70.02	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94
85	71.77	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54
86	73.56	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20
87	75.40	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93
88	77.29	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73
89	79.22	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60
90	81.20	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54
91	83.23	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55
92	85.31	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64
93	87.44	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81
94	89.63	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05
95	91.87	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38
96	94.17	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79
97	96.52	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28
98	98.93	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28	

Town of Yucca Valley
Proposed Salary Plan
Effective 7/28/17

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	99	101.41	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28	146.87
	100	103.94	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28	146.87	150.54
	101	106.54	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28	146.87	150.54	154.30
	102	109.20	111.93	114.73	117.60	120.54	123.55	126.64	129.81	133.05	136.38	139.79	143.28	146.87	150.54	154.30	158.16

RESOLUTION NO. 16-18

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2016-2017

WHEREAS, Section 7910 of the California Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the Town Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2016-17 Fiscal Year; and

WHEREAS, the Town Council of the Town of Yucca Valley wishes to revise the appropriations limit for Fiscal Year 2016-17 for the Town of Yucca Valley, California;

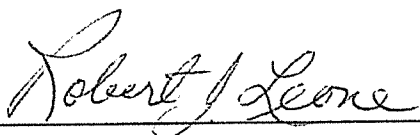
NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Yucca Valley, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation and data used in the determination of the appropriations limit for the Town of Yucca Valley for Fiscal Year 2016-17 was available to the public at Town Hall at least fifteen days prior to this date.

SECTION 2. That the appropriation limit for the Town of Yucca Valley as amended in accordance with Section 7902(a) of the California Government Code is \$36,372,395 as set forth in "Exhibit A" included herewith.

APPROVED AND ADOPTED this 7th day of June, 2016.

TOWN OF YUCCA VALLEY



Robert J. Leone

MAYOR

ATTEST:



Aspeland

TOWN CLERK

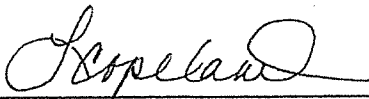
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 16-18 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 7th day of June, 2016, by the following vote:

Ayes:	Council Members Abel, Denison, Huntington, Lombardo and Mayor Leone
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

*Town of
Yucca Valley*



General Fund
Special Revenue Funds
Successor Agency

Adopted Budget
Fiscal Year 2016-18

Town of Yucca Valley
Adopted Budget
FY 2016-18

General Fund Summary

	2014-15	2015-16		2016-17		2017-18	
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Change from PY Budget	Proposed Budget	Change from PY Budget
Revenues							
Sales Tax	\$ 3,003,421	\$ 3,318,450	\$ 3,318,500	\$ 3,418,000	\$ 99,550	\$ 3,521,000	\$ 103,000
Property Tax	4,395,273	4,459,240	4,437,419	4,599,000	139,760	4,739,563	140,563
Vehicle License Funds	8,726	15,000	8,600	8,500	(6,500)	8,500	-
Franchise/TOT/Interest	1,420,889	965,000	978,500	1,105,000	140,000	1,101,000	(4,000)
Animal Services	443,382	379,900	380,500	389,900	10,000	399,900	10,000
Community Development	288,785	324,750	267,825	293,000	(31,750)	293,000	-
Administrative/Other	240,910	357,050	316,130	203,675	(153,375)	202,425	(1,250)
Community Services	175,277	165,000	172,200	176,500	11,500	176,500	-
Total Revenue	9,976,663	9,984,390	9,879,674	10,193,575	209,185	10,441,888	248,313
Expenditures							
Personnel Services	2,933,472	3,229,410	3,224,655	3,366,065	136,655	3,504,435	138,370
Contract Safety	3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300
Operating Supplies and Services	1,871,474	2,436,867	2,252,072	2,348,851	(88,016)	2,352,756	3,905
Contracts and Partnerships	87,887	102,000	102,000	104,500	2,500	104,500	-
Capital Projects	31,594	21,950	21,950	-	(21,950)	-	-
Total Expenditures	8,761,432	9,921,887	9,730,707	10,066,616	144,729	10,370,191	303,575
Excess (deficiency) of rev over expenditures	1,215,231	62,503	148,967	126,959	64,456	71,697	(55,263)
Other Sources (Uses) of Funds							
One time use from reserves	(90,000)	(677,552)	(677,552)	-	677,552	-	-
Transfer from DIF- Animal Shelter Facility	54,000	54,000	53,963	53,963	(37)	53,963	-
Transfer to Int Services- County reimb Vehicle	(14,000)	(7,700)	(7,700)	(7,931)	(231)	(8,169)	(238)
Payment to County- Animal Shelter Facility	(53,963)	(54,000)	(53,963)	(53,963)	37	(53,963)	-
Transfer to Capital Projects Fund-Infrastructure	(515,000)	(516,200)	(516,200)	-	516,200	-	-
Total Other Sources (Uses) of Funds	(618,963)	(1,201,452)	(1,201,452)	(7,931)	515,969	(8,169)	(238)
Increase (Decrease) in Fund Balance	596,268	(1,138,949)	(1,052,485)	119,028	580,425	63,528	(55,501)
Beginning Fund Balance	7,660,272	8,256,540	8,256,540	7,204,055	1,052,485	7,323,083	119,028
Ending Fund Balance	8,256,540	7,117,591	7,204,055	7,323,083	1,632,910	7,386,609	63,528
Reserve Balance Summary							
Undesignated Reserves	5,850,817	4,892,591	4,879,055	5,190,083	297,492	5,438,609	248,527
Nonspendable	620,910	560,000	560,000	533,000	(27,000)	448,000	(85,000)
Restricted	384,813	365,000	365,000	300,000	(65,000)	200,000	(100,000)
Risk Management	300,000	200,000	300,000	300,000	100,000	300,000	-
Catastrophic	1,000,000	1,000,000	1,000,000	1,000,000	-	1,000,000	-
Other	100,000	100,000	100,000	-	(100,000)	-	-
Ending Fund Balance	\$ 8,256,540	\$ 7,117,591	\$ 7,204,055	\$ 7,323,083	205,492	7,386,609	63,527
Operating Reserves (% of Expenditures)	67%	49%	50%	52%		52%	

Town of Yucca Valley
Adopted Budget
FY 2016-18
Revenue Detail

Acct	Revenue Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc (Dec) from PY Budget	Proposed Budget	Inc (Dec) from PY Budget
Property Tax								
4111	Property Tax-Secured/Unsecured	\$ 2,412,735	\$ 2,696,783	\$ 2,500,000	\$ 2,587,500	\$ (109,283)	\$ 2,678,063	\$ 90,563
4112	Prop Tax-Supp Sec'd/Unsec'd	72,330	30,000	50,000	50,000	20,000	50,000	-
4114	Property Tax Penalties	4,990	7,500	3,500	7,500	-	7,500	-
4115	Property Transfer Tax	56,326	35,000	50,000	50,000	15,000	50,000	-
4116	HOPTR	29,185	29,000	29,000	29,000	-	29,000	-
4117	Vehicle In Lieu Property	1,646,625	1,640,957	1,729,319	1,800,000	159,043	1,850,000	50,000
4119	RPTTF-Property Tax	173,082	20,000	75,600	75,000	55,000	75,000	-
	Sub-total Prop Tax	4,395,273	4,459,240	4,437,419	4,599,000	139,760	4,739,563	140,563
Sales Tax/VLF Revenue								
4120	1% Local Tax	3,003,421	3,318,450	3,318,500	3,418,000	99,550	3,521,000	103,000
4806	Vehicle License Fees	8,726	15,000	8,600	8,500	(6,500)	8,500	-
	Sub-total State/County Subvention	3,012,147	3,333,450	3,327,100	3,426,500	93,050	3,529,500	103,000
Franchise/TOT/Interest Revenues								
4150	Franchise Fees	833,722	775,000	775,000	830,000	55,000	830,000	-
4815	19 WDA Revenue Share	-	-	-	70,000	70,000	70,000	-
4140	Transient Occupancy Tax	571,822	165,000	175,000	185,000	20,000	185,000	-
4611	LAIF Interest	13,012	25,000	13,500	15,000	(10,000)	16,000	1,000
4612	Interest- Other	2,333	-	15,000	5,000	5,000	-	(5,000)
	Sub-total Franchise/TOT/Interest	1,420,889	965,000	978,500	1,105,000	140,000	1,101,000	(4,000)
Administrative Revenues								
4250	Business Registration	46,239	50,000	40,000	45,000	(5,000)	45,000	-
4325	Vehicle Impound Fee	4,000	6,000	4,000	5,000	(1,000)	5,000	-
4320	County Fines/Forfeitures	2,909	10,000	3,000	5,000	(5,000)	5,000	-
4330	Parking Citations	-	500	-	-	(500)	-	-
4340	Booking Fees	-	250	-	-	(250)	-	-
4402	Election Fees	2,080	-	-	1,500	1,500	-	(1,500)
4403	Notary Fees	119	300	50	50	(250)	50	-
4404	Passport Fees	4,150	2,000	2,500	2,500	500	2,500	-
4405	Witness Fees	852	-	875	-	-	-	-
4560	Sponsorships	-	-	2,000	10,000	10,000	10,000	-
4603	Admin Fee Reimb	84	-	700	50	50	50	-
4621	Lease/Rents of Bldgs	25,816	32,000	25,500	25,750	(6,250)	26,000	250
4816	Perchlorate Settlement	10,017	8,000	8,700	8,500	500	8,500	-
4825	Fed Grant-COPS	41,667	-	-	-	-	-	-
4830	State Reimbursement/OHV	17,024	25,000	15,000	15,000	(10,000)	15,000	-
4831	Mandates	26,080	45,000	60,000	10,000	(35,000)	10,000	-
4833	Repo Fee	180	-	180	200	200	200	-
4850	Restitution-Court Order	377	-	125	125	125	125	-
4862	Public Safety Grant-Homeland	12,476	12,500	11,000	10,500	(2,000)	10,500	-
4870	Grant Revenue 05-07-EMPG	12,880	12,500	12,500	12,500	-	12,500	-
4950	Other Miscellaneous Revenue	299	25,000	5,000	10,000	(15,000)	10,000	-
4950	MUSD Reimb 25-01	25,000	25,000	25,000	40,000	15,000	40,000	-
4952	Incentive Revenue-SCE	3,327	-	-	-	-	-	-
4990	Reimb of Operating Expenses	5,334	103,000	100,000	2,000	(101,000)	2,000	-
	Sub-total Administrative	240,910	357,050	316,130	203,675	(153,375)	202,425	(1,250)

**Town of Yucca Valley
Adopted Budget
FY 2016-18
Revenue Detail**

Acct	Revenue Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc (Dec) from PY Budget	Proposed Budget	Inc (Dec) from PY Budget
Community Services								
4501	Recreation Revenue	127,143	130,000	130,000	130,000	-	130,000	-
4501	Museum-Revenue	2,907	-	1,000	500	500	500	-
4620	Facility Rentals	31,792	35,000	35,000	42,000	7,000	42,000	-
4902	Donations - Museum	9,999	-	2,200	1,000	1,000	1,000	-
4907	Donations-Recreation	3,436	-	4,000	3,000	3,000	3,000	-
	Sub-total Com Services	175,277	165,000	172,200	176,500	11,500	176,500	-
Community Development								
4310	Administrative Citation Fee	44,109	25,000	41,000	25,000	-	25,000	-
4421	Planning Miscellaneous	2,732	10,000	3,000	3,000	(7,000)	3,000	-
4440	Abatement Related Fees	8,558	15,000	11,000	10,000	(5,000)	10,000	-
4460	Gen Plan Maintenance Fee	2,074	1,000	1,000	1,000	-	1,000	-
4461	Building Inspection Fees	169,721	210,000	130,000	150,000	(60,000)	150,000	-
4462	Plan Check Fees	48,155	60,000	60,000	60,000	-	60,000	-
4463	SMIP - Residential		250	25	-	(250)	-	-
4464	SMIP - Commercial		500	-	-	(500)	-	-
4465	Cert of Compliance-MUSD Reiml	675	500	650	650	150	650	-
4466	Electronic Archive fee	8	-	-	-	-	-	-
4481	Engineering Fees	-	500	-	-	(500)	-	-
4483	Encroachment - Public Improvmt	2,127	1,000	-	-	(1,000)	-	-
4484	Encroachment - Utilities	10,626	1,000	21,150	43,350	42,350	43,350	-
	Sub-total Com Development	288,785	324,750	267,825	293,000	(31,750)	293,000	-
Animal Services								
4210	Commercial Permit - Generic	845	200	400	200	-	200	-
4230	License Fees-Dogs	15,842	16,000	15,000	15,000	(1,000)	15,000	-
4350	Impound Fees-Dog/Cat Pickup	8,011	7,000	7,000	7,000	-	7,000	-
4418	Administrative Hearing Fee	840	-	1,000	500	500	500	-
4419	Quarantine Fee	170	-	50	50	50	50	-
4420	Public Animal Nuisance Fee	459	-	-	-	-	-	-
4422	Potentially Dangerous	477	-	350	50	50	50	-
4424	Euthanasia Fees	2,087	1,500	1,000	1,500	-	1,500	-
4427	Boarding Fee	3,083	1,000	3,000	3,000	2,000	3,000	-
4428	Adoptions	21,808	28,000	25,000	25,000	(3,000)	25,000	-
4429	Disposal Fee	575	500	500	500	-	500	-
4430	Turn In Fees	1,440	1,200	1,200	1,200	-	1,200	-
4432	Town Veterinary Fees	519	-	500	500	500	500	-
4434	Microchip	2,080	2,500	2,500	2,500	-	2,500	-
4820	County Reimbursement	325,723	322,000	323,000	332,900	10,900	342,900	10,000
4904	Donations/Bequests	59,423	-	-	-	-	-	-
	Sub-total Animal Control/Shelter	443,382	379,900	380,500	389,900	10,000	399,900	10,000
Total Revenue		\$ 9,976,663	\$ 9,984,390	\$ 9,879,674	\$ 10,193,575	\$ 209,185	\$ 10,441,888	\$ 248,313

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
Expenditure Summary by Category								
	Personnel Services	2,933,472	3,229,410	3,224,655	3,366,065	136,655	3,504,435	138,370
	Contract Safety	3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300
	Operating Supplies and Services	1,871,474	2,436,867	2,252,072	2,348,851	(88,016)	2,352,756	3,905
	Partnerships	87,887	102,000	102,000	104,500	2,500	104,500	-
	Capital Projects	31,594	21,950	21,950	-	(21,950)	-	-
	Total	8,761,432	9,921,887	9,730,707	10,066,616	144,729	10,370,191	303,575

Expenditure Summary by Dept.

	Town Council	101,467	116,805	109,942	115,525	(1,280)	129,530	14,005
	Town Manager	456,989	604,870	594,145	526,210	(78,660)	523,585	(2,625)
	Legal Counsel	198,245	150,000	125,000	140,000	(10,000)	125,000	(15,000)
	Administrative Services	567,590	734,730	703,813	693,725	(41,005)	739,920	46,195
	Community Services	793,529	852,455	827,330	949,335	96,880	937,230	(12,105)
	Animal Services	817,451	899,760	891,040	889,166	(10,594)	916,386	27,220
	Community Development	825,367	958,655	942,235	944,315	(14,340)	964,785	20,470
	Public Works	917,518	1,066,702	1,054,072	1,214,290	147,588	1,270,805	56,515
	Contract Safety	3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300
	Interdepartmental	246,271	406,250	353,100	346,850	(59,400)	354,450	7,600
	Total	8,761,432	9,921,887	9,730,707	10,066,616	144,729	10,370,191	303,575

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expeditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
Departmental Summary								
Town Council		101,467	116,805	109,942	115,525	(1,280)	129,530	14,005
Legal Counsel		198,245	150,000	125,000	140,000	(10,000)	125,000	(15,000)
Contract Safety		3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300
Interdepartmental		246,271	406,250	353,100	346,850	(59,400)	354,450	7,600
Town Manager								
05-01	Town Manager	127,215	176,560	171,710	190,985	14,425	194,735	3,750
05-07	Disaster Preparedness	16,146	10,000	17,175	16,900	6,900	16,400	(500)
05-08	Information Services	89,141	153,000	129,950	139,150	(13,850)	145,150	6,000
05-09	Recycling & Solid Waste	46,870	54,000	54,000	51,750	(2,250)	54,250	2,500
10-12	Town Clerk	177,617	211,310	221,310	127,425	(83,885)	113,050	(14,375)
	Total Town Manager	456,989	604,870	594,145	526,210	(78,660)	523,585	(2,625)
Administrative Services								
10-10	Finance	294,754	353,795	383,518	346,455	(7,340)	376,355	29,900
	Human Resources	272,836	380,935	320,295	347,270	(33,665)	363,565	16,295
	Total Admin Services	567,590	734,730	703,813	693,725	(41,005)	739,920	46,195
Community Services								
40-01	Community Services Admin	104,356	115,110	106,070	244,700	129,590	255,000	10,300
40-20	Recreation	409,127	421,335	416,100	375,475	(45,860)	364,395	(11,080)
40-21	Museum	186,334	191,910	191,910	214,360	22,450	203,035	(11,325)
40-23	Community Relations	5,825	22,100	11,250	10,300	(11,800)	10,300	-
41-40	Community Partnerships	87,887	102,000	102,000	104,500	2,500	104,500	-
	Total Community Services	793,529	852,455	827,330	949,335	96,880	937,230	(12,105)
Animal Services								
40-45	Animal Shelter	589,273	644,795	643,715	658,016	13,221	677,756	19,740
40-54	Animal Control	228,178	254,965	247,325	231,150	(23,815)	238,630	7,480
	Total Animal Services	817,451	899,760	891,040	889,166	(10,594)	916,386	27,220
Community Development								
50-01	Comm Dev Admin	142,469	193,375	180,055	203,800	10,425	206,205	2,405
50-50	Planning	94,846	118,340	118,190	102,325	(16,015)	107,545	5,220
50-51	Engineering	357,277	354,605	365,605	343,610	(10,995)	351,350	7,740
50-52	Code Compliance	69,125	133,035	120,285	135,280	2,245	140,385	5,105
50-53	Building & Safety	161,650	159,300	158,100	159,300	-	159,300	-
	Total Community Dev	825,367	958,655	942,235	944,315	(14,340)	964,785	20,470
Public Works								
40-55	Facilities Maintenance	355,781	404,690	405,140	425,850	21,160	439,720	13,870
55-01	Public Works Admin	67,084	67,790	67,465	75,850	8,060	78,950	3,100
55-57	Fleet Maintenance	76,798	105,600	109,600	99,600	(6,000)	104,600	5,000
55-58	Parks Maintenance	417,855	488,622	471,867	612,990	124,368	647,535	34,545
	Streets Operations (GF)	-	-	-	-	-	-	-
	Total Public Works	917,518	1,066,702	1,054,072	1,214,290	147,588	1,270,805	56,515
Total		8,761,432	9,921,887	9,730,707	10,066,616	144,729	10,370,191	303,575

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Council

Mission Statement

The Mission of the Town of Yucca Valley is to provide a government that is responsive to the needs and concerns of its diverse citizenry and ensures a safe and secure environment while maintaining a high quality of life.

Description and Purpose

The Town of Yucca Valley is governed by a Town Council/Town Manager form of government. The Town Council serves as the Town’s legislative body and is responsible to the Town’s residents for municipal programs and services under jurisdiction of the Town. The Council establishes local policies affecting Town Residents in a number of areas including: land use, solid waste, air quality, public safety, and protecting the Town’s economic and quality of life levels. The Council adopts the Town’s two year budget and five year Capital Improvement Program budgets.

The Town Council is responsible for policy direction and the legislative activity of the town. The Council is comprised of five elected members who serve four year staggered terms with elections every two years. The Mayor and Mayor Pro Tempore are appointed in December of each year. The Council appoints the Town Manager, the Town Treasurer, the Town Attorney, and commissioners to boards and committees.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Council Members	5	5	5	5

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
01-01	Town Council							
5110	Salaries	29,806	29,340	29,340	29,340	-	29,340	-
5121	FICA Medicare	826	870	870	870	-	870	-
5123	Health Care	32,431	51,800	51,095	54,100	2,300	58,500	4,400
5124	Workers' Comp	1,193	1,350	1,350	1,050	(300)	1,050	-
5126	Unemployment Insurance	445	1,210	1,000	615	(595)	620	5
5127	Retirement	4,991	4,085	5,000	5,000	915	5,500	500
5128	OPEB	894	900	900	900	-	900	-
	Personnel	70,586	89,555	89,555	91,875	2,320	96,780	4,905
6110	Office Supplies	1,441	1,300	1,300	1,700	400	1,700	-
6120	Operating Supplies	2,202	2,000	2,000	3,000	1,000	3,000	-
6610	Reference Material	-	300	300	300	-	300	-
7110	Professional Services	1,000	1,000	500	1,000	-	1,000	-
7510	Printing	11,810	12,000	6,000	11,000	(1,000)	11,000	-
7610	Major Conferences	11,463	9,000	5,000	5,000	(4,000)	9,000	4,000
8	Meetings & Travel	2,965	1,650	1,650	1,650	-	1,750	100
30	Strategic Planning	-	-	3,637	-	-	5,000	5,000
	Supplies & Services	30,881	27,250	20,387	23,650	(3,600)	32,750	9,100
	Total Department	101,467	116,805	109,942	115,525	(1,280)	129,530	14,005

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Manager – Town Administration

Mission Statement

The mission of the Town's Administration division is to deliver efficient services to the Town Council, Town residents and Town visitors through the effective use of available resources.

Description and Purpose

Town Administration provides information and recommendations to the Council; implements Council policies, directs the delivery of municipal services, and provides general administrative support to the Town Council. The department oversees the following specialized areas of focus; 1) Legislative Affairs, 2) Intergovernmental Relations, 3) Office of Emergency Preparedness, 4) Solid Waste Management, 5) Town Clerk functions, and 6) Public Safety.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Town Manager	1	1	1	1

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
05-01	Town Manager							
5110	Salaries	151,721	160,000	160,000	181,270	21,270	183,915	2,645
5115	Leave Cash Out	10,063	10,000	10,000	10,000	-	10,000	-
5121	FICA Medicare	2,152	2,490	2,490	2,510	20	2,535	25
5123	Health Care	16,431	21,000	21,000	21,315	315	21,630	315
5124	Workers' Comp	5,724	6,860	6,860	5,190	(1,670)	5,240	50
5125	Life & Disability	2,089	2,400	2,400	1,800	(600)	1,800	-
5126	Unemployment Insurance	2,138	6,860	6,860	3,460	(3,400)	3,495	35
5127	Retirement	29,952	37,600	37,600	34,850	(2,750)	38,480	3,630
5128	OPEB	4,293	5,100	5,100	4,890	(210)	4,940	50
5998	Staff Cost Recovery	(84,760)	(60,000)	(90,000)	(68,800)	(8,800)	(71,800)	(3,000)
5999	Indirect Cost Recovery	-	(30,000)			30,000	-	-
	Personnel	139,803	162,310	162,310	196,485	34,175	200,235	3,750
6110	Office Supplies	1,099	1,000	2,000	2,000	1,000	2,000	-
6610	Reference Material	375	-	400	500	500	500	-
7010	Professional Services	-	5,000	5,000	2,500	(2,500)	2,500	-
7510	Printing	1,591	750	2,000	2,000	1,250	2,000	-
7610	Major Conferences	1,281	6,000	1,500	4,000	(2,000)	4,000	-
7618	Meetings & Travel	2,911	3,000	5,000	5,000	2,000	5,000	-
7630	Dues & Memberships	3,444	2,500	3,500	3,500	1,000	3,500	-
7999	Indirect Cost Recovery	(23,289)	(4,000)	(10,000)	(25,000)	(21,000)	(25,000)	-
	Supplies & Services	(12,588)	14,250	9,400	(5,500)	(19,750)	(5,500)	-
	Total Department	127,215	176,560	171,710	190,985	14,425	194,735	3,750

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Manager – Disaster Preparedness

Mission Statement

The mission of the Town of Yucca Valley Office of Disaster Preparedness, in conjunction with all Town Departments, is to ensure the Town is ready and able to mitigate against, prepare for, respond to and recover from the effects of emergencies that threaten lives, property, and the environment.

Description and Purpose

The Town of Yucca Valley is committed to serving the public before, during and after times of emergency and disaster by promoting effective coordination between agencies, and encouraging emergency preparedness by the citizens, visitors, businesses and organizations. The Town of Yucca Valley Office of Disaster Preparedness (ODP) was established by ordinance in 1991.

A division within the Town Manager's office, ODP is responsible for coordination of emergency and disaster preparedness, proactive training, planning, response, and recovery. During times of emergency, staff reports to the emergency operations center (EOC) to provide support to the emergency organization and the Director of Emergency Services.

The Town is an active participant on the San Bernardino Operational Area Coordinating Committee (OACC) and the Morongo Basin Preparedness and Response Partners (MBPRP). ODP staff collaborates frequently with surrounding jurisdictions, the San Bernardino Operational Area OES, State OES, FEMA and other public, private and non-profit organizations on issues related to emergency management. In addition, ODP monitors federal and state legislation that directly impacts how the Town will continue to provide emergency services to the community.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
05-07	Disaster Preparedness							
6110	Office Supplies	18	100	100	100	-	100	-
6120	Operating Supplies	29	1,000	500	1,000	-	1,000	-
6910	Small Tools & Equipment	151	1,000	500	1,000	-	1,000	-
7130	Communications	1,245	-	2,000	1,200	1,200	1,200	-
7520	Advertising	-	1,300	-	2,000	700	1,500	(500)
7618	Meetings & Travel	1,233	1,500	500	1,000	(500)	1,000	-
7620	Education and Training	1,290	5,000	13,500	13,500	8,500	13,500	-
7630	Dues & Memberships	150	100	75	100	-	100	-
7999	Indirect Cost Recovery	(3,410)	-	-	(3,000)	(3,000)	(3,000)	-
	Supplies & Services	706	10,000	17,175	16,900	6,900	16,400	(500)
8531	Special Equipment	15,440	-	-	-	-	-	-
	Capital	15,440	-	-	-	-	-	-
	Total Department	16,146	10,000	17,175	16,900	6,900	16,400	(500)

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Manager – Recycling and Solid Waste Management

Mission Statement

The mission of the Town's Recycling and Solid Waste program is to protect the environment by providing municipal recycling and solid waste disposal, household hazardous waste disposition, and universal waste recycling opportunities to all residents and businesses in the Town of Yucca Valley. This will be accomplished through carrying out the activities mandated by the California Integrated Waste Management Act (AB 939), the California Mandatory Commercial Recycling Bill (AB 341) and the Town's Source Reduction and Recycling Element and Household Hazardous Waste Element.

Description and Purpose

The Recycling and Solid Waste program includes recycling, solid waste disposal, and household hazardous waste services for the town. The administrative responsibilities involve liaison and reporting duties with State, County, regional and local agencies dealing with recycling efforts, developing efficiency and innovations in the area of trash collection and recycling programs.

AB 939 mandated that the Town recover 50% of all solid waste generated within the Town by the year 2000. In 2012, AB 341 mandated a state-wide diversion goal of 75% of commercial solid waste to the landfills by the year 2020. In order to achieve these mandates, it is necessary to control 100% of the waste stream. This is being accomplished through the Town's mandatory service provision and collection program, the Town's commercial recycling program, and significant education and outreach efforts.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
05-09	Recycling & Solid Waste							
6110	Office Supplies	-	250	250	250	-	250	-
6120	Operating Supplies	-	250	250	1,000	750	1,000	-
7110	Professional Services	27,680	28,500	28,500	28,500	-	30,000	1,500
7630	Dues & Memberships	19,190	23,000	23,000	21,000	(2,000)	22,000	1,000
7890	Promotional Events	-	2,000	2,000	1,000	(1,000)	1,000	-
	Supplies & Services	46,870	54,000	54,000	51,750	(2,250)	54,250	2,500
	Total Department	46,870	54,000	54,000	51,750	(2,250)	54,250	2,500

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Manager – Town Clerk

Mission Statement

The mission of the Town's Clerk division is to administer democratic processes such as elections, access to Town records, and all legislative actions ensuring transparency to the public.

Description and Purpose

The Town Clerk is the local official who administers democratic processes such as elections, access to town records, and all legislative actions ensuring transparency to the public. The Town Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Town Clerk	1	1	1	1

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
10-12	Town Clerk							
5110	Salaries	75,550	75,175	75,175	79,750	4,575	82,540	2,790
5115	Vacation Pay out	2,793	6,000	6,000	6,000	-	6,000	-
5121	FICA Medicare	1,002	1,180	1,180	1,275	95	1,310	35
5123	Health Care	13,290	12,600	12,600	13,800	1,200	15,000	1,200
5124	Workers' Comp	3,117	3,250	3,250	2,625	(625)	3,600	975
5125	Life & Disability	874	825	825	700	(125)	700	-
5126	Unemployment Insurance	1,164	3,250	3,250	1,745	(1,505)	2,700	955
5127	Retirement	15,729	16,170	16,170	17,050	880	19,290	2,240
5128	OPEB	2,338	2,260	2,260	2,400	140	2,480	80
5202	Communications Stipend	1,246	1,200	1,200	1,380	180	1,380	-
5998	Staff Cost Recovery	(27,490)	(29,000)	(29,000)	(29,700)	(700)	(31,350)	(1,650)
5999	Indirect Cost Recovery	-	(4,000)	-	-	4,000	-	-
	Personnel	89,613	88,910	92,910	97,025	8,115	103,650	6,625
6110	Office Supplies	1,188	1,200	1,200	1,200	-	1,200	-
7110	Reference Material	126	200	200	200	-	200	-
7110	Professional Services	13,166	13,000	11,000	4,000	(9,000)	4,000	-
7510	Printing	284	500	500	500	-	500	-
7520	Advertising	7,628	5,000	5,000	5,000	-	4,000	(1,000)
7618	Meetings & Travel	2,761	2,500	2,500	3,000	500	3,000	-
7630	Dues & Memberships	265	500	500	500	-	500	-
7860	Election Expenses	62,586	100,000	108,000	20,000	(80,000)	-	(20,000)
7999	Indirect Cost Recovery	-	(500)	(500)	(4,000)	(3,500)	(4,000)	-
	Supplies & Services	88,004	122,400	128,400	30,400	(92,000)	9,400	(21,000)
	Total Department	177,617	211,310	221,310	127,425	(83,885)	113,050	(14,375)

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Attorney

Description and Purpose

In accordance with the Town's Municipal Code, the Town Attorney is appointed by the Town Council to act as the Town's general counsel. As the Town's general counsel, the Town Attorney provides a full range of legal services to the Town, and is the chief legal advisor to the Town Council, Town Manager, Town Council acting as the Successor Agency to the former Redevelopment Agency, Town Departments, and all appointed boards and commissions.

While performing in the capacity as the Town's chief legal advisor, the Town Attorney, among other things, reviews and negotiates Town agreements, assists in the drafting and review of legislation, and provides routine legal guidance to all Town departments as necessary. If outside legal counsel is necessary, the Town Attorney will manage outside legal counsel and monitors such cases and matters handled by outside counsel.

The Town Attorney also serves as the Town Prosecutor to prosecute violations of the law, when appropriate. In such cases, the Town Prosecutor shall exercise prosecutorial discretion in the filing or pursuit of charges, and disposition of cases.

To assist in the administration of the department, the Town Council currently contracts for all Town Attorney services.

Functions and Responsibilities

- Advise the Council and all Town officers in all matters of law pertaining to their offices.
- Furnish legal service at meetings of the Town Council and give advice or opinions on the legality of all matters under consideration by the Council or by any of the boards or commissions or officers of the Town.
- Perform such other legal duties as may be required by the Town Council.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
20-01	Town Attorney							
7111	Contract Legal Costs	198,245	150,000	125,000	140,000	(10,000)	125,000	(15,000)
	Supplies & Services	198,245	150,000	125,000	140,000	(10,000)	125,000	(15,000)
	Total Department	198,245	150,000	125,000	140,000	(10,000)	125,000	(15,000)

Town of Yucca Valley

Operating Budget
FY 2016-18

Town Manager – Public Safety

Mission Statement

We believe in being a high performance, inclusive department with high professional standards of integrity, ethics and behavior — guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve.

Description and Purpose

The San Bernardino County Sheriff's Department has been providing contract law enforcement services to the Town of Yucca Valley since its incorporation. Through the contract, the Town of Yucca Valley is able to provide its citizens an enhanced level of police service and protection in a cost effective manner.

To meet specific community law enforcement needs over and above the basic patrol function, the Town Council has authorized the Police Department to maintain the use of a juvenile officer, a traffic motorcycle officer, and a police safety specialist. The juvenile officer serves a dual role as a law enforcer and educator within the community and at schools located within the Town limits. The traffic motorcycle officer serves specifically to reduce the rate of traffic collisions by combining high visibility patrol with the enforcement of vehicle code violations. The utilization of a police service specialist allows the department to develop and deliver proactive crime prevention materials and programs to both the residential and business segments of the community.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
25-01	Law Enforcement							
7140	Schedule A Costs	3,679,224	3,893,660	3,893,660	4,012,000	118,340	4,172,000	160,000
7146	Overtime	17,686	75,000	75,000	75,000	-	75,000	-
7148	Special Projects (CAL-ID)	22,082	25,000	23,370	25,200	200	26,500	1,300
7151	Off Highway Vehicle Pgm	25,989	25,000	25,000	25,000	-	25,000	-
7153	Grant Programs	11,000	10,000	10,000	10,000	-	10,000	-
7155	Vehicle Fuel and Maint	81,024	103,000	103,000	100,000	(3,000)	100,000	-
	Supplies & Services	3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300
	Total Department	3,837,005	4,131,660	4,130,030	4,247,200	115,540	4,408,500	161,300

Town of Yucca Valley

Operating Budget

FY 2016-18

Interdepartmental Department

Description and Purpose

The Town's Interdepartmental Department is used to budget and account for general activities and services performed for all Town departments. Through the Town's cost allocation plan, some of the expenditures are allocated to various special revenue funds in order to accurately reflect and reimburse the general fund support for such funds.

The Town may utilize this department for Town-wide expenditures including utility expense, photographic reproduction and postage related costs, communication expense and other non-departmental expenditures.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
00-00	Interdepartmental							
5127	Retirement-one time	90,000	641,552	641,552	-	(641,552)	-	-
5911	C&C Implmentation-one time	-	50,800	50,800	-	(50,800)	-	-
6130	Postage	9,425	11,500	10,000	11,500	-	11,500	-
7131	Basic Telephone	37,921	33,000	34,000	38,000	5,000	38,000	-
7134	Internet Connection	4,855	6,000	6,000	6,000	-	6,000	-
7135	Cell Phones	5,051	4,000	6,900	8,000	4,000	8,000	-
7137	Data Connection	6,369	13,900	-	-	(13,900)	-	-
7139	800 Mhz Radio-County	25,732	28,000	27,000	28,000	-	28,000	-
7210	Utilities - Gas	16,376	25,500	19,300	23,000	(2,500)	23,000	-
7211	Utilities - Electricity	155,642	174,000	170,000	170,000	(4,000)	174,000	4,000
7212	Utilities - Water	19,843	25,000	26,100	26,100	1,100	26,100	-
7214	Cable	763	775	800	850	75	850	-
7630	Dues & Memberships	14,191	13,775	12,350	15,400	1,625	19,000	3,600
7940	Over/Short-Cash Dep	(10)	-	(150)	-	-	-	-
7979	Property Tax Admin	3,684	35,000	5,000	35,000	-	35,000	-
7999	Indirect Cost Recovery	(53,571)	(15,000)	(15,000)	(15,000)	-	(15,000)	-
	Supplies & Services	336,271	1,047,802	994,652	346,850	(700,952)	354,450	7,600
	Total Department	336,271	1,047,802	994,652	346,850	(700,952)	354,450	7,600

Town of Yucca Valley

Operating Budget

FY 2016-18

Administrative Services – Finance

Mission Statement

The Town's Finance Department is dedicated to ensuring the long-term financial stability of the Town and enhancing public and organizational trust through sound financial management practices.

Description and Purpose

The Finance Department is charged with maintaining the financial and accounting system of the Town in a manner consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting principles. Additionally, the department is responsible for the safeguarding of Town financial assets through continuous review to ensure that the Town is abiding by the financial policies and practices established by the Council. The Department provides the Council and Town Departments with timely financial information designed to support the decision-making process, and coordinates the preparation of the annual budget and comprehensive annual financial report.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016-18</i>
Director of Administrative Services	1	1	1	0
Finance Manager	0	0	0	1
Senior Accountant	1	1	1	0
Accounting Technician II/III	1	1	1	1
Administrative Assistant III	0	1	1	0
Management Analyst	0	1	0	1
Division Total	3	5	4	3

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expeditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
10-10	Finance							
5110	Salaries	223,418	214,500	214,500	239,600	25,100	247,800	8,200
5111	Salaries - Part-time	11,031	10,710	10,710	14,275	3,565	14,800	525
5112	Salaries - Overtime	1,744	4,000	4,000	4,275	275	4,425	150
5115	Leave Cash Out	-	4,500	4,500	2,500	(2,000)	2,500	-
5121	FICA Medicare	3,299	3,800	3,800	3,900	100	3,935	35
5123	Health Care	41,581	37,800	37,800	41,400	3,600	45,000	3,600
5124	Workers' Comp	9,649	10,500	10,500	7,870	(2,630)	8,140	270
5125	Life & Disability	2,564	2,200	2,200	2,000	(200)	2,000	-
5126	Unemployment Insurance	3,604	11,000	11,000	5,250	(5,750)	5,425	175
5127	Retirement	33,881	34,775	34,775	34,775	-	38,565	3,790
5128	OPEB	6,896	6,500	6,500	7,100	600	7,255	155
5202	Communications Stipend	1,589	1,710	1,710	1,710	-	1,710	-
5998	Staff Cost Recovery	(67,433)	(34,000)	(34,000)	(54,000)	(20,000)	(55,000)	(1,000)
5999	Indirect Cost Recovery	-	(30,000)	-	-	30,000	-	-
	Personnel	271,823	277,995	307,995	310,655	32,660	326,555	15,900
6110	Office Supplies	3,320	4,000	4,000	5,000	1,000	5,000	-
6610	Reference Material	89	300	300	300	-	300	-
7110	Professional Services	63,344	64,000	64,000	66,500	2,500	80,500	14,000
7341	Storage Unit Rental	1,322	1,500	1,223	1,500	-	1,500	-
7510	Printing	3,652	5,000	5,000	1,500	(3,500)	1,500	-
7610	Major Conferences	795	3,000	3,000	3,000	-	3,000	-
7618	Meetings & Travel	4,819	5,000	5,000	5,000	-	5,000	-
7630	Dues & Memberships	1,328	2,500	2,500	2,500	-	2,500	-
7933	Bank Charges	249	500	500	500	-	500	-
7999	Indirect Cost Recovery	(55,987)	(10,000)	(10,000)	(50,000)	(40,000)	(50,000)	-
	Supplies & Services	22,931	75,800	75,523	35,800	(40,000)	49,800	14,000
	Total Department	294,754	353,795	383,518	346,455	(7,340)	376,355	29,900

Town of Yucca Valley

Operating Budget

FY 2016-18

Administrative Services – Human Resources/Risk

Mission Statement

The mission of the Town's Human Resources Division is the ongoing support of the Town's employees and each of the individual departments in accomplishing the global mission of the Town through personnel administration, employee relations, safety, and risk management.

Description and Purpose

The department's responsibilities include: overseeing and managing the employee recruitment processes, employee classifications, employee relations, employee benefits, and employee development. Also, the division provides for the coordination and maintenance of all personnel records, policies and procedures.

The primary purpose of the Town's Risk Management activities is the assurance of a safe working environment for employees and volunteers, and to minimize risk to the Town wherever possible.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Human Resources and Risk Manager	1	1	1	1
Human Resources and Finance Technician	1	1	1	1
Division Total	2	2	2	2

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
10-11	Human Resources							
5110	Salaries	129,146	125,825	125,825	134,115	8,290	138,850	4,735
5112	Salaries - Overtime	745	600	600	600	-	600	-
5115	Vac-Sick Leave	1,337	1,500	1,500	1,500	-	1,500	-
5121	FICA Medicare	1,756	1,870	1,870	1,995	125	2,060	65
5123	Health Care	26,703	25,200	25,200	27,600	2,400	30,000	2,400
5124	Workers' Comp	5,349	5,150	5,150	4,125	(1,025)	4,270	145
5125	Life & Disability	1,454	1,375	1,375	1,300	(75)	1,300	-
5126	Unemployment Insurance	1,998	5,150	5,150	2,750	(2,400)	2,850	100
5127	Retirement	16,593	18,440	18,440	17,060	(1,380)	18,770	1,710
5128	OPEB	4,012	3,775	3,775	4,025	250	4,165	140
5200	Car Allowance	-	-	-	-	-	-	-
5202	Communications Stipend	1,246	1,200	1,200	1,200	-	1,200	-
5800	Med Bene/Pers Admin Fees	860	1,000	1,000	1,000	-	1,000	-
5888	Retiree Health Benefits	6,780	10,000	10,000	10,000	-	10,000	-
5999	Indirect Cost Recovery	-	(5,000)	-	-	5,000	-	-
	Personnel	197,979	196,085	201,085	207,270	11,185	216,565	9,295
6110	Office Supplies	2,086	1,800	1,800	2,000	200	2,000	-
6610	Reference Material	914	600	600	700	100	700	-
7110	Professional Services	11,844	46,150	11,000	12,000	(34,150)	12,000	-
7112	Medical Services-Avalon	3,965	4,000	3,800	4,000	-	4,000	-
7510	Printing	1,341	1,800	1,800	1,800	-	1,800	-
7520	Advertising	5,848	4,000	3,000	5,000	1,000	5,000	-
7610	Conferences-Reimb	3,129	-	3,210	-	-	-	-
7620	Staff Training & Education	434	500	-	1,000	500	3,000	2,000
7630	Dues & Memberships	1,298	1,000	1,000	1,500	500	1,500	-
7710	Insurance	63,637	110,000	90,000	125,000	15,000	130,000	5,000
7730	Claims	-	10,000	2,000	5,000	(5,000)	5,000	-
7820	Special Projects	4,304	6,500	2,500	2,000	(4,500)	2,000	-
7999	Indirect Cost Recovery	(23,943)	(1,500)	(1,500)	(20,000)	(18,500)	(20,000)	-
	Supplies & Services	74,857	184,850	119,210	140,000	(44,850)	147,000	7,000
	Total Department	272,836	380,935	320,295	347,270	(33,665)	363,565	16,295

Town of Yucca Valley

Operating Budget

FY 2016-18

Administrative Services - Information Technology

Mission Statement

The mission of the Town's Information Technology division is to deliver efficient and reliable information technology services to Town residents and staff in a cost-effective manner.

Description and Purpose

The Town's Information Technology (IT) department provides specific IT support for Town-wide operations at all of the Town's physical sites. Included sites are Town Hall, Community Services, Community Development, Kennel Facility and the Hi-Desert Nature Museum. Services include general network access and maintenance, computer communication activities, public accessibility, website administration, internet services, and workstation configuration and maintenance.

To assist in the administration of the department, the Town currently contracts for the majority of its IT services, including network administration and maintenance, software and software license administration and maintenance, and website design.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
05-08	Information Services							
6120	Operating Supplies	283	500	300	500	-	500	-
6910	Small Tools & Equipment	245	500	500	500	-	500	-
7110	Professional Services	61,320	70,000	70,000	65,000	(5,000)	68,000	3,000
7122	Public Access	-	8,000	-	-	(8,000)	-	-
7410	Maint Comp(Hardware)	10,101	20,000	10,000	15,000	(5,000)	18,000	3,000
7415	Software Licenses	22,563	44,000	43,150	60,650	16,650	60,650	-
7416	Web-Site Maintenance	7,535	10,000	6,000	7,500	(2,500)	7,500	-
7999	Indirect Cost Recovery	(12,906)	-	-	(10,000)	(10,000)	(10,000)	-
	Supplies & Services	89,141	153,000	129,950	139,150	(13,850)	145,150	6,000
8531	Special Equipment	-	-	-	-	-	-	-
	Capital	-	-	-	-	-	-	-
	Total Department	89,141	153,000	129,950	139,150	(13,850)	145,150	6,000

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Services - Administration

Mission Statement

To provide professional support to the Town Council, its commissions and committees, and to community agencies with regard to the delivery of community services; to ensure conscientious information sharing and excellent customer service; and to provide clear direction, professional oversight, and comprehensive administrative support to department staff in various community service divisions.

Description and Purpose

Community Services Administration is the central support system for the Town's Recreation and Museum operations, lending assistance with scheduling, record keeping, purchasing, messaging, accounts payable and receivable, program registration, technical support, publicity and communications. The administrative team strives to ensure that department staff members are well trained and equipped to provide leadership, frontline customer service and professional interaction with the public, commissioners, council members, community organizations and other agencies.

The division manages formal agreements and other ongoing relationships with many agencies and organizations in the community. The scheduling and use of meeting rooms and other Town facilities for public and private functions are managed by the administrative staff. Community Services is at the center of Town-sponsored and other community special events.

The staff is responsible for providing liaison and secretarial support for the Parks, Recreation and Cultural Commission, the Yucca Valley Sports Council and the Youth Commission. Support includes prompt and efficient communication with commissioners, organization and scheduling of meetings and preparation and distribution of meeting agendas and minutes.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Director of Community Services	1	1	0	0
Community Services Manager	0	0	0	1
Administrative Assistant II/III	1	1	1	1
Division Total	2	2	1	2

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-01	Community Serv Admin							
5110	Salaries	60,493	63,120	63,120	151,850	88,730	155,590	3,740
5111	Salaries- Part-time	-	2,090	-	-	(2,090)	-	-
5112	Salaries - Overtime	251	-	500	-	-	-	-
5115	Vac-Sick Leave Cash	1,759	2,500	-	2,500	-	2,500	-
5121	FICA Medicare	862	990	990	2,275	1,285	2,315	40
5123	Health Care	13,272	12,600	12,600	27,600	15,000	30,000	2,400
5124	Workers' Comp	2,512	2,710	2,710	4,680	1,970	4,790	110
5125	Life & Disability	718	750	750	1,300	550	1,300	-
5126	Unemployment Insurance	938	1,100	1,100	3,120	2,020	3,195	75
5127	Retirement	13,038	13,600	13,600	32,500	18,900	36,365	3,865
5128	OPEB	1,882	1,900	1,900	4,600	2,700	4,670	70
5202	Communications Stipend	338	-	750	1,525	1,525	1,525	-
	Personnel	96,063	101,360	98,020	231,950	130,590	242,250	10,300
6110	Office Supplies	1,845	2,000	1,500	2,000	-	2,000	-
6120	Operating Supplies	306	500	500	500	-	500	-
6130	Clothing	-	200	200	200	-	200	-
6610	Reference Materials	-	200	200	200	-	200	-
7110	Professional Services	86	1,000	500	1,000	-	1,000	-
7510	Printing	557	2,400	2,000	2,400	-	2,400	-
7620	Staff Training & Education	3,334	5,000	1,000	4,000	(1,000)	4,000	-
7630	Dues & Memberships	350	650	650	650	-	650	-
7930	Commission Expense	1,815	1,800	1,500	1,800	-	1,800	-
7931	Service Fees	-	-	-	-	-	-	-
	Supplies & Services	8,293	13,750	8,050	12,750	(1,000)	12,750	-
	Total Department	104,356	115,110	106,070	244,700	129,590	255,000	10,300

Town of Yucca Valley

Operating Budget

FY 2016-18

Community Services - Recreation

Mission Statement

To design and conduct an appropriate level of recreational opportunities and experiences with the goals of enhancing the local quality of life, promoting health and wellness, strengthening the community's image, increasing cultural enrichment, and contributing to the Town's economic health.

Description and Purpose

The activities, programs and events conducted by the Recreation Division are key factors in local residents' perception of their quality of life. The division staff aims to offer a balanced program that considers the needs, interests and abilities of all population groups, aligned with the financial resources available. Activities typically fall under the general headings of sports, fitness, music, drama, dance, arts and crafts, enrichment programs, day trips, and special events. Activities range from active and passive drop-in programs to highly organized leagues and aquatics programs. While some offerings are one-time celebrations, others are presented year-round or in series corresponding to seasons, traditions or school schedules.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014-16</i>	<i>FY 2016-18</i>
Recreation Supervisor	0	1	1	0
Recreation Coordinator	2	0	0	1
Division Total	2	2	1	1

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-20	Recreation							
5110	Salaries	86,101	85,000	85,000	52,240	(32,760)	54,080	1,840
5111	Salaries - Temp	95,233	99,340	99,340	80,000	(19,340)	80,100	100
5112	Salaries - Overtime	230	-	-	-	-	-	-
5115	Vac-Sick Leave Cash	-	-	-	-	-	-	-
5121	FICA Medicare	2,705	2,900	2,900	2,010	(890)	2,085	75
5123	Health Care	10,122	12,600	12,600	13,800	1,200	13,800	-
5124	Workers' Comp	7,548	7,500	7,500	3,980	(3,520)	4,035	55
5125	Life & Disability	906	1,000	1,000	500	(500)	500	-
5126	Unemployment Insurance	2,819	6,045	3,000	2,650	(3,395)	2,690	40
5127	Retirement	17,277	16,800	16,800	5,250	(11,550)	5,705	455
5128	OPEB	2,605	2,700	2,700	1,570	(1,130)	1,625	55
5202	Communications Stipend	842	325	325	325	-	325	-
5998	Staff Recovery (Code Enf)	10,089	10,225	10,225	-	(10,225)	-	-
	Personnel	236,477	244,435	241,390	162,325	(82,110)	164,945	2,620
6110	Office Supplies	1,691	2,000	2,000	2,000	-	2,000	-
6120	Operating Supplies	44,890	40,000	40,000	49,350	9,350	49,350	-
6130	Postage	-	200	-	-	(200)	-	-
6190	Clothing	1,014	3,000	3,000	3,000	-	3,000	-
6610	Reference Material	-	300	300	300	-	300	-
6910	Small Tools & Equipment	9,727	5,200	5,200	6,000	800	6,000	-
7110	Professional Services	69,269	75,000	75,000	100,000	25,000	90,000	(10,000)
7310	Rental of Equipment	-	-	-	-	-	-	-
7340	Rental of Bldgs	24,531	32,000	30,000	26,600	(5,400)	26,600	-
7510	Printing	15,048	14,000	14,000	17,700	3,700	14,000	(3,700)
7520	Advertising	4,973	3,000	3,000	6,000	3,000	6,000	-
7615	Minor Conferences	187	200	200	200	-	200	-
7630	Dues & Memberships	1,240	2,000	2,000	2,000	-	2,000	-
7940	Cash Over/Short	80	-	10	-	-	-	-
	Supplies & Services	172,650	176,900	174,710	213,150	36,250	199,450	(13,700)
	Total Department	409,127	421,335	416,100	375,475	(45,860)	364,395	(11,080)

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Services - Museum

Mission Statement

The Hi-Desert Nature Museum is dedicated to the process of education by exploring the natural, artistic, and cultural heritage of the Morongo Basin and High Desert. The Museum seeks to inspire wonder, discovery, understanding, and responsibility through exhibitions, programs and collections in the arts, history, and natural sciences.

Description and Purpose

For more than 50 years, the Hi-Desert Nature Museum has been dedicated to helping residents and visitors to the Morongo Basin discover the rich cultural heritage and natural history of this area. As stewards of the public trust, the museum collects, preserves, and maintains a collection of more than 3,000 tangible objects that represent the complex relationships between various cultures and the region's natural environment.

Through professional display and interpretation, the Hi-Desert Nature Museum serves as a learning center that promotes a deeper connection to the cultural and natural heritage of the high desert region. The museum is a community resource that promotes life-long learning through relevant exhibitions and dynamic participatory programs for families, seniors, and youth.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Museum Programs Supervisor	1	0	1	1
Museum Program Coordinator	1	1	0	0
Museum Registrar and Exhibits Coordinator	0	0	1	1
Museum Assistant	.75	.75	0	0
Division Total	2.75	1.75	2	2

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-21	Museum							
5110	Salaries	93,201	100,550	100,550	103,375	2,825	107,005	3,630
5111	Salaries - Part-time	10,461	-	-	-	-	-	-
5112	Salaries - Overtime	225	-	-	-	-	-	-
5121	FICA Medicare	1,536	1,460	1,460	1,500	40	1,560	60
5123	Health Care	24,583	25,200	25,200	27,600	2,400	30,000	2,400
5124	Workers' Comp	4,232	4,030	4,030	3,100	(930)	3,210	110
5125	Life & Disability	1,176	1,150	1,150	1,200	50	1,200	-
5126	Unemployment Ins.	1,580	4,030	4,030	2,070	(1,960)	2,140	70
5127	Retirement	13,089	16,270	16,270	15,565	(705)	17,360	1,795
5128	OPEB	2,842	3,020	3,020	3,100	80	3,210	110
	Personnel	152,925	155,710	155,710	157,510	1,800	165,685	8,175
6110	Office Supplies	2,063	3,200	3,200	3,200	-	3,200	-
6120	Operating Supplies	7,899	5,000	5,000	7,500	2,500	7,500	-
6121	Gift Shop Supplies	440	-	-	-	-	-	-
6130	Reference Material	102	500	500	500	-	500	-
7110	Professional Services	16,675	20,000	20,000	34,000	14,000	16,000	(18,000)
7510	Printing	1,244	3,000	3,000	4,800	1,800	3,300	(1,500)
7520	Advertising	4,246	4,000	4,000	6,000	2,000	6,000	-
7630	Dues & Memberships	740	500	500	850	350	850	-
	Supplies & Services	33,409	36,200	36,200	56,850	20,650	37,350	(19,500)
	Total Department	186,334	191,910	191,910	214,360	22,450	203,035	(11,325)

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Services – Community Relations

Mission Statement

To facilitate the professional and effective dissemination of information about Town's projects, activities, programs and events: to assist with the promotion of Town activities as required.

Description and Purpose

The Division, in cooperation with the Town Clerk, sets parameters and coordinates the Towns' press release program, assisting departments and divisions to prepare thorough information and distribute it equitably to the appropriate target media. The division also develops the content and the format of Yucca Valley newsletters and social media efforts. The staff coordinates the production and airing of public access television programs (Community Focus, Teen Connection) to communicate Town Business, events and activities. They manage the content on the Town of Yucca Valley website, the Youth Commission website, and the Yucca Valley Sports Council website. The division is responsible for managing the presentation of current Town and community information in the kiosks and display areas at the Community Center and Park and Ride facilities. The Division reviews the Towns' economic development advertising opportunities and coordinates the development and placement of appropriate media buys. The Division is responsible for coordinating dedications, ribbon cuttings and special events.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-23	Community Relations							
6110	Office Supplies	24	500	50	500	-	500	-
6120	Operating Supplies	350	1,500	200	1,000	(500)	1,000	-
6130	Postage	-	6,300	-	-	(6,300)	-	-
6610	Reference Material	72	300	-	300	-	300	-
7110	Professional Services	1,085	3,500	1,000	2,000	(1,500)	2,000	-
7510	Printing	86	6,000	1,000	1,000	(5,000)	1,000	-
7520	Advertising	502	1,500	1,500	1,500	-	1,500	-
7890	Promotional Events	3,706	2,500	7,500	4,000	1,500	4,000	-
	Supplies & Services	5,825	22,100	11,250	10,300	(11,800)	10,300	-
	Total Department	5,825	22,100	11,250	10,300	(11,800)	10,300	-

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expeditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
	7920							
41-40	Community Partnerships							
4105	Rotary Fireworks	8,000	8,000	8,000	-	(8,000)	-	-
4109	Rotary-Festival of Lights	1,000	1,000	1,000	1,500	500	1,500	-
4110	MB Tennis Assn	2,500	2,500	2,500	2,500	-	2,500	-
4114	MBCAC	-	-	-	2,500	2,500	2,500	-
4115	Reach Out Morongo Basin	7,500	7,500	7,500	7,500	-	7,500	-
4157	Boys & Girls Club	16,000	16,000	16,000	18,500	2,500	18,500	-
4162	YV Branch Library	-	-	-	5,000	5,000	5,000	-
4163	Unity Home	-	-	-	-	-	-	-
4164	Healthy Generations	6,000	3,200	3,200	-	(3,200)	-	-
4168	National Police Rodeo	-	10,000	10,000	-	(10,000)	-	-
0000	Community Programs	-	16,800	16,800	20,000	3,200	20,000	-
		41,000	65,000	65,000	57,500	(7,500)	57,500	-
	7925							
41-41	Contracts							
4151	Chamber Grubstakes	4,495	4,500	4,500	4,500	-	4,500	-
56	Chamber Joint Marketing	19,892	20,000	20,000	20,000	-	20,000	-
39	Desert Tourism-CA Ctr	22,500	22,500	22,500	22,500	-	22,500	-
		46,887	47,000	47,000	47,000	-	47,000	-
Total Department		87,887	112,000	112,000	104,500	(7,500)	104,500	-

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Services – Animal Care & Control

Mission Statement

Animal Control

The Animal Control Division is dedicated to the delivery of effective, courteous and responsive service to the residents of the community. Animal Control is committed to improving the quality of animal guardianship and responsibility through public education and the enforcement of animal related laws.

Animal Shelter

The Animal Shelter Division will provide impounded animals a caring and safe environment, will implement a program that maximizes the adoptability of companion/domestic animals, and will support community efforts to help decrease the number of unwanted pets.

Description and Purpose

The Animal Care & Control Division is the point of contact for the public with regard to animal problems and issues. The division is responsible for addressing the issues associated with stray, injured, abandoned, neglected, and mistreated animals in Yucca Valley, as well as for the enforcement of state and local animal control and welfare laws.

The division strives to provide prompt and courteous service to the residents of the community. Other priorities include promoting citizen safety, facilitating animal rescue, encouraging responsible pet ownership and the providing education aimed at the prevention of animal overpopulation.

The division collaborates with the Sheriff's Department, the Fire Department, State Fish & Game, County Animal Control, and other agencies on animal-related issues.

The Animal Shelter Division is open 5 days a week (excluding holidays) to accommodate citizens who wish to adopt animals, reclaim impounded animals, turn in stray or owned animals or license their dog(s). The Animal Control staff is available for emergency response 7 days a week, 24 hours a day.

Town of Yucca Valley

Operating Budget

FY 2016-18

Community Services – Animal Care & Control

Authorized Positions

Position	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Animal Shelter/Field Operations				
Animal Care & Control Manager	1	1	1	1
Administrative Assistant II	1	1	1	1
Animal Control Officer II	2	1	1	1
Animal Shelter Specialist/ Animal Control Officer I	2.5	3	3	3
Kennel Technician (FTE Equivalent)	1.5	1	1	1
Senior Animal Shelter Specialist	0	1	1	1
Division Total	8	8	8	8

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-45	Animal Shelter							
5110	Salaries	226,725	230,310	230,310	229,455	(855)	237,530	8,075
5111	Salaries - Temp	25,076	27,775	27,775	29,915	2,140	30,670	755
5112	Salaries - Overtime	2,950	5,400	5,400	5,905	505	6,115	210
5115	Vac-Sick Leave Cash	1,029	-	-	-	-	-	-
5121	FICA Medicare	3,668	3,860	3,860	3,870	10	4,005	135
5123	Health Care	61,110	61,110	61,110	66,930	5,820	72,750	5,820
5124	Workers' Comp	10,474	10,630	10,630	8,010	(2,620)	8,290	280
5125	Life & Disability	2,611	1,960	1,960	2,575	615	2,575	-
5126	Unemployment Insurance	3,912	10,630	10,630	6,340	(4,290)	5,525	(815)
5127	Retirement	37,257	40,060	40,060	28,500	(11,560)	31,355	2,855
5128	OPEB	7,076	6,910	6,910	6,885	(25)	7,130	245
5202	Communications Stipend	2,022	2,200	2,200	1,915	(285)	1,915	-
	Personnel	383,910	400,845	400,845	390,300	(10,545)	407,860	17,560
6110	Office Supplies	1,485	1,800	1,800	2,984	1,184	1,910	(1,074)
6120	Operating Supplies	4,805	4,500	4,500	9,635	5,135	12,069	2,434
6125	Promotional Materials	-	1,000	1,000	1,030	30	1,061	31
6140	Food & Bedding	9,688	18,000	18,000	24,640	6,640	30,433	5,793
6141	Vet Supplies	17,779	22,000	22,000	27,660	5,660	28,000	340
6190	Clothing	851	800	800	824	24	849	25
6430	Custodial Supplies	3,560	4,000	4,000	4,120	120	4,244	124
6610	Reference Materials	60	500	500	515	15	530	15
6910	Tools & Equipment	629	750	750	773	23	796	23
7110	Professional Services	39,122	46,000	46,000	47,380	1,380	48,801	1,421
7111	Contract Legal	218	1,500	1,500	1,545	45	1,591	46
7131	Basic Telephone	4,912	6,000	4,920	4,920	(1,080)	5,000	80
7137	Internet/DSL	17,429	18,100	18,100	18,620	520	14,096	(4,524)
7211	Electricity	18,490	25,000	25,000	25,900	900	26,827	927
7212	Water	3,930	5,000	5,000	5,000	-	5,000	-
7310	Equipment Lease	6,405	7,200	7,200	7,416	216	7,200	(216)
7410	Maintenance - Computers	2,500	2,500	2,500	2,575	75	2,500	(75)
7411	Maintenance - Equipment	-	-	-	-	-	-	-
7412	Maintenance - Building	5,950	5,000	5,000	5,650	650	5,305	(345)
7510	Printing	1,567	3,500	3,500	3,605	105	3,713	108
7620	Staff Training & Education	182	800	800	824	24	849	25
7630	Dues & Memberships	-	500	500	515	15	530	15
7999	Admin Cost Alloc	63,147	69,500	69,500	71,585	2,085	68,592	(2,993)
	Supplies & Services	202,709	243,950	242,870	267,716	23,766	269,896	2,180
740	Initial Start-up costs	2,654	-	-	-	-	-	-
	Capital	2,654	-	-	-	-	-	-
	Total Department	589,273	644,795	643,715	658,016	13,221	677,756	19,740

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-54	Animal Control							
5110	Salaries	114,399	117,720	117,720	115,520	(2,200)	118,130	2,610
5112	Salaries - Overtime	9,081	10,070	10,070	13,570	3,500	13,915	345
5113	Standby	11,376	12,960	12,960	12,960	-	12,960	-
5115	Vac-Sick Leave Cash	4,735	8,100	8,100	4,025	(4,075)	4,025	-
5121	FICA Medicare	1,954	2,175	2,175	2,125	(50)	2,170	45
5123	Health Care	28,527	40,320	40,320	30,360	(9,960)	33,000	2,640
5124	Workers' Comp	5,359	5,975	5,975	4,395	(1,580)	4,485	90
5125	Life & Disability	1,398	2,340	2,340	1,225	(1,115)	1,225	-
5126	Unemployment Insurance	2,001	5,975	5,975	2,930	(3,045)	2,990	60
5127	Retirement	19,963	22,375	22,375	17,210	(5,165)	18,820	1,610
5128	OPEB	4,019	3,540	3,540	3,465	(75)	3,545	80
5202	Communications Stipend	398	500	500	450	(50)	450	-
	Personnel	203,210	232,050	232,050	208,235	(23,815)	215,715	7,480
6000	Office Supplies	776	2,300	2,300	3,050	750	3,050	-
6120	Operating Supplies	681	1,940	1,000	1,940	-	1,940	-
6190	Clothing	513	1,050	600	1,050	-	1,050	-
6610	Reference Materials	-	225	225	225	-	225	-
6910	Small Tools & Equipment	390	400	400	400	-	400	-
7110	Professional Services	20,329	13,150	8,900	12,400	(750)	12,400	-
7510	Printing	1,214	2,000	1,500	2,000	-	2,000	-
7620	Education and Training	715	1,500	-	1,500	-	1,500	-
7630	Dues & Memberships	350	350	350	350	-	350	-
	Supplies & Services	24,968	22,915	15,275	22,915	-	22,915	-
	Total Department	228,178	254,965	247,325	231,150	(23,815)	238,630	7,480

Town of Yucca Valley

Operating Budget

FY 2016-18

Community Development – Administration

Mission Statement

To guide and direct physical and infrastructure development of the Town; assure the protection and preservation of the desert atmosphere and characteristics, while ensuring the Town's continued role as the economic hub of the Morongo Basin; promote a balanced, economically secure community by encouraging local employment opportunities and providing opportunities to develop a housing balance for all income levels based upon the Town's General Plan.

Description and Purpose

The Administration Division coordinates, programs, and prioritizes the activities and work program functions of the divisions and sections, including Planning, Building and Safety, Animal Care and Control, Engineering and Code Compliance. The Administration Division also coordinates the support and contract services for all divisions and sections, monitors work program implementation status and results-oriented productivity, and makes adjustments in work programs and priorities where necessary, implements and monitors customer service programs to ensure responsiveness to Council, Commission, Manager, and citizen requests for services, prepares annual budget and monitors program and/or project expenditures, ensures coordination between the divisions and sections, both internally and with other Town departments and operations.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Deputy Town Manager	1	1	1	1

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
50-01	Comm Dev Administration							
5110	Salaries	174,612	159,020	159,020	169,150	10,130	170,780	1,630
5115	Vacation Pay out	-	-	-	-	-	-	-
5121	FICA Medicare	2,520	2,310	2,310	2,460	150	2,480	20
5123	Health Care	13,566	12,600	12,600	13,800	1,200	15,000	1,200
5124	Workers' Comp	6,901	6,370	6,370	5,075	(1,295)	5,125	50
5125	Life & Disability	1,649	2,375	2,375	1,500	(875)	1,500	-
5126	Unemployment Insurance	2,577	6,370	4,000	3,385	(2,985)	3,415	30
5127	Retirement	32,786	32,920	32,920	34,880	1,960	38,510	3,630
5128	OPEB	5,176	4,595	4,595	4,900	305	4,945	45
5998	Staff Recovery	(116,342)	(57,735)	(57,735)	(58,800)	(1,065)	(60,500)	(1,700)
	Personnel	123,445	168,825	166,455	176,350	7,525	181,255	4,905
6110	Office Supplies	1,532	2,300	2,300	5,000	2,700	5,000	-
6610	Reference Materials	-	250	-	250	-	250	-
7510	Printing	10,624	15,000	8,900	12,300	(2,700)	12,300	-
7518	Meetings & Travel	1,366	4,000	2,000	4,000	-	4,000	-
7520	Dues & Memberships	399	-	400	400	400	400	-
7930	Commission Expense	5,103	3,000	-	5,500	2,500	3,000	(2,500)
	Supplies & Services	19,024	24,550	13,600	27,450	2,900	24,950	(2,500)
	Total Department	142,469	193,375	180,055	203,800	10,425	206,205	2,405

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Development – Planning

Mission Statement

To implement the goals, policies and objectives of the Town's General Plan, through extensive public participation and input, ensuring the orderly development of a balanced community based upon the adopted General Plan while providing professional, courteous, and responsive services.

Description and Purpose

The purpose of the Advanced and Current Planning Sections is to guide and direct the physical growth of the Town based upon the adopted General Plan and to provide a comprehensive and well coordinated "One-Stop-Project-Process" point for development proposals. The Current Planning Section provides the central control point for the review and processing of all development proposals, and ensures continued implementation of advanced planning policy, guided by the General Plan. The Advanced Planning Section works with local citizenry and governments to set and monitor the long-term visions, goals, and objectives that provide a pathway for development to assist in implementing community priorities, based upon Town Council direction.

Authorized Positions

	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Associate Planner	1	0	0	0
Assistant Planner	0	0	0	1
Planning Technician	1	1	1	0
Division Total	2	1	1	1

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
50-50	Planning							
5110	Salaries	55,281	54,390	54,390	59,285	4,895	61,375	2,090
5112	Salaries - Overtime	1,784	1,540	1,540	1,710	170	1,770	60
5115	Vac-Sick Leave Cash	-	3,500	3,500	3,500	-	3,500	-
5121	FICA Medicare	843	735	735	800	65	825	25
5123	Health Care	12,625	12,600	12,600	13,800	1,200	15,000	1,200
5124	Workers' Comp	2,356	2,380	2,380	1,935	(445)	2,000	65
5125	Life & Disability	633	575	575	600	25	600	-
5126	Unemployment Insurance	880	2,380	2,380	1,290	(1,090)	1,335	45
5127	Retirement	11,385	11,700	11,700	12,675	975	14,345	1,670
5128	OPEB	1,767	1,640	1,640	1,780	140	1,845	65
5998	Staff Recovery	(21,914)	(5,000)	(5,000)	(5,000)	-	(5,000)	-
	Personnel	65,640	86,440	86,440	92,375	5,935	97,595	5,220
6110	Office Supplies	2,670	2,000	2,000	2,000	-	2,000	-
6610	Reference Materials	-	250	100	250	-	250	-
7110	Professional Services	6,500	2,500	2,500	2,500	-	2,500	-
7110	Printing	3,058	3,000	3,000	3,000	-	3,000	-
7120	Advertising	3,478	2,200	2,200	2,200	-	2,200	-
	Supplies & Services	15,706	9,950	9,800	9,950	-	9,950	-
8100	Dev Code	13,500	21,950	21,950	-	(21,950)	-	-
	Capital	13,500	21,950	21,950	-	(21,950)	-	-
	Total Department	94,846	118,340	118,190	102,325	(16,015)	107,545	5,220

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Development– Engineering

Mission Statement

To implement the 5-Year Capital Improvement Program ensuring project delivery on schedule and within budget; to continuously monitor and update master plans for the Town's current and future infrastructure needs. To provide professional and courteous public support through timely responses to citizen inquires, the issuance of engineering permits, field inspections, and plan check services to the development community.

Description and Purpose

The Engineering Division implements programs in three core areas including capital project construction, traffic engineering, and private land development review and implementation. Private land development engineering provides review and oversight on specific project requirements for subdivisions and development projects, plan review of street, grading, and storm drain design submittals and associated encroachment permits for improvements within the public right-of-way. Capital project construction provides the planning, administration and management of the design and construction of all capital projects, including implementation of federal and state grant funded project delivery. Traffic engineering provides traffic system analysis and management of the local traffic circulation as well as the technical review of private land development traffic studies. The Division is also responsible for assessment district formation and administration.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Engineering Tech II	1	1	1	1
Public Works Inspector	0.5	0.5	0.5	0.5
Project Engineer	1	1	1	0
Division Total	2.5	2.5	2.5	1.5

Town of Yucca Valley
Adopted Budget
FY 2016-18
Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
50-51	Engineering							
5110	Salaries	264,591	276,860	276,860	294,275	17,415	295,650	1,375
5112	Salaries- Overtime	896	-	1,000	1,145	1,145	1,145	-
5115	Vacation Cash out	6,887	-	10,000	10,000	10,000	10,000	-
5121	FICA Medicare	3,778	4,050	4,050	4,460	410	4,490	30
5123	Health Care	33,736	32,130	32,130	35,190	3,060	38,250	3,060
5124	Workers' Comp	10,702	11,155	11,155	9,225	(1,930)	9,265	40
5125	Life & Disability	2,694	3,275	3,275	2,150	(1,125)	2,150	-
5126	Unemployment Insurance	3,997	11,155	11,155	6,150	(5,005)	6,175	25
5127	Retirement	38,294	44,100	44,100	42,115	(1,985)	45,275	3,160
5128	OPEB	8,026	8,130	8,130	8,650	520	8,700	50
5202	Communication Stipend	2,056	2,000	2,000	2,000	-	2,000	-
5998	Staff Recovery	(53,373)	(75,000)	(75,000)	(100,000)	(25,000)	(100,000)	-
	Personnel	322,284	317,855	328,855	315,360	(2,495)	323,100	7,740
6110	Office Supplies	4,805	3,000	3,000	3,000	-	3,000	-
6120	Professional Services	28,952	30,000	30,000	21,500	(8,500)	21,500	-
6130	Printing	14	2,500	2,500	2,500	-	2,500	-
7520	Advertising	535	500	500	500	-	500	-
7630	Dues & Memberships	687	750	750	750	-	750	-
	Supplies & Services	34,993	36,750	36,750	28,250	(8,500)	28,250	-
	Total Department	357,277	354,605	365,605	343,610	(10,995)	351,350	7,740

Town of Yucca Valley

Operating Budget

FY 2016-18

Community Development – Code Compliance

Mission Statement

To implement enforcement programs designed to eliminate public nuisances through sensitive, courteous, and effective response time, emphasizing voluntary compliance through education and public awareness followed when necessary, by proper legal procedures; thereby implementing processes that protect the health, safety and welfare of the Town's residents through the fair and impartial enforcement of the Municipal Codes resulting in the elimination of public nuisances.

Authorized Positions

Position	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Supervising Code Compliance Officer	.5	0	0	0
Code Compliance Officer I/II	1	1	1	1
Code Compliance Technician – Office (FTE Equivalent)	1	1	1	.5
Division Total	2.5	2.0	2.0	1.5

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
50-52	Code Compliance							
5110	Salaries	75,583	86,340	86,340	51,115	(35,225)	52,915	1,800
5111	Salaries - Temp	1,269	-	-	16,180	16,180	16,860	680
5112	Salaries - Overtime	1,127	-	1,000	1,475	1,475	1,530	55
5121	FICA Medicare	1,281	1,260	1,260	1,040	(220)	1,080	40
5123	Health Care	16,632	25,200	25,200	13,800	(11,400)	15,000	1,200
5124	Workers' Comp	3,181	3,460	3,460	2,155	(1,305)	2,230	75
5125	Life & Disability	1,001	1,000	1,000	750	(250)	750	-
5126	Unemployment Insurance	1,188	3,460	3,460	1,435	(2,025)	1,485	50
5127	Retirement	11,734	13,350	13,350	10,930	(2,420)	12,370	1,440
5128	OPEB	2,324	2,590	2,590	1,550	(1,040)	1,590	40
5998	Staff Recov-CDBG	(60,212)	(35,000)	(35,000)	-	35,000	-	-
	Personnel	55,108	101,660	102,660	100,430	(1,230)	105,810	5,380
								-
6110	Office Supplies	575	1,000	1,000	1,000	-	1,000	-
6120	Operating Supplies	-	500	500	1,500	1,000	1,200	(300)
6130	Clothing	148	500	500	500	-	500	-
6140	Professional Services	3,528	7,500	5,000	8,000	500	8,000	-
7510	Printing	1,656	1,750	500	1,750	-	1,750	-
7630	Dues & Memberships	75	125	125	100	(25)	125	25
7850	Substandard Buildings	1,980	17,000	17,000	5,000	(12,000)	5,000	-
7851	Abatement Costs	6,055	15,000	5,000	17,000	2,000	17,000	-
	Supplies & Services	14,017	43,375	29,625	34,850	(8,525)	34,575	(275)
	Total Department	69,125	145,035	132,285	135,280	(9,755)	140,385	5,105

Town of Yucca Valley

Operating Budget
FY 2016-18

Community Development – Building & Safety

Mission Statement

To assure the general health, safety and welfare of its citizens and visitors through consistent application of adopted building codes; and work in cooperation with other Town departments to assist home owners, builders, developers and contractors through the code and permit processes.

Description and Purpose

The Building and Safety Section is responsible for implementation of the uniform codes, thereby ensuring the general health, safety and welfare of the community through effective Building and Safety services. The Building and Safety Division is responsible for the enforcement of codes and regulations designed to establish minimum health and property standards. All applications, plans and specifications are subject to a plan check review process to verify that construction improvements comply with the minimum standards specified in the various uniform codes and municipal ordinances. Field inspections are conducted of all building and property development activities.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expeditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
50-53	Building & Safety							
6110	Office Supplies	-		-	300	300	300	-
6610	Reference Materials	-	100	100	100	-	100	-
7110	Professional Services	161,650	157,500	157,500	157,500	-	157,500	-
7158	SMIP Fees - Residential	-	200	-	200	-	200	-
7159	SMIP Fees - Commercial	-	1,000	-	1,000	-	1,000	-
7510	Printing	-	500	500	500	-	500	-
	Supplies & Services	161,650	159,300	158,100	159,300	-	159,300	-
	Total Department	161,650	159,300	158,100	159,300	-	159,300	-

Town of Yucca Valley

Operating Budget

FY 2016-18

Community Development – Facilities Maintenance

Mission Statement

The Facilities Maintenance Division will evaluate needs and prioritize maintenance and repair projects, will apply high standards of care to the Town's public buildings, and will strive to ensure clean, safe, and functional public facilities for Town and community use. Division staff will provide professional input as required regarding the design, purchase and construction of public buildings, equipment and systems.

Description and Purpose

The Facilities Maintenance Division is responsible for the cleanliness, functionality, and maintenance of all Town buildings. The division conducts inspections, services equipment, and makes repairs to buildings as needed. The staff performs daily maintenance and custodial functions to ensure the safety and comfort of a variety of internal and external user groups. The set-up and preparation of rooms for public meetings, recreational activities and private events is among the customer service responsibilities of the division.

The calendaring and coordination of user groups in Town facilities is managed by the Community Services Department, which also rents rooms and ensures adherence to policies.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Facility Maintenance Supervisor	1	1	1	1
Lead Maintenance Worker	0	0	0	0
Facilities Specialist	0	0	0	0
Maintenance Worker II	0	0	0	0
Part-time temporary Fac Maint Worker (FTE Equivalent)	3	3	3	3
Division Total	4	4	4	4

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expeditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
40-55	Facilities Maintenance							
5110	Salaries	90,434	91,150	91,150	99,490	8,340	102,075	2,585
5111	Salaries - Temp	47,421	56,550	56,550	58,150	1,600	60,210	2,060
5112	Salaries - Overtime	-	-	-	5,280	5,280	5,400	120
5115	Vacation Cash out	3,428	-	-	-	-	-	-
5121	FICA Medicare	1,928	2,175	2,175	2,390	215	2,455	65
5123	Health Care	12,608	11,970	11,970	13,110	1,140	14,250	1,140
5124	Workers' Comp	5,660	5,975	5,975	4,940	(1,035)	5,080	140
5125	Life & Disability	748	720	720	750	30	750	-
5126	Unemployment Insurance	2,114	5,975	5,975	3,290	(2,685)	3,385	95
5127	Retirement	16,984	19,610	19,610	21,270	1,660	23,855	2,585
5128	OPEB	2,782	2,740	2,740	2,985	245	3,065	80
5202	Communications Stipend	1,400	1,625	1,625	1,625	-	1,625	-
5999	Indirect Cost Recovery	-	(3,300)	-	-	3,300	-	-
	Personnel	185,507	195,190	198,490	213,280	18,090	222,150	8,870
6190	Office Supplies	11	250	250	250	-	250	-
6190	Clothing	1,326	3,750	2,000	3,820	70	3,820	-
6410	Maintenance Supplies	24,447	34,650	34,650	34,650	-	34,650	-
6610	Reference Materials	-	-	-	-	-	-	-
6910	Tools & Equipment	540	3,000	3,000	1,000	(2,000)	3,000	2,000
6911	Furnishings & Equip Replace	-	2,000	1,000	1,000	(1,000)	2,000	1,000
7110	Professional Services	118,166	126,850	126,750	131,850	5,000	133,850	2,000
7411	Maintenance - Equip	3,721	23,400	24,000	24,000	600	24,000	-
7412	Maintenance-Bldg	22,063	16,600	16,000	16,000	(600)	16,000	-
new	Building Emergency Repairs	-	-	-	-	-	-	-
7999	Indirect Cost Recovery	-	(1,000)	(1,000)	-	1,000	-	-
	Supplies & Services	170,274	209,500	206,650	212,570	3,070	217,570	5,000
	Total Department	355,781	404,690	405,140	425,850	21,160	439,720	13,870

Town of Yucca Valley

Operating Budget

FY 2016-18

Public Works – Administration

Mission Statement

The Public Works Department is dedicated to managing and maintaining the Town's infrastructure, by providing a high standard of effective infrastructure development, preventive maintenance, and responsive customer service programs while maintaining fiscal accountability.

Description and Purpose

The Public Works Administration Division is responsible for the overall administration of the Department. Major functions include Park, Street, and Facility maintenance, implementation of master facility plans based upon available resources, managing and scheduling maintenance and minor repair plans, budget preparation and monitoring, personnel training, State law compliance oversight, and work program implementation and monitoring.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Public Works Director	0	0	0	1
Administrative Assistant II	0	1	1	1
Division Total	0	1	1	2

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
55-01	Public Works Admin							
5110	Salaries	39,631	41,440	41,440	46,350	4,910	47,950	1,600
5112	Salaries - Overtime	2,117	-	500	1,125	1,125	1,150	25
5121	FICA Medicare	625	610	610	700	90	725	25
5123	Health Care	12,262	12,600	12,600	13,800	1,200	15,000	1,200
5124	Workers' Comp	1,722	1,660	1,660	1,425	(235)	1,475	50
5125	Life & Disability	478	450	450	600	150	600	-
5126	Unemployment Insurance	643	1,660	1,660	950	(710)	985	35
5127	Retirement	2,559	3,420	3,420	3,050	(370)	3,165	115
5128	OPEB	1,291	1,250	1,250	1,400	150	1,450	50
	Personnel	61,328	63,090	63,590	69,400	6,310	72,500	3,100
6110	Office Supplies	2,036	2,000	3,000	3,000	1,000	3,000	-
6127	Dirt Road Street Signs	-	1,500	-	1,500	-	1,500	-
6610	Reference Materials	-	300	200	300	-	300	-
7510	Printing	-	200	-	200	-	200	-
7618	Meetings & Travel	3,510	450	450	1,200	750	1,200	-
7630	Dues & Memberships	210	250	225	250	-	250	-
	Supplies & Services	5,756	4,700	3,875	6,450	1,750	6,450	-
	Total Department	67,084	67,790	67,465	75,850	8,060	78,950	3,100

Town of Yucca Valley

Operating Budget

FY 2016-18

Public Works – Fleet Maintenance

Mission Statement

The Fleet Maintenance Division implements a cost-effective and pro-active vehicle and equipment maintenance program, and manages the Vehicle & Equipment Replacement Program.

Description and Purpose

Fleet Maintenance is responsible for maintaining over 100 individual units, including small machinery, vehicles, and heavy equipment. Major functions include administration of the Highway Patrol Safety Inspection Program (BIT), Smog Check Program, preparation of diesel fuel tax returns, the scheduling and coordination of repairs and maintenance, and management of the Vehicle Equipment Replacement Program.

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
55-57	Fleet Maintenance							
6410	Maintenance Supplies	1,911	3,600	3,600	3,600	-	3,600	-
6500	Fuel	40,863	65,000	65,000	50,000	(15,000)	55,000	5,000
6610	Reference Materials	-	500	500	500	-	500	-
6910	Tools & Equipment	66	500	500	500	-	500	-
7411	Maintenance - Equip	4,640	15,000	10,000	15,000	-	15,000	-
7413	Maintenance - Vehicles	29,318	25,000	30,000	30,000	5,000	30,000	-
7999	Indirect Cost Recovery	-	(4,000)	-	-	4,000	-	-
	Supplies & Services	76,798	105,600	109,600	99,600	(6,000)	104,600	5,000
	Total Department	76,798	105,600	109,600	99,600	(6,000)	104,600	10,000

Town of Yucca Valley

Operating Budget
FY 2016-18

Public Works – Park Maintenance

Mission Statement

The Park Maintenance Division is dedicated to maintaining park, recreation, and outdoor infrastructure facilities ensuring cleanliness, orderly, safe, and environmentally responsible maintenance programs.

Description and Purpose

The Park Maintenance Division implements landscaping and maintenance programs to provide safe and clean parks and outdoor infrastructure for the Town’s 200-acre park system, which consists of the following:

- Community Center 22.2 acres
- Jacob’s Park 5 acres
- Machris Park 12 acres
- Paradise Park 5 acres
- Remembrance Park .2 acres
- Essig Park 10 acres
- Brehm Sports Park 15 acres
- North Park 80 acres
- South Park 40 acres
- Park N Ride 6.5 acres
- Welcome Center 1.6 acres
- YVHS Pool .55 acres
- Brehm I Park 2.5 acres

Included in these services is maintenance of 5 sports fields, 5 playgrounds, over 3,000 trees and shrubs, 4 tennis courts, State Route 62 Median Islands, the Yucca Valley Swimming Pool, the California Welcome Center, the Yucca Valley Park and Ride facility, the Yucca Valley Animal Shelter landscape, the Yucca Valley Community Development building landscape, and the maintenance of the former PFF Bank building. Brehm Sports Park was added to the town’s park system during the 14/16 budget cycle and includes an additional 15 acres, 2 sports fields, and 1 playground. This brings the total number of sports fields to 7, and the total number of playgrounds to 6.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Parks Maintenance Supervisor	0	0	0	1
Skilled Lead Maintenance Worker	1	1	1	0
Skilled Maintenance Worker II	3	2	2	3
Skilled Maintenance Worker I (FTE Equivalent)	.5	0	0	0
Division Total	4.5	3	3	4

Town of Yucca Valley

Adopted Budget

FY 2016-18

Expenditures

Acct.	Description	2014-15	2015-16		2016-17		2017-18	
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Inc(Dec) from PY Budget	Proposed Budget	Inc(Dec) from PY Budget
55-58	Parks Maintenance							
5110	Salaries	167,438	153,160	153,160	197,730	44,570	204,700	6,970
5112	Salaries - Overtime	6,628	25,390	25,390	11,100	(14,290)	11,100	-
5113	Standby	6,240	10,700	10,700	13,630	2,930	14,110	480
5115	Vac-Sick Leave Cash	3,717	12,500	12,500	12,500	-	12,500	-
5121	FICA Medicare	2,553	2,925	2,925	3,610	685	3,735	125
5123	Health Care	44,518	37,800	37,800	55,200	17,400	60,000	4,800
5124	Workers' Comp	7,297	8,070	8,070	7,470	(600)	7,725	255
5125	Life & Disability	2,013	1,780	1,780	2,400	620	2,400	-
5126	Unemployment Insurance	2,725	8,070	8,070	4,980	(3,090)	5,150	170
5127	Retirement	29,169	31,300	31,300	30,685	(615)	34,225	3,540
5128	OPEB	5,473	4,600	4,600	5,935	1,335	6,140	205
	Personnel	277,771	296,295	296,295	345,240	48,945	361,785	16,545
6122	Grounds Maint Supplies	32,543	48,800	28,800	50,300	1,500	54,800	4,500
6190	Clothing	2,369	1,800	1,800	2,600	800	2,600	-
6910	Tools & Equipment	5,320	4,477	4,400	4,500	23	4,500	-
7110	Professional Services	15,562	20,000	20,000	68,500	48,500	72,500	4,000
7114	YVHS Pool Maintenance	21,194	19,000	19,000	19,000	-	19,000	-
7212	Utilities - Water	58,188	92,000	95,000	116,250	24,250	125,750	9,500
7310	Rental of Equipment	302	1,500	1,500	1,500	-	1,500	-
7320	Leased Facility Exp	299	-	362	500	500	500	-
7411	Maintenance - Equip	3,945	4,500	4,500	4,500	-	4,500	-
7630	Dues & Memberships	362	250	210	100	(150)	100	-
	Supplies & Services	140,084	192,327	175,572	267,750	75,423	285,750	18,000
	Total Department	417,855	488,622	471,867	612,990	124,368	647,535	34,545
Total General Fund Expenditures		8,761,432	9,921,887	9,730,707	10,066,616	144,729	10,370,191	303,575

Town of Yucca Valley

Operating Budget
FY 2016-18

Public Works – Street Maintenance

Mission Statement

To implement preventive maintenance programs that result in a safe and effective street system while maintaining fiscal responsibility and responsive customer service.

Description and Purpose

The Street Maintenance Division is responsible for the maintenance of approximately 160 miles of paved roadway and approximately one mile of dirt road. The primary functions of the Division includes, pothole repair, skin patching, sign replacement, sign repair, shoulder maintenance, storm cleanup, street sweeping, hazard removal, sand and dirt removal, crack sealing and filling, and berm repair and construction.

The budgeted expenditures for streets maintenance including the authorized positions below are maintained in the Special Revenue Funds referred to above Fund 515-Gas Tax and Fund 516-LTF. Please refer to the Special Revenue Funds section for detailed expenditures.

Authorized Positions

<i>Position</i>	<i>FY 2012/13</i>	<i>FY 2013/14</i>	<i>FY 2014/16</i>	<i>FY 2016/18</i>
Streets Maintenance Supervisor	0	0	0	1
Skilled Lead Maintenance Worker	1	1	1	0
Skilled Maintenance Worker II	3	3	3	3
Division Total	4	4	4	4

Special Revenue Funds



Proposed Budget
Fiscal Year 2016-18

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds
 FY16-17

Fund	Projected Fund Balance 7/1/2016	Revenues	Expenditures	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2017
Special Revenue Funds					
300 - In-Lieu/Quimby Fees	\$ 124,430	\$ 25,350	\$ -	\$ -	\$ 149,780
310-Retail Sector Improvements	180,431	400	(40,000)	-	140,831
350 - Development Impact Fees	2,125,270	275,000	(1,000)	(54,000)	2,345,270
507 - Traffic Safety	206,718	25,400	-	(10,400)	221,718
508 - Asset Seizure	6,642	15	(2,000)	-	4,657
511 - COPS-LLESA	115,079	100,300	(115,400)	-	99,979
515 - Gas Tax	631,557	469,450	(725,313)	-	375,695
516 - LTF	770,686	307,750	(60,000)	(145,474)	872,962
520 - Measure I - 2010-40 Regional Funds	-	-	-	-	-
522 - Measure I - Major Arterial	475,835	500	(105,000)	-	371,335
523 - Measure I - Local Roads	71,189	200	(71,389)	-	-
524 - Measure I - 2010 Unrestricted	979,907	701,000	(542,904)	-	1,138,003
527 - Public Lands Fed Grant	-	-	-	-	-
530 - Safe Routes to School	-	-	-	-	-
531 - Flood Control	69,565	-	-	-	69,565
536 - ATP State Grant	-	85,000	(95,400)	10,400	-
537 - HRP State Grant	-	-	-	-	-
542 - CMAQ	(1,966)	107,000	(250,508)	145,474	-
543 - Air Pollution Trust	89,367	13,800	-	-	103,167
560 - CDBG	-	126,460	(126,460)	-	-
570 - Recycling Activities	822	5,000	(5,000)	-	822
581 - LLD	53,893	7,195	(5,600)	-	55,488
582 - SDD	212,616	6,566	(40,600)	-	178,582
583 - MELLO ROOS CFD	73,668	23,750	(25,800)	-	71,618
630 - Bond Funded L/M Housing Fund	1,081,139	-	-	-	1,081,139
632 - Town Housing Fund	(1,193,875)	103,877	(7,000)	(95,000)	(1,191,998)
634 - 2008 Unspent Bond Proceeds	-	2,407,885	-	-	2,407,885
800 - Capital Projects Reserve	2,129,404	800,000	(1,558,800)	-	1,370,604
Total Special Revenue Funds	\$ 8,202,377	\$ 5,591,898	\$ (3,778,174)	\$ (149,000)	\$ 9,867,101
Internal Service Fund					
100 - Internal Service	\$ 545,662	\$ 40,000	\$ (305,000)	\$ 7,931	\$ 288,593
Total Internal Service Fund	\$ 545,662	\$ 40,000	\$ (305,000)	\$ 7,931	\$ 288,593

Town of Yucca Valley
 FY 2016-18 Proposed Budget
 Special Revenue Funds
 FY17-18

Fund	Projected Fund Balance 7/1/2017	Revenues	Expenditures	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2018
Special Revenue Funds					
300 - In-Lieu/Quimby Fees	\$ 149,780	\$ 350	\$ -	\$ -	\$ 150,130
310 - Retail Sector Improvements	140,831	300	(20,000)	-	121,131
350 - Development Impact Fees	2,345,270	310,000	(1,000)	(54,000)	2,600,270
507 - Traffic Safety	221,718	25,400	-	(56,500)	190,618
508 - Asset Seizure	4,657	15	(2,000)	-	2,672
511 - COPS-LLESA	99,979	100,300	(100,300)	-	99,979
515 - Gas Tax	375,695	469,450	(807,528)	-	37,617
516 - LTF	872,962	375,250	(377,450)	-	870,762
520 - Measure I - 2010-40 Regional Funds	-	-	-	-	-
522 - Measure I - Major Arterial	371,335	100	(370,435)	-	1,000
523 - Measure I - Local Roads	-	-	-	-	-
524 - Measure I - 2010 Unrestricted	1,138,003	726,200	(396,175)	-	1,468,028
527 - Public Lands Fed Grant	-	-	-	-	-
530 - Safe Routes to School	-	-	-	-	-
531 - Flood Control	69,565	-	-	-	69,565
536 - ATP State Grant	-	940,850	(997,350)	56,500	-
537 - HRP State Grant	-	-	-	-	-
542 - CMAQ	-	-	-	-	-
543 - Air Pollution Trust	103,167	13,600	-	-	116,767
560 - CDBG	-	140,000	(140,000)	-	-
570 - Recycling Activities	822	5,000	(5,000)	-	822
581 - LLD	55,488	7,195	(5,600)	-	57,083
582 - SDD	178,582	6,566	(5,600)	-	179,548
583 - MELLO ROOS CFD	71,618	23,750	(5,800)	-	89,568
630 - Bond Funded L/M Housing Fund	1,081,139	-	-	-	1,081,139
632 - Town Housing Fund	(1,191,998)	171,445	(7,000)	(160,000)	(1,187,553)
634 - 2008 Unspent Bond Proceeds	2,407,885	-	-	-	2,407,885
800 - Capital Projects Reserve	1,370,604	100,000	(1,420,000)	-	50,604
Total Special Revenue Funds	\$ 9,867,101	\$ 3,415,771	\$ (4,661,238)	\$ (214,000)	\$ 8,407,635
Internal Service Fund					
100 - Internal Service	\$ 288,593	\$ 40,000	\$ (147,000)	\$ 8,169	\$ 189,762
Total Internal Service Fund	\$ 288,593	\$ 40,000	\$ (147,000)	\$ 8,169	\$ 189,762

Town of Yucca Valley
Special Revenue/Other Funds
FY 2016-18

Special Revenue Funds are used to account for the proceeds derived from specific revenue sources which are legally restricted to expenditures for specified purposes.

100 Internal Service

Established to be used to finance and account for special activities and services performed by a department for other departments in a cost reimbursement basis. Photocopy and stationary costs are currently being charged to all departments through this internal service fund.

300 Quimby/In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to the dedication of land for parks and recreational purposes.

310 Retail Sector Improvements

Established as a fund as a result of a settlement to account for monies that are to be used by the Town to sustain and improve the TOWN's retail areas consistent with recommendations contained in the Retail Sector Strategies Report or for any other actions or projects the TOWN deems appropriate to sustain and improve the TOWN's retail sector.

350 Development Impact Fee

Established as depository for development impact fees. The fees are levied against new development in the Town in order to pay for the construction or improvement of public facilities as a result of Town growth.

507 Traffic Safety

Established to account for expenditures financed by revenue generated from the enforcement of California vehicle codes and town ordinances. These restricted funds may be used only for traffic signals, school crossing guards, and other related traffic safety expenditures.

508 Asset Seizure

Established to account for assets seized during police narcotic activities. Expenditures for this fund are restricted to activities involving drug and gang prevention.

511 LLESA

Established by the American Recovery and Reinvestment Act to create and enhance crime prevention involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime and the prosecution of criminals.

515 Gas Tax

Established to account for receipts and expenditures of money apportioned under Street and Highway Code Sections 2105, 2106, 2107, and 2107.5 of the State of California. These funds must be spent only for street maintenance, repairs or construction. A limited amount may be spent on related engineering costs. Also accounts for monies previously received as part of the 514-TCRP Maintenance Fund as of July 2011.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2016-18

516 LTF (Local Transportation Fund)

Established to account for financial transactions per Article No. 8 of the Transportation Development Action of 1971 (SB325) State of California Streets, Roads, Bicycle and Pedestrian Capital Facilities.

520 Measure I- 2010-40 Regional Funds

Established to account for the Town's share of competitively awarded revenues which represent 25% of the regional allocation of a voter approved (½%) local transportation sales tax for Measure I 2010-2040, for the use in regional street projects.

522 Measure I – 65% Major Arterials

Established to account for revenues from a (1/2%) sales tax on all retail transactions within the County. This Measure I sales tax authorization ended in 2010.

523 Measure I –30% Local Roads

Established to account for revenues from a (1/2%) sales tax on all retail transactions within the County. This Measure I sales tax authorization ended in 2010.

524 Measure I – 2010 Unrestricted

Established to account for 75% of the local allocation of revenues from a voter approved (1/2%) local transportation sales tax for Measure I 2010-2040, for the use in unrestricted local street projects.

527 Public Lands Highway Discretionary Funds (PLHD)

Established by the Federal Highway Administration(FHWA) and allocated through local government San Bernardino Associated Governments(SANBAG) for highway transportation projects that are eligible and listed on the approved Regional Transportation Improvement Project(RTIP) list. Funds are administered by Cal Trans.

530 Safe Routes to School

Established by the Federal government 1) to enable and encourage children in kindergarten through eighth grade (K-8), including children with disabilities, to safely walk and bicycle to school, 2) to make walking and bicycling to school a more appealing mode choice, and 3) to facilitate the planning, design, and implementation of projects that will improve safety, environment, and overall quality of life.

531 Flood Control

Established to account for grant monies received from the State of California for flood control improvement programs and/or projects. These funds are restricted solely for flood control related projects.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2016-18

542 CMAQ

Established through SANBAG for certain Congestion Mitigation/Air Quality improvement projects identified in United States Code Title 23 Section 120 that identifies organizations that are eligible to receive 100% CMAQ funding.

543 AB2766 – Air Pollution Trust Established to account for receipts and expenditures for the Air Pollution Fund.

560 CDBG - Community Development Block Grant

Established to account for financing of rehabilitation of privately held homes and government infrastructures. Financing is provided by the Federal Housing and Community Development Act.

570 Recycling Activities

Established to account for grant money for eligible cities and counties, for beverage container recycling and litter cleanup activities.

581 Landscape/Lighting Maintenance District

Established to provide regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.

582 Street & Drainage District

Established to provide maintenance of streets, roads, and highways needed to keep the streets in a safe condition and to preserve the street network. Also for maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

583 Mello Roos CFD

Established to provide maintenance of streets, roads and other qualified infrastructure construction as part of new development pursuant to the Mello-Roos Community Facility Act of 1982, which provides a mechanism for funding such maintenance activities.

630 Bond Funded Town Housing Fund

This fund accounts for transactions related to the Town's housing activities that are funded by tax exempt bond funds. This fund was established to segregate the tax exempt financed low and moderate housing activities from those funded through other means.

632 Town Housing Fund

This fund accounts for transactions related to the Town's housing activities. The fund was established as the Housing Successor of the former Yucca Valley Redevelopment Agency's Low and Moderate Housing fund which was eliminated as of February 1, 2012.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2016-18

634 2008 Unspent Bond Proceeds

Established to maintain the Bond Proceeds from the 2008 Bond Issue transferred from the Successor Agency to the Town per the Department of Finance approved Bond transfer agreement. Funds will be expended in accordance with the provisions in the Official Statement.

800 Capital Projects Reserve

Established to maintain a capital projects reserve for the purpose of providing funding for the planning, construction, repair and rehabilitation of the Town's capital assets.

Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
100 - Internal Service						
RECEIPTS						
Photo Copy Sales	4630	\$ 34,039	\$ 39,000	\$ 37,000	\$ 39,000	\$ 39,000
Stationary/Env Sales	4631	1,315	1,000	1,000	1,000	1,000
TOTAL RECEIPTS		35,354	40,000	38,000	40,000	40,000
EXPENDITURES						
Operating Supplies	6120	4,116	7,000	5,000	7,000	7,000
Equipment Rental-Copiers	7310	27,350	28,000	28,000	28,000	28,000
Equip Rental-Postage Machines	7311	3,888	5,000	5,000	5,000	5,000
TOTAL EXPENDITURES		35,354	40,000	38,000	40,000	40,000
CAPITAL OUTLAY						
Vehicle and Equipment Purchase		-	-	-	265,000	107,000
TOTAL CAPITAL OUTLAY		-	-	-	265,000	107,000
OPERATING TRANSFERS IN (OUT)						
Transfer OUT		-	-	-	-	-
Transfer IN		14,000	7,000	7,700	7,931	8,169
TOTAL OPERATING TRANSFERS IN(OUT)		14,000	7,000	7,700	7,931	8,169
INCREASE (DECREASE) IN FUND BALANCE						
		14,000	7,000	7,700	(257,069)	(98,831)
Undesignated		9,962	16,962	16,962	16,962	16,962
Designated- Animal Care Vehicle		14,000	21,000	21,000	28,700	(13,369)
Designated- Vehicle & Equipment		500,000	500,000	500,000	500,000	285,000
BEGINNING FUND BALANCE		523,962	537,962	537,962	545,662	288,593
Undesignated		16,962	16,962	16,962	16,962	16,962
Designated- Animal Care Vehicle		21,000	28,000	28,700	(13,369)	(5,200)
Designated- Vehicle & Equipment		500,000	500,000	500,000	285,000	178,000
ENDING FUND BALANCE		\$ 537,962	\$ 544,962	\$ 545,662	\$ 288,593	\$ 189,762

Vehicle & Equipment Purchase Detail

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
Description	Account					
Water Truck (replacement)					65,000	
#73, Boom/Lift Truck (Used)					60,000	
#38, Backhoe					-	75,000
#3, Town Hall					55,000	
#49, Public Works					35,000	
#17, AC Truck					50,000	
#23, Van						32,000
					265,000	107,000

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
300 - In-Lieu/Quimby Fees						
RECEIPTS						
Interest	4611	\$ 188	\$ 150	\$ 325	\$ 350	\$ 350
In Lieu Park Fees		-	-	-	25,000	-
In-Lieu Street Improvements		-	-	20,000	-	-
In-Lieu Underground		-	-	-	-	-
TOTAL RECEIPTS		188	150	20,325	25,350	350
EXPENDITURES						
Indirect Cost		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-
CAPITAL OUTLAY						
Work in Progress		-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT)		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		188	150	20,325	25,350	350
BEGINNING FUND BALANCE		103,917	104,105	104,105	124,430	149,780
ENDING FUND BALANCE		\$ 104,105	\$ 104,255	\$ 124,430	\$ 149,780	\$ 150,130

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
310- Retail Sector Improvements					
RECEIPTS					
LAIF Interest	362	300	-	400	300
TOTAL RECEIPTS	362	300	-	400	300
EXPENDITURES					
Professional Services	0	50,000	20,000	40,000	20,000
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	50,000	20,000	40,000	20,000
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN	-	-	-	-	-
Transfer OUT	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	362	(49,700)	(20,000)	(39,600)	(19,700)
BEGINNING FUND BALANCE	200,069	200,431	200,431	180,431	140,831
ENDING FUND BALANCE	200,431	150,731	180,431	140,831	121,131

**Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds**

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
350 - Development Impact Fees						
RECEIPTS						
Single Family Residential	4260	\$ 121,817	\$ 75,000	\$ 45,000	\$ 175,000	\$ 210,000
Multi-Family Residential	4261	270,000	-	-	-	-
Commercial	4262	5,123	50,000	-	100,000	100,000
Office		-	-	-	-	-
Interest	4611	2,799	-	4,000	-	-
TOTAL RECEIPTS		399,739	125,000	49,000	275,000	310,000
EXPENDITURES						
Operating Supplies						
Indirect Cost	7999	-	1,000	-	1,000	1,000
TOTAL EXPENDITURES		-	1,000	-	1,000	1,000
CAPITAL OUTLAY						
Work in Progress		-	-	-	100,000	200,000
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer OUT - Fund 001	9499	-	-	-	(54,000)	(54,000)
Transfer IN - Fund 531		-	-	-	-	-
Transfer IN - Fund 551		-	-	-	-	-
Transfer IN - Fund 632		-	-	-	-	-
Transfer OUT - Fund 632		-	-	-	-	-
Transfer OUT - Fund 800-Animal Shelter		(54,000)	(54,000)	(54,000)	-	-
TOTAL OPERATING TRANSFERS IN(OUT)		(54,000)	(54,000)	(54,000)	(54,000)	(54,000)
INCREASE (DECREASE) IN FUND BALANCE		345,739	70,000	(5,000)	220,000	255,000
BEGINNING FUND BALANCE		1,784,531	2,130,270	2,130,270	2,125,270	2,345,270
ENDING FUND BALANCE		2,130,270	2,200,270	2,125,270	2,345,270	2,600,270
Due to (from other funds)		(555,270)	(555,270)	(555,270)	(555,270)	(555,270)
ENDING CASH BALANCE		\$ 1,575,000	\$ 1,645,000	\$ 1,570,000	\$ 1,790,000	\$ 2,045,000

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
Project	Account	Actual	Budget	Actual	Budget	Budget
Onaga Trail-Kickapoo to Camino Del Cielo		-	-	-	100,000	-
SR62-SR247 to Warren Vista		-	-	-	-	200,000
		-	-	-	100,000	200,000

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
507 - Traffic Safety						
RECEIPTS						
Traffic Fine Revenue	25-05-4320	\$ 30,790	\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000
Interest	4611	385	200	400	400	400
TOTAL RECEIPTS		31,175	50,200	25,400	25,400	25,400
EXPENDITURES						
Indirect Cost	7999	-	1,500	-	-	-
TOTAL EXPENDITURES		-	1,500	-	-	-
CAPITAL OUTLAY						
Work in Progress		-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT) - Fund 522		50,000	-	-	-	-
Transfer IN (OUT) - Fund 520		(137,400)	-	-	-	-
Transfer IN (OUT) - Fund 520		-	-	57,959	-	-
Transfer IN (OUT) - Fund 536		-	-	-	(10,400)	(56,500)
Transfer IN (OUT) - Fund 529		(17,687)	-	(25,600)	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		(105,087)	-	32,359	(10,400)	(56,500)
INCREASE (DECREASE) IN FUND BALANCE		(73,912)	48,700	57,759	15,000	(31,100)
BEGINNING FUND BALANCE		222,871	148,959	148,959	206,718	221,718
ENDING FUND BALANCE		\$ 148,959	\$ 197,659	\$ 206,718	\$ 221,718	\$ 190,618

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	<u>2015-16</u>		<u>2016-17</u>	<u>2017-18</u>
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
508 - Asset Seizure						
RECEIPTS						
Program Revenue		\$ -	\$ -	\$ -	\$ -	\$ -
Interest	4611	12	15	15	15	15
TOTAL RECEIPTS		<u>12</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
EXPENDITURES						
Special Activities		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-
CAPITAL OUTLAY						
Special Projects - Equipment	25-05-7820	-	2,000	-	2,000	2,000
TOTAL CAPITAL OUTLAY		-	<u>2,000</u>	-	<u>2,000</u>	<u>2,000</u>
OPERATING TRANSFERS IN (OUT)						
		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		<u>12</u>	<u>(1,985)</u>	<u>15</u>	<u>(1,985)</u>	<u>(1,985)</u>
BEGINNING FUND BALANCE		<u>6,615</u>	<u>6,627</u>	<u>6,627</u>	<u>6,642</u>	<u>4,657</u>
ENDING FUND BALANCE		<u>\$ 6,627</u>	<u>\$ 4,642</u>	<u>\$ 6,642</u>	<u>\$ 4,657</u>	<u>\$ 2,672</u>

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
511 - COPS-LLESA						
RECEIPTS						
Grant revenue	25-05-4870	\$ 106,251	\$ 100,000	\$ 110,000	\$ 100,000	\$ 100,000
Interest	4611	327	100	300	300	300
TOTAL RECEIPTS		106,578	100,100	110,300	100,300	100,300
EXPENDITURES						
Indirect Cost	7999	500	500	500	500	500
Front Line Special Activities	25-05-7820	200,000	99,600	99,600	114,900	99,800
TOTAL EXPENDITURES		200,500	100,100	100,100	115,400	100,300
CAPITAL OUTLAY						
		-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OPERATING TRANSFERS IN (OUT)						
		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		(93,922)	-	10,200	(15,100)	-
BEGINNING FUND BALANCE		198,801	104,879	104,879	115,079	99,979
ENDING FUND BALANCE		\$ 104,879	\$ 104,879	\$ 115,079	\$ 99,979	\$ 99,979

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
513 - AB2928 TCRP - Construction					
RECEIPTS					
LAIF Interest	\$ 26	\$ -	\$ -	\$ -	\$ -
State Reimbursement	76,736	-	-	-	-
TOTAL RECEIPTS	76,762	-	-	-	-
EXPENDITURES					
Indirect Cost	255	-	-	-	-
TOTAL EXPENDITURES	255	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	3,757	28,345	25	-	-
TOTAL CAPITAL OUTLAY	3,757	28,345	25	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN - Fund 534	375,387	-	-	-	-
Transfer IN - Fund 520	4,500	-	-	-	-
Transfer IN (OUT)- Fund 800	-	-	(58,320)	-	-
Transfer IN - Fund 526	590,156	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	970,043	-	(58,320)	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	1,042,793	(28,345)	(58,345)	-	-
BEGINNING FUND BALANCE					
	(984,448)	58,345	58,345	-	-
ENDING FUND BALANCE					
	\$ 58,345	\$ 30,000	\$ -	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
Project	Account	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
SR62/TCRP Phase 1	513 55-59 8310 8327-100	-	-	-	-	-
SR62/TCRP Phase 2-PC&E	513 55-59 8310 8327-200	3,620	-	-	-	-
SR62/TCRP Phase 3-ROW	513 55-59 8310 8327-300	-	-	-	-	-
Cnstr Phase 4 - Non Reimb	513 55-59 8310 8327-400	137	28,345	25	-	-
Cnstr Phase 4 - SLPP 534	513 55-59 8310 8327-402	-	-	-	-	-
Cnstr Phase 4 - Mea I Reg 520	513 55-59 8310 8327-403	-	-	-	-	-
Cnstr Phase 4 - Mea I Arterial 522	513 55-59 8310 8327-404	-	-	-	-	-
Cnstr Phase 4 - Mea I Unrestricted 524	513 55-59 8310 8327-405	-	-	-	-	-
Cnstr Phase 4 - Mea I Arterial 522	513 55-59 8310 8327-406	-	-	-	-	-
Cnstr Phase 4 - HSIP 526	513 55-59 8310 8327-407	-	-	-	-	-
SR62/TCRP Phase 4	513 55-59 8310 8327-400	-	-	-	-	-
		3,757	28,345	25	-	-

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
515 - Gas Tax					
RECEIPTS					
Highway Users Tax (Prop 42 Replc) 4160 2103	\$ 197,104	\$ 200,000	\$ 99,500	\$ 75,000	\$ 75,000
Highway Users Tax 4160 2105	115,331	115,000	129,350	133,350	133,350
Highway Users Tax 4160 2106	75,680	75,000	67,850	69,900	69,900
Highway Users Tax 4160 2107	147,602	105,000	179,450	185,200	185,200
Highway Users Tax 4160 2175	5,000	5,000	5,000	5,000	5,000
Interest 4611 0000	1,576	1,000	2,000	1,000	1,000
TOTAL RECEIPTS	542,293	501,000	483,150	469,450	469,450
EXPENDITURES					
Personnel	291,921	351,310	332,600	351,460	370,150
Supplies & Services	242,247	341,500	339,665	356,050	356,550
Indirect Recovery	16,476	23,905	-	17,803	20,828
TOTAL EXPENDITURES	550,644	716,715	672,265	725,313	747,528
CAPITAL OUTLAY					
Work in Progress	500	230,000	42,000	-	60,000
TOTAL CAPITAL OUTLAY	500	230,000	42,000	-	60,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN -	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(8,851)	(445,715)	(231,115)	(255,863)	(338,078)
BEGINNING FUND BALANCE	871,523	862,672	862,672	631,557	375,695
ENDING FUND BALANCE	\$ 862,672	\$ 416,957	\$ 631,557	\$ 375,695	\$ 37,617

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
55-59 Streets Operations						
	Acct					
Salaries	5110	180,405	200,140	200,140	208,240	215,600
Salaries - Overtime	5112	4,306	19,690	5,000	12,990	13,635
Standby	5113	5,784	5,700	5,700	6,000	6,000
FICA Medicare	5121	2,789	3,270	3,270	3,300	3,410
Health Care	5123	43,723	50,400	50,400	55,200	60,000
Workers' Comp	5124	7,806	9,020	9,020	9,090	9,410
Life & Disability	5125	2,169	2,320	2,320	2,400	2,400
Unemployment Insurance	5126	2,915	9,020	5,000	9,090	9,410
Retirement	5127	36,169	40,540	40,540	38,900	43,785
OPEB	5128	5,855	6,010	6,010	6,250	6,500
One Time Employee Costs	5911	-	5,200	5,200	-	-
Personnel		291,921	351,310	332,600	351,460	370,150
Signs	6126	15,434	30,000	30,000	35,000	35,000
Clothing	6190	3,019	4,200	4,200	3,000	3,500
Maintenance Supplies	6410	89,576	124,000	124,000	129,000	129,000
Tools & Equipment	6910	1,719	5,750	5,750	2,500	2,500
Professional Services	7110	78,922	116,750	116,750	124,750	124,750
Utilities-Gas Co.	7210	-	2,800	2,800	2,800	2,800
Utilities- Electricity	7211	8,970	6,000	6,000	6,000	6,000
Utilities - Water/Eddy Valve	7212	1,342	-	1,165	2,000	2,000
Rental of Equipment	7310	6,608	12,000	12,000	16,000	16,000
Maintenance - Equip	7411	36,657	36,000	36,000	31,000	31,000
Conferences	7610	-	3,000	-	3,000	3,000
Meetings & Travel	7618	-	1,000	1,000	1,000	1,000
Supplies & Services		242,247	341,500	339,665	356,050	356,550
Indirect Cost	7999	16,476	23,905		17,803	20,828
Vehicle Repl	515 55-59 8541	-	220,000	42,000	-	50,000
Pavement Management System	515 55-59 8310 8505	500	10,000	-	-	10,000
Capital		500	230,000	42,000	-	60,000
Total Department		551,144	946,715	714,265	725,313	807,528

Authorized Positions

Streets Maintenance Supvr	1	1	1
Skilled Maintenance Worker II	3	3	3
Division Total	4	4	4

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
516 - LTF						
RECEIPTS						
SANBAG Revenue	4828	\$ 55,306	\$ 26,426	\$ 26,426	\$ 307,500	\$ 375,000
SANBAG TDA Grant -TAIM	4167	-	-	-	-	-
Legal Settlement		-	-	-	-	-
Interest	4611	868	250	800	250	250
TOTAL RECEIPTS		56,174	26,676	27,226	307,750	375,250
EXPENDITURES						
Indirect Cost		10,108	25,407	25,407	-	-
Professional Services	516 55-59 7110 0000		4,600	4,600	5,000	5,000
Street Eng Prof Serv	516 55-59 7117 0000		5,000	5,000	35,000	35,000
TOTAL EXPENDITURES		10,108	35,007	35,007	40,000	40,000
CAPITAL OUTLAY						
Work in Progress		148,920	357,950	500	20,000	337,450
TOTAL CAPITAL OUTLAY		148,920	357,950	500	20,000	337,450
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT) - Fund 529		7,637	-	-	-	-
Transfer IN (OUT)						
Transfer IN (OUT) - Fund 542		-	(120,000)	-	(145,474)	-
TOTAL OPERATING TRANSFERS IN (OUT)		7,637	(120,000)	-	(145,474)	-
INCREASE (DECREASE) IN FUND BALANCE						
		(95,217)	(486,281)	(8,281)	102,276	(2,200)
BEGINNING FUND BALANCE						
		874,184	778,967	778,967	770,686	872,962
ENDING FUND BALANCE						
		778,967	292,686	770,686	872,962	870,762
Due to (from other funds)						
		(302,874)	(300,000)	(21,743)	-	-
ENDING CASH BALANCE						
		\$ 476,093	\$ (7,314)	\$ 748,943	\$ 872,962	\$ 870,762
Work in Progress Detail						
Project	Account	2014-15 Year-end Actual	2015-16 Amended Budget	2015-16 Projected Actual	2016-17 Proposed Budget	2017-18 Proposed Budget
Blackrock Road Repair	516 55-59 8310 8455	116,870	-	-	-	-
Fortuna	516 55-59 8310 8351	-	20,000	-	20,000	-
Grand/Palm Alley	516 55-59 8310 8559	7,550	162,450	-	-	162,450
Pima Trail	516 55-59 8310 8562	24,500	175,500	500	-	175,000
		148,920	357,950	500	20,000	337,450

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
520 - Measure I - 2010-40 Regional Funds					
RECEIPTS					
Revenue SANBAG Regional Funds-MLHP 4164	\$ 607,378	\$ 19,344	\$ 19,344	\$ -	\$ -
Revenue SANBAG Regional Funds	\$ 139,500	\$ -	\$ -	\$ -	\$ -
Interest	-	-	89	-	-
TOTAL RECEIPTS	746,878	19,344	19,433	-	-
EXPENDITURES					
Indirect Cost Recovery 7999	-	967	1,125	-	-
TOTAL EXPENDITURES	-	967	1,125	-	-
CAPITAL OUTLAY					
Work in Progress	681,498	19,344	16,601	-	-
TOTAL CAPITAL OUTLAY	681,498	19,344	16,601	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 507	137,400	(55,285)	(57,959)	-	-
Transfer IN (OUT) - Fund 513	(4,500)	-	-	-	-
Transfer IN (OUT) - Fund 527	(135,000)	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(2,100)	(55,285)	(57,959)	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	63,280	(56,252)	(56,252)	-	-
BEGINNING FUND BALANCE					
	(7,028)	56,252	56,252	-	-
ENDING FUND BALANCE					
	\$ 56,252	\$ -	\$ -	\$ -	\$ -

520 - Measure I - 2010-40 Regional Funds

Work in Progress Detail <u>Project</u>	<u>Account</u>	2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Dumosa Traffic Signal Design	520 55-59 8310 8456	31,020	-	(14)	-	-
Dumosa Traffic Signal Constr	520 55-59 8310 8456 001	650,478	19,344	16,615	-	-
		681,498	19,344	16,601	-	-

Town of Yucca Valley
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		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
522 - Measure I - Major Arterial						
RECEIPTS						
Revenue SANBAG		\$ -	\$ -	\$ -	\$ -	\$ -
Interest	4611	1,306	100	1,400	500	100
TOTAL RECEIPTS		1,306	100	1,400	500	100
EXPENDITURES						
Indirect Cost Recovery		-	4,713	5,654	5,000	20,968
TOTAL EXPENDITURES		-	4,713	5,654	5,000	20,968
CAPITAL OUTLAY						
Work in Progress		-	94,250	94,241	100,000	349,467
TOTAL CAPITAL OUTLAY		-	94,250	94,241	100,000	349,467
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT) - Fund 527		(461,860)	-	-	-	-
Transfer IN (OUT) - Fund 507		(50,000)	-	-	-	-
Transfer IN - Fund 526		500	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		(511,360)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		(510,054)	(98,863)	(98,495)	(104,500)	(370,335)
BEGINNING FUND BALANCE		1,084,384	574,330	574,330	475,835	371,335
ENDING FUND BALANCE		\$ 574,330	\$ 475,467	\$ 475,835	\$ 371,335	\$ 1,000

522 - Measure I - Major Arterial

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
Work in Progress Detail						
Project	Account					
Town Wide Slurry Seal	522 55-59 8310 8340	-	94,250	94,241	-	124,467
Yucca Trail/Palomar Improv		-	-	-	100,000	200,000
Joshua Lane/Onaga Improv		-	-	-	-	25,000
		-	94,250	94,241	100,000	349,467

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		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
523 - Measure I - Local Roads						
RECEIPTS						
Revenue SANBAG		\$ -	\$ -	\$ -	\$ -	\$ -
Interest	4611	138	200	200	200	-
TOTAL RECEIPTS		138	200	200	200	-
EXPENDITURES						
Indirect Cost Recovery		-	-	-	4,041	-
Street Lights		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	4,041	-
CAPITAL OUTLAY						
Work in Progress		11,112	-	-	67,348	-
TOTAL CAPITAL OUTLAY		11,112	-	-	67,348	-
OPERATING TRANSFERS IN (OUT)						
Transfer OUT		-	-	-	-	-
Transfer IN - Fund 516		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		(10,974)	200	200	(71,189)	-
BEGINNING FUND BALANCE						
		81,963	70,989	70,989	71,189	-
ENDING FUND BALANCE						
		\$ 70,989	\$ 71,189	\$ 71,189	\$ -	\$ -

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
523 - Measure I - Local Roads						
Work in Progress Detail						
Project	Account					
Annual Traffic Census	523 55-59 8310 8097	10,856	-	-	-	-
Traffic Studies	523 55-59 8310 8105	256	-	-	-	-
Town Wide Slurry Seal	523 55-59 8310 8340	-	-	-	67,348	-
		11,112	-	-	67,348	-

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	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
524 - Measure I - 2010 Unrestricted					
RECEIPTS					
Revenue SANBAG 2010 Unrestricted 55 59 4163	\$ 730,572	\$ 695,000	\$ 685,000	\$ 700,000	\$ 725,000
Interest 4611	1,061	400	800	1,000	1,200
TOTAL RECEIPTS	731,633	695,400	685,800	701,000	726,200
CAPITAL OUTLAY					
Work in Progress	584,616	668,130	583,657	542,904	396,175
TOTAL CAPITAL OUTLAY	584,616	668,130	583,657	542,904	396,175
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 513	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	147,017	27,270	102,143	158,096	330,025
BEGINNING FUND BALANCE					
	730,747	877,764	877,764	979,907	1,138,003
ENDING FUND BALANCE					
	\$ 877,764	\$ 905,034	\$ 979,907	\$ 1,138,003	\$ 1,468,028

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
524 - Measure I - Unrestricted					
Work in Progress Detail					
Indirect Cost Recovery 7999	37,158	29,330	33,036	30,780	22,425
Median Maintenance	-	52,200	52,200	53,696	55,307
Annual Traffic Census 524 55-59 8310 8097	-	7,500	7,500	7,500	7,500
SANBAG STP 524 55-59 8310 8098	-	5,000	5,000	-	-
Street Lights 524 55-59 8310 8103-000	48,086	50,000	50,000	50,000	50,000
Traffic Studies 524 55-59 8310 8105	-	9,000	9,000	9,000	9,000
Town Wide Slurry Seal 524 55-59 8310 8340	390,363	430,000	393,821	283,428	160,378
SHOPP, proj applic thru CT 524 55-59 8310 8347	-	5,000	-	5,000	5,000
Signal Maintenance Contract 524 55-59 8310 8466	4,247	50,000	10,000	50,000	50,000
Joshua Dr: Church to Joshua L 524 55-59 8310 8468	104,375	-	-	-	-
Congestion Management Plan 524 55-59 8310 8507	387	7,000	-	3,500	3,500
Yucca Trail Study 524 55-59 8310 8966	-	23,100	23,100	-	-
Yucca Trail/Warren Vista	-	-	-	25,000	-
Yucca Trail/Joshua Lane	-	-	-	25,000	-
Buena Vista/Yucca Mesa	-	-	-	-	33,065
	584,616	668,130	583,657	542,904	396,175

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		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
527 - Public Lands Fed Grant						
RECEIPTS						
PLHD Grant		\$ -	\$ -	\$ -	\$ -	\$ -
Bond Funds From SA	527 55-59 4702 8661-630	-	-	-	-	-
Measure I Exchange		-	-	-	-	-
SLPP Funding		-	-	-	-	-
SAFETEA -LEU -Federal		-	-	-	-	-
TOTAL RECEIPTS		-	-	-	-	-
EXPENDITURES						
Indirect Cost Recovery		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-
CAPITAL OUTLAY						
Work in Progress		2,358,273	26,956	1,612	-	-
TOTAL CAPITAL OUTLAY		2,358,273	26,956	1,612	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT)- Fund 800	527 55-59 4999 8661-400	-	-	(25,183)	-	-
Transfer IN - Fund 535	527 55-59 4999 8661-401	137,581	1,302,420	1,302,259	-	-
Transfer IN - Fund 534	527 55-59 4999 8661-402	596,860	-	-	-	-
Transfer IN - Fund 520	527 55-59 4999 8661-403	135,000	-	-	-	-
Transfer IN - Fund 522	527 55-59 4999 8661-404	461,860	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		1,331,301	1,302,420	1,277,076	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		(1,026,972)	1,275,464	1,275,464	-	-
BEGINNING FUND BALANCE						
		(248,492)	(1,275,464)	(1,275,464)	-	-
ENDING FUND BALANCE						
		\$ (1,275,464)	\$ -	\$ -	\$ -	\$ -
Work in Progress Detail						
Project	Account	2014-15 Year-end Actual	2015-16 Amended Budget	2015-16 Projected Actual	2016-17 Proposed Budget	2017-18 Proposed Budget
Cnstr Phase 4 - Non Contract	527 55-59 8310 8661 400	32,205	26,956	-	-	-
		2,358,273	26,956	-	-	-

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 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
529 - Safe Routes to School - Infrastructure						
RECEIPTS						
Grant Revenue	4830 8320	\$ 361,641	\$ -	\$ 12,559	\$ -	\$ -
TOTAL RECEIPTS		361,641	-	12,559	-	-
EXPENDITURES						
Indirect Cost	7999 8320	16,957	-	-	-	-
TOTAL EXPENDITURES		16,957	-	-	-	-
CAPITAL OUTLAY						
Work in Progress		395,356	-	-	-	-
TOTAL CAPITAL OUTLAY		395,356	-	-	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN - Fund 507	4999 8320	17,687	-	25,600	-	-
Transfer OUT - Fund 516		(7,637)	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		10,050	-	25,600	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		(40,622)	-	38,159	-	-
BEGINNING FUND BALANCE		2,463	(38,159)	(38,159)	-	-
ENDING FUND BALANCE		\$ (38,159)	\$ (38,159)	\$ -	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Project	Account					
Safe Routes Infrastructure	529 55-59 8310 8320 000	395,356	-	-	-	-
sidewalks- sage highschool to highway						
		395,356	-	-	-	-

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 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
530 - Safe Routes to School						
RECEIPTS						
Grant Revenue	4830 8517	\$ 28,128	\$ 47,500	\$ 47,477	-	-
TOTAL RECEIPTS		28,128	47,500	47,477	-	-
EXPENDITURES						
Indirect Cost		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-
CAPITAL OUTLAY						
Work in Progress		1,990	96,711	96,688	-	-
TOTAL CAPITAL OUTLAY		1,990	96,711	96,688	-	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN		-	-	-	-	-
Transfer OUT		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		26,138	(49,211)	(49,211)	-	-
BEGINNING FUND BALANCE		23,073	49,211	49,211	-	-
ENDING FUND BALANCE		\$ 49,211	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Project	Account					
Safe Routes non-infrastructure	530 00-00 8310 8517	1,990	96,711	96,688	-	-
		1,990	96,711	96,688	-	-

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 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
531 - Flood Control					
RECEIPTS					
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	-	-	-	-	-
EXPENDITURES					
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 350	-	-	-	-	-
Transfer IN - Fund 545	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
BEGINNING FUND BALANCE	69,565	69,565	69,565	69,565	69,565
ENDING FUND BALANCE	<u>\$ 69,565</u>	<u>\$ 69,565</u>	<u>\$ 69,565</u>	<u>\$ 69,565</u>	<u>\$ 69,565</u>

Town of Yucca Valley
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 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
534 - Prop 1B SLPP					
RECEIPTS					
Prop 1B - SLPP Funding	\$ 972,246	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	972,246	-	-	-	-
EXPENDITURES					
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 513 513 55-59 9499 8327 402	(375,386)	-	-	-	-
Transfer OUT - Fund 527 527 55-59 9499 8661 402	(596,860)	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(972,246)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	-	-	-	-	-
BEGINNING FUND BALANCE					
	-	-	-	-	-
ENDING FUND BALANCE					
	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Yucca Valley
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 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
535 - SAFETEA-LU					
RECEIPTS					
SAFETEA -LEU -Federal	\$ 137,581	\$ 1,302,420	\$ 1,302,259	\$ -	\$ -
TOTAL RECEIPTS	137,581	1,302,420	1,302,259	-	-
EXPENDITURES					
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 527 535 55-59 9499 8661 401	(137,581)	(1,302,420)	(1,302,259)	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(137,581)	(1,302,420)	(1,302,259)	-	-
INCREASE (DECREASE) IN FUND BALANCE					
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

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 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
536- Active Transportation State Grant					
RECEIPTS					
ATP State Grant	\$ -	\$ -	\$ -	\$ 85,000	\$ 940,850
Interest				-	-
TOTAL RECEIPTS	-	-	-	85,000	940,850
EXPENDITURES					
Indirect Cost Recovery	-	-	-	5,400	56,500
TOTAL EXPENDITURES	-	-	-	5,400	56,500
CAPITAL OUTLAY					
Work in Progress	-	-	-	90,000	940,850
TOTAL CAPITAL OUTLAY	-	-	-	90,000	940,850
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 507	-	-	-	10,400	56,500
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	10,400	56,500
INCREASE (DECREASE) IN FUND BALANCE					
	-	-	-	-	-
BEGINNING FUND BALANCE					
	-	-	-	-	-
ENDING FUND BALANCE					
	\$ -	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
Project	Account	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
YV Elem Sidewalk PA& ED	536.55.59.8310.8967.000	-	-	-	5,000	
YV Elem Sidewalk PS&E	536.55.59.8310.8967.001				80,000	
YV Elem Sidewalk Construction	536.55.59.8310.8967.002					940,850
YV Elem Sidewalk Non-Grant	536.55.59.8310.8967.003				5,000	
		-	-	-	90,000	940,850

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	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
537 - Housing Related Parks Program Grant					
RECEIPTS					
HRPP State Grant	\$ -	\$ -	\$ 168,700	\$ -	\$ -
Interest			-	-	-
TOTAL RECEIPTS	-	-	168,700	-	-
EXPENDITURES					
Expenditures	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 560	-	-	(168,700)	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	(168,700)	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	-	-	-	-	-
BEGINNING FUND BALANCE					
	-	-	-	-	-
ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Town of Yucca Valley
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 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
542 - CMAQ						
RECEIPTS						
State Reimbursement	Federal FHWA	\$ 69,034	\$ 118,216	\$ -	\$ 107,000	\$ -
	4830	-	-	-	-	-
TOTAL RECEIPTS		69,034	118,216	-	107,000	-
EXPENDITURES						
Indirect Cost		-	-	-	14,208	-
TOTAL EXPENDITURES		-	-	-	14,208	-
CAPITAL OUTLAY						
Work in Progress		67,859	236,800	500	236,300	-
TOTAL CAPITAL OUTLAY		67,859	236,800	500	236,300	-
OPERATING TRANSFERS IN (OUT)						
Transfer IN - Fund 516	4999	-	120,000	-	145,474	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	145,474	-
INCREASE (DECREASE) IN FUND BALANCE		1,175	(118,584)	(500)	1,966	-
BEGINNING FUND BALANCE		(2,641)	(1,466)	(1,466)	(1,966)	-
ENDING FUND BALANCE		\$ (1,466)	\$ (120,050)	\$ (1,966)	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end	Amended	Projected	Proposed	Proposed
		Actual	Budget	Actual	Budget	Budget
Project	Account					
Hwy 62 Signal Synchronization	542 55-59 8310 8028 000	67,809	-	-	-	-
Design Signal Synch-Phase II	542 55-59 8310 8028 002		236,800	500	129,300	
Construction Sig Synch-Ph II	542 55-59 8310 8028 003	50	-	-	107,000	-
		67,859	236,800	500	236,300	-

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 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
543 - Air Pollution Trust						
RECEIPTS						
Revenue	4835	\$ 14,237	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500
Interest	4611	260	300	400	300	100
TOTAL RECEIPTS		14,497	13,800	13,900	13,800	13,600
EXPENDITURES						
Indirect Cost	7999	-	500	500	-	-
TOTAL EXPENDITURES		-	500	500	-	-
CAPITAL OUTLAY						
Work in Progress		-	75,000	75,000	-	-
TOTAL CAPITAL OUTLAY		-	75,000	75,000	-	-
OPERATING TRANSFERS IN (OUT)						
		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		14,497	(61,700)	(61,600)	13,800	13,600
BEGINNING FUND BALANCE		136,470	150,967	150,967	89,367	103,167
ENDING FUND BALANCE		\$ 150,967	\$ 89,267	\$ 89,367	\$ 103,167	\$ 116,767

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Project	Account					
Park n Ride Improvement	543 55-59 8310 8417	-	75,000	75,000	-	-
		-	75,000	75,000	-	-

**Town of Yucca Valley
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Special Revenue Funds**

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
560 - CDBG						
RECEIPTS						
CDBG Reimbursement	Code Enforcement	\$ 69,995	\$ 35,000	\$ 35,000	\$ -	\$ -
CDBG Reimbursement	Project	-	291,745	291,745	126,460	140,000
TOTAL RECEIPTS		69,995	326,745	326,745	126,460	140,000
EXPENDITURES						
Indirect Cost		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-
CAPITAL OUTLAY						
Work in Progress		164,523	475,680	475,253	126,460	140,000
TOTAL CAPITAL OUTLAY		164,523	475,680	475,253	126,460	140,000
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT)-537		-	168,700	168,700		
Transfer IN (OUT)-Fund 800		-	99,070	98,643	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	267,770	267,343	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		(94,528)	118,835	118,835	-	-
BEGINNING FUND BALANCE						
		(24,307)	(118,835)	(118,835)	-	-
ENDING FUND BALANCE						
		\$ (118,835)	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Project	Account					
Paradise Park-CDBG	560 00 00 8310 8947 200	-	196,480	196,480	126,460	-
Paradise Park-HRP	560 00 00 8310 8947 201	-	168,700	168,700	-	-
Paradise Park-Cap Res	560 00 00 8310 8947 202	-	75,000	75,000	-	-
Jacobs Park Playground Equip	560 00-00 8310 8948	94,528	500	73	-	-
Projects-TBD						140,000
Code Enforcement	560 00-00 8210 8888 012	69,995	35,000	35,000	-	-
		164,523	475,680	475,253	126,460	140,000

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
570 - Recycling Activities						
RECEIPTS						
Revenue		\$ -	\$ 5,000	\$ 5,822	\$ 5,000	\$ 5,000
Earth Day Donations		-	-	-	-	-
Interest		6	-	-	-	-
TOTAL RECEIPTS		<u>6</u>	<u>5,000</u>	<u>5,822</u>	<u>5,000</u>	<u>5,000</u>
EXPENDITURES						
Earth Day Supplies	570 00-00 6120 4570-000	616	1,500	1,500	800	800
Earth Day Prof Serv	570 00-00 7110 4570-000	4,011	3,121	3,121	4,000	4,000
Indirect Cost	570 00-00 7999 0000-000	200	200	200	200	200
TOTAL EXPENDITURES		<u>4,827</u>	<u>4,821</u>	<u>4,821</u>	<u>5,000</u>	<u>5,000</u>
CAPITAL OUTLAY						
Work in Progress		-	-	-	-	-
TOTAL CAPITAL OUTLAY		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)						
Transfer IN - Fund 547		-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE						
		<u>(4,821)</u>	<u>179</u>	<u>1,001</u>	<u>-</u>	<u>-</u>
BEGINNING FUND BALANCE						
		<u>4,642</u>	<u>(179)</u>	<u>(179)</u>	<u>822</u>	<u>822</u>
ENDING FUND BALANCE						
		<u>\$ (179)</u>	<u>\$ -</u>	<u>\$ 822</u>	<u>\$ 822</u>	<u>\$ 822</u>

**Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds**

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
581 - LLD					
RECEIPTS					
Assessments-Living Space-TM16957-5810	\$ 1,883	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Assessments-Mesquite 55-TM16587-5811	2,166	2,000	5,224	3,000	3,000
Assessments-YV Estates-TM17328-5812	1,900	2,000	2,000	2,000	2,000
Assessments-Burnt Mtn-TM17633-5814	74	66	74	75	75
Interest 4611	83	50	120	120	120
TOTAL RECEIPTS	6,106	6,116	9,418	7,195	7,195
EXPENDITURES					
Indirect Cost 7999	185	500	500	500	500
County Admin Cost	17	95	95	100	100
Assessment Engineering 581 00-00 7119 0000	2,700	5,000	2,700	5,000	5,000
TOTAL EXPENDITURES	2,902	5,595	3,295	5,600	5,600
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	3,204	521	6,123	1,595	1,595
BEGINNING FUND BALANCE	44,566	47,770	47,770	53,893	55,488
ENDING FUND BALANCE	\$ 47,770	\$ 48,291	\$ 53,893	\$ 55,488	\$ 57,083

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Project	Account					
Prop Tax Admin	581 00-00 7979 0000	-	-	-	-	-
Contract Admin-Living Space-TM16957-5810		1,450	2,450	1,450	2,450	2,450
Contract Admin-Mesquite 55-TM16587-5811		600	1,000	600	1,000	1,000
Contract Admin-YV Estates-TM17328-5812		600	1,500	600	1,500	1,500
Contract Admin-Burnt Mtn-TM17633-5814		50	50	50	50	50
		2,700	5,000	2,700	5,000	5,000

Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
582 - SDD					
RECEIPTS					
Assessments-Living Space-TM16957-5810	\$ 1,883	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Assessments-Mesquite 55-TM16587-5811	6,119	2,000	2,000	2,000	2,000
Assessments-YV Estates-TM17328-5812	1,950	2,000	2,000	2,000	2,000
Assessments-Home Depot-TM17455-5813	9,697	14,055	14,055		
Assessments-Burnt Mtn-TM17633-5814	72	66	66	66	66
Interest 4611	337	275	500	500	500
TOTAL RECEIPTS	20,058	20,396	20,621	6,566	6,566
EXPENDITURES					
Indirect Cost	218	500	500	500	500
County Admin Cost 7120	17	100	100	100	100
Assessment Engineering 582 00-00 7119 0000	3,200	5,000	3,200	5,000	5,000
TOTAL EXPENDITURES	3,435	5,600	3,800	5,600	5,600
CAPITAL OUTLAY					
Work in Progress	-	-	-	35,000	-
TOTAL CAPITAL OUTLAY	-	-	-	35,000	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	16,623	14,796	16,821	(34,034)	966
BEGINNING FUND BALANCE	179,172	195,795	195,795	212,616	178,582
ENDING FUND BALANCE	\$ 195,795	\$ 210,591	\$ 212,616	\$ 178,582	\$ 179,548

Work in Progress Detail		2014-15	2015-16		2016-17	2017-18
Project	Account	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Home Depot TM17455-SI Seal	582 00-00 8310 5813-000	-	-	-	35,000	-
		-	-	-	35,000	-

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end	Amended	Projected	Proposed	Proposed
	Actual	Budget	Actual	Budget	Budget
583 - MELLO ROOS CFD					
RECEIPTS					
Warren Vista CFD Receipts	\$ 6,932	\$ 6,650	\$ 6,900	\$ 7,000	\$ 7,000
Dollar General CFD Receipts	1,854	1,688	1,875	1,900	1,900
Super Walmart CFD Receipts	14,676	14,350	13,000	14,700	14,700
LAIF Interest	70	20	150	150	150
TOTAL RECEIPTS	23,532	22,708	21,925	23,750	23,750
EXPENDITURES					
Indirect Cost	-	500	-	500	500
County Admin Cost	-	300	-	300	300
Assessment Engineering	-	5,000	-	5,000	5,000
TOTAL EXPENDITURES	-	5,800	-	5,800	5,800
CAPITAL OUTLAY					
Work in Progress	-	-	-	20,000	-
TOTAL CAPITAL OUTLAY	-	-	-	20,000	-
OPERATING TRANSFERS IN (OUT)					
	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	23,532	16,908	21,925	(2,050)	17,950
BEGINNING FUND BALANCE	28,211	51,743	51,743	73,668	71,618
ENDING FUND BALANCE	\$ 51,743	\$ 68,651	\$ 73,668	\$ 71,618	\$ 89,568
Work in Progress Detail					
	2014-15	2015-16		2016-17	2017-18
	Year-end	Amended	Projected	Proposed	Proposed
Project	Actual	Budget	Actual	Budget	Budget
Super Walmart CFD-Battery B/U	-	-	-	-	-
Palomar/Yucca Trail Signal	-	-	-	10,000	-
Joshua Lane/Yucca Trail Signal	-	-	-	10,000	-
	-	-	-	20,000	-

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
630 - Bond Funded L/M Housing Capital					
RECEIPTS					
LAIF Interest	\$ 872	\$ 1,000	\$ 1,400	\$ -	\$ -
TOTAL RECEIPTS	872	1,000	1,400	-	-
EXPENDITURES					
Operating Expenditures	-	-	-	-	-
Professional Services	-	-	-	-	-
Debt Service - Housing Bonds	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	872	1,000	1,400	-	-
BEGINNING FUND BALANCE	1,078,867	1,079,739	1,079,739	1,081,139	1,081,139
ENDING FUND BALANCE	1,079,739	1,080,739	1,081,139	1,081,139	1,081,139
Due to (from other funds)	(556,679)	(555,679)	(555,679)	(500,000)	(500,000)
ENDING CASH BALANCE	\$ 523,060	\$ 525,060	\$ 525,460	\$ 581,139	\$ 581,139

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
632 - Town Housing Fund					
RECEIPTS					
SERAF repayment	90,707	-	281,131	103,377	170,945
Residual Receipts	-	-	-	-	-
Interest	432	500	500	500	500
TOTAL RECEIPTS	91,139	500	281,631	103,877	171,445
EXPENDITURES					
Operating Expenditures	1,801	2,000	2,000	2,000	2,000
Professional Services	3,829	5,000	-	5,000	5,000
	-	-	-	-	-
TOTAL EXPENDITURES	5,630	7,000	2,000	7,000	7,000
CAPITAL OUTLAY					
Work in Progress	155,317	-	-	-	-
TOTAL CAPITAL OUTLAY	155,317	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Loan payment	(90,707)	-	(281,131)	(95,000)	(160,000)
TOTAL OPERATING TRANSFERS IN (OUT)	(90,707)	-	(281,131)	(95,000)	(160,000)
INCREASE (DECREASE) IN FUND BALANCE	(160,515)	(6,500)	(1,500)	1,877	4,445
BEGINNING FUND BALANCE	(1,031,860)	(1,192,375)	(1,192,375)	(1,193,875)	(1,191,998)
ENDING FUND BALANCE	\$ (1,192,375)	\$ (1,198,875)	\$ (1,193,875)	\$ (1,191,998)	\$ (1,187,553)
ADVANCES FROM OTHER FUNDS					
Advance from General Fund	347,929	343,138	347,929	274,672	114,672
Advance from Dev Impact Fund	555,270	550,000	555,270	555,270	555,270
Advance from LTF Fund	302,874	300,000	21,743	-	-
Advance from L/M Housing Bond Fund	556,679	-	556,679	556,679	556,679
Due from Successor Agency	(545,972)	-	(273,815)	(170,745)	-
Advance to Lessor	(6,483)	-	(4,927)	(3,328)	(1,686)
ENDING CASH BALANCE	\$ 17,922	\$ (5,737)	\$ 9,004	\$ 20,550	\$ 37,382

Work in Progress Detail

Project	Account	2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Sr. Housing Proj-CORE	632 00-00 8310 8671-811	155,317	-	-	-	-
		155,317	-	-	-	-

Town of Yucca Valley
 FY 2016-18 Adopted Budget
 Special Revenue Funds

Pending adoption of agreement

	2014-15	2015-16		2016-17	2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
634 - 2008 Unspent Bond Proceeds					
RECEIPTS					
Bond Funds From Successor Agency	\$ -	\$ -	\$ -	\$ 2,407,885	\$ -
TOTAL RECEIPTS	-	-	-	2,407,885	-
EXPENDITURES					
Operating Expenditures	-	-	-	-	-
Professional Services	-	-	-	-	-
Debt Service - Housing Bonds	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- Fund	-	-	-	-	-
Transfer IN (OUT)- Fund	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	-	-	-	2,407,885	-
BEGINNING FUND BALANCE	-	-	-	-	2,407,885
ENDING FUND BALANCE	-	-	-	2,407,885	2,407,885

**Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds**

	2014-15	2015-16		2016-17	2017-18	
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget	
800 - Capital Projects Reserve						
RECEIPTS						
SA- Bond Proceeds	800.00.00.4702.XXXX.XXX	\$ 423,122	\$ 615,000	\$ 615,000	\$ 800,000	\$ 100,000
Capital Projects Reimb		1,020	-	5,039	-	-
TOTAL RECEIPTS		424,142	615,000	620,039	800,000	100,000
EXPENDITURES						
Spec Prof Serv-PFF Study		-	65,000	45,933	-	-
Spec Prof Serv-Other		-	100,000	100,000	-	-
TOTAL EXPENDITURES		-	165,000	145,933	-	-
CAPITAL OUTLAY						
Construction Projects		-	1,010,000	457,140	1,150,000	-
Capital Replacement		37,988	165,000	25,000	105,000	75,000
Capital Maintenance		33,736	1,242,224	59,061	303,800	1,345,000
TOTAL CAPITAL OUTLAY		71,724	2,417,224	541,201	1,558,800	1,420,000
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT)- Fund 001		515,000	525,000	525,000	-	-
Transfer IN (OUT)- Fund 560	Paradise Park	-	(75,000)	(75,000)		
Transfer IN (OUT)- Fund 560	Electric Sign	-	(24,070)	(23,643)		
Transfer IN (OUT)- Fund 527				22,153		
Transfer IN (OUT)- Fund 527	unspent bond proceeds			3,028		
Transfer IN (OUT)- Fund 513	unspent bond proceeds			58,290		
		515,000	425,930	509,828	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		867,418	(1,541,294)	442,733	(758,800)	(1,320,000)
BEGINNING FUND BALANCE						
Unassigned Cap Reserve Fund		549,253	951,671	951,671	883,086	1,309,286
Town Wide Infrastructure Reserve 13-14		170,000	170,000	170,000	170,000	-
Town Wide Infrastructure Reserve 13-14 excess		-	400,000	400,000	400,000	-
Town Wide Infrastructure Reserve 14-15		-	15,000	15,000	15,000	-
Town Wide Infrastructure Reserve 15-16		-	-	-	-	-
Specialized Professional Services Reserve		-	100,000	100,000	-	-
Unspent Bond Proceeds		-	-	-	611,318	61,318
Animal Shelter Reserve		100,000	50,000	50,000	50,000	-
BEGINNING FUND BALANCE		819,253	1,686,671	1,686,671	2,129,404	1,370,604
ENDING FUND BALANCE						
Unassigned Cap Reserve Fund		951,671	145,377	883,086	1,309,286	(10,714)
Town Wide Infrastructure Reserve 13-14		170,000	-	170,000	-	-
Town Wide Infrastructure Reserve 13-14 excess		400,000	-	400,000	-	-
Town Wide Infrastructure Reserve 14-15		15,000	-	15,000	-	-
Town Wide Infrastructure Reserve 15-16		-	-	-	-	-
Specialized Professional Services Reserve		100,000	-	-	-	-
Unspent Bond Proceeds		-	-	611,318	61,318	61,318
Animal Shelter Reserve		50,000	-	50,000	-	-
ENDING FUND BALANCE		\$ 1,686,671	\$ 145,377	\$ 2,129,404	\$ 1,370,604	\$ 50,604

**Town of Yucca Valley
FY 2016-18 Adopted Budget
Special Revenue Funds**

Project Detail	Account	2014-15	2015-16		2016-17	2017-18
		Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
800 - Capital Projects Reserve						
Construction Projects						
Brehm 2 Sports Park	800 00-00 8310 3089-000	-	410,000	422,564	-	-
Brehm 2 Start up	800 00-00 8310 3089-001	-	50,000	34,576	-	-
Old Kennel Demolition	800 00-00 8310 8045-000	-	50,000	-	50,000	-
Paradise Park Improvements	800 00-00 8310 8048 809	-	-	-	-	-
Public Buildings Design/Renov	800 00-00 8310 8965 000	-	500,000	-	1,100,000	-
		-	1,010,000	457,140	1,150,000	-
Capital Replacement Program						
Cap Projects- Contingency	800 00-00 8310 8048 810	11,112	50,000	-	50,000	50,000
Town Hall Equipment Upgrade	800 00-00 8310 8048 102	20,868	-	-	-	-
Scorpio Radio Upgrades	800 00-00 8310 8017 000	-	25,000	25,000	-	-
New telephone system	800 00-00 8310 8018 000	-	35,000	-	-	-
Financial Software	800 00-00 8310 8019 000	-	5,000	-	55,000	-
New website	800 00-00 8310 8020 000	-	25,000	-	-	25,000
PEG Operations	800 00-00 8310 8029 000	-	25,000	-	-	-
Town Land Use Plans	NEW	-	-	-	-	-
Agenda Management System	800 00-00 8310 8030 000	6,008	-	-	-	-
		37,988	165,000	25,000	105,000	75,000
Capital Maintenance Program						
Facilities Maintenance						
Elk Trail Demolition	800.00.00.8310.8048.824	-	17,000	17,000	-	-
Town Hall Carpeting	800.00.00.8310.8048.002	13,776	11,224	8,380	-	-
Re-roofing Project	NEW	-	-	-	17,800	-
HVAC Replacement Project	NEW	-	-	-	-	-
Exterior Paint-Library	NEW	-	-	-	5,000	-
Welcome Center Re-Stucco	NEW	-	-	-	-	-
Museum Replumb	NEW	-	-	-	16,000	-
		13,776	28,224	25,380	38,800	-
Parks Maintenance						
Community Ctr Ball Fields	800 00-00 8310 8048 819	19,960	-	-	-	-
Machris- infield clay	800 00-00 8310 8048 823	-	10,000	-	15,000	-
Jacobs Ten Ct Resurface	800 00-00 8310 8948 000	-	12,000	12,000	-	-
Park Picnic Tables	800 00-00 8310 8048 814	-	32,000	21,681	-	-
		19,960	54,000	33,681	15,000	-
Public Works						
Town-wide Infrastructure 13-14	800 55-59 8310 8048 815	-	170,000	-	-	170,000
Town-wide Infrastructure 13-14	800 55-59 8310 8048 815	-	400,000	-	-	400,000
Town-wide Infrastructure 14-15	800 55-59 8310 8048 815	-	15,000	-	-	150,000
Town-wide Infrastructure 14-15	800 55-59 8310 8048 815	-	400,000	-	-	400,000
Town-wide Infrastructure 15-16	800 55-59 8310 8048 815	-	125,000	-	-	125,000
Sewer Connection Design	800.00.00.8310.2935.000	-	50,000	-	50,000	-
Sewer Connection Construction	800.00.00.8310.2935.001	-	-	-	200,000	100,000
		-	1,160,000	-	250,000	1,345,000
Capital Maintenance subtotal		33,736	1,242,224	59,061	303,800	1,345,000

**Town of Yucca Valley as Successor Agency
FY 2016-18 Adopted Budget
Summary**

Fund	Beginning Fund Balance 7/1/2016	Revenues	Expenditures	Transfers In/ Transfers Out	Ending Fund Balance 6/30/2017
630 - Successor Capital Projects Bond Funds	\$ 3,207,885	\$ -	\$ (3,207,885)	\$ -	\$ -
633 - Successor Agency RPTTF	(8,031,810)	1,095,180	(1,095,180)	316,028	(7,715,782)
Total Successor Agency Funds	\$ (4,823,925)	\$ 1,095,180	\$ (4,303,065)	\$ 316,028	\$ (7,715,781)

Fund	Beginning Fund Balance 7/1/2017	Revenues	Expenditures	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2018
630 - Successor Capital Projects Bond Funds	\$ -	\$ -	\$ -	\$ -	\$ -
633 - Successor Agency RPTTF	(7,715,782)	1,161,498	(1,161,498)	393,596	(7,322,187)
Total Successor Agency Funds	\$ (7,715,782)	\$ 1,161,498	\$ (1,161,498)	\$ 393,596	\$ (7,322,187)

Fund Descriptions

630 - Successor Capital Projects Bond Funds

This fund accounts for the unspent bond proceeds associated with the former Yucca Valley Redevelopment Agency, which was dissolved through AB1x26 as of January 31, 2012. Upon the receipt of a Finding of Completion from the California Department of Finance, the Successor Agency may spend these proceeds in accordance with the purpose for which they were issued.

633 - Successor Agency RPTTF

The Successor Agency Redevelopment Property Tax Trust Fund is established to account for transactions and activity as authorized by the formal dissolution process per AB1x26 and AB1484. The activities in this fund are those that are authorized, or anticipated to be authorized, through the Recognized Obligation Payment Schedule (ROPS) and the accompanying tax increment received through the fund.

Fund Notes

1. Through the dissolution process, the accounting treatment of the Agency changed from Governmental Funds to a Private Purpose Trust Fund. The fund's primary purpose is to expedite the dissolution of the former Agency's net assets in accordance with the legislation. A number of reconciliation activities continue as the legislation is implemented and will affect the fund balance presentation of all Successor Agency funds. Accordingly, the reflected fund balances may change significantly upon full implementation.
2. The administration of all Successor Agency transactions, while performed by Town Staff, are under the direction and oversight of the Successor Agency Board, the Oversight Board, the California Department of Finance, and the California State Treasurer's Office. The Successor Agency acts as a fiduciary agent of the state in implementing the dissolution legislation passed.

Town of Yucca Valley as Successor Agency
FY 2016-18 Adopted Budget

	2014-15	FY2015-16		FY2016-17	FY2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
630 - Successor Capital Projects Bond Funds					
RECEIPTS					
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS	-	-	-	-	-
EXPENDITURES					
Operating Expenditures	-	-	-	-	-
Services	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	423,122	615,000	615,000	3,207,885	-
TOTAL CAPITAL OUTLAY	423,122	615,000	615,000	3,207,885	-
OPERATING TRANSFERS IN (OUT)					
Transfer	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE					
	(423,122)	(615,000)	(615,000)	(3,207,885)	-
BEGINNING FUND BALANCE					
	4,246,007	3,822,885	3,822,885	3,207,885	-
ENDING FUND BALANCE					
	<u>\$ 3,822,885</u>	<u>\$ 3,207,885</u>	<u>\$ 3,207,885</u>	<u>\$ -</u>	<u>\$ -</u>

Work in Progress Detail		2014-15	FY2015-16		FY2016-17	FY2017-18
Project	Account	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Brehm 2 Sports Park	Fund 800	423,122			-	-
Wastewater Infrastructure Design	Fund 800		50,000	50,000	-	-
Facility Needs Assessment-PFF	Fund 800	-	65,000	65,000	-	-
Property Design -PFF	Fund 800	-	500,000	500,000	-	-
Sewer Connection Construction	Fund 800	-	-	-	200,000	-
Property Renovation-PFF	Fund 800	-	-	-	600,000	-
Transfer Agreement to Town	Fund 800	-	-	-	2,407,885	-
		423,122	615,000	615,000	3,207,885	-

Town of Yucca Valley as Successor Agency
FY 2016-18 Adopted Budget

	2014-15	FY2015-16		FY2016-17	FY2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
631 - Successor Agency Debt Service					
RECEIPTS					
	-	-	-	-	-
TOTAL RECEIPTS	-	-	-	-	-
EXPENDITURES					
		-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer out - Fund 633 ROPS reserve	(389,020)	-	-	-	-
Transfer out - Final Properties to Town	(3,038,093)	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(3,427,113)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(3,427,113)	-	-	-	-
BEGINNING FUND BALANCE	3,427,113	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Yucca Valley as Successor Agency
FY 2016-18 Adopted Budget

	2014-15	FY2015-16		FY2016-17	FY2017-18
	Year-end Actual	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
633 - Successor Agency - RPTTF					
RECEIPTS					
Tax Increment ROPS XX-XXA 7/XX-12/XX	\$ 261,179	\$ 261,179	\$ 261,179	\$ 359,503	\$ 541,222
Tax Increment ROPS XX-XXB 1/XX-6/XX	433,200	761,860	836,560	485,677	370,276
Admin Fee-XX-XXA 7/XX-12/XX	125,000	125,000	125,000	125,000	125,000
Admin Fee-XX-XXB 1/XX-6/XX	125,000	75,000	75,000	125,000	125,000
Investment Income	29		-		
TOTAL RECEIPTS	944,408	1,223,039	1,297,739	1,095,180	1,161,498
EXPENDITURES					
ROPS A Jul-Dec					
Direct Labor/Admin	125,000	125,000	125,000	125,000	125,000
Dec Debt Service	265,791	261,179	261,177	256,126	250,502
ROPS B Jan-Jun					
Direct Labor/Admin	125,000	75,000	75,000	125,000	125,000
Jun Debt Service	470,791	476,179	476,179	481,127	485,501
Bond Admin/Disclosure Fees	4,550	4,550	4,550	4,550	4,550
SERAF Payment	90,707	281,131	281,131	103,377	170,945
TOTAL EXPENDITURES	1,081,839	1,223,039	1,223,037	1,095,180	1,161,498
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN-From Fund 631	389,020	-	-	-	-
SERAF Balance sheet offset	90,707	-	281,131	103,377	170,945
Amortization Costs	(12,349)	-	(12,349)	(12,349)	(12,349)
Principle payment Balance Sheet offset	205,000	-	215,000	225,000	235,000
TOTAL OPERATING TRANSFERS IN (OUT)	672,378	-	483,782	316,028	393,596
INCREASE (DECREASE) IN FUND BALANCE	534,947	-	558,484	316,028	393,596
BEGINNING FUND BALANCE	(9,125,241)	(8,590,294)	(8,590,294)	(8,031,810)	(7,715,782)
ENDING FUND BALANCE	\$ (8,590,294)	\$ (8,590,294)	\$ (8,031,810)	\$ (7,715,782)	\$ (7,322,187)

Town of Yucca Valley
Operating Budget
Fiscal Year 2016-18

Glossary of Finance and Budget Terms

AB2928 – A State of California Assembly Bill entitled “Traffic Congestion Relief Act” that provides funding for street and highway pavement maintenance, rehabilitation, and reconstruction of necessary associated facilities.

Accounting System – The collective set of records and procedures used to record, classify and report information on the financial status and operations of the Town.

Accounts Payable – A short-term liability account reflecting amounts owed by the Town to external entities for goods and services furnished.

Accounts Receivable – An asset account reflecting amounts due to the Town from private persons or organizations for goods and services furnished by a government.

Adopted Budget – The title of the budget following its formal adoption by resolution of the Town Council.

Amended Budget – The title of the budget version that includes all amendments to the Adopted Budget approved by Council throughout the fiscal year.

Appropriation – A legislative act by the Town Council authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Audit – An examination of Town records and accounts by an external source to check their validity and accuracy.

Benefits – Those benefits paid by the Town as conditions of employment. Examples include insurance and retirement benefits.

Bond – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

Budget – A spending plan and policy guide comprised of an itemized summary of the Town’s probable expenditures and revenues for a given fiscal year.

CALPERS – Public Employees Retirement System provides retirement benefits for the employees of Public Agencies in the State of California.

Capital Expenditures – Expenditures related to the acquisition, replacement, or improvement of a section of the Town’s infrastructure.

Town of Yucca Valley
Operating Budget
Fiscal Year 2016-18

Capital Improvement Program – The long-range construction plan designed to foresee and address the Town's future capital needs.

Capital Project – Any major construction, acquisition, or renovation that increases the useful life of the Town's physical assets or adds to their value.

Carryover – An unspent appropriation of one fiscal period re-authorized for a subsequent period.

Community Development Block Grants (CDBG) – Federal funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town's CDBG (special revenue) fund. The Town primarily uses these funds for public improvements and local social programs.

Citizens' Option for Public Safety (COPS) – A state funded program that provides supplemental funding to local jurisdictions for front-line municipal police services.

Comprehensive Annual Financial Report (CAFR) – The official financial report of the Town. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

COBRA – Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public Health Services Act to provide continuation of group health coverage that otherwise would be terminated.

Debt Service – Payment of interest and repayment of principal to holders of the Town's various debt instruments.

Depreciation – The expense incurred with the expiration of a capital asset.

Direct Costs – Operational expenditures exclusive to a specific service or program.

Discretionary Revenue – Revenues that are generated by general or specific taxing authority such as Property or Sales Taxes.

Encumbrance – The designation of appropriated funds to buy an item or service.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants entitlement and shared revenues.

Fiscal – Of, or pertaining to the finances of the Town.

Town of Yucca Valley
Operating Budget
Fiscal Year 2016-18

Fiscal Year – The twelve-month period beginning July 1st and ending June 30th of the subsequent calendar year.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full-time Equivalent Positions – The conversion of a part-time, temporary, or volunteer positions to a decimal equivalent of a full-time position based on an annual amount of 2,080 hours worked.

Fund Accounting – System, particularly used by governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Generally Accepted Accounting Principles – A uniform set of minimum standards for external financial accounting and reporting.

Gann Appropriation Limit – A State of California mandated appropriation limit imposed on local jurisdictions.

General Fund – *See* Operating Budget.

General Plan – The fundamental policy document that guides the Town's future growth and development.

General Revenue – *See* Discretionary Revenues.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for government entities.

Grants – A contribution by a government or other organization to provide funding for a specific project. Grants can either be classified as capital projects or operational, depending on the grantee.

Indirect Cost – Costs that are essential to the operation of the Town but not exclusive to any specific service or program. Indirect costs are primarily associated with support departments such as Town Clerk, Town Attorney, Administration, IT, Human Resources, and Finance.

Infrastructure – Basic physical assets such as buildings, streets, sewers, and parks.

Interest Expense – Interest costs paid by the Town on loans and bonds.

Town of Yucca Valley
Operating Budget
Fiscal Year 2016-18

Levy – The total amount of taxes, special assessments, or service charges imposed by a government.

Liability – Debt or other legal obligations arising out of past transactions that will be liquidated, renewed, or refunded at some future date.

Municipal Code – A collection of ordinances approved by the Town Council.

Operating Budget – Costs associated with the on-going, day-to-day operation of the Town.

Ordinance – A formal legislative enactment by the Town Council.

Other Expenditures – All budgeted expenditures that do not fall into one of the three primary expenditure categories: Personnel, Supplies and Services, and Capital.

Personnel Services Expenditures – Salaries, wages, and benefits paid for services performed by Town employees.

Program Revenue – Revenues generated by a given activity.

Proposed Budget – The title of the budget prior to its formal adoption by resolution of the Town Council.

Redevelopment Agency (RDA) – Purpose of the Yucca Valley Redevelopment Agency is to eliminate urban blight in the Town of Yucca Valley. Agency is a component unit of the Town of Yucca Valley; it is controlled by the Town, which appoints Agency's Board of Directors. Town employees perform all the duties and functions required of the Agency.

Reserves – The portion of the General Fund balance set aside for contingencies.

Resolution – A special order of the Town Council that requires less legal formality than an Ordinance.

Spending Plan – A preliminary budget approved by Council contingent upon subsequent adoption of appropriations.

Supplies and Services Expenditures – Expenditures for supplies required for the daily operation of the Town and for contractual and professional services.

Yield – The rate of return on an investment based on the price paid.