



Town of Yucca Valley
 Community Dev./Public Works Dept.
 Engineering Division
 58928 Business Center Drive
 Yucca Valley, California 92284
 Phone: 760-369-6575
 Fax: 760-228-0084

APPLICATION & PERMIT FOR

- ENCROACHMENT INTO RIGHT OF WAY
 CONSTRUCTION IN THE RIGHT OF WAY

OTHER _____

This is a valid permit only when the application is complete, all fees and deposits have been paid, and it is signed by a Town Representative, the Applicant, and Contractor. **Original signatures only - No faxed copies.**

PERMIT NO. EP - _____
 Date Rec'd (Town Use Only): _____

<p>1. APPLICANT INFORMATION</p> <p>_____ Applicant/Owner Name</p> <p>_____ Company/Utility Co./Organization Name</p> <p>_____ Street Address</p> <p>_____ City, State, Zip Code</p> <p>_____ Home/Office Phone Number - Cell Phone Number</p> <p>_____ Fax Number</p>	<p>2. CONTRACTOR INFORMATION</p> <p>_____ Contractor</p> <p>_____ Company Name</p> <p>_____ Street Address</p> <p>_____ City, State, Zip Code</p> <p>_____ Office Phone Number - Cell Phone Number</p> <p>_____ Contractor's License Number</p>
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ACKNOWLEDGEMENT AND ACCEPTANCE

I certify under penalty of perjury that I have read this application and state that the information herein is true; that I acknowledge, understand, and accept the standard provisions and special provisions of this permit, and that I will abide by all applicable County and Town Ordinances. I further agree to pay for removal and replacement of any additional items in excess of the amounts shown herein that may be cut or damaged as a result of any work accomplished under this permit. The Applicant and Contractor shall comply with all provisions of Underground Service Alert (Government Code § 4216) in regard to the contact of a regional notification center (1-800-227-2600) before excavating.

Signature of Applicant

Date

Signature of Contractor

Date

PERMIT APPROVAL

Subject to the provisions and requirements of Yucca Valley Ordinances, the standard provisions and any special provisions that are attached hereto, permission is hereby granted to enter and/or encroach within Town right of way for the purpose of performing indicated work or other work on-site at the designated location. This permit is to be strictly construed and no work other than that specifically mentioned herein is authorized hereby. Performance of the work shall be deemed to be acceptance by the applicant and contractor of all terms and conditions of this permit.

Signature of Town Designee

Date (Note: This permit expires 60 days from the date of issuance)

PERMIT NO. EP - _____

3. LOCATION OF WORK: _____

4. APN / TRACT - LOT NO: _____

5. DESCRIPTION OF WORK: _____

6. EXCAVATION - LF LENGTH _____ X LF 'WIDTH _____ 7. S.F. PAVEMENT CUT _____

8. PERSON IN CHARGE OF WORK: _____ 9. PHONE: _____

10. ESTIMATED TOTAL COST/VALUE OF WORK: \$ _____

FEE CALCULATION (BY TOWN STAFF)

<u>INSPECTION FEE FOR</u>	<u>DIMENSIONS/DESCRIPTION</u>	<u>FEE</u>
DRIVEWAY APPROACH	_____	_____
SIDEWALK / C&G / WALL	_____	_____
RETAINING WALL	_____	_____
PAVEMENT PATCH	_____	_____
TRENCH EXCAVATION	_____	_____
UTILITY SERVICE CONN.	_____	_____
GRADING IN ROW	_____	_____
OTHER _____	_____	_____
OTHER _____	_____	_____
	APPLICATION FEE =	_____
	TOTAL PERMIT FEE =	_____

INSPECTION REQUESTS CALL (760) 369-6575 ext. 303 - 48 HOURS NOTICE REQUIRED.

STANDARD PROVISIONS

1. All work shall be performed in accordance with the most recent edition of the "GREENBOOK" Standard Specifications for Public Works Construction (published and updated by Public Works Standards, Inc. every three years), the standard specifications of the Town of Yucca Valley, the San Bernardino County specifications for trench repair, the approved plans, and the standard and special provisions set forth in the approved permit.
2. Traffic control shall be per current Caltrans "Manual of Uniform Traffic Controls Devices". When construction results in only one traffic lane being opened to traffic, a minimum of two flagmen shall be provided. Contractor shall be responsible for traffic control at all times, including weekends and non-working hours. The requirements for traffic control shall apply to all public right of way, whether paved or not. If deemed necessary by the Town Engineer, the contractor shall provide additional traffic control other than as described above.
3. Inspection requests shall be made at least 48 hours in advance. Minimum inspection requirements include trench backfill and final paving. Inspections may be canceled without penalty by notifying the Town at (760) 369-6575 ext. 303 a minimum of two hours prior to the scheduled inspection. Applicant will be responsible for additional costs for re-inspections for work not ready as scheduled or for incomplete work.
4. Minimum compaction of trench backfill shall be 90%, except for the top 6" of backfill beneath the pavement, which shall be 95%. Minimum compaction outside of paved roadway shall be 90%.
5. Existing pavement to be removed shall be sawcut. Unless otherwise approved by the Town Engineer final replacement paving shall consist of 4" thick (minimum) hot mix (Type B, AR4000, 3/4" maximum). Width of pavement resurfacing shall be a minimum of 4' wider (2' each side) than the width of the trench. Final paving surface shall include a 1" overlay cap above adjacent existing pavement (per Town Standard Drawing No. 241). Applicant shall be responsible for the trench for the life of the trench.
6. Subject to prior approval by Town Engineer, temporary "cold mix" patching may be used. Minimum thickness of temporary cold mix shall be 3". Duration of temporary patch shall be as approved by the Town Engineer. Maintenance of temporary patching shall be the responsibility of the Applicant. Cold mix shall be SC800 or as otherwise approved by the Town Engineer. Hot mix overlay shall be Type B, AR4000, 3/4" maximum.
7. Applicant shall provide for compaction testing for all backfill by a licensed engineer or testing laboratory. A minimum of one test shall be taken for each 300' of trench or fraction thereof. Additional testing may be required by the Town Engineer based on actual conditions or completeness of the compaction efforts.
8. All existing landscaping and native plants are to be protected in place. Prior to backfilling the trench, the contractor shall notify the Town Engineer for inspection of the impact, if any, on any existing Joshua trees within the construction zone. Any damage to Joshua trees by the contractor shall require replacement of the trees under separate permit.
9. Contractor shall submit his proposed work schedule for review by the Town Engineer prior to issuance of the encroachment permit and shall notify the Town Engineer in the event of any deviation from the schedule. Contractor shall notify Town 24 hours prior to beginning work and within 48 hours of completing work.
10. In the event work is completed without proper inspection, the Applicant may be required to submit evidence sufficient to satisfy the Town Engineer that the work was performed in accordance with the requirements of this permit. At the discretion of the Town Engineer, work completed without proper inspection may be subject to removal and replacement under proper inspection. In any event, Applicant will be responsible for the additional costs associated with approval of any work completed without proper inspection.

11. Encroachment permit and inspection fees paid for work ultimately not completed or for work completed without proper inspections will be forfeited.
12. All provisions of this permit are continuous for the life of the project. Failure to conform may be grounds for revoking the permit. If the permit is revoked, the Contractor shall cease all work within the public right-of-way until such time as a new permit is issued. Issuance of a new permit may be subject to repayment of fees. In the event that the work is delayed beyond the expiration date, Contractor shall request an extension. Time extensions before the expiration date will be granted without additional cost.
13. No materials may be stockpiled within the public right of way without the prior approval of the Town Engineer. If approval is given, the Contractor shall be solely responsible for any and all damages resulting from stockpiling of materials within the public right of way. No materials shall be stockpiled in the traveled way or in a manner that constitutes a hazard. Upon request, the Contractor shall furnish written permission from any affected property owner(s) for stockpiling of materials outside the public right of way.
14. The Contractor shall be solely responsible for any and all damage to both public and private property resulting from his operations. The Contractor shall immediately stop any and all operations as deemed by the Town Engineer to be causing damage to adjacent property.
15. The Town Engineer reserves the right to make any additions or changes to a permit after issuance if such changes or additions are believed necessary for the protection of the roads or for the safety and convenience of the public.
16. The Contractor shall be responsible for cleaning the streets of all dirt and debris resulting from the work and for providing dust control to the satisfaction of the Town Engineer.
17. No street may be closed to through traffic without the prior approval of the Town Engineer. A minimum of one lane of traffic shall be maintained at all times for the adjoining property owners and for emergency vehicles. If approval for full street closure is given, the Contractor shall be responsible for notifying all emergency response agencies of the location and duration of the closure.
18. Subject to approval by the Town Engineer, dirt shoulders may be used as temporary traveled lanes. This approval may include the requirement to grade, compact, and maintain the shoulder surface.
19. Applicant or Contractor shall provide documentation for the disposal of all A.C. pavement removed in conjunction with his project.
20. No water boring shall be allowed in the public right of way without prior approval by the Town Engineer.
21. No work shall be undertaken between the hours of 10:00 p.m. and 7:00 a.m. within a residential area and 10:00 p.m. to 5:00 a.m. in commercial areas of the Town without prior approval of the Town Engineer. This requirement includes start-up and maintenance of equipment.