



TRANSPORTATION PERMIT APPLICATION AND INFORMATION OUTLINE

This outline provides you with information on how to apply for a Transportation Permit. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **TRANSPORTATION PERMIT APPLICATION**. Should you have any questions, please contact the Public Works Department at (760) 369-6579 ext. 311. The Public Works Department is located in the Community Development/ Public Works Department building at 58928 Business Center Drive, off of Indio and Yucca Trail, north of the Monterey Business Center. [You may visit our website for additional information.](#)

What is a Transportation Permit?

The Engineering Division of the Public Works Department issues permits for vehicles traveling over Town roads and streets hauling “out-sized” loads (e.g., manufactured homes, mobile offices, large construction equipment, large or very long industrial components, etc.). To ensure the requested route will be appropriate for the size and weight of the hauling vehicle and its load, the transporter must complete and submit the Transportation Permit Application.

Where do I submit the Transportation Permit Application?

Completed applications may be submitted in-person or electronically as a PDF document and be sent as an attachment to dlothes@yucca-valley.org. Additional sheets may be attached to the application if the given space is inadequate. Ensure the Transporter’s contact information is included on every additional sheet. Applications must be received at least 24-48 hours prior to the trip date.

How often do I have to apply for a Transportation Permit?

Transportation permits are issued per single trip and per vehicle. The permit issued is exclusive to the vehicle listed on the application. Annual permits are also available and are good for an unlimited number of trips if the permit is active. Annual permits are exclusive to the vehicle listed on the application and are not transferable to or usable by any other vehicle. Every trip using the annual permit must submit an application for review of proposed route and trip date(s).

Town of Yucca Valley
Public Works Department
58928 Business Center Dr
Yucca Valley, CA 92284
760 369-6579 Fax 760 228-0084
www.yucca-valley.org

How long is my permit valid?

Permits for single trips are valid only for the specified trip date(s)/time(s) as listed in the “Permit Valid From” section on the application. Annual permits are valid up until one year after the permit is issued.

Permit Fees

The Transportation Permit Fee includes administrative expenses involved in the issuance of a transportation permit, checking application for compliance with Chapter 12.60 of the Town of Yucca Valley Development Code and other ordinances and the terms and conditions under which the transportation permit was issued, including costs for any necessary enforcement actions.

Transportation Permit – Single Use	\$16.00
Transportation Permit – Annual Use	\$90.00

Please note, fee schedules may be established and amended from time to time by resolution of the Town Council. The permit fees are subject to full cost recovery as set forth by resolution of the Town Council and shall make a general deposit, in the amount established by Town Council resolution(s), to be sufficient to pay the costs of the permit. The general deposit is in addition to any security deposits that may be required under Chapter 12.60 of the Town of Yucca Valley Development Code.

The Town accepts payment in cash, check, or credit/debit card. Permits cannot be issued until payment is received. Secure online payments with credit/debit cards may be made by following this link: [\[link to location of payment processor coming soon\]](#) Permit payments by credit/debit card can also be made by calling Doug Lothes at 760-369-6579 ext. 311 or fax the card information to 760-228-0084 with a cover sheet and to the attention of Doug Lothes. If there is sufficient lead time, a check can be mailed or express shipped. Cash is only accepted in person.

[The Public Works/Engineering Fee Schedule can be viewed here.](#)

Public Works Department office hours are Mondays through Thursdays from 7:30 a.m. to 5 p.m. The Office is closed Fridays, Saturdays, Sundays, and Holidays. Please plan accordingly.



Transportation Permit Application

(FOR TOWN USE ONLY)

Date Received _____
By _____
Fee _____
TP # _____

Application must be received at least 24-48 hours prior to trip date

Transporter Information

Name _____ Phone _____
Mailing Address _____ Email _____
City _____ State _____ Zip _____
Driver's Name _____ Phone _____

Trip Information

Trip Date: _____ to _____ Approx. Time(s): _____
Trip Type: Single Trip Round Trip Multiple Trips Annual: Yes No
Origin: _____ Destination: _____
Requested Route: _____
Load Description: _____

Description of Hauling Vehicle

Vehicle License Plate Number **(Required)**: _____
Vehicle Length: _____ Vehicle Width: _____
Kingpin to Last Axle: _____ Max Allowable Weight: _____

(FOR TOWN USE ONLY)
 TP # _____

Axle Number	1	2	3	4	5	6	7	8	Loaded	
Number of Tires Per Axle									Weight:	
									Length:	
Distance Between Axles									Width:	
									Overhang:	
Width of Axles at Tire Sidewall									Class:	

Pilot Car: Yes No

Certification

I, the below signer, certify that I have read this application and state that the above information is correct. On behalf of the Transporter, I agree to comply with all Town and State laws relating to the transportation of the above-described load.

Certifier's Name: _____ Date: _____

Certifier's Co. Name: _____

Certifier's Phone: _____ Certifier's Email: _____

Certifier's Mailing Address: _____
Street City State Zip

Permit Approval *(BELOW FOR TOWN STAFF USE ONLY)*

In compliance with your request and subject to all the terms, conditions and restrictions written below and attachments, permission is hereby granted.

Permit Valid From: ___/___/___ | ___:___ To: ___/___/___ | ___:___

Attachments: Permit Conditions Holiday Restrictions Other(s)

Alternate Authorized Roads (State/County Permits may be required): _____

 Signature of Town Designee

 Date

