

I declare under penalty or perjury that I am employed by the Town of Yucca Valley in the Community Services Department, and that I posted this agenda at the designated locations in the Town of Yucca Valley on Thursday.

10/3/13

Date

Joe Earnest

Signature

## MEETING AGENDA

# TOWN OF YUCCA VALLEY YOUTH COMMISSION

YOUTH COMMISSION MEETING  
MONDAY, OCTOBER 7, 2013  
6:30 P.M.

YUCCA VALLEY COMMUNITY CENTER  
OCOTILLO ROOM  
57090 TWENTYNINE PALMS HIGHWAY  
YUCCA VALLEY, CALIFORNIA 92284

### **Youth Commission**

Hannah Bogue, London Caldwell, Tyler Geeson, Francisco Gonzalez,  
Rachel Green, Nathan Lafferty, Blake Rowe, Aaron Ahmadi, Miranda Green,  
Shawn Idnani, Kaylin Moffit, Harmony Hayes, Tommy Bracamonte

### **Parks, Recreation & Cultural Commission**

Jeff Evans, Dan Harman, Meredith Jones, Laurine Silver, Edith Jones-Poland

**Shane Stueckle**, *Town Manager*

**Curtis Yakimow**, *Director of Administrative Services*

**Sue Earnest**, *Recreation Supervisor*

**Maureen Randall**, *Staff Liaison/Secretary*

Community Services Department 760-369-7211

**AGENDA  
REGULAR MEETING OF THE  
TOWN OF YUCCA VALLEY  
YOUTH COMMISSION  
MONDAY, OCTOBER 7, 2013**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.  
If you require special assistance to attend or participate in this meeting,  
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

**(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)**

**CALL TO ORDER (staff)**

**ROLL CALL** Commissioner Bogue, Commissioner Caldwell, Commissioner Geeson, Commissioner Gonzalez, Commissioner Green, Commissioner Lafferty, Commissioner Rowe, Commissioner Ahmadi, Commissioner Green, Commissioner Idnani, Commissioner Moffit, Commissioner Hayes, Commissioner Bracamonte

**PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**SWEARING IN – 2013/14 YOUTH COMMISSION**

Town Clerk Lesley Copeland

**APPROVAL OF AGENDA**

October 7, 2013 Youth Commission Agenda

Action            Motion: **Move to approve the agenda of the October 7,  
2013 Youth Commission meeting**

Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

**PUBLIC COMMENTS**

*In order to assist in the orderly and timely conduct of the meeting, the Youth Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. The Youth Commission will not take action or discuss items not on the printed agenda.*

**AGENDA**  
**REGULAR MEETING OF THE**  
**TOWN OF YUCCA VALLEY**  
**YOUTH COMMISSION**  
**MONDAY, OCTOBER 7, 2012**

**STAFF REPORTS**

1. Overview of Youth Commission role and rules, meeting and events calendars, meeting protocol

Discussion only, no recommendation.

2. Selection of Youth Commission Chair for the 2013/2014 term

Recommendation: **Move to approve the selection of Commissioner \_\_\_\_\_ to serve as Youth Commission Chair for the 2013/2014 term.**

Action            Motion \_\_\_\_\_  
Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

3. Selection of Youth Commission Vice-Chair for the 2013/2014 term

Recommendation: **Move to approve the selection of Commissioner \_\_\_\_\_ to serve as Youth Commission Vice-Chair for the 2013/2014 term.**

Action            Motion \_\_\_\_\_  
Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

4. Approval of the 2013/2014 Youth Commission goals

Recommendation: **Discuss the staff recommendations, modify if desired, and move to approve the recommended 2013/2014 Youth Commission goals and request staff to inform the Parks, Recreation & Cultural Commission of the action.**

Action            Motion \_\_\_\_\_  
Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
REGULAR MEETING OF THE  
TOWN OF YUCCA VALLEY  
YOUTH COMMISSION  
MONDAY, OCTOBER 7, 2013**

**STAFF INFORMATION ITEMS**

1. Commission T-shirts
2. Volunteer Opportunities
  - Halloween Flashlight Candy Scramble, Friday, October 25
  - Kids' Halloween Dance, Saturday, October 26
  - Halloween Spooktacular, Saturday, October 26

**COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Bogue:
2. Commissioner Caldwell:
3. Commissioner Geeson:
4. Commissioner Gonzalez:
5. Commissioner Green:
6. Commissioner Lafferty:
7. Commissioner Rowe:
8. Commissioner Ahmadi:
9. Commissioner Green:
10. Commissioner Idnani:
11. Commissioner Moffit:
12. Commissioner Hayes:
13. Commissioner Bracamonte:

**ANNOUNCEMENTS**

The date, time and place of the next Youth Commission meeting:

**The next scheduled meetings of the Youth Commission will be Monday, October 21, 2013 and Monday, November 4, 2013 at 6:30 p.m. in the Ocotillo Room of the Yucca Valley Community Center.**

**ADJOURNMENT**

## YOUTH COMMISSION STAFF REPORT

**To:** Youth Commission  
**From:** Sue Earnest, Recreation Supervisor  
**Date:** October 3, 2013  
**For Commission Meeting:** October 7, 2013

**Subject:** Overview of Youth Commission role and rules, meeting and events calendars, meeting protocol

**Recommendation:** No recommendation, for discussion only.

### Order of Procedure:

1. Request staff report
2. Request public comment
3. Any questions of staff
4. Commission discussion

### Background and Analysis:

The Youth Commission is appointed by the Yucca Valley Town Council to serve in an advisory capacity and to make recommendations on matters pertaining to the youth of the community. It is important that each Youth Commissioner understand their role, the Town's expectations, and the rules that apply to their service.

1. A calendar of Youth Commission meetings has been established. All Youth Commissioners are expected to participate fully. Unexcused absence from more than three meetings during the term will result in dismissal.
2. It is important that each member of the Youth Commission show respect to staff and other commissioners by arriving on time for meetings, dressing appropriately, contributing input, and observing generally accepted rules of decorum.
3. Staff will explain the established protocol for each meeting. The Chair or Vice-Chair will lead the discussions under the guidance of staff. The business of each meeting will be conducted according to the agenda.

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Approved:

Finance      Department      Attorney      Town Mgr

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Department Report     Request of other Agency     Receive and File     Study Session  
 Consent     Presentation     Minute Action     Public Hearing

4. An agenda with back-up staff reports will be prepared and made available for each meeting. Youth Commissioners are expected to read the agenda packet and to be prepared to participate in the meetings. Commissioners may contact staff to request that an item be included on a future agenda.
5. All regular monthly meetings of the Commission must comply with the Brown Act and are open to the public. A public record is kept of the Commission's actions with minutes filed with the Town Clerk. The presence of five or more members of the Commission is required as a quorum to conduct an official meeting. It is improper for groups of Youth Commissioners to get together and discuss Commission business outside of a public meeting.
6. The Parks, Recreation and Cultural Commission (PRCC) has been appointed by the Town Council to oversee the activities of the Youth Commission. The PRCC members receive a monthly report about Youth Commission activities and accomplishments.
7. Each Youth Commissioner is required to attend at least one meeting of the Town Council, PRCC, Morongo Unified School District Board, Hi-Desert Water District Board, or other approved public body and to give a report on that experience at a Youth Commission meeting.
8. The Yucca Valley Youth Commission Facebook page is available to make Youth Commission a more accessible and interactive experience for commissioners and the general public. Commissioners are encouraged to post comments and images, but the success of the page depends on strict adherence to the following guidelines:
  - Town staff will serve as administrators for the page. Commissioners and the public can like the page and post comments.
  - If a commissioner has a photograph to post on the Yucca Valley Youth Commission page, email a digital version of the image to Recreation Supervisor Sue Earnest at [searnest@yucca-valley.org](mailto:searnest@yucca-valley.org) with the requested caption.
  - Think before you post and be sure that your comments are appropriate to be read by teachers, employers and friends.
  - As administrators for the Yucca Valley Youth Commission Facebook page, Town staff reserves the right to delete any inappropriate comments or block abusive users. Commissioners should immediately report any abusive content to Sue Earnest or Maureen Randall.
  - Do not use last names or include phone numbers, addresses, or other information which would enable the general public to identify and locate an individual referenced on the page.

**Attachments:**

Calendar of Youth Commission Meetings

Schedule of Volunteer Opportunities and Government Meetings

Youth Commission 2013-14 Meeting Schedule, 6:30 p.m., Ocotillo Room

October 7, 2013	Meeting: Swearing in; Select Chair & Vice Chair; Meeting Protocols; Discuss and Vote on Goals
October 21, 2013	Workshop: You Tube video policy and topics; Logistics for Video #1
November 4, 2013	Meeting
November 18, 2013	Workshop
December 2, 2013	Meeting
December 16, 2013	Workshop
January 6, 2014	Meeting
January 27, 2014	Workshop
February 3, 2014	Meeting
February 24, 2014	Workshop
March 3, 2014	Meeting
March 17, 2014	Workshop
April 7, 2014	Meeting
April 21, 2014	Workshop
May 5, 2014	Meeting
May 19, 2014	Workshop
Tuesday, 6/3/2014	Last Meeting; Recap of Youth Commission Year; Suggestions for Next Year's Youth Commission; Applications for 2013-14 term
Tuesday, 6/4/2014	Town Council Recognition of 2013-14 Youth Commission; 6:00 p.m. Yucca Room

# YOUTH COMMISSION DATES 2013-14 TERM



## VOLUNTEER OPPORTUNITIES

### 2013

October 25, Friday	Halloween Flashlight Candy Scramble
October 26, Saturday	Halloween Spooktacular
October 26, Saturday	Kids' Halloween Dance
December 6, Friday	Town Staff Holiday Party
December 7, Saturday	Town Tree Lighting
December 14, Saturday	Old Town Light Parade

### 2014

January 4, Saturday	Senior Dance
February 8, Saturday	Kids' Valentines Dance
February 22, Saturday	Healthy Hearts Run
April 19, Saturday	Easter Egg Hunt
TBA	Earth Day Conservation Fair
May 24, Saturday	Grubstake Days Parade
May 25, Sunday	Grubstakes Run

## GOVERNMENT MEETING TIMES & LOCATIONS

**Yucca Valley Town Council**, 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:00 p.m.  
Yucca Room, Community Center

**Parks, Recreation and Cultural Commission**, 2<sup>nd</sup> Tuesday, 4:00 p.m.  
Joshua Tree Room, Community Center

**Hi-Desert Water District**, 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays, 6:00 pm  
HDWD Board Room, 55439 29 Palms Highway, Yucca Valley

**Morongo Unified School District**, 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 7:00 pm  
Joshua Tree Elementary School, 4950 Sunburst Ave, Joshua Tree



## YOUTH COMMISSION STAFF REPORT

**To:** Youth Commission  
**From:** Sue Earnest, Recreation Supervisor  
**Date:** October 3, 2013  
**For Commission Meeting:** October 7, 2013

**Subject:** Selection of Youth Commission Chair for the 2013/2014 term

**Recommendation:** Move to approve the selection of Commissioner \_\_\_\_\_ to serve as Youth Commission Chair for the 2013/2014 term.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Background and Analysis:**

The Town of Yucca Valley Municipal Code calls for the election of a Chairperson to preside over Youth Commission meetings and represent the Commission as necessary. Nominations will be accepted from Commissioners and selection will be determined by majority vote.

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Approved:

Finance                  Department                  Attorney                  Town Mgr

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Department Report     Request of other Agency     Receive and File     Study Session

Consent                   Presentation                   Minute Action                   Public Hearing

**YOUTH COMMISSION STAFF REPORT**

**To:** Youth Commission  
**From:** Sue Earnest, Recreation Supervisor  
**Date:** October 3, 2013  
**For Commission Meeting:** October 7, 2013

**Subject:** Selection of Youth Commission Vice-Chair for the 2013/2014 term

**Recommendation:** Move to approve the selection of Commissioner \_\_\_\_\_ to serve as Youth Commission Vice-Chair for the 2013/2014 term.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Background and Analysis:**

The Town of Yucca Valley Municipal Code calls for the selection of a Vice Chairperson to preside over Youth Commission meetings and represent the Commission in the absence of the Commission Chair. Nominations will be accepted from Commissioners and selection will be determined by majority vote.

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Approved: \_\_\_\_\_

Finance                  Department                  Attorney                  Town Mgr

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- Department Report
- Request of other Agency
- Receive and File
- Study Session
- Consent
- Presentation
- Minute Action
- Public Hearing

## YOUTH COMMISSION STAFF REPORT

**To:** Youth Commission

**From:** Sue Earnest, Recreation Supervisor

**Date:** October 3, 2013

**For Commission Meeting:** October 7, 2013

**Subject:** Approval of the 2013/2014 Youth Commission goals

**Recommendation:** Discuss the staff recommendations, modify if desired, and move to approve the recommended 2013/2014 Youth Commission goals and request staff to inform the Parks, Recreation & Cultural Commission of the action.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Background and Analysis:**

The Youth Commission is appointed by the Town Council to provide a link between the youth of the community and their local government. To fulfill this role, each commissioner is encouraged to provide input to staff at Youth Commission meetings. Some issues are likely to generate commission discussion and a need for a formal commission recommendation. Those items will be placed on a future agenda to allow for staff preparation and public discussion of the issue.

In addition to those issues that will come up from time to time, the Youth Commissioners typically adopt goals that further their community involvement. Town staff assists the commission to establish and achieve their annual goals.

Combining current priorities with traditional activities, staff recommends the following goals for the 2013/14 Youth Commission:

- 1) Assist in promoting awareness of the Social Host Ordinance
- 2) Produce four Teen Connection videos that spotlight various community activities and assets, one video every other month from October 2013 through May 2014, to be aired on You Tube.
- 3) Prepare and conduct presentations at Joshua Springs Christian School and La Contenta Middle School.

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Approved:

Finance                  Department                  Attorney                  Town Mgr

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Department Report     Request of other Agency     Review and File     Study Session

Consent                   Presentation                   Minute Action                   Public Hearing

- 4) Represent the Town of Yucca Valley by participating as a group in the Old Town Light Parade (December 14, 2013) and the Grubstake Days Parade (May 24, 2014).
- 5) Research and consider a smoke shop age restriction ordinance as proposed by 2012/13 Youth Commission.

Staff will inform the Parks, Recreation and Cultural Commission of the approved Youth Commission goals at their November 12, 2013 meeting.

**Attachments:**

Youth Commission Goals Worksheet

## Youth Commission Goals 2013-14

- 1) Assist in Promoting Awareness of the Social Host Ordinance
- 2) You Tube Videos (4 total)  
Target Air Dates: November 22, January 23, March 28, May 23
- 3) Joshua Springs Assembly Presentation  
Target Date: February 13, 2014
- 4) La Contenta Middle School Assembly Presentation  
Target Date: April 16, 2014
- 5) Research and Consider a Smoke Shop Age Restriction Ordinance

Other Goals?

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