

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on Friday

Date Jan 4, 2013 Maureen S. Randall
Signature

MEETING AGENDA

TOWN OF YUCCA VALLEY PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, JANUARY 8, 2013

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

PARKS, RECREATION & CULTURAL COMMISSION

Jeff Evans, Chair

Jennifer Collins, Vice Chair

Dan Harman, Commissioner

Laurine Silver, Commissioner

Meredith Jones, Commissioner

Mark Nuaimi, Town Manager

Jim Schooler, Director of Community Services

Maureen S. Randall, Secretary

COMMUNITY SERVICES OFFICE 760-369-7211

www.yucca-valley.org

AGENDA

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, JANUARY 8, 2013**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.
If you require special assistance to attend or participate in this meeting,
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Led by _____

ROLL CALL Commissioner Harman, Commissioner Silver, Commissioner Jones, Vice Chair Collins,
Chair Evans

APPROVAL OF AGENDA

1. Parks, Recreation & Cultural Commission Agenda

Action Motion: **Move to approve the agenda of the January 8, 2013
Parks, Recreation & Cultural Commission meeting**

Motion _____

Move: _____ 2nd _____ Vote _____

CONSENT AGENDA

- 1-7 **2. Minutes of the Parks, Recreation & Cultural Commission meeting
November 13, 2012**

Recommendation: **Move to approve minutes as presented**

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, JANUARY 8, 2013**

8-10 **3. Museum Report**

Recommendation: Move to receive and file the Hi Desert Nature Museum Monthly Report for October 2012

11-19 **4. Recreation Report**

Recommendation: Move to receive and file the Recreation Monthly Reports for October 2012

20-21 **5. Youth Commission Report**

Recommendation: Move to receive and file the Youth Commission report for October 2012

22 **6. Youth Commission Dismissal**

Recommendation: Move to dismiss Sean Vincent from the 2012-2013 Youth Commission

23-24 **7. Spring Program Plans – Community Services Department**

Recommendation: Review the list of proposed schedule of spring programs and events and move to forward the summary to the Town Council with a recommendation to receive and file the report.

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.

Recommendation: Approve Consent Agenda items 2-7

Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, JANUARY 8, 2013**

PUBLIC COMMENTS

In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?

STAFF REPORTS

25-32 **8. Tri Valley Little League waiver request**

Recommendation: **Review the facility use application and make a determination regarding the requested fee waiver.**

Action Motion _____
Move _____ 2nd _____ Vote _____

33-48 **9. Facility Use Policy**

Recommendation: **Finalize the Commission's recommendations for amendment to the Town's Facilities Use Policy and request that staff forward the recommendation to the Town Council for review and approval**

Action Motion _____
Move _____ 2nd _____ Vote _____

**AGENDA
TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, JANUARY 8, 2013**

COMMISSIONER REPORTS AND COMMENTS

1. Commissioner Silver
2. Commissioner Harman
3. Commissioner Jones
4. Vice Chair Collins
5. Chair Evans

STAFF INFORMATION ITEMS

FUTURE AGENDA ITEM

ANNOUNCEMENTS

The next meeting of the Parks, Recreation and Cultural Commission is February 12, 2013 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

ADJOURNMENT

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, NOVEMBER 13, 2012

CALL TO ORDER by Chair Evans at 4:00pm

PLEDGE OF ALLEGIANCE led by Commissioner Jones

ROLL CALL Commissioners present: Commissioner Harman, Commissioner Jones, Commissioner Silver, Vice Chair Collins and Chair Evans.

APPROVAL OF AGENDA

1. Action Motion: **Move to approve the agenda of the November 13, 2012 Parks, Recreation and Cultural Commission meeting.**

Move: Collins 2nd: Silver Vote: 5-0-0-0

CONSENT AGENDA

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF OCTOBER 9, 2012**

Recommendation: **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for October 2012.**

4. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly reports for October 2012.**

5. **YOUTH COMMISSINO REPORT**

Recommendation: **Move to receive and file the Youth Commission report for October 2012**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.

Action Motion: **Move to approve Consent Agenda items 2-5**

 Move: Jones 2nd: Silver Vote: 5-0-0-0

6. California Virtual Academies

Director Schooler introduced the item regarding a request for a waiver of fees for use of the facilities on several different dates. California Virtual Academy (CAVA) does student testing each year and for the last few years, the group has used Community Center rooms for that event. They have provided a schedule of the requested dates and times.

Representing the group, Lisa Westcott stated that the facility has worked out great has worked out well in the past for the testing. CAVA currently serves approximately 100 children in the local area.

Chair Evens asked if the room requirement has increased. Ms. Westcott replied that it hadn't, but they would like to use the larger room instead of smaller rooms on a few occasions to test more students at one time.

Action Motion: **Move to approve the waiver of facility use fees for California Virtual Academies in March, April and May 2013.**

 Move: Silver 2nd Collins Vote: 5-0-0-0

7. Onaga Elementary School

Director Schooler reported on a request for the use and waiver of fees for Paradise Park Neighborhood Center.

Mr. Kyle Hannah, the principal of Onaga Elementary School, stated he would like to request the use of the building to hold interactive sessions with parents of students. He is hoping to build relationships with the parents in that neighborhood. Mr. Hannah has requested use of the building on four separate dates, each on a Thursday evening from 6:00pm to 8:00pm.

Action Motion: **Move to approve Onaga Elementary Schools waiver of facility use of Paradise Park Neighborhood Center on the four dates requested.**

 Move: Harman 2nd Collins Vote: 5-0-0-0

8. Morongo Basin Conservation Association

Director Schooler reported on a request for waiver of fees from Morongo Basin Conservations Association. Director Schooler introduced Claudia Sall who spoke in behalf of the facility use waiver request. Ms. Sall has requested a waiver of fees for the use of a small room for monthly meetings in 2013. She said the group (MBCA) is a non profit corporation whose mission is to advocate for a healthy desert environment that nurtures our rural character, cultural wealth and economic well-being.

Commissioner Harman mentioned that he noticed the applicant is not a resident of Yucca Valley. Ms. Sall stated that the group consists of members from all over the Morongo Basin. Chair Evans inquired if the group has spoke to Iii Desert Water District for room usage. Ms. Sall said yes, however they are restricted and cannot accommodate the 5pm to 7pm request. Vice Chair Collins appreciates the work that the organization does and states the commission should consider a three month waiver of fees, and revisit the request after the Facility Use Policy has been revised.

Action	Motion: Move to approve a waiver of fees for December 2012, January 2013 and February 2013		
	<u>Move: Jones</u>	<u>2nd Silver</u>	<u>Vote: 5-0-0-0</u>

9. Morongo Basin Amateur Radio Club

Director Schooler introduced a waiver of fees item from Morongo Basin Amateur Radio Club (ARES). The group has requested a waiver of fees for a small room on a monthly basis. Mr. Campbell, a representative of the group, stated the group is made up of volunteers that are radio amateurs engaged in emergency communication for the Town and local events as needed.

Action	Motion: Move to approve a waiver of fees for December 2012, January 2013 and February 2013		
	<u>Move: Collins</u>	<u>2nd Jones</u>	<u>Vote: 5-0-0-0</u>

10. Park Naming Policy

Director Schooler opened discussion on a Park Name recommendation. Staff has worked on a criteria and procedures for naming park facilities. The commission forwarded a policy recommendation back in September to council for review. Council adopted the policy as recommended later that month.

Director Schooler noted that November 1st was the closing of the 30-days proposal period. A total of 78 unique park names were proposed by more than 100 residents. Members of the public provided input:

Jean Essig spoke on behalf of naming the park after Norm Essig
Bob Dunn spoke in favor of naming the park after Norm Essig
Mae Fox spoke in favor of naming the park after Norm Essig

Following review and discussion, the Commission agreed to forward the following three names for Town Council consideration:

- Norm Essig Park for a person
- Sky Harbor Park for feature
- Sky View Park for location

Action Motion: **Move to forward three names for consideration to Town Council. Norm Essig Park, Sky View Park and Sky Harbor Park.**

Move: Collins 2nd Jones Vote: 5-0-0-0

11. Facility Use Policy

Director Schooler reported that in the management of Town facilities, staff encounters issues with the public that are not fully addressed in the Town's Facility Use Policy. The policy was last amended by the Town Council in March, 2011.

Director Schooler asked for Commission input on several issues. Additional provisions of the policy will be presented for review at subsequent Commission meetings. Staff anticipates a recommendation to amend the Facility Use Policy and/or Parks Use Ordinance within the next 60 to 90 days.

Staff has come up with item that need addressing for change and /or clarification:

1. **Issue:** The current guidelines for granting building use fee waivers do not set any limits, either in hours of use or dollar amount. Some user groups reserve more dates and time than actually needed, with no downside because fees are waived. This restricts the ability to provide space for other groups.
Staff Recommendation: Require user groups to pay normal rates for building use in excess of 20 hours of waived use in a calendar year.
Alternative Recommendation: Require user groups to pay normal rates for building use after \$500 in waived use in a calendar year.
Commissioners favored both recommendations "which ever comes first",
2. **Issue:** Facility maintenance staff is frequently scheduled for work on Saturdays only to accommodate the meetings or activities of groups that have been granted fee waivers. With

staff and budget limitations, this impacts scheduling and creates expense with no corresponding revenue.

Staff Recommendation: Limit building use fee waivers and reductions to Monday through Friday use, excluding holidays.

3. **Issue:** While the current policy sets facility use fees and damage deposits, it is silent regarding the collection of a damage/cleaning deposit from groups that are granted fee waivers. Some of these groups are known to leave a considerable mess when they leave the room.

Staff Recommendation: Require damage /cleaning deposits from all groups, even if use fees are waived or reduced. Immediately notify groups of problems that warrant the forfeiture of deposits, and collect another deposit before any further use.

4. **Issue:** On occasion, a user group stays beyond the contracted time. This can adversely affect work schedules when the room needs to be prepared for subsequent users or when staff must stay beyond the scheduled shift to clean up and close the building.

Staff Recommendation: All deposits are forfeited if the group stays past the contracted time.

5. **Issue:** Some individuals bring their pets (sometimes dogs off-leash) into the buildings to accompany them when they attend an activity or conduct other business. Many patrons are annoyed or feel threatened. Some dog owners claim that their pets are “service,” “companion” or “assistance” dogs, but such designation is frequently ill-defined.

Staff Recommendation: Strengthen the policy/ordinance language to only permit seeing-eye dogs, on-leash, in Town buildings.

Commissioners stated that the statement “or with the Director’s permission” should be added to this recommendation

6. **Issue:** From time to time, individuals or groups schedule activities on Town parks for the purpose of private financial gain (dog classes, exercise classes, sports tournaments, etc.) often without requesting permission to reserve space for the activity. In some cases, space is reserved but the intent is misrepresented. In these cases, public facilities are used for private gain.

Staff Recommendation: Propose an amendment to the Parks Ordinance so that private use of Town parks for private gain is prohibited.

7. **Issue:** Various organizations apply to use Town maintained facilities for fundraising events. Many of these applicants request a waiver of the normal fees associated with reserved use of facilities or fields. Reserved use precludes public access to the facility for the duration of the fundraiser, and additional maintenance is often required.

Staff Recommendation: Specify that qualifying user groups (non-profits) conducting fundraising tournaments, clinics or other peripheral events must pay associated usage fees and the organization must receive 100% of the earned funds from event. Otherwise, the

event will be considered a private commercial use of Town parks for private gain and will be prohibited.

Alternative Recommendation: Limit the number of fundraising events in Town facilities to one event per qualifying organization per year.

Commissioners agree with the first staff recommendation

8. **Issue:** Situations have occurred where a user group that has reserved a Town facility or park area for a block of time grants permission to another group to use some of that time. Public access is therefore limited and use is controlled by others. Town staff is typically unaware of the arrangement and has difficulty enforcing established priorities.

Staff Recommendation: Prohibit assigning or subletting facilities; groups doing so will forfeit current and future fee waivers or reductions.

9. **Issue:** Various park users enhance their events with water activities including dunk tanks, water slides and water balloons, often without asking for permission to do so. Not only does this require water from the park faucets, but frequently creates a dangerous situation for park users. Also, such activities negatively impact the turf areas.

Staff Recommendation: Prohibit these water activities on Town parks unless used in conjunction with a Town activity or event.

10. **Issue:** Some park users apply markings to turf areas to delineate boundaries for various sports. Some methods are problematic in terms of their effect on the turf.

Staff Recommendation: Prohibit the use of certain methods (chalking, burning, etc.) when marking Town fields for sporting or other activities.

Commissioners suggested including what materials are acceptable for use on the fields.

STAFF INFORMATION ITEMS

None this time

PUBLIC COMMENT

None

COMMISSIONER REPORTS AND COMMENTS

1. **Commissioner Silver:** Commissioner Silver none

2. **Commissioner Jones:** Commissioner Jones none

3. **Commissioner Harman:** Commissioner Harman gave thanks to Jim Schooler and Maureen Randall for all the help with Lobos Football. He presented Director Schooler with a plaque of appreciation.

4. **Chair Collins:** Vice Chair Collins none

5. **Chair Evans:** Chair Evans mentioned the Youth Commission video on You Tube is very well done. The opening of the new park in October was great.

ANNOUNCEMENTS

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, December 11, 2012 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

FUTURE AGENDA ITEMS

Facility Use Policy

ADJOURNMENT

Chair Evans adjourned the meeting at 5:18 pm

Respectfully submitted,



Maureen S. Randall, PRCC Secretary
Community Services Department

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Lynne Richardson, Museum Supervisor
Date: January 2, 2013
For Commission Meeting: January 8, 2013

Subject: Museum Report

Prior Commission Review: The Commission receives a monthly Museum report and update from staff.

Recommendation: Receive and file the monthly museum report for November and December 2012.

Summary: The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

Current Temporary Exhibits:

"Ride 'em Cowboy! The West in Popular Culture" will be on display through January 19, 2013 in the Temporary Gallery.

"Reduce, Reuse, Recycle" and "All Things with Wings" will be on display January 25 through April 26, 2013.

Reviewed By:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	Town Manager	Town Attorney	Mgmt Services	Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input checked="" type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

Museum Attendance

The month of November brought 1,723 visitors to the museum and December saw 1,389 in attendance. Total attendance for 2012 was **30,822**, slightly lower than visitation in 2011.

Museum Revenues

The museum received \$190 donations in November and \$85 in December making total donations for 2012 of **\$2,929**. In 2012, nine bricks were sold for **\$1,800** and memberships totaled **\$510**.

Gecko Gift Shop Income

Merchandise sold:	\$ 881.71
<u>Sales Tax:</u>	<u>\$ 68.36</u>
November Total:	\$ 950.07

Merchandise sold:	\$ 540.75
<u>Sales Tax:</u>	<u>\$ 41.91</u>
December Total:	\$ 582.66

Total gift shop sales for 2012 were **\$11,175.68**.

Upcoming Programs and Special Events

Thu., January 3, Winter Lecture, Astronomy
Wed., January 9, MBHS Presents, "The Hospital House"
Sat., January 12, Science Saturday, Desert Creatures
Fri., January 25, Exhibit Reception
Sat., January 26, Science Saturday, Insects
Sat., January 26, Yucca Valley's Got Talent
Sat., February 9, Family Fun Day: Animal Kingdom
Wed., February 13, MBHS Presents
Thu., February 21, Winter Lecture, Native American Rock Art
Sat., February 23, Science Saturday, Magnetism

Advertising and Promotion:

During the months of November and December the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, www.hideserternaturemuseum.org, Facebook page and Twitter account are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1300 recipients on November 6

and 1307 on December 5.

Museum Progress on Projects and Programs in November & December:

Project/Program	Status	Notes
Co-hosted Composter Training	Completed	November 3
Presented a Science Saturday	Completed	November 10: Physics
Assisted with Veterans' Tribute	Completed	November 11
Designed and distributed Winter Activity Guide	Completed	November 9-10
Presented two Winter Lectures	Completed	November 8: Cowgirls December 6: Christmas Elves
Hosted Holiday Craft Programs	Completed	Adults Crafts: December 3 Kids Crafts: December 8
Co-hosted MBHS Presents program	Completed	November 14: Firemaking Tools
Grant project for science interactives	Ongoing	Reviewed exhibits at Kidspace, Pasadena, and the Discovery Science Center, Orange County; received exhibit concept and cost estimate report from THINK Jacobson & Roth
Initiated full inventory of collections	Ongoing	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

Reviewed by: Staff
Department Director

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Jim Schooler, Director of Community Services
Date: January 3, 2013
For Commission Meeting: January 8, 2013

Subject: Monthly Recreation Division reports –November & December 2012

Recommendation: Receive and file the Recreation November & December 2012 Division monthly reports.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: The attached pages summarize the primary programming activity conducted by the recreation staff in the month of November & December 2012

Attachments: November & December Youth Programs report
November & December Sports Activities report
November & December Enrichment Activities report
November & December Special Events

Reviewed By:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	Town Manager	Town Attorney	Mgmt Services	Dept Head

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Town of Yucca Valley					
Community Services Department - Recreation Division					
Monthly Report - Youth Programs - November 2012					
	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park Summer Program	Ages 5-16	no charge	Mon thru Thurs 3:00 - 5:00 p.m.	16 days 122	

Town of Yucca Valley					
Community Services Department - Recreation Division					
Monthly Report - Youth Programs - December 2012					
	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park Summer Program	Ages 5-16	no charge	Mon thru Thurs 3:00 - 5:00 p.m.	15 days 88	Paradise was open after Christmas from 1:00 to 4:00 p.m.

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Sports - December 2012

	Ages	Fee	Season	Participation	Status / Issues / Comments
Youth Basketball League	Ages 6-14	\$58 Resident \$63 Non-Resident	Games Jan-Mar	280	Enrollment is nearly complete for the Town's Youth Basketball program. The program opened with "Draft Day" player evaluations on December 1st. Players in each division participated in a Town skills clinic that offered instruction in fundamentals as well as giving coaches the opportunity to score the players for team picks. The Town also hosted a coach clinic presented by Marc Smith from the LA84 Foundation at the Bell Center on December 8th. This clinic provided coaches and staff with the sports psychology techniques to be a positive and encouraging leader as well as practical court drills for teaching basketball fundamentals. Practices begin on December 10th; games begin on January 5th. Season ends in early March. Six divisions are being offered; 1-2nd Grade Coed, 3-4th Grade Coed, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, 7-8th Grade Boys.
Adult Softball - Fall Leagues	Ages 18 & up	\$400 per team	9/12 to 12/06	24 teams	Fall Leagues completed on December 6th. Another large turnout filled all leagues for a total of 24 teams with an additional six teams inquiring about registration. The two Coed leagues filled for a total of 12 teams. Ladies League filled with 6 teams, Mens League filled with 6 teams. Winning teams included Dirt n the Skirt, Wild Bunch, The Squad, and Team Special.

Town of Yucca Valley
 Community Services Department - Recreation Division
 Monthly Report - Enrichment Activities - November 2012

Activity	Age	Fee	Meeting Days	# of meetings	Participants last month	Participants this month	Change	Status / Issues / Comments
Art Studio	18 & over	\$2/meeting	Thurs 9am-12pm	4	68	55	-14	
Bellydance, Advanced	10 & over	\$35/8 meetings	Wed 7-8 pm	4	32	20	-12	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed 6-7 pm	4	16		-16	
Bridge	18 & over	\$2/meeting	Fri 12:30 - 4 pm	3	36	42	6	
Guitar	14 & over	\$40/6 meetings	Tues 7-8 pm	0	0	0	0	
Gymnastics, Beginning	6 & over	\$25/month	Mon 4-4:55 pm	4	28	48	20	There will be no Gymnastic classes in December due to holidays
Gymnastics, Intermediate	10 & over	\$25/month	Mon 5-5:55 pm	4	52	36	-16	
Kender Gym	3-5 yrs	\$25/month	Mon 3:30-4:00 pm	4	32	12	-20	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15 a.m. - 12:15 p.m.	3	25	18	-7	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Tues 10:30 - 11:30 am	3	23	18	-5	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1:00 - 5:00 p.m.	3	42	31	-11	
Stretch N' Tone	All	Mon 3:30-4:00 pm	Mon-Fri 9:00 - 10:00 a.m.	19	266	234	-32	
Table Tennis	18 & over	Fri 5-8 pm	Wed 2-5 pm	4	26	19	-7	
Tai Chi Chuan	All	\$30/mc/wk	Wed 6-7:30 pm	4	22	22	0	
Woodcarving	16 & over	\$2/meeting	Tues 6-9 pm	4	36	25	-10	
Wrestling Club	All	\$15.00 one time fee			27	29	2	
Beginning Harmonica	5 yrs 7 over	\$2/meeting	Fri 4:30 - 5:00 p.m	3	13	9	-4	
Western Line Dancing Social	15 yrs & over	\$2/meeting	Mon 6:00 - 8:00 pm	4	50	46	-4	
Western Line Dancing Instructional	18 yrs & over	\$3/meeting	Thurs 1:00 - 3:00 pm	3	27	23	-4	
Dog Obedience		\$195/6 weeks	Fridays 5:30-7:00 p.m.					Next session will begin on January 11th.

Town of Yuuca Valley
Community Services Department - Recreation Division
Monthly Report - Enrichment Activities - December 2012

Activity	Age	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change	Status / Issues / Comments
Art Studio	18 & over	\$2/meeting	Thurs 9am-12pm	3	55	39	-16	
Bellydance, Advanced	10 & over	\$35/6 meetings	Wed 7-8 pm	2	22	8	-14	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed 3-7 pm	0	0	0	0	
Bridge	18 & over	\$2/meeting	Fr 12:30-4 pm	2	42	21	-21	
Guitar	14 & over	\$40/6 meetings	Tues 7-8 pm	0	0	0	0	Next session begins January 8th
Gymnastics, Beginning	6 & over	\$25/month	Mon 4-4:55 pm	0	48	0	-48	There will be no Gymnastic classes in December due to holidays.
Gymnastics, Intermediate	10 & over	\$25/month	Mon 5-5:55 pm	0	36	0	-36	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4:00 pm	0	12	0	-12	
Knit & Crochet	16 & over	\$2/meeting	Thurs 9:15 a.m. - 12:15 p.m.	3	18	12	-6	
Mon, Dad & Me	2-5 yrs	\$2/meeting	Tues 10:30 - 11:30 am	2	18	6	-12	
Pinochle	18 yrs & over	\$2/meeting	Fr 1:00 - 5:00 p.m.	2	31	16	-15	
Stretch N' Tone	All	Mon 3:30-4:00 pm	Mon-Fri 9:00 - 10:00 a.m.	10	234	119	-115	
Table Tennis	18 & over	Fr 5-8 pm	Wed 2-5 pm	3	19	25	6	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30 pm	3	22	20	-2	
Woodcarving	16 & over	\$2/meeting	Tues 6-9 pm	2	25	13	-12	
Walking Club	All	\$15.00 one time fee			29	29	0	
Beginning Harmonica	5 yrs 7 over	\$2/meeting	Fr 4:00 - 5:00 p.m.	2	9	4	-5	
Western Line Dancing Social	18 yrs & over	\$2/meeting	Mon 6:00 - 8:00 pm	3	46	58	12	
Western Line Dancing Instructional	18 yrs & over	\$3/meeting	Thurs 1:00 - 3:00 pm	2	23	12	-11	
Dog Coedance		\$135/6 weeks	Fridays 5:30-7:00 p.m.					Next session will begin on January 11th.

Town of Yucca Valley
Community Services Department - Recreation Division

Monthly Report - Sports - November 2012

	Ages	Fee	Season	Participation	Status / Issues / Comments
NFL Punt, Pass & Kick Sectionals	Ages 6-15	No charge	11/4/2012	2	The NFL Punt, Pass & Kick sectionals took place on Sunday, November 4th at Banning High School. Of our seven sectional qualifiers, two competed. Teagan Lesko placed 4th in the Boys 6-7 year old division. Grey Tatu placed 3rd in the Boys 14-15 year old division. Unfortunately none of our athletes will advance to the next level.
Youth Basketball League	Ages 6-14	\$58 Resident \$63 Non-Resident	Games Jan-Mar	Registration underway	Enrollment is underway for the Town's Youth Basketball program. Practices begin on December 10th, games begin on January 5th. Season ends in early March. Six divisions are being offered; 1-2nd Grade Coed, 3-4th Grade Coed, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, 7-8th Grade Boys.
Adult Softball - Fall Leagues	Ages 18 & up	\$400 per team	9/12 to 12/06	24 teams	Fall Leagues are nearly completed. Again, a large turnout filled all leagues for a total of 24 teams with an additional six teams inquiring about registration. Teams are allowed up to 16 players. The two Coed leagues filled for a total of 12 teams. Ladies League filled with 6 teams, Mens League filled with 6 teams.

Town of Yucca Valley					
Community Services Department - Recreation Division					
Monthly Report - Special Events - November 2012					
Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments	
Children	no charge	Begins Nov. 17		98 letters were written	
Letters to Santa					

Town of Yucca Valley
Community Services Department - Recreation Division
Monthly Report - Special Events - December 2012

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Letters to Santa	Children	no charge	Nov. 17 to Dec. 17	200	200 letters were written in December (total 298)
Holiday Craft Fair	All	Vendor tables \$25	Sat. Dec 1	52 Vendors	Approximately 400 people attended the event.
Tree Lighting	All	no charge	Sat. Dec 1	300	Christmas caroling, hot chocolate, cookies and visits with Santa helped make this a fantastic evening spent with friends and family.
Santa Visits	Children	no charge	Sat. Dec 1	120	The San Bernardino Co. Fire Dept drove Santa to Jacobs, Essig, & Paradise Parks to visit with neighborhood children.

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Jim Schooler, Community Services Director
Lynne Richardson, Museum Supervisor
Candy Drake, Recreation Coordinator
Date: January 2, 2013
For Commission Meeting: January 8, 2013

Subject: Youth Commission Update

Prior Commission Review: The Commission receives a monthly Youth Commission report and update from staff.

Recommendation: Receive and file the monthly Youth Commission report for November and December 2012.

Summary: The Parks, Recreation & Cultural Commission is appointed by the Town Council to oversee the activities of the Youth Commission. The items presented in this report are to inform the commissioners of current activity with the Youth Commission, and to create an opportunity for Commission questions and discussion.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

The Youth Commission met on November 5, November 12 and December 3, 2012 for their regularly scheduled monthly meetings. During the meetings commissioners began logistical planning for their Teen Topics Community Forum scheduled for Monday, March 18, 2013, 6:00 – 8:00 p.m. Commissioners also initiated a review of the current Town of Yucca Valley Use of Park Facilities Ordinance with the goal of recommending any changes which may help address the problem of illegal teen activities at the Town's parks. Deputy Wagner, San Bernardino County Sheriffs' Department, attended the December 3, 2012 meeting to provide information on teen activities at the community center and answer questions. Commissioners have voiced concerns about smoking in the community center and proposed that the topic be

Reviewed By:

Town Manager	Town Attorney	Mgmt Services	Dept Head
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Mlnute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

discussed during the Teen Topics Community Forum to solicit public opinion on the subject before preparing their final recommendation to Town Council.

Commissioners discussed publicity ideas for the Social Host Ordinance and a representative from the Ready, Aim, Fire Coalition attended the November 5 and December 3, 2012 meetings to provide information and answer questions. A Public Service Announcement (PSA) has been drafted and will be recorded in January for broadcast on Z107.7 FM.

On December 10 and 20, 2012 commissioners videotaped segments for their martial arts You Tube video. It is currently being edited by Pro Video and will be put online in January 2013. The Youth Commission video covering the Essig Park Grand Opening is available on You Tube now. Other suggested topics for videos are as follows:

- Social Host Ordinance and how to host a safe party
- Lack of sleep and its effects on youth
- Things to do during Spring/Summer break
- General Plan Advisory Committee (GPAC meeting)
- Youth Commission ad (what Youth Commission does and who they are)
- Yucca Valley's Got Talent show winner

Chair Nicholas Lombardo is serving as the Youth Commission's representative on the Town's General Plan Advisory Committee (GPAC). GPAC meetings were held on November 14 and December 12, 2012.

During the months of November and December commissioners volunteered at the Veterans' Tribute on November 11th and Town Tree Lighting on December 1st. Commissioners also participated in the Old Town Light Parade on December 15th.

The next scheduled meetings of the Youth Commission will be Monday, January 7, 2013 and February 4, 2013.

Previously Reviewed by: Staff

Attachments: None

PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation, Cultural Commission
From: Jim Schooler, Community Services Director
Lynne Richardson, Museum Supervisor
Candy Drake, Recreation Coordinator
Date: January 2, 2013
For Commission Meeting: January 8, 2013

Subject: 2012-13 Youth Commission Dismissal

Prior Commission Review: None

Recommendation: Move to dismiss Commissioner Sean Vincent from the 2012-2013 Youth Commission

Summary: The Town Council established the Youth Commission to serve as an advisory group to provide recommendations on youth related issues in Yucca Valley. The Council has appointed the Parks, Recreation and Cultural Commission to oversee the activities of the Youth Commission.

- Order of Procedure:**
- Request Staff Report
 - Request Public Comment
 - Commission Questions
 - Motion/Second
 - Discussion on Motion
 - Call the Question

Discussion:

The Yucca Valley Town Council established the Youth Commission to serve as an advisory group to provide recommendations on youth related issues. During their orientation, 2012-2013 term commissioners were advised that absence from more than three first Monday monthly meetings would result in dismissal from Youth Commission. A review of minutes from Youth Commission meetings indicates that Commissioner Sean Vincent has never attended a Youth Commission meeting during this term, and has not responded to staff's attempts to discuss the matter. He has been advised in writing that he will be dismissed from Youth Commission. With the approval of the PRC Commission, Sean Vincent will be removed from the current Youth Commission roster, leaving 11 commissioners in the 2012-13 term.

Reviewed By:	_____	_____	_____	_____
	Town Manager	Town Attorney	Mgmt Services	Dept Head
_____ Department Report	_____ Ordinance Action	_____ Resolution Action	_____ Public Hearing	
<input checked="" type="checkbox"/> Consent	_____ Minute Action	_____ Receive and File	_____ Study Session	

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Jim Schooler, Director of Community Services
Date: January 4, 2013
For Commission Meeting: January 8, 2013

Subject: Spring 2013 Program – Community Services Department

Prior Commission Review: The Commission reviewed the Winter 2012-13 Program in October.

Recommendation: Review the list of proposed fall programs and events and move to forward the summary to the Town Council with a recommendation to receive and file the report.

- Order of Procedure:**
- Request Staff Report
 - Request Public Comment
 - Commission Discussion / Questions of Staff
 - Motion/Second
 - Discussion on Motion
 - Call the Question

Discussion: The programming staff of the museum and recreation divisions of the Community Services Department has developed programs and events that will be offered in the Spring (March, April, May) of 2013. Descriptions are being prepared to be included in the printed Experience Yucca Valley fall activity guide that will be distributed throughout the community in mid February.

The Commission is asked to review the program offerings, provide feedback to staff, and forward the report to the Town Council for their information.

Alternatives: None recommended

Fiscal impact: No fiscal impact outside of the adopted budget

Attachments: Hi Desert Nature Museum program summary
Recreation Division program summary

Reviewed By:	<u> </u> Town Manager	<u> </u> Town Attorney	<u> </u> Mgmt Services	<u>jas</u> Dept Head
<input type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

Community Services Department
Planned Recreation Programs - Spring 2013

Special Events

Special Events

Saturday, March 30	Easter Egg Hunt	no charge
Saturday, May 4	Kid's Spring Dances	\$3 per child

Fitness Fun Runs

Saturday, May 5	Run for the Arts	\$20, \$18
Sunday, May 26	Grubstake Run	\$20, \$18

Senior Dances

Saturday, May 18	Dance for Seniors & Adults	\$3, \$5
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Grubstake Days

Saturday, May 25	Horseshoes Tournament	\$10/team
Saturday, May 25	Table Tennis Tournament	\$10/team
Saturday, May 25	Family Kickball Tournament	no charge

Youth Programs

Classes

Beginning Guitar	14 & older, Tuesday evenings	\$40/6 weeks
Bellydance (Beginning & Advanced)	10 & older, Wednesday evenings	\$35/6 weeks
Gymnastics (Beginning)	6 & older, Monday afternoons	\$35/4 weeks
Gymnastics (Intermediate)	10 & older, Monday afternoons	\$35/4 weeks
Kinder Gym	3-5 year olds, Monday afternoons	\$25/4 weeks

Paradise Park After School Program

Ages 5 -16, Monday through Thursday, 3-5 pm	no charge
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Youth Basketball League

Ages 6-14, Weeknight practices, Saturday Games, December through early March.	R \$58/NR \$63 per child
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Kids' Tinman Triathlon

Saturday, June 8, 2013	Ages 4-12	\$40 per child
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Adults & Seniors

Enrichment Classes

Bellydance	10 & older, Wednesday evenings	\$35/6 weeks
Yucca Valley Bridge Club	18 & older, Friday afternoons	\$2 per session
Dog Obedience	18 & older, Friday evenings	\$135/6weeks
Harmonica	5 & older, Friday evenings	\$2 per session
Pinocle	18 & older, Friday afternoons	\$2 per session
Knit & Crochet	18 & older, Thursday mornings	\$2 per session
Stretch N Tone	18 & older, Monday thru Friday mornings	\$2 per session
Table Tennis	18 & older, Wednesday afternoons	\$2 per session
Tai Chi Chuan	All ages, Wednesday evenings	\$30 per month
Open Art Studio Workshop	18 & older, Thursday mornings	\$2 per session
Western Line Dancing (Instructional)	18 & older, Mon evenings & Thurs afternoons	\$2 per session
Western Line Dancing (Intermediate)	18 & older, Mon evenings & Thurs afternoons	\$2 per session
Woodcarving	16 & older, Tuesday evenings	\$2 per session
Will for Seniors	Wednesday afternoons & Thursday mornings	no charge
Walking Club	18 & older, ongoing	\$15 one-time fee

Seniors & Adult Trips

Endeavor, CA Science Center	Wednesday, April 24	\$52 per person
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Softball Leagues

Ladies	Monday evenings	\$400 / team
Mens	Monday evenings	\$400 / team
Co-ed Traditional	Tuesday evenings	\$400 / team
Co-ed Casual	Wednesday evenings	\$400 / team
Co-ed Casual	Thursday evenings	\$400 / team

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Maureen Randall, Administrative Assistant
Date: December 19, 2012
For Commission Meeting: January 8, 2013

Subject: Tri Valley Little League Facility Use Request

Prior Commission Review: None

Recommendation: Review the facility use application and make a determination regarding the requested fee waiver .

Summary: Tri Valley Little League has submitted a request to use Town facilities for the 2013 season. The group has also requested that the customary fees associated with reserved use of rooms and fields be waived.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: The rental and use of public facilities and equipment is regulated by the Town's adopted Facility Use Policy and fee schedule, which is currently under review by the Parks Recreation and Cultural Commission (PRCC). The Town Council has delegated the PRCC to interpret the policy and rule on requests for a waiver or reduction in fees when such requests represent a significant contribution or in cases that do not fall clearly within the following waiver guidelines:

1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members of the local community who wish to participate.
3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.

Reviewed By:	<u> </u>	<u> </u>	<u> </u>	<u>jas</u>
	Town Manager	Town Attorney	Mgmt Services	Dept Head

<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

The Tri-Valley Little League application is significant in that 124 hours of complimentary room use is requested which would represent approximately \$2,700 in waived fees. The impact on the building schedule and other user groups could be substantial. Because of the timing of the request in relation to scheduled PRCC meetings, staff granted the fee waiver for the January dates so that the group's scheduled activities would not be interrupted. That action resulted in 39 hours of no-charge room use with a value of \$1,192.

TVLL also applied for use of the Community Center, Machris Park, and Jacobs Park athletic fields for practices and games February through June 2013. While the Jacobs Park request is consistent with previous years, staff informed the organization that the Town could not accommodate the request for the other fields for a variety of reasons.

Because of recent discussions regarding fee waivers during the Parks, Recreation and Cultural Commission's review of the Town's Facility Use Policy, staff recommends careful consideration of the request for additional building use fee waivers, in order to be consistent with policy recommendations and fair to all user groups. At the November PRCC meeting, the Commission concurred on a recommendation to cap fee waivers to 20 hours of use, or \$500 in waived fees (whichever occurs first) for any given user group during a calendar year. The TVLL request breaks down by month as follows:

January 2013	39 hrs	\$1192
February 2013	26 hrs	\$528
March 2013	8.5 hrs	\$232
April 2013	5.5 hrs	\$82
May 2013	5.5 hrs	\$82
June 2013	5.5 hrs	\$82
July 2013	5.5 hrs	\$82
August 2013	5.5 hrs	\$82
September 2013	5.5 hrs	\$82
November 2013	5.5 hrs	\$82
December 2013	5.5 hrs	\$82

According to the PRCC's tentative recommendation to cap fee waivers, the Tri Valley Little League request exceeds the suggested limit for waiving building use fees.


Alternatives: Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

Fiscal impact: Based on Tri Valley Little League submitted schedule, approval of a request would result in waiving approximately \$2,700 and 124 hours of building use only.

Attachments: Tri Valley Little League application for facility use
Tri Valley little League letter requesting waiver
J. Schooler email message in response to the request

All Rates to begin : Feb 25, 2013 June 7

Facility Information

	Hourly Rates			
	Non-Resident or Commercial Enterprise when fees are charged for the activity		Town of Yucca Valley Residents (fees on fee are charged for the activity)	
	Monday - Friday*	Saturday	Monday - Friday	Saturday
Large Rooms Yucca Senior Center	\$45	\$65	\$25	\$45
Small Rooms Mesquite, Joshua Tree, Goshute, Cholla	\$25	\$45	\$15	\$25

Maximum rental period 24 hours.
 Security Deposit: \$500 for large rooms, \$200 for small rooms. Deposit is refundable if the area is left in same clean and without damage. Payment checks are not accepted for facility use deposit. If alcohol is served, the security deposit is \$1,000 and licensed security must be registered. Tables, chairs and set up are included with the facility rental.
 The Community Center Courtyard may be reserved as the usual from table if used in conjunction with another room reservation.
 Tables and chairs are available for off-site rental with damage-free deposit. Rental fee is \$5 each for tables, \$1 each for chairs.



Fees for Use of Town Facilities
 Fees for use of town facilities will be charged for the entire time the user has physical access to the facility. All fees and requests must be paid in full at least seven days prior to the event. Please keep in mind that the fee deposit will only be refunded when the facility is left in same clean and without damage.

Hours of Use
 The Community Center building is open from 7:00 am - 4:00 pm, Monday through Thursday, and from 7:00 am - 10:00 pm on Friday and Saturday. Duplications and services not available on the 2nd floor on holidays unless special authorization is granted. Hours of Yucca Valley parks are open every third day (except 1st of Jan).

Excess Time
 In this event the activity exceeds the contracted time, the excess time will be charged at the appropriate hourly rate plus 50% calculated up to the next 15-hour period.

Facility Rental Application

Organization Name: TULL
 Contact Person: Charlene Mosley
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone Number: 760-527-2716
 Email Address: fulse@tull.com
 Type of Event: Practices Yucca
 Date(s) Requested: _____
 Times Requested: In 5:00pm - 9:00 (includes set-up/clean up)
 Actual Event Times: In 5:00pm - 9:00 (time guests arrive/depart)
Facility Requested
 Yucca Room Senior Center
 Mesquite Room Joshua Tree Room
 Goshute Room Cholla Room
 Courtyard Area Other Tables
Equipment Requested
 Tables, quantity: _____ Chairs, quantity: _____
 Podium / Lectern PA System
 TV/DVD Other: _____
 Is the applicant a: Yes No
 Yucca Valley Resident?
 Commercial Enterprise?
 Will fees be charged?
 Will donations be required?
 Will kitchen use be required?
 Will alcohol be sold, served or allowed?

The undersigned agrees to the terms and conditions applicable to the use of the public facilities assigned to the Town of Yucca Valley, and agrees to assume responsibility for damage occurring during such use, and to assume full responsibility for any damage to the facilities, including any damage to the property of the Town of Yucca Valley.

Charlene Mosley
 Applicant Signature Date: 11/20/12

Machris Fields M-F 5:00-9:00
 Jacobs Park M-F 5:00-9:00
 Community Center Tues & Thues 5:00-9:00
 Corass (Soccer Area)

Tri-Valley Little League 2013 Facility Use Request

ROOM	DATE	EVENT	HOURS
Ocotillo Room	January 2, 2013	Board Meeting	6:00 – 8:45 PM
Yucca Room – Weekend	January 5, 2013	Registration	8:00 – 3:30 PM
Yucca Room – Weekend	January 12, 2013	Registration	8:00 – 1:30 PM
Ocotillo Room	January 16, 2013	Board Meeting	6:00 – 8:45 PM
Yucca Room – Weekend	January 19, 2013	Registration	8:00 – 1:30 PM
Ocotillo Room	January 23, 2013	Registration	4:30 – 8:30 PM
Ocotillo Room	February 6, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo & Cholla Room	February 9, 2013	Manager/Coach Meeting	8:30 – 1:30 PM
Ocotillo Cholla Room	February 11, 2013	Draft Meeting	5:30 – 8:45 PM
Ocotillo & Cholla Room	February 12, 2013	Draft Meeting	5:30 – 8:45 PM
Ocotillo & Cholla Room	February 13, 2013	Draft Meeting	5:30 – 8:45 PM
Ocotillo Room	February 20, 2013	Board Meeting	6:00 – 8:45 PM
Yucca Room	February 21, 2013	Meet your Coaches	5:15 – 8:45 PM
Ocotillo Room	March 6, 2013	Board Meeting	6:00 – 8:45 PM
Yucca Room – Weekend	March 9, 2013	Umpire Clinic	5:30 – 9:00 PM
Ocotillo Room	March 13, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	April 3, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	April 17, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	May 1, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	May 15, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	June 5, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	June 19, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	July 10, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	July 24, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	August 7, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	August 21, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	September 4, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	September 18, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	October 2, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	October 16, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	November 6, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	November 20, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	December 4, 2013	Board Meeting	6:00 – 8:45 PM
Ocotillo Room	December 18, 2013	Board Meeting	6:00 – 8:45 PM

Saturday
Sunday
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

Board meetings Wednesdays

*Tri-Valley Little League, Inc.
56625 Little League Drive
P.O. Box 2555
Yucca Valley, CA 92284
760-365-1581
trivalleylittleleague.org*

Town of Yucca Valley

November 26, 2012

Attn: Sue or Maureen

Tri-Valley Little League, Inc. requests that the facility use fees be waived for the use of rooms for any meetings and/or events that may be held at the Community Center. We have had in the past the fees waived & are asking again to please waive any fees involved.

If you should have any questions, please contact the league President: Audra Elias @ 760-468-3047 or Secretary: Charlene Mosley @ 760-567-2716.

Thank you in advance for helping Tri-Valley Little League, Inc.

Audra Elias, President

Charlene Mosley, Secretary

Jim Schooler

From: Jim Schooler
Sent: Tuesday, December 04, 2012 3:14 PM
To: 'accounting.desertimages@verizon.net'
Cc: Maureen Randall; Mark Nuaimi
Subject: RE: TVLL Softball Tournament

Hi Charlene,

Maureen forwarded your facility use application and messages. Although we haven't completed our review of the applications, I wanted to give you a heads-up that there are several issues and projects that could affect our ability to accommodate your requests.

First, with regard to field use:

- We don't foresee any issues with the use of Jacobs Park for t-ball activities as we have in the past.
- We have plans to renovate both of our softball fields (Community Center and Machris) before the spring softball season. This project will include removal of 3 to 7 feet of turf along the warning track, foul lines and transition between infield and outfield; then installation of new clay and leveling; then installation of new sod. We have not determined the dates of this project yet, but it will require field closure for the work and at least a 30-day establishment period.
- I didn't see that your request specified baseball or softball activities, but the Machris Park softball field is not suitable for baseball for a number of reasons (the short distance from home plate to outfield fence, the backstop fence is not sufficient to stop foul balls, no pitching mound, etc.) so baseball games and practices would not be permitted because of the field limitations and the significant danger to people, cars and park buildings.
- The Town's softball program has expanded to the point that we anticipate needing to use Machris for some of those games from April through November.
- Depending on weather and other factors, the March-April timeframe is our window for closing and renovating the Community Center soccer fields.
- We are also receiving applications from other community groups wanting to schedule time on our fields, and we expect to see additional demand this spring for the few facilities we have in town.
- A major construction project (Senior Housing Complex) is expected to break ground at the Community Center site in the spring. The anticipated widening of Dumosa Avenue and closure of a section of Antelope Trail will undoubtedly impact the access to the recreation facilities, so Town leagues might have to be relocated to Machris. We have already recommended that the Grubstakes Community Fair be moved to the Brehm Park / Boys & Girls Club complex in 2013.
- The Parks, Recreation and Cultural Commission (PRCC) is currently conducting a review of the Town's Facility Use Policy, so the use of fields for fundraising activities (tournaments) could be affected.

Secondly, with regard to use of the Town buildings, the availability of rooms has become more limited due to increased interest and activity among community groups. We anticipate some recommendations that could affect your group including:

- We could be placing a cap on waived fees, either in number of hours or dollar amount of waived fees in a calendar year. The most recent discussion proposed a 20-hour or \$500 cap for each user group per year, after which groups would be charged at the applicable rate. (My quick look at your application showed 130+ hours of room use with a value of over \$2,900.)
- It has been proposed that no waivers be granted for weekend use of Town buildings, since that would require scheduling staff that would otherwise not be working Saturdays.
- There could also be recommended increases in facility use fees and cleaning/damage deposits.

All this being said, I understand your need to make plans for your upcoming season. While we are not in a position to accommodate all of your requests, our current policy allows approval of your use of Jacobs Park for t-ball activities at this time. We can also approve your January meeting room requests if space permits, but must hold off on dealing with the remaining dates until the PRCC completes their policy review and makes their recommendations to the Town Council. We expect that to occur on January 8th, with Council approval on January 15th. Both meetings are open to the public. After that, we will have the policy guidance in place to address the remainder of your requests, with consideration to the other groups wishing to use the facilities.

The Town of Yucca Valley values TVLL's program and we appreciate all of the work done by the volunteers who make it work. Unfortunately, the demand for fields appears to exceed the supply. Please share the above information with your board of directors and feel free to call if you would like to meet and discuss these issues further.

Jim

Jim Schooler

760-369-7211 (office)

760-218-5124 (cell)

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Jim Schooler, Director of Community Services
Date: January 4, 2013
For Commission Meeting: January 8, 2013

Subject: Facility Use Policy Review

Prior Commission Review: The Commission began a periodic review of the Town's Facility Use Policy in November, 2012. Prior to that, the most recent policy amendment was approved by the Town Council in March, 2011.

Recommendation: Finalize the Commission's recommendation for amendment to the Town's Facility Use Policy and request that staff forward the recommendation to the Town Council for review and approval.

Summary: From time to time in the management of Town facilities, issues surface that are not fully addressed in the Town's Facility Use Policy. These circumstances trigger a review to ensure that the policy is up to date and sufficient to guide decisions regarding the use of Town buildings and outdoor areas.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions of Staff
- Commission Discussion
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: In the day to day management of public facilities, circumstances arise that prompt discussion about the need for clarification and/or change. Recommending policies to regulate the use of Town facilities is among the specified responsibilities of the Parks, Recreation and Cultural Commission. Accordingly, the Town's Facility Use Policy is subject to periodic review by the Commission. The current Facilities Use Policy was last amended by the Town Council in March, 2011.

Review and recommendations to date. The Commission began its current policy review in November 2012, and deferred a final recommendation pending further input from staff. To date, the

Reviewed By:	_____	_____	_____	jas _____
	Town Manager	Town Attorney	Mgmt Services	Dept Head
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

Commission has concurred with the following recommendations that apply to the use of Town buildings and parks:

1. Initiate a cap (20 hours or \$500, whichever occurs first) on fees waived for user groups in a calendar year.
2. Limit building use fee waivers and reductions to Monday through Friday use, excluding holidays.
3. Require damage/cleaning deposits from all groups, even if use fees are waived or reduced. Immediately notify groups of problems that warrant the forfeiture of deposits, and collect another deposit before any further use.
4. Require the forfeiture of all deposits if the user group stays beyond the contracted time of use.
5. Strengthen the policy language to limit the presence of pets in Town buildings to permit only seeing-eye dogs, on-leash, in unless specific written approval has been granted by the Director.
6. Specify that qualifying user groups (non-profits) conducting fundraising events (tournaments, clinics, etc.) must pay associated usage fees and the organization must receive 100% of the earned funds from event. Otherwise, the event will be considered a private commercial use of Town facilities for private gain and will be prohibited. Limit the number of fundraising events using Town facilities to one event per qualifying organization per year.
7. Prohibit assigning or subletting Town facilities and stipulate that groups violating this regulation will forfeit current and future waivers and reductions of facility use fees.

Additionally, the Commission has concurred that the following recommendations will be included in the next PRCC review of the Town's Park Use Ordinance:

1. Propose an amendment to the Parks Ordinance so that the use of Town parks for private gain is prohibited.

2. Prohibit water activities (dunk tanks, water slides, water balloons, etc.) on Town parks unless used in conjunction with a Town activity or event.
3. Prohibit the use of certain methods (chalking, burning, etc.) when marking Town fields for sporting or other activities.

To complete the current evaluation, the Commission is requested to review the attached marked up version of the policy and provide additional input where necessary. Staff will incorporate all of the recommendations and return with a final draft at the February PRCC meeting.

Attachments: Marked-up draft of the Facility Use Policy

Town of Yucca Valley
Community Services Department

Facility Use Policy
(Amended by the YV Town Council 3/15/11)

1. Authority

- a. In May, 2003, the Yucca Valley Town Council directed the Parks, Recreation and Cultural Commission to review the Town's facilities use policy.
- b. History: A Commission recommendation for policy revision was forwarded to the Council in November, 2003. The revised policy was adopted by the Town Council in December, 2003. Revisions were recommended by the Commission and adopted by the Council in April 2006, May 2007, October 2008, and March 2011.

2. Policy Statement

- a. The Town of Yucca Valley's public parks and buildings are used for Town-sponsored recreational, cultural, civic and social activities and programs. Additionally, the Town makes use of public facilities for conducting the business of the Town Council and its appointed commissions, committees and work groups. The Town also makes certain facilities available to the public for meetings, activities, events and services that meet similar needs and interests of the community. The Director of Community Services or his/her designee is authorized to interpret and implement the policies and regulations contained herein.

3. Definitions

- a. Applicant – in a transaction involving the reserved use of Town facilities, the individual or organization that will be responsible for all rental fees, deposits, and compliance with facility use requirements.
- b. Building – refers to public buildings owned, leased and/or managed by the Town of Yucca Valley

- c. Commission – the Parks, Recreation and Cultural Commission appointed by the Yucca Valley Town Council.
- d. Council – the elected Town Council of the Town of Yucca Valley.
- e. Department – unless otherwise specified, refers to the Town of Yucca Valley’s Community Services Department.
- f. Director – the Director of Community Services of the Town of Yucca Valley or his/her designee.
- g. Facility – Refers to parks, buildings and the rooms and other spaces within the buildings, common areas, and parking lots owned and/or operated by the Town of Yucca Valley.
- h. Non-resident – individuals whose primary residence is outside of Yucca Valley’s town limits; organizations or enterprises with a primary business address outside of Yucca Valley’s town limits.
- i. Park – any developed or undeveloped areas owned or leased by the Town of Yucca Valley and designated for recreational purposes or conserved for scenic or historical interest, to include the landscaping and recreational elements of such facilities.
- j. Town – the municipality known as the Town of Yucca Valley.
- k. User group – the applicant, whether an organization, agency or individual.

4. Hours of Use

- a. Parks – Town of Yucca Valley Parks are open daily from 6:00 am until 11:00 pm. Unless the hours are specifically extended by the Town to accommodate a special event, no person shall remain in any Park between the hours of 11:00 pm and 6:00 am without written permission from the Director. Town of Yucca Valley Municipal Code 11.60.040(c)
- b. Buildings – Except for public meetings and special events conducted by the Town of Yucca Valley, Town Buildings are available for use from 7:00 am until 9:00 pm Monday through Thursday, and from 7:00 am until 10:00 pm Friday and Saturday. For the purpose of determining facility use fees, weekend rates apply from Friday at 5:00 pm until Monday at 7:00 am. Town Buildings are not available for rented or reserved use on Sundays or Holidays unless specifically authorized by the Director and/or Commission acting on behalf of the Council.

5. General Rules and Regulations

- a. With respect to the Town's public Parks and Facilities, the following activities are not permitted:
- b. Storage – to store personal property, including camping gear.
- c. Bulletin Boards – to affix flyers or posters of any kind to bulletin boards or display areas within or attached to Town facilities. Unless specifically designated otherwise, such areas are for Town use only to provide public information or to promote Town-sponsored events or activities.
- d. The throwing or other use of rice, birdseed, glitter, confetti in relation to the approved use of Town facilities.
- e. Fire – to make or kindle a fire with wood or any material other than charcoal (in designated areas only) without written approval from the Department.
- f. Alcohol – to possess any can, bottle or other receptacle containing any alcoholic beverage that has been opened, a seal broken, or the contents partially removed, without a permit issued by the Department.
- g. Bathing – to bathe in any Facility not designated for that purpose.
- h. Refuse – to leave garbage, cans, bottles, papers or other refuse at any Park or facility other than in the receptacles provided. If no receptacle is provided, patrons are responsible to remove all waste and dispose of it in an appropriate manner.
- i. Animals – to hitch, ride or let loose any animal or fowl without the written approval of the Department. This shall not apply to dogs at Town Parks when led by a leash or chain no more than six feet long. Owners of said dogs are responsible for the conduct of the animal and for the disposal of all waste and fecal matter. Pets are not permitted in the softball field area of the Town's Summer Music Festival or other similar events. Seeing eye dogs and other designated assistance dogs are not subject to these restrictions.
- j. Camping – to camp in or upon any Town Park without written permission from the Director.
- k. Smoking – to smoke in, or within 20 feet of the entrance to, any Town building or area designated for children's play, or to discard any lighted or unlighted cigar, cigarette or tobacco-related litter in said areas.

- i. Reckless Operation – to ride or use any roller skates, scooters, skateboards, or bicycles at any Town Park or Facility in a reckless manner or with disregard for the safety of persons or property, or to cause such items to be ridden in such a manner.

6. **Priority use of Town Facilities**

- a. Reasonable attempts will always be made to avoid scheduling conflicts, however, if clarification is needed, the following prioritization will apply to the use of Town Facilities:
 - i. Town-sponsored meetings, activities and events
 - ii. Meetings, events and activities sponsored by governmental or other agencies working jointly with the Town
 - iii. Local non-commercial user groups
 - iv. Local commercial enterprises and concerns
 - v. Out of town user groups
 - vi. User groups whose rental fees have been waived

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7. **Reserved Use of Town Facilities**

- a. The following Town of Yucca Valley Facilities are available for rental or reserved use, in accordance with established procedures and rental rates:

	Location	Capacity Dining/Conference
Yucca Room	Community Center	250/350
Joshua Tree Room	Community Center	32/45
Cholla Room	Community Center	65/80
Ocotillo Room	Community Center	44/50
Mesquite Room	Community Center	18/30
Senior Center	Community Center	180/250
Soccer Fields	Community Center	-
Softball Field	Community Center	-
Snack Bar	Community Center	-
Community Room	Machris Park	54/75
Softball Field	Machris Park	-
Snack Bar	Machris Park	-
Community Room	Jacobs Park	54/75
Tennis Courts	Jacobs Park	-

Swimming Pool	Yucca Valley High School	-
Parking Lots	Various	-

- b. Arrangements may be made with the Department for reserved use of other areas of Town parks or facilities. In such cases, the Director and/or Commission will determine appropriate parameters for use.

~~Priority use of Town Facilities~~

~~Reasonable attempts will always be made to avoid scheduling conflicts, however, if clarification is needed, the following prioritization will apply to the use of Town Facilities:~~

- ~~Town sponsored meetings, activities and events~~
- ~~Meetings, events and activities sponsored by governmental or other agencies working jointly with the Town~~
- ~~Local non-commercial user groups~~
- ~~Local commercial enterprises and concerns~~
- ~~Out of town user groups~~
- ~~User groups whose rental fees have been waived~~

~~Reserved Use of Town Facilities~~

- c. Individuals 18 years of age or older, may apply for reserved use of Town Facilities at least fourteen days and no more than thirteen months prior to the proposed event.
- d. To obtain reserved use of available Town facilities, individuals or organizational representatives must complete and return a Facility Use Application and submit all required diagrams, deposits, permits, contracts and appropriate insurance documents to the Community Services Office at least seven days prior to the intended use.
- e. Town staff will make a reasonable effort to accommodate each application, and will provide written confirmation of approval or denial within three working days of receipt of all required materials.
- f. User groups are not entitled to place signs, banners or other such materials on Town Facilities without written permission from the Director.

- g. The Town reserves the right to deny the application of individuals, groups or organizations that have previously not complied with Town requirements or regulations.
- h. The applicant must notify the Department of any cancellations at least 48 hours prior to the scheduled event or activity. Failure to give the required notice of a cancellation may result in forfeiture of the applicant's deposit.

8. Fees for use of Town Facilities

- a. Fee Schedule. Fees for reserved use of Town Facilities will be charged for the entire time the user group requires access to the facility, including time for setting up the event, decorating, cleaning up, etc. Fees are charged in accordance with the Town's most recent adopted fee schedule (Appendix A).
- b. Deposits. When public Facilities are rented or reserved, a refundable deposit is required. Personal checks are not accepted for facility use deposits.

Small Rooms	\$200
Large Rooms	\$500
CC Courtyard	\$200
Kitchens	\$200
Community Rooms	\$200
Athletic Fields	\$200
Snack Bars	\$200 500
Swimming Pool	\$500
Parking Lot	\$200

- 1. If damage to Town property occurs during use or if excessive clean-up is necessary after the use, the actual cost of repairs or clean-up will be deducted from the deposit.
 - 2. If the cost of repairs and/or clean-up exceeds the deposit amount, the user will be billed for the difference.
 - 3. If the user group remains in the facility beyond the scheduled time, the deposit will be forfeited and additional fees may be charged for the additional time in the facility.
 - 4. If the user group misrepresents any material facts about the event (i.e., the serving of alcohol, etc.) the entire deposit will be forfeited.
- c. Setup and Breakdown. When available, the use of tables and chairs is included in the Facility rental fee. Town staff will arrange chairs and tables

for indoor and outdoor assemblies as close to diagrams submitted by the applicant as possible.

- d. User groups shall not obstruct any pathways or access routes inside or outside Town buildings, or otherwise interfere with the safety or convenience of the public or other facility users.
- e. Electrical Service. If electrical service is requested and approved for any activity or event on Town Park areas, a fee of \$25 will be charged for up to four hours of use.
- f. Fee Waivers or Fee Reductions. The Town Council has authorized the Director and the Commission to make a determination on requests for fee waivers or fee reductions. If a waiver or reduction is granted, the group will be accommodated on a space-available basis. Waivers will only be considered if the applicant complies with all Town Facility use requirements and the proposed use meets one of the following conditions:
 - 1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
 - 2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members of the local community who wish to participate.
 - 3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.
- g. If the recipient of a waiver or fee reduction does not strictly comply with all conditions regulating the use of Town facilities, including adherence to approved entry and exit times, the user group will be responsible to pay all fees normally associated with such use.
- h. Recipients of waivers or fee reductions may be relocated or canceled without notice if the facilities are required by the Town for other purposes.

9. Use of Town Equipment Off-Site

- a. The Town makes certain equipment available for rental and use off site. Deposits will only be refunded if the equipment is returned clean, on-time and undamaged. If the cost of repairs, replacement and/or clean-up exceeds the deposit amount, the user will be billed for the difference. Fees and deposits for equipment are listed in Appendix B, subject to availability.

10. Alcohol Use in Public Facilities

- a. The sale or use of alcoholic beverages at Town Parks and Facilities is not allowed without a permit issued by the Department. Permit information is available at the Department office. Permits will only be approved when the following conditions are met:
- b. The applicant shall ensure the full compliance with state and local laws regarding the consumption of alcohol during their facility use. The applicant will be held responsible for the behavior of all attendees.
- c. The applicant shall provide the Town with a liquor liability insurance policy endorsement in the amount of \$1,000,000 naming the Town, its officers, employees, agents and volunteers as additional insured for the date(s) of facility use. Proof of such insurance shall be on file in the Community Services Office at least seven days prior to the event.
- d. Any caterers or other concerns engaged in the sale of alcoholic beverages in or on Town Facilities shall provide the Town with a liquor liability insurance policy endorsement in the amount of \$1,000,000 naming the Town, its officers, employees agents and volunteers as additional insured for the date(s) of facility use. Proof of such insurance shall be on file in the Community Services Office at least seven days prior to the event.
- e. The applicant is required to provide a \$1,000 security deposit, refundable if the facility is left on time, clean and without damage. Actual costs for additional time, additional maintenance requirement, or damage will be deducted from the deposit. If the cost of repairs and/or clean-up exceeds the deposit amount, the user will be billed for the difference. Personal checks are not accepted for deposits.
- f. The applicant shall provide proof of compliance with insurance and security requirements at least seven days prior to the event.

11. Security Requirement

- a. Whenever alcohol will be served or sold at the event, or at other times the Director or Commission deem appropriate, the applicant will be required to contract with the San Bernardino County Sheriff's Department or other approved security company for event security. The Director will confer with the Sheriff's Office to determine the specific security requirement for each event, but generally two officers will be required. Proof of the contract for security must be on file in the Community Services Department Office at least seven days prior to the event.

12. Insurance requirements

- a. For one-time events (weddings, parties, large meetings, concerts, etc.), the Town requires that the applicant provide a certificate of insurance (from an insurance company admitted in California and rated "BBB" or better) in the amount of \$1,000,000 with an endorsement naming the Town, its officers, employees, agents and volunteers as additional insured.
- b. Organizations and agencies requesting reserved use of Town Facilities may be required to provide a certificate of insurance (from an insurance company admitted in California and rated "BBB" or better) in the amount of \$1,000,000 with an endorsement naming the Town, its officers, employees agents and volunteers as additional insured.
- c. All required insurance policies and endorsements are to be primary and non-contributory with any insurance or self insurance programs carried or administered by the Town.
- d. To assist user groups in compliance with the insurance requirements, the Town of Yucca Valley makes coverage available through Alliant Insurance Services for a typical charge of \$115 to \$180 per event.

Additional matters for consideration:

Rules / Parameters for the use of storage containers at Town sports fields

Rules / Procedures for the use of Town Snack Bar buildings including key check-out, deposits, food storage requirements, cleanliness and care of facility, etc.

APPENDIX A

Facility Use Fee Schedule (fee revision effective March 15, 2011)

Small Rooms (Mesquite, Cholla, Joshua Tree, Ocotillo) 2 hr min			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$15 / hr	\$25 / hr	\$35 / hr
Non-resident, commercial group, or activity where fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
Large Rooms (Senior Center, Yucca Room) 2 hr min			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
Non-resident, commercial group, or activity where fees are charged	\$45 / hr	\$65 / hr	\$95 / hr
Community Rooms (Jacobs Park, Machris Park) 2 hr min			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$15 / hr	\$25 / hr	\$35 / hr
Non-resident, commercial group, or activity where fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
Soccer Fields, Softball Fields			
Reserved use without lights	\$10 / hr (\$20/hr non-resident)		
Reserved use with lights	\$20 / hr (\$30/hr non-resident)		
Concession Facilities			
Machris Park Snack Bar	\$10 / hr <u>day</u> (\$20/ hr <u>day</u> non-resident)		
Community Center Snack Bar	\$10 / day <u>hr</u> (\$20/ hr <u>day</u> non-resident)		
<u>Standardized fee for vending at Town events (concerts, etc.) ??</u>			
Other Facilities			
Community Center Courtyard	\$45 (\$55 nr) per hour		
YVHS Swimming Pool (2 hr min)	\$40 (\$50 nr) per hour		
Parking Lots	\$1 per space per day (20 space min.)		
Miscellaneous facility charges			
Kitchen Charge	\$30 (\$40 nr) + \$100 deposit		
Kitchen Only	\$30 (\$40 nr) per hour + \$100 deposit		
Electricity	\$25 (\$35 nr) flat fee (up to 4 hours)		
Tennis Court Keys	\$10 (\$20 nr) per key		

APPENDIX B

Equipment Available for Off-site Rental (revised fees effective March 15, 2011)

	Daily Rental	Deposit
Mobile Band Stage	\$500	\$1,000
Tables	\$8	\$100 per 5 tables
Chairs	\$1.00	\$100 per 25 chairs
Cotton candy machine	\$25	\$100
Sno-cone machine	\$25	\$100
Hot dog cooker	\$25	\$100
Field chalker	\$10	\$100
Coffee pot, 100 cup	\$10	\$100

APPENDIX C

The following governmental agencies and government sponsored organizations shall be exempt from Facility Use Fees when requesting use of Town Facilities for official meetings to conduct public business, providing that the space is available as requested.

Citizens on Patrol – Yucca Valley
City of Twentynine Palms
Copper Mountain College
Hi Desert Water District
League of California Cities
Mojave Water Agency
Morongo Basin Transit Authority
San Bernardino Associated Governments (SANBAG)
San Bernardino County Food Distribution Program
San Bernardino County – meetings
San Bernardino County Sheriff's Department
YV Youth Accountability Board
Yucca Valley Branch Library
Yucca Valley Chamber of Commerce
San Bernardino County Fire Department
Community Emergency Response Team (CERT)
California Highway Patrol
San Bernardino County Registrar of Voters
San Bernardino County Superior Court