TOWN OF YUCCA VALLEY - ENGINEERING DIVISION



APPLICATION FOR GRANT OF EASEMENT DEDICATION OF PUBLIC RIGHT-OF-WAY OR PUBLIC UTILITY EASEMENT

APPLICANT INFORMATION: APPLICANT NAME: _____ APPLICANT ADDRESS: PHONE: (_____)____EMAIL: _____ **DEDICATION INFORMATION:** □ PUBLIC RIGHT-OF-WAY □ PUBLIC EASEMENT □ PUBLIC EASEMENT (ROAD NAME) (UTILITY TYPE) DESCRIPTION OF DEDICATION: LEGAL DESCRIPTION: LOT_____TRACT MAP/PARCEL MAP_____MB___PGS____ ADDRESS OF DEDICATION AREA: ASSESSOR'S PARCEL NO. - - SECTION TWNSHIP RANGE_____ STREET CLASSIFICATION: RESIDENTIAL ☐ COLLECTOR ☐ ARTERIAL ☐ INDUSTRIAL ☐ EXISTING RIGHT-OF-WAY WIDTH: FT. EXISTING STREET WIDTH: FT. PRIVATE DEVELOPMENT E-FILE NO._____ CONDITIONS OF APPROVAL ISSUED:_____ Please submit this application to the Engineering Division at: **RE: GRANT OF EASEMENT PROPERTY ADDRESS** APN XXXX-XXX-XXX Town Of Yucca Valley - Engineering Division 58928 Business Center Dr. Yucca Valley, CA 92284 THIS APPLICATION MUST ACCOMPANY: GRANT OF EASEMENT FORM, CA ALL-PURPOSE ACKNOLEDGEMENT, LEGAL DESCRIPTION, PLAT OF DEDICATION AREA, BEFORE THE ENGINEERING FILE NUMBER IS ASSIGNED. FOR TOWN USE ONLY SUBMITTAL DATE: ____STAFF INITIALS: ____ENG. FILE NO. ____

APPLICATION PROCEDURE FOR

GRANT OF EASEMENT DEDICATION OF PUBLIC RIGHT-OF-WAY OR PUBLIC EASEMENT (UPDATED NOVEMBER 2021)

The Town of Yucca Valley may require a property owner to dedicate a portion of their property(ies) as part of the Conditions of Approval required for development or improvement of the property. This dedication is in accordance with Town of Yucca Valley Municipal Code Chapter 9.30, in conjunction with the Town's General Plan to obtain the ultimate right-of-way necessary for the current roadway designation abutting said property(ies).

FROM APPLICANT

1. Submit the attached Grant of Easement Right-of-Way/Public Easement Dedication application with applicable information filled in.

After approval of legal description and plat:

- 2. Submit signed and notarized Grant of Easement for property adjoining dedication area.
- 3. Exhibit A and B signed and stamped be the engineer or surveyor.

Please submit all original documents to the Engineering Division at:

RE: GRANT OF EASEMENT
Town Of Yucca Valley - Engineering Division
58928 Business Center Dr.
Yucca Valley, CA 92284

FROM THE ENGINEER/SURVEYOR

NOTE: Registered engineers CANNOT prepare and seal a legal description unless they are licensed BEFORE January 1, 1982 (registration number must be lower than 33965).

EXHIBIT "A":

- a. Approved METES and BOUNDS legal descriptions of proposed public right-of-way or public easement, labeled as EXHIBIT "A".
- b. Closure reports for dedication configuration.

EXHIBIT "B":

- a. Plat labeled as EXHIBIT "B" 8-1/2" X 11" plat, prepared by a qualified professional (see *NOTE* above) that will show dedication described in Exhibit "A".
- b. Bearings and distances will be shown sufficient to clearly indicate the proposed dedication. Tables may be used if so desired.
- c. Existing edge of pavement or curb, gutter, sidewalk, and all existing structures within proposed right-of-way/easement with dimensions to nearest lot lines.
- d. North arrow, pointing up or to the right with scale of drawing. Scale must be sufficient to clearly show what is being contemplated. Use engineer's scale only.
- e. Show final square footage and acreage for area of dedication.

Additional street improvement or landscape plans may be required if requested by the Town Planning Division.

<u>SUBSEQUENT SUBMITTALS:</u> Corrections should be submitted via e-mail provided to the consultant by the Town of Yucca Valley Engineering Division.

<u>FINAL SUBMITTAL:</u> 1 set of original legal descriptions and exhibits signed and sealed by qualified professional and submitted to Town of Yucca Valley Engineering Division for final sign-off.

FOR INTERNAL ROUTING

1. Applicant/consultant will mail application, Exhibit A (legal description) and Exhibit B (plat) to the Town of Yucca Valley Engineering Division at:

RE: GRANT OF EASEMENT
PROPERTY ADDRESS
APN XXXX-XXXX

Town Of Yucca Valley - Engineering Division
58928 Business Center Dr.
Yucca Valley, CA 92284

- 2. Engineering Division will forward the exhibits above mentioned and application to plan checker for review and comment.
- 3. Plan Checker will send back comments and redlines to the Engineering Division.
- 4. The Engineering Division will forward comments and redlines to the applicant/consultant via e-mail. Consultant will address comments and resubmit on the same email to <u>vledua@yucca-valley.org</u>. This process will repeat as needed until all plan checker comments are completely addressed.
- 5. After the consultant has addressed all review comments, the plan checker approves the exhibits, the Engineering Division will inform the applicant/consultant of the approval.
- 6. The applicant/consultant will mail original signed and notarized Grant of Easement; and final Exhibits "A" and "B" documents signed and stamped by the engineer or land surveyor.
- 7. The Engineering Division will route the signed dedication package to the Town Clerk for signatures.
- 8. The Engineering Division will transmit final signature documents to San Bernardino County Recorder. The Town Engineering Division will email the consultant/owner recorded documents after they are recorded and retain original recorded documents in their archives.

| offe ack give und the Vall of C con whi in a the Tov eas | is is to certify that the easement ered by this instrument is hereby showledged and consent is hereby en for the recordation hereof by the dersigned officer/agent on behalf of Town Council of the Town of Yucca dey, County of San Bernardino, State California, pursuant to authority differred by a resolution of said Council ch was adopted on October 7, 1993 accordance with Ordinance No. 3 of Town of Yucca Valley Code. The vn of Yucca Valley accepts the dement described herein but without obligation to maintain or improve the d(s) referred to. | AS ARE ARRED |
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| Date: | | |
| Reques | sted By: | |
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| | Curtis Yakimow | |
| | Manager - Town of Yucca Valley | - · · · · · · · · · · · · · · · · · · · |
| and | when recorded mail to: | |
| | : Engineering Division n of Yucca Valley | KS* |
| | 28 Business Center Dr. | |
| APN: | ca Valley, CA 92284 | |
| For a | valuable consideration, receip | t of which is hereby acknowledged, |
| <u></u> | 2- May 2-(a) | |
| herebin gen street Count SEE A | neral and those public utilities a and public utility purposes ac by of San Bernardino, State of 0 ATTACHED EXHIBITS "A" and | "B" and by this reference made a part hereof. ne easement described herein but without the |
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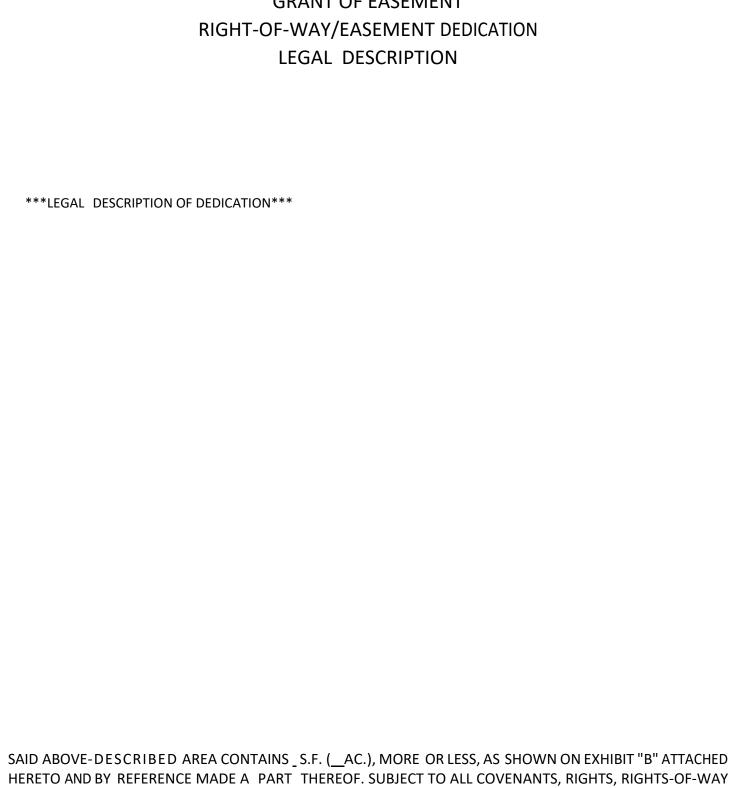
CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

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| Notary Public, personally appeared | AR AR | | | | | |
| who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. | | | | | | |
| | the laws of the State of California that the forgoing paragraph | | | | | |
| is true and correct. | Seal) | | | | | |
| WITNESS my hand and official seal. | | | | | | |
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| Description of Attached Document | | | | | | |
| Title or Type of Document | | | | | | |
| Document Date:Number of Pages: | | | | | | |
| Signer(s) Other Than Named Above: | | | | | | |
| Capacity(ies) Claimed by Signer | | | | | | |
| Signer's Name: Individual Corporate Officer – Title(s): Partner - □ Limited □ General Attorney in Fact Trustee Guardian or Conservator Other: | | | | | | |
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EXHIBIT "A"

GRANT OF EASEMENT



AND EASEMENT OF RECORD.

| EXHIBIT "B" | | | |
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| TOWN OF YUCCA VALLEY - ENGINEERING DIVISION | EXHIBIT PREPARED BY: | | |
| LEGAL DESCRIPTION SEE EXHIBIT "A" | ADDRESS: | | |
| JEE EATHDIT A | PHONE NUMBER: | | |