

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on Friday

Date 9-9-16 Signature Maureen Neely

MEETING AGENDA

TOWN OF YUCCA VALLEY PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, SEPTEMBER 13, 2016
4:30 PM
JOSHUA TREE ROOM
YUCCA VALLEY COMMUNITY CENTER COMPLEX
57090 TWENTYNINE PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284

PARKS, RECREATION & CULTURAL COMMISSION

- Eric Quander, Commissioner**
- Laurine Silver, Commissioner**
- Andrea Staehle, Commissioner**
- Ed Keesling, Vice Chair**
- Randy Eigner, Chair**

- Curtis Yakimow, Town Manager**
- Susan Earnest, Community Services Manager**
- Maureen S. Neely, Secretary**

COMMUNITY SERVICES OFFICE 760-369-7211
www.yucca-valley.org

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 13, 2016**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.
If you require special assistance to attend or participate in this meeting,
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

CALL TO ORDER

ROLL CALL: Commissioner Quander, Commissioner Silver, Commissioner Staehle, Vice Chair Keesling, Chair Eigner.

PLEDGE OF ALLEGIANCE

Led by _____

PRESENTATION

Center for Healthy Generations- Sue Tsuda

APPROVAL OF AGENDA

Parks, Recreation & Cultural Commission Agenda

Recommendation: Move to approve the agenda of the September 13, 2016 Parks, Recreation & Cultural Commission.

Action Motion _____
Move _____ 2nd _____ Roll Call Vote _____

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Parks, Recreation and Cultural Commission instruction. The items listed on the consent calendar may be enacted in one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Commission Secretary before the consent calendar is called.

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 13, 2016**

CONSENT AGENDA

- 1-8 **1.** Minutes of the Parks, Recreation & Cultural Commission meeting of June 14, 2016 and July 18, 2016

Recommendation: Move to approve minutes as presented.

- 8-14 **2.** Museum Report

Recommendation: Move to receive and file the Hi-Desert Nature Museum Monthly reports for June and July 2016.

DEPARTMENT REPORTS

- 15-17 **1.** Hi Desert Nature Museum - Completion of Museum Inventory

Recommendation: Receive and file the Hi-Desert Nature Museum Completion of Museum Inventory Report.

Action	Motion _____
	Move _____ 2 nd _____ Roll Call Vote _____

- 18-21 **2.** Measures Y & Z Update

Recommendation: Receive and file the update on Ballot Measures Y & Z.

Action	Motion _____
	Move _____ 2 nd _____ Roll Call Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 13 2016**

FUTURE AGENDA ITEMS

Park Ordinance review
Youth Commission Program Review
Park Renaming Review
Lighting at Parks
Recreation Center Multipurpose Building
2016-17 Youth Commission-Teen Meeting Place
5 year CIP Priority List

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Parks, Recreation and Cultural Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Parks, Recreation and Cultural Commission is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

COMMISSIONER REPORTS AND COMMENTS

5. Commissioner Quander
6. Commissioner Silver
7. Commissioner Staehle
8. Vice Chair Keesling
9. Chair Eigner

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 13 2016**

ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for October 11, 2016 at 4:30pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, JUNE 14, 2016

CALL TO ORDER- by Chair Eigner at 4:30 p.m.

PLEDGE OF ALLEGIANCE- led by Commissioner Staehle

ROLL CALL- Commissioners present: Commissioners Keesling, Quander, Staehle and Chair Eigner.
Commissioner Silver excused

STAFF PRESENT- Community Services Manager Sue Earnest, and Commission Secretary Maureen Neely.

APPROVAL OF AGENDA

Action: **Move to approve the agenda of the June 14, 2016 Parks, Recreation & Cultural Commission**

Move: Quander 2nd Keesling Roll Call Vote: 4-0-0-1

CONSENT AGENDA

- 1. Minutes of the Parks, Recreation, and Cultural Commission meeting of May 10, 2016.**

May 10, 2016 as presented.

- 3. Museum Report**

Recommendation: Move to receive and file the Hi Desert Nature Museum Monthly reports for May 2016.

Chair Eigner opened public comments on the Consent Agenda. With no members of the public wishing to speak, public comments were closed.

Action: **Approve Consent Agenda (items 2)**

Move: Quander 2nd Staehle Roll Call Vote 4-0-0-1

DEPARTMENT REPORTS

4. Youth Commission Program Review

Manager Earnest reported a revision of the Youth Commission program has been discussed in past meetings. Manager Earnest stated a few of the operations of being a commission include multitude of legal noticing and reporting requirements that are inappropriate and unnecessary for the work performed by the group. Additionally, these restraints have a negative effect of the group's ability to effectively accomplish tasks and projects in a timely fashion, including meeting on their own as well as allocation of staff time that does not benefit the participants. Manager Earnest reported that Commissioner Silver called and has some queries regarding the agenda item.

Manager Earnest spoke about an additional youth program in the form of a summer youth volunteer corps that will offer volunteer service opportunities to youth who are not able to participate during school months. Youth participation in the summer program could also serve as a precursor/reference for Youth Ambassador Program. Certificate levels could be awarded based on hours of service.

With feedback from the 2015-16 Youth Commission, staff has the following recommendations for discussion:

Convert the Youth Commission to a Youth Ambassador Program:

- Program offered from early November through end of April (avoiding busy times at the beginning and end of each school year.)
- Program to be limited to 15 members, selection process would include preference to Certificate earners from Summer Youth Corps as well as an application process similar to the Youth Commission with appointment by Parks, Recreation and Cultural Commission.
- Allows for program changes such as establishment of an elected executive board who can guide the group.
- Devise "program tracks" which will create a focused attention to a particular theme for the program that term. Goals would be developed based on the track that is selected by the group. This would fulfill the participants' desire to accomplish larger and more complex projects in the time allotted.

Chair Eigner opened public comments. With no members of the public wishing to speak, public comments were closed.

Commissioner Keesling suggested there could be subcommittees.
Commissioner Quander inquired on the percentage of high schoolers.
Commissioner Keesling inquired if staff tries to average out the grades levels.
Commissioner Staehle inquired if there is a required G.P.A.

Chair Eigner inquired if there would be a limited amount of time they could serve on a term. Commissioner Staehle suggested that the number of students stay at 20.

With discussion it was determined to continue the item to a future meeting agenda
Commissioner Keesling moved to continue the item and possibly invite the Youth Commissioners to attend and discuss. Commissioner Quander second. Motion carried 4-0-0-1 on roll call vote

AYES: Eigner, Staehle, Keesling, Quander

NOES: None

ABSTAIN: None

ABSENT: Silver

5. Fall/Winter 2016 Program Offerings Community Services Department

Manager Earnest reported on the programming offered by the Hi Desert Nature Museum and the Recreation Division of the Community Services Department. These activities would take place during the fall and winter 2016/17.

Manager Earnest reviewed the programs that were experiencing low attendance or have otherwise underperformed. She spoke on possible additions that could take the place of the low performing programs.

Manager Earnest noted that some planned program changes included the Santa Visits to local parks will be discontinued in favor of a daytime Santa event at the Hi Desert Nature Museum in conjunction with the Holiday Craft Faire. The event would conclude with a tree lighting ceremony. Staff is looking at a Paint Night in November.

Chair Eigner opened public comments. With no members of the public wishing to speak, public comments were closed.

Commissioner Quander moved that the Commission approve the fall/winter 2016 programs and events organized and conducted by the Community Services Department and direct staff to forward the recommendation to the Town Council. Commissioner Keesling second. Motion carried 4-0-0-1 on roll call vote.

AYES: Eigner, Staehle, Keesling, Quander

NOES: None

ABSTAIN: None

ABSENT: Silver

FUTURE AGENDA ITEMS

5 year CIP list
Park Ordinance review
Youth Commission Program Review
Park Renaming Review
Lighting at Parks
Recreation Center Multipurpose Building
Review possible evening gathering location for teens with 2016-17 Youth Commission

PUBLIC COMMENTS

Chair Eigner opened public comments for items not on the agenda. With no members of the public wishing to speak, public comments were closed.

STAFF REPORTS AND COMMENTS

- Manager Earnest noted the Towns Capitol Improvement Project review will go before council in August.
- Hi Desert Nature Museum installed a new exhibit "Framed Step into Art"
- Manager Earnest talked about the revenue measure. A survey was done and came back with a 70% approval for the measure(s).
- Town birthday bash will be Saturday, July 16
- Grubstake Days events went well

COMMISSIONER REPORTS AND COMMENTS

Commissioner Quander nothing to report

Commissioner Staehle nothing to report

Commissioner Silver excused

Vice Chair Keesling reported he attended the Chamber Music at the Museum. He stated the concert was very good. He attended the Sports Council meeting, and mentioned he wishes it was better attend by the other organizations.

Chair Eigner reported he was in town for the Grubstake Days parade, he felt it was well attended.

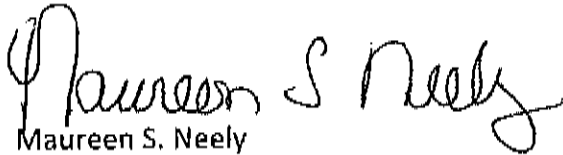
ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for July 18, 2016 at 4:30pm and September 13, 2016 at 4:30pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

Chair Eigner adjourned the meeting at 6:00 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Maureen S. Neely". The signature is written in a cursive, flowing style.

Maureen S. Neely
Commission Secretary

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
Special Meeting
MINUTES
MONDAY, JULY 18 2016**

CALL TO ORDER- by Chair Eigner at 4:30 p.m.

PLEDGE OF ALLEGIANCE- led by Commissioner Keesling

ROLL CALL- Commissioners present: Commissioners Keesling, Quander, Silver, Staehle and Chair Eigner.

STAFF PRESENT- Community Services Manager Sue Earnest, Town Manger Curtis Yakimow, Deputy Town Manager Shane Stueckle, Public Works Director Alex Qishta and Commission Secretary Maureen Neely.

APPROVAL OF AGENDA

Action: **Move to approve the agenda of the July 18, 2016 Parks, Recreation & Cultural Commission**

Move: Quander 2nd Silver Roll Call Vote: 5-0-0-0

CONSENT AGENDA

None

DEPARTMENT REPORTS

3. Draft Five Year Capital Improvement Program

Director Alex Qishta presented a power-point presentation on the Capital Improvement Program (CIP) which is a guide for the allocation of resources for improving and maintaining public infrastructure and facilities. The projects included in the five-year CIP implement the General Plan goals, policies and program, by delivering infrastructure in the areas of traffic and pedestrian safety, affordable housing units, park and recreation facilities, and other improvements. Staff encouraged the commission to give input regarding the CIP.

Chair Eigner opened public comments. With no members of the public wishing to speak, public comments were closed.

With discussion between commissioners and staff no changes were recommended to the program. The commission directed staff to include a CIP priority list as a future agenda item.

Commissioner Quander moved to forward the draft Five-Year Capital Improvement Program to Town Council.

Commissioner Silver seconded. Motion carried 5-0-0-0 on a roll call vote

AYES: Eigner, Silver, Staehle, Keesling, Quander

NOES: None

ABSTAIN: None

ABSENT: None

FUTURE AGENDA ITEMS

Capital Improvement Program Priority List

PUBLIC COMMENTS

Chair Eigner opened public comments for items not on the agenda. With no members of the public wishing to speak, public comments were closed.

STAFF REPORTS AND COMMENTS

- Paradise Park project is complete, there will be a ribbon cutting August 2 at 5pm
- Concerts in the Park are going well
- Trip to the Reagan Library is set for August 6, with a July 26 registration deadline
- Family Fun Day July 30 at the Community Center and August 13 at Paradise Park
- Town Manager Yakimow reported that that the Town Council will review the potential placement of two sales tax measures on the ballot for November. Manager Yakimow stated that the potential measure(s) are essential for town services. He gave background information regarding public input and survey results.

COMMISSIONER REPORTS AND COMMENTS

Commissioner Quander nothing to report

Commissioner Staehle nothing to report

Commissioner Silver thanked staff for the work on the Town's birthday party

Vice Chair Keesling stated he enjoyed the birthday party

Chair Eigner nothing to report

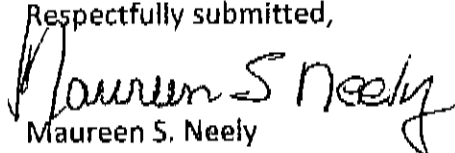
ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for September 13, 2016 at 4:30pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

Chair Eigner adjourned the meeting at 5:50 pm.

Respectfully submitted,


Maureen S. Neely
Commission Secretary

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Stefanie Ritter, Museum Program Supervisor
Date: July 8, 2016
For Commission Meeting: July 19, 2016

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for June 2016.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:

Current Temporary Exhibits:

The "Framed – Step into Art" exhibit opened on June 9, 2016 and will be on display through September 24, 2016.

Museum Attendance

The month of June brought 1,731 visitors to the museum. The museum was open for 13 days during the month of June.

Reviewed By:

Town Manager

Town Attorney

Mgmt Services

Dept Head

Department Report
 Consent

Ordinance Action

Minute Action

Resolution Action
 Receive and File

Public Hearing

Study Session

Museum Revenues

The museum received \$483 through donations, \$170 for sponsorships, \$65 for educational lectures, 780 in fees for Youth Summer Camp, and \$2700 for Chamber Music Fundraiser in the month of June.

Upcoming Programs and Special Events

Thur., July 21, Brown Bag Lunch Lecture "The Rocks Speak" presented by A.G. Vasquez M.A.

Youth Summer Camp:

July 5 - 7 Brilliant Steps Improve your groove with ballet, Hip Hop, and other styles

Sat., July 30, Family Fun Day – Step Into Art

Advertising and Promotion:

During the month of June the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hidesertnaturemuseum.org and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1462 recipients on May 28, 2016.

Museum Progress on Projects and Programs in June:

Project/Program	Status	Notes
Exhibit Opening	Completed	June 9
MBHS presents Lecture	Completed	June 8, "Pioneer Women of the Morongo Basin" presented by Pat Rimmington Attendance: 18
Brown Bag Lunch Lecture	Completed	June 16, "Venomous Reptiles in JTNP" presented by Jeffrey Burkhart Ph.D. Attendance: 20
Chamber Music at the Museum Fundraiser Sold Out	Completed	June 11 & 12, Encelia Chamber Ensemble Attendance: 120
Youth Summer Camp	Completed	Week 1 – Week 3 Attendance: 12 -15/class
Inventory	In Progress	...as good as done
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Stefanie Ritter, Museum Program Supervisor
Date: August 6, 2016
For Commission Meeting: September 13, 2016

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for July 2016.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the HI-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:

Current Temporary Exhibits:

The "Framed – Step into Art" exhibit will be on display through September 24, 2016.

Museum Attendance

The month of July brought 2,221 visitors to the museum. The museum was open for 11 days during the month of July.

Reviewed By:	<u>Town Manager</u>	<u>Town Attorney</u>	<u>Mgmt Services</u>	<u>Dept Head</u>
<u> </u> Department Report	<u> </u> Ordinance Action	<u> </u> Resolution Action	<u> </u> Public Hearing	
<u> X</u> Consent	<u> </u> Minute Action	<u> X</u> Receive and File	<u> </u> Study Session	

Museum Revenues

The museum received \$329.50 through donations, \$260 for sponsorships, \$70 for educational lectures, and \$300 in fees for Youth Summer Camp in the month of July.

Upcoming Programs and Special Events

Thur., August 18, Brown Bag Lunch Lecture "Drawn on Stone" presented by Tamara Serrao-Leiva, San Bernardino County Museum

Advertising and Promotion:

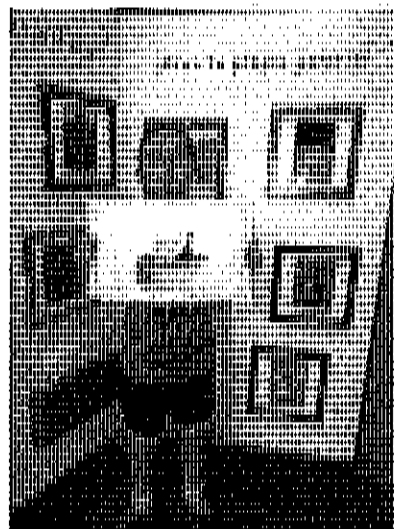
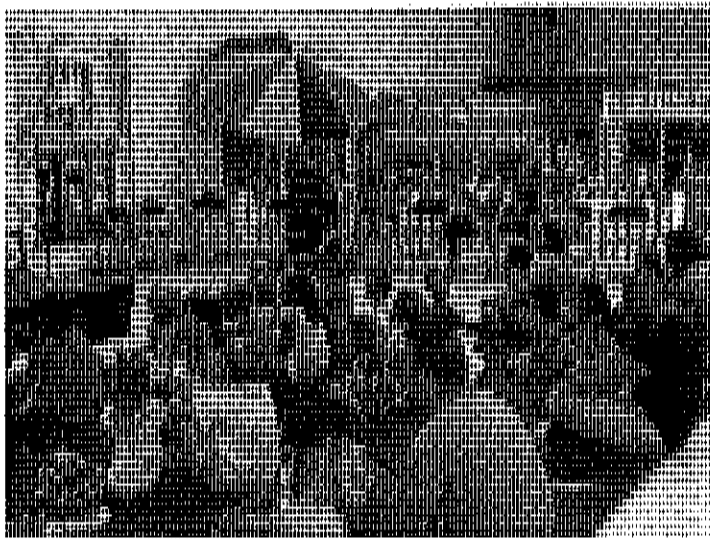
During the month of July the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hidesertnaturemuseum.org and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1459 recipients on July 5, 2016.

Museum Progress on Projects and Programs in July:

Project/Program	Status	Notes
Youth Summer Camp	Completed	Week 4 Attendance: 18
Brown Bag Lunch Lecture	Completed	July 21, "The Rocks Speak: Understanding Indigenous Science and Technology" presented by Antonio Vasquez Attendance: 32
Family Fun Day	Completed	July 30 Attendance: 450-550
Inventory	Completed	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	



Reviewed by: Staff

PARKS, RECREATION & CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Stefanie Ritter, Museum Program Supervisor
Vanessa Cantu, Museum Registrar and Exhibits Coordinator
Date: September 8, 2016
For Commission Meeting: September 13, 2016

Subject: Hi Desert Nature Museum - Completion of Museum Inventory

Prior Commission Review: The Commission has had no prior review of this item.

Recommendation: Receive and file the Hi-Desert Nature Museum Completion of Museum Inventory Report.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of the activities and accomplishments of the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

- Order of Procedure:**
- Request Staff Report
 - Request Public Comment
 - Commission Questions
 - Motion/Second
 - Discussion on Motion
 - Call the Question

Discussion: As a collecting institution, the Hi-Desert Nature Museum’s prime responsibilities are concerned with guaranteeing that objects within its custody are maintained in the public trust, and that under the provisions of best professional standards, the museum shall remain accountable for them by way of documenting and taking care of them.

A collections inventory is a method utilized by museums to capture up-to-date information about objects in collections. In most cases, inventories are used to identify the objects the museum (actually) has, locate them, and assess whether they require conservation and/or improved storage conditions. Moreover, inventories identify poorly or undocumented objects

Reviewed By:	Town Manager	Town Attorney	Admin Services	sbe Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

so that they may be better researched and documented, and identify missing objects so that appropriate action may commence.

The last inventory to have been successfully completed at the Hi-Desert Nature Museum took place in 1994. On February 11, 2014, the Town of Yucca Valley approved and enacted a Collections Management Policy which requires the museum to conduct a baseline inventory of its records and collections every five years. At that point in time, the Town of Yucca Valley also contracted the services of a professional Registrar, who initiated the inventory process by arranging the museum's acquisition and loan records, and conducting an inventory of the museum's educational and reference resources. Consequentially, the inventory of the museum's permanent collections began in November of 2014, shortly after the museum hired a full-time Registrar. The inventory was completed in June of 2016.

Summary of Findings

- As a result of the inventory, the Hi-Desert Nature Museum can now definitively account for 3,715 objects and roughly 28 cubic feet of unprocessed archive material under its care.
- 4%, about 160 objects in museum's possession are loaned; 158 of which are now considered "old" or "unclaimed" loans.
- Nearly 700 objects located were identified as without having original museum tracking numbers.
- Nearly 40% of the objects are currently on display, while the remaining collections are in storage.
- 51% of the located objects have a basic catalog record (detailing number, location, and description) created for them in the museum's collections management system, Past Perfect.
- Roughly 200 objects were identified as needing improved storage conditions (but were resolved during the inventory).

Conclusions and Recommendations

Based on the findings from this inventory, the museum may now make inferences on how best to proceed with resolving matters which inhibit it from maintaining full intellectual control of its permanent collections.

- Roughly half of the museum's permanent collections have yet to be cataloged in Past Perfect, which constrains the museum's ability to readily locate and provide current information on each object. With this being a major disadvantage toward utilizing and caring for the collections, it is imperative to commence with cataloging the rest of the museum's collections.
- The museum holds a significant amount of loaned objects which are deemed "old," "expired," and/or "unclaimed" per the authority of the California Civil Code Section 1899-1899.11, having been at the museum for more than seven years without

agreement renewal. Now that these loans have been identified, it is vital that the museum make efforts to resolve these loans by making reasonable attempts to renew loan agreements, or return or claim loaned objects.

- Objects that were discovered in the course of this inventory without original tracking information constitute a great amount of risk against the museum's ability to claim legal title of them, which then limits how the objects can be used, cared for, or disposed of. Since it is now known which objects these are, the museum will make attempts to reconcile the undocumented objects against museum records. If the museum cannot locate enough documentation to determine whether it holds legal title of the object, the museum should then instill a system of documentation for the objects of which cannot be currently reconciled.

The Hi-Desert Nature Museum would like recognize Jessica Cuna, Museum Intern and Sarah Kennington, Museum Volunteer for their continual dedication in seeing this project through to its completion.

Alternatives: None recommended.

Attachment: None.

PARKS, RECREATION & CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Sue Earnest, Community Services Manager
Date: September 8, 2016
For Commission Meeting: September 13, 2016

Subject: Measures Y & Z Update

Prior Commission Review: The Commission has had no prior review of this item.

Recommendation: Receive and file the Update on Ballot Measures Y & Z.

Summary: At its meeting of July 18, 2016 the Parks, Recreation and Cultural Commission received information from staff regarding two ballot measures being considered by the Town Council for placement on the November 8, 2016 ballot. This report is intended to provide an update to the commission regarding the status of the two measures.

Order of Procedure

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion At its meeting of June 2, 2015, the Town Council established a Revenue Ad Hoc Committee (Committee) to work with various citizen groups and stakeholders in assessing the appropriateness for voter consideration of a local sales tax revenue measure or measures. This action was in response to two sales tax initiatives that were introduced to the Community in 2015, but not circulated. The Council collectively determined that there was sufficient Community interest in meeting certain needs through a revenue measure, and therefore a wide-ranging review was in order.

Ad Hoc Committee Efforts

The Committee met with staff, citizen groups, and the Hi-Desert Water District ad hoc committee a number of times to discuss the various potential policy issues associated with a measure, as well as to understand related technical aspects. Equally important to the Committee was the fall 2015 public outreach efforts and community input related to the Town's Strategic Plan update.

As part of the Committee's analysis, potential revenue measure concepts were included in the Council's strategic planning efforts in 2015. Through this process, the Committee identified primary community needs that were consistently highlighted by the various participants. To further confirm these priorities, the Town Council commissioned Godbe Research in 2016 to

conduct a survey to assess resident satisfaction and priorities for Town services. This survey was designed to capture a representative sample of the community and would supplement the input received during the Strategic Planning process conducted in fall 2015.

The Town priorities that were confirmed through the 2015-16 outreach efforts included:

- Public Safety
- Town Roads and Streets
- Potential Cost of Wastewater Project
- Other Quality of Life Programs
 - Senior Programming
 - Youth Programming
 - Facility Improvements

Development of Formal Alternatives

Based on the input and desires of the Community to address unmet Town needs including public safety, local streets and roads, and reducing the forthcoming sewer assessment, the Council provided formal direction to staff to develop the resolutions and ordinances necessary for a potential November 2016 ballot. Town staff and legal counsel developed the necessary resolutions and ordinances for consideration. The final ballot measures were approved for placement on the November 8, 2016 ballot by the Town Council at their meeting of August 2, 2016. The measures were subsequently submitted to the County Registrar of Voters and are now known as Measures Y & Z.

Measure Y Highlights

General Revenue Measure for Essential Town Services

- ❖ 0.5% General Fund Sales Tax
 - 10 Year Term – Majority Vote Required
 - Local control over local funds
 - Sunsets in 10 years – generates \$1.5 m
 - Protected from state takeaways
 - Subject to strict fiscal accountability and transparency
 - Annual independent audits and citizen’s oversight committee with reporting

General Measure Advisory Principles

- ❖ Advisory Principles Resolution
 1. Maintaining Neighborhood safety, police patrols and 911 response.
 2. Maintaining and repairing existing neighborhood streets and roads.
 3. Maintaining the Town’s quality of life basic programs (senior/youth services, aquatics, etc).

Measure Z Highlights

Special Revenue Measure for Sewer Assessment Reduction

- ❖ **0.5% Special Revenue Measure Sales Tax**
 - 10 Year Term – 2/3 Vote Required**
 - Equitable reduction in annual existing assessment in the range of 20% - 30% for all phases
 - Reduce the impact of the sewer project on property owners and residents
 - Help ensure a safe, clean reliable water supply
 - Improve water conservation
 - Requires 2/3 vote and generates appx. \$1.5 m/yr
 - Local control over local funds
 - Protected from state takeaways
 - Requires by law that all funds are spent locally in Town to equitably reduce the cost of the sewer system for all residents in all phases
 - Subject to strict fiscal accountability and transparency with annual independent audits and citizen's oversight committee

Next Steps

Ongoing communication, workshops and educational support will be provided for the community to distribute information and education regarding the measure. Informational sessions will be presented at the community center at 5:00 p.m. on September 6 & 20, October 18, and November 1. Additional information is also posted on the Town's website.

Alternatives: None recommended.

Attachments: Measures Y & Z Frequently Asked Questions

MEASURES Y & Z

FREQUENTLY ASKED QUESTIONS

Q: What are Measures Y and Z?

A: For the past year, the Citizens for Lower Sewer Costs Committee community members, have been working with the Town evaluate local revenue options to lower the cost of the sewer system and address Town service needs. On August 2 the Yucca Valley Town Council placed **Measures Y and Z** on the November 2016 ballot. **Measure Y** is a local ½ cent sales tax measure to provide local funds, that cannot be taken by the state, for local town services such as public safety and streets and pothole repair. **Measure Z** is a local ½ cent sales tax measure to reduce the costs of the sewer assessment for residents.



Q: Why were Measures Y and Z placed on the ballot?

A: The Town has heard a lot about the community's desire to reduce the cost of the sewer assessment for residents and for better local services, especially public safety and streets and pothole repair. The fact is that our streets are underfunded and they are continuing to deteriorate. Additionally, more and more parolees and sex offenders are being released early into our community because of state cuts to prisons and is affecting the safety in the community

Q: How will Measure Z lower sewer assessment costs?

A: **Measure Z** is a special purpose local sales tax measure that, if approved, would provide funding to reduce the costs of the sewer system assessment for residents up to 30% per year. As a special measure, all **Measures Z** funds can only be spent on reducing the costs of the sewer system. If approved, **Measure Z** would equitably reduce the costs of the sewer assessment for all phases.



Q: What town services would Measure Y fund?

A: Specific town services have been indented as priority for **Measure Y** funding, if approved. **Measure Y** priorities include:

- Maintaining neighborhood safety, police patrols and 911 response.
- Maintaining and repairing existing neighborhood streets and alleys.
- Maintaining the Town's quality of life basic programs.

Q: Do Measure Y and Z include taxpayer accountability?

A: Yes, **Measures Y and Z** require independent annual audits and a citizens oversight committee to monitor funds and ensure all funds are spent properly with transparency and accountability to the public. By law, **Measure Z** funds can only be spent reducing the assessment costs of the sewer system and cannot be redirected by the town council. By law, **Measure Y** funds are required to be spent locally and can only be spent on local town services.

Q: Where can I get more information about Measures Y and Z?

A: For more information about **Measures Y and Z** - 21 - t www.yucca-valley.org.