

**ANIMAL CARE JPA MINUTES
THURSDAY, FEBRUARY 24, 2011**

Chair Derry called the meeting to order at 10:05 a.m. with Directors Hagerman, Huntington, Cronin and Chair Derry present.

PLEDGE OF ALLEGIANCE

Led by Chair Derry

APPROVAL OF MINUTES

Approve the minutes of January 27, 2011 as presented.

Director Hagerman moved and Director Huntington seconded to approve the minutes of January 27, 2011. As there was no objection, the minutes stand approved.

DIRECTORS REPORTS/UPDATES

None

DISCUSSION ITEMS

1. **Discuss the Appointment of the Project Manager**
2. **Sub Committee Report Regarding neighborhood questions presented at the 1/27 Meeting.**
3. **Upland facility overview presentation**
4. **Reimbursement Strategies**

With regard to the agenda items, Director Cronin advised that the Town has prepared a presentation encompassing all the items. He noted the County's concerns are the repayment schedule and project cost allocations, which must be reviewed before the JPA approves them.

Town Manager Nuaimi began the Power Point presentation providing a project management plan showing hours for him and the staff. He noted that there will be a need for a future agenda item regarding construction management.

Director Cronin recommend appointment of a project manager be forwarded to the subcommittee consisting of Cronin and Huntington. It was noted that County hasn't reviewed the proposal. Director Huntington requested that the proposal be forward to the CAO at the same time the subcommittee is reviewing the information. Town

Manager Nuaimi stated that right now the committee is delaying signing of contract, noting the Town is eating the costs at this time and has forwarded \$435,000 to the JPA. We can't get a proposal form the Architect unless we have a signed contract. Chair Derry stated it wouldn't be proper for him to approve the contract since there hasn't been an opportunity to review it at the county level. Director Cronin advised that the JPA could share the proposed time line with the Architect and to the CAO at the same time.

Director Huntington stated it is important to move the proposal forward as soon as possible.

Director Cronin recommended the JPA meet again in 2 weeks, noting his concern is the appointment of the project manager, reimbursement strategy and time to meet with the CAO.

Town Manager Nuaimi advised that his hours will be free until the county is comfortable with the reimbursement strategy.

Upon motion by Director Huntington, second by Director Cronin, and no objections stated the issue will be sent to the subcommittee.

Town Manager Nuaimi continued with the Power Point showing responses to questions submitted by the surrounding neighborhood at the last meeting. He noted if the JPA would like more time to review the responses, he can hold off sending them to the neighborhood.

Judith Journey, Yucca Valley, advised they were told in 2005 that the present shelter wasn't going to permanent when the Town took it over.

Ernie Goodlander, Yucca Valley, commented regarding another trip to review the Upland facility.

Town Manager Nuaimi showing the facility in Upland and the surrounding area.

Members of the audience discussed the facility and what they have in comparison to what the Town will be able to afford.

Town Manager Nuaimi presented the proposed reimbursement strategy showing two different scenarios.

Director Hagerman commented that it was mentioned that the main focus of the JPA is the financing and design portion of the facility. He advised he appreciates the public input received today, however those comments are better directed at the Town Council and Planning Commission level.

Upon further discussion there will be a subcommittee meeting at Town Hall on

Thursday March 3, 2011 at 10:00 a.m. and another JPA meeting on Thursday March 10th at 3:00 p.m.

FUTURE AGENDA ITEMS

- A. Approve 2009-10 Audit Expense (continued from 1/27 meeting)

Director Cronin thanked Yucca Valley staff for providing comments to the Audit Management Letter.

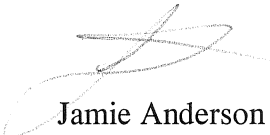
PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business the meeting was adjourned at 11:25 a.m.

Respectfully submitted



Jamie Anderson
Town Clerk