

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley, on 7/8/12

7/8/12

Date

Joseph Land

Signature

## MEETING AGENDA

# TOWN OF YUCCA VALLEY PARKS, RECREATION & CULTURAL COMMISSION

TUESDAY, JUNE 12, 2012

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

## PARKS, RECREATION & CULTURAL COMMISSION

**Jeff Evans, *Chair***

**Jennifer Collins, *Vice Chair***

**Dan Harman, *Commissioner***

**Laurine Silver, *Commissioner***

**Meredith Jones, *Commissioner***

**Mark Nuaimi, *Town Manager***

**Jim Schooler, *Director of Community Services***

**Maureen S. Randall, *Secretary***

COMMUNITY SERVICES OFFICE 760-369-7211

[www.yucca-valley.org](http://www.yucca-valley.org)

**AGENDA**

**TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JUNE 12, 2012**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.  
If you require special assistance to attend or participate in this meeting,  
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**ROLL CALL** Commissioner Harman, Commissioner Silver, Commissioner Jones, Vice Chair Collins,  
Chair Evans

**APPROVAL OF AGENDA**

**1. Parks, Recreation & Cultural Commission Agenda**

Action                      Motion: **Move to approve the agenda of the June 12, 2012  
Parks, Recreation & Cultural Commission meeting**

Motion \_\_\_\_\_

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**CONSENT AGENDA**

**1-3      2. Minutes of the Parks, Recreation & Cultural Commission meeting  
May 8, 2012**

Recommendation: **Approve minutes as presented**

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JUNE 12, 2012**

4-5      **3. Youth Commission Report**

Recommendation: **Move to receive and file the Youth Commission Monthly Report for May 2012**

6-8      **4. Museum Report**

Recommendation: **Move to receive and file the Hi Desert Nature Museum Monthly Report for May 2012**

9-13     **5. Recreation Report**

Recommendation: **Move to receive and file the Recreation Monthly Reports for May 2012**

20-21   **6. Morongo Basin Youth Soccer Association**

Recommendation: **Move to waive the fees associated with Morongo Basin Youth Soccer Association use of Town facilities for the 2012 season.**

22-24   **7. Yucca Valley Lobos Tackle football League**

Recommendation: **Move to waive the fees associated with Yucca Valley Lobos Tackle Football use of Town facilities for the 2012 season.**

*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.*

Recommendation: **Approve Consent Agenda items 2-7**

Move \_\_\_\_\_ 2nd \_\_\_\_\_ Vote \_\_\_\_\_

## **AGENDA**

### **TOWN OF YUCCA VALLEY PARKS, RECREATION & CULTURAL COMMISSION TUESDAY, JUNE 12, 2012**

#### **PUBLIC COMMENTS**

*In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?*

#### **STAFF REPORTS**

##### **14-17 8. Proposed Rules for the Use of Dog Park**

Discussion only:

#### **STAFF INFORMATION ITEMS**

#### **COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Silver
2. Commissioner Harman
3. Commissioner Jones
4. Vice Chair Collins
5. Chair Evans

#### **FUTURE AGENDA ITEM**

#### **ANNOUNCEMENTS**

The next meeting of the Parks, Recreation and Cultural Commission is July 10, 2012 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

#### **ADJOURNMENT**



*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.*

Action                    Motion: **Move to approve Consent Agenda items 2-5**  
  
                                 Move: Harman                    2<sup>nd</sup>: Jones                    Vote: 4-0-0-1

## **PUBLIC COMMENT**

## **STAFF REPORTS**

### **6. FACILITY USE WAIVER REQUEST VALLEY COMMUNITY CHAPEL**

Director Schooler reported that Valley Community Chapel has requested a waiver of facility rental fees for the use of the Paradise Park Neighborhood facility.

Several representatives were present. Pastor Tom Aversa stated that the group would like to help the community and explained the vision of the event, which will include mentoring when requested, bible stories, games inside and outside along with a BBQ meal. James Heslip talked about the benefits to the Paradise community.

Commissioner Silver stated she is in support of the request. Chair Evans shared some concern with setting a precedent by waiving fees. Commissioner Jones stated she is in favor of a partial waiver of fees. Commissioner Harman stated that the request fits the fee waiver criteria, so he is in favor of granting a waiver.

Action                    Motion: **Move to grant a partial reduction of fees to Valley Community Chapel for use of Paradise Park and building on four separate dates.**  
  
                                 Move: Jones                    2<sup>nd</sup> Evans                    Vote: 2-3-0-0

Motion failed.

Action                    Motion: **Move to grant a complete waiver of fees to Valley Community Church for use of Paradise Park and building on four separate dates.**  
  
                                 Move: Collins                    2<sup>nd</sup> Harman                    Vote: 3-2-0-0

Meeting was adjourned to the Yucca Room at 6:01 pm. Commissioners were seated at the joint meeting with the Planning Commission at 6:02pm. Both Commissions participated with members of the public in an outreach session related to the Town's General Plan update. The session concluded at 8:15 pm.

## **STAFF INFORMATION ITEMS**

## **COMMISSIONER REPORTS AND COMMENTS**

1. **Commissioner Silver** none
2. **Commissioner Jones** none
3. **Commissioner Harman** none
4. **Chair Collins-** none
5. **Chair Evans** none

## **ANNOUNCEMENTS**

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, June 12, 2012 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

Chair Evans adjourned the meeting at 6:02 pm

Respectfully submitted,



Maureen S. Randall, PRCC Secretary  
Community Services Department

PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

To: Members of the Parks, Recreation and Cultural Commission
From: Maureen Randall, Administrative Assistant
Date: May 24, 2012
For Commission Meeting: June 12, 2012

Subject: Yucca Valley Lobos Tackle Football Facility Use Request

Prior Commission Review: Annual request. In previous years, the Commission has voted to permit the use of facilities and waive fees for field use and room rental.

Recommendation: Move to approve the requested use of Town facilities and to waive the fees associated with Yucca Valley Lobos Tackle Football planned use of Town facilities for the 2012 season.

Summary: Yucca Valley Lobos has submitted a request to use Town facilities for the 2012 football season. The group has also requested that the customary fees associated with reserved use be waived.

Order of Procedure:

- Request Staff Report
Request Public Comment
Commission Questions
Motion/Second
Discussion on Motion
Call the Question

Discussion: The rental and use of public facilities and equipment is regulated by the Town's adopted fee schedule and policy. The Council has made provision for user groups to request a waiver or reduction in fees, and has established guidelines under which such requests should be favorably considered. The Council has delegated the Parks, Recreation and Cultural Commission to interpret the guidelines and rule on waiver requests.

The Council has approved the following specific criteria for consideration in dealing with waiver requests.

- 1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members

Reviewed By: Town Manager, Town Attorney, Mgmt Services, Dept Head

Department Report, Ordinance Action, Resolution Action, Public Hearing, Consent, Minute Action, Receive and File, Study Session



of the local community who wish to participate

3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.

In cases where the request does not fall clearly within the Council's guidelines for a waiver, the Parks, Recreation and Cultural Commission is authorized by Council to make a final determination on the matter. In cases where the waiver request represents an unusually high dollar amount, staff typically informs the Commission and invites input regarding the final decision.

A community organization, the Yucca Valley Lobos Tackle Football (Lobos) has made application for use of Town facilities in conjunction with their 2012 football season. The group has applied for use of the Machris Park athletic field for practices, and associated sports camps. Lobos have requested some periodic use of Community Center small meeting rooms for board meetings, etc. They have also requested the use of the snack bar from August through December for fund raising. The organization has requested a waiver of the snack bar rental fees as well.

Approval of the fee waiver for facility use would be consistent with past practices with consideration to the nature of the activities of the Lobos. The estimated amount of waived fees is based current information, which may fluctuate somewhat during the 2012 season.

**Alternatives:** Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

**Fiscal impact:** Based on Lobo's field use schedule in recent years, approval of a request would result in waiving approximately \$7,000 for the upcoming football season. Actual costs will be identified as the size of the league is determined and the needs of the group become more specific.

**Attachments:** Yucca Valley Lobos Tackle Football application for facility use  
Yucca Valley Lobos Tackle Football letter requesting waiver

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# YUCCA VALLEY LOBOS YOUTH TACKLE FOOTBALL & CHEER

May 28, 2012,

Town of Yucca Valley  
57090 Twentynine Palms Hwy  
Yucca Valley, CA 92284

To Whom It May Concern:

On behalf of the Yucca Valley Lobos Youth Tackle Football and Cheer I would respectfully like to request a waiver of fees for the use of Machris Park from August 6<sup>th</sup> through December 21 Monday through Friday from 5PM to 8:30PM for the purpose of practicing tackle football and cheer. We would also like to request the use of one meeting room on the second Wednesday of every month, which we will work with the Town on availability and staffing. This date is not set in stone and we will work with the best time for the town.

For the past two years the specific objectives of the Lobos program are to familiarize all players with the fundamentals of football & cheer, to provide the opportunity to play the game in a supervised, organized and safety-oriented manner and to keep the welfare of participants free of any personal injury and/or adult ambition. We are here to inspire youth regardless of race, creed, or national origin and to practice the ideals of sportsmanship, scholarship, and physical fitness.

We want to thank the town for the use of these facilities in the past and we look forward to the support of the Town this year.

Respectfully,




Dan Harman  
Vice President  
Yucca Valley Lobos Youth Tackle Football & Cheer



P.O. Box 778  
Yucca Valley, CA 92284

PHONE (951) 830-6561  
EMAIL Harman\_dan@rocketmail.com  
WEB SITE [www.leaguelineup.com/yvlobos](http://www.leaguelineup.com/yvlobos)

# Facility Information

	Hourly Rates		
	Non-Resident or Commercial Enterprise when fees are charged for the activity	Town of Yucca Valley Residents (when no fees are charged for the activity)	
	Monday - Friday*	Saturday	Saturday
<b>Large Rooms</b> Yucca, Senior Center	\$45	\$65	\$45
<b>Small Rooms</b> Mesquite, Joshua Tree, Ocotillo, Cholla	\$25	\$45	\$25

\*Saturday rates apply after 5pm Friday

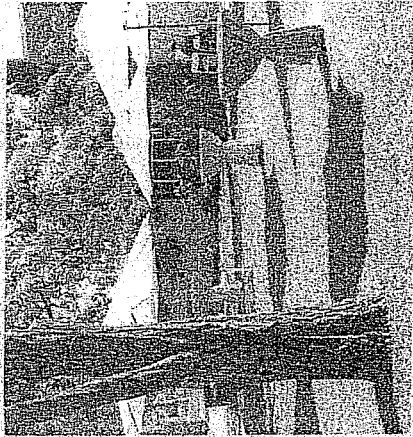
Minimum rental period is two hours.

Security Deposit: \$500 for large rooms, \$200 for small rooms. Deposit is refundable if the area is left on time, clean and without damage. Personal checks are not accepted for facility use deposit. If alcohol is served, the security deposit is \$1,000 and licensed security may be required.

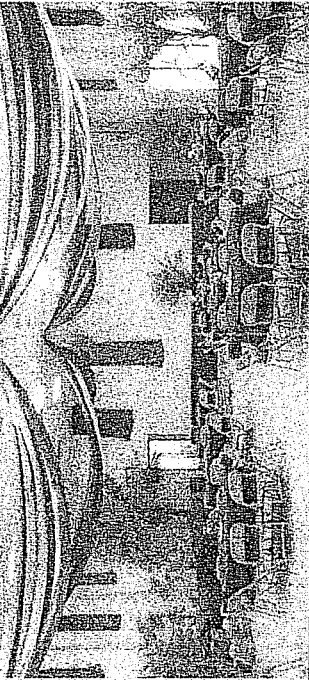
Tables, chairs and set-up are included with the facility rental.

The Community Center Courtyard may be reserved at the small room rate if used in conjunction with another room reservation.

Tables and chairs are available for off-site rental with damage/loss deposit. Rental fee is \$8 each for tables, \$1 each for chairs.



**Fees for Use of Town Facilities**  
 Fees for reserved use of town facilities will be charged for the entire time the user group requires access to the facility. All fees and deposits must be paid in full at least seven days prior to the event. Please keep in mind that the full deposit will only be refunded after the building is left on time, clean and without damage.



### Hours of Use

The Community Center buildings are open from 7:00 a.m. until 9:00 p.m., Monday through Thursday, and from 7:00 a.m. until 10:00 p.m. on Friday and Saturday. Buildings are not available for rent or reserved use on Sundays or holidays unless special authorization is granted. Town of Yucca Valley parks are open daily from 6:00 a.m. until 11:00 p.m.

### Excess Time

In the event the activity exceeds the contracted time, the excess time will be charged at the appropriate hourly rate plus 50% calculated up to the next full hour.

# Facility Rental Application

Organization Name: YV Lobos Football & Cheer  
 Contact Person: Dan Harman  
 Address: P.O. Box 778  
 City: Yucca Valley State CA Zip 92284

Phone Number: (951) 830-6561

E-mail: Address: harman\_dan@rocketmail.com

Type of Event: football & cheer practice

Date(s) Requested: August 6-Dec 21 M-F

Times Requested: In: 5pm Out: 8:30pm  
 (Includes set-up/clean up)

Actual Event Times: In: 5pm Out: 8pm  
 (time guests arrive/depart)

### Facility Requested

- Yucca Room
- Senior Center
- Mesquite Room
- Joshua Tree Room
- Ocotillo Room
- Cholla Room
- Courtyard Area
- Other: Machris Park

### Equipment Requested

- Tables, quantity \_\_\_\_\_
- Chairs, quantity \_\_\_\_\_
- Podium / Lectern
- PA System
- TVIDVD
- Other \_\_\_\_\_

Is the applicant a:

- |  |     |    |
|--|-----|----|
| Yucca Valley Resident?                   | Yes | No |
| Commercial Enterprise?                   | X   | X  |
| Will fees be charged?                    | X   | X  |
| Will donations be required?              | X   | X  |
| Will kitchen use be required?            | X   | X  |
| Will alcohol be sold, served or allowed? | X   | X  |

The undersigned agrees to the terms and conditions applicable to the rental of town facilities. I understand that I will be held liable for access, responsibility for damage occurring during such use, and release the town and its agents from responsibility for claims of damage, injury or loss of property resulting from this use of public facilities.

Signature: [Signature] Date: 5/21/12

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# YUCCA VALLEY LOBOS YOUTH TACKLE FOOTBALL & CHEER

May 28, 2012,

Town of Yucca Valley  
57090 Twentynine Palms Hwy  
Yucca Valley, CA 92284

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Respectfully,



Dan Harman  
Vice President  
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# PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Maureen Randall, Administrative Assistant  
**Date:** May 24, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Yucca Valley Lobos Tackle Football Facility Use Request

**Prior Commission Review:** Annual request. In previous years, the Commission has voted to permit the use of facilities and waive fees for field use and room rental.

**Recommendation:** Move to approve the requested use of Town facilities and to waive the fees associated with Yucca Valley Lobos Tackle Football planned use of Town facilities for the 2012 season.

**Summary:** Yucca Valley Lobos has submitted a request to use Town facilities for the 2012 football season. The group has also requested that the customary fees associated with reserved use be waived.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The rental and use of public facilities and equipment is regulated by the Town's adopted fee schedule and policy. The Council has made provision for user groups to request a waiver or reduction in fees, and has established guidelines under which such requests should be favorably considered. The Council has delegated the Parks, Recreation and Cultural Commission to interpret the guidelines and rule on waiver requests.

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Reviewed By:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                         Town Manager      Town Attorney      Mgmt Services      Dept Head

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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

of the local community who wish to participate

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Approval of the fee waiver for facility use would be consistent with past practices with consideration to the nature of the activities of the Lobos. The estimated amount of waived fees is based current information, which may fluctuate somewhat during the 2012 season.

**Alternatives:** Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

**Fiscal impact:** Based on Lobo's field use schedule in recent years, approval of a request would result in waiving approximately \$7,000 for the upcoming football season. Actual costs will be identified as the size of the league is determined and the needs of the group become more specific.

**Attachments:** Yucca Valley Lobos Tackle Football application for facility use  
Yucca Valley Lobos Tackle Football letter requesting waiver

## PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation, Cultural Commission  
**From:** Jim Schooler, Community Services Director  
Lynne Richardson, Museum Supervisor  
Candy Drake, Recreation Coordinator  
**Date:** June 4, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Youth Commission Update

**Prior Commission Review:** The Commission receives a monthly Youth Commission report and update from staff.

**Recommendation:** Receive and file the monthly Youth Commission report for May 2012.

**Summary:** The Parks, Recreation & Cultural Commission is appointed by the Town Council to oversee the activities of the Youth Commission. The items presented in this report are to inform the commissioners of current activity with the Youth Commission, and to create an opportunity for Commission questions and discussion.

### Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

### Discussion:

The Town of Yucca Valley Youth Commission met on May 7 and May 21, 2012 for their regularly scheduled monthly meetings. Commissioners finalized projects for the term and planned activities and logistics for their forum held at La Contenta Middle School on Wednesday, May 23, 2012. During the forum commissioners shared information about Youth Commission and led the students in games and activities.

Teen Connection Video 1 is complete and will be submitted to Time Warner Cable for broadcast on Fridays at 5:00 p.m. Filming of Teen Connection Video 2 topics and anchor segments was completed during May and will be edited and broadcast in June.

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Reviewed By:

\_\_\_\_\_ Town Manager

\_\_\_\_\_ Town Attorney

\_\_\_\_\_ Mgmt Services

\_\_\_\_\_ Dept Head

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Department Report  
 Consent

Ordinance Action  
 Minute Action

Resolution Action  
 Receive and File

Public Hearing  
 Study Session

The Social Host Ordinance brochure and Frequently Asked Questions developed by the Youth Commission was approved and will be made available in an electronic format on the Town's website, in addition to printed versions distributed at various locations including the Community Center and local schools.

Youth Commissioners participated in the Grubstake Days parade on May 26th and volunteered at the May 27<sup>th</sup> Grubstakes Run.

Commissioners will receive their certificates from Mayor Dawn Rowe during the June 5, 2012 Town Council meeting. The final regular meeting for this Youth Commission term has been rescheduled to be held directly after the Town Council meeting on June 5<sup>th</sup>. Commissioners will summarize their accomplishments this term and offer any suggestions for improvements to the Youth Commission experience for next year's term.

Applications for commissioners for the 2012-2013 term are due by September 4, 2012 and will be presented to PRCC during the September 11, 2012 meeting.

**Previously Reviewed by:** Staff

**Attachments:** None



## PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation, Cultural Commission  
**From:** Lynne Richardson, Museum Supervisor  
**Date:** June 4, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Museum Report

**Prior Commission Review:** The Commission receives a monthly Museum report and update from staff.

**Recommendation:** Receive and file the monthly museum report for May 2012.

**Summary:** The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:**

Current Temporary Exhibits:

"Cold-Blooded in the Mojave" will be on display June 9 through September 15, 2012 in the Temporary Gallery.

Museum Attendance

The month of May brought 2,663 visitors to the museum, this is a slight decrease in visitation from May 2011.

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Reviewed By:

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
Mgmt Services

\_\_\_\_\_  
Dept Head

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Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

### Museum Donations

The museum received \$265.50 donations in May, which was slightly higher than donations received in May 2011.

### Gecko Gift Shop

Merchandise sold:	\$	901.38
Sales Tax:	\$	69.87
May Total:	\$	971.25

Gift shop sales for May 2012 were higher than sales in the corresponding month of 2011.

### Fundraising Efforts:

May Income: 2 Bricks sold for a total of \$400

### Upcoming Programs and Special Events

Sat., June 9, Science Saturday, Optical Illusions  
Wed., June 13, MBHS Program, Landers Earthquake 20 Year Retrospective  
Thu., June 14, Brown Bag Lunch Lecture, Invasive Plants  
Sat., June 23, Science Saturday, Light and Color  
Wed., June 27, Art & Culture Wednesday, Mexico  
Thu., June 28, Brown Bag Lunch Lecture, Mojave Reptiles  
Wed., July 11, Art & Culture Wednesday, Germany  
Thu., July 12, Brown Bag Lunch Lecture  
Sat., July 14, Science Saturday, Paleontology  
Wed., July 25, Art & Culture Wednesday, Australia  
Thu., July 26, Brown Bag Lunch Lecture  
Sat., July 28, Biochemistry/Human Body

### Upcoming Temporary Exhibitions

Ride 'em Cowboy! The West in Popular Culture  
September 22, 2012 – January 19, 2013

Reduce, Reuse, Recycle  
January 25 – April 27, 2013

### Advertising and Promotion:

During the month of May the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, [www.hidesertnaturemuseum.org](http://www.hidesertnaturemuseum.org), Facebook page and Twitter account are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1208 recipients on May 8.

The *Hi-Desert Star* published a half-page color article regarding the YVHS Art Show reception in the Saturday, May 5, edition.

Museum Progress on Projects and Programs in May:

<b>Project/Program</b>	<b>Status</b>	<b>Notes</b>
Installed the YVHS Art Show	Completed	Opened May 1
Hosted the YVHS Art Show reception	Completed	May 4
Presented a Science Saturday	Completed	May 19: Money
Hosted a Second Wednesday Program with MBHS	Completed	May 9: History of JTNP
Graphic design of the Town's Activity Guide	Completed	Inserted in the Hi-Desert Star May 12
Initiated full inventory of collections	Ongoing	
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	

**Reviewed by:** Staff  
 Department Director

**PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Jim Schooler, Director of Community Services  
**Date:** May 25, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Monthly Recreation Division reports – May 2012

**Recommendation:** Receive and file the May 2012 Recreation Division monthly reports.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The attached pages summarize the primary programming activity conducted by the recreation staff in the month of April 2012.

**Attachments:** May Youth Programs report  
May Sports Activities report  
May Enrichment Activities report  
May Special Events

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Reviewed By:

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
Mgmt Services

\_\_\_\_\_  
Dept Head

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Department Report  
 Consent

Ordinance Action  
 Minute Action

Resolution Action  
 Receive and File

Public Hearing  
 Study Session

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Youth Programs - May 2012

	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park After School In Drop	Ages 5-16	no charge	Mon thru Thurs 3:00 - 5:30 p.m.	18 days 244	Summer hours begin June 18, 1:00 - 4:00 p.m.

Town of Yucca Valley  
Community Services Department - Recreation Division  
Monthly Report - Sports - May 2012

	Ages	Fee	Season	Participation	Status / Issues / Comments
Sunday Open Gym	Ages 16 & up	\$2.00 per session	Ongoing	Men 15-28 Women 10	Open Gym at the Boys and Girls Club featuring Adult Women's Basketball from 4pm-6pm, followed by Adult Men's Basketball from 6:30 - 8:30 pm. Programs are drop-in with no registration required. Cost: \$2.00 per activity per night. Due to low participation numbers, the women's session was offered the first Sunday of the month only. Due to budget issues, this program will be discontinued as of June 30th.
Adult Softball Spring Leagues	Ages 18 & up	\$400 per team	4/2 - 6/19	368	Regular season games are coming to an end with playoffs and Championships in mid-June. Four Leagues were offered: Men's, Traditional Coed, Casual Coed, and Ladies. Men's League filled with 6 teams. Both coed leagues filled as well with a total of 12 teams. Ladies League was left with only one opening, with 5 teams registered. A total of 23 teams registered, this is an increase from spring of 2011 (20 teams) and three coed teams were turned away when the program filled. Program takes place Monday through Thursday nights at the Community Center.
Adult Softball Spring Leagues	Ages 18 & up	\$400 per team	6/25 - 9/3	TBD	Registration is underway for summer leagues. Casual Coed League filled before the deadline with additional teams placed on the waiting list. Registration ends June 6th.
Adult Softball Ladies Only Tournament	Ages 18 & up	\$140 per team	6/23/2012	TBD	Softball Tournament registration is underway. Registration deadline is June 20.
Hershey Track Meet	Ages 9-14	Free	5/5/2012	51	70 participants registered and 51 athletes participated in this free event. Extreme wind may have been a factor in absenteeism. Winners are eligible to compete at the regional competition in San Bernardino. The event took place at the YVHS Stadium and was held with the help of 10 volunteers!
Hershey Track Meet (State Finals)	Ages 9-14	Free	Practices for June 9th meet	33	This is a free event and our finalists will attend the regional competition in San Bernardino. The finalists from our local meet in May have been practicing for four weeks and will compete in the state finals on June 9th.
Grubstakes Day Family Kickball Tournament	Ages 12 & up	Free	5/26/2012	71	The Family Kickball Tournament was for ages 12 and up and was a free event for Grubstake Days. The event received coverage in the media, flyers were also distributed to schools and businesses on the highway. Response the day of the event was enthusiastic with 5 teams of +-15 players (71 total) participating. The competition was double elimination, all teams played at least 2 games. First place, second place and Team Spirit medals were presented to winning teams along with Sonic free drink coupons.

Town of Yucca Valley  
Community Services Department - Recreation Division  
Monthly Report - Enrichment Activities - May 2012

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status/ Issues/ Comments
Art Studio	18 & over	\$2/meeting	Thurs 9am-12pm	5	61	49	-12	An outside instructor David Musser will conduct a watercolor class on Friday, June 8th from 9:00 a.m. - 1:00 p.m.
Bellydance, Adv. Beginning	10 & over	\$35/6 meetings	Wed 7-8 pm	4	32	32	0	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed, 6-7 pm	4	36	40	4	
Bridge	18 & over	\$2/meeting	Fri 12:30 -4 pm	5	44	58	14	
Basic Dog Obedience	18 & over	\$135/6 meetings	Fri, 5:30 - 7:00 p.m.	4	68	28	-40	Next session begins June 22
Guitar	14 & over	\$40/6 meetings	Tues 7-8 pm	5	20	25	5	
Gymnastics, Beginning	6 & over	\$25/month	Mon 4-4:55 pm	3	44	24	-20	
Gymnastics, Intermediate	10 & over	\$25/month	Mon 5-5:55 pm	3	32	24	-8	
Harmonica	5 yrs & over	\$2/meeting	Fri 4:00 - 5:00 p.m.	2	24	20	-4	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4:00 pm	3	8	15	7	
Knit & Crochet	16 & over	\$2/meeting	Thurs, 9:15 a.m. - 12:15 p.m.	4	23	21	-2	
Line Dance, Western	18 & over	\$2/meeting	Mon 6-7:30 pm Thurs 1-3 pm	8	45	58	13	
Scrabble	21 & over	\$2/meeting	Tues 1-4 pm	5	20	23	3	Due to instructor and participants vacation plans Scrabble will close down for the summer. The last day will be Tuesday, June 26. classes will resume on Tuesday, September 4th.
Stretch N' Tone	All	Mon 3:30-4:00 pm	Sat - 9-10 Mon-Fri 5:45-6:45 pm	23	315	278	-37	
Table Tennis	18 & over	Fri 5-8 pm	Wed 2-5 pm	5	25	47	22	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30 pm	5	44	31	-13	
Walking Club	All	\$15.00 one time fee			15	20	5	Four participants have reached the 100 mile goal. Two have signed up for a second time.
Woodcarving	16 & over	\$2/meeting	Tues 6-9 pm	5	35	34	-1	The Woodcarvers created the awards for the Grubstakes Days Beard Contest & the Horseshoes Tournament.
					891	827	-64	

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Special Events - May 2012

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Grubstake Days Table Tennis Tournament	14 yrs and up	\$5 per person	Saturday, May 26	6 teams 8 singles	Singles, First Place, Bill Souders Doubles, First Place, Desert Badgers
Grubstake Days Horseshoes Tournament	18 Yrs and up	\$10 per team	Saturday, May 26	13 teams	Dead Ringers: John Peterson & Mike Morrison took First place
Grubstake 10K, 5K & 2K Run	All	\$20 per person	Saturday, May 27	10K - 35 5K - 49 2K - 3	10K Men, First Place, Jeffery Larson, 37:32 Women, First Place, Jill Damery, 50:34 5K Men, Derek Perez, 22:17 Women, Hunter Stepp, 23:24



## PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Maureen Randall, Administrative Assistant  
**Date:** May 24, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Morongo Basin Youth Soccer Association Facility Use Request

**Prior Commission Review:** Annual request. In previous years, the Commission has voted to permit the use of facilities and waive fees for field use and room rental.

**Recommendation:** Move to approve the requested use of Town facilities and to waive the fees associated with Morongo Basin Youth Soccer Association's planned use of Town facilities for the 2012 season.

**Summary:** Morongo Basin Youth Soccer Association has submitted a request to use Town facilities for the 2012 soccer season. The group has also requested that the customary fees associated with reserved use be waived.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The rental and use of public facilities and equipment is regulated by the Town's adopted fee schedule and policy. The Council has made provision for user groups to request a waiver or reduction in fees, and has established guidelines under which such requests should be favorably considered. The Council has delegated the Parks, Recreation and Cultural Commission to interpret the guidelines and rule on waiver requests.

The Council has approved the following specific criteria for consideration in dealing with waiver requests.

1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members

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Reviewed By:      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
                         Town Manager      Town Attorney      Mgmt Services       Dept Head

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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

of the local community who wish to participate

3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.

In cases where the request does not fall clearly within the Council's guidelines for a waiver, the Parks, Recreation and Cultural Commission is authorized by Council to make a final determination on the matter. In cases where the waiver request represents an unusually high dollar amount, staff typically informs the Commission and invites input regarding the final decision.

A community organization, the Morongo Basin Youth Soccer Association (MBYSA) has made application for use of Town facilities in conjunction with their 2012 soccer season. The group has applied for use of the Community Center athletic fields for practices, games, and associated sports camps. MBYSA has also requested some periodic use of Community Center meeting rooms for training, board meetings, etc. They have also requested the use of the snack bar on Saturdays from June through November. The organization has requested a waiver of the snack bar rental fees as well.

The request is clearly within the guidelines for staff approval of the waiver. However, because the request represents the waiver of a higher-than usual dollar amount, the Commission is being informed and invited to consider the public benefit of the group's activities and make a determination of behalf of the Town Council regarding the request.

Approval of the fee waiver for facility use would be consistent with past practices with consideration to the nature of the activities of the Morongo Basin Youth Soccer Association. The estimated amount of waived fees is based on previous historical use, which will fluctuate somewhat during the 2012 season.

**Alternatives:** Approval of the waiver request; denial of the waiver request; or a partial waiver or reduction in rental fees.

**Fiscal impact:** Based on MBYSA's field use schedule in recent years, approval of a request would result in waiving approximately \$19,000 for the upcoming soccer season. Actual costs will be identified as the size of the league is determined and the needs of the group become more specific.

**Attachments:** Morongo Basin Youth Soccer Association application for facility use  
Morongo Basin Youth Soccer Association letter requesting waiver

# Facility Rental Application

Organization Name: MBVSA  
 Contact Person: Cecilia Estrada  
 Address: 7084 Malsai  
 City YV State CA Zip 92284  
 Phone Number: 760 (660)-7675  
 E-mail Address: estrada.bernardo@aol.com  
 Type of Event: Soccer  
 Date(s) Requested: See attachment

Times Requested: In: \_\_\_\_\_ Out: \_\_\_\_\_  
 (includes set-up/clean up)

Actual Event Times: In: \_\_\_\_\_ Out: \_\_\_\_\_  
 (time guests arrive/depart)

## Facility Requested

- |   |   |
|---|---|
| <input type="checkbox"/> Yucca Room     | <input type="checkbox"/> Senior Center    |
| <input type="checkbox"/> Mesquite Room  | <input type="checkbox"/> Joshua Tree Room |
| <input type="checkbox"/> Ocotillo Room  | <input type="checkbox"/> Cholla Room      |
| <input type="checkbox"/> Courtyard Area | <input type="checkbox"/> Other _____      |

## Equipment Requested

- |   |   |
|---|---|
| <input type="checkbox"/> Tables, quantity _____ | <input type="checkbox"/> Chairs, quantity _____ |
| <input type="checkbox"/> Podium / Lectern       | <input type="checkbox"/> PA System              |
| <input type="checkbox"/> TV/DVD                 | <input type="checkbox"/> Other _____            |

Is the applicant a:	Yes	No
Yucca Valley Resident?	<u>X</u>	_____
Commercial Enterprise?	_____	<u>X</u>
Will fees be charged?	<u>X</u>	_____
Will donations be required?	_____	<u>X</u>
Will kitchen use be required?	_____	<u>X</u>
Will alcohol be sold, served or allowed?	_____	<u>X</u>

The undersigned agrees to the terms and conditions applicable to the use of the public facilities managed by the Town of Yucca Valley, accepts responsibility for damage occurring during such use, and releases the Town and its agents from responsibility for claims of damage, injury or loss of property resulting from this use of public facilities.

Cecilia Estrada 5/17/12  
 Applicant Signature Date

# Morongo Basin Youth Soccer Association

PO Box 1521, Yucca Valley, CA 92286

May 16, 2012

Town of Yucca Valley  
Community Services Department  
57090 29 Palms Highway  
Yucca Valley, CA 92284

RE: MBYSA usage of Community Center, fields, and services

Dear Sir/Madam:

MBYSA respectfully requests the Town of Yucca Valley grant us use of the following facilities, materials, and services for use during the 2012-13 soccer season:

- Use of all Community Center fields each Saturday from August 18, 2012 until Saturday October 27, 2012 for the purpose of regular season recreational soccer league games.
- Use of all Community Center fields Monday through Friday (4:00 pm to 9:00 pm) from July 9, 2012 – January 11, 2013 for the purpose of practices, regular season games, and tournaments .
- Use of all Community Center fields Friday, Aug. 17 6-9PM & lights. Opening Ceremonies.
- Use of all Community Center fields Monday through Friday (8AM- 8PM) from June 18 -23, 2012 for the purpose of Soccer Camp & Lights on these nights from 6-8PM.
- Striping of soccer fields on the fields at the Community Center from Aug. 11, 2012 until Oct. 27<sup>th</sup>, 2012 for the purpose of normal season games as well as for team practices
- Use of the lights on all of the Community Center fields Monday through Saturday from July 9<sup>th</sup>, 2012 until Oct. 27<sup>th</sup>, 2012 5-9PM to facilitate team practices and games. , Nov.14<sup>th</sup> – Jan.12<sup>st</sup> 5-9PM Monday through Friday (tournament practices)
- Use of Community Center fields for MBYSA picture days Aug. 5<sup>th</sup>, 11& 12 and 24, 2012 (8:00 am to 5:00 pm) August 24, 2012 (5pm-8pm)
- Use of all Community Center fields Saturday July 14, Coaching Clinic (8am-3pm)
- Use of Community Center fields July 21-22 Referee Clinic (8am-3pm)
- Use of one room in the Community Center or Senior Center for the following MBYSA sign-up day:
  - May 21, 2012 6-9pm
  - June 2, 2012 10am-2pm
  - June 9, 2012 10am – 2pm
  - June 14, 2012 7-8pm
- Use of one large room in the Community Center for the following MBYSA meetings:

- Pre-team picks Meeting- June 21 2012 (6pm to 8:30 pm)
- Preseason Coaches Meeting- August 13, 2012 (6pm to 8:30 pm)
- Team picks June 23, 2012 (8am-4pm)
- Team picks June 25, 2012 (6pm-9pm)
- YM1 Coaching Clinic July 13,2012 (6pm-8pm)
- Midseason Coaches Meeting- September 27<sup>th</sup> (6pm to 8:30 pm)
- Annual General Meeting- Oct. 24<sup>th</sup> (6pm to 8:30 pm)
- Use of the Community Center snack bar and equipment each Saturday from August 18<sup>th</sup>, 2012 until October 27<sup>th</sup>, 2012 for the purpose of providing refreshments during recreational soccer games.
- Use of the restrooms, parking lots, parking areas and trash receptacles at the Community Center Monday through Saturday from July 9<sup>th</sup>, 2012 until Jan. 12<sup>st</sup>, 2013.

MBYSA requests that the Town of Yucca Valley waive all fees for usage of the requested facilities, materials, and services with the exception of field striping.

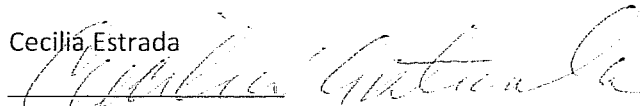
The MBYSA board of directors would like to thank the Town of Yucca Valley and its residents once again for their support, dedication, and generosity shown to MBYSA, its players and coaches each and every year.

We look forward to working with the Town and people of Yucca Valley in making the 2012-2013 soccer season a successful and enjoyable one.

Without the hard work, generosity and dedication of the Town of Yucca Valley, MBYSA would be unable to provide a soccer season for our young people.

Thank you,

Cecilia Estrada



President, Morongo Basin Youth Soccer Association

**Morongo Basin Youth Soccer Association**

PO Box 1521, Yucca Valley, CA 92286

May 16,2012

Town of Yucca Valley  
Community Services Department  
57090 29 Palms Highway  
Yucca Valley, CA 92284

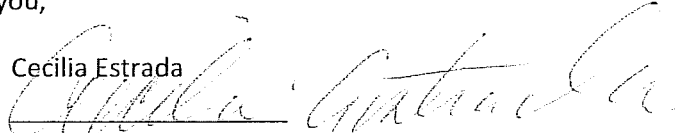
RE: **MBYSA usage of the Community Center Snack Bar**

Dear Sir/Madam:

MBYSA respectfully requests the Town of Yucca Valley grant us use of the Community Center Snack Bar from June 1, 2012 – November 3, 2012 during the time of softball and soccer activities to service both leagues. MBYSA requests that the Town of Yucca Valley waive all fees for usage of the Snack Bar and revenues generated from the operation of the snack bar be contributed to MBYSA .

Thank you,

Cecilia Estrada



President, Morongo Basin Youth Soccer Association

## PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Jim Schooler, Director of Community Services  
**Date:** May 23, 2012  
**For Commission Meeting:** June 12, 2012

**Subject:** Proposed Rules for the Use of Dog Parks

**Prior Commission Review:** None

**Recommendation:** Discussion only, no action requested

**Order of Procedure:**

Request Staff Report  
Request Public Comment  
Commission Discussion / Questions of Staff

**Discussion:** In April of 2012, the Town Council approved the award of a construction contract for Phase 1-a of the South Side Park development. The construction is underway and is anticipated to be completed in late summer.

This first phase includes Yucca Valley's first dog park, among other recreational and infrastructure amenities. According to staff's research regarding the operation of dog parks in other areas, a practical and well-conceived set of rules must be in place to optimize user safety and minimize conflicts and other problems. To be enforceable, the dog park rules should be added to the Town's Municipal Code. A summarized version of the rules will be posted on signs at the facility.

Town staff has received input from dog owners who regularly use Machris Park to exercise their dogs during the temporary off-leash period in the morning. Staff has also compiled and modified rules employed at other dog parks. The list of rules is presented to the Parks, Recreation and Cultural Commission to provide input and suggestions.

Staff will incorporate the Commissioners' input and return with a final draft in July to request a PRCC recommendation to the Town Council to amend the Town's Park Use Ordinance, adding rules for the use of Town dog parks.

**Alternatives:** None recommended

**Fiscal impact:** None

**Attachments:** Draft list of Dog Park rules for discussion.

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Reviewed By:

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Town Attorney

\_\_\_\_\_  
Mgmt Services

jas   
\_\_\_\_\_  
Dept Head

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Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

## Draft Dog Park Rules – updated 5/23/12

1. Hours: Sunrise to dusk
2. No animals other than dogs are permitted
3. No more than two dogs per owner/handler
4. All dogs must be at least 4 months old, licensed and current on vaccinations. Proof must be provided upon the request of Town animal control officers
5. All dogs must be altered prior to using the park. (Dogs in heat are not permitted)
6. Aggressive, unmanageable and/or unruly dogs are not permitted. Dogs must be leashed and removed at the first sign of aggression, mounting, hostile or combative behavior towards people or other animals
7. Sick dogs, dogs with communicable diseases (i.e.; mange) or injured dogs are not permitted
8. Small dog area – no dogs over 25 pounds allowed inside of the small dog park.
9. Large dog area – thoughts on permitting all sizes as long as they get along?
10. Do we want to limit the number of dogs permitted inside each area of the dog park at one time?
11. Dogs must be leashed when entering or exiting the dog park
12. Dog collars: no choke, prong, pinch or spiked collars are permitted
13. Children under 12 are not permitted in the dog park
14. No strollers, carriages, children's toys, scooters, skateboards, bicycles, etc.
15. Off-leash dogs must remain inside the fenced area and be accompanied by, and under voice control of, their owners/handlers at all times
16. Owners/handlers must keep a leash on their person at all times
17. Owners/handlers may not leave their dogs unattended inside of the park
18. Owners/handlers are responsible for injuries or damage caused by their dog
19. Owners/handlers are to extend courtesy to other dog park users. This includes keeping your dog from jumping up or annoying others



20. Dogs barking excessively must be quieted or removed
21. No smoking, alcoholic beverages, food (animal or people) or dog treats are permitted
22. No activities unrelated to dogs is allowed (i.e.; kite flying)
23. Except when entering and exiting, gates must be kept closed at all times
24. Please deposit dog feces in plastic bags. Seal the bag before depositing in the trash receptacles
25. The dog park is subject to periodic closure without notice for maintenance
26. Dog obedience classes or events other than those authorized by the Town of Yucca Valley are prohibited
27. Failure to comply with dog park rules could result in a citation and/or fine