

# SITE PLAN REVIEW APPLICATION AND INFORMATION OUTLINE

his outline provides you with information on the application process and submittal requirements for a Site Plan Review (SPR). We hope that this information is beneficial in instructing you on what information is required and what steps must be taken to process your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the SITE PLAN REVIEW APPLICATION, ENVIRONMENTAL ASSESSMENT FORM AND OTHER REQUIRED DOCUMENTS. Should you have any questions, please contact the Planning Division at (760) 369-6575 x317. The Planning Division is located in the Community Development/Public Works Department building at 58928 Business Center Dr., off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit the Town's website for additional information at:

http://www.yucca-valley.org/departments/planning.html

#### Things You Should Know Before You Start

#### What is a Site Plan Review?

A Site Plan Review (SPR) is required for certain land uses which may be subject to special conditions to ensure compatibility with surrounding land uses and to minimize or eliminate impacts on surrounding properties. These projects are specified under "Use Classifications" for each specific land use district. To be approved, a SPR must be consistent with the adopted General Plan, the Development Code (except approved variances), any Specific Plans and other local, state, and federal regulations.

Major issues involved with the evaluation of SPR requests include consistency with the General Plan; compatibility with surrounding land uses; conditions to ensure compatibility; land suitability and physical constraints; project design; availability of adequate access, public services, and facilities to serve the development; and potential environmental impacts and mitigation measures.

Town of Yucca Valley
Community Development Department
Planning Division
58928 Business Center Dr
Yucca Valley, CA 92284
760 369-6575 Fax 760 228-0084

#### How is the application processed?

Site Plan Reviews are approved based upon the discretion (subject to appeal) of the Planning Commission, including consistency with State Laws, the Yucca Valley General Plan and the Yucca Valley Development Code. Upon the submittal of the required materials and payment of fees, the proposal will be reviewed and scheduled for the earliest Development Review Committee (if necessary) and Planning Commission meetings.

In accordance with Government Code Section 65943, the Town has 30 days within which to notify an applicant, in writing, that an application is complete or that additional materials will be required.

The processing of the application includes the preparation of a staff report (subject to environmental analysis and findings as required by the California Environmental Quality Act) for the Planning Commission. If it is determined that an Environmental Impact Report (EIR) is required to be completed, the timing for review will be dependent upon the complexity of the project.

It is recommended that the applicant and/or representative attend all meetings and be prepared to answer questions and present evidence supporting the proposed project. The Planning Commission is very interested in hearing all views concerning the proposed project, and how the project is or is not consistent with the required findings. It is suggested that applicants prepare themselves to answer questions pertaining to the required findings during the public hearing.

The Planning Commission staff report will be available to the applicant no less than 72 hours prior to the Planning Commission meeting.

#### What Happens after Planning Commission's Decision?

At the closing of the Commission's meeting, the Planning Commission may approve, approve in an alternative form, deny, or continue the application to a later meeting for further study and consideration.

It is important to know that if an application is approved, that approval does not become final for ten (10) calendar days. During this time an appeal may be filed by the applicant or anyone requesting that the Town Council reconsider the decision of the Planning Commission. The appeal will be scheduled to be heard by the Town Council which may affirm, modify or overturn the Planning Commission action.

#### What are "Conditions of Approval"?

If the application is approved, the Site Plan Review will contain conditions of approval affecting the design, construction, operation, or maintenance of the use. The Community Development Department recommends conditions of approval to the Planning Commission for the mitigation and/or improvement of the project based on the individual

circumstances of each project to ensure compliance with the General Plan, Development Code and other applicable plans, and compatibility with surrounding land uses. .

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Included with the application materials are sample Conditions of Approval that are applied to most Site Plan Reviews. Please review these conditions and contact staff with any questions you may have.

The Town of Yucca Valley encourages prospective applicants to submit a pre-application with the Planning Division prior to formal submittal of a Site Plan Review application. The conference should take place prior to any substantial investment.

#### <u>Fees</u>

In accordance with Town Council Resolution 04-38 the Town collects certain fees based on the actual cost of providing service. The application deposit for your project may not cover the total cost of processing this application. If the account has 25% or less remaining prior to completion of the project, staff will notify the applicant of the amount of additional deposit required to complete the processing of the application, based on staff's reasonable estimate of the hours remaining to complete this application process.

Listed on the following page are the fees that might be required with your application for a SPR.

Please feel free to contact the Planning Division at (760) 369-6575 ext. 317 if you have any questions.

The applicant is responsible for any and all fees charged by other agencies including but not limited Hi Desert Water District, San Bernardino County Fire, San Bernardino County Environmental Health, Morongo Unified School District' etc. The applicant is responsible for obtaining specific fees from the various agencies. The following are some links you may find helpful.

San Bernardino County Fire Department Fees can be found at: <a href="http://www.sbcfire.org/fire">http://www.sbcfire.org/fire</a> marshal/planning engineering/content/fire service fees.pdf

San Bernardino County Environmental Health Department fees can be found at: <a href="http://www.sbcounty.gov/dehs/Depts/EnvironmentalHealth/EHS%20Documents/fee\_sched\_ule.pdf">http://www.sbcounty.gov/dehs/Depts/EnvironmentalHealth/EHS%20Documents/fee\_sched\_ule.pdf</a>

Hi Desert Water District fees can be found at: <a href="http://www.hdwd.com/Portals/0/HDWD/Documents/Handouts/Rates%20&%20Fees.pdf">http://www.hdwd.com/Portals/0/HDWD/Documents/Handouts/Rates%20&%20Fees.pdf</a>

Regional Water Quality Control Board Fees can be found at (if applicable): <a href="http://www.waterboards.ca.gov/resources/fees/">http://www.waterboards.ca.gov/resources/fees/</a>

California Fish and Game fees can be found at: http://www.dfg.ca.gov/habcon/ceqa/ceqa\_changes.html

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#### Application Processing Fees, Per Town Council Resolution 04-38 adopted 9-2-04.

Site Plan Review	
To 5 acres	•
Over 5 acresAmendments	•
Time Extensions	•
Specific Plan	\$9,630 deposit
Specific Plan Amendment	\$6,700 deposit
Pre-Application (optional)	\$535 deposit
Environmental	
Environmental Impact Reportactual cost +	
Environmental Assessment	
	-
Fish and Game Fees (payable to the San Bernardino C Board)*	County Clerk of The
Negative Declarations	\$2,151.50
Environmental Impact Report	\$2,969.00
Notice of Exemption	
Notice of Determination	\$ 50.00
Appeals	
Appeals to Planning Commission	
Appeals to Town Council	\$845 deposit

#### Fish and Game Fee Requirement

Permit applicants are advised that pursuant to Section 711.4 of the Fish and Game Code, a fee of \$2,210 for a Negative Declaration and \$3069.75 for an Environmental Impact Report, plus a \$50 Clerk of the Board Fee shall be paid to the County Clerk at the time of recording the Notice of Determination for this project. A Notice of Determination cannot be filed and any approval of the project shall not be operative, vested, or final until the required fee is paid. This shall mean that building and other development permits cannot be approved until this fee is paid.

#### \*Effective January 1 of each year the fees are subject to an increase.

This fee is <u>not</u> a Town of Yucca Valley or County of San Bernardino fee; it is required to be collected by the County pursuant to State law for transmission to the State Department of Fish and Game. This fee was enacted by the State Legislature in 2006, and is adjusted each January 1<sup>st</sup> in accordance with *Implicit Price Deflator for State and Local Government Purchases of Goods and Services, as Published by the U. S. Department of Commerce.* 

Information regarding the updated Environmental Filing Fee is also available at the Department of Fish and Game at

http://www.dfg.ca.gov/habcon/cega/cega\_changes.html

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# Site Plan Review Application

Date Received 11 15 2023

By EW

Fee SPR \$2,910 & EA \$925

Case # SPR 06-23

EA # EA 16-23

General Information		
APPLICANT Henry B Hill	Phone (858) 220-1078 Fax (858) 220-7421	
Mailing Address PO Box 771	<sub>Email</sub> hbhill@h-ite.com	
<sub>City</sub> La Jolla	State CA Zip 92038	
REPRESENTATIVE Mike Gray	Phone (619) 244-4994 Fax (858) 220-7421	
Mailing Address PO Box 771	<sub>Email</sub> magray@h-ite.com	
<sub>City</sub> La Jolla	State CA ZIP 92038	
PROPERTY OWNER Henry B Hill	Phone (858) 220-1078 Fax (858) 220-7421	
Mailing Address PO Box 771	<sub>Email</sub> hbhill@h-ite.com	
<sub>City</sub> La Jolla	<sub>State</sub> CA <sub>Zip</sub> 92038	
Project Information		
Project Address 57392 Primrose Drive	Assessor Parcel Number(s)	
Project Location Lot 132, Tract No. 4856, Joshua Forest Estates No. 2, In the City of Yucca Valley,		
Project Description: Professional Design O	office	
Project Building area approximately 4000 squa	are-feet in area, and height of 21 feet	
The site is approximately 0.35 acres. The plan incorpor	rates space for storage, conference area, kitchenette	
reception/ office, full bath, half bath, laundry, vehicle	parking/ future ev charging, shade sail, and trellis	
Please attach any additional information that is pe	ertinent to the application.	

1.	1. Property boundaries, dimensions and area (also attach an 8 ½ x 11" site plan): N89.45'48"w 140.49' N89°53'06 "w 120.21' 110.00' 89.96'			
2.	Existing site zoning: C-MU3. Existing General Plan designation: C-MU			
4.	Precise	ely desci	ribe the existing use and condition of the site: Vacant Land	
5.	Existin	g Zoning	g of adjacent parcels:	
		North	C-MU South MHDR East C-MU West C-MU	
6.	Existin		al Plan designation of adjacent parcels:	
		_	C-MU South MHDR East C-MU West C-MU	
7.	Drocisa		ribe existing uses adjacent to the site: Vacant land on all sides,	
7.			tion of rental property to the South	
8.		•	ant cover found on the site, including the number and type of all	
	•	ed plant with Josh	s: nua Trees at lot corners (See site plan for locations).	
<b>Note</b> : Explain any "Yes" or "Maybe" responses to questions below. If the information and responses are insufficient or not complete, the application may be determined incomplete and returned to the applicant.				
Yes Maybe No				
		XI 9.	Is the Site on filled or slopes of 15% or more or in a canyon? (A geological and/or soils Investigation report is required with this application.)	
		×	10. Has the site been surveyed for historical, paleontological or archaeological resources? (If yes, a copy of the survey report is to accompany this application.)	
		<b>⊠</b> 11.	Is the site within a resource area as identified in the archaeological and historical resource element?	
		X 12.	Does the site contain any unique natural, ecological, or scenic resources?	
		፬ 13.	Do any drainage swales or channels border or cross the site?  Town of Yucca Valley  Community Development Department  Planning Division  58928 Business Center Dr  Yucca Valley, CA 92284  760 369-6575 Fax 760 228-0084	

**Environmental Assessment** 

X		14. Has a traffic study been prepared? (If yes, a copy of the study is to accompany this application.)
	X	15. Is the site in a flood plain? (See appropriate FIRM)

## **Project Description**

Complete the items below as they pertain to your project. Attach a copy of any plans submitted as part of the project application and any other supplemental information that will assist in the review of the proposed project pursuant to CEQA.

1.	Con	mmercial, Industrial, or Institutional Projects:		
	A.	Specific type of use proposed: Office Professional		
	B. Gross square footage by each type of use: Office 1106 SF, Entrance 618 SF, Laundry 71 SF, Indoor Bay 1923 SF, Loft Stow 161 SF			
	C.	0077.05		
	D.	Estimate of employment by shift: One person four times a week, and a second five times a month.		
	E.	Planned outdoor activities: Outside Patio / Parking		
2.	Per	ercentage of project site covered by:		
	18	% Paving, 26% Building, 50% Landscaping, 6% Parking		
3.	Max	ximum height of structures 21ftin.		
4.	Amo	Amount and type of off-street parking proposed: None		
5.		low will drainage be accommodated? No drainage off-site		
	Nete	ention Basin-constructed of earthen swale and rip-rap.		
6.		ff-site construction (public or private) required to support this project:		
7.		eliminary grading plans estimate $82$ cubic yards of cut and $82$ bic yards of fill		
8.	Des	escription of project phasing if applicable:		
9.		mits or public agency approvals required for this project: Town of Yucca FW, CEQA		
10		his project part of a larger project previously reviewed by the Town? If yes, ntify the review process and associated project title(s) $\frac{NO}{N}$		

Yes Maybe No A. Emit dust, ash, smoke, fumes or odors? B. Alter existing drainage patterns? X C. Create a substantial demand for energy or water? D. Discharge water of poor quality? ▼ E. Increase noise levels on site or for adjoining areas? F. Generate abnormally large amounts of solid waste or litter? G. Use, produce, store, or dispose of potentially hazardous materials such as toxic or radioactive substances, flammable or explosives? M H. Require unusually high demands for such services as police, fire, sewer, schools, water, public recreation, etc. X I. Displace any residential occupants? 

11. During construction, will the project: (Explain any "yes" or "maybe" responses to

questions below – attach extra pages if necessary.)

#### **Owner/Applicant Authorization**

**Applicant/Representative:** I/We have reviewed this completed application and the attached material. The information included with this application is true and correct to the best of my/our knowledge. I/We further understand that the Town may not approve the application as submitted, and may set conditions of approval. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. Additional fees may be required depending on additional administrative costs.

Name Henry B Hill
Signature Santa And Date: 09/25/2023

**Property Owner:** I/We certify that I/We are presently the legal owner(s) of the above-described property (If the undersigned is different from the legal property owner, a letter of authorization must accompany the form). Further, I/We acknowledge the filing of this application and certify that all of the above information is true and accurate. I/We understand that I/We are responsible for ensuring compliance with conditions of approval. I/We hereby authorize the Town of Yucca Valley and or/its designated agent(s) to enter onto the subject property to confirm the location of existing conditions and proposed improvements including compliance with applicable Town Code Requirements. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. Additional fees may be required depending on additional administrative costs. I am hereby authorizing.

Myself / Mike Gray

to act as my agent and is further authorized to sign any and all documents on my behalf.

Name
Henry Barton Hill
Signature
09/25/2023
Date:

### **Site Plan Review Application Submittal Requirements**

Initial Submittal Requirements	# Required
Completed and Signed Applications and Filing Fee	1
Signed completed Project Description and Existing Conditions Letter	1
Signed completed Environmental Information form	1
Signed Agreement for Cost Recovery	1
Floor Plan	8
Site Plan (See Section A)	8
Preliminary Grading and Drainage Plan (Section B)	8
Building elevations, including a minimum of one (1) color set	8
Materials Board	1
Preliminary Landscape Plans	8
Photometric Plan	8
Exterior Lighting Cutsheets	1
Native Plant Plan	8
Biological Assessment	2
8 1/2 x 11 reductions of all plans	1
Preliminary Title Report within 60 days of application date	1
Grant Deeds for all involved properties	1
Detailed slope analysis if project contains any slopes of 15 percent or greater	8
Applicable utility service availability letter	1
Utility Plan including location and capacity	8
Water purveyor service letter or ground water report prepared and signed by	1
a registered civil engineer	
Signed Hazardous Waste Site Statement	1
Signed statement indicating method of sewage disposal and if Regional Water Quality Control Board approval is required	1
Geologic Report if project located within a special studies zone	2
Air Quality and Greenhouse Gas Inventory/Analysis	2
Traffic Study/Analysis prepared by a registered Civil Engineer	2
Preliminary Soils and Geotechnical Report, unless waived by TE	2
Drainage Study/Analysis prepared by a registered Civil Engineer	2
Underlying Conditions of Approval (if applicable)	1
Copy of underlying Recorded Map and Environmental Constraints Sheet (if applicable)	1
Planned Development Document (if applicable)	8
Specific Plan (if applicable)	8
<u>All</u> maps, plans, special studies, reports, etc. submitted in hard copy as part of this application are also to be delivered electronically, by CD, flash drive or	1
email at time of submittal.	<u> </u>

Please note that each project and each property are unique. Some projects may not require the submittal of each item listed above at time of submittal. Some circumstances may require items not included on the above list. Please contact Planning Staff if you have any questions.

#### **Plan Preparation and Guidelines**

All plans shall be drawn on uniform sheets no less than 24" X 36" (or as approved by the Community Development Department). All plans must be collated, stapled and folded as close as possible to 8  $\frac{1}{2}$ " x 11" notebook size. All plans shall be clear, legible and accurately scaled. The site plan, preliminary landscape plan, photometric plan, building elevations and native plant plan should all be at the **same** scale and shall be consistent with each other.

#### Section A. Site Plan Content

Scale: Engineering scale not to exceed 1"=100'.

The following information shall be included on the plan:

- Data table formatted in the following order:
  - Assessor's Parcel Number(s) (book, page, and parcel number)
  - Legal description
  - Existing and proposed zoning designation
  - Existing and proposed General Plan designation
  - Specific Plan identification and land use designation (if applicable)
  - Existing and proposed land use
  - Total Gross Area: square feet and acres
  - Total Net Area: square feet and acres
  - Approximate earthwork quantities, (CY) include cut and fill(based upon preliminary grading plan)
  - Name of utility purveyors and type of sewage disposal
- Name, address, phone number, and email of applicant and owner
- Name, address, phone number, and email of registered civil engineer or licensed Surveyor
- Graphic scale (with bar scale) and north arrow
- North arrow (make top of map north)
- Vicinity map with labeled streets
- ♦ Map number
- ♦ Date plan prepared
- Wildlife Corridor Evaluation Area
- Open Space Resource Area
- ♦ State Fire Hazard
- Revision block indicating date when plan is revised through the development review process
- Surrounding information for adjoining properties including zoning and land use
- Existing topography at least fifty (50) feet beyond project boundary including natural features to be preserved.
- Existing buildings and traveled ways within the proposed project and within 100 feet of the exterior boundaries.
- Property lines, dimensions (metes & bounds) and location of adjoining lot lines.
- ♦ The locations, names and existing widths of all highways, streets, or easements that provide legal access to the property.

- Street(s) dedicated for public right-of-way shall show proposed street names. A list
  of alternative names shall also be provided.
- ♦ The location of existing wells, cesspools, sewers, culverts, drain pipes, underground structures, or excavated areas within two hundred feet of any portion of the project

noting thereon whether or not they are to be abandoned, removed, or remain in operation.

- The location of all existing and proposed fire hydrants.
- ♦ The location, identification and dimensions of all existing and proposed easements, including rights-of-way, whether public or private.
- ♦ Location of on-site utilities and locations of existing public utilities including sanitary sewers, water mains and storm drains.
- ◆ The locations, names and existing widths of all streets within 100 feet of the property line.
- Proposed street grades with arrows indicating the direction of flow.
- ◆ The widths, approximate grades and curve radii of all new streets within the proposed project, the approximate location of all beginning and ending points of curve of the street centerlines, with street names proposed on map. A separate list of alternative choices in a number proportionate to the number of streets to be named shall be submitted by the developer.
- The approximate location of all areas subject to storm water overflow, inundation or flood hazard (indicate limits of FEMA floodplain and floodway), and the location and direction of flow of each watercourse.
- ♦ Delineation of special hazard zones (i.e., earthquake faults, liquefaction zones, etc.).
- If the site is proposed to be developed in phases, the proposed sequence of phasing shall be provided.

#### Section B. Preliminary Grading Plan Content

Scale: Engineering scale not to exceed 1"=40'.

The following grading information shall be included on the plan:

- ♦ Title Block
  - Name, address, phone, and email address of applicant, owner, and engineer
- ♦ Legend, north arrow, bar, and graphic scale
- Data Table
  - Assessor's Parcel Number(s)
  - Project Name
  - Legal Description (i.e. Tract/Parcel Map and lot(s)/parcel(s))
  - Approximate earthwork quantities (CY)
  - Date and Source of Topography (should be current)
- Preliminary pad elevations
- Minimum 1-foot contour interval
- Drainage facilities
- Existing and proposed easements, property lines, rights-of-way
- Overall cut and fill cubic yards (quantity to be called out on the plan)
- Vicinity map, bar, and graphic scale
- Existing and proposed improvements within and 50' beyond the site boundaries (label those proposed to remain or to be removed)
- ♦ Shade pavement areas and fill slopes 3:1 or steeper
- Streets; typical cross-sections to show existing and proposed improvements, utilities, right-of-way, etc.
- ♦ Limits of FEMA floodplain and floodway
- Delineate open space areas
- Delineation of special hazard zones (i.e., earthquake faults, liquefaction zones, etc.)

#### **Agreement to Pay All Development Application Fees**

In accordance with Town Council Resolution 04-38 the Town collects certain fees based on the actual cost of providing service. The application deposit for this project (as indicated below) may not cover the total cost of processing this application. I/We are aware that if the account has 25% or less remaining prior to completion of the project, staff will notify the undersigned in writing, of the amount of additional deposit required to complete the processing of the application, based on Staff's reasonable estimate of the hours remaining to complete this application process.

Further, I understand that if I do not submit the required additional deposit to the Town within 15 business days from the date of notification by the Town, the Town will cease processing of the application and/ or not schedule the project for action by the Planning Commission or Town Council until the fees have been paid.

Any remaining deposit will be refunded to me at time of closeout after I have submitted any required approved project plans and forms, including signed conditions of approval, or upon my written request to withdraw the application.

As the applicant, I understand that I am responsible for the cost of processing this application and I agree that the actual costs incurred processing this application will be paid to the Town of Yucca Valley.

Deposit Paid: \$2910.00

Applicants Name Henry B Hill

Applicant's Signature\_

Date: 09/25/2023

(Please print)

Developer Disclosure Statement		
This portion of the application must be fully not fully completed and signed, the applica		• • • •
Address of subject property: 57392 Primrose Drive, Yucca Valley CA		
Cross street: Primrose Drive and Lupir	ne Drive	
Date this Disclosure Statement is complete	<sub>ed:</sub> 09/25/2023	
Name of Applicant: Henry B Hill		
The Applicant is a:		
<ul><li>□ Limited Liability Company (LL</li><li>□ Partnership</li><li>☒ Corporation</li><li>□ None of the above</li></ul>	.C)	
Information for LLC, Partnership, Corporation	1	
${\sf Name} \underline{\sf Hill\text{-}inspection/Testing/Engineering, CPC}_{\sf Pl}$	<sub>hone</sub> (858) 220-1078	_ <sub>Fax</sub> <u>(</u> 858) 220-7421
Mailing Address PO Box 771	<sub>Ema<u>il</u> hbhill@h-ite.co</sub>	om
<sub>City</sub> La Jolla	<sub>State</sub> _CA	_ <sub>Zip</sub> _92038-0771
State of Registration California	_	
Managing member(s), General Partner(s) office	er(s)	
Name Henry B Hill P	hone (858) 220-1078	_ <sub>Fax</sub> <u>(858) 220-7421</u>
Mailing Address PO Box 771	Email hbhill@h-ite	.com
<sub>City</sub> La Jolla	_ <sub>State</sub> CA	_ <sub>Zip</sub> <u>92038</u>
Attach additional sheets if necessary		
Agent for Service of Process		
Name California Corporate Agents, Inc.	hone (800) 392-6505	_Fax
Mailing Address 2108 N ST STE C	<sub>Email</sub> info@cacorpo	rateagents.com
City_SACRAMENTO	_ <sub>State</sub> CA	_ <sub>Zip</sub> <u>9</u> 5816
For Corporations, Shareholder with Fifty Perce		ontrolling Shareholder Fax (858) 220-7421
Mailing Address PO Box 771	<sub>Email</sub> hbhill@h-ite.co	om
<sub>City</sub> La Jolla	<sub>State</sub> CA	_ <sub>Zip</sub> <u>9</u> 2038-0771

<ul> <li>□ Limited Liability Company</li> <li>□ Partnership</li> <li>☒ Corporation</li> <li>□ None of the above</li> </ul>	(LLC)	
Information for LLC, Partnership, Corporat	ion	
Name_Hill-inspection/Testing/Engineering, CPC	<sup>2</sup> <sub>Phone</sub> (858) 220-1	078 <sub>Fax</sub> (858) 220-7421
Mailing Address PO Box 771	<sub>Ema<u>il</u> hbhill@h-</sub>	
<sub>City</sub> La Jolla	State CA	Zip_92038-0771
State of Registration California		
Managing member(s), General Partner(s) of	ficer(s)	
Name_Henry B Hill	_ <sub>Phone</sub> (858) 220-1	078 <sub>Fax</sub> (858) 220-7421
Mailing Address PO Box 771	<sub>Email</sub> hbhill@	)h-ite.com
<sub>City</sub> La Jolla		<sub>Zip</sub> <u>92038</u>
Attach additional sheets if necessary		
Agent for Service of Process		
Name California Corporate Agents, Inc	· Phone (800) 392-650	5 Fax_
Mailing Address 2108 N ST STE C		orporateagents.com
City SACRAMENTO	State CA	Zip <u>9</u> 5816
For Corporations, Shareholder with Fifty Pe		_
Name Henry Barton Hill		078 <sub>Fax</sub> (858) 220-7421
Mailing Address PO Box 771	<sub>Email</sub> hbhill@h	-ite.com
<sub>City</sub> La Jolla	$_{State}CA$	Zip 92038-0771

The Owner is a:

<ul><li>□ Limited Liability Con</li><li>□ Partnership</li><li>□ Corporation</li><li>☒ None of the above</li></ul>	npany (LLC)	
Information for LLC, Partnership, Co	rporation	
Name Not In Escrow	Phone	Fax
Mailing Address	Ema <u>il</u>	
City	State	Zip
State of Registration		
Managing member(s), General Partne	r(s) officer(s)	
Name	Phone	Fax
Mailing Address	Email	
City	State	Zip
Attach additional sheets if necessary		
Agent for Service of Process		
Name	Phone	Fax
Mailing Address		
City		
For Corporations, Shareholder with F		
Name	-	_
Mailing Address		
City		Zip
For any deeds of trust or other lie please state the following:		nan real property tax liens)
A. Name of beneficiary of the	deed of trust or lien ——	
B. Date of the deed of trust or	· lien	
I certify under penalty of perjury u foregoing is true and correct. Exe		
Signature		
Print Name:		
Title:		
Date of signing:		
Location:		

The Party in escrow is a (if property is in escrow):

#### **Hazardous Waste and Substance Sites**

Government Code Section 65962.5 requires each applicant for any development project to consult the State List of Hazardous Waste and Substance Sites. Based upon the list, the applicant/representative is required to submit a signed statement to the Town of Yucca Valley indicating whether the project is located on a site which is included on the list before the Town accepts the application as complete. If the project is listed by the State as a hazardous waste or substance site, the applicant must fully describe on the "Environmental Information Form" the nature of the hazard and the potential environmental impact. Attached is a standard statement for the applicant to sign.

The State list of Hazardous Waste and Substance Sites (which is annually updated) may be reviewed at the following web site address:

http://www.dtsc.ca.gov/SiteCleanup/Cortese List.cfm

Attachment: Hazardous Waste Site Statement



#### **HAZARDOUS WASTE SITE STATEMENT**

I have been informed by the Town of Yucca Valley of my responsibilities, pursuant to California Government Code Section 65962.5, to notify the Town as to whether the site for which a development application has been submitted is located within an area which has been designated as the location of a hazardous waste site by the Office of Planning and Research, State of California (OPR).

I am informed and believe that the proposed site, for which a development application has been submitted, is not within any area specified in said Section 65962.5 as a hazardous waste site.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Dated: 09/25/2023	Henry B Hill	
	Applicant/Representative printed name	
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	Applicant/Representative signature	

#### **Special Studies**

In order to ensure a project will comply with applicable local, State and Federal requirements, special studies or reports may be required for a project. These special studies can include biological, hydrologic, soils, geotechnical, noise, photometric, traffic, etc. Some of these studies are valid for a limited period of time. The following information is intended to provide some basic information on the types of studies that may be necessary based upon the project

#### **Biological**:

A General Biological Assessment is typically required for projects that have seen little or no disturbance. The report generally includes a focused tortoise survey and burrowing owl habitat assessment. The desert tortoise is protected under both state and federal law. The burrowing owl is listed as a species of special concern by the state Fish and Game Department. Together this study helps to evaluate the site and recommend mitigation measures to help avoid impacts to biological resources if required.

Additional information on the Desert Tortoise can be obtained from the following website:http://www.deserttortoise.org/documents/2010DTPre-projectSurveyProtocol.pdf

Additional information on the Burrowing Owl can be obtained from the following website: <a href="http://www.dfg.ca.gov/wildlife/nongame/docs/boconsortium.pdf">http://www.dfg.ca.gov/wildlife/nongame/docs/boconsortium.pdf</a>

The studies are valid for a period of one year. If a project is in the planning process and the report expires prior to the start of construction it is possible that an update will be required.

**Native Plant Plans:** Should your site be enriched with native plants, including but not limited to Joshua trees, Mojave yuccas, or junipers a native plant plan is required to be submitted with your project. The plan shall include an inventory of the size, health, and condition of the plant. Recommendations for the plant can include relocate, protect in place or destroy. It is encouraged to incorporate as many plants as possible back into the project landscaping.

<u>Traffic:</u> When it is anticipated that a project will have an impact on traffic circulation or a project is expected to generate in excess of 110 average daily trips (ADTs) then a traffic study is likely required. These reports can range from a simple one page letter prepared by a traffic engineer to complex traffic studies depending on the scope of the project.

**<u>Drainage</u>**: The project shall provide retention for the incremental storm flows generated during the worst case 100 year storm event plus an additional 10% minimum, and 20% incremental retention is desired. A hydrology study shall be provided detailing the retention amounts required.

**Geotechnical/Soils Report**: This study evaluates what type of soils occur onsite and makes recommendations for construction on the site. These are required to be submitted with the final grading plans.

<u>Photometric Analysis:</u> A photometric analysis evaluates lighting to be installed on the site and predicts the intensity of the light and locations on the site. Additionally, lighting cut sheets of all proposed exterior lights shall be submitted.

**Geotechnical/Fault Hazard Investigation:** If any portion of your site is in an Alquist-Priolo Special Study, area fault trenching approved and coordinated with the Town and San Bernardino County Geologist, is required. The trenching is to determine the location of any faults on the site. The consultants, in conjunction with the County Geologist will determine if there are any restrictions that must be imposed for construction on the site.

**Noise:** A noise study or acoustical analysis may be required for different reasons. One example is if the project is expected to generate large amounts of noise that could impact surrounding neighbors, businesses, etc. Another example is if a nearby roadway may be generating noise in excess of acceptable standards and mitigation to protect the future occupants is required.

<u>Air Quality Assessment:</u> Larger projects and/or those that involve the movement of significant amounts of earth, or will have an impact on air quality are required to provide an air quality assessment. This assessment will recommend mitigation measures to reduce the impacts to less than significant levels.

**Greenhouse Gas Inventory:** In order to comply with state requirements, many projects are required to prepare and submit a greenhouse gas emissions inventory. The study will look at both short and long term impacts the project will have on Greenhouse gas and make recommendations to reduce any impacts to levels which are less than significant.