



Conditional Use Permit Application

Date Received	4.27.2023
By	TY
Fee	\$3,335.00
Case #	CUP 02-23
EA #	EA 05-23

General Information

APPLICANT SOCAL PROFESSIONAL ENGINEERS, INC Phone 909.271.3135
Mailing Address 229 CAJON ST. Email info@SoCal-PE.com
City REDLANDS State CA Zip 92373
REPRESENTATIVE KAL FARAH Phone 909.271.3135
Mailing Address 229 CAJON ST. Email kal@SoCal-PE.com
City REDLANDS State CA Zip 92373
PROPERTY OWNER TIME WARNER CABLE PACIFIC WEST, LLC Phone 310.428.0984
Mailing Address 12405 POWERSCOURT DR. Email timg@lakeshoreconstruction.net
City ST. LOUIS State MO Zip 63131

Project Information

Project Address 6720 LA CONTENTA ROAD Assessor Parcel Number(s) 0601-201-40
Project Location WEST SIDE OF LA CONTENTA RD, BETWEEN SUNNYSLOPE AND PALISADES
Project Description: CURRENT SITE IS IMPROVED WITH 1,078 SF OF 1-STORY UNMANNED TELECOMMUNICATION HUB, ALONG WITH SUPPORTING STAND-BY GENERATOR AND SATELLITE DISHES. THE PROJECT PROPOSES A NEW 1,677 SF 1-STORY BUILDING WITH ADDITIONAL DRIVE AREA AND NEW GROUND MOUNTED HVAC UNITS.

Please attach any additional information that is pertinent to the application.

Town of Yucca Valley
Community Development Department
58928 Business Center Dr
Yucca Valley, CA 92284
760 369-6575 Fax 760 228-0084
www.yucca-valley.org



Project Description

Complete the items below as they pertain to your project. Attach any other supplemental information that will assist in the review of the proposed project pursuant to CEQA.

1. Commercial, Industrial, or Institutional Projects:

- A. Specific type of use proposed: EXPANSION OF EXISTING UNMANNED TELECOM BUILDING.
- B. Gross square footage by each type of use: EXISTING: 1,092 SF, TELECOM.
PROPOSED: 1,677 SF; TELECOM
- C. Gross square footage and number of floors of each building: EXISTING: 1,092 SF, 1-STORY
PROPOSED: 1,677 SF, 1-STORY
- D. Estimate of employment by shift: UNMANNED, BUT OCCASIONAL VISIT BY 1-2 TECHS
- E. Planned outdoor activities: NONE

2. Percentage of project site covered by:

Paving 1.5 % Building 0.8 % Landscaping 1.5 % Parking 0.2 %

3. Maximum height of structures 14'-8"

4. Amount and type of off street parking proposed: (EX. 2-REG., 1-ADA)(NEW 3)

5. How will drainage be accommodated? EXISTING DRAINAGE ON UNDISTURBED PORTION OF SITE TO REMAIN AS IS. A LOW PONDING AREA IS PROPOSED PER THE GRADING PLAN TO ACCOMODATE THE PROPOSED IMPERVIOUS AREA.

6. Off-site construction (public or private) required to support this project:
NONE PROPOSED.

7. Preliminary grading plan estimate of cut and fill 120 CY, BALANCE ON-SITE

8. Description of project phasing if applicable: NO PHASING

9. Is this project part of a larger project previously reviewed by the Town? If yes, identify the review process and associated project title(s) NO

11. During construction, will the project: (Explain any "yes" or "maybe" responses to questions below – attach extra pages if necessary.)

Yes Maybe No

- | | | | |
|--------------------------|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | A. Emit dust, ash, smoke, fumes or odors? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | B. Alter existing drainage patterns? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | C. Create a substantial demand for energy or water? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | D. Discharge water of poor quality? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | E. Increase noise levels on site or for adjoining areas? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | F. Generate abnormally large amounts of solid waste or litter? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | G. Use, produce, store, or dispose of potentially hazardous materials such as toxic or radioactive substances, flammable or explosives? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | H. Require unusually high demands for such services as police, fire, sewer, schools, water, public recreation, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | I. Displace any residential occupants? |

Environmental Assessment

1. Property boundaries, dimensions and area (also attach an 8 ½ x 11" site plan):
PROPERTY IS ABOUT 8.03 AC, 349,731 SF GROSS AREA 590.05'x592.72'
2. Existing site zoning: I, Industrial
3. Existing General Plan designation: I, Industrial
4. Precisely describe the existing use and condition of the site: Most of site is undeveloped
About 0.5 AC is fenced and contain a 1,092 1-story unmanned building with satellite dishes.
5. Existing Zoning of adjacent parcels:
North South East West
6. Existing General Plan designation of adjacent parcels:
North South East West
7. Precisely describe existing uses adjacent to the site:
North VACANT
South VACANT
East STREET, VACANT
West VACANT
8. Describe the plant cover found on the site, including the number and type of all protected plants: There are 53 Joshua Trees (JT) on the site per the attached biological report. Only one of the
JTs will be within the fenced area. All JTs to remain undisturbed,

Note: Explain any "Yes" or "Maybe" responses to questions below. If the information and responses are insufficient or not complete, the application may be determined incomplete and returned to the applicant.

Yes Maybe No

9. Is the Site on filled or slopes of 15% or more or in a canyon? (A geological and/or soils Investigation report is required with this application.)
10. Has the site been surveyed for historical, paleontological or archaeological resources? (If yes, a copy of the survey report is to accompany this application.)
11. Is the site within a resource area as identified in the archaeological and historical resource element?
12. Does the site contain any unique natural, ecological, or scenic resources?
13. Do any drainage swales or channels border or cross the site?
14. Has a traffic study been prepared? (If yes, a copy of the study is to accompany this application.)
15. Is the site in a flood plain? (See appropriate FIRM)

Agreement to Pay All Development Application Fees

In accordance with Town Council Resolution 04-38 the Town collects certain fees based on the actual cost of providing service. The application deposit for this project (as indicated below) may not cover the total cost of processing this application. I/We are aware that if the account has 25% or less remaining prior to completion of the project, staff will notify the undersigned in writing, of the amount of additional deposit required to complete the processing of the application, based on Staff's reasonable estimate of the hours remaining to complete this application process.

Further, I understand that if I do not submit the required additional deposit to the Town within 15 business days from the date of notification by the Town, the Town will cease processing of the application and/ or not schedule the project for action by the Planning Commission or Town Council until the fees have been paid.

Any remaining deposit will be refunded to me at time of closeout after I have submitted any required approved project plans and forms, including signed conditions of approval, or upon my written request to withdraw the application.

As the applicant, I understand that I am responsible for the cost of processing this application and I agree that the actual costs incurred processing this application will be paid to the Town of Yucca Valley.

Deposit Paid: _____

KHALED FARAH, SOCIAL PROFESSIONAL ENGINEERS, INC.

Applicants Name _____

Applicant's Signature *Khaled Farah*

Date: 03.07.2023

(Please print)

Hazardous Waste and Substance Sites

Government Code Section 65962.5 requires each applicant for any development project to consult the State List of Hazardous Waste and Substance Sites. Based upon the list, the applicant/representative is required to submit a signed statement to the Town of Yucca Valley indicating whether the project is located on a site which is included on the list before the Town accepts the application as complete. If the project is listed by the State as a hazardous waste or substance site, the applicant must fully describe on the "Environmental Information Form" the nature of the hazard and the potential environmental impact. Attached is a standard statement for the applicant to sign.

The State list of Hazardous Waste and Substance Sites (which is annually updated) may be reviewed at the following web site address:

http://www.dtsc.ca.gov/SiteCleanup/Cortese_List.cfm

Attachment: Hazardous Waste Site Statement



HAZARDOUS WASTE SITE STATEMENT

I have been informed by the Town of Yucca Valley of my responsibilities, pursuant to California Government Code Section 65962.5, to notify the Town as to whether the site for which a development application has been submitted is located within an area which has been designated as the location of a hazardous waste site by the Office of Planning and Research, State of California (OPR).

I am informed and believe that the proposed site, for which a development application has been submitted, is not within any area specified in said Section 65962.5 as a hazardous waste site.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Dated: 03.07.2023

KHALED FARAH

Applicant/Representative printed name.

Khaled Farah

Applicant/Representative signature

CONDITIONAL USE AMENDMENT
PROJECT NARRATIVE

April 19, 2023

Town of Yucca Valley
Community Development Department Planning Division
58928 Business Center Drive
Yucca Valley, CA 92284

RE: Time Warner Cable (TWC) property at 6720 La Contenta Road
CUP Amendment 02-95 Amend #1

Project Narrative:

The existing site is located on the west side of La Contenta Road. The properties adjacent to the site on all four sides are vacant and undeveloped. The existing property is approximately 8 acres and is mostly vacant and undeveloped.

The existing building on the site is a 1,092 SF one story un-manned telecommunications building. The building contains a restroom, a small equipment room; with the remaining being a data equipment area.

Surrounding the building are several satellite dishes, a radio tower, and a stand-by diesel powered electric generator. There is a concrete paved driveway leading to the building, with three parking stalls and a loading area.

Surrounding the small existing developed area is a 6 ft. high security fence, with a rolling gate at the driveway entrance.

The existing property was granted a CUP in March 1995.

The proposed project is intended to meet the growing needs of consumers requiring faster and more dependable internet and communications services.

The proposed project consists of a one-story building addition of approximately 1,677 SF. This addition shall include a small room for visiting maintenance staff, an additional area for expansion of the data equipment, and a restroom.

The proposed project features:

- a. The proposed building and construction shall not disturb any of the Joshua trees.
- b. The proposed building and construction shall not affect any of the existing landscaping fronting the site.
- c. The proposed building shall use the same utility, dry and wet, from existing connections.
- d. The proposed construction will include 3 added parking spaces to comply with Town parking requirements.
- e. Existing chain link fence shall be relocated per attached site plan and shall not disturb the existing Joshua trees.

For any questions or additional information, please contact:

Khaled (Kal) Farah
229 Cajon St.
Redlands, CA 92373
909.271.3135; kal@SoCal-PE.com

Thank you,



SURROUNDING PROPERTY OWNERS LIST CERTIFICATION
(To be submitted with application)

I, VINCENT ACUNA, certify that on 02/13/2023 the attached property owners list was prepared by RADIUS MAPS 4 LESS pursuant to the requirements of the Town of Yucca Valley. Said list is a complete compilation of the owner(s), applicant(s) and representative of the subject property and all owners of surrounding properties within a radius of 300 feet from all exterior boundaries of the subject property and is based on the latest equalized assessment rolls of the San Bernardino County Assessor's Office dated 02/13/2023. I further certify that the information filed is true and correct to the best of my knowledge; I understand that incorrect and erroneous information may be grounds for rejection or denial of the development application.

Signed: _____

Print Name: VINCENT ACUNA Date: 02/13/2023

RADIUS MAP 300'

Map Date: 2/13/2023

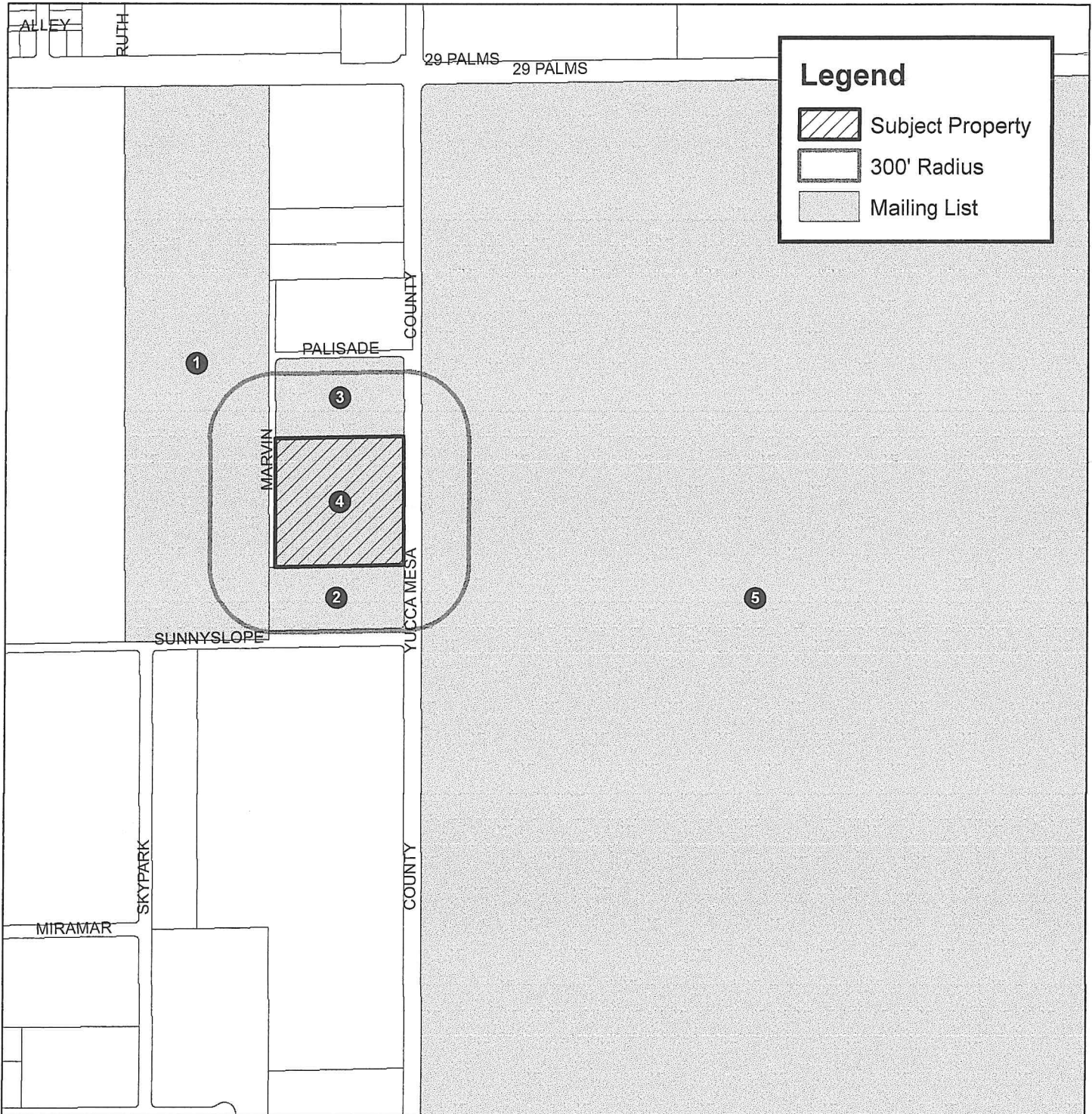
SUBJECT PROPERTY

ADDRESS: 6720 LA CONTENTA RD., YUCCA VALLEY, CA 92284

APN: 0601-201-40

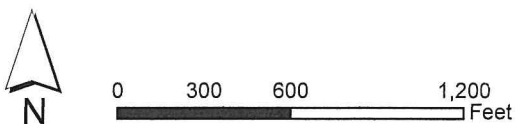
Graphic Data Source

San Bernardino County Geographic Information System
Base Parcel Database (Derived from APN Maps)
Coordinate System: NAD 1983 StatePlane California V FIPS 0405 Feet
Datum: North American 1983



Latest equalized assessment rolls obtained from the San Bernardino County Assessor's Office through ParcelQuest, a vendor service on 2/13/2023

ORDER NO. 2023-27



www.radiusmaps4less.com | (909) 997-9357



Environmental Assessment Application

Date Received	4.27.2023
By	TY
Fee	\$925.00
Case #	CuP 02-23
EA #	EA 05-23

General Information

APPLICANT SOCAL PROFESSIONAL ENGINEERS, INC Phone 909.271.3135 Fax 909.271.3230
Mailing Address 229 CAJON ST. Email info@SoCal-PE.com
City REDLANDS State CA Zip 92373

REPRESENTATIVE KAL FARAH Phone 909.271.3135 Fax 909.271.3230
Mailing Address 229 CAJON ST. Email kal@SoCal-PE.com
City REDLANDS State CA ZIP 92373

PROPERTY OWNER TIME WARNER CABLE PACIFIC WEST, LLC Phone 310.428.0984 Fax _____
Mailing Address 12405 POWERSCOURT DR. Email timng@lakeshoreconstruction.net
City ST. LOUIS State MO Zip 63131

Project Information

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Please attach any additional information that is pertinent to the application.

Project Description

Complete the items below as they pertain to your project. Attach a copy of any plans submitted as part of the project application and any other supplemental information that will assist in the review of the proposed project pursuant to CEQA.

1. Commercial, Industrial, or Institutional Projects:

- A. Specific type of use proposed: EXPANSION OF EXISTING UNMANNED TELECOM BUILDING.
- B. Gross square footage by each type of use: EXISTING: 1,092 SF, TELECOM.
PROPOSED: 1,632 SF; TELECOM
- C. Gross square footage and number of floors of each building: EXISTING: 1,092 SF, 1-STORY
PROPOSED: 1,677 SF, 1-STORY
- D. Estimate of employment by shift: UNMANNED, BUT OCCASIONAL VISIT BY 1-2 TECHS
- E. Planned outdoor activities: NONE

2. Percentage of project site covered by:

1.5 % Paving, 0.8 % Building, 1.5 % Landscaping, _____ % Parking

3. Maximum height of structures 14 ft. 8 in.

4. Amount and type of off street parking proposed: (EX. 2-REG, 1-ADA)(NEW 3)

5. How will drainage be accommodated? EXISTING DRAINAGE ON UNDISTURBED
PORTION OF SITE TO REMAIN AS IS. A LOW PONDING AREA IS PROPOSED PER THE GRADING PLAN
TO ACCOMODATE THE PROPOSED IMPERVIOUS AREA.

6. Off-site construction (public or private) required to support this project: NONE PROPOSED.

7. Preliminary grading plans estimate 120 cubic yards of cut and 120 cubic yards of fill

8. Description of project phasing if applicable: N/A

9. Permits or public agency approvals required for this project: CUP, GRADING PLAN.

10. Is this project part of a larger project previously reviewed by the Town? If yes, identify the review process and associated project title(s) _____
NO

11. During construction, will the project: (Explain any "yes" or "maybe" responses to questions below – attach extra pages if necessary.)

Yes Maybe No

- A. Emit dust, ash, smoke, fumes or odors?
- B. Alter existing drainage patterns?
- C. Create a substantial demand for energy or water?
- D. Discharge water of poor quality?
- E. Increase noise levels on site or for adjoining areas?
- F. Generate abnormally large amounts of solid waste or litter?
- G. Use, produce, store, or dispose of potentially hazardous materials such as toxic or radioactive substances, flammable or explosives?
- H. Require unusually high demands for such services as police, fire, sewer, schools, water, public recreation, etc.
- I. Displace any residential occupants?

Certification

I hereby certify that the information furnished above, and in the attached exhibits, is true and correct to the best of my knowledge and belief.

Signature: _____ Date: 03.06.2023

Environmental Assessment

1. Property boundaries, dimensions and area (also attach an 8 1/2 x 11" site plan):
PROPERTY IS ABOUT 8.03 AC, 349,731 SF GROSS AREA 590.05'x592.72'
2. Existing site zoning: I, INDUSTRIAL 3. Existing General Plan designation: I, INDUSTRIAL
4. Precisely describe the existing use and condition of the site: Most of site is undeveloped
About 0.5 AC is fenced and contain a 1,092 1-story unmanned building with satellite dishes.
5. Existing Zoning of adjacent parcels:
North I South I East I West I
6. Existing General Plan designation of adjacent parcels:
North I South I East I West I
7. Precisely describe existing uses adjacent to the site: ALL SURROUNDING
PROPERTIES ARE VACANT
8. Describe the plant cover found on the site, including the number and type of all protected plants: There are 53 Joshua Trees (JT) on the site per the attached biological report. Only one of the
JTs will be within the fenced area. All JTs to remain undisturbed,

Note: Explain any "Yes" or "Maybe" responses to questions below. If the information and responses are insufficient or not complete, the application may be determined incomplete and returned to the applicant.

Yes Maybe No

9. Is the Site on filled or slopes of 15% or more or in a canyon? (A geological and/or soils Investigation report is required with this application.)
10. Has the site been surveyed for historical, paleontological or archaeological resources? (If yes, a copy of the survey report is to accompany this application.)
11. Is the site within a resource area as identified in the archaeological and historical resource element?
12. Does the site contain any unique natural, ecological, or scenic resources?
13. Do any drainage swales or channels border or cross the site?
14. Has a traffic study been prepared? (If yes, a copy of the study is to accompany this application.)
15. Is the site in a flood plain? (See appropriate FIRM)

Agreement to Pay All Development Application Fees

In accordance with Town Council Resolution 04-38 the Town collects certain fees based on the actual cost of providing service. The application deposit for this project (as indicated below) may not cover the total cost of processing this application. I/We are aware that if the account has 25% or less remaining prior to completion of the project, staff will notify the undersigned in writing, of the amount of additional deposit required to complete the processing of the application, based on Staff's reasonable estimate of the hours remaining to complete this application process.

Further, I understand that if I do not submit the required additional deposit to the Town within 15 business days from the date of notification by the Town, the Town will cease processing of the application and/ or not schedule the project for action by the Planning Commission or Town Council until the fees have been paid.

Any remaining deposit will be refunded to me at time of closeout after I have submitted any required approved project plans and forms, including signed conditions of approval, or upon my written request to withdraw the application.

As the applicant, I understand that I am responsible for the cost of processing this application and I agree that the actual costs incurred processing this application will be paid to the Town of Yucca Valley.

Deposit Paid: \$ _____

Applicant's Signature *Khaled Farah* Date: 03.06.2023

Applicants Name KHALED FARAH, SOCIAL PROFESSIONAL ENGINEERS, INC.
(Please print)

CONDITIONAL USE AMENDMENT
PROJECT NARRATIVE

April 19, 2023

Town of Yucca Valley
Community Development Department Planning Division
58928 Business Center Drive
Yucca Valley, CA 92284

RE: Time Warner Cable (TWC) property at 6720 La Contenta Road
CUP Amendment 02-95 Amend #1

Project Narrative:

The existing site is located on the west side of La Contenta Road. The properties adjacent to the site on all four sides are vacant and undeveloped. The existing property is approximately 8 acres and is mostly vacant and undeveloped.

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Surrounding the small existing developed area is a 6 ft. high security fence, with a rolling gate at the driveway entrance.

The existing property was granted a CUP in March 1995.

The proposed project is intended to meet the growing needs of consumers requiring faster and more dependable internet and communications services.

The proposed project consists of a one-story building addition of approximately 1,677 SF. This addition shall include a small room for visiting maintenance staff, an additional area for expansion of the data equipment, and a restroom.

The proposed project features:

- a. The proposed building and construction shall not disturb any of the Joshua trees.
- b. The proposed building and construction shall not affect any of the existing landscaping fronting the site.
- c. The proposed building shall use the same utility, dry and wet, from existing connections.
- d. The proposed construction will include 3 added parking spaces to comply with Town parking requirements.
- e. Existing chain link fence shall be relocated per attached site plan and shall not disturb the existing Joshua trees.

For any questions or additional information, please contact:

Khaled (Kal) Farah
229 Cajon St.
Redlands, CA 92373
909.271.3135; kal@SoCal-PE.com

Thank you,

Hazardous Waste and Substance Sites

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The State list of Hazardous Waste and Substance Sites (which is annually updated) may be reviewed at the following web site address:

http://www.dtsc.ca.gov/SiteCleanup/Cortese_List.cfm

Attachment: Hazardous Waste Site Statement



HAZARDOUS WASTE SITE STATEMENT

I have been informed by the Town of Yucca Valley of my responsibilities, pursuant to California Government Code Section 65962.5, to notify the Town as to whether the site for which a development application has been submitted is located within an area which has been designated as the location of a hazardous waste site by the Office of Planning and Research, State of California (OPR).

I am informed and believe that the proposed site, for which a development application has been submitted, is not within any area specified in said Section 65962.5 as a hazardous waste site.

I declare under penalty of perjury of the laws of the State of California that the foregoing is true and correct.

Dated: 03.07.2023

KHALED FARAH

Applicant/Representative printed name


Applicant/Representative signature

Owner/Applicant Authorization

Applicant/Representative: I/We have reviewed this completed application and the attached material. The information included with this application is true and correct to the best of my/our knowledge. I/We further understand that the Town may not approve the application as submitted, and may set conditions of approval. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. Additional fees may be required depending on additional administrative costs.

Name: KHALED FARAH

Signed: *Khaled Farah*

Date: 03.06.2023

Property Owner: I/We certify that I/We are presently the legal owner(s) of the above described property (If the undersigned is different from the legal property owner, a letter of authorization must accompany the form). Further, I/We acknowledge the filing of this application and certify that all of the above information is true and accurate. I/We understand that I/We are responsible for ensuring compliance with conditions of approval. I/We hereby authorize the Town of Yucca Valley and or/its designated agent(s) to enter onto the subject property to confirm the location of existing conditions and proposed improvements including compliance with applicable Town Code Requirements. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. Additional fees may be required depending on additional administrative costs. I am hereby authorizing

_____ to act as my agent and is further authorized to sign any and all documents on my behalf.

Name: _____

Signed: _____

Dated: _____

Developer Disclosure Statement

This portion of the application must be fully completed and signed by the applicant. If not fully completed and signed, the application will be deemed incomplete.

Address of subject property: 6720 LA CONTENTA RD., YUCCA VALLEY, CA 92264

Cross street: PALLISADE DR.

Date this Disclosure Statement is completed: 03.07.2023

Name of Applicant: KHALED FARAH, SOCAL PROFESSIONAL ENGINEERS, INC.

The Applicant is a:

- Limited Liability Company (LLC)
 Partnership
 Corporation
 None of the above

Information for LLC, Partnership, Corporation

Name TIME WARNER CABLE PACIFIC WEST, LLC

Phone _____

Mailing Address _____

Email _____

City _____

State _____ Zip _____

State of Registration _____

Managing member(s), General Partner(s) officer(s)

Name _____

Phone _____

Mailing Address _____

Email _____

City _____

State _____ Zip _____

Attach additional sheets if necessary

Agent for Service of Process

Name _____

Phone _____

Mailing Address _____

Email _____

City _____

State _____ Zip _____

For Corporations, Shareholder with Fifty Percent or More Share or Controlling Shareholder

Name _____

Phone _____

Mailing Address _____

Email _____

City _____

State _____ Zip _____

The Owner is a:

- Limited Liability Company (LLC)
- Partnership
- Corporation
- None of the above

Information for LLC, Partnership, Corporation

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

State of Registration _____

Managing member(s), General Partner(s) officer(s)

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

Attach additional sheets if necessary

Agent for Service of Process

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

For Corporations, Shareholder with Fifty Percent or More Share or Controlling Shareholder

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

The Party in escrow is a (if property is in escrow):

- Limited Liability Company (LLC)
- Partnership
- Corporation
- None of the above

Information for LLC, Partnership, Corporation

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

State of Registration _____

Managing member(s), General Partner(s) officer(s)

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

Attach additional sheets if necessary

Agent for Service of Process

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

For Corporations, Shareholder with Fifty Percent or More Share or Controlling Shareholder

Name _____ Phone _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

For any deeds of trust or other liens on the property (other than real property tax liens) please state the following:

A. Name of beneficiary of the deed of trust or lien _____

B. Date of the deed of trust or lien. _____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed on the date and location set forth below

Signature

Print Name _____

Title: _____

Date of signing _____

Location: _____

Conditional Use Permit Application Submittal Requirements

Initial Submittal Requirements	# Required	
Completed and Signed Applications and Filing Fee	1	<input checked="" type="checkbox"/>
Project Description and Existing Conditions Letter	1	<input checked="" type="checkbox"/>
Signed completed Environmental Information form	1	<input checked="" type="checkbox"/>
Signed Agreement for Cost Recovery	1	<input checked="" type="checkbox"/>
Signed Hazardous Waste Site Statement	1	<input checked="" type="checkbox"/>
Preliminary Title Report within 60 days of application date	1	<input checked="" type="checkbox"/>
Grant Deeds for all involved properties	1	<input checked="" type="checkbox"/>
Site Plan (See Section A)	5	<input checked="" type="checkbox"/>
Floor Plans	5	<input checked="" type="checkbox"/>
Building elevations, including a minimum of one (1) color set	5	<input checked="" type="checkbox"/>
Preliminary Grading and Drainage Plan (Section B)	5	<input checked="" type="checkbox"/>
Detailed slope analysis if project contains any slopes of 15 percent or greater	N/A 5	<input type="checkbox"/>
Preliminary Landscape Plans	N/A 5	<input type="checkbox"/>
Native Plant Plan	5	<input checked="" type="checkbox"/>
Photometric Plan	N/A 5	<input type="checkbox"/>
Exterior Lighting Cutsheets	N/A 1	<input type="checkbox"/>
Utility Plan including location and capacity	N/A 5	<input type="checkbox"/>
Materials Board STUCCO INCLUDED IN ELEVATIONS	1	<input type="checkbox"/>
8 1/2 x 11 reductions of all plans	1	<input checked="" type="checkbox"/>
Applicable utility service availability letters EXISTING	1	<input type="checkbox"/>
Water purveyor service letter or ground water report prepared and signed by a registered civil engineer EXISTING WATER METER AND SEWER LATERAL	1	<input checked="" type="checkbox"/>
Signed statement indicating method of sewage disposal and if Regional Water Quality Control Board approval is required	N/A 1	<input type="checkbox"/>
Signed surrounding property owners list certification	1	<input checked="" type="checkbox"/>
Surrounding property owners mailing list and labels	2	<input checked="" type="checkbox"/>
Surrounding properties radius map showing project site	1	<input checked="" type="checkbox"/>
Underlying Conditions of Approval (if applicable)	1	<input type="checkbox"/>
Copy of underlying Recorded Map and Environmental Constraints Sheet (if applicable)	1	<input checked="" type="checkbox"/>
Planned Development Document (if applicable)	N/A 2	<input type="checkbox"/>
Specific Plan (if applicable)	N/A 2	<input type="checkbox"/>
All maps, plans, special studies, reports, etc. submitted in hard copy as part of this application are also to be delivered electronically, by CD, flash drive or email at time of submittal.	1	<input type="checkbox"/>
Upon review of the initial submittal, the Town will determine which of the following studies will be required for the project:		
Air Quality and Greenhouse Gas Inventory/Analysis	2	<input type="checkbox"/>
Archaeological Survey	2	<input checked="" type="checkbox"/>
Biological Report to include Native Plant Inventory and Focused Desert Tortoise	2	<input checked="" type="checkbox"/>
Geological Report, if property is located within an Alquist Priolo zone	2	<input type="checkbox"/>
Geotechnical/Soils Report	2	<input checked="" type="checkbox"/>
Hydrology Report prepared by a registered Civil Engineer	N/A 2	<input type="checkbox"/>
Noise Study	N/A 2	<input type="checkbox"/>
Traffic Study/Analysis prepared by a registered Civil Engineer	2	N/A
<i>Please note that each project and each property are unique. Some projects may not require the submittal of each item listed above at time of submittal. Some circumstances may require items not included on the above list. Please contact Planning Staff if you have any questions.</i>		

Environmental Assessment Application Submittal Requirements

Initial Submittal Requirements	# Required
Completed and Signed Applications and Filing Fee	1 <input checked="" type="checkbox"/>
Signed completed Project Description and Existing Conditions Letter	1 <input checked="" type="checkbox"/>
Signed completed Environmental Information form	1 <input checked="" type="checkbox"/>
Signed Agreement for Cost Recovery	1 <input checked="" type="checkbox"/>
Site Plan (See Section A)	15 <input checked="" type="checkbox"/>
Preliminary Grading and Drainage Plan (Section B)	15 <input checked="" type="checkbox"/>
Building elevations, including a minimum of one (1) color set (if applicable)	15 <input checked="" type="checkbox"/>
Materials Board (if applicable) INCLUDED WITH ELEVATIONS	1 <input checked="" type="checkbox"/>
Preliminary Landscape Plans (if applicable)	N/A 15 <input type="checkbox"/>
Photometric Plan	N/A 15 <input type="checkbox"/>
Exterior Lighting Cutsheets	N/A 1 <input type="checkbox"/>
Native Plant Plan	15 <input checked="" type="checkbox"/>
Biological Assessment COMBINED	4 <input checked="" type="checkbox"/>
8 1/2 x 11 reductions of all plans	1 <input checked="" type="checkbox"/>
Preliminary Title Report within 60 days of application date	1 <input checked="" type="checkbox"/>
Grant Deeds for all involved properties	1 <input checked="" type="checkbox"/>
Detailed slope analysis if project contains any slopes of 15 percent or greater	N/A 15 <input type="checkbox"/>
Applicable utility service availability letter (if applicable) EX. UTILITY	1 <input type="checkbox"/>
Utility Plan including location and capacity (if applicable) EX. UTILITY	15 <input type="checkbox"/>
Water purveyor service letter or ground water report prepared and signed by a registered civil engineer EX. SEWER & WATER	1 <input type="checkbox"/>
Signed Hazardous Waste Site Statement	1 <input checked="" type="checkbox"/>
Signed statement indicating method of sewage disposal and if Regional Water Quality Control Board approval is required EX. SEWER	1 <input type="checkbox"/>
Geologic Report if project located within a special studies zone	N/A 4 <input type="checkbox"/>
Air Quality and Greenhouse Gas Inventory/Analysis	N/A 4 <input type="checkbox"/>
Traffic Study/Analysis prepared by a registered Civil Engineer	N/A 4 <input type="checkbox"/>
Preliminary Soils and Geotechnical Report, unless waived by TE	4 <input checked="" type="checkbox"/>
Drainage Study/Analysis prepared by a registered Civil Engineer N/A	4 <input type="checkbox"/>
Underlying Conditions of Approval (if applicable)	N/A 1 <input type="checkbox"/>
Copy of underlying Recorded Map and Environmental Constraints Sheet (if applicable)	1 <input checked="" type="checkbox"/>
Planned Development Document (if applicable)	N/A 15 <input type="checkbox"/>
Specific Plan (if applicable)	N/A 15 <input type="checkbox"/>
All maps, plans, special studies, reports, etc. submitted in hard copy as part of this application are also to be delivered electronically, by CD, flash drive or email at time of submittal.	1 <input type="checkbox"/>
<i>Please note that each project and each property are unique. Some projects may not require the submittal of each item listed above at time of submittal. Some circumstances may require items not included on the above list. Please contact Planning Staff if you have any questions.</i>	