

*Town of
Yucca Valley*



General Fund
Special Revenue Funds
Successor Agency

Adopted Budget
Fiscal Year 2022-24



Transmittal Letter

To: Honorable Mayor and Town Council
From: Curtis Yakimow – Town Manager
Subject: FY 2022-24 Proposed Budget
Date: May 17, 2022

Introduction

Town staff is pleased to present you with the proposed budget for the 2022-24 fiscal years for the Town of Yucca Valley. Due to its importance as both a funding and policy document, the Town's annual budget is one of the most critical tasks undertaken by both Town Council and staff. With its adoption, the budget document becomes the financial plan for the Town, reflects the Town's priorities and responsibilities, and provides for the implementation of the Town's Strategic Plan, which serves as the basis for the proposed budget.

This budget establishes the Town's spending plan, along with applicable funding resources, in our effort to meet the service requirements of Yucca Valley's residents, businesses, and institutions. Equally important, the budget addresses a variety of community priorities, as defined by the Town Council, residents and staff through the most recent Strategic Plan adoption and resident priority surveys. Highlights of these priorities include:

- Emphasis on Fiscal Responsibility – The proposed budget for FY 22/24 is a financially balanced budget, with anticipated operating revenues exceeding anticipated operating expenditures by \$85,000 in FY22-23 and \$158,000 in FY23-24.
- Emphasis on Stable Reserves – Continues to implement the Town Council's current reserve policy, and provides for a solid level of reserves, both designated and undesignated. The budget identifies a reserve level at 51% and 50% in each year, and will provide for a reasonable level of resources in the event of economic hardships or emergency.

Additionally, it is very important to the Town to develop its budget policies with current community perspectives and priorities in mind. Towards this end, the Town recently conducted an updated Community Priorities Setting survey. Completed in the past month, residents identified the following priorities:

- ✓ Maintaining local streets and repairing potholes
- ✓ Continuing to provide quick responses to 9-1-1 emergencies
- ✓ Cleaning up trash and litter on Town streets, sidewalks, and public areas
- ✓ Improving street intersections and signals to better manage traffic congestion
- ✓ Maintaining police services, including neighborhood police patrols, crime prevention, and investigation.

Respondents also expressed continuing interest in local control over taxpayer dollars and making sure visitors to the Town continue to pay their fair share of their use of Town services, streets, and emergency programs.

Revenue Outlook

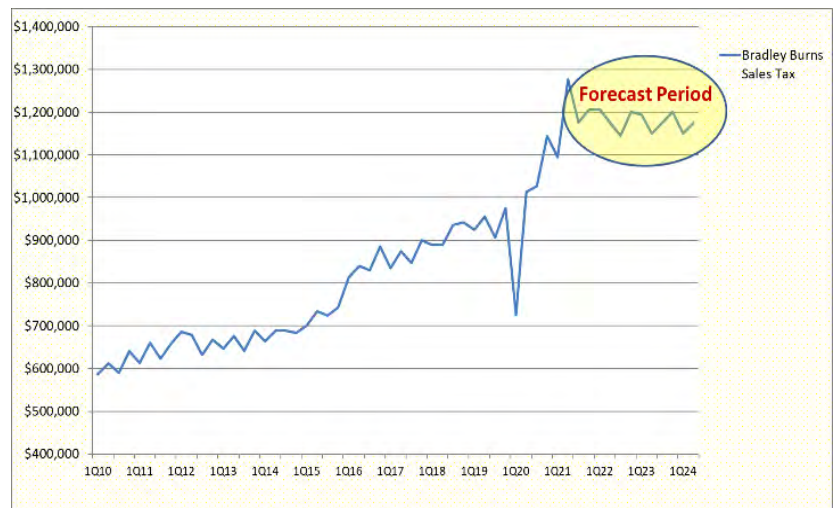
As with many municipalities, the Town of Yucca Valley funds the majority of its services through the Town’s General Fund. The Town’s General Fund projects revenues of \$16.7m in FY22/23 and \$17.4m in FY23/24. While the General Fund receives revenues from a variety of sources, the bulk of the revenues come from four primary sources:

- *Property tax*
- *Sales and use tax*
- *Franchise fees*
- *Transient Occupancy Tax*

As indicated, the Town’s revenues are tied to a limited number of sources, and as such, remain vulnerable to fluctuations in these sources. The proposed budget for FY 22/23-23/24 anticipates moderate increases in Sales and Use tax and Transient Occupancy tax, with relative stability in franchise fees and property tax revenues for the Town. Each of these revenues’ sources are more fully discussed below.

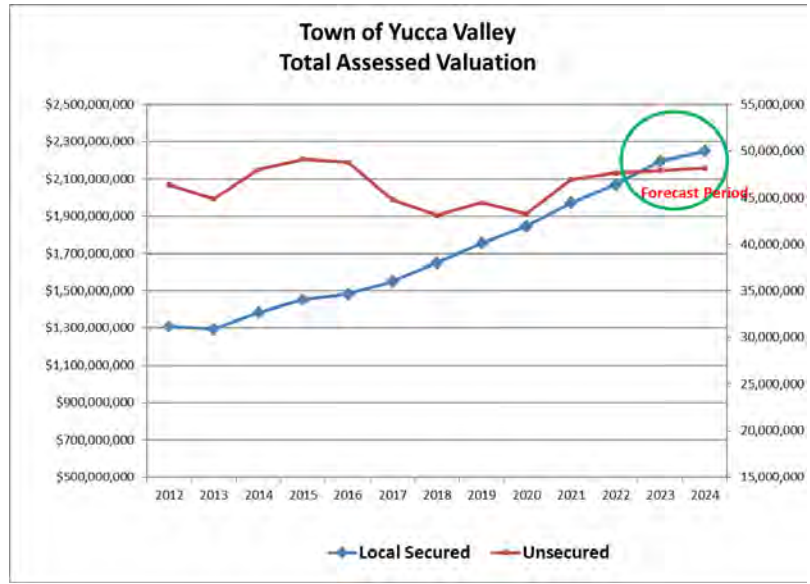
Sales Tax

FY2021-22 demonstrated a strong recovery from the decline in Sales Tax revenues due to the COVID-19 public health emergency. Throughout the recent fiscal year, Sales Tax revenues have recovered and are expected to meet or exceed pre-pandemic trends due to changes in tax collections from online sales, increased tourism and economic development in the area.



Property Tax

The Town of Yucca Valley receives 16.5 cents of each property tax dollar received by San Bernardino County for property tax collected on property located within the Town limits. This tax is based on the assessed value of the individual property at the time of purchase or completion, and remains fixed (subject to a 2% annual adjustment cap) until the property is reassessed with a change in ownership or valuation.



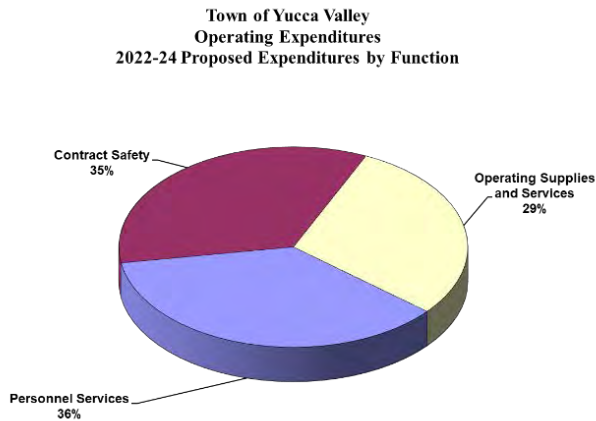
The Town's property tax revenues have reversed prior year declines and have shown steady but consistent assessed valuation growth. The upcoming forecast year projects property tax to increase by 6%. This projection is based on the steady increase in sales activity and higher estimated property valuations in recent years. Based on the actual revenues received by the Town, it appears that 2013-14 was the market bottom in assessed valuations. Since then, assessed valuation associated with property within the Town has recovered at a reasonable growth rate, and shows signs of continuing within the budget period.

Other Revenue Sources

The Town receives the remaining General Fund revenues from a variety of sources including franchise fees, service fee revenues, interest earnings, transient occupancy tax, and various reimbursements. The fiscal year 2022-24 budget reflects the following significant items of impact:

- Franchise Fee Revenues – Projected to increase slightly, franchise fee revenue remains a primary source of General Fund revenue.
- Transient Occupancy Tax (TOT) - With adoption of the Short-Term Vacation Rentals (STVR) Ordinance and a Voluntary Collection Agreement with AIRBNB and HomeAway, Inc., as well as increased occupancy in hotels within the Town, transient occupancy increased over the past two years. Tourism to the area has continued to grow through 2022, and TOT revenues are projected to increase moderately through FY2022-24.

General Fund Expenditures



General Fund expenditures are primarily town-wide general service type expenditures and represent the costs of providing the basic service needs of the community. Examples of such expenditures include public safety costs, personnel costs, operating supplies and services, and park and facility maintenance. Total General Fund expenditures are budgeted at \$16.6 million in FY22/23 and \$17.3 million in FY23/24.

Public Safety

The provision of adequate public safety resources remains the top priority of the Town Council. The Town's public safety services are provided through a contract with the San Bernardino County Sheriff's Department. The proposed public safety costs for the two-year budget are funded by both the General Fund and the Measure Y Town Essential Services Special Revenue Fund. For fiscal year 2022-24 the General Fund portion represents 30% of the annual budget. The total FY22/23 Schedule A contract totals \$5,891,577, a 1.5% increase from the prior year. In addition, the Town's Sales Tax Measure Y accommodates a portion of the Schedule A contract by funding the contribution of maintenance, the Detective and Sheriff Safety Specialist positions, for a total of \$912,000 budgeted in Measure Y in FY22-23 and \$856,000 in FY23-24.

While the majority of the Town's public safety costs are funded through the General Fund and Measure Y, there are additional one-time grant funds the Town receives to assist in defraying the capital costs associated with public safety. These are identified in the Town's Special Revenue funds. The proposed budget includes the State's Supplemental Law Enforcement Special Fund in the amount of \$200,000 annually.

Personnel Services

Direct staff costs to provide the programs and services of the Town are reflected in the Town's Personnel Services expenditures. The proposed budget incorporates a few modifications to ensure that the Town staffing structure is appropriate to meet the program and service levels as determined by the Town Council through the budget. These changes are identified as follows:

- *Staffing additions of 2 full-time positions in FY22-23*
- *Ramp up for the upcoming aquatic center with the staffing additions beginning in FY23-24*
- *Includes 2.5% increase for Cost-of-Living Adjustment*
- *Inflation Impact policy recommended for FY22-23*

With the prior council actions to restructure employee benefits, personnel service costs have been managed in a cost-conscious manner. As an example, implementation of a three-tier retirement program is yielding savings as retirements occur and replacement staff is brought on. Of the current full-time benefitted staff, 14 remain in the Town’s Tier-1 program while the remaining 24 staff members are in the Tier-2 or Tier-3 retirement programs. This shift to Tiers 2&3 will provide long-term savings to the Town, while providing retired employees confidence in the Town’s ability to meet future retirement commitments.

Operating Supplies and Services

Expenditures for Town operations and contract services are projected to total \$4.4 million for FY22-23 and \$4.5 million in FY23-24, reflecting a 6% aggregate increase. Included in these expenditures are specific line items such as Town legal counsel, information technology services and supplies, planning, building and safety, engineering professional services contracts, and risk management activities. Other expenditures include community partnership requests, disaster preparedness activities, recycling and solid waste programs.

Measure Y Integration

As referenced above, the proposed budget for FY 22/24 incorporates the funding provided by Measure Y. Adopted by Town voters in 2016, Measure Y focuses on three specific priorities; Public Safety, Infrastructure and Quality of Life. As part of the FY 22/24 proposed budget, the Town can continue to include specific initiatives that are only possible with the resources provided by Measure Y, including:

- Enhanced Public Safety – New Detective and Sheriff Safety Specialist
- Continuation of Full Public Safety Service Levels
- Completion of town-wide infrastructure improvements and maintenance
- Expanded Senior Service Programming
- Expanded partnerships with non-profit service providers

The proposed budget for FY 22/24 includes the recommendations of the Revenue Measure Oversight Commission.

General Fund Reserve

As one of the Town Council’s priorities, a sound fiscal reserve is maintained in the proposed budget. Such a reserve is essential to accommodate the ever-changing economic environment that municipalities function within, which is especially present in the most recent public health emergency. Events such as State subvention takeaways, redevelopment agency elimination, economic recession, environmental emergencies, and other unforeseen fiscal emergencies place an enormous burden on the local municipality. As such, a conservative, prudent fiscal reserve policy is essential to ensure the Town’s ability to respond to such uncertainties as it is now.

The anticipated General Fund reserve for the proposed budget is as follows:

	Proposed FY22-23	Proposed FY23-24
Fund Balance Summary		
Unassigned Reserves	8,541,304	8,593,391
Nonspendable	180,000	180,000
Restricted	3,193,000	3,288,790
Assigned-Risk Management	300,000	300,000
Assigned-Catastrophic	1,000,000	1,000,000
Assigned-Retiree Obligation	-	-
Assigned-Other	5,209,522	5,209,522
Ending Fund Balance	18,423,826	18,571,703
Operating Reserves (% of Expend)	51%	50%

Under the Town’s current reserve policy, the level of General Fund undesignated reserves is to remain in the range of 50 – 55 percent of operating expenditures. The proposed level of total undesignated reserves is projected to be approximately 50% and 51% in each respective year. This conservative approach will provide the Town with financial flexibility should the economic challenges at either the state or local level be more significant than anticipated.

Special Revenue Funds

In addition to the Town's General Fund, the Town also receives and expends funds through its Special Revenue Funds. These funds account for monies received in the form of some of the following:

- Development Impact Fees
- Gas Tax Revenues
- COPS/SLESF Grants
- Road Maintenance and Rehabilitation Account (RMRA)
- SBCTA Measure I Fund(s)
- Town Assessment Districts
- Measure Z Sales Tax
- Other Grants/Loans

Road Maintenance Fund Challenges

In FY21-22 Gas Tax and RMRA tax have increased throughout the state, due to increased tax rates and fuel prices. This trend is expected to continue through the upcoming budget years. As material and energy costs may continue to increase as well, routine maintenance duties are becoming more costly. The result is that there is a potential for the Gas Tax Fund, RMRA Fund and Measure I Funds to be insufficient to fund the increasing street maintenance activities, thus necessitating the usage of other fund sources. This results in less available monies in those funds for new capital projects or major rehabilitation. The Road Maintenance and Rehabilitation Account (RMRA), funded through an increase in both gas tax and registration fees has been a vital funding for infrastructure maintenance and improvements.

Capital projects included in the proposed 2022-24 Special Revenue Funds include:

- *Onaga and Little League Pedestrian Improvement Project*
- *Prop 68 Parks Bond Grant – Aquatic and Community Center Project*
- *Annual street slurry seal and crack seal maintenance funded by Measure Y*
- *Town Services Consolidation Design*

Additional detail for each special revenue fund is provided in the individual fund budget. Each budget identifies projected revenues, operating expenditures, capital expenditures and indirect cost expenditures proposed for FY 22/24.

Conclusion

In keeping with the priorities established by the Town Council, the proposed budget reflects continued recovery in economic activity in fiscal year 2022-23 and fiscal year 2023-24. We would like to thank all who have contributed to the preparation of this budget. Without their assistance, input, ideas and discussion, this budget would not be possible. We also extend a special thanks to the Town's Finance Department staff and to the Department Directors and Managers for their diligent efforts and indispensable insight, and the continuous guidance and participation of our Town Council.

Finally, on behalf of the outstanding team of professionals who come to work every day to make Yucca Valley a better place, our collective "Thanks" to the residents and businesses in this community who allow us to serve them.

Respectfully submitted,



Curtis Yakimow
Town Manager



Town of Yucca Valley

Elected and Appointed Officials

Elected Officials

Mayor

Jim Schooler

Mayor Pro Tem

Rick Denison

Council Member

Robert Lomardo

Council Member

Merl Abel

Council Member

Jeff Drozd

Appointed Officials

Town Manager

Curtis Yakimow

Deputy Town Manager

Shane R. Stueckle

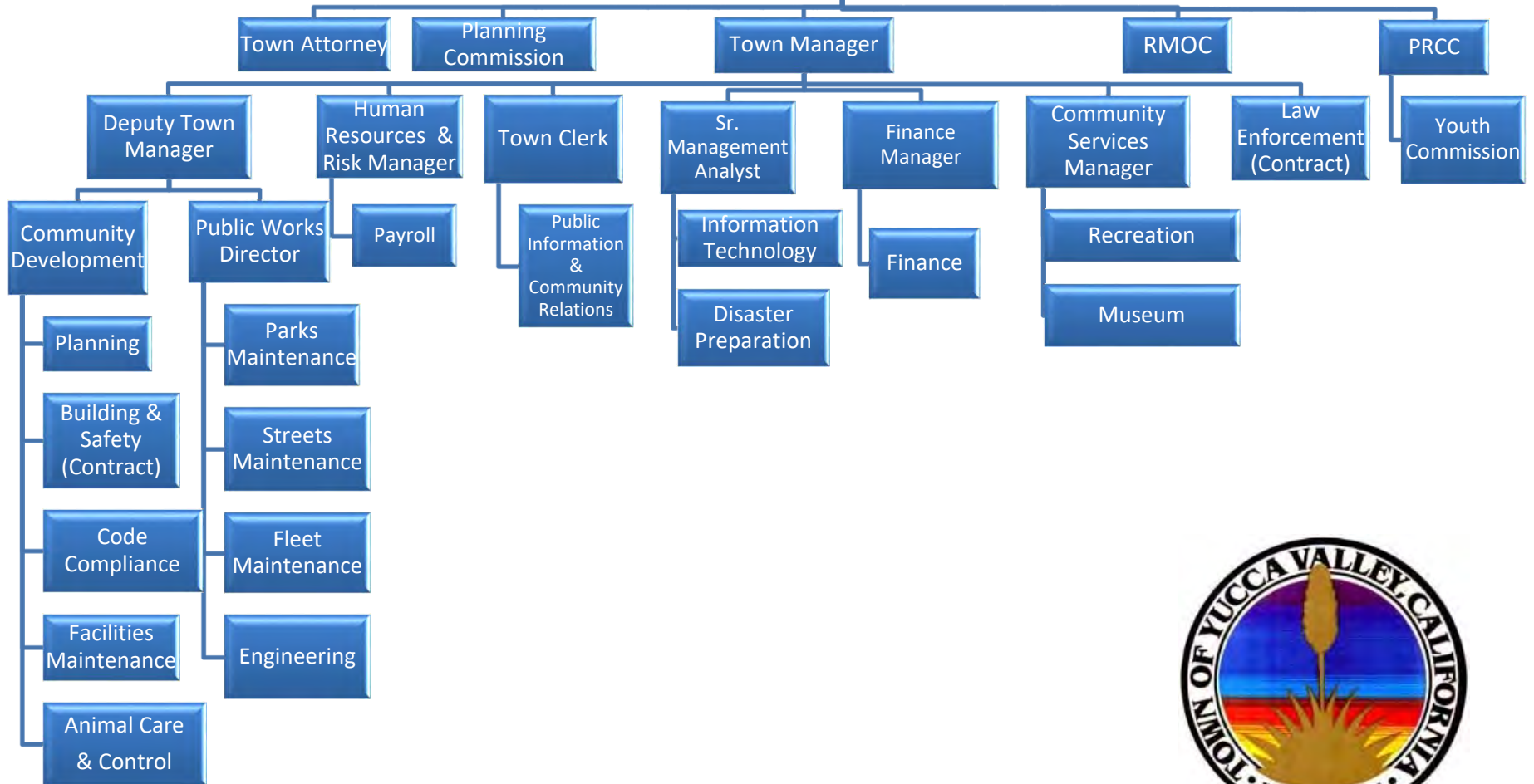
Town Attorney

Thomas D. Jex



Residents of Yucca Valley

Town Council



Town of Yucca Valley



2022-2024 Approved Strategic Plan

December 7, 2021

Town of Yucca Valley
2022-24 Strategic Plan

Strategic Plan and Objectives



Town of Yucca Valley

Strategic Plan 2022-2024

OUR TOWN...OUR HOME

Our Town...Our Home....What does that mean? When we consider our Town to be our Home, we identify a personal commitment to the success of our Town. Just as we strive to enhance and support our individual homes, we take the same approach in the governance, management and execution of Town projects, programs and services. As a unified team of elected officials, management and staff, the Town of Yucca Valley works together toward the primary goal of protecting and enhancing our quality of life in Town to ensure that Yucca Valley remains *Our Town....Our Home*.

When we partner together as a ***Town***, we understand the need to be Engaged with our residents. We understand the expectation that the Town organization is to be Efficient in use of resources, and we are held Accountable for the delivery of essential services, such as public safety and infrastructure.

When we partner together as a ***Community***, we understand the importance of a Secure community, with reasonable expectations of a safe environment at home and around Town. Further, our Community should be a Welcoming community both aesthetically in visual sight, and operationally with minimal barriers for all businesses – small, medium and large. We also appreciate the sense of a Balanced community that places an appropriate emphasis on quality of life as evidenced by the Community’s recreational assets, reasonable support for arts and culture, and appreciation for natural amenities right outside our doors.

When we partner together as a ***Region***, we understand the regional role of Yucca Valley as the Leader and economic hub in the Morongo Basin, continuing to support responsible growth of business that benefits the entire region. We act as an Advocate to ensure that the voice of the Morongo Basin is well represented at the regional, state and national levels. And finally, we stand as a Partner with our neighbors and colleagues in the reality that many of the services provided throughout the Basin are not confined to individual boundaries.

Moving Forward...Together
Town

- Objective 1 – Engaged**
- Objective 2 – Accountable**
- Objective 3 – Efficient**

Moving Forward...Together
Community

- Objective 4 – Secure**
- Objective 5 – Welcoming**
- Objective 6 – Balanced**

Moving Forward...Together
Region

- Objective 7 – Leader**
- Objective 8 – Advocate**
- Objective 9 – Partner**

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Engaged	1	Ensure effective and efficient access to Town information	Complete the transition of the Town's existing on-line web platform for efficiency and effectiveness.	High	IT/TC
Town		2		Develop a recommended transition plan for add-on components, including mobile access and on-line payment options, covering heavily used transactions as available.	High	IT/TC/FIN
Town	Engaged	3	Utilize an effective multi-media platform to communicate with residents, businesses and stakeholders	Identify public engagement features on the Town's website and/or social media platforms and create the applicable implementation plan for inclusion.	High	IT/TC
Town		4		Use the Town's Social Media platforms on a weekly basis to communicate ongoing activities, information and needs.	High	TC
Town	Engaged	5	Engage the Community with education and information regarding impacts related to the tourism industry in a balanced perspective	Provide information and education regarding any update to the Town's Transient Occupancy Tax.	High	TC
Town	Efficient	6	Engage the Community with education and information regarding impacts related to Measure Y and Z	Collaborate and monitor Measure Y and Measure Z communication and outreach.	High	CS
Town		7	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Develop a transition plan for migrating critical records to electronic storage	High	TC
		8		Research and present opportunities for online access to Town public records	High	TC
		9		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	Med	TC/IT

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Efficient	10	Ensure that financial policies are relevant to current business practices and ensure transparency and accuracy in financial reporting	Many fiscal policies have been updated in FY2016-18 and several have been added. A review of existing policies and need for new policies will begin in Spring 2022. A comprehensive review and assessment of the STVR Program is also planned.	High	FIN
		11		Streamline payment authorization processes and contract tracking processes	High	FIN/TC
		12		Increase automated processes for recurring required financial processes including ACFR preparation and budget preparation and reporting	Low	FIN
Town	Efficient	13	Evaluate and provide cost effective Community Services programs and services	Review and assess the Town's recreation programming for possible expansion, efficiencies and consolidation in the proposed Prop 68 project facility for maximum staffing/operational efficiency	High	CS
Town	Efficient	14	Provide a functional IT network and system that allows and supports workplace efficiencies and experiences minimal disruptions	Update Town's IT Masterplan	High	IT
		15		Review upgraded broadband access strategy	Med	IT
Town	Efficient	16	Develop essential policies related to the administration and application of the Town's IT systems	Engage the Town's IT consultants to develop the appropriate draft policies related to cyber security, records, and liability.	Med	IT/HR
		17	Provide enhanced solid waste and recycling opportunities for Town residents	Work with hauler to provide an enhanced recycling drop-off for residents at new transfer station to provide easier opportunities for recycling and help prevent illegal dumping.	High	SW

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town		18		Implement an updated franchise agreement with the Town's solid waste and recycling provider to meet the Town's solid waste and recycling goals, as well as State mandates.	High	SW
		19		Work with hauler and local organizations in identifying food recovery options for local businesses in order to comply with current solid waste legislation and regulations.	High	SW
Town	Efficient	20	Enhance customer service options for businesses and residents through consolidated services	Accelerate long-term planning for consolidated Town hall services to commence with library transition	High	PW/CD
		21		Develop initial range of relocation options and funding model for a permanent Town Council chambers to maximize efficiency for Council, Commission and public meetings	High	PW/CD
Town	Efficient	22	Provide additional economic opportunities for Old Town Development and the prior PFF property	Review the Town's inherited RDA properties in the Old Town Area the prior PFF area to determine feasibility of development opportunity options	Med	PW/CD
		23		Review the Town's inherited RDA properties in the Old Town Area to determine feasibility of an open space event area.	High	PW/CD
Town	Accountable	24	Provide a positive and responsible work environment for Town Employees	Identify appropriate programs for employee social engagement and interaction as desired by staff.	Med	HR
Town		25		Evaluate current employee training programs and protocols and identify potential best practice recommendations for possible implementation.	Med	HR

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Secure	1	Provide an effective and efficient Public Safety Plan for the Community	Review and analyze existing volunteer programs and develop alternatives that can effectively supplement contract services, including Neighborhood Watch, COP and SAR.	High	PS
Community	Secure	2	Allow reasonable access to Public Safety personnel to address specific concerns	Review community engagement opportunities with the Sheriff's Department to ensure appropriate community access.	Med	PS/TM
Community	Secure	3	Ensure community is prepared for disasters	Stay engaged with County OES, keep Emergency Plans updated (i.e.: EOP, Hazard Mitigation, etc.) Utilize social media to keep citizens informed. Complete Hazard Mitigation Plan update.	High	EO
Community	Secure	4	Promote emergency preparedness of Town Staff	Provide employees with the opportunity to attend specialized emergency management training. Provide information about preparedness at home and in the workplace. Hold an emergency/active shooter training and exercise in each of the two years.	Med	EO
Community	Secure	5	Ensure the Town has access to a functional EOC in the event of activation	Engage SBCFD with respect to a shared/joint EOC in a new fire station facility; evaluate options to accelerate	Med	EO
		6	Ensure proper governance in times of disaster	Develop a Continuity Plan (COOP) with applicable basin partners to ensure the continuity of critical functions and governance in times of disaster.	Med	EO
Community	Welcoming	7	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's existing Community Relations plans and activities to ensure maximum exposure in critical areas	High	PIO

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Welcoming	8	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Expand the Town's utilization with the Desert Regional Tourism Agency and JTGC provide input and direction and messaging as appropriate	High	TM
		9		Provide for the assessment and recommendations of specific initiatives, projects or programs focused on the benefit of public art in public spaces	High	CS/TM
		10	Established appropriate infrastructure programs as provided for through Town resources	Continue delivery of the Town's Pavement Management System recommendations utilizing the Town's appropriate special revenue funding sources, including Measure Y	Med	PW
		11		Evaluate and prioritize the applicable segments/projects affecting the Town within the approved Morongo Basin Pathway for future development at resources are identified.	Med	PW/CD
		12		Develop and present the appropriate policies for potential modification or addition into the Town's maintained road system.	High	PW/CD
Community	Welcoming	13	Promote improved maintenance and appearance of private and public properties along SR 62 & SR 247	Continued implementation of proactive Code Compliance programs on SR 62 and SR 247. Encourage voluntary compliance through possible incentive programs. Evaluate options for problems	High	CD
Community	Welcoming	14		Present alternative Parkway design standards to the Council for direction and initial action, with a specified focus on Town entry points.	Med	CD
		15		Complete assessment of signage and building appearances along SR 62 and provide alternatives for updating and modernization	High	CD
		16		Ensure continued coordination and cooperation with Caltrans as related to safety and maintenance measures on Hwys 62 & 247	High	PW/CD

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Balanced	17	Provide a balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Explore options for Yucca Valley Open Space Event(s) to be reviewed by the PRCC and recommended to TC.	High	CS
		18		Consider specific implementation of the updated Parks Master Plan elements at the Brehm Park area with input to be solicited from local stakeholders including youth sports organizations, Town Council/Commissioners, local agencies and the public.	High	CS
		19		Proceed with Town Council direction associated with Prop 68 - SB 5, with a specific focus on Aquatics, Gymnasium and Multi-purpose facility options.	High	CS/PW
		20		Proceed with Town Council direction of North Park Trailhead project	High	CS/PW
Community	Balanced	21	Provide quality senior services and activities	Foster the opportunity for volunteer services specific to the expanded senior services program; utilize the added senior center recreation leader to build a team of volunteers for senior center operations.	High	CS
		22		Develop Senior Center facility remodeling/deferred maintenance project option to be presented to the PRCC and Town Council	High	CS
Community	Balanced	23	Maintain quality of life by providing recreational activities for patrons of all ages	Continue with MBHD partnership activities including Health Fair event and enhanced Senior programs.	High	CS
				Consider consolidation of events that leverage similar focus, such as the Healthy Hearts Run with the MBHD Health Fair.	High	CS

Our Town...Our Home
FY 2022-24

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Balanced	24	Maintain quality of life by providing cultural activities for patrons of all ages	Development and presentation of 2020-24 Museum Strategic Plan.	High	CS
		25		Complete and supplement native garden through partnership with California Native Plant Society upon completion of the Town's sewer connections.	High	CS/PW
Community	Balanced	26	Expand employment opportunities through increased access to technology	Evaluate options for enhanced community access to broadband services, both commercially and residentially	High	IT/TM
Community	Balanced	27		Evaluate options for Town assisted business incubator program(s); evaluate option for Town facilities to be repurposed as business center for business incubation/accessibility	Med	TM

Our Town...Our Home
FY 2022-24

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Leader	1 Continue to develop the Town as a regional retail hub	Solicit specific retail operations based on Gap analysis and areas of identified need. Engage professional services as necessary. Provide added focus on existing vacant store fronts/buildings.	Med	TM
Region	Partner	2 Engage with community partners in Emergency Management preparation and response	Work with local agencies and organizations by participating in multi-agency training exercises and plan development.	High	EO
Region	Partner	3 Ensure quality Emergency Fire and Medic services to Town residents	Partner with the San Bernardino County Fire Department to review and analyze existing EMT services and facilities	Med	TM
Region		4	Partner with the San Bernardino County Fire Department to review options for relocation of the new fire truck to maintain that asset within or near Town limits	High	TM
Region	Partner	5 Support Hi Desert Water District in the delivery of the regional wastewater project	Engineering staff continuing coordination of construction project with the Town's Maintained Road System.	High	TM/CD
		6	Identify and promote the development options for recycled water to be utilized for non-potable water needs at Town parks	High	TM/CD
Region	Partner	7 Encourage and promote an efficient and safe regional transportation network	Town and Caltrans held kickoff meeting on SR 62/Sage/Yucca Trail intersection long range planning; Caltrans will be providing mechanism for alternative design options.	High	TM/CD

**Our Town...Our Home
FY 2022-24**

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Partner	8 Encourage and promote adequate public transportation systems that serve the Morongo Basin	Continue through Morongo Basin Transit Authority participation ongoing monitoring of necessary public transit service levels; participate in the review TAC committee related to the SBCTA/Omnitrans consolidation and efficiency study.	Low	TM/CD
Region	Partner	9 Promote various employment opportunities for local residents	Ongoing conversations begun with MUSD/CMC as part of Community Cabinet to address youth and adult career technical training and employment opportunities.	Med	TM
Region	Advocate	10 Identify areas of opportunity to represent the Basin for increased allocation of regional, state and federal resources	Continue ongoing work with the MB Broadband coalition to advocate for additional resources related to the wide-spread availability of broadband internet access to the entire area	High	TM/IT
Region	Advocate	11	Evaluate options to assist the Yucca Valley Airport District in understanding needs, and providing assistance in resource options.	High	TC

RESOLUTION NO. 22-23

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2022-2023

WHEREAS, Section 7910 of the California Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the Town Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2022-23 Fiscal Year; and

WHEREAS, the Town Council of the Town of Yucca Valley wishes to revise the appropriations limit for Fiscal Year 2022-23 for the Town of Yucca Valley, California;


NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Yucca Valley, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation and data used in the determination of the appropriations limit for the Town of Yucca Valley for Fiscal Year 2022-23 was available to the public at Town Hall at least fifteen days prior to this date.

SECTION 2. That the appropriation limit for the Town of Yucca Valley as amended in accordance with Section 7902(a) of the California Government Code is \$46,863,163 as set forth in "Exhibit A" included herewith.

APPROVED AND ADOPTED this 17th day of May, 2022.

TOWN OF YUCCA VALLEY

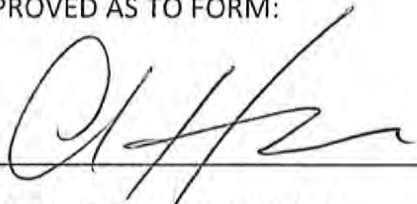

MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



ASSISTANT TOWN ATTORNEY

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 22-23 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of May 2022, by the following vote:

Ayes:	Council Members Abel, Denison, Drozd, Lombardo, and Mayor Schooler
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 22-25

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEARS COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2024 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: The budget for the Town of Yucca Valley for the fiscal year commencing July 1, 2022 and ending June 30, 2024 as prepared and submitted by the Town Manager and as reviewed by the Town Council, is hereby approved and adopted as the Town of Yucca Valley Budget for said fiscal year. A copy of said budget is hereby ordered filed in the office of the Town Clerk and shall be certified by the Town Clerk as having been adopted by this resolution.

SECTION 2: From the effective date of said budget, the total amount as stated therein for each departmental activity in the Operating Budget shall be and is appropriated subject to expenditure pursuant to all applicable ordinances of the Town and the statutes of the State of California. An appropriation may be reallocated from one departmental activity account to another within the Operating Budget upon recommendation and approval of the Town Manager or Finance Manager, providing there is no change in the total appropriations within any fund as authorized by the Town Council.

SECTION 3: At the close of fiscal year 2022-23 and fiscal year 2023-24, unexpended appropriations in the General Fund Operating Budget may be encumbered as necessary to underwrite the expense of budgeted outstanding purchase commitments. For all Special Revenue Funds, unexpended appropriations, funds not transferred, and related revenue for approved individual capital projects will be carried- forward into fiscal year 2023-24 and 2024-25.

SECTION 4: Total appropriations within funds will be increased or decreased only by amendment of the budget by motion of the Town Council.

SECTION 5: The Town Manager is hereby authorized to transfer monies in accordance with the Inter-fund Transfers listed in said budget and to transfer monies to cover operational expenditures of the Town through transfers of funds in such amounts and at such times during the fiscal year as he/she may determine necessary to the competent operation and control of Town business, except that no such transfer shall be made in contravention of State law or Town ordinance. No transfer provided within the budget shall exceed in total the amount stated herein or as amended by the Town Council.

SECTION 6: The following Officials are authorized to request and approve for payment purchases against budget accounts:

Mayor
Town Council
Town Manager
Deputy Town Manager
Finance Manager
Public Works Director
Human Resources Manager
Community Services Manager
Animal Care and Control Manager
Town Clerk

SECTION 7: This resolution is incorporated by reference in said budget as if set out in full therein.

SECTION 8: The Town Clerk shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 17th day of May, 2022.


MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



ASSISTANT TOWN ATTORNEY

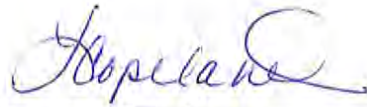
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 22-25 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of May 2022, by the following vote:

Ayes:	Council Members Abel, Denison, Drozd, Lombardo, and Mayor Schooler
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 22-26


A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEAR 2022-2023 AND FISCAL YEAR 2023-2024

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: Personnel positions for fiscal year 2022-23 and fiscal year 2023-24 are hereby authorized as showing in Exhibit "A".

SECTION 2: Personnel salary schedule for fiscal year 2022-23 and fiscal year 2023-24 are hereby authorized as showing in Exhibit "B", effective with the July 22, 2022 and July 21, 2023 pay date.

APPROVED AND ADOPTED this 17th day of May, 2022.



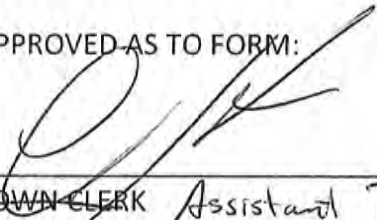
MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



TOWN CLERK Assistant Town Attorney
Chad Herrington

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 22-26 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of May 2022, by the following vote:

Ayes:	Council Members Abel, Denison, Drozd, Lombardo, and Mayor Schooler
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

Town of Yucca Valley
Operating Budget
FY 2022-24 Authorized Position Listing
Revised 5/17/22

Salary Range	Position	FTB*
Contract	Town Manager	1.00
78	Deputy Town Manager	1.00
70	Public Works Director	1.00
37/43	Engineering Technician I/II	1.00
42	Facilities Maintenance Supervisor	1.00
42	Parks Maintenance Supervisor	1.00
42	Streets Maintenance Supervisor	1.00
30	Skilled Maintenance Worker II - Parks	4.00
30	Skilled Maintenance Worker II - Streets	3.00
59	Principal Planner	1.00
49	Associate Planner	1.00
43	Assistant Planner	Vacant
30	Administrative Assistant II - Planning	1.00
36	Planning Technician	1.00
39	Code Compliance Officer II	2.00
30	Administrative Assistant II	2.00
36	Administrative Assistant III	1.00
56	Animal Care and Control Manager	1.00
30	Administrative Assistant II	1.00
32	Senior Animal Shelter Specialist	1.00
30	Animal Control Officer I - Field	Vacant
28	Animal Shelter Specialist/Animal Control Officer I	3.00
22	Lead Maintenance Worker I - Facilities	1.00
18	Maintenance Worker I - Facilities	1.00
64	Finance Manager	1.00
60	Human Resources and Risk Manager	1.00
54	Town Clerk	1.00
48	Management Analyst	Vacant
54	Senior Management Analyst	1.00
56	Finance and Accounting Supervisor	Vacant
44	Staff Accountant	1.00
38	Accounting Technician III	1.00
38	Human Resources and Finance Technician	1.00
64	Community Services Manager	1.00
34	Aquatics Manager***	Vacant
45	Museum Program Supervisor	1.00
35	Museum Registrar/Exhibits Coordinator	1.00
29/34	Recreation Coordinator I/II	3.00
FY 2022-24 Total Authorized Full Time Benefitted Positions		44.00
Part Time		
44	Public Works Inspector	1.00
30	Administrative Assistant II	1.00
29	Audio Visual Technician	2.00
24	Skilled Maintenance Worker - I	Vacant
18	Maintenance Worker I - Facilities	3.00
16	Office Assistant	2.00
19	Kennel Technician	2.00
15	Museum Assistant	1.00
30	Assistant Aquatics Manager***	Vacant
15	Recreation Leader II	3.00
9	Recreation Leader I	3.00
6	Recreation Assistant	5.00
FY 2022-24 Total Authorized Regular Part Time Positions		23.00
Seasonal Part Time		
17	Lead WSI	2.00
15	WSI (Summer Season)**	4.00 - 6.00
9	Lifeguard (Summer Season)**	4.00 - 6.00
6	Recreation Assistant (Summer - Concerts and Winter - Bball)**	4.00 - 10.00
FY 2022-24 Total Authorized Seasonal Part time		24.00

* Full Time Benefitted positions

** Staffing varies based on program activity

*** Position is authorized effective 7/2/2023

Class Title	Salary Range	Hourly																
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	
Associate Planner	49	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66
	50	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92
	51	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22
	52	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55
Town Clerk/Senior Management Analyst	54	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31
	55	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75
Animal Care and Control Mgr/Finance & Acctg Super.	56	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22
	57	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72
Principal Planner	58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26
HR and Risk Manager	59	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85
	60	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47
	61	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13
	62	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83
Finance Manager/Community Services Manager	63	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58
	64	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37
	65	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20
	66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08
	67	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01
	68	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98
	69	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01
Public Works Director	70	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08
	71	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21
	72	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39
	73	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62
	74	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92
	75	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26
	76	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67
	77	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14
Deputy Town Manager	78	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66
	79	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26
	80	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91
	81	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64
	82	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43
	83	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29
	84	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22
	85	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23
	86	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31
	87	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46
	88	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70
	89	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02
	90	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42
	91	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90
	92	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48
	93	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14
	94	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89
	95	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74
	96	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68
	97	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72
	98	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.76

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	99	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87
	100	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11
	101	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47
	102	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47	182.93
Town Manager Monthly Salary \$20,604.75																	
Contract																	

Class Title	Salary Range	Hourly																
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	
Associate Planner	49	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92
	50	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22
	51	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55
	52	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92
Town Clerk/Senior Management Analyst	54	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75
	55	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22
Animal Care and Control Mnglr/Finance & Accg Supr.	56	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26
	57	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85
Principal Planner	58	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47
HR and Risk Manager	59	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13
	60	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83
	61	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58
	62	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37
Finance Manager/Community Services Manager	64	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20
	65	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08
	66	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01
	67	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98
	68	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01
Public Works Director	70	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21
	71	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39
	72	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62
	73	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92
	74	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26
	75	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67
	76	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14
	77	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66
Deputy Town Manager	78	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26
	79	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91
	80	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64
	81	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43
	82	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29
	83	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22
	84	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23
	85	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31
	86	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46
	87	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70
	88	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02
	89	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42
	90	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90
	91	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48
	92	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14
	93	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89
	94	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74
	95	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68
	96	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72
	97	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87
	98	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.00

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	99	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11
	100	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47
	101	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47	182.93
	102	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47	182.93	187.50
Town Manager Monthly Salary \$21,119.87	Contract																

General Fund



Adopted Budget Fiscal Year 2022-24

**Town of Yucca Valley
Adopted Budget
FY2022-24**

	Year-End FY20-21	Amended FY21-22	Adopted FY22-23	Adopted FY23-24
REVENUES				
Property Tax	\$ 5,851,273	\$ 5,782,000	\$ 6,148,500	6,279,500
Sales Tax - Bradley-Burns	4,539,831	4,250,000	4,700,000	4,850,000
Franchise	1,036,187	1,003,000	1,087,000	1,217,000
Transient Occupancy Tax	1,926,447	1,900,000	2,400,000	2,550,000
Interest	304,222	80,000	150,000	175,000
Animal Services Budget	387,908	464,902	482,645	516,521
Community Development Budget	1,146,094	1,279,659	1,335,700	1,370,300
Administrative/Other	380,692	325,221	323,160	369,310
Community Services Budget	41,240	48,000	108,500	150,000
Total Revenues	15,613,894	15,132,782	16,735,505	17,477,631
EXPENDITURES				
Personnel Services	4,226,396	5,072,967	5,479,773	5,886,989
Contract Safety	3,583,061	4,990,541	5,186,000	5,338,000
Operating Supplies & Services	2,329,223	4,220,129	4,415,572	4,515,804
Partnerships	-	110,000	110,000	115,000
Capital Projects	59,310	153,890	159,000	163,576
Pension Contributions	627,025	-	-	-
Debt Service Payment	-	-	1,300,000	1,300,000
Total Expenditures	10,825,015	14,547,527	16,650,345	17,319,369
Excess (deficiency) of revenue over expenditures	4,788,879	585,255	85,160	158,262
OTHER FINANCING SOURCES				
Transfer In	118,176	2,658,761	2,658,760	-
Transfers Out	(776,164)	(2,377,414)	(9,660)	(10,385)
Total Other Funding Sources	(657,988)	281,347	2,649,100	(10,385)
Net Change in Fund Balances	4,130,891	866,602	2,734,260	147,877
Fund Balance, Beginning of Year	10,692,073	14,822,964	15,689,566	18,423,826
Fund Balance, End of Period	\$ 14,822,964	\$ 15,689,566	\$ 18,423,826	\$ 18,571,703
Fund Balance Summary				
Unassigned Reserves	10,674,786	8,504,805	8,541,304	8,593,391
Nonspendable	288,360	180,000	180,000	180,000
Restricted	2,259,818	3,100,000	3,193,000	3,288,790
Assigned-Risk Management	300,000	300,000	300,000	300,000
Assigned-Catastrophic	1,000,000	1,000,000	1,000,000	1,000,000
Assigned-Retiree Obligation	300,000	-	-	-
Assigned-Other	-	2,604,761	5,209,522	5,209,522
Ending Fund Balance	\$ 14,822,964	\$ 15,689,566	18,423,826	18,571,703
Operating Reserves (% of Expend)	99%	58%	51%	50%

Town of Yucca Valley



General Fund

Five Year Forecast

**Town of Yucca Valley
Five Year Projection**

	Projected FY24-25	Projected FY25-26	Projected FY25-26	Projected FY26-27	Projected FY27-28
REVENUES					
Property Tax	\$ 6,530,680	\$ 6,726,600	\$ 6,894,765	\$ 7,032,661	\$ 7,173,314
Sales Tax - Bradley-Burns	4,995,500	5,120,388	5,222,795	5,327,251	5,433,796
Franchise	1,241,340	1,266,167	1,291,490	1,317,320	1,343,666
Transient Occupancy Tax	2,626,500	2,692,163	2,746,006	2,800,926	2,856,944
Interest	179,375	182,963	186,622	190,354	194,161
Animal Services Budget	532,017	547,977	564,416	581,349	598,789
Community Development Budget	1,404,558	1,439,671	1,468,465	1,497,834	1,527,791
Administrative/Other	380,389	389,899	397,697	405,651	413,764
Community Services Budget	157,500	161,438	164,666	167,960	171,319
Total Revenues	18,047,858	18,527,265	18,936,923	19,321,305	19,713,545
EXPENDITURES					
Personnel Services	6,034,164	6,154,847	6,277,944	6,403,503	6,531,573
Contract Safety	5,498,140	5,663,084	5,804,661	5,920,755	6,039,170
Operating Supplies & Services	4,651,278	4,744,304	4,839,190	4,935,974	5,034,693
Partnerships	116,725	119,060	121,441	123,870	126,347
Capital Projects	166,030	169,350	172,737	176,192	179,716
Pension Contributions	-	-	-	-	-
Debt Service Payment	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
Total Expenditures	17,766,336	18,150,645	18,515,973	18,860,292	19,211,498
Excess (deficiency) of revenue over expenditures	281,522	376,620	420,950	461,013	502,047
OTHER FINANCING SOURCES					
Transfer In	-	-	-	-	-
Transfers Out	(10,697)	(11,017)	(11,348)	(11,688)	(12,039)
Total Other Funding Sources	(10,697)	(11,017)	(11,348)	(11,688)	(12,039)
Net Change in Fund Balances	270,825	365,603	409,602	449,325	490,008
Fund Balance, Beginning of Year	18,571,703	18,842,528	19,208,131	19,617,733	20,067,058
Fund Balance, End of Period	\$ 18,842,528	\$ 19,208,131	\$ 19,617,733	\$ 20,067,058	\$ 20,557,065
Fund Balance Summary					
Unassigned Reserves	8,798,440	9,096,952	9,403,904	9,747,497	10,128,600
Nonspendable	180,000	180,000	180,000	180,001	180,002
Restricted	3,354,566	3,421,657	3,524,307	3,630,036	3,738,937
Assigned-Risk Management	300,000	300,000	300,000	300,001	300,002
Assigned-Catastrophic	1,000,000	1,000,000	1,000,000	1,000,001	1,000,002
Assigned-Retiree Obligation	-	-	-	-	-
Assigned-Other	5,209,522	5,209,522	5,209,522	5,209,522	5,209,522
Ending Fund Balance	18,842,528	19,208,131	19,617,733	20,067,058	20,557,065
Operating Reserves (% of Expend)	50%	50%	51%	52%	53%



Revenues by Classification Detail

**Adopted Budget FY2022-24
Town of Yucca Valley**

Property Tax-	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4111 0000 00 0000 000 Property Tax Secured Unsecured	3,077,556.08	3,250,000.00	3,148,489.72	3,450,000.00	200,000.00	3,575,000.00	125,000.00
4112 0000 00 0000 000 Supplemental Property Tax Secured Unsecured	81,230.96	50,000.00	73,570.09	84,000.00	34,000.00	87,000.00	3,000.00
4114 0000 00 0000 000 Property Tax Penalties	3,123.62	2,000.00	2,752.18	2,500.00	500.00	2,500.00	0.00
4115 0000 00 0000 000 Document Transfer Tax	222,335.63	100,000.00	171,214.95	100,000.00	0.00	100,000.00	0.00
4116 0000 00 0000 000 HOPTR	24,701.31	30,000.00	20,745.71	25,000.00	(5,000.00)	25,000.00	0.00
4117 0000 00 0000 000 Vehicle In Lieu Property Tax	2,176,151.81	2,150,000.00	1,162,216.27	2,200,000.00	50,000.00	2,200,000.00	0.00
4119 0000 00 0000 000 ROPS Residual Property Tax	<u>266,173.67</u>	<u>200,000.00</u>	<u>194,540.87</u>	<u>287,000.00</u>	<u>87,000.00</u>	<u>290,000.00</u>	<u>3,000.00</u>
Total Revenues	<u>5,851,273.08</u>	<u>5,782,000.00</u>	<u>4,773,529.79</u>	<u>6,148,500.00</u>	<u>366,500.00</u>	<u>6,279,500.00</u>	<u>131,000.00</u>
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>5,851,273.08</u></u>	<u><u>5,782,000.00</u></u>	<u><u>4,773,529.79</u></u>	<u><u>6,148,500.00</u></u>	<u><u>366,500.00</u></u>	<u><u>6,279,500.00</u></u>	<u><u>131,000.00</u></u>

**Adopted Budget FY2022-24
Town of Yucca Valley**

Sales Tax - Bradley-Burns-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4120 0000 00 0000 000 Local Sales Tax 1%	<u>4,539,830.76</u>	<u>4,250,000.00</u>	<u>3,212,913.95</u>	<u>4,700,000.00</u>	<u>450,000.00</u>	<u>4,850,000.00</u>	<u>150,000.00</u>
Total Revenues	4,539,830.76	4,250,000.00	3,212,913.95	4,700,000.00	450,000.00	4,850,000.00	150,000.00
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>4,539,830.76</u></u>	<u><u>4,250,000.00</u></u>	<u><u>3,212,913.95</u></u>	<u><u>4,700,000.00</u></u>	<u><u>450,000.00</u></u>	<u><u>4,850,000.00</u></u>	<u><u>150,000.00</u></u>

**Adopted Budget FY2022-24
Town of Yucca Valley**

Franchise -	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4150 0000 00 1011 000 Franchise Fees Cable Company	211,628.76	200,000.00	105,423.19	220,000.00	20,000.00	220,000.00	0.00
4150 0000 00 1013 000 Franchise Fees So Cal Gas Co	70,510.66	60,000.00	85,129.13	72,000.00	12,000.00	72,000.00	0.00
4150 0000 00 1014 000 Franchise Fees Solid Waste Commercial	171,949.17	185,000.00	201,455.17	190,000.00	5,000.00	250,000.00	60,000.00
4150 0000 00 1015 000 Franchise Fees Solid Waste Residential	188,851.77	200,000.00	227,795.12	200,000.00	0.00	250,000.00	50,000.00
4150 0000 00 1016 000 Franchise Fees Solid Waste- Tipping Fee	142,227.84	136,000.00	104,163.70	140,000.00	4,000.00	155,000.00	15,000.00
4150 0000 00 1017 000 Franchise Fees Edison	210,592.26	185,000.00	240,239.84	225,000.00	40,000.00	230,000.00	5,000.00
4150 0000 00 1025 000 Franchise Fees Burrtec Solid Waste	2,938.31	0.00	0.00	0.00	0.00	0.00	0.00
4815 0000 00 0000 000 Article 19 WDA	37,488.39	37,000.00	42,026.21	40,000.00	3,000.00	40,000.00	0.00
Total Revenues	1,036,187.16	1,003,000.00	1,006,232.36	1,087,000.00	84,000.00	1,217,000.00	130,000.00
Expenses							
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excess Revenue Over (Under) Expenditures	1,036,187.16	1,003,000.00	1,006,232.36	1,087,000.00	84,000.00	1,217,000.00	130,000.00

**Adopted Budget FY2022-24
Town of Yucca Valley**

Transient Occupancy Tax-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4140 0000 00 0000 000 Transient Occupancy Tax	322,505.52	500,000.00	328,943.26	350,000.00	(150,000.00)	350,000.00	0.00
4145 0000 00 0000 000 STVR Transient Occupancy Tax	<u>1,603,941.15</u>	<u>1,400,000.00</u>	<u>1,773,446.45</u>	<u>2,050,000.00</u>	<u>650,000.00</u>	<u>2,200,000.00</u>	<u>150,000.00</u>
Total Revenues	<u>1,926,446.67</u>	<u>1,900,000.00</u>	<u>2,102,389.71</u>	<u>2,400,000.00</u>	<u>500,000.00</u>	<u>2,550,000.00</u>	<u>150,000.00</u>
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>1,926,446.67</u></u>	<u><u>1,900,000.00</u></u>	<u><u>2,102,389.71</u></u>	<u><u>2,400,000.00</u></u>	<u><u>500,000.00</u></u>	<u><u>2,550,000.00</u></u>	<u><u>150,000.00</u></u>

**Adopted Budget FY2022-24
Town of Yucca Valley**

Interest-	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4605 0000 00 0000 000 Interest Earnings	281,481.17	0.00	0.00	0.00	0.00	0.00	0.00
4611 0000 00 0000 000 LAIF Interest	(10,497.87)	50,000.00	11,696.03	75,000.00	25,000.00	87,500.00	12,500.00
4614 0000 00 0000 000 Money Market Interest Income	33,238.90	30,000.00	20,056.20	75,000.00	45,000.00	87,500.00	12,500.00
Total Revenues	304,222.20	80,000.00	31,752.23	150,000.00	70,000.00	175,000.00	25,000.00
Expenses							
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excess Revenue Over (Under) Expenditures	304,222.20	80,000.00	31,752.23	150,000.00	70,000.00	175,000.00	25,000.00

Adopted Budget FY2022-24 Town of Yucca Valley

Animal Services Budget-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4210 0000 00 0000 000 Animal Grooming Commerical Permit Fees	0.00	500.00	65.00	500.00	0.00	500.00	0.00
4230 0000 00 0000 000 Animal License Fees	14,368.00	12,000.00	13,174.00	15,000.00	3,000.00	15,500.00	500.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	6,403.00	7,000.00	6,618.00	8,000.00	1,000.00	8,200.00	200.00
4418 0000 00 0000 000 Animal Administrative Hearing Fees	15.00	0.00	125.00	0.00	0.00	0.00	0.00
4419 0000 00 0000 000 Animal Quarantine Fees	45.00	0.00	0.00	0.00	0.00	0.00	0.00
4420 0000 00 0000 000 Animal Public Nuisance Fees	135.00	0.00	0.00	0.00	0.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	297.00	700.00	245.00	500.00	(200.00)	500.00	0.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	2,228.00	3,000.00	2,760.00	3,000.00	0.00	3,000.00	0.00
4428 0000 00 0000 000 Animal Adoption Fees	11,047.00	15,000.00	14,508.00	15,000.00	0.00	15,500.00	500.00
4429 0000 00 0000 000 Animal Disposal Fee	195.00	200.00	315.00	300.00	100.00	300.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	685.00	1,200.00	1,964.00	1,500.00	300.00	1,600.00	100.00
4431 0000 00 0000 000 Veterinary Fees	1,135.00	350.00	448.33	1,000.00	650.00	1,000.00	0.00
4434 0000 00 0000 000 Microchip Fees	2,600.00	2,000.00	3,540.00	3,000.00	1,000.00	3,100.00	100.00
4435 0000 00 0000 000 Vaccine Fees	0.00	0.00	100.00	0.00	0.00	0.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	5,020.00	3,750.00	3,730.00	4,500.00	750.00	4,800.00	300.00
4821 0000 00 0000 000 County Animal Shelter Partnership Funding	330,218.00	405,685.00	304,263.75	430,345.00	24,660.00	462,621.00	32,276.00
4907 5001 00 0000 000 Donations Clark Bequest Funds	13,517.14	13,517.00	0.00	0.00	(13,517.00)	0.00	0.00
Total Revenues	<u>387,908.14</u>	<u>464,902.00</u>	<u>351,856.08</u>	<u>482,645.00</u>	<u>17,743.00</u>	<u>516,621.00</u>	<u>33,976.00</u>
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>387,908.14</u></u>	<u><u>464,902.00</u></u>	<u><u>351,856.08</u></u>	<u><u>482,645.00</u></u>	<u><u>17,743.00</u></u>	<u><u>516,621.00</u></u>	<u><u>33,976.00</u></u>

Adopted Budget FY2022-24 Town of Yucca Valley

Community Development Budget-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4310 0000 00 0000 000 Code Enforcement Admin Fine	70,339.55	35,000.00	107,543.22	70,000.00	35,000.00	70,000.00	0.00
4440 0000 00 0000 000 Abatement Fees	27,817.41	20,000.00	22,589.75	25,000.00	5,000.00	26,000.00	1,000.00
4460 0000 00 0000 000 General Plan Maintenance Fee	7,393.36	2,000.00	4,882.60	7,000.00	5,000.00	7,200.00	200.00
4461 0000 00 0000 000 Building Inspection Fees	591,058.86	555,000.00	640,192.79	500,000.00	(55,000.00)	515,000.00	15,000.00
4462 0000 00 0000 000 Plan Check Fees	187,685.55	200,000.00	254,321.00	150,000.00	(50,000.00)	155,000.00	5,000.00
4463 0000 00 0000 000 SMIP Residential	671.93	211.00	1,284.85	200.00	(11.00)	200.00	0.00
4464 0000 00 0000 000 SMIP Commerical	128.40	968.00	1,147.56	500.00	(468.00)	500.00	0.00
4465 0000 00 0000 000 Certificate of Compliance	1,625.00	1,000.00	1,975.00	1,000.00	0.00	1,000.00	0.00
4467 0000 00 0000 000 SB 1473 CA Building Standards Commission Fee	380.73	0.00	(140.56)	0.00	0.00	0.00	0.00
4468 0000 00 0000 000 Planning Fees	6,921.60	6,500.00	5,155.92	8,000.00	1,500.00	8,200.00	200.00
4469 0000 00 0000 000 STVR Compliance Monitoring Fees	15,130.00	28,700.00	32,385.00	30,000.00	1,300.00	30,600.00	600.00
4470 0000 00 0000 000 STVR Permit Fees	47,790.00	70,000.00	103,140.00	80,000.00	10,000.00	82,400.00	2,400.00
4471 0000 00 0000 000 Septic Abandonment Recording Fee	10,719.00	7,480.00	7,298.00	4,000.00	(3,480.00)	3,000.00	(1,000.00)
4472 0000 00 0000 000 Native Plant Permit Fees	2,400.00	20,000.00	9,600.00	20,000.00	0.00	25,000.00	5,000.00
4473 0000 00 0000 000 WJT Take Permit Fees	16,125.00	75,000.00	66,965.00	100,000.00	25,000.00	100,000.00	0.00
4474 0000 00 0000 000 Findings of Exemption Fees	12,040.00	1,500.00	27,388.00	50,000.00	48,500.00	55,000.00	5,000.00
4475 0000 00 0000 000 Wildlife Mitigation State Pass Thru Fees	61,725.00	225,000.00	408,795.00	250,000.00	25,000.00	250,000.00	0.00
4484 0000 00 0000 000 Encroachment Permits	41,805.72	50,000.00	21,795.36	30,000.00	(20,000.00)	31,000.00	1,000.00
4484 8340 00 0000 000 Encroachment Permits Town Wide Slurry Seal	44,336.80	10,000.00	6,973.95	10,000.00	0.00	10,200.00	200.00
Total Revenues	<u>1,146,093.91</u>	<u>1,308,359.00</u>	<u>1,723,292.44</u>	<u>1,335,700.00</u>	<u>27,341.00</u>	<u>1,370,300.00</u>	<u>34,600.00</u>
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>1,146,093.91</u>	<u>1,308,359.00</u>	<u>1,723,292.44</u>	<u>1,335,700.00</u>	<u>27,341.00</u>	<u>1,370,300.00</u>	<u>34,600.00</u>

**Adopted Budget FY2022-24
Town of Yucca Valley**

Administrative/Other-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4240 0000 00 0000 000 Bingo Permit Fees	0.00	0.00	38.00	0.00	0.00	0.00	0.00
4250 0000 00 0000 000 Business Registration	62,993.00	77,600.00	75,611.00	70,000.00	(7,600.00)	76,500.00	6,500.00
4311 0000 00 0000 000 Burrtec Admin Fee	25,000.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
4312 0000 00 0000 000 Citation Fines	200.00	0.00	0.00	0.00	0.00	0.00	0.00
4320 0000 00 0000 000 County Fines Forfeitures	29,312.21	15,000.00	11,489.54	15,000.00	0.00	17,500.00	2,500.00
4325 0000 00 0000 000 Vehicle Impound Fee	10,000.00	7,500.00	10,700.00	10,000.00	2,500.00	10,500.00	500.00
4402 0000 00 0000 000 Election Fees	1,208.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00
4403 0000 00 0000 000 Notary Fees	10.00	0.00	10.00	0.00	0.00	0.00	0.00
4404 0000 00 0000 000 Passport Fees	1,645.00	3,500.00	1,575.00	4,500.00	1,000.00	4,550.00	50.00
4441 0000 00 0000 000 Charging Station Revenue	2,440.65	0.00	2,080.68	2,500.00	2,500.00	2,500.00	0.00
4621 0000 00 0000 000 Town Building Leases	56,160.00	56,160.00	46,800.00	56,160.00	0.00	56,160.00	0.00
4806 0000 00 0000 000 Vehicle License Excess Fees	16,308.58	15,000.00	25,796.68	20,000.00	5,000.00	22,500.00	2,500.00
4816 0000 00 0000 000 Perchlorate Settlement Revenue	10,705.39	8,000.00	9,014.81	10,000.00	2,000.00	10,200.00	200.00
4816 0000 00 1025 000 Perchlorate Settlement Revenue	1,108.36	0.00	0.00	0.00	0.00	0.00	0.00
Burrtec Solid Waste							
4831 0000 00 0000 000 State Mandates	18,929.00	0.00	0.00	0.00	0.00	0.00	0.00
4833 0000 00 0000 000 Repo Fee	30.00	500.00	255.00	500.00	0.00	500.00	0.00
4850 0000 00 0000 000 Restitution Vandalism	0.00	1,000.00	25.00	1,000.00	0.00	1,000.00	0.00
4870 0000 00 0000 000 Emergency Management Program	27,021.00	12,000.00	0.00	12,000.00	0.00	0.00	(12,000.00)
Grant Revenue							
4873 0000 00 0000 000 PARSAC Safety Grant Revenue	0.00	10,000.00	0.00	25,000.00	15,000.00	25,000.00	0.00
4907 0000 00 0000 000 Donations	2,737.92	4,705.00	(28,369.84)	0.00	(4,705.00)	0.00	0.00
4907 4029 00 0000 000 Donations Senior Donation Program	2,160.00	0.00	(3,210.00)	0.00	0.00	0.00	0.00
4907 5000 00 0000 000 Donations Davis Bequest Fund	59,733.92	0.00	0.00	0.00	0.00	0.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	298.88	1,000.00	6,929.75	1,000.00	0.00	1,200.00	200.00
4951 0000 00 0000 000 MUSD Juvenile Officer	52,690.00	64,261.00	64,261.50	70,500.00	6,239.00	115,000.00	44,500.00
Reimbursement							
Total Revenues	380,691.91	301,226.00	223,007.12	323,160.00	21,934.00	369,310.00	46,150.00
Expenses							
Total Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Excess Revenue Over (Under) Expenditures	380,691.91	301,226.00	223,007.12	323,160.00	21,934.00	369,310.00	46,150.00

**Adopted Budget FY2022-24
Town of Yucca Valley**

Community Services Budget-

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Revenues							
4501 0000 00 0000 000 Adult Sport Recreation Revenue	1,566.00	2,500.00	5,658.00	5,000.00	2,500.00	7,500.00	2,500.00
4502 0000 00 0000 000 Aquatic Recreation Revenue	34,035.00	22,000.00	13,849.80	37,500.00	15,500.00	50,000.00	12,500.00
4502 4016 00 0000 000 Aquatic Recreation Revenue Aquatics	0.00	0.00	(198.00)	0.00	0.00	0.00	0.00
4503 0000 00 0000 000 Concert Recreation Revenue	50.00	0.00	50.00	0.00	0.00	0.00	0.00
4504 0000 00 0000 000 Contract Classes Recreation Revenue	2,641.00	5,000.00	7,417.00	7,500.00	2,500.00	8,000.00	500.00
4505 0000 00 0000 000 Special Events Recreation Revenue	270.00	2,500.00	1,075.00	2,500.00	0.00	3,500.00	1,000.00
4507 0000 00 0000 000 Youth Sports Recreation Revenue	0.00	10,000.00	18,042.50	20,000.00	10,000.00	35,000.00	15,000.00
4507 4030 00 0000 000 Youth Sports Recreation Revenue Youth Sports	0.00	0.00	(75.00)	0.00	0.00	0.00	0.00
4520 0000 00 0000 000 Museum Revenue	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
4560 0000 00 0000 000 Sponsorship Revenue	3,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
4620 0000 00 0000 000 Recreation Facility Rentals	(291.72)	5,000.00	25,505.50	35,000.00	30,000.00	45,000.00	10,000.00
4620 0000 24 0000 000 Recreation Facility Rentals Facilities Administration	(30.00)	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	<u>41,240.28</u>	<u>48,000.00</u>	<u>72,324.80</u>	<u>108,500.00</u>	<u>60,500.00</u>	<u>150,000.00</u>	<u>41,500.00</u>
Expenses							
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>41,240.28</u>	<u>48,000.00</u>	<u>72,324.80</u>	<u>108,500.00</u>	<u>60,500.00</u>	<u>150,000.00</u>	<u>41,500.00</u>



Expenditures by Department Detail

Town of Yucca Valley

Operating Budget
FY 2022-24

Town Council

Mission Statement

The Mission of the Town of Yucca Valley is to provide a government that is responsive to the needs and concerns of its diverse citizenry and ensures a safe and secure environment while maintaining a high quality of life.

Description and Purpose

The Town of Yucca Valley is governed by a Town Council/Town Manager form of government. Town residents elect five Council members, one from each of five separate electoral districts within the Town. Both candidates and voters must reside in the applicable voting district.

The Town Council serves as the Town’s legislative body and is responsible to the Town’s residents for municipal programs and services under jurisdiction of the Town. The Council establishes local policies affecting Town Residents in a number of areas including: land use, solid waste, air quality, public safety, and protecting the Town’s economic and quality of life levels. The Council adopts the Town’s two year budget and five year Capital Improvement Program budgets.

The Town Council is responsible for policy direction and the legislative activity of the town. The Council is comprised of five elected members who serve four year staggered terms with elections every two years. The Mayor and Mayor Pro Tempore are appointed in December of each year. The Council appoints the Town Manager, the Town Treasurer, the Town Attorney, and commissioners to boards and committees.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Council Members	5	5	5	5

Adopted Budget FY2022-24 Town of Yucca Valley

001 01-General Fund Town Council

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	33,420.00	33,420.00	27,850.00	36,600.00	3,180.00	36,600.00	0.00
5121 0000 00 0000 000 FICA Medicare	984.83	930.00	791.30	1,000.00	70.00	1,000.00	0.00
5123 0000 00 0000 000 Health Insurance	45,692.13	57,200.00	42,275.80	85,400.00	28,200.00	87,600.00	2,200.00
5124 0000 00 0000 000 Workers Comp Insurance	1,002.60	1,400.00	835.50	1,500.00	100.00	1,450.00	(50.00)
5126 0000 00 0000 000 Unemployment Insurance	585.00	700.00	487.50	800.00	100.00	800.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	2,628.75	5,500.00	3,400.52	6,000.00	500.00	6,000.00	0.00
5128 0000 00 0000 000 Other Post Employment Benefits	826.56	500.00	334.40	730.00	230.00	730.00	0.00
Expenditure							
6110 0000 00 0000 000 Office Supplies	1,009.11	1,500.00	1,931.40	1,500.00	0.00	1,550.00	50.00
6120 0000 00 0000 000 Operating Supplies	2,294.75	3,500.00	2,273.89	3,500.00	0.00	3,500.00	0.00
6130 0000 00 0000 000 Postage	0.00	0.00	(0.08)	0.00	0.00	0.00	0.00
6610 0000 00 0000 000 Reference Materials	38.99	0.00	0.00	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	52,500.00	0.00	0.00	(52,500.00)	0.00	0.00
7510 0000 00 0000 000 Printing	67.32	1,000.00	115.22	500.00	(500.00)	550.00	50.00
7610 0000 00 0000 000 Conferences	0.00	0.00	50.00	0.00	0.00	0.00	0.00
7610 0000 00 0111 000 Conferences Merl Abel	0.00	1,000.00	0.00	2,000.00	1,000.00	2,000.00	0.00
7610 0000 00 0112 000 Conferences Robert Lombardo	0.00	1,000.00	1,694.18	2,000.00	1,000.00	2,000.00	0.00
7610 0000 00 0113 000 Conferences Rick Denison	0.00	1,000.00	3,212.36	2,000.00	1,000.00	2,000.00	0.00
7610 0000 00 0113 300 Conferences Rick Denison	0.00	0.00	37.00	0.00	0.00	0.00	0.00
7610 0000 00 0114 000 Conferences Jeff Drodz	0.00	1,000.00	93.91	2,000.00	1,000.00	2,000.00	0.00
7610 0000 00 0115 000 Conferences Jim Schooler	100.00	1,000.00	250.00	2,000.00	1,000.00	2,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	170.54	1,000.00	271.31	1,000.00	0.00	2,000.00	1,000.00
7618 0000 00 0111 000 Meetings and Travel Reimbursemnt Merl Abel	0.00	300.00	0.00	0.00	(300.00)	0.00	0.00
7618 0000 00 0112 000 Meetings and Travel Reimbursemnt Robert Lombardo	0.00	300.00	0.00	0.00	(300.00)	0.00	0.00
7618 0000 00 0113 000 Meetings and Travel Reimbursemnt Rick Denison	0.00	300.00	0.00	0.00	(300.00)	0.00	0.00
7618 0000 00 0114 000 Meetings and Travel Reimbursemnt Jeff Drodz	0.00	300.00	0.00	0.00	(300.00)	0.00	0.00
7618 0000 00 0115 000 Meetings and Travel Reimbursemnt New CM 2018	0.00	300.00	0.00	0.00	(300.00)	0.00	0.00
7820 0000 00 0000 000 Special Activities	1,500.00	23,500.00	1,700.00	20,000.00	(3,500.00)	20,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(7,196.20)	(6,000.00)	(1,413.68)	(10,000.00)	(4,000.00)	(10,000.00)	0.00
Total Expenses	83,124.38	183,150.00	86,190.53	158,530.00	(24,620.00)	161,780.00	3,250.00
Excess Revenue Over (Under) Expenditures	(83,124.38)	(183,150.00)	(86,190.53)	(158,530.00)	24,620.00	(161,780.00)	(3,250.00)

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Town Administration

Mission Statement

The mission of the Town’s Administration division is to deliver efficient administration of all affairs of the Town under Town control through execution of Town policy direction as established by the Town Council.

Description and Purpose

Town Administration provides information and recommendations to the Council; implements Council policies, directs the delivery of municipal services, and provides general administrative support to the Town Council. In addition to general Town oversight, the Town Administration office oversees the following specialized areas of focus through direct reporting to the Town Manager; 1) Legislative Affairs, 2) Intergovernmental Relations, 3) Office of Emergency Preparedness, 4) Solid Waste Management, 5) Town Clerk functions, and 6) Public Safety.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Town Manager	1	1	1	1

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 05-General Fund Town Manager

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	250,193.32	252,000.00	217,918.83	265,800.00	13,800.00	265,900.00	100.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	7,184.52	12,000.00	9,263.98	12,000.00	0.00	12,600.00	600.00
5121 0000 00 0000 000 FICA Medicare	3,504.58	3,400.00	3,101.63	3,900.00	500.00	4,038.00	138.00
5123 0000 00 0000 000 Health Insurance	11,026.31	25,000.00	0.00	26,200.00	1,200.00	27,000.00	800.00
5124 0000 00 0000 000 Workers Comp Insurance	6,174.37	7,400.00	6,117.60	8,700.00	1,300.00	9,000.00	300.00
5125 0000 00 0000 000 Life and Disability	2,190.72	2,100.00	1,869.80	2,100.00	0.00	2,200.00	100.00
5126 0000 00 0000 000 Unemployment Insurance	3,601.70	4,200.00	3,568.56	5,000.00	800.00	5,100.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	68,867.82	62,600.00	72,391.22	65,300.00	2,700.00	67,000.00	1,700.00
5128 0000 00 0000 000 Other Post Employment Benefits	2,219.13	3,000.00	3,058.80	4,700.00	1,700.00	4,800.00	100.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,400.00	1,167.76	1,400.00	0.00	1,400.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	1,043.77	0.00	0.00	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(34,600.00)	(18,700.00)	(17,100.00)	0.00	18,700.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,353.19	1,500.00	583.49	1,500.00	0.00	1,500.00	0.00
6610 0000 00 0000 000 Reference Materials	389.90	500.00	370.93	500.00	0.00	500.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	50,000.00	6,000.00	50,000.00	0.00	25,000.00	(25,000.00)
7610 0000 00 0000 000 Conferences	0.00	0.00	225.00	2,000.00	2,000.00	2,500.00	500.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	148.00	5,000.00	0.00	5,000.00	0.00	5,500.00	500.00
7630 0000 00 0000 000 Dues and Memberships	3,325.60	4,000.00	2,476.00	4,000.00	0.00	4,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(70,575.00)	(11,000.00)	(4,917.40)	(55,000.00)	(44,000.00)	(57,500.00)	(2,500.00)
Total Expenses	<u>256,384.24</u>	<u>404,400.00</u>	<u>307,139.97</u>	<u>403,100.00</u>	<u>(1,300.00)</u>	<u>380,538.00</u>	<u>(22,562.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(256,384.24)</u>	<u>(404,400.00)</u>	<u>(307,139.97)</u>	<u>(403,100.00)</u>	<u>1,300.00</u>	<u>(380,538.00)</u>	<u>22,562.00</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Disaster Preparedness

Mission Statement

The mission of the Town of Yucca Valley Office of Disaster Preparedness, in conjunction with all Town Departments, is to ensure the Town is ready and able to mitigate against, prepare for, respond to and recover from the effects of emergencies that threaten lives, property, and the environment.

Description and Purpose

The Town of Yucca Valley is committed to serving the public before, during and after times of emergency and disaster by promoting effective coordination between agencies, and encouraging emergency preparedness by the citizens, visitors, businesses and organizations. The Town of Yucca Valley Office of Disaster Preparedness (ODP) was established by ordinance in 1991.

A division within the Town Manager’s office, ODP is responsible for coordination of emergency and disaster preparedness, proactive training, planning, response, and recovery. During times of emergency, staff reports to the emergency operations center (EOC) to provide support to the emergency organization and the Director of Emergency Services.

The Town is an active participant on the San Bernardino Operational Area Coordinating Committee (OACC) and the Morongo Basin First Responders. ODP staff collaborates frequently with surrounding jurisdictions, the San Bernardino Operational Area Office of Emergency Services (OES), State OES, FEMA and other public, private and non-profit organizations on issues related to emergency management. In addition, ODP monitors federal and state legislation that directly impacts how the Town will continue to provide emergency services to the community.

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 07-General Fund Disaster Preparedness

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6120 0000 00 0000 000 Operating Supplies	15.50	1,000.00	56.97	1,000.00	0.00	1,000.00	0.00
6910 0000 00 0000 000 Tools and Equipment	997.32	500.00	0.00	500.00	0.00	500.00	0.00
6910 2010 00 0000 000 Tools and Equipment EMPG Grant	12,069.00	0.00	0.00	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	1,000.00	0.00	12,250.00	11,250.00	1,000.00	(11,250.00)
7130 0000 00 0000 000 Satellite Communications	1,207.90	1,200.00	1,186.47	1,300.00	100.00	1,375.00	75.00
7410 0000 00 0000 000 Maintenance Computers	0.00	0.00	1,256.07	0.00	0.00	0.00	0.00
7520 0000 00 0000 000 Advertising	0.00	250.00	0.00	250.00	0.00	250.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemt	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7620 0000 00 0000 000 Staff Training and Education	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
7620 2010 00 0000 000 Staff Training and Education EMPG Grant	0.00	12,000.00	1,833.43	0.00	(12,000.00)	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	0.00	75.00	75.00	75.00	0.00	75.00	0.00
7820 2019 00 0000 000 Special Acitivites COVID-19	61,137.70	100,000.00	10,496.34	0.00	(100,000.00)	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(3,382.00)	(5,000.00)	0.00	(5,000.00)	0.00	(5,100.00)	(100.00)
Total Expenses	72,045.42	112,025.00	14,904.28	12,375.00	(99,650.00)	1,100.00	(11,275.00)
Excess Revenue Over (Under) Expenditures	(72,045.42)	(112,025.00)	(14,904.28)	(12,375.00)	99,650.00	(1,100.00)	11,275.00

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Recycling and Solid Waste Management

Mission Statement

The mission of the Town's Recycling and Solid Waste program is to protect the environment by providing municipal recycling and solid waste disposal, household hazardous waste disposition, and universal waste recycling opportunities to all residents and businesses in the Town of Yucca Valley. This will be accomplished through carrying out the activities mandated by the California Integrated Waste Management Act (AB 939), the California Mandatory Commercial Recycling Bill (AB 341), the California Mandatory Organics Recycling Bill (AB 1826), and the Town's Source Reduction and Recycling Element and Household Hazardous Waste Element.

Description and Purpose

The Recycling and Solid Waste program includes recycling, solid waste disposal, and household hazardous waste services for the town. The administrative responsibilities involve liaison and reporting duties with State, County, regional and local agencies dealing with recycling efforts, developing efficiency and innovations in the area of trash collection and recycling programs.

AB 939 mandated that the Town recover 50% of all solid waste generated within the Town by the year 2000. In 2012, AB 341 mandated a state-wide diversion goal of 75% of commercial solid waste to the landfills by the year 2020. And in 2016, AB 1826 was enacted and designed to move California to its statewide goal of a 75% recycling rate, including a reduction in the level of organic waste disposal by 50% from its current levels. In order to achieve these mandates, it is necessary to control 100% of the waste stream. This is being accomplished through the Town's mandatory service provision and collection program, the Town's commercial recycling program, by being an active member of the Mojave Desert and Mountain Recycling Joint Powers Authority, and significant education and outreach efforts to the public.

Adopted Budget FY2022-24 Town of Yucca Valley

001 09-General Fund Recycling and Solid

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6120 0000 00 0000 000 Operating Supplies	0.00	1,000.00	0.00	2,500.00	1,500.00	2,500.00	0.00
7110 0000 00 0000 000 Professional Services	31,381.08	32,000.00	32,315.72	83,000.00	51,000.00	60,000.00	(23,000.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursement	0.00	0.00	75.60	250.00	250.00	250.00	0.00
7630 0000 00 0000 000 Dues and Memberships	22,760.00	23,600.00	23,548.00	24,500.00	900.00	25,000.00	500.00
7890 0000 00 0000 000 Promotional Events	<u>3,306.21</u>	<u>2,000.00</u>	<u>600.00</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>2,500.00</u>	<u>2,500.00</u>
Total Expenses	<u>57,447.29</u>	<u>58,600.00</u>	<u>56,539.32</u>	<u>110,250.00</u>	<u>51,650.00</u>	<u>90,250.00</u>	<u>(20,000.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(57,447.29)</u>	<u>(58,600.00)</u>	<u>(56,539.32)</u>	<u>(110,250.00)</u>	<u>(51,650.00)</u>	<u>(90,250.00)</u>	<u>20,000.00</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Town Clerk

Mission Statement

The mission of the Town’s Clerk division is to administer democratic processes such as elections, access to Town records, and all legislative actions ensuring transparency to the public.

Description and Purpose

The Town Clerk is the local official who administers democratic processes such as elections, access to town records, and all legislative actions ensuring transparency to the public. The Town Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Town Clerk	1	1	1	1

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 06-General Fund Town Clerk

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	94,189.92	108,000.00	98,616.30	116,300.00	8,300.00	122,200.00	5,900.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	5,241.60	8,000.00	10,384.00	8,000.00	0.00	8,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,491.77	1,682.00	1,440.34	1,802.00	120.00	1,888.00	86.00
5123 0000 00 0000 000 Health Insurance	15,975.60	16,700.00	13,890.20	17,000.00	300.00	17,500.00	500.00
5124 0000 00 0000 000 Workers Comp Insurance	3,117.36	4,100.00	2,972.90	4,400.00	300.00	4,600.00	200.00
5125 0000 00 0000 000 Life and Disability	922.28	800.00	796.82	1,600.00	800.00	1,200.00	(400.00)
5126 0000 00 0000 000 Unemployment Insurance	1,818.46	2,300.00	1,734.16	2,500.00	200.00	2,600.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	34,510.36	30,000.00	35,180.07	32,200.00	2,200.00	34,000.00	1,800.00
5128 0000 00 0000 000 Other Post Employment Benefits	1,212.87	1,600.00	1,486.43	2,300.00	700.00	2,500.00	200.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,380.00	1,167.76	1,380.00	0.00	1,400.00	20.00
5998 0000 00 0000 000 Staff Recovery	(6,600.00)	(7,000.00)	(2,400.00)	0.00	7,000.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	957.05	1,000.00	486.13	1,200.00	200.00	1,250.00	50.00
6120 0000 00 0000 000 Operating Supplies	0.00	0.00	171.26	0.00	0.00	0.00	0.00
6610 0000 00 0000 000 Reference Materials	58.99	200.00	64.35	200.00	0.00	200.00	0.00
7110 0000 00 0000 000 Professional Services	20,405.51	60,500.00	5,986.80	60,500.00	0.00	62,000.00	1,500.00
7116 0000 00 0000 000 Communication Services	0.00	14,500.00	19,307.25	0.00	(14,500.00)	0.00	0.00
7510 0000 00 0000 000 Printing	48.04	0.00	0.00	0.00	0.00	0.00	0.00
7520 0000 00 0000 000 Advertising	6,729.84	8,000.00	5,160.00	10,000.00	2,000.00	11,000.00	1,000.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	341.32	1,500.00	51.98	4,000.00	2,500.00	4,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	660.00	550.00	691.00	700.00	150.00	700.00	0.00
7860 0000 00 0000 000 Election Expense	602.00	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(1,279.52)	(2,000.00)	(848.50)	(2,500.00)	(500.00)	(2,500.00)	0.00
Total Expenses	181,783.53	257,812.00	196,339.25	267,582.00	9,770.00	278,538.00	10,956.00
Excess Revenue Over (Under) Expenditures	(181,783.53)	(257,812.00)	(196,339.25)	(267,582.00)	(9,770.00)	(278,538.00)	(10,956.00)

Town of Yucca Valley

Operating Budget

FY 2022-24

Administrative Services - Information Technology

Mission Statement

The mission of the Town's Information Technology division is to deliver efficient and reliable information technology services to Town residents and staff in a cost-effective manner.

Description and Purpose

The Town's Information Technology (IT) department provides specific IT support for Town-wide operations at all of the Town's physical sites. Included sites are Town Hall, Community Services, Community Development, the Animal Shelter and the Hi-Desert Nature Museum. Services include general network access, maintenance and security, computer communication activities, public accessibility, website administration, internet services, and workstation configuration and maintenance, and master-planning activities.

To assist in the administration of the department, the Town currently contracts for the majority of its IT services, including network administration, maintenance and security, software and software license administration and maintenance, and website design. The IT department manages and administers all related vendor contracts and agreements.

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 08-General Fund Information Technology

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6120 0000 00 0000 000 Operating Supplies	485.63	500.00	0.00	600.00	100.00	700.00	100.00
6910 0000 00 0000 000 Tools and Equipment	559.44	500.00	350.00	600.00	100.00	700.00	100.00
7110 0000 00 0000 000 Professional Services	88,852.00	105,000.00	92,375.00	112,500.00	7,500.00	157,500.00	45,000.00
7410 0000 00 0000 000 Maintenance Computers	13,007.60	19,000.00	10,186.36	15,000.00	(4,000.00)	18,000.00	3,000.00
7415 0000 00 0000 000 Software Licenses	72,990.48	104,000.00	79,063.79	115,000.00	11,000.00	132,000.00	17,000.00
7416 0000 00 0000 000 Website Maintenance	0.00	1,360.00	0.00	3,000.00	1,640.00	11,300.00	8,300.00
7999 0000 00 0000 000 Indirect Cost Recovery	(27,492.74)	(11,000.00)	(5,403.60)	(28,000.00)	(17,000.00)	(35,700.00)	(7,700.00)
Total Expenses	<u>148,402.41</u>	<u>219,360.00</u>	<u>176,571.55</u>	<u>218,700.00</u>	<u>(660.00)</u>	<u>284,500.00</u>	<u>65,800.00</u>
Excess Revenue Over (Under) Expenditures	<u>(148,402.41)</u>	<u>(219,360.00)</u>	<u>(176,571.55)</u>	<u>(218,700.00)</u>	<u>660.00</u>	<u>(284,500.00)</u>	<u>(65,800.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Attorney

Description and Purpose

In accordance with the Town’s Municipal Code, the Town Attorney is appointed by the Town Council to act as the Town’s general counsel. As the Town’s general counsel, the Town Attorney provides a full range of legal services to the Town, and is the chief legal advisor to the Town Council, Town Manager, Town Council acting as the Successor Agency to the former Redevelopment Agency, Town Departments, and all appointed boards and commissions.

While performing in the capacity as the Town’s chief legal advisor, the Town Attorney, among other things, reviews and negotiates Town agreements, assists in the drafting and review of legislation, and provides routine legal guidance to all Town departments as necessary. If outside legal counsel is necessary, the Town Attorney will manage outside legal counsel and monitors such cases and matters handled by outside counsel.

The Town Attorney also serves as the Town Prosecutor to prosecute violations of the law, when appropriate. In such cases, the Town Prosecutor shall exercise prosecutorial discretion in the filing or pursuit of charges, and disposition of cases.

To assist in the administration of the department, the Town Council currently contracts for all Town Attorney services.

Functions and Responsibilities

- Advise the Council and all Town officers in all matters of law pertaining to their offices.
- Furnish legal service at meetings of the Town Council and give advice or opinions on the legality of all matters under consideration by the Council or by any of the boards or commissions or officers of the Town.
- Perform such other legal duties as may be required by the Town Council.

Adopted Budget FY2022-24 Town of Yucca Valley

001 02-General Fund Legal Counsel

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
7111 0000 00 0000 000 Contract Legal Expense	260,139.67	250,000.00	237,298.42	275,000.00	25,000.00	300,000.00	25,000.00
7111 0000 11 0000 000 Contract Legal Expense Human Resources	16,415.79	0.00	11,131.89	0.00	0.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	<u>(16,360.00)</u>	<u>(11,000.00)</u>	<u>(5,840.00)</u>	<u>(20,000.00)</u>	<u>(9,000.00)</u>	<u>(21,000.00)</u>	<u>(1,000.00)</u>
Total Expenses	<u>260,195.46</u>	<u>239,000.00</u>	<u>242,590.31</u>	<u>255,000.00</u>	<u>16,000.00</u>	<u>279,000.00</u>	<u>24,000.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>(260,195.46)</u></u>	<u><u>(239,000.00)</u></u>	<u><u>(242,590.31)</u></u>	<u><u>(255,000.00)</u></u>	<u><u>(16,000.00)</u></u>	<u><u>(279,000.00)</u></u>	<u><u>(24,000.00)</u></u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Public Safety

Mission Statement

We believe in being a high performance, inclusive department with high professional standards of integrity, ethics and behavior — guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve.

Description and Purpose

In accordance with the policy direction of the Town Council, Public Safety within and for the Town of Yucca Valley is the top service priority of the Town. Maintaining the safety and security of Town residents, businesses and visitors is of paramount importance. The San Bernardino County Sheriff’s Department has been providing contract law enforcement services to the Town of Yucca Valley since its incorporation. Through the contract, the Town of Yucca Valley is able to provide its citizens an enhanced level of police service and protection in a cost effective manner.

To meet specific community law enforcement needs over and above the basic patrol function, the Town Council, with participation of the residents through Measure Y, has authorized the Police Department to maintain the use of various specialized positions including school resource officers, traffic patrol officers, detectives and Sheriff Safety Specialists. The school resource officer serves a dual role as a law enforcer and educator within the community and at schools located within the Town limits. The traffic patrol officer serves specifically to reduce the rate of traffic collisions by combining high visibility patrol with the enforcement of vehicle code violations. Finally, the utilization of a Sheriff Safety Specialists allows the department to develop and deliver proactive crime prevention materials and programs to both the residential and business segments of the community.

Adopted Budget FY2022-24 Town of Yucca Valley

001 03-General Fund Public Safety

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
7140 0000 00 0000 000 Contract Safety Schedule A Costs	3,397,949.44	4,764,541.00	3,949,127.32	4,955,000.00	190,459.00	5,100,000.00	145,000.00
7146 0000 00 0000 000 Contract Safety Overtime	45,815.05	100,000.00	16,252.86	100,000.00	0.00	102,000.00	2,000.00
7148 0000 00 0000 000 Contract Safety Special Projects Cal-ID	26,019.00	26,000.00	26,238.48	26,000.00	0.00	26,000.00	0.00
7153 0000 00 0000 000 Contract Safety Homeland Security Grant	14,952.00	0.00	2,879.70	0.00	0.00	0.00	0.00
7155 0000 00 0000 000 Contract Safety Vehicle Fuel and Maintenance	98,325.44	100,000.00	42,563.77	105,000.00	5,000.00	110,000.00	5,000.00
Total Expenses	<u>3,583,060.93</u>	<u>4,990,541.00</u>	<u>4,037,062.13</u>	<u>5,186,000.00</u>	<u>195,459.00</u>	<u>5,338,000.00</u>	<u>152,000.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>(3,583,060.93)</u></u>	<u><u>(4,990,541.00)</u></u>	<u><u>(4,037,062.13)</u></u>	<u><u>(5,186,000.00)</u></u>	<u><u>(195,459.00)</u></u>	<u><u>(5,338,000.00)</u></u>	<u><u>(152,000.00)</u></u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Town Manager – Community Relations

Mission Statement

To facilitate the professional and effective dissemination of information about Town's projects, activities, programs and events: to assist with the promotion of Town activities as required.

Description and Purpose

The Division, currently executed by the Town Clerk, sets parameters and coordinates the Towns' press release program, assisting departments and divisions to prepare thorough information and distribute it equitably to the appropriate target media. The division also develops the content and the format of Yucca Valley website, newsletters and social media efforts.

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 23-General Fund Community Relations

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6110 0000 00 0000 000 Office Supplies	0.00	500.00	0.00	500.00	0.00	500.00	0.00
6120 0000 00 0000 000 Operating Supplies	100.00	500.00	50.00	500.00	0.00	500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	103.00	300.00	0.00	300.00	0.00
7110 0000 00 0000 000 Professional Services	2,633.00	6,500.00	760.00	94,800.00	88,300.00	100,000.00	5,200.00
7520 0000 00 0000 000 Advertising	1,034.00	1,000.00	1,159.00	1,500.00	500.00	1,500.00	0.00
7890 0000 00 0000 000 Promotional Events	7,458.50	10,000.00	11,876.78	20,000.00	10,000.00	20,000.00	0.00
Total Expenses	<u>11,225.50</u>	<u>18,800.00</u>	<u>13,948.78</u>	<u>117,600.00</u>	<u>98,800.00</u>	<u>122,800.00</u>	<u>5,200.00</u>
Excess Revenue Over (Under) Expenditures	<u>(11,225.50)</u>	<u>(18,800.00)</u>	<u>(13,948.78)</u>	<u>(117,600.00)</u>	<u>(98,800.00)</u>	<u>(122,800.00)</u>	<u>(5,200.00)</u>

Adopted Budget FY2022-24 Town of Yucca Valley

001 40-General Fund Partnerships

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
7920 0000 00 0000 000 Community Partnerships	0.00	10,000.00	8,615.00	15,000.00	5,000.00	15,000.00	0.00
Total Expenses	0.00	10,000.00	8,615.00	15,000.00	5,000.00	15,000.00	0.00
Excess Revenue Over (Under) Expenditures	0.00	(10,000.00)	(8,615.00)	(15,000.00)	(5,000.00)	(15,000.00)	0.00

Adopted Budget FY2022-24 Town of Yucca Valley

001 41-General Fund Contracts

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
7925 0000 00 0000 000 Community Contracts	0.00	25,000.00	20,000.00	20,000.00	(5,000.00)	20,000.00	0.00
7925 4156 00 0000 000 Community Contracts Chamber Joint Marketing	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00
7925 4159 00 0000 000 Community Contracts Desert Tourism-CA Welcome Ctr	0.00	70,000.00	70,000.00	70,000.00	0.00	75,000.00	5,000.00
Total Expenses	<u>0.00</u>	<u>95,000.00</u>	<u>95,000.00</u>	<u>95,000.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>5,000.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>(95,000.00)</u>	<u>(95,000.00)</u>	<u>(95,000.00)</u>	<u>0.00</u>	<u>(100,000.00)</u>	<u>(5,000.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Administrative Services – Finance

Mission Statement

The Town’s Finance Department is dedicated to ensuring the long-term financial stability of the Town and enhancing public and organizational trust through sound financial management practices.

Description and Purpose

The Finance Department is charged with maintaining the financial and accounting system of the Town in a manner consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting principles. Additionally, the department is responsible for the safeguarding of Town financial assets through continuous review to ensure that the Town is abiding by the financial policies and practices established by the Council. The Department provides the Council and Town Departments with timely financial information designed to support the decision-making process, and coordinates the preparation of the annual budget and comprehensive annual financial report.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Finance Manager	1	1	1	1
Finance and Accounting Supervisor	1	1	1	1
Staff Accountant	1	1	1	1
Accounting Technician II/III	1	1	1	1
Office Assistant - PT	2	2	2	2
Sr. Management Analyst	0	1	1	1
Management Analyst	1	0	0	0
AV Technician – PT	0	2	2	2
Division Total	7	9	9	9

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 10-General Fund Finance

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	309,184.42	343,000.00	318,192.12	374,000.00	31,000.00	399,500.00	25,500.00
5111 0000 00 0000 000 Salaries Temporary	25,458.68	34,000.00	27,127.55	81,800.00	47,800.00	85,500.00	3,700.00
5112 0000 00 0000 000 Salaries Overtime	392.72	5,200.00	303.21	5,200.00	0.00	5,500.00	300.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	225.11	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	5,015.70	5,614.00	4,911.60	6,757.00	1,143.00	7,185.00	428.00
5123 0000 00 0000 000 Health Insurance	58,636.63	66,700.00	53,938.42	68,700.00	2,000.00	70,000.00	1,300.00
5124 0000 00 0000 000 Workers Comp Insurance	10,458.31	13,600.00	10,641.03	16,400.00	2,800.00	17,400.00	1,000.00
5125 0000 00 0000 000 Life and Disability	2,900.50	2,700.00	2,823.35	2,700.00	0.00	3,000.00	300.00
5126 0000 00 0000 000 Unemployment Insurance	6,100.57	7,800.00	6,207.22	9,400.00	1,600.00	10,000.00	600.00
5127 0000 00 0000 000 CalPERS Retirement	67,854.53	63,700.00	64,219.55	66,700.00	3,000.00	72,300.00	5,600.00
5128 0000 00 0000 000 Other Post Employment Benefits	4,123.26	5,200.00	4,879.73	5,600.00	400.00	8,000.00	2,400.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	2,079.08	2,200.00	2,003.60	2,500.00	300.00	2,500.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	14,252.66	0.00	3,157.79	0.00	0.00	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(25,500.00)	(13,600.00)	(11,700.00)	0.00	13,600.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	6,509.40	3,000.00	6,661.37	6,000.00	3,000.00	7,000.00	1,000.00
6120 0000 00 0000 000 Operating Supplies	0.00	0.00	242.51	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	78,417.57	70,000.00	73,750.72	75,000.00	5,000.00	80,000.00	5,000.00
7119 0000 00 0000 000 STVR Compliance Professional Services	0.00	18,000.00	19,180.35	19,000.00	1,000.00	19,500.00	500.00
7510 0000 00 0000 000 Printing	395.37	400.00	0.00	500.00	100.00	500.00	0.00
7610 0000 00 0000 000 Conferences	0.00	1,000.00	0.00	3,000.00	2,000.00	5,000.00	2,000.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	200.11	1,000.00	300.00	2,000.00	1,000.00	4,000.00	2,000.00
7620 0000 00 0000 000 Staff Training and Education	4,504.63	3,500.00	4,097.20	4,000.00	500.00	4,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	1,553.66	2,000.00	280.00	1,500.00	(500.00)	1,500.00	0.00
7933 0000 00 0000 000 Bank Charges	(3,244.59)	500.00	45.24	500.00	0.00	500.00	0.00
7940 0000 00 0000 000 Cash Deposit Over Short	(56.03)	0.00	0.00	0.00	0.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(148,584.96)	(10,000.00)	(12,574.05)	(90,000.00)	(80,000.00)	(95,000.00)	(5,000.00)
Total Expenses	420,877.33	630,514.00	578,688.51	666,257.00	35,743.00	712,885.00	46,628.00
Excess Revenue Over (Under) Expenditures	(420,877.33)	(630,514.00)	(578,688.51)	(666,257.00)	(35,743.00)	(712,885.00)	(46,628.00)

Town of Yucca Valley

Operating Budget

FY 2022-24

Administrative Services – Human Resources/Risk

Mission Statement

The mission of the Town’s Human Resources Division is the ongoing support of the Town’s employees and each of the individual departments in accomplishing the global mission of the Town through personnel administration, employee relations, safety, and risk management.

Description and Purpose

The department’s responsibilities include: overseeing and managing the employee recruitment processes, employee classifications, employee relations, employee benefits, and employee development. Also, the division provides for the coordination and maintenance of all personnel records, policies and procedures.

The primary purpose of the Town’s Risk Management activities is the assurance of a safe working environment for employees and volunteers, and to minimize risk to the Town wherever possible.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Human Resources and Risk Manager	1	1	1	1
Human Resources and Finance Technician	1	1	1	1
Division Total	2	2	2	2

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 11-General Fund Human Resources

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	180,571.36	187,300.00	161,846.06	199,800.00	12,500.00	210,000.00	10,200.00
5112 0000 00 0000 000 Salaries Overtime	962.46	800.00	749.61	1,600.00	800.00	1,500.00	(100.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	3,802.80	4,000.00	4,794.95	5,500.00	1,500.00	6,000.00	500.00
5121 0000 00 0000 000 FICA Medicare	2,614.21	2,785.00	2,274.81	3,000.00	215.00	3,154.00	154.00
5123 0000 00 0000 000 Health Insurance	31,831.70	33,300.00	27,780.30	34,200.00	900.00	35,000.00	800.00
5124 0000 00 0000 000 Workers Comp Insurance	5,482.11	6,800.00	5,150.29	7,300.00	500.00	7,700.00	400.00
5125 0000 00 0000 000 Life and Disability	1,640.71	1,400.00	1,411.96	1,600.00	200.00	1,600.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	945.90	3,900.00	3,004.31	4,200.00	300.00	4,400.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	33,838.98	30,900.00	32,338.03	32,700.00	1,800.00	34,400.00	1,700.00
5128 0000 00 0000 000 Other Post Employment Benefits	5,621.58	2,800.00	2,563.50	4,000.00	1,200.00	4,200.00	200.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,600.00	1,167.76	1,600.00	0.00	1,600.00	0.00
5800 0000 00 0000 000 Administrative Payroll Fees	1,044.89	0.00	1,061.05	1,000.00	1,000.00	1,200.00	200.00
5888 0000 00 0000 000 Retiree Health Benefits	0.00	0.00	6,561.00	6,000.00	6,000.00	6,000.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,101.64	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	2,868.72	2,000.00	1,491.41	2,500.00	500.00	3,000.00	500.00
6610 0000 00 0000 000 Reference Materials	761.59	1,000.00	661.73	1,000.00	0.00	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	5,065.00	10,000.00	4,735.00	25,000.00	15,000.00	25,000.00	0.00
7112 0000 00 0000 000 Medical Services	3,476.00	3,000.00	2,969.00	4,000.00	1,000.00	4,500.00	500.00
7520 0000 00 0000 000 Advertising	0.00	5,000.00	377.98	4,000.00	(1,000.00)	4,000.00	0.00
7610 0000 00 0000 000 Conferences	150.00	1,500.00	0.00	1,500.00	0.00	4,000.00	2,500.00
7610 0000 00 1020 000 Conferences PARSAC	0.00	0.00	0.00	3,000.00	3,000.00	0.00	(3,000.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	618.71	1,500.00	(273.20)	2,000.00	500.00	2,000.00	0.00
7620 0000 00 0000 000 Staff Training and Education	0.00	1,000.00	230.00	2,000.00	1,000.00	2,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	829.00	2,000.00	1,313.00	2,000.00	0.00	2,000.00	0.00
7710 0000 00 0000 000 Insurance	180,656.00	195,000.00	214,018.31	275,000.00	80,000.00	300,000.00	25,000.00
7730 0000 00 0000 000 Claims	9,106.30	0.00	0.00	0.00	0.00	0.00	0.00
7820 0000 00 0000 000 Special Activities	3,246.25	2,500.00	15,995.92	5,000.00	2,500.00	5,000.00	0.00
7820 0000 00 1020 000 Special Activities PARSAC	1,237.50	0.00	3,287.50	0.00	0.00	0.00	0.00
7820 1000 00 0000 000 Special Activities IT Masterplan	112.50	0.00	0.00	0.00	0.00	0.00	0.00
Project							
7997 0000 00 0000 000 Employee Wellness Program	3,422.76	15,000.00	3,701.35	10,000.00	(5,000.00)	10,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(117,735.60)	(90,000.00)	(11,350.85)	(120,000.00)	(30,000.00)	(80,000.00)	40,000.00
Total Expenses	<u>363,551.51</u>	<u>425,085.00</u>	<u>489,962.42</u>	<u>519,500.00</u>	<u>94,415.00</u>	<u>599,254.00</u>	<u>79,754.00</u>
Excess Revenue Over (Under) Expenditures	<u>(363,551.51)</u>	<u>(425,085.00)</u>	<u>(489,962.42)</u>	<u>(519,500.00)</u>	<u>(94,415.00)</u>	<u>(599,254.00)</u>	<u>(79,754.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Interdepartmental Department

Description and Purpose

The Town's Interdepartmental Department is used to budget and account for general activities and services performed for all Town departments. Through the Town's cost allocation plan, some of the expenditures are allocated to various special revenue funds in order to accurately reflect and reimburse the general fund support for such funds.

The Town may utilize this department for Town-wide expenditures including utility expenses, photographic reproduction and postage related costs, communication expense and other non-departmental expenditures.

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 00-General Fund General Services

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
7212 0000 73 0000 000 Water Remembrance Park	321.66	0.00	0.00	0.00	0.00	0.00	0.00
7212 0000 74 0000 000 Water Paradise Park	10,057.56	0.00	1,427.92	0.00	0.00	0.00	0.00
7212 0000 75 0000 000 Water Welcome Center	579.24	450.00	829.12	1,200.00	750.00	1,200.00	0.00
7212 0000 76 0000 000 Water Park N Ride	1,016.37	4,650.00	1,133.24	1,500.00	(3,150.00)	1,500.00	0.00
7212 0000 78 0000 000 Water Medians	842.73	2,650.00	802.15	1,000.00	(1,650.00)	1,000.00	0.00
7212 0000 80 0000 000 Utilities Water 7346 Elk Trail	255.82	320.00	87.40	150.00	(170.00)	200.00	50.00
7212 0000 81 0000 000 Utilities Water Wamego/Yucca Trail	234.45	200.00	219.46	200.00	0.00	250.00	50.00
7212 0000 82 0000 000 Utilities Water Tri Valley Little League	42.74	0.00	0.00	0.00	0.00	0.00	0.00
7212 0000 83 0000 000 Utilities Water 58980 Business Center Dr	0.00	0.00	131.24	0.00	0.00	0.00	0.00
7212 0000 84 0000 000 Utilities Water 58962 Business Center Dr	0.00	0.00	180.56	0.00	0.00	0.00	0.00
7213 0000 00 0000 000 Sewer Maintenance Fees	0.00	0.00	0.00	1,000.00	1,000.00	0.00	(1,000.00)
7213 0000 74 0000 000 Sewer Maintenance Fees Paradise Park	42.75	0.00	0.00	0.00	0.00	0.00	0.00
7214 0000 00 0000 000 Cable Utilities	175.34	0.00	297.88	200.00	200.00	200.00	0.00
7310 0000 00 0000 000 Equipment Rental	15,501.83	20,000.00	23,216.80	28,000.00	8,000.00	28,000.00	0.00
7311 0000 00 0000 000 Postage Machines Rental	6,776.35	6,000.00	4,236.66	6,000.00	0.00	6,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	44.00	0.00	0.00	0.00	0.00	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	19,887.88	18,750.00	17,714.85	20,000.00	1,250.00	20,000.00	0.00
7730 0000 00 0000 000 Claims	(1,465.69)	0.00	0.00	0.00	0.00	0.00	0.00
7890 0000 00 0000 000 Promotional Events	0.00	0.00	18,100.00	0.00	0.00	0.00	0.00
7940 0000 00 0000 000 Cash Deposit Over Short	(1.00)	0.00	(0.08)	0.00	0.00	0.00	0.00
7979 0000 00 0000 000 Property Tax Admin Costs SBCO	3,599.71	5,000.00	(374.84)	5,000.00	0.00	5,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(194,882.80)	(110,000.00)	(59,998.25)	(200,000.00)	(90,000.00)	(215,000.00)	(15,000.00)
8340 0000 30 0000 000 Animal Shelter Facility Payment Start Up Costs Animal Shelter	53,963.00	54,000.00	40,472.25	54,000.00	0.00	54,000.00	0.00
9499 0000 00 0000 000 Transfers Out	0.00	0.00	0.00	1,300,000.00	1,300,000.00	0.00	(1,300,000.00)
9499 0000 00 0000 800 Transfers Out	767,750.00	2,369,000.00	2,369,000.00	0.00	(2,369,000.00)	1,300,000.00	1,300,000.00
9499 0000 30 0000 000 Transfers Out Animal Shelter	0.00	0.00	8,414.00	0.00	0.00	0.00	0.00
9499 0000 30 0000 800 Transfers Out Animal Shelter	8,414.00	8,414.00	0.00	9,660.00	1,246.00	10,385.00	725.00
Total Expenses	1,667,122.23	2,748,284.00	2,774,232.14	1,713,410.00	(1,034,874.00)	1,582,865.00	(130,545.00)
Excess Revenue Over (Under) Expenditures	(1,667,122.23)	(2,748,284.00)	(2,774,232.14)	(1,713,410.00)	1,034,874.00	(1,582,865.00)	130,545.00

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Services - Administration

Mission Statement

To provide professional support to the Town Council, its commissions and committees, and to community agencies with regard to the delivery of community services; to ensure conscientious information sharing and excellent customer service; and to provide clear direction, professional oversight, and comprehensive administrative support to department staff in various community service divisions.

Description and Purpose

Community Services Administration is the central support system for the Town’s Recreation and Museum operations, lending assistance with scheduling, record keeping, purchasing, messaging, accounts payable and receivable, program registration, technical support, publicity and communications. The administrative team strives to ensure that department staff members are well trained and equipped to provide leadership, frontline customer service and professional interaction with the public, commissioners, council members, community organizations and other agencies.

The division manages formal agreements and other ongoing relationships with many agencies and organizations in the community. The scheduling and use of meeting rooms and other Town facilities for public and private functions are managed by the administrative staff. Community Services is at the center of Town-sponsored and other community special events.

The staff is responsible for providing liaison and secretarial support for the Parks, Recreation and Cultural Commission, the Yucca Valley Sports Council and the Youth Commission. Support includes prompt and efficient communication with commissioners, organization and scheduling of meetings and preparation and distribution of meeting agendas and minutes.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Community Services Manager	1	1	1	1
Division Total	1	1	1	1

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 24-General Fund Community Services

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	136,231.35	138,300.00	112,238.94	145,300.00	7,000.00	152,600.00	7,300.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,037.89	2,027.00	1,680.05	2,129.00	102.00	2,234.00	105.00
5123 0000 00 0000 000 Health Insurance	12,833.99	16,700.00	11,542.47	17,000.00	300.00	17,500.00	500.00
5124 0000 00 0000 000 Workers Comp Insurance	3,925.58	4,900.00	3,501.95	4,400.00	(500.00)	5,500.00	1,100.00
5125 0000 00 0000 000 Life and Disability	1,106.87	1,600.00	987.53	1,600.00	0.00	1,600.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	2,289.88	2,800.00	2,042.82	3,000.00	200.00	3,100.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	43,787.70	38,300.00	41,439.34	40,300.00	2,000.00	42,500.00	2,200.00
5128 0000 00 0000 000 Other Post Employment Benefits	1,489.06	2,100.00	1,750.87	2,900.00	800.00	3,000.00	100.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,600.00	1,167.76	1,600.00	0.00	1,600.00	0.00
6110 0000 00 0000 000 Office Supplies	632.42	750.00	738.87	1,000.00	250.00	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	113.00	250.00	0.00	500.00	250.00	500.00	0.00
7510 0000 00 0000 000 Printing	0.00	0.00	652.00	0.00	0.00	0.00	0.00
7620 0000 00 0000 000 Staff Training and Education	0.00	1,000.00	0.00	16,000.00	15,000.00	20,000.00	4,000.00
7630 0000 00 0000 000 Dues and Memberships	0.00	800.00	0.00	2,805.00	2,005.00	3,000.00	195.00
7930 0000 00 0000 000 Commission Expense	5,885.65	2,500.00	3,550.35	8,000.00	5,500.00	4,000.00	(4,000.00)
Total Expenses	211,713.47	215,127.00	181,292.95	248,034.00	32,907.00	259,634.00	11,600.00
Excess Revenue Over (Under) Expenditures	(211,713.47)	(215,127.00)	(181,292.95)	(248,034.00)	(32,907.00)	(259,634.00)	(11,600.00)

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Services - Recreation

Mission Statement

To design and conduct an appropriate level of recreational opportunities and experiences with the goals of enhancing the local quality of life, promoting health and wellness, strengthening the community's image, increasing cultural enrichment, and contributing to the Town's economic health.

Description and Purpose

The activities, programs and events conducted by the Recreation Division are key factors in local residents' perception of their quality of life. The division staff aims to offer a balanced program that considers the needs, interests and abilities of all population groups, aligned with the financial resources available. Activities typically fall under the general headings of sports, fitness, music, drama, dance, arts and crafts, enrichment programs, day trips, and special events. Activities range from active and passive drop-in programs to highly organized leagues and aquatics programs. While some offerings are one-time celebrations, others are presented year-round or in series corresponding to seasons, traditions or school schedules.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Recreation Coordinator	3	3	3	3
Recreation Leader I/II – PT	3	3	3	3
Recreation Assistant - PT	5	5	5	5
Aquatics Manager	0	0	0	1
Assistant Aquatics Manager	0	0	0	1
Division Total	11	11	11	13

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 20-General Fund Recreation

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	153,291.80	165,700.00	108,788.42	165,700.00	0.00	207,800.00	42,100.00
5110 4012 00 0000 000 Salaries Full Time Adult Sports	0.00	0.00	1,165.90	0.00	0.00	0.00	0.00
5110 4016 00 0000 000 Salaries Full Time Aquatics	3,984.74	0.00	3,628.40	0.00	0.00	0.00	0.00
5110 4018 00 0000 000 Salaries Full Time Concert In The Park	477.42	0.00	2,285.95	0.00	0.00	0.00	0.00
5110 4024 00 0000 000 Salaries Full Time Special Events	1,822.96	0.00	8,957.29	0.00	0.00	0.00	0.00
5110 4030 00 0000 000 Salaries Full Time Youth Sports	0.00	0.00	15,509.37	0.00	0.00	0.00	0.00
5111 0000 00 0000 000 Salaries Temporary	15,448.32	106,000.00	8,525.24	164,800.00	58,800.00	221,800.00	57,000.00
5111 4012 00 0000 000 Salaries Temporary Adult Sports	0.00	0.00	1,393.64	0.00	0.00	0.00	0.00
5111 4016 00 0000 000 Salaries Temporary Aquatics	49,254.00	0.00	37,752.56	0.00	0.00	0.00	0.00
5111 4018 00 0000 000 Salaries Temporary Concert In The Park	0.00	0.00	143.55	0.00	0.00	0.00	0.00
5111 4024 00 0000 000 Salaries Temporary Special Events	539.59	0.00	4,940.07	0.00	0.00	0.00	0.00
5111 4030 00 0000 000 Salaries Temporary Youth Sports	0.00	0.00	25,068.44	0.00	0.00	0.00	0.00
5112 0000 00 0000 000 Salaries Overtime	1,619.41	4,000.00	1,254.22	4,000.00	0.00	5,800.00	1,800.00
5112 4012 00 0000 000 Salaries Overtime Adult Sports	0.00	0.00	107.67	0.00	0.00	0.00	0.00
5112 4016 00 0000 000 Salaries Overtime Aquatics	0.00	0.00	3,071.39	0.00	0.00	0.00	0.00
5112 4018 00 0000 000 Salaries Overtime Concert In The Park	0.00	0.00	2,077.37	0.00	0.00	0.00	0.00
5112 4030 00 0000 000 Salaries Overtime Youth Sports	0.00	0.00	679.23	0.00	0.00	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	3,405.99	3,998.00	3,408.05	4,850.00	852.00	6,313.00	1,463.00
5123 0000 00 0000 000 Health Insurance	40,288.57	50,000.00	36,071.63	51,250.00	1,250.00	70,000.00	18,750.00
5124 0000 00 0000 000 Workers Comp Insurance	5,231.56	9,700.00	5,586.06	11,800.00	2,100.00	15,300.00	3,500.00
5124 4012 00 0000 000 Workers Comp Insurance Adult Sports	0.00	0.00	80.02	0.00	0.00	0.00	0.00
5124 4016 00 0000 000 Workers Comp Insurance Aquatics	1,458.65	0.00	1,583.93	0.00	0.00	0.00	0.00
5125 0000 00 0000 000 Life and Disability	1,463.01	2,000.00	1,350.07	2,000.00	0.00	2,500.00	500.00
5126 0000 00 0000 000 Unemployment Insurance	3,051.80	5,500.00	3,258.43	6,700.00	1,200.00	8,700.00	2,000.00
5126 4012 00 0000 000 Unemployment Insurance Adult Sports	0.00	0.00	46.69	0.00	0.00	0.00	0.00
5126 4016 00 0000 000 Unemployment Insurance Aquatics	850.90	0.00	924.00	0.00	0.00	0.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	14,913.74	14,200.00	14,143.56	19,800.00	5,600.00	24,000.00	4,200.00
5127 4012 00 0000 000 CalPERS Retirement Adult Sports	0.00	0.00	133.02	0.00	0.00	0.00	0.00
5127 4016 00 0000 000 CalPERS Retirement Aquatics	308.10	0.00	273.42	0.00	0.00	0.00	0.00
5128 0000 00 0000 000 Other Post Employment Benefits Expenditure	2,222.89	2,500.00	2,176.93	3,300.00	800.00	4,200.00	900.00
5128 4012 00 0000 000 Other Post Employment Benefits Expenditure Adult Sports	0.00	0.00	19.12	0.00	0.00	0.00	0.00
5128 4016 00 0000 000 Other Post Employment Benefits Expenditure Aquatics	0.00	0.00	58.81	0.00	0.00	0.00	0.00
5202 0000 00 0000 000 Communications Stipend	2,492.64	650.00	1,523.28	2,500.00	1,850.00	1,300.00	(1,200.00)
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,925.51	0.00	0.00	0.00	0.00
5997 4016 00 0000 000 Town Paid Sick Leave Aquatics	0.00	0.00	455.52	0.00	0.00	0.00	0.00
5997 4030 00 0000 000 Town Paid Sick Leave Youth Sports	0.00	0.00	98.27	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	2,921.51	5,000.00	3,862.47	5,000.00	0.00	5,250.00	250.00
6110 4024 00 0000 000 Office Supplies Special Events	0.00	0.00	145.20	0.00	0.00	0.00	0.00
6110 4030 00 0000 000 Office Supplies Youth Sports	0.00	0.00	58.81	0.00	0.00	0.00	0.00
6120 0000 00 0000 000 Operating Supplies	384.96	10,925.00	519.65	11,000.00	75.00	11,500.00	500.00

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 20-General Fund Recreation

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
6120 4012 00 0000 000 Operating Supplies Adult Sports	0.00	1,300.00	599.24	4,500.00	3,200.00	5,000.00	500.00
6120 4016 00 0000 000 Operating Supplies Aquatics	1,718.31	2,000.00	488.30	5,200.00	3,200.00	10,000.00	4,800.00
6120 4018 00 0000 000 Operating Supplies Concert In The Park	185.66	0.00	1,672.32	1,700.00	1,700.00	2,000.00	300.00
6120 4020 00 0000 000 Operating Supplies Contract Instructors	1,363.99	0.00	592.72	1,200.00	1,200.00	1,500.00	300.00
6120 4024 00 0000 000 Operating Supplies Special Events	24,599.39	20,950.00	31,362.45	45,000.00	24,050.00	50,000.00	5,000.00
6120 4025 00 0000 000 Operating Supplies Senior Programming	97.21	0.00	33.42	0.00	0.00	0.00	0.00
6120 4029 00 0000 000 Operating Supplies Senior Donation Program	664.68	0.00	0.00	0.00	0.00	0.00	0.00
6120 4030 00 0000 000 Operating Supplies Youth Sports	0.00	7,000.00	14,326.79	17,000.00	10,000.00	18,000.00	1,000.00
6190 0000 00 0000 000 Clothing	0.00	1,000.00	0.00	0.00	(1,000.00)	0.00	0.00
6190 4016 00 0000 000 Clothing Aquatics	4,939.67	500.00	297.92	5,000.00	4,500.00	5,000.00	0.00
6190 4024 00 0000 000 Clothing Special Events	0.00	850.00	0.00	500.00	(350.00)	500.00	0.00
6190 4030 00 0000 000 Clothing Youth Sports	0.00	0.00	812.40	1,000.00	1,000.00	1,500.00	500.00
6910 0000 00 0000 000 Tools and Equipment	2,717.68	1,000.00	1,844.69	2,500.00	1,500.00	2,750.00	250.00
6910 4012 00 0000 000 Tools and Equipment Adult Sports	0.00	400.00	1,215.39	1,300.00	900.00	2,000.00	700.00
6910 4016 00 0000 000 Tools and Equipment Aquatics	3,698.27	1,000.00	1,670.98	2,000.00	1,000.00	2,500.00	500.00
6910 4018 00 0000 000 Tools and Equipment Concert In The Park	0.00	0.00	296.08	500.00	500.00	500.00	0.00
6910 4020 00 0000 000 Tools and Equipment Contract Instructors	0.00	1,000.00	0.00	0.00	(1,000.00)	0.00	0.00
6910 4024 00 0000 000 Tools and Equipment Special Events	2,048.07	1,250.00	2,522.81	3,500.00	2,250.00	4,000.00	500.00
6910 4030 00 0000 000 Tools and Equipment Youth Sports	0.00	500.00	211.88	1,600.00	1,100.00	1,700.00	100.00
7110 0000 00 0000 000 Professional Services	2,511.66	28,100.00	155.00	0.00	(28,100.00)	0.00	0.00
7110 4012 00 0000 000 Professional Services Adult Sports	0.00	3,600.00	1,050.00	3,600.00	0.00	3,600.00	0.00
7110 4016 00 0000 000 Professional Services Aquatics	400.00	1,800.00	2,478.00	2,500.00	700.00	3,000.00	500.00
7110 4018 00 0000 000 Professional Services Concert In The Park	3,603.11	0.00	11,400.00	35,000.00	35,000.00	20,000.00	(15,000.00)
7110 4020 00 0000 000 Professional Services Contract Instructors	1,269.00	14,500.00	4,432.20	30,000.00	15,500.00	31,500.00	1,500.00
7110 4023 00 0000 000 Professional Services Film Festival	13,000.00	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
7110 4024 00 0000 000 Professional Services Special Events	25,163.00	76,050.00	62,893.85	95,000.00	18,950.00	100,000.00	5,000.00
7110 4030 00 0000 000 Professional Services Youth Sports	0.00	16,000.00	6,333.70	12,700.00	(3,300.00)	13,000.00	300.00
7110 4180 00 0000 000 Professional Services Prop 68 Competitive Grant	21,126.65	0.00	17,387.85	0.00	0.00	0.00	0.00
7340 0000 00 0000 000 Rental of Buildings	0.00	650.00	0.00	0.00	(650.00)	0.00	0.00
7340 4030 00 0000 000 Rental of Buildings Youth Sports	0.00	26,500.00	18,525.00	40,000.00	13,500.00	0.00	(40,000.00)
7510 0000 00 0000 000 Printing	144.64	9,000.00	10,565.57	6,500.00	(2,500.00)	6,120.00	(380.00)
7510 4012 00 0000 000 Printing Adult Sports	0.00	400.00	0.00	0.00	(400.00)	0.00	0.00
7510 4016 00 0000 000 Printing Aquatics	1,222.36	950.00	0.00	1,300.00	350.00	2,000.00	700.00
7510 4020 00 0000 000 Printing Contract Instructors	0.00	600.00	0.00	0.00	(600.00)	0.00	0.00
7510 4024 00 0000 000 Printing Special Events	5,987.70	3,300.00	4,567.34	6,500.00	3,200.00	6,500.00	0.00
7510 4030 00 0000 000 Printing Youth Sports	0.00	800.00	2,222.44	2,500.00	1,700.00	2,750.00	250.00
7520 0000 00 0000 000 Advertising	2,194.00	0.00	964.00	1,000.00	1,000.00	1,000.00	0.00
7520 4012 00 0000 000 Advertising Adult Sports	0.00	800.00	0.00	1,500.00	700.00	1,500.00	0.00
7520 4016 00 0000 000 Advertising Aquatics	216.17	500.00	0.00	750.00	250.00	1,000.00	250.00

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 20-General Fund Recreation

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
7520 4018 00 0000 000 Advertising Concert In The Park	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	0.00
7520 4020 00 0000 000 Advertising Contract Instructors	0.00	1,200.00	45.00	1,000.00	(200.00)	1,000.00	0.00
7520 4024 00 0000 000 Advertising Special Events	3,756.80	5,000.00	2,475.00	5,000.00	0.00	5,000.00	0.00
7520 4030 00 0000 000 Advertising Youth Sports	0.00	700.00	625.00	1,400.00	700.00	1,400.00	0.00
7610 0000 00 0000 000 Conferences	1,332.75	4,000.00	0.00	1,500.00	(2,500.00)	6,000.00	4,500.00
7630 0000 00 0000 000 Dues and Memberships	4,369.65	2,000.00	1,833.73	2,000.00	0.00	2,000.00	0.00
7630 4016 00 0000 000 Dues and Memberships Aquatics	689.00	0.00	300.00	0.00	0.00	0.00	0.00
7630 4018 00 0000 000 Dues and Memberships Concert In The Park	0.00	0.00	1,265.00	2,000.00	2,000.00	2,000.00	0.00
7630 4030 00 0000 000 Dues and Memberships Youth Sports	0.00	0.00	42.00	0.00	0.00	0.00	0.00
7940 0000 00 0000 000 Cash Deposit Over Short	2.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses	<u>434,453.98</u>	<u>635,373.00</u>	<u>511,559.23</u>	<u>819,450.00</u>	<u>184,077.00</u>	<u>923,283.00</u>	<u>103,833.00</u>
Excess Revenue Over (Under) Expenditures	<u>(434,453.98)</u>	<u>(635,373.00)</u>	<u>(511,559.23)</u>	<u>(819,450.00)</u>	<u>(184,077.00)</u>	<u>(923,283.00)</u>	<u>(103,833.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Services - Museum

Mission Statement

The Hi-Desert Nature Museum is dedicated to the process of education by exploring the natural, artistic, and cultural heritage of the Morongo Basin and High Desert. The Museum seeks to inspire wonder, discovery, understanding, and responsibility through exhibitions, programs and collections in the arts, history, and natural sciences.

Description and Purpose

For more than 50 years, the Hi-Desert Nature Museum has been dedicated to helping residents and visitors to the Morongo Basin discover the rich cultural heritage and natural history of this area. As stewards of the public trust, the museum collects, preserves, and maintains a collection of more than 3,000 tangible objects that represent the complex relationships between various cultures and the region’s natural environment.

Through professional display and interpretation, the Hi-Desert Nature Museum serves as a learning center that promotes a deeper connection to the cultural and natural heritage of the high desert region. The museum is a community resource that promotes life-long learning through relevant exhibitions and dynamic participatory programs for families, seniors, and youth.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Museum Programs Supervisor	1	1	1	1
Museum Registrar and Exhibits Coordinator	1	1	1	1
Museum Assistant	1	1	1	1
Division Total	3	3	3	3

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 21-General Fund Museum

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	135,214.24	134,300.00	99,766.69	142,600.00	8,300.00	150,000.00	7,400.00
5111 0000 00 0000 000 Salaries Temporary	13,515.36	16,300.00	14,145.57	17,900.00	1,600.00	18,900.00	1,000.00
5112 0000 00 0000 000 Salaries Overtime	225.69	600.00	51.27	600.00	0.00	1,100.00	500.00
5121 0000 00 0000 000 FICA Medicare	2,206.90	2,192.00	1,679.10	2,336.00	144.00	2,465.00	129.00
5123 0000 00 0000 000 Health Insurance	29,502.64	33,300.00	26,201.52	34,200.00	900.00	35,000.00	800.00
5124 0000 00 0000 000 Workers Comp Insurance	4,502.59	5,300.00	3,552.67	5,600.00	300.00	6,000.00	400.00
5125 0000 00 0000 000 Life and Disability	1,295.19	1,200.00	1,098.84	1,200.00	0.00	1,200.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	2,626.51	3,000.00	2,072.40	3,200.00	200.00	3,400.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	30,230.73	25,800.00	22,285.04	27,200.00	1,400.00	28,600.00	1,400.00
5128 0000 00 0000 000 Other Post Employment Benefits	1,791.23	2,000.00	1,549.17	2,900.00	900.00	3,000.00	100.00
Expenditure							
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	488.10	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,753.08	2,000.00	3,538.59	3,000.00	1,000.00	3,500.00	500.00
6120 0000 00 0000 000 Operating Supplies	13,280.43	12,400.00	5,066.94	15,000.00	2,600.00	15,000.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	131.41	300.00	0.00	500.00	200.00
6910 0000 00 0000 000 Tools and Equipment	0.00	0.00	132.25	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	(153.57)	10,000.00	10,536.45	7,500.00	(2,500.00)	10,000.00	2,500.00
7115 0000 00 0000 000 Exhibit Professional Services	8,768.36	23,500.00	3,675.71	15,000.00	(8,500.00)	23,500.00	8,500.00
7510 0000 00 0000 000 Printing	0.00	3,000.00	194.10	2,500.00	(500.00)	3,000.00	500.00
7520 0000 00 0000 000 Advertising	2,324.62	5,000.00	1,338.11	5,000.00	0.00	6,000.00	1,000.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	858.73	850.00	782.17	850.00	0.00	1,000.00	150.00
Total Expenses	<u>247,942.73</u>	<u>281,042.00</u>	<u>198,286.10</u>	<u>287,886.00</u>	<u>6,844.00</u>	<u>313,165.00</u>	<u>25,279.00</u>
Excess Revenue Over (Under) Expenditures	<u>(247,942.73)</u>	<u>(281,042.00)</u>	<u>(198,286.10)</u>	<u>(287,886.00)</u>	<u>(6,844.00)</u>	<u>(313,165.00)</u>	<u>(25,279.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Services – Animal Care & Control

Mission Statement

Animal Control

The Animal Control Division is dedicated to the delivery of effective, courteous and responsive service to the residents of the community. Animal Control is committed to improving the quality of animal guardianship and responsibility through public education and the enforcement of animal related laws.

Animal Shelter

The Animal Shelter Division will provide impounded animals a caring and safe environment, will implement a program that maximizes the adoptability of companion/domestic animals, and will support community efforts to help decrease the number of unwanted pets.

Description and Purpose

The Animal Care & Control Division is the point of contact for the public with regard to animal problems and issues. The division is responsible for addressing the issues associated with stray, injured, abandoned, neglected, and mistreated animals in Yucca Valley, as well as for the enforcement of state and local animal control and welfare laws.

The division strives to provide prompt and courteous service to the residents of the community. Other priorities include promoting citizen safety, facilitating animal rescue, encouraging responsible pet ownership and the providing education aimed at the prevention of animal overpopulation.

The division collaborates with the Sheriff's Department, the Fire Department, State Fish & Game, County Animal Control, and other agencies on animal-related issues.

The Animal Shelter Division is open 5 days a week (excluding holidays) to accommodate citizens who wish to adopt animals, reclaim impounded animals, turn in stray or owned animals or license their dog(s). The Animal Control staff is available for emergency response 7 days a week, 24 hours a day.

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Services – Animal Care & Control

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Animal Shelter/Field Operations				
Animal Care & Control Manager	1	1	1	1
Administrative Assistant II	1	1	1	1
Animal Shelter Specialist/ Animal Control Officer I	3	3	3	3
Kennel Technician – PT	2	2	2	2
Senior Animal Shelter Specialist	1	1	1	1
Division Total	8	8	8	8

Adopted Budget FY2022-24 Town of Yucca Valley

001 30-General Fund Animal Shelter

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	255,465.71	290,700.00	211,574.19	283,600.00	(7,100.00)	301,000.00	17,400.00
5111 0000 00 0000 000 Salaries Temporary	13,025.70	35,500.00	12,934.10	33,400.00	(2,100.00)	36,700.00	3,300.00
5112 0000 00 0000 000 Salaries Overtime	8,353.35	13,000.00	12,806.79	13,000.00	0.00	13,900.00	900.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	4,159.23	4,000.00	115.35	5,000.00	1,000.00	4,500.00	(500.00)
5121 0000 00 0000 000 FICA Medicare	4,489.81	4,976.00	3,551.08	4,858.00	(118.00)	5,163.00	305.00
5123 0000 00 0000 000 Health Insurance	77,230.07	80,800.00	70,773.73	77,700.00	(3,100.00)	80,500.00	2,800.00
5124 0000 00 0000 000 Workers Comp Insurance	8,867.04	12,100.00	7,501.36	11,800.00	(300.00)	0.00	(11,800.00)
5125 0000 00 0000 000 Life and Disability	2,942.14	2,500.00	2,522.60	3,300.00	800.00	3,200.00	(100.00)
5126 0000 00 0000 000 Unemployment Insurance	5,172.44	6,900.00	4,375.89	6,700.00	(200.00)	7,200.00	500.00
5127 0000 00 0000 000 CalPERS Retirement	44,780.43	44,200.00	40,986.26	44,100.00	(100.00)	46,900.00	2,800.00
5128 0000 00 0000 000 Other Post Employment Benefits	4,226.45	4,400.00	3,538.05	5,700.00	1,300.00	4,500.00	(1,200.00)
Expenditure							
5202 0000 00 0000 000 Communications Stipend	2,034.80	2,000.00	1,565.52	2,000.00	0.00	2,000.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	6,994.85	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	2,762.30	4,920.00	3,677.66	5,250.00	330.00	5,644.00	394.00
6120 0000 00 0000 000 Operating Supplies	8,213.69	16,670.00	12,152.32	14,910.00	(1,760.00)	16,028.00	1,118.00
6125 0000 00 0000 000 Promotional Supplies	64.64	1,490.00	1,214.84	1,260.00	(230.00)	1,355.00	95.00
6140 0000 00 0000 000 Animal Food Bedding	7,093.69	21,860.00	9,661.24	24,150.00	2,290.00	25,961.00	1,811.00
6141 0000 00 0000 000 Veterinary Supplies	10,569.83	28,090.00	16,193.01	34,230.00	6,140.00	36,797.00	2,567.00
6190 0000 00 0000 000 Clothing	713.30	960.00	858.52	1,050.00	90.00	1,129.00	79.00
6430 0000 00 0000 000 Custodial Supplies	713.19	4,790.00	2,015.67	5,250.00	460.00	5,644.00	394.00
6610 0000 00 0000 000 Reference Materials	0.00	610.00	0.00	630.00	20.00	677.00	47.00
6910 0000 00 0000 000 Tools and Equipment	573.93	910.00	473.37	998.00	88.00	1,072.00	74.00
7110 0000 00 0000 000 Professional Services	35,468.73	55,870.00	23,339.48	60,900.00	5,030.00	65,468.00	4,568.00
7111 0000 00 0000 000 Contract Legal Expense	0.00	1,750.00	0.00	1,890.00	140.00	2,032.00	142.00
7131 0000 00 0000 000 Basic Telephone	7,530.70	7,900.00	5,706.46	6,500.00	(1,400.00)	8,000.00	1,500.00
7137 0000 00 0000 000 Data Connection	16,787.81	16,100.00	14,032.71	19,750.00	3,650.00	20,219.00	469.00
7211 0000 00 0000 000 Utilities Electricity	23,199.66	23,330.00	25,957.59	38,000.00	14,670.00	43,465.00	5,465.00
7212 0000 00 0000 000 Utilities Water	3,699.79	4,500.00	4,346.98	8,200.00	3,700.00	6,200.00	(2,000.00)
7410 0000 00 0000 000 Maintenance Computers	1,101.00	2,810.00	1,920.00	3,150.00	340.00	3,386.00	236.00
7412 0000 00 0000 000 Maintenance Building	2,055.84	5,980.00	2,178.47	6,510.00	530.00	6,998.00	488.00
7510 0000 00 0000 000 Printing	795.33	4,920.00	0.00	5,250.00	330.00	5,644.00	394.00
7620 0000 00 0000 000 Staff Training and Education	0.00	940.00	0.00	1,050.00	110.00	1,129.00	79.00
7630 0000 00 0000 000 Dues and Memberships	335.88	610.00	383.88	630.00	20.00	677.00	47.00
7999 0000 00 0000 000 Indirect Cost Recovery	80,571.00	82,990.00	0.00	85,294.00	2,304.00	91,690.00	6,396.00
8341 8045 00 0000 000 Contingency Exp Animal Shelter Project	0.00	78,030.00	8,456.21	86,069.00	8,039.00	92,524.00	6,455.00
8531 0000 00 0000 000 Special Equipment Capital	5,347.24	21,860.00	0.00	23,100.00	1,240.00	24,833.00	1,733.00
Total Expenses	638,344.72	888,966.00	511,808.18	925,179.00	36,213.00	972,135.00	46,956.00
Excess Revenue Over (Under) Expenditures	(638,344.72)	(888,966.00)	(511,808.18)	(925,179.00)	(36,213.00)	(972,135.00)	(46,956.00)

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 31-General Fund Animal Control

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	64,393.35	75,000.00	57,660.15	90,900.00	15,900.00	95,600.00	4,700.00
5112 0000 00 0000 000 Salaries Overtime	5,440.49	8,500.00	1,742.95	8,400.00	(100.00)	8,800.00	400.00
5113 0000 00 0000 000 Salaries Standby	11,616.00	12,300.00	9,624.00	13,700.00	1,400.00	14,000.00	300.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	1,253.72	2,000.00	20.42	2,000.00	0.00	2,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,237.01	1,418.00	973.13	1,668.00	250.00	1,746.00	78.00
5123 0000 00 0000 000 Health Insurance	614.49	20,000.00	442.55	25,700.00	5,700.00	26,300.00	600.00
5124 0000 00 0000 000 Workers Comp Insurance	2,622.33	3,400.00	2,185.19	4,000.00	600.00	4,200.00	200.00
5125 0000 00 0000 000 Life and Disability	17.53	600.00	0.00	725.00	125.00	700.00	(25.00)
5126 0000 00 0000 000 Unemployment Insurance	1,529.76	2,000.00	1,274.70	2,300.00	300.00	2,400.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	12,605.33	12,000.00	11,676.31	13,600.00	1,600.00	14,400.00	800.00
5128 0000 00 0000 000 Other Post Employment Benefits	992.88	1,100.00	1,092.78	1,800.00	700.00	1,900.00	100.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	23.08	650.00	0.00	0.00	(650.00)	1,100.00	1,100.00
5993 0000 00 0000 000 Family First FMLA Expansion Pay	1,050.24	0.00	0.00	0.00	0.00	0.00	0.00
5994 0000 00 0000 000 Family First Family Care Pay	175.04	0.00	0.00	0.00	0.00	0.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,049.41	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	445.35	3,544.00	91.85	3,700.00	156.00	3,900.00	200.00
6120 0000 00 0000 000 Operating Supplies	2,344.17	2,258.00	803.87	2,300.00	42.00	2,500.00	200.00
6142 3144 00 0000 000 Sponsored Adoptions Cyla Wells	0.00	3,150.00	0.00	0.00	(3,150.00)	0.00	0.00
Funds							
6190 0000 00 0000 000 Clothing	954.69	2,205.00	600.32	2,300.00	95.00	2,500.00	200.00
6610 0000 00 0000 000 Reference Materials	0.00	263.00	0.00	300.00	37.00	300.00	0.00
6910 0000 00 0000 000 Tools and Equipment	791.29	463.00	144.63	500.00	37.00	500.00	0.00
7110 0000 00 0000 000 Professional Services	7,031.56	14,086.00	7,408.19	9,000.00	(5,086.00)	9,400.00	400.00
7110 3144 00 0000 000 Professional Services Cyla Wells	5,175.00	6,431.00	2,240.00	10,000.00	3,569.00	5,000.00	(5,000.00)
Funds							
7412 0000 00 0000 000 Maintenance Building	0.00	0.00	71.79	0.00	0.00	0.00	0.00
7510 0000 00 0000 000 Printing	645.50	210.00	89.07	220.00	10.00	230.00	10.00
7620 0000 00 0000 000 Staff Training and Education	950.00	2,000.00	0.00	2,100.00	100.00	2,200.00	100.00
7630 0000 00 0000 000 Dues and Memberships	250.00	420.00	250.00	440.00	20.00	460.00	20.00
Total Expenses	<u>122,158.81</u>	<u>173,998.00</u>	<u>100,441.31</u>	<u>195,653.00</u>	<u>21,655.00</u>	<u>200,136.00</u>	<u>4,483.00</u>
Excess Revenue Over (Under) Expenditures	<u>(122,158.81)</u>	<u>(173,998.00)</u>	<u>(100,441.31)</u>	<u>(195,653.00)</u>	<u>(21,655.00)</u>	<u>(200,136.00)</u>	<u>(4,483.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development – Administration

Mission Statement

To guide and direct physical and infrastructure development of the Town; assure the protection and preservation of the desert atmosphere and characteristics, while ensuring the Town’s continued role as the economic hub of the Morongo Basin; promote a balanced, economically secure community by encouraging local employment opportunities and providing opportunities to develop a housing balance for all income levels based upon the Town’s General Plan.

Description and Purpose

The Administration Division coordinates, programs, and prioritizes the activities and work program functions of the divisions and sections, including Planning, Building and Safety, Animal Care and Control, Engineering and Code Compliance. The Administration Division also coordinates the support and contract services for all divisions and sections, monitors work program implementation status and results-oriented productivity, and makes adjustments in work programs and priorities where necessary, implements and monitors customer service programs to ensure responsiveness to Council, Commission, Manager, and citizen requests for services, prepares annual budget and monitors program and/or project expenditures, ensures coordination between the divisions and sections, both internally and with other Town departments and operations.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Deputy Town Manager	1	1	1	1
Administrative Assistant	0	1	1	1
Total	1	2	2	2

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 54-General Fund Com Dev Administration

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	196,620.15	202,500.00	159,706.49	2,600.00	(199,900.00)	210,400.00	207,800.00
5111 0000 00 0000 000 Salaries Temporary	15,836.08	0.00	10,206.56	34,000.00	34,000.00	35,400.00	1,400.00
5121 0000 00 0000 000 FICA Medicare	3,085.16	2,936.00	2,465.37	531.00	(2,405.00)	3,564.00	3,033.00
5123 0000 00 0000 000 Health Insurance	15,090.02	16,700.00	13,376.32	17,000.00	300.00	17,500.00	500.00
5124 0000 00 0000 000 Workers Comp Insurance	5,922.02	7,100.00	5,167.99	8,100.00	1,000.00	8,600.00	500.00
5125 0000 00 0000 000 Life and Disability	1,489.26	1,400.00	1,291.27	1,400.00	0.00	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	3,454.47	4,000.00	3,014.67	4,700.00	700.00	4,900.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	61,125.09	54,000.00	57,118.97	55,500.00	1,500.00	58,500.00	3,000.00
5128 0000 00 0000 000 Other Post Employment Benefits	2,160.79	2,900.00	2,413.39	4,000.00	1,100.00	4,200.00	200.00
Expenditure							
5998 0000 00 0000 000 Staff Recovery	(6,800.00)	0.00	(4,200.00)	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	879.21	2,100.00	2,388.98	2,200.00	100.00	2,300.00	100.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	0.00	350.00	50.00	350.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	40,000.00	119,927.09	0.00	(40,000.00)	0.00	0.00
7510 0000 00 0000 000 Printing	0.00	1,500.00	0.00	1,575.00	75.00	1,700.00	125.00
7610 0000 00 0000 000 Conferences	0.00	1,500.00	1,055.90	7,000.00	5,500.00	7,200.00	200.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	25.00	4,000.00	0.00	16,000.00	12,000.00	16,400.00	400.00
7630 0000 00 0000 000 Dues and Memberships	446.00	460.00	95.00	500.00	40.00	500.00	0.00
7930 0000 00 0000 000 Commission Expense	5,678.36	8,500.00	3,906.26	8,900.00	400.00	9,400.00	500.00
7999 0000 00 0000 000 Indirect Cost Recovery	0.00	0.00	0.00	(43,000.00)	(43,000.00)	(45,000.00)	(2,000.00)
Total Expenses	<u>305,011.61</u>	<u>349,896.00</u>	<u>377,934.26</u>	<u>121,356.00</u>	<u>(228,540.00)</u>	<u>337,314.00</u>	<u>215,958.00</u>
Excess Revenue Over (Under) Expenditures	<u>(305,011.61)</u>	<u>(349,896.00)</u>	<u>(377,934.26)</u>	<u>(121,356.00)</u>	<u>228,540.00</u>	<u>(337,314.00)</u>	<u>(215,958.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development – Planning

Mission Statement

To implement the goals, policies and objectives of the Town’s General Plan, through extensive public participation and input, ensuring the orderly development of a balanced community based upon the adopted General Plan while providing professional, courteous, and responsive services.

Description and Purpose

The purpose of the Advanced and Current Planning Sections is to guide and direct the physical growth of the Town based upon the adopted General Plan and to provide a comprehensive and well coordinated "One-Stop-Project-Process" point for development proposals. The Current Planning Section provides the central control point for the review and processing of all development proposals, and ensures continued implementation of advanced planning policy, guided by the General Plan. The Advanced Planning Section works with local citizenry and governments to set and monitor the long-term visions, goals, and objectives that provide a pathway for development to assist in implementing community priorities, based upon Town Council direction.

Authorized Positions

	<i>FY 2020/21</i>	<i>FY 2021/22</i>	<i>FY 2022/23</i>	<i>FY 2023/24</i>
Principal Planner	0	1	1	1
Associate Planner	1	1	1	1
Assistant Planner	0	1	1	1
Planning Technician	0	1	1	1
Administrative Assistant II	0	1	1	1
Division Total	1	5	5	5

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 50-General Fund Planning

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	84,515.24	206,800.00	120,572.56	390,700.00	183,900.00	410,500.00	19,800.00
5112 0000 00 0000 000 Salaries Overtime	2,541.59	6,000.00	2,717.71	8,000.00	2,000.00	8,500.00	500.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	3,500.00	0.00	3,500.00	0.00	7,000.00	3,500.00
5121 0000 00 0000 000 FICA Medicare	1,191.79	3,136.00	1,783.68	5,832.00	2,696.00	6,177.00	345.00
5123 0000 00 0000 000 Health Insurance	15,975.60	50,000.00	23,188.70	85,400.00	35,400.00	87,600.00	2,200.00
5124 0000 00 0000 000 Workers Comp Insurance	2,586.19	7,600.00	3,828.11	14,200.00	6,600.00	15,000.00	800.00
5125 0000 00 0000 000 Life and Disability	760.58	1,800.00	1,178.41	3,000.00	1,200.00	3,000.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,508.59	4,300.00	2,233.04	8,000.00	3,700.00	8,600.00	600.00
5127 0000 00 0000 000 CalPERS Retirement	6,511.71	19,000.00	9,732.95	34,400.00	15,400.00	0.00	(34,400.00)
5128 0000 00 0000 000 Other Post Employment Benefits	1,103.88	3,100.00	1,914.09	7,800.00	4,700.00	8,200.00	400.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	0.00	1,000.00	0.00	1,600.00	600.00	1,600.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	64.60	0.00	0.00	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	0.00	(15,000.00)	(447.61)	(25,000.00)	(10,000.00)	(25,000.00)	0.00
6110 0000 00 0000 000 Office Supplies	1,241.18	3,675.00	2,194.87	3,900.00	225.00	4,052.00	152.00
6610 0000 00 0000 000 Reference Materials	0.00	281.00	0.00	300.00	19.00	310.00	10.00
7110 0000 00 0000 000 Professional Services	20,363.00	179,274.00	4,750.00	250,000.00	70,726.00	250,000.00	0.00
7510 0000 00 0000 000 Printing	959.16	2,000.00	1,631.55	2,100.00	100.00	2,205.00	105.00
7520 0000 00 0000 000 Advertising	0.00	2,400.00	4,822.56	2,500.00	100.00	2,700.00	200.00
7630 0000 00 0000 000 Dues and Memberships	0.00	0.00	0.00	800.00	800.00	800.00	0.00
Total Expenses	<u>139,258.51</u>	<u>478,866.00</u>	<u>180,165.22</u>	<u>797,032.00</u>	<u>318,166.00</u>	<u>791,244.00</u>	<u>(5,788.00)</u>
Excess Revenue Over (Under) Expenditures	<u>(139,258.51)</u>	<u>(478,866.00)</u>	<u>(180,165.22)</u>	<u>(797,032.00)</u>	<u>(318,166.00)</u>	<u>(791,244.00)</u>	<u>5,788.00</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development– Engineering

Mission Statement

To implement the 5-Year Capital Improvement Program ensuring project delivery on schedule and within budget; to continuously monitor and update master plans for the Town’s current and future infrastructure needs. To provide professional and courteous public support through timely responses to citizen inquires, the issuance of engineering permits, field inspections, and plan check services to the development community.

Description and Purpose

The Engineering Division implements programs in three core areas including capital project construction, traffic engineering, and private land development review and implementation. Private land development engineering provides review and oversight on specific project requirements for subdivisions and development projects, plan review of street, grading, and storm drain design submittals and associated encroachment permits for improvements within the public right-of-way. Capital project construction provides the planning, administration and management of the design and construction of all capital projects, including implementation of federal and state grant funded project delivery. Traffic engineering provides traffic system analysis and management of the local traffic circulation as well as the technical review of private land development traffic studies. The Division is also responsible for assessment district formation and administration.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Engineering Tech II	1	1	1	1
Public Works Inspector - PT	1	1	1	1
Division Total	2	2	2	2

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 51-General Fund Engineering

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	54,684.17	147,800.00	47,048.54	62,800.00	(85,000.00)	65,900.00	3,100.00
5111 0000 00 0000 000 Salaries Temporary	36,948.45	42,600.00	31,927.87	43,600.00	1,000.00	45,900.00	2,300.00
5112 0000 00 0000 000 Salaries Overtime	2,450.19	4,200.00	815.25	3,600.00	(600.00)	3,800.00	200.00
5121 0000 00 0000 000 FICA Medicare	1,335.18	3,734.00	1,254.84	1,595.00	(2,139.00)	1,676.00	81.00
5123 0000 00 0000 000 Health Insurance	13,728.34	32,700.00	8,624.40	17,000.00	(15,700.00)	17,500.00	500.00
5124 0000 00 0000 000 Workers Comp Insurance	2,944.52	9,200.00	2,507.89	3,900.00	(5,300.00)	4,100.00	200.00
5125 0000 00 0000 000 Life and Disability	639.14	1,200.00	592.07	600.00	(600.00)	600.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,717.63	7,400.00	1,462.88	2,200.00	(5,200.00)	2,400.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	4,317.65	21,200.00	3,849.85	5,300.00	(15,900.00)	5,600.00	300.00
5128 0000 00 0000 000 Other Post Employment Benefits	901.29	4,100.00	756.46	2,100.00	(2,000.00)	2,200.00	100.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	0.00	600.00	0.00	600.00	0.00	600.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	1,169.94	0.00	0.00	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(24,576.29)	(50,000.00)	(15,651.77)	(50,000.00)	0.00	(50,000.00)	0.00
6110 0000 00 0000 000 Office Supplies	3,776.02	5,500.00	2,746.17	5,775.00	275.00	6,100.00	325.00
6190 0000 00 0000 000 Clothing	0.00	350.00	0.00	400.00	50.00	400.00	0.00
7110 0000 00 0000 000 Professional Services	24,125.00	48,000.00	9,685.00	190,000.00	142,000.00	190,000.00	0.00
7510 0000 00 0000 000 Printing	283.78	0.00	37.28	1,000.00	1,000.00	1,050.00	50.00
7630 0000 00 0000 000 Dues and Memberships	116.00	600.00	0.00	780.00	180.00	662.00	(118.00)
Total Expenses	<u>123,391.07</u>	<u>279,184.00</u>	<u>96,826.67</u>	<u>291,250.00</u>	<u>12,066.00</u>	<u>298,488.00</u>	<u>7,238.00</u>
Excess Revenue Over (Under) Expenditures	<u>(123,391.07)</u>	<u>(279,184.00)</u>	<u>(96,826.67)</u>	<u>(291,250.00)</u>	<u>(12,066.00)</u>	<u>(298,488.00)</u>	<u>(7,238.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development – Code Compliance

Mission Statement

To implement enforcement programs designed to eliminate public nuisances through sensitive, courteous, and effective response time, emphasizing voluntary compliance through education and public awareness followed when necessary, by proper legal procedures; thereby implementing processes that protect the health, safety and welfare of the Town’s residents through the fair and impartial enforcement of the Municipal Codes resulting in the elimination of public nuisances.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Code Compliance Officer I/II	1	1	2	2
Administrative Assistant II	1	1	1	1
Division Total	2	2	3	3

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 52-General Fund Code Enforcement

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	99,299.71	116,700.00	76,681.77	172,000.00	55,300.00	180,800.00	8,800.00
5112 0000 00 0000 000 Salaries Overtime	396.06	1,000.00	1,033.64	1,500.00	500.00	1,600.00	100.00
5121 0000 00 0000 000 FICA Medicare	1,425.81	1,707.00	1,051.59	2,516.00	809.00	2,645.00	129.00
5123 0000 00 0000 000 Health Insurance	30,080.91	33,400.00	24,856.03	51,250.00	17,850.00	52,600.00	1,350.00
5124 0000 00 0000 000 Workers Comp Insurance	3,046.95	4,200.00	2,423.79	6,100.00	1,900.00	6,500.00	400.00
5125 0000 00 0000 000 Life and Disability	962.17	900.00	690.63	1,400.00	500.00	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,777.35	2,400.00	1,413.86	3,500.00	1,100.00	3,700.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	9,721.30	11,300.00	7,568.70	16,000.00	4,700.00	16,700.00	700.00
5128 0000 00 0000 000 Other Post Employment Benefits	1,496.30	1,700.00	1,208.04	3,500.00	1,800.00	3,600.00	100.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	600.08	600.00	415.44	600.00	0.00	975.00	375.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	1,612.62	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,317.67	1,320.00	560.36	1,400.00	80.00	1,500.00	100.00
6120 0000 00 0000 000 Operating Supplies	0.00	2,900.00	60.40	5,400.00	2,500.00	5,000.00	(400.00)
6190 0000 00 0000 000 Clothing	0.00	575.00	494.76	900.00	325.00	1,300.00	400.00
7110 0000 00 0000 000 Professional Services	9,271.75	8,760.00	5,529.48	11,000.00	2,240.00	11,500.00	500.00
7510 0000 00 0000 000 Printing	761.25	1,850.00	281.12	2,200.00	350.00	2,300.00	100.00
7630 0000 00 0000 000 Dues and Memberships	0.00	158.00	95.00	250.00	92.00	260.00	10.00
7850 0000 00 0000 000 Substandard Buildings	0.00	35,000.00	0.00	36,750.00	1,750.00	38,600.00	1,850.00
7851 0000 00 0000 000 Abatement Costs	4,019.78	20,000.00	2,900.53	22,000.00	2,000.00	22,800.00	800.00
Total Expenses	<u>164,177.09</u>	<u>244,470.00</u>	<u>128,877.76</u>	<u>338,266.00</u>	<u>93,796.00</u>	<u>353,780.00</u>	<u>15,514.00</u>
Excess Revenue Over (Under) Expenditures	<u>(164,177.09)</u>	<u>(244,470.00)</u>	<u>(128,877.76)</u>	<u>(338,266.00)</u>	<u>(93,796.00)</u>	<u>(353,780.00)</u>	<u>(15,514.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development – Building & Safety

Mission Statement

To assure the general health, safety and welfare of its citizens and visitors through consistent application of adopted building codes; and work in cooperation with other Town departments to assist home owners, builders, developers and contractors through the code and permit processes.

Description and Purpose

The Building and Safety Section is responsible for implementation of the uniform codes, thereby ensuring the general health, safety and welfare of the community through effective Building and Safety services. The Building and Safety Division is responsible for the enforcement of codes and regulations designed to establish minimum health and property standards. All applications, plans and specifications are subject to a plan check review process to verify that construction improvements comply with the minimum standards specified in the various uniform codes and municipal ordinances. Field inspections are conducted of all building and property development activities.

Adopted Budget FY2022-24 Town of Yucca Valley

001 53-General Fund Building and Safety

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6110 0000 00 0000 000 Office Supplies	6,918.14	500.00	0.00	500.00	0.00	500.00	0.00
7110 0000 00 0000 000 Professional Services	526,551.41	531,480.00	481,821.83	400,000.00	(131,480.00)	412,000.00	12,000.00
7158 0000 00 0000 000 SMIP Fees Residential	0.00	190.00	1,614.71	200.00	10.00	200.00	0.00
7159 0000 00 0000 000 SMIP Fees Commercial	0.00	871.00	1,292.68	500.00	(371.00)	500.00	0.00
7510 0000 00 0000 000 Printing	629.82	1,150.00	371.82	700.00	(450.00)	500.00	(200.00)
Total Expenses	<u>534,099.37</u>	<u>534,191.00</u>	<u>485,101.04</u>	<u>401,900.00</u>	<u>(132,291.00)</u>	<u>413,700.00</u>	<u>11,800.00</u>
Excess Revenue Over (Under) Expenditures	<u>(534,099.37)</u>	<u>(534,191.00)</u>	<u>(485,101.04)</u>	<u>(401,900.00)</u>	<u>132,291.00</u>	<u>(413,700.00)</u>	<u>(11,800.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Wildlife Mitigation

Mission Statement

The Wildlife Mitigation Division is dedicated to managing and maintaining the Town's native plant permit application and fee processes. In addition, this department tracks and records the Western Joshua Tree permit activity and mitigation fees as required by the National Fish and Wildlife Foundation.

Description and Purpose

The Wildlife Mitigation Division is responsible for the overall administration of the various native plant permit applications, fees, and reporting requirements. Major functions include processing permit applications, preparation and completion of the necessary Planning Commission review meetings, and the required reporting and pass-thru funding of all Western Joshua Tree Permit Fees to the Wildlife Mitigation Fund through the National Fish and Wildlife Foundation. These functions are completed by the Planning Division staff and all related fees and cost recovery are reported in this division.

Adopted Budget FY2022-24 Town of Yucca Valley

001 61-General Fund Wildlife Mitigation

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5998 0000 00 0000 000 Staff Recovery	0.00	96,500.00	0.00	0.00	(96,500.00)	0.00	0.00
7774 0000 00 0000 000 Wildlife Mitigation Fund Initial Fee	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
7775 0000 00 0000 000 Wildlife Mitigation State Pass Thru Fees	50,175.00	225,000.00	302,175.00	250,000.00	25,000.00	250,000.00	0.00
Total Expenses	<u>60,175.00</u>	<u>321,500.00</u>	<u>302,175.00</u>	<u>250,000.00</u>	<u>(71,500.00)</u>	<u>250,000.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>(60,175.00)</u>	<u>(321,500.00)</u>	<u>(302,175.00)</u>	<u>(250,000.00)</u>	<u>71,500.00</u>	<u>(250,000.00)</u>	<u>0.00</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Public Works – Administration

Mission Statement

The Public Works Department is dedicated to managing and maintaining the Town’s infrastructure, by providing a high standard of effective infrastructure development, preventive maintenance, and responsive customer service programs while maintaining fiscal accountability.

Description and Purpose

The Public Works Administration Division is responsible for the overall administration of the Department. Major functions include Park, Street, and Facility maintenance, implementation of master facility plans based upon available resources, managing and scheduling maintenance and minor repair plans, budget preparation and monitoring, personnel training, State law compliance oversight, and work program implementation and monitoring.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Public Works Director	1	1	1	1
Administrative Assistant III	1	1	1	1
Division Total	1	2	2	2

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 56-General Fund Public Works

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	210,144.49	182,500.00	161,374.09	231,000.00	48,500.00	242,750.00	11,750.00
5112 0000 00 0000 000 Salaries Overtime	2,337.60	1,300.00	76.12	3,600.00	2,300.00	2,700.00	(900.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,807.02	3,332.00	2,113.54	3,489.00	157.00	3,646.00	157.00
5123 0000 00 0000 000 Health Insurance	31,951.35	33,300.00	30,373.32	34,200.00	900.00	35,000.00	800.00
5124 0000 00 0000 000 Workers Comp Insurance	6,388.10	8,100.00	5,184.76	8,500.00	400.00	8,800.00	300.00
5125 0000 00 0000 000 Life and Disability	1,772.10	1,400.00	1,432.94	1,400.00	0.00	1,800.00	400.00
5126 0000 00 0000 000 Unemployment Insurance	3,726.36	4,600.00	3,024.43	4,900.00	300.00	5,000.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	15,813.25	19,100.00	12,018.66	19,600.00	500.00	20,700.00	1,100.00
5128 0000 00 0000 000 Other Post Employment Benefits	2,630.18	3,300.00	2,592.46	4,600.00	1,300.00	4,900.00	300.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,800.00	1,167.76	1,800.00	0.00	2,300.00	500.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	5,134.02	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	2,434.32	3,675.00	4,929.53	3,900.00	225.00	4,000.00	100.00
6127 0000 00 0000 000 Dirt Road Sign Replacement	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	0.00	0.00	300.00	300.00	300.00	0.00
7110 0000 00 0000 000 Professional Services	50.00	0.00	50.00	300.00	300.00	300.00	0.00
7510 0000 00 0000 000 Printing	0.00	200.00	238.48	200.00	0.00	200.00	0.00
7610 0000 00 0000 000 Conferences	500.00	1,700.00	0.00	6,000.00	4,300.00	4,400.00	(1,600.00)
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	205.49	3,500.00	0.00	14,500.00	11,000.00	6,500.00	(8,000.00)
7630 0000 00 0000 000 Dues and Memberships	0.00	250.00	195.13	250.00	0.00	250.00	0.00
Total Expenses	282,140.34	275,557.00	229,905.24	346,039.00	70,482.00	351,046.00	5,007.00
Excess Revenue Over (Under) Expenditures	(282,140.34)	(275,557.00)	(229,905.24)	(346,039.00)	(70,482.00)	(351,046.00)	(5,007.00)

Town of Yucca Valley

Operating Budget

FY 2022-24

Community Development – Facilities Maintenance

Mission Statement

The Facilities Maintenance Division will evaluate needs and prioritize maintenance and repair projects, will apply high standards of care to the Town’s public buildings, and will strive to ensure clean, safe, and functional public facilities for Town and community use. Division staff will provide professional input as required regarding the design, purchase and construction of public buildings, equipment and systems.

Description and Purpose

The Facilities Maintenance Division is responsible for the cleanliness, functionality, and maintenance of all Town buildings. The division conducts inspections, services equipment, and makes repairs to buildings as needed. The staff performs daily maintenance and custodial functions to ensure the safety and comfort of a variety of internal and external user groups. The set-up and preparation of rooms for public meetings, recreational activities and private events is among the customer service responsibilities of the division.

The calendaring and coordination of user groups in Town facilities is managed by the Community Services Department, which also rents rooms and ensures adherence to policies.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Facility Maintenance Supervisor	1	1	1	1
Lead Maintenance Worker	0	0	1	1
Facility Maintenance Worker I	1	1	1	1
Facility Maintenance Worker I – Part Time	5	5	3	3
Division Total	7	7	6	6

Adopted Budget FY2022-24 Town of Yucca Valley

001 55-General Fund Facility Maintenance

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	146,465.28	150,300.00	117,861.70	154,400.00	4,100.00	162,300.00	7,900.00
5111 0000 00 0000 000 Salaries Temporary	43,637.05	96,400.00	28,619.36	55,600.00	(40,800.00)	61,600.00	6,000.00
5112 0000 00 0000 000 Salaries Overtime	2,619.63	14,800.00	4,225.86	12,000.00	(2,800.00)	12,600.00	600.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	7,566.40	0.00	0.00	3,500.00	3,500.00	7,500.00	4,000.00
5121 0000 00 0000 000 FICA Medicare	2,890.12	3,792.00	2,112.31	3,270.00	(522.00)	3,538.00	268.00
5123 0000 00 0000 000 Health Insurance	29,454.44	40,800.00	27,275.30	51,300.00	10,500.00	52,600.00	1,300.00
5124 0000 00 0000 000 Workers Comp Insurance	5,888.98	9,200.00	4,755.26	7,900.00	(1,300.00)	8,600.00	700.00
5125 0000 00 0000 000 Life and Disability	1,377.98	2,400.00	1,135.32	2,100.00	(300.00)	2,200.00	100.00
5126 0000 00 0000 000 Unemployment Insurance	3,435.11	5,300.00	2,773.88	4,500.00	(800.00)	4,900.00	400.00
5127 0000 00 0000 000 CalPERS Retirement	36,378.76	41,400.00	33,353.88	19,200.00	(22,200.00)	20,500.00	1,300.00
5128 0000 00 0000 000 Other Post Employment Benefits	1,930.31	2,900.00	1,921.03	3,500.00	600.00	3,700.00	200.00
Expenditure							
5202 0000 00 0000 000 Communications Stipend	1,625.00	1,600.00	1,137.50	1,600.00	0.00	2,300.00	700.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,691.70	0.00	0.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	56.85	100.00	226.02	100.00	0.00	110.00	10.00
6190 0000 00 0000 000 Clothing	2,359.83	4,100.00	2,637.20	4,500.00	400.00	4,600.00	100.00
6410 0000 00 0000 000 Maintenance Supplies	16,616.52	25,900.00	15,998.61	28,000.00	2,100.00	29,300.00	1,300.00
6500 0000 00 0000 000 Fuel	80.17	0.00	0.00	0.00	0.00	0.00	0.00
6910 0000 00 0000 000 Tools and Equipment	360.89	1,000.00	9,237.17	4,550.00	3,550.00	5,000.00	450.00
6911 0000 00 0000 000 Furnishings Equipment Replacemnt	809.09	2,100.00	28,809.97	2,200.00	100.00	2,300.00	100.00
7110 0000 00 0000 000 Professional Services	26,692.68	30,200.00	26,779.60	36,000.00	5,800.00	35,000.00	(1,000.00)
7110 0000 82 0000 000 Professional Services Tri Valley	315.00	0.00	0.00	0.00	0.00	0.00	0.00
Little League							
7113 0000 00 0000 000 Contracted Professional Services	73,479.64	126,400.00	107,303.63	207,000.00	80,600.00	216,700.00	9,700.00
7411 0000 00 0000 000 Maintenance Equipment	17,588.28	16,600.00	5,833.47	16,800.00	200.00	17,500.00	700.00
7412 0000 00 0000 000 Maintenance Building	27,004.03	23,000.00	9,827.95	32,600.00	9,600.00	34,200.00	1,600.00
7414 0000 00 0000 000 Maintenance-Vandalism	6,949.80	0.00	3,747.90	0.00	0.00	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	0.00	0.00	150.00	0.00	0.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(28,071.05)	(30,000.00)	(14,932.92)	(40,000.00)	(10,000.00)	(41,000.00)	(1,000.00)
Total Expenses	<u>427,510.79</u>	<u>568,292.00</u>	<u>423,481.70</u>	<u>610,620.00</u>	<u>42,328.00</u>	<u>646,048.00</u>	<u>35,428.00</u>
Excess Revenue Over (Under) Expenditures	<u>(427,510.79)</u>	<u>(568,292.00)</u>	<u>(423,481.70)</u>	<u>(610,620.00)</u>	<u>(42,328.00)</u>	<u>(646,048.00)</u>	<u>(35,428.00)</u>

Town of Yucca Valley

Operating Budget

FY 2022-24

Public Works – Fleet Maintenance

Mission Statement

The Fleet Maintenance Division implements a cost-effective and pro-active vehicle and equipment maintenance program, and manages the Vehicle & Equipment Replacement Program.

Description and Purpose

Fleet Maintenance is responsible for maintaining over 100 individual units, including small machinery, vehicles, and heavy equipment. Major functions include administration of the Highway Patrol Safety Inspection Program (BIT), Smog Check Program, preparation of diesel fuel tax returns, the scheduling and coordination of repairs and maintenance, and management of the Vehicle Equipment Replacement Program.

**Adopted Budget FY2022-24
Town of Yucca Valley**

001 57-General Fund Fleet Maintenance

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
6410 0000 00 0000 000 Maintenance Supplies	813.74	3,000.00	1,492.18	3,000.00	0.00	3,200.00	200.00
6500 0000 00 0000 000 Fuel	38,587.38	57,500.00	49,042.77	70,000.00	12,500.00	75,000.00	5,000.00
6610 0000 00 0000 000 Reference Materials	0.00	0.00	0.00	0.00	0.00	500.00	500.00
7110 0000 00 0000 000 Professional Services	0.00	0.00	1,951.60	0.00	0.00	0.00	0.00
7411 0000 00 0000 000 Maintenance Equipment	20,321.50	18,500.00	21,854.10	20,000.00	1,500.00	20,000.00	0.00
7413 0000 00 0000 000 Maintenance Vehicles	40,163.02	52,000.00	42,508.51	50,000.00	(2,000.00)	52,000.00	2,000.00
7414 0000 00 0000 000 Maintenance-Vandalism	538.05	0.00	0.00	0.00	0.00	0.00	0.00
7998 0000 00 0000 000 Auto Reimbursement	(1,448.37)	0.00	(919.00)	0.00	0.00	0.00	0.00
Total Expenses	<u>98,975.32</u>	<u>131,000.00</u>	<u>115,930.16</u>	<u>143,000.00</u>	<u>12,000.00</u>	<u>150,700.00</u>	<u>7,700.00</u>
Excess Revenue Over (Under) Expenditures	<u>(98,975.32)</u>	<u>(131,000.00)</u>	<u>(115,930.16)</u>	<u>(143,000.00)</u>	<u>(12,000.00)</u>	<u>(150,700.00)</u>	<u>(7,700.00)</u>

Town of Yucca Valley

Operating Budget
FY 2022-24

Public Works – Park Maintenance

Mission Statement

The Park Maintenance Division is dedicated to maintaining park, recreation, and outdoor infrastructure facilities ensuring cleanliness, orderly, safe, and environmentally responsible maintenance programs.

Description and Purpose

The Park Maintenance Division implements landscaping and maintenance programs to provide safe and clean parks and outdoor infrastructure for the Town’s 200-acre park system, which consists of the following:

- Community Center 22.2 acres
- Jacob’s Park 5 acres
- Machris Park 12 acres
- Paradise Park 5 acres
- Remembrance Park .2 acres
- Essig Park 10 acres
- Brehm Sports Park 15 acres
- North Park 80 acres
- South Park 40 acres
- Park N Ride 6.5 acres
- Welcome Center 1.6 acres
- YVHS Pool .55 acres
- Brehm I Park 2.5 acres

Included in these services is maintenance of 7 sports fields, 6 playgrounds, over 3,000 trees and shrubs, 4 tennis courts, State Route 62 Median Islands, the Yucca Valley Swimming Pool, the California Welcome Center, the Yucca Valley Park and Ride facility, the Yucca Valley Animal Shelter landscape, the Yucca Valley Community Development building landscape, and the maintenance of the San Bernardino County Library, newly renovated in FY2019-20 at the former PFF Bank building. In addition, architectural design has begun for a new Aquatic and Community Center scheduled for completion in FY2023-24.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Parks Maintenance Supervisor	1	1	1	1
Skilled Maintenance Worker II	3	4	4	4
Skilled Maintenance Worker I – Part Time	2	1	1	1
Division Total	6	6	6	6

Adopted Budget FY2022-24 Town of Yucca Valley

001 58-General Fund Parks Operations

	Year End Actual 6/30/2021	Annual Budget 6/30/2022	Y-T-D Actual 6/30/2022	FY 22-23 Budget	Change from PY Budget	FY 23-24 Budget	Change from PY Budget
Expenses							
5110 0000 00 0000 000 Salaries Full Time	235,903.93	250,100.00	216,199.59	279,200.00	29,100.00	293,350.00	14,150.00
5111 0000 00 0000 000 Salaries Temporary	0.00	37,700.00	12,006.26	19,400.00	(18,300.00)	20,300.00	900.00
5112 0000 00 0000 000 Salaries Overtime	17,039.84	18,500.00	14,606.69	20,500.00	2,000.00	21,500.00	1,000.00
5113 0000 00 0000 000 Salaries Standby	9,864.00	11,400.00	7,200.00	25,000.00	13,600.00	15,600.00	(9,400.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	5,113.58	7,000.00	3,817.65	8,000.00	1,000.00	8,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	3,933.83	4,708.00	3,694.36	5,105.00	397.00	5,202.00	97.00
5123 0000 00 0000 000 Health Insurance	56,184.37	66,700.00	54,017.70	85,400.00	18,700.00	87,600.00	2,200.00
5124 0000 00 0000 000 Workers Comp Insurance	8,029.40	11,400.00	7,803.28	12,000.00	600.00	12,600.00	600.00
5125 0000 00 0000 000 Life and Disability	2,409.71	2,000.00	2,044.74	2,400.00	400.00	2,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	4,683.83	6,500.00	4,551.81	6,900.00	400.00	7,200.00	300.00
5127 0000 00 0000 000 CalPERS Retirement	55,873.40	50,200.00	52,704.37	48,500.00	(1,700.00)	51,000.00	2,500.00
5128 0000 00 0000 000 Other Post Employment Benefits	3,528.75	3,800.00	3,714.03	5,500.00	1,700.00	5,900.00	400.00
Expenditure							
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,271.51	0.00	0.00	0.00	0.00
6122 0000 00 0000 000 Grounds Maintenance Supplies	24,685.30	66,000.00	55,452.88	57,300.00	(8,700.00)	66,000.00	8,700.00
6190 0000 00 0000 000 Clothing	5,797.78	3,500.00	4,383.28	4,500.00	1,000.00	4,600.00	100.00
6910 0000 00 0000 000 Tools and Equipment	984.66	6,800.00	2,365.05	7,000.00	200.00	7,200.00	200.00
7110 0000 00 0000 000 Professional Services	39,204.80	394,683.00	22,642.53	159,000.00	(235,683.00)	140,000.00	(19,000.00)
7110 8060 00 0000 000 Professional Services Water Use Reduction Study	0.00	0.00	21,262.22	0.00	0.00	0.00	0.00
7114 0000 00 0000 000 YVHS Pool Maintenance	24,203.87	27,000.00	12,407.63	24,000.00	(3,000.00)	24,400.00	400.00
7211 0000 82 0000 000 Electricity Utilities Tri Valley Little League	2,918.37	48,000.00	38,428.56	51,000.00	3,000.00	51,000.00	0.00
7212 0000 00 0000 000 Water Utilities	0.00	0.00	101.01	0.00	0.00	0.00	0.00
7212 0000 24 0000 000 Water Community Services & Facilities Administration	53,870.13	81,000.00	56,539.79	76,000.00	(5,000.00)	79,300.00	3,300.00
7212 0000 60 0000 000 Water Town Hall	10,330.35	0.00	10,117.59	0.00	0.00	0.00	0.00
7212 0000 64 0000 000 Water Machris Park	18,955.44	28,000.00	18,073.38	25,500.00	(2,500.00)	22,700.00	(2,800.00)
7212 0000 65 0000 000 Water Essig Park	22,091.99	34,000.00	22,604.31	30,900.00	(3,100.00)	27,200.00	(3,700.00)
7212 0000 66 0000 000 Water Brehm 1 Park	24,642.91	34,000.00	23,860.98	33,000.00	(1,000.00)	31,000.00	(2,000.00)
7212 0000 67 0000 000 Water Brehm 2 Sports Park	45,587.19	74,000.00	47,782.24	67,000.00	(7,000.00)	56,300.00	(10,700.00)
7212 0000 72 0000 000 Water Jacobs Park	484.50	1,000.00	1,200.06	2,000.00	1,000.00	2,200.00	200.00
7212 0000 73 0000 000 Water Remembrance Park	276.53	0.00	506.33	2,000.00	2,000.00	2,100.00	100.00
7212 0000 74 0000 000 Water Paradise Park	3,398.80	17,000.00	12,328.00	16,500.00	(500.00)	14,300.00	(2,200.00)
7212 0000 82 0000 000 Utilities Water Tri Valley Little League	20,821.51	56,000.00	39,207.30	54,000.00	(2,000.00)	49,400.00	(4,600.00)
7212 0000 92 0000 000 Water North Park	0.00	200.00	0.00	1,200.00	1,000.00	1,300.00	100.00
7310 0000 00 0000 000 Equipment Rental	191.81	6,300.00	3,377.01	6,500.00	200.00	6,700.00	200.00
7342 0000 00 0000 000 Leased Facility Fees	402.36	500.00	425.27	500.00	0.00	600.00	100.00
7411 0000 00 0000 000 Maintenance Equipment	4,939.50	6,100.00	234.81	6,400.00	300.00	6,600.00	200.00
7412 0000 00 0000 000 Maintenance Building	0.00	0.00	6.50	0.00	0.00	0.00	0.00
7414 0000 00 0000 000 Maintenance-Vandalism	103.88	0.00	0.00	0.00	0.00	0.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	0.00	0.00	0.00	5,500.00	5,500.00	4,200.00	(1,300.00)
7630 0000 00 0000 000 Dues and Memberships	150.00	500.00	1,140.00	2,500.00	2,000.00	2,600.00	100.00
8531 0000 00 0000 000 Special Equipment Capital	0.00	5,022.00	5,022.08	0.00	(5,022.00)	0.00	0.00
Total Expenses	706,606.32	1,359,613.00	784,100.80	1,150,205.00	(209,408.00)	1,130,352.00	(19,853.00)
Excess Revenue Over (Under) Expenditures	(706,606.32)	(1,359,613.00)	(784,100.80)	(1,150,205.00)	209,408.00	(1,130,352.00)	19,853.00

Town of Yucca Valley

Operating Budget

FY 2022-24

Public Works – Street Maintenance

Mission Statement

To implement preventive maintenance programs that result in a safe and effective street system while maintaining fiscal responsibility and responsive customer service.

Description and Purpose

The Street Maintenance Division is responsible for the maintenance of approximately 160 miles of paved roadway and approximately one mile of dirt road. The primary functions of the Division includes, pothole repair, skin patching, sign replacement, sign repair, shoulder maintenance, storm cleanup, street sweeping, hazard removal, sand and dirt removal, crack sealing and filling, and berm repair and construction.

The budgeted expenditures for streets maintenance including the authorized positions below are maintained in the Special Revenue Funds 515-Gas Tax and Fund 524-Measure I. Please refer to the Special Revenue Funds section for detailed expenditures.

Authorized Positions

Position	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Streets Maintenance Supervisor	1	1	1	1
Skilled Maintenance Worker II	3	3	3	3
Division Total	4	4	4	4

Special Revenue Funds



Adopted Budget
Fiscal Year 2022-24

**Town of Yucca Valley
FY 2022-23 Adopted Budget Summary
Special Revenue Funds**

Fund	Projected Fund Balance 7/1/2022	Revenues	Expenditures	Capital Outlay	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2023
Special Revenue Funds						
222 - Debt Service Fund	\$ -	\$ 17,500,000	\$ (1,300,000)	\$ -	\$ (16,200,000)	\$ -
300 - In-Lieu/Quimby Fees	11,267	100	(2,500)	-	-	8,867
301 - Street Imp In-Lieu Fees	337,099	1,500	-	(50,000)	-	288,599
310 - Retail Sector Improvements	57,655	350	(10,000)	-	-	48,005
350 - Development Impact Fees	2,057,644	155,000	(42,900)	(390,000)	(54,000)	1,725,744
507 - Traffic Safety	220,712	5,000	(50,000)	-	-	175,712
508 - Asset Seizure	16,170	100	-	(2,500)	-	13,770
511 - COPS-LLESA	575,938	151,000	(200,500)	(25,000)	-	501,438
515 - Gas Tax	653,112	658,967	(492,162)	-	-	819,917
516 - LTF	195,595	405	-	(25,000)	-	171,000
517- RMRA	144,012	510,005	-	(271,000)	(238,005)	145,012
524 - Measure I - 2010 Unrestricted	1,372,986	1,000,000	(332,600)	(214,500)	(879,000)	946,886
536 - ATP State Grant	95	425,400	-	(1,542,500)	1,117,005	-
560 - CDBG	-	120,000	-	(120,000)	-	-
570 - Recycling Activities	15,291	5,050	(5,050)	-	-	15,291
572 - Parks Bond Grant	-	9,707,964	-	(9,707,964)	-	-
574 - ARPA	2,604,760	-	-	-	(2,604,760)	-
575 - Prop 68 Per Capita Grant	-	177,952	-	(177,952)	-	-
581 - LLD	89,020	14,100	(9,000)	-	-	94,120
582 - SDD	323,729	44,965	(8,000)	(29,200)	-	331,494
583 - MELLO ROOS CFD	238,465	112,800	(6,200)	(60,000)	-	285,065
630 - Bond Funded L/M Housing Fund	1,051,531	1,000	-	(30,000)	-	1,022,531
632 - Town Housing Fund	109,598	500	(2,500)	-	-	107,598
800 - Capital Projects Reserve	6,268,327	30,000	-	(1,750,000)	17,508,900	22,057,227
801 - Measure Y	2,890,325	2,815,000	(140,000)	(3,733,000)	-	1,832,325
802 - Measure Z	820,194	2,805,000	(2,805,000)	-	-	820,194
Total Special Revenue Funds	\$ 20,053,526	\$ 18,742,158	\$ (4,106,412)	\$ (18,128,616)	\$ (2,649,860)	\$ 31,410,797
Total Infrastructure Expenditures:	(18,991,978)					
Total Program Expenditures:	(438,050)					
Total Pass-Thru Expenditures:	(2,805,000)					
Total FY2022-23 Expenditures:	(22,235,028)					

**Town of Yucca Valley
FY 2023-24 Adopted Budget Summary
Special Revenue Funds**

Fund	Projected Fund Balance 7/1/2023	Revenues	Expenditures	Capital Outlay	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2024
Special Revenue Funds						
222 - Debt Service Fund	\$ -	\$ -	\$ (1,300,000)	\$ -	\$ 1,300,000	\$ -
300 - In-Lieu/Quimby Fees	8,867	100	(2,500)	-	-	6,467
301 - Street Imp In-Lieu Fees	288,599	1,650	-	(50,000)	-	240,249
310 - Retail Sector Improvements	48,005	350	(10,000)	-	-	38,355
350 - Development Impact Fees	1,725,744	155,000	(60,280)	(548,000)	(54,000)	1,218,464
507 - Traffic Safety	175,712	5,500	(50,000)	-	-	131,212
508 - Asset Seizure	13,770	100	(2,500)	-	-	11,370
511 - COPS-LLESA	501,438	151,000	(200,500)	(25,000)	-	426,938
515 - Gas Tax	819,916	682,031	(489,335)	-	-	1,012,612
516 - LTF	171,000	450	-	(25,000)	-	146,450
517- RMRA	145,012	535,955	-	(100,000)	-	580,968
524 - Measure I - 2010 Unrestricted	946,886	1,050,000	(340,500)	(865,500)	-	790,886
536 - ATP State Grant	-	-	-	-	-	-
560 - CDBG	-	125,000	-	(125,000)	-	-
570 - Recycling Activities	15,291	5,050	(5,050)	-	-	15,291
572 - Parks Bond Grant	-	-	-	-	-	-
575 - Prop 68 Per Capita Grant	-	-	-	-	-	-
581 - LLD	94,120	8,900	(9,000)	-	-	94,020
582 - SDD	331,494	40,165	(8,000)	-	-	363,659
583 - MELLO ROOS CFD	285,065	112,800	(6,300)	(60,000)	-	331,565
630 - Bond Funded L/M Housing Fund	1,022,531	1,250	-	(31,000)	-	992,781
632 - Town Housing Fund	106,300	500	(2,500)	-	-	104,300
800 - Capital Projects Reserve	22,557,227	35,000	-	(1,265,000)	8,905	21,336,132
801 - Measure Y	1,832,325	2,915,225	(145,000)	(3,541,000)	-	8,698,550
802 - Measure Z	820,194	2,915,225	(2,905,000)	-	-	830,419
Total Special Revenue Funds	\$ 31,909,498	\$ 8,741,251	\$ (4,236,465)	\$ (6,635,500)	\$ (45,095)	\$ 33,502,879
Total Infrastructure Expenditures:	(7,523,915)					
Total Program Expenditures:	(443,050)					
Total Pass-Thru Expenditures:	(2,905,000)					
Total FY2023-24 Expenditures:	(10,871,965)					

* Projected Carryforwards

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

222 - 2022 Debt Service Fund	<u>2021-22</u> Adopted Budget	<u>2022-23</u> Adopted Budget	<u>2023-24</u> Adopted Budget
RECEIPTS			
Proceeds from Debt Issuance	\$2,704,134	\$17,500,000	-
TOTAL RECEIPTS	<u>2,704,134</u>	<u>17,500,000</u>	<u>-</u>
EXPENDITURES			
Issuance Costs	204,134	-	-
Debt Service Payment	-	1,300,000	1,300,000
TOTAL EXPENDITURES	<u>204,134</u>	<u>1,300,000</u>	<u>1,300,000</u>
CAPITAL OUTLAY			
Work in Progress	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)			
Transfer IN (OUT)- to Fund 800	(2,500,000)	(17,500,000)	-
Transfer IN (OUT)- from Fund 001	-	1,300,000	1,300,000
TOTAL OPERATING TRANSFERS IN(OUT)	<u>(2,500,000)</u>	<u>(16,200,000)</u>	<u>1,300,000</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
BEGINNING FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>
ENDING FUND BALANCE	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

300 - In-Lieu/Quimby Fees	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
Interest	\$ 100	\$ 5	\$ 100	\$ 100
In Lieu Park Fees	-	-	-	-
TOTAL RECEIPTS	<u>100</u>	<u>5</u>	<u>100</u>	<u>100</u>
EXPENDITURES				
Professional Services	-	-	2,500	2,500
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>2,500</u>
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT)- to Fund 301	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>100</u>	<u>5</u>	<u>(2,400)</u>	<u>(2,400)</u>
BEGINNING FUND BALANCE	<u>11,262</u>	<u>11,262</u>	<u>11,267</u>	<u>8,867</u>
ENDING FUND BALANCE	<u>\$ 11,362</u>	<u>\$ 11,267</u>	<u>\$ 8,867</u>	<u>\$ 6,467</u>

Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds

301 - In-Lieu Street Improvements Fees	2021-22		2022-23	2023-24
	Adopted Budget	YTD Actual	Adopted Budget	Adopted Budget
RECEIPTS				
Interest	\$ 1,400	\$ 155	\$ 1,500	\$ 1,650
In Lieu Street Improvements	-	-	-	-
TOTAL RECEIPTS	1,400	155	1,500	1,650
EXPENDITURES				
Indirect Cost	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	-	-	50,000	50,000
TOTAL CAPITAL OUTLAY	-	-	50,000	50,000
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT)- from Fund 300	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	1,400	155	(48,500)	(48,350)
BEGINNING FUND BALANCE	336,944	336,944	337,099	288,599
ENDING FUND BALANCE	\$338,344	\$337,099	\$288,599	\$240,249
Balance Detail			2022-23	2023-24
Capital Project Contingency			50,000	50,000

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

310- Retail Sector Improvements	2021-22		2022-23	2023-24
	Adopted Budget	YTD Actual	Adopted Budget	Adopted Budget
RECEIPTS				
LAIF Interest	\$ 300	\$ 27	\$ 350	\$ 350
TOTAL RECEIPTS	300	27	350	350
EXPENDITURES				
Professional Services	10,000	-	10,000	10,000
TOTAL EXPENDITURES	10,000	-	10,000	10,000
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS IN (OUT)				
Transfer IN	-	-	-	-
Transfer OUT	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE				
	(9,700)	27	(9,650)	(9,650)
BEGINNING FUND BALANCE	57,629	57,629	57,655	48,005
ENDING FUND BALANCE	\$ 47,929	\$ 57,655	\$ 48,005	\$ 38,355

Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds

		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Amended</u>	<u>YTD</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
350 - Development Impact Fees					
RECEIPTS					
350.00.4260	Single Family Residential	\$ 100,000	\$ 82,208	\$ 100,000	\$ 100,000
350.00.4262	Commercial	50,000	109,817	50,000	50,000
350.00.4611	Interest	5,000	540	5,000	5,000
	TOTAL RECEIPTS	155,000	192,565	155,000	155,000
EXPENDITURES					
350.00.7999	Operating Supplies				
	Indirect Cost	10,000	-	42,900	60,280
	TOTAL EXPENDITURES	10,000	-	42,900	60,280
CAPITAL OUTLAY					
	Work in Progress	197,473	-	390,000	548,000
	TOTAL CAPITAL OUTLAY	197,473	-	390,000	548,000
OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT) - Fund 001	(54,000)	-	(54,000)	(54,000)
	Transfer IN (OUT) - Fund 526	331,464	-	-	-
	TOTAL OPERATING TRANSFERS IN(OUT)	277,464	-	(54,000)	(54,000)
INCREASE (DECREASE) IN FUND BALANCE		224,991	192,565	(331,900)	(507,280)
BEGINNING FUND BALANCE		1,832,653	1,832,653	2,057,644	1,725,744
ENDING FUND BALANCE		\$ 2,057,644	\$ 2,025,218	\$ 1,725,744	\$ 1,218,464
Due to (from other funds)		(574,442)	(574,442)	(577,179)	(579,916)
ENDING CASH BALANCE		\$ 1,483,202	\$ 1,450,776	\$ 1,148,565	\$ 638,548
Work in Progress Detail					
		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Amended</u>	<u>YTD</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Project					
350.59.8313.8968	Onaga Trail-Kickapoo to Camino Del Cielo	50,000	-	-	-
350.59.8311.7000	SR62-SR247 to Warren Vista	147,473	-	-	-
350.59.83XX	Prop 68 - Palm Avenue	-	-	390,000	548,000
		197,473	-	390,000	548,000

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

507 - Traffic Safety	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
County Fine Revenue	\$ 5,000	\$ 3,415	\$ 4,000	\$ 4,500
Interest	1,000	100	1,000	1,000
TOTAL RECEIPTS	<u>6,000</u>	<u>3,515</u>	<u>5,000</u>	<u>5,500</u>
EXPENDITURES				
Professional Services	-	-	50,000	50,000
Indirect Cost	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT) - Fund 536	-	-	-	-
Transfer IN (OUT) - Fund 529	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>6,000</u>	<u>3,515</u>	<u>(45,000)</u>	<u>(44,500)</u>
BEGINNING FUND BALANCE	<u>217,197</u>	<u>217,197</u>	<u>220,712</u>	<u>175,712</u>
ENDING FUND BALANCE	<u><u>\$ 223,197</u></u>	<u><u>\$ 220,712</u></u>	<u><u>\$ 175,712</u></u>	<u><u>\$ 131,212</u></u>

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

508 - Asset Seizure	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
Program Revenue	\$ -	\$ -	\$ -	\$ -
Interest	100	7	100	100
TOTAL RECEIPTS	<u>100</u>	<u>7</u>	<u>100</u>	<u>100</u>
EXPENDITURES				
Special Activities	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CAPITAL OUTLAY				
Special Projects - Equipment	2,500	-	2,500	2,500
TOTAL CAPITAL OUTLAY	<u>2,500</u>	<u>-</u>	<u>2,500</u>	<u>2,500</u>
OPERATING TRANSFERS IN (OUT)				
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(2,400)</u>	<u>7</u>	<u>(2,400)</u>	<u>(2,400)</u>
BEGINNING FUND BALANCE	<u>16,163</u>	<u>16,163</u>	<u>16,170</u>	<u>13,770</u>
ENDING FUND BALANCE	<u><u>\$ 13,763</u></u>	<u><u>\$ 16,170</u></u>	<u><u>\$ 13,770</u></u>	<u><u>\$ 11,370</u></u>

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

511 - COPS-LLESA	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
Grant revenue	\$ 150,000	\$ 161,330	\$ 150,000	\$ 150,000
Interest	1,400	222	1,000	1,000
TOTAL RECEIPTS	151,400	161,552	151,000	151,000
EXPENDITURES				
Indirect Cost	500	-	500	500
Contract Safety Program Costs	200,000	12,215	200,000	200,000
TOTAL EXPENDITURES	200,500	12,215	200,500	200,500
CAPITAL OUTLAY				
Special Equipment	25,000	-	25,000	25,000
TOTAL CAPITAL OUTLAY	25,000	-	25,000	25,000
OPERATING TRANSFERS IN (OUT)				
Transfer from General Fund	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(74,100)	149,337	(74,500)	(74,500)
BEGINNING FUND BALANCE	426,601	426,601	575,938	501,438
ENDING FUND BALANCE	\$ 352,501	\$ 575,938	\$ 501,438	\$ 426,938

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

515 - Gas Tax

<u>Acct.</u>		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS					
515.59.4160.2103	Highway Users Tax (Prop 42 Replc)	\$ 156,000	\$ 134,221	\$ 219,928	\$ 227,625
515.59.4160.2105	Highway Users Tax	150,000	94,405	144,070	149,112
515.59.4160.2106	Highway Users Tax	80,000	63,132	91,647	94,855
515.59.4160.2107	Highway Users Tax	140,000	107,228	196,822	203,711
515.59.4160.2175	Highway Users Tax Interest	5,000 1,500	5,000 284	5,000 1,500	5,175 1,553
	TOTAL RECEIPTS	532,500	404,271	658,967	682,031
EXPENDITURES					
	Personnel	79,600	49,153	80,320	82,250
	Supplies & Services	393,000	212,462	367,100	362,600
	Indirect Recovery	10,000	-	44,742	44,485
	TOTAL EXPENDITURES	482,600	261,615	492,162	489,335
CAPITAL OUTLAY					
	Vehicle replacement	50,000	-	-	-
	TOTAL CAPITAL OUTLAY	50,000	-	-	-
OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT)- General Fund Reserves	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(100)	142,656	166,805	192,696
	BEGINNING FUND BALANCE	510,455	510,455	653,112	819,916
	ENDING FUND BALANCE	\$ 510,354	\$ 653,112	\$ 819,916	\$ 1,012,611

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

516 - LTF		2021-22		2022-23	2023-24
		Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
	RECEIPTS				
516.00.4162	SANBAG Revenue	\$ -	\$ -	\$ -	\$ -
516.00.4611	Interest	5,000	98	405	450
	TOTAL RECEIPTS	5,000	98	405	450
EXPENDITURES					
	Indirect Cost	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY					
	Work in Progress	70,000		25,000	25,000
	TOTAL CAPITAL OUTLAY	70,000	-	25,000	25,000
OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT) - Fund 536	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(65,000)	98	(24,595)	(24,550)
	BEGINNING FUND BALANCE	260,595	260,595	195,595	171,000
	ENDING FUND BALANCE	\$195,595	\$260,693	\$171,000	\$146,450

Work in Progress Detail		2021-22		2022-23	2023-24
Account	Project	Amended Budget	Amended Budget	Adopted Budget	Adopted Budget
516.59.8313.8351	Fortuna	20,000	-	-	-
516.59.7XXX	Capital Project Contingency	-	-	25,000	25,000
516.59.8313.9100	Street, Sidewalk, Drainage Repairs	50,000	7,890	-	-
		70,000	7,890	25,000	25,000

Town of Yucca Valley
 FY 2022-24 Adopted Budget
 Special Revenue Funds

**517 - Road Maintenance Rehabilitation
 Account (RMRA)**

		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Adopted</u>	<u>YTD</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>Acct.</u>	RECEIPTS				
517.59.4165	SB1 RMRA Revenue	\$ 430,960	\$ 258,578	\$ 509,005	\$ 534,455
517.00.4611	Interest	500	153	1,000	1,500
	TOTAL RECEIPTS	431,460	258,730	510,005	535,955
	EXPENDITURES				
	Indirect Cost	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	CAPITAL OUTLAY				
	Work in Progress	-	-	271,000	100,000
	TOTAL CAPITAL OUTLAY	-	-	271,000	100,000
	OPERATING TRANSFERS IN (OUT)				
	Transfer IN (OUT) - Fund 536	(531,000)	-	(238,005)	-
	TOTAL OPERATING TRANSFERS IN (OUT)	(531,000)	-	(238,005)	-
	INCREASE (DECREASE) IN FUND BALANCE	(99,540)	258,730	1,000	435,955
	BEGINNING FUND BALANCE	243,552	243,552	144,012	145,012
	ENDING FUND BALANCE	\$ 144,012	\$ 502,283	\$ 145,012	\$ 580,968
	Work in Progress Detail				
		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
<u>Account</u>	<u>Project</u>	<u>Adopted</u>	<u>YTD</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
517.59.8313.XXXX	Package D Crack Seal	-	-	271,000	-
517.59.XXXX	Capital Project Contingency	-	-	-	100,000
	Total Projects	-	-	271,000	100,000

Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds

		2021-22		2022-23	2023-24
		Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
524 - Measure I - 2010 Unrestricted					
RECEIPTS					
524.00.4163	Revenue SANBAG 2010 Unrestricted	\$ 620,000	\$ 576,537	\$ 1,000,000	\$ 1,050,000
524.00.4611	Interest	-	780	-	-
TOTAL RECEIPTS		\$ 620,000	\$ 577,317	\$ 1,000,000	\$ 1,050,000
EXPENDITURES					
Personnel		325,000	232,961	332,600	340,500
TOTAL EXPENDITURES		325,000	232,961	332,600	340,500
CAPITAL OUTLAY					
Work in Progress		204,220	64,550	214,500	865,500
TOTAL CAPITAL OUTLAY		204,220	64,550	214,500	865,500
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 518		84,070	84,120	-	-
524.00.9499.7005	Transfer IN (OUT) - Fund 536	(190,000)	(190,000)	(879,000)	-
524.00.9499.8970	Transfer IN (OUT) - Fund 536	(210,000)	(210,000)	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		(315,930)	(315,880)	(879,000)	-
INCREASE (DECREASE) IN FUND BALANCE		(225,150)	(36,074)	(426,100)	(156,000)
BEGINNING FUND BALANCE		1,598,136	1,598,136	1,372,986	946,886
ENDING FUND BALANCE		\$ 1,372,986	\$ 1,562,062	\$ 946,886	\$ 790,886

		2021-22		2022-23	2023-24
		Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
524 - Measure I - Unrestricted					
Work in Progress Detail					
524.60.5110	Salaries	195,000	139,724	195,000	200,000
524.60.5112	Salaries - Overtime	10,000	2,845	10,000	10,000
524.60.5113	Standby	5,000	2,016	10,000	10,200
524.60.5121	FICA Medicare	3,000	2,136	3,100	3,200
524.60.5123	Health Care	49,000	32,635	51,500	53,100
524.60.5124	Workers' Comp	8,000	4,573	8,000	8,000
524.60.5125	Life & Disability	2,000	1,382	2,000	2,000
524.60.5126	Unemployment Insurance	5,000	2,667	5,000	5,000
524.60.5127	Retirement	45,000	42,697	45,000	46,000
524.60.5128	OPEB	3,000	2,286	3,000	3,000
524.00.7999	Indirect Cost Recovery				
	Personnel Total	325,000	232,961	332,600	340,500
524.00.7999	Indirect Cost Recovery	50,000		50,000	50,000
524.00.7110.7038	Median Maintenance	64,720	1,300	65,000	65,000
524.59.7110.8103	Street Lights	50,000	51,815	60,000	62,000
524.59.7411.8466	Signal Maintenance Contract	15,000		15,000	15,000
524.59.8310.8097	Annual Traffic Census	12,000	11,435	12,000	12,000
524.59.8310.8099	SB743 Traffic Study	9,000		9,000	9,000
524.59.8310.8105	Traffic Studies	-		-	-
524.59.8310.8340	Town Wide Slurry Seal	-		-	-
524.59.8310.8507	Congestion Management Plan	3,500		3,500	3,500
524.59.8313.7037	Package A Crack Seal	-		-	649,000
		204,220	64,550	214,500	865,500

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

		<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<u>Acct.</u>		<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
536- ATP Grant				
RECEIPTS				
536.00.4830.8970	ATP State Grant - Little League	389,000	233,400	-
536.00.4830.7005	ATP State Grant - Onaga Pedestrian Interest	584,000	192,000	-
		-	-	-
	TOTAL RECEIPTS	973,000	425,400	-
EXPENDITURES				
536.59.7999	Indirect Cost Recovery	-	-	-
	TOTAL EXPENDITURES	-	-	-
CAPITAL OUTLAY				
	Work in Progress	1,998,465	1,542,500	-
	TOTAL CAPITAL OUTLAY	1,998,465	1,542,500	-
OPERATING TRANSFERS IN (OUT)				
536.00.4999.8970	Transfer IN (OUT) - Fund 517	150,000		
536.00.4999.7005	Transfer IN (OUT) - Fund 517	381,000	238,005	-
536.00.4999.7005	Transfer IN (OUT) - Fund 524	190,000	879,000	-
536.00.4999.8970	Transfer IN (OUT) - Fund 524	210,000	-	-
536.00.4999.8970	Transfer IN (OUT) - Fund 800	-	-	-
536.00.4999.7005	Transfer IN (OUT) - Fund 800	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	931,000	1,117,005	-
	INCREASE (DECREASE) IN FUND BALANCE	(94,465)	(95)	-
	BEGINNING FUND BALANCE	94,560	95	-
	ENDING FUND BALANCE	\$ 95	\$ (0)	\$ -
Work in Progress Detail				
<u>Project</u>		<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
		<u>Amended</u>	<u>Adopted</u>	<u>Adopted</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
536.59.8311.7005	Onaga Pedestrian Improvements PS&E	141,593	-	-
536.59.8313.7005	Onaga Pedestrian Improvements Construction	532,000	192,000	-
536.59.8314.7005	Onaga Pedestrian Improvements Non-Grant	571,000	1,117,100	-
536.59.8311.8970	Little League Pedestrian Improvements PS&E	72,872	-	-
536.59.8313.8970	Little League Pedestrian Improvements	321,000	233,400	-
536.59.8314.8970	Little League Improvements Non-Grant	360,000	-	-
		1,998,465	1,542,500	-

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

560 - CDBG		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
<u>Acct.</u>	RECEIPTS				
560.00.4820.8947	CDBG Reimbursement - Project	\$ 449,681	\$ -	\$ -	\$ 125,000
	CDBG Reimbursement - TVLL	-	-	120,000	-
560.00.4820.XXXX	CDBG - CV	190,000	-	-	-
	TOTAL RECEIPTS	639,681	-	120,000	125,000
	EXPENDITURES				
	Indirect Cost	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	CAPITAL OUTLAY				
	Work in Progress	1,016,268	222,835	120,000	125,000
	TOTAL CAPITAL OUTLAY	1,016,268	222,835	120,000	125,000
	OPERATING TRANSFERS IN (OUT)				
	Transfer IN (OUT)-Fund 801 (North Park)	195,000	-	-	-
	Transfer IN (OUT)-Fund 800 (CV)	191,000	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	386,000	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	9,413	(222,835)	-	-
	BEGINNING FUND BALANCE	(9,413)	(9,413)	0	0
	ENDING FUND BALANCE	\$ 0	\$ (232,247)	\$ 0	\$ 0
	Work in Progress Detail				
	Project	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
560.00.8210.8950	North Park Project	639,730	89,367	-	-
560.00.8310.XXXX	CDBG - CV	376,538	133,468	-	-
560.00.8310.XXXX	TVLL Improvement Project	-	-	120,000	-
560.00.8XXX	CDBG - Unprogrammed Funds	-	-	-	125,000
		1,016,268	222,835	120,000	125,000

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

570 - Recycling Activities	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
Revenue	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Interest	50	9	50	50
TOTAL RECEIPTS	<u>5,050</u>	<u>9</u>	<u>5,050</u>	<u>5,050</u>
EXPENDITURES				
Earth Day Supplies	550	-	550	550
Professional Services	4,500	-	-	-
Water Refill Stations	5,804	1,869	-	-
Designated Recycling Activities - TBD	15,161	3,814	4,500	4,500
Indirect Cost	-	-	-	-
TOTAL EXPENDITURES	<u>26,015</u>	<u>5,683</u>	<u>5,050</u>	<u>5,050</u>
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)				
Transfer IN - Fund 547	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(20,965)</u>	<u>(5,674)</u>	<u>-</u>	<u>-</u>
BEGINNING FUND BALANCE	<u>20,965</u>	<u>20,965</u>	<u>15,291</u>	<u>15,291</u>
ENDING FUND BALANCE	<u><u>\$ 0</u></u>	<u><u>\$ 15,291</u></u>	<u><u>\$ 15,291</u></u>	<u><u>\$ 15,291</u></u>

Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds

572 - Parks Bond Grant - Prop 68

Acct.		2021-22		2022-23	2023-24
		Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
RECEIPTS					
572.00.4830.6005	Grant Revenue - Phase I	\$ 0	\$ -	\$ -	\$ -
572.00.4830.6007	Grant Revenue - Phase 2	2,838,500	174,741	-	-
572.00.4830.6008	Grant Revenue - Phase 3	6,642,036	-	9,707,964	-
	TOTAL RECEIPTS	9,480,536	-	9,707,964	-
EXPENDITURES					
	Aquatics/Gym Project Expenditures - Phase 2	2,838,500	290,515	-	-
	TOTAL EXPENDITURES	2,838,500	290,515	-	-
CAPITAL OUTLAY					
	Work in Progress - Phase 3	6,466,396	-	9,707,964	-
	TOTAL CAPITAL OUTLAY	6,466,396	-	9,707,964	-
OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT) - General Fund 001	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		175,640	(290,515)	-	-
BEGINNING FUND BALANCE		(175,640)	(175,640)	(0)	(0)
ENDING FUND BALANCE		\$ (0)	\$ (466,155)	\$ (0)	\$ (0)
		FY2021-22		FY2022-23	FY2023-24
		Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
572.00.XXXX.6007	Architecture and Engineering	2,200,000	89,469	-	-
572.00.XXXX.6007	Conceptual Plan	10,000	3,000	-	-
572.00.XXXX.6007	Project Management	628,500	198,046	-	-
	Total Phase 2 Costs	2,838,500	290,515	-	-
572.00.8313.6008	Capital Project Construction	6,466,396	-	9,707,964	-
	Total Phase 3 Costs	6,466,396	-	9,707,964	-

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

574 - ARPA Funding		2021-22		2022-23
Acct.	RECEIPTS	Amended Budget	YTD Actual	Adopted Budget
574.00.4818	American Rescue Plan Act Funding	\$ 5,209,521	\$ 2,604,761	
	LAIF Interest	-	531	
	TOTAL RECEIPTS	5,209,521	2,604,761	-
	EXPENDITURES			
	ARPA Eligible Expenditures	-	-	-
	TOTAL EXPENDITURES	-	-	-
	CAPITAL OUTLAY			
	Work in Progress	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-
	OPERATING TRANSFERS IN (OUT)			
	Transfer IN (OUT) - General Fund 001	(2,604,761)		(2,604,760)
	TOTAL OPERATING TRANSFERS IN (OUT)	(2,604,761)	-	(2,604,760)
	INCREASE (DECREASE) IN FUND BALANCE	2,604,760	2,604,761	(2,604,760)
	BEGINNING FUND BALANCE	-	-	2,604,760
	ENDING FUND BALANCE	\$ 2,604,760	\$ 2,604,761	\$ -

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

575 - Parks Bond Grant - Prop 68

		<u>2022-23</u>	<u>2023-24</u>
<u>Acct.</u>	RECEIPTS	Adopted	Adopted
		Budget	Budget
575.00.4830.XXXX	Grant Revenue - Per Capita Grant	177,952	-
	TOTAL RECEIPTS	177,952	-
	EXPENDITURES		
	Indirect Cost Recovery	-	-
	TOTAL EXPENDITURES	-	-
	CAPITAL OUTLAY		
	Work in Progress	177,952	-
	TOTAL CAPITAL OUTLAY	177,952	-
	OPERATING TRANSFERS IN (OUT)		
	Transfer IN (OUT) - General Fund 001	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-
	INCREASE (DECREASE) IN FUND BALANCE	-	-
	BEGINNING FUND BALANCE	-	-
	ENDING FUND BALANCE	\$ -	\$ -
		<hr/> <hr/>	<hr/> <hr/>
		FY2022-23	FY2023-24
		Adopted	Adopted
		Budget	Budget
	Per Capita Grant Work In Progress		
575.00.831X.XXXX	Capital Project - Skate Park Improvements	177,952	-
	Total Phase 1 Project Costs	177,952	-
		<hr/> <hr/>	<hr/> <hr/>

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

581 - LLD		2021-22		2022-23	2023-24
Acct.	RECEIPTS	Adopted Budget	YTD Actual	Adopted Budget	Adopted Budget
581.00.4450.5810	Assessments-Living Space-TM16957-5810	\$ 500	\$ -	\$ 1,400	\$ 1,000
581.00.4450.5811	Assessments-Mesquite 55-TM16587-5811	5,000	4,324	900	1,000
581.00.4450.5812	Assessments-YV Estates-TM17328-5812	500	-	1,500	1,500
581.00.4450.XXXX	Assessments-TM17455	-	-	10,000	5,000
581.00.4611	Interest	400	42	300	400
	TOTAL RECEIPTS	6,400	4,366	14,100	8,900
	EXPENDITURES				
581.00.7999	Indirect Cost	2,500	-	2,500	2,500
581.00.7979	County Admin Cost	-	1,372	1,500	1,500
581.00.7117	Assessment Engineering	5,000	4,120	5,000	5,000
	TOTAL EXPENDITURES	7,500	5,492	9,000	9,000
	CAPITAL OUTLAY				
	Work in Progress	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-
	OPERATING TRANSFERS IN (OUT)				
		-	-	-	-
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(1,100)	(1,126)	5,100	(100)
	BEGINNING FUND BALANCE	90,146	90,146	89,020	94,120
	ENDING FUND BALANCE	\$ 89,046	\$ 89,020	\$ 94,120	\$ 94,020

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

		2021-22		2022-23	2023-24
		Adopted Budget	YTD Actual	Adopted Budget	Adopted Budget
582 - Streets and Drainage Maint District					
RECEIPTS					
<u>Acct.</u>					
582.00.4450.5810.	Assessments-Living Space-TM16957-5810	\$ 500	\$ -	\$ 765	\$ 765
582.00.4450.5811	Assessments-Mesquite 55-TM16587-5811	15,000	17,632	33,400	33,400
582.00.4450.5812	Assessments-YV Estates-TM17328-5812	500	-	300	500
582.00.4450.5813	Assessments-Home Depot-TM17455-5813	5,000	6,067	10,000	5,000
582.00.4611	Interest	500	146	500	500
	TOTAL RECEIPTS	21,500	23,845	44,965	40,165
EXPENDITURES					
582.00.7999	Indirect Cost	1,000	-	1,000	1,000
582.00.7979	County Admin Cost	-	1,438	1,500	1,500
582.00.7117	Assessment Engineering	5,000	5,408	5,500	5,500
	TOTAL EXPENDITURES	6,000	6,846	8,000	8,000
CAPITAL OUTLAY					
	Work in Progress	-	-	29,200	-
	TOTAL CAPITAL OUTLAY	-	-	29,200	-
OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT)	-	-	-	-
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	15,500	17,000	7,765	32,165
	BEGINNING FUND BALANCE	306,730	306,730	323,729	331,494
	ENDING FUND BALANCE	\$ 322,230	\$ 323,729	\$ 331,494	\$ 363,659
Work in Progress Detail					
		2021-22	YTD	2022-23	2023-24
	<u>Project</u>	Adopted Budget	Actual	Adopted Budget	Adopted Budget
582.59.8310.5811	Mesquite 55 TM16587	-	-	29,200	-
		-	-	29,200	-

Note:

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

		2021-22		2022-23	2023-24
		Adopted Budget	YTD Actual	Adopted Budget	Adopted Budget
583 - MELLO ROOS CFD					
RECEIPTS					
<u>Acct.</u>					
583.00.4450.5815	Warren Vista CFD Receipts	\$ 5,000	\$ 4,161	\$ 6,000	\$ 6,000
583.00.4450.5816	Dollar General CFD Receipts	2,000	1,070	2,200	2,200
583.00.4450.5817	Super Walmart CFD Receipts	15,000	8,520	17,000	17,000
583.00.4450.5818	Burrtec CFD Receipts	-	21,631	46,000	46,000
583.00.4450.5819	Hawks Ridge CFD Receipts	1,000	1,201	2,000	2,000
583.00.4450.5820	Sage Estates CFD Receipts	75,000	19,720	34,000	34,000
583.00.4450.5821	O'Reilly CFD Receipts	2,500	3,178	2,600	2,600
583.00.4450.5822	Mohawk CFD Receipts	2,000	1,009	2,500	2,500
583.00.4611	LAIF Interest	500	91	500	500
	TOTAL RECEIPTS	103,000	60,580	112,800	112,800
EXPENDITURES					
583.00.7999	Indirect Cost				
583.00.7979	County Admin Cost				
583.00.7117	Assessment Engineering	6,000	6,180	6,200	6,300
	TOTAL EXPENDITURES	6,000	6,180	6,200	6,300
CAPITAL OUTLAY					
	Work in Progress	5,000	8,494	60,000	60,000
	TOTAL CAPITAL OUTLAY	5,000	8,494	60,000	60,000
OPERATING TRANSFERS IN (OUT)					
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE		92,000	45,906	46,600	46,500
BEGINNING FUND BALANCE		192,559	192,559	238,465	285,065
ENDING FUND BALANCE		\$ 284,559	\$ 238,465	\$ 285,065	\$ 331,565
Work in Progress Detail					
		2021-22		2022-23	2023-24
		Adopted	YTD	Adopted	Adopted
	Project	Budget	Actual	Budget	Budget
583.00.7411.8466	Signal Maintenance Control	5,000	8,494	10,000	10,000
583.00.8XXX	Capital Project Contingency	-	-	50,000	50,000
		5,000	8,494	60,000	60,000

Note:

The FY2021-22 Annual Engineering and Assessment Reports estimated complete as of 5/18/2021.

Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds

Acct.	630 - Bond Funded L/M Housing	2021-22		2022-23	2023-24
		Amended Budget	Year End Actual	Adopted Budget	Adopted Budget
	RECEIPTS				
	LAIF Interest	\$ 2,000	\$ 240	\$ 1,000	\$ 1,250
	TOTAL RECEIPTS	2,000	240	1,000	1,250
	EXPENDITURES				
	Operating Expenditures	-	-	-	-
	Professional Services	-	-	-	-
	Debt Service - Housing Bonds	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-
	CAPITAL OUTLAY				
	Work in Progress	30,000	5,000	30,000	31,000
	TOTAL CAPITAL OUTLAY	30,000	5,000	30,000	31,000
	OPERATING TRANSFERS IN (OUT)				
	Transfer In (Out)	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(28,000)	(4,760)	(29,000)	(29,750)
	BEGINNING FUND BALANCE	1,079,531	1,079,531	1,051,531	1,022,531
	ENDING FUND BALANCE	\$ 1,051,531	\$ 1,074,771	\$ 1,022,531	\$ 992,781
	Due to (from other funds)	(500,000)	(556,679)	(500,000)	(500,000)
	ENDING CASH BALANCE	\$ 551,531	\$ 518,092	\$ 522,531	\$ 492,781
	Work in Progress Detail				
	Project	Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
630.00.8313.5011	Qualified L/M Housing Project	25,000		25,000	25,500
630.00.8313.8667	Town Sewer Connections	5,000	5,000	5,000	5,500
		30,000	5,000	30,000	31,000

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

632 - Town Housing Fund	<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
	<u>Proposed Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
RECEIPTS				
Interest	500	48	500	500
TOTAL RECEIPTS	<u>500</u>	<u>48</u>	<u>500</u>	<u>500</u>
EXPENDITURES				
Professional Services	2,500	750	2,500	2,500
TOTAL EXPENDITURES	<u>2,500</u>	<u>750</u>	<u>2,500</u>	<u>2,500</u>
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT) - Loan payment	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(2,000)</u>	<u>(702)</u>	<u>(2,000)</u>	<u>(2,000)</u>
BEGINNING FUND BALANCE	<u>(1,198,547)</u>	<u>(1,198,547)</u>	<u>(1,200,547)</u>	<u>(1,202,547)</u>
ENDING FUND BALANCE	<u><u>\$ (1,200,547)</u></u>	<u><u>\$ (1,199,249)</u></u>	<u><u>\$ (1,202,547)</u></u>	<u><u>\$ (1,204,547)</u></u>
ADVANCES FROM OTHER FUNDS				
Advance from General Fund	180,463	180,463	180,463	180,463
Advance from Dev Impact Fund	571,705	571,705	571,705	571,705
Advance from L/M Housing Bond Fund	556,679	556,679	556,679	556,679
Due from Successor Agency	-	-	-	-
Advance to Lessor	-	-	-	-
ENDING CASH BALANCE	<u><u>\$ 108,300</u></u>	<u><u>\$ 109,598</u></u>	<u><u>\$ 106,300</u></u>	<u><u>\$ 104,300</u></u>

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

800 - Capital Projects Reserve	2021-22		2022-23	2023-24
	Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
RECEIPTS				
LEAP Grant Reimbursement	\$ 119,040	-	-	-
Cost Recovery	30,000	-	30,000	35,000
TOTAL RECEIPTS	149,040	-	30,000	35,000
EXPENDITURES				
Housing and Safety Element Study	119,040	34,596	-	-
TOTAL EXPENDITURES	119,040	34,596	-	-
CAPITAL OUTLAY				
Construction Projects	633,221	321,306	635,000	100,000
Capital Replacement	843,594	480,612	600,000	650,000
Vehicle & Equipment Replacement	578,600	33,175	500,000	500,000
Capital Maintenance	17,000	14,152	15,000	15,000
TOTAL CAPITAL OUTLAY	2,072,415	849,246	1,750,000	1,265,000
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT)- Fund 001	Vehicle & Equip Res	2,369,001	2,369,001	-
Transfer IN (OUT)- Fund 001	Co Reimv A/S vehicle	8,414	8,414	8,900
Transfer IN (OUT)- Fund 222	Debt Service	2,500,000	2,500,000	17,500,000
Transfer IN (OUT)- Fund 560	CDBG-CV	(191,000)	(287,000)	-
		4,686,415	4,590,415	17,508,900
INCREASE (DECREASE) IN FUND BALANCE	2,644,001	3,706,573	15,788,900	(1,221,095)
Unassigned Cap Reserve Fund	1,779,597	1,779,597	1,789,749	578,649
Town Wide Infrastructure Reserve	1,374,317	1,374,317	1,374,317	1,374,317
Specialized Professional Services Reserve	52,322	52,322	52,322	52,322
Unspent Bond Proceeds - 2022 Debt Issuance	-	-	2,500,000	20,000,000
Unspent Bond Proceeds-Sewer Design	51,938	51,938	51,938	51,938
Fleet Reserve	366,151	366,151	500,000	500,000
BEGINNING FUND BALANCE	3,624,326	3,624,326	6,268,327	22,557,227
Unassigned Cap Reserve Fund	1,789,749	2,885,496	578,649	(142,446)
Town Wide Infrastructure Reserve	1,374,317	1,374,317	1,374,317	1,374,317
Specialized Prof. Services Reserve	52,322	52,322	52,322	52,322
Unspent Bond Proceeds - 2022 Debt Issuance	2,500,000	2,500,000	20,000,000	20,000,000
Unspent Bond Proceeds-Sewer Design	51,938	51,938	51,938	51,938
Fleet Reserve	500,000	466,825	0	0
ENDING FUND BALANCE	\$ 6,268,326	\$ 7,330,898	\$ 22,057,227	\$ 21,336,132
Construction Projects				
Project Detail				
Town Hall Redesign	357,800	55,070	250,000	-
Public Buildings Design/Renov	100,000	100,000	-	-
Tri Valley Maintenance	15,421	6,236	100,000	-
Old Town Public Square	-	-	100,000	-
Town Property - Utility Undergrounding	-	-	85,000	-
Town Property Capital Maintenance	160,000	160,000	100,000	100,000
	633,221	321,306	635,000	100,000
Capital Replacement Program				
Cap Projects- Contingency	300,000	31,088	350,000	350,000
Financial Software	26,819	9,312	-	-
IT Masterplan Project	-	-	-	50,000
Town Property Acquisition	516,775	440,212	250,000	250,000
	843,594	480,612	600,000	650,000
Vehicle and Equipment Replacement				
Water Truck (replacement)	88,600	21,468	-	-
#38, Backhoe	25,000	-	-	-
#5 Skiploader	25,000	11,707	-	-
#4 Parks Vehicle	45,000	-	-	-
#23 Van	45,000	-	-	-
Front End Loader (replacement)	350,000	-	500,000	500,000
Capital Maintenance Program	578,600	33,175	500,000	500,000
Public Works				
Sewer Assessment Fees	17,000	14,152	15,000	15,000
	17,000	14,152	15,000	15,000
Capital Maintenance subtotal	17,000	14,152		

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

<u>Acct.</u>	2021-22		2022-23	2023-24
	Amended Budget	YTD Actual	Adopted Budget	Adopted Budget
801-Town Essential Services				
RECEIPTS				
801.00.4121	\$ 2,750,000	\$ 1,702,889	\$ 2,800,000	\$ 2,900,000
801.00.4611	15,000	1,466	15,000	15,225
	2,765,000	1,704,356	2,815,000	2,915,225
EXPENDITURES				
801.00.7995	137,000	3,100	120,000	120,000
801.00.7116	15,000	14,125	20,000	25,000
	152,000	17,225	140,000	145,000
CAPITAL OUTLAY				
	2,865,262	1,989,786	3,733,000	3,541,000
	2,865,262	1,989,786	3,733,000	3,541,000
OPERATING TRANSFERS IN (OUT)				
801.00.4999	195,000	-	-	-
	195,000	-	-	-
INCREASE (DECREASE) IN FUND BALANCE				
	(447,262)	(302,655)	(1,058,000)	(770,775)
BEGINNING FUND BALANCE				
	3,337,587	3,337,587	2,890,325	1,832,325
ENDING FUND BALANCE				
	\$ 2,890,325	\$ 3,034,931	\$ 1,832,325	\$ 1,061,550
Work in Progress Detail				
801.03.7140	1,043,084	870,431	912,000	856,000
801.49.8313.8340	1,100,000	-	1,200,000	1,100,000
801.59.8313.7037	165,000	157,288	201,000	160,000
801.59.8313.XXXX	100,000	1,575	500,000	500,000
	-	-	355,000	-
	-	-	145,000	500,000
	2,408,084	1,029,293	2,401,000	2,260,000
801.00.5998.4025	60,000	42,562	70,000	75,000
801.00.8313.5005	269,303	-	-	-
801.00.7920.XXXX	82,875	47,500	100,000	100,000
801.00.7920.XXXX	20,000	-	250,000	250,000
	3,908,346	1,989,786	3,733,000	3,541,000

**Town of Yucca Valley
FY 2022-24 Adopted Budget
Special Revenue Funds**

		<u>2021-22</u>		<u>2022-23</u>	<u>2023-24</u>
		<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
802 Sewer Assessment Assistance					
<u>Acct.</u>	RECEIPTS				
	Measure Z Sales Tax	\$ 2,750,000	\$ 1,702,889	\$ 2,800,000	\$ 2,900,000
	Interest Income	5,000	482	5,000	5,000
	TOTAL RECEIPTS	<u>2,755,000</u>	<u>1,703,372</u>	<u>2,805,000</u>	<u>2,905,000</u>
	EXPENDITURES				
	Measure Communication Services	-	14,125	20,000	20,000
802.00.7978	Pass Through to HDWD	2,655,000	142,884	2,665,000	2,760,000
802.00.7995	Sales Tax Admin Costs	100,000	79,347	120,000	125,000
	TOTAL EXPENDITURES	<u>2,755,000</u>	<u>236,356</u>	<u>2,805,000</u>	<u>2,905,000</u>
	OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	INCREASE (DECREASE) IN FUND BALANCE	<u>-</u>	<u>1,467,016</u>	<u>-</u>	<u>-</u>
	BEGINNING FUND BALANCE				
		\$ 820,194	820,194	\$ 820,194	\$ 820,194
	ENDING FUND BALANCE	<u>\$ 820,194</u>	<u>\$ 2,287,210</u>	<u>\$ 820,194</u>	<u>\$ 820,194</u>

Notes

1. Estimated annual revenue increased to reflect projected actuals.
2. Admin cost based on 5% of revenues to cover finance costs, communication plan, outreach.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2022-24

Special Revenue Funds are used to account for the proceeds derived from specific revenue sources which are legally restricted to expenditures for specified purposes.

300 Quimby/In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to the dedication of land for parks and recreational purposes.

301 Street In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to delayed improvements.

310 Retail Sector Improvements

Established as a fund as a result of a settlement to account for monies that are to be used by the Town to sustain and improve the TOWN's retail areas consistent with recommendations contained in the Retail Sector Strategies Report or for any other actions or projects the TOWN deems appropriate to sustain and improve the TOWN's retail sector.

350 Development Impact Fee

Established as depository for development impact fees. The fees are levied against new development in the Town in order to pay for the construction or improvement of public facilities as a result of Town growth.

507 Traffic Safety

Established to account for expenditures financed by revenue generated from the enforcement of California vehicle codes and town ordinances. These restricted funds may be used only for traffic signals, school crossing guards, and other related traffic safety expenditures.

508 Asset Seizure

Established to account for assets seized during police narcotic activities. Expenditures for this fund are restricted to activities involving drug and gang prevention.

511 LLESA

Established by the American Recovery and Reinvestment Act to create and enhance crime prevention involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime and the prosecution of criminals.

515 Gas Tax

Established to account for receipts and expenditures of money apportioned under Street and Highway Code Sections 2105, 2106, 2107, and 2107.5 of the State of California. These funds must be spent only for street maintenance, repairs or construction. A limited amount may be

Town of Yucca Valley
Special Revenue/Other Funds
FY 2022-24

spent on related engineering costs. Also accounts for monies previously received as part of the 514-TCRP Maintenance Fund as of July 2011.

516 Local Transportation Fund (LTF)

Established to account for financial transactions per Article No. 8 of the Transportation Development Action of 1971 (SB325) State of California Streets, Roads, Bicycle and Pedestrian Capital Facilities.

517 Road Maintenance Rehabilitation Account (RMRA)

Established to account for receipts and expenditures of money apportioned under the Road Repair and Accountability Act of 2017, to address basic road maintenance, rehabilitation, and critical safety needs on both State and local roads.

524 Measure I – 2010 Unrestricted

Established to account for 75% of the local allocation of revenues from a voter approved (1/2%) local transportation sales tax for Measure I 2010-2040, for the use in unrestricted local street projects.

526 Highway Safety Improvement Program (HSIP)

Established to account for the receipts and expenditures under the HSIP federal grant which purpose is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

536 Active Transportation Program Grant (ATP)

Established to account for the receipts and expenditures under the ATP grant. The purpose of ATP is to encourage increased use of active modes of transportation.

560 Community Development Block Grant (CDBG)

Established to account for financing of rehabilitation of privately held homes and government infrastructures. Financing is provided by the Federal Housing and Community Development Act.

570 Recycling Activities

Established to account for grant money for eligible cities and counties, for beverage container recycling and litter cleanup activities.

572 Prop 68 Parks Bond Grant

Established to account for the receipts and expenditures under the Prop 68 Statewide Park Desert Community Grant. The purpose is to facilitate the development of public facilities that will assist in achieving active recreational projects, including aquatic and fitness centers.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2022-24

573 CARES Act

Established to account for the Federal funding passed through to the local governments to mitigate and respond to the COVID-19 Pandemic.

574 American Rescue Plan Fund

Established to account for the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) allocated to local governments through the American Rescue Plan Act.

575 Prop 68 Per Capita Grant

Established to account for the receipts and expenditures under the Prop 68 Statewide Per Capita Grant. The purpose is to facilitate the development of public facilities that will assist in achieving active recreational projects, including parks facilities.

581 Landscape/Lighting Maintenance District

Established to provide regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.

582 Streets & Drainage District

Established to provide maintenance of streets, roads, and highways needed to keep the streets in a safe condition and to preserve the street network. Also for maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

583 Mello Roos CFD

Established to provide maintenance of streets, roads and other qualified infrastructure construction as part of new development pursuant to the Mello-Roos Community Facility Act of 1982, which provides a mechanism for funding such maintenance activities.

630 Bond Funded Town Housing Fund

This fund accounts for transactions related to the Town's housing activities that are funded by tax exempt bond funds. This fund was established to segregate the tax exempt financed low and moderate housing activities from those funded through other means.

632 Town Housing Fund

This fund accounts for transactions related to the Town's housing activities. The fund was established as the Housing Successor of the former Yucca Valley Redevelopment Agency's Low and Moderate Housing fund which was eliminated as of February 1, 2012.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2022-24

800 Capital Projects Reserve

Established to maintain a capital projects reserve for the purpose of providing funding for the planning, construction, repair, and rehabilitation of the Town's capital assets.

801 Measure Y Town Essential Services Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to fund projects recommended by the Revenue Oversight Commission.

802 Measure Z Sewer Project Assessment Assistance Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to assist citizens with the sewer assessment costs. This fund is overseen by the Revenue Oversight Commission.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2022-24

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Town of Yucca Valley
Operating Budget

Glossary of Finance and Budget Terms

AB2928 – A State of California Assembly Bill entitled “Traffic Congestion Relief Act” that provides funding for street and highway pavement maintenance, rehabilitation, and reconstruction of necessary associated facilities.

Accounting System – The collective set of records and procedures used to record, classify and report information on the financial status and operations of the Town.

Accounts Payable – A short-term liability account reflecting amounts owed by the Town to external entities for goods and services furnished.

Accounts Receivable – An asset account reflecting amounts due to the Town from private persons or organizations for goods and services furnished by a government.

Adopted Budget – The title of the budget following its formal adoption by resolution of the Town Council.

Amended Budget – The title of the budget version that includes all amendments to the Adopted Budget approved by Council throughout the fiscal year.

Appropriation – A legislative act by the Town Council authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Audit – An examination of Town records and accounts by an external source to check their validity and accuracy.

Benefits – Those benefits paid by the Town as conditions of employment. Examples include insurance and retirement benefits.

Bond – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

Budget – A spending plan and policy guide comprised of an itemized summary of the Town’s probable expenditures and revenues for a given fiscal year.

CALPERS – Public Employees Retirement System provides retirement benefits for the employees of Public Agencies in the State of California.

Town of Yucca Valley

Operating Budget

Capital Expenditures – Expenditures related to the acquisition, replacement, or improvement of a section of the Town’s infrastructure.

Capital Improvement Program – The long-range construction plan designed to foresee and address the Town’s future capital needs.

Capital Project – Any major construction, acquisition, or renovation that increases the useful life of the Town’s physical assets or adds to their value.

Carryover – An unspent appropriation of one fiscal period re-authorized for a subsequent period.

Community Development Block Grants (CDBG) – Federal funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town’s CDBG (special revenue) fund. The Town primarily uses these funds for public improvements and local social programs.

Citizens’ Option for Public Safety (COPS) – A state funded program that provides supplemental funding to local jurisdictions for front-line municipal police services.

Comprehensive Annual Financial Report (CAFR) – The official financial report of the Town. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

COBRA – Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public health services Act to provide continuation of group health coverage that otherwise would be terminated.

Debt Service – Payment of interest and repayment of principal to holders of the Town’s various debt instruments.

Depreciation – The expense incurred with the expiration of a capital asset.

Direct Costs – Operational expenditures exclusive to a specific service or program.

Discretionary Revenue – Revenues that are generated by general or specific taxing authority such as Property or Sales Taxes.

Encumbrance – The designation of appropriated funds to buy an item or service.

Town of Yucca Valley

Operating Budget

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants entitlement and shared revenues.

Fiscal – Of, or pertaining to the finances of the Town.

Fiscal Year – The twelve-month period beginning July 1st and ending June 30th of the subsequent calendar year.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full-time Equivalent Positions – The conversion of a part-time, temporary, or volunteer positions to a decimal equivalent of a full-time position based on an annual amount of 2,080 hours worked.

Fund Accounting – System, particularly used by governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Generally Accepted Accounting Principles – A uniform set of minimum standards for external financial accounting and reporting.

Gann Appropriation Limit – A State of California mandated appropriation limit imposed on local jurisdictions.

General Fund – See Operating Budget.

General Plan – The fundamental policy document that guides the Town's future growth and development.

General Revenue – See Discretionary Revenues.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for government entities.

Grants – A contribution by a government or other organization to provide funding for a specific project. Grants can either be classified as capital projects or operational, depending on the grantee.

Town of Yucca Valley

Operating Budget

Indirect Cost – Costs that are essential to the operation of the Town but not exclusive to any specific service or program. Indirect costs are primarily associated with support departments such as Town Clerk, Town Attorney, Administration, IT, Human Resources, and Finance.

Infrastructure – Basic physical assets such as buildings, streets, sewers, and parks.

Interest Expense – Interest costs paid by the Town on loans and bonds.

Levy – The total amount of taxes, special assessments, or service charges imposed by a government.

Liability – Debt or other legal obligations arising out of past transactions that will be liquidated, renewed, or refunded at some future date.

Municipal Code – A collection of ordinances approved by the Town Council.

Operating Budget – Costs associated with the on-going, day-to-day operation of the Town.

Ordinance – A formal legislative enactment by the Town Council.

Other Expenditures – All budgeted expenditures that do not fall into one of the three primary expenditure categories: Personnel, Supplies and Services, and Capital.

Personnel Services Expenditures – Salaries, wages, and benefits paid for services performed by Town employees.

Program Revenue – Revenues generated by a given activity.

Proposed Budget – The title of the budget prior to its formal adoption by resolution of the Town Council.

Redevelopment Agency (RDA) – Purpose of the Yucca Valley Redevelopment Agency is to eliminate urban blight in the Town of Yucca Valley. Agency is a component unit of the Town of Yucca Valley; it is controlled by the Town, which appoints Agency's Board of Directors. Town employees perform all the duties and functions required of the Agency.

Reserves – The portion of the General Fund balance set aside for contingencies.

Town of Yucca Valley

Operating Budget

Resolution – A special order of the Town Council that requires less legal formality than an Ordinance.

Spending Plan – A preliminary budget approved by Council contingent upon subsequent adoption of appropriations.

Supplies and Services Expenditures – Expenditures for supplies required for the daily operation of the Town and for contractual and professional services.

Yield – The rate of return on an investment based on the price paid.