



## ADDRESS REQUEST APPLICATION AND INFORMATION OUTLINE

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**T**his outline provides you with information on how to apply for an address. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **ADDRESS REQUEST APPLICATION**. Should you have any questions, please contact the Planning Division at (760)369-6575 x317. The Planning Division is located in the Community Development/Public Works Department building at 58928 Business Center Drive off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at: <http://www.yucca-valley.org/departments/planning.html>

Issuance of an address is based upon several factors and criteria. This may include verification of surrounding addresses, street names, block numbers and coordination with other agencies. Completion of the form is recommended but is not an indication that a change of address will be issued. The address request will be processed as efficiently as possible based upon the above factors. If there are any questions or discrepancies, you will be notified. If you have any questions, please feel free to contact staff at your convenience.

***Please allow a minimum of five working days***



# Address Request Application

Date Received _____
By _____

New Address

Change of Address

Verification of Address

## General Information

**APPLICANT** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**REPRESENTATIVE** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Project Information

Assessor Parcel Number(s) \_\_\_\_\_

Tract Number \_\_\_\_\_ Lot Number \_\_\_\_\_

Driveway Entrance Street \_\_\_\_\_

Reason for Request \_\_\_\_\_

Previous/Erroneous Address \_\_\_\_\_

**New Assigned Address** \_\_\_\_\_

**Town of Yucca Valley**  
**Community Development Department**  
**Planning Division**  
**58928 Business Center Drive**  
**Yucca Valley, CA 92284**  
**760 369-6575 Fax 760 228-0084**  
[www.yucca-valley.org](http://www.yucca-valley.org)