



# TOWN OF YUCCA VALLEY

## FACILITY RENTAL APPLICATION

APPLICANT/ORGANIZATION NAME \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

DATE(S) REQUESTED \_\_\_\_\_

EXPECTED ATTENDEES ADULTS \_\_\_\_\_ UNDER 18 \_\_\_\_\_

SET UP TIME BEGINS	EVENT BEGINS	EVENT ENDS/ BEGIN CLEAN UP	CLEAN UP ENDS/ DEPARTURE TIME	TOTAL HOURS REQUESTED
<b><u>IS THE APPLICANT A:</u></b>				
YUCCA VALLEY RESIDENT?	YES NO		WILL KITCHEN BE REQUIRED?	YES NO
COMMERCIAL ENTERPRISE?	YES NO		FOOD & BEVERAGE SERVED/SOLD?	YES NO
WILL FEES OR DONATIONS BE COLLECTED ?	YES NO		WILL ALCOHOL BE SOLD, SERVED, OR ALLOWED?	YES NO
OPEN TO THE PUBLIC?	YES NO		WILL THE EVENT HAVE AMPLIFIED MUSIC OR SPEECH?	YES NO
NON-PROFIT ORGANIZATION	YES NO TAX ID _____			

**FACILITY REQUESTED**

- YUCCA ROOM 44 x 80
- SENIOR CENTER 48 x 58
- MESQUITE ROOM 22 x 24
- JOSHUA TREE 20 x 24
- OCOTILLO ROOM 22 x 30
- CHOLLA ROOM 22 x 44

- COMM. CENTER COURTYARD
- ATHLETIC FIELD/PARK (SEE BELOW)
- OTHER \_\_\_\_\_

**EQUIPMENT REQUESTED**

- TABLES, QUANTITY \_\_\_\_\_
- CHAIRS, QUANTITY \_\_\_\_\_
- LECTERN
- TV/DVD
- MICROPHONE(S) \_\_\_\_\_
- OTHER \_\_\_\_\_

REQUESTED ATHLETIC FIELD/PARK	DAY OF WEEK CIRCLE APPROPRIATE DAYS	DATES REQUESTED FROM	TO	TIME REQUESTED FROM	TO
FIELD/ PARK:	M T W TH F SA SU				
FIELD/ PARK:	M T W TH F SA SU				
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FIELD LIGHTS REQUESTED	YES	NO	CANOPIES/BOOTHS OR STAKING IN THE GROUND	YES	NO
NON-SPORT ACTIVITES AT THIS EVENT	YES	NO	SNACK BAR REQUESTED	YES	NO

In addition to the application, renters will also be required to complete a facility use agreement and adhere to the designated requirements, including providing the necessary insurance information. Questions please call Town of Yucca Valley 760-369-7211.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_