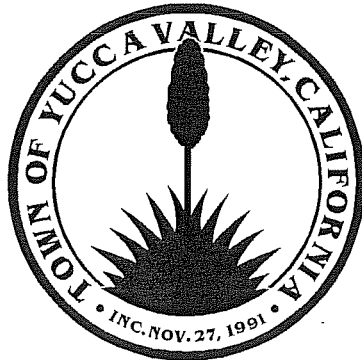


**TOWN OF YUCCA VALLEY  
ACTING AS SUCCESSOR AGENCY  
TO THE YUCCA VALLEY RDA**



*The Mission of the Town of Yucca Valley is to  
provide a government that is responsive to its citizens  
to ensure a safe and secure environment  
while maintaining the highest quality of life.*

**TUESDAY, FEBRUARY 18, 2014, 6:00 p.m.**  
*(Immediately following the Town Council Meeting)*  
**YUCCA VALLEY COMMUNITY CENTER  
YUCCA ROOM  
57090 - 29 PALMS HIGHWAY  
YUCCA VALLEY, CALIFORNIA 92284**

\* \* \* \*

**TOWN COUNCIL AS SUCCESSOR AGENCY**  
*Robert Lombardo, Mayor  
George Huntington, Mayor Pro Tem  
Merl Abel, Council Member  
Robert Leone, Council Member  
Dawn Rowe, Council Member*

\* \* \* \*

**TOWN ADMINISTRATIVE OFFICE:**  
**760-369-7207**  
**[www.yucca-valley.org](http://www.yucca-valley.org)**

**AGENDA  
MEETING OF THE  
TOWN OF YUCCA VALLEY ACTING AS SUCCESSOR AGENCY TO THE RDA  
TUESDAY FEBRUARY 18, 2014**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.*

*If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.*

**(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)**

**OPENING CEREMONIES**

**CALL TO ORDER**

**ROLL CALL:** Members Abel, Huntington, Leone, Rowe, and Mayor Lombardo

**APPROVAL OF AGENDA**

Action: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_.

**CONSENT AGENDA**

P. 1-3 1. Successor Agency to the Yucca Valley RDA Meeting Minutes of September 03, 2013.

**Recommendation: Approve the minutes of the Successor Agency to the Yucca Valley RDA meeting of September 03, 2013 as presented.**

Action: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

## DEPARTMENT REPORT

- P. 4-12 2. Recognized Obligation Payment Schedule (“ROPS”)

A RESOLUTION OF THE TOWN OF YUCCA VALLEY ACTING IN ITS CAPACITY AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY, CALIFORNIA APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (“ROPS”) PURSUANT TO HEALTH AND SAFETY CODE 34176 AND TRANSMITTING THE ROPS TO THE NECESSARY AGENCIES

### Recommendation:

1. Approve the Resolution adopting the Recognized Obligation Payment Schedule (“ROPS”) for the period of July 01, 2014 thru December 31, 2014.
2. Direct staff to post the schedule on the Town’s website and to deliver the ROPS to the Oversight Board, San Bernardino County Auditor-Controller, State Controller and to the State Department of Finance.

Action: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

- P. 13 3. Successor Agency Update

**Recommendation:** That the Agency receive and file the verbal presentation and update regarding the RDA dissolution process.

Action: Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

## PUBLIC COMMENTS

*All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.*

## ADJOURNMENT

**TOWN OF YUCCA VALLEY  
ACTING AS SUCCESSOR AGENCY TO THE RDA  
MEETING MINUTES  
SEPTEMBER 3, 2013**

**OPENING CEREMONIES**

Mayor Abel called the Successor Agency to the RDA meeting to order at 7:23 p.m. All agency members were present. Staff present were: Deputy Town Manager Stueckle, Administrative Services Director Yakimow, Police Captain Boswell, Town Attorney Laymon and Town Clerk Copeland.

**APPROVAL OF AGENDA**

Agency Member Leone moved to approve the Yucca Valley Successor Agency to the RDA meeting agenda for September 3, 2013. Agency Member Huntington seconded. Motion carried 5-0 on a voice vote.

**CONSENT AGENDA**

1. **Waive** further reading of all ordinances and read by title only.
2. **Approve** the Yucca Valley Successor Agency to the RDA meeting minutes of June 18, 2013
3. **Receive and File** the update regarding the Successor Agency representative to the Oversight Board for the employees of the former Agency
4. **Ratify** the Warrant Register total of \$2,597, 565.39 for disbursements dated November 21, 2012 to June 26, 2013

Agency Member Huntington moved to approve the consent agenda items 1-4. Agency Member Leone seconded. Motion carried 5-0 on a voice vote.

**DEPARTMENT REPORTS**

5. Consideration of the long Range Property Management Plan (LRPMP) for the Successor Agency to the Dissolved Yucca Valley Redevelopment Agency

Administrative Services Director Yakimow presented the staff report explaining that the Health and Safety Code Section 34191.5 added by AB 1484 (signed into law on June 27, 2012) requires each successor agency to prepare and approve a long range property management plan (LRPMP) that addresses the disposition and use of the real properties of the former redevelopment agency. Once approved by the Successor Agency, the LRPMP will be submitted to the Oversight Board for its consideration and approval.

Following approval by the Oversight Board, the LRPMP will be submitted to the State of California Department of Finance for approval.

The Agency currently holds 15 parcels under prior Yucca Valley Redevelopment Agency title. These properties were purchased in accordance with the prior RDA's approved Five-Year Implementation Plan, as part of three programmatic areas focusing on Realignment of SR62 around Old Town, the future relocation of the Hi Desert Nature Museum and the Yucca Valley Branch Library and future public facilities. Due to the specific purpose of each of the parcels in these programmatic focus areas, and their inclusion in an approved project area plan, Agency staff recommends the disposition of the parcels be to "Retain for Government Use pursuant to Subdivision (a) of Section 34181"

Mayor Abel opened public comment on the item.

Margo Sturges, Yucca Valley commented on the property value of the old Pomona First Federal Bank building and stated she would like to see a dissolution plan that assists other taxing agencies.

With no other members of the public wishing to speak, Mayor Abel closed public comment.

Council Member Leone inquired about plans for the properties in the Old Town area.

Council Member Rowe asked about the use of bond proceeds.

Council Member Leone moved to approve the Long Range Property Management Plan (LRPMP) to submit for consideration and approval by the Oversight Board to the Dissolved Town of Yucca Valley Redevelopment Agency and the State of California Department of Finance. Mayor Pro Tem Lombardo seconded. Motion carried 5-0 on a roll call vote.

**AYES:** Council Members Huntington, Leone, Lombardo, Rowe and Mayor Abel

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

## **PUBLIC COMMENTS**

Mayor Abel opened public comments. However with no members of the public wishing to speak, public comments were closed.

**STAFF REPORTS AND COMMENTS**

None

Respectfully submitted,

Lesley Copeland, CMC

Town Clerk

**SUCCESSOR AGENCY TO THE  
YUCCA VALLEY RDA REPORT**

**To:** Honorable Chair & Agency Members of the Successor Agency to the Yucca Valley Redevelopment Agency

**From:** Curtis Yakimow, Director of Administrative Services

**Date:** February 14, 2014

**Agency Meeting:** February 18, 2014

**Subject:** Recognized Obligation Payment Schedule ("ROPS")

**Prior Agency Review:** Acceptance and approval of multiple prior Recognized Obligation Payment Schedules.

**Recommendation:** That the Agency:

1. Approve the Resolution adopting the Recognized Obligation Payment Schedule ("ROPS") for the period from July 1, 2014 through December 31, 2014.
2. Direct staff to post the schedule on the Town's website and to deliver the ROPS to the Oversight Board, San Bernardino County Auditor-Controller, State Controller and to the State Department of Finance.

**Order of Procedure:**

Staff Report  
Public Comment  
Questions of Staff  
Agency Discussion  
Motion/Second  
Discussion on Motion  
Roll Call (~~voice vote~~)


**Discussion:** In July of 2011, the Governor signed, AB1x 26 and AB1x 27, and in December 2011, the California Supreme Court upheld the legislation. The result of this decision is all redevelopment agencies were dissolved effective February 1, 2012. As a matter of law, the Town of Yucca Valley is now the successor agency to the former Yucca Valley Redevelopment Agency ("Agency").

---

Reviewed By:

  
Town Manager

\_\_\_\_\_  
Town Attorney

  
Mgmt Services

\_\_\_\_\_  
Dept Head

---

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input checked="" type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

The attached ROPS reflects the time frame of July 1 – December 31, 2014, and includes the most recent information and funding structures applicable to the given time frame. This preliminary schedule is to be completed, approved and sent to the State Controller's Office, State Department of Finance, and the County Auditor/Controller/Tax Collector by March 3, 2014, after review and approval of by the Oversight Board. Payment for the qualified obligations during this period will be distributed by the County on or about June 1, 2014.

### Changes

The current ROPS schedule includes three primary line items:

1. Debt Service Payments
2. Administrative Allowance
3. SERAF Repayment Recovery

A similar ROPS will be prepared for each six month period, from January 1 through June 30 and from July 1 through December 31, until all of the Agency's enforceable obligations have been paid in full. As indicated in earlier updates, DOF personnel continue to refine the reporting process, and have transitioned to an on-line ROPS submission process.

**Alternatives:** None recommended

**Fiscal impact:** Under AB 26, the Successor Agency may only pay the enforceable obligations of the former Agency listed on the ROPS. The intent of the ROPS is to identify all enforceable obligations of the former Agency payable July 1 – December 31, 2014.

**Attachments:** Resolution with ROPS.



EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE  
FY 2014-15A – July – December 2014

[Attached behind this page]

RESOLUTION NO. SA-

**A RESOLUTION OF THE TOWN OF YUCCA VALLEY ACTING IN ITS CAPACITY AS SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY, CALIFORNIA APPROVING AND ADOPTING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE (“ROPS”) PURSUANT TO HEALTH AND SAFETY CODE § 34176 AND TRANSMITTING THE ROPS TO THE NECESSARY AGENCIES**

WHEREAS, the Yucca Valley Redevelopment Agency (“Redevelopment Agency”) is a public body, corporate and politic, organized and existing under the California Community Redevelopment Law (Health & Safety Code §§ 33000 *et seq.*); and

WHEREAS, the Town of Yucca Valley is a municipal corporation and a general law city organized and existing under the Constitution of the State of California (“City”); and

WHEREAS, on December 29, 2011, the California Supreme Court issued its opinion in the case *California Redevelopment Association, et al. v. Ana Matosantos, etc., et al.*, Case No. S196861, and upheld the validity of Assembly Bill 1x26 (“AB1x26”) and invalidated Assembly Bill 1x27; and

WHEREAS, the Court’s decision results in the implementation of AB1x26 which dissolves all the redevelopment agencies in the State of California as of February 1, 2012; and

WHEREAS, the Town is, by operation of law, the Successor Agency to the Redevelopment Agency for purposes of winding-down the Redevelopment Agency under AB1x26; and

WHEREAS, pursuant to a provision of AB1x26, codified as Health and Safety Code Section 34177, the Town as Successor Agency is required to adopt the Recognized Obligations Payment Schedule on an ongoing basis; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE**, the Town of Yucca Valley, in its capacity as Successor Agency, resolves as follows:

Section 1. The foregoing Recitals are true and correct and are incorporated herein.

Section 2. The initial ROPS, attached hereto and incorporated herein by reference as Exhibit “A”, is hereby received and adopted pursuant to Health & Safety Code Section 34177.

Section 3. The Town Manager/Executive Director, Director of Administrative Service or his designee is hereby directed to post this Resolution and the ROPS on the Successor Agency's website and to provide notice of adoption of the ROPS by the Successor Agency to the County auditor-controller, the State Controller and the State Department of Finance and

Oversight Board. A notification providing the website location of the posted schedules and notifications of any amendments shall suffice to meet this requirement.

Section 4. The Town Manager/Executive Director, Director of Administrative Service or his designee is hereby directed to amend and resubmit the ROPS on the Successor Agency's website and to provide notice of adoption of the ROPS by the Successor Agency to the County auditor-controller, the State Controller and the State Department of Finance and Oversight Board, as needed, to reflect the most current financial and operational interpretations and conditions as provided by the State Department of Finance, State Controller's Office, San Bernardino County Auditor-Controller/Treasurer/Tax Collector, and Town/Agency legal counsel.

PASSED, APPROVED, AND ADOPTED this 18<sup>th</sup> day of February, 2014.

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MAYOR

ATTEST:

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TOWN CLERK

**Recognized Obligation Payment Schedule (ROPS 14-15A) - Summary**  
 Filed for the July 1, 2014 through December 31, 2014 Period

Name of Successor Agency: Yucca Valley  
 Name of County: San Bernardino

Current Period Requested Funding for Outstanding Debt or Obligation		Six-Month Total
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding		
A	Sources (B+C+D):	\$ -
B	Bond Proceeds Funding (ROPS Detail)	-
C	Reserve Balance Funding (ROPS Detail)	-
D	Other Funding (ROPS Detail)	-
E	Enforceable Obligations Funded with RPTTF Funding (F+G):	\$ 803,813
F	Non-Administrative Costs (ROPS Detail)	678,813
G	Administrative Costs (ROPS Detail)	125,000
H	Current Period Enforceable Obligations (A+E):	\$ 803,813

Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
I	Enforceable Obligations funded with RPTTF (E):	803,813
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	-
K	Adjusted Current Period RPTTF Requested Funding (I-J)	\$ 803,813

County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding		
L	Enforceable Obligations funded with RPTTF (E):	803,813
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
N	Adjusted Current Period RPTTF Requested Funding (L-M)	803,813

Certification of Oversight Board Chairman:  
 Pursuant to Section 34177(m) of the Health and Safety code, I  
 hereby certify that the above is a true and accurate Recognized  
 Obligation Payment Schedule for the above named agency.

\_\_\_\_\_  
 /s/ Name  
 Title  
 Signature Date

**Recognized Obligation Payment Schedule (ROPS) 14-15A - ROPS Detail**  
 July 1, 2014 through December 31, 2014  
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	L	M			N	O	P
												Funding Source					
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Bond Proceeds	Reserve Balance	Other Funds	Admin	Non-Admin	RPPTF		
1	2008 Tax Allocation Bonds	Bonds Issued On or	6/1/2008	6/30/2038	Bank of New York	Debt Service	One	\$ 10,186,679	N	\$ -	\$ -	\$ -	\$ 125,000	\$ 678,813	\$ -	\$ 803,813	
2	Southside Phase IA	Improvement/Infrastructure	5/29/2009	6/30/2014	RHA/DWC	Southside Neighborhood Park Phase IA	One	9,350,000	Y	\$ -	\$ -	\$ -	\$ -	\$ 265,791	\$ -	\$ 265,791	
3	Successor Agency Administration	Admin Costs	1/1/2014	6/30/2014	Town of Yucca Valley	Personnel and other administrative costs	One		N								
6	General Plan Update RDA Portion	Improvement/Infrastructure	6/21/2011	6/30/2014	The Planning Center	RDA Bond Fund committed portion of GP Update	One		Y								
8	Regional Wastewater Funding	Improvement/Infrastructure	6/1/2008	6/30/2038	HI Desert Water District	Payment and financing of wastewater connection fees	One		N								
9	Regional Infrastructure Funding	Improvement/Infrastructure	6/1/2008	6/30/2038	Amy Corp/TBD	Payment of regional drainage infrastructure	One		N								
14	Legal Cost for LRPMP Disposal	Legal	6/17/2010	6/30/2014	Aleshire & Wynder	Costs associated with disposal of real property per LRPMP	One		N								
15	SECAF Repayment	RPPTF Shortfall	6/30/2010	6/30/2014	Town of Yucca Valley Successor Housing Fund	Repayment of SECAF payable not paid due to prior ROPS shortfall	One	636,679	N					413,023		413,023	

**Recognized Obligation Payment Schedule (ROPS) 14-15A - Report of Cash Balances**  
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I							
									Fund Sources						
									Bond Proceeds		Reserve Balance		Other		RPTTF
Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR balances retained	Prior ROPS RPTTF distributed as reserve for next bond payment	Renl, Grants, Interest, Etc.	Non-Admin and Admin	Comments									
<b>Cash Balance Information by ROPS Period</b>															
<b>ROPS 13-14A Actuals (07/01/13 - 12/31/13)</b>															
1	Beginning Available Cash Balance (Actual 07/01/13) Note that for the RPTTF, 1 + 2 should tie to columns J and O in the Report of Prior Period Adjustments (PPAs)	5,546,007													
2	Revenue/Income (Actual 12/31/13) Note that the RPTTF amounts should tie to the ROPS 13-14A distribution from the County Auditor-Controller during June 2013						375,549								
3	Expenditures for ROPS 13-14A Enforceable Obligations (Actual 12/31/13) Note that for the RPTTF, 3 + 4 should tie to columns L and Q in the Report of LDRAs						411,756								
4	Retention of Available Cash Balance (Actual 12/31/13) Note that the RPTTF amount should only include the retention of reserves for debt service approved in ROPS 13-14A														
5	ROPS 13-14A RPTTF Prior Period Adjustment Note that the RPTTF amount should tie to column S in the Report of PPAs														
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 5,546,007	\$ -	\$ -	\$ -	\$ -	\$ (36,207)								
<b>ROPS 13-14B Estimate (01/01/14 - 06/30/14)</b>															
7	Beginning Available Cash Balance (Actual 01/01/14) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 5,546,007	\$ -	\$ -	\$ -	\$ -	\$ (36,207)								
8	Revenue/Income (Estimate 06/30/14) Note that the RPTTF amounts should tie to the ROPS 13-14B distribution from the County Auditor-Controller during January 2014						578,083								
9	Expenditures for 13-14B Enforceable Obligations (Estimate 06/30/14)	1,300,000					582,581								
10	Retention of Available Cash Balance (Estimate 06/30/14) Note that the RPTTF amounts may include the retention of reserves for debt service approved in ROPS 13-14B														
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ 4,246,007	\$ -	\$ -	\$ -	\$ -	\$ (40,705)								

Recognized Obligation Payment Schedule (ROPS) 14-15A - Report of Prior Period Adjustments  
 Reported for the ROPS 13-14A (July 1, 2013 through December 31, 2013) Period Pursuant to Health and Safety Code (HSC) Section 34186 (a)  
 (Report Amounts in Whole Dollars)

ROPS 13-14A Successor Agency (SA) Self-reported Prior Period Adjustments (PPA): Pursuant to HSC Section 34186 (a), SAs are required to report the differences between their actual available funding and their actual expenditures for the ROPS 13-14A (July through December 2013) period. The amount of Redevelopment Property Tax Trust Fund (RPTTF) approved for the ROPS 14-15A (July through December 2014) period will be offset by the SA's self-reported ROPS 13-14A prior period adjustment. HSC Section 34186 (a) also specifies that the prior period adjustments self-reported by SAs are subject to audit by the county auditor-controller (CAC) and the State Controller.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Item #	Project Name / Debt Obligation	Bond Proceeds		Reserve Balance		Other Funds		Non-Admin			Admin			Net SA Non-Admin and Admin PPA Amount Used to Offset ROPS 14-15A Requested RPTTF				
		Authorized	Actual	Authorized	Actual	Authorized	Actual	Authorized	Actual	Net Lesser of Authorized / Available	Available RPTTF (ROPS 13-14A distributed, all other as of 07/1/13)	Authorized	Actual		Net Lesser of Authorized / Available	Difference (If total actual exceeds total authorized, the total difference is zero)		
1	2008 Tax Allocation	\$	\$	\$	\$	\$	\$	281,000	243,049	243,049	279,254	\$	132,500	132,500	132,500	\$	\$	\$
2	Seawall Phase IA							276,000			274,254	\$						\$
3	Successor Agency Administration							5,000			5,000	\$					132,500	\$
4	Special Audit Costs											\$						\$
5	Insurance Costs											\$						\$
6	General Plan Update RDA Penon											\$						\$
7	General Plan Update RDA Penon											\$						\$
8	Regional Wastewater Funding											\$						\$
9	Regional Infrastructure Funding											\$						\$
10	National CORE Low/Mod Housing P/T											\$						\$
11	Affordable Housing Mentoring											\$						\$
12	Property Held for Resale - Utility Exp											\$						\$
13	National CORE LJM Project Legal Cost											\$						\$

**SUCCESSOR AGENCY TO THE  
YUCCA VALLEY RDA REPORT**

**To:** Honorable Chair & Agency Members of the Successor Agency to the Yucca Valley Redevelopment Agency

**From:** Curtis Yakimow, Director of Administrative Services

**Date:** February 14, 2014

**Agency Meeting:** February 18, 2014

**Subject:** Successor Agency Update

**Recommendation:** That the Agency receive and file the verbal presentation and update regarding the RDA dissolution process.

**Order of Procedure:**

- Staff Report
- Public Comment
- Questions of Staff
- Agency Discussion
- Motion/Second
- Discussion on Motion
- Roll Call (voice vote)

**Discussion:** In July of 2011, the Governor signed, AB1x 26 and AB1x 27, and in December 2011, the California Supreme Court upheld the legislation. The result of this decision is all redevelopment agencies were dissolved effective February 1, 2012. As a matter of law, the Town of Yucca Valley is now the successor agency to the former Yucca Valley Redevelopment Agency ("Agency").

Over the past six months, a number of transactions, reports and interactions have taken place between the Successor Agency, Oversight Board and the Department of Finance. Staff will present a brief presentation outlining these activities and what the Agency can expect moving forward into the next fiscal year.

**Alternatives:** None recommended.

**Fiscal impact:** None with this item.

Reviewed By:

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Town Attorney

*CY*  
Mgmt Services

*CY*  
Dept Head

Department Report  
 Consent

Ordinance Action  
 Minute Action

Resolution Action  
 Receive and File

Public Hearing  
 Study Session