

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, MAY 14, 2013

CALL TO ORDER by Chair Evans at 4:00pm

PLEDGE OF ALLEGIANCE led by Commissioner Harman

ROLL CALL Commissioners present: Commissioner Harman, Commissioner Silver, Commissioner Jones, Commissioner Jones-Poland and Chair Evans.

APPROVAL OF AGENDA

1. Action Motion: **Move to approve the agenda of the May 14 2013 Parks, Recreation and Cultural Commission meeting.**

Move: Silver

2nd: Jones

Vote: 5-0-0-0

CONSENT AGENDA

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF APRIL 9, 2013**

Recommendation: **Approve minutes as presented.**

3. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly Report for March and April 2013**

4. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for April 2013**

5. **YOUTH COMMISSION REPORT**

Recommendation: **Move to receive and file the Youth Commission report for April 2013.**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.

Action Motion: **Move to approve Consent Agenda items 2-5**

 Move: Silver 2nd: Jones Vote: 5-0-0-0

PUBLIC COMMENTS

Larry Burge of Yucca Valley requested that the dog park at Essig Park be put on a future agenda. Mr. Burge feels that some issues at the facility should be brought to the Commission’s attention.

STAFF REPORTS

6. Commission Rules of Procedure

Director Schooler opened discussion on the Commission’s Rules of Procedure. In 2001, the Commission adopted certain protocol to guide their meetings and activities. An annual review of the rules is recommended. With the pending retirement of Director Schooler, an early review is recommended by staff. The only change suggested was to replace the wording “Community Services Director” to “Town Staff Liaison”

Action Motion: **Move to approve the Rules of Procedure with the change of “Community Services Director” to “Town Staff Liaison”**

 Move: Jones-Poland 2nd Silver Vote: 5-0-0-0

7. Summer Program Plans – Community Services Department

Director Schooler reported on the Community Services summer programs. He stated because of the timing of the Town’s budget process, these were not able to go to the Commission prior to the Town Council’s review. He passed out a copy of the Summer Activity Guide that will be distributed to the public starting Saturday, May 18th. The aquatics program will have 96 “Learn to Swim” classes along with lap swim, water aerobics, and recreational swim sessions. The schedule is streamlined and the fees were increased to make the program financially feasible. There will be eight Summer Concerts beginning in late June.

Chair Evens inquired about what programs was the department able to retain. Director Schooler stated that most of the traditional summer programs will continue, but some are scaled back due to budget and staffing considerations. The Machris Park summer day camp has been changed to a Super Summer Squad mobile recreation program that will visit four parks each week with activities that follow different themes. The Senior Club has donated money that will be used to help cover program costs.

Action

Motion: **Move to receive and file the information regarding Summer 2013 Community Services Department programs and events**

Move: Harmon

2nd Silver

Vote: 5-0-0-0

8. Selection of Commission Chair

Director Schooler opened discussion on the selection of Commission Chair for 2013-2014. This item was put on the agenda to attend to housekeeping business before Director Schooler's retirement at the end of May. The Town of Yucca Valley Municipal Code and the Parks, Recreation and Cultural Commission Rules of Procedure require the members of the Commission to annually select one of its members to serve as chair. Director Schooler asked for nominations for Chair. Commissioner Silver nominated Jeff Evans and there were no other nominations. Mr. Evans accepted the nomination.

Action

Motion: **Move to appoint Jeff Evans to serve as the Chair of the Parks, Recreation and Cultural Commission 2013-2014**

Move: Silver

2nd Harmon

Vote: 5-0-0-0

9. Selection of Commission Vice Chair

Chair Evans nominated Dan Harman for Vice Chair; there were no other nominations. Mr. Harman accepted the nomination.

Action

Motion: **Move to appoint Dan Harman to serve as the Vice Chair of the Parks, Recreation and Cultural Commission 2013-2014**

Move: Evans

2nd Silver

Vote: 5-0-0-0

STAFF INFORMATION ITEMS

- Director Schooler stated that the Parks, Recreation and Cultural Commission has made significant contributions to the community. He thanked the commissioners for their support. He mentioned that over the years, he has worked with children growing up in the community who are now bringing their children to the parks.
- With Director Schooler retiring, the divisions of the Community Services Department will be distributed to other departments. Administration and Recreation will go under Curtis Yakimow; Finance Director. Animal Control and Care will go under Town Manager, Facility Maintenance will go under Shane Stueckle in Director of Community Development.
- Brehm Sports Park is coming along nicely. Sod has been laid and the building is just about finished.
- Youth Commission will be going to the Town Council on May 28th for the year-end recognition.
- Sports Council will be meeting on June 10 at 6:30pm
- Director Schooler thanked the commissioner for their supportive comments.

COMMISSIONER REPORTS AND COMMENTS

1. Commissioner Silver: Commissioner Silver attended the Museum fundraiser; she stated she had enjoyable time. Commissioner Silver thanked Dan Harman for accepting the vice chair position. Thanked Jeff Evans for all his work on the Commission.

2. Commissioner Jones: Commissioners Jones stated it has been a pleasure working with Jim Schooler. Commissioners Jones feels that the commission needs to stay active and watchful.

3. Commissioner Harman: Commissioner Harman stated that is has been a pleasure working with Jim Schooler. He stated that what staff does behind the scenes is incredible. Welcomed Commissioner Jones-Poland.

4. Commissioner Jones Poland Commissioner Jones-Poland stated she is sad she won't be working with Director Schooler. Commissioner Jones-Poland stated she agrees we need to be watchful.

5. Chair Evans: Chair Evans welcomed Commissioner Jones-Poland. He stated he didn't know what to expect two years ago when he joined the commission. He stated he is truly amazed at staff's commitment to the community. General Plan Advisory Committee will meet in June. Chair Evans thanked the commission for the Chair nomination.

ANNOUNCEMENTS

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, June 11, 2013 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

FUTURE AGENDA ITEMS

- Dog Park at Essig Park
- Park Ordinance
- Social host Ordinance Update
- Brehm Sports Park Update

ADJOURNMENT

Chair Evans adjourned the meeting at 4:50pm

Respectfully submitted,

Maureen S. Randall, PRCC Secretary
Community Services Department