

**ANIMAL CARE JPA MINUTES
THURSDAY, JUNE 27, 2013**

Donna Munoz called the meeting to order at 12:00 p.m. with Directors Cronin, Huntington, Lombardo, and Donna Munoz sitting in for Chair Ramos.

PLEDGE OF ALLEGIANCE

Led by Chair Munoz

APPROVAL OF MINUTES

Approve the Special Meeting Minutes of May 23, 2013 as presented.

Upon motion by Director Huntington, second by Director Lombardo and no objections stated, the minutes stand approved

DIRECTORS REPORTS/UPDATES

None

DISCUSSION ITEMS

1. Animal Shelter Project Update and Construction Project Invoices

Town Project Engineer Qishta presented an update for the current replacement animal shelter project. The project is approximately 70% complete and is ahead of schedule. The estimated completion date is September 2013. Qishta reviewed the approved construction change orders to date in the amount of \$97,883. Included in this total is change order No. 14 in the amount of \$12,963.00 which is in dispute.

Director Lombardo asked for clarification that any funding remaining in contingency after construction would be used for start-up costs. Deputy Town Manager Stueckle confirmed.

Director Huntington moved to receive and file the project update and authorize an increase in the Project Manager's authority to approve change orders from \$100,000 to \$150,000 cumulative without having to return to the ACJPA Board for approval. Director Lombardo seconded. Motion carried 4-0.

Director Lombardo moved to receive and file the construction project invoices paid to date. Director Huntington seconded. Motion carried 4-0.

FUTURE AGENDA ITEMS

None stated

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business the meeting was adjourned at 12:22 p.m.

Respectfully submitted

Lesley Copeland, CMC
Deputy Town Clerk