



Non Resident or
Commercial Enterprise or
when fees are charged for the activity

Town of Yucca Valley Residents
(when no fees are charged for the activity)

Large Rooms <i>Yucca, Senior Center</i>	Monday - Friday*	Saturday	Monday - Friday*	Saturday
	\$45/hr.	\$65/hr.	\$25/hr.	\$45/hr.
Small Rooms <i>Mesquite, Joshua Tree, Ocotillo, Cholla, Macbris</i>	\$25/hr.	\$45 /hr.	\$15/hr.	\$25/hr.

*Saturday rates apply after 5 p.m. on Friday

Planning a wedding? Need a meeting space? The Yucca Valley Community Center has facilities to rent for large and small events. Outside space is also available. Yucca Valley is on average 10 degrees cooler than the Palm Springs area. The Community Center complex provides a relaxing setting with professional, friendly service. The location features green grass, new playground equipment, shelter with picnic benches, BBQ area, basketball court, skate park, volleyball court, soccer and softball fields.

- * Minimum facility rental period is two hours.
- * Rooms seat from 12 to 250. Larger rooms have kitchen facilities and are well suited for large meetings or parties.
- * Smaller rooms are great for meetings, trainings or baby showers. Tables and chairs are included in the rental price and are set up to your specifications.
- * Outside catering is permitted. Alcohol is allowed with a permit issued by the Town of Yucca Valley. If alcohol is served, the security deposit is \$1000 and licensed security may be required.
- * Security Deposit: \$500 for large rooms, \$200 for small rooms. Deposits are refundable if the area is left on time, clean and without damage. Kitchen rental in conjunction with a large room rental is \$30 daily flat rate, with an additional \$200 refundable deposit.
- * The Community Center Courtyard may be reserved at the small room rate if used in conjunction with another room reservation. The courtyard requires an additional \$200 refundable deposit.
- * A complete list of Town Parks & Facilities is available in the Experience Yucca Valley Activity & Events Guide.

Q. WHAT ARE THE HOURS OF USE FOR TOWN FACILITIES?

A. Except for public meetings and special events conducted by the Town of Yucca Valley, Town buildings are available from 9:00 a.m. until 8:00 p.m. Monday through Thursday, and from 9:00 a.m. until 10:00 p.m. Friday and Saturday.

Q. HOW DO I RESERVE USE OF A TOWN FACILITY?

A. If you are 18 or over you may apply for reserved use at least fourteen days and no more than thirteen months in advance. Return a completed Facility Use Application & Agreement to the Community Services Office. Hourly fees, a refundable deposit, security and insurance are some of the requirements that may be requested before a reservation is approved.

Q. WHAT ARE THE FEES TO RENT A FACILITY?

A. Fees vary, depending on day of the week and type of event. The chart to the left provides an overview of basic room rental fees. Staff members are happy to guide you through the process. Athletic fields are also available for reserved use.



Q. WHAT IS REQUIRED TO GET MY DEPOSIT BACK?

A. The facility must be left on time, clean and in the same or better condition as the time at which the rental period began. All decorations, food and other materials must be removed after the event. Staff will put tables and chairs away. Debit and credit card deposits are returned within a week.

Q. WHAT IS INCLUDED IN A FACILITY RENTAL?

A. At your request staff will arrange tables and chairs according to your submitted diagram. Additional items such as risers, lecterns and microphones, trash cans, air conditioning and heating are provided. Larger rooms have kitchen facilities that can be rented, but do not come with utensils.

Q. CAN I GET IN THE ROOM BEFORE MY EVENT TO DECORATE?

A. Yes, when reserving the facility for your event keep in mind the amount of additional time you may need to place and remove decorations. Fees are charged for the entire reserved time.



Q. CAN I USE CANDLES AT MY EVENT?

A. No, open flames along with rice, birdseed, glitter, silly-string and confetti are not allowed. The use of duct tape, nails, glue, staples and thumbtacks are also not permitted.

Q. CAN ALCOHOL BE SERVED AT MY EVENT?

A. You may have alcohol at your event with a permit issued by the Community Services Department. The Town may require security, insurance and a larger deposit. Renters are responsible for the behavior of all attendees and shall ensure compliance with California state laws for the consumption.

Q. HOW DO I GET INSURANCE FOR MY EVENT?

A. Events requiring reserved use of Town Facilities may be required to provide a certificate of insurance in the minimum amount of \$1,000,000 with an endorsement. You may contact your homeowners/business insurance agent to provide this. In some instances, insurance may be purchased through the Town.

Q. CAN I RESERVE THE SHADE SHELTER AT A TOWN OF YUCCA VALLEY PARK?

A. Town shade shelters are available on a first come, first served basis, with no fees. Large groups of 50 or more are encouraged to contact the Community Services Department to avoid schedule conflicts with Town sponsored events. Parks are open daily from 6:00 a.m. until 11:00 p.m.

Q. CAN I HAVE A BOUNCE HOUSE ON TOWN PROPERTY?

A. Yes, with fourteen days prior notice and written approval from the Community Services Department, bounce houses are allowed on Town property. Contact department staff who will assist you with the bounce house policy requirements.



**TOWN OF
YUCCA VALLEY**
COMMUNITY SERVICES DEPARTMENT

FACILITY RENTAL INFORMATION



**57090 TWENTYNINE PALMS HIGHWAY
YUCCA VALLEY, CA 92284
PHONE: 760-369-7211
FAX: 760-369-1605
WWW.YUCCA-VALLEY.ORG**