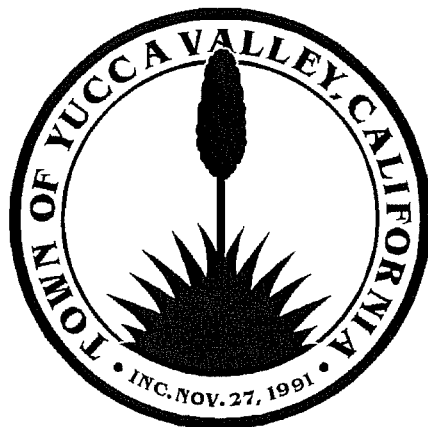


TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, JUNE 5, 2012
CLOSED SESSIONS
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

TOWN COUNCIL
Dawn Rowe, Mayor
Isaac Hagerman, Mayor Pro Tem
Merl Abel, Council Member
George Huntington, Council Member
Robert Lombardo, Council Member

* * * *

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, JUNE 5, 2012
TOWN COUNCIL 6:00 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe.

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Chris Wagner, Joshua Springs Calvary Chapel

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Recognition of the 2011-12 Youth Commission.

APPROVAL OF AGENDA

Action: Move _____ 2nd _____ Vote _____

CONSENT AGENDA

- 1-8 2. Regular Town Council Meeting Minutes of May 15, 2012.

Recommendation: Approve minutes as presented.

3. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

- 9-15 4. In-Kind Contribution Policies

Recommendation: Receive and file the In-Kind Contribution Policies as presented.

- 16-20 5. Warrant Register, June 5, 2012

Recommendation: Ratify the Warrant Register total of \$178,644.59 for checks dated May 17, 2012.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

Recommendation: Adopt Consent Agenda (items 2-5)(roll call vote)

Action: Move _____ 2nd _____ Vote _____

PUBLIC HEARINGS

- 21-30 6. Public nuisances abated at Town's expense, Placement of Liens on the tax roll, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA

VALLEY, CALIFORNIA, CONFIRMING STATEMENTS OF COSTS AGAINST REAL PROPERTY LOCATED IN THE TOWN OF YUCCA VALLEY FOR ABATEMENTS OF PUBLIC NUISANCES AND DIRECTING THAT SAID STATEMENTS OF COSTS CONSTITUTE A LIEN UPON SAID PROPERTIES

Staff Report

Recommendation: Adopt the Resolution, approving the placement of tax liens on the FY 2012/13 San Bernardino County Tax Rolls.

Action: Move _____ 2nd _____ Vote _____.

31-75 7. FY 2012-13 Preliminary Budget Review.

Staff Report

Recommendation:

- Review the draft fiscal year 2012-13 budget plan.
- Review and accept the staff recommendation regarding the actions necessary to present a balanced budget
- Review and accept the staff recommendation regarding the public safety budget including continuation of the current Schedule A service levels
- Review and accept the staff recommendation related to the Town's Public Partnership Budget.
- Review and accept the staff recommendation of the proposed employment staffing levels identifying the planned addition of one half-time non-benefitted position in the Public Works – Parks department; continuation of no cost of living adjustment; and limitation of any merit and/or longevity benefit to one-step.
- Review and accept the staff recommendation of allocating revenues in excess of expenditures in an amount ranging from \$225,000 - \$275,000 to be reserved for use in meeting a portion of the Town's infrastructure deficit.
- Direct staff to incorporate the proposed changes into the Town's final proposed budget plan for fiscal year 2012-13, and return a proposed balanced budget for adoption with the implementing resolutions on June 26, 2012.
-

Action: Move _____ 2nd _____ Vote _____.

DEPARTMENT REPORTS

- 76-102 8. Community Facilities District No. 11-1, Warren Vista Shopping Center: CUP-01-08/Parcel Map 19103, Annual Special Tax Rate Levy, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 11-1, WARREN VISTA SHOPPING CENTER, PROVIDING FOR THE LEVY OF AN ANNUAL SPECIAL TAX FOR SUCH COMMUNITY FACILITIES DISTRICT FOR FISCAL YEAR 2012/2013

Staff Report

Recommendation: Adopt the Resolution for Community Facilities District No. 11-1, setting the Special Tax Levy Fiscal Year 2012/2013

Action: Move _____ 2nd _____ Vote _____.

- 103-108 9. Appointment of Voting Delegate and Alternates at the League of California Cities Annual Conference

Staff Report

Recommendation: Designate a Voting Delegate and up to two alternates for the business meeting of the League of California Cities Annual Conference.

Action: Move _____ 2nd _____ Vote _____.

POLICY DISCUSSION

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

10. Council Member Huntington
11. Council Member Lombardo
12. Council Member Abel
13. Mayor Pro Tem Hagerman
14. Mayor Rowe

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

Joint Town Council/Planning Commission Workshop, Tuesday, June 26, 2012 5:00 p.m.

Next Town Council Meeting, Tuesday, June 26, 2012, 6:00 p.m.

CLOSING ANNOUNCEMENTS

ADJOURNMENT

TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
May 15, 2012

OPENING CEREMONIES

Mayor Rowe called the meeting to order at 6:00 p.m.

Council Members Present: Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe.

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Capt. Miller, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Mayor Rowe

INVOCATION

Led by Pastor Chris Wagner, Joshua Springs Calvary Chapel

AGENCY REPORTS

Chamber of Commerce

1. Monthly Report for April, 2012

Vicki Bridenstine, Chamber President, gave the monthly statistical Chamber of Commerce Report for April 2012

Hi Desert Water District

2. Water & Wastewater Project Updates.

Water Board President Graham gave the monthly water and wastewater project update.

APPROVAL OF AGENDA

Town Manager Nuaimi advised that staff will be asking Council to add a late breaking item to the agenda at the end of the meeting.

Council Member Lombardo moved to approve the agenda. Council Member Abel seconded. Motion carried 5-0.

CONSENT AGENDA

3. **Approve**, Regular Town Council Meeting Minutes of May 1, 2012, as presented.

- 4. **Waive**, further reading of all ordinances and read by title only.
- 5. **Receive and file**, the monthly statistical Fire Department Report for April, 2012
- 6. **Authorize**, the Mayor, Town Manager and Town Attorney to execute a five-year contract between the Town and San Bernardino County Consolidated Fire District for Household Hazardous Waste Collection services at a cost of approximately \$27,680 annually.
- 7. **Approve**, the Contract between the County of San Bernardino and the Town of Yucca Valley for providing animal shelter services for FY 2012-13
- 8. **Receive and File**, the Treasurer’s Report for the second and third Quarter of FY 2011-12
- 9. **Approve**, Amendment No. 3 to the Agreement for Professional Consulting Services with Willdan Engineering, to provide additional required tasks and services specifically described in Consultant’s Proposal dated April 16, 2012, increasing total compensation under the Agreement for Professional Consulting Services by \$5,930, bringing the total compensation under the Agreement to \$467,826; and authorizing the Town Manager to sign all documents necessary to implement the Agreement, TCRP Project – Town Project No. 8327, Transportation Congestion Relief program.
- 10. **Ratify**, the Warrant Register total of \$468,273.06 for checks dated May 3, 2012. Ratify Payroll Registers total of \$150,098.41 for checks dated April 27, 2012.

Margo Sturges, Yucca Valley, expressed concern that the entire Animal Services contract was not included in the packet.

Council Member Lombardo moved to adopt Consent Agenda Items 3-10. Council Member Huntington seconded. Motion carried 5-0.

AYES: Council Member Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe
NOES: None
ABSTAIN: None
ABSENT: None

DEPARTMENT REPORTS

11. Animal Shelter JPA Update

Town Manager Nuaimi gave the staff report updating the status of the animal shelter project. Staff is requesting that the Council delegate approval of the plans and

specifications for the replacement shelter to the Animal Care JPA, authorize the Town Clerk to advertise and receive bids for construction once approved by the Authority, and direct staff to bring forward a complete funding package. Town and County staff have developed a loan strategy whereby the County provides construction funding and the Town reimburses the County over 20 years. The design plans are at 100%, and bid documents are being completed. County and Town staff are continuing to develop the loan language, and the Town is accounting for all contributions made to the project, and all project costs.

Margo Sturges, Yucca Valley, questioned if the General Facilities impact fees are different from other impact fees. Town Manager Nuaimi explained the 5 categories of impact fees.

Council Member Huntington questioned if the County has been addressed with the knowledge that the current engineer's estimate raises their level by about \$300,000. Town Manager Nuaimi advised that we have not had that conversation with them yet, noting it will be a concern for them. We have been sharing the cost estimates throughout this process with the JPA but we have not gone through yet with the 100% cost estimate for construction. He noted he wanted to bring it first to the Council to update where we are and get input regarding the reimbursement strategy. The issue has been addressed at the staff level but not the board level. Council Member Huntington agreed that the Development impact fees should go toward this facility.

Mayor Rowe questioned where we stand with the Brehm Youth Sports Park regarding impact fees. Town Manager Nuaimi advised Brehm or any other park facility would come under the park development impact fees, the general facilities fees cannot be used for that type project. The funds we are proposing to use for this project are strictly general facilities fees.

Council Member Lombardo questioned if the County is also a partner with us for the ongoing maintenance. Town Manager Nuaimi advised that is correct, noting that, per the contract approved earlier in the meeting, we split maintenance 50/50 with the County. Council Member Lombardo advised he is also in favor of using the development impact fee funds.

Council Member Abel questioned if the item comes back to the Council if the County does not agree to a no or low interest loan for 20-30 years. Town Manager Nuaimi stated if they are unable to front the costs to fund the construction we will be back before this Council and they will be back before their Board searching for alternatives. Council Member Abel questioned if the same would happen if the County does not approve all the town's contributions. Town Manager Nuaimi explained how the costs are being agreed upon for contribution and the fact that all have already been approved except the estimated \$33,000 for 1% of Project Engineer Qishta's time. Council Member Abel questioned how much room there is for expansion on the current site.

Town Manager Nuaimi answered there is room to the east of the replacement shelter and we also have the land the existing shelter sits on. He added that it is staff's hope that the spay/neuter outreach efforts, and some of our other educational efforts will cause a drop in the population of animals coming to the facility. Council Member Abel commented he does not want anyone in the neighborhood to think we are already talking about expanding the shelter, but does want to make sure we have the ability to do so if necessary in the future. He added that none of the costs of removal of the old facility are listed in the estimate, and questioned if the County will be joining the Town with those costs. Town Manager Nuaimi advised that staff hasn't broached that subject yet. Council Member Abel advised he is also in agreement with using the impact fees for the project.

Council Member Hagerman questioned the current facility impact fee balance. Town Manager Nuaimi advised at this time it is \$58,000, and the Super Wal-Mart project will be contributing \$48,000. Council Member Hagerman stated it is important to note that we haven't approached the County regarding Project Engineer Qishta's time yet, however they are getting a deal with the \$37,000 for all the other listed staff times. Town Manager Nuaimi advised they have been told that our project management proposal does not include the construction management costs, so we need to take back another proposal showing the hours estimated for the construction management. He noted the current Architect's hours shows support hours, but not from a construction management perspective. Council Member Hagerman questioned if staff feels the current design is sufficient. Town Manager Nuaimi stated this is going to be a solid facility with adequate office area for the staff, and all the components needed to continue to give state of the art service. Council Member Hagerman requested a future update regarding the state mandates that drive up our costs.

Mayor Rowe commented she agrees that a new shelter is needed and appreciates all the work everyone has put into the project but she has a philosophical issue regarding the cost increase. The Council agreed and approved a total project cost not to exceed \$3.5 million, and now we are being asked to raise that. Town Manager Nuaimi stated he is still confident we will be able to bring in a project that will be below \$3.3 million. Mayor Rowe expressed concern about raising the estimate, noting if a budget is given, the bids will come in at that higher figure. Town Manager Nuaimi advised that amount is not being advertised, and the project will be bid with alternate options. We want to give choices on the areas where we may be able to save some dollars.

Council Member Huntington commented that the whole deal hinges on what the County is going to be willing to front, and if it goes over the \$3.5 million, they will have to say they will do that. Regarding the repayment plan as presented, it is his understanding that operating costs can be credited to the County for their yearly fee. Town Manager Nuaimi commented that the fact the County agreed at a staff level to loan the dollars to the Town and allow for repayment through crediting for operations is a favorable deal for the Town.

Council Member Lombardo moved to delegate approval of the plans and specifications for replacement animal shelter to the Animal Care Joint Powers Authority (“Authority”), and authorize the Town Clerk to advertise and receive bids for construction once approved by the Authority; and direct staff to bring forward a complete funding package, including: Allocating available Town General Facilities development impact fees to the construction of the replacement animal shelter; Approval of a budget amendment to reflect the Town’s contributions outside of the previously authorized JPA contribution; Identifying the framework for the loan and repayment to the County for the funding to construct the replacement animal shelter; The necessary amendments to the JPA agreement reflecting the change in construction and reimbursement terms. Council Member Abel seconded. Motion carried 4-1 with Mayor Rowe voting no.

POLICY DISCUSSION

12. Budget update

Administrative Services Director Yakimow gave the staff report regarding the initial preview of the 2012/13 budget. The revenue trend is anticipated to have increasing sales tax growth of 3-5%, zero growth in assessed valuation for fiscal year 12-13, slow growth in Franchise/TOT and anticipated increases in service revenue due to increasing development activity. There are no proposed position eliminations this year. We will have 41.25 full time employees with employees contributing 7-8% of their retirement. There is no proposed COLA and we will continue limiting merit/longevity cap to one step. Ongoing concerns include increasing costs for public safety, potential CalPERS increases, continued increases in health care costs, ongoing infrastructure maintenance deficit and exposure to the state budget process. Moving forward we are taking a fiscally conservative approach, will need to stay engaged at the State level, and have limited flexibility for new projects and programs without new local revenues. The General Fund Proposed budget will be presented in detail with a public hearing at the June 5th meeting and final adoption at the June 19th meeting.

Council Member Huntington questioned why Burrtec’s franchise fees are falling. Administrative Services Director Yakimow commented it is primarily due to decreasing tonnage going to the landfill.

Council Member Hagerman questioned if the money set aside for deferred road maintenance was a year by year allocation. Town Manager Nuaimi advised that last year 3% was allocated with a goal of getting to 10% within 3 years. Currently we are going to be sharpening pencils to maintain that investment trend. Right now the dollars are not readily identifiable, but at a minimum we want to get to 3%. We really want to get to that 10%.

PUBLIC COMMENT

Margo Sturges, Yucca Valley, requested captions naming the speakers be place on the DVD of meetings. She also requested that the Public Comments section be moved to the beginning of the meetings.

STAFF REPORTS AND COMMENTS

Town Manager Nuaimi thanked Deputy Town Manager Stueckle and the General Plan consulting team for the many outreach sessions they have held trying to gather community input. Thanked the members of the Parks, Recreation and Cultural Commission and Planning Commission for filling the Yucca Room with 60 plus participants at the presentation during the joint Planning Commission / Parks Recreational Cultural Commission meeting. He also thanked staff for pulling together the Southside Park groundbreaking ceremony this evening.

Town Manager Nuaimi noted the issue of Redevelopment Agency dissolution has so much uncertainty with what the Department of Finance is doing. We are only seeing the tip of iceberg now, and there is a very good possibility that come June 1st County Controllers will be holding up disbursement of tax dollars to communities. We are awaiting response from the Department Of Finance on our latest ROPS, but we are not dealing with people who understand Redevelopment, government finance, or how a town operates. The Governor is desperate now which is not good for us. This issue is having a dramatic impact, and the community needs to be aware of what is happening in Sacramento. The situation is unprecedented and the state does not have a way to dig itself out even if the sales tax measure passes in November.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS**13. Council Member Huntington**

Commented regarding attendance at the SANBAG meeting and discussion of the county wide vision project that the Council signed on to several meetings ago. They have now addressed the first two of its goals to partner with all sectors of the community to support the success of every child, and to establish San Bernardino County as a model for the state where local government, regulatory agencies and communities are truly business friendly. They also had a presentation regarding the 211 toll free phone number for referrals for health and social issues.

Commented that the Church Street and Southside Park are under construction

Advised that the SANBAG General Assembly will be June 14th from 7:30 a.m. to 1:00 p.m.

14. Council Member Lombardo

Thanked staff for all work that went into the groundbreaking for Southside Park, noting he is looking forward to the dedication in September.

Stated he is happy with what the Town has accomplished so far at the Animal Shelter, noting the existing shelter is extremely lacking.

Stated he is concerned about the budget as it is coming forward.

Encouraged the youth to get more involved in the planning of our future.

15. Council Member Abel

Thanked staff for the Southside Park presentation today.

Commented he was impressed with how quickly the Water District moved to place the water lines on Church Street so we could complete the paving project.

16. Mayor Pro Tem Hagerman

Thanked staff for the groundbreaking ceremonies for Southside Park.

Stated he is glad to see work beginning on Church Street.

Stated he prefers to keep the public comment section at the end of the meeting.

17. Mayor Rowe

Advised that the Grubstakes Parade will be on Saturday May 26, 2012, Memorial Day Weekend, and the 2K, 5K, 10K run will be on Sunday, May 27th. In addition there will be services in Joshua Tree on Monday the 28th.

Advised that all the Council Members are available to the citizens and encouraged everyone to participate in the meetings if possible, but if not reach out to the individual members.

ANNOUNCEMENTS

Next Town Council Meeting, Tuesday, June 5, 2012, 6:00 p.m.

CLOSING ANNOUNCEMENTS

Town Attorney Laymon advised a late breaking item has come up causing a need to discuss

anticipated litigation in closed session tonight. In order to add it to the agenda, findings must be made upon a majority vote of the Council that an emergency situation exists and there is a need to take immediate action and that need for action came to the attention of the Town subsequent to the agenda being posted. She noted that on Friday, after the agenda was posted, the State Department of Finance circulated an e-mail proposing a June 1 deadline to present the final ROPS schedule, whether or not we have heard the outcome. The timeline to bring forward litigation would be early next week.

Council unanimously agreed that there is a need to take immediate action and that the need for action came to the attention of the Council subsequent to the agenda being posted.

Council unanimously agreed to add to the agenda as Item No. 18 Conference with Legal Counsel – Potential litigation, 1 case.

CLOSED SESSION

18. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

The legislative body is deciding whether or not to initiate litigation pursuant to Government Code Section 54956.9(c). (1 case)

Mayor Rowe opened the floor to public comment and as no one appeared to speak, she adjourned the meeting to Closed Session at 7:44 p.m., reconvened to open session at 8:02 p.m., and advised there was no reportable action taken.

ADJOURNMENT

There being no further business the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk

YUCCA VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Council
From: Mark Nuaimi, Town Manager
Date: May 31, 2012
For Council Meeting: June 5, 2012

Subject: In-Kind Contribution Policies

Recommendation:

- That the Town Council receive and file the In-Kind Contribution Policies as presented.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Voice Vote)

Discussion:

The current Joint Powers Authority (JPA) agreement between the County and Town provide for the JPA board to draft, develop and approve various policies necessary for the efficient administration of the Authority. Both Town and County staff have worked together to draft these policies to address the issue of In-Kind Contributions from both JPA members as well as from non-members.

Two policies related to the Animal Shelter JPA In-Kind Contributions are presented to the Council for informational purposes. These policies are summarized as follows:

1. In-Kind Contributions – Private Donors

This policy describes how the Joint Powers Authority (JPA) will accept, log and value In-Kind Contributions from Private (non-Members) Donors to the Animal Care Joint Powers Authority. The policy applies to all Private Donors to the JPA, and will be useful in applying standard practices and procedures when accepting contributed real or personal property, goods or services.

Reviewed By:


Town Manager


Town Attorney


Admin Services

Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Item

2. In-Kind Contributions – Members

This policy describes how the JPA will accept, account for, log, track and value non-monetary In-Kind Contributions like buildings, equipment, fixed assets, real property, and services and/or staffing contributions to the JPA. The policy applies to all Members of the JPA (County and Town) and establishes an equitable method and process for in-kind contribution valuation.

After review by County and Town staff and legal counsels, as well as the JPA's legal counsel, both policies were adopted by the JPA Board at their meeting of May 31, 2012.

Alternatives: None

Fiscal impact: Establishes the administrative criteria and process for cost recovery related to Town In-Kind donations and contributions.

Attachments: Policies

3	The JPA Board shall weigh the costs of accepting the In-Kind Contribution (management, disposal, etc.), versus its value to the JPA. For In-Kind Contributions not exceeding an estimated FMV of \$500, the acceptance of the contribution may be approved by designated staff. NOTE: In every case of In-Kind Contributions exceeding an estimated FMV of \$500, the JPA Board shall be the sole ruling authority as to whether and if a contribution will be accepted.
4	Upon acceptance or receipt, as applicable, the In-Kind Contribution will be entered into the "General Ledger" as income and expenditure. For example, a donor gives dog crates worth \$500. \$500 will be shown in an In-Kind Expense Account (debit) and \$500 will be shown in an In-Kind Income Account (credit).

If an In-Kind Contribution is estimated to exceed \$500, the Donor making the contribution shall fill out IRS Form 8283. For In-Kind Contributions with values estimated to exceed \$5,000, Donors shall complete all parts of IRS Form 8282 and shall submit the form to the Board of Directors or Secretary of the JPA for signature. If the JPA then exchanges, sells or transfers the contribution within two (2) years of receiving the contribution, the JPA shall promptly notify the Donor. All In-Kind Contribution processes shall conform to County Auditor-Controller/Treasurer/Tax Collector standard practices and systems.

Valuation of In-Kind Contributions

The estimated value of the In-Kind Contribution must be determined by the Donor. The JPA shall not be responsible for providing a valuation to the Donor. In-Kind Contributions estimated to exceed \$5,000 shall be accompanied by a certified appraisal by a qualified appraiser. The certified appraisal shall be completed and dated no more than sixty (60) days prior to the donation. The Donor must pay for the certified appraisal and document the qualifications of the licensed appraiser.

The Donor must provide the JPA with an estimated valuation price by either manufacturer's suggested retail price or transfer price, at the Donor's discretion. In the case of any used equipment, fair market value at the time of the contribution will be used to determine the estimated value of a contribution. Generally speaking, the fair market value is the price that the item would sell for on the open market.

The value of services contributed and reported by Donors to the JPA is the regular rate of pay, excluding fringe benefits and overhead costs. The work performed must be similar to the work for the Donor for which a regular employee would be paid.

All valuation of In-Kind Contribution processes shall conform to County Auditor-Controller/Treasurer/Tax Collector standard practices and systems.

Documentation for In-Kind Contributions

Use the following guidelines:

- Document In-Kind Contributions using the same standards as other expenditures.
- Document the basis for determining the estimated value of services, materials, equipment, etc.
- Give the Donor a receipt signed by the JPA Secretary that includes:
 - Name and signature of Donor;
 - Date and location of donation;
 - Description of item/service; and
 - Estimated value (as determined by the Donor).
- Keep a copy of the receipt for the JPA's records.

All documentation of In-Kind Contribution processes shall conform to County Auditor-Controller/Treasurer/Tax Collector standard practices and systems.

NOTE: The JPA's "In-Kind Contribution Form" may be used for documentation.

QUESTIONS

Contact the Secretary of the JPA Board with questions.

Step	Description
1	The JPA Board must determine whether or not it has a need for the In-Kind Contribution in question.
2	The Fair Market Value (FMV) of the In-Kind Contribution shall be determined by the Member in consultation with their accountant, auditor, legal, purchasing or other department. The JPA Board shall not be responsible for assigning or providing a valuation. See "Valuation of In-Kind Contributions" below. The JPA Secretary shall provide the JPA Board with a recommendation to accept the contribution(s), reject the contribution(s) or request additional documentation from the Member to determine the value of contributions.
3	The JPA Board shall consider the Secretary's recommendations and weigh the costs of accepting the In-Kind Contributions (management, disposal, etc.) versus its value to the JPA. Except as provided below, the JPA Board shall be the sole ruling authority as to whether a contribution shall be accepted.
4	If In-Kind Contributions are accepted, the JPA Board and JPA Secretary shall determine the methods and systems of accounting, budgeting, cost allocation, documentation, processing and reporting required to pass Federal, State or agency audits. The JPA Secretary shall ensure all monetary and In-Kind Contributions are properly monitored and tracked for each JPA Member.

Valuation of In-Kind Contributions: The estimated value of In-Kind Contributions must be determined by the donating Member of the JPA. The JPA Board shall not be responsible for providing estimated valuations to Members.

For equipment and other fixed assets the Member shall provide the JPA with an estimated valuation price by either manufacturer's suggested retail price or transfer price, at the Member's discretion. In the case of used equipment, fair market value at the time of the contribution shall be used to determine the estimated value of a contribution. The fair market value is the price that the item would sell for on the open market.

The value of services and or staffing contributed and reported by Members of the JPA shall be calculated according to the regular rate of pay, including fringe benefits and overhead costs, to be reviewed and approved by the JPA Board prior to work authorization. The work performed by the employee must be similar to the work for the Member for which the employee is paid.

Documentation for In-Kind Contributions: Use the following guidelines:

- Document In-Kind Contributions using the same standards as other expenditures.
- Document the basis for determining the estimated value of services, materials, equipment, etc.
- Give the Member a receipt signed by the JPA Secretary that includes:
 - Name and signature of Member's authorized officer;
 - Date and location of contribution;
 - Description of item/service; and
 - Estimated value.
- Keep a copy of the receipt for the JPA's records.

Member In-Kind Contributions In Lieu of Member Monetary Obligations

In addition to the above requirements, if a Member offers to make an In-Kind Contribution to the JPA in lieu of any part or all of that Member's monetary obligations to the JPA, the valuation and acceptance of the In-Kind Contribution must first be approved by the JPA Board and all other Members of the JPA.

QUESTIONS

Contact the Secretary of the JPA with questions.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: May 31, 2012
For Council Meeting: June 5, 2012
Subject: Warrant Register: June 5, 2012

Recommendation:

Ratify the Warrant Register total of \$ 178,644.59 for checks dated May 17, 2012.

Order of Procedure:

- Department Report
- Request Staff Report
- Request Public Comment
- Council Discussion
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call)

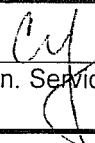
Attachments:

Warrant Register No. 49 dated May 17, 2012 total of \$ 178,644.59

Reviewed By:



Town Manager



Admin. Services



Town Attorney

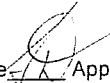


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|---|---|--|---|
| <input checked="" type="checkbox"/> Department Report | <input type="checkbox"/> Ordinance Action | <input type="checkbox"/> Resolution Action | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Consent | <input checked="" type="checkbox"/> Minute Action | <input type="checkbox"/> Receive and File | <input type="checkbox"/> Study Session |

**WARRANT REGISTER # 49
CHECK DATE - MAY 17, 2012**

FUND DISTRIBUTION BREAKDOWN

Checks # 40430 to # 40520 are valid

GENERAL FUND # 001	\$70,466.55
CENTRAL SUPPLIES FUND # 100	\$227.34
CUP DEPOSITS FUND # 200	\$7,206.48
COPS SLESF FUND # 509	\$0.00
AB2928 STATE CONSTRUCTION FUND # 513	\$0.00
STREET MAINTENANCE - FUND # 515	\$3,593.92
LTF FUND # 516	\$100.00
MEASURE I 2010-2040 FUND # 524	\$52,265.83
LANDSCAPE/LIGHTING DISTRICT FUND # 581	\$1,025.00
STREET & DRAINAGE DISTRICT FUND # 582	\$1,275.00
CAPITAL PROJECT RESERVE FUND # 800	\$42,484.47
GRAND TOTAL	<u>\$178,644.59</u>

Prepared by Shirlene Doten, Finance  Approved by Mark Nuaimi, Town Manager 
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Town of Yucca Valley
Warrant Register
May 17, 2012

Fund	Check #	Vendor	Description	Amount
001 GENERAL FUND				
	40431	AlSCO/American Linen, Inc.	Facilities Maintenance Supplies	\$131.42
	40432	Arrowhead Mountain Water	Office Supplies	141.20
	40433	Avalon Urgent Care	Employment Screening Svcs.	285.00
	40434	Barr Lumber, Inc.	Community Services Supplies	63.02
	40435	Big 5 Corp.	Recreation Supplies	180.24
	40436	Alma N. Billsborough	Contract Instructor	51.80
	40437	Kristine Bost	Contract Instructor	26.60
	40438	Carol Boyer	Contract Instructor	60.20
	40439	Beverly Burkitt	Contract Instructor	35.00
	40440	Carquest Auto Parts	Fleet Vehicle Maintenance	10.97
	40441	Dennis Cavins	Sports Referee	132.00
	40442	CDW Government, Inc.	Technology Equipment	916.29
	40443	Charles Abbott & Assoc, Inc.	Plan Check Services	10,093.01
	40444	CIS Irrigation, Inc.	Irrigation Supplies	4,561.97
	40445	Classic Auto Works	Fleet Vehicle Repair	2,287.27
	40446	Companion Animal Clinic	Veterinary Services	1,455.00
	40447	Copper Mountain Broadcasting	Clean Up Day Advertising	248.00
	40448	Corelogics Information Solutions	Property Information	150.00
	40449	Cowboy Corral	Shelter Maintenance Supplies	565.69
	40450	Melanie Crider	Miniature Horse Rescue Expense	310.00
	40451	Cyber Photographics	Recreation Program Expense	144.92
	40452	Desert Mobile Home News	Museum Advertising	100.00
	40453	Desert Pacific Exterminators	Facilities Maintenance	229.00
	40454	Dept of Justice	Livescan Services	64.00
	40455	Shirlene Doten	Notary Bond Filing Fee	87.00
	40456	Employment Development Dept.	Unemployment Insurance	9,122.00
	40457	Ewing Irrigation, Inc.	Parks Irrigation Supplies	2,591.94
	40458	Farmer Bros. Co.	Office Supplies	221.90
	40459	FedEx	Delivery Expense	111.21
	40460	Mae Fox	Contract Instructor	35.00
	40461	Fulton Distributing Co.	Facilities Maintenance Supplies	1,242.03
	40463	Graphic Penguin	Web Site Maintenance	940.00
	40464	Joy Groves	Contract Instructor	431.90
	40465	Hajoca Corporation	Plumbing Supplies	7.52
	40466	Totalfunds by Hasler	Postage	522.43
	40467	Hi-Desert Glass	Facilities Maintenance	316.34
	40468	Hi-Desert Water	Water Service	6,638.44
	40469	Hi-Desert Publishing	Employment Advertising	414.96
	40471	Susan Jordan	Contract Instructor	168.00
	40472	Heather Kaczmarczk	Contract Instructor	567.00
	40473	KCDZ-FM	Earth Day Advertising	825.00
	40474	Roger Keezer	Contract Instructor	51.80
	40475	Jeremie King	Sports Referee	264.00
	40477	KV Vet Supply Co.	Shelter Supplies	205.00
	40478	The Mallants Corp	Temporary Employment Svcs.	804.96
	40479	Medical Arts Press	Shelter Supplies	172.40
	40481	Morongo Unified School District	YVHS Pool Utilites	2,720.60
	40482	Viva Nelson	Contract Instructor	28.00

Town of Yucca Valley

Warrant Register

May 17, 2012

Fund	Check #	Vendor	Description	Amount
	40483	Oasis Office Supply	Office Supplies	502.32
	40484	OnTrac	Delivery Service	9.47
	40485	Pacific Telemanagement Svcs.	Public Phone Service	82.64
	40486	Public Agency Retirement Services	Trust Administrator Services	300.00
	40487	Pool & Spa Center	YVHS Pool Supplies	233.15
	40488	Premier Pet Products, LLC	Shelter Adoption Expense	718.58
	40489	Pro Pet Distributors	Shelter Supplies	488.35
	40491	Jessica Rice	Mileage Reimbursement	77.70
	40494	SBCO - Information Services	04/12 Radio Access	2,037.00
	40496	SBCO Fire Protection District	YVHS Pool Permit	457.00
	40497	SCE	Electric Service	4,784.86
	40499	Beverly Schmuckle	Contract Instructor	93.80
	40500	Smith Pipe & Supply, Inc.	Parks Irrigation Supplies	1,198.04
	40501	So. Cal. Gas Co.	Natural Gas Vehicle Fuel	13.00
	40503	Sprint	Phone Service	6.22
	40504	Stater Bros	Museum Program Expense	485.90
	40505	Trophy Express	Recreation & Sports Program	245.67
	40506	Delanford Truitt	Sports Referee	66.00
	40507	Unisource Worldwide, Inc.	Maintenance Supplies	2,733.55
	40509	Vagabond Welding Supply	Recreation Program Expense	255.37
	40510	VCA Yucca Valley Animal Hospital	Veterinary Services	175.00
	40510	VCA Yucca Valley Animal Hospital	Veterinary Services	368.46
	40511	VCA Twentynine Palms Animal Hospital	Museum Mini Zoo Veterinary Svcs.	190.00
	40512	Verizon	Long Distance Phone Service	225.51
	40513	Valley Independent	Museum Printing Expense	102.15
	40514	Voyager Fleet Systems, Inc	Natural Gas Vehicle Fuel	127.91
	40515	Walmart Community	Shelter Supplies	416.86
	40516	Guy Wulf	Sports Referee	264.00
	40517	Yucca Valley Quick Lube	Fleet Vehicle Maintenance	117.42
	40518	Z 107.7 Mobile Music	Clean Up Day Advertising	250.00
	40519	Petty Cash-Jessica Rice	Miscellaneous Expenses	878.52
	40520	Vagabond Welding Supply	Recreation Program Expense	64.65
	EFT	First Bankcard	Miscellaneous Expenses	267.88
	EFT	The Home Depot	Facilities Maintenance	1,497.54
Total 001	GENERAL FUND			\$70,466.55
100	INTERNAL SERVICE FUND			
	40462	GE Capital Corporation	Copier Lease	\$227.34
Total 100	INTERNAL SERVICE FUND			\$227.34
200	Deposits			
	40470	Steve Inverno	Deposit Account Refund	\$254.48
	40476	K. Dennis Klingelhofer	Eng. Assessment Report Svcs.	4,150.00
	40480	Morongo Medical Group, Inc.	Deposit Account Refund	2,218.00
	40490	William Raffin	Deposit Account Refund	584.00
Total 200	DEPOSITS FUND			\$7,206.48

Town of Yucca Valley
Warrant Register
May 17, 2012

Fund	Check #	Vendor	Description	Amount
515 GAS TAX				
	40430	ACWA/JPIA	Staff Training Expense	\$693.00
	40431	Alsco/American Linen, Inc.	Street Uniforms Service	94.71
	40468	Hi-Desert Water	Water Service	228.96
	40497	SCE	Electric Service	89.97
	40498	SCE	Airway Signal & Lights	15.73
	40502	Solar Traffic Controls, Inc.	Radar Sign Board Repair	513.00
	40508	United Rentals, Inc.	Water Truck Rental	1,958.55
Total 515 GAS TAX FUND				\$3,593.92
516 LTF				
	40492	Roy Allan Slurry Seal, Inc.	11/12 Slurry Seal Retention	\$100.00
Total 516 LTF FUND				\$100.00
524 MEASURE I - 2010-2040 FUND				
	40498	SCE	Airway Signal & Lights	\$18.23
	40469	Hi-Desert Publishing	12/13 Slurry Seal Project Ad.	443.46
	40492	Roy Allan Slurry Seal, Inc.	11/12 Slurry Seal Retention	46,784.12
	40493	SANBAG	Congestion Management Program	1,204.21
	40497	SCE	Electric Service	3,815.81
Total 524 MEASURE I - 2010-2040 FUND				\$52,265.83
581 LANDSCAPE/LIGHTING DISTRICT FUND				
	40476	K. Dennis Klingelhofer	Eng. Assessment Report Svs.	\$1,025.00
Total 581 LANDSCAPE/LIGHTING DISTRICT FUND				\$1,025.00
582 STREET & DRAINAGE DISTRICT FUND				
	40476	K. Dennis Klingelhofer	Eng. Assessment Report Svs.	\$1,275.00
Total 582 STREET & DRAINAGE DISTRICT FUND				\$1,275.00
800 CAPITAL PROJECT RESERVE FUND				
	40492	Roy Allan Slurry Seal, Inc.	11/12 Slurry Seal Retention	\$42,072.47
	40495	SBCO Fire Prevention	Animal Shelter Inspection/Plan	412.00
Total 800 CAPITAL PROJECT RESERVE FUND				\$42,484.47
***	Report Total			\$178,644.59

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: May 29, 2012
For Council Meeting: June 5, 2012

Subject: Public nuisances abated at Town's expense
Placement of liens on the tax roll
Resolution No 12-

Prior Council Review: There has been no prior review of this matter.

Recommendation: That the Town Council adopts the Resolution, approving the placement of tax liens on the FY 2012/13 San Bernardino County Tax Rolls.


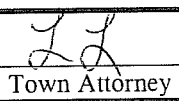

Executive Summary: Several times throughout the year it is necessary to conduct abatements on properties where there is a public nuisance which poses a hazard to public health and safety and immediate abatement is necessary, commonly referred to as an emergency abatement. Additionally, there are situations where the property owner has been notified of the public nuisance but fails to remove the public nuisance to comply with abatement notices.

After completion of the abatement process, the property owner is billed for removal of the public nuisance. If the property owner does not reimburse the Town for those expenses, a lien is placed against the property for future reimbursement to the Town.

Order of Procedure:

1. Request staff report.
2. Open public hearing
3. Request public comment
4. Close public hearing
5. Council discussion/Questions of Staff
6. Council action (Voice Vote)

Discussion: The Town is required to conduct a public hearing prior to the placement of liens on the Tax Role for those properties owners which have not reimbursed the Town for

Reviewed By:    SRS
Town Manager Town Attorney Mgmt Services Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action Receive and File Study Session

costs incurred in public nuisance abatement procedures.

The public hearing notice for this item originally included two (2) properties with total abatement costs of \$26,720.14.

The two (2) properties listed on Attachment No. 1, have not reimbursed the Town at the writing of this Staff Report. If the costs are not paid and if approved by the Town Council, a lien will be placed on the Tax Roll for those properties. The total cost for those properties is \$26,720.14.

Alternatives: Staff recommends no alternative to the recommended action. If the lien is not placed on the tax roll, the Town will not recover the abatement costs.

Fiscal impact: The total costs for the abatement of two (2) public nuisances are \$26,720.14. The recovery of these funds will offset costs associated with the abatement of the identified properties. Individual project costs are identified in the attachments to this staff report.

Enclosures: Resolution No. 12-
Attachment No. 1: Public Notice
Attachment No. 2: Case Data
Photographs

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CONFIRMING STATEMENTS OF COSTS AGAINST REAL PROPERTY LOCATED IN THE TOWN OF YUCCA VALLEY FOR ABATEMENTS OF PUBLIC NUISANCES AND DIRECTING THAT SAID STATEMENTS OF COSTS CONSTITUTE A LIEN UPON SAID PROPERTIES.

WHEREAS, pursuant to the provisions of the Town of Yucca Valley Municipal Code, Chapter 6.04, the Town of Yucca Valley, State of California, in order to protect and preserve the public health, safety and general welfare, has conducted and completed the abatement of certain public nuisances on real properties located within the Town of Yucca Valley, State of California: and

WHEREAS, in accordance with the provisions of the Town of Yucca Valley Municipal Code, the Town of Yucca Valley has submitted Statements of Costs; and

WHEREAS, having received and considered said Statements of Costs and having noticed the affected property owners and given them opportunity to be heard:

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED BY THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AS FOLLOWS:

1. That the Statements of Costs, Notice of Hearing, and Notices of Special Assessments, copies of which are on file in the office of the Town Clerk and incorporated herein by this reference are confirmed.
2. That the Property Assessment List, attached hereto as Attachment 1 and incorporated herein by this reference, is also confirmed.
3. That the Notices of Special Assessments shall be recorded with the San Bernardino County Recorder's Office and copies transmitted to the Assessor and Tax Collector of the County of San Bernardino, and after recordation shall constitute special assessments against the property to which they relate, and shall constitute liens on the property in the amount of the assessment to be added to the tax bill next levied against the property.
4. That any and all payments received and accepted by Community Development of Town abated properties listed in Attachment 2 shall be reviewed by the Town Manager and the Town Manager shall have the authority to remove the property listing from the adopted Resolution.

APPROVED AND ADOPTED this 5th day of JUNE, 2012.

MAYOR

ATTEST:

TOWN CLERK

6/5/2012

Attachment No. 2

PARCEL **Balance**
NUMBER **Owed**

ABATEMENT

PAID

	PARCEL NUMBER	Balance Owed	ABATEMENT	PAID
Site 1	0595-324-02	\$ 1,187.47	Abatement of junk, trash and debris, secure & board up doors and windows.	
Site 2	0589-031-35	\$ 25,532.67	Abatement of junk, trash/debris, DEMO, dispose of weeds.	

2 properties for a total of \$ 26,720.14

*The abatement project liens for the stricken sites above are not to be considered.

Attachment No. 1

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Yucca Valley, California, will conduct a public hearing in the Yucca Room of the Yucca Valley Community Center located at 57090 29 Palms Highway, Yucca Valley, California, at 6:00 P.M. on Tuesday, June 5, 2012. The Public hearing will be considered on the following item(s):

Placement of tax liens on the FY 2012/13 San Bernardino County Tax Rolls for the following properties abated at Town's expense:

Site 1:

Assessors Parcel Number: 595-324-02
57003 Antelope Trail
Yucca Valley, CA 92284
Case # 11-0679

Owner of Record:

Angel Sotelo
57003 Antelope Trail
Yucca Valley, CA 92284

Site 2:

Assessors Parcel Number: 589-031-35
9535 Black Rock Canyon Rd.
Yucca Valley, CA 92284
Case # 11-0303

Owner of Record:

John L. and Valerie Lee
9535 Black Rock Canyon Rd.
Yucca Valley, CA 92284

57003 Antelope BEFORE



57003 Antelope AFTER

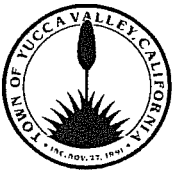


9535 Black Rock Canyon Road BEFORE



9535 Black Rock Canyon Road AFTER







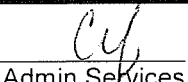
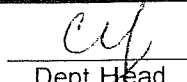
TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Mark Nuaimi, Town Manager
Curtis Yakimow, Director of Administrative Services
Date: May 31, 2012
For **Council** June 5, 2012
Meeting:

Subject: FY 2012-13 Preliminary Budget Review

Recommendation: It is recommended that the Council;

- Review the draft fiscal year 2012-13 budget plan.
- Review and accept the staff recommendation regarding the actions necessary to present a balanced budget.
- Review and accept the staff recommendation regarding the public safety budget including continuation of the current Schedule A service levels.
- Review and accept the staff recommendation related to the Town's Public Partnership budget.
- Review and accept the staff recommendation of the proposed employment staffing levels identifying the planned addition of one half-time non-benefitted position in the Public Works – Parks department; continuation of no cost of living adjustment; and limitation of any merit and/or longevity benefit to one-step.
- Review and accept the staff recommendation of allocating revenues in excess of expenditures in an amount ranging from \$225,000 - \$275,000 to be reserved for use in meeting a portion of the Town's infrastructure deficit.
- Direct staff to incorporate the proposed changes into the Town's final proposed budget plan for fiscal year 2012-13, and return a proposed balanced budget for adoption with the implementing resolutions on June 26, 2012.

Reviewed By:    
Town Manager Town Attorney Admin Services Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action Receive and File Study Item

Order of Procedure:

- Staff Report
- Open Public Hearing
- Receive Public Comment
- Close Public Hearing
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Discussion:

The proposed budget plan for Fiscal Year 2012-13 represents the spending plan developed through a comprehensive process that begins with the Council's Strategic Planning efforts in January and ends with the actual budget adoption on June 26, 2012. Other important steps in the process include the following:

- | | |
|---|---|
| 1. <i>Strategic Planning Workshop</i> | <i>Budgets</i> |
| 2. <i>Strategic Planning Public Input and Comment</i> | 7. <i>Executive Management Review of Budget Requests</i> |
| 3. <i>Town Manager Evaluation and Goal Setting</i> | 8. <i>Town Manager review/revision of Line Item Budgets</i> |
| 4. <i>Executive Management Team Work plan Development</i> | 9. <i>Council update on Major Initiatives</i> |
| 5. <i>Development of Goals and Objectives</i> | 10. <i>Council review of preliminary Budget Plan</i> |
| 6. <i>Team Development of Departmental</i> | 11. <i>Final Budget Adoption</i> |

Through this process, the annual spending plan is modified and refined through multiple revisions until a spending framework is developed that best addresses the Council's Strategic Plan and accompanying annual work plan, and aligns those plans with available resources, current and future needs, and adequate financial reserves.

Staff is pleased to report that the proposed spending plan continues integration of the Council's strategic priorities identified in January, and provides a portion of the resources necessary to maintain the staff work plan developed to implement the Council's strategic plan. Specifically, major Town initiatives planned for fiscal year 2012-13 include:

- *Completion of the General Plan Update.*
- *Finalization of the Development Code Update/Ordinance Review.*

- *FY 2012-13 Infrastructure Maintenance Program.*
- *Council review of community priorities, needs and available resources.*

Through the review at this meeting, Council input will be received and direction given to return the spending plan with any modifications back to Council for final adoption as part of the comprehensive annual budget package on June 26, 2012. As in prior years, the recommended budget plan is based on the paramount objective of presenting a balanced budget.

Fiscal year 2012-13 will likely be a continuation of the present fiscal year with some positive modifications, offset by increasing costs. This will result in slightly-increasing revenues, decreased spending levels, and a challenge in meeting the long-term needs and demands of the community. To assist Council with understanding the overall picture of the financial resources available to the Town, staff has prepared a summary of the revenue forecast for FY 2012-2013 and the resulting alignment of services to match available resources.

Revenues

(In thousand \$)

Sources	FY 2011-12 Projected	FY 2012-13 Proposed	\$\$ Change	% Change
Property Tax	\$ 2,433	\$ 2,433	\$ -	0%
Sales Tax	2,844	3,100	256	9%
VLF Prop Tax	1,571	1,575	4	0%
All Other	1,879	2,301	422	22%
Total	\$ 8,727	\$ 9,409	\$ 682	8%

From the above table, total revenues are projected to increase by \$682,000 as a result of increasing sales tax projection of approximately \$256,000, an increase in one-time building related revenues of \$225,000, anticipated public safety grants of \$60,000, increased reimbursement revenues of \$30,000, and combined other increases of \$111,000.

Property Taxes -- Based on guidance received to date from the County assessor’s office, assessed value is projected to remain flat, resulting in zero growth in property tax revenues. This decline follows a -0.16% decrease in the current year assessed value, resulting in a three-year decline in assessed value of 20%. Directly related to this decrease, property tax received in-lieu of Vehicle License Fee (VLF) is projected to remain flat since this revenue category is tied to assessed value growth.

Sales Taxes -- With respect to sales tax activity in the Town, the current budget plan includes an increase of 9% over the projected FY 2011-12 level. The majority of this increase is the anticipation that fuel prices will remain elevated, thereby resulting in stronger related fuel sales tax. In addition, new car sales have picked up considerably in recent months as there seems to be some pent up demand for vehicle replacement and the recent relocation/expansion of current auto dealerships. While these trends are encouraging, there remains considerable uncertainty in retail sales. For example, in the general consumer area, the largest sector for the Town, spending growth remains stagnant, possibly impacted by continuously high fuel prices. As a result, sales tax remains an area of concern for Town staff and is an area of continuous monitoring throughout the year.

Expenditures

(In thousand \$)

Uses	FY 2011-12 Projected	FY 2012-13 Proposed	\$\$ Change	% Change
Personnel	\$ 3,092	\$ 3,408	\$ 316	10%
Public Safety	3,491	3,593	102	3%
Supplies &	1,872	2,043	171	9%
Partnerships	82	109	27	33%
Capital	626	46	(580)	-93%
Total	\$ 9,163	\$ 9,199	\$ 36	0%

Public Safety

As indicated in the table above, total public safety expenditures as adjusted are anticipated to increase by \$102,000. The service level provided by the proposed budget allocation utilizes the following assumptions:

- Continues the current Schedule A service level.
- Plans for leaving the Sheriff's Service Specialist position vacant due to retirement, and incorporates the corresponding credit.
- Plans for the reclassification of one deputy sheriff – motorcycle to one deputy sheriff - general.
- Accommodates the County's 5% increase in total costs.
- Accommodates the County's increase in administrative expense recovery (COWCAP) from 3% to 5% of personnel costs.
- Incorporates \$60,000 in offsetting CHP grant revenues.
- Includes the continuation of a partnership arrangement between the Town and MUSD for the School Resource Officer totaling \$25,000.
- Utilizes grant funding for front-line law enforcement activities.

The proposed safety budget continues the Council's commitment of public safety as a top priority, while recognizing the financial pressures associated with this commitment. As in the current 2011-12 fiscal year, Town staff will be working closely with the Sheriff's Captain to ensure that all appropriate cost-containment strategies are utilized.

As the Council is aware, the San Bernardino County Sheriff's current contract includes a line-item charge for administrative cost recovery (COWCAP). This charge is intended to recover the County's administrative support costs associated with the Sheriff's Department. For FY 2012-13, the recovery percentage is scheduled to increase from 3% to 5% of Personnel Costs, resulting in a line-item increase from \$90,000 to \$155,000, or 72%. Town staff continues to have discussions regarding the potential phase-in of this increase to provide some relief to contract cities. This increase approximates the cost of one non-sworn position on the Town's Schedule A, such as the Sheriff's Service Specialist position. Accordingly, Town staff is recommending that with the pending retirement of the current long-time Specialist, the position remain unfilled until the Town receives greater clarity on some of the pending outcomes.

As in the past fiscal year, staff is confident that even with the challenges in funding expenditures for public safety, given the ability to utilize other grant funding, task force resources, and other partnerships, the Town will be able to maintain outstanding public safety to our community. However, Town Council is cautioned that the County is experiencing economic challenges and has significant liabilities related to employee pension costs. They are looking to recover those costs and eliminate those liabilities, in part, as part of their contract service agreements. Therefore, without greater growth in revenues, it will become increasingly more difficult to maintain service levels as contract costs continue to escalate.

Personnel Expenditures

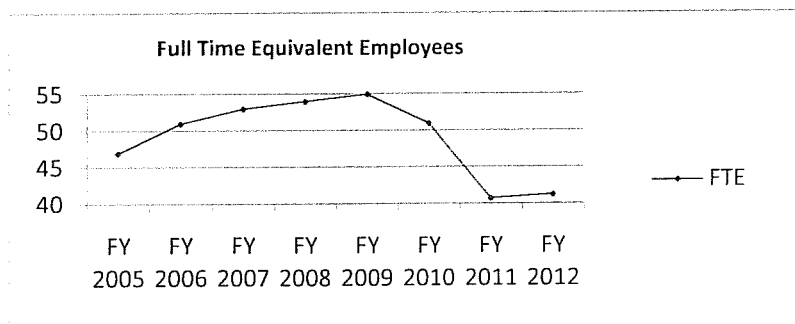
While Public Safety remains the Town's primary expenditure, the provision of Town services through personnel is also a significant cost. As revenues have declined significantly over the past four years, the Town Council has remained dedicated to aligning service levels with available resources. As a result, difficult decisions have been made, labor budgets have been reduced, and service levels modified to align with the remaining staff. Some of the changes made over the past four years include:

- Reduction in FTE from 55 to 40.75.
- Implementation of a second-tier retirement benefit.
- Increased employee contribution of retirement costs to full employee share, resulting in an 8% reduction in employee pay.
- Reduction in vacation accrual rates.
- Suspension of cost of living adjustments.
- Limitation of merit-based compensation adjustments.
- Adjustment of operating hours.

While these changes have been difficult on the remaining work force, town staff has remained committed to ensuring as little impact to the community as possible. However difficult the changes have been, in the absence of these changes, the Town's employment costs would have been unsustainable with current and projected revenues.

Projected Employment Levels

To proactively address the severe decrease in General Fund revenue over the past four years, it was essential that the Town adjust its employee base quickly and efficiently. This started in FY 2008-09 and continued with changes in FY 2009-10, FY 2010-11 and FY 2011-12. While painful and stressful throughout the organization, these cuts were essential in maintaining an annual balanced budget. The following chart illustrates the impact on FTE count going back to FY 2004-05.



The preliminary budget plan for FY 2012-13 includes the addition of one half-time non-benefited position, as indicated on the attached proposed Authorized Position listing. The proposed addition would provide seasonal coverage for the Town's Public Works – Parks department, and would be available to assist in other public works activities as needed. The cost associated with this proposed addition is \$15,500 annually.

A second significant cost for increase for the Town's general fund is directly related to the State's elimination of the Yucca Valley Redevelopment Agency (RDA). With the cessation of all redevelopment activities, the Town is now required to shift some of the community development and planning activities away from the RDA's economic development activities to other private and public activities. Associated with this change is the elimination of cost allocation to the RDA. For FY 2012-13, all of the Town's planning staff will be funded out of the general fund, and results in an impact of \$45,000 annually. It is anticipated that this shift will continue in FY 2013-14 and beyond, until the remaining \$200,000 in allocated labor expenditure is shifted entirely to the general fund. Theoretically, these shifts in labor should be somewhat offset with the increase in property tax that is to occur to local governments as a result of RDA dissolution.

The final significant labor expenditure change for FY 2012-13 is the elimination of one-time funding associated with the prior shift of Community Development Block Grant (CDBG) monies to the Town's Code Enforcement activities. This one-time infusion provided approximately \$130,000 in CDBG reimbursement for targeted code enforcement activities. The FY 2012-13 budget contains no such reimbursement as those funds have been allocated to the Community Splash Park project. and results in an increase of \$130,000 of general fund personnel expenditure.

Employee Salary, Merit, Longevity, and Cost of Living Adjustments

As established in the current FY 2011-12 adopted budget, the proposed budget plan continues various strategies to ensure that with the reduction of more than twenty-five percent (25%) of the Town's workforce over the past four years, employees who have absorbed additional duties are being appropriately classified and compensated based on current salary survey data. This includes a 2.5% longevity benefit for eligible employees who are currently at the M Step. The proposed budget continues the limitation of a 2.5% merit increase for the employees who still have steps available within their range. In prior years, employees were eligible for a 2.5% - 5.0% increase based on performance.

While the current CPI cost factor index indicates a 2.0% increase, there is no cost of living adjustment proposed for this budget cycle. Staff will reevaluate the CPI data during the mid-year budget review and identify any recommendations, if appropriate.

Supplies and Services

Supplies and services expenditures included in the preliminary budget plan continue a skeleton budget for the daily needs of the organization. As in past years, each of these line items has been reviewed by the Town Manager and has been reduced to the minimum level necessary for operational efficiency. It should be noted however, that minimal line item budgets do not provide cushion for unforeseen expenditures that occur during the course of a year. Accordingly, any such surprise expenditures will likely need to be accommodated through subsequent budget action and amendments.

Projected Budget Surplus and Reserves

The preliminary budget plan is an operationally balanced budget in that recurring revenues exceed recurring expenditures in a range of \$225,000 to \$275,000 depending on final revenue estimates. As part of the Council's strategic planning sessions earlier this year, Council has affirmed their intent to allocate funding from the General Fund towards the maintenance of infrastructure. It is the goal of staff to continue the allocation of a percentage of general fund dollars to the maintenance of the Town infrastructure assets, with the council adopted goal of attaining a 10% set aside of general fund revenues for such purposes.

Accordingly, it is staff's recommendation that Council allocate the FY 2012-13 revenues in excess of expenditures to addressing the Town's infrastructure deficit. In doing so, these funds would be available for maintenance and rehabilitation of critical Town assets including roads and parks.

Delay in Expenditure of Infrastructure Maintenance Funds

While these funds would be identified and allocated toward maintenance and rehabilitation of town-wide infrastructure needs, it is staff's recommendation that these funds not be committed or expended until after the Council's mid-year budget review in February 2013. This reservation of funds would provide for some flexibility in addressing the significant economic uncertainties associated with the pending State budget. As has been widely discussed, the State currently is facing a \$19 billion deficit, with little discussion to date of how to resolve this imbalance. It is highly likely that any state solution will have a significant impact on local communities. Similar to what towns and cities dealt with in the elimination of redevelopment agencies, it is probable that the State will continue to use local communities such as the Town of Yucca Valley, to address their budgetary needs. As a result, it is the recommendation of staff to withhold expenditure of these infrastructure maintenance funds until these unknowns are resolved.

Future Budgetary Considerations

In addition to the FY 2012-13 budget plan, staff continues to monitor future cost impacts that the Town will face. It is with these costs in mind that the current fiscal year budget is being developed with a long-term focus on expenditure control. Such listings also highlight the need for additional revenue sources if the Town is to make significant progress in addressing these initiatives, many of which are included in the Council's strategic plan. These needs are summarized as follows:

(In thousand \$)

Future Budgetary Requirements

Public Safety Contract Increases	\$	125
Brehm Park Maintenance		200
PERS Retirement Increases		35
Capital Maintenance		650
OPEB Contributions		50
Total	\$	1,060

Special Revenue Funds

Special Revenue Funds are utilized to account for proceeds derived from specific revenue sources which may be legally restricted to expenditures for specified purposes. Included in the special revenue funds are Gas Tax, Measure I, Local Transportation, and any Town maintenance districts. All special revenue funds are proposed to reflect a balanced budget for the upcoming fiscal year, and will be presented and highlighted in detail at the Council's meeting on June 26, 2012.

Conclusion

In presenting the proposed fiscal year 2012-13 budget, staff has factored in the most current information available regarding the State and County budgets. As these budgets proceed through their approval process, it is likely that there may be subsequent changes which may negatively impact the Town's proposed budget. Such risks include the following:

- Continued takeaways and money shifts at the State level.
- On-going impacts associated with the elimination of the Town's Redevelopment Agency.
- Projections regarding unemployment, sales tax receipts, and general economic activity at the federal, state and regional levels.
- Assessed valuations (property) within the Town.

Staff will keep the Council apprised of any such changes as information becomes available, and will return for further action as necessary.

Alternatives: Approve with modifications.

Fiscal impact: The proposed budget for fiscal year 2012-13 is a balanced budget for all Town funds. General Fund revenues are anticipated to exceed expenditures by \$225,000 to \$275,000, resulting in budgeted total general fund reserves of \$6,200,000, and undesignated reserves of \$4,590,000, both above the Town's minimum reserve policy requirements.

Attachments:

FY 2012-13 Preliminary Budget Plan

FY 2012-13 Proposed Authorized Position Listing

Town of Yucca Valley

**General Fund
Operating Budget**

FY 2012-13

**General Fund Summary
GF Revenue Summary
GF Line Item Budget**

Town of Yucca Valley
Proposed Budget
FY 2012-13
General Fund Summary

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	FY 2011/12 Amended				FY 2012/13 Proposed				
	FY 2010/11 Actual	Amended Budget	Change from FY 10/11 Act	Projected	Change from 11/12 Budget	Department Request Proposed	Change	Town Manager Adopted	Change
Revenues									
Sales Tax	\$ 2,712,111	\$ 2,855,000	\$ 142,889	\$ 2,844,000	\$ (11,000)	\$ 3,100,000	\$ 256,000	\$ 3,100,000	\$ 256,000
Property Tax	3,959,175	3,913,000	(46,175)	4,003,391	90,391	4,008,000	4,609	4,008,000	4,609
Vehicle License Funds	97,307	55,000	(42,307)	10,500	(44,500)	-	(10,500)	-	(10,500)
Franchise/TOT/Interest	1,017,608	1,010,500	(7,108)	978,250	(32,250)	1,008,500	30,250	1,008,500	30,250
Community Development	575,109	716,250	141,141	531,415	(184,835)	825,500	294,085	825,500	294,085
Administrative/Other	1,207,235	168,300	(1,038,935)	175,050	6,750	246,800	71,750	246,800	71,750
Community Services	211,929	195,000	(16,929)	185,000	(10,000)	220,500	35,500	220,500	35,500
Total Revenue	9,780,474	8,913,050	(867,424)	8,727,606	(185,444)	9,409,300	681,694	9,409,300	\$ 681,694
Expenditures									
Personnel Services	3,291,611	3,272,489	(19,122)	2,966,372	(306,117)	3,368,774	402,402	3,408,167	441,795
Contract Safety	3,327,192	3,429,500	102,308	3,491,000	61,500	3,666,211	175,211	3,593,211	102,211
Operating Supplies and Servit	2,129,781	2,115,786	(13,995)	1,871,551	(244,235)	2,170,410	298,859	2,043,110	171,559
Contracts and Partnerships	136,492	82,000	(54,492)	82,000	-	117,000	35,000	109,000	27,000
Capital Projects/GP Update	47,102	711,500	664,398	626,000	(85,500)	50,700	(575,300)	45,500	(580,500)
Total Expenditures	8,932,178	9,611,275	679,096	9,036,923	(574,352)	9,373,095	336,172	9,198,988	162,065
Other Sources (Uses) of Funds									
Transfer from Other Funds	26,081	73,000	46,919	23,000	(50,000)	35,000	(38,000)	30,500	7,500
Transfer to Capital Projects Ft	22,443	(700,000)	(722,443)	(700,000)	-	-	700,000	-	-
Total Other Sources (Uses) of Funds	48,524	(627,000)	(675,524)	(677,000)	(50,000)	35,000	662,000	30,500	-
Increase (Decrease) in Fund Balance									
	896,820	(1,325,225)	(2,222,044)	(986,317)	338,908	71,205	1,396,430	240,812	1,227,129
Beginning Fund Cash Balance	6,219,367	7,116,187		7,116,187		6,129,870		6,129,870	
Ending Fund Balance	7,116,187	5,790,962	(1,325,225)	6,129,870	338,908	6,201,075	410,113	6,370,682	240,812
Reserve Balance Summary									
Undesignated Reserves	5,466,187	4,140,962	(1,325,225)	4,479,870	338,908	4,551,075	71,205	4,760,682	280,812
Non-Cash Reservations	350,000	350,000	-	350,000	-	350,000	-	310,000	(40,000)
Vehicle & Equipment	-	-	-	-	-	-	-	-	-
Risk Management	200,000	200,000	-	200,000	-	200,000	-	200,000	-
Catastrophic	1,000,000	1,000,000	-	1,000,000	-	1,000,000	-	1,000,000	-
Other	100,000	100,000	-	100,000	-	100,000	-	100,000	-
Ending Fund Balance	\$ 7,116,187	\$ 5,790,962	\$ (1,325,225)	\$ 6,129,870	\$ 338,908	\$ 6,201,075	\$ 71,205	\$ 6,370,682	\$ 240,812
Operating Reserves	61%	43%	-18%	50%	6%	49%	5%	52%	2%

**Town of Yucca Valley
Proposed Budget
FY 2012-13**

Revenue Detail

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Acct	Revenue Description	Actual 09/10	Actual 10/11	Adopted FY 11/12	% Var from 10/11 Act	Projected FY 11/12	% Var from 10/11 Bdgt	Proposed FY 12/13	% Var from 10/11 Prj
Property Tax									
7979	Prop Tax Admin Fee	(75,000)	(65,696)	\$ (65,000)	-13%	\$ (67,000)	3%	\$ (65,000)	-3%
4111	Property Tax-Secured/Unsec	2,477,352	2,339,724	2,350,000	-5%	2,403,000	2%	2,400,000	0%
4112	Prop Tax-Supp Sec'd/Unsec	35,722	32,072	20,000	-44%	24,000	20%	20,000	-17%
4114	Property Tax Penalties	10,425	8,929	10,000	-4%	5,000	-50%	10,000	100%
4115	Property Transfer Tax	44,768	38,347	35,000	-22%	35,000	0%	35,000	0%
4116	HOPTR	32,285	32,392	33,000	2%	32,391	-2%	33,000	2%
	Sub-total Prop Tax	2,525,552	2,385,768	2,383,000	-6%	2,432,391	2%	2,433,000	0%
Sales Tax/VLF Revenue									
4117	Vehicle In Lieu Property	1,703,013	1,573,407	1,530,000	-10%	1,571,000	3%	1,575,000	0%
4120	1% Local Tax	2,720,029	2,712,111	2,855,000	5%	2,844,000	0%	3,100,000	9%
4805	Vehicle License Fees	62,000	97,307	55,000	-11%	10,500	-81%	0	-100%
	Sub-total State/County Subvention	4,485,042	4,382,825	4,440,000	-1%	4,425,500	0%	4,675,000	6%
Franchise/TOT/Interest Revenues									
4150	Franchise Fees	754,715	778,255	755,000	0%	780,000	3%	795,000	2%
4815	Article 19 WDA	68,947	40,088	55,000	-20%	35,000	-36%	38,000	9%
4135	TOT Permit Fee	20	0	0	-100%	0	#DIV/0!	0	#DIV/0!
4140	Transient Occupancy Tax	144,467	164,614	160,000	11%	148,000	-8%	160,000	8%
4610	Money Market Interest	347	230	500	44%	250	-50%	500	100%
4611	LAIF Interest	47,296	34,421	40,000	-15%	15,000	-63%	15,000	0%
	Sub-total Franchise/TOT/Interest	1,015,792	1,017,608	1,010,500	-1%	978,250	-3%	1,008,500	3%
Administrative Revenues									
4250	Business Registration	44,330	37,759	50,000	13%	38,000	-24%	55,000	45%
4402	Election Fees	0	2,095	0	#DIV/0!	2,100	#DIV/0!	3,500	67%
4403	Notary Fees	90	280	300	233%	300	0%	300	0%
4404	Passport Fees	2,525	3,300	2,000	-21%	2,500	25%	2,500	0%
4320	County Fines/Forfeitures	7,301	5,907	8,000	10%	6,000	-25%	8,000	33%
4330	Parking Citations	0	0	500	#DIV/0!	4,000	700%	3,500	-13%
4340	Booking Fees	327	389	500	53%	350	-30%	500	43%
4621	Lease/Rents of Bldgs	24,000	24,000	30,000	25%	30,000	0%	30,000	0%
4820	County Reimbursement	8,156	7,572	0	-100%	0	#DIV/0!	0	#DIV/0!
4830	State Reimbursement	396	0	0	-100%	0	#DIV/0!	0	#DIV/0!
4831	Mandates/MUSD Reimb	51,223	6,984	0	-100%	33,200	#DIV/0!	25,000	-25%
4840	Sale Of Town Assets	2,904	940,000	2,000	-31%	4,000	100%	0	-100%
4870	Grant Revenue 05-07	18,000	0	10,000	-44%	0	-100%	70,000	#DIV/0!
4870	Grant Revenue 25-01	39,553	74,123	35,000	-12%	35,000	0%	12,000	-66%
4950	Other Miscellaneous Revent	24,584	771	22,000	-11%	11,000	-50%	20,000	82%
4990	Reimb of Operating Expense	0	103,255	2,000	#DIV/0!	2,500	25%	10,000	300%
4340	Vehicle Impound Fee	0	800	6,000	#DIV/0!	6,100	2%	6,500	7%
4999	Transfers In	26,080	0	0	-100%	0	#DIV/0!	0	#DIV/0!
	Sub-total Administrative	249,469	1,207,235	168,300	-33%	175,050	4%	246,800	41%

**Town of Yucca Valley
Proposed Budget
FY 2012-13**

Revenue Detail

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Acct	Revenue Description	Actual 09/10	Actual 10/11	Adopted FY 11/12	% Var from 10/11 Act	Projected FY 11/12	% Var from 10/11 Bdgt	Proposed FY 12/13	% Var from 10/11 Prj
Community Services									
4501	Recreation Revenue	169,576	165,494	150,000	-12%	151,000	1%	175,000	16%
4501	Museum Gift Shop-4052	10,859	10,836	15,000	38%	12,000	-20%	17,500	46%
4501	Museum-Revenue	945	4,594	0	-100%	3,000	#DIV/0!	3,000	0%
4620	Facility Rentals	28,332	27,261	30,000	6%	19,000	-37%	25,000	32%
4902	Donations - Museum	3,249	3,744	0	-100%	0	#DIV/0!	0	#DIV/0!
Sub-total Com Services		212,961	211,929	195,000	-8%	185,000	-5%	220,500	19%
Community Development									
4421	Planning Miscellaneous	9,077	6,494	10,000	10%	5,000	-50%	12,000	140%
4440	Abatement Related Fees	15,967	10,050	15,000	-6%	9,000	-40%	40,000	344%
4460	Gen Plan Maintenance Fee	2,790	1,538	2,000	-28%	1,200	-40%	5,000	317%
4461	Building Inspection Fees	154,299	117,785	240,000	56%	130,000	-46%	355,000	173%
4462	Plan Check Fees	48,942	91,090	90,000	84%	40,000	-56%	40,000	0%
4463	SMIP - Residential	458	91	250	-45%	100	-60%	250	150%
4464	SMIP - Commercial	332	22	500	51%	100	-80%	500	400%
4465	Cert of Compliance-MUSD F	350	1,135	500	43%	200	-60%	500	150%
4466	Electronic Archive fee	1,186	441	0	-100%	200	#DIV/0!	500	150%
4481	Engineering Fees	60	0	250	317%	250	0%	250	0%
4483	Encroachment - Public Imprc	128,730	861	1,000	-99%	6,500	550%	2,500	-62%
4484	Encroachment - Utilities	0	6,120	1,000	#DIV/0!	4,000	300%	2,500	-38%
Sub-total Com Development		362,191	235,627	360,500	0%	196,550	-45%	459,000	134%
Animal Control/Shelter									
4210	Commercial Permit - Generi	585	390	500	-15%	350	-30%	500	43%
4230	License Fees-Dogs	24,347	21,060	21,000	-14%	21,000	0%	25,000	19%
4350	Impound Fees-Dog/Cat Pick	14,543	10,376	9,000	-38%	8,500	-6%	9,000	6%
4418	Administrative Hearing Fee	180	0	250	39%	1,000	300%	500	-50%
4419	Quarantine Fees	235	45	0	-100%	45	#DIV/0!	0	-100%
4422	Potentially Dangerous	0	80	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4424	Euthanasia Fees	7,209	1,175	2,500	-65%	500	-80%	500	0%
4425	Humane Trap Fees	30	325	0	-100%	100	#DIV/0!	0	-100%
4427	Boarding Fee	2,166	1,295	1,000	-54%	2,600	160%	1,000	-62%
4428	Adoptions	42,641	21,547	23,000	-46%	19,000	-17%	20,000	5%
4429	Disposal Fee	1,970	510	1,000	-49%	250	-75%	500	100%
4430	Turn In Fees	3,140	1,696	2,500	-20%	2,000	-20%	2,000	0%
4432	Town Veterinary Fees	307	519	0	-100%	2,940	#DIV/0!	2,500	-15%
4820	County Reimbursement	241,009	280,464	295,000	22%	275,000	-7%	305,000	11%
4904	Donations	3,697	0	0	-100%	1,500	#DIV/0!	0	-100%
Sub-total Animal Control/Shelter		342,059	339,482	355,750	4%	334,865	-6%	366,500	9%
Total Revenue		\$ 9,193,066	\$ 9,780,474	\$ 8,913,050	-3%	\$ 8,727,606	-2.08%	\$ 9,409,300	7.81%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
Expenditure Summary by Category									
	Personnel Services	3,649,191	3,291,611	3,272,489	2,966,372	3,368,774	14%	3,408,167	15%
	Operating Supplies and Servic	1,941,455	2,129,781	2,115,786	1,871,551	2,170,410	16%	2,043,110	9%
	Contract Safety	3,183,462	3,327,192	3,429,500	3,491,000	3,666,211	5%	3,593,211	3%
	Partnerships	161,536	136,492	82,000	82,000	117,000	43%	109,000	33%
	Capital Projects	159,761	47,102	711,500	626,000	50,700	-92%	45,500	-93%
	Total	9,095,405	8,932,178	9,611,275	9,036,923	9,373,095	4%	9,198,988	2%

Expenditure Summary by Department

Town Council	109,302	103,467	90,672	84,772	91,309	8%	86,309	2%
Town Manager	662,617	631,716	562,100	542,820	549,348	1%	540,348	0%
Legal Counsel	118,464	166,367	135,000	140,000	100,000	-29%	140,000	0%
Administrative Services	757,588	728,464	847,672	791,920	769,951	-3%	759,766	-4%
Community Services	1,289,097	1,133,796	1,075,398	1,030,483	1,103,816	7%	1,092,010	6%
Community Development	1,648,062	1,476,523	2,190,183	1,838,924	1,795,815	-2%	1,811,326	-2%
Public Works	1,078,361	1,042,883	1,019,750	886,928	1,044,095	18%	932,067	5%
Contract Safety	3,183,462	3,327,192	3,429,500	3,491,000	3,666,211	5%	3,593,211	3%
Interdepartmental	248,451	321,771	261,000	230,076	252,550	10%	243,950	6%
Total	9,095,405	8,932,178	9,611,275	9,036,923	9,373,095	4%	9,198,988	2%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
Departmental Summary									
Town Council		109,302	103,467	90,672	84,772	91,309	8%	86,309	2%
Legal Counsel		118,464	166,367	135,000	140,000	100,000	-29%	140,000	0%
Contract Safety		3,183,462	3,327,192	3,429,500	3,491,000	3,666,211	5%	3,593,211	3%
Interdepartmental		248,451	321,771	261,000	230,076	252,550	10%	243,950	6%
Town Manager									
05-01	Town Manager	387,162	337,378	258,263	249,470	208,133	-17%	222,633	-11%
05-07	Disaster Preparedness	4,787	6,376	2,350	2,050	2,700	32%	2,700	32%
05-08	Information Services	112,672	121,859	138,000	136,000	143,500	6%	146,000	7%
05-09	Recycling & Solid Waste	49,257	53,992	55,500	55,500	53,000	-5%	51,500	-7%
10-12	Town Clerk	108,739	112,111	107,987	99,800	142,016	42%	117,516	18%
	Total Town Manager	662,617	631,716	562,100	542,820	549,348	1%	540,348	0%
Administrative Services									
10-10	Finance	346,984	330,369	470,591	450,850	456,106	1%	456,606	1%
10-11	Human Resources/Risk	410,605	398,095	377,081	341,070	313,845	-8%	303,160	-11%
	Total Administrative Se	757,588	728,464	847,672	791,920	769,951	-3%	759,766	-4%
Community Services									
40-01	Community Services Ad	348,153	358,231	281,397	276,597	280,016	1%	278,016	1%
40-20	Recreation	397,440	374,462	404,694	380,250	418,220	10%	415,165	9%
40-21	Museum	362,275	243,776	267,657	260,186	266,879	3%	268,129	3%
40-23	Community Relations	19,693	20,834	39,650	31,450	21,700	-31%	21,700	-31%
41-40	Community Partnerships	161,536	136,492	82,000	82,000	117,000	43%	109,000	33%
	Total Community Servi	1,289,097	1,133,796	1,075,398	1,030,483	1,103,816	7%	1,092,010	6%
Community Development									
50-01	Comm Dev Admin	267,785	213,652	170,022	157,039	186,640	19%	167,640	7%
40-45	Animal Shelter	429,783	382,506	518,983	432,900	519,494	20%	519,792	20%
50-50	Planning	159,155	155,567	740,061	734,840	157,934	-79%	196,187	-73%
50-51	Engineering	177,478	202,722	197,680	165,700	244,331	47%	234,331	41%
50-52	Code Compliance	227,357	119,115	203,795	37,990	213,232	461%	212,232	459%
50-53	Building & Safety	153,825	156,350	181,200	100,300	266,250	165%	266,250	165%
40-54	Animal Control	232,680	246,611	178,442	210,155	207,935	-1%	214,894	2%
	Total Community Deve	1,648,062	1,476,523	2,190,183	1,838,924	1,795,815	-2%	1,811,326	-2%
Public Works									
55-01	Public Works Admin	169,197	68,007	74,166	48,650	51,370	6%	51,370	6%
40-55	Facilities Maintenance	280,140	313,810	287,660	272,578	319,612	17%	294,665	8%
55-57	Fleet Maintenance	72,101	86,072	133,000	116,850	108,100	-7%	101,100	-13%
55-58	Parks Maintenance	453,756	411,462	524,924	448,850	565,013	26%	484,932	8%
55-59	Streets Operations (GF)	103,168	163,532	0	0	0	#DIV/0!	0	#DIV/0!
	Total Public Works	1,078,361	1,042,883	1,019,750	886,928	1,044,095	18%	932,067	5%
Total		9,095,405	8,932,178	9,611,275	9,036,923	9,373,095	4%	9,198,988	2%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
00-00	Interdepartmental								
6130	Postage	13,550	8,843	16,000	9,000	14,000	56%	14,000	56%
6132	Postage Supplies	133	556	750	250	600	140%	600	140%
7122	Public Access Programr	9,432	4,050	0	0	0	0%	0	0%
7131	Basic Telephone	32,402	32,725	32,500	29,000	32,500	12%	32,500	12%
7134	Internet Connection	1,916	1,916	6,000	3,000	6,000	100%	6,000	100%
7135	Cell Phones	9,216	5,487	7,000	5,000	5,500	10%	5,000	0%
7136	Pagers	1,016	1,045	1,000	200	250	25%	250	25%
7137	Data Connection-TH-CC	8,263	7,529	8,500	8,000	8,500	6%	8,500	6%
7139	800 Mhz Radio-County	23,388	24,444	25,000	25,000	25,000	0%	25,000	0%
7210	Utilities - Gas	24,174	19,598	21,000	19,000	21,000	11%	21,000	11%
7211	Utilities - Electricity	106,706	108,584	118,000	115,000	120,000	4%	110,000	-4%
7212	Utilities - Water	20,553	25,659	22,000	18,000	19,000	6%	19,000	6%
7214	Cable	0	0	750	750	700	-7%	700	-7%
7411	Maintenance - Equip	0	224	0	0	0	#DIV/0!	0	#DIV/0!
7510	Printing	0	1,000	2,000	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	11,948	14,660	16,000	15,876	14,000	-12%	16,000	1%
7890	Promotional Events	4,921	0	400	0	400	#DIV/0!	400	#DIV/0!
7940	Over/Short-Cash Dep	33	2	100	0	100	#DIV/0!	0	#DIV/0!
7979	Property Tax Admin		65,690		0	0	#DIV/0!	0	#DIV/0!
7980	Principal Exp-CEC Loan	7,709	11,133	0	0	0	#DIV/0!	0	#DIV/0!
7990	Interest Exp-CEC Loan	10,664	7,237	0	0	0	#DIV/0!	0	#DIV/0!
7999	Indirect Cost Recovery	(37,573)	(18,611)	(16,000)	(18,000)	(15,000)	-17%	(15,000)	-17%
	Supplies & Services	248,451	321,771	261,000	230,076	252,550	-8%	243,950	-7%
	Total Department	248,451	321,771	261,000	230,076	252,550	10%	243,950	6%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department Recommendation		Town Manager Adopted	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
01-01 Town Council									
5110	Salaries	27,608	30,295	29,340	29,340	29,340	0%	29,340	0%
5121	FICA Medicare	830	922	460	460	460	0%	460	0%
5123	Health Care	41,768	40,394	28,000	28,000	28,000	0%	28,000	0%
5124	Workers' Comp	1,088	1,250	1,344	1,344	1,344	0%	1,344	0%
5126	Unemployment Insuranc	297	318	542	542	542	0%	542	0%
5127	Retirement	7,172	5,307	5,186	5,186	4,823	-7%	4,823	0%
	Personnel	78,762	78,486	64,872	64,872	64,509	-1%	64,509	-1%
6110	Office Supplies	968	984	1,000	1,000	1,000	0%	1,000	0%
6120	Operating Supplies	1,773	1,373	2,000	1,200	2,000	67%	1,500	25%
6610	Reference Material	0	0	300	0	300	#DIV/0!	300	#DIV/0!
7110	Professional Services	4,170	3,952	2,500	2,200	2,500	14%	2,000	-9%
7510	Printing	14,709	10,439	9,000	9,000	8,500	-6%	8,500	-6%
7610	Major Conferences	5,458	7,533	9,000	6,000	10,500	75%	7,500	25%
7618	Meetings & Travel	3,462	700	2,000	500	2,000	300%	1,000	100%
	Supplies & Services	30,540	24,981	25,800	19,900	26,800	4%	21,800	10%
Total Department		109,302	103,467	90,672	84,772	91,309	-100%	86,309	2%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
05-01	Town Manager								
5110	Salaries	201,478	218,016	147,000	145,000	152,505	5%	152,505	5%
5111	Salaries- Temporary	33,155	670	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries - Overtime	240	0	0	0	0	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	3,898	3,144	1,550	1,500	1,623	8%	1,623	8%
5123	Health Care	26,235	13,987	9,450	9,500	9,450	-1%	9,450	-1%
5124	Workers' Comp	9,461	7,858	4,275	4,200	4,479	7%	4,479	7%
5125	Life & Disability	2,243	2,691	2,400	2,500	2,400	-4%	2,400	-4%
5126	Unemployment Insuranc	2,577	1,995	1,870	1,800	1,959	9%	1,959	9%
5127	Retirement	57,517	39,577	25,188	25,000	26,486	6%	26,486	6%
5200	Car Allowance		5,583	5,400	5,400	5,400		5,400	
5202	Communications Stipen	960	2,800	1,380	1,380	1,380	0%	1,380	0%
5999	Indirect Cost Recovery	(23,134)	(14,863)	(30,000)	(30,000)	(30,000)	0%	(30,000)	0%
	Personnel	314,630	281,458	168,513	166,280	175,683	6%	175,683	6%
6110	Office Supplies	970	1,011	1,000	1,000	1,000	0%	1,000	0%
6610	Reference Material	0	0	250	100	0	-100%	0	-100%
7110	Professional Services	70,454	48,007	58,500	58,000	5,000	-91%	30,000	-48%
7510	Printing	540	599	1,000	500	750	50%	750	50%
7610	Major Conferences	4,310	6,409	7,500	5,000	6,000	20%	6,000	20%
7618	Meetings & Travel	2,100	1,605	2,500	290	2,000	590%	500	72%
7620	Staff Training & Educati	277	149	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	2,520	2,420	2,000	2,300	1,500	-35%	2,500	9%
7911	Oper & Salary Continge	0	0	20,000	20,000	20,000	0%	10,000	-50%
7999	Indirect Cost Recovery	(8,639)	(4,280)	(4,000)	(4,000)	(3,800)	-5%	(3,800)	-5%
	Supplies & Services	72,532	55,920	88,750	83,190	32,450	-61%	46,950	-44%
8521	Furniture	0	0	1,000	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	1,000	0	0	#DIV/0!	0	#DIV/0!
	Total Department	387,162	337,378	258,263	249,470	208,133	-17%	222,633	-11%

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						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
05-07 Office of Disaster Preparedness									
6110	Office Supplies	141	75	150	150	100	-33%	100	-33%
6120	Operating Supplies	268	461	500	500	500	0%	500	0%
6910	Small Tools & Equipmer	317	433	500	500	500	0%	500	0%
7110	Professional Services	0	5,000	0	0	0	#DIV/0!	0	#DIV/0!
7130	Communications	1,425	0	500	500	500	0%	500	0%
7520	Advertising	0	0	500	0	0	#DIV/0!	0	#DIV/0!
7610	Major Conferences	894	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	565	0	0	0	1,000	#DIV/0!	1,000	#DIV/0!
7620	Education and Training	1,057	352	0	200	0	-100%	0	-100%
7630	Dues & Memberships	120	55	200	200	100	-50%	100	-50%
	Supplies & Services	4,787	6,376	2,350	2,050	2,700	32%	2,700	32%
Total Department		4,787	6,376	2,350	2,050	2,700	32%	2,700	32%

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						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
05-08	Information Services								
6120	Operating Supplies	176	500	500	500	500	0%	500	0%
6910	Small Tools & Equipmer	0	500	500	500	500	0%	500	0%
7110	Professional Services	65,025	64,610	65,000	64,500	75,000	16%	75,000	16%
7410	Maint Comp(Hardware)	14,600	16,684	27,000	27,000	20,000	-26%	20,000	-26%
7415	Software Licenses	23,850	34,130	30,000	30,000	30,000	0%	30,000	0%
7416	Web-Site Maintenance	9,021	5,435	15,000	13,500	10,000	-26%	10,000	-26%
	Supplies & Services	112,672	121,859	138,000	136,000	136,000	0%	136,000	0%
8531	Special Equipment	0	0	0	10,000	7,500	-25%	10,000	0%
	Capital	0	0	0	10,000	7,500	-25%	10,000	0%
	Total Department	112,672	121,859	138,000	136,000	143,500	6%	146,000	7%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department Recommendation		Town Manager Adopted	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
05-09	Recycling & Solid Waste								
6110	Office Supplies	0	0	250	250	250	0%	250	0%
6120	Operating Supplies	0	0	250	250	250	0%	250	0%
7110	Professional Services	26,372	26,974	31,500	31,500	28,500	-10%	28,500	-10%
7630	Dues & Memberships	22,885	24,068	21,000	21,000	23,500	12%	22,000	5%
7890	Promotional Events	0	2,950	2,500	2,500	500	-80%	500	-80%
	Supplies & Services	49,257	53,992	55,500	55,500	53,000	-5%	51,500	-7%
	Total Department	49,257	53,992	55,500	55,500	53,000	-5%	51,500	-7%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
10-10	Finance								
5110	Salaries	210,108	204,558	291,381	285,000	309,717	9%	309,717	9%
5111	Salaries-Temporary	36,428	4,075	500	250	0	-100%	0	-100%
5112	Salaries - Overtime	761	121	1,703	1,500	1,746	16%	1,746	16%
5121	FICA Medicare	2,799	2,823	4,205	4,000	4,371	9%	4,371	9%
5123	Health Care	25,666	24,730	61,700	61,000	57,330	-6%	57,330	-6%
5124	Workers' Comp	7,489	8,003	11,600	9,000	12,059	34%	12,059	34%
5125	Life & Disability	2,816	2,036	3,363	2,800	3,363	20%	3,363	20%
5126	Unemployment Insuranc	2,154	2,053	5,075	2,800	5,276	88%	5,276	88%
5127	Retirement	49,219	41,329	52,579	49,500	57,564	16%	57,564	16%
5200	Car Allowance	4,026	4,931	5,100	5,100	4,500	-12%	4,500	-12%
5202	Communications Stipen-	2,482	1,363	1,200	1,200	1,380	15%	1,380	15%
5999	Indirect Cost Recovery	(44,157)	(22,035)	(55,000)	(55,000)	(55,000)	0%	(55,000)	0%
	Personnel	299,791	273,988	383,406	367,150	402,306	10%	402,306	10%
6110	Office Supplies	6,471	4,743	4,485	4,500	4,500	0%	4,500	0%
6610	Reference Material	246	525	300	300	300	0%	300	0%
7110	Professional Services	44,599	43,095	71,000	67,100	47,500	-29%	47,500	-29%
7341	Storage Unit Rental	1,344	819	1,300	1,300	1,300	0%	1,300	0%
7510	Printing	2,006	3,561	4,600	5,000	5,000	0%	5,000	0%
7610	Major Conferences	1,377	0	1,000	1,000	1,000	0%	1,000	0%
7615	Minor Conferences	117	75	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	2,007	1,841	4,000	3,500	3,200	-9%	3,200	-9%
7630	Dues & Memberships	675	1,024	500	1,000	1,000	0%	1,000	0%
7933	Bank Charges	7,137	10,006	10,000	10,000	0	-100%	500	-95%
7999	Indirect Cost Recovery	(18,786)	(9,308)	(10,000)	(10,000)	(10,000)	0%	(10,000)	0%
	Supplies & Services	47,193	56,381	87,185	83,700	53,800	-36%	54,300	-35%
	Total Department	346,984	330,369	470,591	450,850	456,106	1%	456,606	1%

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						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
10-11 Human Resources/Risk Mgmt									
5110	Salaries	118,140	139,157	136,075	136,000	108,160	-20%	108,160	-20%
5112	Salaries - Overtime	46	794	1,000	1,000	185	-82%	500	-50%
5121	FICA Medicare	1,673	1,970	2,127	1,900	1,588	-16%	1,588	-16%
5123	Health Care	11,599	17,981	25,200	25,200	25,200	0%	25,200	0%
5124	Workers' Comp	4,138	5,514	5,866	4,300	4,382	2%	4,382	2%
5125	Life & Disability	1,332	1,409	1,320	1,320	1,320	0%	1,320	0%
5126	Unemployment Insuranc	1,127	1,400	2,566	1,600	1,917	20%	1,917	20%
5127	Retirement	27,232	28,386	25,677	20,000	12,743	-36%	12,743	-36%
5200	Car Allowance	0	4,980	0	0	0	#DIV/0!	0	#DIV/0!
5202	Communications Stipen-	1,158	1,363	2,400	1,200	1,200	0%	1,200	0%
5888	Retiree Health Benefits	4,087	6,319	8,000	8,000	10,000	25%	10,000	25%
5999	Indirect Cost Recovery	(4,600)	(2,956)	(6,000)	(6,000)	(6,000)	0%	(6,000)	0%
	Personnel	165,931	206,318	204,231	194,520	160,695	-17%	161,010	-17%
6110	Office Supplies	1,793	1,490	1,500	1,500	2,100	40%	1,800	20%
6610	Reference Material	1,534	1,266	1,000	500	1,000	100%	1,000	100%
7110	Professional Services	15,472	16,473	12,000	10,000	14,000	40%	12,000	20%
7110	Prof Serv-ADP	10,242	13,315	12,000	12,000	10,000	-17%	1,000	-92%
7112	Medical Services-Avalor	7,388	2,846	4,000	3,000	3,500	17%	3,500	17%
7510	Printing	3,542	3,815	2,500	2,000	2,000	0%	2,000	0%
7520	Advertising	3,889	2,366	8,000	6,500	6,000	-8%	10,000	54%
7610	Major Conferences	1,629	1,014	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	810	299	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	804	689	850	850	850	0%	850	0%
7710	Insurance	87,754	98,407	100,000	90,000	100,000	11%	95,000	6%
7730	Claims	4,571	28,591	10,000	8,000	10,000	25%	10,000	25%
7820	Special Projects	24,721	6,033	5,000	5,200	5,700	10%	6,500	25%
7999	Indirect Cost Recovery	(2,611)	(1,292)	(2,000)	(2,000)	(2,000)	0%	(2,000)	0%
	Supplies & Services	161,538	175,312	154,850	137,550	153,150	11%	141,650	3%
8103	Transition Assistance	83,135	16,465	18,000	9,000	0	#REF!	0	-100%
	Capital	83,135	16,465	18,000	9,000	0	-100%	500	-94%
	Total Department	410,605	398,095	377,081	341,070	313,845	-100%	303,160	-11%

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Acct.	Description					Department		Town Manager	
		2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
10-12 Town Clerk									
5110	Salaries	65,584	60,312	60,426	60,400	61,936	3%	61,936	3%
5121	FICA Medicare	918	824	701	700	718	3%	718	3%
5123	Health Care	8,113	7,348	10,080	10,100	10,080	0%	10,080	0%
5124	Workers' Comp	2,407	2,350	1,934	1,900	1,982	4%	1,982	4%
5125	Life & Disability	804	617	720	700	720	3%	720	3%
5126	Unemployment Insuranc	656	603	846	850	867	2%	867	2%
5127	Retirement	15,842	12,226	10,680	10,700	11,512	8%	11,512	8%
5999	Indirect Cost Recovery	(3,239)	(2,081)	(4,000)	(4,000)	(4,000)	0%	(4,000)	0%
	Personnel	91,085	82,138	81,387	81,350	83,816	3%	83,816	3%
6110	Office Supplies	638	869	700	300	1,000	233%	500	67%
6610	Reference Material	79	27	500	250	200	-20%	200	-20%
7110	Professional Services	10,482	11,853	11,000	11,000	27,000	145%	12,000	9%
7510	Printing	10	106	500	500	500	0%	500	0%
7520	Advertising	2,887	6,007	5,000	5,000	6,000	20%	6,000	20%
7610	Major Conferences	3,227	27	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	714	3,213	3,500	1,500	3,000	100%	1,500	0%
7630	Dues & Memberships	315	290	400	400	500	25%	500	25%
7860	Election Expenses	55	7,952	5,000	0	20,000	#DIV/0!	12,500	#DIV/0!
7999	Indirect Cost Recovery	(753)	(371)	(500)	(500)	(500)	0%	(500)	0%
	Supplies & Services	17,654	29,973	26,100	18,450	57,700	213%	33,200	80%
8531	Special Equipment-Capi	0	0	500	0	500	#DIV/0!	500	#DIV/0!
	Capital	0	0	500	0	500	#DIV/0!	500	#DIV/0!
	Total Department	108,739	112,111	107,987	99,800	142,016	42%	117,516	18%

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Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
20-01	Town Attorney								
7111	Contract Legal Costs	118,464	166,367	135,000	140,000	100,000	-29%	140,000	0%
	Supplies & Services	118,464	166,367	135,000	140,000	100,000	-29%	140,000	0%
	Total Department	118,464	166,367	135,000	140,000	100,000	-29%	140,000	0%

Town of Yucca Valley
Proposed Budget
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Expenditure Detail

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Acct.	Description					Department Recommendation		Town Manager Adopted	
		2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
25-01	Law Enforcement								
7110	Professional Services	0	0	0		-		-	
7140	Schedule A Costs	2,941,325	3,128,857	3,155,000	3,283,000	3,472,211	6%	3,398,211	4%
7146	Overtime	96,581	5,472	65,000	65,000	70,000	8%	70,000	8%
7148	Special Projects (CAL-II	22,193	22,301	23,000	23,000	23,000	0%	23,000	0%
7149	Booking Fees	0	0	60,000	0	0	#DIV/0!	0	#DIV/0!
7151	Off Highway Vehicle Prc	2,327	50,437	2,000	2,000	0	-100%	0	-100%
7153	Homeland Security Grar	7,029	7,465	18,000	18,000	0	-100%	0	-100%
7154	Citation Processing Fee	1,425	0	1,500	0	0	#DIV/0!	0	#DIV/0!
7155	Vehicle Fuel and Mainte	112,582	112,660	105,000	100,000	101,000	1%	102,000	2%
	Supplies & Services	3,183,462	3,327,192	3,429,500	3,491,000	3,666,211	5%	3,593,211	3%
	Total Department	3,183,462	3,327,192	3,429,500	3,491,000	3,666,211	5%	3,593,211	3%

Town of Yucca Valley
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Expenditure Detail

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
40-01	Community Services Admin								
5110	Salaries	226,618	231,425	163,150	163,500	176,845	8%	176,845	8%
5111	Salaries- Temp	101	39	1,000	500	0	-100%	0	-100%
5112	Salaries - Overtime	1,811	1,338	1,700	500	0	-100%	0	-100%
5121	FICA Medicare	3,259	3,253	2,560	2,500	2,564	3%	2,564	3%
5123	Health Care	29,250	28,418	36,220	36,200	25,200	-30%	25,200	-30%
5124	Workers' Comp	8,389	9,049	7,075	6,000	7,074	18%	7,074	18%
5125	Life & Disability	2,579	2,238	1,640	1,640	1,640	0%	1,640	0%
5126	Unemployment Insuranc	2,285	2,329	3,095	2,800	3,095	11%	3,095	11%
5127	Retirement	53,753	46,802	30,257	30,257	32,868	9%	32,868	9%
5200	Car Allowance	5,360	6,225	6,000	6,000	6,000	0%	6,000	0%
5202	Communications Stipen	1,187	1,599	1,200	1,200	1,380	15%	1,380	15%
	Personnel	334,593	332,715	253,897	251,097	256,666	2%	256,666	2%
6110	Office Supplies	1,781	1,105	1,200	1,400	1,600	14%	1,600	14%
6120	Operating Supplies	34	500	500	500	500	0%	500	0%
6190	Clothing	0	0	200	200	200	0%	200	0%
6610	Reference Materials	0	0	200	200	200	0%	200	0%
7110	Professional Services	0	9,934	11,000	10,500	1,000	-90%	1,000	-90%
7510	Printing	1,757	2,338	2,500	2,500	2,400	-4%	2,400	-4%
7620	Staff Training & Educati	1,500	5,785	5,500	5,600	10,000	79%	8,000	43%
7630	Dues & Memberships	175	640	600	600	650	8%	650	8%
7930	Commission Expense	1,445	948	1,500	1,500	1,800	20%	1,800	20%
7931	Service Fees	4,254	4,266	4,300	2,500	5,000	100%	5,000	100%
	Supplies & Services	11,989	25,516	27,500	25,500	23,350	-8%	21,350	-16%
8531	Special Equipment	1,572	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	1,572	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	348,153	358,231	281,397	276,597	280,016	1%	278,016	1%

Town of Yucca Valley

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Expenditure Detail

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
40-20	Recreation								
5110	Salaries	78,954	65,607	77,000	75,000	81,284	8%	81,284	8%
5111	Salaries - Temp	105,970	113,010	105,000	104,500	98,455	-6%	105,000	0%
5112	Salaries - Overtime	2,384	1,398	2,300	2,000	0	-100%	0	-100%
5121	FICA Medicare	2,748	2,536	2,697	2,600	2,616	1%	2,616	1%
5123	Health Care	20,538	18,237	25,200	25,200	25,200	0%	25,200	0%
5124	Workers' Comp	6,876	7,625	7,440	4,000	7,216	80%	7,216	80%
5125	Life & Disability	856	654	636	700	636	-9%	636	-9%
5126	Unemployment Insuranc	1,873	1,800	3,255	2,000	3,157	58%	3,157	58%
5127	Retirement	17,925	13,518	14,200	14,000	15,107	8%	15,107	8%
5202	Communications Stipen-	558	653	650	650	650	0%	650	0%
	Personnel	238,682	225,038	238,378	230,650	234,320	2%	240,865	4%
6110	Office Supplies	2,007	1,581	2,000	2,000	2,000	0%	2,000	0%
6120	Operating Supplies	56,170	54,984	52,551	50,000	61,350	23%	55,000	10%
6130	Postage	0	562	200	50	200	300%	200	300%
6190	Clothing	2,903	110	5,500	1,500	3,800	153%	3,800	153%
6610	Reference Material	0	37	300	300	300	0%	300	0%
6910	Small Tools & Equipmer	823	1,825	8,676	5,000	7,000	40%	7,000	40%
7110	Professional Services	66,805	66,027	68,199	63,000	75,950	21%	75,950	21%
7310	Rental of Equipment	0	317	100	100	500	400%	500	400%
7340	Rental of Bldgs	9,108	9,097	10,000	10,000	10,300	3%	10,300	3%
7510	Printing	17,876	14,242	15,640	15,000	19,000	27%	15,500	3%
7520	Advertising	430	0	1,500	1,000	1,500	50%	1,500	50%
7610	Major Conferences	598	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	270	0	150	150	750	400%	750	400%
7618	Meetings & Travel	74	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	1,279	659	1,500	1,500	1,000	-33%	1,500	0%
7710	Insurance	221	0	0	0	0	#DIV/0!	0	#DIV/0!
7940	Cash Over/Short	11	(16)	0	0	250	#DIV/0!	0	#DIV/0!
	Supplies & Services	158,575	149,424	166,316	149,600	183,900	23%	174,300	17%
8531	Special Equipment	183	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	183	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	397,440	374,462	404,694	380,250	418,220	10%	415,165	9%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
40-21	Museum								
5110	Salaries	161,356	123,798	133,761	131,000	137,105	5%	137,105	5%
5111	Salaries - Temp	1,881	17,118	17,000	17,000	16,250	-4%	17,500	3%
5112	Salaries - Overtime	0	0	100	100	0	-100%	0	-100%
5121	FICA Medicare	2,521	2,109	2,186	2,186	2,224	2%	2,224	2%
5123	Health Care	34,405	25,356	34,650	35,650	34,650	-3%	34,650	-3%
5124	Workers' Comp	6,071	5,636	6,030	4,500	6,134	36%	6,134	36%
5125	Life & Disability	1,926	1,283	1,200	1,200	1,200	0%	1,200	0%
5126	Unemployment Ins.	1,654	1,440	2,638	1,600	2,684	68%	2,684	68%
5127	Retirement	38,674	26,148	23,642	23,000	25,482	11%	25,482	11%
	Personnel	248,489	202,887	221,207	216,236	225,729	4%	226,979	5%
6110	Office Supplies	2,587	2,327	3,000	3,000	2,500	-17%	2,500	-17%
6120	Operating Supplies	15,297	5,695	13,000	13,000	13,000	0%	13,000	0%
6121	Gift Shop Supplies	9,356	8,330	8,500	8,500	8,500	0%	8,500	0%
6130	Postage	161	5	200	200	500	150%	500	150%
6610	Reference Material	355	271	500	500	200	-60%	200	-60%
7110	Professional Services	8,515	7,097	6,900	6,900	6,900	0%	6,900	0%
7510	Printing	1,677	8,163	2,400	2,400	2,600	8%	2,600	8%
7520	Advertising	5,138	5,758	7,000	6,500	6,000	-8%	6,000	-8%
7610	Major Conferences	3,877	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	469	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	257	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	924	811	950	950	950	0%	950	0%
	Supplies & Services	48,613	38,457	42,450	41,950	41,150	-2%	41,150	-2%
8529	Exhibit Renovation	65,174	2,432	4,000	2,000	0	-100%	0	-100%
	Capital	65,174	2,432	4,000	2,000	0	-100%	0	-100%
	Total Department	362,275	243,776	267,657	260,186	266,879	3%	268,129	3%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
40-23	Community Relations								
6110	Office Supplies	465	255	500	250	500	100%	500	100%
6120	Operating Supplies	5,544	7,236	3,000	2,500	400	-84%	400	-84%
6130	Postage	0	0	500	100	500	400%	500	400%
6610	Reference Material	35	98	300	100	300	200%	300	200%
7110	Professional Services	2,829	2,925	2,500	2,500	2,500	0%	2,500	0%
7510	Printing	3,557	3,980	8,000	5,000	8,000	60%	8,000	60%
7520	Advertising	2,400	3,096	2,000	1,000	2,000	100%	2,000	100%
7630	Dues & Memberships	0	0	350	0	0	#DIV/0!	0	#DIV/0!
7890	Promotional Events	4,863	3,244	22,500	20,000	7,500	-63%	7,500	-63%
	Supplies & Services	19,693	20,834	39,650	31,450	21,700	-31%	21,700	-31%
	Total Department	19,693	20,834	39,650	31,450	21,700	-31%	21,700	-31%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
40-45 Animal Shelter									
5110	Salaries	208,574	171,772	227,461	185,000	232,420	26%	232,420	26%
5111	Salaries - Temp	9,648	14,065	12,802	12,000	13,122	9%	13,122	9%
5112	Salaries - Overtime	3,758	3,848	3,737	3,000	3,701	23%	4,000	33%
5121	FICA Medicare	3,387	2,949	3,538	3,500	3,628	4%	3,628	4%
5123	Health Care	43,741	37,909	63,630	54,000	63,630	18%	63,630	18%
5124	Workers' Comp	8,147	7,625	9,760	5,200	10,009	92%	10,009	92%
5125	Life & Disability	2,314	1,629	2,081	1,000	2,153	115%	2,153	115%
5126	Unemployment Insuranc	2,220	1,885	4,270	1,500	4,379	192%	4,379	192%
5127	Retirement	48,449	35,075	40,204	28,000	40,266	44%	40,266	44%
5202	Communications Stipen-	-	-	600	600	975	63%	975	63%
	Personnel	330,237	276,758	368,083	293,800	374,284	27%	374,582	27%
6110	Office Supplies	1,131	1,337	1,800	1,800	1,800	0%	1,800	0%
6120	Operating Supplies	4,560	4,682	5,800	5,800	4,750	-18%	4,750	-18%
6125	Promotional Materials	0	950	1,000	1,000	1,000	0%	1,000	0%
6140	Food & Bedding	11,611	12,617	18,000	17,000	18,000	6%	18,000	6%
6141	Vet Supplies	18,441	19,405	22,000	21,500	22,000	2%	22,000	2%
6190	Clothing	831	1,916	2,200	2,000	2,200	10%	2,200	10%
6430	Custodial Supplies	0	0	4,000	2,000	4,000	100%	4,000	100%
6610	Reference Materials	105	35	500	500	500	0%	500	0%
6910	Tools & Equipment	1,118	3,128	2,000	1,500	2,000	33%	2,000	33%
7110	Professional Services	43,027	40,727	58,000	50,000	57,360	15%	57,360	15%
7111	Contract Legal	0	0	1,500	1,500	1,500	0%	1,500	0%
7131	Basic Telephone	629	1,146	1,800	1,800	1,800	0%	1,800	0%
7137	Internet/DSL	2,939	3,271	3,900	3,900	3,900	0%	3,900	0%
7210	Gas - Propane	3,179	3,018	4,800	4,200	4,800	14%	4,800	14%
7211	Electricity	7,206	7,396	8,500	8,500	8,500	0%	8,500	0%
7212	Water	2,706	2,944	3,600	3,600	3,600	0%	3,600	0%
7410	Maintenance - Compute	42	-	2,500	2,500	2,500	0%	2,500	0%
7411	Maintenance - Equipme	0	80	1,000	1,000	1,000	0%	1,000	0%
7510	Printing	1,762	3,096	2,500	3,500	3,500	0%	3,500	0%
7615	Minor Conferences	140	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	119	0	500	500	500	0%	500	0%
	Supplies & Services	99,546	105,748	145,900	134,100	145,210	8%	145,210	8%
8535	Computer Hardware Ma	0	0	5,000	5,000	0	-100%	0	-100%
	Capital	0	0	5,000	5,000	0	-100%	0	-100%
	Total Department	429,783	382,506	518,983	432,900	519,494	20%	519,792	20%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
40-54	Animal Control								
5110	Salaries	133,380	147,899	99,916	118,000	118,500	0%	118,500	0%
5112	Salaries - Overtime	9,006	7,310	6,569	8,265	11,107	34%	11,107	34%
5113	Standby	11,383	10,860	3,616	10,900	5,540	-49%	6,000	-45%
5121	FICA Medicare	2,371	2,423	1,615	2,155	1,990	-8%	1,990	-8%
5123	Health Care	26,799	27,998	25,200	25,000	25,200	1%	31,500	26%
5124	Workers' Comp	5,480	6,290	4,456	4,165	5,450	31%	5,450	31%
5125	Life & Disability	1,687	1,595	945	1,595	1,242	-22%	1,242	-22%
5126	Unemployment Insuranc	1,493	1,629	1,950	1,950	2,300	18%	2,300	18%
5127	Retirement	32,100	30,262	17,890	23,890	20,400	-15%	20,600	-14%
5202	Communications Stipend		435	1,300	1,300	1,380	6%	1,380	6%
	Personnel	223,700	236,700	163,457	197,220	193,110	-2%	200,069	1%
6110	Office Supplies	336	630	350	350	350	0%	350	0%
6120	Operating Supplies	918	377	860	860	1,000	16%	1,000	16%
6190	Clothing	1,027	630	1,050	1,000	1,050	5%	1,050	5%
6610	Reference Materials	168	239	225	225	225	0%	225	0%
6910	Small Tools & Equipmer	1,275	1,135	400	400	400	0%	400	0%
7110	Professional Services	3,422	3,540	10,000	8,000	8,900	11%	8,900	11%
7411	Maintenance - Equip	0	0	600	600	600	0%	600	0%
7510	Printing	1,679	3,180	1,200	1,200	2,000	67%	2,000	67%
7630	Dues & Memberships	155	180	300	300	300	0%	300	0%
	Supplies & Services	8,980	9,911	14,985	12,935	14,825	15%	14,825	15%
	Total Department	232,680	246,611	178,442	210,155	207,935	-1%	214,894	2%

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
40-55 Facilities Maintenance									
5110	Salaries	89,165	102,273	60,299	60,000	57,394	-4%	57,394	-4%
5111	Salaries - Temp	34,219	46,313	62,449	58,000	71,647	24%	68,000	17%
5112	Salaries - Overtime	504	393	600	300	0	-100%	0	-100%
5121	FICA Medicare	2,552	2,113	1,799	1,800	1,895	5%	1,895	5%
5123	Health Care	17,121	17,476	11,970	11,970	11,970	0%	11,970	0%
5124	Workers' Comp	5,351	5,817	4,962	3,500	5,227	49%	5,227	49%
5125	Life & Disability	1,226	980	502	500	502	0%	502	0%
5126	Unemployment Insuranc	1,458	1,490	2,171	1,600	2,287	43%	2,287	43%
5127	Retirement	25,964	20,997	10,658	10,658	10,667	0%	10,667	0%
5202	Communications Stipen	1,055	1,051	1,300	1,300	1,625	25%	1,625	25%
5998	Staff Recovery	(330)	0	0	0	0	#DIV/0!	0	#DIV/0!
5999	Indirect Cost Recovery	(2,600)	(1,671)	(3,300)	(3,300)	(3,300)	0%	(3,300)	0%
	Personnel	175,685	197,232	153,410	146,328	159,912	9%	156,265	7%
6110	Office Supplies	39	265	250	250	250	0%	250	0%
6190	Clothing	2,903	3,610	4,000	2,000	3,550	78%	3,550	78%
6410	Maintenance Supplies	30,325	32,259	35,000	35,000	35,000	0%	35,000	0%
6610	Reference Materials	0	0	0	0	200	#DIV/0!	200	#DIV/0!
6910	Tools & Equipment	3,869	1,000	1,000	1,000	1,000	0%	1,000	0%
6910	Furnishings & Equip Rej	0	0	3,000	3,000	13,700	357%	6,700	123%
7110	Professional Services	43,216	45,973	54,000	52,000	54,300	4%	52,700	1%
7411	Maintenance - Equip	7,858	13,159	15,000	13,000	15,000	15%	13,000	0%
7412	Maintenance-Bldg	19,305	22,255	22,000	20,000	22,000	10%	22,000	10%
7615	Minor Conferences	284	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	58	0	0	0	0	#DIV/0!	0	#DIV/0!
7999	Indirect Cost Recovery	(3,924)	(1,943)	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	103,933	116,578	134,250	126,250	145,000	15%	134,400	6%
8358	Facility Maintenance - R	522	0	0	0	14,700	#DIV/0!	4,000	#DIV/0!
	Capital Project	522	0	0	0	14,700	#DIV/0!	4,000	#DIV/0!
	Total Department	280,140	313,810	287,660	272,578	319,612	17%	294,665	8%

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Expenditure Detail

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Acct.	Description					Department		Town Manager	
		2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
7920									
41-40	Community Partnerships								
4104	Hi Desert Aquatics	1,385	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4105	Rotary Fireworks	8,000	8,000	8,000	8,000	8,000 0%	10,000 25%	10,000 0%	10,000 0%
4107	Youth Park Maintenance	13,000	5,000	10,000	10,000	10,000 0%	10,000 0%	10,000 0%	10,000 0%
4108	Contingency Partnership	0	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4109	Old Town-Festival of Lig	3,500	2,500	2,000	2,000	2,000 0%	2,000 0%	2,000 0%	2,000 0%
4110	MB Tennis Assn	3,000	3,000	3,000	3,000	3,000 0%	3,000 0%	3,000 0%	3,000 0%
4112	Career Pathways - Interi	5,897	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4113	Hospice of MB-CMC Tre	1,000	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4114	MB Cultural Arts-Open S	2,000	2,000	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4160	Chamber-Scholarship M	7,500	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4162	YV Branch Library	3,000	3,000	3,000	3,000	3,000 0%	3,000 0%	3,000 0%	3,000 0%
4163	MB Unity Home	3,000	3,000	3,000	3,000	3,000 0%	3,000 0%	3,000 0%	3,000 0%
4164	MB Adult Health Service	5,000	5,000	5,000	5,000	5,000 0%	5,000 0%	5,000 0%	5,000 0%
4115	ReachOut MB-Volunteei	0	7,000	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
		63,282	38,500	34,000	34,000	34,000 0%	36,000 6%	36,000 6%	36,000 6%
7925									
41-41	Contracts								
4155	Chamber Business Wat	1,154	0	0	0	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!	0 #DIV/0!
4156	Chamber Joint Marketin	19,100	19,992	0	0	20,000 #DIV/0!	15,000 #DIV/0!	15,000 #DIV/0!	15,000 #DIV/0!
4157	Boys & Girls Club	53,000	53,000	48,000	48,000	48,000 0%	43,000 -10%	43,000 -10%	43,000 -10%
4159	Desert Tourism-CA Wel	25,000	25,000	0	0	15,000 #DIV/0!	15,000 #DIV/0!	15,000 #DIV/0!	15,000 #DIV/0!
		98,254	97,992	48,000	48,000	83,000 73%	73,000 52%	73,000 52%	73,000 52%
Total Department		161,536	136,492	82,000	82,000	117,000 43%	109,000 33%	109,000 33%	109,000 33%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
50-01	Comm Dev Administration								
5110	Salaries	167,737	142,316	104,481	100,000	104,481	4%	104,481	4%
5112	Salaries - Overtime	143	7	0	0	0	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	2,659	2,286	1,589	1,589	1,580	-1%	1,580	-1%
5123	Health Care	15,896	12,815	9,450	9,450	9,450	0%	9,450	0%
5124	Workers' Comp	6,192	5,623	3,287	3,250	3,269	1%	3,269	1%
5125	Life & Disability	2,107	1,382	1,260	1,100	1,260	15%	1,260	15%
5126	Unemployment Insuranc	1,687	1,429	1,438	1,200	1,430	19%	1,430	19%
5127	Retirement	40,161	29,113	18,467	18,500	19,419	5%	19,419	5%
5200	Car Allowance	4,026	5,106	5,100	5,100	4,500	-12%	4,500	-12%
5998	Staff Recovery	(232)	(1,982)	0	(1,000)	0	-100%	0	-100%
	Personnel	240,377	198,096	145,072	139,189	145,390	4%	145,390	4%
6110	Office Supplies	1,668	1,794	1,800	1,500	2,300	53%	2,300	53%
6610	Reference Materials	0	0	500	200	250	25%	250	25%
7110	Professional Services	0	0	0	0	20,000	#DIV/0!	0	#DIV/0!
7121	Property Acquisition Pro	9,025	0	0	0	0	#DIV/0!	0	#DIV/0!
7510	Printing	15,210	12,946	15,000	13,000	10,000	-23%	13,000	0%
7618	Meetings & Travel	0	151	5,000	2,500	5,000	100%	3,000	20%
7630	Dues & Memberships	636	631	650	650	700	8%	700	8%
7930	Commission Expense	873	34	2,000	0	3,000	#DIV/0!	3,000	#DIV/0!
	Supplies & Services	27,408	15,556	24,950	17,850	41,250	131%	22,250	25%
							#DIV/0!		
	Total Department	267,785	213,652	170,022	157,039	186,640	19%	167,640	7%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description					Department Recommendation		Town Manager Adopted	
		2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
50-50	Planning								
5110	Salaries	94,925	94,587	92,708	92,500	100,151	8%	127,000	37%
5112	Salaries - Overtime	272	293.55	1,393	500	1,428	186%	1,500	200%
5121	FICA Medicare	1,383	1,343	1,739	1,780	1,168	-34%	1,168	-34%
5123	Health Care	15,275	15,211	25,160	25,160	20,160	-20%	25,200	0%
5124	Workers' Comp	3,494	3,778	3,143	2,600	3,221	24%	4,055	56%
5125	Life & Disability	1,189	805	1,164	1,000	1,164	16%	1,164	16%
5126	Unemployment Insuranc	952	964	1,734	1,000	1,778	78%	2,250	125%
5127	Retirement	22,629	19,635	17,270	17,000	18,614	9%	23,600	39%
5998	Staff Recovery	(1,147)	(13,308)	0	0	0	#DIV/0!	0	#DIV/0!
	Personnel	138,973	123,307	144,311	141,540	147,684	4%	185,937	31%
6110	Office Supplies	2,672	2,063	2,500	1,800	2,500	39%	2,500	39%
6610	Reference Materials	54	429	250	0	250	#DIV/0!	250	#DIV/0!
7110	Professional Services	14,317	479	2,500	2,500	2,500	0%	2,500	0%
7510	Printing	1,126	683	1,500	1,000	3,000	200%	3,000	200%
7520	Advertising	1,967	360	2,000	1,000	2,000	100%	2,000	100%
7618	Meetings & Travel	46	41	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	20,182	4,055	8,750	6,300	10,250	63%	10,250	63%
1100-801	Dev Code	0	28,205	137,000	137,000	0		0	-100%
1100-801	Gen Plan Update	0	0	450,000	450,000	0		0	-100%
	Capital	0	28,205	587,000	587,000	0		0	-100%
	Total Department	159,155	155,567	740,061	734,840	157,934	-79%	196,187	-73%

Town of Yucca Valley
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FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
50-51	Engineering								
5110	Salaries	75,071	82,269	129,765	129,000	192,246	49%	192,246	49%
5112	Salaries- Overtime	1,742	315	500	250	0	-100%	0	-100%
5121	FICA Medicare	1,510	1,532	1,951	1,900	2,788	47%	2,788	47%
5123	Health Care	13,811	14,134	28,350	22,000	31,500	43%	31,500	43%
5124	Workers' Comp	3,542	3,845	5,381	5,000	7,690	54%	7,690	54%
5125	Life & Disability	1,159	1,010	1,356	1,350	1,995	48%	1,995	48%
5126	Unemployment Insuranc	965	993	2,354	1,600	3,364	110%	3,364	110%
5200	Car Allowance	0	0	3,000	3,000	6,000	100%	6,000	100%
5127	Retirement	22,834	20,452	19,423	19,000	23,648	24%	23,648	24%
5998	Staff Recovery	0	0	(60,000)	(60,000)	(80,000)	33%	(80,000)	33%
	Personnel	120,633	124,550	132,080	123,100	189,231	54%	189,231	54%
6110	Office Supplies	3,139	3,274	2,500	2,500	3,000	20%	3,000	20%
7110	Professional Services	51,770	73,698	38,000	38,600	50,000	30%	40,000	4%
7510	Printing	773	665	1,600	1,300	1,600	23%	1,600	23%
7520	Advertising	528	463	500	200	500	150%	500	150%
7618	Meetings & Travel	396	72	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	239	0	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	56,845	78,172	42,600	42,600	55,100	29%	45,100	6%
8541	Vehicle	0	0	23,000	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	23,000	0	0	#DIV/0!	0	#DIV/0!
	Total Department	177,478	202,722	197,680	165,700	244,331	47%	234,331	41%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description					Department		Town Manager	
		2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
50-52 Code Compliance									
5110	Salaries	143,310	86,715	123,975	100,000	128,247	28%	128,247	28%
5111	Salaries - Temp		24,630	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries - Overtime	415	428	1,000	500	0	-100%	0	-100%
5121	FICA Medicare	2,134	1,807	1,798	1,600	1,860	16%	1,860	16%
5123	Health Care	24,893	17,859	25,200	20,000	25,200	26%	25,200	26%
5124	Workers' Comp	5,276	4,276	4,959	4,000	5,130	28%	5,130	28%
5125	Life & Disability	1,556	854	840	840	840	0%	840	0%
5126	Unemployment Insuranc	1,437	1,117	2,170	1,200	2,244	87%	2,244	87%
5127	Retirement	32,806	17,376	15,303	12,500	16,886	35%	16,886	35%
5998	Staff Recov-CDBG		(50,000)	0	(126,200)	0	-100%	0	-100%
	Personnel	211,828	105,063	175,245	14,440	180,407	1149%	180,407	1149%
6110	Office Supplies	867	949	1,000	1,000	1,000	0%	1,000	0%
6120	Operating Supplies	515	189	500	250	500	100%	500	100%
6190	Clothing	698	114	750	500	750	50%	750	50%
6610	Reference Materials	231	0	250	250	0	-100%	0	-100%
7110	Professional Services	458	1,496	8,500	5,000	8,500	70%	7,500	50%
7510	Printing	0	1,891	2,000	1,000	2,000	100%	2,000	100%
7610	Major Conferences	92	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	217	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	150	175	200	200	75	-63%	75	-63%
7850	Substandard Buildings	0	3,000	5,000	5,000	5,000	0%	5,000	0%
7851	Abatement Costs	9,301	5,988	10,000	10,000	15,000	50%	15,000	50%
7852	Graffiti Abatement	0	250	350	350	0	-100%	0	-100%
7853	Clean Up Day	3000	0	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	15,529	14,052	28,550	23,550	32,825	39%	31,825	35%
8521	Furniture	0	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	227,357	119,115	203,795	37,990	213,232	461%	212,232	459%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department Recommendation		Town Manager Adopted	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
50-53	Building & Safety								
6610	Reference Materials	0	0	100	100	100	0%	100	0%
7110	Professional Services	153,023	156,261	180,000	100,000	265,000	165%	265,000	165%
7158	SMIP Fees - Residential	294	0	350	100	400	300%	400	300%
7159	SMIP Fees - Commercial	417	89	500	100	500	400%	500	400%
7510	Printing	91	0	250	100	250	150%	250	150%
	Supplies & Services	153,825	156,350	181,200	100,300	266,250	165%	266,250	165%
	Total Department	153,825	156,350	181,200	100,300	266,250	165%	266,250	165%

Town of Yucca Valley
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Expenditure Detail

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department Recommendation		Town Manager Adopted	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
55-01	Public Works Admin								
5110	Salaries	114,858	40,821	0	0	0	#DIV/0!	0	#DIV/0!
5111	Salaries - Temp		0	40,000	40,000	42,120		42,120	
5112	Salaries - Overtime	62	161	991	0	0	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	1,848	651	618	0	0	#DIV/0!	0	#DIV/0!
5123	Health Care	14,813	9,041	12,600	0	0	#DIV/0!	0	#DIV/0!
5124	Workers' Comp	4,161	1,661	1,705	0	0	#DIV/0!	0	#DIV/0!
5125	Life & Disability	545	419	396	0	0	#DIV/0!	0	#DIV/0!
5126	Unemployment Insuranc	1,134	419	746	0	0	#DIV/0!	0	#DIV/0!
5127	Retirement	25,656	8,433	7,359	0	0	#DIV/0!	0	#DIV/0!
5200	Car Allowance	1,548	0	0	0	0	#DIV/0!	0	#DIV/0!
	Personnel	164,626	61,606	64,416	40,000	42,120	5%	42,120	5%
6110	Office Supplies	2,447	2,545	2,500	2,000	2,000	0%	2,000	0%
6127	Dirt Road Street Signs	1,379	1,021	1,500	1,000	1,500	50%	1,500	50%
6610	Reference Materials	300	212	300	300	300	0%	300	0%
7510	Printing	0	60	200	100	200	100%	200	100%
7610	Major Conferences	205	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	2,405	5,000	5,000	5,000	0%	5,000	0%
7630	Dues & Memberships	240	158	250	250	250	0%	250	0%
	Supplies & Services	4,571	6,401	9,750	8,650	9,250	7%	9,250	7%
	Total Department	169,197	68,007	74,166	48,650	51,370	6%	51,370	6%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
55-57	Fleet Maintenance								
6410	Maintenance Supplies	3,239	3,889	3,500	3,500	3,600	3%	3,600	3%
6500	Fuel	45,341	45,887	65,000	53,000	65,000	23%	60,000	13%
6610	Reference Materials	369	0	500	100	500	400%	500	400%
6910	Tools & Equipment	520	128	500	250	500	100%	500	100%
7411	Maintenance - Equip	7,799	12,990	15,000	12,500	17,000	36%	15,000	20%
7413	Maintenance - Vehicles	19,008	25,247	29,000	28,000	25,000	-11%	25,000	-11%
7999	Indirect Cost Recovery	(4,175)	(2,069)	(3,500)	(3,500)	(3,500)	0%	(3,500)	0%
	Supplies & Services	72,101	86,072	110,000	93,850	108,100	15%	101,100	8%
8541	Vehicle	0	0	23,000	23,000	0	-100%	0	-100%
	Capital	0	0	23,000	23,000	0	-100%	0	-100%
	Total Department	72,101	86,072	133,000	116,850	108,100	-7%	101,100	-13%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

DRAFT

Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						2012-13 Proposed Budget	% Var from Prj Act	2012-13 Proposed Budget	% Var from Prj Act
55-58	Parks Maintenance								
5110	Salaries	166,734	179,720	186,529	185,000	190,226	3%	185,000	0%
5111	Salaries - Temp	0	0	0	0	14,500	#DIV/0!	14,500	#DIV/0!
5112	Salaries - Overtime	7,738	11,134.49	15,363	12,000	15,745	31%	15,745	31%
5113	Standby	5,945	6,312	8,282	7,500	8,363	12%	8,363	12%
5121	FICA Medicare	2,640	2,856	3,048	3,000	3,318	11%	3,318	11%
5123	Health Care	37,989	37,528	50,400	50,000	50,400	1%	50,400	1%
5124	Workers' Comp	6,544	7,494	8,407	6,000	9,153	53%	9,153	53%
5125	Life & Disability	2,265	1,813	1,848	1,600	1,848	16%	1,848	16%
5126	Unemployment Insuranc	1,783	1,927	3,678	3,500	4,005	14%	4,005	14%
5127	Retirement	39,534	36,486	32,969	30,000	35,355	18%	30,000	0%
	Personnel	271,171	285,271	310,524	298,600	332,913	11%	322,332	8%
6122	Grounds Maintenance S	26,179	24,329	26,500	21,000	31,500	50%	31,500	50%
6190	Clothing	2,451	2,703	2,750	2,000	3,450	73%	3,450	73%
6910	Tools & Equipment	7,065	1,249	1,500	1,500	2,000	33%	7,500	400%
7110	Professional Services	2,865	2,508	2,900	2,900	7,000	141%	7,000	141%
7114	YVHS Pool Maintenance	48,182	23,681	47,500	46,000	50,000	9%	40,000	-13%
7212	Utilities - Water	82,223	71,144	80,000	75,000	100,000	33%	40,000	-47%
7310	Rental of Equipment	1,000	0	1,000	500	1,300	160%	1,300	160%
7411	Maintenance - Equip	1,983	577	2,000	1,000	1,000	0%	1,000	0%
7610	Major Conferences	1,262	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	200	0	250	350	350	0%	350	0%
	Supplies & Services	173,410	126,191	164,400	150,250	196,600	31%	132,100	-12%
1310-825	Pool Office Bldg	9,175	0	0	0	0	#DIV/0!	0	#DIV/0!
8541	Vehicle	0	0	50,000	0	35,500	#DIV/0!	30,500	#DIV/0!
	Capital	9,175	0	50,000	0	35,500	#DIV/0!	30,500	#DIV/0!
	Total Department	453,756	411,462	524,924	448,850	565,013	26%	484,932	8%

Town of Yucca Valley
Proposed Budget
FY 2012-13

Expenditure Detail

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Acct.	Description	2009-10 Year-end Actual	2010-11 Year-end Actual	2011-12 Amended Budget	2011-12 Projected Actuals	Department		Town Manager	
						Recommendation 2012-13 Proposed Budget	% Var from Prj Act	Adopted 2012-13 Proposed Budget	% Var from Prj Act
55-59 Streets Operations (General Fund)									
7110	Professional Services	103,168	163,532	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	103,168	163,532	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	103,168	163,532	0	0	0	#DIV/0!	0	#DIV/0!
Total General Fund Expenditur		9,095,405	8,932,178	9,611,275	9,036,923	9,373,095	4%	9,198,988	2%

Town of Yucca Valley

**General Fund
Operating Budget**

FY 2012-13

**FY 2012-13 Preliminary
Authorized Position Listing**

Town of Yucca Valley

Operating Budget

FY 2012-2013

EXHIBIT A

FY 2012-13 Authorized Position Listing

Salary Range	Position	FTE (all positions filled)
Contract	Town Manager	1.00
175	Town Clerk	1.00
150	Administrative Assistant III	1.00
229	Director of Administrative Services	1.00
180	Senior Accountant	1.00
125	Accounting Technician II	1.00
205	Human Resources & Risk Manager	1.00
135	Payroll and Benefits Specialist	1.00
135	Administrative Assistant II	1.00
229	Director of Community Services	1.00
170	Museum Supervisor	1.00
135	Administrative Assistant II	1.00
125	Museum Programs Coordinator	1.00
90	Museum Assistant	0.75
125	Recreation Coordinator	2.00
160	Facilities Maintenance Supervisor	1.00
190	Animal Care & Control Manager	1.00
125	Animal Control Officer II	2.00
115	Animal Shelter Specialist	2.00
135	Administrative Assistant II	1.00
100	Kennel Technician	1.50
239	Deputy Town Manager	1.00
175	Associate Planner	1.00
190	Project Engineer	1.00
155	Engineering Technician II	1.00
140	Planning Technician	1.00
155	Supervising Code Compliance Officer II (temp)	0.50
140	Code Compliance Technician - Office	1.00
135	Code Compliance Technician - Field	1.00
175	Public Works Inspector	1.00
145	Skilled Lead Maintenance Worker - Parks	1.00
145	Skilled Lead Maintenance Worker - Streets	1.00
125	Skilled Maintenance Worker II - Parks (1 vacancy)	3.50
125	Skilled Maintenance Worker II - Streets (1 vacancy)	3.00
FY 2012-13 Total Authorized Positions		41.25

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: May 29, 2012
For Council Meeting: June 5, 2012

Subject: Community Facilities District No. 11-1
Warren Vista Shopping Center: CUP-01-08/Parcel Map 19103
Annual Special Tax Rate Levy
Resolution No. 12-



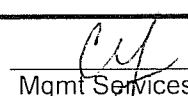
Prior Council Review: On June 7, 2011, the Town Council adopted a Resolution approving the goals and policies for the formation of Community Facilities Districts Pursuant to the Mello-Roos Community Facilities Act of 1982. On June 7, 2011 the Town Council also approved a Resolution declaring the intent to establish Community Facilities District No. 11-1. The formation of a district for the future maintenance landscape, lighting, streets, drainage facilities and other infrastructure is a condition of approval for CUP-01-08 and tentative parcel map 19103.

On August 16, 2011, the Town Council adopted resolutions and ordinances, forming the Warren Vista Community Facilities District for the maintenance of certain public improvements.

Recommendation: That the Town Council adopts the Resolution for Community Facilities District No. 11-1, setting the Special Tax Levy Fiscal Year 2012/2013.

Executive Summary: The Town has formed Landscape and Lighting Maintenance Districts and Street and Drainage (Benefit) Assessment Districts as a condition of subdivision development projects to pay the costs of infrastructure maintenance created by new development. A Community Facilities District (CFD) is an alternative method of financing which provides for the future maintenance of public infrastructure.

The special tax levy must be set by Town Council action annually. The CFD is a more flexible approach that allows the Town to recover 100% of the maintenance costs created by the new infrastructure constructed as part of the development project.

Reviewed By:	 Town Manager	 Town Attorney	 Mgmt Services	SRS Dept Head
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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input checked="" type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

P.76

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/ Council Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Discussion: Subdivision development projects are approved subject to conditions of approval that require the formation of maintenance districts. These districts apply an annual fee upon properties within the District which provides the revenue to offset the cost of maintenance of the public improvements necessary to serve the development.

The public facilities and services financed by District 11-1 include the following:

1. Maintenance of storm drainage, storm water management, and drainage system facilities;
2. Maintenance of all public pedestrian or bicycle pathways;
3. Maintenance of landscaping, including median landscaping, irrigation and appurtenant facilities;
4. Public lighting and appurtenant facilities, including street lights and traffic signals;
5. Maintenance of public streets, including pavement, traffic control devices, landscaping and other public improvements installed within the public right-of-way;
6. Town and County costs associated with the setting, levying and collection of the special tax, and in the administration of the District including the contract administration.

The CFD is formed pursuant to the provisions of California Government Code Section 53311 et seq., which provides the authority for the levy of a special tax upon property within the District for purposes of maintenance of public improvements.

The maximum annual special tax per parcel for the parcels that comprise TM 19103 and the Warren Vista Shopping Center are listed below:

Parcel 0595-271-44:	1.74 acres x \$873.81 =	\$1,520.429
Parcel 0595-271-45:	0.83 acres x \$873.81 =	725.262
Parcel 0595-271-46:	1.11 acres x \$873.81 =	969.929
Parcel 0595-271-47:	1.99 acres x \$873.81 =	1,738.881
Parcel 0595-271-48:	2.13 acres x \$873.81 =	<u>\$1,861.215</u>
		\$6,815.72

The revenues are allocated to areas of maintenance as follow:

\$1,826.00	Maintenance of public streets, including pavement and related improvements within the public right of way.
2,291.00	Maintenance of storm drainage, storm water management, and drainage system facilities.
<u>2,698.00</u>	Maintenance of landscaping, including median landscaping and appurtenant facilities.
\$6,815.00	

Adoption of the Resolution sets the special tax levy for fiscal year 2012/2013.

Alternatives: No alternatives are recommended.

Fiscal impact: The Community Facilities District will generate the revenue to offset the cost of maintenance of public improvements to serve the development project. There are no changes in the special tax levy from the prior year.

Attachments: Resolution No.
Ordinance No. 229
Resolution No. 11-40
Resolution No. 11-38

RESOLUTION NO 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 11-1, WARREN VISTA SHOPPING CENTER, PROVIDING FOR THE LEVY OF AN ANNUAL SPECIAL TAX FOR SUCH COMMUNITY FACILITIES DISTRICT FOR FISCAL YEAR 2012/2013.

WHEREAS, the Town Council of the Town of Yucca Valley, California initiated proceedings, held a public hearing, conducted an election, and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, as authorized pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982; and

WHEREAS, this Legislative Body, by adoption of Ordinance No. 229, pursuant to Section 53340 of the Government Code of the State of California, has authorized the levy of Special Taxes as such term is defined in the Ordinance within the District to finance authorized facilities; and

WHEREAS, Government Code Section 53340 provides that this Legislative Body may provide, by resolution, for the levy of the Special Taxes in the current tax year at the same rates or at a lower rate than the rate provided for the Ordinance, if such resolution is adopted and a certified list of all parcels subject to the Special Tax levy including the amount of Special Tax to be levied on each parcel for the current tax year is timely filed by the clerk or other official designed by this Legislative Body with the County of San Bernardino.

NOW, THEREFORE, THE TOWN COUNCIL RESOLVES AS FOLLOWS.

Section 1: This Legislative Body authorizes and provides for the levy of the Special Tax within the District on those taxable properties within the District for Fiscal Year 2012/2013 in accordance with Ordinance No. 229.

Section 2: That the Administrative Services Director is hereby designated and directed to prepare and submit a Certified Parcel List to San Bernardino County, setting forth the amount of the Special Tax to be levied on each taxable property within the District calculated pursuant to Ordinance No.229.

Section 3: The special taxes herein authorized, to the extent possible, shall be collected in the same manner as ad valorem property taxes and shall be subject to the same penalties, procedure, sale, and lien priority in any case of delinquency as applicable for ad valorem taxes; provided, however, the District may utilize a direct billing procedure for any special taxes that cannot be collected on the County tax roll or may, by resolution,

elect to collect the special taxes at a different time or in a different manner if necessary to meet its financial obligations.

Section 5: The special taxes shall be secured by the lien imposed pursuant to Sections 3114.5 and 3115.5 of the Streets and Highways Code of the State of California, which lien shall be a continuing lien and shall secure each levy of the special tax. The lien of the special tax shall continue in force an effect until the special tax obligation is permanently satisfied and canceled in accordance with Section 53344 of the Government Code of the State of California or until the special tax ceases to be levied by the Town Council in the manner provided in Section 53330.5 of said Government Code.

Section 6: That the Special Tax shall be allocated to the taxable properties within the District as follows.

Parcel 0595-271-44:	1.74 acres x \$873.81 =	\$1,520.429
Parcel 0595-271-45:	0.83 acres x \$873.81 =	725.262
Parcel 0595-271-46:	1.11 acres x \$873.81 =	969.929
Parcel 0595-271-47:	1.99 acres x \$873.81 =	1,738.881
Parcel 0595-271-48:	2.13 acres x \$873.81 =	<u>\$1,861.215</u>
		\$6,815.72

APPROVED AND ADOPTED THIS 5th day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

ORDINANCE NO. 229

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF
YUCCA VALLEY, CALIFORNIA, AUTHORIZING THE LEVY OF A
SPECIAL TAX WITHIN COMMUNITY FACILITIES DISTRICT NO.
11-1

WHEREAS, The Town Council of the Town of Yucca Valley has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors authorizing the levy of special taxes within community facilities district, all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part I, Division 2, Title 5 of the Government Code of the State of California (the "Act"). This Community Facilities District is designated as COMMUNITY FACILITIES DISTRICT NO. 11-1 (the "District").

NOW, THEREFORE THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES ORDAIN AS FOLLOWS:

Section 1. The Town Council does, by passage of this ordinance authorize the levy of special taxes within the District for the 2012-2013 tax year pursuant to the Rate and Method Apportionment of Special Taxes as set forth in Exhibit "A" attached hereto, referenced and so incorporated.

Section 2. The Town Council, is further authorized to annually determine, by Resolution, the special taxes to be levied within the District for the then current tax year or future tax years, except that the special tax to be levied within the District shall no exceed the maximum special tax calculated pursuant to the Rate and Method, but the special tax may be levied at a lower rate.

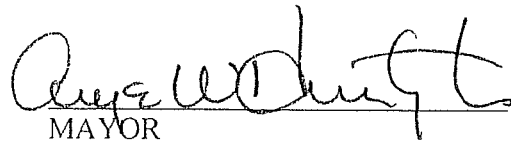
Section 3. The special taxes herein authorized, to the extent possible, shall be collected in the same manner as ad valorem property taxes and shall be subject to the same penalties, procedure, sale, and lien priority in any case of delinquency as applicable for ad valorem taxes; provided, however, the District may utilize a direct billing procedure for any special taxes that cannot be collected on the County tax roll or my , by resolution, elect to collect the special taxes at a different time or in a different manner if necessary to meet its financial obligations.

Section 4. The special taxes shall be secured by the lien imposed pursuant to Sections 3114.5 and 3115.5 of the Streets and Highways Code of the State of California, which lien shall be a continuing lien and shall secure each levy of the special tax. The lien of the special tax shall continue in force an effect until the special tax obligation is permanently satisfied and canceled in accordance with Section 53344 of the Government Code of the State of California or until the special tax ceases to be levied by the Town Council in the manner provided in Section 53330.5 of said Government Code.

Section 5. NOTICE OF ADOPTION. Within fifteen (15) days after the adoption hereof, the Town Clerk shall certify to the adoption of this Ordinance and cause it to be published once in a newspaper of general circulation printed and published in the County and circulated in the Town pursuant to Section 36933 of the Government Code.

Section 6. EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption.


APPROVED AND ADOPTED by the Town Council and signed by the Mayor and attested by the Town Clerk this 6th day of September, 2011.



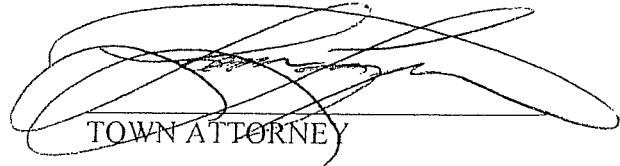
MAYOR

ATTEST:

APPROVED AS TO FORM:



TOWN CLERK



TOWN ATTORNEY

EXHIBIT **A**

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES

TOWN OF YUCCA VALLEY
COMMUNITY FACILITIES DISTRICT NO. 1
(Maintenance Services)

A Special Tax of Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley (the "District") shall be levied on all Assessor's Parcels in the District and collected each Fiscal Year commencing in Fiscal Year 2011-12 in an amount determined by the Town through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the District, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. **DEFINITIONS**

The terms hereinafter set forth have the following meanings:

"**Act**" means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California, as amended.

"**Administrative Expenses**" means the actual or estimated costs incurred by the Town as administrator of the District to determine, levy and collect the Special Taxes, including salaries and benefits of Town employees whose duties are directly related to administration of the District and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the District as determined by the Town.

"**Annual Escalation Factor**" means the greater of the increase in the annual percentage change of the Los Angeles, Riverside County, and Orange County Consumer Price Index (CPI) or four percent (4%).

"**Approved Property**" means an Assessor's Parcel and/or Lot in the District, which has a Final Map recorded prior to March 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no building permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term "Approved Property" shall apply only to Assessors' Parcels and/or Lots, which have been subdivided for the purpose of residential development, excluding any Assessor's Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the District Administrator, or Non-Residential Property which has an approved Parcel Map.

"**Assessor's Parcel**" means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

"**Assessor's Parcel Map**" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"**Base Year**" means Fiscal Year ending June 30, 2012.

"District Administrator" means the Town Manager, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"District" means Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley.

"Developed Property" means all Taxable Property for which a building permit has been issued prior to May 1st preceding the Fiscal Year in which the Special Tax is being levied.

"Dwelling Unit" means an individual single family unit or an individual residential unit within a duplex, tri-plex, four-plex, condominium or apartment structure.

"Exempt Property" means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property designated by the Town's District Administrator as Tax-Exempt Property

"Final Map" means an Assessor's Parcel Map, a final subdivision map, other parcel map, other final map, other condominium plan, or functionally equivalent map that has been recorded in the Office of the County Recorder.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Land Use Class" means any of the classes listed in Table 1.

"Lot" means property within a recorded Final Map identified by a lot number for which a building permit has been issued or may be issued.

"Maximum Special Tax" means the maximum Special Tax, determined in accordance with Section C below that can be levied in the District in any Fiscal Year on any Assessor's Parcel.

"Property Owner Association Property" means any property within the boundaries of the District that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to a property owner association, including any master or sub-association.

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class.

"Public Property" means any property within the boundaries of the District that is, at the time of the District formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, or any other public agency.

"Residential Property" means any parcel on which an individual single family residence or, a duplex, tri-plex, four-plex, condominium or apartment structure may be constructed.

"Special Tax" means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

"Special Tax Requirement" means that amount required in any Fiscal Year for the District to: (i) pay for providing the authorized services including the actual costs of maintenance, repair, monitoring, replacement of facilities, and reporting as required under all applicable permits; (ii) pay reasonable Administrative Expenses; (iii) pay any amounts required to establish or replenish any reserve funds; and (iv) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of the District and any future annexation to the District that is not exempt from the Special Tax pursuant to law or as defined herein.

"Town" means the Town of Yucca Valley, California

"Undeveloped Property" means, for each Fiscal Year, all Assessors' Parcels of Taxable Property not classified as Developed Property or Approved Property, including an Assessor's Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final documents and/or maps available to the District Administrator.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the District shall be classified as Developed Property, Approved Property, Undeveloped Property or Exempt Property. Commencing with the Base Year and for each subsequent Fiscal Year, all Taxable Property shall be subject to Special Taxes pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

The Maximum Annual Special Tax rates for Assessor's Parcels are shown in the following tables:

**TABLE 1
Equivalent Dwelling Unit Factors
Community Facilities District No. 1
(Improvement Area 1)**

Property Classification	Improvement Area 1
Developed Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Approved Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Undeveloped Property Residential Non-Residential	4.5 EDU per acre 4.5 EDU per acre
Exempt Property	N/A

TABLE 2
Maximum Special Tax for Approved Property
Community Facilities District No. 1
(Improvement Area 1)

Property Classification	Maximum annual Special Tax
Developed Property	
Residential	\$194.18 per EDU
Non-Residential	\$873.81 per acre
Approved Property	
Residential	\$194.18 per EDU
Non-Residential	\$873.81 per acre
Undeveloped Property	
Residential	\$194.18 per EDU
Non-Residential	\$873.81 per acre

On each July 1 following the Base Year, the Maximum Special Tax Rates in Table 1 and Table 2 shall be increased in accordance with the Annual Escalation Factor.

4. Tax-Exempt Property

No Special Tax shall be levied on Tax-Exempt Property.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2011-12, and for each subsequent Fiscal Year, the District Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax as follows until the amount of the Special Tax levied equals the Special Tax Requirement. First, the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Approved Property up to 100% of the applicable Maximum Special Tax for Approved Property. Third, if the Special Tax Requirement has not been satisfied by the first two steps, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax for Approved Property.

E. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the District Administrator appealing the levy of the Special Tax. This notice is required to be filed with the District Administrator during the Fiscal Year the error is believed to have occurred. The District Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the District Administrator verifies that the tax

should be changed the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

F. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the District Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the District or as otherwise determined appropriate by the District Administrator.

G. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity.

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Janet M. Anderson, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Ordinance No. 229 as duly and regularly introduced at a meeting of the Town Council on the 16th day of August, 2011, and that thereafter the said ordinance was duly and regularly adopted at a meeting of the Town Council on the 6th day of September, 2011, by the following vote, to wit:

Ayes: Council Members Abel, Hagerman, Lombardo, Rowe, and Mayor Huntington


Noes: None

Abstain: None

Absent: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Town of Yucca Valley, California, this 7th day of September, 2011.

(SEAL)



Town Clerk of the Town of
Yucca Valley

RESOLUTION NO. 11-40

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DECLARING RESULTS OF AND CERTIFYING THE RESULTS OF THE ELECTION ON THE LEVY OF SPECIAL TAXES IN COMMUNITY FACILITIES DISTRICT NO. 11-1 AND DIRECTING RECORDING OF NOTICE OF SPECIAL TAX LIEN

WHEREAS, on June 7, 2011, the Town Council of the Town of Yucca Valley (the "Town") adopted the "Resolution of the Town Council of the Town of Yucca Valley Adopting Local Goals and Policies Concerning Districts Formed Pursuant to the Mello-Roos Community Facilities Act of 1982" and the "Resolution of the Town Council of the Town of Yucca Valley Declaring Its Intent to Establish Community Facilities District No. 11-1" (referred to herein as the "Resolution of Intent") stating its intention to establish Community Facilities District No. 11-1 and to finance specified public facilities and services, pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code § 53311, *et seq.*; the "Mello-Roos Act");

WHEREAS, on August 16, 2011, the Town Council of the Town of Yucca Valley held a public hearing on the Resolution of Intent;

WHEREAS, on August 16, 2011, after the public hearing, the Town Council adopted the "Resolution of the Town Council of the Town of Yucca Valley Establishing Community Facilities District No. 11-1" (Resolution No. 11-38; also referred to herein as the "Resolution of Formation"), forming "Community Facilities District No. 11-1" (hereafter, the "District"); and the Town Council also adopted the "Resolution of the Town Council of the Town of Yucca Valley Setting a Date for an Election on Community Facilities District No. 11-1 for August 16, 2011 (Resolution No. 11-39; also referred to herein as the "Resolution Calling for Special Election");

WHEREAS, on August 16, 2011, an election on the levy of special taxes on parcels within the District was held;

WHEREAS, this Resolution will only take effect if two-thirds of the votes cast in the special election are in favor of the levy, and such results were certified by the Town Council through adoption of the "A Resolution of the Town Council of the Town of Yucca Valley Declaring Results Of And Certifying the Results of the Election on the Levy of Special Taxes in Community Facilities District No. 11-1" (Resolution No. 11-40), whereby the levying of special taxes was authorized;

WHEREAS, pursuant to the Resolution of Intent, the Resolution of Formation, and the provisions of the Mello-Roos Act, the maximum rate of special taxes and the manner of apportionment has been determined, and within 15 days of an election resulting in two-thirds of the votes cast in favor of the levy of a special tax in the District, a Notice of Special Tax Lien will be recorded with the San Bernardino County Recorder's Office; and

WHEREAS, the Town Clerk of the Town of Yucca Valley has caused ballots to be distributed to the qualified electors, has received and canvassed such ballots and made a report to the Town Council regarding the results of such canvas; and

WHEREAS, pursuant to Government Code Section 53340(a), the Town Council, as legislative body for the District, now wishes to levy the special taxes at the rate, apportionment, and in the manner specified in the above-referenced Resolutions.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Yucca Valley as follows:

SECTION 1. The Town Council hereby affirms the accuracy of the foregoing recitals.

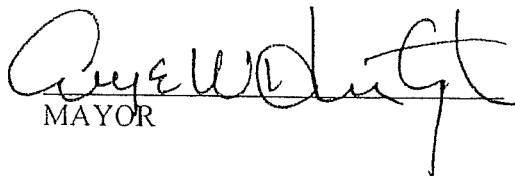
SECTION 3. Pursuant to Government Code Sections 53328, 53340(a), and other provisions and requirements under the Mello-Roos Act, the Town Council hereby levies the special taxes as specified in said Resolutions, and hereby apportions the special taxes in such manner.

SECTION 4. The levy and apportionment of all special taxes hereby shall be consistent with the authorizations provided under the Mello-Roos Act, the Resolution of Intent, and the Resolution of Formation. No levy or apportionment of any special tax not otherwise consistent with said authorities is authorized by this Resolution.

SECTION 5. The Town Council hereby authorizes the Town Manager or his/her designee to implement all necessary steps to cause the special taxes levied hereby to be placed on the San Bernardino County Tax Assessor's secured property tax rolls for the fiscal year commencing July 1, 2011, and continuing each subsequent fiscal year for so long as said special taxes are authorized under the Mello-Roos Act. Furthermore, the Town Council hereby authorizes the Town Manager or his/her designee to cause all such special taxes to be collected, deposited, expended, and otherwise used in a manner consistent with the provisions of the District.

SECTION 6. The Town Council hereby determines that all proceedings for the formation of the District and the levy and apportionment were valid and in conformity with the requirements of the Mello-Roos Community Facilities Act of 1982.

APPROVED AND ADOPTED this 16th day of August, 2011.


MAYOR

ATTEST:



TOWN CLERK

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Janet M. Anderson, Town Clerk of the Town of Yucca Valley, California do hereby certify that Resolution No. 11-40 was duly and regularly adopted by the Town Council of the Town of Yucca Valley, California, at a meeting thereof held on the 16th day of August, 2011, by the following vote:

AYES: Council Members Abel, Lombardo, Rowe, and Mayor Huntington

NOES: None

ABSTAIN: None

ABSENT: Council Member Hagerman



TOWN CLERK

RESOLUTION NO. 11-38

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY FOR THE FORMATION OF COMMUNITY FACILITIES DISTRICT NO. 11-1, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN THE DISTRICT, PRELIMINARILY ESTABLISHING AN APPROPRIATION LIMIT FOR THE DISTRICT, AND SUBMITTING THE LEVY OF THE SPECIAL TAX TO THE QUALIFIED ELECTORS OF THE DISTRICT

WHEREAS, on June 7, 2011 the Town Council adopted Resolution No. 11-23, entitled “Resolution of the Town Council of the Town of Yucca Valley Declaring Its Intention to Establish Community Facilities District No. 11-1” stating its intent to form a community facilities district under the Mello-Roos Act and to levy a special tax on all property within the district for legally-permitted facilities and services, and directed staff to implement the Act’s requirements for formation of said district;

WHEREAS, the Resolution of Intention included a map of the proposed boundaries of the District, stated the services to be financed, and the rate and method of apportionment of the special tax to be levied within the District to pay the costs, is on file with the Town Clerk, and the provisions thereof are incorporated herein by the reference as if fully set forth, and

WHEREAS, on August 16, 2011, the Town Council held a public hearing on the regarding the formation of Community Facilities District No. 11-1, and accepted written and documentary testimony and evidence relating thereto; and

WHEREAS, the Town Council now wishes to establish the community facilities district as provided herein, and all protests against formation of the proposed district are insufficient to prevent formation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Yucca Valley as follows:

SECTION 1. The Town Council hereby affirms the accuracy of the foregoing recitals.

SECTION 2. Pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code § 53311, *et seq.*), the Town Council has declared its intent to establish a community facilities district. Pursuant to Section 53321 of the California Government Code, the Town Council hereby determines the following:

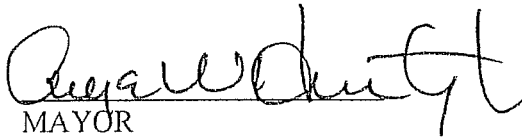
- A. The proposed district shall be formed pursuant to the Mello-Roos Community Facilities Act of 1982 set forth in California Government Code Title 5, Division 2, Part 1, Chapter 2.5;
- B. The Town Council accepts the “Special Tax Report for the Town of Yucca Valley Community Facilities District No. 11-1”.

- C. The proposed special tax to be levied within CFD No. 11-1 has not been precluded by majority protest pursuant to Section 53324 of the Act.
- D. The community facilities district designated “Town of Yucca Valley Community Facilities District No. 11-1” is hereby established pursuant to the Act.
- E. The boundaries of the District, as set forth in the map of CFD No. 11-1 shall correspond with the boundaries indicated on the map attached hereto as “Exhibit A” as recorded in the San Bernardino County Recorder’s Office in Book ___ and Page ___ of Map of Assessment and Community Facilities Districts.
- F. The name for the proposed district is “Community Facilities District No. 11-1”;
- G. The public services to be financed by the District shall consist of those items described in the Resolution of Intention and by this reference incorporated herein.
- H. Except where funds are otherwise available, a special tax sufficient to pay for all services, secured by recordation of a continuing lien against all nonexempt real property in the District, will be levied annually within CFD No. 11-1, and collected in the same manner as ordinary ad valorem property taxes, or in such other manner as the Town Council shall direct. The proposed rate and method of apportionment of the special tax among parcels of real property within the District in sufficient detail to allow each landowner within the proposed District to estimate the probable maximum amount such owner will have to pay, are described in Exhibit B attached to the Resolution of Intention and by reference are incorporated herein.
- I. It is hereby found and determined that the Services are necessary to meet the increased demands as the result of development occurring in the District
- J. The Administrative Services Director or his/her designee shall be responsible for preparing annually a current roll of the special tax levy obligation by assessor’s parcel number and which will be responsible for estimating future special tax levies pursuant to Government Code Section 53340.2
- K. Upon recordation of the Notice of Special Tax Lien pursuant to Section 3114.5 of the Street and Highways Code, a continuing lien to secure levy of the special tax shall attach to all nonexempt real property in the District and this lien shall continue in force and effect until the special tax obligation is prepaid and permanently satisfied and the lien is canceled in accordance with law or until collection of the tax by the Town Council ceases.
- L. In accordance with section 53325.7 of the Act, the annual appropriations limit, as defined by subdivision (h) of Section 8 of Article XIII B of the California Constitution, of the District is hereby preliminarily established at \$5,000,000 and said appropriation limits shall be submitted to the voters of the District as hereafter approved. The proposition establishing the annual appropriations limit shall become effective if approved by the qualified electors voting thereon and shall be adjusted in

accordance with the applicable provisions of Section 53325.7 of the Act.

- M. Pursuant to the provisions of the Act, the proposition of the levy of the special tax and the proposition of the establishment of the appropriation limit specified above shall be submitted to the qualified electors of the District and an election, the time, place and condition of which shall be as specified by a separate resolution of the Town Council.

APPROVED AND ADOPTED on this 16th day of August, 2011.


MAYOR

ATTEST:

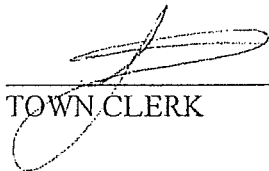
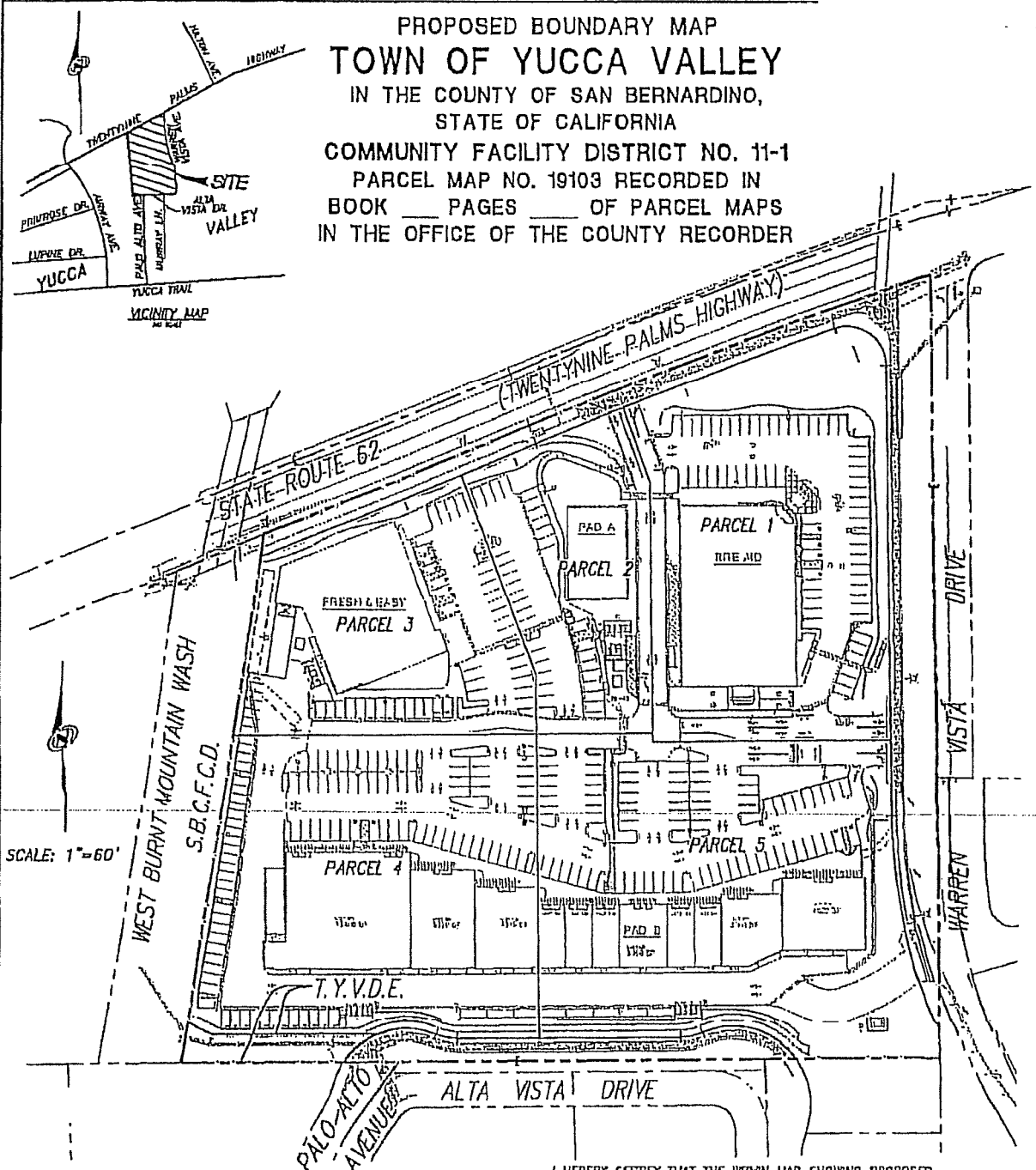

TOWN CLERK

EXHIBIT A

PROPOSED BOUNDARY MAP
TOWN OF YUCCA VALLEY
 IN THE COUNTY OF SAN BERNARDINO,
 STATE OF CALIFORNIA
 COMMUNITY FACILITY DISTRICT NO. 11-1
 PARCEL MAP NO. 19103 RECORDED IN
 BOOK _____ PAGES _____ OF PARCEL MAPS
 IN THE OFFICE OF THE COUNTY RECORDER



SCALE: 1"=60'

LEGEND

- INDICATES FACILITIES DISTRICT BOUNDARY
- S.B.C.F.C.D. INDICATES SAN BERNARDINO COUNTY FLOOD CONTROL
- T.Y.V.D.E. INDICATES TOWN OF YUCCA VALLEY DRAINAGE EASEMENT

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 11-1 OF THE TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____ 20____ BY ITS RESOLUTION NO. _____

JANET H. ANDERSON
 TOWN CLERK
 TOWN OF YUCCA VALLEY
 COUNTY OF SAN BERNARDINO

FILED IN THE OFFICE OF THE TOWN CLERK THIS _____ DAY OF _____ 20____

JANET H. ANDERSON
 TOWN CLERK
 TOWN OF YUCCA VALLEY
 COUNTY OF SAN BERNARDINO

FILED THIS _____ DAY OF _____ 20____ AT THE HOUR OF _____ O'CLOCK _____ IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

 COUNTY RECORDER
 COUNTY OF SAN BERNARDINO



EXHIBIT ____
RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES
TOWN OF YUCCA VALLEY
COMMUNITY FACILITIES DISTRICT NO. 1
(Maintenance Services)

A Special Tax of Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley (the "District") shall be levied on all Assessor's Parcels in the District and collected each Fiscal Year commencing in Fiscal Year 2011-12 in an amount determined by the Town through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the District, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. **DEFINITIONS**

The terms hereinafter set forth have the following meanings:

"**Act**" means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California, as amended.

"**Administrative Expenses**" means the actual or estimated costs incurred by the Town as administrator of the District to determine, levy and collect the Special Taxes, including salaries and benefits of Town employees whose duties are directly related to administration of the District and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the District as determined by the Town.

"**Annual Escalation Factor**" means the greater of the increase in the annual percentage change of the Los Angeles, Riverside County, and Orange County Consumer Price Index (CPI) or four percent (4%).

"**Approved Property**" means an Assessor's Parcel and/or Lot in the District, which has a Final Map recorded prior to March 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no building permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term "Approved Property" shall apply only to Assessors' Parcels and/or Lots, which have been subdivided for the purpose of residential development, excluding any Assessor's Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the District Administrator, or Non-Residential Property which has an approved Parcel Map.

"**Assessor's Parcel**" means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

"**Assessor's Parcel Map**" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"**Base Year**" means Fiscal Year ending June 30, 2012.

"District Administrator" means the Town Manager, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"District" means Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley.

"Developed Property" means all Taxable Property for which a building permit has been issued prior to May 1st preceding the Fiscal Year in which the Special Tax is being levied.

"Dwelling Unit" means an individual single family unit or an individual residential unit within a duplex, tri-plex, four-plex, condominium or apartment structure.

"Exempt Property" means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property designated by the Town's District Administrator as Tax-Exempt Property

"Final Map" means an Assessor's Parcel Map, a final subdivision map, other parcel map, other final map, other condominium plan, or functionally equivalent map that has been recorded in the Office of the County Recorder.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Land Use Class" means any of the classes listed in Table 1.

"Lot" means property within a recorded Final Map identified by a lot number for which a building permit has been issued or may be issued.

"Maximum Special Tax" means the maximum Special Tax, determined in accordance with Section C below that can be levied in the District in any Fiscal Year on any Assessor's Parcel.

"Property Owner Association Property" means any property within the boundaries of the District that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to a property owner association, including any master or sub-association.

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class.

"Public Property" means any property within the boundaries of the District that is, at the time of the District formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, or any other public agency.

"Residential Property" means any parcel on which an individual single family residence or, a duplex, tri-plex, four-plex, condominium or apartment structure may be constructed.

"Special Tax" means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

"Special Tax Requirement" means that amount required in any Fiscal Year for the District to: (i) pay for providing the authorized services including the actual costs of maintenance, repair, monitoring, replacement of facilities, and reporting as required under all applicable permits; (ii) pay reasonable Administrative Expenses; (iii) pay any amounts required to establish or replenish any reserve funds; and (iv) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of the District and any future annexation to the District that is not exempt from the Special Tax pursuant to law or as defined herein.

"Town" means the Town of Yucca Valley, California

"Undeveloped Property" means, for each Fiscal Year, all Assessors' Parcels of Taxable Property not classified as Developed Property or Approved Property, including an Assessor's Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final documents and/or maps available to the District Administrator.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the District shall be classified as Developed Property, Approved Property, Undeveloped Property or Exempt Property. Commencing with the Base Year and for each subsequent Fiscal Year, all Taxable Property shall be subject to Special Taxes pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

The Maximum Annual Special Tax rates for Assessor's Parcels are shown in the following tables:

**TABLE 1
Equivalent Dwelling Unit Factors
Community Facilities District No. 1
(Improvement Area 1)**

Property Classification	Improvement Area 1
Developed Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Approved Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Undeveloped Property Residential Non-Residential	4.5 EDU per acre 4.5 EDU per acre
Exempt Property	N/A

TABLE 2
Maximum Special Tax for Approved Property
Community Facilities District No. 1
(Improvement Area 1)

Property Classification	Maximum annual Special Tax
Developed Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre
Approved Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre
Undeveloped Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre

On each July 1 following the Base Year, the Maximum Special Tax Rates in Table 1 and Table 2 shall be increased in accordance with the Annual Escalation Factor.

4. Tax-Exempt Property

No Special Tax shall be levied on Tax-Exempt Property.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2011-12, and for each subsequent Fiscal Year, the District Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax as follows until the amount of the Special Tax levied equals the Special Tax Requirement. First, the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Approved Property up to 100% of the applicable Maximum Special Tax for Approved Property. Third, if the Special Tax Requirement has not been satisfied by the first two steps, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax for Approved Property.

E. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the District Administrator appealing the levy of the Special Tax. This notice is required to be filed with the District Administrator during the Fiscal Year the error is believed to have occurred. The District Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the District Administrator verifies that the tax

should be changed the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

F. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the District Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the District or as otherwise determined appropriate by the District Administrator.

G. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity.

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Janet M. Anderson, Town Clerk of the Town of Yucca Valley, California do hereby certify that Resolution No. 11-38 was duly and regularly adopted by the Town Council of the Town of Yucca Valley, California, at a meeting thereof held on the 16th day of August, 2011, by the following vote:

AYES: Council Members Abel, Lombardo, Rowe, and Mayor Huntington

NOES: None

ABSTAIN: None

ABSENT: Council Member Hagerman



TOWN CLERK

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jamie Anderson, Town Clerk
Date: May 30, 2012
For Council Meeting: June 5, 2012

Subject: Appointment of Voting Delegate and Alternates at the League of California Cities Annual Conference

Prior Council Review: None

Recommendation: Designate a Voting Delegate, and two alternates for the business meeting of the League of California Cities Annual Conference

Summary: One aspect of the Annual Conference is the annual business meeting where the membership takes action on conference resolutions. Annual conference resolutions guide cities and the League in our efforts to improve the quality, responsiveness and transparency of local government in California.

Order of Procedure:

Department Report

Request Staff Report

Request Public Comment

Council Questions of Staff

Council Discussion

Motion/Second

Discussion on Motion

Call the Question (Voice vote)


Discussion: The League of California Cities Annual Conference will be held September 5-7, 2012 in San Diego, with the business meeting to be held on Friday, September 7, 2012 at 12:00 p.m. at the San Diego Convention Center. Each city is asked to formally designate a member as the voting delegate and up to two members as alternates. During the annual business meeting when the policies of the League of California Cities are adopted, the designee shall be authorized to cast votes on behalf of the Town. Only persons so designated are allowed to vote. Traditionally, the Mayor casts the ballot, with the Mayor Pro Tem and another Council Member appointed as alternates in the event it is not convenient for the Mayor to vote for any reason.

Alternatives: Any members of the Council may be designated

Reviewed By:


Town Manager


Town Attorney


Mgmt Services


Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

Fiscal impact: None

Attachments: League Memo

Council Action Advised by August 3, 2012

May 3, 2012

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference – September 5 - 7, San Diego**

The League's 2012 Annual Conference is scheduled for September 5 - 7 in San Diego. An important part of the Annual Conference is the Annual Business Meeting (*at the General Assembly*), scheduled for noon on Friday, September 7, at the San Diego Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, August 15, 2012. This will allow us time to establish voting delegate/alternates' records prior to the conference.

Please note the following procedures that are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: www.cacities.org. In order to cast a vote, at least one person must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up

-over-

the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the San Diego Convention Center, will be open at the following times: Wednesday, September 5, 9:00 a.m. – 6:30 p.m.; Thursday, September 6, 7:00 a.m. – 4:00 p.m.; and September 7, 7:30–10:00 a.m. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but not during a roll call vote, should one be undertaken.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League office by Wednesday, August 15. If you have questions, please call Mary McCullough at (916) 658-8247.

Attachments:

- 2012 Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



Annual Conference Voting Procedures 2012 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

2012 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Wednesday, August 15, 2012. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Wednesday, August 15th, to:

League of California Cities
ATTN: Mary McCullough
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247