

**ANIMAL CARE JPA MINUTES  
THURSDAY, AUGUST 7, 2013**

Donna Munoz called the meeting to order at 12:05 p.m. with Directors Cronin (arrived at 12:10 pm), Huntington, Lombardo, and Donna Munoz sitting in for Chair Ramos.

**PLEDGE OF ALLEGIANCE**

Led by Chair Munoz

**APPROVAL OF MINUTES**

Approve the Special Meeting Minutes of June 27, 2013 as presented.

Upon motion by Director Huntington, second by Director Lombardo and no objections stated, the minutes stand approved

**DIRECTORS REPORTS/UPDATES**

None

**DISCUSSION ITEMS**

**1. Replacement Animal Shelter, ACJPA Project No. 1, Approval of Expenditure of Unused Construction Contingency**

Yucca Valley Town Manager Nuaimi presented the item, requesting the establishment of an expenditure plan for unused construction contingency for one-time, start-up costs for the replacement animal shelter.

Nuaimi explained that the anticipated potential unused contingency is approximately \$214,000.00. Animal Care and Control staff is researching the best options for purchase of start-up items, totaling approximately \$250,000. Nuaimi presented an overview of anticipated purchases, including items such as shade structures, cement benches, computer, phone and security systems, and indoor care and storage equipment.

Director Lombardo questioned the life-span of the fabric shade structures, which was explained to be approximately 10 years.

Director Cronin clarified that there is a construction contingency and an operational contingency and requested that the construction contingency be used in full, prior to using the operational contingency.

Director Cronin moved to approve the expenditure plan for unused construction contingency for one-time start-up costs for the replacement animal shelter, with construction contingency to be used in full, prior to using any operational contingency funds. Director Lombardo seconded. Motion carried 4-0 on a voice vote.

## **FUTURE AGENDA ITEMS**

Construction completion anticipated by the end of September 2013. Agency determination of the project being substantially complete is anticipated around that time.

## **PUBLIC COMMENTS**

Melanie Crider, Town of Yucca Valley Animal Care and Control Manager stated that MERCK recently inspected the new facility and was pleased with the facility.

## **ADJOURNMENT**

There being no further business the meeting was adjourned at 12:28 p.m.

Respectfully submitted

Lesley Copeland, CMC  
Town Clerk