

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 3, 2014**

OPENING CEREMONIES

Mayor Lombardo called the meeting to order at 6:00 p.m.

Council Members Present: Abel, Huntington, Leone, Rowe, and Mayor Lombardo.

Staff Present: Deputy Town Manager Stueckle, Administrative Services Director Yakimow, Police Lieutenant Wilke, Town Attorney Laymon, and Town Clerk Copeland

The Pledge of Allegiance was led by the Town of Yucca Valley Youth Commissioners

The Invocation was led by Pastor Myron Wells, First Christian Church

PRESENTATIONS

1. Cheryl Nankervis Retirement Proclamation

Mayor Lombardo presented a Town Council proclamation to Cheryl Nankervis recognizing her on her retirement after 21 years of service with the Yucca Valley Chamber of Commerce.

2. Employees of the Year

Deputy Town Manager Stueckle introduced the full-time Employee of the Year, Susan Earnest. Administrative Services Director Yakimow commended Earnest for the dedication to the organization and the community as Recreation Supervisor for the past year.

Deputy Town Manager Stueckle introduced the part-time Employee of the Year, Chelsea Shirley. Animal Care and Control Manager Crider credited Kennel Technician Shirley with an unyielding dedication and compassion to the animals being cared for at the Yucca Valley Animal Shelter.

3. 2013-14 Youth Commission Presentation and Recognition

2013-14 Youth Commissioner Chair Hannah Bogue, and Vice Chair Rachel Green presented an overview of the accomplishments for the 2013-14 year which included conducting a policy review to the Town's park ordinance, created a Teen Connection video on sleep deprivation of teens, a middle school forum and assistance with many of the recreation programs and special events. Recreation Supervisor and Staff Liaison Earnest recognized the Youth Commissioners for their dedication to the teens of the community through local government.

APPROVAL OF AGENDA

Mayor Pro Tem Huntington moved to approve the agenda for the Regular Town Council Meeting of June 3, 2014. Council Member Rowe seconded. Motion carried 5-0 on a roll call vote.

- AYES:** Council Members Abel, Huntington, Leone, Rowe and Mayor Lombardo
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

CONSENT AGENDA

- 4. **Waive** further reading of all ordinances and read by title only
- 5. **Adopt** Resolution No. 14-15 calling and giving notice of a General Election on November 4, 2014, and adopt Resolution No. 14-16 adopting regulations for candidates, subject to non-substantial modifications, and authorizes the Mayor, Town Manager and Town Attorney to execute the document as required
- 6. **Approve** the Contract between the County of San Bernardino and the Town of Yucca Valley for providing animal shelter services for FY 2014-15.
- 7. **Award** the 2014/2015 Town Wide Slurry Seal Project – Town Project No. 8340 construction contract to Pavement Coatings Company, in the amount of \$370,700 and authorizes a construction contingency in the amount of \$37,300, for a total contract amount of \$408,000, authorizing the Mayor, Town Manager and Town Attorney to sign all necessary documents, and authorizing the Town Manager to expend the contingency fund, if necessary, to complete the project.
- 8. **Find** that the Five Year Capital Improvement Program is exempt from CEQA in accordance with Section 15378(b) (4) and Section 15061 (b) (3) of the California Environmental Quality Act. The Capital Improvement Program (CIP) is not a project nor is there possibility of a significant effect on the environment from the program. Further the CIP does not result in a commitment to any specific project. And;

Adopt the Five Year Capital Improvement Program for Fiscal Years 2014/2015 through 2018/2019
- 9. **Ratify** the Payroll Register total of \$126,560.41 dated May 9, 2014.
Ratify Warrant Register total of \$1,144,348.49 for checks dated May 15, 2014.

Mayor Lombardo opened public comment for items on the Consent Agenda. Susan Simmons, Yucca Valley provided comment on Item #5, calling the General Election of November 2014.

With no other members of the public wishing to speak, Mayor Lombardo closed public comments.

Mayor Pro Tem Huntington moved to approve consent agenda items 4-9. Council Member Abel seconded. Motion carried 5-0 on roll call vote.

AYES: Council Members Abel, Huntington, Leone, Rowe and Mayor Lombardo
NOES: None
ABSTAIN: None
ABSENT: None

DEPARTMENT REPORTS

10. FY 2014-16 Proposed Budget Adoption

Administrative Services Director Yakimow presented the staff report for the FY 2014-16 Proposed Budget, including an overview of the complete budget document developed with the Town Council’s guiding principles. The balanced budget includes an anticipated transfer towards the Town’s infrastructure needs of approximately \$120,000.

Deputy Town Manager Stueckle presented a visual report on the current conditions of local roadways and explained the costs of maintaining the Town’s streets based on the roadway’s current condition.

Administrative Services Director Yakimow continued the report by presenting three possible funding options to accomplish reaching the Town Council’s goal of applying 10 percent or approximately \$900,000 toward the backlog of infrastructure maintenance.

Mayor Lombardo opened the public hearing.

Ron Cohen, Yucca Valley commented on the presented budget and presented a list of several suggested items to possibly reduce expenditures.

Gideon Smith, Yucca Valley and President of the Morongo Basin Tennis Association thanked the Town Council for their consideration toward the community partnerships.

With no other members of the public wishing to speak, Mayor Lombardo closed public comments.

Council Member Abel commented on the list of items presented by Mr. Cohen and thanked Mr. Smith for his commitment to the youth of the community and the world of tennis. Abel thanked staff for the conservative approach to a balanced budget.

Council Member Rowe commented on the public safety contract and thanked staff for presenting a concise budget that represents the Town Council’s guiding principles.

Council Member Leone inquired about the process that staff arrives at the revenue estimations and commented on the list presented by Mr. Cohen.

Mayor Pro Tem Huntington asked about public safety costs including the contract amount and anticipated overtime costs. Huntington also stated he would like to see notations made on the staffing authorization position list to show the step at which each employee is at.

Mayor Lombardo thanked Mr. Cohen and his committee for reviewing the budget and providing input. Lombardo also thanked staff for presenting a comprehensive budget.

Council Member Abel moved to approve

- Adopt a resolution approving the fiscal years 2014-16 proposed budget, and designating those officials authorized to make requisitions for encumbrances against appropriations.
- Adopt a resolution establishing the spending limitation for fiscal year 2014-15.
- Adopt a resolution authorizing positions for fiscal years 2014-16, and authorizing pay ranges for such positions for fiscal years 2014-16, effective with the payrolls dated July 18, 2014 and July 17, 2015.
- Approve an amendment for fiscal year 2014-15 to the contract with the San Bernardino County Sheriff’s Department, and authorize the Town Manager or Mayor to sign on behalf of the Town.
- Approve the proposed scope of service and term modification for the Town’s Chamber of Commerce contract services agreement, and authorize the Town Manager or Mayor to sign on behalf of the Town.
- Approve the proposed partnership agreement between the Town and the Boys and Girls Club of the Hi Desert for the FY 2014-16 term, and authorize the Town Manager or Mayor to sign on behalf of the Town.

Council Member Rowe seconded. Motion carried 5-0 on a Roll Call Vote.

AYES: Council Members Abel Huntington, Leone, Rowe and Mayor Lombardo
NOES: None
ABSTAIN: None
ABSENT: None

11. Appointment of Voting Delegate and Two alternates for the business meeting of the League of California Cities Annual Conference

Town Clerk Copeland presented the staff report explaining that the Town is a member of the League of California Cities. As part of the Annual Conference a business meeting occurs where the membership takes action on conference resolutions. These resolutions guide cities and the League in efforts to improve the quality, responsiveness and transparency of local government in California. The League requires formal designations of voting delegates and alternatives for official League business.

Mayor Lombardo opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Abel nominated Mayor Lombardo as the voting delegate for the business meeting of the League of California Cities Annual Conference in September 2014. Mayor Pro Tem Huntington seconded. Motion carried 5-0 on a roll call vote.

AYES: Council Members Abel Huntington, Leone, Rowe and Mayor Lombardo
NOES: None
ABSTAIN: None
ABSENT: None

Council Member Abel nominated Mayor Pro Tem Huntington and Council Member Leone as alternates voting delegate alternates for the business meeting of the League of California Cities Annual Conference in September 2014 Council Member Rowe seconded. Motion carried 5-0 on a roll call vote.

AYES: Council Members Abel Huntington, Leone, Rowe and Mayor Lombardo
NOES: None
ABSTAIN: None
ABSENT: None

12. State Safe Routes to School Grant Funds (SR2); Sage Avenue Safe Route to School (SR2S) Improvements – Town Project No. 8320; Award of Construction Bid

Deputy Town Manager Stueckle presented the staff report for the award of bid for Town Project No. 8320 explaining that this represents the second round of the bidding process since the first set of bids were rejected due to all being over the available funding.

Project No. 8320 involves improvements on Sage Ave, between Onaga Trail and SR 62, consisting of sidewalks, curb, and gutter. The replacement of six (6) outdated electronic read-out radar speed signs and flashing beacons, and includes all appurtenant labor, materials and equipment.

The project bid structure included the base bid and three (3) alternate bids to maximize the available resources.

Alternate A includes the installation of flashing beacon at the intersection of Pueblo Trail and Sage Ave and all apparent work. Alternate B includes the installation of all improvements on the east side of Sage Avenue from Pueblo Trail to SR 62. Alternate Bid C includes the installation of all improvements on the east side of Sage Ave from Onaga Trail to Pueblo Trail.

Four bids were received; the lowest apparent bidder being Matich Corporation of San Bernardino, California with a base bid of \$274,000.

Mayor Lombardo opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Abel commented favorably on going back out to bid that meet the budget and stated he would like to see Alternative A included in the project.

Council Member Rowe stated Alternative A would be beneficial.

Council Member Leone state he would like see Alternative A included in the project.

Mayor Pro Tem Huntington commented that the Council should look at the cost of construction Sidewalks should be installed on both sides of Sage Ave and would like to see Alternative C included.

Mayor Lombardo inquired on construction costs to include all alternatives in the project.

Mayor Pro Tem Huntington moved to award the construction contract for the Sage Ave Safe Routes to Schools (SR2S) Improvements- Town Project No. 8320 to Matich Corporation, in the amount of \$274,000 for the base bid, \$89,000 to include Alternate Bid C, and a construction contingency in the amount of \$36,300 for a total contract amount of \$399,300, authorizing the Mayor, Town Manager and Town Attorney to sign all necessary documents, and authorizing the Town manager to expend the contingency fund, if necessary, to complete the project. Council Member Abel seconded. Motion carried 5-0 on a roll call vote.

AYES: Council Members Abel Huntington, Leone, Rowe and Mayor Lombardo
NOES: None
ABSTAIN: None
ABSENT: None

FUTURE AGENDA ITEMS

Council Member Leone would like to discuss speed limits on dirt roads.

PUBLIC COMMENTS

Mayor Lombardo opened public comments.

Charles McHenry, Yucca Valley commented on the fire-fighting capabilities with roof-mounted solar panels.

Mark Simmons, Yucca Valley commented on the need for a local medical marijuana dispensary in Yucca Valley.

With no other members of the public wishing to speak, Mayor Lombardo closed public comments.

STAFF REPORTS AND COMMENTS

None Stated

Mayor Lombardo adjourned the regular Town Council meeting and convened the Successor Agency to the Yucca Valley RDA meeting at 7:28 p.m.

Mayor Lombardo reconvened to the regular Town Council meeting at 7:35 p.m.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

13. Council Member Abel congratulated Earnest and Shirley for their awards and thanked the Youth Commissioners for their involvement in local government.
14. Council Member Leone thanked the Youth Commission for serving the community and congratulated Earnest and Shirley for the Employee of the Year awards.
15. Council Member Rowe thanked Earnest and Shirley for their dedication to the organization and the community, and thanked Yakimow and Cisneros for their work on the budget.
16. Mayor Pro Tem Huntington congratulated Cheryl Nankervis on her retirement and thanked Earnest and Shirley for a job well-done.
17. Mayor Lombardo congratulated the Employees of the Year, Earnest and Shirley, and thanked the Youth Commission for being involved in the community.

ANNOUNCEMENTS

A special meeting of the Yucca Valley Town Council is scheduled for Monday, June 23, 2014 at

6:00 pm.

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, August 5, 2014.

Both meetings will be held at the Yucca Valley Community Center Yucca Room

CLOSED SESSION

Town Attorney Laymon announced the closed session items. Mayor Lombardo opened public comments. With no members of the public wishing to speak on the closed session items, public comments were closed.

1. Public Employee Appointment / Conference with Labor Negotiator (One Matter)

Pursuant to Government Code § 54957, to continue discussing the appointment of an employee to the position of Town Manager,

Also authorized pursuant to Government Code § 54957.6 regarding labor negotiations continuing to discuss the filling of the unrepresented position of Town Manager (Councilmembers Leone and Rowe as negotiators for the Town).

Mayor Lombardo adjourned to closed session at 7:45 p.m.

REPORT OUT FROM CLOSED SESSION - ADJOURNMENT

Town Attorney Laymon reported that closed session adjourned at 8:30 p.m. with no reportable action.

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk