

**TOWN OF YUCCA VALLEY  
PLANNING COMMISSION MEETING MINUTES  
FEBRUARY 26, 2013**

Chair Humphreville called the regular meeting of the Yucca Valley Planning Commission to order at 6:00 p.m.

Deputy Town Clerk Copeland swore in Steve Whitten as Yucca Valley Planning Commissioner.

Commissioners present were Drozd, Hildebrand, Whitten and Chair Humphreville. Commissioner Bridenstine was absent. (excused)

Pledge of Allegiance was led by Chair Humphreville.

**APPROVAL OF AGENDA**

Commissioner Whitten moved to approve the agenda. Commissioner Hildebrand seconded. Motion carried 4-0-0-1.

**PUBLIC COMMENTS**

None

**DISCUSSION ITEM:**

**1. SELECTION OF PLANNING COMMISSION CHAIRMAN AND VICE-CHAIRMAN**

Chair Humphreville asked to move this item to a future meeting when all commissioners are present.

**DEPARTMENT REPORT:**

**2. DRAFT DEVELOPMENT CODE, ARTICLES 4, 5 AND 6**

Deputy Town Manager Stueckle gave a staff report and PowerPoint presentation explaining the Development Code update guiding principles as adopted by the Town Council. These guiding principles include:

1. Clear, specific standards with minimum of interpretation required
2. Appropriate infrastructure
3. Enabling the economic hub
4. Reinforcing the desert character

Several necessary improvements between the draft and current code are to be addressed. These improvements include:

- Comprehensive Table of Contents

- Consistent page numbering
- Consistent format between chapters
- Removal of language referring to San Bernardino County
- Code organized in a logical order
- Updated to reflect changes in State and Federal law
- Permitting processes are clearly defined
- Ease of use
- Ease of readability
- Comprehensive, straight forward, easily understood and usable

Further clarification was provided by Associate Planner Kirschmann by explaining office procedures in processing temporary use permits and special event permits.

Deputy Town Manager Stueckle gave an overview of the suggested changes in the draft development code document. Formatting, structure and consistency is a change that touches on most areas of the document. Stueckle gave an example by explaining the use of tables within the proposed Development Code to guide users through the permitting procedures. New to the updated Development Code is a section for a non-public hearing to address site plan, design review and other non-public hearing items forwarded by the department director.

Chair Humphreville opened public comment. With nobody wishing to speak, Humphreville closed public comment.

Town staff fielded several questions and requests of clarification from the commissioners regarding the draft document.

No action was taken on this item.

**3. GENERAL PLAN ANNUAL REVIEW FOR CALENDAR YEAR 2012**

Associate Planner Kirschmann presented a status report of the General Plan Update and Development Code update projects for the calendar year 2012.

Chair Humphreville opened public comment. With nobody wishing to speak, Humphreville closed public comment.

Commissioner Whitten moved to receive and file the General Plan Annual Report for the calendar year 2012 and forward the recommendation to the Town Council. Commissioner Drozd seconded. Motion carried 4-0-0-1.

**CONSENT AGENDA**

**3. MINUTES**

A request that the Planning Commission approve as submitted the minutes of the meeting held on October 9, 2012.

Commissioner Drozd moved to approve the minutes as submitted. Commissioner Hillenbrand seconded. Motion carried 4-0-0-1.

**STAFF REPORTS AND COMMENTS**

Deputy Town Manager Stueckle reported that the Planning Commission will be busy with the Development Code update and should expect to continue the document review in March.

**COMMISSIONER REPORTS AND REQUESTS**

Commissioner Drozd complemented Town staff in being able to move these large projects along.

Commissioner Whitten stated he was looking forward to serving Yucca Valley in the capacity of Planning Commissioner

Chair Humphreville congratulated Whitten on his appointment to the commission.

**ANNOUNCEMENTS**

The next regular meeting of the Yucca Valley Planning Commission will be held on Tuesday, March 12, 2013 at 6:00 p.m.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Lesley Copeland  
Deputy Town Clerk