



*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting.*

Action                      Motion: **Move to approve Consent Agenda items 2-4 .**  
  
                                         Move: Harmon                      2<sup>nd</sup> Jones Poland                      Vote: 4-0-0-1

## **PUBLIC COMMENTS**

None

## **STAFF REPORTS**

### **5. 2014-15 Youth Commission Appointments**

Town Manager Curtis Yakimow introduced Recreation Supervisor Sue Earnest who gave an overview of the Youth Commission program and presented the applicants for the 2014-15 year. In 2010 the PRCC approved the staff recommendation for amending the Youth Commission selection process limiting the number of Youth Commissioners to a maximum of 20 members. For the 2014-15 term, there are 24 applications 4 which will be recommended as alternates based on staff's interpretation of the Youth Commission selection process. These candidates are eligible to fill vacancies that may arise during the term and will be seated on a case by case basis.

Aaron Ahmadi, Matthew Baldwin, Taysha Boyas, Nicole Caguioa, Tommy Cruz, Tyler Geeson, Zoie Gianforte, Francisco Gonzalez, Miranda Green, Rachel Green, Rachael Kee, Courtney Linzner, Vianne Militar, Joshua Pringle, Angel Rodriguez, Sarah Rodriguez, Emily Sheckler, Madison Tuttle, Aurora Valdes, Katie Young. There are four alternates Emillie Griffith, Cassidy Pitner, Angela Quirante, Jesse Sheckler.

Several applicants were in attendance and gave a short statement about themselves. Commissioners Silver suggested that the alternates attend the Youth Commission meetings and be able to volunteer at events. Chair Evans thanked each of the applicants

Action                      Motion: **Move to recommend to Town Council appointment of the above mentioned 20 applicants and 4 alternates to the 2014-15 Youth Commission.**  
  
                                         Move: Harman                      2<sup>nd</sup> Silver                      Vote 4-0-0-1

## 6. Park Signage and Monument Review

Town Manager Yakimow stated that this discussion is on a follow up item from a September meeting. Along with pictures in the agenda packet, a sideshow was presented showing the current monumentation signage used at the Town parks. There is no monumentation signage at Essig Park, Machris Park or the Town's Community Center Park at this time.

Town Manager Yakimow stated that the signs are approximately 5x4 feet and cost \$5,000-\$6,000 installed. Staff's recommendation is to put similar signage at Essig Park and Machris Park. Location of the signs at each park was discussed, and recommend to be placed on the street frontage of each park. Signage is not recommended at the Town's Community Center Park at this time.

Action                      Motion: **Move to recommend typical monumental signage at Essig Park and Machris Park**

Move: Jones- Poland

2<sup>nd</sup> Harmon

Vote 4-0-0-1

## 7. Fee waiver / Reduction policy

Town Manager Yakimow opened discussion on the fee waiver/reduction policy. Manager Yakimow stated that the commission approved a waiver / reduction policy in October 2013, whereby qualified athlete groups received a 75% reduction for field use and qualified non-profit a facility fee reduction of 90% through the current athletic season.

In the initial implementation of this policy over the course of the past year, there has been a general positive acceptance of such a fee proposal and staff has received little negative feedback.

Staff recommendations is

- a) Qualified athletic groups, a field fee reduction of 50%
- b) Qualified non- profit groups, a facility fee reductions of 75%
- c) Annual staff review and report of the fiscal impact of fee reductions

The primary difference in waiver percentage between facility use (buildings and rooms) and athletic field use is the amount of variable costs involved based on usage. The ongoing maintenance costs of athletic fields is substantially higher compared to the facility costs and as such additional recovery of those costs is required to ensure long term financial stability of the towns recreation programming.

This approach will provide or a greater amount of cost recovery while continuing the

Council's support of qualified programs by ensuring that facility use fee charged do not place a significant burden on the user.

Action            Motion: **Move to approve the level of fee waiver/reduction for qualified user groups, and consider the staff recommendation of:**

- a) **For qualified athletic groups, a field fee reduction of 50%**
- b) **For qualified non-profit groups, a facility fee reduction of 75%**
- c) **Annual staff review and report of the fiscal impact of fee reductions**

Move: Jones-Poland

2<sup>nd</sup> Silver

Vote: 4-0-0-1

### **8. Hi Desert Nature Museum 2014-2016 draft strategic plan**

Museum Program Supervisor Stefanie Ritter reported on the recently prepared draft of the Hi Desert Nature Museum strategic plan for 2014-16.

A copy of the plan was provided to each commissioner. Staff is requesting that the Commissioners review the plan and identify any questions, comments, or suggestions. The plan will be on the December 9<sup>th</sup> agenda for discussion.

Action            Motion: **Receive and file the Hi Desert Nature Museum's draft strategic plan, and review for future comment at the December Commission meeting.**

Move: Poland

2<sup>nd</sup> Harman

Vote: 4-0-0-1

### **STAFF INFORMATION ITEMS**

- Museum Supervisor Stefanie Ritter reported that the museum has been busy. The Dinosaur exhibit is gone. The Art Tours Collection show is up. There have been several home school groups visiting the museum, some coming from quite a distance. Museum and Recreation staff are preparing for the October 25 Halloween Spooktacular from 10am to 3pm held here at the Community Center.
- Administrative Assistant III Maureen Randall gave an update report on the Veterans Tribute, Tuesday November 11 from 10:00am to 1:00pm. There will be a breakfast served by the Young Marines starting at 8:00am to 10:00am at the Senior Center. A static display at 10:00am, formal speaking at 11:00 and concluding at 12 noon. A free BBQ will begin at 12 noon.
- Town Manager Yakimow reported on a playground ribbon cutting at Brehm Youth Sports Park. Mr. and Mrs. Brehm were present. After the ribbon cutting

the Brehm's attended the Town Council meeting where a proclamation was presented to them.

- Blackrock Road is getting a makeover. They will lay the base then asphalt and concert soon.
- Marshall opened up last week. The grand opening day was the most successful nationwide, according to Marshalls representatives.
- Ross Dress for Less has begun work in the old Rite Aid building. There is talk of them opening before the end of the year.
- Town Manager Yakimow encouraged everyone to get out and vote in the upcoming election.

### **COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Silver- None
2. Commissioner Jones- Absent
3. Commissioner Jones-Poland- Reported she is excited to see town grow.
4. Vice Chair Harman -Stated he is happy about the number of youth commission applicants.
5. Chair Evans- Mentioned that there is a lot of really good things happening and moving forward in the community.

### **FUTURE AGENDA ITEM**

### **ANNOUNCEMENTS**

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for December 9, 2014 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

### **ADJOURNMENT**

The meeting was adjourned at 5:00pm.  
Respectfully submitted,

---

Maureen S. Randall PRCC Secretary  
Community Services Department