



TOWN OF YUCCA VALLEY
DEVELOPMENT REVIEW COMMITTEE
MEETING APPLICATION

The Development Review Committee (DRC) meets at 1:30 PM – 2:30 PM., each Thursday at the Town's office located at 58928 Business Center Drive. Upon your arrival, please check-in at the front counter.

Meeting date you are requesting: 02-15-2024

The deadline for application submittal is a minimum of one week in advance of the meeting date. Each application is granted a meeting not exceeding 20 minutes with the Development Review Committee. A maximum of three applications can be scheduled for one meeting date.

Has this project been considered previously by the Development Review Committee? NOT sure

Assessor's Parcel Number: 7338 Hopi Trl Yucca Valley

Contact person: JOSH POPE Phone: 760-424-9726

Email: HiDesertpools@gmail.com Fax: _____

Description of project: Pool Store

To assist staff members with the project, it is recommended to provide basic conceptual site plans and project description/narrative.

Development Review Committee Contact List:

Planning

760-369-6579; ext. 317

Building & Safety

760-369-6579; ext. 302

Engineering & Public Works

760-369-6579; ext. 307

Please be aware that, although the Town will make every effort to have all DRC members present at each meeting, at times this is not possible. A property owner or developer considering building in the Town of Yucca Valley is responsible to contact all other applicable agencies to obtain their standards and requirements for construction.

Return this completed application to the Planning Division via email at ewilloughby@yucca-valley.org

March 15, 2024

Josh Pope
(760) 424-9726
hidesertpools@gmail.com

**RE: DEVELOPMENT REVIEW COMMITTEE; POOL CONTRACTOR OFFICE
7338 HOPI TRAIL**

Mr. Pope:

Thank you for taking the time to meet with staff on February 22, 2024, to discuss the proposed pool contractor office at the existing developed site located at 7338 Hopi Trail. Below is a summary of the Town's understanding of the project description:

- The proposed use of the existing site includes office space and vehicle parking for employees. No expansion of the structure or use on the site is proposed.

Based on the above project understanding, the following comments are provided to assist you:

1. Staff does not consider the proposed use of the site as a change of use, based on the historical use of the property as a contractor office.
2. If changes to the exterior are proposed, then architectural review is required. If the structure is repainted the same color as it is currently, then architectural review is not required. Within the Old Town Specific Plan area, Chapter 5 of the Old Town Specific Plan provides guidelines for design. Section 5.3.2 addresses building materials and color. The design guidelines provide standards, but they are flexible and are not meant to limit creativity. Exterior color change applications may be referred to the Planning Commission for approval. Planning staff are available to assist you with any questions on this requirement. For your convenience the following links are provided:

- a. Old Town Specific Plan – Chapter 5
<https://www.yucca-valley.org/home/showpublisheddocument/2496/63700897943453000>
Q
- b. Exterior Color Change Application
<https://www.yucca-valley.org/home/showpublisheddocument/2996/63700965457833000>
Q
- c. Commercial Design Guidelines

Planning (760) 369-6575
Public Works (760) 369-6579
Building and Safety (760) 365-0099
Code Compliance (760) 369-6575
Engineering (760) 369-6575
Animal Control (760) 365-1807
Animal Shelter (760) 365-3111
FAX (760) 228-0084



The Town of
Yucca Valley

COMMUNITY DEVELOPMENT/PUBLIC WORKS DEPARTMENT
58928 Business Center Dr.
Yucca Valley, California 92284

<https://www.yucca-valley.org/home/showpublisheddocument/7792/63844814223527000>
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3. All lighting shall be shielded to comply with Chapter 8.70 Outdoor Lighting. Planning staff are available to assist you with any questions on this requirement. For your convenience the following links are provided:
 - a. Chapter 8.70 Outdoor Lighting
https://codelibrary.amlegal.com/codes/yuccavalleyca/latest/yuccavalley_ca/0-0-0-2462
4. A sign permit is required for proposed signage. Within the Old Town Specific Plan area, Chapter 4, Section 4.9 of the Old Town Specific Plan provides regulations for signage. Planning staff are available to assist you with the sign ordinance requirements when provided with a more detailed description or plan of proposed signage for the site. For your convenience the following links are provided:
 - a. Old Town Specific Plan – Chapter 4
<https://www.yucca-valley.org/home/showpublisheddocument/2500/63700897944203000>
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 - b. Sign Permit Application
<https://www.yucca-valley.org/home/showpublisheddocument/3072/63700965523460000>
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5. If construction is proposed, then construction documents shall be designed to the current California Building Code and adopted code of the Town of Yucca Valley. Building & Safety staff are available to assist you with any construction permit questions.

Planning staff contact is Jared Jerome, Associate Planner. Contact email is jjerome@yucca-valley.org

Building & Safety staff contact is Paul Osterman, Building Official. Contact email is posterman@yucca-valley.org

Thank you again for your interest in the Town of Yucca Valley. Should you have any questions please feel free to contact staff at your convenience at 760-369-6579.

Best regards,


Evan Willoughby
Assistant Planner