

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
AUGUST 16, 2011**

Mayor Huntington called the meeting to order at 6:00 p.m.

OPENING CEREMONIES

Council Members Present: Abel, Lombardo, Rowe and Mayor Huntington. Council Member Hagerman was out of Town

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Lt. Boswell, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Mayor Huntington

AGENCY REPORTS

Fire Department

1. Monthly Report for July 2011

Chief John Salvate South County Division Chief introduced Battalion Chief Gary Bush who replaces Battalion Chief Munsey in this area. He presented the statistical Fire Department report for July, 2011.

Chamber of Commerce

2. Monthly Report for July 2011

Vickie Bridenstine, Chamber President, gave the monthly statistical Chamber of Commerce report for July, 2011.

APPROVAL OF AGENDA

Council Member Rowe moved to approve the agenda. Council Member Lombardo seconded. Motion carried 4-0-1 on a voice vote with Council Member Hagerman absent.

CONSENT AGENDA

3. **Approve**, Regular Town Council Meeting Minutes of August 2, 2011, as presented.
4. **Waive**, further reading of all ordinances and read by title only.
5. **Approve**, the Amendment to the Subdivision Improvement Agreement, extending the period of time for completion of improvements an additional thirty-six (36) months through November 22, 2013, Tract Map 16587, Northeast Corner of Acoma Trail and Zuni Trail
6. **Authorize**, the purchase of fleet vehicle fuel from Morongo Unified School District for fiscal year 2011/2012, and waive the formal bidding procedures as the Town Council finds that adherence to the method of the purchasing procedures (Chapter 3.12) would be inefficient, impractical and unnecessary.
7. **Approve**, the expenditure of \$24,900 for the continuation of the Town's Heating, Ventilation and Air Conditioning (HVAC) maintenance agreement with Honeywell Building Solutions through June 30, 2012.
8. **Approve**, the operational agreement between the Town of Yucca Valley and Morongo Basin Unity Home, Inc.
9. **Ratify**, the Warrant Register total of \$300,724.56 for checks dated July 22, 2011 through August 3, 2011. Ratify Payroll Registers total of \$159,886.61 for checks dated July 22, 2011.

Council Member Lombardo moved to adopt Consent Agenda Items 3-9. Council Member Rowe seconded. Motion carried 4-0-1 on a roll call vote.

- AYES:** Council Member Abel, Lombardo, Rowe and Mayor Huntington.
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

PUBLIC HEARING

10. **Formation of Community Facilities District No. 11-1, Warren Vista Shopping Center; CUP-01-08/Parcel Map 19103, Resolutions and Ordinance**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY FOR THE FORMATION OF COMMUNITY FACILITIES DISTRICT NO. 11-1, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THE DISTRICT,

PRELIMINARILY ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE DISTRICT, AND SUBMITTING THE LEVY OF THE SPECIAL TAX TO THE QUALIFIED ELECTORS OF THE DISTRICT

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY SETTING A DATE FOR AN ELECTION ON THE COMMUNITY FACILITIES DISTRICT NO. 11-1 SPECIAL TAX LEVY FOR FY 2011/12 AND THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT FOR THE TOWN OF YUCCA VALLEY COMMUNITY FACILITIES DISTRICT NO. 11-1

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DECLARING RESULTS OF THE SPECIAL ELECTION AND DIRECTING RECORDING OF THE NOTICE OF SPECIAL TAX LIEN

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN COMMUNITY FACILITIES DISTRICT NO. 11-1

Mayor Huntington announced this is the time and place for the holding of a public hearing on the formation of Community Facilities District No. 11-1 (Warren Vista Shopping Center) of the Town of Yucca Valley, and declared the hearing open. He questioned if the Town Clerk has proof of publication and mailing of the hearing notice. Town Clerk Anderson advised that proof of publication and mailing are on file in the Clerk's office. They show notices were published and mailed in a timely manner. Mayor Huntington questioned if there have been any written protests filed with the Clerk against formation of the District or issuance of bonds. Town Clerk Anderson advised the Clerk's office has received no written protests. Mayor Huntington called for the staff report.

Deputy Town Manager Stueckle gave the staff report contained in the packet and presented a PowerPoint presentation. The nature of the Conditional Use Permit and Parcel Map is such that traffic and storm drainage waters directly attributable to the project cannot be sufficiently identified to meet the requirements of an assessment district. The Community Facilities District is a more flexible approach that allows the Town of Yucca Valley to recover 100% of the maintenance costs created by the new infrastructure constructed as part of the development project. The district includes maintenance of storm drainage, storm water management, and drainage system facilities, all public pedestrian or bicycle pathways, landscaping, including median landscaping, irrigation and appurtenant facilities, public lighting including street lights and traffic signals, public streets including pavement, traffic control devices, landscaping and other public improvements installed within the public right way, and Town and County costs associated with the setting, levying and collection of the special tax and in the administration of the district including the contract administration. It does

not include bonds, debt financing, infrastructure financing or any property or property owner outside of the Warren Vista Center.

Mayor Huntington questioned if there was anyone present who wishes to address the Council on this matter. As no one appeared to speak, he asked if any member of the Town Council has any comments or questions.

Council Member Rowe questioned the information on slide 4 of the PowerPoint presentation. Deputy Town Manager Stueckle advised that is a chart of comparison of all the assessment districts that have been developed in Town.

Council Member Lombardo commented that electric and water rates are expected to rise noting the increase may be more than COLA. He questioned if there is anything allowing more of an increase in the assessment to cover those. Deputy Town Manager Stueckle advised any increase in the assessment is capped by 4% or CPI, whichever is greater.

Mayor Huntington closed the public hearing.

Town Clerk Anderson presented the Resolution Establishing the District and the Resolution Calling the Special Tax Election for adoption.

Council Member Lombardo moved to adopt Resolution No. 11-38 establishing Community Facilities District No. 11-1, and Resolution No. 11-39 Calling a Special Tax Election. Council Member Rowe seconded. Motion carried 4-0-1 on a roll call vote.

AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

Town Clerk Anderson reported regarding delivery and receipt of the special election ballot, noting it establishes that the measure submitted at the Special Election called by Resolution No. 11-39 passed on a vote of 1-0, and presented a Resolution declaring results of the election, and levy of the special taxes.

Council Member Abel moved to adopt Resolution No. 11-40 declaring the results of the election. Council Member Lombardo seconded. Motion carried 4-0-1 on a roll call vote.

AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.
NOES: None

ABSTAIN: None
ABSENT: Council Member Hagerman

Town Clerk Anderson read the title of the Ordinance authorizing the levy of the Special Tax.

Council Member Lombardo moved to introduce the Ordinance. Council Member Abel seconded. Motion carried 4-0-1 on a roll call vote.

AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

DEPARTMENT REPORTS

11. 2011/2012 Town-Wide Slurry & Cape Seal Project, Rejection of Bid Protests, Waiver of Minor Bid Defects and Supporting Findings, Award of Construction Contract, Budget Amendment, 2011 Town-Wide Slurry Seal project Bid.

Deputy Town Manager Stueckle gave the staff report and PowerPoint presentation. Six bids were received, ranging from \$1,044,393.73 to \$1,246,367. Upon receipt of a bid protest filed by American Asphalt South, Inc., staff reviewed the bid documents and recommends the Council reject the bid protest and find that the Roy Allan Slurry Seal, Inc. bid substantially conforms to the Call for Bids and the defects in the bid, cited by the bid protests, cannot have affected the amount of the bid nor that any bidder was given an advantage or benefit not allowed other bidders. Nothing alleged in the bid protest relates to, or impacts, the issue of bidder responsibility as such omissions are inconsequential and are apparent typographical or technical omissions. However, the Town Council retains the discretion to reject all bids and direct staff to rebid the project, and retains the discretion to uphold the bid protest and instruct staff to disqualify the Roy Allan bid and bring forward a recommendation to award to the next lowest, responsible and responsive bidder.

Council Member Abel stated that rebidding the project would not accomplish anything more than to delay the project which would probably come in the same, and questioned if this is a vendor known to the Town. Deputy Town Manager Stueckle advised that they have not done work for the Town before, but staff did conduct reference checks and they did come highly recommended.

Council Member Abel moved to: 1) Reject the bid protests filed by American Asphalt South, Inc., waive, based on the findings and substantial evidence described below, the minor defects in the bid consisting of the bidders failure to list the supplier of Chip Seal

Emulsion, Chip Seal Aggregate, and Asphalt and the omission of one of the signatories notarized signature on the bid documents, finding that the Roy Allan Slurry Seal, Inc. bid substantially conforms to the Call For Bids and the defects in the bid cited by the bid protests cannot have affected the amount of the bid nor that any bidder was given an advantage or benefit not allowed other bidders. Moreover, none of the alleged defects in the Roy Allen Proposal relate to, or impact, the issue of bidder responsibility; 2) Amend the FY 2011-2012 Budget appropriating \$68,000 in Measure I Fund 523 and \$60,000 from LTF Fund 517, towards funding the project; and 3) approve the award of a contract for the 2011-12 Town-wide Slurry Cape Seal Project to Roy Allan Slurry Seal Inc., in the amount of One Million Forty Four Thousand Three Hundred Ninety Three Dollars and Seventy Three Cents (1,044,393.73); establish a \$104,439 contingency and \$5,000 administrative costs; authorize the Town Manager, Town Attorney, and the Mayor to sign all necessary documents; and authorize the Town Manager to expend the contingency if necessary to complete the project. Council Member Lombardo seconded. Motion carried 4-0-1 on a roll call vote.

AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.

NOES: None

ABSTAIN: None

ABSENT: Council Member Hagerman

12. Traffic Speed Surveys, Juarez Drive, Between Palomar and Joshua Lane, Retain Existing Posted Speed of 35 Miles Per Hour, Ordinance

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING TITLE 12 OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE BY AMENDING SECTION 12.20.020 ENTITLED "CHANGES IN STATE LAW SPEED LIMITS" OF CHAPTER 12.20 OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE ESTABLISHING SPEED LIMIT

Deputy Town Manager Stueckle gave the staff report noting an engineering and traffic speed survey speed reduction report has been prepared by the Town Engineer/Traffic Engineer. Justification used for the proposed reduction is warranted on specific factors based on the Vehicle Code and the California MUTCD. The Town Engineer's/Traffic Engineer's recommendation is necessary in order for the Speed limit to be enforced by radar. The following findings are based upon the Vehicle Code and the Manual For Uniform Traffic Control Devices: the existing horizontal curve in the road supports the need for a lower speed limit; the length of the roadway is less than 0.5 miles; the width of the roadway is 25' or less; the roadway is located in a residential neighborhood; and the potential of on-street parking may result in decreased roadway width availability.

Richard Harlan, Yucca Valley, spoke in favor of the request and requested a speed limit sign on the Juarez on the west side of Joshua Lane.

Council Member Rowe questioned if the 35 mph speed limit can be enforced. Deputy Town Manager Stueckle advised it is completely enforceable with the Town Engineer’s findings.

Council Member Lombardo moved to introduce the Ordinance, amending Title 12, Chapter 12.20 of the Town of Yucca Valley Municipal Code, Section 12.20.020, Entitled “Changes in State Law Speed Limits” by establishing the recommended speed limit for Juarez Drive, and rescinding that portion of the Ordinance that establishes the existing speed zone, based upon the findings contained in the Staff Report. Council Member Abel seconded. Motion carried 4-0-1 on a roll call vote.

- AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.
- NOES: None
- ABSTAIN: None
- ABSENT: Council Member Hagerman

13. Assembly Bill 1X 27 Urgency and Companion Regular Ordinances Continuing the Town of Yucca Valley Redevelopment Agency

AN URGENCY ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DETERMINING IT WILL COMPLY WITH THE VOLUNTARY ALTERNATIVE REDEVELOPMENT PROGRAM PURSUANT TO PART 1.9 OF DIVISION 24 OF THE CALIFORNIA HEALTH AND SAFETY CODE IN ORDER TO PERMIT THE CONTINUED EXISTENCE AND OPERATION OF THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY AND DECLARING THE FACTS WHICH MAKE IT NECESSARY THAT THIS ORDINANCE TAKE EFFECT

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DETERMINING IT WILL COMPLY WITH THE VOLUNTARY ALTERNATIVE REDEVELOPMENT PROGRAM PURSUANT TO PART 1.9 OF DIVISION 24 OF THE CALIFORNIA HEALTH AND SAFETY CODE IN ORDER TO PERMIT THE CONTINUED EXISTENCE AND OPERATION OF THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY

Administrative Services Director Yakimow gave the staff report noting the two ordinances presented before Council include an urgency ordinance and a regular companion ordinance allowing the Town to move forward pursuant to AB 1X27. He noted the State’s fiscal year 2011/12 budget included legislation that eliminated RDAs as we know them, and accompanying legislation allowing them to continue of the Agencies make yearly payments to the State. This is the most conservative action

Council can take, and provides the most flexibility for the Town and Agency by committing to pay the identified amount of \$760,000 for next year. The Ordinances are drafted in such a way that allows the Agency the ability to take back the payment if the Courts find the legislation ineligible or overturn it. He read the titles of the Ordinances.

Council Member Rowe moved under the threat of dissolution of the Yucca Valley Redevelopment Agency and the associated termination of its redevelopment authority: 1) to adopt the proposed urgency Ordinance; and 2) introduce the proposed companion regular ordinance; to allow the Town, with the assistance of the Redevelopment Agency, to continue to implement a variety of redevelopment projects and programs for the purpose of eliminating and preventing blight, stimulating and expanding the Project Area's economic growth, assisting in the creation and development of local job opportunities and providing for the investment in public infrastructure. Council Member Lombardo seconded. Motion carried 4-0-1 on a roll call vote.

AYES: Council Member Abel, Lombardo, Rowe and Mayor Huntington.

NOES: None

ABSTAIN: None

ABSENT: Council Member Hagerman

14. Appointment to Planning Commission and Parks, Recreation and Cultural Commission

Town Manager Nuaimi gave the staff report.

Mayor Huntington nominated Jeff Drozd as his appointee to the Planning Commission noting he is a longtime resident of Yucca Valley and has experience with civil engineering firms and water districts. Council Member Lombardo 2nd. Motion carried 4-0-1 on a voice vote with Council Member Hagerman absent

Council Member Lombardo advised he will continue with the appointment of Tim Humphreville on the Planning Commission and Cynthia Kraemer on the Parks, Recreation and Cultural Commission. Council Member Abel concurred that he would like to continue the appointment of Jeff Evans to the Parks, Recreation and Cultural Commission.

Mayor Huntington moved to ratify the appointments. Council Member Abel seconded. Motion carried 4-0-1 on a voice vote with Council Member Hagerman absent.

15. Town Council Public Agency Board/Committee Liaison Assignments

Town Manager Nuaimi gave the staff report.

Mayor Huntington nominated Council Member Lombardo to fill the vacant alternate position on the Desert Mountain Solid Waste JPA, Council Member Abel to the vacant position on the Morongo Basin Transit Authority, Council Member Rowe as the second member on the Legislation team and Council Member Lombardo to the Council rules and procedures Ad Hoc Committee. There being no objections stated the appointments were confirmed.

POLICY DISCUSSION

16. Park & Recreation Master Plan Implementation, Park Development Update, Federal Housing & Urban Development, Economic Development Initiative Funds, Town Council Policy Discussion and Direction, Parks, Recreation & Cultural Commission Recommendation

Deputy Town Manager Stueckle gave the staff report and PowerPoint presentation noting the Town initiated long range plans for the development of the South Side Neighborhood Park in 2000. Focus was on property acquisition consistent with the Parks Master Plan and 80 acres were acquire for future development of the Park to meet the growing active and sports park needs of the community. The Town received \$935,774 in federal Housing and Urban Development, Economic Development Initiative Funds for the park and \$434,160 remains in federal funds from three different grant allocations. These funds must be expended on construction or equipment needs for the South Side Park. The remaining funds are not sufficient to develop any significant park resource from vacant land. In the current federal grant environment, agencies are rescinding funds for projects that are not moving forward, and even though the Town has not received any notice of rescission, the concern remains. Staff has been evaluating a means of delivering a significant park resource to the community and not forfeiting federal grant resources. The Proposed Phase 1A, on the eastern portion of the Park Site Plan, includes playground, turf areas and a dog park. The total Phase 1 area costs are estimated to be \$3,614,310, with \$1,311,728 available in potential funding sources. It was noted that the potential funding sources includes \$200,000 from the County. Phase 1A has been value engineered to the available budget and adds a playground/picnic area, turf play areas and dog park improvements. Staff will return to the Town Council to present plans and cost estimates for Phase 1A Final Plan review and approval.

It was noted that the Parks, Recreational & Cultural Commission evaluated the current ongoing issue of dog owner use of athletic fields and the allowing animals off leash for exercising within the fenced fields. Staff is continuing to see an increase in this activity at both Machris Park and the Community Center. Town Staff met with the dog owners at Machris Park on July 18, 2011, where the owners proposed a compromise of suspending leash law enforcement between dawn and 10:00 a.m. The Parks Recreation

and Cultural Commission recommended the suspension of leash law enforcement until completion of South Side Phase 1A.

Jeff Owen, Yucca Valley, spoke in favor of the proposal, noting that the fenced park is a safer place to take their animals and socialize. He stated he was happy that Town Manager Nuaimi, Community Services Director Schooler and Animal Control Supervisor Crider came to meet with them as see how the group is self-governing their use of the park, and would like to continue to do so until the new park is constructed.

Mike Smally, Yucca Valley, spoke in favor of the proposal noting Machris Park is a great place for people and their dogs to socialize.

Richard Harlan, Yucca Valley, questioned the maintenance costs noting the Town went to the Water District previously for a rate reduction because it was having a hard time paying the water bill for the existing parks.

Deputy Town Manager Stueckle stated that Mr. Harlan's comment that the Town went to the Water District to get a rate reduction because it was having a hard time paying water bills is not correct. The Town is trying to establish a dialogue about the adequacy of the study used to establish the rate we pay. He noted that staff has been evaluating maintenance costs for parks for about 8 years. This phase of the park will only be open between sunrise and sunset, so there will be no lights, the turf will be Bermuda similar to the turf used at Machris Park and will not be over seeded and irrigated in the winter. It is estimated the annual maintenance costs will be less than \$25,000 per year. Town Manager Nuaimi also noted permanent restrooms will likely not be built until we get into subsequent phases.

Council Member Abel commented he likes the idea of providing another recreational facility for our residents since we cannot transfer the money to other areas. He questioned if this is going to solve a need that is wanted by the community and if it will help with maintaining the parks we presently have. Deputy Town Manager Stueckle advised that maintenance staff has been involved in the design of project since its inception noting that part of that is evaluating maintenance costs. As we started going through the value engineering process staff has been involved and identified the type of equipment needed, how the sidewalk designs work, and how the trail designs need to work to keep amount of time allocated at a minimum. Council Member Abel questioned the Town's policy regarding continuing to use Machris Park once the dog park is constructed. Community Services Director Schooler advised the purpose of the new park is to relieve the pressure and use of softball fields and make it so Animal Control can enforce the leash law at facilities that are not designed to be dog parks. Council Member Abel questioned how other Cities handle the liability issue and whether or not the Town will be covered by a simple sign stating the Town is not liable for any injuries. Community Services Director Schooler stated by having rules and

posting those rules we do enjoy some degree of immunity for risky activities. Staff is still looking into the issue with regard to dog parks. Council Member Abel commented he has found that the people presently using Machris Park in the mornings are responsible citizens who are networking with each other and keeping the area clean, noting the concern is with those who come in later in the day.

Council Member Rowe questioned if the project will be scaled back. Town Manager Nuaimi advised that it will, stating as an example, that there may be a non-asphalt parking lot in the beginning, but there will have to be irrigation in place. Deputy Town Manager Stueckle added that, where we stand today, we have dropped the price for just the dog park component to about \$230,000 without making it smaller. Council Member Rowe commented she would like to see an alternative place to alleviate the incompatible uses at Machris Park.

Mayor Huntington questioned how RDA funds can be spent outside the project area. Town Manager Nuaimi advised by showing a benefit to the project area, noting the project is also in close proximity to the RDA area as it goes into the residential area, and findings of benefit have to be made.

Council Member Rowe commented the public needs to know that these funds have to be used for this specific site, and if we don't use them there we will lose them. Town Manager Nuaimi advised that 3rd District Supervisor Derry has also allocated monies to this area, so there is other funding, and no general fund dollars.

Council Member Lombardo moved to direct staff to move forward with the next step regarding the development of Phase 1A of the South Side Neighborhood Park and approve a temporary suspension of enforcement of the Town's "leash law" at the Machris Park softball field from dawn to 10:00 a.m. daily, as recommended by the Parks, Recreation & Cultural Commission. Council Member Rowe seconded. Motion carried 4-0-1 on a roll call vote.

FUTURE AGENDA ITEMS

None

PUBLIC COMMENT

None

STAFF REPORTS AND COMMENTS

Town Manager Nuaimi thanked the Community Services staff for another outstanding summer concert series, noting the General Plan Update consulting team was in attendance at the last

concert encouraging people to give their thoughts, and advised that they can also go to the Town's website to make comments and sign up to be added to the information list.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

17. Council Member Lombardo

Welcome Jeff Drozd to the Planning Commission and wished him well.

18. Council Member Abel

Congratulated Jeff Drozd for his appointment to the Planning Commission.

Congratulated Community Services Staff for the Full Moon Run held at Machris Park, and the Summer Concert Series.

Questioned if there is someone on staff currently looking at traffic signs for missing signs and additional needs. Deputy Town Manager Stueckle advised the issue of replacement of those signs is underway.

Welcomed Council Member Lombardo to the Council.

19. Council Member Hagerman

Absent

20. Mayor Pro Tem Rowe

Congratulated Jeff Drozd.

Thanked everyone who contributed to the parks discussion.

21. Mayor Huntington

Commented he appreciated the applicants for the Planning Commission position noting they were all well qualified and it was a difficult decision.

Requested Council input on the resolutions that will be acted on by the League of California Cities at the Conference in September.

Commented the Summer Concert Series was a great one and well attended.

Advised the Museum is becoming proactive raising funds through a membership and

“Buy a Brick” campaign.

ANNOUNCEMENTS

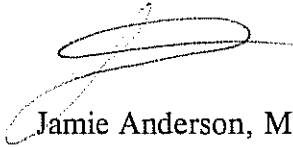
Next Town Council Meeting, Tuesday, August 23, 2011, 6:00 p.m. Joint Meeting with Planning Commission

Next Regular Town Council Meeting, Tuesday, September 6, 2011

ADJOURNMENT

There being no further business the meeting was adjourned at 7:45 p.m.

Respectfully submitted,



Jamie Anderson, MMC
Town Clerk