

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on Thursday

Sept 5, 2013 Maureen S. Randall
Date Signature

MEETING AGENDA

TOWN OF YUCCA VALLEY

PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, SEPTEMBER 10, 2013

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

PARKS, RECREATION & CULTURAL COMMISSION

Jeff Evans, Chair

Dan Harman, Vice Chair

Laurine Silver, Commissioner

Meredith Jones, Commissioner

Edith A. Jones-Poland, Commissioner

Curtis Yakimow, Director of Administrative Services

Shane Stueckle, Deputy Town Manager

Maureen S. Randall, Secretary

COMMUNITY SERVICES OFFICE 760-369-7211

www.yucca-valley.org

AGENDA

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 10, 2013**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.
If you require special assistance to attend or participate in this meeting,
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Led by _____

ROLL CALL , Commissioner Silver, Commissioner Jones, Commissioner Jones-Poland, Vice Chair Harman, Chair Evans

APPROVAL OF AGENDA

1. Parks, Recreation & Cultural Commission Agenda

Action Motion: **Move to approve the agenda of the September 10, 2013
Parks, Recreation & Cultural Commission meeting.**

Motion _____

Move _____ 2nd _____ Vote _____

CONSENT AGENDA

**1-4 2. Minutes of the Parks, Recreation & Cultural Commission meeting
June 11, 2013.**

Recommendation: **Move to approve minutes as presented.**

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 10, 2013**

5-13 **3. Museum Report**

Recommendation: **Move to receive and file the Hi Desert Nature Museum Monthly Report for June, July, August 2013.**

14-26 **4. Recreation Report**

Recommendation: **Move to receive and file the Recreation Monthly Reports for June, July, August 2013.**

27-29 **5. Tender Loving Christmas**

Recommendation: **Move to waive the facility use fees associated with Tender Loving Christmas 2013 event.**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.

Recommendation: **Approve Consent Agenda items 2-5**

Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 10, 2013**

PUBLIC COMMENTS

In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?

STAFF REPORTS

30-77 6. Youth Commission Appointments

Recommendation: Review the applications and move to recommend appointment of the selected applicants to the 2013-14 Youth Commission.

Action Motion _____
Move _____ 2nd _____ Vote _____

78-82 7. Fall Schedule of Activities – Community Services Department

Recommendation: Move to receive and file the information regarding Fall 2013 Community Services Department programs and events.

Action Motion _____
Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 10, 2013**

83-90 **8. Professional Services Agreement - Hi Desert Nature Museum Registrar**

Recommendation: Review the proposed Scope of Work between the Town and Vanessa Cantu for Museum Registrar services and recommend approval of a related professional services agreement for consideration by the Town Council.

Action Motion _____
Move _____ 2nd _____ Vote _____

91 **9. Park Facilities Update**

Recommendation: Move to receive and file verbal update regarding Essig Park, Community Center Playground Park and other Town Park Facilities.

Action Motion _____
Move _____ 2nd _____ Vote _____

92 **10. Brehm Sports Parks Update**

Recommendation: Move to receive and file update regarding Brehm Sports Parks Update.

Action Motion _____
Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, SEPTEMBER 10, 2013**

COMMISSIONER REPORTS AND COMMENTS

1. Commissioner Silver
2. Commissioner Jones
3. Commissioner Jones-Poland
4. Vice Chair Harman
5. Chair Evans

STAFF INFORMATION ITEMS

FUTURE AGENDA ITEM

- Facility Use Policy
- Winter Guide Program Review

ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for October 8 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, JUNE 11, 2013

CALL TO ORDER by Chair Evans at 4:00pm

PLEDGE OF ALLEGIANCE led by Commissioner Jones

ROLL CALL Commissioners present: Commissioner Silver, Commissioner Jones, Commissioner Jones-Poland, Vice Chair Harman, and Chair Evans.

APPROVAL OF AGENDA

1. Action Motion: **Move to approve the agenda of the June 11 2013 Parks, Recreation and Cultural Commission meeting.**

 Move: Silver 2nd: Jones Vote: 5-0-0-0

CONSENT AGENDA

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF MAY 14, 2013**

Recommendation: **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for May 2013**

4. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly Report for May 2013**

5. **YOUTH COMMISSION REPORT**

Recommendation: **Move to receive and file the Youth Commission report for May 2013.**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.

Action Motion: **Move to approve Consent Agenda items 2-5**

 Move: Harman 2nd: Jones-Poland Vote: 5-0-0-0

PUBLIC COMMENTS

STAFF REPORTS

6. Museum Operating Hours Update

Director of Administrative Services Curtis Yakimow stated that the Hi Desert Nature Museum has established new operating hours. With currently only 1.5 FTE staff working the museum, Council found it necessary to reduce the operating hours. Starting June 1 the Museum will be reduced from five days per week to three days per week, Thursday through Saturday 10:00am to 5:00pm. Due to lack of time this item went to Council before the commission which is out of the norm.

Director Yakimow stated staff is looking for a long term solution for the operation of the Museum. In the future staff will come back with an update on a possible collaboration with the San Bernardino County Library system. Staff has also had discussions with the Morongo Basin Historical Society.

Commissioner Jones-Poland inquired on charging admission to the Museum. Director Yakimow stated at this time staff felt admission is not a viable solution, but possible membership.

Action Motion: **Move to receive and file the Hi Desert Nature Museum staff report outlining new museum operating hours**

 Move: Jones 2nd Silver Vote: 5-0-0-0

7. Museum Registrar Activities Update

Director Yakimow reported that with recent staffing changes affecting the Museum, the Town will have a need to address the specific activities of the Museum Registrar. Previously these duties were done by the Town's Museum Supervisor. Director Yakimow identified some typical duties of a Museum Registrar. Director Yakimow stated staff has been working on addressing this need for the Museum and will return to the PRCC with a recommendation.

Action

Motion: **Move to receive and file the update regarding Museum Registrar Activities**

Move: Silver

2nd Jones-Poland

Vote: 5-0-0-0

STAFF INFORMATION ITEMS

Director Yakimow stated he is looking forward to working with staff and the Commission. He reported that new playground equipment will be coming to the Community Center, construction should be starting in late July. Director Yakimow stated he has spoken with Mr. Berg regarding the dog park concerns. Staff has been working on the issue and will report back to the Commission with the progress.

Sue Earnest, Recreation Supervisor reported on Recreation events.

- The aquatics Learn to Swim program will run from Monday June 17 - August 16. This sessions are one week Monday through Friday.
- The Summer Music Festival series will run each Saturday June 29 to August 17.
- New programs this summer are a Youth Art Class and a Self Defense workshop. Super Summer Squad a six week, mobile fun truck traveling to different parks each day of the week.
- Some returning summer programs are H-2-OH, Girls volleyball camp, Senior Dance and a Full Moon Run in August. Along with the on- going 15 classes.

Stefanie Ritter, Museum Programs Coordinator gave brief update on the Museum programs.

- Progression of an Artist Exhibit June through September. Opening reception Friday, June 14 5:00pm to 7:00pm
- Science Saturdays will continue in June, July and August.
- Morongo Basin Historical Society second Wednesday of the month
- Art and Culture Wednesdays start June 26
- Brown Bag Lunch Lecture Series in July 25 at 12noon

COMMISSIONER REPORTS AND COMMENTS

1. **Commissioner Silver:** Commissioner Silver mentioned she attended the Sports Council meeting and said people are enthused about what's going on in Town. She thanked Director Yakimow stating he has big shoes to fill.
2. **Commissioner Jones:** Commissioners Jones welcomed Director Yakimow. She thanked the Town for larger sign at the dog park. Thanks Recreation Supervisor Earnest for the work on the Grubstake Days run.
3. **Commissioner Harman:** Commissioner Harman enjoyed Grubstake Days events and loves the Miracle Field. Thanked the Youth Commission and is looking forward to a next batch of youth. Welcomed Director Yakimow.
4. **Commissioner Jones Poland** Commissioner Jones-Poland stated the Grubstake Days run was great. She attended the Sports Council meeting and stated she learned a lot. Commissioner Jones-Poland will not be at the July meeting.
5. **Chair Evans:** Chair Evans reported he is looking forward to working with Director Yakimow. Chair Evans stated that July is a month of vacations; he suggested that the commission go dark as council may also.

ANNOUNCEMENTS

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, August 13, 2013 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

FUTURE AGENDA ITEMS

Dog Park at Essig
Brehm Sports Park Update
Museum membership

ADJOURNMENT

Chair Evans adjourned the meeting at 4:43

Respectfully submitted,



Maureen S. Randall, PRCC Secretary
Community Services Department

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Stefanie Ritter, Museum Program Coordinator
Date: June 30, 2013
For Commission Meeting: September 10, 2013

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for June 2013.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:

Current Temporary Exhibits:

“The Progression of an Artist” will be on display from June 14 – September 7, 2013.

Museum Attendance

The month of June brought 1762 visitors to the museum. The museum was open for 13 days during the month of June. The new operating hours are Thursday through Saturday from 10:00 a.m. to 5:00 p.m.

Reviewed By: _____
 Town Manager Town Attorney Cy [Signature] Mgmt Services Dept Head

Department Report ___ Ordinance Action ___ Resolution Action ___ Public Hearing
 ___ Consent ___ Minute Action Receive and File ___ Study Session

Museum Revenues

The museum received \$465.05 through the museum's donation box in June.

Upcoming Programs and Special Events

Wed., July 10 Art & Culture Sweden

Wed., July 10, MBHS Presents, "The Hastie Bus

Thur., July 11, Brown Bag Lunch Lecture, "Mines in JTNP"

Sat., July 13, Science Saturday, "Optical Illusions"

Wed., July 24, Art & Culture Greece

Thur., July 25, Brown Bag Lunch Lecture "Parasites, the Good, the Bad and the Ugly"

Sat., July 27, Science Saturday, "Genetics and Fingerprints"

Advertising and Promotion:

During the month of April the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hidesertnaturemuseum.org and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1395 recipients on June 15th.

Museum Progress on Projects and Programs in June:

Project/Program	Status	Notes
Taught one Science Saturday	Completed	June 15: Trees
Co-hosted MBHS Presents	Completed	June 12, The San Francisco Earthquake
Taught one Art & Culture Wednesday	Completed	June 2: France
Hosted "Progression of an Artist" Reception	Completed	June 14
Hosted two school fieldtrips	Completed	June 5: Our Lady of the Desert June 7: Onaga Elementary
Installed track lighting in the gift shop & Gems & Minerals area	Completed	
Redesign former Gecko Gift Shop. Refurbish Gift Shop shelves for Sphere Collection.	Ongoing	
Initiated full inventory of collections	On Hold	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Stefanie Ritter, Museum Program Coordinator
Date: July 31, 2013
For Commission Meeting: September 10, 2013

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for July 2013.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:

Current Temporary Exhibits:

“The Progression of an Artist” will be on display from June 14 – September 7, 2013.

Museum Attendance

The month of July brought 1298 visitors to the museum. The museum was open for 11 days during the month of July.

Reviewed By:	_____	_____	_____
	Town Manager	Town Attorney	Mgmt Services

			Dept Head

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Museum Revenues

The museum received \$441.00 through the museum's donation box, \$305.00 for memberships, and 212.00 for educational programs (Art & Culture, Brown Bag Lectures) in July.

Upcoming Programs and Special Events

Wed., August 7, Art & Culture Colombia

Thur., August 8, Brown Bag Lunch Lecture, "Patterns of Agriculture from Space"

Sat., August 17, Science Saturday, "Electricity"

Thur., August 22, Brown Bag Lunch Lecture "Luxuries in Aztec Life"

Advertising and Promotion:

During the month of April the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hideserternaturemuseum.org and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1258 recipients on July 20th.

Museum Progress on Projects and Programs in July:

Project/Program	Status	Notes
Taught two Science Saturdays	Completed	July 13, "Optical Illusions" July 27, "Genetics and Fingerprints"
Co-hosted MBHS Presents	Completed	July 10, "The Hastie Bus"
Taught two Art & Culture Wednesdays	Completed	July 10, Sweden July 24, Greece
Hosted two Brown Bag Lunch Lectures	Completed	July 11, "Mines in JTNP" July 25, "Parasites, the Good, the Bad and the Ugly"
Installed track lighting in the gift shop & Gems & Minerals area	Completed	
Redesign former Gecko Gift Shop. Refurbish Gift Shop shelves for Sphere Collection.	Ongoing	
Initiated full inventory of collections	On Hold	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Stefanie Ritter, Museum Program Coordinator
Date: August 31, 2013
For Commission Meeting: September 10, 2013

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for August 2013.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:

Current Temporary Exhibits:

“The Progression of an Artist” will be on display from June 14 – September 7, 2013.

Museum Attendance

The month of August brought 1,713 visitors to the museum. The museum was open for 15 days during the month of August.

Reviewed By:	Town Manager	Town Attorney	Mgmt Services	Dept Head
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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Museum Revenues

The museum received \$253.90 through the museum's donation box, \$185.00 for memberships, and \$135.00 for educational programs (Art & Culture, Brown Bag Lectures) in August.

Upcoming Programs and Special Events

Sat., September 7, Science Saturday, "Plate Tectonics"

Thur., September 12, Brown Bag Lunch Lecture, "Galileo Galiei"

Thur., September 19, Exhibit Reception " Water in the Desert"

Sat., September 21, Science Saturday, "Paleontology"

Thur., September 26, Brown Bag Lunch Lecture "Water in the Desert"

Advertising and Promotion:

During the month of April the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hidesertrnaturemuseum.org and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1278 recipients on August 13th.

The museum added three new Volunteers: Donna Young, Janice Commentz and Hilary Sloane.

Museum Progress on Projects and Programs in August:

Project/Program	Status	Notes
Taught one Science Saturdays	Completed	August 1, "Electricity"
Taught one Art & Culture Wednesday	Completed	August 7, "Colombia"
Hosted two Brown Bag Lunch Lectures	Completed	August 8, "Agricultural Patterns from Space" August 22, "Luxuries in Aztec Life"
Hosted one School Fieldtrip	Completed	August 20, 20 students age 5 - 10
Delivered one educational program at the BMCP	Completed	August 9
Installed track lighting in the gift shop & Gems & Minerals area	Completed	
Redesign former Gecko Gift Shop. Refurbish Gift Shop shelves for Sphere Collection.	Completed	
Initiated full inventory of collections	On Hold	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Sue Earnest, Recreation Supervisor
Date: August 31, 2013
For Commission Meeting: September 10, 2013

Subject: Recreation Report

Prior Commission Review: The Commission receives a monthly Recreation report and update from staff.

Recommendation: Receive and file the monthly recreation reports for the months of June, July and August 2013.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion:


The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The attached reports are intended to inform the Commissioners of recent activity in the Town's Recreation Division, and to create an opportunity for Commission questions and discussion.

Reviewed by: Staff


Reviewed By:

Town Manager

Town Attorney



Mgmt Services



Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Town of Yucca Valley
Community Services Department - Recreation Division

Monthly Report - Youth Programs - June 2013

	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park After School Program	Ages 5-16	no charge	Mon thru Thurs 6/1 - 6/13 3-5 p.m.	31 (9 days)	Program includes crafts, games, movies, homework help and sports. Program closed for the summer on 6/13; replaced with Super Summer Squad program.
H2OHI	10 and under	no charge	Week 1 6/21 10a-12p	29 participants + parent spectators	H2OHI is a popular and well established program that has steady attendance. Program takes place on alternating Fridays during the summer months. Located on the north lawn at the community center, recreation staff set up a variety of water toys including slip n slides, small pools, sprinklers, etc.
Super Summer Squad	5 & over or w/parent	no charge	Week 1 6/24 -6/27 9-11:30am	81 (total for 4 parks)	New this year, the Super Summer Squad is a roving recreation program that travels to local parks on a set weekly schedule. The Super Summer Squad mobile fun truck is packed with an enthusiastic team of reekies along with balls, hula hoops and arts & crafts. A bounce house was also included this week. The program runs for 6 weeks with a new theme each week.

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Sports - June 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Adult Softball Spring Leagues	Ages 18 & up	\$400 per team	Registration closed on 3/25 Season 4/1 - 6/13	26 Teams (333 players)	The season is underway. Four Leagues were offered: Mens, Traditional Coed, Casual Coed, and Ladies. Mens and Ladies Leagues increased to 7 teams each, with coed leagues filling as well with a total of 12 teams. A total of 26 teams registered, this is an increase from spring of 2012 (23 teams). Program takes place Monday through Thursday nights at the Community Center. Finals take place the week of June 10th.
Adult Softball Summer Leagues	Ages 18 & up	\$400 per team	Registration closes on 6/13 Season 6/24 - 9/6	20 Teams (256 players)	Registration is completed. Four Leagues were offered and garnered the following: Mens (4), Traditional Coed (5), Casual Coed (6-full), and Ladies (5). Total of 20 teams, this is a decrease from 23 teams last summer, possibly due to service issues that arose during the spring season (town reorganization). Program takes place Monday through Thursday nights at the Community Center.
Aquatics Program	All	Swim lesson: \$28 Swim Activity: \$4 (\$3 w/swim pass)	6/17 - 8/17	see comments	Swim Lessons: 96 swim classes, virtually all were at capacity or over-enrolled. Projection was 576 lessons sold; actual lessons sold was 634. Rec Swim Activities: Participation (average per day) Fun Swim 22, Lap Swim 13, Water Aerobics 15.

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Special Events - June 2013

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Adult Excursion Queen Mary	18 up	\$79 per person	6/17	16	This adult trip was cancelled due to lack of enrollment. Customers commented that they had been to the location recently and some concern was expressed about the amount of walking that may be involved. Most customers opted to transfer their enrollment to the next trip, Lake Arrowhead.
Summer Music Festival	All	no charge	6/29	900	The Summer Music Festival opened with Lightnin' Willie & the Poor Boys; sponsors were Dr. Jones Dentistry & Pacific Marine Credit Union.

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Enrichment Activities - June 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change + / -	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	52	55	3	
Youth Open Art Studio	10-15 yrs	\$2/meeting	Tues 9a-12p	2	0	4	4	new for summer
Bellydance, Advanced	10 & over	\$35/6 meetings	Wed. 6-7p	0	0	0	0	discontinued
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 7-8p	1	16	8	-8	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	4	47	48	1	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	0	0	0	0	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4-4:55p	3	10	10	0	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	3	9	9	0	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4p	3	7	7	0	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12 -3p	4	51	49	-2	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15a -12:15p	4	41	43	2	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	2	11	24	13	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	36	47	11	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	22	254	225	-29	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	4	39	42	3	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	4	48	51	3	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	4	0	28	28	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	4	29	40	11	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Beginning Harmonica	5 & over	\$2/meeting	Fri 4:15-5:15p	4	9	2	-7	
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	4	29	49	20	
Fun Line Dance for Kids	5 & up	\$2/meeting	Wed. 3-5p	2	14	4	-10	
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	26	31	5	
Landscape Irrigation Workshop	All	no charge	Sat 6/1	1	0	15	15	
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	3	0	3	3	
Yoga	18 yrs & over	\$25/4week session	Fri. 5-6p	1	14	3	-11	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p,Th10a-3:30p	8	46	48	2	

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Youth Programs - July 2013

	Ages	Fee	Session	Participation	Status / Issues / Comments
H2OH!	10 and under	no charge	Week 2 7/5 Week 3 7/19 10a-12p	8 15 + parent spectators	H2OH! Is a popular and well established program that has steady attendance. Program takes place on alternating Fridays during the summer months. Located on the north lawn at the community center, recreation staff set up a variety of water toys including slip n slides, small pools, sprinklers, etc. July 5th was a little light, possibly due to holiday vacations.
Super Summer Squad	5 & over or w/parent	no charge	Week 2 7/8-11 Week 3 7/15-18 Week 4 7/22-25 Week 5 7/29-8/1 9-11:30am	83 25 39 24 (total for 4 parks)	New this year, the Super Summer Squad is a roving recreation program that travels to local parks on a set weekly schedule. The Super Summer Squad mobile fun truck is packed with a team of reekies along with activities and arts & crafts. Park construction at the community center and bounce house vendor issues dampened attendance toward the end of the season.

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Sports - July 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Adult Softball Summer Leagues	Ages 18 & up	\$400 per team	Registration closes on 6/13 Season 6/24 - 9/6	20 Teams (296 players)	Registration is completed. Four Leagues were offered and garnered the following: Mens (4), Traditional Coed (5), Casual Coed (6-full), and Ladies (5). Total of 20 teams, this is a decrease from 23 teams last summer, possibly due to service issues that arose during the spring season (town reorganization). Program takes place Monday through Thursday nights at the Community Center.
Aquatics Program	All	Swim lesson:\$28 Swim Activity:\$4 (\$3 w/swim pass)	6/17 - 8/17	see comments	Swim Lessons: 96 swim classes, virtually all were at capacity or over-enrolled. Projection was 576 lessons sold; actual lessons sold was 634. Rec Swim Activities: Participation (average per day) Fun Swim 22, Lap Swim 13, Water Aerobics 15.

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Special Events - July 2013

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Summer Music Festival	All	no charge	7/6	1300	The Ravelers; sponsors were Momtech & Mom's Homemade Shipping.
Summer Music Festival	All	no charge	7/13	1100	Mike Sullivan Band; sponsors were Hill's Towing & Best Western.
Summer Music Festival	All	no charge	7/20	1400	YVHS Alumni/All Star Jazz Band; sponsors were MBTA & Senior Club.
Summer Music Festival	All	no charge	7/27	1600	Phat Cat Swinger; sponsor was Yucca Valley Ford Center.

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Enrichment Activities - July 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	55	34	-21	
Youth Open Art Studio	10-15 yrs	\$2/meeting	Tues 9a-12p	2	4	7	3	new for summer
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 7-8p	2	7	7	0	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	4	48	47	-1	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	0	0	0	0	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4-4:55p	3	10	10	0	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	3	9	9	0	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4p	3	7	7	0	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12 -3p	4	49	32	-2	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15a -12:15p	4	43	28	-15	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	5	24	36	12	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	47	41	-6	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	21	225	193	-32	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	5	42	39	-3	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	5	51	21	-30	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	4	28	28	0	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	5	40	36	-4	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Beginning Harmonica	5 & over	\$2/meeting	Fri 4:15-5:15p	4	2	6	4	
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	5	49	41	-8	
Fun Line Dance for Kids	5 & up	\$2/meeting	Wed. 3-5p	0	4	0	-4	discontinued
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	31	30	-1	
Landscape Irrigation Workshop	All	no charge	Sat 6/1	1	0	15	15	1 day class
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	5	3	3	0	
Yoga	18 yrs & over	\$25/4week session	Fri. 5-6p	1	3	11	8	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p,Th10a-3:30p	9	48	54	6	
Ladies Self Defense Wkshop	14 yrs & over	\$20 per person	Sat 7/13	1	0	2	2	

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Youth Programs - August 2013

	Ages	Fee	Session	Participation	Status / Issues / Comments
H2OHI	10 and under	no charge	Week 4 8/2 Week 5 8/16 10a-12p	16 17 + parent spectators	H2OHI is a popular and well established program that has steady attendance. Program takes place on alternating Fridays during the summer months. Located on the north lawn at the community center, recreation staff set up a variety of water toys including slip n slides, small pools, sprinklers, etc.
Super Summer Squad	5 & over or w/parent	no charge	Week 6 8/5-8 9-11:30am	19 (total for 4 parks) summer total - 271	New this year, the Super Summer Squad is a roving recreation program that travels to local parks on a set weekly schedule. The Super Summer Squad mobile fun truck is packed with a team of reekies along with activities and arts & crafts. Park construction at the community center and bounce house vendor issues dampened attendance toward the end of the season.

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Sports - August 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Adult Softball Summer Leagues	Ages 18 & up	\$400 per team	Registration closes on 6/13 Season 6/24 - 9/6	20 Teams (256 players)	Registration is completed. Four Leagues were offered and garnered the following: Mens (4), Traditional Coed (5), Casual Coed (6-full), and Ladies (5). Total of 20 teams, this is a decrease from 23 teams last summer, possibly due to service issues that arose during the spring season (town reorganization). Program takes place Monday through Thursday nights at the Community Center.
Adult Softball Fall Leagues	Ages 18 & up	\$400 per team	Registration closes on 8/22 Season 9/6 - 11/21	21 Teams (256 players)	Registration is completed. Four Leagues were offered and garnered the following: Mens (5), Traditional Coed (6-full), Casual Coed (6-full), and Ladies (4). Total of 21 teams; a decrease from 24 teams last fall. Program takes place Monday through Thursday nights at the Community Center.
Aquatics Program	All	Swim lesson: \$28 Swim Activity: \$4 (\$3 w/swim pass)	6/17 - 8/17	see comments	Swim Lessons: 96 swim classes, virtually all were at capacity or over-enrolled. Projection was 576 lessons sold; actual lessons sold was 634. Rec Swim Activities: Participation (average per day) Fun Swim 22, Lap Swim 13, Water Aerobics 15.
Town of Yucca Valley Lady Trojan Girls Volleyball Camp	Grades 6-10	\$70 per person	8/5/2008	33	This camp is a joint program with the Town and the YVHS Varsity Girls Volleyball Team. The camp features volleyball instruction in the morning hours followed by lunch and a short swim during the Aquatics Fun Swim. Enrollment was strong with 33 of 36 openings filled.

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Special Events - August 2013

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Summer Music Festival	All	no charge	8/3	1400	Silverados; sponsors were Better Sound Audio and Big O Tires.
Summer Music Festival	All	no charge	8/10	800	Moey Bravo; sponsors were Cynthia and Benny Kraemer RPMB and Jennifer Collins Farmers Insurance.
Summer Music Festival	All	no charge	8/17	1200	Pete Anderson Band; sponsor was Burretec Waste & Recycling Services.
Adult Excursion Lake Arrowhead	18 and over	\$76 per person	8/21	40	This adult trip was a big success with excellent enrollment numbers. The participants enjoyed a delicious lunch, browsing in the village, and an hour-long narrated lake tour aboard the "Queen of the Lake".
Senior Luau Dance	18 & over	\$3 - 55+ \$5 - under 55	8/24	70	The Luau Dance was a joint effort with the Town Recreation Dept providing entertainment and decorations, the Senior Club provided refreshments. The dance was very successful with 70 participants dancing to the vocal performance of local singer, Charles Garcia.
Full Moon Run	All	\$13-\$20	8/23	82	This run was well received with 82 runners participating and approximately 60 spectators. The run takes place in the evening hours with a start and finish at Machris Park. Timing services were donated by Coach Jay Stepp of the YVHS Cross Country Team. The event was sponsored by Z107., Hi-Desert Publishing and Dr. Bruce Jones Dentistry.

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Enrichment Activities - August 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	34	39	5	
Youth Open Art Studio	10-15 yrs	\$2/meeting	Tues 9a-12p	1	7	11	2	new for summer
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 7-8p	2	7	8	1	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	4	47	42	-5	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	0	0	0	0	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4-4:55p	3	10	10	0	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	3	9	9	0	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4p	3	7	7	0	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12 -3p	4	32	38	6	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15a -12:15p	4	28	37	9	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	4	36	20	-16	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	41	36	-5	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	18	193	193	0	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	3	39	19	-20	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	4	21	34	13	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	4	28	28	0	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	4	36	24	-12	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Beginning Harmonica	5 & over	\$2/meeting	Fri 4:15-5:15p	0	6	0	-6	discontinued
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	3	41	21	-20	
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	30	30	0	
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	2	3	7	4	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p, Th10a-3:30p	9	54	45	-9	

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Curtis Yakimow, Director of Administrative Services
Maureen Randall, Administrative Assistant
Date: September 4, 2013
For Commission Meeting: September 10, 2013

Subject: Fee waiver request: Tender Loving Christmas (TLC)

Prior Commission Review: Annual

Recommendation: Consider the issue and make a determination regarding the request for a waiver of facility use fees.


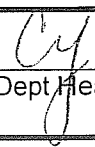
Summary: Tender Loving Christmas (TLC) has requested a waiver of facility use fees for their annual free Christmas dinner event in December 2013.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The rental and use of public facilities is regulated by the Town's adopted fee schedule and policy. The Council has made provisions for user groups to request a waiver or reduction in fees, and has established guidelines under which such requests should be favorably considered.

The Council guidelines authorize staff approval of waiver requests for: 1) activities or events that directly benefit the youth of the community, and/or 2) events that demonstrate substantial benefit to large numbers of community members at no charge, and/or 3) if the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services. In cases where the request does not fall clearly within the Council's guidelines for a waiver, the Parks, Recreation and Cultural Commission is authorized by Council to make a final determination on the matter.

Reviewed By:	<u> </u> Town Manager	<u> </u> Town Attorney	 <u> </u> Mgmt Services	 <u> </u> Dept Head
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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Tender Loving Christmas has requested a waiver of facility use fees for their annual free Christmas event. According to the applicant, everything for the event is 100% donated and 100% volunteer supported. Although this event falls within the guidelines for a staff approval of the waiver of fees, staff prefers to make the Commission aware of such a large scale event.

The annual Christmas event is free of charge to all Morongo Basin residents who may not have a better alternative for spending Christmas. Founder Mara Cantelo has stated that TLC provides several different services including a warm dinner, entertainment, clothes and gifts, all without charge for an expected attendance of 2,000+ Morongo Basin residents.

The event organizers have applied for use of the Senior Center kitchen and entire Community Center building starting on December 22nd through the 24th for decorating and cooking. They plan to use the building on December 25th for the event and December 26th and 27th for clean up. They are also requesting the use of a small meeting room for 2-hour planning meetings on specified weeknights during the months of September, October, November and December. The Town also provides use of public safety cones and barricades at no charge.

Based on previous Town Council direction and Commission action, staff recommends approval of the rental fee waiver as long as other scheduled activities are not impacted and the customary requirements for facility use are met by the applicant, including providing the required insurance for the event.

Alternatives: Approval or denial of the waiver request; or a partial reduction in rental fees.

Fiscal impact: Approval of the request would result in waiving approximately \$15,000 if all hourly fees were assessed according to the adopted fee schedule. It is unlikely that the event would take place at Town facilities if the fees were assessed.

Attachments: Tender Loving Christmas application for facility use
Tender Loving Christmas letter requesting waiver

Facility Rental Application

Organization Name: LEADER LOUPEPING CAUSE / CHRISTMAS
Contact Person: MARIA CRISTELO
Address: PO Box 895 V
City Yucca Valley State CA Zip _____
Phone Number: 760 833 2413
E-mail: Address: _____

Type of Event: BASIN WIDE CHRISTMAS

Date(s) Requested: _____

Times Requested: In: FRID 20 21 22 23 24 25 26 27 Out: _____
(includes set-up/clean up)

Actual Event Times: In: CHRISTMAS DAY Out: 27TH
(time guests arrive/depart) DEC 24TH

Facility Requested

- | | |
|--|--|
| <input checked="" type="checkbox"/> Yucca Room | <input checked="" type="checkbox"/> Senior Center |
| <input checked="" type="checkbox"/> Mesquite Room | <input checked="" type="checkbox"/> Joshua Tree Room |
| <input checked="" type="checkbox"/> Ocotillo Room | <input checked="" type="checkbox"/> Cholla Room |
| <input checked="" type="checkbox"/> Courtyard Area | <input type="checkbox"/> Other _____ |

Equipment Requested

- | | |
|---|---|
| <input checked="" type="checkbox"/> Tables, quantity <u>ALL</u> | <input checked="" type="checkbox"/> Chairs, quantity <u>ALL</u> |
| <input type="checkbox"/> Podium / Lectern | <input type="checkbox"/> PA System |
| <input type="checkbox"/> TV/DVD | <input type="checkbox"/> Other _____ |

	Yes	No
Is the applicant a:		
Yucca Valley Resident?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commercial Enterprise?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will fees be charged?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will donations be required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will kitchen use be required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will alcohol be sold, served or allowed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The undersigned agrees to the terms and conditions applicable to the use of the public facilities managed by the Town of Yucca Valley, accepts responsibility for damage occurring during such use, and releases the Town and its agents from responsibility for claims of damage, injury or loss of property resulting from this use of public facilities.

Maria Cristelo 7/15/13
Applicant Signature Date

August 2013

Dear Parks, Recreation and Cultural Commission Members

This year marks the 30th year for the Tender Loving Christmas event. This event is free to any Morongo Basin resident who has nowhere to spend Christmas. I am requesting the use of the Town's facilities for this event. In the past years we have had approximately 2000 residents come through the doors for this event.

We would like to use the Senior Center kitchen starting on December 23rd to start cooking. We also need use of the entire Community Center (all rooms, kitchen and courtyard area) 22nd – 27th working around any scheduled events. The event held 25th and clean up start on the night of the 25th.

Final clean up continuing on the 26th and removal of all Tender Loving Christmas items on the 27th.

We would also like to request the use of a small meeting room for ten Tuesday for 2 hours each starting in September until December 2013.

In the past the Town has provided extra dumpsters, turned the water off on the courtyard area grass and had the heat on for the nights of the 23rd and 24th. I would also like to request the use of Town traffic cones and barricades, as many as possible.

I am also requesting a waiver of all fees, as everything for this event is 100% donated and 100% volunteer. I understand and will comply with all the Towns guidelines and insurance requirements.

Sincerely Yours,

Mara Cantelo

Mara Cantelo Co-Founder

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Curtis Yakimow, Director of Administrative Services
Sue Earnest, Recreation Supervisor
Maureen Randall, Administrative Assistant
Date: September 4, 2013
For Commission Meeting: September 10, 2013

Subject: 2013-14 Youth Commission Appointments

Prior Commission Review: None.

Recommendation: Review the applications and move to recommend appointment of the selected applicants to the 2013-14 Youth Commission.

Summary: The Town Council established the Youth Commission to be appointed annually to serve as an advisory group to provide recommendations on youth related issues in Yucca Valley. The Council has appointed the Parks, Recreation and Cultural Commission to make recommendations for appointment and to oversee the activities of the Youth Commission.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

The Yucca Valley Youth Commission was established in 1995. The commission consists of young people in grades 7 through 12 who attend school in Yucca Valley. The Council established the Youth Commission to serve as an advisory group to provide recommendations on youth related issues.


As the Council-appointed overseer of the Youth Commission activities, the Parks, Recreation and Cultural Commission is responsible to review the Youth Commission applications and make a recommendation to the Council for appointment. The Council will be asked to make the appointments at their September 17th meeting.

The municipal code states that the Youth Commission will consist of a minimum of five and a maximum of twenty members.


Reviewed By:

Town Manager

Town Attorney



Mgmt Services



Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

To date, staff has received 11 applications from eligible students. The Commission is requested to review the following applications and to forward a recommendation for appointment to the Town Council:

<u>Name</u>	<u>Grade</u>	<u>School</u>
Aaron Ahmadi	9	Yucca Valley High School
Tommy Bracamonte	11	Yucca Valley High School
London Caldwell	12	Yucca Valley High School
Tyler Geeson	9	Yucca Valley High School
Francisco Gonzalez	10	Yucca Valley High School
Miranda Green	9	Yucca Valley High School
Harmony Hayes	9	Yucca Valley High School
Shawn Idnani	12	Joshua Springs Christian School
Nathan Lafferty	10	Yucca Valley High School
Kaylin Moffitt	9	Yucca Valley High School
Blake Rowe	9	Yucca Valley High School

It is likely that there may be additional applications received after the posted submission date. In such cases in the past, the applications were presented to the PRCC for their consideration and direction. Any such applications will be distributed as a supplemental handout at the September 10th meeting.

Attachments: Youth Commission applications

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

Name: Ahmad Aaron S
Last First Middle Initial

Residence Address [Redacted] [Redacted] [Redacted] 92284
Number/Street City Zip Code

Mailing Address if different _____

Home Phone [Redacted] [Redacted] [Redacted] Cell Phone [Redacted] [Redacted] [Redacted]

Email Address pbmcdowell@aol.com

School Yucca Valley High School Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

Name Address Phone

Aaron Ahmad
Signature of Applicant

8-1-13
Date

Pmcdowell
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Photo release for Children Under 18 Years of Age

I hereby grant to the Town of Yucca Valley and to its employees, agents and assigns the right to photograph my dependent and use the photo and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the Internet.

Commissioners Name: Aaron Ahmadi

I certify that I am a custodial parent and have the aforementioned rights to assign.

Signature of Parent or Guardian: PMcDowell

Print Name of Parent or Guardian: Patience McDowell

Phone: [REDACTED]

Date: 8-1-13

Youth Commission of Yucca Valley

My name is Aaron Ahmadi. I think I qualify for the Youth Commission of Yucca Valley for multiple reasons. One of which being that I have volunteer experience at many places such as schools, churches, daycares, et cetera. I volunteer in Mrs. Lafferty's second grade classroom at Onaga Elementary School. I also volunteer at Valley Community Chapel should there be an opportunity such as, Fall Festivals, Vacation Bible School, and any other need. I am ready for any task that is put in front of me. I do not have work experience, since I am fourteen years old. I do, however, give my time at McDowell Family Childcare.

I am attending the ninth grade at Yucca Valley High School, where I am currently enrolled in honors classes. I am a G.A.T.E. student. Also: I was a Youth Commission member last year.

My interest in the Youth Commission of Yucca Valley is that I would like to do my part to help however I can, and would, as a teen, like to be kept up in what's going on in our town that affects us as a community. The needs of the community, especially the youth community, are within my interests. I want to be included in things outside of school and home, and I think that the youth commission would be a great thing to be a part of. I look forward to being a part of the youth commission, and meeting with some other teens that have the same, or similar, interests as me. I also am looking forward to having a say, or input, and impact on all that goes on that affects us such as activities, groups, and any other possible positive outcomes of being on the youth commission. Thank you for your time and I look forward to meeting with you.

Sincerely,
Aaron Ahmadi

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

Name: Bracamonte Tommy J
Last First Middle Initial

Residence Address [REDACTED] [REDACTED] 92285
Number/Street City Zip Code

Mailing Address if different [REDACTED]

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address Tommy_Bracamonte@yahoo.com

School Yucca Valley High School Grade 11

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

<u>Name</u>	<u>Address</u>	<u>Phone</u>
<u>M. H. Abel</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>Suzette White</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

Tommy Bracamonte 5-23-13
Signature of Applicant Date

MARY RIGDEN
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Tommy Bracamonte

24 May 2013

Youth Commission

Hello my name is Tommy Bracamonte and I am interested on joining the youth commission. I have not yet worked but I am searching for a job. I have baby sited in the passed. But manly I would just like to make a difference in this community. I would love to help out and to put what I have to say out there. I have also volunteered at fire houses and with police / sheriff. I have also been in the Fire Explorer Academy and junior police. I am also going into the service to serve our country to try and make it better for the future generation to come. I love to make a difference and also to help others in there time of need. I am just a type of person who likes to help out. I also like to be involved in activities. Like for instance the Orchid festival, Carnivals, and even like to help put out fires. I also am CPR / AED certified on children and adults. I am legal to deal with Blood Borne Pathogens also Emergency Medical Response. I am seventeen so I am able to do most stuff like work and to just be involved. I think I have what it takes to be in the Youth Commission. I would love to be a part of this program because I love putting myself out there I love just to be involved. I like meeting new people. I also like making a difference I would want to give new ideas on how to make the town of Yucca Valley just a little bit safer for all of us' civilians who live inside of it. I love this town its given so much to me so I think it's time to give some back to the people. Thank You.

June 10, 2013


Merl R. Abel- AVID
Yucca Valley High School
7600 Sage Ave.
Yucca Valley, CA 92284

To Whom It May Concern,

It is with great pleasure that I write this letter of recommendation for Tommy Bracamonte for the position on the Town of Yucca Valley Youth Commission. I have encouraged my students to volunteer throughout the Morongo Basin and Tommy has shown a willingness to be involved in community. He has been in the Fire Explorer Academy which helps prove he is not afraid of a challenge. I believe he will take his duties as a commissioner seriously and will work hard on behalf of the citizens.

Please give this applicant every consideration.

Sincerely,



Merl R. Abel
Yucca Valley High School
AVID Elective Teacher

Suzette White
Yucca Valley High School
Yucca Valley, CA 92284

May 24, 2013

Dear Yucca Valley Youth Commission Advisor:

I am pleased to write a letter of recommendation for Tommy Braccamonte for the position of Yucca Valley Youth Commissioner. Tommy is a student in my English 11 class this school year, and really distinguishes himself from the other students with his enthusiasm, energy, and helpfulness.

Because Tommy is a very friendly person who has a wide variety of friends on campus, he has a very good understanding of what is going on at Yucca Valley High School, both socially and academically.

I definitely recommend Tommy Braccamonte for this position.

Sincerely,

A handwritten signature in cursive script that reads "Mrs. Suzette White". The signature is written in black ink and is positioned above the typed name.

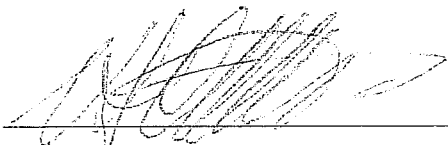
Mrs. Suzette White

Photo release for Children Under 18 Years of Age

I hereby grant to the Town of Yucca Valley and to its employees, agents and assigns the right to photograph my dependent and use the photo and or other digital reproduction of him/her or other reproduction of his/her physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the Internet.

Commissioners Name: Kim Caldwell

I certify that I am a custodial parent and have the aforementioned rights to assign.

Signature of Parent or Guardian: 

Print Name of Parent or Guardian: Kim Caldwell

Phone: 

Date: Sept 5 2013

Youth Commission Appointment Guidelines

1. The Yucca Valley Youth Commission is comprised of individuals in 7th through 12th grades who attend school in Yucca Valley.
2. Appointments to the 2013-2014 Town of Yucca Valley Youth Commission will be limited to 20 commissioners.
3. Applications and supplementary materials are due by Tuesday, September 3rd. Recommendations for appointment will be made by the Parks, Recreation and Cultural Commission at their meeting on September 10, 2013 at 4:00 p.m. in the Joshua Tree Room of the Community Center.
4. Returning Youth Commissioners must be recommended for re-appointment by Community Services Department staff. The staff recommendation will be based on the candidate's prior service.
5. Every effort shall be made to establish a representation of the most schools and grades in recommending Youth Commission appointees.
6. Youth Commissioners will be limited to serving no more than three consecutive terms if the number of applicants exceeds the number of authorized seats.
7. Commissioners will be required to attend Youth Commission meetings the first Monday of every month, October through June, from 6:30 – 7:30 p.m. Absence from more than three meetings during the term will result in dismissal.

Questions? Contact the Community Services Department
at (760) 369-7211



Visit us on Facebook at
Yucca Valley Youth Commission

To Whom It May Concern:

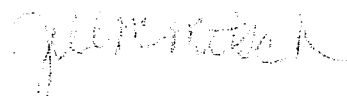
This letter of recommendation is on behalf of London Caldwell. My name is Jill Mitsch, and I am a sixth grade teacher at Onaga Elementary in Yucca Valley. London is an intelligent young lady who is full of curiosity and energy. She works very cooperatively with others and is always willing to help.

London comes and assists me with tasks in my classroom on a regular basis. She works diligently and completes the work quickly. When she is finished she takes initiative to ask if there is anything further that needs to be accomplished. Her final products for me are neat and ordered.

London is also a player on my soccer team. This is the second season I have had the pleasure of working with London. She is a hard worker at both practice and games and had mastered multiple positions. She follows instructions well. She frequently asks questions to be sure she is comprehending and applying the instruction correctly. In addition to striving to improve herself, she does well with helping less experienced players understand plays and positioning.

London would definitely be a positive addition to the Yucca Valley Youth Commission. Not only is she thoughtful and considerate, but she is also, a hard worker, an excellent problem solver, and a team player. Thank you for your time.

Sincerely,



Jill Mitsch

Yucca Mesa Elementary School

3380 Avalon Ave, Yucca Valley, Ca. 92284 - Mailing: P. O. Box 1209, 29 Palms, Ca. 92277
Telephone: 760-228-1777 - Fax: 760-365-2467

Matt Gay, Principal

To whom it may concern,

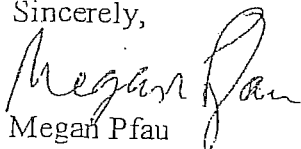
This Letter of Recommendation is written on behalf of London Caldwell. I have had the privilege of working with London as her soccer coach for the past three seasons. London is a very goal driven individual with an outstanding work ethic. Her hard work ethic is demonstrated not only on the field, but off the field volunteering in local classrooms and in the community.

London is the type of individual you can ask to complete a task, with full confidence the task will be completed to your specifications and beyond. She works well with others and is disciplined in following instruction. London is a talented young adult who is extremely motivated. What I admire most about London Caldwell is her dependability; she is always on time and ready to work upon arrival.

London is not only capable of taking direction, but she has talented leadership qualities. One of London's greatest qualities as a young adult is her ability to lead by example. She is an outstanding role model for fellow teammates and peers. London's demonstration of work ethic and determination is inspirational to all who have the privilege of working with her.

I highly recommend the selection of London Caldwell for the Yucca Valley Youth Commission. London will be a great asset to the Youth Commission. I have full confidence that she will exceed your expectations. If I can be of further assistance regarding London Caldwell, please feel free to contact me at (406)-207-6949 or (760)-228-1777

Sincerely,



Megan Pfau
YMES Physical Education

RECEIVED

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

AUG 20 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Geeson Tyler J.
Last First Middle Initial

Residence Address [REDACTED] [REDACTED] CA 92256
Number/Street City Zip Code

Mailing Address if different _____

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address [REDACTED]

School YVHS Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

<u>Name</u>	<u>Address</u>	<u>Phone</u>
<u>Ms. Sherrill Busch</u>	<u>LCMS</u>	<u>[REDACTED]</u>
<u>Mr. Don Henry</u>	<u>LCMS</u>	<u>[REDACTED]</u>

Tyler Geeson
Signature of Applicant

8-16-2013
Date

Virginia E Geeson
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Tyler Geeson
Grade 9
8/16/13

Application Essay

My name is Tyler Geeson and I am currently going into the 9th grade at Yucca Valley High School. As a former Youth Commissioner, I found that being a Commissioner was not only fun, but it was also rewarding. We volunteer to help out during town events, we go to community forums, and we attend town meetings. Volunteering for events helped get me more involved with things going on in the town, helped me meet new and interesting people, and helped convince me to volunteer for more events in the future.

I think that it is good that kids volunteer to help the town in any way they can because it shows that they appreciate and want to take care of the town they live in. The Youth Commission is a very helpful organization for teenagers. It gives them something to do while helping and getting involved with the town at the same time. It also helps the youth of the town shed their ideas to the council to make the town better in any way possible.

In the 5th grade I joined the student council to see if I liked it or not, and since I did, I became the student council president in the 6th grade. In 7th grade, I helped with a fundraiser for our local softball league to help pay for some of the kids to play softball. I was a Safe-School Ambassador in the 8th grade, which is a program to help schools rid of bullies.

Last year, I was in the Youth Commission, and I enjoyed it so much, I wish to return again this year. I volunteered for events such as the Pumpkin Splash, the La Contenta forum to get more members into the Commission, the Teen Topics Forum, and many others. I really enjoyed being a Youth Commissioner, and I really hope to return again.

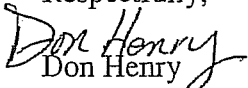
June 11, 2013

To Whom It May Concern:

Tyler Geeson is an eighth grade student in two classes that I teach at La Contenta Middle School, of Yucca Valley, California; the two classes are Physical Science Honors and U.S. History Honors. Tyler is extremely self-sufficient and assumes full responsibility for his learning. He is a wonderful student who has a lot of self-confidence in his academic abilities, yet has a humble spirit. In addition, Tyler displays great leadership among his peers. He is empathetic and is quite a likeable young man. He will undoubtedly continue to see success his entire life. Tyler will obviously be a life-long learner, and become a productive, responsible citizen. It is quite a privilege and pleasure to have such a student in my classes.

It is with pleasure that I recommend Tyler to be a part of the Yucca Valley Youth Commission. He will no doubt become a *huge* asset to this organization. Master Geeson is a fine example of our youth, and will someday climb to great heights as he journeys into adulthood.

Respectfully,



Don Henry
La Contenta Middle School Teacher
dhenry@morongo.k12.ca.us



LA CONTENTA MIDDLE SCHOOL

"Pride and Excellence Through Teamwork"

To Whom It May Concern,

Tyler Geeson has been a student in my eighth grade Honors English and G.A.T.E. Drama Elective classes for the 2012-13 school year. Tyler is remarkably self-motivated and focused for someone his age. He consistently sets high standards for himself--frequently going the extra distance to produce exemplary work. Never one to shy away from academic rigor, Tyler not only sets a strong example, he has a generous spirit and willingly supports his classmates in their efforts to achieve success as well.

In addition to being impressively conscientious in his academic pursuits, Tyler also demonstrates the ability to balance all aspects of being a middle school student. He clearly understands the correlation between commitment and achievement. He has earned the regard of both peers and educators, earning recognition through the school year for his academics and citizenship. I personally awarded him Recognition of Outstanding Character.

Tyler's interpersonal skills are notably strong when working with his classmates in the G.A.T.E. drama class. He is wonderfully creative and demonstrates the ability to express his ideas and be equally enthusiastic about those of his classmates.

Tyler has set goals for his future that I am confident he will achieve. He will be an asset to any program he joins and it is my pleasure to recommend Tyler Geeson for Town of Yucca Valley Youth Commission.

Respectfully submitted,

Ms. Sherrill Busch
8th ELA ~ G.A.T.E. Elective Teacher
La Contenta Middle School Teacher,

RECEIVED

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

JUL 11 2013
TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Gonzalez Francisco M
Last First Middle Initial

Residence Address: [Redacted] [Redacted] 92284
Number/Street City Zip Code

Mailing Address if different: [Redacted]

Home Phone: [Redacted] Cell Phone: [Redacted]

Email Address: [Redacted]

School: Yucca Valley High school Grade: 10

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

Name	Address	Phone
<u>Merl Abel</u>	<u>[Redacted]</u>	<u>(760) 365-354</u>
<u>Dianne Greenhouse</u>	<u>[Redacted]</u>	

[Signature]
Signature of Applicant

28 May 2013
Date

[Signature]
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Application essay

Hello my name is Francisco Manuel Gonzalez and I would be honored to serve the Yucca Valley Youth Commission again, I love helping the community and people in my area or in my family and even friends or strangers I'm am a very helpful and nice young adult who is good with children and a very hard worker when its needed and also I participated in the Yucca Valley Youth Commission for the 2013-2014 year and I'm ready to add another year I can do many thing to help and I'm also participating in a club called the "Shine Club" which also helps the community and we help the homeless too so they don't feel alone because there not shine club is here for them to provide them these car packages we got that includes utensils that are used in our daily life and we try to make society a way place then what it has came to in the past years and I help my neighbors walk there dogs, shower them, feed them, when they want me to or when I'm bored I also do all kinds of yard work that I do around the house or at my grandma house or at or neighbors so if you need any help with your yards or need some one to walk your dog or dog sit I'm your guy I've had a couple jobs I have a job in Mexico for the summer and I'm the cashier and I bag or mop dust broom whip windows and more I know how to all sorts of because thanks to my father for helping and turning me in to a mature adult and the help Mr.abel helping me to give a speech and how to speak when I'm at a job interview anyways thank you for your time reading this and you wont regret having me in your commissioners ill promise you that because my mother once told me don't make a promise if you cant keep it once again thank you for taking you time to read this.

X Francisco M Gonzalez Francisco M Gonzalez

Mrs. X Maria C Gonzalez Maria C Gonzalez

Mr. X Francisco Gonzalez Francisco Gonzalez

Date: 7-10-13

[REDACTED]
Yucca Valley, Ca

May 31, 2013

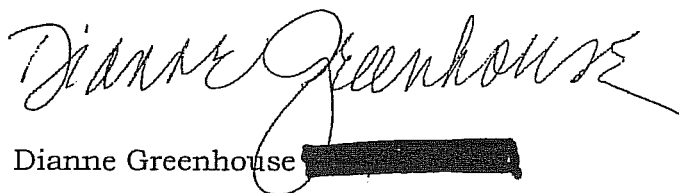
Dear Mayor Abel and council members,

I recently attended the city meeting where Nick Lambardo made a presentation on behalf of the YV Youth council. The research and presentation were excellent.

It is my recommendation that Francisco Gonzalez be reinstated for another year as a youth council member.

He is a great young student at YVHS who not only cares deeply for his family but his community as well.

Thank you for your consideration best regards,


Dianne Greenhouse [REDACTED]

RECEIVED

TOWN OF YUCCA VALLEY SEP 03 2013
Youth Commission Application
2013/2014 Term

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Green Miranda L
Last First Middle Initial

Residence Address [Redacted] Yucca Valley 92284
Number/Street City Zip Code

Mailing Address if different N/A

Home Phone [Redacted] Cell Phone [Redacted]

Email Address [Redacted]

School Yucca Valley high school Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

<u>Name</u>	<u>Address</u>	<u>Phone</u>
<u>Mr. Henry</u>	<u>la contenta middle school</u>	
<u>Jordan Williamson</u>	<u>Finz & Fanz</u>	

Miranda Green
Signature of Applicant

July 29, 2013
Date

[Signature]
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Hi, my name is Miranda, and I would like to become a part of Youth Commission. I want to join Youth Commission, because I would like to help the community in every way I possibly can. I am applying this year as a ninth grader at Yucca Valley High School, and I promoted from La Conenta Middle School with an 4.05 Grade Point Average. I was ranked 8 out of my eighth grade class. I was able to keep my grades up and join the town's softball league. I've played softball for Tri-Valley Little League for several years with my older sister Rachel Green.

Rachel has been in Youth Commission for a few years now, and is now a Junior at Yucca Valley High School. She is also applying again this year. My other siblings have also done Youth Commission, Niki Green and Chris Green. I would like to follow in their footsteps and start serving the Commission, not only would it be fun to help the community, it may help later in my life, in college or when I'm trying to get a job.

I have many goals in life, going to college, getting a well paying job, and graduating high in my class. I would also like to play sports in High School, such as Softball or Track. I have volunteered and helped out at the ball field. I have always helped people, teachers, and coaches. I haven't gotten into any trouble of any kind, with teachers, or even outside of school. I haven't had any trouble with school, or keeping up with work assignments. I am a very responsible person. I think I will be able to help with everything we do to make the town better for the next generation. Please consider having me as part of the Yucca Valley Youth Commission. Thankyou for allowing me to have the oppritunity to help the town with the Commission.

August 4, 2013

To Whom It May Concern:

Miranda Green was one of my students during the 2012-13 school year at La Contenta Middle School; she was in my Physical Science Honors *and* U. S. History Honors classes. Miss Green excelled in both honors classes. She is a fine example of a teenager who has priorities in the correct order. She is highly intelligent and has outstanding listening skills. She will undoubtedly continue to see high levels of success through high school, college, and throughout her career. Miranda is gifted enough to have her choice of any career she desires.

In addition, Miranda is genuinely a sincere, empathetic, respectful, and responsible young lady. Her respectful mannerism is highly admirable. Her responsibility to self *and* others is evident. She is a leader and often leads by example. Miss Green always has a happy, giving, and pleasant demeanor, which seems to be contagious.

It is with great pleasure I write this letter of recommendation. Miranda Green would make a marvelous addition to the Youth Commission. She is a team player that has so much to add to the team. It was quite a privilege to have her as a student in two of my classes. The youth Commission will also find it a privilege to have her dedication and service.

Respectfully,

Don Henry Middle School Classroom Teacher
dhenry@morongo.k12.ca.us

FINS and FANGS
57466 29 PALMS HWY STE E&F
YUCCA VALLEY, CA 92284

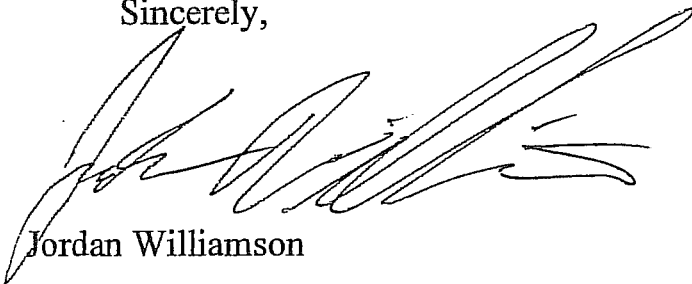
To whom it may concern:

I have known Miranda Green for some time now and she is a very responsible and respectful young adult. She is hard working and sets goals that she is determined to accomplish. She carries herself with a positive and respectful attitude. She is always happy to offer her help in any way possible, to anyone possible. She is always smiling and cheerful and full of great ideas.

Miranda does not mind getting her hands dirty or working hard. She is always kind and generous to everyone around her. She is intelligent and is a quick learner. She is dependable and always where she is supposed to be. Everyone around her always enjoys her company and she works well with anybody.

Miranda would be a wonderful asset to the Town of Yucca Valley Youth Commission. Not only her dedication, but her willingness to help will be a great addition. She has great social skills and always uses her manners. She is a positive influence to all those around her and she is a great young adult.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jordan Williamson', written over a white background.

Jordan Williamson

Co-Owner

RECEIVED

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

JUN 13 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: HAYES HARMONY T
Last First Middle Initial

Residence Address [REDACTED] 92284
Number/Street City Zip Code

Mailing Address if different _____

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address [REDACTED]

School Yucca Valley High School Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

Name	Address	Phone
JOHN FRANKS	7600 Sage Ave.	(760) 365-3391
MERK ABEL	7600 Sage Ave Y.V.	760-365-3391

Harmoney Hayes
Signature of Applicant

5-28-13
Date

[Signature]
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Application Essay

My name is Harmony Hayes and I am fourteen years old and I attend Yucca Valley High School I really want to be on the youth commission because I want to help the community. I am an Avid student with only A's and B's and a 3.6 GPA I am also ranked number 26 out of a class of 352 students. I love to help people in any way I can whether it be just helping out with community activities or even volunteering at a nursing home or something like that. I am also going to be attending a club next year known as shine club which also helps the community as well. I really never had jobs really because of my home's circumstances but I've done my best to help out anybody when I could. I've babysat, helped at a nursing home, worked with my parents for a time. I think youth commission would be great for someone like me who is on the road to college and needs to get her volunteer hours. However I don't want to join youth commission because of my own personal gain I really want to make this town better than it is now. A healthy community is what we need because I believe many children, teenagers, and adults are homeless and suffering. They have no home, no family, and nobody who cares about them. I want to help these people the most I want to make a difference in somebody's life whether it is small or big. I have a family that will support me through anything I choose to do but some people don't have that. All my life I have been fortunate to have a life that only some people can and that is the reason I want to be on the youth commission.

June 7, 2013

Town of Yucca Valley
57090 Twentynine palms Hwy
Yucca Valley, CA 92284
760-369-7207

Merl R. Abel- AVID
Yucca Valley High School
7600 Sage Ave.
Yucca Valley, CA 92284

Dear Commission Members,

It is with great pleasure that I write this letter of recommendation for Harmony Hayes who is an AVID- Advancement Via Individual Determination student. AVID is a structured college preparatory system designed to support students who plan on entering a 4-year university upon high school graduation. By being selected to the AVID program, this young person has demonstrated the desire to work hard, maintain a high grade point average, and a willingness to be involved in community. I have encouraged my AVID students to volunteer throughout the Morongo Basin.

Please give this applicant every consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Merl R. Abel', written in a cursive style.

Merl R. Abel
Yucca Valley High School
AVID Elective Teacher

To Whom It May Concern:

It gives me great pleasure to recommend Harmony Hayes to you as a candidate for the Yucca Valley Youth Commission. Harmony is a freshman at Yucca Valley High School.

Harmony has studied French for one year at Yucca Valley High School. I have seen Harmony daily during the two years that she has studied French at Yucca Valley High School. Harmony is a bright young lady who I know will have an excellent future. Harmony has demonstrated the use of important critical thinking skills, which are apparent in her analysis of the French language at the first-year level. She evinces these skills in her other courses here at Yucca Valley High School. Harmony is held in good esteem by her peers and her teachers.

Harmony is also very mature and seems to have excellent emotional maturity and stability. Harmony has also volunteered for a nursing home. Harmony's age doesn't allow her to have a long list of accomplishments to date, but with her attitude, she will develop a list of accomplishments throughout her high school career. Harmony's motivation and intellectual curiosity make her an excellent candidate for the commission.

Harmony has the natural gifts of intellect, humor and personality that will help her in any endeavor that she undertakes. Harmony is a humble person, a quality for which I highly commend her. I do not hesitate to give Harmony Hayes my recommendation.

Sincerely,



John Frakes

Chairman, Department of World Languages
Yucca Valley High School

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

RECEIVED

SEP 03 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Idnani Shawn V
Last First Middle Initial

Residence Address [REDACTED] 92284
Number/Street City Zip Code

Mailing Address if different [REDACTED] 92286
Number/Street City Zip Code

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address [REDACTED]

School Joshua Springs Christian School Grade 12

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

Name	Address	Phone
<u>Shannon Luckino</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u> <u>92284</u> <u>(760)</u>
<u>Amanda Mayes</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

Shawn Idnani
Signature of Applicant

8/26/13
Date

[REDACTED]
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Shawn Idnani

8/30/13

Youth Commission Application

I believe I am capable of being apart of the Youth Commission because I have various leadership, volunteering, and job experience. First, I work at the Travelodge in Yucca Valley. I handle the front desk, check people in, and help organize what the maintenance man and maids do.

Furthermore, throughout junior year and summer I attended three leadership camps. The first one was the Rotary Youth Leadership Awards. It taught me leadership is about serving your community and being a servant to your community. As a volunteer project we created 20,000 meals to donate to people in need.

Another program I attended was Boy's State. At this program we learned how the United States government functions. We ran for offices and I was elected as city treasurer. I handled my city's funds by managing salaries, taxes, and our purchases.

The last program I attended was the National Student Leadership Conference at Harvard Medical School. This program taught me that as a leader I must hear everyone's ideas and no one's input should be ignored.

My freshman year I was in ASB (Associated Student Body) and I was a Co-President. In this class I helped plan dances, manage the budget, and volunteer. I also helped organize fundraisers and worked the concession stands. Last, I incorporated ideas from the students into the school.

Throughout my high school I have been on the Yucca Valley USTA Tennis team. I was chosen to be a Junior Coach. From this I have learned patience. I learned how to be a role model to young children.

I believe with all this experience I would be able to assist the Youth Commission with all of its activities. I would help whenever the chance was available. I want to help Yucca Valley's community in every way I can.

August 30, 2013

My name is Amanda Mayes. I am the Department Chairperson of Social Studies at Joshua Springs Christian High School in Yucca Valley, California. I am writing today to recommend Shawn Idnani to the Town of Yucca Valley Youth Commission.

I met Shawn Idnani in the fall of 2009 when he was enrolled in my U.S. History class. Immediately I knew that he was no ordinary student. His enthusiasm for life and for excellence made a lasting impression. It is not enough to say that Shawn is dynamic and compassionate; his demeanor brandishes maturity years beyond adolescence. It is not enough to say that he would be a good representative of the youth in our community; indeed, he will bring new vigor and his commitment will not languish. It is not enough to say that Shawn has exemplary grades, stellar reasoning skills, and an intuition for diplomatic leadership; Shawn is one of the truly exceptional individuals that have crossed my path both in and out of the classroom.

Shawn is the consummate professional that motivates and encourages his classmates to exceed already high expectations. He elicits the respect and admiration of his teachers and his peers. Shawn has raised the quality of scholarship in my Social Studies program and in our school. He has established a reputation for integrity, confidence, and honesty.

Emphatically, I recommend Shawn Idnani to the Town of Yucca Valley Youth Commission. Do not hesitate to call me if you have any further questions.

Respectfully,



Amanda Mayes

Department Chair, Social Studies

JSCS


Shannon Luckino

Yucca Valley, California 92284

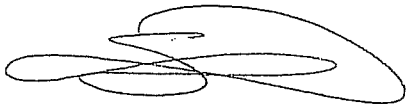
August 27, 2013

Re: Recommendation for Shawn Idnani

To Whom It May Concern:

Please accept this letter as my recommendation for Shawn Idnani as a Youth Commissioner for the Town of Yucca Valley. I had the pleasure of interviewing and attending a leadership camp with Shawn in the spring. He has proven to be a fine young man, diligent in his studies, with the drive and determination to make a difference. The Youth Commission would find a valuable asset in Shawn Idnani.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.

Shannon Luckino

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

RECEIVED

SEP 03 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Lafferty, Nathan, P
Last First Middle Initial

Residence Address: [REDACTED] CA 92284
Number/Street City Zip Code

Mailing Address if different: _____

Home Phone: [REDACTED] Cell Phone: [REDACTED]

Email Address: [REDACTED]

School: YVAS Grade: 10

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

<u>Name</u>	<u>Address</u>	<u>Phone</u>
Val Georgiadi	Onaga Elementary School	369-6333
Mayor Abel	Town of Yucca Valley	369-7207

[Signature]
Signature of Applicant

9/3/2013
Date

[Signature]
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Application Essay

My name is Nathan Lafferty. I have lived in the Morongo Basin for my entire life and in Yucca Valley since 2000. I am a freshman at Yucca Valley High School.

I am applying to serve as a Youth Commissioner for the town of Yucca Valley for the 2012-2013 term. As a Youth Commissioner I hope to improve our town's youth programs and ensure the voice of our town's youth is heard.

I am a good candidate for the youth commission because of my previous involvement in the community and because I am a strong student. I have participated in many youth sports programs including basketball, football, tennis, soccer, aquatics, and little league. At St. Mary of the Valley Catholic Church, I have served as a lector since I was seven years old. Over the years at the church I have been helping with Vacation Bible School as team leader and station assistant. While I was a student at Onaga Elementary School I was involved with their GATE program as well as their performing arts program. In sixth grade I won the Principal's Honor Award, which is given to a single deserving student who demonstrates character and academic achievement throughout all of elementary school. In seventh grade, as La Contenta Middle School's top male student, I was chosen by the Rotary Club to represent Yucca Valley and Joshua Tree at the Personal Rotary Youth Development Experience (PRYDE) leadership conference, where I spent a weekend with southern California's other outstanding students learning important life lessons and developing leadership skills. In eighth grade I was nominated and selected to serve as a student ambassador. In both years at La Contenta I was on the debate team where my teams collected six 1st place finishes and qualified to compete at the National Junior High School Debate Championship both years. Throughout all of middle school, I maintained a 4.0 GPA.

My parents support my application and have agreed to help me serve as a youth commissioner in terms of time, attendance and transportation.

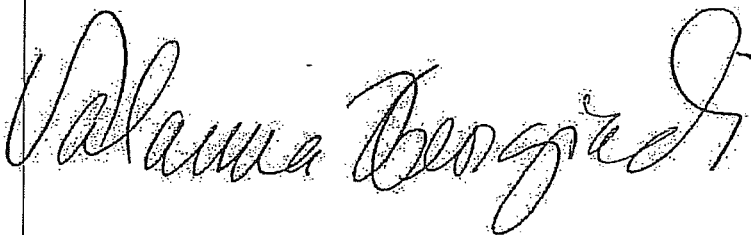
Thank you for taking the time to review my application.

September 4th, 2012

To Whom It May Concern:



This letter is written on behalf of Nathan Lafferty, an applicant for a position on the Yucca Valley Youth Commission. I have known Nathan all of his life, but specifically taught him during his sixth grade year. Nathan earned the highest honor Onaga Elementary bestows on any student; his name on the perpetual Principal's Trophy. Additionally, Nathan earned a perfect 600 on his math CSTs, (as he has done for all but one of his academic years) and nearly aced the language arts section as well. Nathan serves as a youth leader at his church, frequently speaking before his congregation. Also to his credit, he volunteers in his church's Vacation Bible School Program and gives his time distributing gifts to the needy at Christmastime. Nathan is an active member of the Yucca Valley High School J.V. football team. In order to accomplish all that this young man has accomplished, it goes without saying that his qualities include a high degree of maturity and accountability, a commitment to civic responsibility, and a plan of action for making himself a full scholarship candidate. Nathan's dream is to attend the Annapolis Naval Academy. Those qualifications alone make Nathan an ideal candidate. However, he also brings an ability to not only problem solve in a group setting, but is a natural leader among his peers. His broad view of the world, his logical approach to finding solutions, and his wonderful sense of humor make him a valuable member of any team. Should you have any additional questions, please feel free to contact me.

Sincerely,



Valanna Georgiadi

Onaga Elementary



May 28, 2013

Nathan Lafferty
58797 Piedmont Drive
Yucca Valley, California 92284

Dear Nathan:

On behalf of the Yucca Valley Town Council, I wish to express our appreciation for your dedicated service on the Town's Youth Commission during the 2012/2013 term. Council members were impressed with the Youth Commission's well-prepared recommendation to update the Parks Use Ordinance and designate additional non-smoking areas in the Community Center. The Teen Topics Community Forum organized and presented by the Youth Commission provided an excellent opportunity for the local community to discuss important issues related to our youth. In addition, your hard work to produce three You Tube videos, conduct a middle school forum, and volunteer for Town special events is highly commendable.

We are grateful for your volunteer spirit as a commissioner and look forward to your continued participation in community issues and projects. Your efforts truly make a difference in sustaining and improving Yucca Valley's quality of life.

Good luck in your future endeavors.

Best Regards,



Merl Abel
Mayor, Town of Yucca Valley



The Town of
Yucca Valley

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

Name: Moffitt Kaylin A
Last First Middle Initial

Residence Address [REDACTED] [REDACTED] 90084
Number/Street City Zip Code

Mailing Address if different _____

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address [REDACTED]

School Yucca Valley High School Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

<u>Name</u>	<u>Address</u>	<u>Phone</u>
<u>Dawn Rowe</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>Don Henry</u>	<u>La Contenta middle School</u>	<u>[REDACTED]</u>

Alaska Moffitt
Signature of Applicant

8/17/13
Date

[Signature]
Signature of Parent/Guardian

RECEIVED

AUG 08 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Application deadline Tuesday, September 3, 2013

Application Essay

Each Youth Commission applicant is required to submit a 300-word narrative detailing your interest in serving on the Commission. This can include your job/volunteer experience, qualifications for appointment and reasons for application. Please print legibly or attach a typed submission.

The reason I would like to be in the Youth Commission is to better our community. I feel our small town has a lot of potential and I would like to participate in helping our little town grow. I have tried to involve myself in every thing I can. I have volunteered at the Science Tree Branch library for about four years or so. Also, when the town put on a ground Festival I helped set up and ~~help~~ attach three "Make your own ground necklace" classes. Also, I helped out with the "Yes on 11" pep rally (which was lots of fun) I feel that joining youth commission will help me get to know with the community and help enhance it. I feel I will be able to handle the responsibility of this because I play the piano (4 years) and dance (5 years) I feel this makes me so, because I have to commit to practice this. I hate to talk myself up in such ways but I feel I am ready to be in Youth Commission. Now that I've told you all about me haha I might mention who I am. I am, Keylin Moffitt and I am 14 years old going into the ninth grade. In case you wanted to know how I do academically well, for the seventh grade I have maintained a 4.0 avg average (So all A's all year long) I also received honor

all. For the eighth grade, I had all A's and one b+.
The b was in math. Again I maintained all year
gain I received honor roll and got the masonic
award. Aside from that I was in two
ambassadors. The first one was for trying to prevent
bullying, the other was to show new students around
campus. (Also for the last two years I have
volunteered a week every summer to help out
at vacation bible school (VBS) That's all I've done
but please consider me as an option. I love this
community and I want to do what ever I can to
make it better

June 26, 2013

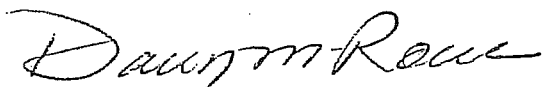
To Whom It May Concern,

I am pleased to write a personal letter of recommendation for Kaylin Moffitt. I have known Kaylin for approximately nine years and have seen her grow from a sweet kindergartener into an active, passionate young lady.

As a current member of the Town of Yucca Valley Town Council I feel strongly about promoting our youth into leadership positions. Kaylin has a wide range of experience and can bring a unique perspective to the Youth Commission. She was an ambassador for La Contenta Middle School, she is a volunteer for the library and vacation bible school, and has been active in everything from Girl Scouts to politics (she was one of the young ones on the highway promoting Measure U!).

Kaylin is responsible, energetic and willing to work and give back to her community. She will be an absolute asset on the Youth Commission for the Town of Yucca Valley. Please feel free to contact me if I can provide any further input or information.

Very Respectfully,



Dawn Rowe



May 18, 2013

To Whom It May Concern:

Kaylin Moffitt is an exceptional student who truly understands the value of education. The dedication and responsibility she displays to *her* learning is evident; Kaylin will undoubtedly prove to be a *life-long* learner. I, Don Henry, am privileged to have her in *two* eighth grade classes that I teach at La Contenta Middle School, of Yucca Valley; the classes are Physical Science Honors and U.S. History Honors. Her quality of work, without exception, is optimal and is always a pleasure to evaluate; everything she completes is exemplary. Kaylin's respectful mannerism, eagerness to learn, self-responsibility, and dedication to success add to my pleasure of being a classroom teacher. In addition, her display of empathy is evident. Miss Moffitt will obviously be an extreme asset in any classroom or group setting that her future shall bring.

Furthermore, Kaylin was *one* of five percent of the student population who was carefully chosen to become a *safe-school-ambassador*. Miss Moffitt was chosen because of her leadership skills and positive influence she displays among her peers. She has defused bullying situations on multiple occasions. Her finesse, sound attitude, and proper social skills allow her intervention to become a complete success. She has proven to be a *true* safe-school-ambassador.

Kaylin is a true optimist; she always sees the positive side of things. Her positive attitude and happy demeanor is contagious. It is my privilege and pleasure to highly recommend Kaylin Moffitt for the Youth Commission. She will undoubtedly prove highly worthy and become a fabulous asset to this organization. I find writing this letter of recommendation to be a privilege and an honor.

Respectfully,


Don Henry

La Contenta Middle School Teacher

dhenry@morongo.k12.ca.us

TOWN OF YUCCA VALLEY
Youth Commission Application
2013/2014 Term

RECEIVED

SEP 04 2013

TOWN OF YUCCA VALLEY
TOWN CLERKS OFFICE

Name: Rowe Blake R
Last First Middle Initial

Residence Address [REDACTED] ⁹²²⁸⁴
Number/Street City Zip Code

Mailing Address if different [REDACTED]

Home Phone [REDACTED] Cell Phone [REDACTED]

Email Address [REDACTED]

School YVHS Grade 9

Two letters of recommendation must be included with each application. These may be from teachers, coaches, or other responsible adults. Please list the names and contact information of your two references and attach their recommendations.

Name	Address	Phone
<u>Tom Barks</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
<u>Isaac Haysman</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

Blake Rowe
Signature of Applicant

9-3-13
Date

Daumn-Rowe
Signature of Parent/Guardian

Application deadline Tuesday, September 3, 2013

Application Essay

Each Youth Commission applicant is required to submit a 300-word narrative detailing your interest in serving on the Commission. This can include your job/volunteer experience, qualifications for appointment and reasons for application. Please print legibly or attach a typed submission.

See Attached.

Boyles letter of Rec being
sent under separate cover.

I have served on the Youth Commission for the past two years and liked it, but I didn't really start out wanting to do it (my mom "encouraged" me). This is the first year I WANT to do it because I am now in high school and I feel I will have more impact and influence on the events throughout the year. No one really listened to the junior high kids last year, so this year I am actually looking forward to serving and being a bigger part of the commission.

I have enjoyed meeting new people, serving my community, learning about government, as well as participating in all the activities during the year. It's a lot of fun and it's a way to give back to my town.

I hope you will consider me for a position on the commission again this year.

Thank you,

Blake Rowe

[REDACTED]

[REDACTED]

FROM THE DESK OF ISAAC HAGERMAN

August 29, 2013

RE: Blake Rowe

To Whom It May Concern,

I am pleased to write a personal letter of recommendation for Blake. I have known Blake for approximately 9 years. Blake has been through personal trials in his life that he has used to develop strong leadership skills. Blake is an independent thinker and not a follower. Blake will be an absolute asset on the Youth Commission for the Town of Yucca Valley.

As past Mayor Pro Tem and member of the Town of Yucca Valley Town Council I feel strongly about promoting our youth into leadership positions. I had the opportunity to watch Blake previously on the Youth Commission, and I can attest to his level of dedication and how serious he takes the commitment.

If you would like any further information please call me on my cell phone.

~~(725) 833-1111~~

Respectfully,

Isaac Hagerman

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Member of the Parks, Recreation, Cultural Commission
From: Curtis Yakimow, Director of Administrative Services
Sue Earnest, Recreation Supervisor

Date: September 5, 2013

For Commission Meeting September 10, 2013

Subject: Fall 2013 Program Offerings – Community Services Department

Prior Commission Review: None

Recommendation: That the Commission receives and files the report outlining the fall 2013 programs and events to be organized and conducted by the Community Services Department.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: The programming staff of both the Hi Desert Nature Museum and the Recreation division of the Community Services Department has developed a schedule of programs and events that will be offered in the fall of 2013 (September, October, November). These activities are currently planned for in the printed Experience Yucca Valley fall activity guide that has been distributed throughout the community in mid-August.

While the regular process for review would start with the Commission, then move to Council with a Commission recommendation, due to the departmental transition and reassignment of duties, the schedule did not permit the normal review. Staff anticipates the resumption of the regular review process with the Winter Program Guide and is appreciative of the Commission's understanding of the circumstances associated with the Fall Guide review process.

Reviewed By: _____

Town Manager

Town Attorney

Mgmt Services

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Alternatives: None recommended.

Fiscal impact: Current schedule of activities is accommodated by the FY 2013-14 adopted budget.

Attachments: Hi Desert Nature Museum fall 2013 program summary
Recreation Division fall 2013 program summary

Community Services Department
Planned Museum Programs - Fall 2013

Exhibits and Events

			Fall 2012	Fall 2013
Holiday Events				
Saturday, October 26, 2013	Museum Spooktacular	no charge	x	x
Family Fun Day				
September	Themed Family Fun Day 10a - 4p (Wild West in 2012)	no charge	x	drop
Exhibits				
Exhibit #1 September - January	Water in the Desert	no charge	x	x
Fall Crafts				
Saturday, November 02, 2013	Fall Craft for Children	\$2/person	x	x
Science Saturdays				
Saturday, September 7, 2013	Plate Tectonics	no charge	x	x
Saturday, September 21, 2013	Paleontology	no charge	x	x
Saturday, October 12, 2013	Spiders	no charge	x	x
Saturday, October 19, 2013	Astronomy	no charge	x	x
Saturday, November 9, 2013	Human Body	no charge	x	x
Saturday, November 23, 2013	Density	no charge	x	x
MBHS Presents				
Wednesday, September 11, 2013	A History of Water Wise Living	\$5 donation	x	x
Wednesday, October 9, 2013	The History and Uses of Native American Flutes	\$5 donation	x	x
Wednesday, November 13, 2013	The History of Mining in the Dale District	\$5 donation	x	x
Wednesday, December 11, 2013	Drum Making and Drum Medicine	\$5 donation	x	x
Winter Lecture Series				
Thursdays, November - March	Noon lectures once a month featuring high desert topics	no charge	x	x

Community Services Department
Planned Recreation Programs - Fall 2013

Special Events

			Fall 2012	Fall 2013
Holiday Events				
Friday, October 25, 2013	Halloween Flashlight Candy Scramble	no charge	x	x
Saturday, October 26, 2013	Howl-oween Costume Pet Parade	no charge	x	x
Saturday, October 26, 2013	Museum Spooktacular	no charge	x	x
Saturday, October 26, 2013	Kid's Halloween Dance	\$3/person	x	x
Sunday, October 27, 2013	Pumpkin Splash	\$3/person	x	drop
Softball Tournaments				
Saturday, September 08, 2012	Men's Tournament	\$140/team	x	drop
Fitness Fun Runs				
TBD	Run for the Arts	\$20, \$18		drop
Senior Dances				
Saturday, September 22, 2012			x	drop
Holiday Craft Faire Vendor Registration				
Tuesday, September 03, 2013		\$25/table	x	x
NFL Punt, Pass & Kick				
Saturday, September 22, 2012	Ages 6-15	no charge	x	drop

Youth Programs

Youth Basketball League				
December through March	Ages 6-14 (through middle school)	\$60/player	x	x
Classes				
Beginning Guitar	14 & older, Tuesday evenings	\$40/6 weeks	x	x
Bellydance (Beginning)	8 & older, Wednesday evenings	\$40/6 weeks	x	x
Bellydance (Advanced)	10 & older, Wednesday evenings	\$40/6 weeks	x	drop
Gymnastics (Beginning)	6 & older, Monday afternoons	\$35/4 weeks	x	x
Gymnastics (Intermediate)	10 & older, Monday afternoons	\$35/4 weeks	x	x
Kinder Gym	3-5 year olds, Monday afternoons	\$25/4 weeks	x	x
Gymnastics (Beg Rhythmic)	6 & older, Monday afternoons	\$35/4 weeks		x
Mommy, Daddy & Me	2-5 year olds, Monday mornings	\$2/session	x	x
Paradise Park After School Program				
Ages 5 -16, Monday through Thursday beginning September 3rd, 3-6 pm		no charge	x	x

Adults & Seniors

Enrichment Classes

Beginning Guitar	14 & older, Tues 7-8p, Ses 1 9/3-10/8, Ses 2 10/22-11/26	\$40/6 weeks	x	x
Bellydance	8 & older, Wed 6-7:30pm, Ses 1 9/25-10/30, Ses 2 11/6-12/18	\$40/6 weeks	x	x
Bellydance (Advanced)	10 & older, Wednesday evenings	\$40/6 weeks	x	drop
Introduction to Duplicate Bridge	18 & older, Thursday mornings	\$2/session	x	drop
Yucca Valley Bridge Club	18 & older, Fri 12:30-4p	\$2/session	x	x
Thursday Bridge	18 & older, Thurs 12-4p	\$2/session		x
Dog Obedience	Fridays 5:30-7pm Ses 1 9/20-10/25, Ses 2 11/8-12/20	\$135/6weeks	x	x
Creative Writing Workshop	13 & older, Wed 3-5pm	\$40/6 weeks	x	drop
Harmonica	5 & older, Friday evenings	\$2/session	x	drop
Scrabble	18 & older, Tuesday afternoons	\$2/session	x	drop
Pinochle	18 & older, Fri 1-5pm	\$2/session	x	x
Knit & Crochet	11 & older, Thurs 9:15a-12:15p	\$2/session	x	x
Stretch N Tone	All ages, Monday thru Friday 9-10am	\$2/session	x	x
Table Tennis	18 & older, Wed 2-5p	\$2/session	x	x
Tai Chi Chuan	All ages, Wed 6-7:30p	\$30/month	x	x
Open Art Studio Workshop	18 & older, Thurs 9a-12p	\$2/session	x	x
Line Dance (instructional)	18 & older, Thurs 1-3 pm	\$3/session	x	x
Western Line Dancing (social)	18 & older, Mon 5-7 pm	\$2/session	x	x
Woodcarving	16 and older, Tues 9am - 12pm	\$2/session	x	x
Wii for Seniors	Wed 12:30-3:30pm, Thurs 10-11:30a & 12:30-3:30p	no charge	x	x
Walking Club	18 & older, ongoing	\$15 one time	x	x
Walking Club GroupWalk	18 & older, one-day club event	no charge		x

Seniors & Adult Trips

Thursday, October 17, 2013	Oktoberfest - Huntington Beach	\$60/person	x	x
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Softball Leagues

Ladies	Monday evenings	\$400/team	x	x
Co-ed Traditional	Tuesday evenings	\$400/team	x	x
Mens	Wednesday evenings	\$400/team	x	x
Co-ed Casual	Thursday evenings	\$400/team	x	x

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Curtis Yakimow, Director of Administrative Services

Date: September 4, 2013

For Commission Meeting: September 10, 2013

Subject: Professional Services Agreement - Museum Registrar

Prior Commission Review: The Commission received an update regarding Museum Registrar activities at their last meeting in June.

Recommendation: Review the proposed Scope of Work between the Town and Vanessa Cantu for Museum Registrar services and recommend approval of a related professional services agreement for consideration by the Town Council.

- Order of Procedure:**
- Request Staff Report
 - Request Public Comment
 - Commission Questions
 - Motion/Second
 - Discussion on Motion
 - Call the Question

Discussion:
With the recent staffing changes affecting the Museum, the Town will have a need to address the specific activities of the Museum Registrar. These duties were previously coordinated by the Town's Museum Supervisor, and included the contribution of a key volunteer. Some of the typical duties of a Museum Registrar include the following:

1. Maintains records of accession, condition, and location of objects in museum collection, and oversees movement, packing, and shipping of objects to conform to insurance regulations: Observes unpacking of objects acquired by museum through gift, purchase, or loan to determine that damage or deterioration to objects has not occurred.
2. Registers and assigns accession and catalog numbers to all objects in collection, according to established registration system.
3. Composes concise description of objects, and records descriptions on file cards and in collection catalogs.

Reviewed By: _____ _____ CY CY
 Town Manager Town Attorney Mgmt Services Dept Head

<input checked="checked" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input checked="checked" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

4. Oversees handling, packing, movement, and inspection of all objects entering or leaving establishment, including traveling exhibits, and confers with other personnel to develop and initiate most practical methods of packing and shipping fragile or valuable objects.
5. Maintains records of storage, exhibit, and loan locations of all objects in collection for use of establishment personnel, insurance representatives, and other persons utilizing facilities.
6. Periodically reviews and evaluates registration and catalog system to maintain applicability, consistency, and operation.
7. Recommends changes in recordkeeping procedures to achieve maximum accessibility to and efficient retrieval of collection objects.

Professional Services Agreement Option

Over the past twelve months, Ms. Vanessa Cantu has volunteered her time with the Hi Desert Nature Museum to assist the former Museum supervisor in the Registrar activities. Recently, Ms. Cantu has concluded her educational activities and is no longer in a position to be able to volunteer her services. Ms. Cantu clearly has the qualifications and experience to assist the Museum in this effort and the proposed scope of work is flexible so as to address the most pressing areas of concern. Additionally, the proposed fee schedule can be accommodated by the current adopted budget of the Museum for a not to exceed amount of \$20,000. Based on the proposed rate of pay, this would provide for approximately 570 hours of professional service.

Attached for the commission's review is the proposed scope of work and resume of Ms. Cantu. Once engaged, Town staff will return to the Commission in four to six months to provide an update on the service arrangement, and recommend any modifications as needed.

Previously Reviewed by: N/A

Attachments: Proposed Scope of Work
Resume
Sample Museum Registrar Job Description

SCOPE OF PROJECTED SERVICES

Provided by: Vanessa Cantu, M.A.; Registrar/ Collections Manager

Provided to: Hi-Desert Nature Museum, Town of Yucca Valley

.....

Service Rate: \$35.00 per hour

Scope of Service: Contractor will assume the role and distinctive responsibilities of museum Registrar, and carry out specific projects in order to rehabilitate museum information systems and establish intellectual control the museum’s collections.

Special Projects to be carried out by Contractor:

1. *Collections Management Policy*

Projected Schedule for Completion: 80 hours

- Review previous Collection Management Policies previously written by Hi-Desert Nature Museum staff and modify and/or revise existing policies to reflect the current state of the museum and the scope of its collections
- Compile modified/revised and newly developed material, and provide a written “Collections Management Policy” for the years of 2013-2014 for review by museum administrators
- Revise and edit (upon request from museum administrators) to finalize

2. *Inventory Collections*

Projected Schedule for Completion: 2,087 hours

- Conduct a “wall-to-wall” inventory of permanent, temporary custody and long-term loan collections located in museum’s collections room, and exhibit and storage areas
- Keep notes, lists, and provide written report upon completion for museum records

3. *Filing systems*

Projected Schedule for Completion: 174 hours

- Survey collections files and implement cohesive filing systems for paper and digital records

4. *Loans*

Projected Schedule for Completion: 522 hours

- Review museum loan files and address/resolve old loans

-Negotiate new or extended loans and make sure proper documentation is in place

5. *Cataloging*

Projected Schedule for Completion: 3,131 hours

-Catalog object, archive, and photograph collections

-Review existing catalog records in Past Perfect, museum software and modify if needed to reflect current state (condition and location) of items

-Create accession and catalog records for items that have not been cataloged. Includes: assigning catalog numbers, tagging items, entering data (object name, location, description, and any other relevant and available information) into Past Perfect, and properly storing items in archival storage

*Additional Services may be added by parties by mutual agreement in writing.

Work Product to be delivered by Contractor:

Aside from products listed above (i.e., Collections Management Policy, and inventory notes, lists and final report) the Contractor will be willing to provide monthly oral or written project status reports to museum administrators. However, scheduled reporting must be predetermined, in writing at onset of services.

Expected Expenses

1. Collections storage materials for housing of objects; amount to be determined

VANESSA B. CANTU

Professional Summary

Hardworking museum professional with comprehensive knowledge and a background in collections management and registration principles and practices. Effective at prioritizing tasks while maintaining both museum and archive collections. Highly organized and articulate.

Skills

- Computer savvy
- Advanced knowledge of Past Perfect
- Social media knowledge
- Skilled researcher
- Works well independently
- Skilled multi-tasker
- Art and document framing knowledge
- Able to build custom storage for artifacts

Work History

Assistant Registrar (Volunteer)

10/2012 to 05/2013

Hi-Desert Nature Museum – Yucca Valley, CA

-Create/compile and maintain:

- legal forms and acknowledgments for donations, gifts, and loans
- permanent collections catalog and files in museum software, Past Perfect and manual (paper) forms
- condition records
- exhibition, insurance, and location records

-Organize and implement inventory projects

-Disseminate information as needed to other departments and researchers

-Determine storage needs of objects; create/build custom storage solutions for objects when needed

-Collections Management

- facilitate care of collections on site
- oversee object handling and movement, internal and external
- oversee integrated pest management program
- monitor storage environments

-Maintain museum (institutional) and special collection archives

Registration Intern

02/2012 to 08/2012

Marin Museum of the American Indian – Novato, CA

-Process incoming donations, gifts, and loans

-Catalog collections

- create and maintain object profiles in the museum database software, Past Perfect
- capture and upload photographs of objects
- properly describe objects using fixed vocabulary and lexicon

-Perform an inventory on Native basket collection

-Conduct object examinations and prepare Condition Reports

-Determine proper storage materials and environmental specifications museum collections

-Maintain and monitor collections storage environments

-Fulfill object inquiries for researchers

-Assist in exhibit development and fabrication

Archives Technician

10/2011 to 09/2012

Point Reyes National Seashore Association – Point Reyes Station, CA

- Appraise, process and catalog collections • sort, organize and arrange a range of archival media (i.e., documents, drawings, photographs, etc.)
 - create a multi-level record for collection in NPS Archives module, ICMS
- Determine preservation needs of objects and secure/store them in proper environments
- Monitor collections storage environments
- Research history of collections
- Write a Finding Aid report explaining the history, scope and arrangement of each collection
- Fulfill Archive research requests
 - respond to and maintain correspondence with researchers
 - retrieve information and present it to researchers

Archives Technician

03/2011 to 09/2011

National Park Service – Point Reyes National Seashore, CA

- Appraise, process and catalog collections
 - sort, organize and arrange a range of archival media (i.e., documents, drawings, photographs, etc.)
 - create a multi-level record for collection in NPS Archives module, ICMS
- Determine preservation needs of objects and secure/store them in proper environments
- Monitor collections storage environments
- Research history of collections
- Write a Finding Aid report explaining the history, scope and arrangement of each collection
- Fulfill Archive research requests
 - respond to and maintain correspondence with researchers
 - retrieve information and present it to researchers

Education

Master of Arts: Museum Studies

2013

John F. Kennedy University - Berkeley/Pleasant Hill, CA

Focus on Collections Management and Registration

Bachelor of Arts: Anthropology

2008

University of Nevada Las Vegas - Las Vegas, NV

Focus on Cultural Anthropology and Archaeology

1D | A COMPOSITE JOB DESCRIPTION FOR THE REGISTRAR

REVISION 1/2017

PROFILE

Academic background

B.A., M.A., or Ph.D. in museum's specialty field and/or museum studies; information science or business/legal studies a plus

Reports to

Director or head of collections division

Supervises

Assistants for loans, collections, and information management; preparators, packers, handlers and photographers; interns, work-study students, and volunteers; rights and reproduction; and, in some cases, library and archives. Coordinates conservation as necessary

AREAS OF RESPONSIBILITY

Information management: manual and computerized

Creates/compiles and maintains legal documents, histories of use, and physical histories of permanent collections objects and/or specimens

Legal forms and acknowledgments

Permanent collections catalog and files

Loan, conservation, condition, publication records

Exhibition, insurance, and location records

Organizes and implements inventory projects

Coordinates/assists with computer projects

Systems specs and software choices

Data standards committees

Data input management

Disseminates information as needed to other departments, researchers, and students

Coordinates object identification services

Coordinates or is involved with DAMS projects

Collections management

Monitors legal and ethical implications and care standards of transactions

Facilitates care and control of collections on site

Initiates, drafts, and, upon adoption, implements collection policies

Oversees object movement, internal and external

Oversees packing and shipping

Acts as courier or designates courier

Implements security procedures / works closely with security forces

Designs and controls storage areas

Works with contractors

Determines storage methods

- Oversees integrated pest management programs
- Contracts for outside services as needed
 - Conservation, rigging, packing, crating, shipping, photography, insurance
- Exhibitions
 - Borrowed exhibitions
 - Negotiates loan contracts
 - Schedules and supervises packing, shipping, condition reporting, and object movement
 - Prepares grant reports as necessary
 - Produces indemnity applications as necessary
 - In-house exhibitions
 - Provides information to other departments as needed
 - Coordinates object movement and record keeping
 - Prepares or helps in preparation of label copy
 - Traveling exhibitions
 - Drafts/reviews contracts
 - Prepares and coordinates documentation, packing, shipping
 - Provides courier service
- Other services and responsibilities
 - Maintains archives
 - Manages photographic services
 - Supervises collections photography
 - Stores photographic collections
 - Provides rights and reproduction services

ADMINISTRATIVE RESPONSIBILITIES

- Administers department
 - Hires, trains, and evaluates staff
 - Develops and runs internship program
- Prepares and implements budgets, in whole or part
 - Departmental
 - Exhibitions
- Storage and other special projects
- Contracts for services
- Purchases office and collections management equipment and supplies
- Prepares rate structures
 - Loans, traveling exhibitions
 - Photographic services

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Curtis Yakimow, Director of Administrative Services

Date: September 5, 2013

For Commission Meeting: September 10, 2013

Subject: Park Facilities Update

Prior Commission Review: The Commission received public comment regarding Town Park facilities, particularly the new dog park at Essig Park, over the past six months.

Recommendation: Receive and file the verbal update regarding Town Park facilities from Town Staff.



Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

Over the past six months, the Commission has received numerous public comments and inquiries regarding Essig Park and other Town park facilities. Specifically, the public has inquired about various activities and concerns regarding the Town's new dog park facility at Essig Park.

Town staff will present a verbal update of the specific concerns at Essig Park, as well as an overview of the various projects, both near and long-term at the various Town park facilities.

Reviewed By: _____ _____  

 Town Manager Town Attorney Mgmt Services Dept Head

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Curtis Yakimow, Director of Administrative Services

Date: September 5, 2013

For Commission Meeting: September 10, 2013

Subject: Brehm Park Facilities Update

Prior Commission Review: None.

Recommendation: Receive and file the verbal update regarding the current and future transition plans for the Brehm Park facilities.


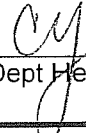
Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

Since the mid 2000's, the PRCC and Town Council have had numerous discussions regarding the existing and planned facilities currently operated by the Basin Wide Foundation (BWF). These discussions have primarily revolved around some form of Town assumption of operations of the park facilities. Most recently, the FY 2013-14 Adopted Budget included budgetary provision for the current year assumption of the smaller park facility to the south of the existing Boys and Girls Club (Brehm 1). Additionally, preliminary discussions have occurred regarding the transition of the larger facilities as well (Brehm 2).

Town staff will present a verbal update of the current status of these assumption arrangements, as well as some of the benefits, challenges and concerns that staff is working through.

Reviewed By:	_____	_____	 _____	 _____
	Town Manager	Town Attorney	Mgmt Services	Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	