



## NATIVE PLANT PERMIT APPLICATION AND INFORMATION OUTLINE

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**T**his outline provides you with information on how to apply for a Native Plant Permit. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **NATIVE PLANT PERMIT APPLICATION**. Should you have any questions, please contact the Planning Division at (760) 369-6575 x317. The Planning Division is located in the Community Development/Public Works Department building at 58928 Business Center Dr. off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at:

<http://www.yucca-valley.org/departments/planning.html>

### When is a Native Plant Permit required?

Native Plant disturbance is regulated by Section 9.07.130 (Residential), Section 9.09.050 (Commercial) and Section 9.10.040 (Industrial) of the Yucca Valley Development Code. A Native Plant Permit (NPP) is required any time that a native plant is to be trimmed, relocated or removed. Protected native plants are: Mojave Yucca, Joshua Tree, California Juniper, Pinon Pine, Our Lords Candle and Parry's Nolina.

### Who approves a Native Plant Permit?

Native Plant Permits for single-family residential infill, existing single-family residences, and multi-family residential (three units or less) are reviewed and approved by Planning Division staff. Native Plant Permits for new residential subdivisions, multi-family residential (four units or more), commercial, and industrial properties are reviewed and approved by Planning Commission.

**Town of Yucca Valley  
Community Development Department  
Planning Division  
58928 Business Center Dr  
Yucca Valley, CA 92284  
760 369-6575 Fax 760 228-0084  
[www.yucca-valley.org](http://www.yucca-valley.org)**

## What is the process for obtaining a native plant permit?

To remove or trim one or more native plants:

1. Obtain an application from the Community Development Department located at 58928 Business Center Drive.
2. Completely fill out the entire application.
3. On the back of the application is a plot plan. Please clearly indicate the footprint of your home, any accessory structures, property lines and all native plants. Please provide a North arrow and street names. Provide the measurements of the property lines and the distance of the native plant from any structures.
4. Provide photographic evidence of all the native plants on the site
5. After you have all the required information gathered please submit the application to the Community Development Department.
6. The Community Development Department has 5 working days to process your application.
7. Once Staff has determined the application to be complete and the request to be consistent with the Yucca Valley Development Code then your application with an approval, approval with modifications, or a denial will be mailed to the applicants address.

For removal when building a new residence:

1. Obtain an application from the Community Development Department located at 58928 Business Center Drive.
2. Completely fill out the entire application.
3. On the back of the application is a plot plan. Please clearly indicate the footprint of your home, any accessory structures, property lines and all native plants. Please provide a North arrow and street names. Provide the measurements of the property lines and the distances of the native plant from any structures.
4. Indicate on your site plan which plants are to be removed and which plants will be protected in place.
5. Provide photographic evidence of all the native plants on the site.
6. Submit the application along with the application for a building permit. As part of a building permit for new construction the process will take approximately 10 days. The building and native plant applications will be processed at the same time.
7. The area of ground disturbance will need to be staked out before a pre-site can be conducted.
8. Once Staff has determined the application to be complete and the request to be consistent with the Yucca Valley Development Code then your application with an approval, approval with modifications, or a denial will be provided upon building permit issuance.



# Native Plant Permit Application

Date Received	_____
By	_____
Case #	_____

## General Information

**APPLICANT** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Address/Location of Plants** \_\_\_\_\_

## Project Information

TYPE OF PLANT	# OF PLANTS BEING DESTROYED	# BEING RELOCATED		# BEING PROTECTED IN PLACE	# BEING TRIMMED	HEIGHT	DIAMETER
		ON-SITE	OFF-SITE				
MOJAVE YUCCA							
JOSHUA TREE							
OUR LORDS CANDLE							
CALIFORNIA JUNIPER							
PINON PINE							
PARRY'S NOLINA							

Reason for relocation or removal \_\_\_\_\_

Property owner signature \_\_\_\_\_ Date \_\_\_\_\_

Staff Use Only  
Issuance Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

Approved as shown on plot plan \_\_\_\_\_ photos \_\_\_\_\_ Expiration \_\_\_\_\_

Denied \_\_\_\_\_ Reason for Denial \_\_\_\_\_

# PLOT PLAN

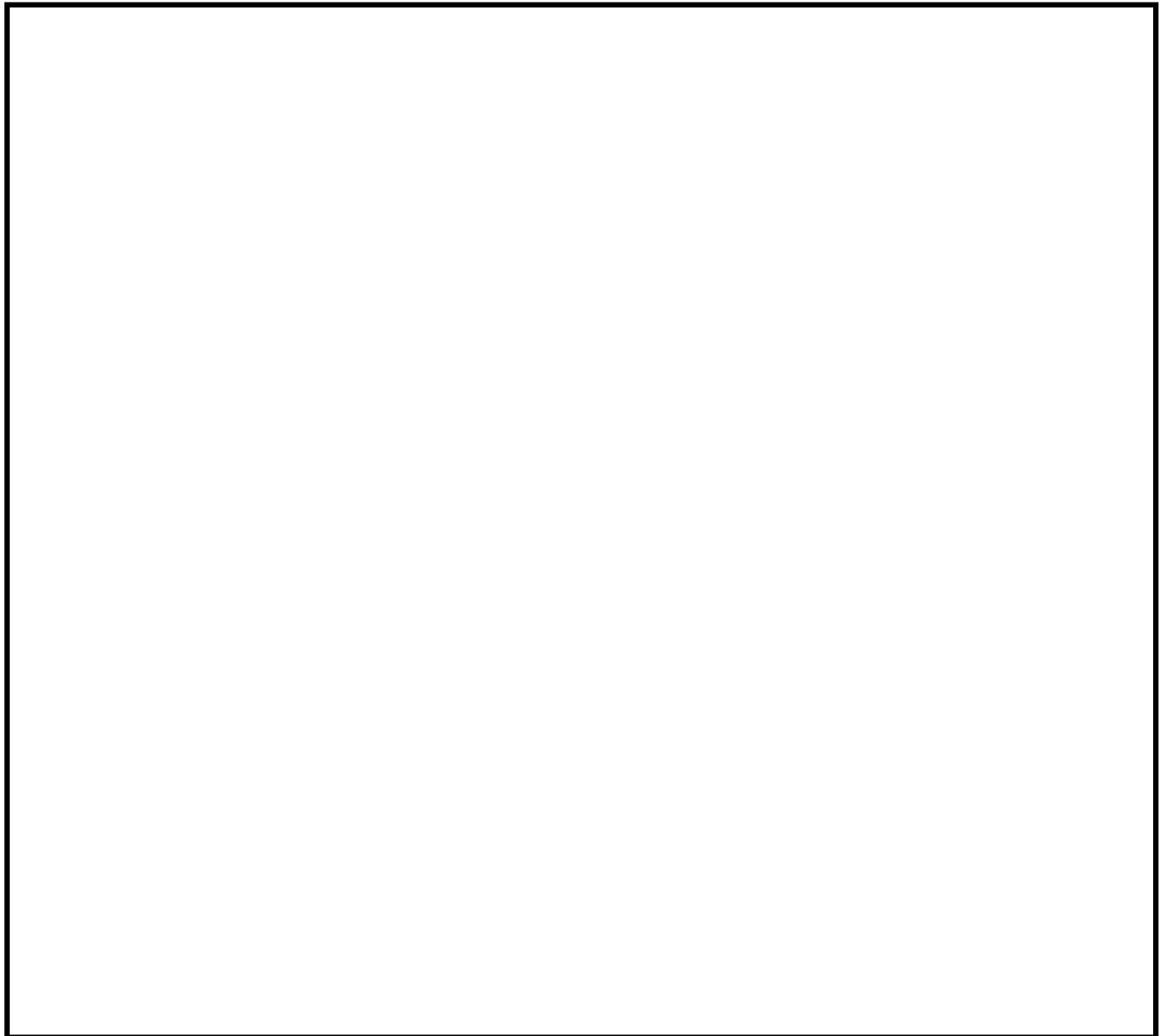
NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

ASSESSOR PARCEL NO. \_\_\_\_\_

IF YOUR LOT IS NOT RECTANGULAR, PLEASE DRAW CORRECT DIMENSIONS AND SHAPE

REAR PROPERTY LINE



FRONT PROPERTY LINE  
STREET