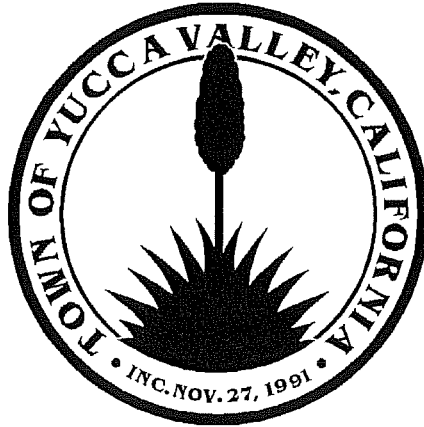


TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, MARCH 5, 2013
CLOSED SESSION:
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

TOWN COUNCIL
Merl Abel, Mayor
Robert Lombardo, Mayor Pro Tem Member
George Huntington, Council Member
Dawn Rowe, Council Member

* * * *

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, MARCH 5, 2013
6:00 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Huntington, Lombardo, Rowe, and Mayor Abel.

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Matt Jennings, Good Shepherd Lutheran Church

PRESENTATIONS, RECOGNITIONS, INTRODUCTIONS

1. Recognition of and Presentation by Eagle Scout Samuel Clinger

APPROVAL OF AGENDA

Action: Move _____ 2nd _____ Vote _____

CONSENT AGENDA

1-8 2. Minutes of the Town Council Meetings of February 19, 2013.

Recommendation: Approve the minutes as presented.

3. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

9 4. Rejection of one (1) Claim

Recommendation: Reject one claim filed against the Town of Yucca Valley submitted on February 21, 2013 by Kimberly Kelly.

10-15 5. Prop 1B Project Modification

Recommendation: Review and approve the proposed Prop 1B funding proposal modification, allocating the remaining Town's share of Prop 1B money to the SR 247 and Hwy 62 signalization project.

16-27 6. Public Lands Highway Discretionary Funds Project (PLHD): SR 62, Apache Trail to Palm Avenue, San Bernardino Associated Governments (SANBAG), Project Funding Agreement C13056

Recommendation: Approve the Project Funding Agreement between the Town of Yucca Valley and the San Bernardino County Transportation Authority, C13056, authorizing the Mayor and Town Attorney to sign all necessary documents for the program.

28-39 7. Transportation Congestion Relief Program Project (TCRP): SR 62, La Honda Way to Dumosa Avenue, San Bernardino Associated Governments (SANBAG), Project Funding Agreement C13057

Recommendation: Approve the Project Funding Agreement between the Town of Yucca Valley and the San Bernardino Transportation Authority, C13057, authorizing the Mayor and Town Attorney to sign all necessary documents for the program.

40-66 8. 2012 General Plan Annual Report, Annual Housing Element Report

Recommendation: Receive and file the General Plan 2012 Annual Report

67-74 9. Emergency Operations Plan (EOP) – Adoption

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING AND ADOPTING THE REVISED TOWN OF YUCCA VALLEY EMERGENCY OPERATIONS PLAN

Recommendation: Receive and adopt the Resolution adopting the revised Emergency Operations Plan dated March 5, 2013 and authorize the Mayor to sign the letter of promulgation.

75-81 10. Warrant Register, February 19, 2013.

Recommendation: Ratify the Warrant Register total of \$245,880.31 for checks dated February 21, 2013. Ratify Payroll Registers total of \$154,032.98 for checks dated February 15, 2013.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

Recommendation: Adopt Consent Agenda (items 2-10)

Action: Move _____ 2nd _____ Vote _____

DEPARTMENT REPORTS

82-84 11. Staff Re-Organization – Animal Care and Control

Staff Report

Recommendation: Approve the proposed re-organization of the Animal Care and Control division staff and authorize the positions and compensation levels contained therein.

Action: Move _____ 2nd _____ Vote _____.

85-113 12. FY 2012-13 Mid-Year Budget Report

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FISCAL YEAR 2012-13 ADOPTED BUDGET

Staff Report

Recommendation: Receive and file the Mid-year Budget Report and adopt the Resolution amending the FY 2012-13 general and special revenue funds budget.

Action: Move _____ 2nd _____ Vote _____.

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

- 13. Council Member Rowe
- 14. Council Member Huntington
- 15. Mayor Pro Tem Lombardo
- 16. Mayor Abel

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

**6:00 p.m., Tuesday, March 19, 2013, Yucca Valley Community Center Yucca
Room**

CLOSING ANNOUNCEMENTS

ADJOURNMENT

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
FEBRUARY 19, 2013**

Mayor Abel called the meeting to order at 6:27 p.m.

Council Members Present: Huntington, Lombardo, Rowe and Mayor Abel.

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Capt. Boswell, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Miss Yucca Valley Court

INVOCATION

Led by Pastor Bill Wilcox, Evangelical Free Church

PRESENTATIONS, RECOGNITIONS, INTRODUCTIONS

1. Recognition of Miss Yucca Valley and Court

Mayor Abel introduced Miss Yucca Valley Kelli King and her Court 1st Princess Katie Sage, 2nd Princess Chelsie Mondary and 3rd Princess Ashley Burnett.

AGENCY REPORTS

Chamber of Commerce

2. Monthly Chamber of Commerce Report for January 2013

Jennifer Collins, Chamber President, gave the monthly statistical Chamber report for January 2013.

Hi Desert Water District

3. Water and Wastewater Project Updates.

Mark Ban, Hi Desert Water District Director of Operations, gave the monthly water

and wastewater project update.

APPROVAL OF AGENDA

Council Member Huntington moved to approve the agenda. Council Member Rowe seconded. Motion carried 4-0.

CONSENT AGENDA

- 4. **Approve**, Minutes of the Town Council Meetings of February 5, 2013.
- 5. **Waive**, further reading of all ordinances and read by title only.
- 6. **Adopt**, Ordinance No. 237, Authorizing the Levy of a Special Tax (Super Wal-Mart).

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN IMPROVEMENT AREA 3, ANNEXATION NO. 2 OF COMMUNITY FACILITIES DISTRICT NO. 11-1 (SUPER WAL-MART)

- 8. Item pulled.
- 10. **Ratify**, Warrant Register total of \$816,567.66 for checks dated February 7, 2013. Ratify Payroll Registers total of \$161,309.98 for checks dated February 1 - 11, 2013.

Council Member Rowe moved to adopt Consent Agenda Item 4-6 and 10. Council Member Lombardo seconded. Motion carried 4-0

AYES: Council Member Huntington, Lombardo, Rowe, and Mayor Abel
NOES: None
ABSTAIN: None
ABSENT: None

7. San Bernardino County Fire Department Monthly Report for January 2013

Council Member Huntington questioned the situation with the ambulance service. Battalion Chief Benfield advised there is currently a staffing issue. Council Member Huntington questioned the number of ambulances available. Battalion Chief Benfield stated there are two 24 hour ambulances and one 12 hour ambulance for the Town, noting when there is a shortage of staff, the 12 hour car will go down. Council Member

Huntington requested to see response times for those occasions.

Council Member Rowe questioned if there is ever a time the department is just running one ambulance in the area. Battalion Chief Benfield advised that would be very rare.

Council Member Huntington moved to receive and file the monthly statistical Fire Department report for January 2013. Council Member Rowe seconded. Motion carried unanimously.

9. Acceptance of Donation – Hensel Phelps Construction Company

Council Member Huntington asked if it is acceptable to give the items to the nonprofits before putting them out to auction. Town Manager Nuaimi advised that staff will research that possibility.

Council Member Huntington moved to accept the donation of office furnishings from the Hensel Phelps Construction Company and direct staff to distribute the items as necessary within the organization; if any items remain, authorize the disposal of those items to nonprofit agencies or at a public auction of surplus property. Council Member Rowe seconded. Motion carried unanimously.

PUBLIC HEARING

11. Community Development Block Grant (CDBG) Prioritization Hearing

Community Services Director Schooler advised the Town is required to prioritize eligible local proposals and forward a recommendation to the County Board of Supervisors for funding approval. Four agencies, including the Town of Yucca Valley, submitted proposals for funding under the Town's allocation of approximately \$100,802 for the 2013-14 funding cycle.

Town Manager Nuaimi advised it was anticipated there would be discussion at the budget workshop recommending that the funding be allocated to Code Enforcement which would relieve the town of \$100,000 from general fund obligations, allowing the savings to be allocated to Public Safety Schedule A to fund the Sheriff Safety Specialist.

Mayor Abel opened the public hearing.

Margo Sturges, Yucca Valley, spoke in opposition to using the funds for Code Enforcement, and requested that Council consider the stress to the local charities such

as Reach Out Morongo Basin.

There being no one else wishing to speak, Mayor Abel closed the public hearing.

Town Manager Nuaimi commented that the Morongo Basin Transit Authority has helped Reach Out Morongo Basin secure transportation funding.

Council Member Huntington advised that the Transit Agency has assistance program funds that come in at about \$250,000 annually, noting that Reach Out Morongo Basin has been given a significant amount of those tag funds. Town Manager Nuaimi advised the Town also continues to offer support through providing office space.

Council Member Rowe questioned if it certain that the Schedule A increase would be approximately 5%. Capt. Boswell advised that a 5% increase is the worst case scenario. Council Member Rowe commented that, before assigning general fund dollars to the Sheriff Safety Specialist, she would like to see where our property tax comes in. Town Manager Nuaimi advised that what staff is looking for direction tonight as to where the CDBG dollars will go, noting we can wait to see where County comes in with the Schedule A charges before committing to funding the Sheriff Safety Specialist.

Council Member Lombardo moved to recommend that the Town's entire 2013-14 allocation of \$100,802 be allocated toward the Town's application for Code Enforcement. Council Member Rowe seconded. Motion carried 4-0.

DEPARTMENT REPORTS

12. **Community Center Playground Improvement & Splash Park – Town Project No. 8961, Community Development Block Grant Funds.**

Deputy Town Manager Stueckle advised of staff's recommendation to replace only the playground equipment at the Community Center in the current site configuration and to replace the playground equipment and associated recreational infrastructure at Paradise Park with the remaining funds. There is approximately \$325,000 available for the project. Project bids for the Community Center Playground Improvement and Splash Park came in \$168,400 above available funding for the base bid alone, and \$469,100 over for the base bid and splash pad alternate combined. Staff has been working evaluating alternatives for project delivery, including prioritizing needed improvements at the Community Center playground as well as other park facilities. He noted that similar playground constraints exist at both Jacobs and Paradise Parks, however Jacobs park is not in the CDBG system and would require a plan modification to be included.

With regard to the question of HUD applying pressure on the organization to spend funds, he noted that the ability to set aside 2-3 years allocations to one project is no longer available

Richard Harlan, Yucca Valley, question if all the money is going to be given to the Town to spend. Deputy Town Manager Stueckle explained.

Council Member Rowe moved to direct staff to proceed with the Community Center Playground Improvement and Splash Park project, approving modifications to the project design for this phase to include only the replacement of playground equipment in the current site configuration, and direct staff to proceed with replacement of playground equipment and associated recreational infrastructure at Paradise Park and authorizing submittal of all necessary documents to the County of San Bernardino necessary to secure the Community Development Block Grant Funds for both project sites. Council Member Huntington seconded. Motion carried 4-0

13. **Solid Waste Franchise Agreement Update**

Administrative Assistant Rice advised that staff has begun the process of updating the current franchise agreements with Burrtec Waste and Recycling for solid waste and recycling disposal. The update will consolidate the existing four agreements into one, incorporate legislative changes since the original adoption and address other items such as agreement term, rate structures, enhanced reporting and performance targets. To assist the Town in this activity, staff will be working with John Davis to provide consulting services regarding the technical aspects of the agreement.

Council Member Rowe questioned how soon mandatory pickup will be available to the Town. Administrative Services Director Yakimow advised that the current agreement requires it, noting the update will include enforcement of the ordinance.

Council Member Lombardo questioned how long contracts run. Administrative Services Director Yakimow advised they are multiyear contracts.

Mayor Abel questioned how important is it to have a consultant, and whether or not the Town addresses the condition of the provider's present operations and facilities. Administrative Services Director Yakimow advised that going through update we start with clean slate with everything on the table. The need for technical assistance is to deal with legal ramifications and technical aspects. He noted that Mr. Davis is the chairman of the Mountain/Desert Solid Waste JPA and is an expert on solid waste.

Council Member Huntington reiterated that Mr. Davis is the administrator of the materials recycling facility and is the guru of trash. He follows all the legislation.

Council Member Rowe moved to receive and file the informational report regarding the Solid Waste Franchise Agreement update project. Council Member Huntington seconded. Motion carried 4-0.

FUTURE AGENDA ITEMS

Mayor Abel commented that the City of Twentynine Palms has passed an ordinance regarding the sales and use of bath salts and requested future information on the status. Town Manager Nuaimi advised that staff is monitoring the efforts of Twentynine Palms and pleased to see that they are the mavericks moving forward on this. If the Town can build off it we will be happy to do so.

PUBLIC COMMENT

Beverly Schmuckle, Hi Desert Chorus, gave the background of chorus and requested that the Town continue to support them.

Richard Harlan, Yucca Valley, commented the kind of decisions that the Council has to make in next few months are not going to be popular, and noted that all Council candidates should be in the audience at the meetings.

Margo Sturges, Yucca Valley, commented regarding the need to move forward and come together as community.

Jennifer Collins, Yucca Valley, concurred with comments made at the earlier budget workshop by Ms. Kraemer and Ms. Loveless regarding putting a group together trying to move Yucca Valley forward. We have citizens around the table trying to do just that, and are willing to compromise and work together to benefit our town.

Sarann Graham, Yucca Valley, commented that since Measure U was defeated by a slim amount of voters, she is asking the Town to put a sales tax on the November ballot, so that the Town can continue to provide quality services and make needed improvements to our infrastructure.

Bonnie Brady, Yucca Valley, commented she has been attending meetings of the Yucca Valley forward group, noting that many of the participants on the committee were on the no on Measure U side. She thinks there is a need to come up with something unifying for the

community.

STAFF REPORTS AND COMMENTS

Town Manager Nuaimi commented regarding talk of a clip board brigade gathering signatures, and advised that no initiative has been brought forward to the Town Clerk or Town Attorney. He expressed concern and caution to the community that if someone is out gathering signatures they are not qualifying for anything.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

14. Council Member Rowe

Thanked Miss Yucca Valley and her Court for coming to the meeting this evening

Noted that Retired Sheriff's Capt. Miller was in the audience and welcomed him back.

15. Council Member Huntington

Welcomed Miss Yucca Valley and her Court to the meeting

Commented regarding attendance at the Mojave Desert Solid Waste JPA meeting, noting that 6 of the 9 members are new to the board and were all in attendance.

Reported regarding attendance at the SANBAG Measure I meeting where the board approved construction dollars for improvements to SR 62, Apache to Palm in the amount of \$858,000 and for La Honda to Dumosa in the amount of \$868,000. They also approved a budget amendment increasing the Morongo Basin reimbursement from \$550,000 to \$775,000.

16. Mayor Pro Tem Lombardo

Questioned what the Council can do to help move the tax initiative that is being worked on and discussed forward.

Congratulated Miss Yucca Valley and her Court.

Commented it is nice to see the chairs full of people tonight to discuss the budget. He noted he is encouraged by the Swim Team Captain stating they are willing to pay more for services, and is encouraged that the community can come together and seek answer

to these problems.

17. Mayor Abel

Welcomed Miss Yucca Valley and her Court

Commented it was nice to see Pastor Wilcox here.

Stated that it is not fun as a Council Member making some of the hard decisions, but the idea of being on the Council is to make decisions, no matter how difficult, and not worry about future votes. If we don't have revenues we have to make painful decisions, and it is his hope the community trusts the Council to use the money wisely. Trying to stretch funding as much as possible is not unique to Yucca Valley, every community in Southern California is going through what we are.

ANNOUNCEMENTS

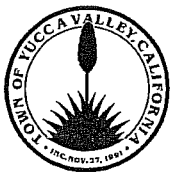
Next Town Council Meeting, Tuesday, March 5, 2013, 6:00 p.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: February 27, 2013
For Council Meeting: March 5, 2013

Subject: Prop 1B Project Modification

Prior Council Review: None.

Recommendation: Review and approve the proposed Prop 1B funding proposal modification, allocating the remaining Town's share of Prop 1B money to the SR 247 and Hwy 62 signalization project.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Roll Call Vote (Consent Agenda)

Discussion: Prop 1B was approved by voters in November 2006. This proposition provided \$19.925 billion in bond funds for a variety of transportation priorities, including \$2 billion for cities and counties to fund the maintenance and improvement of local transportation facilities. The Town of Yucca Valley's share of this money totals \$658,713. The State's 2007-08 budget allocated the first payment of these funds to cities and counties, with the minimum disbursement of \$400,000, and the subsequent budget authorized disbursement of \$258,713 in FY 2008-09.


In order for the Town to receive its share of funds, the Town's Council was required to approve the Prop 1B project funding proposal, and then forward the proposal to the State Department of Finance, who approved the project as well. Staff recommendation was to utilize the Prop 1B bond funds for the signalization project at Camino Del Cielo and Hwy 62. Preliminary project costs were anticipated to be approximately \$750,000. With the Prop 1B funding, the Town would be responsible for project costs in excess of \$658,713. Council concurred and the signalization project met all Prop 1B requirements.

Reviewed By:


Town Manager


Town Attorney


Admin Services


Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Change to Project Funding

In 2010-11, Federal Stimulus monies were made available to the Town as part of the Federal Government's ARRA stimulus program. As a result, the Town had the opportunity to exchange some of the Prop 1B funding for stimulus monies. The Town took advantage of this program, and through this action, freed up \$138,652 in prior Prop 1B monies. These funds remain available to the Town for expenditure on qualified Prop 1B projects.

The FY 2012-13 adopted budget programmed these funds for the TCRP Hwy 62 Improvement project. However, due to the Prop 1B spend-down requirements, these funds must be expended by June 30, 2013. Accordingly, staff is recommending the reallocation of these funds as reimbursement to the SR 247 & Hwy 62 Signalization project. This project meets the general and specific guidelines and intent of the Prop 1B program and the Council is afforded the discretion on reallocating Prop 1B to "*projects that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety...*" The SR 247 & Hwy 62 Signalization project clearly meets these objectives.

Upon direction of the Council, staff will update the Department of Finance Prop 1B website to reflect the change, and will complete the final project reporting as required by the legislation.

Alternatives: None.

Fiscal impact: There is no net increase/decrease in budgeted funds related to the proposed action. All Prop 1B funds have been received by the Town. Council action will allow for the allocation of remaining funds to the SR 247 & Hwy 62 Signalization project, and final Prop 1B project closeout. Fund 522 funds previously allocated to the signal project will be directed as replacement to the TCRP Hwy 62 Improvement project.

Attachments: Modified Project Schedule FY 2008-09 Funding

Proposition 1B Local Streets and Roads Funding Proposals

2007-08 Data

Mandatory Information:

Entity Name (City or County)
 County in which Recipient Entity is Located
 Principal Contact Data for Prop 1B Program:

Town of Yucca Valley
San Bernardino

Name

E-mail Address

Phone Number

Curtis Yakimow
cyakimow@yucca-valley.org
(760) 369-7207

Address

Date Local Prop 1B Streets & Roads Program Budget Adopted by Board/Council

Total from other tabs

Total 2007-08 allocation (should tie to totals on all other tabs)

57090 29Palms Highway Yucca Valley, CA 92284
Modified 3/5/2013
\$ 400000
\$ 258,713

Highly Recommended Information:

Local web link (for additional overall program information, such as maps, detailed project information, etc. provided by city or county)

http://www.yucca-valley.org/

The following tabs provide separate sheets for three categories of Prop 1B Local Street & Road Maintenance Projects: Maintenance, Minor Projects, and Major Projects.

Proposition 1B Local Streets and Roads Funding Proposals
 Major Projects (Projects costing more than \$400,000)

Proposed Projects	Project Name (List Each Project Separately)	Description (Required)											
		Description (Type of Work, Major Materials, New, or Replacement)		Location				Project Budget (in whole dollars)					
		Street/Road Name(s)	Starting Point & Ending Point	Total Cost	Funding from Prop 1B - LS&Rs	Funding from other Prop 1B	Other Local Funding	Other State Funding	Other Federal Funding	Planning & Environmental- Beginning Date	Planning & Environmental- Ending Date		
1	Traffic Signalization at Camino Del Cielo and Highway 62	New			\$ 750,000	\$ 120,061	\$ 400,000	\$ 229,939				8/1/2007	8/30/2007
2													
3	Traffic Signalization at SR 247 and Highway 62	New			\$ 330,464	\$ 138,652	-	\$ 191,812				7/1/2007	6/30/2008
4													
5													
6													
Total					\$ 1,080,464	\$ 258,713	\$ 400,000	\$ 421,751	\$ -	\$ -			

\$	258,713
\$	258,713

Optional information (in whole dollars):
 Project Type Categories (individual projects may fit into more than one category):
 Total Prop 1B Funding for Traffic Signals
 Total Prop 1B Funding for Major Pavement Maintenance and Rehabilitation
 Total Prop 1B Funding for Street Extensions, Lane Additions, and New Streets
 Total Prop 1B Funding for Landscaping/Signage/ADA/Ret. al.
 Total Prop 1B Funding for Bridge Repair, Replacement, and New Construction
 Total Prop 1B Funding for Transit related Projects
 Total (should equal total of Prop 1B LS&Rs funding from Project Budget data above)

Proposition 1B Local Streets and Roads Funding Proposals
 Major Projects (Projects costing more than \$400,000)

Proposed Projects

Project Name (List Each Project Separately)

	Project Timeline - Scheduled completion dates (MM/DD/YYYY)										Expected Benefit (t)		
	Design- Beginning Date	Design-Ending Date	Right-of-Way Acquisition- Beginning Date	Right-of-Way Acquisition- Ending Date	Construction- Beginning Date	Construction- Completion Date	Project Closed Out-Beginning Date	Project Closed Out-Ending Date	Expected Useful Life (in Years)	Lane Miles Added	Daily Travel Time Savings (hours)	Expected Daily Use (vehicles / riders)	
1	8/1/2007	8/1/2008	NA	NA	11/1/2008	5/1/2009	6/17/2009	6/30/2009	20+	NA	NA	20,000	
2													
3	7/1/2008	6/30/2010	NA	NA	8/1/2012	6/30/2013	1/1/2013	6/30/2013	20+	NA	NA	20,000	
4													
5													
6													

Optional Information (in whole dollars):
 Project Type Categories (individual projects may fit into more than one category):
 Total Prop 1B Funding for Traffic Signals
 Total Prop 1B Funding for Major Pavement Maintenance and Rehabilitation
 Total Prop 1B Funding for Street Extensions, Lane Additions, and New Streets
 Total Prop 1B Funding for Landscaping/signage/safety/ADA/et. al.
 Total Prop 1B Funding for Bridge Repair, Replacement, and New Construction
 Total Prop 1B Funding for Transit related Projects
 Total (should equal total of Prop 1B LSARs funding from Project Budget data above)

Proposition 1B Local Streets and Roads Funding Proposals
 Major Projects (Projects costing more than \$400,000)

Proposed Projects	Project Name (List Each Project Separately)	Highly Recommended			Additional Information (Optional)		
		Annual Reduction in the Number of Accidents	Lane Miles Maintained	Useful Life Extension (major maintenance in years)	Link to Maps or Pictures	Project Contact (e-mail, website, or phone)	
1	Traffic Signalization at Camino Del Cielo and Highway 62	4	NA	NA		estauckie@yucca-valley.org	
2							
3	Traffic Signalization at SR 247 and Highway 62	4 (est)	NA	NA		estauckie@yucca-valley.org	
4							
5							
6							

Optional Information (in whole dollars):
 Project Type Categories (individual projects may fit into more than one category):
 Total Prop 1B Funding for Traffic Signals
 Total Prop 1B Funding for Major Pavement Maintenance and Rehabilitation
 Total Prop 1B Funding for Street Extensions, Lane Additions, and New Streets
 Total Prop 1B Funding for Landscaping/signage/safety/ADA/etc. al.
 Total Prop 1B Funding for Bridge Repair, Replacement, and New Construction
 Total Prop 1B Funding for Transit related Projects
 Total (should equal total of Prop 1B LS&Rs funding from Project Budget data above)

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Alex Qishta, Project Engineer
Date: February 27, 2013
For Council Meeting: March 5, 2013

Subject: Public Lands Highway Discretionary Funds Project (PLHD):
SR62, Apache Trail to Palm Avenue
San Bernardino Associated Governments (SANBAG)
Project Funding Agreement C13056

Prior Council Review: There has been no prior review of this item.

Recommendation: That the Town Council approves the Project Funding Agreement between the Town of Yucca Valley and the San Bernardino County Transportation Authority, C13056, authorizing the Mayor and Town Attorney to sign all necessary documents for the program.

Executive Summary: The Measure I 2010-2040 Expenditure Plan and the Morongo Basin Subarea transportation planning partners have identified projects eligible for partial funding from Measure I 2010-2040 Rural Mountain/Desert Subarea Major Local Highway Program, "MLHP" funds, and from the Proposition 1B State Local Partnership Program "SLPP" formula Funds. The PLHD Project is one of the projects identified as eligible for such funding.

SANBAG, acting as the San Bernardino County Transportation Authority, requires the Project Funding Agreement in order for the Town to access the funding resources.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The PLHD project will deliver the construction of curb, gutter, sidewalks, street lights and raised median islands on SR 62, between Apache and Palm Avenue, and the construction of a traffic signal at SR 62 and Church Street as well as traffic signal modifications at SR 62 and Acoma/Mohawk Trail.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

SRS
Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

On September 5, 2012, SANBAG Board of Directors approved the allocation of \$135,000 in MLHP funds and \$723,120 in Proposition 1B SLPP funds to the PLHD project. While SANBAG disperses the MLHP funds, Caltrans disperses the SLPP funds. These funds are available on a reimbursement basis only.

The following information identifies project milestones and the anticipated project schedule from this time forward.

California Transportation Commission approval:	March 2013(scheduled)
Right of way Certification (Caltrans):	Feb 2013 (Completed)
Environmental Validation (Caltrans):	Feb 2013 (Completed)
CTC Funding Authorization:	March 5, 2013
PS&E Approval (Caltrans):	March, 2013 (Expected)
Federal/SLPP Fund Authorization (Caltrans):	May – June 2013 (Expected)
Advertise and Solicit Bids (Town):	July 2013 (Expected)
Construction (Town):	Aug. – Dec. 2013 (Expected)

SANBAG, acting as the San Bernardino County Transportation Authority, requires the Project Funding Agreement in order for the Town to access the funding resources.

Alternatives: Staff recommends no alternative action. Approval of the Agreement is necessary to obtain the funds.

Fiscal impact: The following information outlines expenditures through June 30, 2012, for the PLHD project.

Phase I (PA&ED)	\$145,853.52
Phase II (PS&E)	\$264,557.72
Phase III (ROW)	<u>\$47,602.76</u>
TOTAL PLHD FUNDS:	\$458,014.00

Phase I (PA&ED)	\$50,717.91
Phase II (PS&E)	<u>\$268,782.09</u>
TOTAL MEASURE I EXCHANGE FUNDS:	\$319,500.00

Phase II (PS&E)	\$27,561.25
Phase III (ROW)	<u>\$65,330.57</u>
*TOTAL OTHER FUNDS:	\$92,891.82

*Additional funding from Traffic Safety, LTF, Measure I – Arterials.

Total Prior Expenditures:	\$870,405.82
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The following are the anticipated remaining expenditures for completion of the project. Appropriations are addressed within the Mid-Year Budget Report under separate item on this Agenda.

Projected expenditures on PS&E for FY 2012-13:	(\$25,930)
Projected expenditures on R/W services for FY 2011-12	(\$3,541)
Estimated construction cost in FY 12-13:	(\$2,946,240)
Estimated R/W acquisition costs in FY 2012-13	(\$37,331)
Estimated Administrative costs in FY 2012-13	<u>(\$50,000)</u>
Total Projected Project Costs in FY 2012-13	<u>(\$3,063,042)</u>

Attachments: Project Funding Agreement C13056

PROJECT FUNDING AGREEMENT C13056

BETWEEN

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY

AND

TOWN OF TOWN OF YUCCA VALLEY

FOR

**THE CONSTRUCTION PHASE OF THE STATE ROUTE 62:
APACHE TRAIL TO PALM AVENUE PROJECT**

THIS Project Funding Agreement (“Agreement”) is made and entered into this ____ day of _____ by and between the San Bernardino County Transportation Authority (hereinafter referred to as “AUTHORITY”) and the TOWN OF YUCCA VALLEY (hereinafter referred to as “TOWN”). AUTHORITY and TOWN shall be individually or collectively, as applicable, known as “Party” or “Parties.”

RECITALS

- A. The Measure I 2010-2040 Expenditure Plan and the Morongo Basin Subarea transportation planning partners have identified projects eligible for partial funding from Measure I 2010-2040 Rural Mountain/Desert Subarea Major Local Highway Program (“MLHP”) funds and Proposition 1B State Local Partnership Program (“SLPP”) formula funds;
- B. The Construction Phase of the State Route 62: Apache Trail to Palm Avenue Project in the TOWN (“PROJECT”) is one of the projects identified as eligible for such funding and is described more fully in Attachment A;
- C. AUTHORITY has determined that the PROJECT is eligible to receive the Rural Mountains/Desert Subarea MLHP funds and Proposition 1B SLPP formula funds for the construction phase of work (hereinafter referred to as “PHASE”);
- D. On September 5, 2012, AUTHORITY’s Board of Directors approved allocation of \$135,000 in Rural Mountains/Desert Subarea MLHP funds and an additional \$723,000 in SLPP funds to TOWN for the PROJECT PHASE;

E. This Agreement is to be carried out in accordance with the policies in the Measure I 2010-2040 Strategic Plan;

F. Parties desire to proceed with the PROJECT in a timely manner;

G. This Agreement is intended to delineate the duties and funding responsibilities of the Parties for the PROJECT PHASE; and

H. AUTHORITY and TOWN are entering into this Agreement with the understanding that AUTHORITY will reimburse TOWN for eligible PROJECT PHASE expenditures with MLHP funds and the California Department of Transportation (hereinafter referred to as "CALTRANS") will reimburse TOWN for eligible PROJECT PHASE expenditures with SLPP formula funds.

NOW, THEREFORE, AUTHORITY and TOWN agree to the following:

SECTION I

AUTHORITY AGREES:

1. To reimburse TOWN for the actual cost of the PROJECT PHASE up to a maximum of \$135,000 in MLHP Funds. An estimate of costs for the PROJECT PHASE is provided in Attachment B. AUTHORITY shall have no further responsibilities to provide any funding for PROJECT exceeding this amount.
2. To reimburse TOWN within 30 days after TOWN submits an original and two copies of the signed invoices in the proper form covering those actual allowable PROJECT PHASE expenditures that were incurred by TOWN up to a maximum of \$135,000, consistent with the invoicing requirements of the Measure I 2010-2040 Strategic Plan, including backup information. Invoices may be submitted to AUTHORITY as frequently as monthly.
3. When conducting an audit of the costs claimed under the provisions of this Agreement, to rely to the maximum extent possible on any prior audit of TOWN performed pursuant to the provisions of State and Federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to AUTHORITY when planning and conducting additional audits.
4. AUTHORITY shall assign a project liaison for the purpose of attending Project Development Team (PDT) meetings.

SECTION II

TOWN AGREES:

1. To be the lead agency for this PROJECT and to diligently undertake and complete in a timely manner the Scope of Work for the PROJECT as shown in Attachment A.
2. To be responsible for expending that portion of the eligible PROJECT expenses that are incurred by TOWN, subject to reimbursement by AUTHORITY hereunder, for an amount not to exceed \$135,000 in MLHP Funds, and are reimbursable by AUTHORITY in accordance with Section I, Paragraph 2. Expenses relative to time spent on the PROJECT PHASE by TOWN are considered eligible PROJECT PHASE expenses and may be charged to the PROJECT PHASE funds subject to AUTHORITY's guidelines.
3. To work with CALTRANS to allocate \$723,000 in Proposition 1B SLPP Funds with reimbursement to be provided by CALTRANS for the Proposition 1B SLPP Funds per CALTRANS' guidelines. Expenses relative to time spent on the PROJECT PHASE by TOWN are considered eligible PROJECT PHASE expenses and may be charged to the PROJECT funds subject to CALTRANS' guidelines.
4. To abide by all AUTHORITY, TOWN, County, State, and Federal laws, regulations, policies and procedures pertaining to the PROJECT.
5. To prepare and submit to AUTHORITY an original and two copies of signed invoices for reimbursement of eligible PROJECT PHASE expenses. Invoices may be submitted to AUTHORITY as frequently as monthly.
6. To maintain all source documents, books and records connected with its performance under this Agreement for a minimum of five (5) years from the date of the Final Report of Expenditures submittal to AUTHORITY or until audit resolution is achieved, whichever is later, and to make all such supporting information available for inspection and audit by representatives of AUTHORITY during normal business hours at TOWN's TOWN Hall. Copies will be made and furnished by TOWN upon written request by AUTHORITY or CALTRANS.
7. To establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) to support TOWN's requests for reimbursement, payment vouchers, or invoices which segregate and accumulate costs of PROJECT work elements and produce monthly reports which clearly identify reimbursable costs, matching fund costs, indirect cost allocation, and other allowable expenditures by TOWN.

8. To prepare a Final Report of Expenditures, including a final invoice reporting the actual eligible PROJECT costs expended for those activities described in the work activities, and to submit that Final Report of Expenditures and final invoice no later than 120 days following the completion of those expenditures. An original and two copies of the Final Report of Expenditures shall be submitted to AUTHORITY and must state that these PROJECT funds were used in conformance with this Agreement and for those PROJECT-specific work activities described.
9. To cooperate in having a PROJECT-specific audit completed by AUTHORITY, at AUTHORITY's option and expense, upon completion of the PROJECT. The audit must state that all funds expended on the PROJECT were used in conformance with this Agreement.
10. To repay to AUTHORITY any reimbursement for Measure I costs that are determined by subsequent audit to be unallowable within one hundred twenty (120) days of TOWN receiving notice of audit findings, which time shall include an opportunity for TOWN to respond to and/or resolve the findings. Should the findings not be otherwise resolved and TOWN fail to reimburse moneys due AUTHORITY within one hundred twenty (120) days of audit findings, or within such other period as may be agreed between both Parties, the AUTHORITY reserves the right to withhold future payments due TOWN from any source under AUTHORITY's control.
11. To include AUTHORITY in Project Development Team (PDT) meetings if and when such meetings are held and in related communications on PROJECT progress, to provide at least quarterly schedule updates to AUTHORITY, and to consult with AUTHORITY on critical issues relative to the PROJECT.
12. As an eligible PROJECT expense, to post signs at the boundaries of the PROJECT noting that PROJECT is funded with Measure I funds. Signs shall bear the logos of AUTHORITY and TOWN.

SECTION III

IT IS MUTUALLY AGREED:

1. To abide by all applicable Federal, State and Local laws and regulations pertaining to the PROJECT PHASE, including policies in the applicable program in the Measure I 2010-2040 Strategic Plan, as amended, as of the Effective Date of this Agreement.
2. The final PROJECT cost may ultimately exceed current estimates of PROJECT cost. Any additional eligible costs resulting from unforeseen conditions over the estimated total of the PROJECT cost, shall be borne by

TOWN unless prior authorization has been approved by the AUTHORITY Board of Directors pursuant to Section III, Paragraph 3 of this Agreement;

3. In the event TOWN determines PROJECT work may exceed the not to exceed amount identified in Section I, Paragraph 1, TOWN shall inform AUTHORITY of this determination and thereafter the Parties shall work together in an attempt to agree upon an amendment to the PROJECT amounts identified in this Agreement. In no event, however, shall AUTHORITY be responsible for PROJECT costs in excess of the PROJECT amounts identified herein absent a written amendment to this Agreement that is approved by the Parties.
4. Eligible PROJECT reimbursements shall include only those costs incurred by TOWN for PROJECT-specific work activities that are described in this Agreement and shall not include escalation or interest.
5. Neither AUTHORITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by TOWN under or in connection with any work, authority or jurisdiction delegated to TOWN under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, TOWN shall fully defend, indemnify and save harmless AUTHORITY, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by TOWN under or in connection with any work, authority or jurisdiction delegated to TOWN under this Agreement. TOWN's indemnification obligation applies to AUTHORITY's "active" as well as "passive" negligence but does not apply to AUTHORITY's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.
6. Neither TOWN nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by AUTHORITY under or in connection with any work, authority or jurisdiction delegated to AUTHORITY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, AUTHORITY shall fully defend, indemnify and save harmless TOWN, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by AUTHORITY under or in connection with any work, authority or jurisdiction delegated to AUTHORITY under this Agreement. AUTHORITY's indemnification obligation applies to TOWN's "active" as well as "passive" negligence but does not apply to TOWN's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.

7. This Agreement will be considered terminated upon reimbursement of eligible costs by AUTHORITY or December 1, 2017, whichever is sooner, provided that the provisions of Paragraphs 6, 7, 8, 9 and 10 of Section II, and Paragraphs 5 and 6 of Section III, shall survive the termination of this Agreement. The Agreement may also be terminated by AUTHORITY, in its sole discretion, in the event the PROJECT work described in Attachment A has not been initiated or let by TOWN within twelve (12) months of the Effective Date of this Agreement.
8. AUTHORITY may terminate this Agreement if TOWN fails to perform according to the terms of this Agreement and if this failure jeopardizes the delivery of the PROJECT according to the terms herein.
9. The Recitals to this Agreement are true and correct and are incorporated into this Agreement.
10. Attachment A, The Construction Phase of the State Route 62: Apache Trail to Palm Avenue Project (Description of Project and Milestones), and Attachment B, The Construction Phase of the State Route 62: Apache Trail to Palm Avenue Project (Summary of Estimated Construction Costs), are attached to and incorporated into this Agreement.
11. This Agreement is effective and shall be dated on the date executed by AUTHORITY.

-----SIGNATURES ON FOLLOWING PAGE-----

In witness whereof, the Parties have executed this Agreement by their authorized signatories below.

**SAN BERNARDINO COUNTY
TRANSPORTATION AUTHORITY**

TOWN OF YUCCA VALLEY

By: _____
Janice Rutherford, Chairperson

By: _____
Merl Abel
Mayor

Date: _____

Date: _____

APPROVED AS TO FORM

APPROVED AS TO FORM AND
PROCEDURE:

By: _____
Eileen Monaghan Teichert
AUTHORITY General Counsel

By: _____
Lona N. Laymon, Esquire
TOWN Attorney

Date: _____

By: _____
Jeffery Hill
Contract Administrator

Date: _____

Attachment A

THE CONSTRUCTION PHASE OF THE STATE ROUTE 62: APACHE TRAIL TO PALM AVENUE PROJECT, TOWN OF YUCCA VALLEY

Description of Project and Milestones

Location, Project Limits, Description, Scope of Work, Legislative Description			
On Route 62, in the Town of Yucca Valley between Apache Trail & Palm Ave. Construct traffic and pedestrian safety improvements. Install three segments of raised landscape medians, street lighting where gaps exist, sidewalks, curb and gutter, ADA compliant ramps, traffic signal at Church Street, traffic signal modifications at Acoma/Mohawk Trail.			
Component	Implementing Agency		Reimbursements
PA&ED	Town of Yucca Valley		
PS&E	Town of Yucca Valley		
Right of Way	Town of Yucca Valley		
Construction	Town of Yucca Valley		
Legislative Districts			
	Assembly:	65	Senate: 31
	Congressional:	41	
Purpose and Need			
The purpose of the project is to provide safe and efficient interstate and interregional mobility for visitors and goods through the Town of Yucca Valley.			
Project Benefits			
The project will increase pedestrian safety, reduce vehicular conflicts and upgrade non-standard ADA facilities with new ADA compliant curb ramps and sidewalks.			
Project Milestone			Proposed
Project Study Report Approved			12/16/10
Begin Environmental (PA&ED) Phase			08/20/08
Circulate Draft Environmental Document	Document Type	N/A	06/17/10
Draft Project Report			12/16/10
End Environmental Phase (PA&ED Milestone)			12/16/10
Begin Design (PS&E) Phase			08/04/09
End Design Phase (Ready to List for Advertisement Milestone)			09/30/12
Begin Right of Way Phase			07/28/10
End Right of Way Phase (Right of Way Certification Milestone)			09/30/12
Begin Construction Phase (Contract Award Milestone)			12/31/13
End Construction Phase (Construction Contract Acceptance Milestone)			07/31/14
Begin Closeout Phase			08/01/14
End Closeout Phase (Closeout Report)			12/01/14

ATTACHMENT B

STATE ROUTE 62: APACHE TRAIL TO PALM AVENUE PROJECT, TOWN OF YUCCA VALLEY

Summary of Estimated Construction Costs

Project Phase Funding Table

Component	Total Cost	AUTHORITY SHARE* – SLPP Funds	AUTHORITY SHARE* - MLHP Funds	TOWN Local Measure I Funds	DEMO FUNDS
Construction Phase	\$2,886,000	\$723,000	\$135,000	\$588,000	\$1,440,000
Total	\$2,886,000	\$723,000	\$135,000	\$588,000	\$1,440,000

*AUTHORITY's Share can be from sources under control of AUTHORITY including but not limited to Measure I Major/Local Highways program, and State Transportation Improvement Program (STIP), Surface Transportation Program (STP), or State/Local Partnership Program (SLPP) funds without necessitating an amendment of this agreement.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Alex Qishta, Project Engineer
Date: February 27, 2013
For Council Meeting: March 5, 2013

Subject: Transportation Congestion Relief Program Project (TCRP):
SR62, La Honda Way to Dumosa Avenue
San Bernardino Associated Governments (SANBAG)
Project Funding Agreement C13057

Prior Council Review: There has been no prior review of this item.

Recommendation: That the Town Council approves the Project Funding Agreement between the Town of Yucca Valley and the San Bernardino County Transportation Authority, C13057, authorizing the Mayor and Town Attorney to sign all necessary documents for the program.


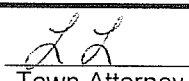
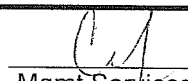
Executive Summary: The Measure I 2010-2040 Expenditure Plan and the Morongo Basin Subarea transportation planning partners have identified projects eligible for partial funding from Measure I 2010-2040 Rural Mountain/Desert Subarea Major Local Highway Program, "MLHP" funds, and from the Proposition 1B State Local Partnership Program "SLPP" formula Funds. The TCRP Project is one of the projects identified as eligible for such funding.

SANBAG, acting as the San Bernardino County Transportation Authority, requires the Project Funding Agreement in order for the Town to access the funding resources.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The TCRP project consists of construction of raised medians on SR 62 between Kickapoo Trail and Elk Trail, and from Cherokee Trail to Apache Trail.

Reviewed By:    SRS
Town Manager Town Attorney Mgmt Services Dept Head

<input type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

The project also includes curb, gutter, ADA compliant ramps, and sidewalk improvements from Palm Avenue to Dumosa Avenue.

On September 5, 2012, SANBAG Board of Directors approved the allocation of \$90,000 in MLHP funds and an additional \$777,600 in SLPP funds. With adoption of the FY 2012/2013 Budget, staff identified the proposed financial structure for delivery of the TCRP project. The Town is in the final PS&E phase of the project, Town submitted 100% plans and specifications for Caltrans Approval.

The following information identifies project milestones and the anticipated project schedule from this time forward. All District 8 approvals have been obtained, and the remaining Caltrans authorizations are issued by headquarters in Sacramento.

California Transportation Commission approval:	January 2013 (Completed)
Right of way Certification (Caltrans):	January 2013 (Completed)
Environmental Validation (Caltrans):	January 2013 (Completed)
PS&E Approval (Caltrans):	January 2013 (Completed)
Federal Fund Authorization Expected (Caltrans):	April 2013 (Expected)
Advertise and Solicit Bids (Town):	May 2013 (Expected)
Construction (Town):	July – Nov., 2013 (Expected)

SANBAG, acting as the San Bernardino County Transportation Authority, requires the Project Funding Agreement in order for the Town to access the funding resources.

Alternatives: Staff recommends no alternative action. Approval of Agreements is necessary to obtain these funds.

Fiscal impact: The following information outlines expenditures through June 30, 2012, for the TCRP project.

Phase I (PA&ED)	\$451,691.26
Phase II (PS&E)	<u>\$410,702.78</u>
TOTAL TCRP FUNDS:	\$862,394.04
Phase III (ROW)	<u>\$ 51,326.60</u>
TOTAL MEASURE I ARTERIAL FUNDS:	\$ 51,326.60
Total Prior Expenditures:	\$913,720.64

The following are the anticipated remaining expenditures for completion of the project. Appropriations are addressed within the Mid-Year Budget Report under separate item on this Agenda.

Projected expenditures on PS&E for FY 2012-13	(\$79,000)
Projected expenditures on R/W services for FY 2012-13	(\$60,000)
Estimated construction cost in FY 2012-13	(\$2,231,000)
Estimated R/W acquisition costs in FY 2012-13	(\$8,000)
Estimated Administrative costs in FY 2012-13	<u>(\$50,000)</u>
Total Projected Project Costs in FY 2012-13	<u>\$2,428,000</u>

Attachments: Project Funding Agreement C13057

PROJECT FUNDING AGREEMENT C13057

BETWEEN

SAN BERNARDINO COUNTY TRANSPORTATION AUTHORITY

AND

TOWN OF TOWN OF YUCCA VALLEY

FOR

**THE CONSTRUCTION PHASE OF THE STATE ROUTE 62:
LA HONDA WAY TO DUMOSA AVENUE PROJECT**

THIS Project Funding Agreement (“Agreement”) is made and entered into this ____ day of _____ by and between the San Bernardino County Transportation Authority (hereinafter referred to as “AUTHORITY”) and the TOWN OF YUCCA VALLEY (hereinafter referred to as “TOWN”). AUTHORITY and TOWN shall be individually or collectively, as applicable, known as “Party” or “Parties.”

RECITALS

- A. The Measure I 2010-2040 Expenditure Plan and the Morongo Subarea transportation planning partners have identified projects eligible for partial funding from Measure I 2010-2040 Rural Mountain/Desert Subarea Major Local Highway Program (“MLHP”) funds and Proposition 1B State Local Partnership Program (“SLPP”) formula funds;
- B. The Construction Phase of the State Route 62: LaHonda Way to Dumosa Avenue Project in the TOWN (“PROJECT”) is one of the projects identified as eligible for such funding and is described more fully in Attachment A;
- C. AUTHORITY has determined that the PROJECT is eligible to receive the Rural Mountains/Desert Subarea MLHP funds and Proposition 1B SLPP formula funds for the construction phase of work (hereinafter referred to as “PHASE”);
- D. On September 5, 2012, AUTHORITY’s Board of Directors approved allocation of \$90,000 in Rural Mountains/Desert Subarea MLHP funds and an additional \$778,000 in SLPP funds to TOWN for the PROJECT PHASE;

E. This Agreement is to be carried out in accordance with the policies in the Measure I 2010-2040 Strategic Plan;

F. Parties desire to proceed with the PROJECT in a timely manner;

G. This Agreement is intended to delineate the duties and funding responsibilities of the Parties for the PROJECT PHASE; and

H. AUTHORITY and TOWN are entering into this Agreement with the understanding that AUTHORITY will reimburse TOWN for eligible PROJECT PHASE expenditures with MLHP funds and the California Department of Transportation (hereinafter referred to as "CALTRANS") will reimburse TOWN for eligible PROJECT PHASE expenditures with SLPP formula funds.

NOW, THEREFORE, AUTHORITY and TOWN agree to the following:

SECTION I

AUTHORITY AGREES:

1. To reimburse TOWN for the actual cost of the PROJECT PHASE up to a maximum of \$90,000 in MLHP Funds. An estimate of costs for the PROJECT PHASE is provided in Attachment B. AUTHORITY shall have no further responsibilities to provide any funding for PROJECT exceeding this amount.
2. To reimburse TOWN within 30 days after TOWN submits an original and two copies of the signed invoices in the proper form covering those actual allowable PROJECT PHASE expenditures that were incurred by TOWN up to a maximum of \$90,000, consistent with the invoicing requirements of the Measure I 2010-2040 Strategic Plan, including backup information. Invoices may be submitted to AUTHORITY as frequently as monthly.
3. When conducting an audit of the costs claimed under the provisions of this Agreement, to rely to the maximum extent possible on any prior audit of TOWN performed pursuant to the provisions of State and Federal laws. In the absence of such an audit, work of other auditors will be relied upon to the extent that work is acceptable to AUTHORITY when planning and conducting additional audits.
4. AUTHORITY shall assign a project liaison for the purpose of attending Project Development Team (PDT) meetings.

SECTION II

TOWN AGREES:

1. To be the lead agency for this PROJECT and to diligently undertake and complete in a timely manner the Scope of Work for the PROJECT as shown in Attachment A.
2. To be responsible for expending that portion of the eligible PROJECT expenses that are incurred by TOWN, subject to reimbursement by AUTHORITY hereunder, for an amount not to exceed \$90,000 in MLHP Funds, and are reimbursable by AUTHORITY in accordance with Section I, Paragraph 2. Expenses relative to time spent on the PROJECT PHASE by TOWN are considered eligible PROJECT PHASE expenses and may be charged to the PROJECT PHASE funds subject to AUTHORITY's guidelines.
3. To work with CALTRANS to allocate \$778,000 in Proposition 1B SLPP Funds with reimbursement to be provided by CALTRANS for the Proposition 1B SLPP Funds per CALTRANS' guidelines. Expenses relative to time spent on the PROJECT PHASE by TOWN are considered eligible PROJECT PHASE expenses and may be charged to the PROJECT funds subject to CALTRANS' guidelines.
4. To abide by all AUTHORITY, TOWN, County, State, and Federal laws, regulations, policies and procedures pertaining to the PROJECT.
5. To prepare and submit to AUTHORITY an original and two copies of signed invoices for reimbursement of eligible PROJECT PHASE expenses. Invoices may be submitted to AUTHORITY as frequently as monthly.
6. To maintain all source documents, books and records connected with its performance under this Agreement for a minimum of five (5) years from the date of the Final Report of Expenditures submittal to AUTHORITY or until audit resolution is achieved, whichever is later, and to make all such supporting information available for inspection and audit by representatives of AUTHORITY during normal business hours at TOWN's TOWN Hall. Copies will be made and furnished by TOWN upon written request by AUTHORITY or CALTRANS.
7. To establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) to support TOWN's requests for reimbursement, payment vouchers, or invoices which segregate and accumulate costs of PROJECT work elements and produce monthly reports which clearly identify reimbursable costs, matching fund costs, indirect cost allocation, and other allowable expenditures by TOWN.

8. To prepare a Final Report of Expenditures, including a final invoice reporting the actual eligible PROJECT costs expended for those activities described in the work activities, and to submit that Final Report of Expenditures and final invoice no later than 120 days following the completion of those expenditures. An original and two copies of the Final Report of Expenditures shall be submitted to AUTHORITY and must state that these PROJECT funds were used in conformance with this Agreement and for those PROJECT-specific work activities described.
9. To cooperate in having a PROJECT-specific audit completed by AUTHORITY, at AUTHORITY's option and expense, upon completion of the PROJECT. The audit must state that all funds expended on the PROJECT were used in conformance with this Agreement.
10. To repay to AUTHORITY any reimbursement for Measure I costs that are determined by subsequent audit to be unallowable within one hundred twenty (120) days of TOWN receiving notice of audit findings, which time shall include an opportunity for TOWN to respond to and/or resolve the findings. Should the findings not be otherwise resolved and TOWN fail to reimburse moneys due AUTHORITY within one hundred twenty (120) days of audit findings, or within such other period as may be agreed between both Parties, the AUTHORITY reserves the right to withhold future payments due TOWN from any source under AUTHORITY's control.
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12. As an eligible PROJECT expense, to post signs at the boundaries of the PROJECT noting that PROJECT is funded with Measure I funds. Signs shall bear the logos of AUTHORITY and TOWN.

SECTION III

IT IS MUTUALLY AGREED:

1. To abide by all applicable Federal, State and Local laws and regulations pertaining to the PROJECT PHASE, including policies in the applicable program in the Measure I 2010-2040 Strategic Plan, as amended, as of the Effective Date of this Agreement.
2. The final PROJECT cost may ultimately exceed current estimates of PROJECT cost. Any additional eligible costs resulting from unforeseen conditions over the estimated total of the PROJECT cost, shall be borne by

TOWN unless prior authorization has been approved by the AUTHORITY Board of Directors pursuant to Section III, Paragraph 3 of this Agreement;

3. In the event TOWN determines PROJECT work may exceed the not to exceed amount identified in Section I, Paragraph 1, TOWN shall inform AUTHORITY of this determination and thereafter the Parties shall work together in an attempt to agree upon an amendment to the PROJECT amounts identified in this Agreement. In no event, however, shall AUTHORITY be responsible for PROJECT costs in excess of the PROJECT amounts identified herein absent a written amendment to this Agreement that is approved by the Parties.
4. Eligible PROJECT reimbursements shall include only those costs incurred by TOWN for PROJECT-specific work activities that are described in this Agreement and shall not include escalation or interest.
5. Neither AUTHORITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by TOWN under or in connection with any work, authority or jurisdiction delegated to TOWN under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, TOWN shall fully defend, indemnify and save harmless AUTHORITY, its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by TOWN under or in connection with any work, authority or jurisdiction delegated to TOWN under this Agreement. TOWN's indemnification obligation applies to AUTHORITY's "active" as well as "passive" negligence but does not apply to AUTHORITY's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.
6. Neither TOWN nor any officer or employee thereof is responsible for any injury, damage or liability occurring or arising by reason of anything done or omitted to be done by AUTHORITY under or in connection with any work, authority or jurisdiction delegated to AUTHORITY under this Agreement. It is understood and agreed that, pursuant to Government Code Section 895.4, AUTHORITY shall fully defend, indemnify and save harmless TOWN , its officers and employees from all claims, suits or actions of every name, kind and description brought for or on account of injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by AUTHORITY under or in connection with any work, authority or jurisdiction delegated to AUTHORITY under this Agreement. AUTHORITY's indemnification obligation applies to TOWN's "active" as well as "passive" negligence but does not apply to TOWN's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.

7. This Agreement will be considered terminated upon reimbursement of eligible costs by AUTHORITY or March 1, 2017, whichever is sooner, provided that the provisions of Paragraphs 6, 7, 8, 9 and 10 of Section II, and Paragraphs 5 and 6 of Section III, shall survive the termination of this Agreement. The Agreement may also be terminated by AUTHORITY, in its sole discretion, in the event the PROJECT work described in Attachment A has not been initiated or let by TOWN within twelve (12) months of the Effective Date of this Agreement.
8. AUTHORITY may terminate this Agreement if TOWN fails to perform according to the terms of this Agreement and if this failure jeopardizes the delivery of the PROJECT according to the terms herein.
9. The Recitals to this Agreement are true and correct and are incorporated into this Agreement.
10. Attachment A, The Construction Phase of the State Route 62: LaHonda Way to Dumosa Avenue Project (Description of Project and Milestones), and Attachment B, The Construction Phase of the State Route 62: LaHonda Way to Dumosa Avenue Project (Summary of Estimated Construction Costs), are attached to and incorporated into this Agreement.
11. This Agreement is effective and shall be dated on the date executed by AUTHORITY.

-----SIGNATURES ON FOLLOWING PAGE-----

**SAN BERNARDINO COUNTY
TRANSPORTATION AUTHORITY**

TOWN OF YUCCA VALLEY

By: _____
Janice Rutherford, Chairperson

By: _____
Merl Abel
Mayor

Date: _____

Date: _____

APPROVED AS TO FORM AND
PROCEDURE:

APPROVED AS TO FORM AND
PROCEDURE:

By: _____
Eileen Monaghan Teichert
AUTHORITY General Counsel

By: _____
Lona N. Laymon, Esquire
TOWN Counsel

Date: _____

By: _____
Jeffery Hill
Contract Administrator

Date: _____

ATTACHMENT A

THE CONSTRUCTION PHASE OF THE STATE ROUTE 62: LA HONDA WAY TO DUMOSA AVENUE PROJECT, TOWN OF YUCCA VALLEY

Description of Project and Milestones

Project Title			
Route 62; Traffic & pedestrian safety improvements and utility work between La Honda Way & Dumosa Ave			
Location, Project Limits, Description, Scope of Work, Legislative Description			
On Route 62, in the Town of Yucca Valley. Construct traffic and pedestrian safety improvements within the Route 62 right-of-way. Install raised landscaped median islands, sidewalks, and associated drainage improvements, between La Honda Way and Dumosa Ave in the Town of Yucca Valley.			
Component	Implementing Agency		Reimbursements
PA&ED	Town of Yucca Valley		
PS&E	Town of Yucca Valley		
Right of Way	Town of Yucca Valley		
Construction	Town of Yucca Valley		
Legislative Districts			
Assembly:	65	Senate:	31
Congressional:	41		
Purpose and Need			
The purpose of the project is to provide safe and efficient interstate and interregional mobility for visitors and goods through the Town of Yucca Valley.			
Project Benefits			
The project will increase pedestrian safety, reduce vehicular conflicts and upgrade non-standard ADA facilities with new ADA compliant curb ramps and sidewalks.			
Project Milestone			Existing
Project Study Report Approved			05/01/02
Begin Environmental (PA&ED) Phase			
Circulate Draft Environmental Document	Document Type	CE/CE	02/01/09
Draft Project Report			09/01/09
End Environmental Phase (PA&ED Milestone)			01/04/10
Begin Design (PS&E) Phase			09/06/11
End Design Phase (Ready to List for Advertisement Milestone)			08/29/10
Begin Right of Way Phase			08/31/12
End Right of Way Phase (Right of Way Certification Milestone)			01/01/13
Begin Construction Phase (Contract Award Milestone)			07/31/13
End Construction Phase (Construction Contract Acceptance Milestone)			11/30/13
Begin Closeout Phase			12/01/13
End Closeout Phase (Closeout Report)			03/01/14

ATTACHMENT B

STATE ROUTE 62: LA HONDA WAY TO DUMOSA AVENUE PROJECT, TOWN OF YUCCA VALLEY

Summary of Estimated Construction Costs

Project Phase Funding Table

Component	Total Cost	AUTHORITY SHARE* – SLPP Funds	AUTHORITY SHARE* - MLHP Funds	TOWN Local Measure I Funds	TOWN HSIP Funds & SLPP Funds
Construction Phase	\$2,594,000	\$778,000	\$90,000	\$688,000	\$1,038,000
Total	\$2,594,000	\$778,000	\$90,000	\$688,000	\$1,038,000

*AUTHORITY's Share can be from sources under control of AUTHORITY including but not limited to Measure I Major/Local Highways program, and State Transportation Improvement Program (STIP), Surface Transportation Program (STP), or State/Local Partnership Program (SLPP) funds without necessitating an amendment of this agreement.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Robert Kirschmann, Associate Planner
Date: February 28, 2013
For Council Meeting: March 5, 2013
Subject: 2012 General Plan Annual Review
Annual Housing Element Report

Prior Council Review: None for this specific item. The Town Council receives the mandated General Plan annual report in the spring of each year.

Recommendation: That the Town Council receives and files the General Plan 2012 Annual Report.

Executive Summary Government Code Section 65400 mandates that all cities and counties submit to their legislative bodies an annual report on the status of the General Plan and progress towards its implementation. The report must then be filed with the State's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD). This annual review addresses the January 1, 2012 through December 31, 2012 time period

Order of Procedure:


- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The General Plan was adopted on December 14, 1995. The implementation section of the General Plan recommends the Town review the General Plan on an annual basis to evaluate implementation progress and to determine if changing conditions make minor adjustments to the Plan desirable. Government Code Section 65400 mandates that all cities and counties submit to their legislative bodies an annual report on the status of the General Plan and progress on its implementation.

The attached Annual Report addresses the Land Use and Housing Elements. In each section, there is a discussion that explains the progress the Town has made on its implementation of the General Plan in the past year.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

In accordance with State requirements, Housing Element implementation is quantified.

Included with the report is the Annual Housing Element Progress Report. There are several tables (Table A, A2, A3, B and C) required to be completed and submitted to the State. Tables A and A2 do not apply for this review period as there were no units constructed, rehabilitated, or acquired which restricted the units to specific income levels.

Due to the absence of the restrictions, all units constructed are required by the state to be counted towards the "above moderate" income range and are reported in table A3. Table B demonstrates the number of units constructed during the current Regional Housing Needs Allocation (RHNA) Planning period. Table C is an evaluation of each Program in the Housing element and the status of the implementation of that program.

Alternatives: No alternative actions are recommended. The annual report is mandated by the State.

Fiscal impact: NA

Attachments:

1. Annual Report
2. Tables A,B, & C
3. General Plan Amendment Table



2012 GENERAL PLAN ANNUAL REVIEW

BACKGROUND:

The Town of Yucca Valley reviews the development activity during the prior year and other programs that worked toward implementing the Town's General Plan annually. Residential development activity is reviewed to determine the number and type of dwelling units completed during the year in order to comply with the State of California mandate to monitor the implementation of the Town's housing goals.

The Town of Yucca Valley Comprehensive General Plan is an official document that is adopted by the Town Council after significant public input and a recommendation from the Planning Commission. The General Plan establishes goals, policies, programs, and implementation strategies to guide development and redevelopment, and to preserve valued assets and resources.

Land Use Planning is mandated by the State of California, and has multiple components including long-range or comprehensive planning, current planning or development review, and environmental compliance with the California Environmental Quality Act. Land use planning processes are regulated by State law as well as local regulations implemented through zoning or development codes.

State law mandates that specific components are addressed in all General Plans. These are termed "Plan Elements". The required General Plan elements include:

Land Use	Open Space
Circulation	Noise
Housing	Safety
Conservation	

The Town's General Plan addresses all of these components and other local considerations. It should be noted that the Housing Element must be updated every eight years. The current Housing Element for the Town was approved by the Town Council on September 15, 2009, and the next update is mandated by October 2013. The Housing Element update is included in the overall General Plan Update that is underway and that is addressed further in this report.

State Law permits the General Plan mandated Elements to be amended up to four times annually. The Town has approved seventeen General Plan Amendments since

incorporation. Two were approved prior to the adoption of the current General Plan. There were no General Plan Amendments acted upon during this reporting period.

General Plans are dynamic documents and need to be evaluated regularly in terms of changing views, desires, strategies, and overall effectiveness. It has been noted by the State Office of Planning and Research (OPR) that the Town of Yucca Valley has not completely revised the General Plan in more than 10 years. This information is provided to the State Attorney General by OPR.

This report does not discuss every component of each Element, but it gives insight into general land use activity and overall General Plan implementation.

GENERAL PLAN UPDATE:

The Town Council authorized a comprehensive General Plan update in February of 2011. The Town and the selected consultant, The Planning Center/DC&E, have been working since the initial public outreach kickoff in August 2011 on this important update. Twelve public outreach meetings have been held soliciting input from the community. "Open Town Hall" was launched to help engage and communicate with residents and interest groups that may not be able to attend public meetings. A community profile has been created and is available for viewing and purchase on the Town's website. You may visit our website for the latest information at: <http://www.yucca-valley.org/departments/gpu.html>;

The following identifies the public outreach meetings that have been held.

Concert in the Park, August 2011

Youth Commission Visioning, October 17, 2011

Community Workshops, August 25 and 26 2012

Community Workshop-East End Focus, May 4, 2012

Community Workshop-Mid Town Focus, May 5, 2012

Planning Commission-Parks, Recreation, & Cultural Commission Workshop May 8, 2012

Planning Commission-Council Land Use Plan Review June 26, 2012

GPAC Meeting-Safety Element November 14, 2012

GPAC Meeting-Housing Element, December 12, 2012

Planning Commission-Council Housing Element, December 12, 2012

GPAC Meeting-Open Space and Conservation, February 13, 2013

The General Plan Advisory Committee (GPAC) has been formed. The GPAC reviewed the Draft Safety Element on November 14, 2012, the Draft Housing Element on December 12, 2012, and the Draft Open Space and Conservation Element on February 13, 2012. The Planning Commission recommended, and Town Council authorized, submittal of the Draft Housing Element to State HCD on December 18, 2012 for initial technical review. The Town has received minor comments back from the State on the draft document and is working to address these issues.

The remaining overall schedule for the Town's General Plan Update is outlined below.

Draft Elements complete by March 31, 2013;

Draft EIR released July 2013

Adoption: September/October 2013

DEVELOPMENT CODE UPDATE:

The Development Code and other regulations play a critical role in implementing the goals, policies, and programs of the General Plan; Specific Plans provide more detailed goals, policies and programs for a more limited, specifically-defined area within the Town's corporate limits.

A complete Development Code rewrite and update is underway, and it is anticipated that the updated Development Code will be adopted by July 1, 2013.

GENERAL LAND USE ACTIVITY

The following projects were submitted and approved during 2012 calendar year:

Southern California Gas, CUP 01-12 - Submitted on June 18, 2012, this project approved the conversion of an existing 6,665 square foot building to an administrative /maintenance facility for Southern California Gas Company. The property contains 1.9 acres and is zoned Service Commercial (C-S). The project includes an administrative office, warehouse and the outside storage of utility vehicles, utility pipes, non-flammable, flammable and compressed natural gas bottles and miscellaneous items. The project is located at 7230 Pioneertown Road, and is identified as APN 594-061-08.

Metro PCS, CUP 02-12, - Submitted on August 28, 2012, this project approved an unmanned wireless facility designed to look like a boulder, standing at approximately 9'. Equipment will be placed in a 14' x 22', 308 square foot block enclosure. The project is located approximately 400 feet +/- west of Rockaway Ave, north of the existing High Desert Water District tank and identified as APN 585-301-32.

There were no General Plan amendments requested or approved during 2012. The chart below lists the General Plan Amendments that have been requested since incorporation:

General Plan Amendments Since Incorporation				
DATE	CASE NO.	APPLICANT	PROJECT DESCRIPTION	STATUS
8/23/1993	GPA-01-93	KenLar Construction	Rezone from 4MRM to CO,	Approved
11/3/1993	GPA 02-93	Town of Yucca Valley	Rezone from RS18m to IN	withdrawn
11/3/1993	GPA 03-93		Rezone from RM4M to CO,	Approved
10/24/1996	GPA-01-96	Town of Yucca Valley	Section 11 Annexation	Approved
2/16/1999	GP-01-99	Banks Vaughn		Denied
2/15/2000	GPA 01-00	Town of Yucca Valley	Housing Element Update	Approved
05/30/2001	GPA 01-01	Leon Strand	Rezone R-HR to RL-5	Approved
06/14/2001	GPA 02-01	Barton Pedersen	Rezone R-HR to RL2.5	Approved
09/06/2001	GPA 03-01	Town of Yucca Valley	State Annual Report	Accept and file
03/07/2002	GPA 01-02	Tim Humphreville	RS -RM10 (RZ 01-02)	Denied
04/24/2002	GPA 02-02	Town of Yucca Valley	2001 Annual Report	Accept and file
02/28/2003	GPA 01-03	Bill Scholar	Rezone CG to RM	Approved
05/07/2003	GPA 02-03	Cole Stillwell	Rezone RL to CG	Approved
02/25/2004	GPA-01-04	Danmark Dev	Rezone RS-2 to RS-3.5	Approved
	GPA 02-04	Town of Yucca Valley	Rezone RL-1 to RS-3.5	Approved
12/08/2004	GPA-01-05	TYV	Land use designation changes	Approved
		Neighborhood Housing Group		
04/07/2005	GPA 02-05		Rezone RL-1 to RM-8	Approved
07/11/2005	GPA 03-05	Century Homes		withdrawn
08/10/2005	GPA-04-05	Randy Werner	Rezone R-HR to RL-5	Approved
03/10/2006	GPA-01-06	Bill Shack	Rezone RL-5 to RS-3.5	Approved
12/07/2006	GPA-02-06	Specialty Homes	Rezone	Approved
12/13/2006	GPA-03-06	Nickolas Ventures	Rezone to RM -10	withdrawn
	GPA 01-07	TYV	Old Town Specific Plan	Approved
12/18/2007	GPA 02-07	Chris Paolini	Rezone RL-1 to RS-2	Approved
03/20/2008	GPA 01-08	Curtis McGrew	Rezone R-HR to RL	Approved
01/19/2009	GPA 01-09	Town of Yucca Valley	Housing Element Update	Approved

Coinciding with the national housing market conditions, the Town did not receive any tentative tract map applications in 2012.

The following chart shows the tentative tract maps that have been approved since incorporation. Those with an asterisk have proceeded through the final map process and final maps have been recorded.

SYNOPSIS OF TENTATIVE TRACT MAPS

APPLICATION DATE	CASE NO.	APPLICANT	LOCATION	TOTAL# OF LOTS	# OF VACANT LOTS
APPROVED PROJECTS					
02/28/2003	TM 16471*	Bill Scholar	Desert Vista Village E. of Palm, S of Pine	106	83
09/05/2003	TM 16649	40 Villas LP	NE corner of Camino del Cielo and Martinez	34	34
02/25/2004	TM 16587*	Danmark Development	S of Mountain View between Acoma and Church	57	48
04/01/2004	TM 16786*	De Silva	Vera Lane west of Joshua Lane	4	4
04/16/2004	TM 16957*	Bob Stadum	E side of Acoma 1 parcel N of Joshua Drive	34	34
09/13/2004	TM 16787	Rondel Ent.	W of SR247 S of Castro	54	54
09/13/2004	TM 16733	Arthur Schultz	S of Santa Barbara E & W of Indio	17	17
10/29/2004	TM 17240*	Leon Strand	Santa Barbara between Balsa and Emerson	4	3
12/13/2004	TM 17328*	Yucca Estates	SW corner of Yucca Tr. And Emerson	17	17
06/14/2005	TM 17633	Burnt Mtn Haciendas	SW corner of Palomar and Onaga	61	61
01/27/2006	TM 17476	SILVATEX,INC	N of Paxton 1 parcel E of Imperial	43	43
08/22/2006	TM 18011	Specialty Homes	SE Corner of Cholla Ave. and Joshua Dr.	8 1 remain	8
03/10/2006	TM 17862	Copper Hills Homes	NE corner of Sage Ave and San Andreas	107	107
06/15/2007	TM 17985	Fred Golestani	NE corner of Palomar Ave and Juarez Dr	20	20
12/18/07	TM 18418	Pueblo Mesa	NE corner of Sage Ave and Golden Bee Drive	142	142
12/23/2009	TM18773	Beverly Lucas	SW corner of Cholla Ave and Carlyle Dr.	60	60
		TOTAL # OF APPROVED LOTS		768	
		TOTAL # OF VACANT LOTS			735

Since incorporation there have been six tract maps that have recorded. They are:

- | | |
|---|---|
| 1. Tract Map 16471 Desert Vista Village | 4. Tract Map 16957 Living Space |
| 2. Tract Map 16587 Mesquite 55 | 5. Tract Map 17240 Strand |
| 3. Tract Map 16786 Da Silva | 6. Tract Map 17328 Yucca Valley Estates |

The following chart shows all of the Tentative Parcel Maps that have been approved since incorporation:

SYNOPSIS OF TENTATIVE PARCEL MAPS
--

APPLICATION DATE	CASE NO.	APPLICANT	LOCATION	TOTAL # OF LOTS	# OF VACANT LOTS
APPROVED PROJECTS					
08/24/1992	PM 14325	Leonard Malin	SW corner Sunnyslope Dr and Warren Vista Ave	2	1
10/26/1993	PM 14602	Robert Smith	SE corner of Yucca Tr and Valley Vista Ave	3	2
08/24/1994	PM 14722	Alan Petty	SW corner Dulce Ave and Santa Barbara Dr	4	4
10/27/1998	PM 15202	Tom Humphreville	NW corner Country Club Rd and Quemada Tr	2	0
05/30/2001	PM 15708	Leon Strand	SE corner Balsa Ave & Terbush	4	
04/05/2004	PM 16561	Copper Hill Homes	W side of Selecta Ave N of Juarez Dr	2	0
12/10/2004	PM 17012	Andora Sprecher	SW corner Jemez Tr and Mountain View Tr	4	4
03/24/2005	PM 17093	Paul Cook/Jean Smith	SW corn Cortez and Dulce	4	4
06/28/2005	PM 17221	Ted Philips/Janet Grace	NE corner Warren Vista and Santa Barbara	4	4
06/20/2006	PM 18056	Mark Melby	NE corner of Cholla Ave and Buena Vista Dr	4	4
08/15/2006	PM 18321	Marcos Ocequeda	Borrego Tr and Papago Tr	2	2
09/25/2006	PM 18009	Robert & Amelia Smith	SW corner Yucca Tr and Valley Vista	2	2
10/06/2006	PM 17784	Phyllis Haley	corner of Balsa Ave and Vaduz Ave	2	2
03/06/2007	PM 18349	Dawn Rowe	NE corner Emerson Ave and Vera Lane	2	2
04/20/2007	PM 18472	Steve Inverno	NW corner Camino Del Cielo and Onaga Tr	2	2
06/01/2007	PM 18759	Helen Holloway	S of Griffis Rd, east and west of SR 247	2	2

09/27/2007	PM 18818	Curtis McGrew	7953 Valley Vista	2	1
03/20/2008	PM 18967	Curtis McGrew	south end of Valley Vista, east side of street	4	3
07/07/11	PM19288	Mark Stevens	7090, 7110, 7140 Plasse	3	0
			TOTAL # OF APPROVED LOTS	54	
			TOTAL # OF VACANT LOTS		39

**COMPREHENSIVE GENERAL PLAN
LAND USE ELEMENT**

The Land Use Element is interconnected to all other elements of the General Plan, affecting the need for resources, infrastructure, jobs, housing, public services and facilities. The purpose of the Land Use Element is to provide a comprehensive depiction of land use allocation and distribution throughout Town. The Land Use Element is commonly emphasized, due to its ties with all other Elements of the General Plan.

An on-going program of the Land Use Element is maintaining the zoning map consistent with the General Plan Map land use map and updating simultaneously with each General Plan land use Amendment. During the last reporting period, there were no General Plan Amendments. As indicated under the General Land Use Activity section, there have been seventeen General Plan Amendments since incorporation; two of these were approved prior to the adoption of the current General Plan. The requests were received in 1993, 1996, 2001, 2003, 2004, and 2005, 2006, 2007, 2008 and 2009.

It has been recognized by the Town that there are areas currently zoned R-L-1 and R-L-2.5 that are problematic for infill development or additions to existing structures. Within these specific areas, it is very difficult to meet setback requirements for a home sized typical to the area. As the Town moves forward with the General Plan and Development Code Updates, it is anticipated that these areas will be evaluated and appropriate changes will be made.

Yucca Valley does not typically experience a high level of development from large-scale projects and continues to have a slower growth rate in comparison to other southern California communities. This fact is highlighted by the fact that approximately 1,757 single-family residential dwellings have been permitted in the Town over a 20 year period (June 1992 to December 31, 2012). In addition the California Department of Finance estimates the population change between January 1 2011 and January 1, 2012 at 0.7%. Only during 2002-2006 was there a substantial increase in single family residential construction. For Calendar year 2012 no new single family homes were permitted. The Southern California Association of Governments (SCAG) through their RHNA process is projecting a one percent grown rate for the Town of Yucca Valley over the next 22 years.

**COMPREHENSIVE GENERAL PLAN
HOUSING ELEMENT**

HISTORICAL HOUSING UNITS: The purpose of the Housing Element is to provide a comprehensive understanding of the community's housing needs and to establish policies and programs that will enable the Town to plan for defined housing goals. Housing goals are based on a Regional Housing Needs Assessment (RHNA), developed by the Southern California Council of Governments (SCAG). The following identifies the RHNA allocation to the Town of Yucca Valley for the next SCAG planning period.

2014-2021 RHNA:

<u>Income Category</u>	<u>Number of Units</u>
Lower Income:	358
Moderate Income:	172
<u>Above Moderate Income:</u>	<u>400</u>
Total	930

The following chart lists the numbers of single and multi-family building permits issued during the fiscal years listed.

	SFR	MFR
91-92	16	
92-93	31	
93-94	13	
94-95	24	
95-96	11	
96-97	6	
97-98	21	
98-99	44	
99-00	54	
00-01	82	
01-02	118	
02-03	188	
03-04	353	4
04-05	384	4
05-06	244	13
06-07	99	2
07-08	36	2
08-09	7	0
09-10	11	0
10-11	2	0
11-12	13	0
12-13	0	0

As the above chart shows, the number of new single building permits peaked in the 2004-2005 fiscal year and has been in decrease each year since.

Specific actions and expenditures during this reporting period include the following.

LEASE OF AGENCY DUPLEXES: The Yucca Valley Successor Agency continued to lease five existing duplex structures to Unity Homes. The duplexes provide housing to ten very low and low to moderate income families. Presently eight units are occupied.

SENIOR HOUSING PROJECT: The Town approved the Yucca Valley Senior Housing project on May 17, 2011. The project received tax credits in fall of 2012. Building plans are currently being reviewed and construction is expected in spring of 2013.

REVIEW OF GOVERNMENTAL CONSTRAINTS ON HOUSING:

The Town of Yucca Valley has relatively low constraints on housing. This fact is exemplified by the following.

1. Single family residential development requires no architectural review, or any other governmental process, other than the standard Building & Safety Plan Check and field inspection process;
2. The building permit and plan check fees were increased in March 2005 which had not been amended since incorporation of the Town of Yucca Valley in 1991. Per square foot residential valuation remains \$55.18 per square foot for living area.
3. There are no constraints that hinder the development and construction of affordable housing within the Town of Yucca Valley.
4. Repair and rehabilitation of housing units within the Town is not regulated, except through the Uniform Building Codes. There is no requirement for architectural review, design review, or any other entitlement process for the repair and/or rehabilitation of housing units within the Town.
5. Architectural/Site Review processes are included within the entitlement process for new multi-family development projects, and no additional time frames or costs are associated with review of these projects
6. Standard building plans are reviewed within ten business days. Engineered plans may take up to 15 business days to review.
7. The Town Council has reduced the impact fee for all new Infill Single Family Residences to \$2,569.

During the reporting period, issues remained regarding the continued use of septic systems and their impact on water quality. Discussions have continued to take place between the Hi-Desert Water District, Regional Water Quality Board, and the Town. The Regional Water Quality Board has required that Phase One of the wastewater collection and treatment system to be operational by 2016. The Hi Desert Water District is working to meet this goal. In the interim the Regional Board has relaxed some requirements for package treatment plants, which may make it more appealing for new development to move forward in the near term.

REGIONAL HOUSING NEEDS BY INCOME:

The Town of Yucca Valley uses Department of Housing and Urban Development income criteria for San Bernardino County area in determining eligibility for affordable housing programs.

San Bernardino County Income Limits										
FY 2012 Income Limit Area	Median Income	FY 2012 Income Limit Category	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
San Bernardino County	\$63,300	Very Low (50%) Income limit	\$23,450	\$26,800	\$30,150	\$33,500	\$36,200	\$38,900	\$41,550	\$44,250
		Extremely Low (30%) Income limit	\$14,100	\$16,100	\$18,100	\$20,100	\$21,750	\$23,350	\$24,950	\$26,550
		Low (80%) Income Limit	\$37,550	\$42,900	\$48,250	\$53,600	\$57,900	\$62,200	\$66,500	\$70,800

The Town of Yucca Valley's adopted and State approved Housing Element indicates the Town's share of regional housing needs is outlined as follows. The Town has updated its Housing Element, which was approved by the Town Council on September 15, 2009. As part of the updated Housing Element the RHNA numbers are listed below. The housing needs figures below reflect the figures for the current SCAG/SANBAG planning period, which expires 2014.

<u>Income Category</u>	<u>Number of Units</u>
Extremely Low	280
Very low Income:	280
Low Income:	399
Moderate Income:	474
Above Moderate Income:	1,076
Total	2,509

For the 2012 (calendar year) review period, no building permits for single family units or multifamily units were issued.

ACTIONS TO IMPLEMENT THE GENERAL PLAN ELEMENTS:

During the reporting period, development proposals of all types have been reviewed and conditioned so they conform to applicable policies of the Comprehensive General Plan. The Development Code Update is underway with adoption scheduled to occur prior to July 1, 2013. The General Plan Update project is proceeding, with General Plan adoption scheduled for fall of 2013.

END OF ANNUAL REPORT

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction: Town of Yucca Valley
Reporting Period: 1/1/2012 - 12/31/2012

**Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant
to GC Section 65583.1(c)(1)**

Please note: Units may only be credited to the table below when a jurisdiction has included a program it its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes			TOTAL UNITS	(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income		
(1) Rehabilitation Activity				0	
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

**Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)**

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Town of Yucca Valley						
Reporting Period	1/1/2012 -	12/31/2012					
	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	0	0	0	0	0	0	0

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Yucca Valley

Reporting Period 1/1/2012 - 12/31/2012

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.	RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed											
	Restricted Non-deed restricted											560
	Deed											
Low	Restricted Non-deed restricted											399
	Deed											
	Restricted Non-deed restricted											474
Above Moderate	Deed											
	Restricted Non-deed restricted											474
	Deed											
Total RHNA by COG. Enter allocation number:		147	73	24	4	8	12	0			268	808
Total Units		147	73	24	4	8	12	0			268	2,241
Remaining Need for RHNA Period		▲	▲	▲	▲	▲	▲	▲	▲	▲		

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Yucca Valley
 Reporting Period 1/1/2012 - 12/31/2012

**Table C
Program Implementation Status**

Program Description (By Housing Element Program Names)	Objective	Timeframe in H.E.	Status of Program Implementation
Program 1.A	Maintain the Home Improvement Program for low/very low income households to encourage rehab of 120 existing housing units.	Ongoing	With the elimination of the RDA by the State this program will need to be evaluated as part of the General Plan Update process.
Program 1.B	All applicable codes enforced to keep existing units in good repair	Immediate, ongoing	This is monitored through Code Enforcement and determination is made on a case by case basis.
Program 1.C	Continue to ID neighborhoods with substandard infrastructure and quantify for improvements	Ongoing	The Town has continued to maintain a 5 year Capital Improvements program which identifies allocation of financial resources to infrastructure improvements Town wide.
Program 2.A	Maintain and update inventory of all land suitable for residential development	Annually	The Town continues to maintain the Zoning and General Plan Maps. Further a table is maintained which has an inventory of all General Plan Amendments and tabulates the acreage changes. Table III-14 in the GP Housing Element lists the vacant high density land inventory within the Town Boundaries.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Town of Yucca Valley	Reporting Period	1/1/2012 - 12/31/2012
Program 2.B	Maintain land use zoning designations in General Plan and zoning maps that allow different housing types consistent with low density rural character of the Town	Ongoing	The Town continues to maintain the Zoning and General Plan Maps. The Towns Development Code and General Plan provide for a wide variety of housing types. These include 1 dwelling unit per 20 acres (Rural Hillside Reserve) up to 40 units per acre in the Old Town OTSP (OTMU). These designations allow for higher densities in appropriate areas along the highway and more rural type development as you move away from the Highway.
Program 2.C	RDA to establish lot consolidation for the OTSP area	2010-2011, annually thereafter	With the elimination of the RDA by the State this program will need to be evaluated as part of the General Plan Update process.
Program 2.D	Monitor capacity of all Specific Plan lands in Inventory (table III-14) to assure sufficient capacity of the Town's lower income need remains	Annually	There has been no development within the OTSP boundaries resulting in the elimination or reduction of affordable housing.
Program 2.E	Incentives development in the OTSP	Ongoing	With the elimination of the RDA by the State this program will need to be evaluated as part of the General Plan Update process.
Program 3.A	Town's Density Bonus Ordinance shall be updated and maintained current with State Requirements	2008-2009, Ongoing	The Town is currently updating the Development Code. The density bonus ordinance will be updated with the development code while the policies will be updated with the General Plan. These will be included as part of these updates.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Yucca Valley
Reporting Period 1/1/2012 - 12/31/2012

Program 3.B		<p>Continue coordination with San Bernardino County Housing Authority(SBCHA) to ensure section 8 housing assistance and HOME rental property rehabilitation programs within the Town are actively pursued.</p>	Ongoing	<p>In the absence of the RDA, the Town is continuing to coordinate closely with the SBCHA for current HOME funds that are available for construction of new affordable units. The RDA had entered into an exclusive negotiating agreement(ENA) with a private developer for the construction of up to 75 affordable units, and the project will be breaking ground in the spring of 2013.</p>
Program 3.C		<p>Work with private organizations in assisting with housing for handicapped residents.</p>	Ongoing	<p>There have been no requests received for assistance with housing for handicapped residents.</p>
Program 3.D		<p>Continue to support and assist in enforcing the provisions of the Federal Fair Housing Act</p>	Ongoing	<p>Any complaints the Town receives are forwarded to the County for their consideration. Town Code enforcement also addresses service requests regarding the condition of housing units and take appropriate action to ensure the upgrade of substandard units.</p>
Program 3.E		<p>Continue working with SBCHA to encourage the development of 11 acres owned by the Housing Authority in Town for affordable housing.</p>	Ongoing	<p>There have been no applications received for the development of a County affordable housing project received by the Town.</p>
Program 3.F		<p>Amend the Development Code to allow Homeless shelters by right, with approval of a Site Plan Review, in the Industrial or Public/Quasi Public zoning Designations</p>	2008-2009	<p>The Town is currently updating the Development Code. This will be included in the Update.</p>

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Yucca Valley

Reporting Period 1/1/2012 - 12/31/2012

<p>Program 3.G</p>	<p>The RDA shall establish a program of incentives for the Development of housing for extremely low and very low income residents to include application fee waivers, plan check fee waivers, and financial assistance with infrastructures improvements.</p>	<p>2008-2009</p>	<p>In the absence of the RDA, the Town is continuing to coordinate closely with the SBCCHA for current HOME funds that are available for construction of new affordable units. The RDA had entered into an exclusive negotiating agreement(ENA) with a private developer for the construction of up to 75 affordable units, and the project will be breaking ground in the spring of 2013.</p>
<p>P.60 Program 3.H</p>	<p>Consistent with Government Code Section 65583 the Development Code Shall be amended to define Single Room Occupancy, to allow as Conditionally Permitted in the Industrial Zone and transitional/supportive housing shall be subject to only those restrictions that apply to other residential uses in the same zone.</p>	<p>2008-2009</p>	<p>The Town is currently updating the Development Code. This will be included in the Update.</p>
<p>Program 3.I</p>	<p>The Development Code shall be clarified to state handicapped ramps are permitted in front, side and rear setbacks of any residential structures.</p>	<p>2010-2011</p>	<p>The Town is currently updating the Development Code. This will be included in the Update.</p>
<p>Program 4.A</p>	<p>Expedientiously calculate and allocate Housing set-aside funds to affordable housing programs.</p>	<p>Annually</p>	<p>The Towns finance division allocates all LMI set aside funds to an account that it restricted to expenses for the preservation or construction of affordable housing units.</p>

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Town of Yucca Valley	Reporting Period	1/1/2012 - 12/31/2012
Program 4.B		2009-2010	<p>In the absence of the RDA, the Town is continuing to coordinate closely with the SBCHA for current HOME funds that are available for construction of new affordable units. The RDA had entered into an exclusive negotiating agreement(ENA) with a private developer for the construction of up to 75 affordable units, and the project will be breaking ground in the spring of 2013.</p>
P.61		Ongoing	<p>No requests were received this year. However last year the Town assisted Highland Property Development LLC, in preparation of their applications for the California Tax Credit Allocation Committee. The project consisted of 83 affordable units. The Town is coordinating closely with the SBCHA for current HOME funds that are available for construction of new affordable units. The RDA had entered into an exclusive negotiating agreement(ENA) with a private developer for the construction of up to 75 affordable units, and the project will be breaking ground in the spring of 2013.</p>
Program 4.C		Continuous	<p>The RDA will develop program(s) for the development of new residential units for very low households and assign set-aside funds for these units.</p> <p>Assist developers in preparation of applications for State and Federal housing grants and loans(HOME/LMI Tax credit) as available.</p> <p>Continue to distribute County materials for developers and low income households which contain information on assistance in the development and rehabilitation of low income housing.</p>
Program 4.D			<p>The Town provides a wide variety of handouts to assist both the citizens and development community. The Town issues requests for Proposals for an affordable housing project. This resulted in an ENA to develop a Town owned piece of property.</p>

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Reporting Period	Town of Yucca Valley	1/1/2012 - 12/31/2012
Program 4.E	Should the Town be notified of intent to sell any at risk/affordable housing developments all possible funding sources including CDBG/RDA set asides should be considered for purchase.	Continuous	The Town has and will continue monitor if any such properties are proposed to be sold.
Program 5.A	Conversion of existing mobile home parks to permanent housing will continue to be regulated by ordinance to ensure appropriate relocation plan for park residents is developed and implemented.	Ongoing	No mobile home park conversions were proposed during this reporting period.
Program 6.A	Ensure that new development and rehabilitation efforts maximize energy efficiency through architectural and landscape design and the use of renewable resources and conservation.	Ongoing	New construction is required to comply with the standards set forth in the California Building Codes.
Program 6.B	Encourage the use of LEED design principles in multifamily projects.	Ongoing	No multi-family projects were submitted in this review period.
Program 7.A	Maintain a Planned Development Ordinance(PRD) permit ordinance which allows flexibility in development standards.	Continuous	The Planned Development Ordinance provides for flexibility in design and helps to assist in the affordability of the units. No Planned Developments were approved this calendar year.
Program 8.A	Specific Plans shall incorporate a variety of housing types and shall include senior and affordable housing within the project.	Ongoing, as Specific Plans are submitted	The Town approved a Specific Plan for the Senior Affordable Housing project. This proposal allows for the construction of 75 age and income restricted units.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Town of Yucca Valley	Reporting Period	1/1/2012 - 12/31/2012
Program 8.B		Encourage infill and expansion of existing wherever possible to lower info structure costs.	Continuous The Town has and will continue to encourage the development of infill projects. The majority of new single family residential units are in fact infill lots. Only 43 out of 1,700+ new single family residential permits issued since incorporation in 1991 were for lots in newly record tracts.
Program 8.C		Ensure that infill development occurs in areas with adequate infrastructure to support neighborhood build-out.	Continuous The Town has and will continue to encourage the development of infill projects, in areas where infrastructure can support. The majority of new single family residential units are in fact infill lots. Only 43 out of 1,700+ new single family residential permits issued since incorporation in 1991 were for lots in newly record tracts.
Program 8.D		Promote development of mixed use projects in the OTSP area . The Town shall post Table III-14 on the Towns website as part of a page dedicated to development in the OTSP.	2008-2009, ongoing The Town has the complete OTSP posted on its website at: http://www.yucca-valley.org/departments/otyv_sp.html
Program 9.A		Encourage multi-family rental and owner-occupied projects which construct 3 and 4 bedroom units as a substantial portion of the overall development. Larger units shall be encouraged through Town funding or bond financing.	Continuous No multifamily units were constructed during this review period. The Town will continue to encourage this as projects are submitted.
Program 9.B.		Amend the Development Code to allow second units on single family residential lots consistent with state law.	2008-2009 The Town is currently updating the Development Code. This will be included in the Update, if required.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Yucca Valley

Reporting Period 1/1/2012 - 12/31/2012

Program 10.A	Maintain the Home Rehabilitation Program to enable 10 senior residents to maintain and rehabilitate their homes. Flyers advertising the program shall be posted at various locations.	Ongoing	The Town provides a wide variety of handouts to assist the citizens of the community.
Program 10.B	Provide assistance to developers of affordable senior housing through Housing set-aside funds.	Ongoing	The Town entered into an ENA with a developer for the construction of 75 affordable senior housing units. In the absence of the RDA, the Town is continuing to coordinate closely with the SBCHA for current HOME funds that are available for construction of new affordable
P. 6 Program 11.A	Require Specific Plan projects to develop design guidelines which provide for buffers between land uses, mall scale architecture and appropriate architecture.	Continuous	No Specific Plans were submitted or approved during this review period.
Program 11.B	Residential projects shall be required to provide bicycle and pedestrian facilities, including trails, sidewalks, benches and open space.	Continuous	The Town has an approved Trails Masterplan Map. During this review period one residential project was adjacent to a proposed bike lane. The project was conditioned to provide for this lane when construction moves forward. Additionally this project will provide sidewalks, various walking trails, open space and other amenities. An addition project was adjacent to a future horse trail and was required to provide the appropriate dedications. This Development also included large undisturbed portions and sidewalks in the more dense(1/2 acre lot) portion of the development.
Program 12.A	Require developers of affordable senior housing projects to confer with the public transit agency regarding the provision of service to the project.	Continuous	All development projects are sent to the Morongo Basin Transit Agency for review and comment. If the Agency has any conditions those are included with the Conditions of approval for the project.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Town of Yucca Valley		
Reporting Period	1/1/2012 -	12/31/2012	
Program 12.B	Ensure affordable and senior housing projects are located in areas with adequate public improvements including streets and sidewalks.	Continuous	No affordable or senior housing projects were submitted or approved during this review. However, as previously mentioned the Town entered into an ENA a developer for a senior housing project in an appropriate location. The location is in close proximity to the Senior Center, Museum facility, restaurants and shopping facilities.

Statistical Summary of General Plan Land Uses

Category	Density	December 14, 1995		December 31, 2010		Changes since December 14, 1995												
		Acres	% of Total Acreage	Acres	% of Total Acreage	Strand GPA 01-01	Pedersen GPA 02-01	Scholar GPA 01-03	Stilwell GPA 02-03	Danmark GPA 01-04	Copper Hills GPA 02-04	TVV GPA 01-05	Neighborhood Housing Gp GPA 02-05	Werner & Ames GPA 04-05	Copper Hills GPA	Specialty Homes GPA 02-06	Pueblo Mesa GPA 02-07	McGraw GPA 01-08
-20	0-1 du/20 acres	4,177	16.76%	4,108	15.49%	-26	-7.7											
0	0-1 du/5 acres	4,612	18.51%	4,573	18.35%	26												
.5	0-1 du/10 acres	139	0.56%	139	0.56%													
.5	0-1 du/15 acres	5,049	20.26%	5,074	20.36%		7.7											
.5	0-1 du/acre	2,290	9.19%	2,129	8.44%													
.5	0-2 du/acre	3,981	15.88%	4,092	16.42%													
.5	0-3 du/acre	17	0.07%	151	0.61%													
.5	0-4 du/acre	25	0.10%	25	0.10%													
.5	0-5 du/acre	1,254	5.03%	1,252	5.02%													
1	0-4 du/acre	12	0.05%	12	0.05%													
1	0-8 du/acre	30	0.12%	35	0.14%													
10	0-10 du/acre	328	1.30%	337	1.35%													
14	0-12 du/acre	9	0.04%	9	0.04%													
14	0-14 du/acre	97	0.39%	97	0.39%													
Total		22,020	88.38%	22,032	88.42%													
	Varies	281	1.13%	281	1.13%													
	N/A	63	0.25%	63	0.25%													
	N/A	102	0.41%	103	0.41%													
	N/A	503	2.02%	492	1.97%													
	N/A	20	0.08%	20	0.08%													
	N/A	49	0.20%	49	0.20%													
	N/A	121	0.49%	121	0.49%													
	N/A	860	3.45%	860	3.45%													
	N/A	385	1.55%	393	1.59%													
	N/A	512	2.05%	503	2.02%													
Total		2,896	11.62%	2,884	11.58%													
AL		24,916	100.00%	24,916	100.00%	4	2	99	0	34	200	-12	36	2	114	5	141	3
an 11 (not included in the above)		640																
-40 1 du/40 acres = 499 acres		25,556																
5 1 du/2.5 acres = 141 acres																		
* Corrected General Plan to match SB County existing recorded map.																		
**20 parcels allowed by GPA - attached TM created 9 parcels net gain of 5 parcels																		
* Acres Added to RL-5 = 44 (# of parcels) = 8																		
Changes to Hillside H-R-20 (in acres) = 68.8 (# of parcels) = -4																		
TOTAL Net Gain - Number of SFR Parcels = 284																		
Changes to Hillside H-R-20 (in acres) = 68.8 (# of parcels) = -4																		
TOWN SPECIFIC PLAN: Did not create any new parcels - Reduced Commercial Industrial space by 478,435 square feet - Increased multi-family residential units by 1,088																		

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Jessica Rice, Administrative Assistant III
Date: February 27, 2013
For Council Meeting: March 5, 2013

Subject: Emergency Operations Plan (EOP) - Adoption

Prior Council Review: The Town Council first adopted the resolution of the Town of Yucca Valley Emergency Operations Plan (EOP) on August 22, 2002, with subsequent revisions being adopted in 2005 and 2008.

Recommendation: Receive and adopt by resolution the revised Emergency Operations Plan dated March 5, 2013 and authorize the Mayor to sign the Letter of Promulgation.

Order of Procedure:

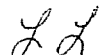
- Staff Report
- Public Comment
- Questions of Staff
- Agency Discussion
- Motion/Second
- Discussion on Motion
- Consent Agenda


Discussion: The Town's Office of Emergency Services has primary responsibility, with input from all Town Departments, the San Bernardino County Sheriff's Department and the San Bernardino County Fire Department for preparing and implementing its Emergency Operations Plan (EOP). Saving lives and the protection of life, property and the environment during a disaster or emergency is an important responsibility of local government.

This Plan provides guidance for response to the Town's most likely and demanding emergency conditions resulting from catastrophic events such as earthquake, fire, flood, civil unrest, hazardous material release, etc. Each department identified in the Plan is responsible for and expected to develop, implement and test policies, procedures, instructions and checklists that reflect recognition of the emergency management concepts contained within the Plan.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services


Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

The Emergency Operations Plan defines the scope of preparedness and incident management activities during a disaster. The Plan also describes organizational structures, roles and responsibilities, policies and protocols for providing emergency support, and facilitates response and short-term recovery which set the stage for successful long-term recovery. Adoption of the Plan will drive the decision making process influencing long-term prevention and mitigation efforts and/or risk based preparedness measures directed at specific hazards.

The Town, along with the other 23 jurisdictions within San Bernardino County, collaborated with the County Office of Emergency Services to ensure that this Emergency Operations Plan conforms to the current State and Federal guidelines for emergency plans and complies with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) standards.

On December 26, 2012 a draft of this Plan was reviewed and approved by the California Emergency Management Agency (CalEMA), having met the requirements in accordance with the Emergency Services Act and the California Master Mutual Aid Agreement.

Once it is adopted by resolution, this Plan will become an extension of the State of California's Emergency Plan and the National Response Framework (NRF). In accordance with State and Federal mandates, this Plan will be reviewed and exercised periodically and revised as necessary to meet changing conditions.

Attached for the Council's review is a summary of roles and responsibilities that are outlined in the Emergency Operations Plan for Town Council members. This summary describes that, in the event of an emergency, the Council's main duties are related to policy setting and governing support. Once all Council positions are filled, Staff plans to develop and hold a training event for the elected officials.

Alternatives: None.

Fiscal impact: None.

Attachments:

1. Resolution
2. Summary of Town Council Roles & Responsibilities

Note: Draft Plan provided under separate cover to the Town Council. The Town Clerk has a copy available for review.

RESOLUTION NO. 13-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING AND ADOPTING THE REVISED TOWN OF YUCCA VALLEY EMERGENCY OPERATIONS PLAN.

WHEREAS, the President of the United States in Homeland Security Directive (HSPD) – 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from disasters, regardless of cause, size, or complexity; and

WHEREAS, in the early 1970's, the Incident Command System (ICS) was developed by an interagency task force working in a cooperative local, state and federal interagency effort called FIRESCOPE (Firefighting Resources of Southern California Organized for Potential Emergencies). The Incident Command System (ICS) has become the model for incident management nationwide; and

WHEREAS, California pioneered the development of standardized incident management systems to respond to a variety of catastrophic disasters, including fires, earthquakes, floods, and landslides; and

WHEREAS, on January 1, 1993, California was the first state to adopt a statewide Standardized Emergency Management System (SEMS) for use by every emergency response organization, and implemented a process to ensure the continual improvement of the Standardized Emergency Management System (SEMS); and

WHEREAS, it is essential when responding to disasters that federal, state, local and tribal organizations utilize standardized terminology, standardized organization structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities; and

WHEREAS, the Town has adopted and implemented the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS); and

WHEREAS, as per the California Emergency Services Act, the Emergency Operations Plan was reviewed and approved by the California Emergency Management Agency (CalEMA) and the Town will continue to update and revise this Emergency Operating Plan in accordance with NIMS and SEMS.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Yucca Valley, California, approves and adopts the Town of Yucca Valley Emergency Operations Plan, authorizing the signing of the Plan by all necessary parties, and the distribution of the Plan to all departments and agencies as determined by the Distribution List contained in the Plan as well as to other parties authorized by the Town.

PASSED, APPROVED, AND ADOPTED this 5th Day of March, 2013.

MAYOR

ATTEST:

TOWN CLERK

March 5, 2013

**TO: OFFICIALS, EMPLOYEES, AND CITIZENS OF THE TOWN
OF YUCCA VALLEY**

SUBJECT: LETTER OF PROMULGATION

The preservation of life, property, and the environment is an inherent responsibility of local, state, and federal government. The Town of Yucca Valley has prepared this Emergency Operations Plan to ensure the most effective and economical allocation of resources for the maximum benefit and protection of the community in time of emergency.

While no plan can completely prevent death and destruction, good plans carried out by knowledgeable and well-trained personnel can and will minimize losses. This plan establishes the emergency organization, assigns tasks, specifies policies, and general procedures, and provides for coordination of planning efforts of the various emergency staff and service elements utilizing the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS).

The Town of Yucca Valley Town Council adopted this plan on March 5, 2013. The Town Council gives its full support to this plan and urges all officials, employees, and citizens, individually and collectively, to do their share in the total emergency effort of the Town of Yucca Valley.

This emergency operations plan is an extension of the *California Emergency Plan*. It will be reviewed, exercised periodically, and revised as necessary to meet changing conditions.

Concurrence of this promulgation letter reaffirms the adoption of the National Incident Management System and the Standardized Emergency Management System by the Town of Yucca Valley. This emergency operations plan will become effective on approval by the Town Council.

Merl Abel, Mayor
Town of Yucca Valley



The Town of
Yucca Valley

57090 Twentynine Palms Highway • Yucca Valley, California 92284

760/369-7207 • FAX 760/369-0626

P.71



5. EMERGENCY MANAGEMENT ORGANIZATION

5.1 ORGANIZATION, ROLES AND RESPONSIBILITIES

EMERGENCY MANAGEMENT ORGANIZATION
Town Emergency Organization Overview

Functional Responsibilities	Town Council	Town Manager	Office of Emergency Svcs.	Public Information	Community Development	Administrative Services	Community Services	Public Works	Town Clerk	Town Attorney	Human Resources	Animal Control	Code Compliance	Building and Safety	Sheriff Department	Fire Department
Management																
Emergency Proclamations	P	S	S						S	S						
Public Information	S		S	P	S			S							S	S
Policy Group		P	S	S	P	P	P	P	S	S	S				P	S
Director of Emergency Svcs.		P	S													
Safety Officer			S								P					
Legal Advisor										P						
Liaison	S	S	P	S					S		S					
Security								S								P
Operations																
Section Chief								S							P	P
Alert/Warning			P	S											P	
Law Enforcement															P	
Fire & Rescue																P
Public Works								P								
Care/Shelter/Facilities							P									
Animal Rescue												P				
Construction & Engineering					P									S		
Medical/Multi Casualty																P
Planning/Intelligence																
Section Chief					P											
Situation Status					P											
Resource Status					P											
Damage Assessment					P								P	S		S
Documentation			S	S					P							
Visual Display				S		S	P	S								



Functional Responsibilities	Town Council	Town Manager	Office of Emergency Svcs.	Public Information	Community Development	Administrative Services	Community Services	Public Works	Town Clerk	Town Attorney	Human Resources	Animal Control	Code Compliance	Building and Safety	Sheriff Department	Fire Department
Logistics																
Section Chief					P			P								
Supply/Procurement						S		P								
Transportation								P								
Facilities/Personnel								P			P					
Resource Tracking								P			P					
Communications			S			P		S							P	
Finance																
Section Chief						P										
Time											P					
Compensation and Claims						S					P					
Cost/Purchasing						P										
Recovery			S		S	P	S	S							S	

DESCRIPTION OF ROLES

Listed below are the roles for various Town entities, departments and other agency representatives that play a part in the emergency management system. The roles outline the overview, responsibility, and function for each body and give a clear delineation of each body's duties during a disaster event.

TOWN COUNCIL:

Overview:

The role of the Town Council, as the governing body for the Town of Yucca Valley in a disaster situation, is to develop and/or review policy actions and decisions for emergency response and recovery activities. Included in these efforts is proclaiming a Local State of Emergency if warranted as the first step in an effort to receive state and federal assistance for the Town. The role of the Town Council is to provide policy guidance, advice, and support to the Town organization and, in particular to the Director of Emergency Services (the Town Manager). The Mayor may be called upon to meet the requirements of the California Emergency Services Act if



a Local Emergency proclamation is required. The Director of Emergency Services will provide the lead staff support role in providing recommendations in fulfilling these duties.

Functions:

- Proclaim a Local Emergency, or ratify a proclamation made by the Director of Emergency Services within the provisions of the California Emergency Services act.
- Govern the Town of Yucca Valley and maintain necessary levels of operations.
- Remain visible and available to calm and assist constituents.
- Provide liaison and escort to visiting State and Federal officials.
- Remain available to provide media information on government role in disaster mitigation, planning and recovery.
- Initiate immediate and long-term procedures to restore the community, mitigate hazards, and assist in sheltering and other related decisions.
- Take steps to insure immediate action on emergency measures such as acting pursuant to emergency ordinance to waive permit fees, acquire goods and services, issue curfew orders, or other emergency regulations that may require the action of the governing body.
- Develop legislation to mitigate future emergencies.



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: February 25, 2013
For Council Meeting: March 5, 2013

Subject: Warrant Register: March 5, 2013

Recommendation:

Ratify the Warrant Register total of \$ 245,880.31 for checks dated February 21, 2013. Ratify the Payroll Register total of \$ 154,032.98 for checks dated February 15, 2013.

Order of Procedure:

Department Report
Request Staff Report
Request Public Comment
Council Discussion
Motion/Second
Discussion on Motion
Call the Question (Roll Call)

Attachments:

Payroll Register No. 34/2 dated February 15, 2013 total of \$ 154,032.98
Warrant Register No. 39 dated February 21, 2013 total of \$ 245,880.31

Reviewed By:


Town Manager


Admin. Services


Town Attorney


Finance

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

TOWN OF YUCCA VALLEY
PAYROLL REGISTER # 34/2
CHECK DATE - February 15, 2013

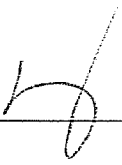
Fund Distribution Breakdown

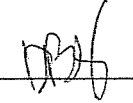
Fund Distribution

General Fund	\$136,465.32
Gas Tax Fund	11,012.20
Successor Agency	6,555.46 **
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
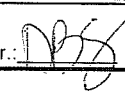
Grand Total Payroll	\$154,032.98
	<hr/> <hr/>

****This is not an obligation of the Town of Yucca Valley.**

Prepared by P/R & Financial Specialist: 

Reviewed by H/R & Risk Mgr.: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period 34/2 - Paid 02/15/2013
(January 26, 2013 - February 08, 2013)
Checks: 4610 - 4618




	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	\$3,931.41		\$3,931.41
Direct Deposit	75,413.30	-	75,413.30
Sub-total	79,344.71		79,344.71
<u>Employee Tax Withholding</u>			
Federal	13,360.65		13,360.65
Medicare	1,516.56	1,516.53	3,033.09
SDI - EE	-	-	-
State	4,203.48		4,203.48
Sub-total	19,080.69	1,516.53	20,597.22
<u>Employee Benefit & Other Withholding</u>			
Health Benefit Account Credit	-	-	-
Deferred Compensation	3,303.92	2,206.38	5,510.30
PERS Survivor Benefit	51.00		51.00
Health Café Plan	1,840.00	14,213.93	16,053.93
American Fidelity Pre-Tax	148.86		148.86
American Fidelity After-Tax	97.40		97.40
American Fidelity-FSA	686.20		686.20
PERS EE - Contribution 7%	1,083.69		1,083.69
PERS EE - Contribution 8%	6,514.62		6,514.62
PERS Retirement - Employer	-	1,214.68	1,214.68
PERS Retirement - Employer	-	15,134.99	15,134.99
Wage Garnishment - Employee	504.45		504.45
Life & Disability Insurance		1,040.53	1,040.53
Unemployment Insurance		1,841.40	1,841.40
Workers' Compensation		4,209.00	4,209.00
Sub-total	14,230.14	39,860.91	54,091.05
Gross Payroll	\$112,655.54	\$41,377.44	\$154,032.98
Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr.: 			

WARRANT REGISTER # 39
CHECK DATE - FEBRUARY 21, 2013

FUND DISTRIBUTION BREAKDOWN

Checks # 42189 to # 42252 are valid

GENERAL FUND # 001	\$68,433.70
COPS SLESF FUND # 509	\$12,453.01
GAS TAX FUND # 515	\$2,457.85
MEASURE I 2010-2040 FUND # 524	\$4,126.21
PUBLIC LANDS FEDERAL GRANT FUND # 527	\$557.90
SAFE ROUTES TO SCHOOL FUND # 529	\$5.00
HUD-JERRY LEWIS PARK FUND # 551	\$117,123.94
CAPITAL PROJECTS FUND # 800	<u>\$40,722.70</u>
 GRAND TOTAL	 <u><u>\$245,880.31</u></u>

Prepared by Shirlene Doten, Accounting Technician II  Reviewed by Sharon Cisneros, Senior Accountant 
Approved by Curtis Yakimow, Administrative Services Director 

Town of Yucca Valley
Warrant Register
February 21, 2013

Fund	Check #	Vendor	Description	Amount
001	GENERAL FUND			
	42189	Golden State Sports Photography	Recreation Program Expense	\$415.41
	42190	Action Door Controls, Inc.	Facilities Maintenance	410.00
	42191	Alsco/American Linen, Inc.	Facilities Supplies & Uniforms	172.40
	42192	Arrowhead Mountain Water	Office Supplies	42.01
	42193	Big 5 Corp.	Recreation Program Supplies	38.88
	42194	Debra Breidenbach-Sterling	PARMA Conference Mileage	118.65
	42195	C & S Electric	Facilities Maintenance	42.67
	42196	California Assoc of Museums	Membership Dues	150.00
	42197	Dennis Cavins	Sports Referee	99.00
	42198	Companion Animal Clinic	Veterinary Services	1,960.00
	42199	Corelogics Information Solutions	Property Information Svs.	150.00
	42200	Americo Demeo	Sports Referee	120.00
	42201	Desert Hot Springs Animal Clinic	Veterinary Professional Svs.	697.00
	42202	Dept of Justice	Livescan Services	90.00
	42204	Ed Escalante	Sports Referee	90.00
	42205	Farmer Bros. Co.	Office Supplies	98.74
	42206	FedEx	Delivery Service	48.57
	42207	Fulton Distributing Co.	Facilities Maintenance	560.88
	42208	Jess Geeson	Sports Referee	60.00
	42209	Gemini Specialized Machining	Parks Maintenance Supplies	400.00
	42210	Hajoca Corporation	Plumbing Supplies	37.18
	42211	Hi-Desert Water	Water Service	692.63
	42212	Hi-Desert Publishing	Museum Advertising	182.00
	42215	Johnson Lift/Hyster	Vehicle Maintenance	118.26
	42216	Mark S. Mahoney	Administrative Hearing Officer	200.00
	42217	Deborah S. Mallants	Temporary Employment Svs.	2,466.26
	42218	Justin Mc Gowan	Sports Referee	120.00
	42219	Michael Myers	Sports Referee	120.00
	42220	NRO Engineering	Engineering Services	1,840.00
	42221	Oasis Office Supply	Office Supplies	547.86
	42222	Pacific Telemanagement Svs.	Pay Phone Service	82.64
	42223	Perris Fence & Supply	Parks Fence Supplies	254.41
	42224	Petty Cash-Jessica Rice	Miscellaneous Supplies	477.38
	42225	Pro Video	Town Council Taping	300.00
	42226	John Rafter	Museum Lecturer 2/21/13	100.00
	42227	Rogers,Anderson, Malody & Scott	Audit Services	1,235.00
	42228	Maureen Randall	Museum Miscellaneous Supplies	212.77
	42230	SBCO-Vehicle Services	Fleet Vehicle Inspection & Svs.	905.45
	42231	SBCO Sheriff's Dept	10-12/12 Overtime Expense	31,320.13
	42232	Office of the County Recorder	Filing Fee	36.00
	42233	SCE	Electric Service	6,730.33
	42234	Simplot Partners, Inc.	Parks Maintenance Supplies	2,116.80
	42235	Southwest Networks, Inc.	Technology Support	3,350.00
	42236	Sprint	Cell Phone Service	5.99
	42237	Stater Bros	Recreation Program Expense	8.34
	42238	The Sun Runner	Museum Advertising	100.00
	42239	Tease Shirts	Recreation Staff Uniforms	108.00
	42240	Time Warner Cable	Internet & Cable TV Access	492.65

Town of Yucca Valley

Warrant Register

February 21, 2013

Fund	Check #	Vendor	Description	Amount
	42241	Trophy Express	Engraving Services	270.00
	42242	Unisource Worldwide, Inc.	Maintenance Supplies	66.86
	42243	VCA Yucca Valley Animal Hospital	Veterinary Services	324.00
	42244	Verizon	Internet Connection Svs.	536.07
	42245	Verizon	Long Distance Phone Svs.	213.97
	42246	Valley Independent	Community Svs. Printing Expense	130.14
	42247	Voyager Fleet Systems, Inc	Vehicle Fuel	114.28
	42248	Walmart Community	Shelter Supplies	710.28
	42249	Yucca Rentals	Parks Equipment Rental	99.00
	42250	YV Chamber of Commerce	Joint Marketing	809.87
	42251	Yucca Valley Mirror & Glass	Facilities Maintenance	351.45
	42252	Yucca Valley NAPA Auto Parts, Inc.	Fleet Vehicle Maintenance	68.43
	EFT	First Bankcard	Meeting Expense	1,584.70
	EFT	First Bankcard	Meetings & Supplies	3,230.36
Total 001 GENERAL FUND				\$68,433.70
509 COPS-SLESF FUND				
	42231	SBCO Sheriff's Dept	10-12/12 SLESF Overtime	\$12,453.01
Total 509 COPS-SLESF FUND				\$12,453.01
515 GAS TAX FUND				
	42191	AlSCO/American Linen, Inc.	Streets Uniform Service	\$79.05
	42209	Gemini Specialized Machining	Vehicle Repair/Maintenance	1,312.91
	42211	Hi-Desert Water	Water Service	120.00
	42229	Safetyline	Safety Equipment	449.04
	42233	SCE	Electric Service	496.85
Total 515 GAS TAX FUND				\$2,457.85
524 MEASURE I 2010-2040 FUND				
	42233	SCE	Electric Service	\$4,126.21
Total 524 MEASURE I 2010-2040 FUND				\$4,126.21
527 PUBLIC LANDS FEDERAL GRANT FUND				
	42213	Hi-Desert Water District	PLHD Plan Check Deposit	\$300.00
	42221	Oasis Office Supply	PLHD Project Expense	257.90
Total 527 PUBLIC LANDS FEDERAL GRANT FUND				\$557.90
529 SAFE ROUTES TO SCHOOL FUND				
	42221	Oasis Office Supply	Office Supplies	\$5.00
Total 529 SAFE ROUTES TO SCHOOL FUND				\$5.00
551 HUD-JERRY LEWIS PARK FUND				
	42203	Doug Wall Construction, Inc.	SS Park Retention Release	\$117,123.94
Total 551 HUD-JERRY LEWIS PARK FUND				\$117,123.94

Town of Yucca Valley
Warrant Register
February 21, 2013

Fund	Check #	Vendor	Description	Amount
800		CAPITAL PROJECTS RESERVE FUND		
	42214	Hi-Desert Water District	Animal Shelter Project	\$40,377.70
	42220	NRO Engineering	Engineering Services	345.00
Total 800		CAPITAL PROJECTS RESERVE FUND		\$40,722.70
***		Report Total		\$245,880.31

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jim Schooler, Community Services Director
Melanie Crider, Animal Care and Control Manager
Date: March 1, 2013
For Council Meeting: March 5, 2013

Subject: Staff re-organization – Animal Care and Control

Prior Council Review: None

Recommendation: That the Council approves the proposed re-organization of the Animal Care and Control division staff and authorizes the positions and compensation levels contained therein.

Summary: The Town's Animal Care and Control division, which consists of the Yucca Valley Animal Shelter as well as the Animal Control field operations, has been operating short-staffed for more than a year due to the unforeseen absence of one of the full time positions. It has become increasingly difficult for the existing staff to cover regular duties, on call coverage and emergencies, especially when activity levels are high or when staff absences or vacations occur. To resolve these challenges, staff developed an alternative structure that provides for more flexibility, back-up coverage, and economy.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

The operation of the Yucca Valley Animal Shelter is subject to extreme workload fluctuations depending on the need for impounding, animal care, disease control, adoption activity, weather and other factors. The Animal Control field services are likewise affected by conditions and occurrences throughout the community. The physical nature of the work in both divisions also impacts staff's ability to respond to the situations and needs at any given time. Staff is frequently pulled away from field operations in order to accomplish the necessary animal care work at the shelter.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

jas
Dept Head

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

The town-wide Animal Control responsibilities are currently handled by two full-time officers and one on-call officer. However, due to the unforeseen absence, one position remains authorized, but unfilled. These responsibilities include round the clock emergency response as well as patrols, investigations, filing reports, legal follow-up, community education, and license canvassing. To assist in best responding to these challenges, an alternative staffing scenario was developed as follows:

Current Staffing			Proposed Staffing		
	shelter	field		shelter	field
Animal Care & Control Manager	.75	.25	Animal Care & Control Manager	.75	.25
Administrative Assistant II	.5	.5	Administrative Assistant II	.5	.5
Facilities Supervisor	.05	-	Facilities Supervisor	.05	-
Animal Control Officer II	.5	.5	Animal Control Officer II	-	1.0
Animal Control Officer II (vacant)	.25	.75	Senior Animal Shelter Specialist	1.0	-
Animal Shelter Specialist	1.0	-	Animal Shelter Specialist / ACO 1	.85	.15
Animal Shelter Specialist	1.0	-	Animal Shelter Specialist / ACO 1	.85	.15
Kennel Technician	1.0	-	Animal Shelter Specialist / ACO 1	.85	.15
Kennel Technician, part-time	.5	-	Kennel Technician, part-time	.5	-
On-Call ACO II	-	.5	Kennel Technician, part-time	.5	-
	5.55	2.5		5.85	2.2
Labor Cost	\$384,000	\$208,000	Labor Cost	\$382,000	\$205,000
Total Animal Care & Control	\$592,000		Total Animal Care & Control	\$587,000	

The proposed re-organization fits within the fee schedule adopted by the County and provides significantly more flexibility for meeting the needs of the shelter and field operations. Long-term operational efficiencies are anticipated with the opportunity for cross-training and a reduction in overtime hours. It also sets a framework for developing the skill set of current staff members who will become animal control officer trainees while continuing to attend to shelter cleaning and animal care. Once the basic training is provided, the on-call responsibilities can be shared on a manageable level by four staff members, vastly improving flexibility and eliminating the need for a specified on-call officer. The savings will be applied to a second part-time Kennel Technician and thereby free up some time for field training.

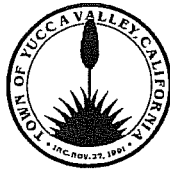
The proposal will not increase services, but rather will allow staff to manage the combined workload more efficiently. For example, it is seen as a solution to the demands on the Animal Care and Control Manager, who is frequently required to fill in during staff absences and is unable to attend to managerial priorities. Also, the effectiveness of a single full-time field officer is often impacted by complaints involving barking dogs, dangerous dogs, animal cruelty, etc. When such calls for service evolve into "cases" they can be very time consuming as the full-time ACO II is typically assigned to handle the cases. However, the revised staffing structure will allow for back-up during those times and more consistent activity in the areas of license canvassing, implementing a spay/neuter voucher program, picking up confined and stray animals, and other less urgent but needed service calls.

Staff recommends approval of the alternative staffing program. It is anticipated that the Senior Animal Shelter Specialist position and two of the three Animal Shelter Specialist / ACO 1 positions will be filled by existing shelter staff. With an immediate successful recruitment for the remaining Animal Shelter Specialist / ACO 1 and the part-time Kennel Technician, training can commence shortly and the need for a designated On Call Animal Control Officer will dissipate within 90 to 120 days of those actions. Staff will reevaluate the proposed staffing plan upon return of staff from leave and update Council accordingly.

Alternatives: None recommended

Fiscal impact: The proposed staffing scenario is accommodated by the existing adopted budget as well as the proposed FY 13-14 budget previously submitted to San Bernardino County with respect to shelter operations. With its added flexibility, the plan is also likely to reduce overtime expenditures, however, those savings are not currently reflected as they remain unknown at this time.

Attachments: none



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Sharon Cisneros, Senior Accountant
Date: February 28, 2013
For Council Meeting: March 5, 2013
Subject: FY 2012-13 Mid-year Budget Report

Recommendation: Receive and file the Mid-year Budget Report and adopt the Resolution amending the FY 2012-13 general and special revenue funds budgets.

Executive Summary: In summary, the Town's Mid-year review indicates that both revenue and expenditures are slightly below those incorporated in the FY 2012-13 adopted budget and identifies the projected year-end fund balance increasing by \$75,000 net of carry-over projects, or \$157,000 less than the adopted budget. Based on these projections, the General Fund will not be able to provide the budgeted transfer of \$230,000 for infrastructure maintenance.

Order of Procedure:

- Staff Report
- Public Comment
- Council Discussion
- Motion/Second
- Discussion on Motion
- Roll Call Vote

Discussion: In reviewing the Town's financial performance through December 31, 2012, the analysis indicates some variances in the receipt of revenues and expenditure of funds from the financial plan adopted in the FY 2012-13 amended budget. To assist in the mid-year review, a summary of the significant activity in the revenue, expenditure and reserve components of the Town's General Fund budget is presented for Council consideration.

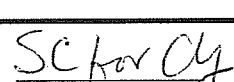
Revenues

The majority of the Town's revenues are from tax and intergovernmental sources, with the three primary sources being sales tax, property tax, and property tax received in lieu

Reviewed By:


Town Manager

Town Attorney


Mgmt Services


Finance

- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> Department Report | <input type="checkbox"/> Ordinance Action | <input checked="" type="checkbox"/> Resolution Action | <input type="checkbox"/> Public Hearing |
| <input type="checkbox"/> Consent | <input type="checkbox"/> Minute Action | <input checked="" type="checkbox"/> Receive and File | <input type="checkbox"/> Study Item |

of vehicle license fees. These three sources comprise three-fourths of the Town's total revenue. The remaining quarter comes from the Town's charges for services, transient occupancy taxes, franchise taxes and other miscellaneous sources.

Revenues received through December 31, 2012 total \$3.02 million, or about 32% of budget. This is consistent with year over year activity as the Town traditionally receives one-third of its revenue between July and December, and two-thirds between January and June.

In projecting year-end results, all major categories of revenue are forecasted to be slightly under adopted budget amounts for the year. Fourth quarter sales data which will be received in the middle of March will be a good indicator of whether the Town's recent uptick in retail sales is continuing. Through mid-year, retail sales are up 2.8% and 2.1% for the first and second quarters respectively, below the 9% increase incorporated into the FY 2012-13 adopted budget. Property tax receipts are projected from County to be in line with the Town's adopted budget.

Franchise/TOT/Interest revenues are projected to be only slightly down from budgeted amounts. Additionally, interest revenue continues to suffer as rates of return on idle cash plunge toward less than 0.45%, or 45 basis points. This is not expected to rise materially in the next 12 to 18 months, and will be a continuing factor as the Town enters the FY 2013-14 budget process. Other revenues are trending flat and inline with original budget projections.

Mid-Year changes are summarized as follows:

FY 2012-13 Adopted Budget Revenue	\$9,415,300
Decrease in sales tax	(150,000)
VLF/Prop Tax	(35,000)
Decrease in Fran/TOT/Int	(13,000)
Other combined changes	<u>(12,000)</u>
FY 2012-13 Forecast Revenue	\$9,205,300
Net Change	\$(210,000)

Expenditures

The Town's expenditures are predominantly related to the provision of services. This includes public safety, community services / recreation programs, planning, and community development. Expenditures through December 31, 2012 total \$4.6 million, or 48% of budget. To date the majority of expenditures are associated with the Town's public safety contract with the San Bernardino County Sheriff (\$1.7 million), and the provision of services through personnel expenditures.

There are several areas of potential cost savings including: the increased use of public safety grant dollars for eligible programs, anticipated reductions in public safety overtime, and a number of smaller reductions in other Town departments. Total expenditures are expected to be under budget by approximately \$54,000.

Mid-Year changes are summarized as follows:

FY 2012-13 Adopted Budget Expenditures	\$9,546,513
Decrease in Personnel Services	(15,000)
Increase in Contract Safety	4,000
Decrease in Operating Expenditures	<u>(43,000)</u>
FY 2012-12 Forecast Expenditures	\$9,492,513
Net Change	\$(54,000)

Mid-Year Budget Changes

At this point in the fiscal year, it appears that the majority of planned expenditures will be accommodated by the currently adopted budget. Two major exceptions are requested at this time:

Contract Legal Service 001-20-01 7111 \$80,000

This increase corresponds to the extraordinary involvement of Town legal counsel in dealing with multiple animal care and control cases. These cases were highly complex and involved, requiring a number of specific legal procedures and processes. The related costs incurred in the current fiscal year exceed \$65,000. The remaining \$15,000 represents unanticipated legal costs associated with the Town's water supply agreement, election details, and other one-time events.

Risk Management 001-10-11 7710 Insurance Premiums \$30,000

This increase in expenditure was due to unforeseen increases in liability premiums from PARSAC, the Town's risk management authority. In prior years, the Town received a positive retrospective adjustment which lowered the annual premiums. PARSAC chose to eliminate this adjustment to enhance the reserve pool for pending claims. The elimination of this adjustment resulted in no credit being applied to the FY 2012-13 premiums.

Reserves

Town reserves as of December 31, 2012 total \$5.4 million and represent a \$1.2 million drawdown of July 1, 2012 reserve levels. This drawdown is generally consistent with the Town's annual cash flow pattern. Expenditures typically occur consistently throughout the year, while the receipt of revenues is significantly weighted toward the second half of the fiscal year.

A second factor influencing the drawdown of reserves is the completion of some of the previously encumbered projects and expenditures. The Council will recall that encumbered expenditures do not impact total spending, only the timing of such spending. Such projects include the Development Code and General Plan updates.

In projecting year-end results, Town reserves are anticipated to total \$6.6 million, in line with the reserve level incorporated in the FY 2012-13 amended budget. Projected reserve levels remain consistent with the Town's reserve policy.

The projections do not reflect any additional policy items that may come before Council as separate action items. As such, anticipated policy items will be individually presented and discussed at the requisite time.

Special Revenue Fund Adjustments

As part of the PHLD and TCRP project agreement preparation, staff has extensively reviewed the financial structure for the complete funding of these two significant projects. As a result of the limited resources facing the Town and in particular, the General Fund, the funding for these projects reflects a number of related and unrelated sources.

The proposed budget resolution amends the FY 2012-13 adopted budget to reflect the various sources including Federal, State, regional, and local resources. Through this process, the Town is able to provide funding for over \$6 million of infrastructure improvements with over \$4 million of it coming directly from competitive, outside sources. This structure allows the Town maximum leverage of its limited infrastructure resources.

The proposed resolution and accompanying exhibit provides the amended budgets for each of the affected special revenue funds, and addresses the entire funding scenario for the projects, including the proposed Prop 1B reallocation to Fund 522.

Alternatives: None.

Fiscal impact: Anticipated budget results generally appear in line with the financial plan established in the FY 2012-13 amended budget, with projected decreases in revenue partially offset by projected decreases in expenditures. The net projected impact is a reduction in Net Increase to Fund Balance of \$157,000, from \$232,000 to \$75,000. This reduction will limit the Town's ability to provide any General Fund contribution to infrastructure in FY 12-13.

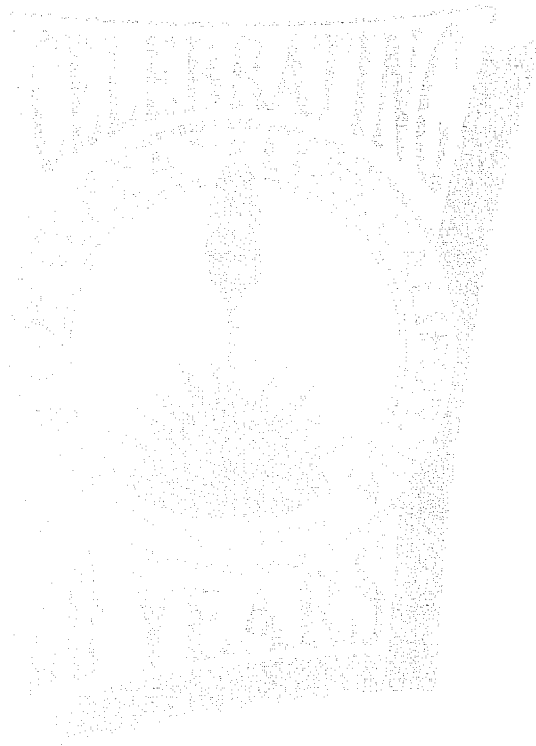
Attachments:

Resolution

FY 2012-13 Mid-Year Budget Summary

Yucca Valley 3rd Quarter Sales Tax Newsletter

Town of Yucca Valley



Resolution

RESOLUTION NO. 13-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FISCAL YEAR 2012-13 ADOPTED BUDGET.

WHEREAS, the Town of Yucca Valley adopts an annual operating and special revenue budget; and

WHEREAS, from time to time it is necessary to amend the budget based upon changing circumstances which materially affect the projected revenues, expenditures or transfers of the Town; and

WHEREAS, programs and projects are expanded or contracted as funding become available or as the needs of such programs or projects differ materially from that originally encompassed by the adopted budget plan.

NOW THEREFORE THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY RESOLVES AS FOLLOWS.

Section 1. Amend the Fiscal Year 2012-13 General Fund budget by appropriating \$120,000 of General Fund Reserves to the accounts and categories identified on Exhibit A.

Section 2. Amend the Fiscal Year 2012-13 Special Revenue Fund budgets as identified in Exhibit B to reflect the most recent funding schedule for the Town's PLHD, TCRP and Prop 1B projects.

APPROVED AND ADOPTED THIS 5th day of March 2013.

MAYOR

ATTEST:

TOWN CLERK

Town of Yucca Valley
Fiscal Year 2012-13
Proposed Budget Amendments

Exhibit A

Budget Amendment Detail

<u>Department</u>	<u>Description of Services</u>	<u>Amount</u>	<u>Account</u>
General Fund 001			
Interdepartmental	Internet and Data connections	\$10,000	001 00 00 7134 0000 000
Human Resources	Insurance	30,000	001 10 11 7710 0000 000
Town Attorney	Contracted legal costs	80,000	001 20 01 7111 0000 000
Total Proposed Budget Amendment		<u><u>\$120,000</u></u>	

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

EXHIBIT B

513 - AB2928 TCRP - Construction

RECEIPTS

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
Prop 1B SLPP	\$ -	\$ -	\$ 777,600	\$ -
Bond Funds from Successor Agency				200,000
State Reimbursement	2,029,281	97,646	106,980	114,704

TOTAL RECEIPTS

2,029,281 97,646 884,580 314,704

EXPENDITURES

Indirect Cost	2,000	-	78,485	103,708
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TOTAL EXPENDITURES

2,000 - 78,485 103,708

CAPITAL OUTLAY

Work in Progress	2,895,859	96,385	2,616,163	2,787,570
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TOTAL CAPITAL OUTLAY

2,895,859 96,385 2,616,163 2,787,570

OPERATING TRANSFERS IN (OUT)

Transfer IN - Fund 522 - Meas I Major Artl	513 55-59 4999 8327-404	-	-	517,600	517,600
Transfer IN - Fund 522 - Meas I Major Artl Prop 1b repl	513 55-59 4999 8327-406	-	-	-	138,000
Transfer IN - Fund 524 - Meas I	513 55-59 4999 8327-405	-	-	170,000	170,000
Transfer IN - Fund 520 - Meas I Regional	513 55-59 4999 8327-403	-	-	90,000	90,000
Transfer IN - Fund 528 - Prop 1B LSR		-	-	138,000	-
Transfer IN - Fund 534 - Prop 1B SLPP	513 55-59 4999 8327-402	-	-	-	777,600
Transfer IN - Fund 526 - HSIP	513 55-59 4999 8327-407	899,500	-	899,500	899,500

TOTAL OPERATING TRANSFERS IN (OUT)

899,500 - 1,815,100 2,592,700

INCREASE (DECREASE) IN

FUND BALANCE	30,922	1,261	5,032	16,126
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BEGINNING FUND BALANCE

24,627 24,627 25,888 25,888

ENDING FUND BALANCE

\$ 55,549 \$ 25,888 \$ 30,920 \$ 42,014

Work in Progress Detail

Project	Account	Adopted 2011-12	Projected 2011-12	Adopted 2012-13	2012-13
SR62/TCRP Phase 1	513 55-59 8310 8327-100	-	-	-	-
SR62/TCRP Phase 2	513 55-59 8310 8327-200	339,914	95,090	65,288	
SR62/TCRP Phase 3	513 55-59 8310 8327-300	105,945	1,295	50,875	114,704
Cnstr Phase 4 - Non Contract	513 55-59 8310 8327-400				80,166
Cnstr Phase 4 - SLPP 534	513 55-59 8310 8327-402				777,600
Cnstr Phase 4 - Mea I Reg 520	513 55-59 8310 8327-403				90,000
Cnstr Phase 4 - Mea I Arterial 522	513 55-59 8310 8327-404				517,600
Cnstr Phase 4 - Mea I Arterial 524	513 55-59 8310 8327-405				170,000
Cnstr Phase 4 - Prop 1B LSR 528	513 55-59 8310 8327-406				138,000
Cnstr Phase 4 - HSIP 526	513 55-59 8310 8327-407				899,500
SR62/TCRP Phase 4	513 55-59 8310 8327-400	2,450,000	-	2,500,000	-
		2,895,859	96,385	2,616,163	2,787,570

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
520 - Measure I - 2010-40 Regional Funds				
RECEIPTS				
Revenue SANBAG Regional Funds	\$ -	\$ -	\$ 225,000	\$ 225,000
Interest	-	-	-	-
TOTAL RECEIPTS	-	-	225,000	225,000
EXPENDITURES				
Indirect Cost Recovery	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS IN (OUT)				
Transfer OUT - Fund 513			(90,000)	(90,000)
520 55-59 9499 8327 403	-	-		
Transfer OUT - Fund 527			(135,000)	(135,000)
520 55-59 9499 8661 403	-	-		
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	(225,000)	(225,000)
INCREASE (DECREASE) IN FUND BALANCE				
	-	-	-	-
BEGINNING FUND BALANCE				
	-	-	-	-
ENDING FUND BALANCE				
	\$ -	\$ -	\$ -	\$ -

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

522 - Measure I - Major Arterial

RECEIPTS

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
Revenue SANBAG	\$ -	\$ -	\$ -	\$ -
Interest	-	3,764	500	500
TOTAL RECEIPTS	-	3,764	500	500

EXPENDITURES

Measure I Debt Service	-	-	-	-
Indirect Cost Recovery	3,500	-	13,000	13,000
TOTAL EXPENDITURES	3,500	-	13,000	13,000

CAPITAL OUTLAY

Work in Progress	322,000	78,562	262,000	278,200
TOTAL CAPITAL OUTLAY	322,000	78,562	262,000	278,200

OPERATING TRANSFERS IN (OUT)

Transfer OUT - Fund 513	522 55-59 9499 8327 404	-	-	(517,600)	(517,600)
Transfer OUT - Fund 527	522 55-59 9499 8661 404	(350,000)	-	(588,120)	(588,120)
Transfer OUT - Fund 513	522 55-59 9499 8327 406	-	-	-	(138,000)
Transfer IN - Fund 507		20,000	20,000	-	-
Transfer IN - Fund 516		-	-	-	-
Transfer IN - Fund 528	522 55-59 9499 8325 406	-	-	-	138,000
Transfer IN - Fund 526	522 55-59 4999 8325 000	184,900	-	184,900	184,900
TOTAL OPERATING TRANSFERS IN (OUT)		(145,100)	20,000	(920,820)	(920,820)

**INCREASE (DECREASE) IN
FUND BALANCE**

	(470,600)	(54,798)	(1,195,320)	(1,211,520)
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BEGINNING FUND BALANCE

	1,323,501	1,323,501	1,268,703	1,268,703
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ENDING FUND BALANCE

	\$ 852,901	\$ 1,268,703	\$ 73,383	\$ 57,183
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522 - Measure I - Major Arterial

Work in Progress Detail

Project	Account	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
SR62/SR247 Median	522 55-59 8310 8325	272,000	8,535	262,000	272,000
Town Wide Slurry Seal	522 55-59 8310 8340	-	-	-	-
Congestion Management Plan	522 55-59 8310 8507	-	-	-	-
SR 62: Palm - Airway	522 55-59 8310 8527	50,000	70,027	-	6,200
SR 62: Cholla - Trojan	522 55-59 8310 8528	-	-	-	-
Skyline Ranch Rd-SR247	522 55-59 8310 8542	-	-	-	-
SR62: Airway - La Contenta PSR		-	-	-	-
		322,000	78,562	262,000	278,200

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
524 - Measure I - 2010 Unrestricted				
Amended 7/24/2012				
RECEIPTS				
Revenue SANBAG 2010 Unrestricted	\$ 574,296	\$ 600,000	\$ 655,000	\$ 655,000
Interest	2,000	500	500	500
TOTAL RECEIPTS	576,296	600,500	655,500	655,500
EXPENDITURES				
Indirect Cost Recovery	524 00-00 7999 0000-000 32,000			
Street Lights	524 55-59 8310 8103-000 40,000	40,000	40,000	40,000
09/10 Townwide Slurry Repair	001 20-01 7111 8340-000 -	-	-	-
TOTAL EXPENDITURES	72,000	40,000	40,000	40,000
CAPITAL OUTLAY				
Work in Progress	651,234	686,907	521,478	521,478
TOTAL CAPITAL OUTLAY	651,234	686,907	521,478	521,478
OPERATING TRANSFERS IN (OUT)				
Transfer OUT - Fund 513	524 55-59 9499 8327 405 -	-	(170,000)	(170,000)
Transfer IN - Fund 516	-	-	-	-
Transfer IN - Fund 528	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	(170,000)	(170,000)
INCREASE (DECREASE) IN FUND BALANCE	(146,938)	(126,407)	(75,978)	(75,978)
BEGINNING FUND BALANCE	203,021	203,021	76,614	76,614
ENDING FUND BALANCE	\$ 56,083	\$ 76,614	\$ 636	\$ 636

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

524 - Measure I - Unrestricted

		Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
SANBAG STP	524 55-59 8310 8098	5,000	-	5,000	5,000
Traffic Studies	524 55-59 8310 8105	10,000	1,435	10,000	10,000
SHOPP, proj applic thru CT	524 55-59 8310 8347	5,000	-	5,000	5,000
Congestion Management Plan	524 55-59 8310 8507	2,500	2,500	2,500	2,500
Annual Traffic Census	524 55-59 8310 8097	6,000	6,000	6,000	6,000
Pueblo:Condalia-Valley Vista	524 55-59 8310 8421	-	-	40,213	40,213
Acoma: Golden Bee to Onaga	524 55-59 8310 8422	-	-	78,425	78,425
Amador: Kismet to Joshua Dr	524 55-59 8310 8423	-	-	20,665	20,665
Grand: Kismet to Joshua Dr.	524 55-59 8310 8424	-	-	21,134	21,134
Town Wide Slurry Seal	524 55-59 8310 8340	-	-	332,541	332,541
Acoma Ct.: Acoma to cul-de-sac		-	-	-	-
Acoma: Papago to SR62; Onaga to Pueblo	524 55-59 8310 8400	23,330	23,827	-	-
Acoma: Pueblo to Papago	524 55-59 8310 8383	27,600	27,600	-	-
Anaconda: Cholla to Amador		-	-	-	-
Anaconda: cul-de-sac to Rubidoux	524 55-59 8310 8389	7,133	9,841	-	-
Anaconda: Grand to Sage		-	-	-	-
Apache: Onaga to Santa Fe	524 55-59 8310 8401	14,912	16,303	-	-
Apache: Santa Fe to SR62	524 55-59 8310 8384	13,800	13,800	-	-
Aranza: Bolero to End		-	-	-	-
Arcadia: Del Monte to Goleta		-	-	-	-
Arcadia: Palomar to cul-de-sac	524 55-59 8310 8381	10,920	10,920	-	-
Arcadia;Goleta-End		-	-	-	-
Asio: Golden Meadow to Jarana		-	-	-	-
Balsa: Joshua Ln to Joshua Dr.	524 55-59 8310 8390	4,462	17,003	-	-
Bannock Ct;Golden Bee/End		-	-	-	-
Bannock: Onaga to SR62	524 55-59 8310 8402	14,763	16,471	-	-
Barberry: Golden Bee to Juarez		-	-	-	-
Bolera: Selecta to Cul-de-sac		-	-	-	-
Bonanza: Carlyle to Palomar	524 55-59 8310 8381	14,307	19,362	-	-
Bonanza: Cholla to Amador		-	-	-	-
Bonanza: Grand to Sage		-	-	-	-
Borrogo: Yuma to Papago	524 55-59 8310 8403	10,257	10,972	-	-
Camarills;Delano-Yucca Tr		-	-	-	-
Carlyle: Cholla to Amador		-	-	-	-
Carlyle: Grand to Sage		-	-	-	-
Carlyle: Warren Vista to Palomar	524 55-59 8310 8392	26,757	28,291	-	-
Carlyle;W End-Sage		-	-	-	-
Cherokee: Onaga to SR62	524 55-59 8310 8404	14,909	15,749	-	-
Chippewa;Pueblo-N End		-	-	-	-
Cholla: Carlyle to Joshua Dr.,		-	-	-	-
Cibola: Yuma to Papago	524 55-59 8310 8405	11,642	13,346	-	-
Condalia: Juarez to Golden Bee		-	-	-	-
Deer: Golden Bee to Desert Gold		-	-	-	-
Deer: Onaga to Pueblo	524 55-59 8310 8406	7,337	10,276	-	-
Deer: Pueblo to SR62	524 55-59 8310 8385	48,047	48,047	-	-
Del Monte, San Andreas/San Barb	523 55-59 8310 8344	-	-	-	-
Del Monte: Delano to Yucca Trail		-	-	-	-
Delano;Camarilla to Chippewa		-	-	-	-
Delano;Chippewa to End		-	-	-	-
Desert Gold: Grand to Sage		-	-	-	-
Desert Gold: Warren Vista to Palomar	524 55-59 8310 8393	27,514	22,714	-	-
Desert Gold: West End to Elk Tr		-	-	-	-
Desert Gold; Cholla-Amador		-	-	-	-
Desert Gold;Elk-Acoma		-	-	-	-
Dumosa Ct: Dumosa to Cul-de-sac		-	-	-	-
Dumosa: San Andreas to Juarez		-	-	-	-
El Dorado, SR62 OHN to Barron	524 55-59 8310 8361	4,087	-	-	-
El Dorado: Cholla to Amador		-	-	-	-
El Dorado: Deer to Cul-de-sac		-	-	-	-
El Dorado: Desert Gold to Free Gold		-	-	-	-
El Dorado: Grand to Sage		-	-	-	-
El Dorado: Warren Vsita to Keats	524 55-59 8310 8394	25,673	26,389	-	-
Elk Ct: Elk/Desert Gold to Cul-de-sac		-	-	-	-

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

		Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
Elk: Golden Bee to Desert Gold		-	-	-	-
Elk: Onaga to SR62	524 55-59 8310 8407	11,825	14,611	-	-
Emerson: Joshua Ln to Joshua Dr.	524 55-59 8310 8395	12,569	16,288	-	-
Facia: Bolero to Golden Meadow		-	-	-	-
Fortuna, SR62 OHN to Barron	524 55-59 8310 8363	3,765	-	-	-
Fox: Onaga to SR62	524 55-59 8310 8408	12,307	16,382	-	-
Free Gold Ct: Free Gold to Cul-de-sac		-	-	-	-
Free Gold, Amador/End	524 55-59 8310 8372	30,000	30,000	-	-
Free Gold: Deer to Cul-de-sac		-	-	-	-
Free Gold: Desert Gold to West End		-	-	-	-
Free Gold: Grand to Sage		-	-	-	-
Geronimo: Desert Gold to End		-	-	-	-
Geronimo: Pueblo to SR62	524 55-59 8310 8409	4,772	14,509	-	-
Golden Bee: West End to Acoma		-	-	-	-
Golden Meadow: Selecta to Hardesty		-	-	-	-
Goleta;Delano-Natoma		-	-	-	-
Hermosa;S Delano-Yucca Trail		-	-	-	-
Hopi: Onaga to Santa Fe	524 55-59 8310 8410	9,355	14,370	-	-
Inca: Onaga to SR62	524 55-59 8310 8411	11,075	12,909	-	-
Indio;S Pueblo-Yucca Trail		-	-	-	-
Jarana Ct.: Condalia to Cul-de-sac		-	-	-	-
Jemez: Onaga to Santa Fe	524 55-59 8310 8412	6,384	7,793	-	-
Joshua Dr: Joshua Ct. to Palomar	524 55-59 8310 8396	12,430	13,142	-	-
Juarez Ct: Juarez to Cul-de-sac		-	-	-	-
Juarez: Bolero to Hardesty		-	-	-	-
Juarez: Selecta to Golden Meadow		-	-	-	-
Keats: El Dorado to Desert Gold	524 55-59 8310 8387	14,450	14,450	-	-
Keats: Palomar to Joshua Dr.	524 55-59 8310 8397	5,347	6,450	-	-
La Mirada;Goleta-End		-	-	-	-
La Mirada;Hermosa-End		-	-	-	-
Linda Lee, SR62 OHN to End	524 55-59 8310 8364	-	-	-	-
Mariposa: Onaga to Pueblo	524 55-59 8310 8413	6,940	8,506	-	-
Millstone: Golden Meadow to Selecta		-	-	-	-
Mountain View: Balsa to Hanford/End		-	-	-	-
Natoma;Goleta-Hermosa		-	-	-	-
Natoma;Indio-E End		-	-	-	-
Papago: Acoma to Church		-	-	-	-
Pueblo;Indio-Chippewa end		-	-	-	-
Richard, SR62 to Barron	524 55-59 8310 8366	-	-	-	-
Ronald, SR62 to Barron	524 55-59 8310 8367	-	-	-	-
Rubidoux: Anaconda to Joshua Dr.	524 55-59 8310 8398	2,133	3,344	-	-
Sage: El Dorado-Desert Gold		-	-	-	-
San Andreas Palomar to East End	523 55-59 8310 8374	-	-	-	-
Selecta: North Cul-de-sac to South Cul-desac		-	-	-	-
Shawnee;Onaga-Santa Fe		-	-	-	-
SR 62: Palm/Airway-Fairway/Camino del Cielo	524 55-59 8310 8527	-	-	-	-
SR247 OH: Buena Suerte to End	524 55-59 8310 8388	11,872	11,872	-	-
Taft Ct: Jarana Ct to Cul-de-sac		-	-	-	-
Titan Ct: Juarez to Cul-de-sac		-	-	-	-
Warren Vista: Joshua Ln to cul-de-sac	524 55-59 8310 8399	10,067	11,442	-	-
Yucca Mesa: SR62 to Buena Vista	524 55-59 8310 8382	143,193	143,193	-	-
Yuma: Cibola to Church	524 55-59 8310 8386	6,800	6,800	-	-
		651,234	686,907	521,478	521,478

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

		Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
526 - HSIP - Highway Safety Improvement Program					
RECEIPTS					
Revenue - HSIP-08-044 - SR 62/247		\$ 185,400	\$ -	\$ 185,400	\$ 185,400
Revenue - HSIP-08-045 - TCRP		899,000	-	899,000	899,000
Interest		-	-	-	-
TOTAL RECEIPTS		1,084,400	-	1,084,400	1,084,400
EXPENDITURES					
Expenditures		-	-	-	-
TOTAL EXPENDITURES		-	-	-	-
CAPITAL OUTLAY					
Work in Progress		-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer OUT - Fund 522	526 55-59 9499 8325 000	(184,900)	-	(184,900)	(184,900)
Transfer OUT - Fund 513	526 55-59 9499 8327 407	(899,500)	-	(899,500)	(899,500)
TOTAL OPERATING TRANSFERS IN (OUT)		(1,084,400)	-	(1,084,400)	(1,084,400)
INCREASE (DECREASE) IN FUND BALANCE					
		-	-	-	-
BEGINNING FUND BALANCE					
		-	-	-	-
ENDING FUND BALANCE					
		\$ -	\$ -	\$ -	\$ -

Work in Progress Detail

Project	Account	Adopted 2011-12	Projected 2011-12	Adopted 2012-13	2012-13
		-	-	-	-
		-	-	-	-

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
527 - Public Lands Fed Grant				
RECEIPTS				
PLHD Grant	\$ 1,600,000	\$ 29,070	\$ -	\$ -
Bond Funds from Successor Agency				250,000
Measure I Exchange	-	-	-	-
SLPP Funding	350,000	-	723,120	-
SAFETEA -LEU -Federal	-	-	1,600,000	-
TOTAL RECEIPTS	1,950,000	29,070	2,323,120	250,000
EXPENDITURES				
	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	2,500,000	121,962	2,950,000	3,031,293
TOTAL CAPITAL OUTLAY	2,500,000	121,962	2,950,000	3,031,293
OPERATING TRANSFERS IN (OUT)				
Transfer IN - Fund 507	225,000	-	-	-
Transfer IN - Fund 516	312,120	-	-	-
Transfer IN - Fund 522 - Mea I Arterial	527 55-59 4999 8661 404	350,000	588,120	588,120
Transfer IN - Fund 520 -Mea I Regional	527 55-59 4999 8661 403	-	135,000	135,000
Transfer IN - Fund 534 - SLPP	527 55-59 4999 8661 402	-	-	723,120
Transfer IN - Fund 535 - SAFETEA	527 55-59 4999 8661 401	-	-	1,440,000
TOTAL OPERATING TRANSFERS IN (OUT)	887,120	-	723,120	2,886,240
INCREASE (DECREASE) IN FUND BALANCE	337,120	(92,892)	96,240	104,947
BEGINNING FUND BALANCE	(92,839)	53	(92,839)	(92,839)
ENDING FUND BALANCE	\$ 244,281	\$ (92,839)	\$ 3,401	\$ 12,108

Work in Progress Detail

Project	Account	Adopted 2011-12	Projected 2011-12	Adopted 2012-13	Amended 2012-13
PLHD PAVED Phase 1	527 55-59 8310 8661 100	-	-	-	-
PLHD PS&E Phase 2	527 55-59 8310 8661 101	-	46,095	-	-
PHLD ROW Phase 3	527 55-59 8310 8661 102	-	75,867	-	-
Measure I Exchange Phase 1	527 55-59 8310 8661 0200	-	-	-	-
Measure I Exchange Phase 2	527 55-59 8310 8661 0200	-	-	-	-
Cnstr Phase 4 - Non Contract	527 55-59 8310 8661 0400	2,500,000	-	2,950,000	145,053
Cnstr Phase 4 - SAFETEA	527 55-59 8310 8661 0401				1,440,000
Cnstr Phase 4 - SLPP	527 55-59 8310 8661 0402				723,120
Cnstr Phase 4 - Mea I Reg	527 55-59 8310 8661 0403				135,000
Cnstr Phase 4 - Mea I Arterial	527 55-59 8310 8661 0404				588,120
		2,500,000	121,962	2,950,000	3,031,293

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
528 - Prop 1B Funds				
RECEIPTS				
Revenue	\$ -	\$ -	\$ -	\$ -
Stimulus Exchange	-	-	-	-
Interest	-	266	-	-
TOTAL RECEIPTS	-	266	-	-
EXPENDITURES				
Indirect Cost	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	149,000	-	-	-
TOTAL CAPITAL OUTLAY	149,000	-	-	-
OPERATING TRANSFERS IN (OUT)				
Transfer OUT- Fund 522				(138,201)
Transfer OUT - Fund 513			(138,000)	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	(138,000)	(138,201)
INCREASE (DECREASE) IN FUND BALANCE	(149,000)	266	(138,000)	(138,201)
BEGINNING FUND BALANCE	137,935	137,935	138,201	138,201
ENDING FUND BALANCE	(11,065)	138,201	201	0

Work in Progress Detail

Project	Account	Adopted 2011-12	Projected 2011-12	Adopted 2012-13	2012-13
Camino Del Cielo Traf Signal	528 55-59 8310 8304	-	-	-	-
Unidentified Project		149,000	-	-	-
		149,000	-	-	-

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
534 - Prop 1B SLPP				
RECEIPTS				
Prop 1B - SLPP Funding	\$ -	\$ -	\$ -	\$ 1,500,720
TOTAL RECEIPTS	-	-	-	1,500,720
EXPENDITURES				
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS IN (OUT)				
Transfer OUT - Fund 513		513 55-59 9499 8327 402	-	(777,600)
Transfer OUT - Fund 527		527 55-59 9499 8661 402	-	(723,120)
TOTAL OPERATING TRANSFERS IN (OUT)			-	(1,500,720)
INCREASE (DECREASE) IN FUND BALANCE				
BEGINNING FUND BALANCE	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		Adopted 2011-12	Projected 2011-12	Adopted 2012-13	Amended 2012-13
Project	Account				
		-	-	-	-

Town of Yucca Valley
FY 2012-13 Adopted Budget
Special Revenue Funds

	Adopted 2011-12	Actual 2011-12	Adopted 2012-13	Amended 2012-13
535 - SAFETEA-Lue				
RECEIPTS				
SAFETEA -LEU -Federal	\$ -	\$ -	\$ -	\$ 1,440,000
TOTAL RECEIPTS	-	-	-	1,440,000
EXPENDITURES				
TOTAL EXPENDITURES	-	-	-	-
CAPITAL OUTLAY				
Work in Progress	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
OPERATING TRANSFERS IN (OUT)				
Transfer OUT - Fund 527		535 55-59 9499 8661 401	-	(1,440,000)
TOTAL OPERATING TRANSFERS IN (OUT)			-	(1,440,000)
INCREASE (DECREASE) IN FUND BALANCE				
BEGINNING FUND BALANCE	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		Adopted 2011-12	Projected 2011-12	Adopted 2012-13	Amended 2012-13
Project	Account				
		-	-	-	-

Town of Yucca Valley



FY2012-13 Mid-Year Budget Analysis



Town of Yucca Valley
Second Quarter Budget Report
Fiscal Year 2012-13

December 31, 2012

Town of Yucca Valley
 Second Quarter Budget Report
 Fiscal Year 2012-13

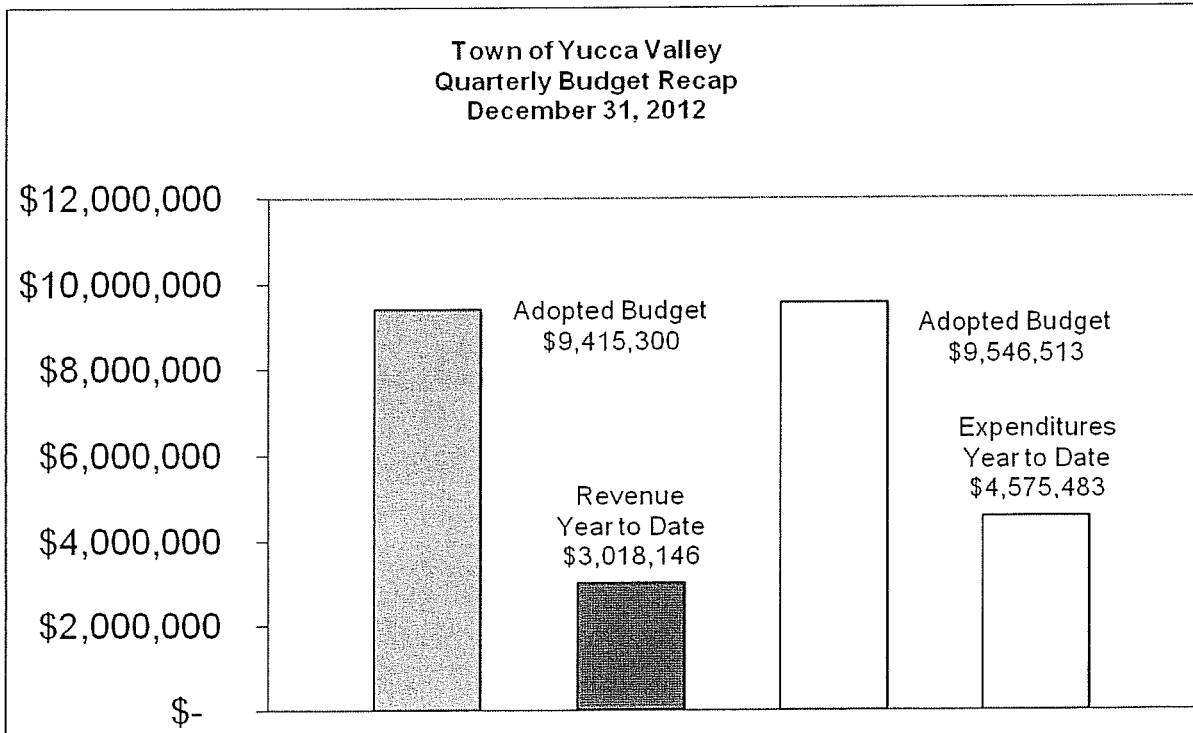
Quarterly Financial Highlights

Revenues

- Sales and Use tax increased over prior year reflecting 2.1% increase in July-Sept 2012 point of sale transactions.
- Property tax revenues increased by 29% for the six month period ending December 2012 over the prior year six month period due to Low/Mod Housing funds being swept to the town and residual tax increment. This increase will diminish as the remaining property taxes are received in the last six months of the year.
- Community development revenues increased 100% due to an increase in abatement activity over prior year and commercial building permit fees.

Expenditures

- Salaries and benefit expenditures increased from prior year by 2% reflecting full employment levels for second quarter of FY2012-13
- Major non-personnel expenditures remain Contract safety, accounting for 38% of 2Q expenditures, or \$1,734,436.
- Other expenditure categories remain in line for the quarter reflecting typical even expenditure patterns throughout the fiscal year.



Upcoming Financial Events

March

- Continued advances and apportionments of Sales & Use and Vehicle License Fee tax revenues.
- Financing Close process on Yucca Valley Senior Housing begins.
- Town staff continues process and review of 13-14 Budget

April

- Continued advances and apportionments of Sales & Use and Vehicle License Tax revenues.
- Town staff continues process and review of 13-14 Budget
- Budget Workshop #3 Saturday Session

Town of Yucca Valley

**General Fund Revenues and Expenditures
Second Quarter Budget Report**

December 31, 2012

	Prior Year FY 2011-12			Current Year FY 2012-13		
	Amended Budget	Revenue Year to Date	% of Budget	Adopted Budget	Revenue Year to Date	% of Budget
REVENUES						
Sales and Use Tax	\$ 2,855,000	\$ 921,013	32.26%	\$ 3,100,000	\$ 955,767	30.83%
Property Tax	3,913,000	1,026,103	26.22%	4,009,000	1,325,679	33.07%
Franchise/TOT/Interest	1,010,500	195,662	19.36%	1,008,500	149,165	14.79%
Community Development	716,250	108,115	15.09%	459,000	235,527	51.31%
Community Services	168,300	231,242	137.40%	618,300	274,847	44.45%
Administrative/Other	195,055	107,450	55.09%	220,500	82,254	37.30%
Total Revenues	\$ 8,858,105	\$ 2,589,585	29.23%	\$ 9,415,300	\$ 3,023,239	32.11%
EXPENDITURES						
Personnel Services	\$ 3,272,489	\$ 1,585,793	48.46%	\$ 3,414,963	\$ 1,623,670	47.55%
Contract Safety	3,429,500	1,703,865	49.68%	3,600,711	1,734,436	48.17%
Operating Supplies and Services	2,115,786	870,334	41.14%	2,043,110	1,009,414	49.41%
Partnerships	82,000	44,000	53.66%	109,000	59,217	54.33%
Capital Projects	711,500	738,338	103.77%	378,729	148,746	39.28%
Total Expenditures	\$ 9,611,275	\$ 4,942,330	51.42%	\$ 9,546,513	\$ 4,575,483	47.93%

Notes

1. Capital Projects Expenditures in FY2011-12 includes a transfer of \$700,000 from the general fund to the capital reserve fund for road maintenance.
2. Adopted budget reflects anticipated FY2011-12 carryover amounts.
3. Partnership expenditures increased over prior year as recipients requested budgeted funding earlier in the fiscal year.

Town of Yucca Valley

**General Fund Revenues and Expenditures
Second Quarter Budget Projection Report**

December 31, 2012

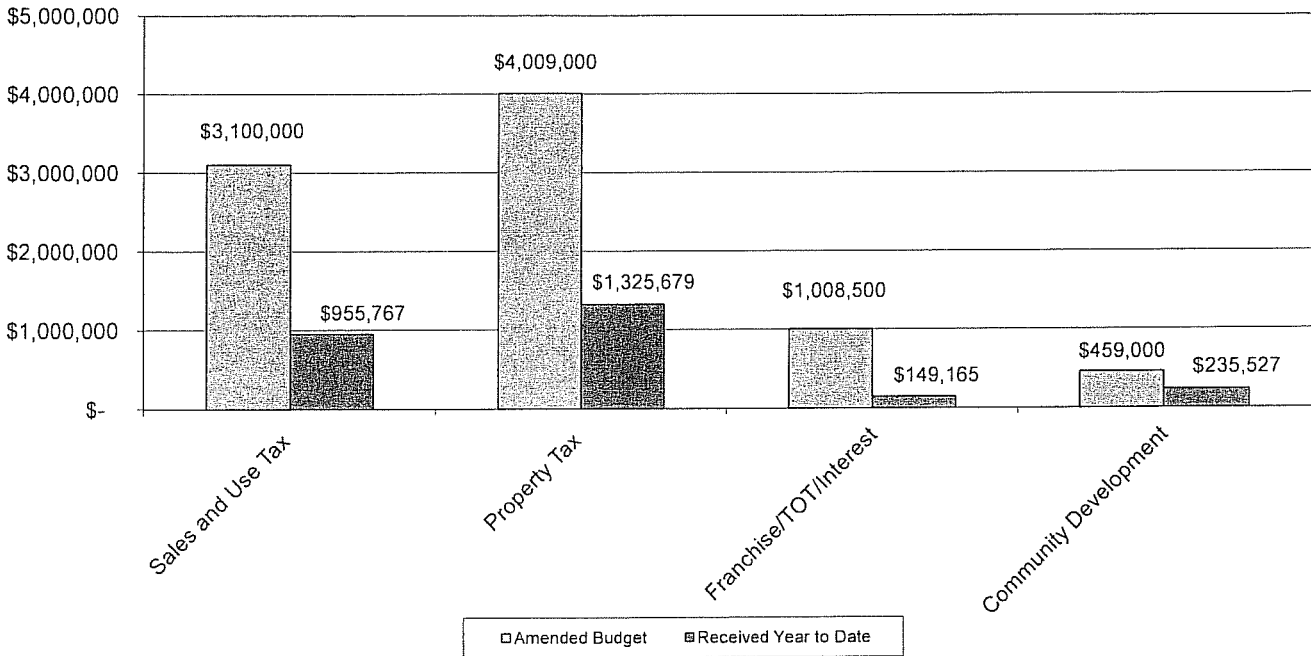
	Current Year FY 2012-13			Current Year Projection		
	Adopted Budget	Revenue Year to Date	% of Budget	Adopted Budget	Projected Year End	% of Budget
REVENUES						
Sales and Use Tax	\$ 3,100,000	\$ 955,767	30.83%	\$ 3,100,000	\$ 2,950,000	95.16%
Property Tax	4,009,000	1,325,679	33.07%	4,009,000	3,974,000	99.13%
Franchise/TOT/Interest	1,008,500	149,165	14.79%	1,008,500	995,000	98.66%
Community Development	459,000	235,527	51.31%	459,000	475,000	103.49%
Community Services	618,300	274,847	44.45%	618,300	615,000	99.47%
Administrative/Other	220,500	82,254	37.30%	220,500	195,000	88.44%
Total Revenues	9,415,300	3,023,239	32.11%	\$ 9,415,300	\$ 9,204,000	97.76%
EXPENDITURES						
Personnel Services	\$ 3,414,963	\$ 1,623,670	47.55%	\$ 3,414,963	\$ 3,400,000	99.56%
Contract Safety	3,600,711	1,734,436	48.17%	3,600,711	3,603,872	100.09%
Operating Supplies and Services	2,043,110	1,009,414	49.41%	2,043,110	2,000,000	97.89%
Partnerships	109,000	59,217	54.33%	109,000	109,000	100.00%
Capital Projects	378,729	148,746	39.28%	378,729	378,729	100.00%
Total Expenditures	\$ 9,546,513.00	\$ 4,575,483.00	47.93%	\$ 9,546,513.00	\$ 9,491,601.00	99.42%

Net Impact on Fund Balance	\$ (287,601)
Carryover Budget	\$ 363,000
Net Impact on Fund Balance	\$ 75,399
Projected Fund Balance	\$ 232,500
Difference	\$ (157,101)

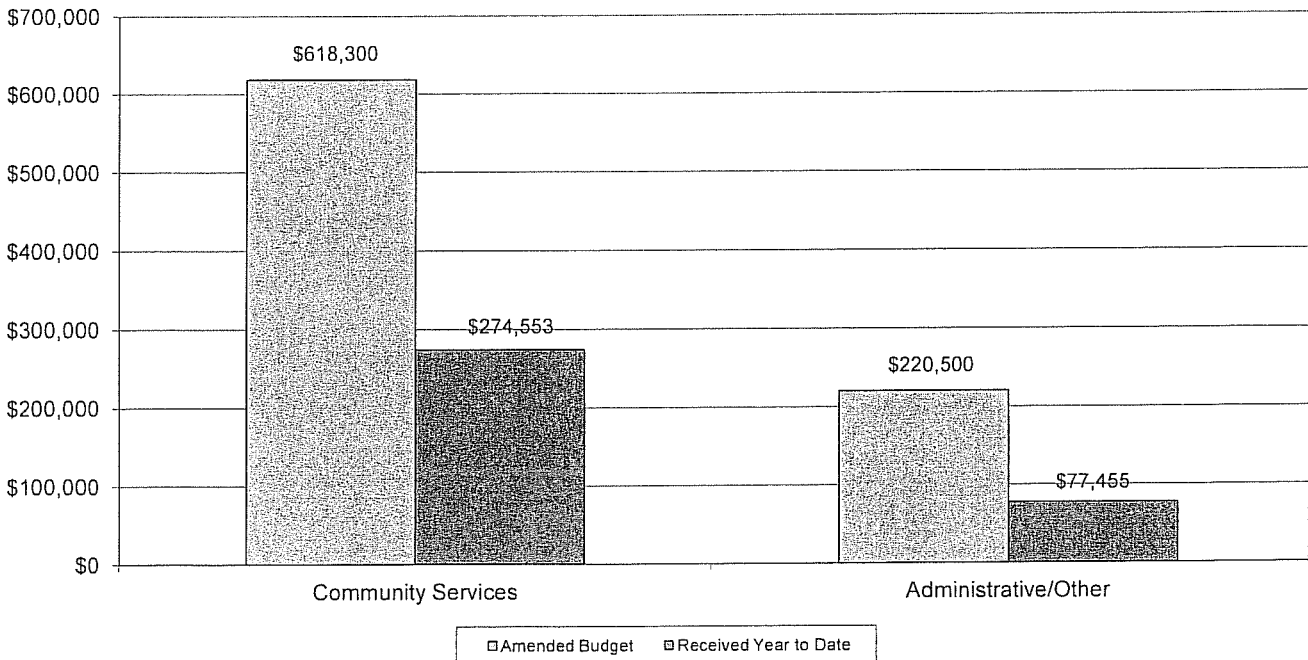
Notes

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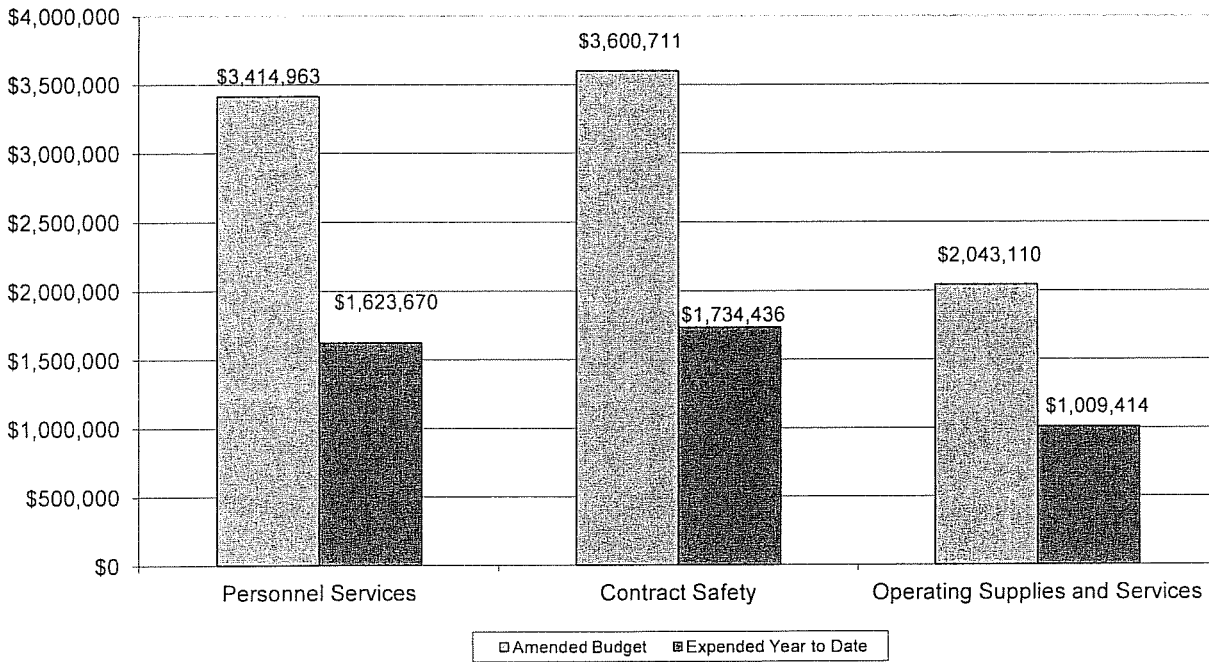
**Town of Yucca Valley
Major Revenue Sources
December 31, 2012**



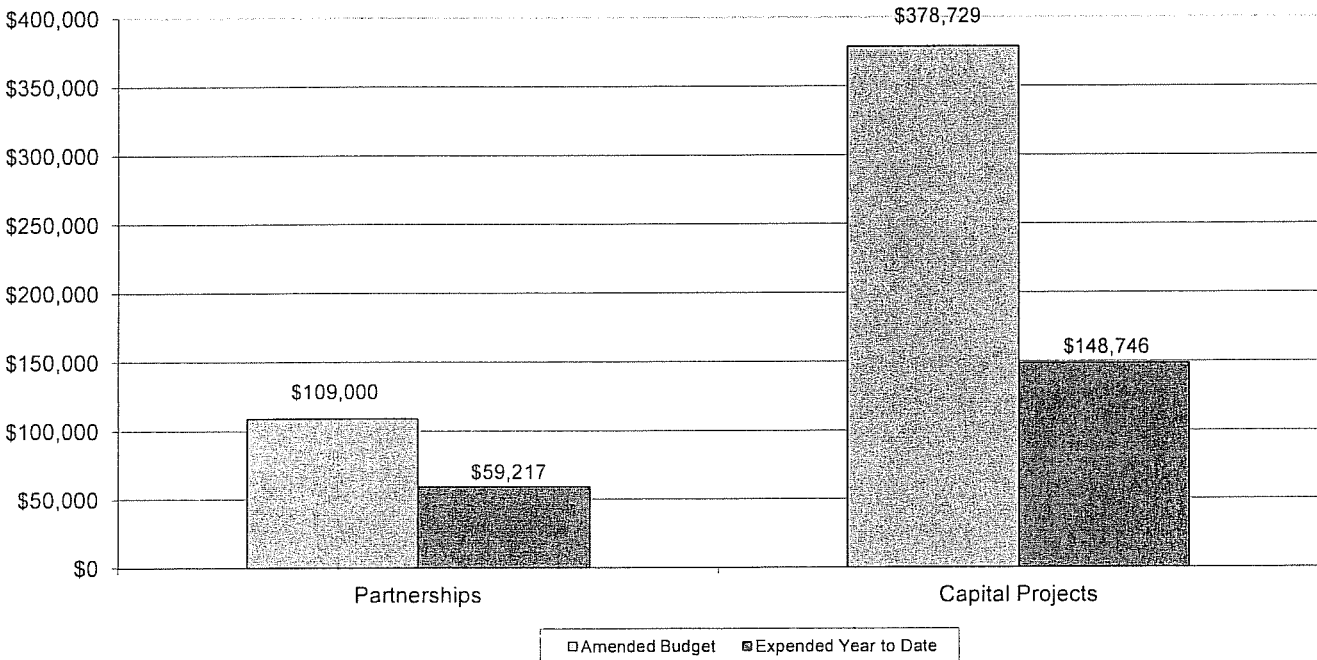
**Town of Yucca Valley
Other Revenue Sources
December 31, 2012**



**Town of Yucca Valley
Major Expenditure Categories
December 31, 2012**



**Town of Yucca Valley
Other Expenditure Categories
December 31, 2012**



Town of Yucca Valley



3rd Quarter Sales Tax Newsletter

Q3 2012



Yucca Valley Sales Tax Update

Fourth Quarter Receipts for Third Quarter Sales (July - September 2012)

Yucca Valley In Brief

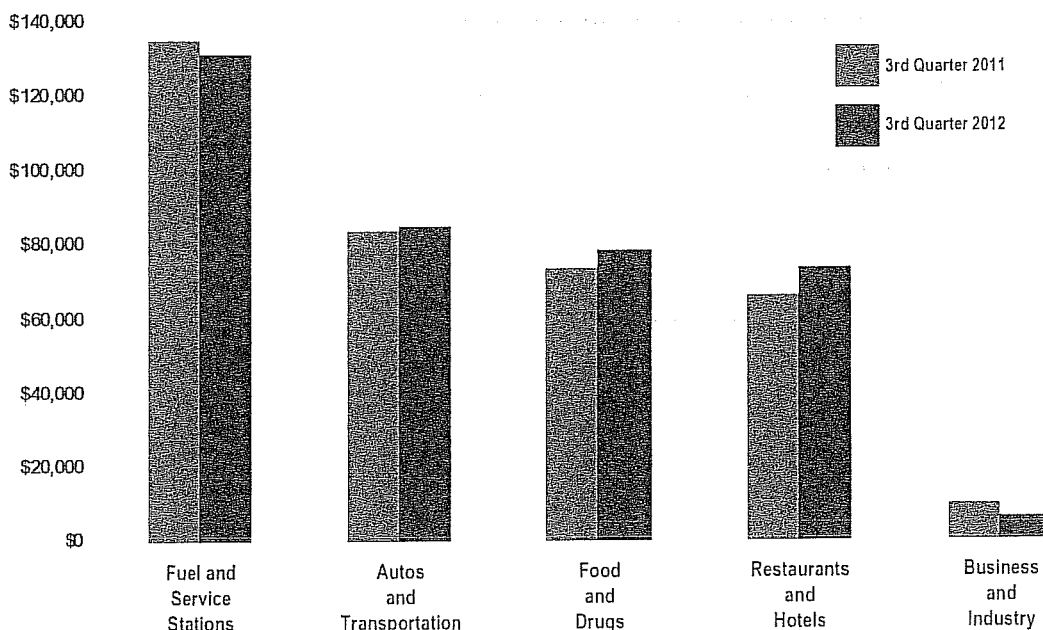
Receipts for Yucca Valley's July through September sales were 6.0% higher than the same quarter one year ago. Actual sales activity was up 0.2% when reporting aberrations were factored out.

Double-up payments that inflated overall results were primarily responsible for the current increase. A onetime accounting adjustment exaggerated revenues from the general consumer goods sector.

The gains were partially offset by a decline in sales from service stations. A business closeout and reporting problems caused the drop in business & industry.

Adjusted for aberrations, taxable sales for all of San Bernardino County increased 5.6% over the comparable time period, while the Southern California region as a whole was up 6.7%.

SALES TAX BY MAJOR BUSINESS GROUP



TOP 25 PRODUCERS

In Alphabetical Order

Applebees	McDonalds
Arco AM PM	Rite Aid
Auto Zone	Stater Bros
Big Five Sporting Goods	Super One Food Store
Big Lots	Tesoro Refining & Marketing
Chevron Subway	Valero
Circle K	Vons
Del Taco	Walgreens
Food 4 Less	Walmart
G & M Oil	Yucca Valley Chrysler Center
G & M Oil	Yucca Valley Ford Center
Home Depot	
Jaco Hill	
JC Penney	

REVENUE COMPARISON

Two Quarters - Fiscal Year To Date

	2011-12	2012-13
Point-of-Sale	\$1,290,254	\$1,361,632
County Pool	147,228	140,784
State Pool	140	430
Gross Receipts	\$1,437,622	\$1,502,846
Less Triple Flip*	\$(359,405)	\$(375,712)

*Reimbursed from county compensation fund

Statewide Results

Gains in all seven of HdL's key economic groupings confirm that California's economy continues to mend. Statewide local sales and use tax revenues from transactions occurring July through September 2012 were 6.0% higher than the same quarter in 2011 after onetime accounting and reporting aberrations are factored out.

The continued strong demand for new autos exceeded analysts' expectations and generated about one-fourth of the adjusted statewide increase. Restaurant sales posted another strong quarter with receipts 6.6% higher than the same period one year ago. Use tax from the development of solar energy projects and a modest recovery in some categories of building and construction materials also contributed to the rise.

Overall sales growth was tempered by a leveling in fuel prices compared to the previous year's quarter and by a slowdown in business spending in the Silicon Valley.

The Year Ahead

Gains in sales and use tax receipts from the first half of 2013 are expected to be lower than previous quarters. Recovery from "fiscal cliff" uncertainties and its final outcome may take several months while Europe's financial woes and China's sluggish growth will temper California export activity. Fuel prices should stabilize and not generate the huge bubbles in tax revenues experienced in previous quarters.

The last half of the year is predicted to resume steady, moderate growth. In November, the state's unemployment rate had already dipped to 9.8 percent, the lowest since the recession began. The recent gains are becoming more widespread among job categories and

even include an increase in construction-related employment.

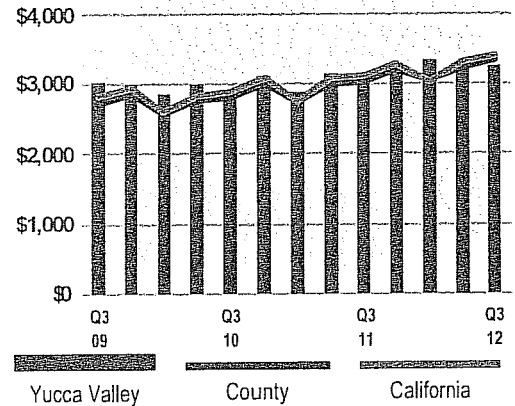
The state's housing market is strengthening with fewer distressed transactions and record low inventories. The median sales price of homes has increased for the last eight consecutive months of the year and building activity, particularly in the coastal areas, is expected to pick up steam in 2013. Elevated foreclosure rates in some inland regions may delay building recovery for another year or two.

Pent-up demand, record low interest rates and easing credit availability have led to robust sales of new automobiles. That demand is expected to continue for another few quarters as consumers replace older, less fuel efficient models and take advantage of lease and financing incentives being offered by manufacturers.

Wage gains from new hiring, combined with lower fuel prices and an improv-

ing housing market are incrementally boosting consumer confidence but much depends on government stewardship of the recovery. Tax increases and reduced benefits could shrink spending at the lower income levels while overly deep cutbacks in government contracts and infrastructure improvements could discourage new business investment.

SALES PER CAPITA



YUCCA VALLEY TOP 15 BUSINESS TYPES

Business Type	Yucca Valley		County	HdL State
	Q3 '12	Change	Change	Change
Auto Repair Shops	7,265	-2.6%	31.2%	2.6%
Automotive Supply Stores	19,957	-4.9%	-9.5%	0.8%
Discount Dept Stores	— CONFIDENTIAL —	—	14.1%	15.5%
Drug Stores	— CONFIDENTIAL —	—	0.8%	0.4%
Electronics/Appliance Stores	8,608	-22.0%	-19.1%	-1.1%
Grocery Stores Beer/Wine	— CONFIDENTIAL —	—	5.4%	4.1%
Grocery Stores Liquor	49,149	11.6%	12.0%	9.6%
Home Furnishings	7,875	-8.2%	10.1%	4.5%
Lumber/Building Materials	— CONFIDENTIAL —	—	30.7%	35.9%
New Motor Vehicle Dealers	— CONFIDENTIAL —	—	17.5%	19.1%
Restaurants Beer And Wine	6,986	-5.4%	2.1%	2.1%
Restaurants Liquor	16,744	20.7%	7.6%	8.6%
Restaurants No Alcohol	50,091	10.7%	6.8%	8.1%
Service Stations	129,746	-3.3%	4.4%	1.6%
Variety Stores	12,698	7.7%	6.9%	4.5%
Total All Accounts	\$682,565	8.6%	9.8%	8.8%
County & State PoCP. 1 1 3n	67,959	-14.9%		
Gross Receipts	\$750,524	6.0%		