

**ANIMAL CARE JOINT POWERS AUTHORITY
MEETING MINUTES
WEDNESDAY, MAY 12, 2010, 11:00 A.M.**

Chair Derry called the meeting to order at 11:00 a.m. with Directors Herbel, Huntington and Cronin present.

PLEDGE OF ALLEGIANCE

Led by Chair Derry

APPROVAL OF MINUTES

Approve the minutes of April 28, 2010 as presented.

Director Huntington moved and Director Herbel seconded to approve the minutes of April 28, 2010. As there was no objection, the minutes stand approved.

DIRECTORS REPORTS/UPDATES None

DISCUSSION ITEMS

1. **Report from the Architect Review Evaluation Committee (AREC)
Consider recommendation from AREC to select the six (6) highest rated
architectural firms to provide formal presentations to the JPA Board.**

Director Huntington presented the draft report to the Board describing the members of the committee, judiciary process and criteria considered in evaluating and selecting firms invited to be interviewed, and identified those firms to be: AC-6 Architects of Redlands, ATI Architects + RF&A Architects of Redlands and Laguna Hills, Escalante Architects of Palm Springs, Hold Architects of Rancho Mirage, Williams Architects of Upland and WLC Architects of Rancho Cucamonga.

The committee recommended that the JPA Board schedule a meeting to interview the selected six firms and that letters of invitation be sent outlining the presentations to include: a not-to-exceed fee proposal including labor, travel, printing, etc., but which segregates the CEQA portion (Geotechnical Study, Native Plant Survey, Biological Survey, adequacy of water supply, a wastewater treatment resolve and complete CEQA documents) from the scope of work fees. A brief presentation of the firm's qualifications based on similar projects and time for questions should also be included. The committee further recommended that letters be sent to the balance of the applicants not selected for interviews thanking them for their submissions. Samples of both letters were attached to the report.

Director Cronin suggested that all the firms be interviewed on the same day, that each firm be allocated 45 minutes with a 15 minute break between firms. He suggested that staff coordinate the schedule with the Directors to clear a 7 hour block of time for the interviews.

Directors Herbel and Derry thanked the Committee for their time, effort and quality of work expended on the project.

Director Cronin requested a motion accepting the report and directing the Committee to send the letters recommended above. Director Herbel so moved. The motion was seconded by Director Derry and approved with no objections.

2. Potential Funding Mechanisms

Director Cronin reported it is still the County's intent to consider an option to fully fund the project. Staff has been requested to submit a proposal regarding the budget as it moves forward to fully fund the Town's proportionate cost share in future years. He requests that the item stay on the agenda. A report is necessary for the County's consideration regarding a contribution repayment mechanism. Curtis Yakimow, Town of Yucca Valley Administrative Services Director, commented the Town would anticipate having something to forward for the Board's consideration in 30 days.

Director Huntington questioned the inclusion of in-kind services. Director Cronin replied there would be an operational cost off-set in future years and discussion will be required at some point regarding the value of the land as part of the Town's contribution. That action has been deferred until after full consideration of CEQA and other potential impacts. The proposed site is a preferred site but the JPA Board may continue to look at alternate locations. A final selection will not be made until the CEQA process is completed.

FUTURE AGENDA ITEMS

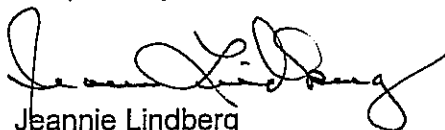
Director Derry noted that a discussion regarding the County voucher program and also a County/Town fee schedule are listed as future items. Director Cronin requested that consideration of engaging the County Auditor Controller to audit the funds which have been deposited into the JPA's trust account be added as a future agenda item. The next official meeting will focus on the selection process and taking action on the engagement letter to the County Auditor Controller.

PUBLIC COMMENTS: None

ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Respectfully submitted by,



Jeannie Lindberg
Deputy Town Clerk