



## WESTERN JOSHUA TREE APPLICATION AND INFORMATION OUTLINE

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**T**his outline provides you with information on how to apply for a Western Joshua Tree Take Application. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we can serve you and help you achieve your goals.

Included is the **WESTERN JOSHUA TREE APPLICATION**. Should you have any questions, please contact the Planning Division at (760) 369-6575 x317. The Planning Division is in the Community Development/Public Works Department building at 58928 Business Center Drive off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at:

<http://www.yucca-valley.org/departments/planning.html>

### When is a Western Joshua Tree Permit required?

Western Joshua Tree disturbance is regulated by Town of Yucca Valley Ordinance 291. A Western Joshua Tree Permit (WJT) is required any time that a Western Joshua Tree is disturbed, removed, trimmed, or transplanted.

### Who approves a Western Joshua Tree Permit?

Western Joshua Tree Permits for single-family residential projects, sewer connection projects, and public works projects are approved by the Town of Yucca Valley Planning Commission. All other projects (e.g., commercial or multi-family residential projects) proposing to disturb, remove, transplant, or trim a Western Joshua Tree must obtain a take permit from the California Department of Fish & Wildlife.

**Town of Yucca Valley  
Community Development Department  
Planning Division  
58928 Business Center Dr  
Yucca Valley, CA 92284  
760 369-6575 Fax 760 228-0084  
[www.yucca-valley.org](http://www.yucca-valley.org)**

## Fees

Application Fee: The fee for processing a Western Joshua Tree permit application is \$500 and must be paid to the Town at the time the application is filed. Review of dead Western Joshua Trees or limbs require a \$20 application fee.

Mitigation Fee: The mitigation fees collected by the Town on behalf of Fish & Wildlife are listed below.

For single-family residence projects and sewer connection projects undertaken on undeveloped parcels and public works projects to erect or construct a new public structure, building, road, or improvement, the project proponent shall pay mitigation fees as follows:

1. \$2,425 for each western Joshua tree four meters or greater in height that is relocated.
2. \$625 for each western Joshua tree under four meters in height that is relocated.
3. \$4,175 for each western Joshua tree four meters or greater in height that is removed and not relocated.
4. \$1,050 for each western Joshua tree under four meters in height that is removed and not relocated.

For accessory structure projects undertaken on developed parcels and for public works projects to alter, maintain, or repair an existing public structure, building, road, or improvement, the project proponent shall pay mitigation fees as follows:

1. \$700 for each western Joshua tree four meters or greater in height that is relocated.
2. \$175 for each western Joshua tree under four meters in height that is relocated.
3. \$2,100 for each western Joshua tree four meters or greater in height that is removed and not relocated.
4. \$525 for each western Joshua tree under four meters in height that is removed and not relocated.

To remove, transplant, or trim one or more western Joshua Trees:

1. Obtain an application from the Community Development Department located at 58928 Business Center Drive.
2. Completely fill out the entire application.
3. The Take Submittal Requirements letter is for the desert native plant specialist complete the attached form and copy onto their letter.
4. Provide a census conducted by a desert native plant specialist, as defined by Ordinance 291 Section 9.56.010. The census shall tag and count all western Joshua Trees on the project site and classify them by size class. The census shall include the following:
  - a. The name of the desert native plant specialist who conducted the census and the employer of the desert native plant specialist.
  - b. The name of the desert native plant specialist who will relocate western Joshua Trees, if applicable, and the employer of the desert native plant specialist.
  - c. The date of the census.
  - d. The date or dates of the proposed relocation of western Joshua Trees, if applicable.
  - e. A map of the project site that depicts the location of the proposed single-family residence, accessory structure, or public works project; the number and location of all western Joshua trees on the project site, and if applicable, the proposed western Joshua trees for removal, or the proposed placement of each relocated western Joshua tree.
  - f. Photographs of each western Joshua tree on the project site, including a visual representation of the scale of the height of each tree (ruler, yardstick, etc.).
  - g. Aerial imagery of the site in sufficient detail to identify the property and the western Joshua trees that are on the site and are a part of the application submitted.
  - h. Narrative written descriptions of each western Joshua tree, its diameter, height, existing health condition and any other information deemed necessary.
5. Additional submittals (new construction):
  - a. New construction of single-family residential units as well as accessory structures shall require the submittal of all information on plans measuring approximately 24"x36", shall be legibly drawn and shall accurately reflect aerial photography and satellite imagery generally available for the subject property.
  - b. All property lines, dimensions, and existing structures, if any, shall be depicted on plans submitted with the application materials.
  - c. Property owners name, mailing address, phone number, and email address.
  - d. Applicant's name, mailing address, phone number, and email address.
  - e. Assessor parcel number(s), address, and general location of the property for which the application is submitted.
  - f. General Plan designation and zoning designation of the subject project site.
6. Once the Planning Commission has determined the application to be complete and the request to be consistent with the Yucca Valley Development Code then your application with an approval, approval with modifications, or a denial will be mailed to the applicants address.



# Western Joshua Tree Application

Date Received	_____
Case	_____
By	_____

## General Information

APPLICANT \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Address/Location of Plants \_\_\_\_\_

Desert Native Plant Specialist \_\_\_\_\_

## Project Information

TYPE OF PLANT	# OF PLANTS BEING DESTROYED	# OF PLANTS BEING TRANSPLANTED	# OF PLANTS BEING TRIMMED	APPLICATION FEE	HEIGHT	DIAMETER	MITIGATION FEE FOR REMOVAL
WESTERN JOSHUA TREE (Yucca brevifolia)							

Reason for removal \_\_\_\_\_

Property owner signature \_\_\_\_\_ Date \_\_\_\_\_

### Staff Use Only

Issuance Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

Approved as shown on plot plan \_\_\_\_\_ photos \_\_\_\_\_ Total Fees: \_\_\_\_\_

Denied \_\_\_\_\_ Reason for Denial \_\_\_\_\_

# PLOT PLAN

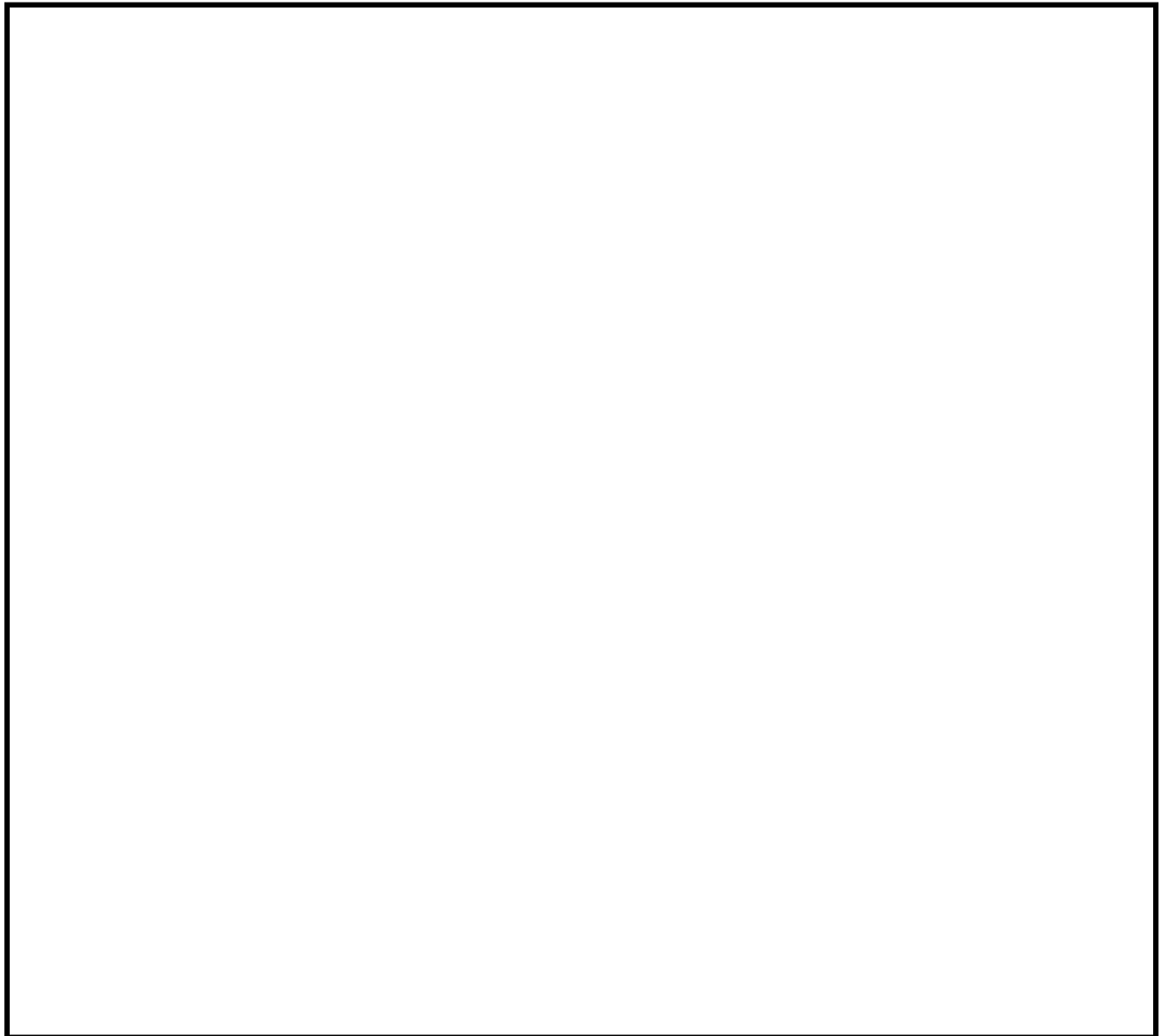
NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

ASSESSOR PARCEL NO. \_\_\_\_\_

IF YOUR LOT IS NOT RECTANGULAR, PLEASE DRAW CORRECT DIMENSIONS AND SHAPE

REAR PROPERTY LINE



FRONT PROPERTY LINE  
STREET