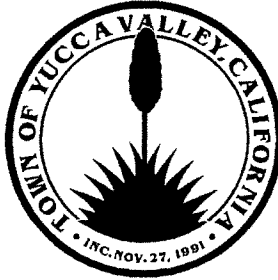


**TOWN OF YUCCA VALLEY
REVENUE MEASURE OVERSIGHT COMMISSION**



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**MONDAY, JULY 10, 2017 – 5:30 PM
YUCCA VALLEY COMMUNITY CENTER
CHOLLA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

*** * * ***

REVENUE MEASURE OVERSIGHT COMMISSIONERS

*Chair Lori Herbel
Vice Chair George Huntington
Commissioner, Larry Burge
Commissioner, Dale Charrette
Commissioner, Paul Hoffman
Commissioner, Joanne Keiter
Commissioner, James Ricker*

*** * * ***

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207**

www.yucca-valley.org

**AGENDA
MEETING OF THE
REVENUE MEASURE OVERSIGHT COMMISSION
MONDAY, JULY 10, 2017
5:30 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting, and any additional documents submitted to the majority of the Revenue Measure Oversight Commission, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, www.yucca-valley.org, prior to the commission meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the commission meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Clerk will recognize you at the appropriate time to speak. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Commissioners Burge, Charrette, Hoffman, Huntington,
Keiter, and Ricker, Chair Herbel

APPROVAL OF AGENDA

Revenue Measure Oversight Commission Agenda

Recommendation:

Move to approve the agenda of the July 10, 2017 Revenue Measure Oversight Commission

CONSENT AGENDA

1. Minutes of the Revenue Measure Oversight Commission meeting of June 12, 2017

Recommendation:

Move to approve minutes as presented.

DEPARTMENT REPORTS

2. Measure Z Disbursement Agreement

Recommendation:

That the Commission review the proposed Measure Z Disbursement Agreement and provide a recommendation for approval to the Yucca Valley Town Council.

3. Quality of Life Projects Review

Recommendation:

That the Commission receive and file the Quality of Life Projects review and provide feedback as desired.

4. Measure Y Policy Considerations

Recommendation:

That the Commission review and discuss various policy considerations regarding Measure Y funding, and identify, develop and recommend such policy statements as desired.

FUTURE AGENDA ITEMS

- Revenue Measure Oversight Commission Policy Statement August 2017
- Initial Funding Recommendations August 2017

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Commission is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

COMMISSIONER REPORTS AND COMMENTS

- Commissioner Burge
- Commissioner Charrette
- Commissioner Hoffman
- Commissioner Keiter
- Commissioner Ricker
- Vice Chair Huntington
- Chair Herbel

ANNOUNCEMENTS

ADJOURNMENT

**TOWN OF YUCCA VALLEY
REVENUE MEASURE OVERSIGHT MEETING MINUTES
JUNE 12, 2017**

OPENING CEREMONIES

Chair Herbel called the meeting to order at 6:00 p.m.

ROLL CALL

Commissioners Present: Burge, Charrette, Herbel, Hoffman, Huntington, Keiter, and Ricker

Staff Members Present: Town Manager Yakimow, Deputy Town Manager Stueckle, Finance Manager Cisneros, Public Works Director Qishta, Police Captain Joling, and Town Clerk Copeland

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Huntington.

APPROVAL OF AGENDA

MOTION:

Vice Chair Huntington moved to approve the meeting agenda for June 12, 2017 as prepared. Commissioner Hoffman seconded. Motion carried 7-0 on a roll call vote.

AYES: Commissioners Burge, Charrette, Herbel, Hoffman, Huntington, Keiter and Ricker
NOES: None
ABSTAIN: None
ABSENT: None

CONSENT AGENDA

1. Approval of Minutes of the Revenue Measure Oversight Commission meeting of May 8, 2017

MOTION:

Commissioner Ricker moved to approve the meeting minutes of May 8, 2017 as presented. Commissioner Keiter seconded. Motion carried 7-0 on a roll call vote.

AYES: Commissioners Burge, Charrette, Herbel, Hoffman, Huntington, Keiter and Ricker

NOES: None
ABSTAIN: None
ABSENT: None

DEPARTMENT REPORTS

2. Yucca Valley Streets and Roads Infrastructure Review

Town Manager Yakimow explained the basic financial structure of Measure Y with the provision to provide funding for streets and roads infrastructure, public safety, and quality of life programming.

Deputy Town Manager Stueckle presented the staff report giving an overview of the Town's streets and roads infrastructure system and typical funding schedules. Stueckle reviewed the various types of road maintenance techniques, and the costs associated with each type. The presentation included the review of streets affected by the current sewer project, and those roads (gap streets) within the sewer areas that are not going to be rebuilt as part of the sewer project. Funding for the paving of gap streets is required.

Commissioner Ricker inquired on future sewer installation in currently designated gap areas, and if a completed roadway as part of the sewer project begins the roadway's 15-year lifespan at that point.

Deputy Town Manager Stueckle continued the presentation with estimated financial requirements, and suggested guiding principles. Stueckle explained that future road maintenance schedule will be subject to the Hi Desert Water District's sewer project schedule for Phases II and III.

Commissioner Burge noted that most proposed road maintenance is using slurry seal.

Commissioner Ricker inquired if there were any proposed additions to the maintained road system.

Commissioner Charrette asked about the inclusion of dedicated bike lanes on Town roadways.

Vice Chair Huntington inquired if funding will be sufficient to cover the slurry maintenance of the new roads after the sewer project is complete.

Chair Herbel opened public comments.

Bob Stadum, Yucca Valley provided input on the topic.

Jeannie Fredenberg, Yucca Valley inquired on available funding other than for infrastructure.

Ed Musik, Hi Desert Water District, requested a future agenda item to discuss Measure Z provisions. Town Manager Yakimow noted that the discussion is scheduled for July’s meeting.

With no other members of the public wishing to speak, Chair Herbel closed public comments.

Chair Herbel inquired on the roadway conditions and required maintenance.

Commissioner Hoffman asked if there will be a disbursement plan included along with the disbursement agreement between the Town and the Hi Desert Water District.

Commissioner Burge commented on a recent newspaper article regarding sales tax and property tax revenues.

MOTION

Commissioner Hoffman moved to receive and file the verbal and graphic presentation on Yucca Valley Streets and Roads Infrastructure Review and provide feedback as desired. Commissioner Ricker seconded. Motion carried 7-0 on a roll call vote.

- AYES:** Commissioners Burge, Charrette, Herbel, Hoffman, Huntington, Keiter and Ricker
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

3. Yucca Valley Public Safety Review

San Bernardino County Sheriff’s Captain Joling presented Measure Y objectives, and gave a statistical overview of current public safety services including staffing levels. Town Manager Yakimow clarified that service levels have not increased in the past 10 years, yet the public safety costs have increased \$1.2 million. This growth pattern cannot continue at this rate and still be accommodated by the Town’s General Fund.

Captain Joling continued the presentation providing recommendations to enhance the Town’s public safety program, including: Maintaining Existing Essential Public Safety Services; Prioritize maintenance of Schedule A annual increases; and, Increase public safety staffing levels that can be sustained. Recommendations included the addition of one Town Detective, and an additional Sheriff’s Service Specialist.

Chair Herbel opened public comments.

Sarann Graham, Yucca Valley thanked Joling for the presentation and spoke favorably of using the non-sworn position of Sheriff's Service Specialist to free up current deputies.

With no other members wishing to speak, Chair Herbel closed public comments.

Commissioner Burge inquired if additional staffing is used for Yucca Valley only. Burge also inquired on response times and if additional staffing will help to improve those times.

Commissioner Ricker commented on staffing levels and inquired on the cost effectiveness of hiring two Sheriff's Service Specialists along with one detective.

Vice Chair Huntington expressed concern with future funding of new positions after the Measure Y funds end in 10 years. Huntington inquired on the feasibility of splitting a detective position with the City of Twentynine Palms.

Commissioner Hoffman noted the challenge of meeting the needs of the community with such limited funds.

Commissioner Burge inquired if the State provides any local funding for the increased responsibility local communities have due to the State's early inmate release.

Chair Herbel commented on the need for community outreach on the revenue measure funding activity.

Commissioner Hoffman agreed with Herbel and made suggestions for continual reporting to the public. Town Manager Yakimow stated that staff will bring outreach ideas back to the commission for review.

Chair Herbel reopened public comments.

Sarann Graham, Yucca Valley suggested a combined approach in presented information to the public, through newspaper advertisements and brochures to inform the public of community progress.

Jeannie Fredenberg, Yucca Valley inquired if there is any funding available for homelessness and other projects, not just for public safety personnel.

With no other members of the public wishing to speak, Chair Herbel closed public comments.

Commissioner Burge noted he would like to see reports on response time, before any additional staffing, and again after new positions are in place for review.

MOTION

Vice Chair Huntington moved to receive and file the verbal and graphic presentation on Yucca Valley Public Safety and provide feedback as desired. Commissioner Charrette seconded. Motion carried 7-0 on a roll call vote.

- AYES:** Commissioners Burge, Charrette, Herbel, Hoffman, Huntington, Keiter and Ricker
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENTS

Chair Herbel opened public comments for items not on the agenda. With no members of the public wishing to speak, public comments were closed.

STAFF REPORTS AND COMMENTS

Finance Manager Cisneros reported on the sales tax funding and reporting schedule.

COMMISSIONER REPORTS AND COMMENTS

Commissioner Burge complimented the sewer contractor and road contractor for the fabulous work in Paradise Valley. Burge also thanked Deputy Town Manager Stueckle and Captain Joling for their presentations.

Commissioner Charrette thanked the group for the outstanding discussion.

Chair Herbel thanked staff for the presentations and commented on the approval rate of Measure Z. Herbel noted public trust is important throughout the life of the measure.

ANNOUNCEMENTS

The next regularly scheduled meeting of the Revenue Measure Oversight Commission is scheduled for Monday July 10th at 5:30 pm in the Mesquite Room of the Yucca Valley Community Center.

ADJOURNMENT

With no further business, Chair Herbel adjourned the meeting at 7:45 pm.

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk

REVENUE MEASURE OVERSIGHT COMMISSION STAFF REPORT

To: Revenue Measure Oversight Commissioners

From: Curtis Yakimow, Town Manager

Date: July 3, 2017

For Meeting Date: July 10, 2017

Subject: Measure Z Disbursement Agreement

Recommendation: That the Commission review the proposed Measure Z Disbursement Agreement and provide a recommendation for approval to the Yucca Valley Town Council.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: In November 2016, voters approved Measure Z, the half percent local special sales tax dedicated toward the lowering of assessments associated with the Hi Desert Water District's sewer project. The implementation of Measure Z is provided for in Town Ordinance No. 264. Specifically, the mechanics of Measure Z are outlined in section 3.28.090 of the Ordinance which states the following:

3.28.090: SPECIAL PURPOSE; DEDICATION OF TAX PROCEEDS TOWARDS SEWER IMPLEMENTATION; LOWERING OF CITIZEN SEWER ASSESSMENTS:

A. The tax established by this Chapter is a special tax, the proceeds of which are dedicated towards subsidizing those Assessments levied upon Town citizens for Sewer Project implementation.

B. Revenue and Taxation Code section 7285.91 requires that this ordinance include "an expenditure plan describing the specific projects for which the revenues from the tax may be expended." All revenue from the tax shall be restricted revenue, expended solely to fund the Sewer Project in such a manner as to lower Sewer Project Assessments levied upon citizens in the Town of Yucca Valley. The Town shall negotiate an agreement with the Hi-Desert Water District under which Town will remit

Reviewed By:

Town Manager

Town Attorney

Finance Manager

Department

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

payments of the tax proceeds towards the Sewer Project on an agreed-upon basis, subject to the following terms:

1. The Town's allocation of the tax proceeds towards the Sewer Project shall be credited towards Sewer Project Assessments imposed upon Town citizens,
2. The tax proceeds shall be credited towards Sewer Project Assessments equitably amongst all Assessment payers in all Sewer Project phases, such that all Assessment payers will receive the same pro-rata percentage decrease in their Assessments,
3. The tax proceeds shall not be used to pay for any Sewer Project services or improvements already provided by a governmental or private entity or in a manner that would diminish or replace services provided by the Hi-Desert Water District,
4. The tax proceeds may be used to pay for the Town's costs associated with those independent audits, special fund management and administrative costs associated with the tax required by this Chapter, excepting that payment of administrative costs shall not exceed five (5) percent of the annual tax proceeds in any annual period, and
5. The Town's expenditure of tax proceeds shall be made on a regular basis on a frequency to be determined by Town and in conformance with the State Board of Equalization's allocation of such proceeds to the Town.

In the event the Town and Hi-Desert Water District are unable to reach mutual agreement upon the foregoing terms, the Town shall undertake an alternative method of utilizing the tax proceeds to directly achieve lower Assessments in an equitable manner for all Sewer Project phases, in accord with the foregoing expenditure terms (1) through (5). In any event, any expenditure of tax proceeds shall be undertaken for the sole purpose of decreasing or subsidizing Assessments equitably in all Sewer Project phases.

C. When received by the Town, the proceeds resulting from the transactions and use tax imposed by this Chapter shall be deposited into a special fund established by the Town as the "Sewer Project Assessment Assistance Fund". The Town's independent auditors shall complete a report reviewing the collection, management and expenditure of revenue from the tax levied by this Chapter. The independent auditor's report shall include an accounting of the revenues received and expenditures made from the Sewer Project Assessment Assistance Fund annually to the Town Council and made available for public review. The Town Council shall, as part of the Town's regular budget process, annually review, direct and adopt an expenditure plan for the Sewer Project Assessment Assistance Fund, applying the proceeds of the transactions and use tax consistent with the requirements of this Chapter. In no event shall the Town Council have authority to direct a use of tax proceeds that is inconsistent with the purposes expressed in this Chapter.

To comply with this requirement, the Town and District drafted the attached Disbursement Agreement between the Town and District. The Town solicited, received and incorporated feedback from District staff. Primary comments received included discussion on disbursement schedule, assessment payer notification, special revenue fund establishment, interest accrual, reconciliation and other administrative items. Per the District's request, the Disbursement Agreement includes quarterly remittance of sales tax revenue in place of an annual disbursement. The disbursements would be made upon reconciliation of the quarterly sales tax reports as received from the Board of Equalization. As part of the duties of the District, an annual notice is to be provided to assessment payers that will indicate the reduction in assessment provided for by Measure Z funds.

According to the District, the first assessment on assessed properties is scheduled for the 2019 Tax Year roll. Tax collections associated with the 2019 Tax Roll occur in December 2018 and April 2019. It is anticipated that Measure Z funds will be available from the initial assessment forward for a 10-year period.

Disbursement Agreement Highlights

- 10-Year Timeframe
- All funds held in a Town Special Revenue Fund pending disbursement
- All funds accrue interest to be used for assessment reduction only
- Funds disbursed quarterly to the Hi Desert Water District
- District to utilize funds for assessment reduction only
- Pro-rata assessment reduction among assessed properties
- District to notify assessed property owners of annual Measure Z reduction
- Town to conduct annual audit and report of funds

Alternatives: None

Fiscal impact: None

Attachments: Draft Disbursement Agreement

DISBURSEMENT AGREEMENT

TOWN OF YUCCA VALLEY SEWER IMPLEMENTATION AND ASSESSMENT ASSISTANCE TRANSACTIONS AND USE TAX

Dated as of _____, 2017

by and between

HI-DESERT WATER DISTRICT
as Recipient Agency

and

TOWN OF YUCCA VALLEY
as Disbursement Agency

DISBURSEMENT AGREEMENT

This DISBURSEMENT AGREEMENT (“Agreement”) relating to the Town of Yucca Valley Sewer Implementation and Assessment Assistance Transactions and Use Tax incorporated as Chapter 3.28 of the Yucca Valley Municipal Code, is made and entered into by and between the TOWN OF YUCCA VALLEY (the “Town”), a municipal corporation duly organized and existing under and by virtue of the laws of the State of California, as disbursement agency and HI-DESERT WATER DISTRICT (the “District”), a duly organized and existing county water district under and by virtue of the Constitution and laws of the State of California, as recipient agency. The Town and the District are occasionally each referred to as a “party” and collectively as the “parties”.

WITNESSETH

WHEREAS, According to various studies, the prolonged use of septic systems in Yucca Valley has resulted in the pollution of the local groundwater supply. Septic system discharges have been slowly degrading local water quality for decades. Nitrates and other contaminants from septic system discharges are currently reaching the local groundwater supply; and

WHEREAS, In an effort to address groundwater quality concerns, on May 19, 2011, the Regional Water Quality Control Board Colorado Region (“RWQCB-CR”) adopted a groundwater Basin Plan Amendment that prohibits septic tank discharges in Yucca Valley to protect groundwater quality as early as June 30, 2021 in Phase 1 and June 30, 2025 for Phases 2 & 3; and

WHEREAS, The District has developed a solution to the RWQCB-CR order that is a comprehensive, community-wide approach to meeting the State’s requirements and keeping local water safe and healthy for generations to come; and

WHEREAS, The District is constructing a sewer collection system and wastewater reclamation facility (the “Sewer Project”) to assist property owners in complying with State’s mandate. The Sewer Project will include:

- Approximately 78 miles of sewer mains;
- Three pump stations;
- A wastewater treatment and reclamation facility;
- Replacing existing roads with new roads due to construction of the Sewer Project; and

WHEREAS, Goals of the Sewer Project include, without limitation:

- To collect and treat local wastewater;
- To keep septic discharges out of the local water supply;
- To protect local water quality for future generations; and
- To give residents access to reliable and affordable sewer service; and

WHEREAS, The Sewer Project is estimated to cost \$150 million and the District is financing the Sewer Project through a low-interest loan from the State Revolving Fund (the "Loan"). To fund the Sewer Project the District proposed forming two assessment districts and levying an assessment on all properties that will specially benefit from the Sewer Project. The proposed assessments will go toward paying the construction costs of the Sewer Project, interest on the Loan, the funding of related Loan reserve requirements, and certain incidental and administrative expenses required in connection with the Loan; and

WHEREAS, On May 13, 2015, property owners approved forming Assessment District 2014-1 by mail-in ballot to finance the cost to construct Phase 1 of the Sewer Project, with the need for a subsequent assessment district formation or annexation by vote at a later date to secure funding to fully construct Phases 2 and 3; and

WHEREAS, The Sewer Project assessments will be levied and be a lien on properties located within the Town for 30 years. The assessments will vary by property use, but in all cases will entail a significant financial contribution from the property owners in the Town toward the Sewer Project; and

WHEREAS, Revenue and Taxation Code section 7285.91 authorizes the governing body of any city to levy a transactions and use tax under Part 1.6 of the Revenue and Taxation Code, the proceeds of which may be designated for a specific purpose; and

WHEREAS, Revenue and Taxation Code section 7285.91 and California Constitution article XIII C, section 2(d) requires the governing body of the town to adopt an ordinance proposing to levy a special purpose transactions and use tax by a two-thirds vote of the body, and then submit the ordinance to the voters for approval, which also must be by a two-thirds vote; and

WHEREAS, To facilitate the Sewer Project and subsidize assessments associated with the Sewer Project, the Town Council placed a special purpose transactions and use (sales) tax ordinance, as authorized by Revenue and Taxation Code section 7285.91, upon the November 8, 2016, election ballot; and

WHEREAS, In November 2016, the Town Council and the People of the Town adopted the transactions and use tax for the special purpose of subsidizing assessments being levied upon property within the Town to fund the Sewer Project. On December 13, 2016, the Town Council adopted Resolution No. 16-36 certifying the results of the general municipal election held on Tuesday, November 8, 2016, whereby the special tax measure, identified by the San Bernardino County Registrar of Voters as Measure Z, was certified to have passed by a vote of 81.24% of the votes cast at the November 8, 2016, general municipal election; and

WHEREAS, The approved tax measure requires by law that all its proceeds be spent to lower Sewer Project assessment rates, either directly or through contribution towards direct Sewer Project costs, and cannot be redirected or taken by the Town Council for other uses. The special tax shall equitably subsidize Sewer Project assessments and costs in all phases of the Project in the existing Assessment District 2014-1, inclusive of any annexations into Assessment District 2014-1 for the eventual completion of Phases 2 & 3 of the Sewer Project. Should a new assessment district be established in lieu of annexation into the existing Assessment District 2014-1 for the primary purpose of the completion of Phases 2 & 3 of the Sewer Project, the special tax shall be applied toward the gross total assessment of all assessment districts, as if the assessment districts were one; and

WHEREAS, The Measure Z tax has been incorporated and codified into Chapter 3.28 of the Yucca Valley Municipal Code, and authorized to commence April 1, 2017, and concluding March 31, 2027.

WHEREAS, In consideration of the foregoing recitals, the special tax proceeds will be administered and distributed in accordance with this legal and binding Agreement entered into between the Town and the District, which specifies an expenditure method ensuring that special tax proceeds are utilized to annually lower assessments imposed on properties to fund the Sewer Project.

NOW, THEREFORE, In consideration of the covenants contained in this Agreement and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**ARTICLE 1
BASIC DEFINITIONS**

- A. As used in this Agreement, the “Town” means the Town of Yucca Valley.
- B. As used in this Agreement, the “Hi-Desert Water District” or the “District” means that county water district by the same name organized and operating pursuant to the provisions of the County Water District Law, Water Code §§ 30000 *et seq.*
- C. As used in this Agreement, “Sewer Project” means that Town-wide conversion of septic systems to a sewer collection system and construction of wastewater reclamation facilities, recharge ponds and appurtenances, all as undertaken by the District in response to RWQCB-CR Resolution No. R7-2011-0004 adopted on May 19, 2011.
- D. As used in this Agreement, “Assessment” means all assessments levied on property by the District in the Town pursuant to the provisions of the “Municipal Improvement Act of 1913” (being Division 12 of the Streets and Highways Code of the State of California, commencing with Section 10000), for purposes of financing the costs of constructing the Sewer Project, including assessments adopted for Assessment District 2014-1 and subsequent assessment districts formed or annexed by vote in relation thereto.
- E. As used in this Agreement, “Tax” means the temporary transactions and use tax (special tax) imposed under the provisions of Chapter 3.28 of the Yucca Valley Municipal Code

as authorized by the voters of Yucca Valley through the passage of Measure Z in the November 8, 2016 general election, to be imposed as authorized in the Chapter commencing April 1, 2017 and concluding March 31, 2027.

- F. As used in this Agreement, “Tax Proceeds” means the proceeds of the Tax collected by the Town, inclusive of any interest accruing therefrom in Sewer Project Assessment Assistance Fund.
- G. As used in this Agreement, “Sewer Project Assessment Assistance Fund” shall have the meaning set forth in Section 3.2, subdivision (b) hereof.

ARTICLE 2 GENERAL RESTRICTED EXPENDITURE PROVISIONS

Section 2.1 The Tax Proceeds are dedicated toward equitably subsidizing those Assessments levied upon property within the Town to fund the Sewer Project.

Section 2.2 All Tax Proceeds shall be restricted revenue, expended solely to fund the Sewer Project in such a manner as to lower Assessments levied upon citizens in the Town and is subject to all the following:

(a) The Town shall forward the Tax Proceeds to the District (subject to any deductions therefrom pursuant to subsection (d) of this Section 2.2), for the District’s use of the Tax Proceeds toward reducing the annual Assessments. Tax Proceeds forwarded to the District shall be credited toward the annual Assessments levied upon property within the District’s Assessment District 2014-1, inclusive of any additional assessment district or districts formed for the primary purpose of the completion of Phases 2 & 3 of the Sewer Project.

(b) The Tax Proceeds shall be credited toward annual Assessments equitably amongst all Assessment payers in all Sewer Project phases, such that each and every Assessment payer within Assessment District 2014-1, inclusive of any additional assessment district or districts formed for the primary purpose of the completion of Phases 2 & 3 of the Sewer Project , will receive the same pro-rata percentage decrease in their annual Assessment.

(c) Pursuant to Chapter 3.28 of the Yucca Valley Municipal Code, the Tax Proceeds may be used to pay for the Town’s costs for those independent audits, special fund management, Board of Equalization implementation and administrative costs associated with the Tax, excepting that payment of administrative costs shall not exceed five percent (5%) of the annual Tax Proceeds in any annual period. Such funds required shall be deducted from the annual disbursement as described in Section 3.1 Subsection (c).

(d) The Town’s expenditure of Tax Proceeds shall be made on a regular, annual basis timed in conformance with the State Board of Equalization’s allocation and reconciliation of such Tax Proceeds to the Town.

**ARTICLE 3
FISCAL PROVISIONS**

Section 3.1 To ensure clarity regarding the duties, obligations and responsibilities of the Town and the District, the following fiscal provisions are identified by each party to this Agreement.

Section 3.2

Fiscal Provisions of the Town

(a) The Town shall provide for the application and collection of the Tax as described in Chapter 3.28 of the Yucca Valley Municipal Code. The method and timing of the collection of the Tax shall be in the manner and form prescribed by Chapter 3.28 and any agreements executed between the Town and the State Board of Equalization.

(b) Taxes pursuant to Chapter 3.28 of the Yucca Valley Municipal Code shall be deposited in a special revenue fund of the Town, and shall accrue any and all interest on undistributed balances within the fund. This fund shall be designated as the "Sewer Project Assessment Assistance Fund". Undistributed balances within the Sewer Project Assessment Assistance Fund will accrue interest at the same rate as that applicable to all interest-bearing Town pooled cash funds. All applicable interest shall accrue to the benefit of the purpose of the Tax, and shall be released annually in the same manner and form as the Tax collected.

(c) The Town shall disburse funds received from the Tax to the District on a regular basis, but in no case, less than quarterly, upon receipt and verification of the quarterly reconciliation as provided by the Board of Equalization. Annually, after deducting any amounts accruing to the Town pursuant to subsection (c) of Section 2.2 hereinabove, the Town shall disburse all remaining Tax Proceeds to the District following such time as the State Board of Equalization completes the quarterly reconciliation for the quarter ended December 31 of each year. It is understood that this reconciliation is generally provided no later than ninety (90) days following the quarter end. Such payments shall continue in the same manner throughout the authorized levy of the Tax. Due to the timing and disbursements of the Tax Proceeds, the first year and last year of disbursement will represent partial-year Tax Proceeds. The anticipated annual collection of the Tax, disbursement and application period of the Tax Proceeds is included as **Exhibit A**.

(d) Tax Proceeds disbursed to the District pursuant to subsection (c) shall be made payable to the "Hi-Desert Water District" for subsequent, equivalent disbursement by the District to the State Revolving Fund ("SRF") in accordance with the terms and conditions of Agreement No. D15-01019 dated [REDACTED], by and between the State Water Board and the District. Disbursement may be made by check or wire transfer, at the discretion of the Town.

(e) The Town Council shall, upon receiving recommendations from the Revenue Measure Oversight Commission as part of the Town's regular budget process, annually review, direct and adopt by resolution an expenditure plan for the Sewer Project Assessment Assistance Fund, applying the Tax Proceeds consistent with the requirements of Chapter 3.28 of the Yucca Valley Municipal Code and this Agreement. In no event shall the Town Council have

authority to direct a use of Tax Proceeds that is inconsistent with the purposes expressed in Chapter 3.28 of the Yucca Valley Municipal Code.

(f) In accordance with Chapter 3.28 of the Yucca Valley Municipal Code, the Town's independent auditors, in addition to the inclusion of the Sewer Project Assessment Assistance Fund in the annual audit of the Town, shall annually complete an Agreed Upon Procedures engagement on the collection and expenditure of revenues in the Sewer Project Assessment Assistance Fund. The independent auditor shall annually issue an Agreed Upon Procedures report on a statement of the revenues received and expenditures made from the Sewer Project Assessment Assistance Fund in which the independent auditor will perform procedures to determine whether the Town has complied with the applicable provisions of Town Ordinance 264, and shall include a report of the expenditure of funds as disbursed by the District. The agreed-upon procedures shall be established by the Town, in accordance with accepted best accounting practices and the independent auditor will perform the procedures in accordance with professional standards. Such report shall be prepared annually, and shall be presented to the Revenue Measure Oversight Commission and Town Council, and shall be made available for public review.

Section 3.3

Fiscal Provisions of the District

(a) Tax Proceeds transferred to the District pursuant to this Agreement shall be deposited in a special revenue fund of the District (the "District Special Fund"), and such fund shall accrue any and all interest on undistributed balances within the fund. All interest shall accrue to the benefit of the Assessment payers and the purposes of the Tax.

(b) Annually, all Tax Proceeds received by the District pursuant to this Agreement and any accrued interest on undistributed balances within the District Special Fund shall be disbursed in full to the State Water Board in accordance with the terms and conditions of Agreement No. D15-01019, as a portion of the annual debt service payment due to the State Water Board pursuant to Agreement No. D15-01019.

(c) Such Tax Proceeds received annually from the Town and any accrued interest on undistributed balances within the District Special Fund shall reduce the calculated annual Assessment to be levied on all assessed properties within Assessment District 2014-1, inclusive of any annexations, for the subsequent annual calendar year Assessment. Such reduction shall be to the gross amount of the annual scheduled debt service, as amended upon final completion of the Project, and shall be applied equitably to all assessed properties within Assessment District 2014-1, inclusive of any annexations. Such reduction methodology in the annual Assessment shall remain throughout the levy of the Tax, and until all final Tax Proceeds have been distributed to the District by the Town. The anticipated collection, disbursement and levy period of the Tax is included as **Exhibit A**.

(d) As part of the annual Assessment notification to all properties assessed in Assessment District 2014-1, inclusive of any annexations, the District shall identify and clearly publish the gross calculation of any Assessment amount prior to the credit for the applicable Tax

Proceeds, inclusive of any accrued interest on undistributed balances within the District Special Fund, and reflect the reduction of the gross Assessment after application thereof. Such notice shall include the text description of “Measure Z Sales Tax Assessment Reduction”.

(e) The proceeds of the Tax Proceeds and any accrued interest on undistributed balances within the District Special Fund will equitably subsidize Sewer Project Assessments and costs in all phases of the Sewer Project in the existing Assessment District 2014-1, inclusive of any annexations thereto for the eventual completion of Phases 2 & 3 of the Sewer Project. Should a new assessment district be established in lieu of annexation into the existing Assessment District 2014-1 for the primary purpose of the completion of Phases 2 & 3 of the Sewer Project, the Tax Proceeds and any accrued interest on undistributed balances within the District Special Fund shall be applied toward the gross total of the annual Assessment of all related assessment districts, as if the assessment districts were one.

(f) In accordance with Chapter 3.28 of the Yucca Valley Municipal Code, the Town’s independent auditors shall complete agreed upon procedures in accordance with professional standards, of the expenditure of Tax Proceeds and any accrued interest on undistributed balances within the District Special Fund as disbursed by the District, as required by Ordinance 264 of the Town. Such report shall be prepared annually, and shall be presented to the Revenue Measure Oversight Commission and Town Council and shall be made available for public review. The District agrees to make available in a timely manner, any and all records necessary for the Town’s independent auditor to perform such agreed upon procedures.

(g) In an effort to maximize the collection of all applicable sales and use tax under Measure Z, the District agrees to require all qualifying Sewer Project contractors and subcontractors to exercise their option to obtain a Board of Equalization sub-permit for the jobsite and allocate all eligible tax payments to the Town. Prior to the commencement of any Sewer Project construction activity on-site, the District will require that the contractor or subcontractor provide the Town with either a copy of their Board of Equalization account number and sub-permit, or a statement that the tax does not apply to their portion of the Sewer Project.

**ARTICLE 4
SPECIAL COVENANTS**

Section 4.1 Reserved.

**ARTICLE 5
TERM**

Section 5.1 The term of this Agreement shall commence as of the date hereof and shall remain in full force and effect from such date to and including the final levy of the Tax as authorized by Chapter 3.28 of the Town of Yucca Valley Town Code. Further, the Agreement shall remain in place throughout the distribution of all Tax Proceeds and any accrued interest on undistributed balances within the District Special Fund, inclusive of any reconciliation period beyond the established term of the Tax. This Agreement, and any amendment thereto, shall only take effect after duly approved and executed by formal action of the District’s Board and Town

Council.

ARTICLE 6
DEFAULT, DEFENSE AND INDEMNITIES

Section 6.1 Event of Default. A “Non-Defaulting Party” in its discretion may elect to declare a default under this Agreement in accordance with the procedures hereinafter set forth for any failure or breach of the other party (“Defaulting Party”) to perform any material duty or obligation of said Defaulting Party under the terms of this Agreement. However, the Non-Defaulting Party must provide written notice to the Defaulting Party setting forth the nature of the breach or failure and the actions, if any, required by the Defaulting Party to cure such breach or failure. The Defaulting Party shall be deemed in “Default” under this Agreement if said breach or failure can be cured, but the Defaulting Party has failed to take such actions and cure such breach or failure within thirty (30) calendar days after the date of such notice (“Cure Period”). However, if such non-monetary breach or failure cannot be cured within such Cure Period, and if, and as long as, the Defaulting Party does each of the following:

- (a) notifies the Non-Defaulting Party in writing with a reasonable explanation as to the reasons the asserted Default is not curable within the thirty (30) calendar day period;
- (b) notifies the Non-Defaulting Party of the Defaulting Party’s proposed cause of action to cure the Default;
- (c) promptly commences to cure the Default within the thirty (30) calendar day period;
- (d) makes periodic reports to the Non-Defaulting Party as to the progress of the program of cure; and
- (e) diligently prosecutes such cure to completion;

then the Defaulting Party shall not be deemed in breach of this Agreement.

Section 6.2 Legal Actions. In addition to any other rights or remedies, either party may institute legal action to cure, correct or remedy any Default, to recover damages for any Default, or to obtain any other legal or equitable remedy consistent with the purpose of this Agreement, including the remedy of specific performance.

Section 6.3 Rights & Remedies Are Cumulative. Except as otherwise expressly stated in this Agreement, the rights and remedies of the parties are cumulative, and the exercise by either party of one or more of its rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same Default or any other Default by the other party.

Section 6.4 No Waiver. Except as otherwise provided in this Agreement, waiver by either party of the performance of any covenant, condition, or promise shall not invalidate this Agreement, nor shall it be considered a waiver of any other covenant, condition, or promise. Waiver by either party of the time for performing any act shall not constitute a waiver of time for performing any other act or an identical act required to be performed at a later time. The delay

or forbearance by either party in exercising any remedy or right as to any Default shall not operate as a waiver of any Default or of any rights or remedies or to deprive such party of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert, or enforce any such rights or remedies.

Section 6.5 Attorney's Fees. If any party to this Agreement brings an action against the other party by reason of a breach or alleged violation of any covenant, term or obligation of this Agreement, or for the enforcement of any provision of this Agreement or otherwise arising out of this Agreement, the prevailing party in such action shall be entitled to its cost of suit and reasonable attorney's fees which shall be made part of any judgment rendered in such action.

Section 6.6 Indemnity. Pursuant to Government Code Section 895.4 the parties have agreed to mutually indemnify each other as provided for in this section. Each party to this Agreement shall be solely liable for, and shall indemnify, defend and hold harmless the other party and each of their officers, officials, employees, agents and volunteers ("Indemnitees") from, any and all loss, liability, errors, obligations, fines, penalties, forfeitures, costs and damages to persons or property (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by any of the Indemnitees, the indemnifying party or any other person, and from any and all claims, suits, demands and actions in law or equity (including attorney's fees and litigation expenses), arising directly or indirectly from:

(a) The active negligence or intentional acts or omissions of the indemnifying Party or any of its officers, officials, employees, agents or volunteers in the performance of this Agreement; or

(b) The construction, ownership, maintenance, operation or use of the Sewer Project or any related equipment when in the care, custody and control of the indemnifying party.

Section 6.7 Comparative Negligence. It is the intent of the parties that, where negligence is determined to have been contributory, principles of comparative negligence will be followed and each party shall bear the proportionate cost of any loss, liability, fines, penalties, forfeitures, costs and damages, expense and liability attributable to that party's negligence.

Section 6.8. Nonliability of Officials and Employees. No Board/Council member, official, contractor, consultant, attorney or employee of either party shall be personally liable to the other or any voluntary or involuntary successors or assignees, or any lender or other party holding an interest in this Agreement, in the event of any Default or breach by either party, or for any amount which may become due to a party or to its successors or assignees, or on any obligations arising under this Agreement.

ARTICLE 7 MISCELLANEOUS

Section 7.1 Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the District, the Town, and their respective successors and assigns.

Section 7.2 Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

Section 7.3 Amendments, Changes and Modifications. This Agreement may not be effectively amended, changed, modified, altered, or terminated without the written agreement of both parties hereto.

Section 7.4 Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 7.5 Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Section 7.6 Obligations Absolute. The District agrees that the obligations of the District are absolute and unconditional and not subject to any charges or setoffs against the Town whatsoever. The Town agrees that the obligations of the Town are absolute and unconditional and not subject to any charges or setoffs against the District whatsoever.

Section 7.7 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provisions or sections of this Agreement.

Section 7.8 Notice. Notice occurs on the date notice is sent, regardless of method. Any notices under this Agreement shall be transmitted via U.S. Mail to the parties and their counsel as follows:

If to Hi-Desert Water District:

Hi-Desert Water District
55439 Twentynine Palms Hwy.
Yucca Valley, CA 92284
Attn: General Manager

If to Town:

Town of Yucca Valley
57090 Twentynine Palms Hwy.
Yucca Valley, CA 92284
Attn: Town Manager

Section 7.9 Recitals. The Recitals preceding the terms of this Agreement are hereby incorporated into the terms hereof as though fully set forth therein.

Section 7.10 Restrictions on Transfer. Neither party hereto shall transfer or assign its rights, obligations or interests under this Agreement, directly or indirectly, voluntarily or by operation of law, without the prior written approval of non-transferring party, such consent to be given only through formal action of the non-transferring party's Board or Council.

Section 7.11 Entire Agreement. This Agreement contains all of the terms and conditions agreed upon by the parties. No other understanding, oral or otherwise, indirect conflict with this Agreement shall be deemed to exist or to bind any of the parties hereto. All prior written or oral offers, counteroffers, memoranda of understanding, proposals and the like are superseded by this Agreement.

IN WITNESS WHEREOF, the District has caused this Agreement to be executed in its corporate name and attested by its duly authorized officers, and the Town has executed this Agreement relating to the Tax authorized by Chapter 3.28 of the Town of Yucca Valley Municipal Code in its corporate name and attested by its duly authorized officers. All of the above occurred as of the date first above written.

SIGNATURES ON NEXT PAGE

SIGNATURES:

HI-DESERT WATER DISTRICT

By: _____
President, Board of Directors

ATTEST:

Secretary

TOWN OF YUCCA VALLEY

By: _____
Mayor

ATTEST:

Town Clerk

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF _____)

ss.

On _____, 201_ before me, _____, a notary public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

SEAL:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF _____)

ss.

On _____, 201_ before me, _____, a notary public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

SEAL:

EXHIBIT A

**ANTICIPATED COLLECTION, DISBURSEMENT AND APPLICATION
PERIOD OF THE TAX**

SALES TAX COLLECTION PERIOD	ANNUAL RECONCILIATION DATE	CALENDAR YEAR ASSESSMENT
April 1, 2017 – December 31, 2017*	April 30, 2018	Tax Year 2018
January 1, 2018 – December 31, 2018	April 30, 2019	Tax Year 2019
January 1, 2019 – December 31, 2019	April 30, 2020	Tax Year 2020
January 1, 2020 – December 31, 2020	April 30, 2021	Tax Year 2021
January 1, 2021 – December 31, 2021	April 30, 2022	Tax Year 2022
January 1, 2022 – December 31, 2022	April 30, 2023	Tax Year 2023
January 1, 2023 – December 31, 2023	April 30, 2024	Tax Year 2024
January 1, 2024 – December 31, 2024	April 30, 2025	Tax Year 2025
January 1, 2025 – December 31, 2025	April 30, 2026	Tax Year 2026
January 1, 2026 – December 31, 2026	April 30, 2027	Tax Year 2027
January 1, 2027 – March 31, 2027*	July 15, 2027	Tax Year 2028

*** Note**

The first and last year of collection represent partial year collections and distributions due to the timing and reconciliation of the Tax.

Payments from the Town to the District will be disbursed on a regular basis, but in no case, less than quarterly, upon receipt and verification of the quarterly Tax reconciliation as provided by the Board of Equalization.

The Calendar Year Assessment is based on the current schedule as provided by the District. Should the current schedule change, it is anticipated that collections received to date will be applied to the first actual assessment (e.g. – if no assessment in Tax Year 2018, then collections from April 1, 2017 – December 31, 2017 and collections from January 1, 2018 – December 31, 2018 will be applied to the Tax Year 2019 assessment).

REVENUE MEASURE OVERSIGHT COMMISSION STAFF REPORT

To: Revenue Measure Oversight Commissioners
From: Curtis Yakimow, Town Manager
Date: July 6, 2017
For Meeting Date: July 10, 2017
Subject: Quality of Life Projects Review

Recommendation: That the Commission receive and file the Quality of Life Projects review and provide feedback as desired.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: As the Commission begins work on establishing priorities and recommendations regarding the expenditure of Measure Y proceeds, it is essential that the Commission receive a comprehensive background on significant components of planned Measure Y projects and programs. One of the significant proposed commitments of Measure Y revenues is toward maintaining and enhancing Quality of Life within the Town of Yucca Valley. This category of projects is understandably broad, and affects many differing areas of Town operations or responsibilities. In addition to Town sponsored projects, the Town has received either directly or indirectly, requests from related partners, such as those involved in youth programming.

Project Matrix

To assist the Commission in review of the various projects, staff has completed a project ranking worksheet. The worksheet contains the name of the project, a brief description of the project as currently envisioned, an estimated budget and an internal staff ranking of importance. As the Commission will see, similar to our public safety and infrastructure needs, there are more projects than available funding. In addition, the developed list is not an exhaustive list, but rather dynamic, and there are likely projects or programs that would have some level of community support that are not included on this initial list, such as social program support, homelessness assistance, educational or vocational training support and similar programs. Further, there may be projects that individual commissioners have thought about that are not yet included.

Reviewed By:	_____	_____	_____	_____
	Town Manager	Town Attorney	Finance Manager	Department
<hr/>				
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

Priority Ranking

Town staff has developed and assigned a priority ranking for each of the projects. While somewhat subjective, the priority ranking was based on the following factors:

- The completion of or towards an existing funded but incomplete project.
- Projects that meet a defined outcome in the Town's Strategic Plan.
- Projects/programs that reach multiple high-volume user groups.
- Projects that will significantly reduce future Town expenditures.
- Projects that can be delivered efficiently and timely.

Based on staff rankings, Priority 1 projects totaled \$280,000, and would represent 19% of the estimated funding of a full year of Measure Y funds. Due to fiscal year implementation, first year costs would be approximately half, or \$140,000. Finally, it is important to note that any staffing increases would be viewed as on-going, or cumulative, in that those funds would not be available in future years for other project allocations.

Funding Allocation

While the total funding allocation recommendation for all Measure Y funds will be developed by the Commission, it is helpful to understand the background of information shared with voters prior to the ballot consideration of the measures. Provided as an attachment to this staff report is a copy of the sample budget distributed during Measure Y outreach. In this material, an allocation of 11% was directed toward quality of life programs. For illustrative purposes, a 15% - 20% funding range would provide between \$225,000 - \$300,000 toward quality of life programs and projects. While not binding, the goal of the education program was to highlight the overwhelming need for public safety and infrastructure, while still provided for some tangible benefits to traditional quality of life projects or proposals. Based on voter support in excess of 71%, it is readily apparent that the general proposed funding priorities resonated with the voters. Total dollar funding recommendations for each category of need remains at the discretion of the Commission.

Alternatives: None

Fiscal impact: None

Attachments: Quality of Life Project Worksheet
Measure Y Education & Outreach Sample Budget



Town of Yucca Valley
Sample Budget
And Funding Priorities
Town Services Measure

Town Quality of Life Programming & Projects	Total	Projects Ranked 1	Projects Ranked 2
Programs and Services	\$ 55,000	\$ 55,000	\$ -
Community Park Projects	645,000	150,000	495,000
Community Non-Profit Grants	100,000		100,000
Town Facility Projects	495,000	75,000	420,000
Total Quality of Life Program Funding	\$ 1,295,000	\$ 280,000	\$ 1,015,000

Ranking Criteria

- The completion of or towards an existing funded but incomplete project/program.
- Projects that meet a defined outcome in the Town's Strategic Plan.
- Projects/programs that reach multiple high-volume user groups.
- Projects that will significantly reduce future Town expenditures.
- Projects that can be delivered efficiently and timely.



Town of Yucca Valley
Measure Y Funding Priorities
Quality of Life Project

Project Title	Project Description	Estimated Budget	Ranking
Expanded Senior Center hours/programs	<p>This program expansion is designed to provide dedicated staff to coordinate and assist in the delivery of Town-sponsored programming geared toward the senior community. Currently, the Town provides limited programming for seniors. The increased programming would be delivered through the addition of a half-time non-benefitted staffing position dedicated toward senior services, including expanded programming hours and activities at the Senior Center. This position would include the solicitation and coordination of volunteers to maximize service delivery. Additionally, a budget allocation is included for operating expenditures related to the increased programming. If established, this program would be annual and ongoing. Estimated budget breakdown is as follows: P/T Staff \$23,000 Operating Exp \$12,000</p>	\$ 35,000	1
Expanded Museum Hours	<p>This program expansion is designed to provide dedicated staff to coordinate and assist in the delivery of Town-sponsored programming geared toward the Hi Desert Nature Museum in support of the Museum's Strategic Plan. Due to prior budget reductions, operating hours of the HDNM were reduced to Thursday - Saturday. Expansion of operating hours would require the addition of an additional part-time staff position. This position would be focused on assisting existing Museum staff in expanded hours by one full day (likely Wednesday 10 am - 5 pm), and would lessen the backfill requirement currently supplied by non-HDNM recreation staff. If established, this program would be annual and ongoing. Estimated budget is based on P/T Staff \$17,500 Operating Exp \$2,500</p>	\$ 20,000	1
Total Expanded Programs and Services Needs		\$ 55,000	



Town of Yucca Valley
Measure Y Funding Priorities
Quality of Life Project

Project Title	Project Description	Estimated Budget	Ranking
Brehm Park Finishing Elements	This project would provide budget for needed finishing elements at the Town's newest Brehm Park Facility. Items in the proposed scope include: Standard Monument Sign and Alarm System \$15,000 Housing Structure Rehab \$50,000 Landscaping Improvements along Palm Drive \$50,000 Flat Track area completion \$10,000 Interior Building Equipment \$5,000 Electrical Access to Amphitheater \$20,000	\$ 150,000	1
Community Center Park Basketball Court Refurbishment	This project would provide expanded surface rehabilitation to the heavily-used Community Center basketball courts at the north end of the facility. Additional improvements would include backboard and rim replacements, striping and other minor site improvements.	\$ 20,000	2
Paradise Park Improvements Completion	This project would provide final gap funding for the last phase of improvements envisioned at the newly refurbished Paradise Park facility. The remaining improvements include the installation of limited turf, irrigation, shade trees, and finishing elements. Primary funding for the improvements is from CDBG Grant sources, however, grant funding is insufficient to complete the project. An additional funding budget amount of approximately \$75,000 is required.	\$ 75,000	2
Community Center Shade Shelter Project	This project would replace the heavily used Community Center Shade Shelter on the North-West side of the facility with an updated and modern structure. Budget would be required for design options, site modifications and construction. This facility is one of the most used in the Town by families and visitors.	\$ 250,000	2
Essig Park Dog Area Lighting Project (as recommended by the Parks, Recreation and Cultural Commission)	This project would deliver low-level lighting options for the Essig Park Dog Park area. Depending on the ultimate design and style of lighting, the project will allow for use of the dog park facility after dusk. Currently the park is intended to be utilized as a dawn to dusk facility. Installation of lights in the dog park area may increase the demand to include other low-level lighting options at the park such as on the walking path, play element, etc. Estimated budget would develop design options and construction of project. Solar options may provided a lower-cost construction cost.	\$ 150,000	2
Total Park Project Needs		\$ 645,000	



Town of Yucca Valley
Measure Y Funding Priorities
Quality of Life Project

Project Title	Project Description	Estimated Budget	Ranking
Tri-Valley Little League	<p>This grant request would provide needed funds for a successful non-profit youth Little League program service for the Town and surrounding areas. The request is for needed baseball and softball equipment and improvements including infield, snack shack, lighting, irrigation and other related items. Grant funds like these provide one-time resources for improvements or purchases that are completed at the discretion of the non-profit board of directors.</p>	\$ 50,000	2
Boys & Girls Club	<p>This grant request would provide needed funds for a successful non-profit youth Boys and Girls Club program service for the Town and surrounding areas. The request is for needed facility improvements including Teen Tech Center, Lighting, Energy Efficiency, Basement development and other related items. Grant funds like these provide one-time resources for improvements or purchases that are completed at the discretion of the non-profit board of directors.</p>	\$ 50,000	2
Total Non-Profit Grant Request Needs		\$ 100,000	



Town of Yucca Valley
Measure Y Funding Priorities
Quality of Life Project

Project Title	Project Description	Estimated Budget	Ranking
Senior Center Beautification Improvements	This project would provide needed maintenance and improvements to the Yucca Valley Senior Center. Needed improvements include acoustic dampening, lobby modernization, entrance improvements, paint and tile repair, window treatments, and other deferred maintenance items.	\$ 75,000	1
Town Community Center Beautification Project	This project would provide needed maintenance and improvements to the Yucca Valley Community Center. Needed improvements include landscaping updates, pavement maintenance, unified signage updates, exterior siding maintenance, paint tile and carpet repair, and other deferred maintenance items.	\$ 75,000	2
Yucca Valley High School Pool Improvements	This project would provide needed maintenance and improvements to the Yucca Valley High School Pool. The pool, while on MUSD property, is managed and maintained by the Town. Needed improvements include pool deck refurbishment, shade shelter improvements, lighting repairs, and other deferred maintenance items.	\$ 145,000	2
Town California Welcome Center Beautification Project	This project would provide needed maintenance and improvements to the Yucca Valley California Welcome Center. Needed improvements include landscaping updates, pavement maintenance, unified signage updates, audio and visual improvements, paint tile and carpet repair, and other deferred maintenance items.	\$ 200,000	2
Total Facility Needs		\$ 495,000	

Measure Y FY 2017-18 Sample Budget

SAMPLE

Sample
FY 2017-18
Measure Budget

Revenues		Objective
Town Services Revenue Measure Proceeds	\$ 1,500,000	Based on HdL Forecast
Expenditures		
Public Safety Enhancements		
Total Public Safety Expenditures	<u>450,000</u>	Detective, Targeted Crime Team, Response time
Town Street and Road Projects		
Total Street and Road Expenditures	<u>875,000</u>	Onaga Reconstruction/Kickapoo Surface/Pkg A
Town Quality of Life Programming		
Total Quality of Life Expenditures	<u>165,000</u>	Sr. Programs, Youth Programs, Expanded Hours
Total Expenditures	<u>1,490,000</u>	
Excess (deficiency) of rev over expenditures	<u>10,000</u>	Reserve for Emergency Need



SAMPLE

Sample
FY 2017-18
Measure Budget

<u>Revenues</u>		<u>Objective</u>
Town Services Revenue Measure Proceeds	\$ 1,500,000	Based on HdL Forecast
Expenditures		
Public Safety Enhancements		
Detective Services	200,000	Burglary/Property Crime Specialist
Sheriff Safety Specialist - Improving Response time	75,000	Improve Non-emergency Response Time
Deputy - Problem Oriented Policing	175,000	Targeted Crime Trends & Community Safety
Total Public Safety Expenditures	<u>450,000</u>	
Town Infrastructure Improvements		
Onaga Road Reconstruction	675,000	Hilton to Palomar pending sewer line installation
Kickapoo Trail Cape Seal	75,000	Santa Fe Trail to South End
Phase 1 - Package A Gap Contribution	125,000	Assistance with streets not impacted by sewer
Total Infrastructure Improvements	<u>875,000</u>	
Town Quality of Life Programming		
Expanded Public Office Hours	15,000	Town Offices to Remain Open 12 pm - 1 pm
Town Beautification Reporting Program	50,000	Mobile App & Tech for Citizen/Resident Reporting
Tri-Valley Little League Site Analysis Assistance	10,000	Identify Long-term Transition & Maintenance Plan
Youth Soccer Park Equipment	15,000	Facilitate Community Soccer Program
4th of July Celebration	25,000	Continuation of prior Rotary Sponsored Fireworks
Senior Center Facility Upgrades	25,000	Replacement of worn equipment used by seniors
Senior Site Council Programming Assistance	25,000	Assistance to Seniors in delivery of programs
Total Quality of Life Program Funding	<u>165,000</u>	
Total Expenditures	<u>1,490,000</u>	
Excess (deficiency) of rev over expenditures	<u>10,000</u>	Reserve for Emergency Need



REVENUE MEASURE OVERSIGHT COMMISSION STAFF REPORT

To: Revenue Measure Oversight Commissioners

From: Curtis Yakimow, Town Manager

Date: July 6, 2017

For Meeting Date: July 10, 2017

Subject: Measure Y Policy Considerations

Recommendation: That the Commission review and discuss various policy considerations regarding Measure Y funding, and identify, develop and recommend such policy statements as desired.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: During the course of the past two Commission meetings, the Commission received substantial background and information on various needs that were envisioned in the successful ballot measures. Staff has grouped the needs in the three primary categories of public safety, infrastructure and quality of life. In each of these categories, the needs outweigh the resources available. The Commission is now tasked with developing a comprehensive Measure Y budget recommendation for the FY 2017-18 fiscal year. While the recommendation is for a single budget year, the impacts of the recommendations may extend well beyond the initial year. To assist the Commission in their work, staff would recommend that the Commission identify, discuss and develop guiding policy statements. In doing so, the Commission could then use the recommended policy statements as overarching guidelines in the allocation of resources. The intent of such an effort would be to assist the Commission in the development of an objective budget recommendation.

Policy Considerations

As the Commission begins to discuss various policy alternatives, staff has identified a number of questions or statements that the Commission may choose to use to start the dialog. The following are in no particular order or priority, and the Commission can add or discuss other issues as desired.

Reviewed By:

Town Manager

Town Attorney

Finance Manager

Department

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

- Timing of policy statements – fiscal year vs. on-going
- Priority of public safety, infrastructure, and quality of life needs
- Priority of new public safety vs. on-going public safety; what level is appropriate?
- Future funding of new public safety resources – should all new public safety resources be programed in future budgets?
- Should Measure Y funding for infrastructure include on-going maintenance, or only for one-time projects?
- Is some level of a Measure Y reserve prudent?
- For quality of life projects, should Measure Y funding be considered for outside requests? If so, on what basis?
- Is a Measure Y (Measure Z) communication program a priority, and should resources be allocated to ensure such communication?
- What level of public input is desired by the Commission on a Measure Y budget recommendation?
- What level of relevance does the Town's Strategic Plan have on Measure Y recommendations?
- Are high-profile projects that can be delivered efficiently and timely preferred, or is there another basis for preference?
- Others?

Next Steps

Upon completion of the policy level discussions, for the Commission's August meeting staff will develop a draft policy statement for the Commission's consideration. Using guidance from the Commission's policy recommendations, staff will further develop a comprehensive Measure Y spending plan for consideration, modification and recommendation. The Commission will then have the opportunity to revise and edit the spending plan until there is consensus on a recommendation to the Town Council. If consensus is reached at the August meeting, the recommendation would be forwarded to the Town Council at their second meeting in September.

Alternatives: None

Fiscal impact: None

Attachments: Town Strategic Plan – January 2017 Review

Town of Yucca Valley



2015 Approved Strategic Plan

January 2017 Update

Town of Yucca Valley

Strategic Plan 2015

GOAL: MOVING FORWARD...TOGETHER

Moving Forward... Together... What does that mean? For the Town of Yucca Valley, Moving Forward Together means that we understand that real community progress is possible when we leverage our resources together to achieve our objectives.

When we Move Forward... Together as a *Town*, we understand the need to be Engaged with our residents. We understand the expectation that the Town organization is to be Efficient in use of resources, and we are held Accountable for the delivery of essential services, such as public safety and infrastructure.

When we Move Forward... Together as a *Community*, we understand the importance of a Secure community, with reasonable expectations of a safe environment at home and around Town. Further, our Community should be a Welcoming community both aesthetically in visual sight, and operationally with minimal barriers for all businesses – small, medium and large. We also appreciate the sense of a Balanced community that places an appropriate emphasis on quality of life as evidenced by the Community's recreational assets, reasonable support for arts and culture, and appreciation for natural amenities right outside our doors.

When we Move Forward... Together as a *Region*, we understand the regional role of Yucca Valley as the Leader and economic hub in the Morongo Basin, continuing to support responsible growth of business that benefits the entire region. We act as an Advocate to ensure that the voice of the Morongo Basin is well represented at the regional, state and national levels. And finally, we stand as a Partner with our neighbors and colleagues in the reality that many of the services provided throughout the Basin are not confined to individual boundaries.

Moving Forward... Together
Town

- Objective 1 – Engaged
- Objective 2 – Accountable
- Objective 3 – Efficient

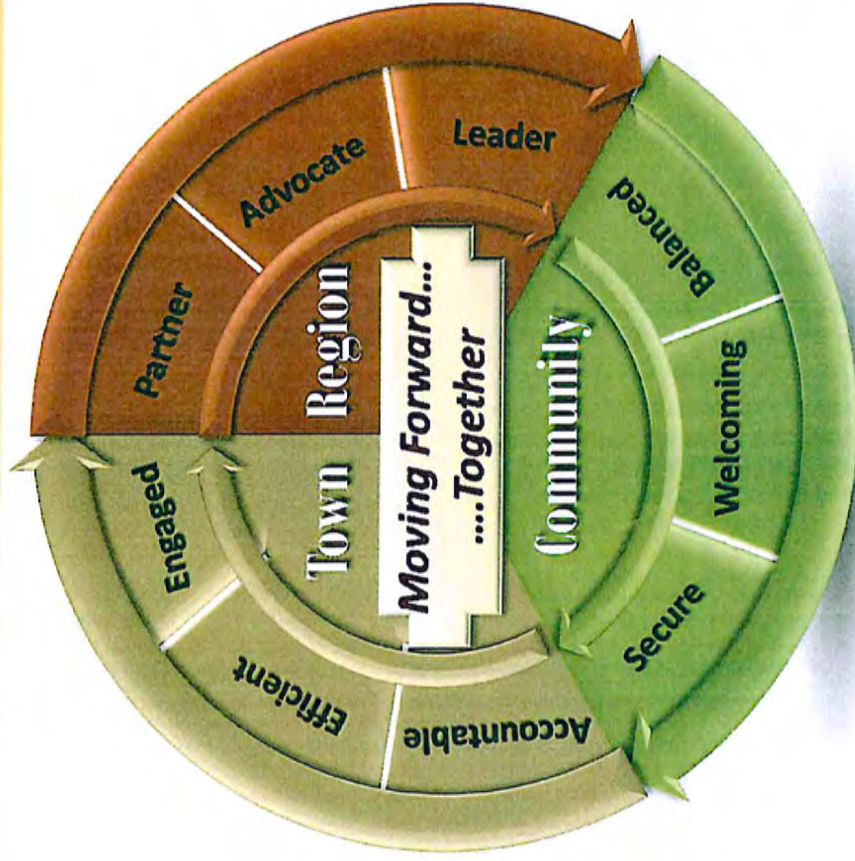
Moving Forward... Together
Community

- Objective 4 – Secure
- Objective 5 – Welcoming
- Objective 6 – Balanced

Moving Forward... Together
Region

- Objective 7 – Leader
- Objective 8 – Advocate
- Objective 9 – Partner

Strategic Plan and Objectives



Moving Forward as a Town January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status
Town	1	Engaged Ensure effective and efficient access to Town information	Review and assess the Town's existing on-line web platform for efficiency and effectiveness. Identify strengths and weaknesses.	High	TC	Continue to monitor/update current site.
Town	2		Develop a recommended transition plan for addressing the weaknesses, up to and including a complete website redesign, if warranted.	High	TC	Project on hold until Fall 2017, after other IT related infrastructure is complete.
Town	3		Ensure mobile access to the Town's critical applications.	Med	TC	In progress: Launched mobile version of Goresquest, the online customer service portal. Town's current website not optimal for mobile use.
Town	4	Engaged Utilize an effective multi-media platform to communicate with residents, businesses and stakeholders	Use the Town's Social Media platforms on a weekly basis to communicate ongoing activities, information and needs	High	TC	Social Media use has increased, additional posts/outreach to community with additional Town SM users.
Town	5		Develop metrics and analysis of various communication efforts to determine effectiveness of methods. Craft media preferences depending on targeted audience.	Med	TC	Additional analytics to be researched for best options and outreach to the community, Spring 2016.
Town	6	Engaged Provide the Community with clear options related to concerns raised throughout the Strategic Planning Outreach period	Compare and contract existing service levels and existing resources with supplemental resources and corresponding service increases	High	TM	Primary completion with the passage of Measure Y and Z. Additional outreach will occur with the newly formed Oversight Board and the community with Measure budget development.
Town	7		Conduct workshops as needed to ensure Community education on revenue and services level alternatives as directed by Council	High	TM/FIN	Primary completion with the passage of Measure Y and Z. Additional outreach will occur with the newly formed Oversight Board and the community with Measure budget development.
Town	8		Prepare potential project lists for council prioritization that reflect alternative funding sources	High	All	Will occur in Spring 2017 during FY 2017-18 Budget preparation.
Town	9	Efficient Evaluate and provide cost effective Community Services programs and services	Continue joint Museum/Recreation programming model. Evaluate staffing levels/structure to provide proper oversight.	High	CS	FT Rec Coordinator has been on board for 6 months. Significant improvement in Rec Dept function/planning, coordination of events with HDNM, social media outreach, and supervision of Rec staff.
Town	10		Explore alternative labor strategies to augment limited staff resources and adjust to minimum wage increase. Execute pilot programs to evaluate the viability of contract staff and volunteer resources.	High	CS	Value of utilizing contract event staff is evident and is now a regular practice. Evaluation underway to determine viability of new volunteer programs including YC summer program and Senior Club volunteer program. CS and HR staff reviewing options for addressing minimum wage impacts.

Moving Forward as a Town January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status
Town	Efficient	11 Evaluate and provide cost effective Community Services programs and services	Evaluate current and anticipated conditions that affect delivery of services; make sound recommendations for addressing deficiencies.	Medium	CS	Dept duties/procedures have been streamlined and consolidated. Chart of accounts simplified.
Town	Efficient	12 Ensure that financial policies are relevant to current business practices	Review finance policies and update on a bi-annual basis to ensure that best practices are followed and are in the best interests of the Town.	High	FIN	Investment Policy was updated in March 2016. Purchasing Policies are scheduled for review in Summer 2017. Reserve Policy was reviewed in Fall 2016.
Town	Efficient	13 Ensure municipal human resource management best practices in the administration of the Town's critical HR functions	Promote the widest candidate pool as practically possible for Town employment opportunities	Med	HR/RM	Reviewing other means as positions become open to attract the best candidates.
Town	14		Research and identify an online application program that allows for more convenience for interested candidates.	Med	HR/RM	Surveyed other municipalities and arranged a demo with one company that caters to smaller agencies.
Town	15		Review Employee Handbook and revise as necessary to be consistent with current legal requirements and municipal human resources best management practices.	High	HR	Tentatively planning on bringing forward to Council at the 2nd meeting in February.
Town	Efficient	16 Provide a functional IT network and system that allows and supports workplace efficiencies and experiences minimal disruptions	Develop an updated IT Master Plan that identifies the Town's current and future IT hardware and software needs, including costs and implementation timelines and priorities.	High	IT	IT Master Plan was approved by Council in December, working on implementing first year action items.
Town	Efficient	17 Provide enhanced solid waste and recycling opportunities for Town residents	Encourage additional solid waste and recycling opportunities by supporting the franchise hauler's plan to build a new local transfer station.	High	SW	New transfer station should start construction this month to be completed later this year.
Town	18		Develop an updated franchise agreement with the Town's solid waste and recycling provider to meet the Town's solid waste and recycling goals, as well as State mandates.	Medium	SW	Still underway. Plan to have in place in 2017.
Town	Efficient	19 Provide professional customer service alternatives for residents, businesses and visitors	Review the Town Hall's current operating hours for access, and recommended any changes as needed.	High	TC	Reviewed, with topic brought before Town Council in January 2017 for direction.
Town	20		Review on-line access to additional frequent Town Hall customer inquiries/needs for efficiency and effectiveness	Med	TC	Online customer service portal- mobile access launched for ease of use. Full review of topics/options scheduled for Spring 2017.
Town	Efficient	21 Enhance customer service options for businesses and residents through consolidated services	Continue long-term planning for consolidated Town hall services	Med	TM/CD	Concept started; awaiting completion of Yucca Valley Branch Library lease extension and related project.

Moving Forward as a Town January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status	
Town	Efficient	22	Develop public infrastructure systems to serve the community's needs	Ensure sufficient financial resource recommendations to properly develop and maintain existing and proposed public infrastructure.	High	CD/PW	Maintenance and Funding Plan for new street infrastructure constructed by HDWD completed. Anticipate presentation to Town Council in late Spring/early Summer 2017.
Town	Efficient	23	Provide additional economic opportunities for Old Town Development and the prior PFF property	Review the Town's inherited RDA properties in the Old Town Area the the prior PFF area to determine feasibility of development opportunity options	High	TM/CD	Council review and initial direction scheduled for February 2017.
Town	Accountable	24	Ensure accounting software supports secure, transparent and efficient management of the Town's financial and accounting records	Manage the selection, transition and implementation of new financial and accounting software to replace outdated software.	High	FIN	RFP for new software was released in June 2016. Conversion and implementation scheduled for Spring 2017.
Town	Accountable	25	Provide a positive and responsible work environment for Town Employees	Manage the selection, transition and implementation of new financial and accounting software to enable online services and citizen access to financial data in a summarized manner for transparency and efficiency.	Med	FIN	Complete. OpenGov online financial services have begun conversion process and financial information is now available to public on our website.
Town	Accountable	26	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Incorporate policy direction relative to employee classification and compensation per Council guidance	High	HR	Completed 2/16/2016.
Town	Accountable	27	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Research, develop and propose effective wellness program for staff to correlate with our current Health plans	Med	HR	Obtained some samples of plans and am 70% complete.
Town	Accountable	28	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Assess the Town's existing records storage practices and facilities.	High	TC	In progress- Working with consultant for storage requirements. Began research on electronic import of permanent records into secure system.
Town	Accountable	29	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Develop a recommended physical storage plan to implement best practices as needed.	High	TC	In progress- Working with consultant for storage requirements and implementation with new shelving units.
Town	Accountable	30	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Maintain adherence to the Town's approved Records Retention Schedule	Med	TC	Ongoing: Maintenance/oversight of Town records continues.
Town	Accountable	31	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Identify an inventory of records recommended for electronic storage as well as a related transition plan	Med	TC	In progress- Working with consultant for storage requirements. Began research on electronic import of permanent records into secure system. Plan being developed.
Town	Accountable	32	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT	This will be worked on after initial first year implementations of the IT Master Plan are completed.

Color Key
 = Not started or less than 25% progress
 = 25% - 75% progress
 = Greater than 75% progress, or complete

Moving Forward as a Community January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status
Community	1	Secure Provide an effective and efficient Public Safety Plan for the Community	Review and analyze the existing Public Safety Contract provisions, and reconcile with recent data. Provide service level alternatives and configurations for Council consideration.	High	PS	Options provided to Council as part of revenue measure development. Implementation to occur through Measure Y budget adoption process.
Community	2		Review and analyze existing volunteer programs and develop alternatives that can effectively supplement contract services, including Neighborhood Watch, COP and SAR.	High	PS	Neighborhood Watch quarterly meetings started in 2016. COP classes underway. COP presentation slated for Spring 2017.
Community	3		Propose alternative programming options beyond funded levels for potential community consideration that address specific needs.	High	PS	Options provided to Council as part of revenue measure development. Implementation to occur through Measure Y budget adoption process.
Community	4	Secure Allow reasonable access to Public Safety personnel to address specific concerns	Review community engagement opportunities with the Sheriff's Department to ensure appropriate community access.	Med	PS	Underway, community outreach includes Rotary updates, Watchmen Group meetings, Reg Council Mtgs
Community	5	Secure Ensure community is prepared for disasters	Stay engaged with County OES, keep Emergency Plans updated (i.e.: EOP, Hazard Mitigation, etc.) Utilize social media to keep citizens informed.	High	EO	Hazard Mitigation Plan Update is in process, should have final draft ready for FEMA review by April 2017.
Community	6	Secure Promote emergency preparedness of Town Staff	Provide employees with the opportunity to attend specialized emergency management training. Provide information about preparedness at home and in the workplace.	Med	EO	Next group of staff training is scheduled in May 2017 using grant funds.
Community	7	Secure Ensure the Town has access to a functional EOC in the event of activation	Review near-term functionality of the Town's EOC, and begin development on longer-term solution	Med	EO	Some of the items included in the first year of the IT Master Plan will upgrade and provide a more functional EOC, however more work still needs to be done.
Community	8	Secure Ensure Town Reserves are at a conservative level to provide for uncertain economic future	Review Reserve Policy on an annual basis to determine sufficient levels for economic realities.	High	FIN	Reserve Policy reviewed and adopted in December 2016
Community	9	Welcoming Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's existing Community Relations plans and activities to ensure maximum exposure in critical areas	High	PIO	Outreach continues with the use of traditional media as well as social media. Targeted messaging to be developed
Community	10		Offer to host a League DMD meeting	Med	PIO	Town of Yucca Valley is scheduled to host the LOCC Desert Mountain Division Meeting in April 2017.
Community	11	Welcoming Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's partnership with the Desert Regional Tourism Agency and provide input and recommendations as appropriate	High	TM/FIN	Discussions with DRTA on potential CWC modifications and alternatives began in Fall 2016 and continue.
Community	12		Review the Town's partnership with the Chamber of Commerce and provide input and recommendations as appropriate	High	TM/FIN	Will review as part of a broader initiative with the Town's economic development partners including the Chamber, JTGC and the CWC through DRTA.

Moving Forward as a Community January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status
Community	13	Promote improved maintenance and appearance of private and public properties along SR 62 & SR 247	Continued implementation of proactive Code Compliance programs on SR 62 and SR 247.	High	CD	Program continuing with prioritization on SR 62/247 based upon available resources. Present options to the Town Council in the fall of 2017 for establishing building maintenance programs and standards.
Community	14		Evaluate public infrastructure standards designed to enhance streetscape improvements	Med	CD	Present alternative Parkway design standards to the Council in the Fall of 2017.
Community	15	Enhance neighborhood property values and public safety	Evaluate and implement Code Compliance and Animal Control neighborhood programs that maintain and enhance property values and neighborhood safety.	High	CD	Present program options to Council for expanded public nuisance abatement in Spring 2017.
Community	16	Provide an balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Solicit input from user groups, contract providers and community organizations for program improvements and innovations.	High	CS	Underway with program evaluation/improvements including introduction of YC/SC intergenerational programs and updating of Spring/Summer offerings.
	17		Provide leadership, collaboration, support and professional interaction with the public, commissioners, council members, community organizations and other agencies, including the Boys and Girls Club, MBYSA, TVLL and other basin youth sport organizations.	High	CS	Met with youth sports agencies at Sept Sports Council meeting. In discussion with TVLL regarding field improvements and assisted with grant questions. In discussions with MB Healthcare District on joint programs including spring community health fair.
Community	18	Provide quality senior services and activities	Develop potential alternatives to partner with County and provide enhanced programming and social activities.	High	CS	Engaged county contractor FSA for service improvements and program enhancements during lunch service. Partnered with Senior Club to present lectures and singalongs. Addition of Intergenerational Activities w/YC underway.
Community	19		Develop potential alternatives for phased Senior Center refurbishment.	Med	CS	Staff is performing preliminary evaluation of modernization and remodeling needs and scope of work.
Community	20	Promote community development consistent with the Town General Plan's Vision and Values	Continue Development Code policy and regulation review consistent with Town Council priorities as established in the Town's General Plan.	Med	CD	Recreational marijuana and vacation rental regulations are anticipated for PC action in 2017. Adult oriented businesses regulations need to be updated and should be addressed in 2017.
Community	21	Provide an balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Evaluate current programs and events with regard to relevance, benefits and economy. Communicate with professional organizations to identify current trends and practices.	High	CS	Ongoing - In process of reviewing Spring/Summer offerings to be reviewed by PRCC and TC in February.

Moving Forward as a Community January 2017

Goal	Objective #	Strategy	Action Plan	Priority	Division	January 2017 Status
Community	22	Maintain quality of life by providing recreational activities for patrons of all ages	Seek program options that maximize recreational assets and enhance offerings, particularly for seniors and young children.	High	CS	Secured instructor for toddler class. Pursuing introduction of new senior programs through YC intergenerational activities, Senior Club activities, and MBHD joint programs.
Community	23	Maintain quality of life by providing cultural activities for patrons of all ages	Review and define the cultural mission of the Hi Desert Nature Museum within the Town's Community Service Offerings	High	CS	HDNM 2016-2020 Strategic Plan complete and adopted by TC Sept 2016.
Community	24		Explore paths to expand museum operations.	Med	CS	Needs outlined in Strategic Plan. Additional PT staff would need to be considered to expand hours of operation.
Community	25	Maintain quality of life by providing cultural activities for patrons of all ages	Increase presence of HDNM as center for natural history education and preservation/interpretation of the Basin's cultural heritage.	Med	CS	In process through hosting of local field trips, lectures by the MB Historical Society, presentation of chamber music concerts, and management/exhibition of museum collections.
Community	26		Identify and propose potential HDNM updates and modifications to support the refined focus on natural history and education.	Med	CS	Underway with reorganizing exhibit space including purchase of new Mila walls, relocation/refurbishment of exhibit cases.
Community	27		Strengthen relationship with JTNP. Implement exhibit reorganization to enhance experience for tourists and frequent visitors.	Med	CS	In celebration of centennial, completed successful exhibit in partnership with JTNP along with hosting of symposium launch and lecture.

Color key

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Moving Forward as a Region January 2017

Goal	Objective	Strategy	Action Plan	Priority	Division	January 2017 Status
Region	Leader	1 Continue to develop the Town as a regional retail hub	Solicit specific retail operations based on Gap analysis and areas of identified need	High	TM	Engaged HdL to assist; contract authorized May 2016. Initial information developed. Will use in upcoming marketing opportunities at ISCS 2017, Spring and Fall
Region	Advocate	2 Support the Morongo Basin Pathway concept	Work with regional partners in developing opening dialog about the long-term MBP vision	Med	CD	Town is participating with MB agencies in moving the concept forward. SanBag has submitted a grant application to SCAG for an ATP plan for the MB, of which the MBP will be included.
Region		3	Continue to collaborate with ongoing project proponents to establish realistic project goals	Med	CD/TM	Safe Routes to School Phase II, Pedestrian Points of Interest Plan, both elements of the Non-Motorized Transportation Plan, continue to move forward at SanBag.
Region	Partner	4 Engage with community partners in Emergency Management preparation and response	Foster community partnership relationships by participating in bi-annual planning meetings, exercises and continuous communication.	High	EO	A bi-annual meeting is held with all first responder agencies. A Morongo Basin COAD is being developed for nonprofit and faith-based groups.
Region	Partner	5 Assist in providing an expanded Public Library facility	Work with the County to develop program options that will expand Library services to Town and region residents	Med	TM	Final Lease Document/Agreement underway. Anticipate approval in February, with project start in March.
Region	Partner	6 Ensure quality Emergency Fire and Medic services to Town residents	Partner with the San Bernardino County Fire Department to review and analyze existing EMT services and facilities	Med	TM	Completed with presentation to Town Council by SBC Fire. Identified strengths and weaknesses.
Region		7	Partner with the San Bernardino County Fire Department to review options for relocation of the new fire truck to maintain that asset within or near Town limits	Med	TM	Dialog opened through communication with SBC CEO and Fire Captain. Political support ongoing.
Region		8	Develop potential alternatives to advocate for expanded EMT facilities that will provide enhanced services and response times within the Town and greater basin	Med	TM	Dialog opened through communication with SBC CEO and Fire Captain. Political support ongoing.
Region	Partner	9 Support HI Desert Water District in the delivery of the regional wastewater project	Continue to coordinate with HDWD and the Regional Water Quality Control Board on construction of the wastewater collection and treatment system.	High	TM/CD	Engineering/Construction coordination will be ongoing for a number of years.

Moving Forward as a Region January 2017

Goal	Objective	Strategy	Action Plan	Priority	Division	January 2017 Status
Region	Partner	10 Encourage and promote an efficient and safe regional transportation network	Coordinate with Caltrans, SANBAG, County and City of 29 Palms on regional road capacity and safety programs.	High	TM/CD	Annual Traffic Safety Report will be presented to the Council in June 2017. Town and Caltrans held kickoff meeting on SR 62/Sage/Yucca Trail intersection long range planning. Caltrans will be providing mechanism for alternative design options.
Region	Partner	11 Encourage and promote adequate public transportation systems that serve the Morongo Basin	Continue through Morongo Basin Transit Authority participation ongoing monitoring of necessary public transit service levels	Med	TM/CD	Town monitors ridership levels and coordinates public transit needs with private land development projects.
Region	Partner	12 Promote various employment opportunities for local residents	Work with regional partners including CMC, MUSD and the County to identify potential regional employment drivers	Med	TM	Initial conversations begun with MUSD/CMC as part of Community Cabinet to address youth employment track.

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