

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on Thursday

2-7-13 Maureen S Randall  
Date Signature

MEETING AGENDA

# TOWN OF YUCCA VALLEY

## PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, FEBRUARY 12, 2013

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

### PARKS, RECREATION & CULTURAL COMMISSION

**Jeff Evans, Chair**

**Jennifer Collins, Vice Chair**

**Dan Harman, Commissioner**

**Laurine Silver, Commissioner**

**Meredith Jones, Commissioner**

**Mark Nuaimi, Town Manager**

**Jim Schooler, Director of Community Services**

**Maureen S. Randall, Secretary**

COMMUNITY SERVICES OFFICE 760-369-7211

[www.yucca-valley.org](http://www.yucca-valley.org)

**AGENDA**

**TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, FEBRUARY 12, 2013**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.  
If you require special assistance to attend or participate in this meeting,  
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**ROLL CALL** Commissioner Harman, Commissioner Silver, Commissioner Jones, Vice Chair Collins,  
Chair Evans

**APPROVAL OF AGENDA**

**1. Parks, Recreation & Cultural Commission Agenda**

Action                      Motion: **Move to approve the agenda of the February 12, 2013  
Parks, Recreation & Cultural Commission meeting**

Motion \_\_\_\_\_

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**CONSENT AGENDA**

1-5      **2. Minutes of the Parks, Recreation & Cultural Commission meeting  
January 8, 2013**

**Recommendation: Move to approve minutes as presented**

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, FEBRUARY 12, 2013**

**6-8     3. Museum Report**

Recommendation: **Move to receive and file the Hi Desert Nature Museum Monthly Report for January 2013**

**9-12     4. Recreation Report**

Recommendation: **Move to receive and file the Recreation Monthly Reports for January 2013**

**13-14     5. Youth Commission Report**

Recommendation: **Move to receive and file the Youth Commission report for January 2013**

*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.*

Recommendation: **Approve Consent Agenda items 2-5**

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, FEBRUARY 12, 2013**

**PUBLIC COMMENTS**

*In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?*

**STAFF REPORTS**

**15-16 6. Hi-Desert Nature Museum 2011-2012 Annual Report**

**Recommendation: Move to receive and file the Hi Desert Nature Museum 2011-12 Annual Report.**

Action            Motion \_\_\_\_\_  
Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**17-19 7. Yucca Valley High School Swim Team Fee Reduction Request**

**Recommendation: Consider the issues surrounding the Yucca Valley High School Swim Team's use of the YVHS pool and make a recommendation regarding the use of the pool and the request for a reduction in facility use fees**

Action            Motion \_\_\_\_\_  
Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, FEBRUARY 12, 2013**

20     **8. Facility Use Policy**

Recommendation: **Move to forward the Commission’s recommendation for amendments to the Town’s Facility Use Policy to the Town Council for review and approval.**

Action            Motion \_\_\_\_\_  
                          Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Silver
2. Commissioner Harman
3. Commissioner Jones
4. Vice Chair Collins
5. Chair Evans

**STAFF INFORMATION ITEMS**

**FUTURE AGENDA ITEM**

**ANNOUNCEMENTS**

The next meeting of the Parks, Recreation and Cultural Commission is March 12, 2013 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

**ADJOURNMENT**

**TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
MINUTES**

**TUESDAY, JANUARY 8, 2013**

**CALL TO ORDER** by Chair Evans at 4:01pm

**PLEDGE OF ALLEGIANCE** led by Commissioner Harmon

**ROLL CALL** Commissioners present: Commissioner Harman, Commissioner Jones, Vice Chair Collins and Chair Evans. Commissioner Silver arrived late.

**APPROVAL OF AGENDA**

1. Action                      Motion: **Move to approve the agenda of the January 8, 2013 Parks, Recreation and Cultural Commission meeting.**

Move: Collins                      2<sup>nd</sup>: Harmon                      Vote: 4-0-0-1

**CONSENT AGENDA**

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF NOVEMBER 13, 2012**

Recommendation: **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for November and December 2012**

4. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly reports for November and December 2012**

5. **YOUTH COMMISSINO REPORT**

Recommendation: **Move to receive and file the Youth Commission report for November and December 2012**

## 6. Youth Commission Dismissal

Recommendation **Move to dismiss Dean Vincent from the 2012-13 Youth Commission**

## 7. Spring Program Plan – Community Services Department

Recommendation **Review the list of proposed schedule of spring programs and events and move to forward the summary to the Town Council with a recommendation to receive and file the report.**

*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.*

Action                      Motion: **Move to approve Consent Agenda items 2-5**

Move: Harmon

2<sup>nd</sup>: Jones

Vote: 4-0-0-1

## 8. Tri Valley Little League waiver request

Director Schooler reported on a request for facility use and a waiver of fees from Tri Valley Little League (TVLL). Director Schooler stated that with the recent discussions regarding fee waivers during the Parks, Recreation and Cultural commission's review of the Town's Facility Use Policy, staff recommends careful consideration of the request for additional building use fee waivers in order to be consistent with policy recommendations and fair to all user groups.

Director Schooler reviewed the November meeting in which the commissioners concurred on a recommendation to cap fee waivers at 20 hours of room use, or \$500 in waived fees (whichever occurs first) for any given user group during a calendar year. With that in mind as a tentative PRCC recommendation, the request from TVLL exceeds the suggested cap and would trigger payment for building use.

Because of the timing of the request in between PRCC meetings, staff approved the organization's January request so that player registration could take place as scheduled. Kim Close spoke on behalf of TVLL. Ms. Close stated the organization serves nearly 700 Morongo Basin children, that she understands the Town's position, and is thankful for any assistance the Town can give TVLL.

Vice Chair Collins suggested that the group look at reducing their time of building use, perhaps only meeting once a month in the Community Center instead of the requested twice a month.

Ms. Close also inquired about a request for the use of the softball field on February 16 & 17 for a fundraising tournament. Director Schooler stated that the Public Works is

planning a field renovation and he will have a conversation with them about the timing of the project and will work with TVLL to facilitate the tournament if possible.

Action

**Motion: Waive the fees for the requested February facility use and wait on the remaining dates until direction is given regarding changes to the Town's Facility Use Policy. Staff will handle the request regarding the tournament on Presidents Day weekend.**

Move: Jones

2<sup>nd</sup> Collins

Vote: 5-0-0-0

## 9. Facility Use Policy

Director Schooler reported on the Facility Use Policy review. In November of last year, the commission started a periodic review of the current policy. Staff brought up issues that have surfaced and are not fully addressed in the Town's current policy. Director Schooler provided a recap of the November recommendations:

1. Initiate a cap (20 hours or \$500, whichever occurs first) on fee waivers for user groups in a calendar year.
2. Limit building use fee waivers and reductions to Monday through Friday use, excluding holidays.
3. Require damage/cleaning deposits from all groups, even if use fees are waived or reduced. Immediately notify groups of problems that warrant the forfeiture of deposits, and collect another deposit before any further use.
4. Require the forfeiture off all deposits if the user groups stays beyond the contracted time of use.
5. Strengthen the policy language to limit the presence of pets in Town building to permit only **service animals**, on leash, in Town buildings unless specific written approval has been granted by the Director.
6. Specify that qualifying user groups (non profits) conducting fundraising events (tournaments, clinics, etc.) must pay associated usage fees and the organization must receive 100% of the earned funds from event. Otherwise, the event will be considered a private commercial use of Town facilities for private gain and will be prohibited. Limit the number of fundraising events using Town facilities to one event per qualifying organization per year.
7. Prohibit assigning or subletting Town facilities and stipulate that groups violating this regulation will forfeit current and future waivers and reductions of facility use fees.



The below items were discussed, but will be included in the next PRCC review of the town's Park Use Ordinance

1. Propose an amendment to the Parks Ordinance so that the use of Town parks for private gain is prohibited.
2. Prohibit water activities (dunk tanks, water slides, water balloons, etc.) on Town parks unless used in conjunction with a Town activity or event.
3. Prohibit the use of certain methods (chalking, burning, etc) when marking Town fields fro sporting or other activities.

**Additional changes recommended:**

- Increase the amount of deposit for the snack bars from \$200 to \$500.
- Change the rate for concession facilities from hourly rate to daily.
- Eliminate the rental of cotton candy machine and Sno-Cone machine.

**Appendix C: Add the following to the list of fee exempt groups:**

- San Bernardino County Fire Department
- Community Emergency Response Team (CERT)
- California Highway Patrol
- San Bernardino County Registrar of Voters
- San Bernardino County Superior Court

Director Schooler stated that at the February meeting additional items will be addresses regarding the Facility Use Policy, including rules/parameters for the use of storage containers at Town sports fields; and rules and procedures for the use of Town snack bar buildings including key check out, deposits, food storage requirements, cleanliness and care of facility, etc.

No action was taken on this item.

**STAFF INFORMATION ITEMS**

Director Schooler reported that there will be a Strategic Planning session Saturday in the Yucca Room starting 9am.

**PUBLIC COMMENT**

None

**COMMISSIONER REPORTS AND COMMENTS**

1. **Commissioner Silver:** Commissioner Silver none
2. **Commissioner Jones:** Commissioner Jones none

**3. Commissioner Harman:** Commissioner Harman mentioned he attended the opening day of basketball season and stated that Sue Earnest is doing a great job running the program.

**4. Chair Collins:** Vice Chair Collins wants everyone to be aware that citizens are putting together another sales tax initiative.

**5. Chair Evans:** Chair Evans commented that at the December 10<sup>th</sup> Sports Council meeting, a lot of good information was presented.

#### **ANNOUNCEMENTS**

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, February 12<sup>th</sup> at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

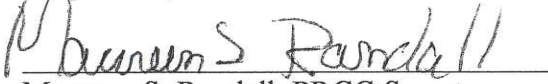
#### **FUTURE AGENDA ITEMS**

Facility Use Policy

#### **ADJOURNMENT**

Chair Evans adjourned the meeting at 5:07pm

Respectfully submitted,

  
Maureen S. Randall, PRCC Secretary  
Community Services Department

**PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation, Cultural Commission  
**From:** Lynne Richardson, Museum Supervisor  
**Date:** February 4, 2013  
**For Commission Meeting:** February 12, 2013

**Subject:** Museum Report

**Prior Commission Review:** The Commission receives a monthly Museum report and update from staff.

**Recommendation:** Receive and file the monthly museum report for January 2013.

**Summary:** The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:**

Current Temporary Exhibits:

"Reduce, Reuse, Recycle" and "All Things with Wings" will be on display in the Temporary Gallery through April 26, 2013.

Museum Attendance

The month of January brought 2,534 visitors to the museum, which is an increase from visitation in January 2012.

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Reviewed By: \_\_\_\_\_

Town Manager                  Town Attorney                  Mgmt Services                  *[Signature]* Dept Head

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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

### Museum Revenues

The museum received \$308 donations in January, an increase from donations received in January 2012.

### Gecko Gift Shop Income

Merchandise sold:	\$	878.03
Sales Tax:	\$	69.92
January Total:	\$	947.95

January gift shop sales were higher than the corresponding month in 2012.

### Fundraising:

January Income: 1 membership received for \$35

The museum is holding a silent art auction through April 20, 2013. This fundraising event features 30 works of art from the "Reduce, Reuse, Recycle" exhibit representing a wide range of styles created and donated by local artists. All proceeds from the sale of the auction items will support the Hi-Desert Nature Museum and its educational programs.

### Upcoming Programs and Special Events

Sat., February 9, Family Fun Day: Animal Kingdom  
Tues., February 12, MBCA Lecture, "Invasive Species"  
Wed., February 13, MBHS Presents "Navajo Weavings and Native American Flutes"  
Thu., February 21, Winter Lecture, "The Tortoise Intaglio"  
Sat., February 23, Science Saturday, Magnetism  
Sat., March 9, Science Saturday, Money  
Wed., March 13, MBHS Presents  
Thu., March 14, Winter Lecture, "Plant Diversity in JTNP"  
Sat., March 23, Spring Crafts Program  
Sat., March 30, Science Saturday, Language

### Advertising and Promotion:

During the month of January the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, [www.hidesertnaturemuseum.org](http://www.hidesertnaturemuseum.org), Facebook page and Twitter account are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1312 recipients on January 7.

Museum Progress on Projects and Programs in January:

Project/Program	Status	Notes
Presented a Winter Lecture	Completed	January 3: Astronomy
Co-hosted MBHS Presents	Completed	January 9: Hospital House
Presented Science Saturdays	Completed	January 12: Desert Creatures January 26: Insects
Organized the <i>Yucca Valley's Got Talent</i> event	Completed	January 26
Deinstalled the "Ride 'em Cowboy" exhibit	Completed	January 21
Installed "Reduce, Reuse, Recycle" & "All Things with Wings"	Completed	January 22-25
Hosted Opening Reception	Completed	January 25
Museum Supervisor Lynne Richardson presented an art salon for the Contemporary Arts Council	Completed	January 23 Hosted by the Palm Springs Art Museum
Grant project for science interactives	Ongoing	Identified members of the Advisory Committee
Initiated full inventory of collections	Ongoing	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

**Reviewed by:** Staff  
Department Director

**PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Jim Schooler, Director of Community Services  
**Date:** February 7, 2013  
**For Commission Meeting:** February 12, 2013

**Subject:** Monthly Recreation Division reports –January

**Recommendation:** Receive and file the Recreation January 2013 Division monthly reports.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The attached pages summarize the primary programming activity conducted by the recreation staff in the month of January 2013

**Attachments:**      January Youth Programs report  
                           January Sports Activities report  
                           January Enrichment Activities report

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Reviewed By:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

                          Town Manager      Town Attorney      Mgmt Services      Dept Head

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<input type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Town of Yucca Valley					
Community Services Department - Recreation Division					
Monthly Report - Youth Programs - January 2013					
	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park School Program	After Ages 5-16	no charge	Mon thru Thurs 3:00 - 5:00 p.m.	16 days 130	The month of January included making calendars, reading a short story about Martin Luther King . Sheriffs Dept. will be opening a Communication Center in the building.

Town of Yucca Valley  
Community Services Department - Recreation Division

Monthly Report - Sports - January 2013

	Ages	Fee	Season	Participation	Status / Issues / Comments
Youth Basketball League	Ages 6-14	\$58 Resident \$63 Non-Resident	Practices begin in Dec Games Jan-Mar	287 (35 teams)	The Town's Youth Basketball season is underway. A total of 17 games take place each Saturday at the Boys & Girls Club, Evangelical Free Church and Copper Mountain College; additional weeknight games round out the nine week game schedule. The program opened with "Draft Day" player evaluations on December 1st. Players in each division participated in a Town skills clinic that offered instruction in fundamentals and gave coaches the opportunity to score the players for team picks. The Town also hosted a coach clinic presented by Marc Smith from the LA84 Foundation at the Bell Center on December 8th. Practices began on December 10th; games began on January 5th. The regular season ends March 2nd with all-star tournaments in late March. Six divisions are being offered; 1-2nd Grade Coed, 3-4th Grade Coed, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, 7-8th Grade Boys.



Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Enrichment Activities - January 2013

Ages	Fees	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
18 & over	\$2/meeting	Thurs 9am-12pm	5	39	59	20	
Bellydance, Advanced	\$35/6 meetings	Wed.7-8 pm	4	8	32	24	This session Jan. 9 - Feb. 13
Bellydance, Beginning	\$35/6 meetings	Wed. 6-7 pm	0	0	0	0	
Bridge	\$2/meeting	Fri 12:30 -4 pm	3	21	33	12	
Guitar	\$40/6meetings	Tues 7-8 pm	4	0	28	28	This session Jan. 8 - Feb. 12
Gymnastics, Beginning	\$25/month	Mon 4-4:55 pm	4	0	48	48	No gymnastic classes in February
Gymnastics, Intermediate	\$25/month	Mon 5-5:55 pm	4	0	60	60	Due to overcrowding a second intermediate class has been added from 5 - 6 p.m. This class will begin March 4
Kindergarten	\$25/month	Mon 3:30-4:00 pm	4	0	44	44	
Knit & Crochet	\$2/meeting	Thurs. 9:15 a.m. - 12:15 p.m.	4	12	40	28	
Mon, Dad & Me	\$2/meeting	Tues 10:30 - 11:30 am	4	6	29	23	
Pinocle	\$2/meeting	Fri. 1:00 - 5:00 p.m.	4	16	26	10	
Stretch N' Tone	Mon 3:30-4:00 pm	Mon-Fri 9:00 - 10:00 a.m.	18	119	252	133	
Table Tennis	Fri 5-8 pm	Wed 2-5 pm	4	25	29	4	
Tai Chi Chuan	\$30/month	Wed 6-7:30 pm	4	20	24	4	
Woodcarving	\$2/meeting	Tues 6-9 pm	4	13	25	12	
Walking Club	\$15.00 one time fee			29	31	2	
Beginning Harmonica	\$2/meeting	Fri 4:00 - 5:00 p.m.	3	4	6	2	
Western Line Dancing Social	\$2/meeting	Mon 6:00 - 8:00 pm	4	56	31	-25	
Western Line Dancing Instructional	\$3/meeting	Thurs 1:00 - 3:00 pm	3	12	24	12	
Dog Obedience	\$135/6 weeks	Fridays 5:30-7:00 p.m.	3		56		This 6/week session Jan. 11-Feb. 15

**PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation, Cultural Commission  
**From:** Jim Schooler, Community Services Director  
Lynne Richardson, Museum Supervisor  
Candy Drake, Recreation Coordinator  
**Date:** February 4, 2013  
**For Commission Meeting:** February 12, 2013

**Subject:** Youth Commission Update

**Prior Commission Review:** The Commission receives a monthly Youth Commission report and update from staff.

**Recommendation:** Receive and file the monthly Youth Commission report for January 2013.

**Summary:** The Parks, Recreation & Cultural Commission is appointed by the Town Council to oversee the activities of the Youth Commission. The items presented in this report are to inform the commissioners of current activity with the Youth Commission, and to create an opportunity for Commission questions and discussion.

**Order of Procedure:**


- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:**

The Youth Commission met on January 7 and January 14, 2013 for their regularly scheduled monthly meetings. During the meetings commissioners continued logistical planning for their Teen Topics Community Forum scheduled for Monday, March 18, 2013, 6:00 – 8:00 p.m. Commissioners reviewed the forum promotional materials and made suggestions for changes to appeal to a teen audience.

Commissioners scripted a video promoting awareness of the Social Host Ordinance and providing ideas on how to hold a safe teen party. The first part of the video was shot on Monday, January 28<sup>th</sup>, and in February the video segment will be filmed featuring Deputy Wagner, San Bernardino County Sheriffs' Department.

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Reviewed By: \_\_\_\_\_  
Town Manager      Town Attorney      Mgmt Services       Dept Head

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Department Report       Ordinance Action       Resolution Action       Public Hearing  
 Consent       Minute Action       Receive and File       Study Session

The Youth Commission video on martial arts is in the final stages of editing by ProVideo and will be viewable on You Tube in February. Other suggested topics for videos are as follows:

- Lack of sleep and its effects on youth
- Things to do during Summer break
- General Plan Advisory Committee (GPAC meeting)
- Youth Commission ad (what Youth Commission does and who they are)
- *Yucca Valley's Got Talent* show winner

During January commissioners volunteered at the *Yucca Valley's Got Talent* event on January 26<sup>th</sup>.

The next scheduled meetings of the Youth Commission will be Monday, February 4 and February 11, 2013.

**Previously Reviewed by:** Staff

**Attachments:** None

**PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation, Cultural Commission  
**From:** Lynne Richardson, Museum Supervisor  
**Date:** February 4, 2013  
**For Commission Meeting:** February 12, 2013

**Subject:** Hi-Desert Nature Museum 2011-2012 Annual Report

**Prior Commission Review:** None.

**Recommendation:** Move to receive and file the Hi Desert Nature Museum 2011-12 Annual Report.

**Summary:** Staff recently completed the Hi-Desert Nature Museum’s annual report covering activities, programs and events for 2011-2012. The report will be submitted to the Parks, Recreation and Cultural Commission during the February 12, 2013 meeting.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:**

Hi-Desert Nature Museum staff recently prepared the organization’s fifth annual report which provides an overview of the activities and programs conducted in 2011 and 2012. The report highlights public programs, special events, exhibitions, partnerships, awards and recognition, media, attendance, and revenues. Preparing the annual report provided an excellent opportunity for staff to reflect on the past year’s accomplishments and prepare for future planning.

A copy of the annual report will be provided to each commissioner at the February 12, 2013 PRCC meeting. An electronic copy will be made available on the museum’s web site at [www.hidesertnaturemuseum.org](http://www.hidesertnaturemuseum.org).

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Reviewed By:	Town Manager	Town Attorney	Mgmt Services	JAS Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

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**Previously Reviewed by:** Staff  
Department Director

**Alternatives:** None

**Fiscal Impact:** None

**Attachments:** None

## PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Jim Schooler, Director of Community Services  
**Date:** February 7, 2013  
**For Commission Meeting:** February 12, 2014

**Subject:** Application for Facility Use; Request for Fee Reduction – YVHS Swim Team

**Prior Commission Review:** None

**Recommendation:** Consider the issues surrounding the Yucca Valley High School Swim Team's use of the YVHS pool and make a recommendation regarding the use of the pool and the request for a reduction in facility use fees.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The Town of Yucca Valley manages the maintenance and use of the swimming pool on the Yucca Valley High School campus. By agreement with the school district, the Town is able to use or permit use of the pool and locker rooms during times when school is not in session. Because of weather, staffing and budget considerations, the Town has typically concentrated its programming during the summer months, conducting swimming lessons, water exercise and lap swim sessions, recreational open swim times, family swim sessions and other activities.

In recent years, the pool has also been used each year by two swim teams, the Yucca Valley High School team and the Sandsharks team organized by Hi-Desert Aquatics. On behalf of the Town, the Community Services Department has worked with both teams to accommodate their practices and competitions which take place during the late winter and spring months.

Because the swim teams require off-season access, the pool heat has been turned on and chemical levels increased sooner than necessary for Town programming. Until 2011, Hi-Desert Aquatics paid the associated additional costs, covering the staffing, insurance and other financial responsibilities for both teams. In

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Reviewed By:	Town Manager	Town Attorney	Mgmt Services	jas Dept Head
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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

2011, the teams operated independently and actual monthly utility and chemical costs were pro-rated and divided between all user groups based on hours of use during each month.

In 2012, the fees were converted to an hourly basis in order to simplify the billing process and to assist the teams with budgeting. The facility use policy specifies a \$40 per hour rate for pool use.

The Yucca Valley High School Swim team has requested use of the pool for the 2013 season. Based on their proposed schedule, the YVHS swim team would use the pool approximately 191 hours with a billing of approximately \$7640. As they did last year, the team has requested consideration for a reduction in fees. In 2012, the PRCC approved a 25% fee reduction and the team was billed at the \$30/hour rate. All fees have been collected for the 2012 season.

Several factors should be considered in addition to the established criteria for granting fee waivers and reductions. The Town is anticipating an extremely challenging budget year during which program cuts, fee increases and partnership reductions are likely. The Council's willingness to subsidize other community programs under such conditions could be affected as the budget preparation process continues.

Given the severity of the current fiscal outlook, staff will forward any recommendations for substantial fee waivers or reductions to the Town Manager for subsequent discussion with the Town Council.

**Attachments:** YVHS Swim Team letter requesting a reduction of pool use fees



*Yucca Valley High School*

OUTCOMES THROUGH INNOVATION AND INTEGRATION



6 February 2013

To Whom It May Concern:

On behalf of the Yucca Valley High School Swim Club Boosters, I am requesting a consideration of a reduction of the adopted \$40 per hour fee for pool usage to be reduced to \$30 per hour for our team. Our season is from February 11, 2013 through May 3, 2013.

Thank you,

Rebecca Pessa  
Yucca Valley High School  
Swimming, Head Coach  
760.218.7670



**PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Jim Schooler, Director of Community Services  
**Date:** February 7, 2013  
**For Commission Meeting:** February 12, 2013

**Subject:** Facility Use Policy Review

**Prior Commission Review:** The Commission began a periodic review of the Town’s Facility Use Policy in November, 2012. Prior to that, the most recent policy amendment was approved by the Town Council in March, 2011.

**Recommendation:** Move to forward the Commission’s recommendation for amendments to the Town’s Facility Use Policy to the Town Council for review and approval.

- Order of Procedure:**
- Request Staff Report
  - Request Public Comment
  - Commission Questions of Staff
  - Commission Discussion
  - Motion/Second
  - Discussion on Motion
  - Call the Question

**Discussion:** From time to time in the management of Town facilities, issues surface that are not fully addressed in the Town’s Facility Use Policy. These circumstances trigger a review to ensure that the policy is up to date and sufficient to guide decisions regarding the use of Town buildings and outdoor areas. The Commission has reviewed several portions of the policy and provided comment to staff. The input from the Commission and staff is incorporated into the final draft that will be presented for review at the February 12<sup>th</sup> Commission meeting. Upon Commission approval, the draft will be forwarded to the Town Manager and Town Council for approval.

**Attachments:** A copy of the Facility Use Policy with recommended amendments will be provided to each commissioner at the February 12, 2013 PRCC meeting.

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Reviewed By:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      jas  
                                  Town Manager      Town Attorney      Mgmt Services      Dept Head

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Department Report      \_\_\_ Ordinance Action      \_\_\_ Resolution Action      \_\_\_ Public Hearing  
 \_\_\_ Consent      \_\_\_ Minute Action      \_\_\_ Receive and File      \_\_\_ Study Session