



## TRANSPORTATION PERMIT APPLICATION AND INFORMATION OUTLINE

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**T**his outline provides you with information on how to apply for a Transportation Permit. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **TRANSPORTATION PERMIT APPLICATION**. Should you have any questions, please contact the Public Works Department at (760) 369-6579 x 311. The Public Works Department is located in the Community Development/Public Works Department building at 58928 Business Center Drive, off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at:

<https://www.yucca-valley.org/our-town/departments/public-works-engineering>

### **What is a Transportation Permit?**

The Engineering Division of the Public Works Department issues permits for vehicles traveling over Town roads and streets hauling “out-sized” loads (e.g., manufactured homes, mobile offices, large construction equipment, large or very long industrial components, etc.). To ensure the requested route will be appropriate for the size and weight of the hauling vehicle and its load, the transporter must complete and submit the Transportation Permit Application.

### **Where do I submit the Transportation Permit Application?**

Completed applications may be submitted in-person or electronically as a PDF document and be sent as an attachment to [dlothes@yucca-valley.org](mailto:dlothes@yucca-valley.org). Additional sheets may be attached to the application if the given space is inadequate. Ensure the Transporter’s contact information is included on every additional sheet. Applications must be received at least 24-48 hours prior to the trip date.

### **How often do I have to apply for a Transportation Permit?**

Transportation permits are issued per single trip and per vehicle. The permit issued is exclusive to the vehicle listed on the application. Annual permits are also available and are good for an unlimited number of trips if the permit is active. Annual permits are exclusive to the vehicle listed on the application and are not transferable to or usable by any other vehicle. Every trip using the annual permit must submit an application for review of proposed route and trip date(s).

Town of Yucca Valley  
Public Works Department  
58928 Business Center Dr  
Yucca Valley, CA 92284  
760 369-6579 Fax 760 228-0084  
[www.yucca-valley.org](http://www.yucca-valley.org)

**How long is my permit valid?**

Permits for single trips are valid only for the specified trip date(s)/time(s) as listed in the “Permit Valid From” section on the application. Annual permits are valid up until one year after the permit is issued.

**Permit Fees**

The Transportation Permit Fee includes administrative expenses involved in the issuance of a transportation permit, checking application for compliance with Chapter 12.60 of the Town of Yucca Valley Development Code and other ordinances and the terms and conditions under which the transportation permit was issued, including costs for any necessary enforcement actions.

Transportation Permit – Single Use	\$16.00
Transportation Permit – Annual Use	\$90.00

Please note, fee schedules may be established and amended from time to time by resolution of the Town Council. The permit fees are subject to full cost recovery as set forth by resolution of the Town Council and shall make a general deposit, in the amount established by Town Council resolution(s), to be sufficient to pay the costs of the permit. The general deposit is in addition to any security deposits that may be required under Chapter 12.60 of the Town of Yucca Valley Development Code.

The Town accepts payment in cash, check, or credit/debit card. Permits cannot be issued until payment is received. To pay for the permit, call Doug Lothes at 760-369-6579 ext. 311 or fax the card information to 760-228-0084 with a cover sheet and to the attention of Doug Lothes. If there is sufficient lead time, a check can be mailed or express shipped. Cash is only accepted in person.

The Public Works/Engineering Fee Schedule can be viewed at: <https://www.yucca-valley.org/our-town/departments/public-works-engineering>

Public Works Department office hours are Mondays through Thursdays from 7:30 a.m. to 5 p.m. The Office is closed Fridays, Saturdays, Sundays, and Holidays. Please plan accordingly.



# Transportation Permit Application

**(FOR TOWN USE ONLY)**

Date Received \_\_\_\_\_  
By \_\_\_\_\_  
Fee \_\_\_\_\_  
TP # \_\_\_\_\_

*Application must be received at least 24-48 hours prior to trip date*

## Transporter Information

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Driver's Name \_\_\_\_\_ Phone \_\_\_\_\_

## Trip Information

Trip Date: \_\_\_\_\_ to \_\_\_\_\_ Approx. Time(s): \_\_\_\_\_  
Trip Type:  Single Trip  Round Trip  Multiple Trips Annual:  Yes  No  
Origin: \_\_\_\_\_ Destination: \_\_\_\_\_  
Requested Route: \_\_\_\_\_  
Load Description: \_\_\_\_\_

## Description of Hauling Vehicle

Vehicle License Plate Number **(Required)**: \_\_\_\_\_  
Vehicle Length: \_\_\_\_\_ Vehicle Width: \_\_\_\_\_  
Kingpin to Last Axle: \_\_\_\_\_ Max Allowable Weight: \_\_\_\_\_

**(FOR TOWN USE ONLY)**  
 TP # \_\_\_\_\_

Axle Number	1	2	3	4	5	6	7	8	Loaded	
Number of Tires Per Axle									Weight:	
									Length:	
Distance Between Axles									Width:	
									Overhang:	
Width of Axles at Tire Sidewall									Class:	

Pilot Car:  Yes  No

**Certification**

I, the below signer, certify that I have read this application and state that the above information is correct. On behalf of the Transporter, I agree to comply with all Town and State laws relating to the transportation of the above-described load.

Certifier's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Certifier's Co. Name: \_\_\_\_\_

Certifier's Phone: \_\_\_\_\_ Certifier's Email: \_\_\_\_\_

Certifier's Mailing Address: \_\_\_\_\_  
Street City State Zip

**Permit Approval** *(BELOW FOR TOWN STAFF USE ONLY)*

In compliance with your request and subject to all the terms, conditions and restrictions written below and attachments, permission is hereby granted.

Permit Valid From: \_\_\_/\_\_\_/\_\_\_ | \_\_\_:\_\_\_ To: \_\_\_/\_\_\_/\_\_\_ | \_\_\_:\_\_\_

Attachments:  Permit Conditions  Holiday Restrictions  Other(s)

Alternate Authorized Roads (State/County Permits may be required): \_\_\_\_\_

\_\_\_\_\_  
 Signature of Town Designee Date

TRANSPORTATION PERMIT RIDER

TR-0017 (NEW 5/2000)

ADA Notice

For individuals with sensory disabilities, this document is available in alternate formats. For information, call (916) 445-1233, TTY 711, or write to Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

TO BE ATTACHED TO AND MADE A PART OF TRANSPORTATION PERMIT NUMBER:			STATE USE ONLY		
			EFFECTIVE:		
			EXPIRES SUNSET:		
PERMITTEE:			PERMIT NUMBER		
ADDRESS:					
PHONE #:	FAX #:				
AUTHORIZED AGENT:			DATE:	AUTHORIZED STATE AGENT	
STATE USE ONLY					

AXLE NUMBER	9	10	11	12	13	14	15
NUMBER OF TIRES PER AXLE							
DISTANCE BETWEEN AXLES							
WIDTH OF AXLES AT TIRE SIDEWALL							
MAXIMUM ALLOWABLE WEIGHT							

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- CASH  
CK/CC #:
- CHARGE  
DB #:
- EXEMPT
- NO CHARGE

**FEE: \$**

**THIS RIDER DOES NOT NULLIFY NOR MAKE VOID ANY CITATION ISSUED TO THE ORIGINAL PERMIT. EXCEPT AS AMMENDED ABOVE ALL OTHER ITEMS AND PROVISIONS OF THE ORIGINAL PERMIT SHALL REMAIN IN EFFECT. THIS RIDER MUST BE ATTACHED TO THE ORIGINAL PERMIT.**