

*Town of
Yucca Valley*



General Fund
Special Revenue Funds
Successor Agency

Adopted Budget
Fiscal Year 2021-22



Transmittal Letter

To: Honorable Mayor and Town Council
From: Curtis Yakimow – Town Manager
Subject: FY 2021-22 Proposed Budget
Date: May 18, 2021

Introduction

Town staff is pleased to present you with the proposed budget for the 2021-22 fiscal year for the Town of Yucca Valley. Due to its importance as both a funding and policy document, the Town's annual budget is one of the most critical tasks undertaken by both Town Council and staff. With its adoption, the budget document becomes the financial plan for the Town, reflects the Town's priorities and responsibilities, and provides for the implementation of the Town's Strategic Plan, which serves as the basis for the proposed budget.

This budget establishes the Town's spending plan, along with applicable funding resources, in our effort to meet the service requirements of Yucca Valley's residents, businesses, and institutions. Equally important, the budget addresses a variety of community priorities, as defined by the Town Council, residents and staff through the most recent Strategic Plan adoption. Highlights of these priorities include:

- Emphasis on Fiscal Responsibility – The proposed budget for FY 21/22 is a financially balanced budget, with anticipated operating revenues exceeding anticipated operating expenditures by \$98,000.
- Emphasis on Stable Reserves – Continues to implement the Town Council's current reserve policy, and provides for a solid level of reserves, both designated and undesignated. The budget identifies a reserve level at 58%, well above the Council's adopted reserve policy, and will provide for a reasonable amount of resources in the event of economic hardships or emergency.

Revenue Outlook

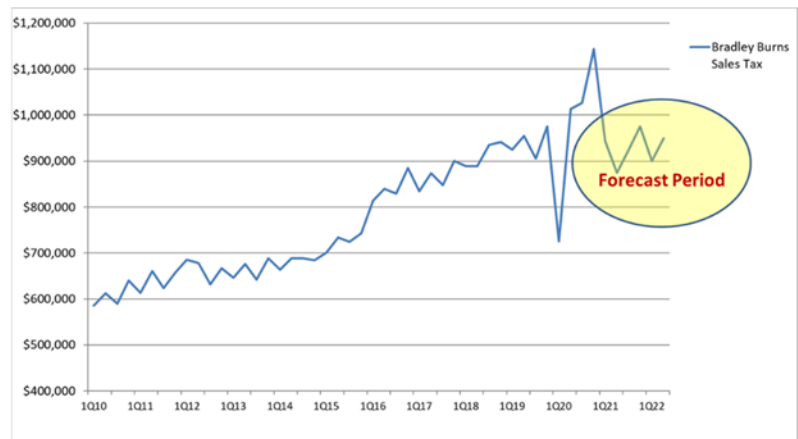
As with many municipalities, the Town of Yucca Valley funds the majority of its services through the Town's General Fund. With projected revenues of \$13.8 in FY21/22, the General Fund accounts for the majority of the \$26m of total Town revenue. While the General Fund receives revenues from a variety of sources, the bulk of the revenues come from four primary sources:

- *Property tax*
- *Sales and use tax*
- *Franchise fees*
- *Transient Occupancy Tax*

As indicated, the Town's revenues are tied to a limited number of sources, and as such, remain vulnerable to fluctuations in these sources. The proposed budget for FY 21/22 anticipates moderate increases in Sales and use tax and Transient Occupancy tax, with relative stability in franchise fees and property tax revenues for the Town. Each of these revenues sources are more fully discussed below.

Sales Tax

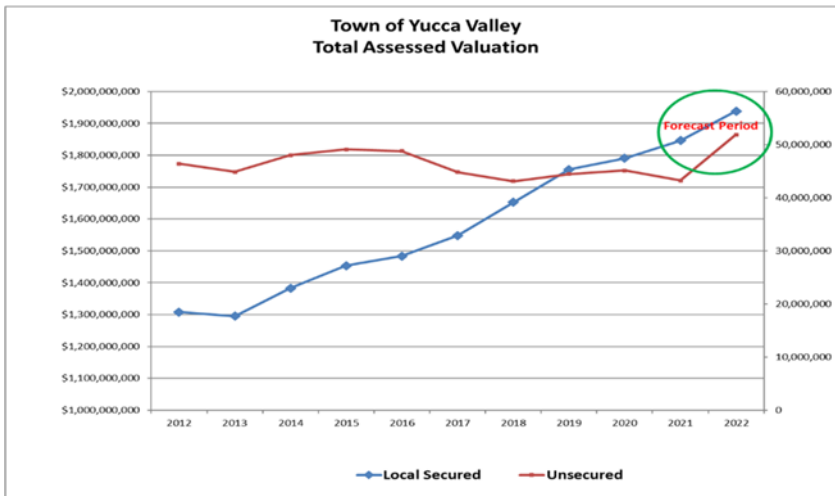
In FY2020-21 sales tax received a deep, but short decline reflecting the economic effects of the COVID-19 pandemic and required closure of businesses until late May 2020. The remainder of FY20/21 actual results have signaled a significant recovery and is projected to continue with a moderate increase through FY2021-22.



Property Tax

The Town of Yucca Valley receives 16.5 cents of each property tax dollar received by San Bernardino County for property tax collected on property located within the Town limits. This tax is based on the assessed value of the individual property at the time of purchase or completion, and remains fixed (subject to a 2% annual adjustment cap) until the property is reassessed with a change in ownership or valuation.

Over the past six years, the Town's property tax revenues have reversed prior year declines and have shown steady but consistent assessed valuation growth. The upcoming forecast year projects property tax to increase by 5%. This projection is based on the steady increase in sales activity and higher estimated property valuations in FY2020 through FY2022. Based on the actual revenues received by the Town, it appears that 2013-14 was the market bottom in assessed valuations. Since then, assessed valuation associated with property within the Town has recovered at a reasonable growth rate, and shows signs of continuing within the budget period. Real estate transactions have been brisk, and while home prices have increased, they remain affordable relative to competing markets. As home prices in



the surrounding lower desert and inland empire real estate markets continue to rise, the Town market still provides an attractive and affordable alternative for first time home buyers, as well as those seeking to downsize in a more affordable community.

Other Revenue Sources

The Town receives the remaining General Fund revenues from a

variety of sources including franchise fees, service fee revenues, interest earnings, transient occupancy tax, and various reimbursements. The fiscal year 2020-21 budget reflects the following significant items of impact:

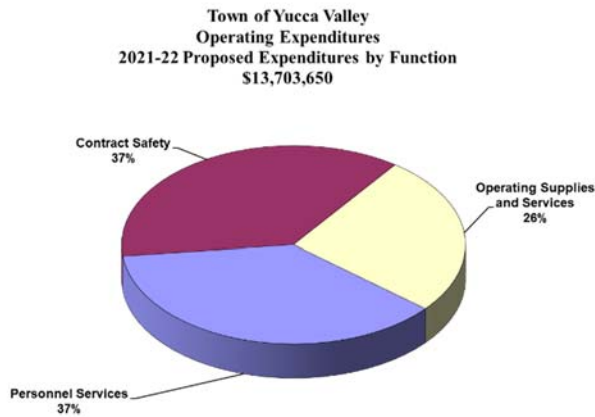
- Franchise Fee Revenues – Projected to increase slightly, franchise fee revenue remains a significant source of General Fund revenue. The Town completed work on the solid waste contract with its franchise hauler in FY2020-21, the result of which has provided a continued positive impact on related fee revenue in the General Fund budget.
- Transient Occupancy Tax (TOT) - With adoption of the Short-Term Vacation Rentals (STVR) Ordinance and a Voluntary Collection Agreement with AIRBNB and HomeAway, Inc., as well as increased occupancy in hotels within the Town, transient occupancy taxes had increased at a doubling rate over the past two years. Tourism to the area has continued to grow through 2021 with a 62% increase to TOT revenues in the FY2020-21. This rate is projected at a conservative increase through FY2021-22.

General Fund Expenditures

General Fund expenditures are primarily town-wide general service type expenditures, and represent the costs of providing the basic service needs of the community. Examples of such expenditures include public safety costs, personnel costs, operating supplies and services, and park and facility maintenance. Total General Fund expenditures are budgeted at \$13.7million, reflecting a reinstatement to pre-COVID service levels.

Public Safety

The provision of adequate public safety resources remains the top priority of the Town Council. The Town’s public safety services are provided through a contract with the San Bernardino County Sheriff’s



Department. The proposed public safety costs for the two-year budget are funded by both the General Fund and the Measure Y Town Essential Services Special Revenue Fund. For fiscal year 2021-22 the General Fund portion represents 37% of the annual budget. The total FY20/21 Schedule A contract totals \$5,807,625, a 3% increase from the prior year. In addition, the Town's Sales Tax Measure Y accommodates a portion of the Schedule A contract by funding the contribution of

maintenance, the Detective and Sheriff Safety Specialist positions, for a total of \$1.04 million in Measure Y.

While the majority of the Town's public safety costs are funded through the General Fund and Measure Y, there are additional one-time grant funds the Town receives to assist in defraying the capital costs associated with public safety. These are identified in the Town's Special Revenue funds. The proposed budget includes the State's Supplemental Law Enforcement Special Fund in the amount of \$150,000.

Personnel Services

Direct staff costs to provide the programs and services of the Town are reflected in the Town's Personnel Services expenditures. The proposed budget incorporates a few modifications to ensure that the Town staffing structure is appropriate to meet the program and service levels as determined by the Town Council through the budget. These changes are identified as follows:

- *Merit eligible employees included in proposed budget*
- *Includes 2.5% increase for Cost of Living Adjustment*
- *Includes implementation of Class and Compensation study*
- *Reflects State Minimum Wage increase impacts*
- *Staffing additions of 2 full-time and 2 part-time positions*

With the prior council actions to restructure employee benefits, personnel service costs have been managed in a cost-conscious manner. As an example, implementation of a three-tier retirement program is yielding savings as retirements occur and replacement staff is brought on. Of the current full-time benefitted staff, 14 remain in the Town's Tier-1 program while the remaining 24 staff members are in the Tier-2 or Tier-3 retirement programs. This shift to Tiers 2&3 will provide long-term savings to the Town, while providing retired employees confidence in the Town's ability to meet future retirement commitments.

Operating Supplies and Services

Expenditures for Town operations and contract services are projected to total \$3.5 million for FY21/22, reflecting a reinstatement to pre-COVID level services and a 6% aggregate increase to accommodate the Town's expanded facilities, such as Tri-Valley Little League and the newly renovated Library building. Included in these expenditures are specific line items such as Town legal counsel, information technology services and supplies, planning, building and safety, engineering professional services contracts, and risk management activities. Other expenditures include community partnership requests, disaster preparedness activities, recycling and solid waste programs.

Measure Y Integration

As referenced above, the proposed budget for FY 21/22 incorporates the funding provided by Measure Y. Adopted by Town voters in 2016, Measure Y focuses on three specific priorities; Public Safety, Infrastructure and Quality of Life. As part of the FY 21/22 proposed budget, the Town can continue to include specific initiatives that are only possible with the resources provided by Measure Y, including:

- Enhanced Public Safety – New Detective and Sheriff Safety Specialist
- Continuation of Full Public Safety Service Levels
- Expanded Senior Service Programming
- Expanded partnerships with non-profit service providers

The proposed budget for FY 21/22 includes the recommendations of the Revenue Measure Oversight Commission.

General Fund Reserve

As one of the Town Council's priorities, a sound fiscal reserve is maintained in the proposed budget. Such a reserve is essential to accommodate the ever-changing economic environment that municipalities function within, which is especially present in this current public health emergency. Events such as State subvention takeaways, redevelopment agency elimination, economic recession, environmental emergencies, and other unforeseen fiscal emergencies place an enormous burden on the local municipality. As such, a conservative, prudent fiscal reserve policy is essential to ensure the Town's ability to respond to such uncertainties as it is now.

The anticipated General Fund reserve for the proposed budget is as follows:

Fund Balance Summary	
Unassigned Reserves	7,967,222
Nonspendable	180,000
Restricted	300,000
Assigned-Risk Management	300,000
Assigned-Catastrophic	1,000,000
Assigned-Retiree Obligation	803,025
Assigned-Other	-
Ending Fund Balance	\$ 10,550,247
Operating Reserves (% of Expend)	58%

Under the Town’s current reserve policy, the level of General Fund undesignated reserves is to remain in the range of 50 – 55 percent of operating expenditures. The proposed level of total undesignated reserves is projected to be approximately 58%. This conservative approach will provide the Town with an added measure of financial flexibility should the economic challenges at either the state or local level be more significant than anticipated.

Special Revenue Funds

In addition to the Town’s General Fund, the Town also receives and expends funds through its Special Revenue Funds. These funds account for monies received in the form of some of the following:

- Development Impact Fees
- Gas Tax Revenues
- COPS/SLESF Grants
- Road Maintenance and Rehabilitation Account (RMRA)
- SANBAG Measure I Fund(s)
- Town Assessment Districts
- Measure Z Sales Tax
- Other Grants/Loans

Road Maintenance Fund Challenges

In the FY20/21 the Town’s road maintenance funds, through which the Town funds all its street and road maintenance staffing and activities, received revenue decreases, while related expenditures stayed at current levels. Looking forward to FY21/22 this decrease was reversed by Gas Tax and RMRA tax increases by the state. As material and energy costs may continue to increase, routine maintenance duties are becoming more costly. The result is that there is a potential for the Gas Tax Fund, RMRA Fund and Measure I Funds to be insufficient to fund the increasing street maintenance activities, thus necessitating the usage of other fund sources. This results in less available monies in those funds for

new capital projects or major rehabilitation. The Road Maintenance and Rehabilitation Account (RMRA), funded through an increase in both gas tax and registration fees has been a vital funding for infrastructure maintenance and improvements. Should this funding source be eliminated, the Town will lose significant local resources dedicated wholly toward road and street maintenance and repair.

Capital projects included in the proposed 2021-22 Special Revenue Funds include:

- *Onaga and Little League Pedestrian Improvement Project*
- *North Park Improvement Project*
- *Prop 68 Parks Bond Grant – Aquatic and Community Center Project*
- *Annual street slurry seal and crack seal maintenance funded by Measure Y*
- *Town Hall Consolidation Design*

Additional Federal Funding

In addition to the above capital projects, the federal government's American Rescue Plan has allocated a significant amount of funding to be directly allocated to local government's as soon as the fourth quarter of FY20-21. This funding has a broader span of spending requirements to help with economic and infrastructure development at the local level to help offset the impact of the COVID-19 pandemic through 2020 and 2021. As the funding's requirements are defined by the Department of the Treasury the Town will be able to identify what additional capital projects may be accomplished through this significant funding.

Additional detail for each special revenue fund is provided in the individual fund budget. Each budget identifies projected revenues, operating expenditures, capital expenditures and indirect cost expenditures proposed for FY 21/22.

Conclusion

In keeping with the priorities established by the Town Council, the proposed budget reflects a healthy recovery in economic activity in fiscal year 2021-22. The proposed budget projects a General Fund reserve balance of \$10,550,247 in 2021-22.

We would like to thank all who have contributed to the preparation of this budget. Without their assistance, input, ideas and discussion, this budget would not be possible. We also extend a special thanks to the Town's Finance Department staff and to the Department Directors and Managers for their diligent efforts and indispensable insight, and the continuous guidance and participation of our Town Council.

Finally, on behalf of the outstanding team of professionals who come to work every day to make Yucca Valley a better place, our collective “Thanks” to the residents and businesses in this community who allow us to serve them.

Respectfully submitted,



Curtis Yakimow
Town Manager



Town of Yucca Valley

Elected and Appointed Officials

Elected Officials

Mayor
Merl Abel

Mayor Pro Tem
Jim Schooler

Council Member
Robert Lomardo

Council Member
Rick Denison

Council Member
Jeff Drozd

Appointed Officials

Town Manager
Curtis Yakimow

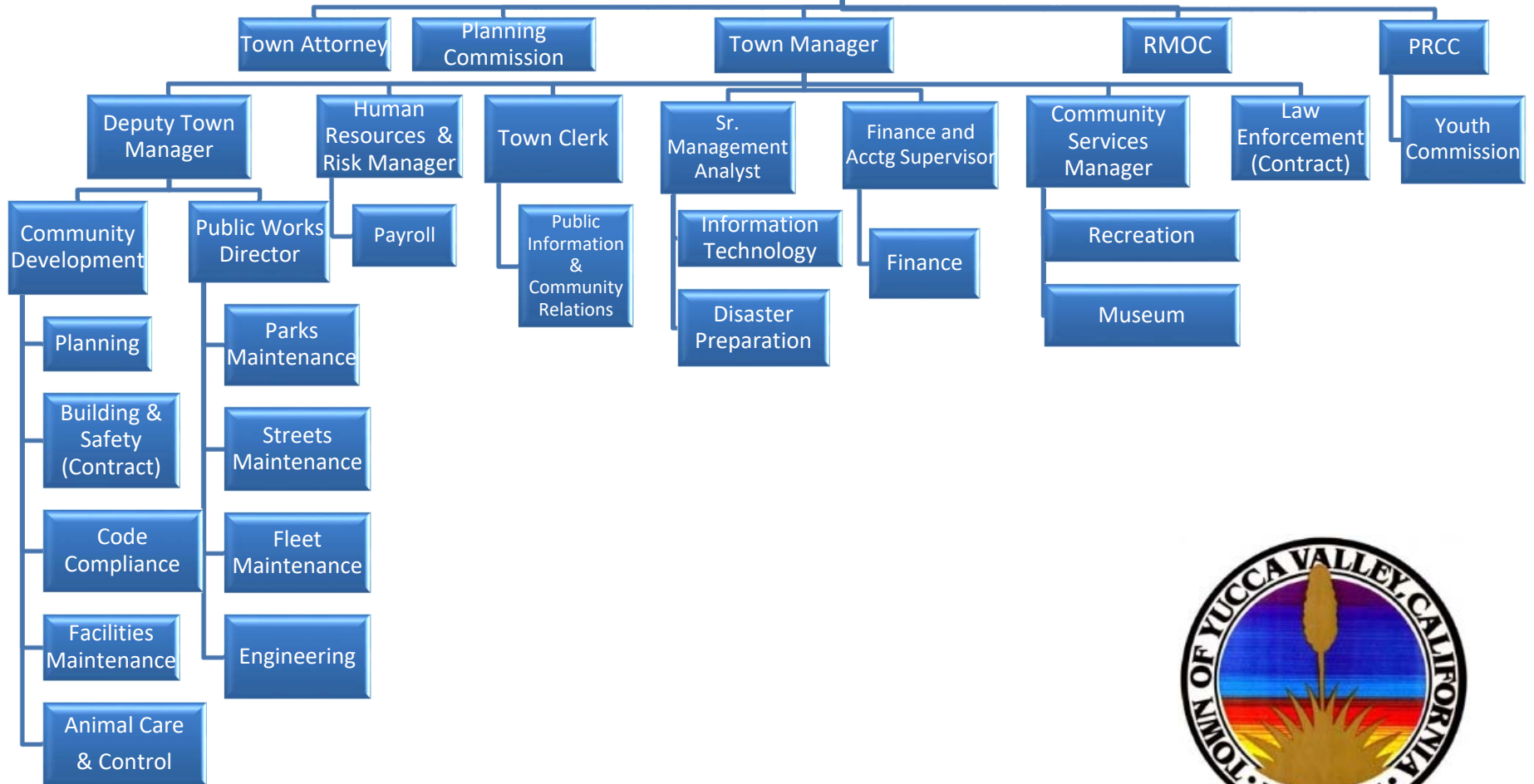
Deputy Town Manager
Shane R. Stueckle

Town Attorney
Thomas D. Jex



Residents of Yucca Valley

Town Council



Town of Yucca Valley



2020-2022 Approved Strategic Plan

February 18, 2020

Town of Yucca Valley
2020-22 Strategic Plan

Strategic Plan and Objectives



Town of Yucca Valley

Strategic Plan 2020-2022

OUR TOWN...OUR HOME

Our Town...Our Home....What does that mean? When we consider our Town to be our Home, we identify a personal commitment to the success of our Town. Just as we strive to enhance and support our individual homes, we take the same approach in the governance, management and execution of Town projects, programs and services. As a unified team of elected officials, management and staff, the Town of Yucca Valley works together toward the primary goal of protecting and enhancing our quality of life in Town to ensure that Yucca Valley remains *Our Town....Our Home*.

When we partner together as a ***Town***, we understand the need to be Engaged with our residents. We understand the expectation that the Town organization is to be Efficient in use of resources, and we are held Accountable for the delivery of essential services, such as public safety and infrastructure.

When we partner together as a ***Community***, we understand the importance of a Secure community, with reasonable expectations of a safe environment at home and around Town. Further, our Community should be a Welcoming community both aesthetically in visual sight, and operationally with minimal barriers for all businesses – small, medium and large. We also appreciate the sense of a Balanced community that places an appropriate emphasis on quality of life as evidenced by the Community’s recreational assets, reasonable support for arts and culture, and appreciation for natural amenities right outside our doors.

When we partner together as a **Region**, we understand the regional role of Yucca Valley as the Leader and economic hub in the Morongo Basin, continuing to support responsible growth of business that benefits the entire region. We act as an Advocate to ensure that the voice of the Morongo Basin is well represented at the regional, state and national levels. And finally, we stand as a Partner with our neighbors and colleagues in the reality that many of the services provided throughout the Basin are not confined to individual boundaries.

Moving Forward...Together
Town

- Objective 1 – Engaged**
- Objective 2 – Accountable**
- Objective 3 – Efficient**

Moving Forward...Together
Community

- Objective 4 – Secure**
- Objective 5 – Welcoming**
- Objective 6 – Balanced**

Moving Forward...Together
Region

- Objective 7 – Leader**
- Objective 8 – Advocate**
- Objective 9 – Partner**

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Engaged	1	Ensure effective and efficient access to Town information	Complete the transition of the Town's existing on-line web platform for efficiency and effectiveness.	High	IT/TC
Town		2		Develop a recommended transition plan for add-on components, including mobile access and on-line payment options, covering heavily used transactions as available.	High	IT/TC/FIN
Town	Engaged	3	Utilize an effective multi-media platform to communicate with residents, businesses and stakeholders	Identify public engagement features on the Town's website and/or social media platforms and create the applicable implementation plan for inclusion.	Med	IT/TC
Town		4		Use the Town's Social Media platforms on a weekly basis to communicate ongoing activities, information and needs.	High	TC
Town	Engaged	5	Engage the Community with education and information regarding impacts related to the tourism industry in a balanced perspective	Provide information and education regarding any update to the Town's Transient Occupancy Tax.	High	TC
Town	Efficient	6	Engage the Community with education and information regarding impacts related to Measure Y and Z	Collaborate and monitor Measure Y and Measure Z communication and outreach.	High	CS
Town		7	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Develop a transition plan for migrating critical records to electronic storage	High	TC
		8		Research and present opportunities for online access to Town public records	Med	TC
		9		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT

Our Town...Our Home

FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Efficient	10	Ensure that financial policies are relevant to current business practices and ensure transparency and accuracy in financial reporting	Many fiscal policies have been updated in FY2016-18 and several have been added. A review of existing policies and need for new policies will begin in Spring 2021. A comprehensive review and assessment of the STVR Program is also planned.	High	FIN
		11		Streamline payment authorization processes and contract tracking processes	High	FIN/TC
		12		Increase automated processes for recurring required financial processes including CAFR preparation and budget preparation and reporting	Med	FIN
Town	Efficient	13	Evaluate and provide cost effective Community Services programs and services	Review and assess the Town's recreation programming for possible efficiencies and consolidation in the proposed Prop 68 project facility for maximum staffing/operational efficiency	High	CS
Town	Efficient	14	Provide a functional IT network and system that allows and supports workplace efficiencies and experiences minimal disruptions	Update and continue implementing the IT Master Plan.	High	IT
		15		Upgrade broadband access to the Animal shelter campus	High	IT
		16	Develop essential policies related to the administration and application of the Town's IT systems	Engage the Town's IT consultants to develop the appropriate draft policies related to cyber security, records, and liability.	Med	IT/HR

Our Town...Our Home

FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Efficient	17	Provide enhanced solid waste and recycling opportunities for Town residents	Work with hauler to provide an enhanced recycling drop-off for residents at new transfer station to provide easier opportunities for recycling and help prevent illegal dumping.	High	SW
Town		18		Implement an updated franchise agreement with the Town's solid waste and recycling provider to meet the Town's solid waste and recycling goals, as well as State mandates.	High	SW
Town		19		Work with hauler and local organizations in identifying food recovery options for local businesses in order to comply with current solid waste legislation and regulations.	High	SW
Town	Efficient	20	Enhance customer service options for businesses and residents through consolidated services	Accelerate long-term planning for consolidated Town hall services to commence with library transition	High	PW/CD
Town		21		Develop initial range of relocation options and funding model for a permanent Town Council chambers to maximize efficiency for Council, Commission and public meetings	High	PW/CD
Town	Efficient	22	Provide additional economic opportunities for Old Town Development and the prior PFF property	Review the Town's inherited RDA properties in the Old Town Area the prior PFF area to determine feasibility of development opportunity options	Med	PW/CD
Town		23		Review the Town's inherited RDA properties in the Old Town Area to determine feasibility of an open space event area.	High	PW/CD
Town	Accountable	24	Provide a positive and responsible work environment for Town Employees	Identify appropriate programs for employee social engagement and interaction as desired by staff.	Med	HR
Town		25		Evaluate current employee training programs and protocols and identify potential best practice recommendations for possible implementation.	Med	HR

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Town	Accountable	26	Ensure consistency and compliance with Town's established plans and policies.	Review and assess the Town's existing ADA transition plan and develop recommendations regarding continued implementation.	Med	HR/PW
	Accountable	27	Maintain efficient and effective management of the Town's critical records according to Municipal Record's Management Best Practices	Identify an inventory of records recommended for electronic storage as well as a related transition plan	Med	TC
Town		28		Assist in the review and/or development of a comprehensive electronic communication policy, inclusive of required retention policy	High	TC/IT

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Secure	1	Provide an effective and efficient Public Safety Plan for the Community	Review and analyze existing volunteer programs and develop alternatives that can effectively supplement contract services, including Neighborhood Watch, COP and SAR.	High	PS
Community	Secure	2	Allow reasonable access to Public Safety personnel to address specific concerns	Review community engagement opportunities with the Sheriff's Department to ensure appropriate community access.	Med	PS/TM
Community	Secure	3	Ensure community is prepared for disasters	Stay engaged with County OES, keep Emergency Plans updated (i.e.: EOP, Hazard Mitigation, etc.) Utilize social media to keep citizens informed. Complete Hazard Mitigation Plan for final approval.	High	EO
Community	Secure	4	Promote emergency preparedness of Town Staff	Provide employees with the opportunity to attend specialized emergency management training. Provide information about preparedness at home and in the workplace. Hold an emergency/active shooter training and exercise in each of the two years.	Med	EO
Community	Secure	5	Ensure the Town has access to a functional EOC in the event of activation	Engage SBCFD with respect to a shared/joint EOC in a new fire station facility.	Med	EO
		6	Ensure proper governance in times of disaster	Develop a Continuity Plan (COOP) with applicable basin partners to ensure the continuity of critical functions and governance in times of disaster.	Med	EO
Community	Welcoming	7	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Review the Town's existing Community Relations plans and activities to ensure maximum exposure in critical areas	High	PIO

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Welcoming	8	Establish the Town as a welcoming community for businesses, residents, and visitors alike	Expand the Town's utilization with the Desert Regional Tourism Agency and JTGC provide input and direction as appropriate	High	TM
		9		Provide for the assessment and recommendations of specific initiatives, projects or programs focused on the benefit of public art in public spaces	High	CS/TM
		10	Established appropriate infrastructure programs as provided for through Town resources	Continue delivery of the Town's Pavement Management System recommendations utilizing the Town's appropriate special revenue funding sources, including Measure Y	Med	PW
		11		Evaluate and prioritize the applicable segments/projects affecting the Town within the approved Morongo Basin Pathway for future development at resources are identified.	Med	PW/CD
		12		Develop and present the appropriate policies for potential modification or addition into the Town's maintained road system.	High	PW/CD
Community	Welcoming	13	Promote improved maintenance and appearance of private and public properties along SR 62 & SR 247	Continued implementation of proactive Code Compliance programs on SR 62 and SR 247. Encourage voluntary compliance through possible incentive programs.	High	CD
Community	Welcoming	14		Present alternative Parkway design standards to the Council for direction and initial action, with a specified focus on Town entry points.	Med	CD
		15		Complete assessment of signage along SR 62 and provide alternatives for updating and modernization	Med	CD
		16		Ensure continued coordination and cooperation with Caltrans as related to safety and maintenance measures on Hwys 62 & 247	High	PW/CD

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Balanced	17	Provide a balanced schedule of safe and beneficial recreational alternatives for Yucca Valley residents and visitors	Explore options for Yucca Valley Open Space Event(s) to be reviewed by the PRCC and recommended to TC.	Med	CS
		18		Consider specific implementation of the updated Parks Master Plan elements at the Brehm Park area with input to be solicited from local stakeholders including youth sports organizations, Town Council/Commissioners, local agencies and the public.	High	CS
		19		Proceed with Town Council direction associated with Prop 68 - SB 5, with a specific focus on Aquatics, Gymnasium and Multi-purpose facility options.	High	CS/PW
		20		Proceed with Town Council direction of North Park Trailhead project	High	CS/PW
Community	Balanced	21	Provide quality senior services and activities	Foster the opportunity for volunteer services specific to the expanded senior services program; utilize the added senior center recreation leader to build a team of volunteers for senior center operations.	High	CS
		22		Develop Senior Center facility remodeling/deferred maintenance project option to be presented to the PRCC and Town Council	High	CS
Community	Balanced	23	Maintain quality of life by providing recreational activities for patrons of all ages	Continue with MBHD partnership activities including Health Fair event and enhanced Senior programs.	High	CS
				Consider consolidation of events that leverage similar focus, such as the Healthy Hearts Run with the MBHD Health Fair.		

Our Town...Our Home
FY 2020-22

Goal	Objective	#	Strategy	Action Plan	Priority	Division
Community	Balanced	24	Maintain quality of life by providing cultural activities for patrons of all ages	Development and presentation of 2020-24 Museum Strategic Plan.	High	CS
Community		25		Complete native garden through partnership with California Native Plant Society upon completion of the Town's sewer connections.	High	CS/PW
Community	Balanced	26	Expand employment opportunities through increased access to technology	Evaluate options for enhanced community access to broadband services, both commercially and residentially	High	IT/TM
Community	Balanced	27		Evaluate options for Town assisted business incubator program(s); evaluate option for Town facilities to be repurposed as business center for business incubation/accessibility	Med	TM

Our Town...Our Home

FY 2020-22

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Leader	1 Continue to develop the Town as a regional retail hub	Solicit specific retail operations based on Gap analysis and areas of identified need. Engage professional services as necessary.	Med	TM
Region	Partner	2 Engage with community partners in Emergency Management preparation and response	Work with local agencies and organizations by participating in multi-agency training exercises and plan development.	High	EO
Region	Partner	3 Ensure quality Emergency Fire and Medic services to Town residents	Partner with the San Bernardino County Fire Department to review and analyze existing EMT services and facilities	High	TM
Region		4	Partner with the San Bernardino County Fire Department to review options for relocation of the new fire truck to maintain that asset within or near Town limits	High	TM
Region	Partner	5 Support Hi Desert Water District in the delivery of the regional wastewater project	Engineering staff continuing coordination of construction project with the Town's Maintained Road System.	High	TM/CD
		6	Identify and promote the development options for recycled water to be utilized for non-potable water needs at Town parks	High	TM/CD
Region	Partner	7 Encourage and promote an efficient and safe regional transportation network	Town and Caltrans held kickoff meeting on SR 62/Sage/Yucca Trail intersection long range planning; Caltrans will be providing mechanism for alternative design options.	High	TM/CD

Our Town...Our Home

FY 2020-22

Goal	Objective	Strategy	Action Plan	Priority	Division
Region	Partner	8 Encourage and promote adequate public transportation systems that serve the Morongo Basin	Continue through Morongo Basin Transit Authority participation ongoing monitoring of necessary public transit service levels; participate in the review TAC committee related to the SBCTA/Omnitrans consolidation and efficiency study.	Med	TM/CD
Region	Partner	9 Promote various employment opportunities for local residents	Ongoing conversations begun with MUSD/CMC as part of Community Cabinet to address youth and adult career technical training and employment opportunities.	Med	TM
Region	Advocate	10 Identify areas of opportunity to represent the Basin for increased allocation of regional, state and federal resources	Continue ongoing work with the MB Broadband coalition to advocate for additional resources related to the wide-spread availability of broadband internet access to the entire area	High	TM/IT
Region	Advocate	11	Continue to partner with the County to identify and support the tourism and hospitality industries within the Town and Morongo Basin, and promote the related expenditure of County tourism and recreation funding supporting the Basin.	High	TC

RESOLUTION NO. 21-16

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: The budget for the Town of Yucca Valley for the fiscal year commencing July 1, 2021 and ending June 30, 2022 as prepared and submitted by the Town Manager and as reviewed by the Town Council, is hereby approved and adopted as the Town of Yucca Valley Budget for said fiscal year. A copy of said budget is hereby ordered filed in the office of the Town Clerk and shall be certified by the Town Clerk as having been adopted by this resolution.

SECTION 2: From the effective date of said budget, the total amount as stated therein for each departmental activity in the Operating Budget shall be and is appropriated subject to expenditure pursuant to all applicable ordinances of the Town and the statutes of the State of California. An appropriation may be reallocated from one departmental activity account to another within the Operating Budget upon recommendation and approval of the Town Manager or Finance Manager, providing there is no change in the total appropriations within any fund as authorized by the Town Council.

SECTION 3: At the close of fiscal year 2021-22, unexpended appropriations in the General Fund Operating Budget may be encumbered as necessary to underwrite the expense of budgeted outstanding purchase commitments. For all Special Revenue Funds, unexpended appropriations, funds not transferred, and related revenue for approved individual capital projects will be carried- forward into fiscal year 2022-23.

SECTION 4: Total appropriations within funds will be increased or decreased only by amendment of the budget by motion of the Town Council.

SECTION 5: The Town Manager is hereby authorized to transfer monies in accordance with the Inter-fund Transfers listed in said budget and to transfer monies to cover operational expenditures of the Town through transfers of funds in such amounts and at such times during the fiscal year as he/she may determine necessary to the competent operation and control of Town business, except that no such transfer shall be made in contravention of State law or Town ordinance. No transfer provided within the budget shall exceed in total the amount stated herein or as amended by the Town Council.

SECTION 6: The following Officials are authorized to request and approve for payment purchases against budget accounts:

Mayor
Town Council
Town Manager
Deputy Town Manager
Finance Manager
Public Works Director
Human Resources Manager
Community Services Manager
Animal Care and Control Manager
Town Clerk

SECTION 7: This resolution is incorporated by reference in said budget as if set out in full therein.

SECTION 8: The Town Clerk shall certify to the adoption of this resolution.

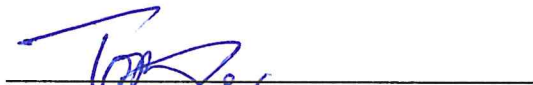
APPROVED AND ADOPTED this 18th day of May, 2021.


MAYOR

ATTEST:


TOWN CLERK

APPROVED AS TO FORM:


TOWN ATTORNEY

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 21-16 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 18th day of May 2021, by the following vote:

Ayes:	Council Members Denison, Drozd, Lombardo, Schooler, and Mayor Abel
Noes:	None
Abstain:	None
Absent:	None



Lesley R. Copeland, CMC
TOWN CLERK

RESOLUTION NO. 21-17

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEAR 2021-2022

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: Personnel positions for fiscal year 2021-22 are hereby authorized as showing in Exhibit "A".

SECTION 2: Personnel salary schedule for fiscal years 2021-22 are hereby authorized as showing in Exhibit "B", effective with the July 23, 2021 pay date for fiscal year 2021-22.

APPROVED AND ADOPTED this 18th day of May, 2021.




MAYOR

ATTEST:



TOWN CLERK

APPROVED AS TO FORM:



TOWN CLERK Attorney

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Lesley R. Copeland, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 21-17 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 18th day of May 2021, by the following vote:

Ayes: Council Members Denison, Drozd, Lombardo, Schooler, and Mayor Abel

Noes: None

Abstain: None

Absent: None

A handwritten signature in blue ink, reading "Lesley R. Copeland", is written over a horizontal line.

Lesley R. Copeland, CMC
TOWN CLERK

Town of Yucca Valley
Operating Budget
FY 2021-22 Authorized Position Listing
Revised 7/1/2021

Salary Range	Position	FTB*
Contract	Town Manager	1.00
78	Deputy Town Manager	1.00
70	Public Works Director	1.00
37/43	Engineering Technician I/II	1.00
42	Facilities Maintenance Supervisor	1.00
42	Parks Maintenance Supervisor	1.00
42	Streets Maintenance Supervisor	1.00
30	Skilled Maintenance Worker II - Parks	3.00
30	Skilled Maintenance Worker II - Streets	3.00
49	Associate Planner	1.00
43	Assistant Planner	Vacant
39	Code Compliance Officer II	1.00
30	Administrative Assistant II	1.00
36	Administrative Assistant III	1.00
36	Planning Technician	2.00
56	Animal Care and Control Manager	1.00
30	Administrative Assistant II	1.00
32	Senior Animal Shelter Specialist	1.00
30	Animal Control Officer I - Field	Vacant
28	Animal Shelter Specialist/Animal Control Officer I	3.00
18	Maintenance Worker I - Facilities	1.00
64	Finance Manager	Vacant
60	Human Resources and Risk Manager	1.00
54	Town Clerk	1.00
48	Management Analyst	Vacant
54	Senior Management Analyst	1.00
56	Finance and Accounting Supervisor	1.00
44	Staff Accountant	1.00
38	Accounting Technician III	1.00
38	Human Resources and Finance Technician	1.00
64	Community Services Manager	1.00
45	Museum Program Supervisor	1.00
35	Museum Registrar/Exhibits Coordinator	1.00
29/34	Recreation Coordinator I/II	3.00
FY 2021-22 Total Authorized Full Time Benefitted Positions		39.00
Part Time		
44	Public Works Inspector	0.50
24	Skilled Maintenance Worker - I	1.00
18	Maintenance Worker I - Facilities	5.00
16	Office Assistant	2.00
19	Kennel Technician	1.00
15	Museum Assistant	0.50
15	Recreation Leader II	3.00
9	Recreation Leader I	2.00
6	Recreation Assistant	5.00
FY 2021-22 Total Authorized Regular Part Time Positions		20.00
Seasonal Part Time		
34	Aquatics Manager (Summer Season)	Vacant
30	Assistant Aquatics Manager (Summer Season)	Vacant
17	Lead WSI	2.00
15	WSI (Summer Season)**	4.00 - 6.00
9	Lifeguard (Summer Season)**	4.00 - 6.00
6	Recreation Assistant	4.00 - 10.00
(Summer - Concerts and Winter - Bball)**		
FY 2021-22 Total Authorized Seasonal Part time		24.00

* Full Time Benefitted positions

** staffing varies based on program activity

**Town of Yucca Valley
Proposed Salary Plan
Effective 7/3/2021**

Revised

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	1	10.18	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74
	2	10.43	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11
	3	10.69	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48
	4	10.96	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87
	5	11.23	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27
Recreation Assistant	6	11.51	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68
	7	11.80	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09
	8	12.10	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52
Rec. Ldr/Lifeguard	9	12.40	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96
	10	12.71	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41
	11	13.03	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87
	12	13.35	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34
	13	13.69	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82
	14	14.03	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32
Museum Assistant/Water Safety Instructor/Rec Leader II	15	14.38	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82
Office Assistant	16	14.74	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35
Lead WSI	17	15.11	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88
Maintenance Worker I	18	15.48	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43
Kennel Technician	19	15.87	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99
	20	16.27	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56
	21	16.68	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15
SMWI	22	17.09	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75
	23	17.52	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37
Admin Assistant I	24	17.96	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01
	25	18.41	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66
	26	18.87	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32
	27	19.34	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01
Anim. Shel Spec/ACO1/Code Comp Tech	28	19.82	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71
Museum Educator/Accounting Tech II/Recreation Coordinator	29	20.32	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42
Assistant Aquatics Manager/SMWII/Admin Asst. II	30	20.82	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16
	31	21.35	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91
Sr. Shelter Specialist	32	21.88	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69
Code Comp Off/ACO I-Field	33	22.43	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48
Aquatics Manager/Rec Coord II	34	22.99	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29
Museum Registrar Exhibits Coordinator	35	23.56	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12
Admin Asst. III	36	24.15	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98
Eng Tech I	37	24.75	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85
Anim Shel Supv/HR Fin Tech/Acct Tech III	38	25.37	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75
Code Comp. Off II	39	26.01	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67
	40	26.66	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61
	41	27.32	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57
Fac. Maint. Supv./Parks-Streets Maint. Supv	42	28.01	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56
Assistant Planner/Eng. Tech II	43	28.71	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58
Public Works Inspector/Staff Accountant	44	29.42	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62
Mus. Prog. Supv.	45	30.16	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68
Deputy Town Clerk	46	30.91	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77
	47	31.69	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89

**Town of Yucca Valley
Proposed Salary Plan
Effective 7/3/2021**

Revised

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
Management Analyst	48	32.48	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04
Associate Planner	49	33.29	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22
	50	34.12	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42
	51	34.98	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66
	52	35.85	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92
	53	36.75	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22
Town Clerk/Senior Management Analyst	54	37.67	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55
	55	38.61	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92
Animal Care and Control Mngr/Finance & Acctg Super.	56	39.57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31
	57	40.56	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75
	58	41.58	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22
	59	42.62	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72
HR Risk Manager	60	43.68	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26
	61	44.77	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85
	62	45.89	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47
	63	47.04	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13
Finance Manager/Community Services Manager	64	48.22	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83
	65	49.42	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58
	66	50.66	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37
	67	51.92	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20
	68	53.22	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08
	69	54.55	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01
Public Works Director	70	55.92	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98
	71	57.31	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01
	72	58.75	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08
	73	60.22	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21
	74	61.72	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39
	75	63.26	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62
	76	64.85	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92
	77	66.47	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26
Deputy Town Manager	78	68.13	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67
	79	69.83	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14
	80	71.58	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66
	81	73.37	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26
	82	75.20	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91
	83	77.08	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64
	84	79.01	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43
	85	80.98	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29
	86	83.01	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22
	87	85.08	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23
	88	87.21	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31
	89	89.39	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46
	90	91.62	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70
	91	93.92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02
	92	96.26	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42
	93	98.67	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90
	94	101.14	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48
	95	103.66	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14
	96	106.26	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89

**Town of Yucca Valley
Proposed Salary Plan
Effective 7/3/2021**

Revised

Class Title	Salary Range	Hourly															
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16
	97	108.91	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74
	98	111.64	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68
	99	114.43	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72
	100	117.29	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87
	101	120.22	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11
	102	123.23	126.31	129.46	132.70	136.02	139.42	142.90	146.48	150.14	153.89	157.74	161.68	165.72	169.87	174.11	178.47
Town Manager Monthly Salary \$18,110.86	Contract																

General Fund



Adopted Budget Fiscal Year 2021-22

**Town of Yucca Valley
Adopted Budget FY2021-22**

	Amended Budget 6/30/20	Year End Actual 6/30/2020	Amended Budget FY20-21	YTD Actual FY20-21	Proposed FY21-22
REVENUES					
Property Tax	\$ 5,447,500	\$ 5,517,525	\$ 5,296,500	\$ 4,448,591	\$ 5,557,000
Sales Tax - Bradley-Burns	3,100,000	3,617,211	3,200,000	2,821,371	3,750,000
Franchise	842,500	932,462	907,000	559,598	1,003,000
Transient Occupancy Tax	760,000	864,733	1,200,000	1,466,905	1,625,000
Interest	250,000	320,838	60,000	10,610	80,000
Animal Services Budget	476,135	351,472	453,037	348,087	464,902
Community Development Budget	800,300	791,669	1,243,500	1,000,472	1,054,659
Administrative/Other	488,219	495,076	206,850	242,889	233,921
Community Services Budget	100,000	103,822	41,000	9,409	34,000
Total Revenues	12,264,654	12,994,810	12,607,887	10,907,932	13,802,482
EXPENDITURES					
Personnel Services	4,277,770	4,025,382	4,308,214	3,494,120	4,951,967
Contract Safety	4,534,655	4,468,187	4,030,790	2,907,447	4,990,541
Operating Supplies & Services	3,325,311	2,502,243	3,062,364	1,958,489	3,525,252
Partnerships	91,500	67,000	15,000	-	110,000
Capital Projects	150,360	53,963	164,750	40,472	153,890
Pension Contributions	-	-	627,025	627,025	-
Total Expenditures	12,379,596	11,116,775	12,208,143	9,027,553	13,731,650
Excess (deficiency) of revenue over expenditures	(114,942)	1,878,034	399,744	1,880,379	70,832
OTHER FINANCING SOURCES					
Transfer In	54,000	54,000	118,176	118,176	54,000
Transfers Out	(896,170)	(896,170)	(776,164)	(776,164)	(8,414)
Total Other Funding Sources	(842,170)	(842,170)	(657,988)	(657,988)	45,586
Net Change in Fund Balances	(957,112)	1,035,864	(258,244)	1,222,391	116,418
Fund Balance, Beginning of Year	9,656,209	9,656,209	10,692,073	10,692,073	10,433,829
Fund Balance, End of Period	\$ 8,699,097	\$ 10,692,073	\$ 10,433,829	\$ 11,914,464	\$ 10,550,247
Fund Balance Summary					
Unassigned Reserves	5,491,047	7,455,770	7,850,804	9,331,439	7,967,222
Nonspendable	178,000	180,000	180,000	180,000	180,000
Restricted	300,000	326,253	300,000	300,000	300,000
Assigned-Risk Management	300,000	300,000	300,000	300,000	300,000
Assigned-Catastrophic	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned-Retiree Obligation	1,430,050	1,430,050	803,025	803,025	803,025
Assigned-Other	-	-	-	-	-
Ending Fund Balance	\$ 8,699,097	\$ 10,692,073	\$ 10,433,829	\$ 11,914,464	\$ 10,550,247
Operating Reserves (% of Expend)	44%	67%	64%	103%	58%

*Town of
Yucca Valley*



General Fund

Five Year Forecast

**Town of Yucca Valley
Five Year Projection**

	<u>Projected FY22-23</u>	<u>Projected FY23-24</u>	<u>Projected FY24-25</u>	<u>Projected FY25-26</u>	<u>Projected FY25-26</u>
REVENUES					
Property Tax	\$ 5,723,710	\$ 5,895,421	\$ 6,013,330	\$ 6,133,596	\$ 6,256,268
Sales Tax - Bradley-Burns	3,843,750	3,939,844	4,018,641	4,099,013	4,180,994
Franchise	1,023,060	1,043,521	1,064,392	1,085,679	1,107,393
Transient Occupancy Tax	1,665,625	1,707,266	1,758,484	1,793,653	1,829,526
Interest	81,200	82,824	84,480	86,170	87,893
Animal Services Budget	474,200	483,684	493,358	503,225	513,289
Community Development Budget	1,075,752	1,097,267	1,119,213	1,141,597	1,164,429
Administrative/Other	238,599	243,371	248,239	253,204	258,268
Community Services Budget	105,899	108,017	110,177	112,380	114,628
Total Revenues	<u>14,231,795</u>	<u>14,601,215</u>	<u>14,910,312</u>	<u>15,208,518</u>	<u>15,512,689</u>
EXPENDITURES					
Personnel Services	5,100,526	5,253,542	5,358,613	5,465,785	5,575,101
Contract Safety	5,190,163	5,345,868	5,506,244	5,616,368	5,728,696
Operating Supplies & Services	3,631,010	3,703,630	3,777,702	3,853,256	3,930,322
Partnerships	111,100	112,211	114,455	116,744	119,079
Capital Projects	156,968	160,107	163,309	166,575	169,907
Pension Contributions	-	-	-	-	-
Total Expenditures	<u>14,189,766</u>	<u>14,575,357</u>	<u>14,920,323</u>	<u>15,218,729</u>	<u>15,523,104</u>
Excess (deficiency) of revenue over expenditures	42,029	25,858	(10,011)	(10,211)	(10,415)
OTHER FINANCING SOURCES					
Transfer In	54,000	-	-	-	-
Transfers Out	(8,414)	(8,414)	(8,414)	(8,414)	(8,414)
Total Other Funding Sources	<u>45,586</u>	<u>(8,414)</u>	<u>(8,414)</u>	<u>(8,414)</u>	<u>(8,414)</u>
Net Change in Fund Balances	<u>87,615</u>	<u>17,444</u>	<u>(18,425)</u>	<u>(18,625)</u>	<u>(18,829)</u>
Fund Balance, Beginning of Year	10,550,247	10,637,862	10,655,306	10,636,881	10,618,256
Fund Balance, End of Period	<u>\$ 10,637,862</u>	<u>\$ 10,655,306</u>	<u>\$ 10,636,881</u>	<u>\$ 10,618,256</u>	<u>\$ 10,599,427</u>
Fund Balance Summary					
Unassigned Reserves	8,357,862	8,375,306	8,356,881	8,338,256	8,319,427
Nonspendable	180,000	180,000	180,000	180,000	180,000
Restricted	300,000	300,000	300,000	300,000	300,000
Assigned-Risk Management	300,000	300,000	300,000	300,000	300,000
Assigned-Catastrophic	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Assigned-Retiree Obligation	500,000	500,000	500,000	500,000	500,000
Assigned-Other	-	-	-	-	-
Ending Fund Balance	<u>10,637,862</u>	<u>10,655,306</u>	<u>10,636,881</u>	<u>10,618,256</u>	<u>10,599,427</u>
Operating Reserves (% of Expend)	59%	57%	56%	55%	54%



Revenues by Classification Detail

**Adopted Budget FY2021-22
Town of Yucca Valley**

Property Tax-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4111 0000 00 0000 000 Property Tax Secured Unsecured	2,918,916.89	2,950,000.00	2,988,164.09	3,050,000.00	100,000.00
4112 0000 00 0000 000 Supplemental Property Tax Secured	73,871.20	30,000.00	57,475.80	50,000.00	20,000.00
Unsecured					
4114 0000 00 0000 000 Property Tax Penalties	2,804.32	2,000.00	2,657.38	2,000.00	0.00
4115 0000 00 0000 000 Document Transfer Tax	100,877.02	25,000.00	159,330.26	75,000.00	50,000.00
4116 0000 00 0000 000 HOPTR	25,954.18	29,500.00	12,350.65	30,000.00	500.00
4117 0000 00 0000 000 Vehicle In Lieu Property Tax	2,072,413.49	1,990,000.00	1,088,075.91	2,150,000.00	160,000.00
4119 0000 00 0000 000 ROPS Residual Property Tax	322,688.39	270,000.00	140,536.59	200,000.00	(70,000.00)
Total Revenues	5,517,525.49	5,296,500.00	4,448,590.68	5,557,000.00	260,500.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

Sales Tax - Bradley-Burns-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4120 0000 00 0000 000 Local Sales Tax 1%	<u>3,617,210.89</u>	<u>3,200,000.00</u>	<u>2,821,370.99</u>	<u>3,750,000.00</u>	<u>550,000.00</u>
Total Revenues	3,617,210.89	3,200,000.00	2,821,370.99	3,750,000.00	550,000.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

Franchise -

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4150 0000 00 1011 000 Franchise Fees Cable Company	219,057.78	185,000.00	110,865.12	200,000.00	15,000.00
4150 0000 00 1013 000 Franchise Fees So Cal Gas Co	64,430.87	60,000.00	70,510.66	60,000.00	0.00
4150 0000 00 1014 000 Franchise Fees Solid Waste Commercial	169,223.27	125,000.00	139,572.26	185,000.00	60,000.00
4150 0000 00 1015 000 Franchise Fees Solid Waste Residential	136,182.24	200,000.00	124,527.42	200,000.00	0.00
4150 0000 00 1016 000 Franchise Fees Solid Waste- Tipping Fee	117,789.29	150,000.00	89,871.62	136,000.00	(14,000.00)
4150 0000 00 1017 000 Franchise Fees Edison	184,715.44	150,000.00	0.00	185,000.00	35,000.00
4815 0000 00 0000 000 Article 19 WDA	41,063.41	37,000.00	24,251.41	37,000.00	0.00
Total Revenues	932,462.30	907,000.00	559,598.49	1,003,000.00	96,000.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

Transient Occupancy Tax-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4140 0000 00 0000 000 Transient Occupancy Tax	272,968.86	160,000.00	249,415.38	225,000.00	65,000.00
4145 0000 00 0000 000 STVR Transient Occupancy Tax	<u>591,763.67</u>	<u>1,040,000.00</u>	<u>1,217,489.43</u>	<u>1,400,000.00</u>	<u>360,000.00</u>
Total Revenues	864,732.53	1,200,000.00	1,466,904.81	1,625,000.00	425,000.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

Interest-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4605 0000 00 0000 000 Interest Earnings	14,901.11	0.00	31.91	0.00	0.00
4609 0000 00 0000 000 Interest Income Certificate of Deposit	8,982.35	0.00	0.00	0.00	0.00
4611 0000 00 0000 000 LAIF Interest	201,165.57	50,000.00	(16,809.72)	50,000.00	0.00
4614 0000 00 0000 000 Money Market Interest Income	95,789.03	10,000.00	27,388.26	30,000.00	20,000.00
Total Revenues	320,838.06	60,000.00	10,610.45	80,000.00	20,000.00

Adopted Budget FY2021-22 Town of Yucca Valley

Animal Services Budget-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4210 0000 00 0000 000 Animal Grooming Commerical Permit Fees	260.00	500.00	0.00	500.00	0.00
4230 0000 00 0000 000 Animal License Fees	12,848.00	12,000.00	13,417.50	12,000.00	0.00
4312 0000 00 0000 000 Citation Fines	1,332.50	0.00	200.00	0.00	0.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	6,817.00	7,000.00	5,630.00	7,000.00	0.00
4418 0000 00 0000 000 Animal Administrative Hearing Fees	245.00	0.00	0.00	0.00	0.00
4419 0000 00 0000 000 Animal Quarantine Fees	45.00	0.00	45.00	0.00	0.00
4420 0000 00 0000 000 Animal Public Nuisance Fees	0.00	0.00	135.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	420.00	700.00	227.00	700.00	0.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	3,030.00	3,000.00	2,119.00	3,000.00	0.00
4428 0000 00 0000 000 Animal Adoption Fees	16,658.00	15,000.00	9,045.00	15,000.00	0.00
4429 0000 00 0000 000 Animal Disposal Fee	255.00	200.00	195.00	200.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	1,205.00	1,200.00	670.00	1,200.00	0.00
4431 0000 00 0000 000 Veterinary Fees	330.84	350.00	1,186.20	350.00	0.00
4434 0000 00 0000 000 Microchip Fees	1,820.00	2,000.00	2,180.00	2,000.00	0.00
4435 0000 00 0000 000 Vaccine Fees	0.00	0.00	40.00	0.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	3,740.00	3,750.00	4,115.00	3,750.00	0.00
4821 0000 00 0000 000 County Animal Shelter Partnership Funding	302,466.00	393,820.00	295,365.00	405,685.00	11,865.00
4907 5001 00 0000 000 Donations Clark Bequest Funds	0.00	13,517.00	13,517.14	13,517.00	0.00
Total Revenues	351,472.34	453,037.00	348,086.84	464,902.00	11,865.00

Adopted Budget FY2021-22 Town of Yucca Valley

Community Development Budget-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4310 0000 00 0000 000 Code Enforcement Admin Fine	32,409.39	55,000.00	66,783.55	35,000.00	(20,000.00)
4440 0000 00 0000 000 Abatement Fees	29,299.85	20,000.00	27,817.41	20,000.00	0.00
4460 0000 00 0000 000 General Plan Maintenance Fee	3,211.36	2,000.00	7,049.22	2,000.00	0.00
4461 0000 00 0000 000 Building Inspection Fees	519,936.36	520,000.00	520,242.65	480,000.00	(40,000.00)
4462 0000 00 0000 000 Plan Check Fees	118,453.12	200,000.00	161,470.18	100,000.00	(100,000.00)
4463 0000 00 0000 000 SMIP Residential	(14.88)	0.00	497.15	211.00	211.00
4464 0000 00 0000 000 SMIP Commerical	(103.08)	0.00	27.13	968.00	968.00
4465 0000 00 0000 000 Certificate of Compliance	625.00	1,000.00	1,625.00	1,000.00	0.00
4467 0000 00 0000 000 SB 1473 CA Building Standards Commission Fee	27.24	0.00	240.73	0.00	0.00
4468 0000 00 0000 000 Planning Fees	7,802.00	6,500.00	3,481.60	6,500.00	0.00
4469 0000 00 0000 000 STVR Compliance Monitoring Fees	6,587.50	0.00	12,410.00	0.00	0.00
4470 0000 00 0000 000 STVR Permit Fees	20,470.00	21,500.00	39,150.00	20,000.00	(1,500.00)
4471 0000 00 0000 000 Septic Abandonment Recording Fee	8,468.00	0.00	8,640.00	7,480.00	7,480.00
4472 0000 00 0000 000 Native Plant Permit Fees	0.00	20,000.00	2,000.00	20,000.00	0.00
4473 0000 00 0000 000 WJT Take Permit Fees	0.00	75,000.00	9,625.00	75,000.00	0.00
4474 0000 00 0000 000 Findings of Exemption Fees	0.00	1,500.00	7,360.00	1,500.00	0.00
4475 0000 00 0000 000 Wildlife Mitigation State Pass Thru Fees	0.00	225,000.00	31,075.00	225,000.00	0.00
4484 0000 00 0000 000 Encroachment Permits	39,237.45	96,000.00	83,463.32	50,000.00	(46,000.00)
4484 8340 00 0000 000 Encroachment Permits Town Wide Slurry Seal	5,260.10	0.00	17,513.60	10,000.00	10,000.00
Total Revenues	791,669.41	1,243,500.00	1,000,471.54	1,054,659.00	(188,841.00)

Adopted Budget FY2021-22 Town of Yucca Valley

Administrative/Other-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4240 0000 00 0000 000 Bingo Permit Fees	10.00	0.00	0.00	0.00	0.00
4250 0000 00 0000 000 Business Registration	44,346.50	25,000.00	55,356.00	40,000.00	15,000.00
4320 0000 00 0000 000 County Fines Forfeitures	22,196.91	15,000.00	10,112.78	15,000.00	0.00
4325 0000 00 0000 000 Vehicle Impound Fee	6,700.00	7,500.00	9,900.00	7,500.00	0.00
4402 0000 00 0000 000 Election Fees	0.00	0.00	1,208.00	0.00	0.00
4403 0000 00 0000 000 Notary Fees	30.00	0.00	10.00	0.00	0.00
4404 0000 00 0000 000 Passport Fees	2,045.00	3,000.00	1,435.00	3,500.00	500.00
4441 0000 00 0000 000 Charging Station Revenue	0.00	0.00	1,750.21	0.00	0.00
4621 0000 00 0000 000 Town Building Leases	40,257.00	56,160.00	46,800.00	56,160.00	0.00
4806 0000 00 0000 000 Vehicle License Excess Fees	17,451.48	15,000.00	16,308.58	15,000.00	0.00
4816 0000 00 0000 000 Perchlorate Settlement Revenue	12,470.96	8,000.00	8,615.00	8,000.00	0.00
4831 0000 00 0000 000 State Mandates	448.00	0.00	10,028.00	0.00	0.00
4833 0000 00 0000 000 Repo Fee	150.00	500.00	30.00	500.00	0.00
4840 0000 00 0000 000 Sale of Town Assets	202,320.05	0.00	0.00	0.00	0.00
4850 0000 00 0000 000 Restitution Vandalism	0.00	1,000.00	0.00	1,000.00	0.00
4870 0000 00 0000 000 Emergency Management Program	0.00	12,000.00	0.00	12,000.00	0.00
Grant Revenue					
4871 0000 00 0000 000 Homeland Security Grant Program	15,073.00	0.00	0.00	0.00	0.00
Revenue					
4873 0000 00 0000 000 PARSAC Safety Grant Revenue	8,195.54	10,000.00	0.00	10,000.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	77,130.94	1,000.00	298.88	1,000.00	0.00
4951 0000 00 0000 000 MUSD Juvenile Officer	35,764.00	52,690.00	52,690.00	64,261.00	11,571.00
Reimbursement					
4907 0000 00 0000 000 Donations	9,436.54	0.00	(30,336.92)	0.00	0.00
4907 4029 00 0000 000 Donations Senior Donation Program	1,050.00	0.00	(1,050.00)	0.00	0.00
4907 5000 00 0000 000 Donations Davis Bequest Fund	0.00	0.00	59,733.92	0.00	0.00
Total Revenues	495,075.92	206,850.00	242,889.45	233,921.00	27,071.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

Community Services Budget-

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4501 0000 00 0000 000 Adult Sport Recreation Revenue	(354.00)	2,500.00	0.00	2,500.00	0.00
4502 0000 00 0000 000 Aquatic Recreation Revenue	23,495.60	5,000.00	8,094.00	8,000.00	3,000.00
4503 0000 00 0000 000 Concert Recreation Revenue	600.00	0.00	0.00	0.00	0.00
4504 0000 00 0000 000 Contract Classes Recreation Revenue	15,240.50	5,000.00	1,780.00	5,000.00	0.00
4505 0000 00 0000 000 Special Events Recreation Revenue	2,565.00	2,500.00	270.00	2,500.00	0.00
4507 0000 00 0000 000 Youth Sports Recreation Revenue	16,185.00	10,000.00	0.00	10,000.00	0.00
4520 0000 00 0000 000 Museum Revenue	945.00	1,000.00	0.00	1,000.00	0.00
4560 0000 00 0000 000 Sponsorship Revenue	3,160.00	0.00	0.00	0.00	0.00
4560 4034 00 0000 000 Sponsorship Revenue Exhibits	2,000.00	0.00	0.00	0.00	0.00
4620 0000 00 0000 000 Recreation Facility Rentals	39,985.10	15,000.00	(735.00)	5,000.00	(10,000.00)
Total Revenues	103,822.20	41,000.00	9,409.00	34,000.00	(7,000.00)



Expenditures by Department Detail

Town of Yucca Valley

Operating Budget
FY 2021-22

Town Council

Mission Statement

The Mission of the Town of Yucca Valley is to provide a government that is responsive to the needs and concerns of its diverse citizenry and ensures a safe and secure environment while maintaining a high quality of life.

Description and Purpose

The Town of Yucca Valley is governed by a Town Council/Town Manager form of government. Town residents elect five Council members, one from each of five separate electoral districts within the Town. Both candidates and voters must reside in the applicable voting district.

The Town Council serves as the Town’s legislative body and is responsible to the Town’s residents for municipal programs and services under jurisdiction of the Town. The Council establishes local policies affecting Town Residents in a number of areas including: land use, solid waste, air quality, public safety, and protecting the Town’s economic and quality of life levels. The Council adopts the Town’s two year budget and five year Capital Improvement Program budgets.

The Town Council is responsible for policy direction and the legislative activity of the town. The Council is comprised of five elected members who serve four year staggered terms with elections every two years. The Mayor and Mayor Pro Tempore are appointed in December of each year. The Council appoints the Town Manager, the Town Treasurer, the Town Attorney, and commissioners to boards and committees.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Council Members	5	5	5	5

Adopted Budget FY2021-22 Town of Yucca Valley

001 01-General Fund Town Council

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	33,420.00	33,420.00	27,850.00	33,420.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,036.02	930.00	828.45	930.00	0.00
5123 0000 00 0000 000 Health Insurance	40,137.52	56,520.00	38,254.80	57,200.00	680.00
5124 0000 00 0000 000 Workers Comp Insurance	1,010.70	1,180.00	835.50	1,400.00	220.00
5126 0000 00 0000 000 Unemployment Insurance	589.71	700.00	487.50	700.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	3,509.83	5,370.00	1,793.72	5,500.00	130.00
5128 0000 00 0000 000 Other Post Employment Benefits	2,760.80	500.00	356.48	500.00	0.00
Expenditure					
6110 0000 00 0000 000 Office Supplies	1,387.37	1,500.00	905.52	1,500.00	0.00
6120 0000 00 0000 000 Operating Supplies	5,097.74	3,500.00	1,584.69	3,500.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	0.00	38.99	0.00	0.00
7110 0000 00 0000 000 Professional Services	650.00	2,500.00	0.00	2,500.00	0.00
7510 0000 00 0000 000 Printing	1,106.43	1,000.00	67.32	1,000.00	0.00
7610 0000 00 0111 000 Conferences Merl Abel	(475.00)	1,000.00	0.00	1,000.00	0.00
7610 0000 00 0112 000 Conferences Robert Lombardo	773.62	1,000.00	0.00	1,000.00	0.00
7610 0000 00 0113 000 Conferences Rick Denison	823.62	1,000.00	0.00	1,000.00	0.00
7610 0000 00 0114 000 Conferences Jeff Drodz	(344.15)	1,000.00	0.00	1,000.00	0.00
7610 0000 00 0115 000 Conferences Jim Schooler	723.62	1,000.00	100.00	1,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	641.01	1,000.00	154.59	1,000.00	0.00
7618 0000 00 0111 000 Meetings and Travel Reimbursemnt Merl Abel	0.00	300.00	0.00	300.00	0.00
7618 0000 00 0112 000 Meetings and Travel Reimbursemnt Robert Lombardo	9.10	300.00	0.00	300.00	0.00
7618 0000 00 0113 000 Meetings and Travel Reimbursemnt Rick Denison	15.00	300.00	0.00	300.00	0.00
7618 0000 00 0114 000 Meetings and Travel Reimbursemnt Jeff Drodz	0.00	300.00	0.00	300.00	0.00
7618 0000 00 0115 000 Meetings and Travel Reimbursemnt New CM 2018	0.00	300.00	0.00	300.00	0.00
7820 0000 00 0000 000 Special Activities	8,281.23	5,000.00	1,500.00	20,000.00	15,000.00
7999 0000 00 0000 000 Indirect Cost Recovery	(7,787.56)	(8,000.00)	(4,196.20)	(6,000.00)	2,000.00
Total Expenses	93,366.61	111,620.00	70,561.36	129,650.00	18,030.00
Excess Revenue Over (Under) Expenditures	(93,366.61)	(111,620.00)	(70,561.36)	(129,650.00)	(18,030.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Town Administration

Mission Statement

The mission of the Town’s Administration division is to deliver efficient administration of all affairs of the Town under Town control through execution of Town policy direction as established by the Town Council.

Description and Purpose

Town Administration provides information and recommendations to the Council; implements Council policies, directs the delivery of municipal services, and provides general administrative support to the Town Council. In addition to general Town oversight, the Town Administration office oversees the following specialized areas of focus through direct reporting to the Town Manager; 1) Legislative Affairs, 2) Intergovernmental Relations, 3) Office of Emergency Preparedness, 4) Solid Waste Management, 5) Town Clerk functions, and 6) Public Safety.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Town Manager	1	1	1	1

Adopted Budget FY2021-22 Town of Yucca Valley

001 05-General Fund Town Manager

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	216,960.76	211,152.00	194,366.94	252,000.00	40,848.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	7,184.52	12,000.00	7,184.52	12,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	3,027.50	3,240.00	2,735.48	3,400.00	160.00
5123 0000 00 0000 000 Health Insurance	24,533.98	24,000.00	11,222.70	25,000.00	1,000.00
5124 0000 00 0000 000 Workers Comp Insurance	5,598.84	6,100.00	5,144.14	7,400.00	1,300.00
5125 0000 00 0000 000 Life and Disability	2,132.06	2,100.00	1,816.76	2,100.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	3,265.95	4,100.00	3,000.74	4,200.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	54,561.69	54,000.00	57,238.38	62,600.00	8,600.00
5128 0000 00 0000 000 Other Post Employment Benefits	10,199.09	2,900.00	2,945.65	3,000.00	100.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,380.00	1,167.76	1,400.00	20.00
5998 0000 00 0000 000 Staff Recovery	(31,600.00)	(37,000.00)	(18,900.00)	(18,700.00)	18,300.00
6110 0000 00 0000 000 Office Supplies	2,461.26	1,500.00	1,273.51	1,500.00	0.00
6610 0000 00 0000 000 Reference Materials	272.89	500.00	272.93	500.00	0.00
7610 0000 00 0000 000 Conferences	3,632.14	0.00	0.00	0.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemt	1,964.08	5,000.00	100.00	5,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	3,909.00	4,000.00	1,925.60	4,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(35,793.04)	(15,000.00)	(4,908.00)	(11,000.00)	4,000.00
Total Expenses	273,690.80	279,972.00	266,587.11	354,400.00	74,428.00
Excess Revenue Over (Under) Expenditures	(273,690.80)	(279,972.00)	(266,587.11)	(354,400.00)	(74,428.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Disaster Preparedness

Mission Statement

The mission of the Town of Yucca Valley Office of Disaster Preparedness, in conjunction with all Town Departments, is to ensure the Town is ready and able to mitigate against, prepare for, respond to and recover from the effects of emergencies that threaten lives, property, and the environment.

Description and Purpose

The Town of Yucca Valley is committed to serving the public before, during and after times of emergency and disaster by promoting effective coordination between agencies, and encouraging emergency preparedness by the citizens, visitors, businesses and organizations. The Town of Yucca Valley Office of Disaster Preparedness (ODP) was established by ordinance in 1991.

A division within the Town Manager’s office, ODP is responsible for coordination of emergency and disaster preparedness, proactive training, planning, response, and recovery. During times of emergency, staff reports to the emergency operations center (EOC) to provide support to the emergency organization and the Director of Emergency Services.

The Town is an active participant on the San Bernardino Operational Area Coordinating Committee (OACC) and the Morongo Basin First Responders. ODP staff collaborates frequently with surrounding jurisdictions, the San Bernardino Operational Area Office of Emergency Services (OES), State OES, FEMA and other public, private and non-profit organizations on issues related to emergency management. In addition, ODP monitors federal and state legislation that directly impacts how the Town will continue to provide emergency services to the community.

Adopted Budget FY2021-22 Town of Yucca Valley

001 07-General Fund Disaster Preparedness

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4870 0000 00 0000 000 Emergency Management Program Grant Revenue	0.00	12,000.00	0.00	12,000.00	0.00
Total Revenues	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>
<u>Expenses</u>					
5912 2019 00 0000 000 Disaster Relief Payments - COVID19	0.00	42,500.00	0.00	0.00	(42,500.00)
6120 0000 00 0000 000 Operating Supplies	857.53	1,000.00	15.50	1,000.00	0.00
6910 0000 00 0000 000 Tools and Equipment	907.09	500.00	997.32	500.00	0.00
6910 2010 00 0000 000 Tools and Equipment EMPG Grant	0.00	12,000.00	12,069.00	0.00	(12,000.00)
7110 0000 00 0000 000 Professional Services	0.00	1,000.00	0.00	1,000.00	0.00
7130 0000 00 0000 000 Satellite Communications	1,081.51	1,200.00	1,207.90	1,200.00	0.00
7520 0000 00 0000 000 Advertising	0.00	250.00	0.00	250.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	53.55	0.00	0.00	0.00	0.00
7620 0000 00 0000 000 Staff Training and Education	0.00	1,000.00	0.00	1,000.00	0.00
7620 2010 00 0000 000 Staff Training and Education EMPG Grant	0.00	0.00	0.00	12,000.00	12,000.00
7630 0000 00 0000 000 Dues and Memberships	75.00	75.00	0.00	75.00	0.00
7820 2019 00 0000 000 Special Acitivites COVID-19	18,070.98	0.00	12,878.68	100,000.00	100,000.00
7999 0000 00 0000 000 Indirect Cost Recovery	(2,093.00)	(5,000.00)	0.00	(5,000.00)	0.00
Total Expenses	<u>18,952.66</u>	<u>54,525.00</u>	<u>27,168.40</u>	<u>112,025.00</u>	<u>57,500.00</u>
Excess Revenue Over (Under) Expenditures	<u>(18,952.66)</u>	<u>(42,525.00)</u>	<u>(27,168.40)</u>	<u>(100,025.00)</u>	<u>(57,500.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Recycling and Solid Waste Management

Mission Statement

The mission of the Town’s Recycling and Solid Waste program is to protect the environment by providing municipal recycling and solid waste disposal, household hazardous waste disposition, and universal waste recycling opportunities to all residents and businesses in the Town of Yucca Valley. This will be accomplished through carrying out the activities mandated by the California Integrated Waste Management Act (AB 939), the California Mandatory Commercial Recycling Bill (AB 341), the California Mandatory Organics Recycling Bill (AB 1826), and the Town’s Source Reduction and Recycling Element and Household Hazardous Waste Element.

Description and Purpose

The Recycling and Solid Waste program includes recycling, solid waste disposal, and household hazardous waste services for the town. The administrative responsibilities involve liaison and reporting duties with State, County, regional and local agencies dealing with recycling efforts, developing efficiency and innovations in the area of trash collection and recycling programs.

AB 939 mandated that the Town recover 50% of all solid waste generated within the Town by the year 2000. In 2012, AB 341 mandated a state-wide diversion goal of 75% of commercial solid waste to the landfills by the year 2020. And in 2016, AB 1826 was enacted and designed to move California to its statewide goal of a 75% recycling rate, including a reduction in the level of organic waste disposal by 50% from its current levels. In order to achieve these mandates, it is necessary to control 100% of the waste stream. This is being accomplished through the Town’s mandatory service provision and collection program, the Town’s commercial recycling program, by being an active member of the Mojave Desert and Mountain Recycling Joint Powers Authority, and significant education and outreach efforts to the public.

Adopted FY2021-22 Town of Yucca Valley

001 09-General Fund Recycling and Solid

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4311 0000 00 0000 000 Burrtec Admin Fee	0.00	25,000.00	0.00	25,000.00	0.00
4816 0000 00 0000 000 Perchlorate Settlement Revenue	12,470.96	8,000.00	8,615.00	8,000.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenues	87,470.96	33,000.00	8,615.00	33,000.00	0.00
<u>Expenses</u>					
6120 0000 00 0000 000 Operating Supplies	0.00	1,000.00	0.00	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	35,059.18	32,000.00	31,154.08	32,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	22,756.00	22,800.00	17,070.00	23,600.00	800.00
7890 0000 00 0000 000 Promotional Events	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
Total Expenses	57,815.18	57,800.00	48,224.08	58,600.00	800.00
Excess Revenue Over (Under) Expenditures	<u>29,655.78</u>	<u>(24,800.00)</u>	<u>(39,609.08)</u>	<u>(25,600.00)</u>	<u>(800.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Town Clerk

Mission Statement

The mission of the Town’s Clerk division is to administer democratic processes such as elections, access to Town records, and all legislative actions ensuring transparency to the public.

Description and Purpose

The Town Clerk is the local official who administers democratic processes such as elections, access to town records, and all legislative actions ensuring transparency to the public. The Town Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Town Clerk	1	1	1	1

Adopted Budget FY2021-22 Town of Yucca Valley

001 06-General Fund Town Clerk

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4402 0000 00 0000 000 Election Fees	0.00	0.00	1,208.00	0.00	0.00
4403 0000 00 0000 000 Notary Fees	30.00	0.00	10.00	0.00	0.00
4404 0000 00 0000 000 Passport Fees	1,985.00	500.00	1,435.00	1,000.00	500.00
Total Revenues	2,015.00	500.00	2,653.00	1,000.00	500.00
Expenses					
5110 0000 00 0000 000 Salaries Full Time	93,950.04	97,900.00	74,853.70	108,000.00	10,100.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	6,000.00	5,241.60	8,000.00	2,000.00
5121 0000 00 0000 000 FICA Medicare	1,260.18	2,000.00	1,227.13	1,682.00	(318.00)
5123 0000 00 0000 000 Health Insurance	15,320.46	16,260.00	13,550.10	16,700.00	440.00
5124 0000 00 0000 000 Workers Comp Insurance	2,734.47	3,200.00	2,654.44	4,100.00	900.00
5125 0000 00 0000 000 Life and Disability	836.04	800.00	752.08	800.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,595.09	2,110.00	1,548.42	2,300.00	190.00
5127 0000 00 0000 000 CalPERS Retirement	26,537.74	27,400.00	29,284.88	30,000.00	2,600.00
5128 0000 00 0000 000 Other Post Employment Benefits	5,080.78	1,500.00	1,432.74	1,600.00	100.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,380.00	1,167.76	1,380.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	786.24	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(8,600.00)	(11,000.00)	(3,300.00)	(7,000.00)	4,000.00
6110 0000 00 0000 000 Office Supplies	1,651.76	1,000.00	517.27	1,000.00	0.00
6610 0000 00 0000 000 Reference Materials	56.84	200.00	0.00	200.00	0.00
7110 0000 00 0000 000 Professional Services	5,096.43	17,500.00	13,252.18	25,000.00	7,500.00
7110 4019 00 0000 000 Professional Services	0.00	50,000.00	0.00	0.00	(50,000.00)
Demographics Services and Study					
7510 0000 00 0000 000 Printing	45.13	0.00	0.00	0.00	0.00
7520 0000 00 0000 000 Advertising	4,977.16	3,000.00	529.24	3,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	2,807.91	1,500.00	141.00	1,500.00	0.00
7630 0000 00 0000 000 Dues and Memberships	550.00	550.00	490.00	550.00	0.00
7860 0000 00 0000 000 Election Expense	0.00	6,000.00	602.00	6,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(836.52)	(2,500.00)	(836.52)	(2,000.00)	500.00
Total Expenses	154,443.59	224,800.00	143,894.26	202,812.00	(21,988.00)
Excess Revenue Over (Under) Expenditures	(152,428.59)	(224,300.00)	(141,241.26)	(201,812.00)	22,488.00

Town of Yucca Valley

Operating Budget

FY 2021-22

Administrative Services - Information Technology

Mission Statement

The mission of the Town's Information Technology division is to deliver efficient and reliable information technology services to Town residents and staff in a cost-effective manner.

Description and Purpose

The Town's Information Technology (IT) department provides specific IT support for Town-wide operations at all of the Town's physical sites. Included sites are Town Hall, Community Services, Community Development, the Animal Shelter and the Hi-Desert Nature Museum. Services include general network access, maintenance and security, computer communication activities, public accessibility, website administration, internet services, and workstation configuration and maintenance, and master-planning activities.

To assist in the administration of the department, the Town currently contracts for the majority of its IT services, including network administration, maintenance and security, software and software license administration and maintenance, and website design. The IT department manages and administers all related vendor contracts and agreements.

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 08-General Fund Information Technology

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6120 0000 00 0000 000 Operating Supplies	481.71	500.00	485.63	500.00	0.00
6910 0000 00 0000 000 Tools and Equipment	431.69	500.00	559.44	500.00	0.00
7110 0000 00 0000 000 Professional Services	77,360.00	97,500.00	85,572.00	97,500.00	0.00
7410 0000 00 0000 000 Maintenance Computers	16,630.80	11,500.00	6,884.25	11,500.00	0.00
7415 0000 00 0000 000 Software Licenses	80,840.94	92,914.00	72,064.30	104,000.00	11,086.00
7416 0000 00 0000 000 Website Maintenance	3,735.14	1,360.00	0.00	1,360.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(27,552.20)	(25,000.00)	(7,142.74)	(11,000.00)	14,000.00
Total Expenses	151,928.08	179,274.00	158,422.88	204,360.00	25,086.00
Excess Revenue Over (Under) Expenditures	(151,928.08)	(179,274.00)	(158,422.88)	(204,360.00)	(25,086.00)

Town of Yucca Valley

Operating Budget
FY 2021-22

Town Attorney

Description and Purpose

In accordance with the Town’s Municipal Code, the Town Attorney is appointed by the Town Council to act as the Town’s general counsel. As the Town’s general counsel, the Town Attorney provides a full range of legal services to the Town, and is the chief legal advisor to the Town Council, Town Manager, Town Council acting as the Successor Agency to the former Redevelopment Agency, Town Departments, and all appointed boards and commissions.

While performing in the capacity as the Town’s chief legal advisor, the Town Attorney, among other things, reviews and negotiates Town agreements, assists in the drafting and review of legislation, and provides routine legal guidance to all Town departments as necessary. If outside legal counsel is necessary, the Town Attorney will manage outside legal counsel and monitors such cases and matters handled by outside counsel.

The Town Attorney also serves as the Town Prosecutor to prosecute violations of the law, when appropriate. In such cases, the Town Prosecutor shall exercise prosecutorial discretion in the filing or pursuit of charges, and disposition of cases.

To assist in the administration of the department, the Town Council currently contracts for all Town Attorney services.

Functions and Responsibilities

- Advise the Council and all Town officers in all matters of law pertaining to their offices.
- Furnish legal service at meetings of the Town Council and give advice or opinions on the legality of all matters under consideration by the Council or by any of the boards or commissions or officers of the Town.
- Perform such other legal duties as may be required by the Town Council.

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 02-General Fund Legal Counsel

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7111 0000 00 0000 000 Contract Legal Expense	292,353.71	250,000.00	218,772.47	250,000.00	0.00
7111 0000 11 0000 000 Contract Legal Expense Human Resources	1,214.60	0.00	814.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(17,560.00)	(20,000.00)	(8,960.00)	(11,000.00)	9,000.00
Total Expenses	<u>276,008.31</u>	<u>230,000.00</u>	<u>210,626.47</u>	<u>239,000.00</u>	<u>9,000.00</u>
Excess Revenue Over (Under) Expenditures	<u>(276,008.31)</u>	<u>(230,000.00)</u>	<u>(210,626.47)</u>	<u>(239,000.00)</u>	<u>(9,000.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Public Safety

Mission Statement

We believe in being a high performance, inclusive department with high professional standards of integrity, ethics and behavior — guided by the letter and spirit of the law, and the law enforcement code of ethics. We will relentlessly investigate criminal acts and arrest those guilty of violating the law, while building positive relationships with those we serve.

Description and Purpose

In accordance with the policy direction of the Town Council, Public Safety within and for the Town of Yucca Valley is the top service priority of the Town. Maintaining the safety and security of Town residents, businesses and visitors is of paramount importance. The San Bernardino County Sheriff’s Department has been providing contract law enforcement services to the Town of Yucca Valley since its incorporation. Through the contract, the Town of Yucca Valley is able to provide its citizens an enhanced level of police service and protection in a cost effective manner.

To meet specific community law enforcement needs over and above the basic patrol function, the Town Council, with participation of the residents through Measure Y, has authorized the Police Department to maintain the use of various specialized positions including school resource officers, traffic patrol officers, detectives and Sheriff Safety Specialists. The school resource officer serves a dual role as a law enforcer and educator within the community and at schools located within the Town limits. The traffic patrol officer serves specifically to reduce the rate of traffic collisions by combining high visibility patrol with the enforcement of vehicle code violations. Finally, the utilization of a Sheriff Safety Specialists allows the department to develop and deliver proactive crime prevention materials and programs to both the residential and business segments of the community.

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 03-General Fund Public Safety

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4325 0000 00 0000 000 Vehicle Impound Fee	6,700.00	7,500.00	9,900.00	7,500.00	0.00
4871 0000 00 0000 000 Homeland Security Grant Program Revenue	15,073.00	0.00	0.00	0.00	0.00
4951 0000 00 0000 000 MUSD Juvenile Officer Reimbursement	35,764.00	52,690.00	52,690.00	64,261.00	11,571.00
Total Revenues	57,537.00	60,190.00	62,590.00	71,761.00	11,571.00
<u>Expenses</u>					
7140 0000 00 0000 000 Contract Safety Schedule A Costs	4,264,883.60	3,804,790.00	3,112,628.60	4,764,541.00	959,751.00
7146 0000 00 0000 000 Contract Safety Overtime	40,437.31	100,000.00	28,095.82	100,000.00	0.00
7148 0000 00 0000 000 Contract Safety Special Projects Cal-ID	25,764.12	26,000.00	26,019.00	26,000.00	0.00
7153 0000 00 0000 000 Contract Safety Homeland Security Grant	15,960.37	0.00	0.00	0.00	0.00
7155 0000 00 0000 000 Contract Safety Vehicle Fuel and Maintenance	121,141.48	100,000.00	57,768.22	100,000.00	0.00
Total Expenses	4,468,186.88	4,030,790.00	3,224,511.64	4,990,541.00	959,751.00
Excess Revenue Over (Under) Expenditures	(4,410,649.88)	(3,970,600.00)	(3,161,921.64)	(4,918,780.00)	(948,180.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Town Manager – Community Relations

Mission Statement

To facilitate the professional and effective dissemination of information about Town's projects, activities, programs and events: to assist with the promotion of Town activities as required.

Description and Purpose

The Division, currently executed by the Town Clerk, sets parameters and coordinates the Towns' press release program, assisting departments and divisions to prepare thorough information and distribute it equitably to the appropriate target media. The division also develops the content and the format of Yucca Valley website, newsletters and social media efforts.

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 23-General Fund Community Relations

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	500.00	0.00	500.00	0.00
6120 0000 00 0000 000 Operating Supplies	415.57	500.00	100.00	500.00	0.00
6610 0000 00 0000 000 Reference Materials	103.00	300.00	0.00	300.00	0.00
7110 0000 00 0000 000 Professional Services	1,465.75	1,500.00	923.00	1,500.00	0.00
7520 0000 00 0000 000 Advertising	606.00	1,000.00	1,034.00	1,000.00	0.00
7890 0000 00 0000 000 Promotional Events	6,250.00	6,750.00	6,600.00	10,000.00	3,250.00
Total Expenses	8,840.32	10,550.00	8,657.00	13,800.00	3,250.00
Excess Revenue Over (Under) Expenditures	(8,840.32)	(10,550.00)	(8,657.00)	(13,800.00)	(3,250.00)

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 40-General Fund Partnerships

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7920 0000 00 0000 000 Community Partnerships	0.00	15,000.00	0.00	15,000.00	0.00
Total Expenses	0.00	15,000.00	0.00	15,000.00	0.00
Excess Revenue Over (Under) Expenditures	0.00	(15,000.00)	0.00	(15,000.00)	0.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 41-General Fund Contracts

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
7925 0000 00 0000 000 Community Contracts	20,000.00	0.00	0.00	25,000.00	25,000.00
7925 4151 00 0000 000 Community Contracts Chamber Grubstakes	7,000.00	0.00	0.00	0.00	0.00
7925 4159 00 0000 000 Community Contracts Desert Tourism-CA Welcome Ctr	40,000.00	0.00	0.00	70,000.00	70,000.00
Total Expenses	<u>67,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,000.00</u>	<u>95,000.00</u>
Excess Revenue Over (Under) Expenditures	<u>(67,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(95,000.00)</u>	<u>(95,000.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Administrative Services – Finance

Mission Statement

The Town’s Finance Department is dedicated to ensuring the long-term financial stability of the Town and enhancing public and organizational trust through sound financial management practices.

Description and Purpose

The Finance Department is charged with maintaining the financial and accounting system of the Town in a manner consistent with the highest professional standards in accordance with legal requirements and generally accepted accounting principles. Additionally, the department is responsible for the safeguarding of Town financial assets through continuous review to ensure that the Town is abiding by the financial policies and practices established by the Council. The Department provides the Council and Town Departments with timely financial information designed to support the decision-making process, and coordinates the preparation of the annual budget and comprehensive annual financial report.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Director of Administrative Services	1	0	0	0
Finance Manager	1	1	0	1
Finance and Accounting Supervisor	0	1	1	1
Senior Accountant	0	0	0	0
Staff Accountant	0	1	1	1
Accounting Technician II/III	1	1	1	1
Office Assistant - PT	1	2	2	2
Sr. Management Analyst	0	0	1	1
Management Analyst	1	1	1	0
Division Total	5	7	7	7

Adopted Budget FY2021-22 Town of Yucca Valley

001 10-General Fund Finance

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4250 0000 00 0000 000 Business Registration	44,346.50	25,000.00	55,870.00	40,000.00	15,000.00
4469 0000 00 0000 000 STVR Compliance Monitoring Fees	6,587.50	0.00	12,410.00	0.00	0.00
4605 0000 00 0000 000 Interest Earnings	0.00	0.00	31.91	0.00	0.00
4609 0000 00 0000 000 Interest Income Certificate of Deposit	8,982.35	0.00	0.00	0.00	0.00
4611 0000 00 0000 000 LAIF Interest	190,335.40	50,000.00	(295.09)	50,000.00	0.00
4614 0000 00 0000 000 Money Market Interest Income	95,789.03	10,000.00	27,388.26	30,000.00	20,000.00
Total Revenues	346,040.78	85,000.00	95,405.08	120,000.00	35,000.00
Expenses					
5110 0000 00 0000 000 Salaries Full Time	231,882.26	320,000.00	244,528.58	343,000.00	23,000.00
5111 0000 00 0000 000 Salaries Temporary	25,536.54	35,000.00	20,194.63	34,000.00	(1,000.00)
5112 0000 00 0000 000 Salaries Overtime	2,608.63	4,800.00	365.37	5,200.00	400.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	5,700.00	225.11	5,000.00	(700.00)
5121 0000 00 0000 000 FICA Medicare	3,762.18	5,300.00	3,997.48	5,614.00	314.00
5123 0000 00 0000 000 Health Insurance	45,597.67	65,000.00	49,698.77	66,700.00	1,700.00
5124 0000 00 0000 000 Workers Comp Insurance	7,538.88	11,000.00	8,764.59	13,600.00	2,600.00
5125 0000 00 0000 000 Life and Disability	2,310.33	2,700.00	2,445.85	2,700.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	4,397.62	7,300.00	5,112.54	7,800.00	500.00
5127 0000 00 0000 000 CalPERS Retirement	49,199.49	59,200.00	57,429.07	63,700.00	4,500.00
5128 0000 00 0000 000 Other Post Employment Benefits Expenditure	12,833.86	5,600.00	4,794.45	5,200.00	(400.00)
5202 0000 00 0000 000 Communications Stipend	1,329.94	2,200.00	1,798.28	2,200.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	530.64	0.00	12,821.12	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(18,400.00)	(30,000.00)	(17,600.00)	(13,600.00)	16,400.00
6110 0000 00 0000 000 Office Supplies	2,537.00	3,000.00	5,065.07	3,000.00	0.00
6610 0000 00 0000 000 Reference Materials	199.99	0.00	0.00	0.00	0.00
7110 0000 00 0000 000 Professional Services	58,518.62	90,000.00	59,538.86	70,000.00	(20,000.00)
7110 4167 00 0000 000 Professional Services VTD Accounting Contract	51,850.00	0.00	0.00	0.00	0.00
7119 0000 00 0000 000 STVR Compliance Professional Services	0.00	15,500.00	0.00	18,000.00	2,500.00
7510 0000 00 0000 000 Printing	252.19	400.00	63.68	400.00	0.00
7610 0000 00 0000 000 Conferences	757.28	1,000.00	0.00	1,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	1,736.68	1,000.00	168.95	1,000.00	0.00
7620 0000 00 0000 000 Staff Training and Education	1,553.18	3,500.00	4,084.63	3,500.00	0.00
7630 0000 00 0000 000 Dues and Memberships	1,716.14	2,000.00	1,249.00	2,000.00	0.00
7933 0000 00 0000 000 Bank Charges	420.55	500.00	(3,309.19)	500.00	0.00
7940 0000 00 0000 000 Cash Deposit Over Short	11.72	0.00	(61.03)	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(52,242.50)	(45,000.00)	(15,157.96)	(10,000.00)	35,000.00
Total Expenses	436,438.89	565,700.00	446,217.85	630,514.00	64,814.00
Excess Revenue Over (Under) Expenditures	(90,398.11)	(480,700.00)	(350,812.77)	(510,514.00)	(29,814.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Administrative Services – Human Resources/Risk

Mission Statement

The mission of the Town’s Human Resources Division is the ongoing support of the Town’s employees and each of the individual departments in accomplishing the global mission of the Town through personnel administration, employee relations, safety, and risk management.

Description and Purpose

The department’s responsibilities include: overseeing and managing the employee recruitment processes, employee classifications, employee relations, employee benefits, and employee development. Also, the division provides for the coordination and maintenance of all personnel records, policies and procedures.

The primary purpose of the Town’s Risk Management activities is the assurance of a safe working environment for employees and volunteers, and to minimize risk to the Town wherever possible.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Human Resources and Risk Manager	1	1	1	1
Human Resources and Finance Technician	1	1	1	1
Division Total	2	2	2	2

Adopted Budget FY2021-22 Town of Yucca Valley

001 11-General Fund Human Resources

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4873 0000 00 0000 000 PARSAC Safety Grant Revenue	8,195.54	10,000.00	0.00	10,000.00	0.00
Total Revenues	8,195.54	10,000.00	0.00	10,000.00	0.00
Expenses					
5110 0000 00 0000 000 Salaries Full Time	166,242.02	176,000.00	143,016.44	187,300.00	11,300.00
5112 0000 00 0000 000 Salaries Overtime	870.87	1,000.00	648.26	800.00	(200.00)
5115 0000 00 0000 000 Salaries Vacation Cash Out	2,412.80	2,500.00	3,802.80	4,000.00	1,500.00
5121 0000 00 0000 000 FICA Medicare	2,190.57	2,600.00	2,090.14	2,785.00	185.00
5123 0000 00 0000 000 Health Insurance	30,457.01	32,520.00	26,978.58	33,300.00	780.00
5124 0000 00 0000 000 Workers Comp Insurance	4,875.94	5,400.00	4,628.56	6,800.00	1,400.00
5125 0000 00 0000 000 Life and Disability	1,485.80	1,400.00	1,355.66	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	5,096.32	3,600.00	448.00	3,900.00	300.00
5127 0000 00 0000 000 CalPERS Retirement	26,764.17	28,400.00	28,561.02	30,900.00	2,500.00
5128 0000 00 0000 000 Other Post Employment Benefits	(18,249.54)	2,600.00	2,587.55	2,800.00	200.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,380.08	1,200.00	1,167.76	1,600.00	400.00
5800 0000 00 0000 000 Administrative Payroll Fees	1,084.93	1,000.00	950.75	0.00	(1,000.00)
5888 0000 00 0000 000 Retiree Health Benefits	(100.00)	7,500.00	5,362.00	0.00	(7,500.00)
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	5,876.56	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,261.40	2,000.00	2,275.01	2,000.00	0.00
6610 0000 00 0000 000 Reference Materials	1,093.27	1,000.00	761.59	1,000.00	0.00
7110 0000 00 0000 000 Professional Services	56,458.83	10,000.00	3,424.00	10,000.00	0.00
7112 0000 00 0000 000 Medical Services	3,410.00	3,000.00	1,460.00	3,000.00	0.00
7520 0000 00 0000 000 Advertising	2,033.95	5,000.00	0.00	5,000.00	0.00
7610 0000 00 0000 000 Conferences	1,119.60	1,500.00	0.00	1,500.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	344.81	1,500.00	0.00	1,500.00	0.00
7620 0000 00 0000 000 Staff Training and Education	1,403.60	1,000.00	0.00	1,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	1,413.00	2,000.00	459.00	2,000.00	0.00
7710 0000 00 0000 000 Insurance	132,824.00	195,000.00	180,656.00	195,000.00	0.00
7730 0000 00 0000 000 Claims	7,249.76	0.00	9,106.30	0.00	0.00
7820 0000 00 0000 000 Special Activities	2,533.12	2,500.00	1,533.90	2,500.00	0.00
7820 0000 00 1020 000 Special Activities PARSAC	1,237.50	0.00	1,012.50	0.00	0.00
7820 1000 00 0000 000 Special Activities IT Masterplan	0.00	0.00	112.50	0.00	0.00
Project					
7997 0000 00 0000 000 Employee Wellness Program	2,285.00	15,000.00	2,361.88	15,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(107,012.55)	(98,000.00)	(17,085.60)	(90,000.00)	8,000.00
Total Expenses	332,166.26	407,220.00	413,551.16	425,085.00	17,865.00
Excess Revenue Over (Under) Expenditures	(323,970.72)	(397,220.00)	(413,551.16)	(415,085.00)	(17,865.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Interdepartmental Department

Description and Purpose

The Town's Interdepartmental Department is used to budget and account for general activities and services performed for all Town departments. Through the Town's cost allocation plan, some of the expenditures are allocated to various special revenue funds in order to accurately reflect and reimburse the general fund support for such funds.

The Town may utilize this department for Town-wide expenditures including utility expense, photographic reproduction and postage related costs, communication expense and other non-departmental expenditures.

Adopted Budget FY2021-22 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4111 0000 00 0000 000 Property Tax Secured Unsecured	2,918,916.89	2,950,000.00	2,988,164.09	3,050,000.00	100,000.00
4112 0000 00 0000 000 Supplemental Property Tax Secured Unsecured	73,871.20	30,000.00	57,475.80	50,000.00	20,000.00
4114 0000 00 0000 000 Property Tax Penalties	2,804.32	2,000.00	2,657.38	2,000.00	0.00
4115 0000 00 0000 000 Document Transfer Tax	100,877.02	25,000.00	159,330.26	75,000.00	50,000.00
4116 0000 00 0000 000 HOPTR	25,954.18	29,500.00	12,350.65	30,000.00	500.00
4117 0000 00 0000 000 Vehicle In Lieu Property Tax	2,072,413.49	1,990,000.00	1,088,075.91	2,150,000.00	160,000.00
4119 0000 00 0000 000 ROPS Residual Property Tax	322,688.39	270,000.00	140,536.59	200,000.00	(70,000.00)
4120 0000 00 0000 000 Local Sales Tax 1%	3,617,210.89	3,200,000.00	2,821,370.99	3,750,000.00	550,000.00
4140 0000 00 0000 000 Transient Occupancy Tax	272,968.86	160,000.00	249,415.38	225,000.00	65,000.00
4145 0000 00 0000 000 STVR Transient Occupancy Tax	591,763.67	1,040,000.00	1,217,489.43	1,400,000.00	360,000.00
4150 0000 00 1011 000 Franchise Fees Cable Company	219,057.78	185,000.00	110,865.12	200,000.00	15,000.00
4150 0000 00 1013 000 Franchise Fees So Cal Gas Co Commercial	64,430.87	60,000.00	70,510.66	60,000.00	0.00
4150 0000 00 1014 000 Franchise Fees Solid Waste Residential	169,223.27	125,000.00	139,572.26	185,000.00	60,000.00
4150 0000 00 1015 000 Franchise Fees Solid Waste Residential	136,182.24	200,000.00	124,527.42	200,000.00	0.00
4150 0000 00 1016 000 Franchise Fees Solid Waste-Tipping Fee	117,789.29	150,000.00	89,871.62	136,000.00	(14,000.00)
4150 0000 00 1017 000 Franchise Fees Edison	184,715.44	150,000.00	0.00	185,000.00	35,000.00
4240 0000 00 0000 000 Bingo Permit Fees	10.00	0.00	0.00	0.00	0.00
4320 0000 00 0000 000 County Fines Forfeitures	22,196.91	15,000.00	10,112.78	15,000.00	0.00
4404 0000 00 0000 000 Passport Fees	60.00	2,500.00	0.00	2,500.00	0.00
4441 0000 00 0000 000 Charging Station Revenue	0.00	0.00	1,750.21	0.00	0.00
4605 0000 00 0000 000 Interest Earnings	14,901.11	0.00	0.00	0.00	0.00
4611 0000 00 0000 000 LAIF Interest	10,830.17	0.00	(16,514.63)	0.00	0.00
4621 0000 00 0000 000 Town Building Leases	40,257.00	56,160.00	46,800.00	56,160.00	0.00
4806 0000 00 0000 000 Vehicle License Excess Fees	17,451.48	15,000.00	16,308.58	15,000.00	0.00
4815 0000 00 0000 000 Article 19 WDA	41,063.41	37,000.00	24,251.41	37,000.00	0.00
4831 0000 00 0000 000 State Mandates	448.00	0.00	10,028.00	0.00	0.00
4833 0000 00 0000 000 Repo Fee	150.00	500.00	30.00	500.00	0.00
4840 0000 00 0000 000 Sale of Town Assets	202,320.05	0.00	0.00	0.00	0.00
4850 0000 00 0000 000 Restitution Vandalism	0.00	1,000.00	0.00	1,000.00	0.00
4950 0000 00 0000 000 Other Miscellaneous Revenue	2,130.94	1,000.00	298.88	1,000.00	0.00
4999 0000 00 0000 573 Transfer In	0.00	64,176.00	64,176.00	0.00	(64,176.00)
4999 0000 30 0000 000 Transfers In Animal Shelter	54,000.00	0.00	0.00	0.00	0.00
4999 0000 30 0000 350 Transfers In Animal Shelter	0.00	54,000.00	54,000.00	54,000.00	0.00
Total Revenues	11,296,686.87	10,812,836.00	9,483,454.79	12,080,160.00	1,267,324.00
Expenses					
5124 0000 00 0000 000 Workers Comp Insurance	0.00	(25,000.00)	0.00	(25,000.00)	0.00
5127 0000 00 0000 000 CalPERS Retirement	44,625.05	0.00	0.00	0.00	0.00
5129 0000 00 0000 000 Addl Pension/Section 115 Pension Expense	0.00	627,025.00	627,025.00	0.00	(627,025.00)
6120 0000 00 0000 000 Operating Supplies	2,462.35	1,500.00	2,784.81	2,500.00	1,000.00
6130 0000 00 0000 000 Postage	11,041.14	8,000.00	6,812.59	8,000.00	0.00
7110 4180 00 0000 000 Professional Services Prop 68 Competitive Grant	0.00	0.00	819.00	0.00	0.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
7131 0000 00 0000 000 Basic Telephone	45,127.94	42,000.00	36,794.32	32,000.00	(10,000.00)
7134 0000 00 0000 000 Internet Connection	24,177.92	26,000.00	18,069.61	33,500.00	7,500.00
7135 0000 00 0000 000 Cellular Telephones	5,945.37	6,000.00	4,290.38	6,000.00	0.00
7139 0000 00 0000 000 Radio Access San Bernardino County	22,750.13	21,450.00	14,682.60	10,500.00	(10,950.00)
7210 0000 21 0000 000 Gas Museum	3,044.82	3,000.00	4,394.86	3,000.00	0.00
7210 0000 56 0000 000 Gas Public Works Building	8,077.17	7,500.00	7,935.49	7,500.00	0.00
7210 0000 60 0000 000 Gas Town Hall	7,466.89	8,000.00	7,870.81	8,000.00	0.00
7210 0000 68 0000 000 Gas Former PFF Building	199.71	5,000.00	266.76	500.00	(4,500.00)
7210 0000 70 0000 000 Gas Senior Center	1,934.99	2,000.00	1,838.72	2,000.00	0.00
7210 0000 72 0000 000 Gas Jacobs Park	442.07	400.00	298.92	400.00	0.00
7210 0000 74 0000 000 Gas Paradise Park	97.75	120.00	162.35	300.00	180.00
7210 0000 75 0000 000 Gas Welcome Center	1,592.82	1,500.00	1,582.97	1,500.00	0.00
7211 0000 56 0000 000 Electricity Public Works Building	677.02	8,000.00	3,160.11	3,500.00	(4,500.00)
7211 0000 56 0000 515 Utilities Electricity Public Works Building	0.00	0.00	13.07	0.00	0.00
7211 0000 60 0000 000 Electricity Town Hall	83,788.94	84,000.00	70,206.11	90,000.00	6,000.00
7211 0000 64 0000 000 Electricity Machris Park	2,794.61	6,800.00	2,062.13	4,000.00	(2,800.00)
7211 0000 65 0000 000 Electricity Essig Park	1,347.18	1,500.00	1,290.13	1,500.00	0.00
7211 0000 66 0000 000 Electricity Brehm 1 Park	7,327.69	8,150.00	1,996.16	8,150.00	0.00
7211 0000 67 0000 000 Electricity Brehm 2 Sports Park	24,300.55	25,000.00	8,114.99	25,000.00	0.00
7211 0000 68 0000 000 Electricity Former PFF Building	2,442.31	20,000.00	12,754.35	20,000.00	0.00
7211 0000 70 0000 000 Electricity Senior Center	16,360.07	17,000.00	15,348.99	17,000.00	0.00
7211 0000 72 0000 000 Electricity Jacobs Park	6,105.74	7,000.00	7,914.06	7,000.00	0.00
7211 0000 72 0000 200 Utilities Electricity Jacobs Park	343.86	0.00	0.00	0.00	0.00
7211 0000 73 0000 000 Electricity Remembrance Park	305.61	500.00	285.55	500.00	0.00
7211 0000 74 0000 000 Electricity Paradise Park	2,346.24	2,500.00	3,427.91	6,000.00	3,500.00
7211 0000 75 0000 000 Electricity Welcome Center	10,556.96	12,500.00	9,643.88	12,500.00	0.00
7211 0000 76 0000 000 Electricity Park N Ride	4,061.47	3,500.00	3,851.09	4,500.00	1,000.00
7211 0000 77 0000 000 Electricity Town Sign	1,127.13	1,500.00	875.13	1,500.00	0.00
7212 0000 00 0000 000 Water Utilities	83.00	0.00	529.24	0.00	0.00
7212 0000 24 0000 000 Water Community Services & Facilities Administration	2,630.54	3,500.00	1,883.78	3,500.00	0.00
7212 0000 56 0000 000 Water Public Works Building	1,450.92	1,500.00	1,720.71	2,500.00	1,000.00
7212 0000 56 0000 100 Utilities Water Public Works Building	136.64	0.00	0.00	0.00	0.00
7212 0000 64 0000 000 Water Machris Park	896.83	1,200.00	755.93	0.00	(1,200.00)
7212 0000 65 0000 000 Water Essig Park	559.76	650.00	628.56	0.00	(650.00)
7212 0000 67 0000 000 Water Brehm 2 Sports Park	913.35	1,300.00	1,377.24	0.00	(1,300.00)
7212 0000 68 0000 000 Water Former PFF Building	2,140.94	4,300.00	1,950.43	3,000.00	(1,300.00)
7212 0000 69 0000 000 Water BUMA Building (Stahmer)	975.30	0.00	0.00	0.00	0.00
7212 0000 70 0000 000 Water Senior Center	3,975.85	4,500.00	1,953.53	3,000.00	(1,500.00)
7212 0000 72 0000 000 Water Jacobs Park	1,842.40	2,800.00	588.74	0.00	(2,800.00)
7212 0000 73 0000 000 Water Remembrance Park	498.04	550.00	321.66	0.00	(550.00)
7212 0000 74 0000 000 Water Paradise Park	13,855.26	10,200.00	9,784.16	0.00	(10,200.00)
7212 0000 75 0000 000 Water Welcome Center	378.39	450.00	424.84	450.00	0.00
7212 0000 76 0000 000 Water Park N Ride	771.03	650.00	850.73	650.00	0.00
7212 0000 78 0000 000 Water Medians	1,082.22	650.00	671.77	650.00	0.00
7212 0000 80 0000 000 Utilities Water 7346 Elk Trail	241.40	320.00	213.08	320.00	0.00
7212 0000 81 0000 000 Utilities Water Wamego/Yucca Trail	241.40	200.00	191.71	200.00	0.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 00-General Fund General Services

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
7212 0000 82 0000 000 Utilities Water Tri Valley Little League	0.00	0.00	42.74	0.00	0.00
7213 0000 00 0000 000 Sewer Maintenance Fees	0.00	25,000.00	0.00	25,000.00	0.00
7213 0000 74 0000 000 Sewer Maintenance Fees Paradise Park	128.25	0.00	42.75	0.00	0.00
7214 0000 00 0000 000 Cable Utilities	717.38	750.00	175.34	1,000.00	250.00
7310 0000 00 0000 000 Equipment Rental	35,297.44	20,000.00	9,995.68	20,000.00	0.00
7311 0000 00 0000 000 Postage Machines Rental	5,421.08	6,000.00	5,421.08	6,000.00	0.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	0.00	0.00	44.00	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	18,638.82	18,750.00	19,887.88	18,750.00	0.00
7730 0000 00 0000 000 Claims	0.00	0.00	(1,465.69)	0.00	0.00
7979 0000 00 0000 000 Property Tax Admin Costs SBCO	8,622.96	5,000.00	(457.76)	5,000.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(186,699.90)	(186,000.00)	(85,824.80)	(110,000.00)	76,000.00
8340 0000 30 0000 000 Animal Shelter Facility Payment Start Up Costs Animal Shelter	53,963.00	54,000.00	40,472.25	54,000.00	0.00
9499 0000 00 0000 800 Transfers Out	887,500.00	767,750.00	767,750.00	0.00	(767,750.00)
9499 0000 30 0000 800 Transfers Out Animal Shelter	8,670.00	8,414.00	8,414.00	8,414.00	0.00
Total Expenses	<u>1,207,803.80</u>	<u>1,684,879.00</u>	<u>1,664,916.43</u>	<u>334,284.00</u>	<u>(1,350,595.00)</u>
Excess Revenue Over (Under) Expenditures	<u>10,088,883.07</u>	<u>9,127,957.00</u>	<u>7,818,538.36</u>	<u>11,745,876.00</u>	<u>2,617,919.00</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Services - Administration

Mission Statement

To provide professional support to the Town Council, its commissions and committees, and to community agencies with regard to the delivery of community services; to ensure conscientious information sharing and excellent customer service; and to provide clear direction, professional oversight, and comprehensive administrative support to department staff in various community service divisions.

Description and Purpose

Community Services Administration is the central support system for the Town’s Recreation and Museum operations, lending assistance with scheduling, record keeping, purchasing, messaging, accounts payable and receivable, program registration, technical support, publicity and communications. The administrative team strives to ensure that department staff members are well trained and equipped to provide leadership, frontline customer service and professional interaction with the public, commissioners, council members, community organizations and other agencies.

The division manages formal agreements and other ongoing relationships with many agencies and organizations in the community. The scheduling and use of meeting rooms and other Town facilities for public and private functions are managed by the administrative staff. Community Services is at the center of Town-sponsored and other community special events.

The staff is responsible for providing liaison and secretarial support for the Parks, Recreation and Cultural Commission, the Yucca Valley Sports Council and the Youth Commission. Support includes prompt and efficient communication with commissioners, organization and scheduling of meetings and preparation and distribution of meeting agendas and minutes.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Director of Community Services	1	0	0	0
Community Services Manager	0	1	1	1
Administrative Assistant II/III	1	1	0	0
Division Total	2	2	2	1

Adopted Budget FY2021-22 Town of Yucca Valley

001 24-General Fund Community Services

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4620 0000 00 0000 000 Recreation Facility Rentals	39,985.10	15,000.00	(735.00)	5,000.00	(10,000.00)
Total Revenues	39,985.10	15,000.00	(735.00)	5,000.00	(10,000.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	163,060.30	131,992.00	107,574.57	138,300.00	6,308.00
5112 0000 00 0000 000 Salaries Overtime	162.29	0.00	0.00	0.00	0.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	1,500.00	0.00	1,500.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,377.29	1,810.00	1,610.41	2,027.00	217.00
5123 0000 00 0000 000 Health Insurance	19,919.38	16,260.00	10,830.38	16,700.00	440.00
5124 0000 00 0000 000 Workers Comp Insurance	4,849.10	4,000.00	3,318.30	4,900.00	900.00
5125 0000 00 0000 000 Life and Disability	1,370.82	1,200.00	907.00	1,600.00	400.00
5126 0000 00 0000 000 Unemployment Insurance	2,828.60	3,000.00	1,935.64	2,800.00	(200.00)
5127 0000 00 0000 000 CalPERS Retirement	45,438.27	37,000.00	36,932.34	38,300.00	1,300.00
5128 0000 00 0000 000 Other Post Employment Benefits	8,785.35	1,830.00	1,879.75	2,100.00	270.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,542.58	1,200.00	1,167.76	1,600.00	400.00
6110 0000 00 0000 000 Office Supplies	736.41	750.00	592.57	750.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	250.00	113.00	250.00	0.00
7510 0000 00 0000 000 Printing	184.29	0.00	0.00	0.00	0.00
7620 0000 00 0000 000 Staff Training and Education	1,120.59	1,000.00	0.00	1,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	885.00	800.00	0.00	800.00	0.00
7930 0000 00 0000 000 Commission Expense	3,798.50	2,500.00	4,810.94	2,500.00	0.00
Total Expenses	257,058.77	205,092.00	171,672.66	215,127.00	10,035.00
Excess Revenue Over (Under) Expenditures	(217,073.67)	(190,092.00)	(172,407.66)	(210,127.00)	(20,035.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Services - Recreation

Mission Statement

To design and conduct an appropriate level of recreational opportunities and experiences with the goals of enhancing the local quality of life, promoting health and wellness, strengthening the community's image, increasing cultural enrichment, and contributing to the Town's economic health.

Description and Purpose

The activities, programs and events conducted by the Recreation Division are key factors in local residents' perception of their quality of life. The division staff aims to offer a balanced program that considers the needs, interests and abilities of all population groups, aligned with the financial resources available. Activities typically fall under the general headings of sports, fitness, music, drama, dance, arts and crafts, enrichment programs, day trips, and special events. Activities range from active and passive drop-in programs to highly organized leagues and aquatics programs. While some offerings are one-time celebrations, others are presented year-round or in series corresponding to seasons, traditions or school schedules.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Recreation Supervisor	0	0	0	0
Recreation Coordinator	1	3	3	3
Division Total	1	3	3	3

Adopted Budget FY2021-22 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4501 0000 00 0000 000 Adult Sport Recreation Revenue	(354.00)	2,500.00	0.00	2,500.00	0.00
4502 0000 00 0000 000 Aquatic Recreation Revenue	23,495.60	5,000.00	8,094.00	8,000.00	3,000.00
4503 0000 00 0000 000 Concert Recreation Revenue	600.00	0.00	0.00	0.00	0.00
4504 0000 00 0000 000 Contract Classes Recreation Revenue	15,240.50	5,000.00	1,780.00	5,000.00	0.00
4505 0000 00 0000 000 Special Events Recreation Revenue	2,565.00	2,500.00	270.00	2,500.00	0.00
4507 0000 00 0000 000 Youth Sports Recreation Revenue	16,185.00	10,000.00	0.00	10,000.00	0.00
4560 0000 00 0000 000 Sponsorship Revenue	3,160.00	0.00	0.00	0.00	0.00
4907 0000 00 0000 000 Donations	0.00	0.00	(6,537.50)	0.00	0.00
4907 4029 00 0000 000 Donations Senior Donation Program	1,050.00	0.00	(1,050.00)	0.00	0.00
Total Revenues	61,942.10	25,000.00	2,556.50	28,000.00	3,000.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	99,152.48	147,000.00	127,700.43	165,700.00	18,700.00
5110 4016 00 0000 000 Salaries Full Time Aquatics	57.48	0.00	1,279.95	0.00	0.00
5110 4018 00 0000 000 Salaries Full Time Concert In The Park	2,518.05	0.00	0.00	0.00	0.00
5110 4024 00 0000 000 Salaries Full Time Special Events	4,330.19	0.00	1,191.76	0.00	0.00
5110 4030 00 0000 000 Salaries Full Time Youth Sports	8,427.62	0.00	0.00	0.00	0.00
5111 0000 00 0000 000 Salaries Temporary	14,040.90	54,300.00	12,071.70	106,000.00	51,700.00
5111 4012 00 0000 000 Salaries Temporary Adult Sports	959.40	0.00	0.00	0.00	0.00
5111 4016 00 0000 000 Salaries Temporary Aquatics	39,100.84	0.00	28,024.60	0.00	0.00
5111 4018 00 0000 000 Salaries Temporary Concert In The Park	2,239.36	0.00	0.00	0.00	0.00
5111 4024 00 0000 000 Salaries Temporary Special Events	7,337.78	0.00	164.28	0.00	0.00
5111 4030 00 0000 000 Salaries Temporary Youth Sports	15,737.55	0.00	0.00	0.00	0.00
5111 4036 00 0000 000 Salaries Temporary Aquatics - Prop 68 Grant	3,555.50	0.00	0.00	0.00	0.00
5112 0000 00 0000 000 Salaries Overtime	2,203.22	3,400.00	975.25	4,000.00	600.00
5112 4016 00 0000 000 Salaries Overtime Aquatics	13.44	0.00	0.00	0.00	0.00
5112 4018 00 0000 000 Salaries Overtime Concert In The Park	809.52	0.00	0.00	0.00	0.00
5112 4024 00 0000 000 Salaries Overtime Special Events	1,522.40	0.00	0.00	0.00	0.00
5112 4030 00 0000 000 Salaries Overtime Youth Sports	57.20	0.00	0.00	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,943.82	2,810.00	2,563.47	3,998.00	1,188.00
5121 4036 00 0000 000 FICA Medicare Aquatics - Prop 68 Grant	51.55	0.00	0.00	0.00	0.00
5123 0000 00 0000 000 Health Insurance	27,470.28	48,800.00	34,070.11	50,000.00	1,200.00
5123 4016 00 0000 000 Health Insurance Aquatics	556.84	0.00	0.00	0.00	0.00
5124 0000 00 0000 000 Workers Comp Insurance	4,644.96	7,500.00	4,402.80	9,700.00	2,200.00
5124 4012 00 0000 000 Workers Comp Insurance Adult Sports	33.26	0.00	0.00	0.00	0.00
5124 4016 00 0000 000 Workers Comp Insurance Aquatics	1,188.83	0.00	1,007.14	0.00	0.00
5124 4036 00 0000 000 Workers Comp Insurance Aquatics - Prop 68 Grant	106.66	0.00	0.00	0.00	0.00
5125 0000 00 0000 000 Life and Disability	1,001.58	1,310.00	1,171.48	2,000.00	690.00
5125 4012 00 0000 000 Life and Disability Adult Sports	4.01	0.00	0.00	0.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	2,709.54	4,100.00	2,568.34	5,500.00	1,400.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
5126 4012 00 0000 000 Unemployment Insurance Adult Sports	19.41	0.00	0.00	0.00	0.00
5126 4016 00 0000 000 Unemployment Insurance Aquatics	693.44	0.00	587.53	0.00	0.00
5126 4036 00 0000 000 Unemployment Insurance Aquatics - Prop 68 Grant	62.22	0.00	0.00	0.00	0.00
5127 0000 00 0000 000 CalPERS Retirement	10,809.46	12,550.00	12,935.28	14,200.00	1,650.00
5127 4016 00 0000 000 CalPERS Retirement Aquatics	4.01	0.00	98.97	0.00	0.00
5128 0000 00 0000 000 Other Post Employment Benefits Expenditure	6,679.73	2,150.00	2,429.78	2,500.00	350.00
5128 4016 00 0000 000 Other Post Employment Benefits Expenditure Aquatics	22.63	0.00	0.00	0.00	0.00
5202 0000 00 0000 000 Communications Stipend	600.08	650.00	507.76	650.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	2,728.07	0.00	0.00
6110 0000 00 0000 000 Office Supplies	3,112.46	5,000.00	1,961.85	5,000.00	0.00
6120 0000 00 0000 000 Operating Supplies	1,373.37	10,925.00	347.70	10,925.00	0.00
6120 4012 00 0000 000 Operating Supplies Adult Sports	175.79	1,300.00	0.00	1,300.00	0.00
6120 4016 00 0000 000 Operating Supplies Aquatics	504.27	2,000.00	558.22	2,000.00	0.00
6120 4018 00 0000 000 Operating Supplies Concert In The Park	2,441.47	0.00	0.00	0.00	0.00
6120 4020 00 0000 000 Operating Supplies Contract Instructors	37.63	0.00	1,363.99	0.00	0.00
6120 4024 00 0000 000 Operating Supplies Special Events	26,554.90	20,950.00	18,603.64	20,950.00	0.00
6120 4025 00 0000 000 Operating Supplies Senior Programming	719.46	0.00	97.21	0.00	0.00
6120 4029 00 0000 000 Operating Supplies Senior Donation Program	0.00	0.00	664.68	0.00	0.00
6120 4030 00 0000 000 Operating Supplies Youth Sports	7,260.62	7,000.00	0.00	7,000.00	0.00
6190 0000 00 0000 000 Clothing	1,728.04	1,000.00	0.00	1,000.00	0.00
6190 4016 00 0000 000 Clothing Aquatics	432.35	500.00	1,847.24	500.00	0.00
6190 4018 00 0000 000 Clothing Concert In The Park	376.28	0.00	0.00	0.00	0.00
6190 4024 00 0000 000 Clothing Special Events	432.83	850.00	0.00	850.00	0.00
6610 0000 00 0000 000 Reference Materials	45.00	0.00	0.00	0.00	0.00
6910 0000 00 0000 000 Tools and Equipment	2,957.26	1,000.00	1,609.43	1,000.00	0.00
6910 4012 00 0000 000 Tools and Equipment Adult Sports	86.48	400.00	0.00	400.00	0.00
6910 4016 00 0000 000 Tools and Equipment Aquatics	468.96	1,000.00	907.70	1,000.00	0.00
6910 4018 00 0000 000 Tools and Equipment Concert In The Park	18.68	0.00	0.00	0.00	0.00
6910 4020 00 0000 000 Tools and Equipment Contract Instructors	1,490.19	1,000.00	0.00	1,000.00	0.00
6910 4024 00 0000 000 Tools and Equipment Special Events	3,397.53	1,250.00	1,762.22	1,250.00	0.00
6910 4025 00 0000 000 Tools and Equipment Senior Programming	11.94	0.00	0.00	0.00	0.00
6910 4030 00 0000 000 Tools and Equipment Youth Sports	1,593.83	500.00	0.00	500.00	0.00
7110 0000 00 0000 000 Professional Services	374.00	600.00	2,511.66	600.00	0.00
7110 4012 00 0000 000 Professional Services Adult Sports	274.48	3,600.00	0.00	3,600.00	0.00
7110 4016 00 0000 000 Professional Services Aquatics	440.00	1,800.00	400.00	1,800.00	0.00
7110 4018 00 0000 000 Professional Services Concert In The Park	21,680.00	0.00	628.11	0.00	0.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 20-General Fund Recreation

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
7110 4020 00 0000 000 Professional Services Contract Instructors	11,282.65	10,000.00	903.00	14,500.00	4,500.00
7110 4023 00 0000 000 Professional Services Film Festival	19,450.00	20,000.00	13,000.00	20,000.00	0.00
7110 4024 00 0000 000 Professional Services Special Events	38,159.64	51,050.00	24,893.00	51,050.00	0.00
7110 4030 00 0000 000 Professional Services Youth Sports	3,598.00	8,000.00	0.00	16,000.00	8,000.00
7110 4180 00 0000 000 Professional Services Prop 68 Competitive Grant	19,335.95	0.00	7,253.05	0.00	0.00
7340 0000 00 0000 000 Rental of Buildings	1,735.50	650.00	0.00	650.00	0.00
7340 4030 00 0000 000 Rental of Buildings Youth Sports	25,637.50	26,500.00	0.00	26,500.00	0.00
7510 0000 00 0000 000 Printing	6,763.48	9,000.00	0.00	9,000.00	0.00
7510 4012 00 0000 000 Printing Adult Sports	0.00	400.00	0.00	400.00	0.00
7510 4016 00 0000 000 Printing Aquatics	424.13	950.00	225.66	950.00	0.00
7510 4020 00 0000 000 Printing Contract Instructors	599.75	600.00	0.00	600.00	0.00
7510 4024 00 0000 000 Printing Special Events	2,590.97	3,300.00	3,657.84	3,300.00	0.00
7510 4030 00 0000 000 Printing Youth Sports	532.88	800.00	0.00	800.00	0.00
7520 0000 00 0000 000 Advertising	2,490.88	0.00	1,749.00	0.00	0.00
7520 4012 00 0000 000 Advertising Adult Sports	0.00	800.00	0.00	800.00	0.00
7520 4016 00 0000 000 Advertising Aquatics	0.00	500.00	0.00	500.00	0.00
7520 4018 00 0000 000 Advertising Concert In The Park	904.00	0.00	0.00	0.00	0.00
7520 4020 00 0000 000 Advertising Contract Instructors	0.00	1,200.00	0.00	1,200.00	0.00
7520 4024 00 0000 000 Advertising Special Events	5,310.95	5,000.00	3,706.80	5,000.00	0.00
7520 4030 00 0000 000 Advertising Youth Sports	700.00	700.00	0.00	700.00	0.00
7610 0000 00 0000 000 Conferences	13,338.89	1,000.00	1,332.75	4,000.00	3,000.00
7630 0000 00 0000 000 Dues and Memberships	2,894.56	2,000.00	3,090.52	2,000.00	0.00
7630 4016 00 0000 000 Dues and Memberships Aquatics	0.00	0.00	74.00	0.00	0.00
7940 0000 00 0000 000 Cash Deposit Over Short	(1.10)	0.00	0.00	0.00	0.00
Total Expenses	<u>495,401.69</u>	<u>487,695.00</u>	<u>329,627.97</u>	<u>582,873.00</u>	<u>95,178.00</u>
Excess Revenue Over (Under) Expenditures	<u>(433,459.59)</u>	<u>(462,695.00)</u>	<u>(327,071.47)</u>	<u>(554,873.00)</u>	<u>(92,178.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Services - Museum

Mission Statement

The Hi-Desert Nature Museum is dedicated to the process of education by exploring the natural, artistic, and cultural heritage of the Morongo Basin and High Desert. The Museum seeks to inspire wonder, discovery, understanding, and responsibility through exhibitions, programs and collections in the arts, history, and natural sciences.

Description and Purpose

For more than 50 years, the Hi-Desert Nature Museum has been dedicated to helping residents and visitors to the Morongo Basin discover the rich cultural heritage and natural history of this area. As stewards of the public trust, the museum collects, preserves, and maintains a collection of more than 3,000 tangible objects that represent the complex relationships between various cultures and the region's natural environment.

Through professional display and interpretation, the Hi-Desert Nature Museum serves as a learning center that promotes a deeper connection to the cultural and natural heritage of the high desert region. The museum is a community resource that promotes life-long learning through relevant exhibitions and dynamic participatory programs for families, seniors, and youth.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Museum Programs Supervisor	1	1	1	1
Museum Program Coordinator	0	0	0	0
Museum Registrar and Exhibits Coordinator	1	1	1	1
Museum Assistant	0	0	1	1
Division Total	2	2	3	3

Adopted Budget FY2021-22 Town of Yucca Valley

001 21-General Fund Museum

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4520 0000 00 0000 000 Museum Revenue	945.00	1,000.00	0.00	1,000.00	0.00
4560 4034 00 0000 000 Sponsorship Revenue Exhibits	2,000.00	0.00	0.00	0.00	0.00
4907 0000 00 0000 000 Donations	7,052.85	0.00	(21,334.73)	0.00	0.00
Total Revenues	9,997.85	1,000.00	(21,334.73)	1,000.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	122,812.08	128,000.00	111,265.60	134,300.00	6,300.00
5111 0000 00 0000 000 Salaries Temporary	14,265.11	14,700.00	10,658.76	16,300.00	1,600.00
5112 0000 00 0000 000 Salaries Overtime	354.21	600.00	225.69	600.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,025.54	2,030.00	1,812.43	2,192.00	162.00
5123 0000 00 0000 000 Health Insurance	28,174.96	32,520.00	24,926.79	33,300.00	780.00
5124 0000 00 0000 000 Workers Comp Insurance	4,086.82	4,300.00	3,818.13	5,300.00	1,000.00
5125 0000 00 0000 000 Life and Disability	1,174.32	1,110.00	1,011.99	1,200.00	90.00
5126 0000 00 0000 000 Unemployment Insurance	2,383.95	2,900.00	2,227.25	3,000.00	100.00
5127 0000 00 0000 000 CalPERS Retirement	23,630.47	24,300.00	25,652.69	25,800.00	1,500.00
5128 0000 00 0000 000 Other Post Employment Benefits	7,092.78	2,000.00	2,010.71	2,000.00	0.00
Expenditure					
6110 0000 00 0000 000 Office Supplies	823.98	2,000.00	1,408.69	2,000.00	0.00
6120 0000 00 0000 000 Operating Supplies	12,468.01	12,400.00	11,255.01	12,400.00	0.00
6610 0000 00 0000 000 Reference Materials	170.33	300.00	0.00	300.00	0.00
7110 0000 00 0000 000 Professional Services	7,028.00	10,000.00	(952.28)	10,000.00	0.00
7115 0000 00 0000 000 Exhibit Professional Services	13,591.37	23,500.00	8,768.36	23,500.00	0.00
7510 0000 00 0000 000 Printing	675.02	3,000.00	0.00	3,000.00	0.00
7520 0000 00 0000 000 Advertising	2,769.51	5,000.00	2,272.52	5,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	825.47	850.00	581.34	850.00	0.00
Total Expenses	244,351.93	269,510.00	206,943.68	281,042.00	11,532.00
Excess Revenue Over (Under) Expenditures	(234,354.08)	(268,510.00)	(228,278.41)	(280,042.00)	(11,532.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Services – Animal Care & Control

Mission Statement

Animal Control

The Animal Control Division is dedicated to the delivery of effective, courteous and responsive service to the residents of the community. Animal Control is committed to improving the quality of animal guardianship and responsibility through public education and the enforcement of animal related laws.

Animal Shelter

The Animal Shelter Division will provide impounded animals a caring and safe environment, will implement a program that maximizes the adoptability of companion/domestic animals, and will support community efforts to help decrease the number of unwanted pets.

Description and Purpose

The Animal Care & Control Division is the point of contact for the public with regard to animal problems and issues. The division is responsible for addressing the issues associated with stray, injured, abandoned, neglected, and mistreated animals in Yucca Valley, as well as for the enforcement of state and local animal control and welfare laws.

The division strives to provide prompt and courteous service to the residents of the community. Other priorities include promoting citizen safety, facilitating animal rescue, encouraging responsible pet ownership and the providing education aimed at the prevention of animal overpopulation.

The division collaborates with the Sheriff's Department, the Fire Department, State Fish & Game, County Animal Control, and other agencies on animal-related issues.

The Animal Shelter Division is open 5 days a week (excluding holidays) to accommodate citizens who wish to adopt animals, reclaim impounded animals, turn in stray or owned animals or license their dog(s). The Animal Control staff is available for emergency response 7 days a week, 24 hours a day.

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Services – Animal Care & Control

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Animal Shelter/Field Operations				
Animal Care & Control Manager	1	1	1	1
Administrative Assistant II	1	1	1	1
Animal Control Officer II	1	0	0	0
Animal Control Officer I – Field	0	1	0	0
Animal Shelter Specialist/ Animal Control Officer I	3	3	3	3
Kennel Technician - PT	2	2	1	1
Senior Animal Shelter Specialist	1	1	1	1
Division Total	9	9	8	8

Adopted Budget FY2021-22 Town of Yucca Valley

001 30-General Fund Animal Shelter

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4230 0000 00 0000 000 Animal License Fees	0.00	0.00	1,378.50	0.00	0.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	0.00	0.00	120.00	0.00	0.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	0.00	0.00	275.00	0.00	0.00
4428 0000 00 0000 000 Animal Adoption Fees	0.00	0.00	514.00	0.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	0.00	0.00	110.00	0.00	0.00
4431 0000 00 0000 000 Veterinary Fees	0.00	0.00	51.20	0.00	0.00
4434 0000 00 0000 000 Microchip Fees	0.00	0.00	240.00	0.00	0.00
4435 0000 00 0000 000 Vaccine Fees	0.00	0.00	40.00	0.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	1,010.00	1,000.00	1,745.00	1,000.00	0.00
4821 0000 00 0000 000 County Animal Shelter Partnership	302,466.00	393,820.00	295,365.00	405,685.00	11,865.00
Funding					
Total Revenues	303,476.00	394,820.00	299,838.70	406,685.00	11,865.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	251,038.28	282,000.00	205,617.63	290,700.00	8,700.00
5111 0000 00 0000 000 Salaries Temporary	21,879.94	18,000.00	11,764.08	35,500.00	17,500.00
5112 0000 00 0000 000 Salaries Overtime	5,385.14	12,300.00	6,661.61	13,000.00	700.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	3,500.00	4,159.23	4,000.00	500.00
5121 0000 00 0000 000 FICA Medicare	2,250.96	4,600.00	3,729.22	4,976.00	376.00
5123 0000 00 0000 000 Health Insurance	70,601.35	78,900.00	65,467.04	80,800.00	1,900.00
5124 0000 00 0000 000 Workers Comp Insurance	9,108.10	9,500.00	7,595.83	12,100.00	2,600.00
5125 0000 00 0000 000 Life and Disability	2,911.50	2,300.00	2,449.90	2,500.00	200.00
5126 0000 00 0000 000 Unemployment Insurance	5,313.19	6,300.00	4,430.92	6,900.00	600.00
5127 0000 00 0000 000 CalPERS Retirement	38,446.25	41,000.00	38,068.57	44,200.00	3,200.00
5128 0000 00 0000 000 Other Post Employment Benefits	16,395.78	4,200.00	4,608.62	4,400.00	200.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,841.52	2,000.00	1,750.16	2,000.00	0.00
5993 0000 00 0000 000 Family First FMLA Expansion Pay	0.00	0.00	6,127.28	0.00	0.00
5994 0000 00 0000 000 Family First Family Care Pay	0.00	0.00	992.04	0.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	6,558.58	0.00	5,117.76	0.00	0.00
6110 0000 00 0000 000 Office Supplies	1,787.93	4,780.00	2,020.94	4,920.00	140.00
6120 0000 00 0000 000 Operating Supplies	10,654.49	13,270.00	4,008.94	13,670.00	400.00
6125 0000 00 0000 000 Promotional Supplies	440.96	1,000.00	64.64	1,190.00	190.00
6140 0000 00 0000 000 Animal Food Bedding	8,299.22	18,000.00	3,670.29	21,860.00	3,860.00
6141 0000 00 0000 000 Veterinary Supplies	6,726.34	17,000.00	7,191.97	31,390.00	14,390.00
6190 0000 00 0000 000 Clothing	679.52	900.00	359.07	960.00	60.00
6410 0000 00 0000 000 Maintenance Supplies	(25.00)	0.00	0.00	0.00	0.00
6430 0000 00 0000 000 Custodial Supplies	3,667.49	3,200.00	713.19	4,790.00	1,590.00
6610 0000 00 0000 000 Reference Materials	288.00	500.00	0.00	610.00	110.00
6910 0000 00 0000 000 Tools and Equipment	618.08	800.00	151.36	910.00	110.00
7110 0000 00 0000 000 Professional Services	45,587.69	54,000.00	29,421.59	55,870.00	1,870.00
7111 0000 00 0000 000 Contract Legal Expense	0.00	1,700.00	0.00	1,750.00	50.00
7131 0000 00 0000 000 Basic Telephone	8,142.99	7,670.00	5,484.37	7,900.00	230.00
7137 0000 00 0000 000 Data Connection	15,101.50	15,640.00	11,862.06	16,100.00	460.00
7211 0000 00 0000 000 Utilities Electricity	22,488.87	29,490.00	20,292.76	30,330.00	840.00
7212 0000 00 0000 000 Utilities Water	3,716.03	5,300.00	2,968.98	5,500.00	200.00
7410 0000 00 0000 000 Maintenance Computers	100.00	2,730.00	901.00	2,810.00	80.00
7412 0000 00 0000 000 Maintenance Building	2,655.33	5,810.00	1,003.60	5,980.00	170.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 30-General Fund Animal Shelter

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
7510 0000 00 0000 000 Printing	117.96	4,780.00	146.70	4,920.00	140.00
7620 0000 00 0000 000 Staff Training and Education	486.22	910.00	0.00	940.00	30.00
7630 0000 00 0000 000 Dues and Memberships	413.13	500.00	335.88	610.00	110.00
7999 0000 00 0000 000 Indirect Cost Recovery	78,220.00	80,570.00	0.00	82,990.00	2,420.00
8341 8045 00 0000 000 Contingency Exp Animal Shelter Project	0.00	78,030.00	0.00	78,030.00	0.00
8531 0000 00 0000 000 Special Equipment Capital	0.00	21,220.00	0.00	21,860.00	640.00
Total Expenses	<u>641,897.34</u>	<u>832,400.00</u>	<u>459,137.23</u>	<u>896,966.00</u>	<u>64,566.00</u>
Excess Revenue Over (Under) Expenditures	<u><u>(338,421.34)</u></u>	<u><u>(437,580.00)</u></u>	<u><u>(159,298.53)</u></u>	<u><u>(490,281.00)</u></u>	<u><u>(52,701.00)</u></u>

Adopted Budget FY2021-22 Town of Yucca Valley

001 31-General Fund Animal Control

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4210 0000 00 0000 000 Animal Grooming Commerical Permit Fees	260.00	500.00	0.00	500.00	0.00
4230 0000 00 0000 000 Animal License Fees	12,848.00	12,000.00	12,146.00	12,000.00	0.00
4312 0000 00 0000 000 Citation Fines	1,332.50	0.00	200.00	0.00	0.00
4350 0000 00 0000 000 Animal Apprehension Impound Fees	6,817.00	7,000.00	5,510.00	7,000.00	0.00
4418 0000 00 0000 000 Animal Administrative Hearing Fees	245.00	0.00	0.00	0.00	0.00
4419 0000 00 0000 000 Animal Quarantine Fees	45.00	0.00	45.00	0.00	0.00
4420 0000 00 0000 000 Animal Public Nuisance Fees	0.00	0.00	135.00	0.00	0.00
4424 0000 00 0000 000 Animal Euthanasia Fees	420.00	700.00	227.00	700.00	0.00
4427 0000 00 0000 000 Animal Impound Boarding Fee	3,030.00	3,000.00	1,844.00	3,000.00	0.00
4428 0000 00 0000 000 Animal Adoption Fees	16,658.00	15,000.00	8,616.00	15,000.00	0.00
4429 0000 00 0000 000 Animal Disposal Fee	255.00	200.00	195.00	200.00	0.00
4430 0000 00 0000 000 Owner Turn In Fee	1,205.00	1,200.00	560.00	1,200.00	0.00
4431 0000 00 0000 000 Veterinary Fees	330.84	330.00	1,135.00	350.00	0.00
4434 0000 00 0000 000 Microchip Fees	1,820.00	2,000.00	1,940.00	2,000.00	0.00
4436 0000 00 0000 000 State Unaltered Fee	2,730.00	2,750.00	2,370.00	2,750.00	0.00
4907 0000 00 0000 000 Donations	2,383.69	0.00	(2,464.69)	0.00	0.00
4907 5000 00 0000 000 Donations Davis Bequest Fund	0.00	59,733.92	59,733.92	0.00	(59,733.92)
4907 5001 00 0000 000 Donations Clark Bequest Funds	0.00	13,517.00	13,517.14	13,517.00	0.00
Total Revenues	50,380.03	117,950.92	105,709.37	58,217.00	(59,733.92)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	88,972.40	70,200.00	50,975.61	75,000.00	4,800.00
5112 0000 00 0000 000 Salaries Overtime	10,788.86	7,900.00	5,062.56	8,500.00	600.00
5113 0000 00 0000 000 Salaries Standby	11,448.00	3,600.00	9,792.00	12,300.00	8,700.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	4,100.00	1,253.72	2,000.00	(2,100.00)
5121 0000 00 0000 000 FICA Medicare	3,695.00	1,300.00	1,021.29	1,418.00	118.00
5123 0000 00 0000 000 Health Insurance	16,402.31	19,500.00	625.43	20,000.00	500.00
5124 0000 00 0000 000 Workers Comp Insurance	3,095.76	2,600.00	2,242.99	3,400.00	800.00
5125 0000 00 0000 000 Life and Disability	416.16	600.00	17.53	600.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,805.91	1,800.00	1,308.51	2,000.00	200.00
5127 0000 00 0000 000 CalPERS Retirement	13,552.95	11,000.00	10,721.72	12,000.00	1,000.00
5128 0000 00 0000 000 Other Post Employment Benefits	5,740.40	1,100.00	1,394.87	1,100.00	0.00
<u>Expenditure</u>					
5202 0000 00 0000 000 Communications Stipend	600.08	600.00	23.08	650.00	50.00
5993 0000 00 0000 000 Family First FMLA Expansion Pay	0.00	0.00	1,050.24	0.00	0.00
5994 0000 00 0000 000 Family First Family Care Pay	0.00	0.00	175.04	0.00	0.00
5997 0000 00 0000 000 Town Paid Sick Leave	15,257.05	0.00	1,289.30	0.00	0.00
6110 0000 00 0000 000 Office Supplies	914.75	3,544.00	319.70	3,544.00	0.00
6120 0000 00 0000 000 Operating Supplies	417.15	2,258.00	2,116.89	2,258.00	0.00
6142 3144 00 0000 000 Sponsored Adoptions Cyla Wells Funds	916.92	3,150.00	0.00	3,150.00	0.00
6190 0000 00 0000 000 Clothing	1,071.42	2,205.00	300.07	2,205.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	263.00	0.00	263.00	0.00
6910 0000 00 0000 000 Tools and Equipment	258.85	1,463.00	257.07	463.00	(1,000.00)
7110 0000 00 0000 000 Professional Services	7,404.97	13,086.00	6,845.56	14,086.00	1,000.00
7110 3144 00 0000 000 Professional Services Cyla Wells Funds	9,325.00	6,431.00	4,685.00	6,431.00	0.00

Adopted Budget FY2021-22 Town of Yucca Valley

001 31-General Fund Animal Control

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
7110 5001 00 0000 000 Professional Services Clark Bequest Funds	0.00	2,017.00	0.00	0.00	(2,017.00)
7510 0000 00 0000 000 Printing	214.16	210.00	130.50	210.00	0.00
7620 0000 00 0000 000 Staff Training and Education	66.00	2,000.00	950.00	2,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	250.00	420.00	250.00	420.00	0.00
8531 5001 00 0000 000 Special Equipment Clark Bequest Funds	0.00	11,500.00	0.00	0.00	(11,500.00)
Total Expenses	<u>192,614.10</u>	<u>172,847.00</u>	<u>102,808.68</u>	<u>173,998.00</u>	<u>1,151.00</u>
Excess Revenue Over (Under) Expenditures	<u>(142,234.07)</u>	<u>(54,896.08)</u>	<u>2,900.69</u>	<u>(115,781.00)</u>	<u>(60,884.92)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development – Administration

Mission Statement

To guide and direct physical and infrastructure development of the Town; assure the protection and preservation of the desert atmosphere and characteristics, while ensuring the Town’s continued role as the economic hub of the Morongo Basin; promote a balanced, economically secure community by encouraging local employment opportunities and providing opportunities to develop a housing balance for all income levels based upon the Town’s General Plan.

Description and Purpose

The Administration Division coordinates, programs, and prioritizes the activities and work program functions of the divisions and sections, including Planning, Building and Safety, Animal Care and Control, Engineering and Code Compliance. The Administration Division also coordinates the support and contract services for all divisions and sections, monitors work program implementation status and results-oriented productivity, and makes adjustments in work programs and priorities where necessary, implements and monitors customer service programs to ensure responsiveness to Council, Commission, Manager, and citizen requests for services, prepares annual budget and monitors program and/or project expenditures, ensures coordination between the divisions and sections, both internally and with other Town departments and operations.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Deputy Town Manager	1	1	1	1

Adopted Budget FY2021-22 Town of Yucca Valley

001 54-General Fund Com Dev Administration

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	211,366.96	188,000.00	154,544.24	202,500.00	14,500.00
5111 0000 00 0000 000 Salaries Temporary	0.00	0.00	9,164.40	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	3,046.40	2,650.00	2,375.52	2,936.00	286.00
5123 0000 00 0000 000 Health Insurance	14,596.69	16,260.00	12,775.59	16,700.00	440.00
5124 0000 00 0000 000 Workers Comp Insurance	5,887.51	5,490.00	4,919.46	7,100.00	1,610.00
5125 0000 00 0000 000 Life and Disability	1,457.64	1,400.00	1,217.40	1,400.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	3,434.36	3,660.00	2,869.66	4,000.00	340.00
5127 0000 00 0000 000 CalPERS Retirement	57,390.69	51,000.00	51,674.33	54,000.00	3,000.00
5128 0000 00 0000 000 Other Post Employment Benefits	10,330.46	3,000.00	2,790.66	2,900.00	(100.00)
Expenditure					
5998 0000 00 0000 000 Staff Recovery	(7,000.00)	(12,000.00)	(3,400.00)	0.00	12,000.00
6110 0000 00 0000 000 Office Supplies	1,931.52	2,100.00	808.69	2,100.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	300.00	0.00	300.00	0.00
7510 0000 00 0000 000 Printing	320.14	1,500.00	0.00	1,500.00	0.00
7610 0000 00 0000 000 Conferences	0.00	0.00	0.00	1,500.00	1,500.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	0.00	4,000.00	25.00	4,000.00	0.00
7630 0000 00 0000 000 Dues and Memberships	446.00	460.00	446.00	460.00	0.00
7930 0000 00 0000 000 Commission Expense	5,177.33	2,500.00	4,418.73	8,500.00	6,000.00
Total Expenses	308,385.70	270,320.00	244,629.68	309,896.00	39,576.00
Excess Revenue Over (Under) Expenditures	(308,385.70)	(270,320.00)	(244,629.68)	(309,896.00)	(39,576.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development – Planning

Mission Statement

To implement the goals, policies and objectives of the Town’s General Plan, through extensive public participation and input, ensuring the orderly development of a balanced community based upon the adopted General Plan while providing professional, courteous, and responsive services.

Description and Purpose

The purpose of the Advanced and Current Planning Sections is to guide and direct the physical growth of the Town based upon the adopted General Plan and to provide a comprehensive and well coordinated "One-Stop-Project-Process" point for development proposals. The Current Planning Section provides the central control point for the review and processing of all development proposals, and ensures continued implementation of advanced planning policy, guided by the General Plan. The Advanced Planning Section works with local citizenry and governments to set and monitor the long-term visions, goals, and objectives that provide a pathway for development to assist in implementing community priorities, based upon Town Council direction.

Authorized Positions

	<i>FY 2016/18</i>	<i>FY 2018/20</i>	<i>FY 2020/21</i>	<i>FY 2021/22</i>
Associate Planner	0	1	1	1
Assistant Planner	0	1	0	0
Planning Technician	1	0	0	2
Division Total	1	2	1	3

Adopted Budget FY2021-22 Town of Yucca Valley

001 50-General Fund Planning

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4460 0000 00 0000 000 General Plan Maintenance Fee	3,211.36	2,000.00	7,049.22	2,000.00	0.00
4468 0000 00 0000 000 Planning Fees	7,802.00	6,500.00	3,481.60	6,500.00	0.00
4470 0000 00 0000 000 STVR Permit Fees	20,470.00	21,500.00	39,150.00	20,000.00	(1,500.00)
Total Revenues	31,483.36	30,000.00	49,680.82	28,500.00	(1,500.00)
Expenses					
5110 0000 00 0000 000 Salaries Full Time	64,991.95	85,000.00	66,979.95	206,800.00	121,800.00
5112 0000 00 0000 000 Salaries Overtime	877.02	2,380.00	1,689.20	6,000.00	3,620.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	0.00	0.00	3,500.00	3,500.00
5121 0000 00 0000 000 FICA Medicare	926.70	1,050.00	939.72	3,136.00	2,086.00
5123 0000 00 0000 000 Health Insurance	11,983.79	16,260.00	13,550.10	50,000.00	33,740.00
5124 0000 00 0000 000 Workers Comp Insurance	1,939.07	2,550.00	2,174.30	7,600.00	5,050.00
5125 0000 00 0000 000 Life and Disability	551.42	600.00	618.40	1,800.00	1,200.00
5126 0000 00 0000 000 Unemployment Insurance	1,131.11	1,700.00	1,268.32	4,300.00	2,600.00
5127 0000 00 0000 000 CalPERS Retirement	8,174.81	6,500.00	5,512.86	19,000.00	12,500.00
5128 0000 00 0000 000 Other Post Employment Benefits	3,657.02	1,240.00	1,278.43	3,100.00	1,860.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	350.00	0.00	1,000.00	650.00
5998 0000 00 0000 000 Staff Recovery	0.00	(5,000.00)	0.00	(15,000.00)	(10,000.00)
6110 0000 00 0000 000 Office Supplies	1,700.08	3,675.00	615.05	3,675.00	0.00
6126 0000 00 0000 000 Signs	(224.40)	0.00	0.00	0.00	0.00
6610 0000 00 0000 000 Reference Materials	0.00	268.00	0.00	281.00	13.00
7110 0000 00 0000 000 Professional Services	18,267.00	76,240.00	18,313.00	123,397.00	47,157.00
7510 0000 00 0000 000 Printing	50.57	1,545.00	784.62	2,000.00	455.00
7520 0000 00 0000 000 Advertising	1,328.00	2,400.00	0.00	2,400.00	0.00
Total Expenses	115,354.14	196,758.00	113,723.95	422,989.00	226,231.00
Excess Revenue Over (Under) Expenditures	(83,870.78)	(166,758.00)	(64,043.13)	(394,489.00)	(227,731.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development– Engineering

Mission Statement

To implement the 5-Year Capital Improvement Program ensuring project delivery on schedule and within budget; to continuously monitor and update master plans for the Town’s current and future infrastructure needs. To provide professional and courteous public support through timely responses to citizen inquires, the issuance of engineering permits, field inspections, and plan check services to the development community.

Description and Purpose

The Engineering Division implements programs in three core areas including capital project construction, traffic engineering, and private land development review and implementation. Private land development engineering provides review and oversight on specific project requirements for subdivisions and development projects, plan review of street, grading, and storm drain design submittals and associated encroachment permits for improvements within the public right-of-way. Capital project construction provides the planning, administration and management of the design and construction of all capital projects, including implementation of federal and state grant funded project delivery. Traffic engineering provides traffic system analysis and management of the local traffic circulation as well as the technical review of private land development traffic studies. The Division is also responsible for assessment district formation and administration.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Engineering Tech II	1	1	1	1
Public Works Inspector - PT	1	1	1	1
Project Engineer	1	0	0	0
Division Total	3	2	2	2

Adopted Budget FY2021-22 Town of Yucca Valley

001 51-General Fund Engineering

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Revenues					
4484 0000 00 0000 000 Encroachment Permits	39,237.45	96,000.00	83,463.32	50,000.00	(46,000.00)
4484 8340 00 0000 000 Encroachment Permits Town Wide Slurry Seal	5,260.10	0.00	17,513.60	10,000.00	10,000.00
Total Revenues	44,497.55	96,000.00	100,976.92	60,000.00	(36,000.00)
Expenses					
5110 0000 00 0000 000 Salaries Full Time	61,410.50	66,000.00	52,373.01	72,800.00	6,800.00
5111 0000 00 0000 000 Salaries Temporary	38,784.80	41,500.00	32,135.55	42,600.00	1,100.00
5112 0000 00 0000 000 Salaries Overtime	4,093.35	2,480.00	2,320.99	4,200.00	1,720.00
5121 0000 00 0000 000 FICA Medicare	1,449.78	1,600.00	1,221.53	1,734.00	134.00
5123 0000 00 0000 000 Health Insurance	15,320.46	16,260.00	13,550.14	16,700.00	440.00
5124 0000 00 0000 000 Workers Comp Insurance	3,173.78	3,300.00	2,790.33	4,200.00	900.00
5125 0000 00 0000 000 Life and Disability	724.21	550.00	611.32	600.00	50.00
5126 0000 00 0000 000 Unemployment Insurance	1,851.40	2,150.00	1,627.69	2,400.00	250.00
5127 0000 00 0000 000 CalPERS Retirement	4,510.59	5,070.00	4,237.18	6,200.00	1,130.00
5128 0000 00 0000 000 Other Post Employment Benefits	3,850.50	1,800.00	1,031.61	1,700.00	(100.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	0.00	0.00	0.00	600.00	600.00
5997 0000 00 0000 000 Town Paid Sick Leave	1,191.32	0.00	0.00	0.00	0.00
5998 0000 00 0000 000 Staff Recovery	(33,451.82)	(50,000.00)	(24,116.27)	(50,000.00)	0.00
6110 0000 00 0000 000 Office Supplies	5,268.19	5,500.00	2,359.91	5,500.00	0.00
6190 0000 00 0000 000 Clothing	404.89	0.00	0.00	350.00	350.00
7110 0000 00 0000 000 Professional Services	33,825.00	48,000.00	21,125.00	48,000.00	0.00
7510 0000 00 0000 000 Printing	284.88	0.00	261.00	0.00	0.00
7610 0000 00 0000 000 Conferences	0.00	1,000.00	0.00	0.00	(1,000.00)
7630 0000 00 0000 000 Dues and Memberships	0.00	500.00	116.00	600.00	100.00
Total Expenses	142,691.83	145,710.00	111,644.99	158,184.00	12,474.00
Excess Revenue Over (Under) Expenditures	(98,194.28)	(49,710.00)	(10,668.07)	(98,184.00)	(48,474.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development – Code Compliance

Mission Statement

To implement enforcement programs designed to eliminate public nuisances through sensitive, courteous, and effective response time, emphasizing voluntary compliance through education and public awareness followed when necessary, by proper legal procedures; thereby implementing processes that protect the health, safety and welfare of the Town's residents through the fair and impartial enforcement of the Municipal Codes resulting in the elimination of public nuisances.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Code Compliance Officer I/II	1	1	1	1
Administrative Assistant II – Code/Planning	1	1	1	1
Division Total	2	2	2	2

Adopted Budget FY2021-22 Town of Yucca Valley

001 52-General Fund Code Enforcement

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4310 0000 00 0000 000 Code Enforcement Admin Fine	32,409.39	55,000.00	66,783.55	35,000.00	(20,000.00)
4440 0000 00 0000 000 Abatement Fees	29,299.85	20,000.00	27,817.41	20,000.00	0.00
Total Revenues	61,709.24	75,000.00	94,600.96	55,000.00	(20,000.00)
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	100,353.54	106,000.00	84,257.80	116,700.00	10,700.00
5112 0000 00 0000 000 Salaries Overtime	207.35	1,000.00	161.36	1,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	1,409.09	1,600.00	1,208.58	1,707.00	107.00
5123 0000 00 0000 000 Health Insurance	29,040.30	32,520.00	25,471.44	33,400.00	880.00
5124 0000 00 0000 000 Workers Comp Insurance	3,006.22	3,120.00	2,629.77	4,200.00	1,080.00
5125 0000 00 0000 000 Life and Disability	912.59	900.00	774.80	900.00	0.00
5126 0000 00 0000 000 Unemployment Insurance	1,753.64	2,180.00	1,533.99	2,400.00	220.00
5127 0000 00 0000 000 CalPERS Retirement	8,768.68	9,300.00	8,516.76	11,300.00	2,000.00
5128 0000 00 0000 000 Other Post Employment Benefits	6,037.23	1,800.00	1,582.82	1,700.00	(100.00)
Expenditure					
5202 0000 00 0000 000 Communications Stipend	484.68	0.00	507.76	600.00	600.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	792.00	0.00	0.00
6110 0000 00 0000 000 Office Supplies	973.04	1,320.00	1,181.96	1,320.00	0.00
6120 0000 00 0000 000 Operating Supplies	110.07	3,150.00	0.00	2,900.00	(250.00)
6190 0000 00 0000 000 Clothing	427.81	570.00	0.00	575.00	5.00
7110 0000 00 0000 000 Professional Services	6,053.70	8,400.00	6,259.02	8,760.00	360.00
7510 0000 00 0000 000 Printing	141.92	1,850.00	761.25	1,850.00	0.00
7630 0000 00 0000 000 Dues and Memberships	0.00	150.00	0.00	158.00	8.00
7850 0000 00 0000 000 Substandard Buildings	0.00	35,000.00	0.00	35,000.00	0.00
7851 0000 00 0000 000 Abatement Costs	3,166.71	20,000.00	3,959.78	20,000.00	0.00
Total Expenses	162,846.57	228,860.00	139,599.09	244,470.00	15,610.00
Excess Revenue Over (Under) Expenditures	(101,137.33)	(153,860.00)	(44,998.13)	(189,470.00)	(35,610.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development – Building & Safety

Mission Statement

To assure the general health, safety and welfare of its citizens and visitors through consistent application of adopted building codes; and work in cooperation with other Town departments to assist home owners, builders, developers and contractors through the code and permit processes.

Description and Purpose

The Building and Safety Section is responsible for implementation of the uniform codes, thereby ensuring the general health, safety and welfare of the community through effective Building and Safety services. The Building and Safety Division is responsible for the enforcement of codes and regulations designed to establish minimum health and property standards. All applications, plans and specifications are subject to a plan check review process to verify that construction improvements comply with the minimum standards specified in the various uniform codes and municipal ordinances. Field inspections are conducted of all building and property development activities.

Adopted Budget FY2021-22 Town of Yucca Valley

001 53-General Fund Building and Safety

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4461 0000 00 0000 000 Building Inspection Fees	519,936.36	520,000.00	522,388.16	480,000.00	(40,000.00)
4462 0000 00 0000 000 Plan Check Fees	118,453.12	200,000.00	162,385.21	100,000.00	(100,000.00)
4463 0000 00 0000 000 SMIP Residential	(14.88)	0.00	500.36	211.00	211.00
4464 0000 00 0000 000 SMIP Commerical	(103.08)	0.00	28.12	968.00	968.00
4465 0000 00 0000 000 Certificate of Compliance	625.00	1,000.00	1,625.00	1,000.00	0.00
4467 0000 00 0000 000 SB 1473 CA Building Standards Commission Fee	27.24	0.00	245.73	0.00	0.00
4471 0000 00 0000 000 Septic Abandonment Recording Fee	8,468.00	0.00	8,748.00	7,480.00	7,480.00
Total Revenues	<u>647,391.76</u>	<u>721,000.00</u>	<u>695,920.58</u>	<u>589,659.00</u>	<u>(131,341.00)</u>
<u>Expenses</u>					
6110 0000 00 0000 000 Office Supplies	0.00	500.00	33.66	500.00	0.00
6911 0000 00 0000 000 Furnishings Equipment Replacemnt	0.00	10,000.00	0.00	0.00	(10,000.00)
7110 0000 00 0000 000 Professional Services	461,718.56	416,000.00	392,180.66	471,480.00	55,480.00
7158 0000 00 0000 000 SMIP Fees Residential	0.00	240.00	0.00	190.00	(50.00)
7159 0000 00 0000 000 SMIP Fees Commercial	0.00	1,100.00	0.00	871.00	(229.00)
7510 0000 00 0000 000 Printing	613.46	1,150.00	629.82	1,150.00	0.00
Total Expenses	<u>462,332.02</u>	<u>428,990.00</u>	<u>392,844.14</u>	<u>474,191.00</u>	<u>45,201.00</u>
Excess Revenue Over (Under) Expenditures	<u>185,059.74</u>	<u>292,010.00</u>	<u>303,076.44</u>	<u>115,468.00</u>	<u>(176,542.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Wildlife Mitigation

Mission Statement

The Wildlife Mitigation Division is dedicated to managing and maintaining the Town's native plant permit application and fee processes. In addition, this department tracks and records the Western Joshua Tree permit activity and mitigation fees as required by the National Fish and Wildlife Foundation.

Description and Purpose

The Wildlife Mitigation Division is responsible for the overall administration of the various native plant permit applications, fees, and reporting requirements. Major functions include processing permit applications, preparation and completion of the necessary Planning Commission review meetings, and the required reporting and pass-thru funding of all Western Joshua Tree Permit Fees to the Wildlife Mitigation Fund through the National Fish and Wildlife Foundation. These functions are completed by the Planning Division staff and all related fees and cost recovery are reported in this division.

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 61-General Fund Wildlife Mitigation

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
4472 0000 00 0000 000 Native Plant Permit Fees	0.00	20,000.00	2,000.00	20,000.00	0.00
4473 0000 00 0000 000 WJT Take Permit Fees	0.00	75,000.00	9,625.00	75,000.00	0.00
4474 0000 00 0000 000 Findings of Exemption Fees	0.00	1,500.00	7,640.00	1,500.00	0.00
4475 0000 00 0000 000 Wildlife Mitigation State Pass Thru Fees	0.00	225,000.00	31,075.00	225,000.00	0.00
Total Revenues	0.00	321,500.00	50,340.00	321,500.00	0.00
<u>Expenses</u>					
5998 0000 00 0000 000 Staff Recovery	0.00	96,500.00	0.00	96,500.00	0.00
7774 0000 00 0000 000 Wildlife Mitigation Fund Initial Fee	0.00	10,000.00	10,000.00	0.00	(10,000.00)
7775 0000 00 0000 000 Wildlife Mitigation State Pass Thru Fees	0.00	225,000.00	13,650.00	225,000.00	0.00
Total Expenses	0.00	331,500.00	23,650.00	321,500.00	(10,000.00)
Excess Revenue Over (Under) Expenditures	0.00	(10,000.00)	26,690.00	0.00	10,000.00

Town of Yucca Valley

Operating Budget

FY 2021-22

Public Works – Administration

Mission Statement

The Public Works Department is dedicated to managing and maintaining the Town’s infrastructure, by providing a high standard of effective infrastructure development, preventive maintenance, and responsive customer service programs while maintaining fiscal accountability.

Description and Purpose

The Public Works Administration Division is responsible for the overall administration of the Department. Major functions include Park, Street, and Facility maintenance, implementation of master facility plans based upon available resources, managing and scheduling maintenance and minor repair plans, budget preparation and monitoring, personnel training, State law compliance oversight, and work program implementation and monitoring.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Public Works Director	0	1	1	1
Administrative Assistant III	1	1	1	1
Division Total	1	2	2	2

Adopted Budget FY2021-22 Town of Yucca Valley

001 56-General Fund Public Works

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	180,362.05	209,000.00	164,825.15	222,500.00	13,500.00
5112 0000 00 0000 000 Salaries Overtime	1,045.88	1,000.00	1,864.25	1,300.00	300.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	6,000.00	0.00	6,000.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,299.72	3,500.00	2,202.43	3,332.00	(168.00)
5123 0000 00 0000 000 Health Insurance	28,087.94	32,520.00	27,100.36	33,300.00	780.00
5124 0000 00 0000 000 Workers Comp Insurance	5,116.86	7,300.00	5,378.94	8,100.00	800.00
5125 0000 00 0000 000 Life and Disability	1,483.24	1,100.00	1,443.63	1,400.00	300.00
5126 0000 00 0000 000 Unemployment Insurance	2,984.84	4,900.00	3,137.69	4,600.00	(300.00)
5127 0000 00 0000 000 CalPERS Retirement	11,845.21	16,100.00	13,399.90	19,100.00	3,000.00
5128 0000 00 0000 000 Other Post Employment Benefits	9,521.86	3,060.00	3,154.94	3,300.00	240.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,114.68	1,200.00	1,167.76	1,800.00	600.00
5997 0000 00 0000 000 Town Paid Sick Leave	0.00	0.00	6,965.52	0.00	0.00
6110 0000 00 0000 000 Office Supplies	2,970.18	3,500.00	2,189.53	3,675.00	175.00
6127 0000 00 0000 000 Dirt Road Sign Replacement	0.00	1,500.00	0.00	1,500.00	0.00
6500 0000 00 0000 000 Fuel	0.00	0.00	612.89	0.00	0.00
7110 0000 00 0000 000 Professional Services	0.00	0.00	50.00	0.00	0.00
7114 0000 00 0000 000 YVHS Pool Maintenance	0.00	0.00	(76.49)	0.00	0.00
7510 0000 00 0000 000 Printing	486.11	200.00	0.00	200.00	0.00
7610 0000 00 0000 000 Conferences	2,615.55	1,000.00	500.00	1,700.00	700.00
7618 0000 00 0000 000 Meetings and Travel Reimbursemnt	0.00	500.00	205.49	3,500.00	3,000.00
7630 0000 00 0000 000 Dues and Memberships	60.00	250.00	0.00	250.00	0.00
Total Expenses	<u>249,994.12</u>	<u>292,630.00</u>	<u>234,121.99</u>	<u>315,557.00</u>	<u>22,927.00</u>
Excess Revenue Over (Under) Expenditures	<u>(249,994.12)</u>	<u>(292,630.00)</u>	<u>(234,121.99)</u>	<u>(315,557.00)</u>	<u>(22,927.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Community Development – Facilities Maintenance

Mission Statement

The Facilities Maintenance Division will evaluate needs and prioritize maintenance and repair projects, will apply high standards of care to the Town’s public buildings, and will strive to ensure clean, safe, and functional public facilities for Town and community use. Division staff will provide professional input as required regarding the design, purchase and construction of public buildings, equipment and systems.

Description and Purpose

The Facilities Maintenance Division is responsible for the cleanliness, functionality, and maintenance of all Town buildings. The division conducts inspections, services equipment, and makes repairs to buildings as needed. The staff performs daily maintenance and custodial functions to ensure the safety and comfort of a variety of internal and external user groups. The set-up and preparation of rooms for public meetings, recreational activities and private events is among the customer service responsibilities of the division.

The calendaring and coordination of user groups in Town facilities is managed by the Community Services Department, which also rents rooms and ensures adherence to policies.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Facility Maintenance Supervisor	1	1	1	1
Facilities Maintenance Worker I	0	1	1	1
Facility Maintenance Worker I – Part Time	3	5	5	5
Division Total	4	7	7	7

Adopted Budget FY2021-22 Town of Yucca Valley

001 55-General Fund Facility Maintenance

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	132,627.99	109,000.00	119,905.74	150,300.00	41,300.00
5111 0000 00 0000 000 Salaries Temporary	45,251.53	92,000.00	35,445.04	96,400.00	4,400.00
5112 0000 00 0000 000 Salaries Overtime	5,156.02	8,490.00	2,349.67	14,800.00	6,310.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	0.00	0.00	7,566.40	0.00	0.00
5121 0000 00 0000 000 FICA Medicare	2,589.07	2,980.00	2,398.22	3,792.00	812.00
5123 0000 00 0000 000 Health Insurance	25,993.14	30,890.00	24,231.63	40,800.00	9,910.00
5124 0000 00 0000 000 Workers Comp Insurance	5,480.77	6,170.00	4,992.71	9,200.00	3,030.00
5125 0000 00 0000 000 Life and Disability	1,258.08	1,810.00	1,123.39	2,400.00	590.00
5126 0000 00 0000 000 Unemployment Insurance	3,197.09	4,120.00	2,912.31	5,300.00	1,180.00
5127 0000 00 0000 000 CalPERS Retirement	30,461.53	35,000.00	30,711.00	41,400.00	6,400.00
5128 0000 00 0000 000 Other Post Employment Benefits	7,752.74	2,500.00	2,208.47	2,900.00	400.00
Expenditure					
5202 0000 00 0000 000 Communications Stipend	1,500.00	1,630.00	1,375.00	1,600.00	(30.00)
5997 0000 00 0000 000 Town Paid Sick Leave	1,437.15	0.00	2,453.26	0.00	0.00
6110 0000 00 0000 000 Office Supplies	50.15	0.00	0.00	100.00	100.00
6190 0000 00 0000 000 Clothing	867.64	3,825.00	1,749.26	4,100.00	275.00
6410 0000 00 0000 000 Maintenance Supplies	25,589.45	22,150.00	11,974.50	25,900.00	3,750.00
6910 0000 00 0000 000 Tools and Equipment	763.46	1,000.00	193.76	1,000.00	0.00
6911 0000 00 0000 000 Furnishings Equipment Replacemnt	760.65	2,000.00	809.09	2,100.00	100.00
7110 0000 00 0000 000 Professional Services	35,613.36	27,500.00	25,449.68	30,200.00	2,700.00
7110 0000 82 0000 000 Professional Services Tri Valley Little League	0.00	0.00	315.00	0.00	0.00
7113 0000 00 0000 000 Contracted Professional Services	94,894.57	83,350.00	46,409.04	126,400.00	43,050.00
7411 0000 00 0000 000 Maintenance Equipment	4,217.26	16,600.00	12,233.24	16,600.00	0.00
7412 0000 00 0000 000 Maintenance Building	11,325.36	22,500.00	9,214.76	23,000.00	500.00
7414 0000 00 0000 000 Maintenance-Vandalism	2,842.44	0.00	2,901.10	0.00	0.00
7930 0000 00 0000 000 Commission Expense	(13.13)	0.00	0.00	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(30,636.15)	(30,000.00)	(16,371.05)	(30,000.00)	0.00
Total Expenses	408,980.17	443,515.00	332,551.22	568,292.00	124,777.00
Excess Revenue Over (Under) Expenditures	(408,980.17)	(443,515.00)	(332,551.22)	(568,292.00)	(124,777.00)

Town of Yucca Valley

Operating Budget

FY 2021-22

Public Works – Fleet Maintenance

Mission Statement

The Fleet Maintenance Division implements a cost-effective and pro-active vehicle and equipment maintenance program, and manages the Vehicle & Equipment Replacement Program.

Description and Purpose

Fleet Maintenance is responsible for maintaining over 100 individual units, including small machinery, vehicles, and heavy equipment. Major functions include administration of the Highway Patrol Safety Inspection Program (BIT), Smog Check Program, preparation of diesel fuel tax returns, the scheduling and coordination of repairs and maintenance, and management of the Vehicle Equipment Replacement Program.

Adopted Budget FY2021-22 Town of Yucca Valley

001 57-General Fund Fleet Maintenance

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
6410 0000 00 0000 000 Maintenance Supplies	228.29	3,000.00	583.79	3,000.00	0.00
6500 0000 00 0000 000 Fuel	51,059.46	43,500.00	29,483.74	57,500.00	14,000.00
6910 0000 00 0000 000 Tools and Equipment	59.75	0.00	0.00	0.00	0.00
7411 0000 00 0000 000 Maintenance Equipment	10,679.83	18,000.00	14,642.01	18,500.00	500.00
7413 0000 00 0000 000 Maintenance Vehicles	32,869.07	30,500.00	32,448.45	27,000.00	(3,500.00)
7414 0000 00 0000 000 Maintenance-Vandalism	0.00	0.00	334.36	0.00	0.00
7998 0000 00 0000 000 Auto Reimbursement	(1,587.33)	0.00	(1,448.37)	0.00	0.00
7999 0000 00 0000 000 Indirect Cost Recovery	(960.00)	0.00	0.00	0.00	0.00
Total Expenses	92,349.07	95,000.00	76,043.98	106,000.00	11,000.00
Excess Revenue Over (Under) Expenditures	(92,349.07)	(95,000.00)	(76,043.98)	(106,000.00)	(11,000.00)

Town of Yucca Valley

Operating Budget
FY 2021-22

Public Works – Park Maintenance

Mission Statement

The Park Maintenance Division is dedicated to maintaining park, recreation, and outdoor infrastructure facilities ensuring cleanliness, orderly, safe, and environmentally responsible maintenance programs.

Description and Purpose

The Park Maintenance Division implements landscaping and maintenance programs to provide safe and clean parks and outdoor infrastructure for the Town’s 200-acre park system, which consists of the following:

- Community Center 22.2 acres
- Jacob’s Park 5 acres
- Machris Park 12 acres
- Paradise Park 5 acres
- Remembrance Park .2 acres
- Essig Park 10 acres
- Brehm Sports Park 15 acres
- North Park 80 acres
- South Park 40 acres
- Park N Ride 6.5 acres
- Welcome Center 1.6 acres
- YVHS Pool .55 acres
- Brehm I Park 2.5 acres

Included in these services is maintenance of 7 sports fields, 6 playgrounds, over 3,000 trees and shrubs, 4 tennis courts, State Route 62 Median Islands, the Yucca Valley Swimming Pool, the California Welcome Center, the Yucca Valley Park and Ride facility, the Yucca Valley Animal Shelter landscape, the Yucca Valley Community Development building landscape, and the maintenance of the San Bernardino County Library, newly renovated in FY2019-20 at the former PFF Bank building.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Parks Maintenance Supervisor	0	1	1	1
Skilled Lead Maintenance Worker	1	0	0	0
Skilled Maintenance Worker II	2	3	3	3
Skilled Maintenance Worker I – Part Time	0	2	0	2
Division Total	3	6	4	6

Adopted Budget FY2021-22 Town of Yucca Valley

001 58-General Fund Parks Operations

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
<u>Revenues</u>					
Total Revenues	0.00	0.00	0.00	0.00	0.00
<u>Expenses</u>					
5110 0000 00 0000 000 Salaries Full Time	228,232.19	240,000.00	191,213.46	250,100.00	10,100.00
5111 0000 00 0000 000 Salaries Temporary	0.00	0.00	0.00	37,700.00	37,700.00
5112 0000 00 0000 000 Salaries Overtime	14,127.50	17,300.00	13,203.91	18,500.00	1,200.00
5113 0000 00 0000 000 Salaries Standby	7,608.00	10,650.00	8,472.00	11,400.00	750.00
5115 0000 00 0000 000 Salaries Vacation Cash Out	6,595.78	12,500.00	5,113.58	7,000.00	(5,500.00)
5121 0000 00 0000 000 FICA Medicare	3,678.71	3,980.00	3,218.12	4,708.00	728.00
5123 0000 00 0000 000 Health Insurance	53,871.46	65,040.00	47,613.44	66,700.00	1,660.00
5124 0000 00 0000 000 Workers Comp Insurance	7,438.70	8,400.00	6,773.30	11,400.00	3,000.00
5125 0000 00 0000 000 Life and Disability	1,960.48	1,980.00	2,017.95	2,000.00	20.00
5126 0000 00 0000 000 Unemployment Insurance	4,339.21	5,490.00	3,951.10	6,500.00	1,010.00
5127 0000 00 0000 000 CalPERS Retirement	46,888.72	48,000.00	47,252.68	50,200.00	2,200.00
5128 0000 00 0000 000 Other Post Employment Benefits	14,305.66	4,000.00	3,995.60	3,800.00	(200.00)
Expenditure					
5997 0000 00 0000 000 Town Paid Sick Leave	568.88	0.00	6,750.88	0.00	0.00
6122 0000 00 0000 000 Grounds Maintenance Supplies	47,599.45	40,500.00	23,675.95	66,000.00	25,500.00
6190 0000 00 0000 000 Clothing	2,252.91	3,000.00	1,378.36	3,500.00	500.00
6910 0000 00 0000 000 Tools and Equipment	4,328.69	9,000.00	695.87	6,800.00	(2,200.00)
7110 0000 00 0000 000 Professional Services	57,101.42	32,000.00	8,285.00	60,000.00	28,000.00
7110 8060 00 0000 000 Professional Services Water Use Reduction Study	0.00	35,000.00	0.00	0.00	(35,000.00)
7114 0000 00 0000 000 YVHS Pool Maintenance	10,308.48	34,500.00	13,929.32	27,000.00	(7,500.00)
7211 0000 82 0000 000 Electricity Utilities Tri Valley Little League	0.00	0.00	333.45	0.00	0.00
7212 0000 24 0000 000 Water Community Services & Facilities Administration	55,073.60	50,000.00	40,465.37	58,000.00	8,000.00
7212 0000 60 0000 000 Water Town Hall	9,484.84	13,000.00	7,908.25	0.00	(13,000.00)
7212 0000 64 0000 000 Water Machris Park	16,694.17	15,000.00	14,091.02	14,000.00	(1,000.00)
7212 0000 65 0000 000 Water Essig Park	21,875.31	20,000.00	16,502.61	20,000.00	0.00
7212 0000 66 0000 000 Water Brehm 1 Park	22,679.30	20,000.00	18,526.49	20,000.00	0.00
7212 0000 67 0000 000 Water Brehm 2 Sports Park	45,467.66	42,000.00	34,671.93	40,000.00	(2,000.00)
7212 0000 68 0000 000 Water Former PFF Building	0.00	0.00	0.00	4,000.00	4,000.00
7212 0000 72 0000 000 Water Jacobs Park	0.00	0.00	288.34	2,000.00	2,000.00
7212 0000 73 0000 000 Water Remembrance Park	0.00	0.00	167.19	0.00	0.00
7212 0000 74 0000 000 Water Paradise Park	0.00	0.00	805.82	12,000.00	12,000.00
7212 0000 76 0000 000 Utilities Water Park N Ride	0.00	0.00	0.00	4,000.00	4,000.00
7212 0000 78 0000 000 Water Medians	0.00	0.00	0.00	2,000.00	2,000.00
7212 0000 82 0000 000 Utilities Water Tri Valley Little League	0.00	14,000.00	11,238.39	40,000.00	26,000.00
7212 0000 92 0000 000 Water North Park	0.00	0.00	0.00	1,200.00	1,200.00
7310 0000 00 0000 000 Equipment Rental	2,764.92	6,300.00	191.81	6,300.00	0.00
7342 0000 00 0000 000 Leased Facility Fees	489.58	525.00	402.36	500.00	(25.00)
7411 0000 00 0000 000 Maintenance Equipment	5,932.14	3,675.00	4,279.50	6,100.00	2,425.00
7414 0000 00 0000 000 Maintenance-Vandalism	0.00	0.00	103.88	0.00	0.00
7630 0000 00 0000 000 Dues and Memberships	378.00	510.00	150.00	500.00	(10.00)
Total Expenses	692,045.76	756,350.00	537,666.93	863,908.00	107,558.00

**Adopted Budget FY2021-22
Town of Yucca Valley**

001 58-General Fund Parks Operations

	Year End Actual 6/30/2020	Annual Budget 6/30/2021	Y-T-D Actual 6/30/2021	FY 21-22 Budget	Change from PY Budget
Excess Revenue Over (Under) Expenditures	<u>(692,045.76)</u>	<u>(756,350.00)</u>	<u>(537,666.93)</u>	<u>(863,908.00)</u>	<u>(107,558.00)</u>

Town of Yucca Valley

Operating Budget

FY 2021-22

Public Works – Street Maintenance

Mission Statement

To implement preventive maintenance programs that result in a safe and effective street system while maintaining fiscal responsibility and responsive customer service.

Description and Purpose

The Street Maintenance Division is responsible for the maintenance of approximately 160 miles of paved roadway and approximately one mile of dirt road. The primary functions of the Division includes, pothole repair, skin patching, sign replacement, sign repair, shoulder maintenance, storm cleanup, street sweeping, hazard removal, sand and dirt removal, crack sealing and filling, and berm repair and construction.

The budgeted expenditures for streets maintenance including the authorized positions below are maintained in the Special Revenue Funds 515-Gas Tax and Fund 524-Measure I. Please refer to the Special Revenue Funds section for detailed expenditures.

Authorized Positions

Position	FY 2016/18	FY 2018/20	FY 2020/21	FY 2021/22
Streets Maintenance Supervisor	0	1	1	1
Skilled Lead Maintenance Worker	1	0	0	0
Skilled Maintenance Worker II	3	3	3	3
Division Total	4	4	4	4

Special Revenue Funds



Adopted Budget
Fiscal Year 2021-22

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

Fund	Projected Fund Balance 7/1/2021	Revenues	Expenditures	Capital Outlay	Transfers In/ Transfers Out	Projected Fund Balance 6/30/2022
Special Revenue Funds						
300 - In-Lieu/Quimby Fees	\$ 11,316	\$ 100	\$ -	\$ -	\$ -	\$ 11,416
301 - Street Imp In-Lieu Fees	336,825	1,400	-	-	-	338,225
310 - Retail Sector Improvements	57,608	300	(10,000)	-	-	27,908
350 - Development Impact Fees	1,833,474	155,000	(10,000)	-	(54,000)	1,350,032
507 - Traffic Safety	216,069	6,000	-	-	-	222,069
508 - Asset Seizure	16,157	100	-	(2,500)	-	13,757
511 - COPS-LLESA	452,119	151,400	(200,500)	(25,000)	-	378,019
515 - Gas Tax	424,539	532,500	(453,600)	(50,000)	-	453,439
516 - LTF	342,617	5,000	-	-	-	347,617 *
517- RMRA	151,576	431,460	-	-	(531,000)	52,036
522 - Measure I - Major Arterial	2,122	-	(2,122)	-	-	0
524 - Measure I - 2010 Unrestricted	1,276,653	620,000	(325,000)	(204,220)	(400,000)	967,433
526 - Highway Safety Improvement	62,200	-	-	-	-	62,200 *
536 - ATP State Grant	0	853,000	-	(1,784,000)	931,000	0 *
560 - CDBG	0	127,260	-	(127,260)	-	0 *
570 - Recycling Activities	15,154	5,050	(5,050)	-	-	15,154
571 - Cal Humanities Grant	11,491	-	-	-	-	11,491 *
572 - Parks Bond Grant	0	6,075,000	-	(6,075,000)	-	0
573 - CARES Act	-	-	-	-	-	- *
581 - LLD	87,923	6,400	(7,500)	-	-	86,823
582 - SDD	296,178	21,500	(6,000)	-	-	311,678
583 - MELLO ROOS CFD	179,003	103,000	(6,000)	(5,000)	-	271,003
630 - Bond Funded L/M Housing Fund	1,079,348	2,000	(30,000)	-	-	1,051,348
632 - Town Housing Fund	(1,198,583)	500	(2,500)	-	-	(1,200,583)
800 - Capital Projects Reserve	3,663,678	30,000	-	(607,000)	8,414	3,095,092 *
801 - Measure Y	2,660,182	2,415,000	(120,000)	(2,153,084)	-	2,802,098
802 - Measure Z	-	2,405,000	(2,405,000)	-	-	-
Total Special Revenue Funds	\$ 11,977,650	\$ 13,946,970	\$ (3,583,272)	\$ (11,033,064)	\$ (45,586)	\$ 10,668,256

Total Infrastructure Expenditures:	(8,672,702)
Total Program Expenditures:	(3,538,634)
Total Pass-Thru Expenditures:	(2,405,000)
	<u>(14,616,336)</u>

* Expected project carryforwards

Town of Yucca Valley
 FY 2021-22 Adopted Budget
 Special Revenue Funds

300 - In-Lieu/Quimby Fees	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Interest	\$ 700	\$ 200	\$ 200	\$ 30	\$ 100
In Lieu Park Fees			-		-
TOTAL RECEIPTS	700	200	200	30	100
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- to Fund 301	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	700	200	200	30	100
BEGINNING FUND BALANCE	11,086	11,086	11,286	11,286	11,316
ENDING FUND BALANCE	\$ 11,786	\$ 11,286	\$ 11,486	\$ 11,316	\$ 11,416

Town of Yucca Valley
 FY 2021-22 Adopted Budget
 Special Revenue Funds

301 - In-Lieu Street Improvements Fees	2019-20		2020-21		2021-22
	Amended Budget	Actual	Adopted Budget	YTD Actual	Proposed Budget
RECEIPTS					
Interest	\$ 1,000	\$ 4,314	\$ 3,000	\$ 901	\$ 1,400
In Lieu Street Improvements	-	(4,455)	-	-	-
TOTAL RECEIPTS	1,000	(141)	3,000	901	1,400
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- from Fund 300	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	1,000	(141)	3,000	901	1,400
BEGINNING FUND BALANCE	336,065	336,065	335,924	335,924	336,825
ENDING FUND BALANCE	\$ 337,065	\$ 335,924	\$ 338,924	\$ 336,825	\$ 338,225

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

310- Retail Sector Improvements	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
LAIF Interest	\$ 900	\$ 732	\$ 500	\$ 154	\$ 300
TOTAL RECEIPTS	900	732	500	154	300
EXPENDITURES					
Professional Services	51,000	30,000	30,000	-	10,000
TOTAL EXPENDITURES	51,000	30,000	30,000	-	10,000
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN	-	-	-	-	-
Transfer OUT	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(50,100)	(29,268)	(29,500)	154	(9,700)
BEGINNING FUND BALANCE	86,722	86,722	57,454	57,454	57,608
ENDING FUND BALANCE	\$ 36,622	\$ 57,454	\$ 27,954	\$ 57,608	\$ 47,908

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

		<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
		<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
350 - Development Impact Fees						
<u>Account</u>	RECEIPTS					
350.00.4260	Single Family Residential	\$ 122,000	\$ 107,557	\$ 57,500	\$ 192,196	\$ 100,000
350.00.4261	Multi-Family Residential	-	2,632	-	-	-
350.00.4262	Commercial	22,000	457	9,500	160,749	50,000
350.00.4611	Interest	10,000	27,788	10,000	(2,020)	5,000
	TOTAL RECEIPTS	154,000	138,434	77,000	350,926	155,000
	EXPENDITURES					
	Operating Supplies					
350.00.7999	Indirect Cost	15,500	4,412	5,000	-	10,000
	TOTAL EXPENDITURES	15,500	4,412	5,000	-	10,000
	CAPITAL OUTLAY					
	Work in Progress	521,738	3,622	702,216	393,473	-
	TOTAL CAPITAL OUTLAY	521,738	3,622	702,216	393,473	-
	OPERATING TRANSFERS IN (OUT)					
	Transfer OUT - Fund 001	(54,000)	(54,000)	(54,000)	(54,000)	(54,000)
	Transfer OUT - Fund 526	(478,761)	-	(478,761)	(478,761)	-
	TOTAL OPERATING TRANSFERS IN(OUT)	(532,761)	(54,000)	(532,761)	(532,761)	(54,000)
	INCREASE (DECREASE) IN FUND BALANCE	(915,999)	76,400	(1,162,977)	(575,308)	91,000
	BEGINNING FUND BALANCE	2,332,382	2,332,382	2,408,782	2,408,782	1,833,474
	ENDING FUND BALANCE	\$ 1,416,383	\$ 2,408,782	\$ 1,245,806	\$ 1,833,474	\$ 1,924,474
	Due to (from other funds)	(588,020)	(568,968)	(566,231)	(571,705)	(574,442)
	ENDING CASH BALANCE	\$ 828,363	\$ 1,839,814	\$ 679,575	\$ 1,261,769	\$ 1,350,032
	Work in Progress Detail					
		<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	<u>Project</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Proposed Budget</u>
350.59.8313.8968	Onaga Trail-Kickapoo to Camino Del Cielo	50,000	-	50,000	-	-
350.59.8311.8969	Yucca Trail - Palomar Improv - P&E (8971B)	14,265	3,622	80,643	13,362	-
350.59.8313.8969	Yucca Trail - Palomar Improv - Construction (8971B)	310,000	-	424,100	380,112	-
350.59.8311.7000	SR62-SR247 to Warren Vista	147,473	-	147,473	-	-
		521,738	3,622	702,216	393,473	-

Note:

DIF Funds projected for \$1million in Palm Avenue Streets Project FY22-23

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

507 - Traffic Safety	<u>2019-20</u>		<u>2020-21</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
County Fine Revenue	\$ 7,000	\$ 9,439	\$ 7,000	\$ 3,292	\$ 5,000
Interest	2,000	2,638	2,000	573	1,000
TOTAL RECEIPTS	<u>9,000</u>	<u>12,076</u>	<u>9,000</u>	<u>3,865</u>	<u>6,000</u>
EXPENDITURES					
Professional Services	-	-	-	-	-
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	-	-	-	-	-
Transfer IN (OUT) - Fund 529	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>9,000</u>	<u>12,076</u>	<u>9,000</u>	<u>3,865</u>	<u>6,000</u>
BEGINNING FUND BALANCE	<u>200,128</u>	<u>200,128</u>	<u>212,204</u>	<u>212,204</u>	<u>216,069</u>
ENDING FUND BALANCE	<u><u>\$ 209,128</u></u>	<u><u>\$ 212,204</u></u>	<u><u>\$ 221,204</u></u>	<u><u>\$ 216,069</u></u>	<u><u>\$ 222,069</u></u>

Town of Yucca Valley
 FY 2021-22 Adopted Budget
 Special Revenue Funds

508 - Asset Seizure	2019-20		2020-21		2020-21
	Amended Budget	Actual	Adopted Budget	YTD Actual	Proposed Budget
RECEIPTS					
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	50	205	100	43	100
TOTAL RECEIPTS	50	205	100	43	100
EXPENDITURES					
Special Activities	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Special Projects - Equipment	1,620	-	2,500	-	2,500
TOTAL CAPITAL OUTLAY	1,620	-	2,500	-	2,500
OPERATING TRANSFERS IN (OUT)					
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(1,570)	205	(2,400)	43	(2,400)
BEGINNING FUND BALANCE	15,908	15,908	16,114	16,114	16,157
ENDING FUND BALANCE	\$ 14,338	\$ 16,114	\$ 13,714	\$ 16,157	\$ 13,757

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

511 - COPS-LLESA	2019-20		2020-21		2021-22
	Amended Budget	Actual	Adopted Budget	YTD Actual	Proposed Budget
RECEIPTS					
Grant revenue	\$ 100,000	\$ 156,422	\$ 100,000	\$ 156,893	\$ 150,000
Interest	1,500	3,571	2,000	984	1,400
TOTAL RECEIPTS	101,500	159,993	102,000	157,877	151,400
EXPENDITURES					
Indirect Cost	500	500	500	500	500
Contract Safety Program Costs	101,000	59,531	200,000	10,713	200,000
TOTAL EXPENDITURES	101,500	60,031	200,500	11,213	200,500
CAPITAL OUTLAY					
Special Equipment	-	-	-	-	25,000
TOTAL CAPITAL OUTLAY	-	-	-	-	25,000
OPERATING TRANSFERS IN (OUT)					
Transfer from General Fund	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	-	99,961	(98,500)	146,664	(74,100)
BEGINNING FUND BALANCE	205,494	205,494	305,455	305,455	452,119
ENDING FUND BALANCE	\$ 205,494	\$ 305,455	\$ 206,955	\$ 452,119	\$ 378,019

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
515 - Gas Tax						
Acct.	RECEIPTS					
515.59.4160.2103	Highway Users Tax (Prop 42 Replc)	\$ 188,000	\$ 152,043	\$ 168,000	\$ 116,636	\$ 156,000
515.59.4160.2105	Highway Users Tax	121,000	112,479	120,000	85,176	150,000
515.59.4160.2106	Highway Users Tax	79,500	72,514	86,000	55,662	80,000
515.59.4160.2107	Highway Users Tax	158,000	142,026	120,000	114,246	140,000
515.59.4160.2175	Highway Users Tax	5,000	5,000	5,000	5,000	5,000
515.59.4160.2031	Highway Users Tax-Loan Repayment(new)	24,500	24,789	25,000	-	-
	Interest	1,000	3,396	1,000	1,081	1,500
	TOTAL RECEIPTS	577,000	512,247	525,000	377,800	532,500
	EXPENDITURES					
	Personnel	(105,660)	(101,106)	106,000	75,654	79,600
	Supplies & Services	(405,475)	(307,125)	364,000	94,734	364,000
	Indirect Recovery	(23,900)	(23,900)	10,000	-	10,000
	TOTAL EXPENDITURES	(535,035)	(432,131)	480,000	170,388	453,600
	CAPITAL OUTLAY					
	Vehicle replacement	(50,000)	-	50,000	51,000	50,000
	TOTAL CAPITAL OUTLAY	(50,000)	-	50,000	51,000	50,000
	OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT)- General Fund Reserves	-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(8,035)	80,115	(5,000)	156,412	28,900
	BEGINNING FUND BALANCE	188,013	188,013	268,128	268,128	424,539
	ENDING FUND BALANCE	\$ 179,977	\$ 268,128	\$ 263,127	\$ 424,539	\$ 453,438

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

516 - LTF		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
Acct.	RECEIPTS					
516.00.4162	SANBAG Revenue	\$ 152,352	\$ 152,352	\$ -	\$ -	\$ -
516.00.4611	Interest	10,000	24,856	5,000	(3,885)	5,000
	TOTAL RECEIPTS	162,352	177,208	5,000	(3,885)	5,000
	EXPENDITURES					
	Indirect Cost	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
	CAPITAL OUTLAY					
	Work in Progress	380,952	3,859	1,569,143	1,396,587	-
	TOTAL CAPITAL OUTLAY	380,952	3,859	1,569,143	1,396,587	-
	OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT) - Fund 542	-	-	42,724	42,724	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	42,724	42,724	-
	INCREASE (DECREASE) IN FUND BALANCE	(218,600)	173,348	(1,521,419)	(1,357,747)	5,000
	BEGINNING FUND BALANCE	1,527,015	1,527,015	1,700,364	1,700,364	342,617
	ENDING FUND BALANCE	\$ 1,308,415	\$ 1,700,364	\$ 178,945	\$ 342,617	\$ 347,617
Work in Progress Detail						
		2019-20		2020-21		2020-21
Account	Project	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
516.59.8313.8351	Fortuna	20,000	-	20,000	-	-
516.59.8313.8559	Grand/Palm Alley	162,450	1,930	151,820	124,575	-
516.59.8313.8562	Pima Trail	175,000	1,930	273,820	230,073	-
516.59.8313.7037	Crack Seal - Gap Streets	23,502	-	23,502	-	-
516.59.8310.8340	Slurry Seal - 2020/21	-	-	1,100,000	1,041,938	-
		380,952	3,859	1,569,143	1,396,587	-

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

**517 - Road Maintenance Rehabilitation
Account (RMRA)**

Acct.	RECEIPTS	2019-20		2020-21		2021-22
		Amended Budget	Actual	Adopted Budget	Projected Actual	Proposed Budget
517.59.4165	SB1 RMRA Revenue	\$ 357,350	\$ 381,903	\$ 379,000	\$ 315,207	\$ 430,960
517.00.4611	Interest	250	2,203	1,000	500	500
	TOTAL RECEIPTS	357,600	384,106	380,000	315,707	431,460
	EXPENDITURES					
	Indirect Cost	35,760	19,519	20,000	15,000	-
	TOTAL EXPENDITURES	35,760	19,519	20,000	15,000	-
	CAPITAL OUTLAY					
	Work in Progress	321,840	254,913	480,940	368,690	-
	TOTAL CAPITAL OUTLAY	321,840	254,913	480,940	368,690	-
	OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT) - Fund 536			-	-	(531,000)
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	(531,000)
	INCREASE (DECREASE) IN FUND BALANCE	-	109,675	(120,940)	(67,983)	(99,540)
	BEGINNING FUND BALANCE	109,885	109,885	219,559	219,559	151,576
	ENDING FUND BALANCE	\$ 109,885	\$ 219,559	\$ 98,619	\$ 151,576	\$ 52,036

Work in Progress Detail

Account	Project	2019-20		2020-21		2021-22
		Amended Budget	Actual	Adopted Budget	YTD Actual	Proposed Budget
517.59.8313.7002	Buena Vista, SR247 to Yucca Mesa	-	-	-	-	-
517.59.8313.XXXX		28,000	28,471	-	-	-
517.59.8313.XXXX		53,580	-	-	-	-
517.59.8313.XXXX		5,500	5,307	-	-	-
517.59.8313.XXXX		3,500	3,072	-	-	-
517.59.8313.XXXX		50,000	48,502	-	-	-
517.59.8313.XXXX		5,000	5,254	-	-	-
517.59.8313.XXXX		5,500	5,300	-	-	-
517.59.8313.XXXX		6,000	5,886	-	-	-
517.59.8313.XXXX		6,000	6,967	-	-	-
517.59.8313.XXXX		33,000	48,512	-	-	-
517.59.8313.XXXX		85,000	84,908	-	-	-
517.59.8313.XXXX		5,000	10,862	-	-	-
517.59.8313.XXXX		35,760	1,871	-	-	-
517.59.8313.9051	Bannock: Hwy 62 to Sante Fe Trail			6,550	5,184	
517.59.8313.9052	Chemehuevi: Hwy 62 to Airplane Drive			10,720	8,182	
517.59.8313.9053	Cherokee Trail: Hwy 62 to Sante Fe Drive			8,030	6,653	
517.59.8313.9054	Cherokee Trail: Hwy 62 to Yucca Trail			4,050	3,345	
517.59.8313.9055	Cholla Ave: Hwy 62 to Northbound to NP			5,380	5,463	
517.59.8313.9056	Church St: Hwy 62 to Southbound to NP			2,470	2,772	
517.59.8313.9057	Deer Trail: Hwy 62 to Sante Fe Trail			11,200	8,546	
517.59.8313.9058	Elk Trail: Hwy 62 to Sante Fe Trail			11,230	8,676	
517.59.8313.9059	Elk Trail: Hwy 62 to Northbound to NP			1,390	1,692	
517.59.8313.9060	Elk Trail: Yucca Trail to Southbound to NP			1,150	1,660	
517.59.8313.9061	Fox Trail: Hwy 62 to Sante Fe Trail			2,730	3,144	
517.59.8313.9062	Fox Trail: Hwy 62 to Northbound to NP			1,150	1,397	
517.59.8313.9063	Fox Trail: Yucca Trail to Southbound to NP			1,430	2,103	
517.59.8313.9064	Geronimo Trail: Hwy 62 to Sante Fe Trail			6,970	6,164	
517.59.8313.9065	Grand Avenue: Hwy 62 to Northbound to NP			1,810	2,583	
517.59.8313.9066	Hopi Trail: Hwy 62 to Northbound to NP			2,880	3,393	
517.59.8313.9067	Inca Trail: Hwy 62 to Southbound to NP			8,840	6,397	
517.59.8313.9068	Inca Trail: Hwy 62 to Northbound to NP			5,180	5,794	
517.59.8313.9069	Katje: Hwy 62 to Airplane Dr			9,660	8,172	
517.59.8313.9070	Kickapoo Trail: NP at Sante Fe Trail to SB to Onaga			12,760	15,591	
517.59.8313.9071	Kickapoo Trail: Onaga to Navajo			5,590	6,661	
517.59.8313.9072	Kickapoo Trail: Navajo to South End			840	1,213	

517.59.8313.9073	La Honda Way: Hwy 62 to Northbound to NP		670	731	
517.59.8313.9074	Mohawk Trail: Hwy 62 to Northbound to NP		420	857	
517.59.8313.9075	Navajo Trail: Kickapoo to Eastbound to NP		1,120	1,047	
517.59.8313.9076	Navajo Trail: Shawnee Trail to Inca Trail		1,780	2,127	
517.59.8313.9077	Navajo Trail: Mariposa Trail to Hopi Trail		5,070	4,559	
517.59.8313.9078	Onaga Trail: Palm (North) to Palm (South)		2,950	3,683	
517.59.8313.9079	Onaga Trail: Palm to Amador		9,440	11,510	
517.59.8313.9080	Onaga Trail: Amador to Grand		23,540	17,946	
517.59.8313.9081	Onaga Trail: Grand to Sage		66,470	49,246	
517.59.8313.9082	Palm Ave: Hwy 62 to Northbound to NP		190	250	
517.59.8313.9083	Palm Ave: Hwy 62 to Southbound to NP		260	739	
517.59.8313.9084	Pioneer Town Rd: Hwy 62 to Northbound to NP		5,750	4,787	
517.59.8313.9085	Pueblo Trail: Church St. to Cibola Tr		2,020	2,536	
517.59.8313.9086	Pueblo Trail: Cibola Tr. To Borrego Tr		1,940	2,454	
517.59.8313.9087	Pueblo Trail: Borrego Tr. To Acoma Tr		2,160	2,698	
517.59.8313.9088	Pueblo Trail: Acoma Tr. To Apache Tr		2,180	2,739	
517.59.8313.9089	Sage: Hwy 62 to Northbound to NP		7,540	4,889	
517.59.8313.9090	Wamego Trail/Geronimo: Fox Trail to Southwest to NP		770	852	
517.59.8313.9091	Wamego Trail: Hwy 62 to Northbound to NP		1,490	1,795	
517.59.8313.9092	Yucca Trail: Hwy 62 to Westbound to NP		150	473	
517.59.8313.9093	Yucca Trail: NP at Wamego Trail to Eastbound to NP		8,080	9,725	
517.59.8313.9094	Yucca Trail Offramp: Yucca Trail to Southbound to Hwy 62		500	394	
517.59.8313.9095	Onaga: Kickapoo to Mariposa		27,970	22,146	
517.59.8313.9096	Onaga: Alaba to Palomar		35,810	29,878	
517.59.8313.9097	Acoma: SR62 to Papago Trail		43,740	31,922	
517.59.8313.9098	Acoma: Zuni to Golden Bee		55,430	43,922	
517.59.8313.9099	Mohawk Trail: SR62 to New Pvmt Arterial		1,490		
517.59.	Planning and Engineering		15,000		
517.59.	Contingency		35,000		
	Total Projects	<u>321,840</u>	<u>254,913</u>	<u>480,940</u>	<u>368,690</u>
					<u>-</u>

Town of Yucca Valley
 FY 2020-21 Adopted Budget
 Special Revenue Funds

		2019-20		2020-21		2021-22	
		Amended Budget	Actual	Amended Budget	Actual	Proposed Budget	
522 - Measure I - Major Arterial							
Acct.	RECEIPTS						
	Revenue SANBAG						
522.59.4456	County Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	
522.00.4611	Interest	-	322	-	2	-	
	TOTAL RECEIPTS	-	322	-	2	-	
EXPENDITURES							
522.00.7999	Indirect Cost Recovery	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	-	-	-	
CAPITAL OUTLAY							
	Work in Progress	(24,905)	-	(24,905)	(23,106)	(2,122)	
	TOTAL CAPITAL OUTLAY	(24,905)	-	(24,905)	(23,106)	(2,122)	
OPERATING TRANSFERS IN (OUT)							
	Transfer IN - Fund 526	-	-	-	-	-	
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-	
	INCREASE (DECREASE) IN FUND BALANCE	(24,905)	322	(24,905)	(23,104)	(2,122)	
	BEGINNING FUND BALANCE	24,905	24,905	25,227	25,227	2,122	
	ENDING FUND BALANCE	\$ 0	\$ 25,227	\$ 322	\$ 2,122	\$ 0	

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	Actual	Proposed Budget
522 - Measure I - Major Arterial						
Work in Progress Detail						
Project						
522.59.8313.7037	Crack Seal Project	24,905	-	24,905	23,106	2,122
		24,905	-	24,905	23,106	2,122

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
524 - Measure I - 2010 Unrestricted						
RECEIPTS						
Acct.						
524.00.4163	Revenue SANBAG 2010 Unrestricted	\$ 800,000	\$ 673,676	\$ 592,000	\$ 554,757	\$ 620,000
524.00.4611	Interest	7,500	19,638	7,500	3,256	
	TOTAL RECEIPTS	807,500	693,314	\$ 599,500	\$ 558,013	\$ 620,000
EXPENDITURES						
	Personnel	(306,655)	(291,251)	314,455	212,224	325,000
	TOTAL EXPENDITURES	(306,655)	(291,251)	314,455	212,224	325,000
CAPITAL OUTLAY						
	Work in Progress	(1,422,813)	(114,235)	1,626,516	600,107	204,220
	TOTAL CAPITAL OUTLAY	(1,422,813)	(114,235)	1,626,516	600,107	204,220
OPERATING TRANSFERS IN (OUT)						
	Transfer IN (OUT) - Fund 518	(248,000)	(248,000)	84,070	-	-
	Transfer IN (OUT) - Fund 526			(8,000)	(8,000)	-
524.00.9499.7005	Transfer IN (OUT) - Fund 536			(85,000)	(85,000)	(190,000)
524.00.9499.8970	Transfer IN (OUT) - Fund 536					(210,000)
	Transfer IN (OUT) - Fund 536	(195,000)	(195,000)	118,308	118,308	-
	TOTAL OPERATING TRANSFERS IN (OUT)	(443,000)	(443,000)	109,378	25,308	(400,000)
INCREASE (DECREASE) IN FUND BALANCE						
		(1,364,968)	(155,172)	(1,232,093)	(229,010)	(309,220)
BEGINNING FUND BALANCE						
		1,660,836	1,660,836	1,505,663	1,505,663	1,276,653
ENDING FUND BALANCE						
		\$ 295,868	\$ 1,505,663	\$ 273,570	\$ 1,276,653	\$ 967,433

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
524 - Measure I - Unrestricted						
Work in Progress Detail						
524.60.5110	Salaries	182,955	179,781	190,285	121,707	195,000
524.60.5112	Salaries - Overtime	9,265	2,109	8,770	1,143	10,000
524.60.5113	Standby	4,640	3,120	4,770	1,536	5,000
524.60.5121	FICA Medicare	2,855	2,687	3,000	1,924	3,000
524.60.5123	Health Care	47,160	39,742	48,780	33,307	49,000
524.60.5124	Workers' Comp	3,940	5,557	6,100	4,018	8,000
524.60.5125	Life & Disability	1,650	1,672	1,650	1,328	2,000
524.60.5126	Unemployment Insurance	3,940	3,241	4,100	2,344	5,000
524.60.5127	Retirement	42,930	42,672	44,000	37,873	45,000
524.60.5128	OPEB	7,320	10,671	3,000	2,998	3,000
524.00.7999	Indirect Cost Recovery				4,047	
	Personnel Total	306,655	291,251	314,455	212,224	325,000
524.00.7999	Indirect Cost Recovery	49,000	49,000	50,000	-	50,000
524.00.7110.7038	Median Maintenance	56,000	10,698	61,640	-	64,720
524.59.7110.8103	Street Lights	50,000	49,170	50,000	45,661	50,000
524.59.7411.8466	Signal Maintenance Contract	15,000	-	15,000	-	15,000
524.59.8310.8097	Annual Traffic Census	14,000	-	12,000	19,050	12,000
524.59.8310.8099	SB743 Traffic Study	-	-	9,000	-	9,000
524.59.8310.8105	Traffic Studies	3,100	-	-	-	-
524.59.8310.8340	Town Wide Slurry Seal	509,959	250	759,709	116,378	-
524.59.8310.8347	SHOPP, proj applic thru CT	5,000	-	-	-	-
524.59.8310.8507	Congestion Management Plan	5,000	-	3,500	-	3,500
524.59.8311.7004	Buena Vista/Yucca Mesa	-	-	-	-	-
524.59.8311.7005	Onaga Safety Improvement	70,000	2,030	-	-	-
524.59.8313.7037	Crack Sealing	645,754	3,087	665,667	419,018	-
		1,422,813	114,235	1,626,516	600,107	204,220

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

		2019-20		2020-21		2021-22
		Amended		Amended	YTD	Proposed
Acct.		Budget	Actual	Budget	Actual	Budget
526 - HSIP						
Highway Safety Improvement Program						
RECEIPTS						
	Revenue - HSIPL-5466(023)	\$ 1,282,492	\$ 22,601	\$ 969,660	\$ 179,644	\$ -
526.59.4877.5466	Local Roads Safety Project			72,000	-	-
	Interest	-	297	-	131	-
	TOTAL RECEIPTS	1,282,492	22,898	1,041,660	179,774	-
EXPENDITURES						
	Indirect Cost Recovery	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY						
	Work in Progress	1,761,056	25,608	1,517,194	1,176,969	-
	TOTAL CAPITAL OUTLAY	1,761,056	25,608	1,517,194	1,176,969	-
OPERATING TRANSFERS IN (OUT)						
526.00.4999.8971	Transfer IN (OUT) - Fund 350	478,761	-	478,761	478,761	-
	Transfer IN (OUT) - Fund 536	53,671	53,671	-	-	-
	Transfer IN (OUT) - Fund 524	-	-	8,000	8,000	-
	Transfer IN (OUT) - Fund 001	-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	532,432	53,671	486,761	486,761	-
	INCREASE (DECREASE) IN FUND BALANCE	53,868	50,960	11,227	(510,433)	-
	BEGINNING FUND BALANCE	13	13	50,973	50,973	62,200
	ENDING FUND BALANCE	\$ 53,881	\$ 50,973	\$ 62,200	\$ (459,460)	\$ 62,200
Work in Progress Detail						
		2019-20		2020-21		2021-22
		Amended		Amended	Actual	Proposed
	Project	Budget	Actual	Budget	Actual	Budget
526.59.8311.8971	Warren Vista/Yucca Trail Design (8971A)	2,546	9,524	-	-	-
526.59.8313.8971	Warren Vista/Yucca Trail Const (8971A)	1,400,500	845	1,109,424	1,099,446	-
526.59.8314.8969	Yuca Trail/Palomar - Ineligble for Reimb	15,000	-	-	-	-
526.59.8314.8971	Warren Vista/Yucca Trail Ineligble for Reimb (8971A)	343,010	15,240	327,770	77,103	-
526.00.8310.5466	Local Roads Safety Project	-	-	80,000	420	-
	TOTAL	1,761,056	25,608	1,517,194	1,176,969	-

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

<u>Acct.</u>	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>	
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>	
536- ATP Grant						
RECEIPTS						
536.00.4830.8967	ATP State Grant - YV Sidewalk	\$ 919,075	\$ 953,370	\$ -	\$ -	\$ -
536.00.4830.8970	ATP State Grant - Little League	-	-	68,000	-	321,000
536.00.4830.7005	ATP State Grant - Onaga Pedestrian Interest	-	-	52,000	-	532,000
		-	787	-	88	-
	TOTAL RECEIPTS	919,075	954,157	120,000	88	853,000
EXPENDITURES						
536.59.7999	Indirect Cost Recovery	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY						
	Work in Progress	1,151,317	1,063,862	245,807	17,404	1,784,000
	TOTAL CAPITAL OUTLAY	1,151,317	1,063,862	245,807	17,404	1,784,000
OPERATING TRANSFERS IN (OUT)						
536.00.4999.8970	Transfer IN (OUT) - Fund 517	-	-	-	-	150,000
536.00.4999.7005	Transfer IN (OUT) - Fund 517	-	-	-	-	381,000
536.00.4999	Transfer IN (OUT) - Fund 524	195,000	195,000	(118,308)	(118,308)	-
536.00.4999.7005	Transfer IN (OUT) - Fund 524	-	-	85,000	85,000	190,000
536.00.4999.8970	Transfer IN (OUT) - Fund 524	-	-	-	-	210,000
	Transfer IN (OUT) - Fund 526	(53,671)	(53,671)	-	-	-
536.00.4999.8970	Transfer IN (OUT) - Fund 800	-	-	19,000	19,000	-
536.00.4999.7005	Transfer IN (OUT) - Fund 800	-	-	17,000	17,000	-
	TOTAL OPERATING TRANSFERS IN (OUT)	141,329	141,329	2,692	2,692	931,000
	INCREASE (DECREASE) IN FUND BALANCE	(90,913)	31,624	(123,115)	(14,624)	-
	BEGINNING FUND BALANCE	91,491	91,491	123,116	123,116	0
	ENDING FUND BALANCE	\$ 579	\$ 123,116	\$ 0	\$ 108,491	\$ 0
Work in Progress Detail						
<u>Project</u>	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>	
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Proposed Budget</u>	
536.59.8311.8967	YV Elem Sidewalk PS&E	1,859	3,250	-	-	
536.59.8313.8967	YV Elem Sidewalk Construction	1,130,712	1,044,423	2,200	132	
536.59.8314.8967	YV Elem Sidewalk Non-Grant	18,746	16,139	2,607	4,763	
536.59.8311.7005	Onaga Pedestrian Improvements PS&E	-	-	156,000	7,197	
536.59.8313.7005	Onaga Pedestrian Improvements Construction					532,000
536.59.8314.7005	Onaga Pedestrian Improvements Non-Grant					571,000
536.59.8311.8970	Little League Pedestrian Improvements PS&E			87,000	5,313	
536.59.8313.8970	Little League Pedestrian Improvements	-	50			321,000
536.59.8314.8970	Little League Improvements Non-Grant					360,000
	TOTAL	1,151,317	1,063,862	247,807	17,404	1,784,000

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

560 - CDBG		2019-20		2020-21		2021-22
<u>Acct.</u>	RECEIPTS	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
560.00.4820	CDBG Reimbursement -Code	\$ 5,000	\$ -	\$ -	\$ -	\$ -
560.00.4820.8947	CDBG Reimbursement - Project	189,666	13,308	247,392	981	-
	CDBG Reimbursement - TVLL	-	-	-	-	127,260
560.00.4820.XXXX	CDBG - CV	-	-	100,000	-	-
	TOTAL RECEIPTS	194,666	13,308	347,392	981	127,260
	EXPENDITURES					
	Indirect Cost	-	-	-	-	-
	TOTAL EXPENDITURES	-	-	-	-	-
	CAPITAL OUTLAY					
	Work in Progress	175,205	100	347,342	931	127,260
	TOTAL CAPITAL OUTLAY	175,205	100	347,342	931	127,260
	OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT)-Fund 800	6,204	6,204	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	6,204	6,204	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	25,665	19,412	50	50	-
	BEGINNING FUND BALANCE	(19,462)	(19,462)	(50)	(50)	0
	ENDING FUND BALANCE	\$ 6,203	\$ (50)	\$ 0	\$ 0	\$ 0
Work in Progress Detail						
		2019-20		2020-21		2021-22
	<u>Project</u>	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
560.00.8210.8947	Paradise Park-CDBG	47,944	-	-	-	-
560.00.8210.8950	North Park Project	122,261	100	247,342	931	-
560.00.8210.XXXX	CDBG - CV	-	-	100,000	-	-
	TVLL Improvement Project	-	-	-	-	127,260
560.00.8210.0000.52	Code Enforcement	5,000	-	-	-	-
		175,205	100	347,342	931	127,260

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

570 - Recycling Activities	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Revenue	\$ 5,000	\$ 5,739	\$ 5,000	\$ -	\$ 5,000
Interest	50	137	50	40	50
TOTAL RECEIPTS	5,050	5,876	5,050	40	5,050
EXPENDITURES					
Earth Day Supplies	850	287	550	-	550
Earth Day Prof Serv	5,000	200	4,500	-	4,500
Indirect Cost	200	-	-	-	-
TOTAL EXPENDITURES	6,050	487	5,050	-	5,050
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN - Fund 547	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(1,000)	5,389	-	40	-
BEGINNING FUND BALANCE	9,725	9,725	15,114	15,114	15,154
ENDING FUND BALANCE	\$ 8,725	\$ 15,114	\$ 15,114	\$ 15,154	\$ 15,154

Town of Yucca Valley
FY 2020-21 Adopted Budget
Special Revenue Funds

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	Actual	Proposed Budget
571 - California Humanities Grant						
Acct.	RECEIPTS					
571.21.4880.4170	Federal Program Grant Revenue	\$ 1,600	\$ -	\$ 1,600		\$ -
	Interest	-	153	-	31	
	TOTAL RECEIPTS	1,600	153	1,600	31	-
	EXPENDITURES					
571.21.5998.4170	Staff Salary	5,150	-	5,150		
571.21.6120.4170	Supplies and Materials	995	20	974		
571.21.7110.4170	Professional Services	6,192	1,981	4,210		
571.21.7310.4170	Equipment	4,978	4,846	132		
571.21.7410.4170	Computer Maintenance	800	-	800		
571.21.7510.4170	Printing Exp	1,500	80	1,420		
571.21.7520.4170	Advertising	500	362	138		
	TOTAL EXPENDITURES	20,115	7,290	12,825	-	-
	OPERATING TRANSFERS IN (OUT)					
571.00.4999	Transfer IN - Fund 001	-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(18,515)	(7,136)	(11,225)	31	-
	BEGINNING FUND BALANCE	18,628	18,628	11,491	11,491	11,522
	ENDING FUND BALANCE	\$ 113	\$ 11,491	\$ 266	\$ 11,522	\$ 11,522

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

572 - Parks Bond Grant - Prop 68

		<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
		<u>Amended</u>		<u>Amended</u>	<u>Projected</u>	<u>Proposed</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
RECEIPTS						
<u>Acct.</u>						
572.00.4830.6005	Grant Revenue - Phase 1	\$ 2,000,000	\$ 244,464	\$ 1,755,536	\$ 145,693	\$ -
572.00.4830.6007	Grant Revenue - Phase 2	-	-	1,650,000	-	-
	Grant Revenue - Phase 3	-	-	-	-	6,075,000
	TOTAL RECEIPTS	2,000,000	244,464	3,405,536	145,693	6,075,000
EXPENDITURES						
	Aquatics/Gym Project Expenditures - Phase 1	(1,605,728)	(3,250)	1,602,478	50,004	-
	Aquatics/Gym Project Expenditures - Phase 2	-	-	1,530,000	-	-
	Capital Project - CEQA	(131,292)	(15,878)	235,414	65,871	-
	Phase 1 - LPA Study	(232,964)	(212,472)	20,492	12,665	-
	TOTAL EXPENDITURES	(1,969,984)	(231,600)	3,388,384	128,540	-
CAPITAL OUTLAY						
	Work in Progress - Phase 3	-	-	-	-	6,075,000
	TOTAL CAPITAL OUTLAY	-	-	-	-	6,075,000
OPERATING TRANSFERS IN (OUT)						
	Transfer IN (OUT) - General Fund 001	-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE						
		30,016	12,863	17,152	17,153	-
BEGINNING FUND BALANCE						
		(30,016)	(30,016)	(17,152)	(17,152)	0
ENDING FUND BALANCE						
		\$ -	\$ (17,152)	\$ (0)	\$ 0	\$ 0
		FY 2019-20		FY 2020-21		FY2021-22
		Amended		Amended		Proposed
		Budget	Actual	Budget	Actual	Budget
Aquatics/Gym Project Expenditures - Phase 1						
572.00.5111.6005	Salaries Temp Aquatics	7,652	-	57,652	-	-
572.00.5121.6005	FICA/Medicare	-	-	-	-	-
572.00.5124.6005	Workers Comp Ins Aquatics	1,162	-	1,162	-	-
572.00.5126.6005	Unemployment Ins Aquatics	586	-	586	-	-
	Total Salaries	9,400	-	59,400	-	-
572.00.7978.6005	Grant Admin Costs	25,000	-	25,000	-	-
572.00.8311.6005	Capital Project - Aquatics/Rec	1,571,328	3,250	1,568,078	50,004	-
	Total Phase 1 Project Costs	1,605,728	3,250	1,602,478	50,004	-
572.00.XXXX.6007	Architecture and Engineering			1,400,000		-
572.00.XXXX.6007	Conceptual Plan			10,000		-
572.00.XXXX.6007	Project Management			70,000		-
	Total Phase 2 FY20/21 Costs			1,530,000	-	-
	Capital Project Construction					6,075,000
	Total Phase 3 FY21/22 Costs					6,075,000

**Town of Yucca Valley
FY 2020-21 Adopted Budget
Special Revenue Funds**

573 - CARES Act Funding

		2020-21		2021-22
Acct.	RECEIPTS	Amended	Actual	Proposed
		Budget	Budget	Budget
573.00.4819	CARES Budget Act Funding	\$ 274,500	\$ 274,551	\$ -
	CARES Budget Act Funding - County Direct Allocation	274,500	274,550	-
	CARES Budget Act Funding - County Infrastructure Allocation	274,500	148,816	-
	TOTAL RECEIPTS	823,500	697,917	-
	EXPENDITURES			
	CARES Act Eligible Expenditures	484,824	484,926	-
	TOTAL EXPENDITURES	484,824	484,926	-
	CAPITAL OUTLAY			
	Work in Progress - Infrastructure County Allocation	549,000	297,632	-
	TOTAL CAPITAL OUTLAY	549,000	297,632	-
	OPERATING TRANSFERS IN (OUT)			
	Transfer IN (OUT) - Capital Project Reserve 800	274,500	274,500	-
	Transfer IN (OUT) - Capital Project Reserve 001	(64,176)	(64,176)	-
	TOTAL OPERATING TRANSFERS IN (OUT)	210,324	210,324	-
	INCREASE (DECREASE) IN FUND BALANCE	-	125,683	-
	BEGINNING FUND BALANCE	-	-	-
	ENDING FUND BALANCE	\$ -	\$ 125,683	\$ -

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

		<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
		<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
581 - LLD						
<u>Acct.</u>	RECEIPTS					
581.00.4450.5810	Assessments-Living Space-TM16957-5810	\$ 2,100	\$ 465	\$ 930	\$ -	\$ 500
581.00.4450.5811	Assessments-Mesquite 55-TM16587-5811	10,500	3,619	6,000	3,383	5,000
581.00.4450.5812	Assessments-YV Estates-TM17328-5812	4,200	751	750	752	500
581.00.4450.5814	Assessments-Burnt Mtn-TM17633-5814	-	-	-	-	-
581.00.4611	Interest	600	1,113	-	234	400
	TOTAL RECEIPTS	17,400	5,947	7,680	4,370	6,400
	EXPENDITURES					
581.00.7999	Indirect Cost	500	306	2,500	-	2,500
581.00.7979	County Admin Cost	1,500	-	-	-	-
581.00.7979.XXXX	County Admin Cost - Contract Admin	3,000	-	-	-	-
581.00.7117	Assessment Engineering	7,500	4,000	5,000	4,000	5,000
	TOTAL EXPENDITURES	12,500	4,306	7,500	4,000	7,500
	CAPITAL OUTLAY					
	Work in Progress	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	OPERATING TRANSFERS IN (OUT)					
		-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	4,900	1,641	180	370	(1,100)
	BEGINNING FUND BALANCE	85,912	85,912	87,553	87,553	87,923
	ENDING FUND BALANCE	\$ 90,812	\$ 87,553	\$ 87,733	\$ 87,923	\$ 86,823

Note:

The FY2021-22 Annual Engineering and Assessment Reports estimated complete as of 5/18/2021.

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

582 - Streets and Drainage Maint District		2019-20		2020-21		2021-22
<u>Acct.</u>	RECEIPTS	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
582.00.4450.5810.	Assessments-Living Space-TM16957-5810	\$ 2,700	\$ 7,161	\$ 960	\$ -	\$ 500
582.00.4450.5811	Assessments-Mesquite 55-TM16587-5811	21,000	13,724	30,120	16,890	15,000
582.00.4450.5812	Assessments-YV Estates-TM17328-5812	4,500	730	720	731	500
582.00.4450.5813	Assessments-Home Depot-TM17455-5813	14,000	9,217	6,120	5,487	5,000
582.00.4450.5814	Assessments-Burnt Mtn-TM17633-5814	-	-	-	(1,024)	-
582.00.4451	Penalties	-	-	-	-	-
582.00.4611	Interest	2,000	3,656	-	781	500
	TOTAL RECEIPTS	44,200	34,488	37,920	22,865	21,500
	EXPENDITURES					
582.00.7999	Indirect Cost	500	402	3,300	-	1,000
582.00.7979	County Admin Cost	1,200	-	-	-	-
582.00.7117	Assessment Engineering	7,500	5,250	5,800	6,028	5,000
	TOTAL EXPENDITURES	9,200	5,652	9,100	6,028	6,000
	CAPITAL OUTLAY					
	Work in Progress	70,500	-	93,600	21,428	-
	TOTAL CAPITAL OUTLAY	70,500	-	93,600	21,428	-
	OPERATING TRANSFERS IN (OUT)					
	Transfer IN (OUT)	-	-	-	-	-
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(35,500)	28,836	(64,780)	(4,591)	15,500
	BEGINNING FUND BALANCE	271,714	271,714	300,770	300,770	296,178
	ENDING FUND BALANCE	\$ 236,214	\$ 300,550	\$ 235,990	\$ 296,178	\$ 311,678
	Work in Progress Detail					
	Project	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
582.00.8310.5813	Home Depot TM17455-SI Seal	5,500	-	3,000		-
582.59.8310.5811	Mesquite 55 TM16587	-	-	25,600		-
582.00.8310.	Crack Sealing	65,000	-	65,000	21,428	-
		70,500	-	93,600	21,428	-

Note:

The FY2021-22 Annual Engineering and Assessment Reports estimated complete as of 5/18/2021.

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

		2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
583 - MELLO ROOS CFD						
Acct.	RECEIPTS					
583.00.4450.5815	Warren Vista CFD Receipts	\$ 7,150	\$ -	\$ 5,800	\$ -	\$ 5,000
583.00.4450.5816	Dollar General CFD Receipts	2,000	2,294	1,900	905	2,000
583.00.4450.5817	Super Walmart CFD Receipts	15,100	21,588	15,200	(7,028)	15,000
583.00.4450.5818	Burrtec CFD Receipts	3,000	-	-	-	-
583.00.4450.5819	Hawks Ridge CFD Receipts	2,000	-	1,500	704	1,000
583.00.4450.5820	Sage Estates CFD Receipts	78,500	-	77,400	355	75,000
583.00.4450.5821	O'Reilly CFD Receipts	3,500	-	2,500	384	2,500
583.00.4450.5822	Mohawk CFD Receipts	3,500	-	1,940	3,283	2,000
583.00.4611	LAIF Interest	700	1,909	1,000	292	500
	TOTAL RECEIPTS	115,450	25,791	107,240	(1,105)	103,000
	EXPENDITURES					
583.00.7999	Indirect Cost	500	500	-	-	-
583.00.7979	County Admin Cost	450	-	-	-	-
583.00.7117	Assessment Engineering	7,500	6,000	7,500	6,000	6,000
	TOTAL EXPENDITURES	8,450	6,500	7,500	6,000	6,000
	CAPITAL OUTLAY					
	Work in Progress	6,200	4,478	16,600	11,269	5,000
	TOTAL CAPITAL OUTLAY	6,200	4,478	16,600	11,269	5,000
	OPERATING TRANSFERS IN (OUT)					
	TOTAL OPERATING TRANSFERS IN(OUT)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	100,800	14,813	83,140	(18,374)	92,000
	BEGINNING FUND BALANCE	182,563	182,563	197,376	197,376	179,003
	ENDING FUND BALANCE	\$ 283,363	\$ 197,376	\$ 280,516	\$ 179,003	\$ 271,003
	Work in Progress Detail					
	Project	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
583.00.7411.8466	Signal Maintenance Control	6,200	4,478	5,000	2,205	5,000
583.00.8310.8340	Capital Projects Slurry Seal	-	-	11,600	9,064	-
		6,200	4,478	16,600	11,269	5,000

Note:

The FY2021-22 Annual Engineering and Assessment Reports estimated complete as of 5/18/2021.

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

Acct.	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
630 - Bond Funded L/M Housing					
RECEIPTS					
	\$ 4,500	\$ 6,724	\$ 2,500	\$ 1,403	\$ 2,000
TOTAL RECEIPTS	4,500	6,724	2,500	1,403	2,000
EXPENDITURES					
Operating Expenditures	-	-	-	-	-
Professional Services	-	-	-	-	-
Debt Service - Housing Bonds	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	131,300	4,597	126,365	4,283	30,000
TOTAL CAPITAL OUTLAY	131,300	4,597	126,365	4,283	30,000
OPERATING TRANSFERS IN (OUT)					
Transfer In (Out)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(126,800)	2,127	(123,865)	(2,880)	(28,000)
BEGINNING FUND BALANCE	1,080,101	1,080,101	1,082,228	1,082,228	1,079,348
ENDING FUND BALANCE	\$ 953,301	\$ 1,082,228	\$ 958,363	\$ 1,079,348	\$ 1,051,348
Due to (from other funds)	(500,000)	(556,679)	(500,000)	(556,679)	(500,000)
ENDING CASH BALANCE	\$ 453,301	\$ 525,549	\$ 458,363	\$ 522,669	\$ 551,348
Work in Progress Detail					
	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
630.00.8313.5011 Qualified L/M Housing Project	31,300	962	30,000	321	30,000
630.00.8313.8667 Town Sewer Connections	100,000	3,635	96,365	3,962	-
	131,300	4,597	126,365	4,283	30,000

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

632 - Town Housing Fund	<u>2019-20</u>		<u>2020-21</u>		<u>2020-21</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Interest	700	1,202	500	272	500
TOTAL RECEIPTS	<u>700</u>	<u>1,202</u>	<u>500</u>	<u>272</u>	<u>500</u>
EXPENDITURES					
Operating Expenditures	-	-	-	-	
Professional Services	5,000	2,275	2,500	1,250	2,500
Leased Facility Fees	1,000	-	-	-	-
TOTAL EXPENDITURES	<u>6,000</u>	<u>2,275</u>	<u>2,500</u>	<u>1,250</u>	<u>2,500</u>
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Loan payment	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INCREASE (DECREASE) IN FUND BALANCE	<u>(5,300)</u>	<u>(1,073)</u>	<u>(2,000)</u>	<u>(978)</u>	<u>(2,000)</u>
BEGINNING FUND BALANCE	<u>(1,196,532)</u>	<u>(1,196,532)</u>	<u>(1,197,605)</u>	<u>(1,197,605)</u>	<u>(1,198,583)</u>
ENDING FUND BALANCE	<u><u>\$(1,201,832)</u></u>	<u><u>\$(1,197,605)</u></u>	<u><u>\$(1,199,605)</u></u>	<u><u>\$(1,198,583)</u></u>	<u><u>\$(1,200,583)</u></u>
ADVANCES FROM OTHER FUNDS					
Advance from General Fund	179,595	-	180,463		180,463
Advance from Dev Impact Fund	568,968	-	568,968		571,705
Advance from L/M Housing Bond Fund	556,679	-	556,679		556,679
Due from Successor Agency	-	-	-		-
Advance to Lessor	-	-	-	-	-
ENDING CASH BALANCE	<u><u>\$ 103,410</u></u>	<u><u>\$(1,197,605)</u></u>	<u><u>\$ 106,505</u></u>	<u><u>\$(1,198,583)</u></u>	<u><u>\$ 108,264</u></u>

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

800 - Capital Projects Reserve	2019-20		2020-21		2021-22
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
RECEIPTS					
State Grant Reimbursement	\$ 10,000	10,578	\$ 15,600	15,509	\$ -
Cost Recovery	-	-	30,000	-	30,000
Capital Projects Reimb	1,100,000	1,125,000	-	-	-
TOTAL RECEIPTS	1,110,000	1,135,578	45,600	15,509	30,000
EXPENDITURES					
Housing and Safety Element Study	150,000	-	150,000	11,747	-
TOTAL EXPENDITURES	150,000	-	150,000	11,747	-
CAPITAL OUTLAY					
Construction Projects	5,022,023	3,685,661	305,000	55,038	250,000
Capital Replacement	167,936	86,781	392,360	41,992	200,000
Vehicle & Equipment Replacement	254,075	58,852	337,500	233,055	140,000
Capital Maintenance	1,811,966	623,823	1,437,627	598,199	17,000
TOTAL CAPITAL OUTLAY	7,256,000	4,455,118	2,472,487	928,284	607,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- Fund 001	50,870	50,870	-	-	-
Transfer IN (OUT)- Fund 001	8,670	8,670	8,414	8,414	8,414
Transfer IN (OUT)- Fund 001	836,630	836,630	767,750	767,750	-
Transfer IN (OUT)- Fund 538	-	-	20,959	20,959	-
Transfer IN (OUT)- Fund 560	(6,204)	(6,204)	-	-	-
Transfer IN (OUT) - Fund 573	-	-	(274,500)	(274,500)	-
Transfer IN (OUT)- Fund 536	-	-	(19,000)	(19,000)	-
Transfer IN (OUT)- Fund 536	-	-	(17,000)	(17,000)	-
	889,966	889,966	486,623	486,623	8,414
INCREASE (DECREASE) IN FUND BALANCE	(5,406,034)	(2,429,574)	(2,090,264)	(437,899)	(568,586)
Unassigned Cap Reserve Fund	214,375	214,375	848,741	848,741	1,900,663
Town Wide Infrastructure Reserve	-	-	1,374,317	1,374,317	1,374,317
Town Wide Infrastructure Reserve 13-14	263,117	263,117	-	-	-
Town Wide Infrastructure Reserve 14-15	15,000	15,000	-	-	-
Town Wide Infrastructure Reserve 14-15	400,000	400,000	-	-	-
Town Wide Infrastructure Reserve 15-16	116,200	116,200	-	-	-
Town Wide Infrastructure Reserve 15-16	600,000	600,000	-	-	-
Unallocated Reserves	-	-	1,149,930	1,149,930	-
Unallocated Reserve 16-17 excess	150,000	150,000	-	-	-
Unallocated Reserve 17-18 excess	463,300	463,300	-	-	-
Specialized Professional Services Reserve	52,322	52,322	52,322	52,322	52,322
Unspent Bond Proceeds	61,318	61,318	-	-	-
Unspent Bond Proceeds-Library Project	3,317,143	3,317,143	0	0	0
Unspent Bond Proceeds-Sewer Design	76,460	76,460	68,835	68,835	51,938
Unspent Bond Proceeds-Sewer Construction	299,572	299,572	104,400	104,400	-
Animal Shelter Reserve - Vehicle	53,214	53,214	61,884	61,884	-
Fleet Reserve	449,130	449,130	441,148	441,148	284,437
BEGINNING FUND BALANCE	6,531,151	6,531,151	4,101,577	4,101,577	3,663,678
Unassigned Cap Reserve Fund	0	848,741	685,163	1,900,663	1,463,663
Town Wide Infrastructure Reserve	-	-	1,061,200	1,374,317	1,374,317
Town Wide Infrastructure Reserve 13-14	-	263,117	-	-	-
Town Wide Infrastructure Reserve 14-15	-	15,000	-	-	-
Town Wide Infrastructure Reserve 14-15	0	380,000	-	-	-
Town Wide Infrastructure Reserve 15-16	-	116,200	-	-	-
Town Wide Infrastructure Reserve 15-16	-	600,000	-	-	-
Unallocated Reserve 15-16 excess	-	-	-	-	-
Town Wide Unallocated Reserve	-	-	-	-	-
Unallocated Reserve 16-17 excess	-	150,000	-	-	-
Unallocated Reserve 17-18 excess	-	163,300	-	-	-
Unallocated Reserve 18-19 excess	513,329	836,630	-	-	-
Specialized Professional Services Reserve	52,322	52,322	52,322	52,322	52,322
Unspent Bond Proceeds-unallocated	61,318	-	-	-	-
Unspent Bond Proceeds-PFF Library Project	1,656	0	0	0	0
Unspent Bond Proceeds-Sewer Design	38,682	68,835	38,682	51,938	51,938
Unspent Bond Proceeds-Sewer Construction	-	104,400	-	-	-
Animal Shelter Reserve - Vehicle	-	61,884	(6,102)	-	8,414
Fleet Reserve	457,809	441,148	180,048	284,437	144,437
ENDING FUND BALANCE	\$ 1,125,117	4,101,577	\$ 2,011,314	3,663,678	\$ 3,095,092

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

800 - Capital Projects Reserve	2019-20		2020-21		2021-22
	Amended Budget	Actual	Amended Budget	Projected Actual	Proposed Budget
Construction Projects					
Project Detail					
Town Hall Reorganization	4,333	-	-	-	-
Town Hall Redesign	25,000	-	125,000	15,680	250,000
Welcome Center Maintenance - Building	217,493	161,760	-	-	-
Welcome Center Maintenance - Parking	34,710	28,593	-	-	-
Public Buildings Design/Renov	4,040,487	3,235,479	100,000	-	-
PFF - Furniture/Fixtures	700,000	259,829	-	-	-
Tri Valley Maintenance	-	-	80,000	39,358	-
	5,022,023	3,685,661	305,000	55,038	250,000
Capital Replacement Program					
Cap Projects- Contingency	63,976	34,985	228,991	12,003	200,000
Financial Software	30,069	3,250	26,819	-	-
New website	52,660	26,110	26,550	9,345	-
Capital Project Market Analysis	6,231	1,884	-	-	-
MDAQ EV Charging Station	15,000	20,553	10,000	9,856	-
Town Property Acquisition	-	-	100,000	10,788	-
	167,936	86,781	392,360	41,992	200,000
Vehicle and Equipment Replacement					
Water Truck (replacement)	88,600	-	88,600	-	-
#38, Backhoe	25,000	26,342	25,000	20,466	25,000
#3, Town Hall	39,075	7,560	32,500	26,861	-
#17, AC Truck	76,400	-	76,400	76,344	-
#5 Skiploader	25,000	24,951	25,000	19,385	25,000
#4 Parks Vehicle	-	-	45,000	45,000	45,000
#23 Van	-	-	45,000	45,000	45,000
Capital Maintenance Program	254,075	58,852	337,500	233,055	140,000
Facilities Maintenance					
Museum Replumb	15,500	-	-	-	-
Jacobs Tennis Court Resurfacing	13,000	-	-	-	-
	28,500	-	-	-	-
Parks Maintenance					
Community Ctr - Concrete	25,000	-	-	-	-
Field Ingroomer	6,000	-	-	-	-
	31,000	-	-	-	-
Public Works					
Town-wide Infrastructure 14-15	148,117	20,000	128,117	-	-
Town-wide Infrastructure 15-16	125,000	-	125,000	-	-
Town-wide Infrastructure 15-16	60,000	-	60,000	-	-
Sewer Assessment Fees	12,000	11,883	16,100	16,070	17,000
Sewer Connection Design	37,778	7,625	30,153	16,897	-
Sewer Connection Construction	299,572	195,172	557,400	438,733	-
Townwide Slurry Seal - Gap Streets	530,000	389,143	520,857	126,500	-
	1,212,467	623,823	1,437,627	598,199	17,000
Capital Maintenance subtotal	1,271,967	623,823	1,437,627	598,199	17,000

Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds

Acct.	801-Town Essential Services	2019-20		2020-21		2021-22
		Amended Budget	Actual	Amended Budget	YTD Actual	Proposed Budget
	RECEIPTS					
801.00.4121	Sales Tax	\$ 2,000,000	\$ 2,142,586	\$ 2,000,000	\$ 1,523,881	\$ 2,400,000
801.00.4611	Interest Income	35,000	37,363	20,000	-	15,000
	TOTAL RECEIPTS	2,035,000	2,179,949	2,020,000	1,523,881	2,415,000
	EXPENDITURES					
801.00.7995	Indirect Cost Recovery	81,750	47,221	66,000	9,188	105,000
801.00.7116	Measure Communication Services	20,000	12,466	10,000	-	15,000
	TOTAL EXPENDITURES	101,750	59,687	76,000	9,188	120,000
	CAPITAL OUTLAY					
	Work in Progress	3,538,045	1,787,898	2,438,191	1,588,261	2,153,084
	TOTAL CAPITAL OUTLAY	3,538,045	1,787,898	2,438,191	1,588,261	2,153,084
	OPERATING TRANSFERS IN (OUT)					
801.00.4999	Transfer In (Out)	-	-	-	-	-
	INCREASE (DECREASE) IN FUND BALANCE	(1,604,795)	332,364	(494,191)	(73,568)	141,916
	BEGINNING FUND BALANCE	2,401,386	2,401,386	2,733,750	2,733,750	2,660,182
	ENDING FUND BALANCE	\$ 796,591	\$ 2,733,750	\$ 2,239,559	\$ 2,660,182	\$ 2,802,098

**Town of Yucca Valley
FY 2021-22 Adopted Budget
Special Revenue Funds**

<u>Acct.</u>	801-Town Essential Services	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
		<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>YTD Actual</u>	<u>Proposed Budget</u>
Work in Progress Detail						
801.03.7140	Maintenance of Existing Essential Public Safety	283,772	1,001,729	1,824,831	1,368,618	1,043,084
801.03.7140	Increase in Public Safety Staffing	717,957	-	-	-	-
801.59.8313.7040	Alaba/Juarez/End	8,800	9,398	-	-	-
801.59.8313.7041	Balsa/SanAndreas/Juarez	22,100	22,572	-	-	-
801.59.8313.7042	Catalina/SanDiego/End	2,500	2,714	-	-	-
801.59.8313.7043	Frontera/Joshua Lane/San Andreas	19,900	20,140	-	-	-
801.59.8313.7044	Hidden Gold/SanVicente/Frontera	10,900	11,304	-	-	-
801.59.8313.7045	Ivanhoe/SanVicente/Frontera	10,420	15,064	-	-	-
801.59.8313.7046	Juarez/WarrenVista/JoshuaLane	29,400	29,165	-	-	-
801.59.8313.7047	Lisbon/WarrenVista/JoshuaLane	17,700	17,939	-	-	-
801.59.8313.7048	Paxton/WarrenVista/Avalon	31,500	30,993	-	-	-
801.59.8313.7049	Rubidoux/SanAndreas/Lisbon	15,600	15,088	-	-	-
801.59.8313.7050	RubidouxCourt/End	3,000	3,508	-	-	-
801.59.8313.7051	SanDiego/Juarez/SanAndreas	28,480	27,402	-	-	-
801.59.8313.7052	SanTroyez/WarrenVista/SanDiego	19,100	18,048	-	-	-
801.59.8313.7053	SanVicente/JoshuaLane/Frontera	49,000	49,869	-	-	-
801.59.8313.7054	Pioneertown/SR62/Town Limit	294,580	-	-	-	-
801.59.8313.8984	Yucca Tr/CaminoDelCielo/End	4,000	-	-	-	-
801.59.8313.8985	Camino Del Cielo/End	2,500	-	-	-	-
801.59.8313.7055	Amador/JoshuaDr/OnagaTrail	16,720	-	-	-	-
801.59.8313.7056	Baywood/NavajoTrail/End	1,760	-	-	-	-
801.59.8313.7057	GoldenBee/Cholla/JoshuaLn	114,400	-	-	-	-
801.59.8313.7058	GrandAve/JoshuaDr/OnagaTrail	17,600	-	-	-	-
801.59.8313.7059	GrandCourt/GrandAve/End	2,420	-	-	-	-
801.59.8313.7060	LisaCircle/GrandAve/End	2,420	-	-	-	-
801.59.8313.7061	MountainView/SageAve/End	17,600	-	-	-	-
801.59.8313.7062	NavajoTrail/Palm/Sage	12,980	-	-	-	-
801.59.8313.7063	PalmAve/JoshuaDr/Onaga	15,400	-	-	-	-
801.59.8313.7064	PiuteTrail/Palm/Amador	5,500	-	-	-	-
801.59.8313.7065	PiuteTrail/Grand/End	1,980	-	-	-	-
801.59.8313.7066	Sage/Joshua/Onaga	24,200	-	-	-	-
801.59.8313.7067	TaosCircle/Grand/End	2,420	-	-	-	-
801.59.8313.7068	TaosTrail/Palm/Amador	5,500	-	-	-	-
801.59.8313.7069	ZuniTrail/Palm/Amador	5,500	-	-	-	-
801.59.8313.7070	ZuniTrail/Grand/End	1,760	-	-	-	-
801.59.8310.8326	Traffic Control/Signing	47,800	36,670	-	-	-
801.59.8310.8340	Slurry Seal Planning & Eng	49,000	1,591	-	-	-
801.49.8313.8340	Slurry Seal	-	-	-	-	1,000,000
801.59.8313.7037	Crack Sealing	137,500	-	-	-	-
801.59.8313.XXXX	Infrastructure Contingency	168,000	64,348	-	-	-
801.59.8313.XXXX	Emergency Infrastructure Repair Project	180,650	-	-	-	-
801.59.8313.XXXX	Graffiti Abatement Program	15,000	-	-	-	-
	Infrastructure Projects	<u>1,415,590</u>	<u>375,814</u>	<u>-</u>	<u>-</u>	<u>1,000,000</u>
801.00.8313.8964	Brehm Park Completion	120,179	-	-	-	-
801.00.5998.4025	Expanded Senior Programming	66,930	45,098	40,000	13,087	60,000
801.00.8313.5005	Senior Center Improvements	285,617	8,757	276,859	7,556	-
801.00.7920.XXXX	Community Non-Profit Partnerships	113,000	91,500	121,500	121,500	50,000
801.41.7925	Community Contracts	-	-	25,000	-	-
801.41.7925.4156	Community Contracts - YV Chamber	-	-	25,000	25,000	-
801.41.7925.4159	Community Contracts - DRTA	-	-	75,000	37,500	-
801.41.7925.4157	Community Contracts - Boys and Girls	-	-	30,000	15,000	-
801.00.7920.XXXX	Community-Wide QOL Program	35,000	15,000	20,000	-	-
801.00.7920.COVIL	Community Emergency Response Grants	250,000	250,000	-	-	-
801.00.8313.6002	Community Shade Shelter	250,000	-	-	-	-
		<u>3,538,045</u>	<u>1,787,898</u>	<u>2,438,190</u>	<u>1,588,261</u>	<u>2,153,084</u>

**Town of Yucca Valley
FY2021-22 Adopted Budget
Special Revenue Funds**

802 Sewer Assessment Assistance	<u>2019-20</u>		<u>2020-21</u>		<u>2021-22</u>
	<u>Amended Budget</u>	<u>Actual</u>	<u>Amended Budget</u>	<u>Projected Actual</u>	<u>Proposed Budget</u>
RECEIPTS					
Measure Z Sales Tax	\$ 2,000,000	\$ 2,142,586	\$ 2,000,000	\$ 2,539,801	\$ 2,400,000
Interest Income	35,000	6,439	5,000	4,500	5,000
TOTAL RECEIPTS	<u>2,035,000</u>	<u>2,149,025</u>	<u>2,005,000</u>	<u>2,544,301</u>	<u>2,405,000</u>
EXPENDITURES					
Measure Communication Services	1,500	11,046	-	-	
Pass Through to HDWD	1,933,250	2,558,442	1,930,000	3,040,673	2,305,000
Sales Tax Admin Costs	100,250	74,895	75,000	75,830	100,000
TOTAL EXPENDITURES	<u>2,035,000</u>	<u>2,644,383</u>	<u>2,005,000</u>	<u>3,116,503</u>	<u>2,405,000</u>
OPERATING TRANSFERS IN (OUT)					
	-	-	-	-	-
	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	<u>-</u>	<u>(495,358)</u>	<u>-</u>	<u>(572,202)</u>	<u>-</u>
BEGINNING FUND BALANCE					
	1,067,560	1,067,560	\$ 572,202	572,202	\$ (0)
ENDING FUND BALANCE	<u>\$ 1,067,560</u>	<u>\$ 572,202</u>	<u>\$ 572,202</u>	<u>\$ (0)</u>	<u>\$ (0)</u>

Notes

1. Estimated annual revenue increased to reflect projected actuals.
2. Admin cost based on 5% of revenues to cover finance costs, communication plan, outreach.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2021-22

Special Revenue Funds are used to account for the proceeds derived from specific revenue sources which are legally restricted to expenditures for specified purposes.

300 Quimby/In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to the dedication of land for parks and recreational purposes.

301 Street In Lieu

Established as a fund to account for monies received as paid-in-lieu funds pursuant to the requirements of the Town Ordinance relating to delayed improvements.

310 Retail Sector Improvements

Established as a fund as a result of a settlement to account for monies that are to be used by the Town to sustain and improve the TOWN's retail areas consistent with recommendations contained in the Retail Sector Strategies Report or for any other actions or projects the TOWN deems appropriate to sustain and improve the TOWN's retail sector.

350 Development Impact Fee

Established as depository for development impact fees. The fees are levied against new development in the Town in order to pay for the construction or improvement of public facilities as a result of Town growth.

507 Traffic Safety

Established to account for expenditures financed by revenue generated from the enforcement of California vehicle codes and town ordinances. These restricted funds may be used only for traffic signals, school crossing guards, and other related traffic safety expenditures.

508 Asset Seizure

Established to account for assets seized during police narcotic activities. Expenditures for this fund are restricted to activities involving drug and gang prevention.

511 LLESA

Established by the American Recovery and Reinvestment Act to create and enhance crime prevention involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime and the prosecution of criminals.

515 Gas Tax

Established to account for receipts and expenditures of money apportioned under Street and Highway Code Sections 2105, 2106, 2107, and 2107.5 of the State of California. These funds must be spent only for street maintenance, repairs or construction. A limited amount may be

Town of Yucca Valley
Special Revenue/Other Funds
FY 2021-22

spent on related engineering costs. Also accounts for monies previously received as part of the 514-TCRP Maintenance Fund as of July 2011.

516 Local Transportation Fund (LTF)

Established to account for financial transactions per Article No. 8 of the Transportation Development Action of 1971 (SB325) State of California Streets, Roads, Bicycle and Pedestrian Capital Facilities.

517 Road Maintenance Rehabilitation Account (RMRA)

Established to account for receipts and expenditures of money apportioned under the Road Repair and Accountability Act of 2017, to address basic road maintenance, rehabilitation, and critical safety needs on both State and local roads.

522 Measure I – 65% Major Arterials

Established to account for revenues from a (1/2%) sales tax on all retail transactions within the County. This Measure I sales tax authorization ended in 2010 and is expected to be closed in FY2020-21.

524 Measure I – 2010 Unrestricted

Established to account for 75% of the local allocation of revenues from a voter approved (1/2%) local transportation sales tax for Measure I 2010-2040, for the use in unrestricted local street projects.

526 Highway Safety Improvement Program (HSIP)

Established to account for the receipts and expenditures under the HSIP federal grant which purpose is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

536 Active Transportation Program Grant (ATP)

Established to account for the receipts and expenditures under the ATP grant. The purpose of ATP is to encourage increased use of active modes of transportation.

560 Community Development Block Grant (CDBG)

Established to account for financing of rehabilitation of privately held homes and government infrastructures. Financing is provided by the Federal Housing and Community Development Act.

570 Recycling Activities

Established to account for grant money for eligible cities and counties, for beverage container recycling and litter cleanup activities.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2021-22

571 California Humanities Grant Program

Established to account for the receipts and expenditures under the California Humanities Grant Program. The purpose is to encourage participation in public humanities, particularly by new and/or underserved audiences, and promote understanding and empathy among residents in order to cultivate a thriving democracy.

572 Prop 68 Parks Bond Grant

Established to account for the receipts and expenditures under the Prop 68 Statewide Park Desert Community Grant. The purpose is to facilitate the development of public facilities that will assist in achieving active recreational projects, including aquatic and fitness centers.

573 CARES Act

Established to account for the Federal funding passed through to the local governments to mitigate and respond to the COVID-19 Pandemic.

581 Landscape/Lighting Maintenance District

Established to provide regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.

582 Streets & Drainage District

Established to provide maintenance of streets, roads, and highways needed to keep the streets in a safe condition and to preserve the street network. Also for maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

583 Mello Roos CFD

Established to provide maintenance of streets, roads and other qualified infrastructure construction as part of new development pursuant to the Mello-Roos Community Facility Act of 1982, which provides a mechanism for funding such maintenance activities.

630 Bond Funded Town Housing Fund

This fund accounts for transactions related to the Town's housing activities that are funded by tax exempt bond funds. This fund was established to segregate the tax exempt financed low and moderate housing activities from those funded through other means.

632 Town Housing Fund

This fund accounts for transactions related to the Town's housing activities. The fund was established as the Housing Successor of the former Yucca Valley Redevelopment Agency's Low and Moderate Housing fund which was eliminated as of February 1, 2012.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2021-22

800 Capital Projects Reserve

Established to maintain a capital projects reserve for the purpose of providing funding for the planning, construction, repair and rehabilitation of the Town's capital assets.

801 Measure Y Town Essential Services Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to fund projects recommended by the Revenue Oversight Commission.

802 Measure Z Sewer Project Assessment Assistance Fund

Established to account for the receipts and expenditures of the voter approved one-half percent of sales tax on retail sales within the Town limits to assist citizens with the sewer assessment costs. This fund is overseen by the Revenue Oversight Commission.

Town of Yucca Valley
Special Revenue/Other Funds
FY 2021-22

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Town of Yucca Valley
Operating Budget

Glossary of Finance and Budget Terms

AB2928 – A State of California Assembly Bill entitled “Traffic Congestion Relief Act” that provides funding for street and highway pavement maintenance, rehabilitation, and reconstruction of necessary associated facilities.

Accounting System – The collective set of records and procedures used to record, classify and report information on the financial status and operations of the Town.

Accounts Payable – A short-term liability account reflecting amounts owed by the Town to external entities for goods and services furnished.

Accounts Receivable – An asset account reflecting amounts due to the Town from private persons or organizations for goods and services furnished by a government.

Adopted Budget – The title of the budget following its formal adoption by resolution of the Town Council.

Amended Budget – The title of the budget version that includes all amendments to the Adopted Budget approved by Council throughout the fiscal year.

Appropriation – A legislative act by the Town Council authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Audit – An examination of Town records and accounts by an external source to check their validity and accuracy.

Benefits – Those benefits paid by the Town as conditions of employment. Examples include insurance and retirement benefits.

Bond – A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date.

Budget – A spending plan and policy guide comprised of an itemized summary of the Town’s probable expenditures and revenues for a given fiscal year.

CALPERS – Public Employees Retirement System provides retirement benefits for the employees of Public Agencies in the State of California.

Town of Yucca Valley

Operating Budget

Capital Expenditures – Expenditures related to the acquisition, replacement, or improvement of a section of the Town’s infrastructure.

Capital Improvement Program – The long-range construction plan designed to foresee and address the Town’s future capital needs.

Capital Project – Any major construction, acquisition, or renovation that increases the useful life of the Town’s physical assets or adds to their value.

Carryover – An unspent appropriation of one fiscal period re-authorized for a subsequent period.

Community Development Block Grants (CDBG) – Federal funds distributed from the U.S. Department of Housing and Urban Development that are passed through to the Town’s CDBG (special revenue) fund. The Town primarily uses these funds for public improvements and local social programs.

Citizens’ Option for Public Safety (COPS) – A state funded program that provides supplemental funding to local jurisdictions for front-line municipal police services.

Comprehensive Annual Financial Report (CAFR) – The official financial report of the Town. It includes an audit opinion as well as basic financial statements and supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions.

COBRA – Congress passed the landmark Consolidated Omnibus Budget Reconciliation Act (COBRA) health benefit provisions in 1986. The law amends the Employee Retirement Income Security Act (ERISA), the Internal Revenue Code and the Public health services Act to provide continuation of group health coverage that otherwise would be terminated.

Debt Service – Payment of interest and repayment of principal to holders of the Town’s various debt instruments.

Depreciation – The expense incurred with the expiration of a capital asset.

Direct Costs – Operational expenditures exclusive to a specific service or program.

Discretionary Revenue – Revenues that are generated by general or specific taxing authority such as Property or Sales Taxes.

Encumbrance – The designation of appropriated funds to buy an item or service.

Town of Yucca Valley

Operating Budget

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants entitlement and shared revenues.

Fiscal – Of, or pertaining to the finances of the Town.

Fiscal Year – The twelve-month period beginning July 1st and ending June 30th of the subsequent calendar year.

Fixed Assets – Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full-time Equivalent Positions – The conversion of a part-time, temporary, or volunteer positions to a decimal equivalent of a full-time position based on an annual amount of 2,080 hours worked.

Fund Accounting – System, particularly used by governments. Since there is no profit motive, accountability is measured instead of profitability. The main purpose is stewardship of financial resources received and expended in compliance with legal requirements.

Generally Accepted Accounting Principles – A uniform set of minimum standards for external financial accounting and reporting.

Gann Appropriation Limit – A State of California mandated appropriation limit imposed on local jurisdictions.

General Fund – See Operating Budget.

General Plan – The fundamental policy document that guides the Town's future growth and development.

General Revenue – See Discretionary Revenues.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body for government entities.

Grants – A contribution by a government or other organization to provide funding for a specific project. Grants can either be classified as capital projects or operational, depending on the grantee.

Town of Yucca Valley

Operating Budget

Indirect Cost – Costs that are essential to the operation of the Town but not exclusive to any specific service or program. Indirect costs are primarily associated with support departments such as Town Clerk, Town Attorney, Administration, IT, Human Resources, and Finance.

Infrastructure – Basic physical assets such as buildings, streets, sewers, and parks.

Interest Expense – Interest costs paid by the Town on loans and bonds.

Levy – The total amount of taxes, special assessments, or service charges imposed by a government.

Liability – Debt or other legal obligations arising out of past transactions that will be liquidated, renewed, or refunded at some future date.

Municipal Code – A collection of ordinances approved by the Town Council.

Operating Budget – Costs associated with the on-going, day-to-day operation of the Town.

Ordinance – A formal legislative enactment by the Town Council.

Other Expenditures – All budgeted expenditures that do not fall into one of the three primary expenditure categories: Personnel, Supplies and Services, and Capital.

Personnel Services Expenditures – Salaries, wages, and benefits paid for services performed by Town employees.

Program Revenue – Revenues generated by a given activity.

Proposed Budget – The title of the budget prior to its formal adoption by resolution of the Town Council.

Redevelopment Agency (RDA) – Purpose of the Yucca Valley Redevelopment Agency is to eliminate urban blight in the Town of Yucca Valley. Agency is a component unit of the Town of Yucca Valley; it is controlled by the Town, which appoints Agency's Board of Directors. Town employees perform all the duties and functions required of the Agency.

Reserves – The portion of the General Fund balance set aside for contingencies.

Town of Yucca Valley

Operating Budget

Resolution – A special order of the Town Council that requires less legal formality than an Ordinance.

Spending Plan – A preliminary budget approved by Council contingent upon subsequent adoption of appropriations.

Supplies and Services Expenditures – Expenditures for supplies required for the daily operation of the Town and for contractual and professional services.

Yield – The rate of return on an investment based on the price paid.