



# COMMERCIAL VEHICLE PARKING APPLICATION AND INFORMATION OUTLINE

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**T**his outline provides you with information on how to apply for a Commercial Vehicle Parking Permit. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **COMMERCIAL VEHICLE PARKING APPLICATION**. Should you have any questions, please contact the Planning Division at (760)369-6575 x317. The Planning Division is located in the Community Development/Public Works Department building at 58928 Business Center Drive off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at:

<http://www.yucca-valley.org/departments/planning.html>

## What is a Commercial Vehicle Parking Permit?

Commercial Vehicle Parking is regulated by Chapter 9.33 of the Development Code. A Commercial Vehicle Parking Permit provides approval for the parking of a tow truck in a residential neighborhood. The applicant must meet all standards for commercial vehicle parking as outlined in Section 9.33.100 of the Town's Development Code.

## Who reviews the Commercial Vehicle Parking Permit?

Commercial Vehicle Parking Permits are reviewed and approved by Planning Division staff.

## Fees

The fee for processing a Commercial Vehicle Parking Permit is \$263 and must be paid to the Town at the time the application is filed. The owner of the towing business must have a business registration with the Town of Yucca Valley. The fee for a business registration is \$74.00.

**Town of Yucca Valley  
Community Development Department  
Planning Division  
58928 Business Center Drive  
Yucca Valley, CA 92284  
760 369-6575 Fax 760 228-0084  
[www.yucca-valley.org](http://www.yucca-valley.org)**

## Submittal Requirements

To apply for a Commercial Vehicle Parking Permit, the following information shall be submitted along with the completed application form:

- A fully dimensioned site plan of the property to include the location where the truck will be parked on the property, all buildings/enclosures on the property, parking areas, setbacks from the property lines, all structures and surrounding residences.



# Commercial Vehicle Parking Permit Application

Date Received _____
By _____
Fee _____
Case # _____

## General Information

**APPLICANT** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

**REPRESENTATIVE** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Project Information

Property Address \_\_\_\_\_

Lot size \_\_\_\_\_ Assessor Parcel Number(s) \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Make of Vehicle \_\_\_\_\_ Model of Vehicle \_\_\_\_\_

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Vehicle License Number \_\_\_\_\_

Registered Owner \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

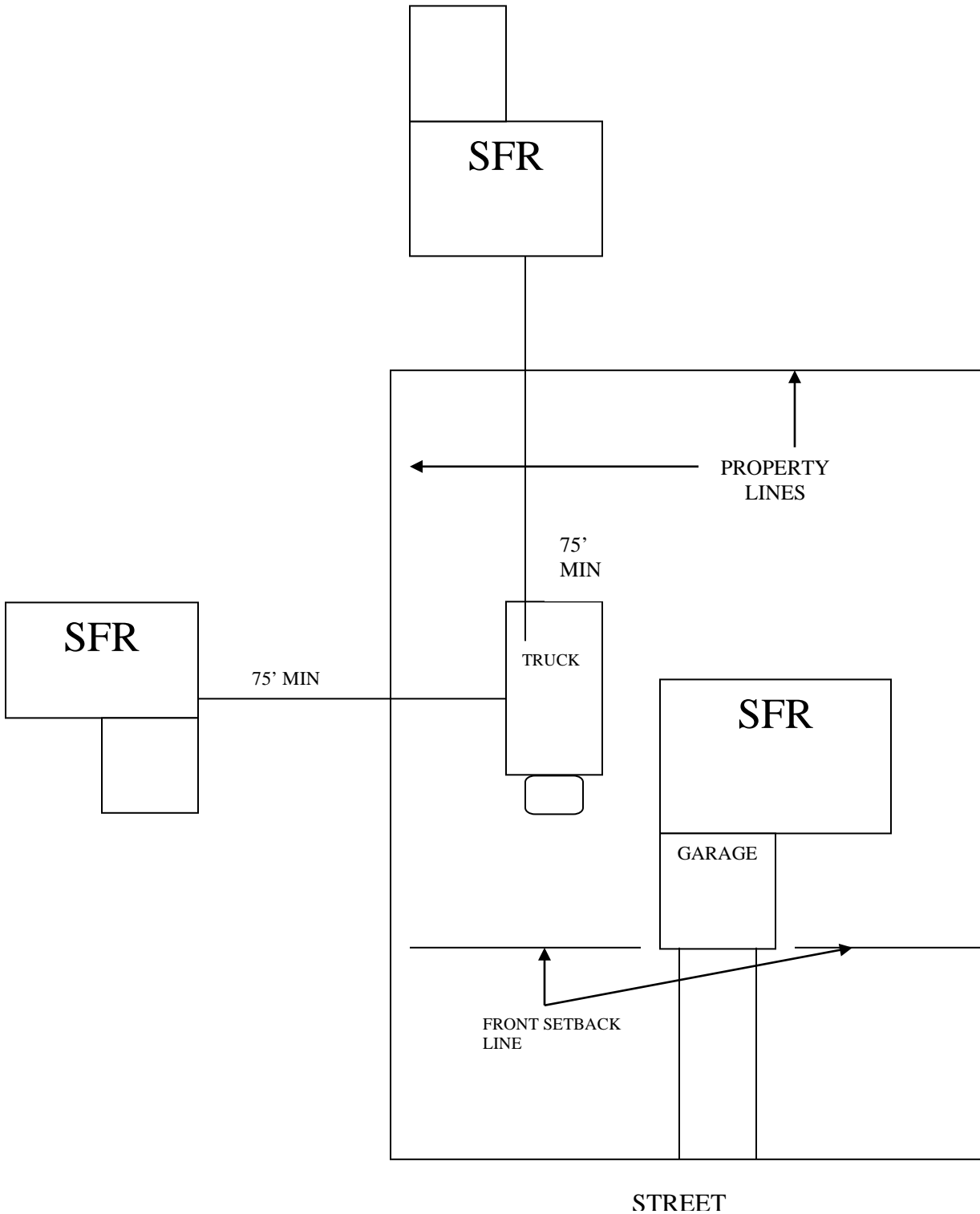
Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Property Owner Signature \_\_\_\_\_

# SAMPLE PLOT PLAN



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## Owner/Applicant Authorization

**Applicant/Representative:** I/We have reviewed this completed application and the attached material. The information included with this application is true and correct to the best of my/our knowledge. I/We further understand that the Town might not approve the application as submitted, or might set conditions of approval. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Property Owner/ Authorized Agent:** I/We certify that I/We are presently the legal owner(s) of the above described property (If the undersigned is different from the legal property owner, a letter of authorization must accompany the form). Further, I/We acknowledge the filing of this application and certify that all of the above information is true and accurate. I/We understand that I/We are responsible for ensuring compliance with conditions of approval. I/We hereby authorize the Town of Yucca Valley and or/its designated agent(s) to enter onto the subject property to confirm the location of existing conditions and proposed improvements including compliance with applicable Town Code Requirements. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. I am hereby authorizing

\_\_\_\_\_ to act as my agent and is further authorized to sign any and all documents on my behalf.

Property Owner: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_