

**SPECIAL ANIMAL CARE JPA MINUTES
THURSDAY, FEBRUARY 7, 2013**

Vice Chair Huntington called the meeting to order at 12:00 p.m. with Directors Cronin, Lombardo, and Vice Chair Huntington present.

PLEDGE OF ALLEGIANCE

Led by Vice Chair Huntington

APPROVAL OF MINUTES

Upon motion by Director Lombardo, second by Director Cronin and no opposition stated, the minutes of the Meetings of October 25, 2012 and December 6, 2012 stand approved.

DIRECTORS REPORTS/UPDATES

Director Huntington reported regarding visiting the site.

DISCUSSION ITEMS

1. Approval of General Liability and Directors and Officers Insurance

Director Cronin advised the item is standard order of business, and recommended approval of the \$4,658.80 total cost for insurance.

Director Lombardo questioned the schedule of hazards on the commercial general liability page listing buildings and premises at 500 square feet. Director Cronin advised that is based on the square footage of his office since no official facilities exist yet.

Director Lombardo moved to approve payment of JPA General Liability Insurance in the amount of \$928.80 and Directors and Officers Insurance in the amount of \$3,730.00 for a total of \$4658.80. Director Huntington seconded. No opposition stated.

FUTURE AGENDA ITEMS

A. Annual Audit

Administrative Services Director Yakimow advised of Director Nuaimi's regrets for missing the meeting. Noted the contractor is underway on the animal shelter site.

Director Cronin questioned if there is intent to consider scheduling a ground breaking in conjunction with the next meeting on February 28th.

PUBLIC COMMENTS

None

ADJOURNMENT

There being no further business the meeting was adjourned at 12:15 p.m.

Respectfully submitted

Jamie Anderson
Town Clerk