



PUBLIC CONVENIENCE OR NECESSITY APPLICATION AND INFORMATION OUTLINE

This outline provides you with information on how to apply for a Public Convenience or Necessity. We hope that the information will be beneficial in instructing you on what information is required and what steps must be taken to review your application. The more thorough and complete the application submitted to the Town, the better we are able to serve you and help you achieve your goals.

Included is the **PUBLIC CONVENIENCE OR NECESSITY APPLICATION**. Should you have any questions, please contact the Planning Division at (760) 369-6575 x317 or x328. The Planning Division is located in the Community Development/Public Works Department building at 58928 Business Center Dr. off of Indio and Yucca Trail, north of the Monterey Business Center. You may visit our website for additional information at: <http://www.yucca-valley.org/departments/planning.html>

According to the Department of Alcoholic Beverage Control (ABC), you have applied for a license to sell alcoholic beverages at a premise that is located in an area where there is an over-concentration of alcoholic beverage licenses and/or higher than average crime rate. Therefore, ABC may deny your application unless the Town of Yucca Valley makes a finding of public convenience or necessity for the proposed project.

To assist the Town of Yucca Valley in making this determination, the applicant must complete the attached application form as well as provide a **typed detailed letter** stating how public convenience or necessity would be served by issuance of the applied license. This letter should include, but not limited to, the following:

1. Describe how the issuance of the license and/or operation of the business **will not** contribute to or aggravate an existing crime problem in the area.
2. Describe how your business will provide products and/or services that are different and unique to the area that existing businesses selling alcohol within the immediate area do not provide.
3. Attach any documentation regarding over-concentration you received from ABC.

Town of Yucca Valley
Community Development Department
Planning Division
58928 Business Center Dr
Yucca Valley, CA 92284
760 369-6575 Fax 760 228-0084
www.yucca-valley.org

Once an application is submitted and deemed complete, Planning staff will forward the request to the Sheriff's Department for crime statistics and the finding that the proposal will not contribute or aggravate an existing crime problem in the area. The application will then be forwarded to the Town Council for review and a finding of public convenience or necessity. This process generally takes 2 to 4 weeks. Upon the determination of public convenience or necessity, a letter will be sent to ABC with a copy to the applicant.

Fees

The fee for processing a Public Convenience or Necessity is \$110 and must be paid to the Town at the time the application is submitted.



Public Convenience and Necessity Application

Date Received _____
By _____
Fee _____
Case # _____

General Information

APPLICANT _____ Phone _____ Fax _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

REPRESENTATIVE _____ Phone _____ Fax _____

Mailing Address _____ Email _____

PROPERTY OWNER _____ Phone _____ Fax _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____

Project Information

Business Name _____ Assessor Parcel Number(s) _____

Business Address _____

Square footage of business: _____

Percent (%) of overall sales related to alcohol: _____

Existing land use: _____

Applicant Signature _____

Property Owner Signature _____

Owner/Applicant Authorization

Applicant/Representative: I/We have reviewed this completed application and the attached material. The information included with this application is true and correct to the best of my/our knowledge. I/We further understand that the Town may not approve the application as submitted, and may set conditions of approval. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application.

Signed: _____

Date: _____

Property Owner: I/We certify that I/We are presently the legal owner(s) of the above described property (If the undersigned is different from the legal property owner, a letter of authorization must accompany the form). Further, I/We acknowledge the filing of this application and certify that all of the above information is true and accurate. I/We understand that I/We are responsible for ensuring compliance with conditions of approval. I/We hereby authorize the Town of Yucca Valley and or/its designated agent(s) to enter onto the subject property to confirm the location of existing conditions and proposed improvements including compliance with applicable Town Code Requirements. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. I am hereby authorizing

to act as my agent and is further authorized to sign any and all documents on my behalf.

Signed: _____

Dated: _____