

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on Monday

Date

Signature

MEETING AGENDA

TOWN OF YUCCA VALLEY

PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, MARCH 12, 2013

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

PARKS, RECREATION & CULTURAL COMMISSION

Jeff Evans, Chair

Jennifer Collins, Vice Chair

Dan Harman, Commissioner

Laurine Silver, Commissioner

Meredith Jones, Commissioner

Mark Nuaimi, Town Manager

Jim Schooler, Director of Community Services

Maureen S. Randall, Secretary

COMMUNITY SERVICES OFFICE 760-369-7211

www.yucca-valley.org

AGENDA

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, MARCH 12, 2013**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.
If you require special assistance to attend or participate in this meeting,
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Led by _____

ROLL CALL Commissioner Harman, Commissioner Silver, Commissioner Jones, Vice Chair Collins,
Chair Evans

APPROVAL OF AGENDA

1. Parks, Recreation & Cultural Commission Agenda

Action Motion: **Move to approve the agenda of the March 12, 2013
Parks, Recreation & Cultural Commission meeting**

Motion _____

Move _____ 2nd _____ Vote _____

CONSENT AGENDA

- 1-5 **2. Minutes of the Parks, Recreation & Cultural Commission meeting
February 12, 2013**

Recommendation: Move to approve minutes as presented

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, MARCH 12, 2013**

6-9 **3. Museum Report**

Recommendation: **Move to receive and file the Hi Desert Nature Museum Monthly Report for February 2013**

10-13 **4. Recreation Report**

Recommendation: **Move to receive and file the Recreation Monthly Reports for February 2013**

14-15 **5. Youth Commission Report**

Recommendation: **Move to receive and file the Youth Commission report for February 2013**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.

Recommendation: **Approve Consent Agenda items 2-5**

Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, MARCH 12, 2013**

PUBLIC COMMENTS

In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?

STAFF REPORTS

16-18 6. Welcome Home Vietnam Veterans event

Recommendation: Consider the issue and make a recommendation regarding the waiver of facility use fees

Action Motion _____
Move _____ 2nd _____ Vote _____

19-22 7. Request for Sunday Facility Use– New Creation Church Yucca Valley

Recommendation: Consider the issue and make a determination regarding the request for Sunday use of Town facilities.

Action Motion _____
Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, MARCH 12, 2013**

23-26 8. Yucca Valley High School Boys Soccer waiver of fees request

Recommendation: **Review the facility use application and make a determination regarding the requested fee waiver.**

Action Motion _____
Move _____^{2nd} _____ Vote _____

27-28 9. Extension of waiver for current user groups

Information Only:

COMMISSIONER REPORTS AND COMMENTS

1. Commissioner Silver
2. Commissioner Harman
3. Commissioner Jones
4. Vice Chair Collins
5. Chair Evans

STAFF INFORMATION ITEMS

FUTURE AGENDA ITEM

ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is April 9, 2013 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, FEBRUARY 12, 2013

CALL TO ORDER by Chair Evans at 4:01pm

PLEDGE OF ALLEGIANCE led by Commissioner Collins

ROLL CALL Commissioners present: Commissioner Harman, Commissioner Silver, Commissioner Jones, Vice Chair Collins and Chair Evans.

APPROVAL OF AGENDA

1. Action Motion: **Move to approve the agenda of the February 12, 2013 Parks, Recreation and Cultural Commission meeting.**

Move: Harman 2nd: Collins Vote: 5-0-0-0

CONSENT AGENDA

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF JANUARY 8, 2013**

Recommendation: **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for January 2013**

4. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly reports for January 2013**

5. **YOUTH COMMISSINO REPORT**

Recommendation: **Move to receive and file the Youth Commission report for January 2013**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.

Action Motion: **Move to approve Consent Agenda items 2-5**

 Move: Jones 2nd: Silver Vote: 5-0-0-0

6. Hi Desert Nature Museum 2011-12 Annual Report

Director Schooler opened the discussion item on the Hi Desert Nature Museum 2011-12 Annual Report. Supervisor Lynne Richardson passed out copies of the annual report (Connecting Our Community) for 2011-12.

Ms. Richardson reviewed the 25- page report with the Commissioners touching on each of the 18 different sections of the booklet including public programs and special events, exhibitions, collections, partnerships, media outreach, museum improvements, attendance and revenues.

Chair Evans stated he loves the programs that the Museum puts on.

Action Motion: **Move to Receive and file the Hi Desert Nature Museum 2011-12 Annual Report.**

 Move: Collins 2nd Silver Vote: 5-0-0-0

7. Yucca Valley High School Swim Team Fee Reduction Request

Director Schooler introduced the request for Yucca Valley High School Swim Team for a facility use fee reduction.

Director Schooler stated that in years past, the pool has been used each year by two swim teams, the Yucca Valley High School team and the Sandsharks team which is organized by Hi Desert Aquatics. The teams require off season access to the pool, which needs to be heated and chemically treated sooner than is necessary for Town programming. To date, there has been no request from Hi Desert Aquatics to use the pool in 2013.

Until 2011, Hi Desert Aquatics paid for the additional utility and chemical costs, also covering the staffing, insurance and other financial responsibilities for both teams. In 2011, the teams operated independently and actual monthly costs were divided between all user groups based on hours of use. Last year, the fees were converted to an hourly basis in order to simplify the billing process and to assist the teams with budgeting. The pool use rate in the current Facility Use Policy is \$40 per hour.

The Yucca Valley High School Team has requested a reduced rate of \$30 per hour for the 2013 season February 11 through mid-May. According to the schedule provided the team would use the pool approximately 191 hours. A similar fee reduction request was granted by the PRCC last year. All charges have been collected for the 2012 season.

Director Schooler suggested consideration of several points. The Town is anticipating an extremely challenging budget year during which program cuts, fee increases and partnership reductions are likely. Council's willingness to subsidize community programs under these conditions is questionable.

Rebecca Pessa, head swim coach spoke in behalf of the request. Ms. Pessa stated that the YVHS team currently consists of 31 kids. She thanked the Town for the past support of the organization. Currently they are practicing in the school parking lot awaiting the Town's decision on the pool opening. Ms. Pessa stated she has heard that the Sandsharks are looking for a coach; however she will not be taking on that responsibility. Chair Evans asked if the swim team has approached the school district for financial assistance. Ms. Pessa stated she has not but will contact them and ask for help.

Chair Evans suggested not approving the fee reduction and monitoring how the school district provides help for the swim team.

Action

Motion **Move recommend opening the pool for the YVHS swim team, but deny the fee reduction and keep the hourly rate of \$40 per hour.**

Move: Silver

2nd Harman

Vote: 5-0-0-0

8. Facility Use Policy

Director Schooler opened discussion on the Facility Use Policy review. Staff has captured the Commission's prior input and incorporated the suggested changes along with some additional recommendations that needed to be addressed in the policy. Director Schooler reviewed the recommended changes to the policy.

Among the staff suggestions was a change to the Community Centers hours of operation. The building is currently open and available for reserved use Monday-Thursday from 7am to 9pm and Friday-Saturday from 7am to 10 pm. Staff has analyzed the actual use during the open hours and found that the recommended adjustment (Monday-Thursday from 9am to 8pm and Friday- Saturday 9am to 10pm) would have minimal impact on the public, but would provide for more efficient use of staff resources.

Staff also recommends that some agencies (California Highway Patrol, Community Emergency Response Team, San Bernardino County Fire Department, San Bernardino Registrar of Voters, San Bernardino County Superior Court) be formally added to Appendix C - the list of agencies that are exempt from payment of facility use fees and deposits.

Action

Motion: **Move to approve the draft document and forward a Commission recommendation for amendments to the Town's Facility Use Policy to the Town Council for approval.**

Move: Jones

2nd Harman

Vote: 5-0-0-0

STAFF INFORMATION ITEMS

- Director Schooler reported that a room in the Paradise Neighborhood Center has been converted for use by the Town's police department. Deputies can be on site periodically to write reports, conduct business and be more visible in the neighborhood. There will be an open house on Thursday, March 7th from 5pm to 7pm. Town staff has worked with the Sheriff's Department to create a win-win situation for both agencies.
- The Museum's annual Reduce, Re-use, Recycle Exhibit going on until April 26. Some of the items are offered for sale via silent auction.
- The Council will hold a public hearing for the allocation of 2013-14 Community Development Block Grant (CDBG) funds on Tuesday February 19th. The Town has put in three applications, Paradise Park renovation, Community Center Playground renovation and Code Enforcement project funding. The Grubstake Days Community Fair will be held at Brehm Youth Sports Park this year, due to the possible construction on Dumosa Avenue in conjunction with the Senior Housing project.
- The Spring Experience Yucca Valley guide will be out at the end of this week.

PUBLIC COMMENT

None

COMMISSIONER REPORTS AND COMMENTS

1. **Commissioner Silver:** Commissioner Silver thanked Lynne Richardson for a wonderful report.
2. **Commissioner Jones:** Commissioner Jones reiterated that there may need for an additional sign at the dog park addressing the age of children in the dog area.
3. **Commissioner Harman:** no comment

4. Chair Collins: Wonderful job by Lynne; great to see the large numbers of attendance each year at the museum. Vice Chair Collins thanked staff for listening to their input regarding the facility use policy.

5. Chair Evans: Chair Evans stated we may have a tough year ahead of us. Establishing guidelines will help guide solid decisions.

ANNOUNCEMENTS


The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, March 12th at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Evans adjourned the meeting at 5:10pm

Respectfully submitted,


Maureen S. Randall, PRCC Secretary
Community Services Department

Museum Revenues

The museum received \$205 donations in February, a decrease from donations received in February 2012.

Gecko Gift Shop Income

Merchandise sold:	\$	658.25
Sales Tax:	\$	52.66
February Total:	\$	710.91

February gift shop sales were slightly lower than the corresponding month in 2012.

Fundraising:

February Income: 1 brick sold for \$200

The museum is holding a silent art auction through April 20, 2013. This fundraising event features 30 works of art from the "Reduce, Reuse, Recycle" exhibit representing a wide range of styles created and donated by local artists. All proceeds from the sale of the auction items will support the Hi-Desert Nature Museum and its educational programs.

Upcoming Programs and Special Events

Sat., March 9, Science Saturday, Money
Wed., March 13, MBHS Presents
Thu., March 14, Winter Lecture, "Plant Diversity in JTNP"
Sat., March 23, Spring Crafts Program
Sat., March 30, Science Saturday, Language
Wed., April 10, MBHS Presents
Sat., April 13, Science Saturday, Pollution & Recycling
Sat., April 20, Earth Day Conservation Fair
Sat., April 27, Science Saturday, Nose & Tongue

Advertising and Promotion:

During the month of February the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hidesertnaturemuseum.org, Facebook page and Twitter account are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1327 recipients on February 9.

Museum Progress on Projects and Programs in February:

Project/Program	Status	Notes
Presented Family Fun Day: Animal Kingdom	Completed	February 9 Attended by approx. 700 visitors
Produced a video of the <i>Yucca Valley's Got Talent</i> winner	Completed	Viewable on You Tube
Co-hosted a lecture with the MB Conservation Association	Completed	February 12: Invasive Species
Co-hosted MBHS Presents	Completed	February 13: Navajo Weavings and Native American flutes
Taught a Science Saturday	Completed	February 23: Magnetism
Presented a Winter Lecture	Completed	February 21: The Tortoise Intaglio
Co-hosted a rocks & minerals class with the Desert Institute	Completed	February 22
Judged the Joshua Springs Science Fair	Completed	February 26
Designed the Spring Activity Guide	Completed	Distributed February 15/16
Grant project for science interactives	Ongoing	
Initiated full inventory of collections	Ongoing	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff
Department Director

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Jim Schooler, Director of Community Services
Date: February 28, 2013
For Commission Meeting: March 12, 2013

Subject: Monthly Recreation Division reports –February

Recommendation: Receive and file the Recreation February 2013 Division monthly reports.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: The attached pages summarize the primary programming activity conducted by the recreation staff in the month of January 2013

Attachments: February Youth Programs report
February Sports Activities report
February Enrichment Activities report
February Special Events

Reviewed By: _____ _____ _____ Jas
 Town Manager Town Attorney Mgmt Services Dept Head

Department Report ___ Ordinance Action ___ Resolution Action ___ Public Hearing
___ Consent ___ Minute Action Receive and File ___ Study Session

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Youth Programs - February 2013

	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park School Program	After Ages 5-16	no charge	Mon thru Thurs 3:00 - 5:00 p.m.	15 days 134	Crafts included Presidents Day & Valentines Day. Staff is preparing the building for the open house on March 7.
Kids Valentine Dance	K-6th grade	\$3 per child	Sat., Feb. 9	45	Music was provided by Z107.7 Mobil DJ

Town of Yucca Valley
Community Services Department - Recreation Division

Monthly Report - Sports - February 2013

Ages	Fee	Season	Participation	Status / Issues / Comments
Youth Basketball League	Ages 6-14 \$58 Resident \$63 Non-Resident	Practices begin in Dec Games Jan-Mar	290 (35 teams)	The Town's Youth Basketball season is winding down. A total of 17 games take place each Saturday at the Boys & Girls Club, Evangelical Free Church and Copper Mountain College; additional weeknight games round out the nine week game schedule. The program opened with "Draft Day" player evaluations on December 1st. Players in each division participated in a Town skills clinic that offered instruction in fundamentals and gave coaches the opportunity to score the players for team picks. The Town also hosted a coach clinic presented by Marc Smith from the LA84 Foundation at the Bell Center on December 8th. Practices began on December 10th; games began on January 5th. The regular season ends March 2nd with all-star tournaments in late March. Six divisions are being offered; 1-2nd Grade Coed, 3-4th Grade Coed, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, 7-8th Grade Boys.

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Enrichment Activities - February 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
Art Studio	18 & over	\$2/meeting	Thurs 9am-12pm	5	59	52	-7	One workshop conducted by Darlene Morris
Bellydance, Advanced	10 & over	\$35/6 meetings	Wed 7-8 pm	2	32	22	-10	2 meetings in February, next session began 2/27
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 6-7 pm	0	0	0	0	
Bridge	18 & over	\$2/meeting	Fri 12:30 -4 pm	4	33	44	11	
Guitar	14 & over	\$40/6meetings	Tues 7-8 pm	2	28	16	-12	Next session begins March 5th.
Gymnastics, Beginning	6 & over	\$25/month	Mon 4-4:55 pm	0	0	0	0	No gymnastic classes in February
Gymnastics, Intermediate	10 & over	\$25/month	Mon 5-5:55 pm	0	0	0	0	All 3 Gymnastic classes resume March 4th
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4:00 pm	0	0	0	0	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15 a.m. - 12:15 p.m.	4	28	38	10	
Mon, Dad & Me	2-5 yrs	\$2/meeting	Tues 10:30 - 11:30 am	3	29	23	-6	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1:00 - 5:00 p.m.	4	26	37	11	
Stretch N' Tone	All	Mon 3:30-4:00 pm	Mon-Fri 9:00 - 10:00 a.m.	17	252	198	-54	
Table Tennis	18 & over	Fri 5-8 pm	Wed 2-5 pm	4	29	26	-3	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30 pm	4	24	45	21	
Woodcarving	16 & over	\$2/meeting	Tues 6-9 pm	4	25	22	-3	
Walking Club	All	\$15.00 one time fee			31	31	0	
Beginning Harmonica	5 yrs 7 over	\$2/meeting	Fri 4:00 - 5:00 p.m.	4	6	9	3	
Western Line Dancing Social	18 yrs & over	\$2/meeting	Mon 6:00 - 8:00 pm	3	31	25	-6	
Western Line Dancing Instructional	18 yrs & over	\$3/meeting	Thurs 1:00 - 3:00 pm	4	28	32	4	
Dog Obedience		\$135/6 weeks	Fridays 5:30-7:00 p.m.	3	56	56		42 Next session begins March 1st
Thursday Bridge	18 & over	\$2/meeting	Thursdays 12:00 -3:00 pm	4	0	33	33	New class

Town of Yucca Valley					
Community Services Department - Recreation Division					
Monthly Report - Special Events - February, 2013					
	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Senior Dance	60 plus	\$3.00 per person	Sat. Feb. 23	49	DJ Tommy provided the entertainment
Adult Excursion-Fillmore & Western Railway	Adults	\$108 per person	Wed. Feb. 27	45	Participants had a fantastic time! Enjoyed how luxurious the lunch on the vintage train was.

holding a meeting for an upcoming You Tube video on the Youth Commission, including information on what it is and commissioner duties and activities. The Youth Commission video on martial arts is now viewable on You Tube, entitled "Effects of Martial Arts." Other suggested topics for videos are as follows:

- Lack of sleep and its effects on youth
- Things to do during Summer break
- General Plan Advisory Committee (GPAC meeting)
- *Yucca Valley's Got Talent* show winner

During February commissioners volunteered at the Hi-Desert Nature Museum's Family Fun Day: Animal Kingdom and the Kids' Valentines Dance on February 9th.

The next scheduled meetings of the Youth Commission will be Monday, March 4 and April 1, 2013.

Previously Reviewed by: Staff

Attachments: None

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Maureen Randall, Administrative Assistant
Date: February 28, 2013
For Commission Meeting: March 12, 2013

Subject: Welcome Home Vietnam Veterans event

Prior Commission Review: None

Recommendation: Review the facility use application and make a determination regarding the requested fee waiver .

Summary: Carl Gorham would like to hold a Welcome Home Vietnam Veterans event on March 30th in the Yucca Room.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: The rental and use of public facilities and equipment is regulated by the Town's adopted Facility Use Policy and fee schedule, which was recently reviewed by the Parks Recreation and Cultural Commission (PRCC). The Town Council has authorized the PRCC to interpret the policy and to rule on requests for a waiver or reduction in fees when such requests represent a significant contribution or in cases that do not fall clearly within the following waiver guidelines:

1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members of the local community who wish to participate.

Reviewed By: _____ _____ _____ jas
 Town Manager Town Attorney Mgmt Services Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action Receive and File Study Session

3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.

Mr. Carl Gorham and Assemblyman Paul Cook worked to designate March 30th as "Welcome Home Vietnam Veterans Day" through State Assembly Bill AB 717. The Bill was signed into law September 25, 2008 by Governor Schwarzenegger.

In 2010, Mr. Gorham enlisted Town Council support for putting on a Welcome Home Vietnam Veterans event in Yucca Valley on March 30th. Town staff supported the event which featured public addresses by various dignitaries, refreshments, and an open microphone session during which veterans in attendance could share their recollections and sentiments about their military service.

The event was repeated in 2011, again with a substantial amount of support from Town staff. In 2012, due to financial constraints and lack of available staff, the Town took a step back and Mr. Gorham led the event with Town participation being limited to providing and setting up the room, loan of the service flags, and event clean up at no charge.

Mr. Gorham has requested the use of the Yucca Room from 1:00pm to 5:30pm on Saturday, March 30th for the event. He has requested that rental fees be waived as in the past. The room is available.

Alternatives: Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

Fiscal impact: Approval of a request would result in waiving approximately \$200.

Attachments: Carl Gorham application for facility use

Facility Rental Application

Organization Name: Vietnam Veterans

Contact Person: Carl Gorham

Address: 5877 Terra Vista

City YV State CA Zip 92084

Phone Number: 710 315-4328

E-mail: Address: _____

Type of Event: Vietnam Veteran Event

Date(s) Requested: March 30, 2013

Times Requested: In: 1 Out: 5:30
(includes set-up/clean up)

Actual Event Times: In: 2 Out: 5:00
(time guests arrive/depart)

Facility Requested

- | | |
|--|---|
| <input checked="" type="checkbox"/> Yucca Room | <input type="checkbox"/> Senior Center |
| <input type="checkbox"/> Mesquite Room | <input type="checkbox"/> Joshua Tree Room |
| <input type="checkbox"/> Ocotillo Room | <input type="checkbox"/> Cholla Room |
| <input type="checkbox"/> Courtyard Area | <input type="checkbox"/> Other _____ |

Equipment Requested

- | | |
|---|---|
| <input type="checkbox"/> Tables, quantity _____ | <input type="checkbox"/> Chairs, quantity _____ |
| <input type="checkbox"/> Podium / Lectern | <input type="checkbox"/> PA System |
| <input type="checkbox"/> TV/DVD | <input type="checkbox"/> Other _____ |

Is the applicant a:	Yes	No
Yucca Valley Resident?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commercial Enterprise?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will fees be charged?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will donations be required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will kitchen use be required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will alcohol be sold, served or allowed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The undersigned agrees to the terms and conditions applicable to the use of the public facilities managed by the Town of Yucca Valley, accepts responsibility for damage occurring during such use, and releases the Town and its agents from responsibility for claims of damage, injury or loss of property resulting from this use of public facilities.

Carl S. Gorham
Applicant Signature

3/27/13
Date

acting on behalf of the Town Council. Outside user groups are charged rental fees according to the adopted Facility Use Policy which differentiates between local and non-local users, commercial and non-commercial uses, and weekday or weekend use of the facilities.

New Creations Church of Yucca Valley has requested the use of the Yucca Room and courtyard to hold an Easter sunrise service on Sunday, March 30, 2013. If approved, their use of Town facilities would begin at 6am and end at 12pm.

Alternatives: Approve the Sunday facility use request or decline to approve the request.

Fiscal impact: According to the approved facility use fee schedule, the charge for the requested use is \$110 per hour (\$65 per hour for the Yucca Room and \$45 per hour for the courtyard.) Total for the 6-hour period is \$660. The group has not requested a waiver or reduction in fees.

Attachments: New Creation Church application for facility use
New Creation Church letter requesting approval of Sunday use

Facility Rental Application

Organization Name: New Creation Church

Contact Person: Bobby Exley

Address: 55363 29 Palm Hwy

City Y. V. State CA Zip 92284

Phone Number: 951-330-9073

E-mail Address: bobexley@hotmail.com

Type of Event: Easter Sunrise Services

Date(s) Requested: March 30 (2hr) 31st hour

* Saturday 3-30

Times Requested: In: 5 pm Out: 7 pm

(includes set-up/clean up)

* Flexible on time of day

Actual Event Times: In: 6 AM Out: 12:00 pm
(time guests arrive/depart)

Facility Requested

- | | |
|--|---|
| <input checked="" type="checkbox"/> Yucca Room | <input type="checkbox"/> Senior Center |
| <input type="checkbox"/> Mesquite Room | <input type="checkbox"/> Joshua Tree Room |
| <input type="checkbox"/> Ocotillo Room | <input type="checkbox"/> Cholla Room |
| <input checked="" type="checkbox"/> Courtyard Area | <input type="checkbox"/> Other <u>Kitchen</u> |

Equipment Requested

- | | |
|--|---|
| <input type="checkbox"/> Tables, quantity _____ | <input checked="" type="checkbox"/> Chairs, quantity <u>MAX</u> |
| <input checked="" type="checkbox"/> Podium / Lectern | <input type="checkbox"/> PA System <u>Courtyard</u> |
| <input type="checkbox"/> TV/DVD | <input type="checkbox"/> Other _____ |

Is the applicant a:	Yes	No
Yucca Valley Resident?	_____	_____
Commercial Enterprise? <u>Non-profit</u>	<input checked="" type="checkbox"/>	_____
Will fees be charged?	_____	<input checked="" type="checkbox"/>
Will donations be required?	_____	<input checked="" type="checkbox"/>
Will kitchen use be required?	<input checked="" type="checkbox"/>	_____
Will alcohol be sold, served or allowed?	_____	<input checked="" type="checkbox"/>

The undersigned agrees to the terms and conditions applicable to the use of the public facilities managed by the Town of Yucca Valley, accepts responsibility for damage occurring during such use, and releases the Town and its agents from responsibility for claims of damage, injury or loss of property resulting from this use of public facilities.

Bobby Exley 2-21-13
Applicant Signature Date

February 25, 2013

Attn: Director of Community Services of the Town of Yucca Valley
Community Center
57-090 Twentynine Palms Highway
Yucca Valley, CA 92284

RE: Sunday Rental of the Yucca Room

To Whom It May Concern:

This letter is to express our desire to utilize the Yucca Room, courtyard and kitchen on the following days:

2 hours Saturday, March 30th – Set-up for Easter Sunday Service
6am – 12pm Sunday, March 31st – Sunrise Service and 10am Service

We would be providing two services: Sunrise Service and Second Service at 10am. We will be advertising to the Community at large, all are welcome. Complimentary child care in addition to a complimentary continental breakfast will be provided for both services. Our services will be done at 11:30am and our team will provide clean-up immediately after.

A liability rider will be provided as required.

Thank you for your consideration.

Sincerely,



Shelly A. Castillo

on behalf of ...

Bobby Exley, Senior Pastor
New Creation Church Yucca Valley
T (951)315-6926
F (951)922-2477

3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.

The Yucca Valley High School Boys Soccer program has requested the use of the Senior Center for their annual end of the season banquet. The event is to be held on Thursday, April 4th from 5:00pm to 9:00pm.

Alternatives: Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

Fiscal impact: Approval of a request would result in waiving approximately \$100.

Attachments: Yucca Valley High School Facility Rental Application
Yucca Valley High School waiver of fees request letter

Facility Information

	Hourly Rates	
	Non-Resident or Commercial Enterprise when fees are charged for the activity	Town of Yucca Valley Residents (when no fees are charged for the activity)
Large Rooms Yucca, Senior Center	Monday - Friday*	Monday - Friday* Saturday
	\$45	\$25 \$45
Small Rooms Mesquite, Joshua Tree, Ocotillo, Cholla	Monday - Friday*	Monday - Friday* Saturday
	\$25	\$15 \$25

*Saturday rates apply after 5pm Friday

Minimum rental period is two hours.

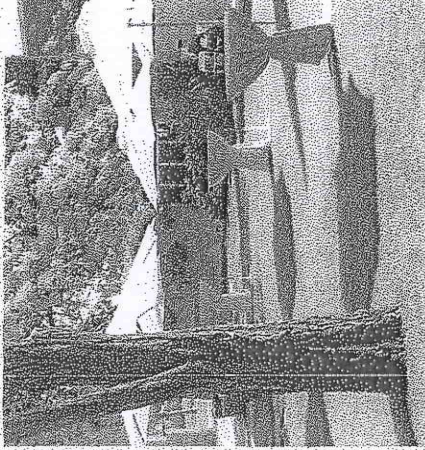
Security Deposit: \$500 for large rooms, \$200 for small rooms. Deposit is refundable if the area is left on time, clean and without damage. Personal checks are not accepted for facility use deposit.

If alcohol is served, the security deposit is \$1,000 and licensed security may be required.

Tables, chairs and set-up are included with the facility rental.

The Community Center Courtyard may be reserved at the small room rate if used in conjunction with another room reservation.

Tables and chairs are available for off-site rental with damage/loss deposit. Rental fee is \$8 each for tables, \$1 each for chairs.



Fees for Use of Town Facilities
Fees for reserved use of Town facilities will be charged for the entire time the user group requires access to the facility. All fees and deposits must be paid in full at least seven days prior to the event. Please keep in mind that the full deposit will only be refunded after the building is left on time, clean and without damage.

Hours of Use

The Community Center buildings are open from 7:00 a.m. until 9:00 p.m. Monday through Thursday, and from 7:00 a.m. until 10:00 p.m. on Friday and Saturday. Buildings are not available for rent or reserved use on Sundays or holidays unless special authorization is granted. Town of Yucca Valley parks are open daily from 6:00 a.m. until 11:00 p.m.

Excess Time

In the event the activity exceeds the contracted time, the excess time will be charged at the appropriate hourly rate plus 50% calculated up to the next full hour.

Facility Rental Application

Organization Name: Boys Soccer
 Contact Person: Lisa Valle
 Address: 7400 Sage Ave
 City: YV State: CA Zip: 92284
 Phone Number: 760-365-3391 Ext: 3616
 E-mail Address: valle@yvnhs.net
 Type of Event: banquet
 Date(s) Requested: April 4, 2013
 Times Requested: In: 5:00 Out: 9:00
 (includes set-up/clean up)

Actual Event Times: In: 6:00 Out: 8:00
 (time guests arrive/depart)

Facility Requested

- Yucca Room
- Mesquite Room
- Ocotillo Room
- Courtyard Area
- Senior Center
- Joshua Tree Room
- Cholla Room
- Other

Equipment Requested

- Tables, quantity 15
- PA System
- AV/DVD
- Chairs, quantity 60
- Other

Is the applicant a:

- Yucca Valley Resident? Yes No
- Commercial Enterprise? Yes No
- Will fees be charged? Yes No
- Will donations be required? Yes No
- Will kitchen use be required? Yes No
- Will alcohol be sold, served or allowed? Yes No

The undersigned agrees to the terms and conditions applicable to the use of the public facilities managed by the Town of Yucca Valley, accepts responsibility for damage occurring during such use, and releases the town and its agents from responsibility for claims of injury or loss of property resulting from this use of public facilities.

Applicant Signature

Date

Lisa Valle 2-27-13

MORONGO UNIFIED SCHOOL DISTRICT
Guidance Department
Yucca Valley High School
"TOMORROW BEGINS HERE TODAY"

February 27, 2013

To: Town of Yucca Valley

From: YVHS Boys Soccer

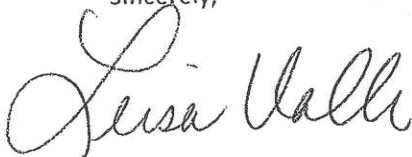
Re: Donation of Senior Center for the YVHS Boys

The YVHS Boys Soccer program is requesting the use of the Senior Center for our annual end of season banquet. We have filled out a facility rental application and is included with this letter.

We are also requesting that because we are a school organization that the use of the facility be donated as our funds are limited due to budget cuts.

If you have any questions I can be reached at 760.365.3391 ext. 3010 or by email at lvallo@yvhs.net

Sincerely,



Leisa Vallo

YVHS Counselor

Home of the Trojans
7600 SAGE AVENUE, YUCCA VALLEY, CA 92284
COUNSELING (760) 365-1138
FAX (760) 365-1845

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Maureen Randall, Administrative Assistant
Date: February 25, 2013
For Commission Meeting: March 12, 2013

Subject: Extension of waiver for current user groups

Prior Commission Review: None

Recommendation Information only

Summary: Extension of current facility use waivers during the Town Council Facility Use Policy review.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: Over the past several months, the Parks, Recreation and Cultural Commission has reviewed the Facility Use Policy and made recommendations for amendments. The policy guides the management and use of the Town's public buildings and facilities. Some of the recommendations affect user groups who have been granted waivers or reductions in facility use fees, including the implementation of a cap on waived fees.

Town Council is expected to review the policy and recommended changes during the budget preparation process over the next few months. Following the review, staff will have direction regarding any changes to the management of facilities. In the meantime, staff will continue to operate under the current policy.

Because several user groups are currently using facilities with approval for waived or reduced fees, staff has determined that interruptions, confusion and miscommunication can be minimized with an extension of these waivers and reductions until the budget

Reviewed By:	_____	_____	_____	Jas _____
	Town Manager	Town Attorney	Mgmt Services	Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

process is completed. Therefore, the affected user groups have been notified that their fee waiver or reduction has been extended until June 30, 2013.

The affected groups are:

- Andromeda Society (monthly meetings)
- California Desert Coalition (monthly meetings)
- Cub Scouts 903 (periodic use)
- Girl Scouts Troops #808 & #809 (weekly meetings)
- Hi Desert Chorus (bi annual performances)
- Lobos Football League (monthly meetings)
- Morongo Basin Conservation Association (monthly meetings)
- Morongo Basin Youth Soccer Association (monthly meetings)
- Narcotics Anonymous (weekly meetings)
- Perfect Wings 4-H (monthly meetings)
- Tri Valley Little League (monthly meetings)
- Vintage Iron Tractor Club (quarterly meetings)

Alternatives: None

Fiscal impact: None

Attachments: None