

I declare under penalty or perjury that I am employed by the Town of Yucca Valley in the Community Services Department, and that I posted this agenda at the designated locations in the Town of Yucca Valley on 12/2/16

Date

Signature

## MEETING AGENDA

# TOWN OF YUCCA VALLEY YOUTH COMMISSION

YOUTH COMMISSION MEETING  
MONDAY, DECEMBER 5, 2016  
6:30 P.M.

YUCCA VALLEY COMMUNITY CENTER  
OCOTILLO ROOM  
57090 TWENTYNINE PALMS HIGHWAY  
YUCCA VALLEY, CALIFORNIA 92284

### **Youth Commission**

Shanelle Banawa, Markina Evdokimoff, Juliet Flores, Josiah Gouker, Haley Griswold, Ashley Griswold, Timothy High, Serenity Hill, Luke Ilagan, George Lewis, Courtney Linzner, Trinity Mecham, Liliana Murillo, Angel Rodriguez, Veronica Rodriguez, Sarah Rodriguez, Caitlin Rowe, Madison Tuttle, Zena Yakimow, Randee Zeller Alternates: Abigail Proudfoot, Abigail Abalos

### **Parks, Recreation & Cultural Commission**

Randy Eigner, Ed Keesling, Eric Quander, Laurine Silver, Andrea Staehle

*Curtis Yakimow, Town Manager*

*Sue Earnest, Community Services Manager*

*Maureen Neely, Staff Liaison/Secretary*

Community Services Department 760-369-7211

**AGENDA  
REGULAR MEETING OF THE  
TOWN OF YUCCA VALLEY  
YOUTH COMMISSION  
MONDAY, DECEMBER 5, 2016**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

**(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)**

**CALL TO ORDER (Chair)**

**ROLL CALL**

Commissioner Banawa, Commissioner Evdokimoff, Commissioner Flores, Commissioner Gouker, Commissioner H. Griswold, Commissioner A. Griswold, Commissioner High, Commissioner Hill, Commissioner Ilagan, Commissioner Lewis, Chair Linzner, Commissioner Mecham, Commissioner Murillo, Commissioner A. Rodriguez, Commissioner V. Rodriguez, Commissioner S. Rodriguez, Commissioner Rowe, Vice Chair Tuttle, Commissioner Yakimow, Commissioner Zeller. Alternate Proudfoot, Alternate Abalos

**PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**APPROVAL OF AGENDA**

December 5, 2016 Youth Commission Agenda

Action                      Motion: **Move to approve the agenda of the December 5, 2016 Youth Commission meeting**

Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**APPROVAL OF MINUTES**

Approval of Minutes of November 7, 2016 Youth Commission Meeting

Action                      Motion: **Move to approve the minutes of the November 7, 2016 Youth Commission meeting**

Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
REGULAR MEETING OF THE  
TOWN OF YUCCA VALLEY  
YOUTH COMMISSION  
MONDAY, DECEMBER 5, 2016**

**PUBLIC COMMENTS**

*In order to assist in the orderly and timely conduct of the meeting, the Youth Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. The Youth Commission will not take action or discuss items not on the printed agenda.*

**STAFF REPORTS**

1. Youth Commission 2016-17 Work Plan Development.

**Recommendation: Move to approve the 2016-17 Youth Commission Work Plan.**

Action            Motion\_\_\_\_\_

Move\_\_\_\_\_2nd\_\_\_\_\_Vote\_\_\_\_\_

**STAFF INFORMATION ITEMS**

1. Commission T-shirts
2. Upcoming Volunteer Opportunities  
Holiday Light Parade, Saturday, December 10, 2016

**COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Banawa
2. Commissioner Evdokimoff
3. Commissioner Flores
4. Commissioner Gouker
5. Commissioner H. Griswold
6. Commissioner A. Griswold
7. Commissioner High
8. Commissioner Hill
9. Commissioner Ilagan
10. Commissioner Lewis
11. Chair Linzner

**AGENDA  
REGULAR MEETING OF THE  
TOWN OF YUCCA VALLEY  
YOUTH COMMISSION  
MONDAY, DECEMBER 5, 2016**

12. Commissioner Mecham
13. Commissioner Murillo
14. Commissioner A. Rodriguez
15. Commissioner V. Rodriguez
16. Commissioner S. Rodriguez
17. Commissioner Rowe
18. Vice Chair Tuttle
19. Commissioner Yakimow
20. Commissioner Zeller
21. Alternate A. Proudfoot
22. Alternate A. Abalos

**ANNOUNCEMENTS**

The next scheduled meeting of the Youth Commission will be Monday, January 9, 2017 at 6:30 p.m. in the Ocotillo Room of the Yucca Valley Community Center.

**ADJOURNMENT**

# MINUTES

## TOWN OF YUCCA VALLEY YOUTH COMMISSION

MEETING DATE: November 7, 2016

### CALL TO ORDER

The meeting of the Town of Yucca Valley Youth Commission was called to order at:

TIME: 6:30 pm BY: See Earnest

### ROLL CALL

Name	Present	Excused	Absent
1. Commissioner Banawa	✓		
2. Commissioner Evdokimoff	✓		
3. Commissioner Flores	✓		
4. Commissioner Gouker <i>Gouker</i>	✓		
5. Commissioner H Griswold	✓		
6. Commissioner A Griswold	✓		
7. Commissioner High	✓		
8. Commissioner Hill	✓		
9. Commissioner Ilagan	✓		
10. Commissioner Lewis	✓		
11. Commissioner Linzner	✓		
12. Commissioner Mecham	✓		
13. Commissioner Murillo	✓		
14. Commissioner A. Rodriguez	✓		
15. Commissioner V. Rodriguez	✓		
16. Commissioner S. Rodriguez	✓		
17. Commissioner Rowe	✓		
18. Commissioner Tuttle	✓		
19. Commissioner Yakimow	✓		
20. Commissioner Zeller	✓		
21. Alternate Proudfoot			✓
22. Alternate Abalos	✓		

PLEDGE OF ALLEGIANCE led by A Rodriguez

SWEARING IN led by Hesley Copeland

**APPROVAL OF AGENDA**

Action:

Motion: To approve the Agenda of Nov 7, 2016  
Youth Commission meeting.

Move: Rowe 2<sup>nd</sup>: Linzner Vote: 28-0-0

**PUBLIC COMMENTS**

none

**STAFF REPORTS**

1. Overview of Youth Commission

Discussion:

Discussion only no action taken.

Action:

Motion:

Move: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote:    -    -   

2. Selection of Youth Commission Chair

Discussion:

Nominations were taken for the YC Chair  
POSITION.

<u>Nominated -</u>	<u>Tim High</u>	<u>4</u>
	<u>Courtney Linzner</u>	<u>13</u>
	<u>Ashley Griswold</u>	<u>5</u>

Action:

Motion:

TO Approve the selection of Courtney  
Linzner as Chair.

Move: Rowe 2<sup>nd</sup>: A Rodriguez Vote: 20-0-0

3. Selection of Youth Commission Vice Chair

Discussion:

Nominations were opened - Nominees were  
made as Tuttle, Josiah Gouker, Caitlin Rowe,  
Tim High, George Lewis, Hailey Griswold,  
Luke Slagan

Action:

Motion:

To approve the selection of  
m. Tuttle to serve as Vice Chair.

Move: Lewis 2nd: High Vote: 20 0 0

4.

Discussion:

[Large scribble covering the discussion area]

Action:

Motion:

[Large scribble covering the motion area]

Move: - 2nd: - Vote: - -

STAFF INFORMATION ITEMS

Comments:

Staff informed commissioners regarding  
upcoming events & volunteer  
opportunities. Chau Linzner solicited  
feedback from the group, nearly all  
were interested in helping with Santa  
visits and Light Parade.

**COMMISSIONER REPORTS AND COMMENTS**

Name	Comments
1. Commissioner Banawa	no comment
2. Commissioner Evdokimoff	n/c
3. Commissioner Flores	n/c
4. Commissioner Gouker	n/c
5. Commissioner H Griswold	n/c
6. Commissioner A Griswold	n/c
7. Commissioner High	Glad about Chair / Vice Chair
8. Commissioner Hill	n/c
9. Commissioner Ilagan	n/c
10. Commissioner Lewis	n/c
11. Commissioner Linzner	Thank you for electing me Chair
12. Commissioner Mecham	n/c
13. Commissioner Murillo	n/c
14. Commissioner A. Rodriguez	Tim is funny
15. Commissioner V. Rodriguez	n/c
16. Commissioner S. Rodriguez	n/c
17. Commissioner Rowe	n/c
18. Commissioner Tuttle	Thank you, looking forward to year
19. Commissioner Yakimow	n/c
20. Commissioner Zeller	n/c
21. Alternate Proudfoot	—
22. Alternate Abalos	n/c

**ANNOUNCEMENTS**

The next scheduled meeting of the Youth Commission will be Dec 5, 2016 at the Yucca Valley Community Center.

**ADJOURNMENT**

Meeting was adjourned at:

TIME: 7:38 pm BY: C. Linzner

Respectfully submitted,

Sue Earnest

(Signature)

Commissioner C. S. Mgs.

Youth Commission Acting Secretary



## YOUTH COMMISSION STAFF REPORT

**To:** Youth Commission  
**From:** Sue Earnest, Community Services Manager  
**Date:** December 1, 2016  
**For Commission Meeting:** December 5, 2016

**Subject:** Development of Youth Commission 2016-17 Work Plan

**Recommendation:** That the Youth Commission adopt the details of the 2016-17 Work Plan.

### Order of Procedure:

1. Request staff report
2. Request public comment
3. Discussion/questions of staff
4. Motion/second
5. Discussion on Motion
6. Call the question (vote)

### Discussion:

The Youth Commission is appointed by the Yucca Valley Town Council to serve in an advisory capacity and to make recommendations on matters pertaining to the youth of the community. In addition, past Youth Commissions have also contributed to the community through the production of informative videos, volunteering at special events, presenting youth forums, and advocating for youth specific ordinances.

In developing a work plan the Commission may want to consider the following:

- Consistency with Youth Commission mission and purpose
- Can be accomplished within the term (Jan – May)
- Meets the needs of the youth of the Community

Through work plans, a process is broken into small, achievable tasks and desired accomplishments are identified. Staff recommends that the Commission consider focusing on one topic and set a goal in that category in order to produce an organized and rewarding program. Category options and possible goals could include:

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Approved:

Finance

Department SBE 

Attorney

Town Mgr

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Department Report     Request of other Agency     Ordinance     Study Session

Consent     Presentation     Resolution     Public Hearing

### **Community Government**

- Advocate for a cause with local officials. Spearheading the adoption of an ordinance (i.e. smoke-free parks, designer drugs, etc.) or advocacy of a Town amenity or unmet need (i.e. park lighting, etc.).
- Roundtable discussions with Town Council and other governing bodies to relay youth needs and ideas. Develop surveys and craft a presentation to support ideas.
- Meet with Local, State and Federal Legislators to build understanding of government processes.

### **Community Beautification**

- Entryway or Old Town Beautification Project
- Banner Program (military or law enforcement recognition, area events/attractions)
- Mural project (Old Town, YVHS Pool, etc.)
- TVLL Field Improvements, Community Clean-up, etc.

### **Community Teen Outreach**

Expand opportunities for community youth to socialize and congregate

- Explore advocating for Roller Rink, Expanded Skate Park or Multipurpose Building
- Teen Nights with Local Businesses and/or B&G Club
- Teen events such as job fairs/resume writing, Anime Festival or Gaming Tournament
- Middle School Forums or Informative Videos

### **Community Service**

Participation in Community Events

- Grubstake Days Events
- Easter Egg Hunt, Heathy Hearts Run, Paradise Park Fun Days
- Relay for Life Team
- Intergenerational Olympics or Teen Tech Help for Seniors

Once a focus has been chosen, the Commission will work together to develop the following work plan details:

- Determine the goal(s) and objectives:** Goals and objectives are related in that they both point to things the Commission hopes to accomplish through the work plan. Goals are general and objectives are more specific.
- Determine a strategy:** Review the work plan and decide how to use resources and overcome obstacles in order to reach the goals and objectives. List specific action steps. Identify what needs to happen each week or month to complete objectives.
- Create a Schedule:** Create a work schedule and identify milestones (points throughout the project that highlight meeting certain objectives). Realize that unexpected things happen and build space into the schedule for delays.

- D. **Execute the Plan:** Put the plan into action! Remember this is a team effort. All Commissioners should know their responsibilities and participate.
- E. **Reflect:** Take time at the conclusion of the program for discussion, encouraging an overview of positives and negatives.
- F. **Celebrate!** Take time to celebrate accomplishments and thank those who assisted along the way.

**Alternatives:** None recommended.

**Fiscal impact:** None

**Attachments:** None

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Approved:

Finance

Department



Attorney

Town Mgr

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Department Report     Request of other Agency     Ordinance     Study Session

Consent     Presentation     Resolution     Public Hearing