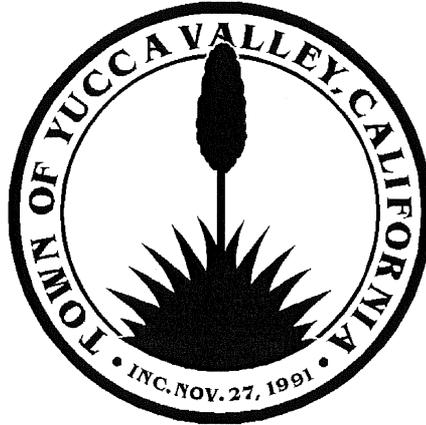


TOWN OF YUCCA VALLEY
SPECIAL TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, JUNE 26, 2012
CLOSED SESSIONS
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

TOWN COUNCIL
Dawn Rowe, Mayor
Isaac Hagerman, Mayor Pro Tem
Merl Abel, Council Member
George Huntington, Council Member
Robert Lombardo, Council Member

* * * *

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
SPECIAL MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, JUNE 26, 2012
TOWN COUNCIL 6:00 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe.

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Chris Wagner, Joshua Springs Calvary Chapel

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Employee of the Year

AGENCY REPORTS

Chamber of Commerce

2. Monthly Report for May, 2012

Hi Desert Water District

3. Water & Wastewater Project Updates.

APPROVAL OF AGENDA

Action: Move _____ 2nd _____ Vote _____

CONSENT AGENDA

- 1-10 4. Regular Town Council Meeting Minutes of June 5, 2012.

Recommendation: Approve minutes as presented.

5. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

- 11 6. Monthly Statistical Fire Department Report

Recommendation: Receive and file the monthly statistical Fire Department Report for May, 2012

- 12-15 7. AB 1234 Reporting Requirements

Recommendation: Receive and file the AB1234 Reporting Requirement Schedule for the months of April and May 2012

- 16-20 8. LTF Claim for Local Streets & Roads

Recommendation: Authorize the Director of Administrative Services to file a claim with the San Bernardino County Associated Governments (SANBAG) for Local Transportation Funds (LTF) in the amount of \$272,647.

21-35 9. FY 2012-14 Investment Policy

Recommendation: Review and approve the FY 2012-14 Investment Policy.

36-59 10. Public Art Policy Amendment

Recommendation: Approve the proposed amendments to the Town's Public Art Policy.

60-95 11. Approval of Community Center HVAC Maintenance Expenditure

Recommendation: Approve the expenditure of \$24,900 for the continuation of the Town's Heating, Ventilation and Air Conditioning (HVAC) maintenance agreement with Honeywell Building Solutions through June 30, 2013.

96-101 12. Resolutions Calling and Election on Tuesday, November 6, 2012 and Adopting Regulations for Candidates.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012

Recommendation: Adopt the Resolution calling and giving notice of a General Election on November 6, 2012, and the Resolution adopting regulations for candidates.

102-105 13. Project No. 8348, Church Street Improvements, Acceptance of Project as Substantially Complete, Accept Church Street, Onaga Trail to Joshua Drive into the Town's Maintained Road System, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ACCEPTING CHURCH STREET, BETWEEN ONAGA TRAIL AND JOSHUA DRIVE, INTO THE TOWN'S MAINTAINED ROAD SYSTEM

Recommendation: Accept the project as substantially complete, authorize staff to file the Notice of Completion, authorize the reduction of the Faithful Performance Bond to 10%, direct staff to retain the Labor and Material Bond for six (6) months for Project No. 8348, and adopt the Resolution, accepting Church Street, Onaga Trail to Joshua Drive, into the Town's Maintained Road System.

- 106-113 14. Community Center Building Re-Plumbing – Town Project No. 8048, Approval of Plans and Specifications, Authorization to Advertise for Construction, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF COMMUNITY CENTER RE-PLUMBING PROJECT IN STAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE TO RECEIVE BIDS

Recommendation: Adopt the Resolution, approving the plans and specifications for Project No. 8048, and authorize the Town Clerk to advertise and receive bids.

- 114-133 15. 2012/2013 Town Wide Slurry Seal Project – Town Project No. 8310, Award of Contract.

Recommendation: Award the construction contract, base bid only, pending final budget adoption, to Western Pavement Solutions, in the amount of \$549,200; and authorize a construction contingency in the amount of \$50,800, for a total contract amount of \$600,000, authorizing the Mayor, Town Manager and Town Attorney to sign all necessary documents, and authorizing the Town Manager to expend the contingency fund, if necessary, to complete the project.

- 134-138 16. 2011-12 General Fund Budget Amendments, 2011-12 Special Revenue Fund Budget Amendments, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FISCAL YEAR 2011-12 ADOPTED BUDGET

Recommendation: Adopt the Resolution approving the FY 2011-12 General and Special Revenue Fund Amendments identified in the report.

- 139-142 17. General Plan Update Project, General Plan Advisory Committee

Recommendation: Approve the formation of the General Plan Advisory Committee, and direct the Town Clerk to advertise for recruitment.

143-151 18. Warrant Register, June 5, 2012

Recommendation: Ratify the Warrant Register total of \$209,981.48 for checks dated May 31, 2012. Ratify Payroll Registers total of \$298,643.45

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

Recommendation: Adopt Consent Agenda (items 4-18)(roll call vote)

Action: Move _____ 2nd _____ Vote _____

PUBLIC HEARINGS

152-204 19. FY 2012-13 Proposed Budget Adoption.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2012 AND ENDING JUNE 30, 2013 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2012-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEAR 2012-13

Staff Report

Open Public Hearing

Recommendation:

- **Adopt a Resolution approving the Fiscal Year 2012-13 proposed budget, and designating those officials authorized to make requisitions for encumbrances against appropriations**
- **Adopt a Resolution establishing the spending limitation for Fiscal Year 2012-13**
- **Adopt a Resolution authorizing positions for Fiscal Year 2012-13, and authorizing pay ranges for such positions for Fiscal Year 2012-13, effective with the payroll dated July 20, 2012.**
- **Approve an amendment to the contract with the San Bernardino County Sheriff's Department, and authorize the Town Manager to sign on behalf of the Town.**
- **Approve the staff recommendation regarding the public safety budget including the continuation of the FY 2011-12 funding level, with the intent to absorb any potential reduction in hours through grant applications, current grant funding, or specialized task force activity, and direct staff to return at mid-year budget review with an update.**
- **Approve the staff recommendation for the reservation of fund balance in an amount of \$232,000 to be used in meeting a portion of the Town's infrastructure deficit as part of the FY 2013-14 Infrastructure Plan.**

Action: Move _____ 2nd _____ Vote _____.

- 205-257 20. Annual Assessment Engineer's Report for Previously Formed Street & Drainage and Landscape and Lighting Maintenance Districts, Levying Annual Assessments Upon Real Property Within the Districts

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CONFIRMING THE ASSESSMENTS AS SET FORTH IN THE ENGINEER'S REPORTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS AND STREET AND DRAINAGE MAINTENANCE DISTRICTS AND DECLARING ITS INTENT TO LEVY AND COLLECT ASSESSMENTS UPON REAL PROPERTY WITHIN SAID DISTRICTS FOR THE 2012-2013 TAX YEAR

Staff Report

Open Public Hearing

Recommendation: Adopt the Resolution, approving and confirming the assessments as set forth in the Engineer's Reports and declare its

intent to levy and collect assessments upon real property within the existing districts for the 2012-13 tax year, and authorize the levy of assessments as recommended in the Engineer's Reports

Action: Move _____ 2nd _____ Vote _____.

DEPARTMENT REPORTS

258-271 21. HDWD / Town Water Supply Agreement

Staff Report

Recommendation: Review and Approve the Water Supply Agreement between the Town and the Hi-Desert Water District ("District"); and direct Town staff to return to the Council with the related budget adjustments prior to execution of this transaction.

Action: Move _____ 2nd _____ Vote _____.

POLICY DISCUSSION

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

- 22. Council Member Huntington
- 23. Council Member Lombardo
- 24. Council Member Abel

25. Mayor Pro Tem Hagerman

26. Mayor Rowe

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

Next Town Council Meeting, Tuesday, July 17, 2012, 6:00 p.m.

CLOSING ANNOUNCEMENTS

ADJOURNMENT

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 5, 2012**

OPENING CEREMONIES

Mayor Rowe called the meeting to order at 6:00 p.m.

Council Members Present: Abel, Huntington, Lombardo, and Mayor Rowe. Council Member Hagerman was absent

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Capt. Miller, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Lt. Boswell

INVOCATION

Led by Chaplain Mike Kelliher, Joshua Springs Calvary Chapel

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Recognition of the 2011-12 Youth Commission.

2011-12 Youth Commissioners in attendance were introduced and given certificates of appreciation for their service this past year.

Youth Commission Chair Velda Dennison gave an update on the activities of the commission for the last year.

APPROVAL OF AGENDA

Council Member Abel moved to approve the agenda. Council Member Lombardo seconded. Motion carried 4-0-1 with Council Member Hagerman absent.

CONSENT AGENDA

- 2. Approve, Regular Town Council Meeting Minutes of May 15, 2012, as presented.**
- 3. Waive, further reading of all ordinances and read by title only.**

- 4. **Receive and file**, In-Kind Contribution Policies as presented.
- 5. **Ratify**, Warrant Register total of \$178,644.59 for checks dated May 17, 2012.

Council Member Huntington moved to adopt Consent Agenda Items 2-5. Council Member Lombardo seconded. Motion carried 4-0-1.

AYES: Council Member Abel, Huntington, Lombardo, and Mayor Rowe
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

PUBLIC HEARINGS

- 6. **Public nuisances abated at Town’s expense, Placement of Liens on the tax roll, Resolution.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CONFIRMING STATEMENTS OF COSTS AGAINST REAL PROPERTY LOCATED IN THE TOWN OF YUCCA VALLEY FOR ABATEMENTS OF PUBLIC NUISANCES AND DIRECTING THAT SAID STATEMENTS OF COSTS CONSTITUTE A LIEN UPON SAID PROPERTIES

Supervising Code Compliance Officer Ponder advised that two properties were considered a public nuisance this year and abated at the Town’s expense. Staff takes every action possible to have the property owner clean their property before we get to the point of the Town abating the public nuisance and placing the costs on the tax roll.

Mayor Rowe opened the public hearing

John Lee, Yucca Valley, advised he has had an ongoing problem with one neighbor over the period described in the invoice, noting he has gone out of his way to correct every issue brought to his attention by the Code Enforcement Officers. He advised that in August 2010 he went away to work and his wife allowed various people with trailers come on to the property and remove some of the items. He found some of his items for sale on E-bay, placed there by a Town employee for his own gain. He noted he was told the abatement would not cost in excess of \$6,000 and then found the cost was 3 times as much.

There being no one else wishing to speak, Mayor Rowe closed the public hearing.

Supervising Code Compliance Officer Ponder advised this was an older case and the original officers are not here to speak. When he came on a year ago he did a thorough investigation and found no irregularities. He noted that once the present staff received the case they started at square one. This has been an ongoing case, Mr. Lee was given due process and staff has gone out of our way to accommodate him. The accounting is true and correct.

Mayor Rowe requested that staff address Mr. Lee's concerns regarding his items being sold. Deputy Town Manager Stueckle advised there were issues involved with this case, the appropriate investigations took place and actions were taken. This issue started out at step one, with property owner discussions, administrative citations, and ultimately the abatement process. Staff did go before a judge and received approval for the abatement of the public nuisances.

Council Member Huntington questioned when the process first began. Supervising Code Compliance Officer Ponder stated it started at least 24 months ago, noting that previous staff worked on it for 6-8 months. The costs do not reflect all the staff time that has gone into the site.

Council Member Abel questioned how Mr. Lee was notified. Supervising Code Compliance Officer Ponder stated by certified mail. Council Member Abel stated it is a sad day when we get to where we are today, noting we have had Mr. Lee stating we are too fast and the rest of the neighborhood asking why it took so long.

Mayor Rowe questioned if Mr. Lee was given time due to the fact that he was out of the country. Supervising Code Compliance Officer Ponder advised that Mr. Lee and/or his wife were there each time he went out, and he saw no absence. Mayor Rowe questioned what appeal opportunities Mr. Lee has. Deputy Town Manager Stueckle advised this meeting is the property owner's right to a hearing, and his time to ask for special dispensation from the Council. This is last step in process. Supervising Code Compliance Officer Ponder added that Mr. Lee was before a hearing officer a couple of times.

Council Member Huntington advised he is familiar with the property and has had one of the citizens complaining about the condition talk to him a couple of times. This was a horrendous situation.

Mayor Rowe advised she is comfortable as long as staff feels they have done everything to try to help. Town Manager Nuaimi advised we are at the end of the process, have gone through the judicial process, done the abatement, and are before Council tonight to determine if you want to place the abatement costs on the tax roll.

Council Member Abel moved to adopt Resolution No.12-13, approving the placement

of tax liens on the FY 2012/13 San Bernardino County Tax Rolls. Council Member Huntington seconded. Motion carried 4-0-1.

AYES: Council Member Abel, Huntington, Lombardo, and Mayor Rowe
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

7. FY 2012-13 Preliminary Budget Review.

Administrative Services Director Yakimow presented the staff report. Staff is anticipating increasing sales tax growth of 10%, zero growth in assessed valuation for FY 12-13, slow growth in Franchise/TOT revenue, and anticipates increase in service revenue due to increasing development activity.

With reference to the public safety contract, the proposed Schedule A increases by 5.5% to \$3.472 million from \$3.288 million, and accommodates county cost increases due to underfunded pensions. There is also an increase in COWCAP from 3% up to 5% of personnel costs. The proposed budget allocates \$3.398 million towards Schedule A, with the difference being attained by not filling the planned vacancy of the retiring Sheriff Service Specialist, reassignment of a motor deputy to general patrol, pursuit of County Board reversal of the COWCAP increase and continued coordination with the Sheriff's Captain and staff for efficient allocation of grant resources.

There are no changes in the partnerships from 2011-12. Changes in contractual funding includes reduction in the Chamber joint marketing contract to \$15k from \$20k, reduction in DRTA to \$15k from \$22.7k and reduction in the Boys and Girls Club contract from \$48k to \$43k. It was noted that the Chamber and DRTA contract payments are transitioned to the General Fund from RDA.

Revenues are anticipated to be \$9,409,300 with expenditures at \$9,198,988. It is proposed to allocate the \$240,812 surplus to deferred infrastructure. That amount represents 2.6% towards the goal of 6% to deferred maintenance. Staff is seeking Town Council policy direction to continue to set aside 12/13 "surplus" funds until 6%, or \$565,000, infrastructure investment is achieved.

Mayor Rowe opened the public hearing.

Bill Neeb, DRTA Board Member, requested that the funding be maintained for DRTA, noting they are assisting the Town and Chamber of Commerce in promoting Yucca Valley.

Cary Harwin, DRTA, requested that when the Council is reviewing the budget that it does not look at DRTA as a tourism entity. During the past two years they have made a shift to pushing economic development within the area.

Art Miller, Jr., DRTA Board Member, presented copies of the DVD they have developed which they feel will make an impact in our community.

Richard Harlan, Yucca Valley, commented that while looking at the budget he found a listing for dirt road signs but didn't find anything for street signs for the other streets. Town Manager Nuaimi advised there will be discussion at the next council meeting when Council is talking about special revenue funds. Deputy Town Manager Stueckle added that dirt roads are not in the maintained system so we are prohibited from expending gas tax on those roads.

Margo Sturges, Yucca Valley, commented regarding ongoing concerns mentioned with the wind down of RDA and questioned what is going on with the senior housing.

There being no one else wishing to speak, Mayor Rowe continued the public hearing.

Council Member Huntington questioned if the City of 29 Palms is participating with DRTA at the same level as last year. Cary Harwin advised that they are. Council Member Huntington questioned if DRTA got one time funding or continual funding from the county. Mr. Harwin advised they hope for continuing funding. Council Member Huntington questioned if the welcome centers in Barstow or San Bernardino receive funding from the county. Mr. Harwin advised that just San Bernardino does.

Mayor Rowe commented the original intent was for DRTA to be self-sufficient in 3 years. Mr. Harwin stated it was never the intent to be self-sufficient, the plan was to try to stay alive with support and partnerships.

Council Member Huntington questioned if MUSD has committed to the \$25,000 this year for the School Resource Officer. Administrative Services Director Yakimow advised they have not at this point. Council Member Huntington commended staff for an excellent job on the budget.

Council Member Lombardo commented that this is his first budget process and commended staff for working so well with so little revenue.

Council Member Abel commended the previous Council for actions taken that were needed to put us in a better situation than other municipalities are at this time, and noted he is glad to see a good conservative budget. He also stated he is impressed with staff strategies to withhold infrastructure projects until the unknowns are resolved. He commented that the Council appreciates all our partners and asked that they be patient

during this economic time as we have so many uncertainties.

Council Member Huntington commented he is a firm believer in partnerships and appreciates them, and suggested that the Council look at those that have been decreased at midyear.

Mayor Rowe questioned how often salary reviews are performed. Administrative Services Director Yakimow advised the last comprehensive review was in 2007, however staff takes a look at a hand full of the positions every year so that all positions are looked at no less than every 4 years. Mayor Rowe commented it is helpful to understand where salaries are included for the full time employees. She questioned how many years we can sustain Public Safety increases of 5.5% with our budget before we have to look at bringing the police department in house. Town Manager Nuaimi advised there are a lot of startup costs and a lot of implications as to how much to bring in. He noted that our concerns have nothing to do with the men and women who work and support this community, it is the disconnect between the Sheriff and the County CEO as to how they get funding. The CEO is saying things like the use of the helicopter should be billed and the Sheriff says absolutely not. If there is a departure from the current program, it would very quickly be non-supportable and we would have to look at how to provide service. We are very adamant with the CEO of the County and are encouraging the Council to be just as adamant with your elected counterparts. We believe we do get a very cost effective service through our contract service today.

Town Manager Nuaimi advised he was hoping to bring a budget to the Council identifying 6% of the dollars to deferred infrastructure maintenance. We have cut across everything trying to cobble together resources to live in a sustainable fashion, but we have to have dollars going to infrastructure. At this time we have a \$240,000 cushion. With reference to comments shared by several of the speakers regarding the concept that the Town is not doing economic development, he noted that the Town doesn't have an Economic Development Director, just as we don't have as many mid managers as we use to have, but he and Deputy Town Manager Stueckle attended the International Council of Shopping Centers conference promoting the Town, we have been working with the Chamber and FAM tours, and the Workforce Development folks. All of our staff members are constantly performing economic development activities, creating our quality of life. He noted the cuts were not simple and that he appreciates Council Member Huntington thoughts about looking at issues at midyear, and advised that staff will be before the Council every quarter.

Council Member Lombardo moved to accept the staff recommendation regarding the actions necessary to present a balanced budget; accept the staff recommendation regarding the public safety budget including continuation of the current Schedule A service levels; accept the staff recommendation related to the Town's Public Partnership Budget; accept the staff recommendation of the proposed employment staffing levels

identifying the planned addition of one half-time non-benefitted position in the Public Works – Parks department; continuation of no cost of living adjustment; and limitation of any merit and/or longevity benefit to one-step; provide policy guidance on setting aside any Fiscal Year 12/13 “surplus” until 6% (565k) infrastructure investment is achieved; provide policy guidance on staff recommendation to incorporate expenditure of the set-aside funds as part of the FY 2013-14 slurry seal/road maintenance program; and direct staff to incorporate the proposed changes into the Town’s final proposed budget plan for fiscal year 2012-13, and return a proposed balanced budget for adoption with the implementing resolutions on June 26, 2012. Council Member Abel seconded. Motion carried 4-0-1.

- AYES: Council Member Abel, Huntington, Lombardo, and Mayor Rowe
- NOES: None
- ABSTAIN: None
- ABSENT: Council Member Hagerman

DEPARTMENT REPORTS

8. Community Facilities District No. 11-1, Warren Vista Shopping Center: CUP-01-08/Parcel Map 19103, Annual Special Tax Rate Levy, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 11-1, WARREN VISTA SHOPPING CENTER, PROVIDING FOR THE LEVY OF AN ANNUAL SPECIAL TAX FOR SUCH COMMUNITY FACILITIES DISTRICT FOR FISCAL YEAR 2012/2013

Deputy Town Manager Stueckle gave an explanation of how Community Facilities Districts can be used. Included in the Warren Vista CFD is maintenance of storm drainage, storm water management and drainage system facilities; maintenance of all public pedestrian or bicycle pathways; maintenance of landscaping, including median landscaping, irrigation and appurtenant facilities, public lighting and appurtenant facilities including street lights and traffic signals; maintenance of public streets, including pavement, traffic control devices, landscaping and other public improvements installed within the public right-of-way, and Town and County costs associated with the setting, levying and collection of the special tax, and in the administration of the District including the contract administration. Items not included are bonds, debt financing, infrastructure financing or any property or property owner outside of the Center.

Richard Harlan, Yucca Valley, questioned what the funds are going to be used for and if the money goes into the general fund or just the project. Deputy Town Manager Stueckle explained.

Council Member Huntington commented regarding the fact that this is a Community Facilities District rather than a Community Services District for maintenance. It was noted that Assessment Engineers are starting to move away from Landscaping and Lighting Maintenance Districts into Community Facilities Districts because they are easier to administer, and generate a good cost allocation methodology.

Council Member Huntington moved to adopt Resolution No. 12-14, for Community Facilities District No. 11-1, setting the Special Tax Levy for Fiscal Year 2012/2013. Council Member Lombardo seconded. Motion carried 4-0-1.

AYES: Council Member Abel, Huntington, Lombardo, and Mayor Rowe
NOES: None
ABSTAIN: None
ABSENT: Council Member Hagerman

9. Appointment of Voting Delegate and Alternates at the League of California Cities Annual Conference

Town Manager Nuaimi advised that typically the Mayor is the voting delegate and another Council Member is designated as alternate in the event the Mayor is unable to vote.

Council Member Huntington moved to designate Mayor Rowe as Voting Delegate and Council Member Lombardo as alternate for the business meeting of the League of California Cities Annual Conference. Council Member Abel seconded. Motion carried 4-0-1 with Council Member Hagerman absent.

PUBLIC COMMENT

Richard Harlan, Yucca Valley, commented regarding the street signs on the highway.

STAFF REPORTS AND COMMENTS

None

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

10. Council Member Huntington

Reported regarding attendance at a meeting of the Desert/Mountain Solid Waste JPA at the Material Recycling facility, where they had a landfill system update from Jerry Newcome.

Reported regarding attendance at the MBTA meeting where they reviewed the comprehensive analysis of services.

Reported regarding participation in the Grubstake Days parade and events.

Reported regarding attendance at the Drug Court graduation.

Thanked staff for their superior work on the budget.

Thanked the Youth Commission for their service.

11. Council Member Lombardo

Thanked the Youth Commission for getting involved in Town government.

Reported regarding attendance at the Drug Court graduation.

Expressed regret that he missed the Grubstake Days events, but was encouraged by what he heard from his patients.

12. Council Member Abel

Reported regarding attendance at the Renaissance event at the High School.

Congratulated the Hi Desert Star for their annual athlete of year Dave Miller Awards, and congratulated those individuals inducted into the hall of fame.

Advised that graduation for some schools is tonight, and next week for others and congratulated all the schools and students for their accomplishments.

Advised that the letter from the State regarding the Regional Water Quality Control Board's plan to prohibit discharge of wastewater into the ground from septic systems, is now official. We have to get this done, and done right.

13. Mayor Pro Tem Hagerman

Absent

14. Mayor Rowe

Thanked the Sheriff's volunteers and everyone who assisted with the Grubstake Days parade and races.

Reported regarding attendance at the Drug Court graduation.

Thanked staff for its work on the budget.

ANNOUNCEMENTS

Joint Town Council/Planning Commission Workshop, Tuesday, June 26, 2012, 5:00 p.m.

Next Town Council Meeting, Tuesday, June 5, 2012, 6:00 p.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk



SAN BERNARDINO COUNTY FIRE DEPARTMENT SERVING YUCCA VALLEY

May 2012 Summary

ADMINISTRATIVE MONTHLY REPORT

The County Fire Department responded to a total of 408 requests for assistance within our town boundaries. Division wide responses for the South Desert during the Month of May were 702 incidents.

EMERGENCY RESPONSES

ESTIMATED FIRE LOSS (In dollars)

Total Loss	\$	29,300	Value	\$	274,280
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RESPONSES OTHER THAN FIRES

Fires	10
• 3 Structure Fires	
• 1 Cooking related	
• 1 Vehicle	
• 4 Vegetation Fires	
• 0 Rubbish Fires	
• 1 Burning Outside	
Rupture / Explosion	0
EMS / Rescue	296
Hazardous Condition	6
Service Calls	40
Good Intent Calls	47
False Call	8
Other	0

ALARMS – ALL TYPES

Yucca Valley Response Area

2012 Year-to-Date

TOTAL NON-FIRE RESPONSE	1,957
TOTAL FIRE RESPONSES	62
TOTAL ALARMS	2,019

Significant Events:

- Participated in Grubstakes Parade and Community Fair
- Attended Annual WildFire Preparedness Drill at Arrowhead Springs Resort
- Participated in “Every 15” Event at YVHS with CHP



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Date: June 14, 2012
For Council Meeting: June 26th, 2012

Subject: AB1234 Reporting Requirements

Prior Council Review: Current reimbursement policy for Council members and Redevelopment Agency members reviewed and approved by Council August 2006.

Recommendation: Receive and file the AB1234 Reporting Requirement Schedule for the months of April and May 2012.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Roll Call Vote

Discussion: AB1234 requires members of a legislative body to report on "meetings" attended at public expense at the next meeting of the legislative body. "Meetings" for purpose of this section are tied to the Brown Act meaning of the term: *any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains.* Qualifying expenses include reimbursement to the member related to meals, lodging, and travel.

An example of when a report is required is when a Town Council member represents his or her agency on a joint powers agency board and the Town pays for the official's expenses in serving in that representative capacity. Additionally, in the spirit of AB1234, the Yucca Valley Town Council also reports all travel related to conference and training attended at public expense.

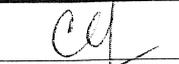
Although the AB1234 report can be either written or oral, this report must be made at the next meeting of the legislative body that paid for its member to attend the meeting.

Reviewed By:


Town Manager


Town Attorney


Admin Services


Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Alternatives: None.

Fiscal impact: There is no anticipated financial impact associated with the recommended approval of AB1234 reporting requirements.

Attachments: **AB1234 Reporting Requirement Schedule**

Town of Yucca Valley

Councilmember AB1234 Meetings Schedule Month of April 2012

Name	Organization	Description	Location
Mayor Rowe		No reportable meetings	
Mayor Pro Tem Hagerman		No reportable meetings	
Councilmember Abel		No reportable meetings	
Councilmember Huntington		No reportable meetings	
Councilmember Lombardo		No reportable meetings	

Town of Yucca Valley

Councilmember AB1234 Meetings Schedule Month of May 2012

Council Members	Organization	Description	Location
Mayor Rowe		No Reportable Meetings	
Mayor Pro Tem Hagerman		No Reportable Meetings	
Councilmember Abel		No Reportable Meetings	
Councilmember Huntington		No Reportable Meetings	
Councilmember Lombardo		No Reportable Meetings	

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Kathy Ainsworth, Senior Accountant
Date: June 13, 2012
For Council Meeting: June 26, 2012
Subject: LTF Claim for Local Streets & Roads

Prior Council Review:

Recommendation: Authorize the Director of Administrative Services to file a claim with the San Bernardino County Associated Governments (SANBAG) for Local Transportation Funds (LTF) in the amount of \$272,647.

Order of Procedure:

- Department Report
- Request Staff Report
- Request Public Comment
- Council Discussion
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call)

Discussion: Each year a portion of the ¼ cent State retail sales tax is made available to local associations of governments for distribution to member municipalities. SANBAG has notified the Town of Yucca Valley the amount available this year for use on local streets and roads is \$272,647. In order for the funds to be made available to the Town of Yucca Valley, a claim has to be filed with SANBAG requesting the funds. Once the funds are available, they must be utilized in strict compliance with LTF Article 8, PUC Section 99400a guidelines, (Local Streets and road improvements only).

Alternatives: None Recommended

Fiscal impact: Upon filing the claim with SANBAG, the Town's Local Transportation Fund (516) will recognize revenues in the amount of \$272,647 for fiscal year 2011-12.

Attachments: LTF Claim Form materials

Reviewed By:


Town Manager


Town Attorney


Admin Services


Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

**San Bernardino County
Transportation Commission
Local Transportation Fund - Article 8
Other Purposes Claim**

Claimant: Yucca Valley

Date: _____

The Check-List below are items that must be included with your submission for reimbursement

- 1. Claim Form
- 2. Financial Reporting Form
(Complete the estimated column for anticipated interest, refunds and expenditures)
- 3. Governing Body Authorization
(Submit a certified copy of resolution or minute action)
- 4. Agency Budget
(Submit a copy of agency budget or budget amendment documenting LTF included on claim)
- 5. Project Listing
(Listing of projects to be accomplished with Article 8 Funds)
- 6. Other (optional)
(List any other information you wish to submit to support your claim)

**San Bernardino Associated Governments
Local Transportation Fund - Article 8
Other Puposes Claim**

Fiscal Year: 2011-2012

Claimant: Town of Yucca Valley
57090 29 Palms Highway
Yucca Valley, CA 92284

Attention: Curtis Yakimow
Phone #: 760-369-7207

Amount: \$ 272,647

PURPOSE: () Article 8, PUC Section 99400a Local Streets & Roads	\$ 272,647
() Article 8, PUC Section 99400a Bicycle & Pedestrian Facilities	\$ -
() Article 8, PUC Section 99400.5 Multimodal Transportation Terminals	\$ -

Authorizing Signature:
(Claimant's Chief Administrator or Financial Officer)

(Signature)

(Type Name & Title)

Condition of Approval:

Approval of this claim and payment by the County Auditor to this claimant are subject to monies being available and to the provision that such monies will be used only in accordance with the allocation instruction.

**San Bernardino Associated Governments
Local Transportation Fund - Article 8
Other Purposes Claim
Financial Reporting Form**

Claimant: Town of Yucca Valley

	Audited FY 2010-11	Proposed FY 2011-12
Revenue		
Intergovernmental allocations LTF Article 8 Other Purposes		
Local Streets & Roads - PUC 99400(a)	\$ 112,723	\$ 272,647
Bicycle & Pedestrian Facilities - PUC 99400(a)	\$ -	\$ -
Multimodal Transportation Terminals - PUC 99400.5	\$ -	\$ -
Miscellaneous		
Interest	\$ 2,013	\$ 1,600
Lease occupancy	\$ -	\$ -
Miscellaneous	\$ -	\$ -
Total Revenues:	\$ 114,736	\$ 274,247
Expenditures		
Construction, Maintenance and Engineering	\$ 9,539	\$ 136,000
Multimodal Transportation Terminals		\$ -
Total Expenditures	\$ 9,539	\$ 136,000
Excess of Revenue over(under) Expenditures	\$ 105,197	\$ 138,247
Fund Balance At Beginning of Year	\$ 426,405	\$ 531,602
Fund Balance at End of Year	\$ 531,602	\$ 669,849

Town of Yucca Valley
LTF Project List
11-12

1. Town wide Slurry Seal Program
2. Del Monte Overlay
3. Standard Drawings Project
4. Fortuna Avenue



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
 Kathy Ainsworth, Senior Accountant
Date: June 18, 2012
For Council Meeting: June 26, 2012

Subject: FY 2012-14 Investment Policy

Prior Council Review: Current Investment Policy reviewed and approved by Council June 7, 2011.

Recommendation: Review and approve the FY 2012-14 Investment Policy.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Roll Call Vote

Discussion: Until recently, California Government Code required that the elected bodies of cities and towns annually review and approve the investment policy governing the municipality's investment of surplus funds. This requirement has recently been changed to be voluntary. Staff recommendation would be to review and approve a bi-annual investment policy. There are no recommended changes in the proposed policy.

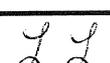
While the Town currently utilizes only the Local Agency Investment Fund (LAIF) or FDIC Insured Demand Deposit accounts for investment of surplus monies, at some point, it may be advantageous for the Town to consider investment alternatives. The attached policy represents an updated and revised investment policy outlining the principles and practices of the investment of the Town's surplus funds. All guidelines incorporated into the policy are in accordance with, or more stringent than the requirements set forth in the California Government Code.

The proposed investment policy continues a comprehensive framework by which the Town's investment practices will be governed. It is important to note that the underlying

Reviewed By:



 Town Manager



 Town Attorney



 Admin Services



 Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

foundation for the proposed policy remains safety, liquidity, and yield as identified by

California Government Code with respect to the investment of surplus funds. Finally, any proposed Town investment that is not consistent with past Town practice will be brought before the Town Council as a discussion item irrespective of the fact that it may already be authorized by the Town's investment policy.

Alternatives: None.

Fiscal impact: There is no anticipated financial impact associated with the recommended approval of the Town Investment Policy.

Attachments: Town Investment Policy

Town of Yucca Valley



Investment Policy

Fiscal Year 2012-2014

June 26, 2012

Town of Yucca Valley
Investment Policy

Table of Contents

1.0	Policy.....	1
2.0	Scope	1
3.0	Prudence.....	1
4.0	Objectives.....	1
5.0	Delegation of Authority.....	2
6.0	Ethics and Conflicts of Interest.....	2
7.0	Authorized Financial Institutions and Dealers.....	2
8.0	Authorized and Suitable Investments.....	3
9.0	Collateralization.....	5
10.0	Safekeeping and Custody.....	5
11.0	Diversification.....	5
12.0	Reporting.....	5

Attachments

Attachment A – Certification.....	7
Attachment B - Brokers/Dealers Questionnaire and Certification	8
Attachment C - Bank/Savings and Loan.....	10
Attachment D – CGC § 53601 & CGC § 53646	

TOWN OF YUCCA VALLEY INVESTMENT POLICY

1.0 POLICY

WHEREAS the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code (CGC) Sections 53600.6 and 53630.1);

WHEREAS the legislative body of a local agency may invest surplus monies, not required for the immediate necessities of the local agency, in accordance with the provisions of CGC §53601 et seq.; and

WHEREAS the Administrative Services Director of the Town of Yucca Valley (“Town”) shall biennially prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting (CGC §53646).

NOW, THEREFORE, BE IT RESOLVED that the policy of the Town of Yucca Valley is to invest funds in a manner which will provide: (i) the maximum security; (ii) the funds necessary to meet the daily cash flow demands of the Town; and (iii) the highest investment return while conforming to all statutes governing the investment of Town funds within the constraints of this Investment Policy.

2.0 SCOPE

This Investment Policy applies to all cash and investment assets of the Town of Yucca Valley.

3.0 PRUDENCE

Investments shall be made with that degree of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by designated investment signatories shall be the "prudent investor" standard (CGC §53600.3) and shall be applied in the context of managing an overall portfolio. Designated investment signatories, acting in accordance with written procedures, this investment policy, and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 OBJECTIVES

As specified in CGC §53600.5, when investing, reinvesting, purchasing, acquiring, enhancing, selling, and managing public funds; the primary objectives, in priority order, of the investment activities shall be:

- A. Safety:** Safety of principal is the foremost objective of the investment program. Investments made by the Town shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.
- B. Liquidity:** The investment portfolio will remain sufficiently liquid to enable the Town to meet all operating requirements, which might be reasonably anticipated.
- C. Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

5.0 DELEGATION OF AUTHORITY

Authority to manage the investment program is derived from CGC §53600, et seq., and the Town Code of the Town of Yucca Valley. Management responsibility for the investment program is hereby delegated to the Administrative Services Director, who shall establish written procedures for the operation of the investment program consistent with this investment policy. No person may engage in an investment transaction except as provided under the terms of this investment policy and the procedures established by the Administrative Services Director. The Administrative Services Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of the investment program. Under the provisions of CGC §53600.3, the Administrative Services Director is a trustee and a fiduciary subject to the prudent investor standard.

6.0 ETHICS AND CONFLICTS OF INTEREST

Town personnel involved in the placement of investments shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

7.0 AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Administrative Services Director will maintain a list of financial institutions selected on the basis of credit-worthiness, financial strength, experience, and capitalization. In presenting financial institutions to the Town's Town Council for the deposit or investment of Town funds, the Director of Administrative Services consideration shall include the depository's latest financial performance data.

For the services of banks, savings banks, and savings and loan associations, depository agreements shall be prepared by the Director of Administrative Services and authorized representatives of the respective financial institutions for consideration and execution by the Town Council of the Town of Yucca Valley. These depository agreements shall be reviewed from time to time to ensure they reflect the current relationship between the Town and the financial institution.

For broker/dealer services utilized to invest in government securities and other investments, the Town Council of the Town shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission,

the National Association of Securities Dealers, or other applicable self-regulatory organizations. In addition, the broker/dealer must be a primary government securities dealer as defined by the Federal Reserve Bank of New York.

Before engaging in investment transactions with a broker/dealer, a bank, or a savings and loan association, the Director of Administrative Services shall have received from each financial institution a signed Certification Form. This form shall attest that the financial institution has reviewed the Town's Investment Policy, understands it, and intends to present investment recommendations and transactions to the Town that are appropriate under its terms and conditions. An example of the Certificate Form is attached (see Attachment "A").

Annually, each broker/dealer will be requested to update the information about themselves and the firm for which they work. The required information will be supplied by responses to the attached questionnaire (see Attachment B).

Annually, authorized banks and savings and loans will be requested to update the information about their financial institutions. The required information will be supplied by responses to the attached questionnaire (see Attachment C).

8.0 AUTHORIZED AND SUITABLE INVESTMENTS

The Town of Yucca Valley is empowered by CGC §53601 et seq. to invest in the following:

- A. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- B. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- C. Commercial Paper rated "prime quality" or of the highest letter and numerical rating by a nationally recognized statistical-rating organization(NRSRO). The corporations issuing the commercial paper must be organized and operating within the United States, have assets of at least \$500,000,000, and an "A" or better rating on debentures other than commercial paper. The term of the investment shall not exceed 180 days, nor shall the amount placed exceed 10% of the outstanding commercial paper of an issuing corporation. Purchases of commercial paper shall not exceed 15% of the Town's surplus funds available for investment, at the time of the investment decision.
- D. Local Agency Investment Fund (LAIF) investments cannot exceed the maximum per agency cap of the Local Agency Investment Fund.
- E. Negotiable Certificates of Deposit issued by a nationally or state chartered bank, savings bank, or savings and loan association; total purchases shall not exceed 20% of available surplus funds, subject to the provisions identified in CGC §53601(h).

- F. Money Market Accounts (MMAs) with qualified financial institutions may be used as short-term investments and to facilitate the transfer of funds into longer-term investments in conformance with CGC §53601(k). Funds may also be deposited in MMAs with Trustees in conjunction with debt service accounts and escrow accounts in conformance with CGC §53601(k).
- G. Passbook Savings Accounts and Demand Deposit Accounts offered by federally insured institutions and meeting all of the aforementioned criteria.
- H. Funds held under the terms of a Trust Indenture or other contract or agreement may be invested according to the provisions of those indentures, contracts, or agreements.

Also, see CGC §53601 for a detailed summary of the limitations and special conditions that apply to each of the above listed investment securities. CGC §53601 is attached and included by reference in this Investment Policy (see Attachment "D").

Surplus Funds are defined, for the purposes of this Investment Policy, as all funds of the Town *except*:

- Funds Held in Deferred Compensation Accounts
- Bond Proceeds invested pursuant to Council approved bond documents
- Trustee controlled MMAs associated with escrow accounts
- Debt Service Reserves invested in Guaranteed Investment Contracts and Trustee MMAs

Prohibited Investments and Deposit. Investments not covered under Section 8.0, items A through G, are prohibited. In addition, the Town shall not invest any funds covered by this Investment Policy in repurchase agreements or reverse repurchase agreements. No public deposit shall be made except in a qualified public depository as established by state laws and approved by the Town's Town Council. To ensure liquidity of Town funds, at the time of investment, no more than 20 percent of the Town's surplus funds shall be invested for a term remaining to maturity in excess of one year. Furthermore, where this section does not specify a limitation on the term or remaining maturity at the time of the investment, no investment shall be made in any security that at the time of the investment has a term remaining to maturity in excess of two years- with the exception of Section 8.0 H above, unless the Town Council has granted express authority to make that investment.

9.0 COLLATERALIZATION

All certificates of deposits must be collateralized. The collateral must be held by a third party trustee and valued regularly by the State Banking Department's Administrator of Local Agency Security.

10.0 SAFEKEEPING AND CUSTODY

All security transactions entered into by the Town shall be conducted on DVP basis. All securities purchased or acquired shall be delivered to the Town by book entry, physical delivery, or by third party custodial agreement as required by CGC §53601.

11.0 DIVERSIFICATION

The Town Council recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to control these risks. Investment signatories are expected to display prudence in the selection and/or approval of securities, as a way to minimize the risks present in the investment portfolio. No individual investment transaction shall be undertaken which jeopardizes the total capital position of the overall portfolio. Further, financial institutions, which hold funds, deposited as investments, shall be subject to an investment limitation; the Town hereby limits the allowable investment amount, per financial institution, to the lesser of \$2,500,000, or 20% of the surplus funds investment portfolio at the time of the investment decision. The computation of this limitation shall include the funds deposited or invested in a financial institution in the form of demand deposit account balances, passbook savings account balances, and funds in escrow accounts (i.e., construction retention payments). The computation of this limitation shall *not* include the funds deposited or invested in a financial institution in the form of commercial paper investments, U.S. Government securities, or instrumentality investments.

The Town Council acknowledges that from time to time certain situations may arise during which strict adherence to an inflexible investment policy may be overly restrictive. On a case-by-case basis, the Town Council may consider any pertinent information of such situations and may, by minute action, modify or waive, within the constraints of CGC §53601 et seq., any of the provisions or restrictions of this Investment Policy.

12.0 REPORTING

In accordance with CGC §53646, the Director of Administrative Services shall submit to the Town Council a quarterly investment report. This report will include all required elements of the quarterly report as prescribed by CGC §53646. Required elements of the quarterly report include:

- a. Type of investment;
- b. Name of institution;
- c. Date of maturity;
- d. Amount of deposit or cost of the security and the par value

- e. Current market value of all securities; and
- f. Rate of interest/earnings (yield).

CGC §53646 also requires that the investment report must include a statement that (i) all investment actions executed since the last investment report have been made in full compliance with the Investment Policy and that (ii) the Town will meet its expenditure obligations for the next six months. The Director of Administrative Services shall maintain a complete and timely record of all investment transactions in support of the above statement.

CERTIFICATION STATEMENT

I hereby certify that I have personally read Town of Yucca Valley's (the Town's) Investment Policy pertaining to the investments of the Town, and have implemented reasonable procedures and a system of controls designed to preclude imprudent investment activities arising out of transactions conducted between our financial institution and the Town. All sales personnel will be routinely informed of the Town's investment objectives, horizon, outlook, strategies, and risk constraints whenever we are so advised. We pledge to exercise reasonable diligence in informing the Town's Director of Administrative Services of foreseeable risks associated with financial transactions conducted with our financial institution. I attest to the accuracy of our responses to your questionnaire.

NOTE: Completion of the attached questionnaire is only part of Town of Yucca Valley's certification process and DOES NOT guarantee that our financial institution will be guaranteed any portion of the investment business with Town of Yucca Valley.

Firm Name _____

Name _____ Signature _____

Date _____

Name _____ Signature _____
(person in charge of government securities operations)

Date _____

**TOWN OF YUCCA VALLEY
BROKERS/DEALERS QUESTIONNAIRE AND CERTIFICATION**

Please fill out form and return to Town of Yucca Valley

1. Name of Firm _____
2. Address (Local) _____
Address (National Headquarters) _____
3. Telephone _____
4. Primary Representatives: _____ Manager/Partner-In-Charge: _____
Name _____ Name _____
Telephone _____ Telephone _____
Years in Institutional Sales _____ Years in Institutional Sales _____
Years with Firm _____ Years with Firm _____
5. Are you a Primary Dealer in U.S. Government Securities? Yes No
6. Are you a Regional Dealer in U.S. Government Securities? Yes No
7. Are you a Broker instead of a Dealer (i.e., you DO NOT own positions of Securities)? Yes No
8. What is the net capitalization of your firm? _____
9. What is the date of your fiscal year-end? _____
10. Is your firm owned by a holding company? If so, what is its name and net capitalization?

11. Please provide your wiring and delivery instructions. _____

12. Which of the following instruments are offered regularly by your local desk?

- T- Bills Treasury Notes/Bonds Discount Notes NCD's
- Agencies (specify) _____

13. Which of the above does your firm specialize in marketing? _____

14. Please identify your most directly comparable Local Agency Clients in our geographical area:

<u>Entity</u>	<u>Contact Person</u>	<u>Telephone</u>	<u>Client Since</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

15. What reports, transactions, confirmations and paper trail would we receive?

16. Please include samples of research reports or market information that your firm regularly provides to local agency clients.

17. What precautions are taken by your Firm to protect the interest of the public when dealing with government agencies as investors?

18. Have you or your Firm been censored or punished by a regulatory State or Federal agency for improper or fraudulent activities, related to the sale of securities? Yes No

19. If yes, explain. _____

20. Attach certified documentation of your capital adequacy and financial solvency. In addition, an audited financial statement must be provided within 120 days of your fiscal year-end.

**TOWN OF YUCCA VALLEY
BANK/SAVINGS AND LOAN QUESTIONNAIRE AND CERTIFICATION**

Please fill out form and return to Town of Yucca Valley

1. Name of Firm _____
2. Address (Local) _____
Address (National Headquarters) _____
3. Telephone _____
4. Primary Representatives: _____ Manager/Partner-In-Charge: _____
Name _____ Name _____
Title _____ Title _____
Telephone _____ Telephone _____
5. What are the total assets of the Bank/Savings and Loan? _____
6. What is the current net worth ratio? _____
7. What is the net worth ratio for the previous years? _____
8. What are your required capital ratios? _____
 - A. Tangible capital ratios? _____
 - B. Core capital ratio? _____
 - C. Risk-based capital ratio? _____
9. What is the date of your fiscal year-end? _____
 - A. Has there been a year during the past three years in which the Bank/Savings and Loan did not make a profit? _____
10. Have you read the California Government Code §53630 through § 53684 pertaining to all of the State's requirements governing the deposit of monies by local agencies? Yes No
11. Amounts above the FDIC insurance coverage must be collateralized with Government Securities. Where is the collateral for time deposits of the Bank/Savings and Loan held?

12. Has there been a period during the past five years when time deposits of the Bank/Savings and Loan have not been fully collateralized? If yes, explain. _____

13. What is the education level of the primary contact(s)? _____
14. How many years of related experience does the primary contact(s) have? _____
15. What other banking services would you be interested in providing to Town of Yucca Valley?

16. What transaction documents and reports would we receive? _____

17. What information would you provide to our Administrative Services Director? _____

18. Describe the precautions taken by your Bank/Savings and Loan to protect the interest of the public when dealing with government agencies as depositors of investors. _____

19. Please provide your Contract of Deposit of Monies pre-signed and sealed by your institution, as well as any signature cards that you may require.
20. Please provide your wiring instructions. _____

21. Please provide your Bank/Savings and Loan's most current audited financial statements.
22. Please attaché biographical information for your representative.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jim Schooler, Community Services Director
Date: June 18, 2012
For Council Meeting: June 26, 2012

Subject: Public Art Policy amendment

Prior Council Review: The Town's Public Art Policy was adopted by the Town Council in October, 2002 and amended following a recommendation by the Public Art Advisory Committee (PAAC) and the Parks, Recreation and Cultural Commission (PRCC) in September, 2008.

Recommendation: That the Council approve the proposed amendments to the Town's Public Art Policy.

Summary: The dissolution of the Public Arts Advisory Committee in 2011 prompted a review of the Public Arts Policy by staff and the Parks, Recreation and Cultural Commission. Besides removing the PAAC from a role in the review and acquisition processes, the proposed revisions provide for improved clarity and efficiency in the acquisition and care of public art.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote-Consent Agenda Item)

Discussion:

The Town of Yucca Valley's Public Art Policy provides guidance and procedures for dealing with the acquisition, care, maintenance and disposition of works of art that are acquired by the Town through commission, sale, gift or loan.

Following the dissolution of the Public Art Advisory Committee (PAAC) in 2011, staff has worked with the Town Attorney and the Parks Recreation and Cultural Commission (PRCC) to review the policy, implement procedural changes and to evaluate its legal adequacy. The review included consideration of additional policy items that might improve the acquisition process or provide necessary clarification.

The proposed procedural amendments were approved by the PRCC at the

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

jas
Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

February 14th Commission meeting. A subsequent legal review produced additional revisions. The recommended changes are included in the revised document. Staff recommends Council approval of the proposed changes to the policy.

Alternatives: Approve the proposed amendments, or decline to do so and provide direction to staff for additional policy revision.

Fiscal impact: none

Attachments: Revised Public Art Policy

Town of Yucca Valley Public Art Policy

Recommended for approval by the Parks, Recreation & Cultural Commission 10/02

Adopted by the Town Council 10/17/02

Amended by the Town Council 9/11/08

Amended by the Town Council _____

POLICY STATEMENT

The Town of Yucca Valley desires to enhance its identity as an artistic community. It is intended that the Town of Yucca Valley, through its Public Arts Program, will celebrate its artistic heritage and vital art community, embrace cultural responsibilities, and guarantee future generations a rich artistic legacy through the acquisition and exhibition of quality works of art.

POLICY OBJECTIVE

The Public Art Policy is directed, in part, towards developing a high-quality permanent art collection for the community. Public Art is hereby defined as:

Any work of art displayed for two weeks or more in an open Town-controlled area, on the exterior of any Town-maintained facility, within any Town-owned facility, and/or in areas designated or commonly regarded as public areas, lobbies, and public assembly areas. The work of art may include, but not be limited to murals, sculptures, monuments, lighting, frescoes, fountains, paintings, stained glass, and ceramics.

POLICY GOALS

- To enrich the public environment for residents and visitors by providing access to, and promoting an appreciation of, the visual and performing arts.
- To educate the community about the value of public art as a means to foster community spirit and pride consistent with the Town's desert environment, pioneering history and cultural heritage, enhance cultural tourism, and contribute to economic development.
- To facilitate the use of public art as a vehicle for expressing and preserving Yucca Valley's desert environment, pioneering history and cultural heritage.
- To position Yucca Valley as a center for artistic expression through a variety of styles, design and media.
- To foster a positive environment for the pursuit of funding for public art initiatives.

POLICY PROCEDURES

1. Public Art Advisory Committee

The Parks, Recreation and Cultural Commission and, when applicable, the Planning Commission shall select, review, and make recommendations for the acquisition and placement of public art; and shall make every effort to recommend a broad variety of artistic disciplines and acknowledge the wealth of artists within the local community.

2. Public Review Period

Prior to forwarding a recommendation to the Town Council to take action regarding a piece of art for loan, or acquisition by purchase or donation, there shall be a minimum 30-day public review period. During the public review period, the work itself, a copy of the work, or a photograph, videotape, slide, drawing, model or other representation of the artwork must be available for inspection by the public during regular hours at Town Hall or at a place reasonably close to Town Hall, and at other appropriate Town locations. In addition to any other method, notice of the public review period shall be published in the local newspaper. Public comments shall be forwarded to the Parks, Recreation and Cultural Commission for consideration.

3. Criteria

The Parks, Recreation and Cultural Commission and, when applicable, the Planning Commission (hereinafter referred to as the "appointed Commission") shall consider the following criteria when reviewing works of art for purchase, gift, or loan to the Town collection; the appointed Commission shall thereby make a recommendation to the Town Council for its final decision as to the purchase, gift, or loan of such art. The Town Council shall utilize the same criteria when considering whether to accept or reject the appointed Commission's recommendation. In considering the following criteria, each subsection may be considered independently. In no way must a recommendation be made pursuant to the satisfaction of all of the subsections.

- A. The artistic or historical significance of the object as related to the Town's natural desert environment, pioneering history and unique cultural heritage.
- B. The object's physical condition (i.e., a non-deteriorated and safe physical condition) and whether the object is of exhibition quality.
- C. Whether the Town already owns sufficient examples or better examples of this type of object or objects by a particular artist or a particular style or medium.
- D. Whether the Town has the facilities necessary to properly care for and keep the object safe. (The Town has limited storage space and must consider the cost of processing, insuring, maintaining, displaying, installing or storing artwork). If there are any special costs or special methods associated with maintaining or storing the artwork, such cost and methods must be made known to the Town Council prior to a vote to acquire the artwork.
- E. Compliance with signage protocol. (Signage for artwork to be displayed in public areas shall be limited to the artist's name, title and date of work, and where appropriate, a dedication. The name of the donor or lender may be part of the installation.)
- F. Whether sufficient funds are available for the purchase and/or installation and/or care of the artwork.

- G. Appropriateness of the proposed display site (i.e., that the art works well within the scale and nature of the display site).
- H. Whether the artwork encapsulates the natural beauty of the Town and the Hi-Desert region.
- I. Particular consideration will be given to local artists and artwork that represents Town celebrations and traditions (i.e., starry nights, mining history, military traditions, Grubstake Days, etc.), nearby desert landscape (i.e. Joshua Tree National Park), and/or other identified community themes.

4. Town Responsibility

In acquiring works of art by purchase or gift, or accepting a loan of artwork, the Town has the responsibility to:

- A. Determine optimum locations and display methods for pieces of public art in the Town's collection.
- B. Preserve, conserve and maintain the objects in the collection. If there are any special costs or methods associated with preserving, conserving or maintaining the artwork, those costs and methods shall be made known to the Town Council prior to acquiring the artwork.
- C. Catalogue the objects in the collection. Complete records shall be made and maintained of all artworks acquired.
- D. Make the objects in the collection known to the public through display, publication and/or other educational means.
- E. Ensure that the interests of all concerned parties are represented, including the public, the artist, and the Town.
- F. Ensure that a loan agreement or legal instrument of conveyance, necessary waiver, and documents transferring title and ownership of the artwork and clearly defining the rights and responsibilities of all parties accompany all acquisitions.

5. Acquisition Procedures

- A. Acquisition is hereby defined as the inclusion of new works of art into the Town's permanent collection by purchase or gift. Permanent collection refers to work intended to remain two years or longer.
- B. Members of the appointed Commission may submit work of art, created by someone other than the member of the appointed commission or a Town official, for consideration for acquisition or loan, but that member must abstain from voting on the decision whether or not to recommend the object for acquisition or loan. Additionally, members of the appointed Commission submitting a work of art

created by someone other than the member of the appointed Commission or a Town official, for consideration for acquisition or loan, must not benefit financially from the submittal. Nothing in this Policy shall allow a member of the appointed Commission or a Town official to submit their own art for consideration for acquisition or loan. Furthermore, any person submitting a work of art for consideration for acquisition or loan must comply with all federal and state conflict of interest laws, particularly California Government Code Section 1090.

- C. Any individuals having business with or desiring to request a particular work of art be considered through the acquisition procedure must submit a written request or offer of such art to the Town Clerk of Yucca Valley and the Town Clerk shall provide the artist or the artist's representative and copy of this Public Art Policy; the artist or the artist's representative shall acknowledge in writing that he or she has received a copy of this Public Art Policy and has reviewed and understood it. The rules of loans and acquisitions are as follows:
1. The work itself, a copy of the work, or a photograph, videotape, slide, drawing, model or other representation of the artwork must be available at a regular meeting of appointed Commission for examination.
 2. Members of the appointed Commission(s) must make a reasonable attempt to inspect the actual/physical artwork being considered for acquisition or loan. When objects being considered cannot be directly examined by the Committee, the vendor shall provide one or more photographs, videotapes, slides, drawings, models or other representations of the artwork.
 3. The Public Art Fund or the Town's general fund must have funds available to cover all costs associated with the purchase, transportation, installation, and insurance of the art.
 4. The recommendation(s) of the appointed Commission(s) will be forwarded to the Town Council for final determination regarding acceptance and/or placement of the artwork.
 5. Subsequent to the Town Council's decision, staff and the appointed Commission(s) shall act in accordance with the provisions herein.
 6. Staff shall notify the artist/vendor of the Town Council's determination and initiate appropriate acquisition or loan procedures.
 7. Once all appropriate loan or acquisition documents have been signed and received the Town shall initiate payment if applicable for the art, transportation, installation and all expenses pertaining to the loan or acquisition. Insurance responsibility for both parties will be established before shipping and installation of loaned or acquired artwork.
 8. The object shall be cataloged into the Town's collection and photographed and documented accordingly.

- D. For all acquisitions to its collections, the Town must obtain free and clear title to the acquired artwork. Acquisitions will be free of limiting conditions and restrictions concerning their fair use. Unless specifically agreed to otherwise, items acquired may be exhibited, preserved, conserved, stored, offered for sale, used for fundraising, or otherwise utilized in the best interests of the Town, at the Town's sole discretion
1. The artist shall retain all rights and interest in the artwork under the Copyright Act of 1976 except for rights of ownership and possession, which shall be passed to the Town. The artist shall warrant that the artwork is his/her sole and original creation which does not infringe upon any copyright or trademark. The artist shall grant the Town the irrevocable license to make reproductions of the artwork for archival or promotional purposes. An artist credit line shall be utilized for images of the artwork in published materials.
 2. Town staff shall ensure that the artwork is properly installed. The artist or the artist's agent must guarantee reasonable durability of materials, and shall agree to consult with Town staff on the installation method and site preparation prior to installation of the artwork.
 3. The artist shall submit maintenance guidelines for the artwork to the Town. In turn, the Town shall make every reasonable effort to maintain the artwork and make any decisions regarding repairs and restoration based on the maintenance guidelines submitted by the artist and in consultation with the artist when feasible (as per the Visual Artists Rights Act of 1990).
- E. Acquisition by Purchase. Documents of ownership transfer for purchased artwork shall contain the following minimum information: Name and address of the owner from which title will pass to the Town via sale, date of sale, description of the artwork, and purchase price of the acquisition.
- F. Acquisition by Gift or Donation. The donation of works of art is a major source of enrichment for the Town's collection. Although a far greater range of possible acquisitions is likely to be offered to the Town as gifts than would be considered for purchase, equally high artistic regard should be applied to them.
1. Title to donated acquisitions shall be passed to the Town via a Deed of Gift form or other Town-approved document which contains explicit language regarding the outright and unconditional nature of the gift.
 2. Donations to the Town of Yucca Valley are tax deductible to the extent allowed by law. The Town, however, assumes no responsibility for appraisals or tax consequences resulting from the submission of art to the Town. No acquisition shall be appraised by a Town employee, Commission member, or Town Council member, or any other Town-affiliated person associated with the donation. This subsection in no way prohibits a Town

employee, Commission member or Town Council member from appraising a work of art donated to the Town of Yucca Valley for the sole purpose of deaccessioning, as described in Section 9 of this Policy.

6. Loan Procedures

- A. The review and approval procedures, rules 5.C. 1-8, shall apply to all works of art offered for loan to the Town. Although loaned art will not be included in the Town's permanent collection as is art from gifts or purchases, an equally high artistic regard shall be applied to loaned objects. Members of the appointed Commission(s) share responsibility to make the Town's needs and restrictions known to potential public art lenders. The prospective lender shall receive a copy of this Public Art Policy.
1. The lender will be responsible for entering into a loan agreement with the Town upon approval of the loan by Town Council. Loan documentation, signed by both the Town and the lender, will identify the authorized lender, describe the artwork borrowed, state the duration of the loan, specify the credit line for published images of the artwork, assign responsibility for insurance, and state insurance values. Incoming and outgoing condition reports will be completed on each artwork loaned to the Town.
 2. Artwork will be loaned for periods up to one year in duration, with renewal negotiations conducted between the Town and lender if both parties desire to extend the loan. The Town will exercise with respect to the artwork the same security precautions and care as the Town does in the case of comparable objects in its own collection.
 3. The Town must receive from the lender assurance that the artwork loaned is in such condition as to withstand ordinary strains of packing, shipping, installation, and exhibition. No alteration, restoration, or repair will be undertaken without the written authorization of the lender.
 4. Insurance responsibility will be determined at the time of the loan agreement. In the case of the Town insuring the artwork, insurance will cover only those risks against which the Town insures its own property under such policy. The lender agrees that in the event of loss or damage, recovery, if any, shall be limited to such amount as may be paid by the insurer, thereby releasing the Town, its officers, agents, and employees from liability for any and all claims arising out of such loss or damage. If the lender elects to maintain his/her own insurance, the Town must be supplied with a Certificate of Insurance with and endorsement naming the Town as additional insured with respect to the artwork.
 5. Unless permission to do so has been specifically refused in writing by the lender, the Town is authorized to photograph or otherwise reproduce in any media images of the artwork on loan for archival or promotional purposes.

For published images the credit line specified by the lender in the loan form will be utilized.

7. Public Art Fund

- A. Any financial appropriations or donations to a Public Art Fund will be maintained by the Town of Yucca Valley with the fund balance identified in the annual budget.
- B. At such a time when deemed necessary and appropriate by the Town Council, the Public Art Fund may receive allocations from the Town for acquisitions, operating expenses, workshops, sponsorships, fund raising events, and other endeavors pertinent to public art.
- C. The Public Art Fund shall be held in a separate account and not commingled with other funds.

8. Deaccessioning

- A. Deaccessioning is the process by which the Town, acting in accordance with Town policies and procedures, approves and effectuates the disposal of a work of art from the Town of Yucca Valley's collection.
- B. It is recognized that the deaccessioning of artworks is a very delicate matter, and must be handled with diplomacy, so not to discourage and alienate potential donors and/or artists.
- C. Notwithstanding any other provision in this policy, if, in the judgment of a majority of the Town Council, an artwork is deemed at any time to be detrimental to the public interest due to one of the criteria listed in Section 8.D below, it may be removed immediately from public display and deaccessioned.
- D. Criteria for selecting works of art for deaccessioning.

The Town shall review works of art for deaccession if the artwork meets at least one of the following criteria:

- 1. If the Town cannot properly care for or store the work.
- 2. If the artwork does not meet the policy goals as described earlier in this Policy.
- 3. If the work is duplicative (e.g., prints sculptures, multiples) of other works in the Town's collection.
- 4. If the Town identifies a work of art as a copy or pastiche, a fake or forgery, without significant value.

5. A work whose condition requires restoration in excess of its value or a work in such a deteriorated state that restoration would be either unfeasible or misleading.
6. A work whose condition has become a threat to public safety, either through improper installation, deterioration or other defect in the work that renders it reasonably foreseeable that the work could cause injury to persons or property.

9. **Deaccessioning Procedures**

- A. Except where the Town Council has initiated deaccessioning of an artwork pursuant to Section 8.C above, the appointed Commission(s) and/or Town staff shall periodically review the Town's art collection and compile a list of those objects recommended for deaccessioning.
- B. Staff shall prepare a written report for each object recommended for deaccessioning. This report shall include:
 - Title, artist, medium, dimensions, and current location of the work
 - Provenance
 - Slide(s) and/or photograph(s) of the work
 - The condition of the work
 - Estimated fair market value, as determined by Town staff
 - Copy of ownership documents for the work
 - Justification for disposal, conforming to the provisions herein (in the case of certain objects of high monetary value, independent consultants may be invited to provide opinions)
 - Recommendation for disposal method of the work
- C. A copy of the report shall be distributed to each member of the appointed Commission(s) for review prior to the meeting at which the deaccessioning of the work will be considered.
- D. Each member of the appointed Commission(s) shall physically inspect the work before voting to recommend deaccession.
- E. After appropriate discussion, the appointed Commission will recommend approval or disapproval of the deaccessioning by a majority vote. Town staff will forward the recommendation to the Town Council for its review and approval. Town Council approval must be obtained for the deaccessioning of any object regardless of its value or intended disposition
- F. Subsequent to approval by the Town Council, staff shall make every reasonable effort to locate the artist or donor/heir advising them in writing of the Town's intention to deaccession the work giving reasons and appropriate assurances that:

1. In the case of sale, the monies realized will be used to purchase other works for collection or to restore works already owned by the Town, and to adhere to the California Resale Royalties Act (Civil Code 986).
2. A reasonable effort shall be made to honor the wishes of the artist or donors/heirs concerning the sale. Written concurrence of donors/heirs will be solicited.

10. Disposal of Deaccessioned Art Procedures

The Town may take any of the following courses of action. The Town shall not be limited to these, and may suggest other methods as may be decided by a particular set of circumstances.

A. Sale

1. The artist/donor shall be given the right of first refusal to acquire the work at fair market value, original price, or gratis, depending on the recommendation of the appointed Commission and approval of the Town Council. The cost of removal of the work may be reflected in the amount set.
2. Sell the work through a dealer.
3. Sell the work through a public auction or a sealed competitive bid process.
4. All revenues shall be designated for the Town's Public Art Fund.

B. Trade or Exchange

1. The Town may negotiate a trade or exchange under special circumstances with a dealer or artist. Acquisition of an artwork through trade or exchange shall be subject to the provisions of this Public Art Policy.
2. The Town may trade a deaccessioned work for another piece by the same artist or another artist. Acquisition of an artwork through trade or exchange shall be subject to the provisions of this Public Art Policy.
3. In acquiring an object through trade or through monies raised from the sale of deaccessioned objects, the Town shall acknowledge the donor(s) of the original object or objects.
4. In keeping with the California Resale Royalties Act, if a deaccessioned work of art is sold, traded, or exchanged, five percent (5%) of the sale price of any work valued over \$1,000 will be given to the artist who created the work or the artist's heirs as governed by law, provided that the artist can be located by reasonable means. If the artist cannot be found, the Resale Royalty shall revert to the California State Arts Council. It is the obligation of the artist to keep the Town informed of a current address.

C. General Provisions

1. There may be instances in which the artwork has deteriorated to such an extent that it is irreparable and is unsuitable for exhibition and has therefore lost its function within the Town's collection. Once a work of this nature has been fully deaccessioned, a recommendation may be made by the appointed Commission(s) and/or staff to dispose of the object.
2. Staff will negotiate the terms with the agency or agencies for sale or exchange of deaccessioned objects.
3. Staff shall remove acquisition numbers and labels from the deaccessioned work, arrange and coordinate its physical departure from the Town's collection.
4. Staff shall notify Town Council of the removal of the piece from the Town's collection.
5. All proceeds from the sale of deaccessioned works of art will be used to purchase other works for the collection, or to restore works already owned by the Town.
6. All funds from deaccessioning shall be maintained in the Town of Yucca Valley's Public Art Fund.
7. All legal instruments for the purchase, donation, loan or disposition of an artwork shall be subject to the prior review and approval of the Town Attorneys' Office.

Town of Yucca Valley Public Arts ~~Art~~ Policy

Recommended for approval by the Parks, Recreation & Cultural Commission 10/02

Adopted by the Town Council 10/17/02

Amended by the Town Council 9/11/08

Amended by the Town Council

POLICY STATEMENT

The Town of Yucca Valley desires to enhance its identity as an artistic community. It is intended that the Town of Yucca Valley, through its Public Arts Program, will celebrate its artistic heritage and vital art community, embrace cultural responsibilities, and guarantee future generations a rich artistic legacy through the acquisition and exhibition of quality works of art.

POLICY OBJECTIVE

The ~~Public Arts Art~~ Policy is directed, in part, towards developing a high-quality permanent art collection for the community. ~~Art in public places~~ Public Art is hereby defined as:

Any work of art displayed for two weeks or more in an open Town-controlled area, on the exterior of any Town-maintained facility, within any Town-owned facility, and/or in areas designated or commonly regarded as public areas, lobbies, and public assembly areas. The work of art may include, but not be limited to murals, sculptures, monuments, lighting, frescoes, fountains, paintings, stained glass, and ceramics.

POLICY GOALS

~~The principal goals for acquiring and displaying works of art on public property are:~~

- ~~To enrich the public environment for both residents and visitors through the incorporation of the arts by providing access to, and promoting an appreciation of, the visual and performing arts.~~
- ~~To educate the community about the value of public art as a means to foster community spirit and pride consistent with the Town's desert environment, pioneering history and cultural heritage, enhance cultural tourism, and contribute to economic development, nurture, enhance, and encourage the community's awareness and value of art.~~
- ~~To facilitate the use of public art as a vehicle for expressing and preserving Yucca Valley's desert environment, pioneering history and cultural heritage, history and cultural heritage.~~
- ~~To enable position Yucca Valley to enhance its recognition as a center for the arts, artistic expression through a variety of styles, design and media.~~

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- To increase public access to works of art and to promote an understanding and awareness of the arts in the public environment.
- To promote diversity through a variety of styles, designs and media.
- To create an foster a positive environment for the investigation pursuit of funding avenues pertaining to for public art initiatives.

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POLICY PROCEDURES

1. Public Arts Art Advisory Committee (PAAC)

The PAAC is a seven-member committee of Yucca Valley residents which The Parks, Recreation and Cultural Commission and, when applicable, the Planning Commission shall select, review, and make recommendations for the acquisition and placement of all public art; to the Town Council for approval. Members of the PAAC shall be recommended for appointment by the Parks, Recreation and Cultural Commission, and appointed by the Town Council. The PAAC shall operate under the authority of the appointed Parks, Recreation and Cultural Commission, and shall make every effort to recommend a broad variety of artistic disciplines and acknowledge the wealth of artists within the local community. The PAAC may from time to time be asked to participate with other appointed commissions or committees in matters related to art and community aesthetics.

2. -Public Review Period

When the PAAC makes a Prior to forwarding a recommendation to the Town Council to approve take action regarding a piece of art for loan, or acquisition by purchase or donation, there shall be a minimum 30-day public review period. During the public review period, the work itself, a copy of the work, or a photograph, videotape, slide, drawing, model or other representation of the artwork must be available for inspection by the public during regular hours at Town Hall or at a place reasonably close to Town Hall, and at other appropriate Town locations. In addition to any other method, notice of the public review period shall be published in the local newspaper. Public comments shall be forwarded to the PAAC Parks, Recreation and Cultural Commission for consideration.

3. Criteria

The PAAC Parks, Recreation and Cultural Commission and, when applicable, the Planning Commission (hereinafter referred to as the "appointed Commission") shall consider the following criteria when reviewing works of art for purchase, gift, or loan to the Town collection; the appointed Commission shall thereby make a recommendation to the Town Council for its final decision as to the purchase, gift, or loan of such art. and for recommendation to the Town Council. . The Town Council shall utilize the same criteria

Comment [11]: Jim: When is the Planning Commission's review applicable as opposed to PAC? Is review by the PACC and/or Planning Commission exclusive (i.e., if the planning commission reviews, the PACC does not)?

when considering whether to accept or reject a PAAC — the appointed Commission's recommendation. In considering the following criteria, each subsection may be considered independently. In no way must a recommendation be made pursuant to the satisfaction of all of the subsections.

- A. The artistic or historical significance of the object as related to the Town's natural desert environment, pioneering history and unique cultural heritage.
- B. The object's physical condition (i.e., a non-deteriorated and safe physical condition) and whether the object is of exhibition quality.
- C. Whether the Town already owns sufficient examples or better examples of this type of object or objects by a particular artist ~~or~~ in a particular style ~~or~~ medium.
- D. Whether the Town has the facilities necessary to properly care for and keep the object safe. (The Town has limited storage space and must consider the cost of processing, insuring, maintaining, displaying, installing or storing the ~~new~~ artwork). If there are any special -costs or special methods associated with maintaining or storing the artwork, such cost and methods must be made known to the Town Council prior to a vote to acquire the artwork.
- E. Compliance with signage protocol. (Signage for artwork to be displayed ~~on public property in public areas~~ shall be limited to the artist's name, title and date of work, and where appropriate, a dedication. The name of the donor or lender may be part of the installation.)
- F. Whether sufficient funds are available for the purchase and/or installation and/or care of the artwork.
- G. Appropriateness of the proposed display site (i.e., that the art worksing well within the scale and nature of the display site).
- H. Whether the artwork encapsulates the natural beauty of the Town and the Hi-Desert region.
- I. Particular consideration will be given to local artists and artwork that represents Town celebrations and traditions (i.e., starry nights, mining history, military traditions, Grubstake Days, etc.), nearby desert landscape (i.e. Joshua Tree National Park), and/or other identified community themes. (i.e. ~~Gourd festival, Hi-Desert Museum, military traditions, Grubstake Days, etc...~~) and nearby Hi-Desert landscape (i.e. Joshua Tree National Park) Whether, in the judgment of a majority of the full Commission and/or Town Council, the artwork is appropriate for display to the general public in Yucca Valley.

4. Town Responsibility

In acquiring works of art by purchase or gift, or accepting a loan of artwork, the Town is governed by its has the responsibility to:

- A. Determine ~~the best~~optimum ~~locations~~ and display methods for pieces of public art in the Town's collection.
- B. Preserve, conserve and maintain the objects in the collection. If there are any special costs or methods associated with preserving, conserving or maintaining the artwork, those costs and methods shall be made known to the Town Council prior to acquiring the artwork.
- C. Catalogue the objects in the collection. Complete records shall be made and maintained of all artworks acquired.
- D. Make the objects in the collection known to the public through display, publication and/or other educational means.
- E. Ensure that the interests of all concerned parties are represented, including the public, the artist, and the Town.
- F. Ensure that a loan agreement or legal instrument of conveyance, necessary waiver, and documents transferring title and ownership of the artwork and clearly defining the rights and responsibilities of all parties accompany all acquisitions.

5. Acquisition Procedures

- A. Acquisition is hereby defined as the inclusion of new works of art into the Town's permanent collection by purchase or gift. Permanent collection ~~shall~~ refers to work intended to remain two years or longer.
- B. ~~Members of the PAAC appointed Commission may submit a work of art, created by someone other than the member of the appointed commission or a Town official, for consideration for acquisition or loan, but that member must abstain from voting on the decision whether or not to recommend the object for acquisition or loan. Additionally, members of the appointed Commission submitting a work of art created by someone other than the member of the appointed commission or a Town official, for consideration for acquisition or loan, must not benefit financially from their submittal. Nothing in this Policy shall allow a member of the appointed Commission or a Town official to submit their own art for consideration for acquisition or loan. Furthermore, any person submitting a work of art for consideration for acquisition or loan must comply with all federal and state conflict of interest laws, particularly California Government Code Section 1090.~~
- C. Any individuals having business with or desiring to request a particular work of art be considered through the acquisition procedure must submit a written request or offer of

Comment [12]: I strongly recommend removing this provision---it could possibly result in a Gov. Code 1090 violation.

~~such art to the Town Clerk Clerk thirty (30) days prior to a regularly scheduled PAAC meeting of Yucca Valley and the Town Clerk shall provide the. The artist or the artist's representative and copy of this Public Art Policy; the artist or the artist's representative must shall~~ acknowledge in writing that he or she has received a copy of this Public Arts Policy and has reviewed and understood it. ~~Any member of the PAAC may recommend a work of art to the entire Committee for loan or acquisition through purchase or donation, and, where appropriate, commission. The rules of loans and acquisitions are as follows:~~

1. The work itself, a copy of the work, or a photograph, videotape, slide, drawing, model or other representation of the artwork must be available at a regular meeting of ~~PAAC~~ appointed Commission for examination.
2. Members of the ~~Public Arts Advisory Committee~~ appointed Commission(s) must make ~~every a reasonable~~ attempt to inspect the actual/physical artwork being considered for acquisition or loan. When objects being considered cannot be directly examined by the Committee, the vendor shall provide one or more photographs, videotapes, slides, drawings, models or other representations of the artwork.
3. The Public Art Fund or the Town's general fund must have funds available to cover all costs associated with the purchase, transportation, installation, and insurance of the art.
4. ~~The PAAC shall recommend and seek formal approval by a majority vote to the full committee at a regular monthly meeting. The recommendation(s) of the~~ appointed Commission(s) will be forwarded to the Parks, Recreation and Cultural Commission for review and forwarding to the Town Council. ~~The Town Council shall make the for~~ final determination on the recommendation regarding acceptance and/or placement of the artwork.
5. Subsequent to the Town Council's ~~approval~~ decision, staff and the PAAC appointed Commission(s) shall act in accordance with the provisions herein.
6. Staff shall notify the artist/vendor of the Town Council's determination and initiate ~~all~~ appropriate acquisition or loan procedures.
7. Once all appropriate loan or acquisition documents have been signed and received the Town shall initiate payment ~~if applicable from the Public Art Fund for the art, transportation, installation and all expenses pertaining to the loan or acquisition eircumstances and per agreement.~~ Insurance responsibility for both parties will be established before shipping and installation of loaned or acquired artwork.
8. The object shall be cataloged into the Town's collection and photographed and documented accordingly.

D. For all acquisitions to its collections, the Town must obtain free and clear title to the acquired artwork. Acquisitions will be free of limiting conditions and restrictions concerning their fair use. ~~Items~~ Unless specifically agreed to otherwise, items acquired may be exhibited, preserved, conserved, stored, offered for sale, used for fundraising, or otherwise utilized in the best interests of the Town, at the Town's sole discretion.

1. The artist ~~retains~~ shall retain all rights and interest in the artwork under the Copyright Act of 1976 except for rights of ownership and possession, which are shall be passed to the Town. The artist ~~warrants~~ shall warrant that the artwork is his/her sole and original creation which does not infringe upon any copyright or trademark. ~~The artist retains all rights under the Copyright Act of 1976.~~ The artist ~~grants~~ shall grant the Town the irrevocable license to make reproductions of the artwork for archival or promotional purposes. An artist credit line ~~will~~ shall be utilized for images of the artwork in published materials.
2. Town staff shall ensure that the artwork is properly installed. The artist or the artist's agent must guarantee reasonable durability of materials, and ~~agrees~~ shall agree to consult with Town staff on the installation method and ~~shall approve the~~ site preparation prior to installation of the artwork.
3. The artist ~~will~~ shall submit maintenance guidelines for the artwork to the Town. In turn, the Town ~~will~~ shall make every reasonable effort to maintain the artwork and make any decisions regarding repairs and restoration based on the maintenance guidelines submitted by the artist and in consultation with the artist when feasible (as per the Visual Artists Rights Act of 1990). ~~The Town will not intentionally destroy, damage, or otherwise modify artwork and the artist will be informed of any proposed alteration of their artwork. The Town will notify the artist of any projected alteration of the installation site that would affect the intended character and appearance of the work.~~

E. Acquisition by Purchase. Documents of ownership transfer for purchased artwork shall contain the following minimum information: Name and address of the owner from which title will pass to the Town via sale, date of sale, description of the artwork, and purchase price of the acquisition.

F. Acquisition by Gift or Donation. The donation of works of art is a major source of enrichment for the Town's collection. ~~As such, it is a resource that should be developed in a systematic, coordinated, and consistent manner. All members of the PAAC share a responsibility to make the Town's needs known to potential donors and to develop cordial relations with local collectors, galleries, and artists.~~ Although a far greater range of possible acquisitions ~~will~~ is likely to be offered to the Town as gifts than would be considered for purchase, equally high artistic ~~standard~~ regard should be applied to them.

1. Title to donated acquisitions shall be passed to the Town via a Deed of Gift form or other Town-approved document which contains explicit language regarding the outright and unconditional nature of the gift.
2. Donations to the Town of Yucca Valley are tax deductible to the extent allowed by law. The Town, however, assumes no responsibility for appraisals or tax consequences resulting from the submission of art to the Town. No acquisition shall be appraised by a Town employee, Commission member, or Town Council member, or any other Town-affiliated person ~~closely~~-associated with the donation. This subsection in no way prohibits a Town employee, Commission member or Town Council member from appraising a work of art donated to the Town of Yucca Valley for the sole purpose of deaccessioning, as described in Section 9 of this Policy.

6. Loan Procedures

- A. ~~The PAAC acquisition~~ review and approval procedures, rules 5.C. 1-8, shall apply to all works of art offered for loan to the Town. Although loaned art will not be included in the Town's permanent collection as is art from gifts or purchases, an equally high artistic ~~standard regard~~ shall be applied to loaned objects. Members of the ~~PAAC appointed~~ Commission(s) share responsibility to make the Town's needs and restrictions known to potential public art lenders. The prospective lender shall receive a copy of ~~this~~ Public Arts ~~Art~~ Policy.
 1. The lender will be responsible for entering into a loan agreement with the Town upon approval of the loan by Town Council. Loan documentation, signed by both ~~borrower~~the Town and the lender, will identify the authorized lender, describe the artwork borrowed, state the duration of the loan, specify the credit line for published images of the artwork, assign responsibility for insurance, and state insurance values. Incoming and outgoing condition reports will be completed on each artwork ~~borrowed~~loaned to the Town.
 2. Artwork will be ~~borrowed~~loaned for periods up to one year in duration, with renewal negotiations conducted between the Town and lender if both parties desire to extend the loan. The Town will exercise with respect to the artwork the same security precautions and care as the Town does in the case of comparable objects in its own collection.
 3. The Town must receive from the lender assurance that the artwork loaned is in such condition as to withstand ordinary strains of packing, shipping, installation, and exhibition. No alteration, restoration, or repair will be undertaken without the written authorization of the lender.
 4. Insurance responsibility will be determined at the time of the loan agreement. In the case of the Town insuring the artwork, insurance will cover only those risks against which the Town insures its own property under such policy. The lender agrees that

in the event of loss or damage, recovery, if any, shall be limited to such amount as may be paid by the insurer, thereby releasing the Town, its officers, agents, and employees from liability for any and all claims arising out of such loss or damage. If the lender elects to maintain his/her own insurance, the Town must be supplied with a Certificate of Insurance with and endorsement naming the Town as additional insured with respect to the artwork, ~~or a waiver of subrogation against the Town.~~

5. Unless permission to do so has been specifically refused in writing by the lender, the Town is authorized to photograph or otherwise reproduce in any media images of the artwork on loan for archival or promotional purposes. For published images the credit line specified by the lender in the loan form will be utilized.

7. **Public Art Fund**

- A. Any financial appropriations or donations to a Public Art Fund will be maintained by the Town of Yucca Valley ~~and included with the fund balance identified in the annual budget.~~
- B. At such a time when deemed necessary and appropriate by the Town Council, the Public Art Fund may receive allocations from the Town for acquisitions, operating expenses, workshops, sponsorships, fund raising events, and other endeavors pertinent to public art.
- C. The Public Art Fund shall be held in a separate account and not commingled with other funds.

8. **Deaccessioning**

- A. Deaccessioning is the process by which the Town, acting in accordance with Town policies and procedures, approves and effectuates the disposal of a work of art from the Town of Yucca Valley's collection.
- B. It is recognized that the deaccessioning of artworks is a very delicate matter, and must be handled with ~~the greatest diplomacy. Any apprehension on the part of donors and/or artists that their gifts/works might be disposed of could easily, so not to discourage and alienate potential donors and/or artists.~~
- C. Notwithstanding any other provision in this policy, if, in the judgment of a majority of the ~~full~~ Town Council, an artwork is deemed at any time to be detrimental to the public interest due to ~~content or controversy~~ one of the criteria listed in Section 8.D below, it may be removed immediately from public display and deaccessioned.
- D. ~~Criteria for selecting Works of Art art for Deaccessioning~~ deaccessioning.

The Town, ~~and/or PAAC,~~ may shall review works of art for deaccession if ~~they the~~ artwork meets at least one of the following criteria:

1. If the Town cannot properly care for or store the work.
2. ~~Does not meet with the policy goals as described earlier in this Policy. If the work is found to have little or no artistic and/or historical/cultural value.~~
3. If the work is a duplicative (e.g., prints sculptures, multiples) of other works ~~already~~ in the Town's collection.
4. If the Town identifies a work of art as a copy or pastiche, a fake or forgery, without significant value.
5. A work whose condition requires restoration in ~~gross~~ excess of its value or a work in such a deteriorated state that restoration would ~~prove~~ be either unfeasible or misleading.
6. A work whose condition has become a threat to public safety, either through improper installation, deterioration or other defect in the work that renders it reasonably foreseeable that the work could cause injury to persons or property.

Comment [13]: Question for Brandon: are we sure this criteria is OK? Seems pretty vague/unfettered to me...

9. Deaccessioning Procedures

- A. ~~As needed, the~~ Except where the Town Council has initiated deaccessioning of an artwork pursuant to Section 8.C above. The PAAC-appointed Commission(s) and/or Town staff shall periodically review the Town's art collection and compile a list of those objects it recommends ~~recommended~~ for deaccessioning.
- B. Staff shall prepare a written report for each object recommended for deaccessioning. This report shall include:
 - Title, artist, medium, dimensions, and current location of the work
 - Provenance
 - Slide(s) and/or photograph(s) of the work
 - ~~Report on the~~ The condition of the work
 - Estimated fair market value, as determined by Town staff
 -
 - Copy of ownership documents ~~(title)~~ for the work
 - Justification for disposal, conforming to the provisions herein (in the case of certain objects of high monetary value, independent consultants may be invited to provide opinions).
 - Recommendation for disposal method of the work
- C. A copy of the report shall be distributed to each member of the PAAC-appointed Commission(s) for review prior to the meeting at which the deaccessioning of the work will be considered.

Comment [14]: Jim: Earlier provisions say that Town staff cannot do an appraisal of the work's value (in the end of Section 5). Who undertakes this appraisal?

- D. Each member of the PAAC-appointed Commission(s) shall physically inspect the work before voting to recommend deaccession.
- E. After appropriate discussion, the PAAC-appointed Commission will recommend approval or disapproval of the deaccessioning by a majority vote ~~of the full PAAC~~. Town staff will forward the PAAC-recommendation to the Town Council for its review and approval. Town Council approval must be obtained for the deaccessioning of any object regardless of its value or intended disposition
- F. Subsequent to approval by the Town Council, staff shall make every reasonable effort to locate the artist or donor/heir advising them in writing of the Town's intention to deaccession the work giving reasons and appropriate assurances that:
 - 1. In the case of sale, the monies realized will be used to purchase other works for collection or to restore works already owned by the Town, and to adhere to the California Resale Royalties Act (Civil Code 986).
 - 2. A reasonable effort shall be made to honor the wishes of the artist or donors/heirs concerning the sale. Written concurrence of donors/heirs will be solicited.
- ~~G. Town staff shall forward a report with sale/disposal recommendations to the Town Council for review and approval. Town Council approval must be obtained for the deaccessioning of any object regardless of its value or intended disposition.~~

10. Disposal of Deaccessioned Art Procedures

The Town may take any of the following courses of action. The Town shall not be limited to these, and may suggest other methods as may be decided by a particular set of circumstances.

- A. Sale
 - 1. The artist/donor shall be given the right of first refusal to acquire the work at fair market value, original price, or gratis, depending on the recommendation of the PAAC-appointed Commission and approval of the Town Council. The cost of removal of the work may be reflected in the amount set.
 - 2. Sell the work through a dealer.
 - 3. Sell the work through a public auction or a sealed competitive bid process.
 - 4. All revenues shall be designated for ~~a~~ the Town's Public Art Fund.

B. Trade or Exchange

1. The Town may negotiate a trade or exchange under special circumstances with a dealer or artist. Acquisition of an artwork through trade or exchange shall be subject to the provisions of this Public Art Policy.
2. ~~In some cases, The Town Council, pursuant to PAAC recommendation, may wish to trade a deaccessioned work for another piece by the same artist or another artist.~~ Acquisition of an artwork through trade or exchange shall be subject to the provisions of this Public Art Policy.
3. In acquiring an object through trade or through monies raised from the sale of deaccessioned objects, the Town shall acknowledge, ~~in the credits of the acquired object,~~ the donor(s) of the original object or objects.
4. In keeping with the California Resale Royalties Act, if a deaccessioned work of art is sold, traded, or exchanged, five percent (5%) of the sale price of any work valued over \$1,000 will be given to the artist who created the work or the artist's heirs as governed by law, provided that the artist can be located by reasonable means. If the artist cannot be found, the Resale Royalty shall revert to the California State Arts Council. It is the obligation of the artist to keep the Town informed of a current address.

C. General Provisions

1. There may be instances in which the artwork has deteriorated to such an extent that it is irreparable and is unsuitable for exhibition and has therefore lost its function within the Town's collection. Once a work of this nature has been fully deaccessioned, a recommendation may be made by the appointed Commission(s), PAAC and/or staff to dispose of the object.
2. Staff will negotiate the terms with the agency or agencies for sale or exchange of deaccessioned objects.
3. Staff shall remove acquisition numbers and labels from the deaccessioned work, arrange and coordinate its physical departure from the Town's collection.
4. Staff shall notify Town Council of the removal of the piece from the Town's collection.
5. All proceeds from the sale of deaccessioned works of art will be used to purchase other works for the collection, or to restore works already owned by the Town.

6. All funds from deaccessioning shall be maintained in the Town of Yucca Valley's Public Art Fund.
7. All legal instruments for the purchase, donation, loan or disposition of an artwork shall be subject to the prior review and approval of the Town Attorneys' Office.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jim Schooler, Community Services Director
Jerry McPheeters, Facility Maintenance Supervisor
Date: June 18, 2012
For Council Meeting: June 5, 2012

Subject: Approval of Community Center HVAC maintenance expenditure

Prior Council Review: Annual renewal; no specific Council review of the maintenance agreement has taken place since the original agreement was signed in 1993.

Recommendation: That the Town Council approve the expenditure of \$24,900 for the continuation of the Town's Heating, Ventilation and Air Conditioning (HVAC) maintenance agreement with Honeywell Building Solutions through June 30, 2013.

Summary: In 1993, the Town of Yucca Valley entered into a ten-year agreement with Honeywell Business Solutions for the maintenance of the HVAC equipment in the Town Hall/Library, Community Center and Museum buildings. Following the original term, the agreement has continued on a year-to-year basis. Staff recommends approval of the expenditure for continuation of the service through June 2013.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call vote, Consent Agenda item)

Discussion: The Town of Yucca Valley has been party to a maintenance agreement for Community Center HVAC mechanical systems with Honeywell Business Solutions since 1993. With the exception of the replaced minor components and the recently replaced Library unit, the HVAC equipment in buildings at the Community Center complex is original equipment installed in the early 1970's. Specific knowledge of, and experience with, the equipment and ducting in these buildings is important in order to provide proper system maintenance and to expedite solutions to problems.

Through the agreement, Honeywell has provided satisfactory service and response to maintenance issues. Now on a year-to-year renewal basis, staff recommends continuing the agreement through June 30, 2013. For the third

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

jas
Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

consecutive year, Honeywell has responded favorably to a staff request to hold the cost of the agreement and not implement normal increases.

Alternatives: None recommended by staff

Fiscal impact: The amount billed (\$24,900) for the annual service is budgeted and consistent with expenditures in recent years.

Attachments: Honeywell Business Solutions agreement

Proposal No: 921-941006
Date: February, 15, 1993
Agreement No:

HONEYWELL H&BC SERVICES

By and between:

Home & Building Controls
Honeywell Inc.
6 Centerpointe Drive
La Palma, CA 90623

Town of Yucca Valley
and (CLIENT)
57090 29 Palms Hwy.
Yucca Valley, CA 92284

Services will be provided at the following location(s):
Various - Locations indicated herein.

Honeywell shall perform according to the terms and conditions on the pages attached and listed below:

Type of Service: Honeywell Municipal Services Program

Price: Reference page 32 of 34 herein and separate third party leasing documents from Municipal Leasing Associates

Invoicing and Payment Terms: For ongoing service, invoices will be issued in advance of the period during which service is provided.
In all cases, the client agrees to pay Honeywell the amount due upon receipt of invoice.

This proposal is effective through June 30, 1994.

This proposal and the pages attached shall become a contract only upon signature below in space titled "Approved for Honeywell Inc." and upon continuance of credit approval by Honeywell. No waiver, change, or modification of any terms or conditions on this agreement shall be binding on Honeywell unless made in writing and signed by an officer or authorized manager of Honeywell.

HONEYWELL INC.

By Erick Gomez
Erick Gomez
Government Market Specialist
Title

Approved for Honeywell Inc.

By James H. Gray 5-2-94
James H. Gray
Branch Business Manager
Title

CLIENT:

Town of Yucca Valley
By Sue Trudae
Signature

Town Manager
Title
April 12, 1994
Date

CONTRACT INDEX

<u>TOPIC</u>	<u>PAGES</u>
<u>Standard Terms and Conditions of Sale</u>	3 - 10
<u>Retrofit Services</u>	
HVAC Fix-Up	11
Energy Management System	12 - 13
Lighting	14 -16
Project Management	16
<u>Support Services</u>	
Flex Mechanical Maintenance	17 - 19
Filter Services	20
<u>Energy and Operational Guarantee</u>	21 - 23
<u>Honeywell Audit Procedure</u>	24 - 29
<u>Financial Components</u>	30 - 31
<u>Definitions</u>	34

STANDARD TERMS AND CONDITIONS

STANDARD TERMS AND CONDITIONS OF SALE

1. **TERMS OF PAYMENT.** Owner agrees to make payments of the contract price as follows:

INSTALLATION WORK: (SEE LEASE PURCHASE AGREEMENT)
MAINTENANCE CONTRACTS:
Invoices will be issued in advance of the service period. Owner agrees to pay Honeywell the amount due upon receipt of the invoice.
OTHER TERMS OF PAYMENT:
(a) This order is subject to approval and continuance of approval of credit by Honeywell. (b) All payments shall be in legal currency of the United States. (c) Owner agrees that a check bearing the legend "Payment in full" or other such conditional or restrictive legend shall be accepted by Honeywell only as payment on account unless Owner shall mail such check to Credit Manager, Commercial Buildings Group, Honeywell Plaza, Minneapolis, MN 55408, together with a written explanation of the reason for the proposed payment, and check is subsequently accepted and endorsed by the Credit Manager. (d) If any payments to Honeywell are not made by Owner as provided herein, Owner shall pay Honeywell all reasonable costs incurred by Honeywell in collecting such balance, including, without limitation, collection agency and attorney's fees, service of process fees, and court costs. (e) Honeywell shall be entitled to interest at maximum allowable legal rate, on all amounts remaining outstanding 10 days beyond the due date. Such interest shall be retroactive to the due date.
2. **CUSTOMER WARRANTY.** Home and Building Control replaces or repairs any product that fails within the product guarantee period (one year) because of defective workmanship or materials. The failure must not result from customer negligence, or from fire, lightning, water damage, etc. The customer warranty applies to both Honeywell-manufactured and outside-purchased (for resale) products. The warranty effective date is the date of customer acceptance, the date the job is finalized, or the date the customer begins to receive beneficial use of the product, whichever comes first.
3. **SOFTWARE LICENSE.** The end user of the software will be required to sign a license agreement with provisions such as limiting use of the software to the equipment provided under these specifications, limiting copying, preserving confidentiality, and prohibiting transfer to a third party. Licenses of this type are standard for computer-based equipment of the type covered by this quotation.
4. **PATENTS.** The Company agrees that it will at its own expense defend any suit that may be instituted against the Purchaser for alleged infringement of United States patents relating to products of Company manufacture furnished the Purchaser hereunder, provided such alleged infringement shall consist only in the use of such product by itself and not as a part of any combination of other devices and/or parts, and provided the purchaser gives the Company immediate notice in writing of any such alleged infringement and of the institution of any such suit and permits the Company, through its counsel, to answer the charge of

STANDARD TERMS AND CONDITIONS OF SALE

infringement and to defend such suit, and provided the Purchaser gives all needed information, assistance and authority to enable the Company to do so, and thereupon in case of a final award of damages in any such suit the Company will pay such award, but shall not be responsible for any settlement made without its written consent.

5. **DELIVERY, ETC.** Delivery of equipment not agreed on the face hereof to be installed by or under supervision of the Company shall be F.O.B. at the Company factory, warehouse or office selected by the Company. Delivery of equipment agreed on the face hereof to be installed by or under supervision of the Company shall be C.I.F. at the site of installation. The Company shall not be liable for any delay in the production, delivery, supervision or installation of any of the equipment covered hereby if such delay shall be due to one or more of the following causes: fire, strike, lockout, dispute with workmen, flood, accident, delay in transportation, shortage of fuel, inability to obtain material, war, embargo, demand or requirement of the United States or any governmental or war activity, or any other cause whatsoever beyond the reasonable control of the Company. In event of any such delay, the date or dates for performance hereunder by the Company shall be extended for a period equal to the time lost by reason of the delay.
6. **DAMAGE OR LOSS.** In the case of equipment not to be installed by or under the supervision of the Company, the Company shall not be liable for damage to or loss of equipment after delivery of such equipment to the point of shipment. In the case of equipment to be installed by or under supervision of the Company, the Company shall not be liable for damage or loss after delivery by the carrier to the site of installation; if thereafter pending installation or completion of installation or full performance by the Company, any such equipment is damaged or destroyed by any cause whatsoever, other than by fault of the Company, the Purchaser agrees promptly to pay or reimburse to the Company, in addition to or apart from any and all other sums due or to become due hereunder, an amount equal to the damage or loss so occasioned.
7. **CLAIMS FOR SHORTAGES.** Each shipment shall be examined by the purchaser immediately upon his receipt thereof, and any claim for shortage or any other cause must be reported to the Company promptly after such receipt.
8. **TAXES.** With regard to sales of equipment not installed by the Company, the amount of all present and future taxes and governmental charges upon the production, shipment, sale, installation or use of the equipment covered hereby shall be added to the price and paid by the Purchaser. With regard to contracts for the installation of equipment by the Company, the amount of any new or increased taxes or governmental charges upon labor or the production, shipment, sale, installation or use of the equipment covered hereby, which became effective after the date of the Company Proposal, shall be added to the Proposal price and paid by the Purchaser.
9. **WORK BY OTHERS.** Absent contrary provisions on the face hereof, the following work is to be performed and the following items are to be furnished and installed by others: Electric wiring and electric wiring accessories, all in-line devices (including, but

STANDARD TERMS AND CONDITIONS OF SALE

not limited to, flow tubes, hand valves, orifice plates, orifice flanges, etc.), penetrations into pipes and vessels, flanges for mounting pressure and level transmitters, vacuum breakers, gauge glasses, water columns, panel foundations and riggings, steam items and work of like nature. Automatic valve bodies and dampers are to be furnished by the Company, but installed by others.

11. **TERMS OF SALE.** All Company proposals, all acceptances of Purchaser's orders, and all sales by the Company are expressly limited to, and expressly made conditional upon the Purchaser's acceptance and assent to the Standard Terms and Conditions of Sales as set forth herein, notwithstanding receipt of, or acknowledgment of, the Purchaser's order form or specifications containing additional or different provisions, or conflicting oral representations made by any agent or employee or the Company. No waiver, changes or modification of any terms or conditions on the face or reverse hereof shall be binding on the Company unless made in writing and signed by an officer or authorized manager of the Company.
12. United States law prohibits disposition of these commodities to North Korea, North Vietnam, South Vietnam, Cambodia, or Cuba, unless otherwise authorized by the United States.
13. **GENERAL PROVISIONS.** The term of all maintenance agreements will begin on the start date indicated for an initial term of ten (10) years, and continue from year to year thereafter until terminated (not to exceed an additional ten years).

Either party may terminate this agreement by giving written notice thirty (30) days prior to the end of the then-current term.

Honeywell's obligation under this agreement is to provide a quality installation or service as provided in this agreement.

The client will provide reasonable means of access to all equipment covered by this agreement. Honeywell will be free to start and stop all primary equipment incidental to the operation of the mechanical system(s) as arranged with the client's representative.

Owner represents that, except to the extent it has given Honeywell written notice of the following described materials prior to the execution of this agreement, to the best of its knowledge, there is no asbestos, asbestos-containing material, formaldehyde, or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation, or other structural components of the area of any building where work is required to be performed under this agreement. If any such materials are in fact encountered by Honeywell, or by others, whether disclosed or not, during the course of Honeywell's work, and such materials provide an unsafe condition, the discovery of such material shall constitute a cause beyond Honeywell's reasonable control and Honeywell shall have no obligation to, and shall not start or continue to perform its work under this agreement, until the area has been made safe by owner, or its designated representatives.

STANDARD TERMS AND CONDITIONS OF SALE

Owner shall indemnify and hold Honeywell harmless from and against any and all claims and the costs of such claims, including attorney's fees, for damages for bodily injury and/or property damage, as well as delay or work stoppage in any way connected with, caused by, or resulting from such unsafe conditions, whether or not owner pre-notifies Honeywell of the existence of above-described materials.

All installation and non-emergency services under this agreement will be performed during the normal working hours of Honeywell's normal working days.

The client will promptly notify Honeywell of any malfunction in the system(s) which comes to the client's attention.

The client agrees that, during the period of this agreement, the client or the client's employees and agents will not, without prior written permission by Honeywell, disclose any manuals, or data relative to this agreement to any organization or individual, and will treat all information provided as proprietary.

Should the system being installed under the terms and conditions of this agreement use Honeywell's Power Line Carrier Communications as its transmission system, it is understood that no other signaling device will be used for the transmission of data through the existing network of the client's building power wiring, since such use could interfere with the system's ability to transmit data.

The client may not assign its rights or delegate its obligations under this agreement, in whole or in part, without the prior written consent of Honeywell. Honeywell may assign its right to receive payment to a third party.

Notwithstanding any other term of this agreement, Honeywell shall not be obligated to deliver any software to the client during the term of this agreement, including any extension or upgrade, unless and until the client executes Honeywell's standard software license applicable to the software to be delivered. Honeywell will not deliver software to other than the end user.

14. **LIMITATION OF LIABILITY.** It is agreed that, in providing the system or services included in this agreement, Honeywell is not an insurer, and does not guarantee that no damage or injury to persons or property will occur.

Home and Building Control replaces or repairs any product that fails within the guarantee period (one year) because of defective workmanship or materials. The failure must not result from customer negligence, or from fire, lightning, water damage, etc. The customer warranty applies to both Honeywell-manufactured and outside-purchased (for resale) products. The warranty effective date is the date of customer acceptance, the date the job is finalized, or the date the customer begins to receive beneficial use of the product, whichever comes first.

STANDARD TERMS AND CONDITIONS OF SALE

14. **LIMITATION OF LIABILITY (cont.).** THE WARRANTY SET FORTH HEREIN IS EXCLUSIVE, AND THE COMPANY EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER WRITTEN, ORAL, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTIES OR MERCHANTABILITY, WORKMANSHIP, OR FITNESS FOR A PARTICULAR PURPOSE. Honeywell's responsibility for damage or injury to persons or property that may be caused by or arise through furnishing, installing, maintaining, servicing, monitoring or performing any obligation under the agreement will be limited only to losses proximately caused by Honeywell's negligence. IN NO EVENT WILL WE BE LIABLE FOR INDIRECT, CONSEQUENTIAL, SPECIAL, SPECULATIVE, OR REMOTE DAMAGES.
- Honeywell will not be liable for damages caused by delay in installation or interrupted service due to fire, flood, corrosive substances in the air, strike, lockout, dispute with workmen, inability to obtain material or services, commotion, war, acts of God such as lightning, or any other cause beyond Honeywell's reasonable control.
15. **RETROFIT SERVICES ACCEPTANCE.** Upon the demonstration of each Retrofit Services Component's proper operation by Honeywell, Town of Yucca Valley's Maintenance Superintendent will sign an acceptance document related to that component. By signing the acceptance document, Town of Yucca Valley is expressing satisfaction as to the components' installation and proper operation. Further, upon executing the acceptance document, the warranty period for that component will begin. Town of Yucca Valley hereby agrees to execute such Acceptance Document within ten (10) business days after proper installation of the component.
16. **INSURANCE.** Honeywell hereby agrees that it shall procure and maintain, during the term of this agreement, Commercial General Liability Insurance with coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. Honeywell shall provide, during the term of this agreement, workers' compensation insurance for all of its employees engaged pursuant to this agreement, and in case any of the work is sublet, Honeywell shall require the subcontractor to provide workers' compensation insurance for subcontractor's employees. Any class of employee or employees not covered by a subcontractor's insurance shall be covered by Honeywell's insurance. In case any class of employees engaged in work under this agreement is not protected under California Worker's Compensation law, Honeywell shall provide or shall cause a subcontractor to provide, adequate insurance coverage for the protection of such employees.
17. **TERMINATION.** Town of Yucca Valley may terminate this agreement if at any time during the term hereof, the Town determines that Honeywell's performance under this agreement is not satisfactory to the Town, and either Honeywell's performance remains unsatisfactory to the Town thirty (30) days after the Town's delivery of written notice to Honeywell of such dissatisfaction and the reasons thereof or if the source of the Town's dissatisfaction is a deficiency in Honeywell's performance that is of such a nature that it cannot be remedied or cured within such thirty (30) days period, Honeywell has not commenced to (or is not diligently proceeding to) remedy or cure such deficiency to the Town's satisfaction. If the Honeywell Service Maintenance Contract covering the retrofit and maintenance equipment described is canceled, the energy and operational savings guarantee shall automatically be terminated.

STANDARD TERMS AND CONDITIONS OF SALE

18. **MODIFICATION.** This agreement may not be altered, amended, changed, waived, terminated, or otherwise modified in any respect or particular, and no consent or approval required pursuant to this agreement, shall be effective, unless the same shall be in writing and signed by both parties.
19. **ATTORNEYS' FEES.** In the event of litigation with regard to this agreement, the prevailing party in such litigation shall be awarded its attorneys' fees and costs incurred therein from the nonprevailing party. "Prevailing party" and "nonprevailing party" for the purposes of this agreement shall be determined by the court. For purposes of this agreement, the term "attorneys' fees" or "attorneys' fees and costs" shall mean the fees and expenses of counsel to the parties hereto, which may include printing, photostatting, duplicating and other expenses, air freight charges, and fees billed for law clerks, paralegals and other persons not admitted to the bar but performing services under the supervision of an attorney.
20. **MAINTENANCE START-UP.** The maintenance contract(s) will commence the first day of the month following execution of the Final Acceptance and Delivery agreement. Any request for coverage commencement before this date must be specifically included in this contract or requested under separate writing by the Client at least 30 days in advance of the anticipated start date. In consideration of the energy guarantee portion of this agreement, no delay in the commencement of maintenance coverage following completion of the retrofit will be allowed. In the event of the maintenance services being requested prior to the completion of the retrofit services, the customer will be invoiced either on a time and material basis or on a prorated basis of the portion of the full scope of the maintenance services.

Retrofit Services

SCOPE OF WORK

HVAC FIX-UP

Museum:

Honeywell will furnish and install (1) programmable thermostat and (2) humidistats to control the package heating and air conditioning unit and two swamp coolers respectively. This retrofit will allow the package heating and air conditioning unit to be enabled 24 hours a day, 365 days a year while not allowing unauthorized personnel to make changes. The importance of 24 hour operation is to help maintain a constant temperature environment. The humidistats will enable the swamp coolers to automatically turn on and add humidity in the air during dry periods. The swamp cooler will not act in the same manner as a pure humidification system. The purpose of this retrofit is to help relieve the effects of dry weather in the absence of a pure humidification system.

Senior Center:

Honeywell will replace the economizer system to help reduce system runtimes and excessive wear and tear on the heating and cooling equipment for the Lennox package unit. We will upgrade the existing, non-working Honeywell A19BC-24 controller and M975A-1006 motor to:

- (1) H705 controller
- (1) C7400 enthalpy sensor
- (1) M7415A motor

SCOPE OF WORK

ENERGY MANAGEMENT SYSTEM

Honeywell shall install an energy management system for the Library, Town Hall, Community Center, and Museum.

The computer front end shall be provided by the Town of Yucca Valley.

Engineering, electrical and complete installation of the following listed equipment is included. Training and start-up is also included.

Town Hall \ Library

- (1) W7632B Controller, Communication Module, Relay Module, Keyboard Display, Expansion Module
- (2) R7600 Module
- (1) Hot Deck Sensor
- (1) Cold Deck Sensor
- (7) Relays
- (1) Return Air Sensors
- (1) Discharge Air Sensor
- (3) Line Cable
- (3) Communication Cable

Community Center

- (1) Hot Deck Sensor
- (1) Cold Deck Sensor
- (8) Relays
- (1) Return Air Sensors
- (1) Discharge Air Sensor
- (1) Outside Air Sensor
- (1) Outside Shell
- (1) ZM76003 Software (installed in Town provided computer)

Museum

- (1) Hot Deck Sensor
- (1) Cold Deck Sensor
- (5) Relays
- (1) Return Air Sensors
- (1) Discharge Air Sensor

We have included:

- Complete Engineering
- Complete electrical work
- Turnkey installation of above listed equipment
- Final adjustments and operational checks
- Training

**RETROFIT SERVICES
ENERGY MANAGEMENT SYSTEM**

POINT ASSIGNMENT

Town Hall \ Library

<u>Description</u>	<u>AI</u>	<u>DI</u>	<u>DO</u>	<u>AO</u>
(2) 1st stage heating			X	
(2) 2nd stage heating			X	
(1) 1st stage cooling			X	
(1) 2nd stage cooling			X	
(1) AHU - Start/Stop			X	
(1) Discharge Air Sensor	X			
(1) Return Air Sensor	X			
(1) Cold Deck Sensor	X			
(1) Hot Deck Sensor	X			

Community Center

<u>Description</u>	<u>AI</u>	<u>DI</u>	<u>DO</u>	<u>AO</u>
(2) 1st stage heating			X	
(3) 2nd stage heating			X	
(1) 1st stage cooling			X	
(1) 2nd stage cooling			X	
(1) AHU - Start/Stop			X	
(1) Discharge Air Sensor	X			
(1) Return Air Sensor	X			
(1) Cold Deck Sensor	X			
(1) Hot Deck Sensor	X			
(1) Outside Air Sensor	X			

Museum

(1) 1st stage heating			X	
(1) 2nd stage heating			X	
(1) 1st stage cooling			X	
(1) 2nd stage cooling			X	
(1) AHU - Start/Stop			X	
(1) Discharge Air Sensor	X			
(1) Return Air Sensor	X			
(1) Cold Deck Sensor	X			
(1) Hot Deck Sensor	X			

RETROFIT SERVICES LIGHTING SUMMARY

Town Hall

- Retrofit (21) - 4-lamp 40 watt prismatic wrap fixture with (2) T8 lamps, electronic ballast and reflector.
- Retrofit (2) - 75 watt exterior wall mount incandescent with 15 watt quad PL.
- Retrofit (3) - 2 lamp 20 watt exit sign lamps with (1) 9 watt quad PL.
- Retrofit (8) - 75 watt porcelain fixture with square plastic hood and 15 watt quad PL.
- Retrofit (2) - 60 watt incandescent wall mount vanity with 15 watt quad PL.
- Retrofit (2) - 60 watt incandescent ceiling mount with round cover with 15 watt quad PL.
- Retrofit (10) - 100 watt incandescent ceiling mount with 15 watt quad PL with flood lens.
- Retrofit (2) - 2 lamp 40 watt prismatic wrap fixture with (2) T841 lamps and electronic ballasts.

Museum

- Retrofit (3) - 4-lamp 40 watt prismatic wrap fixture with (2) T8 lamps, electronic ballast and reflector.
- Retrofit (1) - 75 watt exterior wall mount incandescent with 15 watt quad PL.
- Retrofit (2) - 60 watt ceiling mount incandescent with round cover with 15 watt quad PL.
- Retrofit (9) - 2 lamp 40 watt prismatic wrap fixture with (2) T841 lamps and electronic ballasts.
- Retrofit (28) - 1-lamp 40 watt strip fixture with (2) T8 lamps and electronic ballast.
- Retrofit (2) - 2-lamp 40 watt strip fixture with (2) T8 lamps, electronic ballast.
- Retrofit (10) - 1-lamp 30 watt 3' strip fixture inside display cases with (1) T8 lamp and electronic ballast.
- Retrofit (7) - 1-lamp 20 watt 2' strip fixture inside display cabinet with (1) FO17 lamp and electronic ballast.
- Retrofit (27) - 4 lamp 2X4 40 watt prismatic fixtures, with two T-841 lamps and one electronic ballast and reflector..
- Retrofit (15) - 2 lamp 40 watt prismatic wrap fixture with (2) T841 lamps and electronic ballasts.
- Retrofit (4) - 2 lamp 20 watt exit sign lamps with (1) 9 watt quad PL.
- Do not replace (1) 1-lamp 14 watt strip fixture in display case.

Community Center

- Retrofit (4) - 4-lamp 40 watt prismatic wrap fixture with (2) T8 lamps, electronic ballast and reflector.
- Retrofit (3) - 100 watt porcelain socket incandescent with 13 watt quad PL.
- Retrofit (12) - 75 watt porcelain fixture with square plastic hood with 15 watt quad PL.
- Retrofit (6) - 75 watt incandescent fixtures with 13 watt quad PL.
- Retrofit (3) - 200 watt incandescent lamp with (2) lamp 2x2 bias fixture and dimming ballast.
- Retrofit (4) - 75 watt incandescent lamps with 22 watt quad PL.
- Retrofit (1) - 75 watt porcelain socket on track lighting incandescent with 15 watt quad PL with lens.
- Retrofit (1) - 75 watt exterior wall mount incandescent with 15 watt quad PL.
- Retrofit (14) - 2 VHO lamps in industrial hood fixture with (4) T8 lamp 2x2 surface mounted bias fixture and electronic ballast.

RETROFIT SERVICES LIGHTING SUMMARY

Community Center

- Retrofit (27) - 1-lamp 40 watt strip fixture with (1) T8 lamp and electronic ballast.
- Retrofit (5) - 2-lamp 75 watt strip fixture with new bias fixture w/(3) F40BX lamps and dimming ballast.
- Retrofit (8)- 2-lamp 40 watt strip fixture with (2) T8 lamp and electronic ballast.
- Retrofit (15) - 4 lamp 2X4 40 watt prismatic fixtures, with two T-841 lamps and one electronic ballast and reflector..
- Retrofit (7) - 2-lamp 40 watt prismatic fixtures, with two T-841 lamps and one electronic ballast.
- Retrofit (4) - 1-lamp 30 watt prismatic fixture wrap with (1) F30 T835 lamp and electronic ballast.
- Retrofit (4) - 2-lamp 40 watt prismatic wrap fixtures with two T-841 lamps and one electronic ballast.
- Retrofit (2) - 2-lamp 40 watt prismatic wrap fixtures with two T-841 lamps and one electronic ballast.
- Retrofit (4) - 2-lamp 20 watt exit sign lamps with (1) 9 watt quad PL.
- Retrofit (5) 2-lamp 75 watt strip fixture with new Max Trax fixture.
- Retrofit (6)- 1-lamp 40 watt strip fixture with (2) T8 lamp and electronic ballast.

Senior Center

- Retrofit (5) - 2-lamp 20 watt exit sign lamps with (1) 9 watt quad PL.
- Retrofit (12) - 4-lamp 40 watt prismatic wrap fixture with (2) T8 lamps, electronic ballast and reflector.
- Retrofit (1) - 100 watt porcelain socket incandescent with 15 watt quad PL.
- Retrofit (2) - 60 watt decorative incandescent wall mount with 15 watt quad PL.
- Retrofit (8) - 60 watt recessed incandescent wall mount with 15 watt quad PL.
- Retrofit (6) - 150 watt flood lamp with 28 watt quad PL with lens.
- Retrofit (4) - 60 watt exterior ceiling mounted incandescent 15 watt quad PL.
- Retrofit (2) - 75 watt exterior wall mounted incandescent 15 watt quad PL.
- Retrofit (1) - 60 watt ceiling mount incandescent with round cover with 15 watt quad PL.
- Replace (12) - Metal Halide Lamps.
- Retrofit (14) - 1-lamp 40 watt strip fixture with (1) T8 lamp and electronic ballast.
- Retrofit (1) - 2-lamp 40 watt strip fixture with (2) T8 lamp and electronic ballast.
- Retrofit (4) - 1-lamp 34 watt prismatic strip fixture with (1) T841 lamp and electronic ballast.
- Retrofit (2) - 2-lamp 34 watt prismatic strip fixture with (2) T841 lamp and electronic ballast.
- Retrofit (11) - 2-lamp 34 watt prismatic 2x4 fixture with (2) T841 lamp and electronic ballast.
- Retrofit (4) - 2-lamp 40 watt U lamps in prismatic 2x4 fixture with (3) FO17 lamp, electronic ballast and sockets, punch out socket bar.
- Retrofit (1) - 2-lamp 40 watt prismatic wrap fixture with (2) T841 lamp and electronic ballast.
- Retrofit (9) - 2-lamp 40 watt prismatic wrap fixture with (2) T841 lamp and electronic ballast.

RETROFIT SERVICES LIGHTING SUMMARY

Yucca Room

— Furnish and install (28) new 4-lamp biax flourescent fixtures with dimming ballasts.

Town Hall / Library / Community Center / Museum

— Furnish and install (89) new emergency battery back-up packs in selected fixtures throughout.

We have included:

complete engineering, complete installation, final adjustments, disposal in accordance to State\local regulations, manufacturers warranty, workmanship guarantee.

NOTE: An inventory of lighting systems components will be left on site upon the completion of the retrofit. A restocking process for the warranty period will be established as a part of the acceptance process.

We have not included:

repairs of any pre-existing improper wiring

PROJECT MANAGEMENT

Honeywell will provide project management to coordinate and over see the complete installation of equipment and systems as described in the Retrofit Services part of this agreement (see pages 11 - 16 of 34). The project manager's charter will be to interface with the Town of Yucca Valley personnel and Honeywell personnel to coordinate installation, scheduling, and implementation to ensure a quality and timely installation process.

SUPPORT SERVICES

SUPPORT SERVICES FLEX MECHANICAL MAINTENANCE

A Flex Mechanical agreement is designed to provide the customer with an ongoing maintenance program in which Honeywell, on a regular basis, performs the routine maintenance essential to keep mechanical systems in proper operating condition. In addition, periodic efficiency testing and adjustments are performed to ensure energy-efficient operation of major mechanical systems.

This agreement includes all labor, travel and living expenses to perform the inspection, maintenance and efficiency analysis services described below. Normal maintenance materials, such as: lubricants (oil and grease), contact cleaner and cleanup materials are included in this agreement. The cost of labor and travel for repair work, emergency service, and other material such as refrigerants, temperature controls, or parts and materials required for equipment repairs, are not included in this agreement. Filter service is included in this agreement.

Each maintenance call will be schedule by a computer-prepared service report detailing tasks to be performed, skill levels required, and special tools and instrumentation needs.

After each service call is completed, details from the service report will be provided to the client to ensure closed loop performance.

Honeywell will provide the following services to maintain the systems described on the maintained equipment schedule:

INSPECTION SERVICES

On a quarterly basis, Honeywell will visually inspect all maintained mechanical equipment. Typical activities include:

- Inspection of fluid levels; refrigerant charges; mechanical parts, including mounts, couplings, equipment housings, belts, fan blades; and any failed, worn or leaking component.
- Equipment will be checked for proper operation of controls, dampers valves, burners, and associated mechanical components.

MAINTENANCE SERVICES

Honeywell will provide the applicable maintenance services listed below to each piece of equipment under contract on an annual basis. These activities are intended to ensure proper equipment operation.

- Seasonal start-up and shutdown based on recommendations by the manufacturer and Honeywell's maintenance experience.
- Calibration of all associated temperature, safety and operating controls.

SUPPORT SERVICES FLEX MECHANICAL MAINTENANCE

MAINTENANCE SERVICES (cont.)

- Lubrication of all motors, bearings, linkages and valve stems.
- Adjustment of all belts, dampers, set points, water treatment systems, and filter feed systems (if any).
- Alignment of all belt drives, couplings and motors.
- Tightening of all nuts, bolts, clamps, fittings, electrical connections and vibration pads.
- Cleaning of all burner assemblies and nozzles, boiler flues and combustion chambers, electrical contacts, air intakes, fan blades, cooling tower basins, baffles and floats.
- Coil cleaning annually.

EFFICIENCY ANALYSIS SERVICES

Honeywell will, on a semi-annual basis, perform efficiency analysis tests and make adjustments to major mechanical equipment to ensure energy-efficient operation.

SUPPORT SERVICES

Honeywell will supply the following special services:

- Emergency service requests will be given a preferred-customer response and will be billed at a preferred maintenance labor rate.
- Equipment repairs approved by the customer will be billed on a time and material basis, with the labor costs reflecting the preferred rate.

PERFORMANCE REVIEW

A review of the services provided within this agreement will be performed by Honeywell service operations. Honeywell and the client will discuss work performed since the last review, answer any questions regarding this agreement, and determine if there are any other ways Honeywell can be of service.

ENERGY REVIEW

In addition, an energy review will be prepared and a written report submitted on a semi-annual basis. The report will review all energy usage and charges including electricity and natural gas.

Prior to each energy review, the client shall make available all current energy billings. Significant changes in operating schedules and addition or deletion of non-HVAC energy-using equipment (typewriters, computers, vending machines industrial equipment, etc.) will be communicated to Honeywell as required to prevent erroneous energy review results because of consumption changes unrelated to the HVAC systems.

SUPPORT SERVICES
LIST OF MAINTAINED EQUIPMENT - FLEX MECHANICAL

Location	Qty	Component	Rating	Manufacturer	Model
Town Hall/Library	2	Compressor	15 Ton	Copeland	4rk2500tsk
	1	AHU Fan, Motor, Coils	10HP		
	1	Cond. Unit			
	2	Unit Heater	200btu	Reznor	
Community Center	2	Compressor	30 Ton	Copeland	6rk3500tsk
	1	AHU Fan, Motor, Coils	15HP		
	2	Cond. Unit			
	3	Unit Heater	200btu	Reznor	
Museum	1	Compressor	15 Ton	Copeland	4rk2500tsk
	1	AHU Fan, Motor, Coils	5HP		
	1	Cond. Unit			
	1	Unit Heater	200btu	Reznor	
	1	Package Unit	4 Ton		
Temperature Control					
Town Hall/Library	6	Thermostats			
	6	Zone Motors			
	2	Solenoid Valves			
Community Center	8	Thermostats			
	8	Zone Motors			
	2	Solenoid Valves			
Museum	2	Thermostats			
	2	Zone Motors			
	2	Solenoid Valves			

AIR FILTER SERVICES

Honeywell will furnish and install air filters commensurate with the design conditions of your building. Media for listed units will be replaced according to the following schedule:

Location	Unit	Changes per year
Town Hall/Library	AHU Units	4
Community Center	AHU Units	4
Museum	AHU Units	4

ENERGY AND OPERATIONAL GUARANTEE

ENERGY AND OPERATIONAL SAVINGS GUARANTEE GENERAL CONDITIONS

Honeywell guarantees that the program described will recover a total of \$458,258 in energy and operational savings during the first ten (10) years of operation, beginning on the first day of the month following completion of the installation. Utility company rebates and savings achieved during construction are additional savings and will be credited to the Honeywell guarantee in Year One. Honeywell will escalate operational savings to reflect standard CPI increases at 5% per year, and energy rates at the actual rate determined the Utility Company. For the purposes of this document, a 5% escalation has been utilized. In no case, however, shall the amount of the guarantee exceed program costs.

The energy savings audit may be adjusted to account for any significant changes to equipment, and changes in agreed-upon operating practices (see time schedule in following pages) which affect energy consumption between the base operating schedule year and the guarantee period.

If, at the end of any year during the guarantee period, the program has failed to achieve the annual guaranteed energy and operational savings of Year 1 - \$36,802; Year 2 - \$38,463; Year 3 - \$40,159; Year 4 - \$41,898; Year 5 - \$44,660; Year 6 - \$47,472; Year 7 - \$49,318; Year 8 - \$51,217; Year 9 - \$53,146; Year 10 - \$55,123 upon written request given no earlier than the end of such year and no later than ninety (90) days thereafter, Honeywell will pay the City the difference between the annual amount guaranteed and the actual annual energy savings amount, adjusted as provided above.

Honeywell and the client also agree that if the actual annual savings amount exceeds the annual guarantee amount in any year, such excess savings amounts will be either:

- added to the energy and operational savings for any future year before calculating the energy and operational savings amount; or
- credited back up to any amounts previously paid by Honeywell for energy and operation savings shortfalls; or
- a reconciliation will be prompted in the event that the client cancels the Honeywell maintenance agreement during the term of this agreement.

The client also agrees:

- that the client will make no significant deviations from the initial computer operating program without notification to Honeywell;
- that no part of the systems controlled will be placed in a permanent "on" operating mode;
- that if the client manually operates any part of the systems controlled the guarantee will be adjusted for any significant changes;
- that the client and Honeywell should mutually agree to any other operating changes that will impact the projected savings detailed in the energy audit procedure.

Honeywell will use the run-time auditing approach to determine electrical and natural gas savings. Energy consumption will be avoided by changing from the existing equipment operating schedule (base year) to the new operating schedule as indicated in the following pages. Actual operating hours of the HVAC system will be tracked by the Honeywell

ENERGY AND OPERATIONAL SAVINGS GUARANTEE GENERAL CONDITIONS

Automation System. Any substantial deviations from the agreed upon (new) operating schedule will warrant an adjustment by Honeywell to guaranteed savings amount. Standard engineering calculations will be used to determine gas and electrical savings on an annual basis. Honeywell and the City agree the following calculations will be used to determine HVAC run time cost avoidance:

$(\text{Annual Hours Saved}) \times (\text{KW Per Ton}) \times (\text{Tons}) \times (\text{HVAC Load Factor}) \times (\text{Cost Per KWH}) = \text{Compressor Savings}$

$(\text{Annual Hours Saved}) \times (\text{KW Per HP}) \times (\text{HP}) \times (\text{Cost Per KWH}) = \text{Fan Motor Savings}$

$(\text{Heating Btu}) \times (\text{Annual Hours Saved}) / (\text{Btu/Therm Conversion}) \times (\text{HVAC Load Factor}) \times (\text{Cost Per Therm}) = \text{Natural Gas Heating Savings}$

Since the facility operating schedule information on the following pages was provided by Town of Yucca Valley, these schedules and associated energy calculations are considered valid and correct upon the execution of this agreement.

The energy savings guarantee may be adjusted or nullified by Honeywell: (1) if the client causes significant deviations from these operating requirements without prior written notice to, and agreement by, Honeywell; (2) if alterations, additions or repairs are made to any of the equipment that will make a significant impact on energy savings; (3) if Honeywell's ability to render services is impaired by circumstances beyond its control; or (4) if the client on a continual and persistent basis does not send to Honeywell all current energy bills as soon as possible, but not later than four weeks after client has received these bills; or (5) if the Honeywell Maintenance agreement is canceled during the term of this agreement.

Honeywell may, as part of this agreement, adjust and fine tune the building control system to ensure maximum energy and operating efficiency as mutually agreed to by client.

This guarantee represents the entire agreement between Honeywell and the client with regard to the energy and operational guarantee. This guarantee does not include any documents, materials, commitments, representations or comments that are not expressly incorporated by reference into this guarantee. The parties agree that this guarantee describes the full and complete agreement with respect to such guarantee and that there are no other agreements relating to or modifying this provision.

This guarantee is Honeywell's sole liability with respect to any claim for energy and operational savings. In no event shall Honeywell be liable for incidental, special, consequential or indirect damages arising from or relating to performance of delivery of any product or service pursuant to this agreement, any related service agreement, or this guarantee.

This guarantee, whether or not exercised by client, is Honeywell's sole liability with respect to any claim of energy savings.

HONEYWELL AUDIT PROCEDURE

HONEYWELL AUDIT PROCEDURE

ENERGY AUDIT SAVINGS CALCULATION				TOWN HALL / LIBRARY			
TO ACHIEVE THESE ENERGY SAVINGS, HONEYWELL AND THE CLIENT AGREE UPON THESE OPERATING PRACTICES FOR THE SYSTEMS CONTROLLED: (INFORMATION PROVIDED BY THE CLIENT)							
EXISTING OPERATION				PROPOSED OPERATION			
COOL HRS.	DAYS PER		TOTAL	COOL HRS.	DAYS PER		TOTAL
DAY	YEAR		HRS.	DAY	YEAR		HRS.
24	X	186	= 4464	13	X	186	= 2418
24	X	31	= 744	17	X	31	= 527
TOTAL PER YEAR			5208	TOTAL PER YEAR			2945
HEAT HRS.	DAYS/YEAR			HEAT HRS.	DAYS/YEAR		
24	X	127	= 3048	13	X	126	= 1638
24	X	21	= 504	17	X	21	= 357
TOTAL PER YEAR			3552	TOTAL PER YEAR			1995
1. EXISTING OPERATION							
COOLING							
<u>TONS</u>	OPERATING		KW/TON		\$ PER		OPERATING
36	HOURS		CONV.	LOAD	KWH		COST
X	5208	X	0.8	X	\$0.09	=	\$5,562
FANS							
<u>HP</u>	OPERATING		KW/TON		\$ PER		OPERATING
10	HOURS		CONV.	LOAD	KWH		COST
X	5208	X	0.8	X	0.0927	=	\$1,545
HEATING							
<u>BTU</u>	OPERATING		BTU/THERM		COST PER		OPERATING
400,000	HOURS		CONV.	LOAD	THERM		COST
X	3552	/	100,000	X	\$0.62	=	\$3,524
TOTAL COST							\$10,630
2. PROPOSED OPERATION							
COOLING							
<u>TONS</u>	OPERATING		KW/TON		\$ PER		OPERATING
36	HOURS		CONV.	LOAD	KWH		COST
X	2945	X	0.8	X	\$0.09	=	\$3,145
FANS							
<u>HP</u>	OPERATING		KW/TON		\$ PER		OPERATING
10	HOURS		CONV.	LOAD	KWH		COST
X	2945	X	0.8	X	0.0927	=	\$874
HEATING							
<u>BTU</u>	OPERATING		BTU/THERM		COST PER		OPERATING
400,000	HOURS		CONV.	LOAD	THERM		COST
X	1995	/	100,000	X	\$0.62	=	\$1,979
TOTAL COST							\$5,998
NET SAVINGS							\$4,633
HARD-DATA COLLECTION METHOD							

HONEYWELL AUDIT PROCEDURE

ENERGY AUDIT SAVINGS CALCULATION				YUCCA COMMUNITY CENTER			
TO ACHIEVE THESE ENERGY SAVINGS, HONEYWELL AND THE CLIENT AGREE UPON THESE OPERATING PRACTICES FOR THE SYSTEMS CONTROLLED: (INFORMATION PROVIDED BY THE CLIENT)							
EXISTING OPERATION				PROPOSED OPERATION			
COOL HRS.	DAYS PER	TOTAL		COOL HRS.	DAYS PER	TOTAL	
DAY	YEAR	HRS.		DAY	YEAR	HRS.	
24	X 186	= 4464		15	X 186	= 2790	
24	X 31	= 744		17	X 31	= 527	
TOTAL PER YEAR		5208		TOTAL PER YEAR		3317	
HEAT HRS.	DAYS/YEAR			HEAT HRS.	DAYS/YEAR		
24	X 127	= 3048		15	X 127	= 1905	
24	X 21	= 504		17	X 21	= 357	
TOTAL PER YEAR		3552		TOTAL PER YEAR		2262	
1. EXISTING OPERATION							
COOLING							
TONS	OPERATING	KW/TON		\$ PER	OPERATING		
68	X 5208	CONV.	LOAD	KWH	COST		
	X	X 0.8	X 0.4	X \$0.09	= \$10,505		
FANS							
HP	OPERATING	KW/TON		\$ PER	OPERATING		
15	X 5208	CONV.	LOAD	KWH	COST		
	X	X 0.8	X 0.4	X 0.0927	= \$2,317		
HEATING							
BTU	OPERATING	BTU/THERM		COST PER	OPERATING		
600,000	X 3552	CONV.	LOAD	THERM	COST		
	X	/ 100,000	X 0.4	X \$0.62	= \$5,285		
TOTAL COST					\$18,108		
2. PROPOSED OPERATION							
COOLING							
TONS	OPERATING	KW/TON		\$ PER	OPERATING		
68	X 3317	CONV.	LOAD	KWH	COST		
	X	X 0.8	X 0.4	X \$0.09	= \$6,691		
FANS							
HP	OPERATING	KW/TON		\$ PER	OPERATING		
15	X 3317	CONV.	LOAD	KWH	COST		
	X	X 0.8	X 0.4	X 0.0927	= \$1,476		
HEATING							
BTU	OPERATING	BTU/THERM		COST PER	OPERATING		
600,000	X 2262	CONV.	LOAD	THERM	COST		
	X	/ 100,000	X 0.4	X \$0.62	= \$3,366		
TOTAL COST					\$11,533		
NET SAVINGS					\$6,575		
HARD-DATA COLLECTION METHOD							

HONEYWELL AUDIT PROCEDURE

TOWN OF YUCCA VALLEY LIGHTING SAVINGS					
FORMULA: WATTS SVD * RUN HRS / WK * WKS / YR * COST KWH = \$ SAVED					
BLDG.	WATTS SAVED	RUN HRS PER WK	WEEKS YEAR	COST KWH	DOLLARS SAVED
TOWN HALL	4849	55	50	0.0927	\$1,236
SENIOR CTER.	5154	74	50	0.0927	\$1,768
LIBRARY	19450	74	50	0.0927	\$6,671
COMMUNITY CENTER	8753	75	50	0.0927	\$3,043
MUSEUM	6522	60	50	0.0927	\$1,814
TOTALS	44728				\$14,532

ENERGY AND OPERATIONAL SAVINGS

A. UTILITY SAVINGS

1. Electric	\$22,275
2. Gas	\$3,452

B. OPERATIONAL SAVINGS

Honeywell, as part of this agreement, will allow the City to avoid future operating costs. It has been identified that without the Honeywell program, the City would incur certain mandatory expenses. These expenses, budgeted or not, are related to heating, ventilating, air conditioning and lighting. An analysis of existing budgets has been made by Honeywell and the City to arrive at cost avoidance of future budget items through the implementation of the Honeywell Program.

The following represents maintenance dollars avoided annually due to the installation of all new lamps and ballasts throughout the City.

<u>Budget line item</u>	<u>Savings</u>
01-4561-4275	\$2,000
01-4561-4255	

The following represents the dollar value of the extensive lighting retrofit in the Yucca Room as well as adding emergency ballast/lighting throughout the Town facilities amortized over the program term.

	<u>Cost Avoided</u>
Retrofit Value \$20,000 / 10 years =	\$2,000

The following represents mechanical maintenance dollars avoided annually on heating - air conditioning equipment based on past years purchase.

<u>Budget line item</u>	<u>Savings</u>
01-4561-4275	\$8,500
01-4561-4255	

UTILITY & OPERATIONAL
(ANNUAL SAVINGS SUMMARY)

I.	UTILITY SAVINGS	\$25,727.00
II.	OPERATIONAL SAVINGS	\$12,500.00
	Total First Year Utility & Operation Savings.....	<u>\$38,227</u>

FINANCIAL COMPONENTS

**HONEYWELL MUNICIPAL SERVICES
FINANCIAL COMPONENTS**

Budget Impact

<u>Year</u>	<u>Program Savings</u>	<u>*Total (1) Program Costs</u>	<u>**Positive Cash Flow</u>
1	\$38,227	\$36,802	\$1,425
2	\$40,138	\$38,463	\$1,675
3	\$42,145	\$40,159	\$1,986
4	\$44,253	\$41,898	\$2,355
5	\$46,465	\$44,660	\$1,805
6	\$48,788	\$47,472	\$1,316
7	\$51,228	\$49,318	\$1,910
8	\$53,789	\$51,217	\$2,572
9	\$56,479	\$53,146	\$3,333
10	\$59,303	\$55,123	\$4,180
TOTALS	\$480,815	\$458,258	\$22,557

Please reference page 22 of 34 of this contract for the terms, conditions and amount of the Honeywell Energy and Operational Savings Guarantee.

- (1) Total program costs include annual lease purchase payment for installation, equipment, Project Manager, on-going Maintenance Services, and energy audits on the Honeywell retrofit services and the Honeywell support services.

Retrofit Program Value: \$204,043

* Guaranteed Amount

** Since the Town of Yucca Valley can spend any "positive cash flow" received wherever necessary, Honeywell will not guarantee the Town of Yucca Valley any positive cash flow at the end of any given year.

**HONEYWELL MUNICIPAL SERVICES
SCE REBATE**

The energy rebate program is provided and controlled by Southern California Edison. Honeywell will not guarantee any payments promised by the Utility Company to the Town of Yucca Valley for the retrofits performed.

DEFINITIONS

The following definitions are applicable to the entire Agreement, including all Supplements:

1. Base Year is defined as January 93 to December 93.
2. Cost Savings is defined as reduction of operational and utility costs as a result of energy conservation and retrofit equipment and services provided by Honeywell pursuant to this Agreement.
3. Final Project Acceptance is defined as the date on which all equipment provided under this Agreement has been installed by Honeywell and accepted by Customer.
4. Guarantee Effective Date is defined as the date on which final project acceptance occurs. The guarantee effective date is the date on which the first guarantee year commences.
5. First Guarantee Year is defined as beginning on the guarantee effective date and ending twelve (12) months later.
6. Guarantee Period is defined as the period beginning on the guarantee effective date and ending ten (10) years later.
7. Guaranteed Savings is defined as the amount of energy and operational savings Honeywell guarantees Customer will realize in each guarantee year. The guaranteed savings will commence on the guarantee effective date.
8. Guarantee Year other than the first guarantee year, is defined as any twelve (12) month period commencing at the conclusion of the first guarantee year of the anniversary dates of the conclusion of the first guarantee year for which guaranteed savings are calculated pursuant to this Agreement.
9. Total Annual Savings is defined as the amount of operational and energy savings achieved as calculated herein.
10. Savings is defined as the avoidance of cost that would otherwise be incurred if this program was not implemented.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jamie Anderson, Town Clerk
Date: June 14, 2012
For Council Meeting: June 26, 2012

Subject: Resolutions calling an election on Tuesday, November 6, 2012 and adopting regulations for candidates.

Prior Council Review: None

Recommendation: Adopt the Resolution calling and giving notice of a General Election on November 6, 2012, and the Resolution adopting regulations for candidates.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion: It is required under the provisions of the laws of the State of California that the Town Council call and give notice of a General Municipal Election to be held on November 6, 2012 for the election of certain officers by resolution. There are 2 seats up for election this year.

Pursuant to section 13307 of the Elections code of the State of California, the governing body of the local agency shall adopt regulations by resolution pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

The County Registrar has advised that if a candidate chooses to file a Candidate statement, the Candidate will be required to remit a deposit check in the amount of \$376.00 at the time nomination papers are submitted to the Town Clerk. This is an estimate of the candidate's pro rata share as a condition of having his/her statement included in the voters' pamphlet. If a balance remains after the printing costs are paid, the balance will be refunded. Any additional costs will be billed to the Candidate and will be due and payable upon receipt.

Reviewed By:

 Town Manager  Town Attorney  Mgmt Services  Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action Receive and File Study Session

Alternatives: None

Fiscal impact: \$12,500 has been placed in the Fiscal Year 2012-13 Budget to cover the cost of the election.

Attachments: 2 resolutions

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES.

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, and as implemented by Ordinance No. 5 of the Town Council of the Town of Yucca Valley, a General Municipal election shall be held on November 6, 2012.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the Town of Yucca Valley, California, on Tuesday, November 6, 2012, a General Municipal Election for the purpose of electing Two (2) Members of the Town Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the San Bernardino County Register of Voters is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election will be given pursuant to section 12101 of the Elections Code and the San Bernardino County Registrar of Voters is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That the Town Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement;

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the Town of Yucca Valley on November 6, 2012, may prepare a candidate's statement on an appropriate form provided by the Town Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and the qualifications expressed by the candidate himself or herself. The statement shall neither include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the Town Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period, August 10, 2012.

SECTION 2. FOREIGN LANGUAGE POLICY.

- a. Pursuant to state law and the Voting Rights Act, the candidate's statement must be translated and printed in Spanish.
- b. The Town Clerk shall:
 1. have all candidates statements translated into the languages specified in (a) above.
 2. print all translations of candidates statements in a voter's pamphlet in Spanish.

SECTION 3. PAYMENT.

- a. The candidate shall be required to pay for the cost of printing the candidate's statement in English.
- b. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language as specified in (a) above pursuant to State

and/or federal law.

- c. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language.
- d. The Town Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to the Elections Code, and require each candidate filing a statement to pay in advance his or her pro rata share as a condition of having his or her statement included in the voter's pamphlet. The Town Clerk shall bill each candidate for any cost in excess of the deposit or shall refund within 30 days of the election any unused portion of the deposit.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. That the Town Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

SECTION 6. That all previous resolutions establishing Council policy on payment for candidate's statements are repealed.

SECTION 7. That this resolution shall apply only to the election to be held on November 6, 2012.

SECTION 8. That the Town Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 26th day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Alex Qishta, Project Engineer
Date: June 19, 2012
For Council Meeting: June 26, 2012

Subject: Project No.8348 – Church Street Improvements
Acceptance of Project as Substantially Complete
Accept Church Street, Onaga Trail to Joshua Drive, into the Town’s
Maintained Road System

Prior Council Review: The Town Council appropriated funds for this project with adoption of the FY 2011/2012 Budget. On January 9, 2012, the Town Council approved plans and specification for Project No.8348, and authorized the Town Clerk to advertise and receive bids. On March 20, 2012, the Town Council awarded Project No.8348 to United Paving Company, Inc., of La Mirada, California.

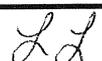
Recommendation: That the Town Council accepts the project as substantially complete, authorizes staff to file the Notice of Completion, authorizes the reduction of the Faithful Performance Bond to 10%, directs staff to retain the Labor and Material Bond for six (6) months for Project No.8348, and adopts the Resolution, accepting Church Street, Onaga Trail to Joshua Drive, into the Town’s Maintained Road System.

Executive Summary: Project No. 8384 involves the rehabilitation of pavement on Church Street, from Joshua Drive to Onaga Trail. The project improvements include pavement rehabilitation, installation of concrete curb and gutter, driveways, A.C. Dike, and pavement markings.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: Upon incorporation the ownership of streets and right of way within the Town was “conveyed” to the Town of Yucca Valley by operation of State law.

Reviewed By:	 Town Manager	 Town Attorney	 Mgmt Services	SRS Dept Head
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<input type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

Streets within the Town limits that were maintained by the County of San Bernardino at the time of Town incorporation became the "Town maintained street system" while streets not maintained by the County at time of incorporation remain outside the maintained system. Town policy (with occasional exceptions) provides that a street may be added to the Town maintained system only if it is first improved to Town standards.

This portion of Church Street is not part of the Town maintained system. With the exception of occasional grading on an emergency basis to make the road passable for emergency vehicles following storm events, the Town has not maintained Church Street. Church Street was in poor condition. There was remnants of paving done some years ago prior to Town incorporation. Much of the road was unimproved dirt surface, along with the recently constructed asphalt roadway improvements by Tract 16587. The street has experienced significant storm water damage annually of varying degrees since prior to incorporation often rendering the street impassable for passenger vehicles and creating hazardous conditions for the traveling public, as well as channeling storm debris materials onto Onaga Trail.

The street reconstruction project extends from Joshua Drive northerly to Onaga Trail and consists of constructing a 26 foot wide roadway surface with berm within a 60 foot right of way (30 feet each way from centerline). The newly constructed pavement has joined remnant of earlier pavement and the areas which were unimproved dirt.

It is appropriate for the Town to accept the work and file a Notice of Completion. It is also appropriate to reduce the Faithful Performance Bond being as held as a surety to 10%. The Labor and Material Bond shall be retained for a period of six (6) months, then released provided no liens or stop notices have been filed.

Finally, adoption of the attached Resolution places Church Street into the Town's Maintained Road System.

Alternatives: Staff recommends no alternative action.

Fiscal impact: The following outlines project costs of completion of the work as bid.

United Paving Company, Inc. Contract	\$151,863.00
Construction Contingency	\$15,137.00
Total	\$167,000.00
 Total Contract	 \$162,197.05
Total	\$162,197.05

The use of a portion of construction contingency was necessary based upon field conditions and additional paving at the intersections of Church Street with Navajo and Taos Trails, which resulted in a seventeen percent (17%) increase in Asphalt quantities.

The funds remaining from this project will be returned to the source fund(s) for future allocation by the Town Council.

Attachments: Resolution No. 12-

RESOLUTION NO 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ACCEPTING CHURCH STREET, BETWEEN ONAGA TRAIL AND JOSHUA DRIVE, INTO THE TOWN'S MAINTAINED ROAD SYSTEM.

WHEREAS, the Town of Yucca Valley inherited specific maintained roads from the County of San Bernardino at the time of incorporation; and

WHEREAS, the Town completed the construction of the Church Street improvement project, between Onaga Trail and Joshua Drive; and

WHEREAS, completion of this segment of Church Street establishes a through street from SR 62 south to Joshua Drive.

NOW THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA RESOLVES AS FOLLOWS.

Section 1: Church Street, between Onaga Trail and Joshua Drive, is accepted into the Town's Maintained Road System.

APPROVED AND ADOPTED THIS 26TH day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council

From: Alex Qishta, Project Engineer

Date: June 12, 2012

For Council Meeting: June 26, 2012

Subject: Resolution No. 12-
Community Center Building Re-Plumbing – Town Project No.8048
Approval of Plans and Specifications
Authorization to Advertise for Construction

Prior Council Review: The Town Council appropriated funds for this project with adoption of the FY 2011/2012 Budget.

Recommendation: That the Town Council adopts the Resolution, approves the plans and specifications for Project No. 8048, and authorizes the Town Clerk to advertise and receive bids.

Executive Summary: Town Council authorization to advertise construction of capital projects is sought prior to staff proceeding with the advertising process.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The Community Center re-plumbing project consists of replacing existing corroded galvanized pipes with copper plumbing. The project also replaces some existing galvanized plumbing between the water meter, Town Hall, Library, and the Community Center Building. Finally, this project will also include a stub-out (rough plumbing) for use by the future splash pad at the Community Center, as well as the replacement of two electric hot water heaters in the Community Center Building.

Project 8048, is ready to advertise for bids. A "Notice Inviting Bids" and the Resolution authorizing advertisement are attached.

Plans and specifications are on file in the Town Clerk's Office for review.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

SRS
Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

Alternatives: Staff recommends no alternative actions.

Fiscal impact: A total of \$60,000 is appropriated in the FY 2011/2012 adopted budget in Fund 800, Capital Projects Reserve, project number 800 00-00 8310 8048 802. Approximately \$2,800 has been expended on preparation of plans and specifications, leaving a balance of approximately \$57,200.

Attachments: Notice Inviting Bids
Resolution No.

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF COMMUNITY CENTER RE-PLUMBING PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE TO RECEIVE BIDS.

WHEREAS: It is the intention of the Town of Yucca Valley to construct certain improvements in the Town; and

WHEREAS: The Town has prepared plans and specifications for the construction of certain improvements.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1: That the plans and specifications presented to this Town Council be and are hereby approved as the plans and specifications for: **Community Center re-plumbing Project, PROJECT NO.8048**

SECTION 2: That the Town Clerk is hereby authorized and directed to advertise as required by law for the receipt of sealed bids or proposals for doing of the work specified in the aforesaid plans and specifications, which said advertisement shall be in form and content as approved by the Town Attorney and a copy of this Resolution shall be contained in each specification package for the work.

"NOTICE INVITING SEALED BIDS OR PROPOSALS"

Pursuant to a Resolution of the Town Council of the Town of Yucca Valley, directing this notice, **NOTICE IS HEREBY GIVEN** that the said Town of Yucca Valley will receive at the Office of the Town Clerk in the Town Hall of the Town of Yucca Valley, on or before the hour of 3:00 P.M. **on the JULY 26, 2012** sealed bids or proposals for the construction of:

COMMUNITY CENTER RE-PLUMBING PROJECT, PROJECT NO.8048

in said Town.

Bids will be opened and publicly read immediately thereafter.

Bids must be made on a form provided for the purpose, addressed to the Town of Yucca Valley marked: Bid for Construction of:

COMMUNITY CENTER RE-PLUMBING PROJECT, PROJECT NO.8048

PREVAILING WAGE: Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to, and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the office of the Town Clerk, 57090 29 Palms Highway, Yucca Valley, California, and are

available to any interested party on request. The Town also shall cause a copy of such determinations to be posted at the job site.

Pursuant to Labor Code § 1775, the Contractor shall forfeit, as penalty to the Town, not more than fifty dollars (\$50.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman, or mechanic is paid less than the general prevailing rate of wages hereinbefore stipulated for any work done under the contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

In accordance with the provisions of § 1777.5 of the Labor Code, as amended, and in accordance with the regulations of the California Apprenticeship Council, properly indentured apprentices may be employed in the prosecution of the work.

Attention is directed to the provisions in §§ 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him.

§ 1777.5, as amended, requires the Contractor or subcontractor employing tradesmen in any apprenticeable occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

- A. When employment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request for certificate, or
- B. When the number of apprentices in training in the area exceeds a ratio of one to five, or
- C. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or
- D. When the Contractor provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.

The Contractor and subcontractor under him shall comply with the requirements of §§ 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, *ex-officio* the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this contract and the Contractor and any subcontractor under him shall comply with and be governed by the laws of the State of California having to do with working hours as set

forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

The Contractor shall forfeit, as a penalty to the Town, twenty-five dollars (\$25.00) for each laborer, workman, or mechanic employed in the execution of the contract, by him or any subcontractor under him, upon any of the work hereinbefore mentioned, for each calendar day during which said laborer, workman, or mechanic is required or permitted to labor more than eight (8) hours in violation of said Labor Code.

Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Labor Code § 1773.8.

The bidder must submit with his proposal cash, cashier's check, certified check, or bidder's bond, payable to the Town for an amount equal to at least ten percent (10%) of the amount of said bid as a guarantee that the bidder will enter into the proposed contract if the same is awarded to him, and in event of failure to enter into such contract said cash, cashier's check, certified check, or bond shall become the property of the Town.

If the Town awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the Town to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.

The amount of the bond to be given to secure a faithful performance of the contract for said work shall be one hundred percent (100%) of the contract price thereof, and an additional bond in an amount equal to one hundred (100%) of the contract price for said work (except as otherwise modified in the General Provisions section of the contract documents) shall be given to secure the payment of claims for any materials or supplies furnished for the performance of the work contracted to be done by the Contractor, or any work or labor of any kind done thereon, and the Contractor will also be required to furnish a certificate that he carries compensation insurance covering his employees upon work to be done under contract which may be entered into between him and the said Town for the construction of said work.

No proposal will be considered from a Contractor who is not properly licensed as required by the Notice Inviting Bids at time of bid in accordance with the provisions of the Contractor's License Law (California Business and Professions Code, § 7000, *et seq.*) and rules and regulations adopted pursuant thereto or to whom a proposal form has not been issued by the Town.

The work is to be done in accordance with the profiles, plans, and specifications of the Town of Yucca Valley on file in the Office of the Town Clerk. Copies of the plans and specifications will be furnished upon application to the Town and payment of \$45.00, said \$45.00 is nonrefundable.

Upon written request by the bidder, copies of the plans and specifications will be mailed when said request is accompanied by payment stipulated above, together with an additional non-reimbursable payment of \$20.00 to cover the cost of mailing charges and overhead.

The successful bidder will be required to enter into a contract satisfactory to the Town.

In accordance with the requirements of the General Provisions, as set forth in the Plans and Specifications regarding the work contracted to be done by the Contractor, the Contractor may, upon the Contractor's request and at the Contractor's sole cost and expense, substitute authorized securities in lieu of moneys withheld (performance retention).

The Town of Yucca Valley reserves the right to reject any and all bids.

ADOPTED AND APPROVED this 26th day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

NOTICE INVITING SEALED BIDS OR PROPOSALS

Pursuant to a Resolution of the Town Council of the Town of Yucca Valley, directing this notice, NOTICE IS HEREBY GIVEN that the said Town of Yucca Valley will receive at the Office of the Town Clerk in the Town Hall of the Town of Yucca Valley, on or before the hour of 3:00 o'clock P.M. on the **26th day of July, 2012**, sealed bids or proposals for the Construction of:

Project No. 8048, Community Center re-plumbing Project.

in said Town. Bids will be opened and publicly read immediately thereafter.

Bids must be made on a form provided for the purpose, addressed to the Town of Yucca Valley marked: Bid for Construction of

Project No. 8048, Community Center re-plumbing Project.

PREVAILING WAGE: Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the office of the Town Clerk, 57090 29 Palms Highway, Yucca Valley, California, and are available to any interested party on request. The Town also shall cause a copy of such determinations to be posted at the job site.

Pursuant to Labor Code § 1775, the Contractor shall forfeit, as penalty to the Town, not more than fifty dollars (\$50.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman, or mechanic is paid less than the general prevailing rate of wages hereinbefore stipulated for any work done under the attached contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

In accordance with the provisions of § 1777.5 of the Labor Code, as amended, and in accordance with the regulations of the California Apprenticeship Council, properly indentured apprentices may be employed in the prosecution of the work.

Attention is directed to the provisions in §§ 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him.

SUBCONTRACTED WORK: The name and location of business of any subcontractor who will perform work exceeding 1/2 of 1% of the prime contractor's total bid or ten thousand dollars (\$10,000), whichever is greater, must be submitted with the bid. Any other information regarding the foregoing subcontractors that is required by Town to be submitted may be submitted with the bid, or may be submitted to Town up to

24 hours after the deadline established herein for receipt of bids. The additional information must be submitted by the bidder to the same address and in the same form applicable to the initial submission of bid.

INELIGIBLE SUBCONTRACTORS: The successful bidder shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Section 1999.1 or 1777.7 of the Labor Code.

YOU MUST SUBMIT with your proposal cash, cashier's check, certified check, or bidder's bond, payable to the Town of Yucca Valley in an amount equal to at least ten percent (10%) of the bid as a guarantee that the bidder will enter into the contract if the same is awarded to him, and in the event of failure to enter into such contract said cash, cashier's check, certified check, or bond shall become the property of the Town of Yucca Valley. If the Town of Yucca Valley awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied to the difference between the low bid and second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.

The Contractor shall be required to post a bond in the amount of 100% of the contract price and a labor and material bond equal to 50% of the contract price. No proposal will be considered from a Contractor who is not licensed as a Class "C-36" contractor, at time of bid, or to whom a proposal form has not been issued by the Town of Yucca Valley.

The work is to be done in accordance with the plans and specifications on file in the Office of the Town Clerk. Copies of the plans and specifications will be furnished upon application to the Town and payment of \$40.00 which sum is nonrefundable. Upon written request, copies of the plans and specifications will be mailed when said request is accompanied by payment stipulated above, together with a nonrefundable payment of \$20.00 to cover mailing charges and overhead.

The Contractor may, upon the Contractor's request and the Contractor's sole cost and expense, substitute authorized securities in lieu of moneys withheld (performance retention).

The successful bidder will be required to enter into a contract satisfactory to the Town of Yucca Valley. The Town of Yucca Valley reserves the right to reject any and all bids, or to waive any irregularities in the bids.

By order of the Town Council this 26th day of June 2012.

By: _____
Town Clerk
Town of Yucca Valley

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Alex Qishta, Project Engineer
Date: June 19, 2012
For Council Meeting: June 26, 2012

Subject: 2012/2013 Town Wide Slurry Seal Project – Town Project No.8310
Award of Contract

Prior Council Review: The Town Council appropriated funds for this project with adoption of the FY 2012/2013 Budget, in addition to approving the Measure I Five Year Plan.

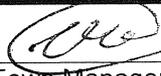
Recommendation: That the Town Council awards the construction contract, base bid only, pending final budget adoption, to Western Pavement Solutions, in the amount of \$549,200; and, authorizes a construction contingency in the amount of \$50,800, for a total contract amount of \$600,000, authorizing the Mayor, Town Manager and Town Attorney to sign all necessary documents, and authorizing the Town Manager to expend the contingency fund, if necessary, to complete the project.

Executive Summary: Project No. 8310 involves the application of a Type II slurry seal and cape seal on designated streets throughout the Town of Yucca Valley specifically set forth in the Bid Documents and includes but not limited to mobilization, traffic control, removal of pavement stripping, markings and legends, application of slurry and cape seal, and includes all appurtenant labor, materials and equipment.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

SRS
Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Discussion: On June 14, 2012, the Town received 5 bids for Project No. 8310 as follows:

BIDDER	BASE BID	ALTERNATE 1	ALTERNATE 2	TOTAL
Western Pavement	\$549,200.00	\$307,750.00	\$244,500.00	\$1,101,450.00
Wheeler Paving, Inc.	\$617,783.00	\$348,260.00	\$251,300.00	\$1,218,668.00
Roy Allen	\$626,180.00	\$343,065.00	\$259,510.00	\$1,228,445.00
Pavement Coatings	\$644,841.00	\$348,175.00	\$277,649.00	\$1,270,656.00
America Asphalt	\$761,640.00	\$426,680.00	\$278,620.00	\$1,466,940.00

The lowest bidder was Western Pavement Solutions of Brea, California, with a base bid of \$549,200. The Town has reviewed all 5 bid packages and confirmed that Western Pavement Solutions is the lowest responsible and responsive bidder. If awarded by the Town Council, construction is anticipated to begin in July 2012, and to be substantially complete by September 2012.

This project was bid with two levels of additive alternates, pending finalization of the General Fund Budget and potential allocations of General Fund revenues to infrastructure maintenance. As indicated to the Town Council at the Budget Public Hearing of June 5, 2012, staff is recommending that the allocation of General Fund resources to infrastructure maintenance be delayed until following mid-year budget review in early 2013. The Town Council allocation of General Fund resources to infrastructure maintenance will be determined at that time and included in the 2013 street maintenance program.

Alternatives: Staff recommends no alternative actions.

Fiscal impact: The estimated project costs, as well as available funding in the adopted '12-'13 Capital Projects Budget, are summarized below.

	<u>Estimated Project Cost</u>	
Base Bid Amount		\$549,00.00
Construction Contingency		\$50,800.00
Total Contract Work		\$600,000.00

Funding

Fund 524 – Measure I Unrestricted	\$428,172.00
Fund 507 – Traffic Safety	\$171,828.00
Total Project Funding	\$600,000.00

Attachments: Bidders Summary List
 Western Pavement Solutions Bid

TOWN OF YUCCA VALLEY
 BID OPENING LOG SHEET

BID OPENING DATE: June 14, 2012, 3:00 p.m.

PROJECT DESCRIPTION: Townwide Slurry Seal

BIDDER:	BID AMOUNT	BID BOND
1 <u>Western Pavement Solutions</u>	<u>549,200.⁰⁰</u>	<u>10%</u>
2 <u>Coey Bellon Slurry Seal</u>	<u>1,101,450.⁰⁰</u> <u>626,180.⁰⁰</u>	<u>10%</u>
3 <u>American Asphalt Smith, Inc</u>	<u>1,228,745.⁰⁰</u> <u>761,640</u>	<u>10%</u>
4 <u>Pavement Coatings Co.</u>	<u>1,166,940</u> <u>644,841</u>	<u>10%</u>
5 <u>Alkaline Paving, Inc.</u>	<u>427,650</u> <u>617,783</u> <u>428,668</u>	<u>10%</u>
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

CC: Town Clerk's Staff (1)
 Initiating Department (2)
 Town Manager (1)

Signed: [Signature]
 Dated: 6/14/2012

CONTRACTOR'S PROPOSAL

WESTERN PAVEMENT SOLUTIONS

Company

135 S. STATE COLLEGE BLVD., SUITE 400

Address

BREA, CA 92821

714-578-9600

Telephone Number

970528

State License Number

Town of Yucca Valley
57090 29 Palms Highway
Yucca Valley, California 92284

Ladies and Gentleman:

Pursuant to the Public Notice inviting bids or proposals, the undersigned declares that he has carefully examined the location of the proposed work, that he has examined plans, profiles, and specifications for **Project 8310: 212/13 Town Wide Slurry Seal**, and read the accompanying proposal requirement, and hereby proposes to furnish all materials and do all work required to complete the said work in accordance with said plans, profiles, specifications, and special provisions for the unit or lump sum price set forth in the Schedule of Work Items.

Unless otherwise specified by the Contractor, the listing of an Item No. of Work shall be conclusive evidence that the subcontractor proposed to perform the Item of Work and shall perform the entirety of the work for that Item No. of Work.

All persons or parties submitting a bid proposal on the project shall complete the following form setting forth the Item Number (as specified in the "Schedule of Work Items"), the name, location, and place of business of each subcontractor who will perform work or labor or render services to the prime Contractor in or about the construction of the work of improvements, or a subcontractor licensed by the State of California, who, under subcontract to the prime Contractor, specially fabricates and installs a portion of the work or improvements according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (1/2%) of the prime Contractor's total bid, or, if the bid is for the construction of streets or highways, including bridges, in excess of one-half of one percent (1/2%) of the prime Contractor's total bid or ten thousand dollars (\$10,000.00), whichever is greater.

It is noted that if a Contractor fails to specify a subcontract for any portion of the work to be performed under the Contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except by written consent of the awarding authority. The requirement of the submission of this list, the legal consequences for failure of the Contractor to do so, and other particular details concerning the same shall be as set forth in the "Subletting and Subcontracting Fair Practices Act", California Public Contract Code (§ 4100, *et seq.*) to which the bidder is hereby referred.

Item No. of Work	Name of Firm or Contractor	Location of Mill, Shop or Office	Contractor Classification (if applicable)	Town of Yucca Valley Business License No. *
5, A4, B4	CHRIST COMPANY	BLOOMINGTON, CA	374600 C-32	TBD

* All Subcontractors are required to obtain a Town of Yucca Valley Business License before a Notice to Proceed may be issued.

The undersigned further agrees that in case of default in executing the required contract with necessary bonds within **ten (10) calendar days** after the notice of award of contract has been mailed, the proceeds of the check or bond accompanying his bid shall become the property of the Town. If the Town awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the Town to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder. The undersigned further agrees to complete the work within **ninety (90) calendar days** from the execution of the first contract. **Project must be completed by September 30, 2012.**

Contractor, and any subcontractors utilized, shall be licensed in accordance with the provisions of the Contractor's License Law, Chapter 9 of Division 3 of the State Business and Professions Code.

Additionally, the Contractor must have at the time of bid opening for this project the following classification(s) of Contractor's license and experience:

Classification A: General Engineering Contractor
Classification C-12: Earth Work and Paving Contractor.

BIDDING FORM

2012/13 TOWN WIDE SLURRY SEAL

Name of Bidder WESTERN PAVEMENT SOLUTIONS

The undersigned, having examined the proposed Contracts and having visited the site and examined the conditions affecting the work, hereby and agrees to furnish all labor, materials, equipment, and appliances, and perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	AMOUNT	SUBTOTAL
----------	-------------	----------	------	--------	----------

BASIC BID (Items 1-4)

MOBILIZATION, DEMOLITION, GRADING AND CONSTRUCTION SURVEY

1	Traffic Control	1	LS	\$ 106,900	\$ 106,900
2	Type II Slurry Seal	2,700,000	SF	\$.10	\$ 270,000
3	Cape Seal	400,000	SF	\$.35	\$ 140,000
5	Pavement Markers, Markings, Legends, Striping, and Signage's	1	LS	\$ 32,300	\$ 32,300

TOTAL BASIC BID ITEMS 1 - 4 (In Figures) \$ 549,200

TOTAL BASIC BID ITEMS 1 - 4 (In Words)
FIVE HUNDRED FORTY NINE THOUSAND TWO HUNDRED DOLLARS

PART A - ADDITIVE ALTERNATE BID ITEMS

A-1	Traffic Control	1	LS	\$ 45,000	\$ 45,000
A-2	Type II Slurry Seal	1,150,000	SF	\$.10	\$ 115,000
A-3	Cape Seal	325,000	SF	\$.39	\$ 126,750

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	AMOUNT	SUBTOTAL
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A-4	Pavement Markers, Markings, Legends, Striping, and Signage's	1	LS	\$ 21,000	\$ 21,000
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TOTAL ADDITIVE ALTERNATE BID (PART A) - ITEMS A-1 through A4 (In Figures)				\$307,750	
---	--	--	--	-----------	--

TOTAL ADDITIVE ALTERNATE BID (PART A) - ITEMS A-1 through A7 (In Words)					
THREE HUNDRED SEVEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS					

TOTAL BASIC BID + ADDITIVE BID A (In Figures)				\$ 856,950	
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TOTAL BASIC BID + ADDITIVE BID A (In Words))					
EIGHT HUNDRED FIFTY SIX THOUSAND NINE HUNDRED FIFTY DOLLARS					

PART B - ADDITIVE ALTERNATE BID ITEMS

B-1	Traffic Control	1	LS	\$ 36,000	\$ 36,000
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B-2	Type II Slurry Seal	1,350,000	SF	\$.10	\$ 135,000
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B-3	Cape Seal	30,000	SF	\$.85	\$ 25,500
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B-4	Pavement Markers, Markings, Legends, Striping, and Signage's	1	LS	\$ 48,000	\$ 48,000
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TOTAL ADDITIVE ALTERNATE BID (PART B) - ITEMS B-1 through B4 (In Figures)				\$ 244,500	
---	--	--	--	------------	--

TOTAL ADDITIVE ALTERNATE BID (PART B) - ITEMS B-1 through B-4 (In Words)					
TWO HUNDRED FORTY FOUR THOUSAND FIVE HUNDRED DOLLARS					

TOTAL BASIC BID + ADDITIVE BID A + ADDITIVE BID B (In Figures)				\$ 1,101,450	
--	--	--	--	--------------	--

TOTAL BASIC BID + ADDITIVE BID A + ADDITIVE BID B (In Words))					
ONE MILLION ONE HUNDRED ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS					

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	AMOUNT	SUBTOTAL
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Contractor's License Number

970528

Date of Expiration

MARCH 31, 2014

(Seal - if Bid is by a Corporation)



Attest DAVID MARTINEZ

10% OF THE TOTAL BID AMOUNT

Amount of Certified Check or Bid Bond

LIBERTY MUTUAL INSURANCE COMPANY

Name of Bonding Company

NON-COLLUSION AFFIDAVIT

To: The Town of Yucca Valley:

State of California)
County of ORANGE) ss.

DAVID MARTINEZ, being first duly sworn, deposes and says that he or ~~she~~ is PRESIDENT of WESTERN PAVEMENT SOLUTIONS the party making the foregoing bid that the bid is not made in the interest of or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder of any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.



Signature
DAVID MARTINEZ, PRESIDENT

****PLEASE SEE ATTACHED CALIFORNIA ACKNOWLEDGEMENT FOR PROPER WORDING****

STATE OF CALIFORNIA)
COUNTY OF) ss.

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public in and for the County
of _____, State of California.

My Commission expires _____, 20__.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

STATE OF CALIFORNIA



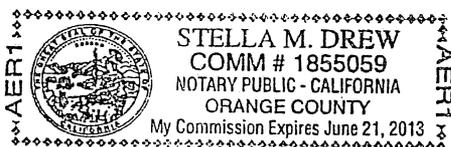
COUNTY OF ORANGE

On May 10, 2012 before me, Stella M. Drew, personally appeared David Martinez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal



Signature

Stella M. Drew

Stella M. Drew, Notary Public

Notary Seal

OPTIONAL

Description of Attached Document

Title or Type of Document: Non - Collusion Affidavit

Document Date: May 15, 2012 Number of Pages: 1

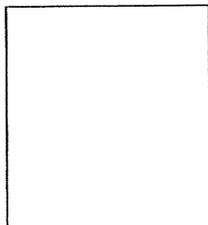
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s):

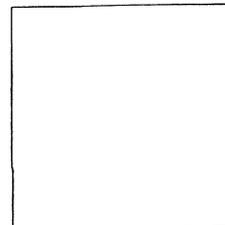
Signer's Name David Martinez Signer's Name _____

- | | |
|---|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Individual |
| <input checked="" type="checkbox"/> Corporate Officer – Title(s) <u>President</u> | <input type="checkbox"/> Corporate Officer – Title(s) _____ |
| <input type="checkbox"/> Partner – Limited/General _____ | <input type="checkbox"/> Partner – Limited/General _____ |
| <input type="checkbox"/> Attorney In Fact | <input type="checkbox"/> Attorney In Fact |
| <input type="checkbox"/> Trustee | <input type="checkbox"/> Trustee |
| <input type="checkbox"/> Guardian or Conservator | <input type="checkbox"/> Guardian or Conservator |
| <input type="checkbox"/> Other | <input type="checkbox"/> Other |

Right Thumbprint of Signer



Right Thumbprint of Signer



Signer is Representing: WESTERN PAVEMENT SOLUTIONS

CERTIFICATE OF INCUMBENCY AND RESOLUTION

I, Anthony L. Martino, II, do hereby certify that I am the Secretary of Western Pavement Solutions d/b/a Western Pavement Solutions Company, a Nevada corporation, and that as such I have access to and custody of the corporate records and minute books of said corporation.

And I do hereby further certify that the following persons are duly elected officers of said corporation.

<u>TITLE</u>	<u>NAME</u>
President	David Martinez
Treasurer	Timothy P. Orchard
Vice President	Bart Lungren
Secretary	Anthony L. Martino II

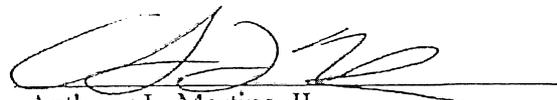
I further certify that the following is a true and correct copy of a resolution duly adopted by the Board of Directors of said Company at a meeting held on February 15, 2012, and that this resolution has not been in any way rescinded, annulled, or revoked but the same is still in full force and effect:

“BID TENDERS: GENERAL

RESOLVED, that any officer of the Corporation be and they hereby are authorized in the name and on behalf of the Corporation, under its corporate seal or otherwise (i) to prepare proposals and bids for the supplying of construction materials and the performance by itself or in joint venture, of work of whatsoever nature in connection with the construction or paving of highways, roads and airports and in connection with earthworks and civil engineering projects of all kinds, together with all work incidental thereto, (ii) to execute and submit any and all such proposals and bids to any governmental authority, instrumentality, or agency of the United States, its several states, territories and possessions, including without limitation, any municipality or other political or corporate subdivision thereof, and to any corporation, partnership, sole proprietorship, or other business entity, (iii) in connection with any such submission, to deliver bid deposits or bonds as may be required and (iv) to execute and deliver definitive agreements binding the Corporation to perform work in accordance with any proposals and bids authorized hereby.”

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 23rd day of April, 2012.

(SEAL)



Anthony L. Martino, II
Secretary
Western Pavement Solutions
135 S. State College Blvd., Ste. 400
Brea, CA 92821

DECLARATION OF ELIGIBILITY TO CONTRACT
[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1771.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, or being awarded, or performing work as a subcontractor on a public works project for specified periods of time.

2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of the foregoing provisions of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.

3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:

“(a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.

(b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.”

4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project, and determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 15 day of MAY 15, 2012, at BREA, California.
(place of execution)



Signature

DAVID MARTINEZ
Name (print or type)

PRESIDENT
Title

WESTERN PAVEMENT SOLUTIONS
Name of company

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF ORANGE

On May 10, 2012 before me, Stella M. Drew, personally appeared David Martinez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal



Signature Stella M. Drew
Stella M. Drew, Notary Public

Notary Seal

OPTIONAL

Description of Attached Document

Title or Type of Document: Declaration of Eligibility to Contract

Document Date: May 15, 2012 Number of Pages: 2

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s):

Signer's Name David Martinez Signer's Name _____

- | | |
|---|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Individual |
| <input checked="" type="checkbox"/> Corporate Officer – Title(s) <u>President</u> | <input type="checkbox"/> Corporate Officer – Title(s) _____ |
| <input type="checkbox"/> Partner – Limited/General _____ | <input type="checkbox"/> Partner – Limited/General _____ |
| <input type="checkbox"/> Attorney In Fact _____ | <input type="checkbox"/> Attorney In Fact _____ |
| <input type="checkbox"/> Trustee _____ | <input type="checkbox"/> Trustee _____ |
| <input type="checkbox"/> Guardian or Conservator _____ | <input type="checkbox"/> Guardian or Conservator _____ |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

Right Thumbprint of Signer

Right Thumbprint of Signer

Signer is Representing: WESTERN PAVEMENT SOLUTIONS

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

STATE OF CALIFORNIA

COUNTY OF ORANGE

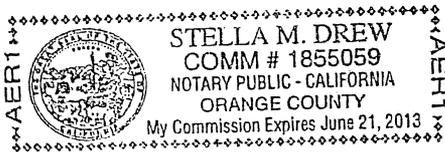


On June 4, 2012 before me, Stella M. Drew, personally appeared Bart Lungren

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal



Signature

Stella M. Drew
Stella M. Drew, Notary Public

Notary Seal

OPTIONAL

Description of Attached Document

Title or Type of Document: Bid Bond

Document Date: June 1, 2012 Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s):

Signer's Name Bart Lungren Signer's Name _____

- | | |
|--|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Individual |
| <input checked="" type="checkbox"/> Corporate Officer – Title(s) <u>Vice President</u> | <input type="checkbox"/> Corporate Officer – Title(s) _____ |
| <input type="checkbox"/> Partner – Limited/General _____ | <input type="checkbox"/> Partner – Limited/General _____ |
| <input type="checkbox"/> Attorney In Fact | <input type="checkbox"/> Attorney In Fact |
| <input type="checkbox"/> Trustee | <input type="checkbox"/> Trustee |
| <input type="checkbox"/> Guardian or Conservator | <input type="checkbox"/> Guardian or Conservator |
| <input checked="" type="checkbox"/> Other | <input type="checkbox"/> Other |

Right Thumbprint of Signer

Right Thumbprint of Signer

Signer is Representing: WESTERN PAVEMENT SOLUTIONS

GENERAL ALL-PURPOSE ACKNOWLEDGMENT

State of Arizona

County of Maricopa

On June 1, 2012 before me, Vicki L. Breunig, Notary Public
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")

personally appeared David G. Jensen
Name(s) of Signer(s)

- Personally known to me
- proved to me on the basis of satisfactory evidence



to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacities and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the said instrument.

WITNESS my hand and official seal.

Vicki L Breunig
Signature of Notary Public

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

- INDIVIDUAL
-

DESCRIPTION OF ATTACHED DOCUMENT

Bid Bond for Western Pavement Solutions

TITLE(S)

- PARTNER(S) LIMITED
- GENERAL
- ATTORNEY-IN-FACT
- TRUSTEE(S)
- GUARDIAN/CONSERVATOR
- OTHER

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

June 1, 2012
DATE OF DOCUMENT

SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)
Liberty Mutual Insurance Company

Maryann Carafello
SIGNER(S) OTHER THAN NAMED ABOVE

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

LIBERTY MUTUAL INSURANCE COMPANY
BOSTON, MASSACHUSETTS
POWER OF ATTORNEY

KNOW ALL PERSONS BY THESE PRESENTS: That Liberty Mutual Insurance Company (the "Company"), a Massachusetts stock insurance company, pursuant to and by authority of the By-law and Authorization hereinafter set forth, does hereby name, constitute and appoint DAVID G. JENSEN, MARYANN CARAFELLO, BRANDY L. BAICH, TERRY CRULL, VICKI L. BREUNIG, ALL OF THE CITY OF PHOENIX, STATE OF ARIZONA

, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations in the penal sum not exceeding SEVENTY FIVE MILLION AND 00/100 DOLLARS (\$ 75,000,000.00) each, and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company in their own proper persons.

That this power is made and executed pursuant to and by authority of the following By-law and Authorization:

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

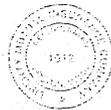
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

By the following instrument the chairman or the president has authorized the officer or other official named therein to appoint attorneys-in-fact:

Pursuant to Article XIII, Section 5 of the By-Laws, David M. Carey, Assistant Secretary of Liberty Mutual Insurance Company, is hereby authorized to appoint such attorneys-in-fact as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

That the By-law and the Authorization set forth above are true copies thereof and are now in full force and effect.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of Liberty Mutual Insurance Company has been affixed thereto in Plymouth Meeting, Pennsylvania this day of 28th day of September, 2011.



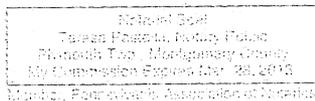
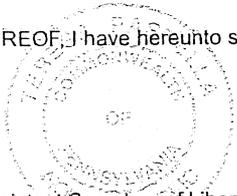
LIBERTY MUTUAL INSURANCE COMPANY

By David M. Carey, Assistant Secretary

COMMONWEALTH OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 28th day of September, 2011, before me, a Notary Public, personally came David M. Carey, to me known, and acknowledged that he is an Assistant Secretary of Liberty Mutual Insurance Company; that he knows the seal of said corporation; and that he executed the above Power of Attorney and affixed the corporate seal of Liberty Mutual Insurance Company thereto with the authority and at the direction of said corporation.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



By Teresa Pastella, Notary Public

CERTIFICATE

I, the undersigned, Assistant Secretary of Liberty Mutual Insurance Company, do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy, is in full force and effect on the date of this certificate; and I do further certify that the officer or official who executed the said power of attorney is an Assistant Secretary specially authorized by the chairman or the president to appoint attorneys-in-fact as provided in Article XIII, Section 5 of the By-laws of Liberty Mutual Insurance Company.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the following vote of the board of directors of Liberty Mutual Insurance Company at a meeting duly called and held on the 12th day of March, 1980.

VOTED that the facsimile or mechanically reproduced signature of any assistant secretary of the company, wherever appearing upon a certified copy of any power of attorney issued by the company in connection with surety bonds, shall be valid and binding upon the company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the said company, this 1st day of June, 2012.



By Gregory W. Davenport, Assistant Secretary

currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Date: June 21, 2012
For Council June 26, 2012
Meeting:

Subject: 2011-12 General Fund Budget Amendments
2011-12 Special Revenue Fund Budget Amendments

Recommendation: Adopt the Resolution approving the FY 2011-12 General and Special Revenue Fund Budget Amendments identified in this report.

- Order of Procedure:
Staff Report
Public Comment
Council Discussion
Motion/Second
Discussion on Motion
Roll Call Vote (Consent)

Discussion:

The budget review process is an ongoing and continual process whereby expenditure and revenue demands are reconciled with the adopted fiscal year budget. At this point in the fiscal year, it appears that the majority of planned expenditures will be accommodated by the currently adopted budget. Accordingly, the following budget adjustments are requested at this time:

- Information Services 001 05 08 7410 Maintenance \$5,000
Information Services 001 05 08 8531 Server Upgrades \$12,000

In response to recent unforeseen expenditures in the Information Technology Division, it is requested to increase the budget allocation in selected line items. In recent weeks, it was necessary to replace the Town's exchange server after experiencing several system failures due to reaching its storage capacity. Two employee workstations were critically affected by viruses, requiring complete replacement. Also, the Town's firewall, which protects the complete networking system from damaging viruses, spyware, and spam ware, was not performing properly. Replacing the firewall was necessary to keep the Town's data safe and uncompromised.

Reviewed By: [Signatures]
Town Manager, Town Attorney, Admin Services, Dept Head

Department Report, Ordinance Action, Resolution Action, Public Hearing, Consent, Minute Action, Receive and File, Study Item

- Town Attorney 001 20 01 7111 Professional Services \$60,000

The increase in legal expenditure is primarily related to the unexpected increase in animal care and control matters, as well as on-going settlement litigation. To date, the Town has expended \$25,000 through April in legal costs related to animal care and control, an expenditure that the Town has not experienced in the past five years. Additionally, the Town has incurred \$26,000 in specific litigation costs related to a public works project negotiated settlement.

- Finance 001 10 10 7110 8013 Professional Services \$25,000

This allocation represents a carry-over for previously budgeted funds in FY 2010-11 related to the completion of a fiscal analysis report completed by Fieldman Rolapp & Company. This project was a joint effort of the Town and HDWD, and the cost was split evenly between the two agencies.

- Capital Projects Fund 800 00 00 8310 5421 \$70,000

This allocation represents the Town's portion of the energy efficiency project funded in part by the American Recovery and Reinvestment Act (ARRA) grant. The original financing arrangement included a \$95,000 grant and a low-interest loan of \$70,000 at an interest rate of 4%. Due to the lack of interest earnings opportunity on unused cash, staff is recommending the use of Capital Projects reserves to fund this portion of the project in place of the loan.

- Capital Projects Fund 800 00 00 8310 8045 \$100,000

This allocation represents an advance of the budget necessary to fund "out of pocket" expenditures related to the Animal Shelter Replacement Project currently underway through the Animal Care JPA. This allocation is simply an advance to pay for various project expenditures in advance of the forthcoming formal financing arrangement between the Town and County. Any funds expended out of this allocation will be included in total project costs, and will be captured through the final funding arrangement.

- Lighting and Landscape District Fund 581 00 00 7110 \$1,000
Streets and Draining Maint. District Fund 582 00 00 7110 \$1,000

This funding will provide for professional engineering services related to the administration of the Town's maintenance districts. These revenues are provided by special assessments paid by the property owners, and any expenditure from these funds must be directly related to the maintenance of the districts.

- Measure I Major Arterial Fund 522 55 59 8310 8527 \$81,000

This allocation represents final current work the SR 62 Palm–Airway shelf ready plans. These funds were allocated in FY 2010-11, but the related expenditures did not occur until the current fiscal year. This allocation will complete the current work on this phase of the project planning.

Alternatives: None.

Fiscal impact: The recommended amendments total \$355,000 in various funds. Total fiscal impacts by fund can be found on Exhibit A to the proposed budget resolution.

Attachments:

- Resolution
- Exhibit A –Budget Amendment Listing

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FISCAL YEAR 2011-12 ADOPTED BUDGET.

WHEREAS, the Town Council of the Town of Yucca Valley has adopted a budget for the Town's 2011-12 fiscal year; and

WHEREAS, amendments are required to reflect changes in appropriations from the original adopted budget.

NOW, THEREFORE, THE TOWN COUNCIL resolves as follows:

1. A total of \$355,000 is appropriated as reflected in Exhibit "A" within the Town's General Fund (001), and Special Revenue Funds as identified.

APPROVED AND ADOPTED THIS 26th day of June 2012.

MAYOR

ATTEST:

TOWN CLERK

Exhibit "A"

**Town of Yucca Valley
Fiscal Year 2011-12
Proposed Budget Amendments**

Encumbrance Detail

Vendor/Project	Description of Services	Amount	Account
General Fund 001			
Various	Maintenance and Equipment Replacement	\$5,000	001 05 08 7410 0000 000
Southwest Networks	Server/Firewall Replacement	12,000	001 05 08 8531 0000 000
Town Attorney	Professional Services	60,000	001 20 01 7111 0000 000
Fieldman Rolapp & Co.	Professional Services	25,000	001 10 10 7110 8013 000
Subtotal General Fund		102,000	
Measure I - Major Arterials 522			
Vendor TBD	SR 62 Palm - Airway Planning	81,000	522 55 59 8310 8527 000
Subtotal Measure I - Major Arterials		81,000	
LLD - 581			
Vendor TDB	Engineering Services	1,000	581 00 00 7110 0000 000
Subtotal Lighting & Landscape Maint Fund		1,000	
SDD - 582			
Vendor TDB	Engineering Services	1,000	582 00 00 7110 0000 000
Subtotal Streets & Drainage Maint Fund		1,000	
Capital Projects - 800			
Various	ARRA Energy Efficiency Project	70,000	800 00 00 8310 5421 000
Various	Advance Funding for the Animal Shelter Project	100,000	800 00 00 8310 8045 000
Subtotal Prop 1B Fund		170,000	
Total Proposed FY 2011-12 Budget Amendments		\$355,000	

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: June 20, 2012
For Council Meeting: June 26, 2012

Subject: General Plan Update Project
General Plan Advisory Committee

Prior Council Review: The Town Council reviewed and approved the formation of the General Plan Advisory Committee with award of contract for the General Plan Update in June 2011.

Recommendation: That the Town Council approves the formation of the General Plan Advisory Committee, and directs the Town Clerk to advertise for recruitment.

Executive Summary: A General Plan Advisory Committee (GPAC) is an ad hoc committee commonly established during a general plan update for the purposes of assisting staff and consultants in the preparation of a general plan.

Order of Procedure:

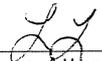
- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Voice Vote)

Discussion: As outlined in the work program for the General Plan Update, a GPAC was scheduled to be formed following Council's approval of the preliminary land use plan. The primary purpose of the GPAC is to assist Town staff and the consultant team in the review of the seven General Plan Elements, as well as to function as a conduit between the community, staff and the consultant team.

GPAC members will play an important role in encouraging broader community participation throughout the General Plan element(s) review process. The GPAC members are charged with the responsibility to provide input to the update process along with providing on-going feedback to various community groups.

Reviewed By:


Town Manager


Town Attorney


Mgmt Services

SRS
Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

The GPAC is a temporary ad-hoc committee. The roles and responsibilities of its members will terminate following completion of their review of the seven General Plan elements.

Staff will be returning to the Town Council with By Laws and Rules for the GPAC, as well as an outline and scheduled for their meetings which are scheduled to begin September 2012.

The recommended structure for the GPAC is as follows.

Community Members:	10
Planning Commission:	1
PRCC:	1
Youth Commission:	1

As technical advisors to the GPAC, representatives from the following agencies would be invited to provide technical support, as well as communication to and between the GPAC and their respective agencies. The agencies and utilities will be requested to assign a representative to the program.

Morongo United School District	Marine Corp Air Ground Combat Center
County Fire Department	YV Chamber of Commerce
Hi Desert Water District	Hi Desert Medical Center
Copper Mt. College	Sports Council
Senior Council	Caltrans
County Transportation/Flood Control	Morongo Basin Open Space Group
Morongo Basin Transit Authority	San Bernardino Associated Governments
Southern California Assoc. of Gov.	County Sheriff's Department
County Library	County Land Use Services
County Economic Development	Inland Empire Tourism Council
Joshua Tree National Park	Mojave Desert Air Quality Management District
Southern California Edison	The Gas Company
Verizon	Yucca Valley Airport District

Alternatives: Staff recommends no alternatives. The formation of a GPAC is a standard community outreach tool used in most general plan updates. The General Plan Update work program was structured for a GPAC to be utilized.

Fiscal impact: The formation of the GPAC was included in the work program and contract for the General Plan Update.

Attachments: NA

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: June 7, 2012
For Council Meeting: June 26, 2012

Subject: Warrant Register: June 26, 2012

Recommendation:

Ratify the Warrant Register total of \$ 209,981.48 for checks dated May 31, 2012. Ratify the Payroll Registers total of \$ 298,643.45.

Order of Procedure:

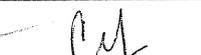
- Department Report
- Request Staff Report
- Request Public Comment
- Council Discussion
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call)

Attachments:

- Payroll Register No. 46 dated May 11, 2012 total of \$145,313.36
- Payroll Register No. 48 dated May 25, 2012 total of \$ 153,330.09
- Warrant Register No. 51 dated May 31, 2012 total of \$ 209,981.48

Reviewed By:


Town Manager


Admin. Services


Town Attorney

<input type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input checked="" type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

TOWN OF YUCCA VALLEY

**PAYROLL REGISTER #46
CHECK DATE - May 11, 2012**

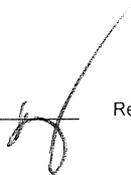
Fund Distribution Breakdown

Fund Distribution

General Fund	\$126,388.06
Gas Tax Fund	10,652.02
Successor Agency	<u>8,273.28</u>

Grand Total Payroll \$145,313.36

Prepared by P/R & Financial Specialist:



Reviewed by H/R & Risk Mgr.:

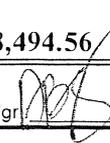


Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown

Pay Period 46 - Paid 05/11/2012

(April 21, 2012 - May 04, 2012)

Checks: 4341-4353

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	\$3,336.90		\$3,336.90
Direct Deposit	73,362.95	-	73,362.95
Sub-total	76,699.85		76,699.85
<u>Employee Tax Withholding</u>			
Federal	12,807.97		12,807.97
Medicare	1,441.49	1,441.51	2,883.00
SDI - EE	-	-	-
State	4,116.23		4,116.23
Sub-total	18,365.69	1,441.51	19,807.20
<u>Employee Benefit & Other Withholding</u>			
Health Benefit Account Credit	-	-	-
Deferred Compensation	2,707.81	1,356.69	4,064.50
PERS Survivor Benefit	42.00		42.00
Health Café Plan	2,216.65	13,620.36	15,837.01
American Fidelity Pre-Tax	259.76		259.76
American Fidelity After-Tax	12.15		12.15
American Fidelity-FSA	681.29		681.29
PERS EE - Contribution 7%	707.62		707.62
PERS EE - Contribution 8%	6,571.18		6,571.18
PERS Retirement - Employee	-	781.73	781.73
PERS Retirement - Employer	-	14,518.24	14,518.24
Wage Garnishment - Employee	230.56		230.56
Life & Disability Insurance		1,013.16	1,013.16
Unemployment Insurance		1,021.78	1,021.78
Workers' Compensation		3,065.33	3,065.33
Sub-total	13,429.02	35,377.29	48,806.31
Gross Payroll	\$108,494.56	\$36,818.80	\$145,313.36
Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr: 			

TOWN OF YUCCA VALLEY
PAYROLL REGISTER # 48
CHECK DATE - May 25, 2012

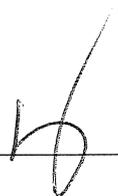
Fund Distribution Breakdown

Fund Distribution

General Fund	\$134,070.44
Gas Tax Fund	10,986.37
Successor Agency	8,273.28
	<hr/>

Grand Total Payroll

\$153,330.09

Prepared by P/R & Financial Specialist: 

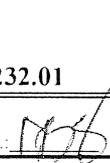
Reviewed by H/R & Risk Mgr.: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown

Pay Period 48 - Paid 05/25/2012

(May 05, 2012 - May 18, 2012)

Checks: 4354-4366

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	\$4,042.59		\$4,042.59
Direct Deposit	74,961.63	-	74,961.63
Sub-total	79,004.22		79,004.22
<u>Employee Tax Withholding</u>			
Federal	13,489.43		13,489.43
Medicare	1,522.34	1,522.31	3,044.65
SDI - EE	-	-	-
State	4,259.72		4,259.72
Sub-total	19,271.49	1,522.31	20,793.80
<u>Employee Benefit & Other Withholding</u>			
Health Benefit Account Credit	-	13.00	13.00
Deferred Compensation	3,564.19	2,816.73	6,380.92
PERS Survivor Benefit	52.00		52.00
Health Café Plan	2,649.50	14,767.46	17,416.96
American Fidelity Pre-Tax	259.76		259.76
American Fidelity After-Tax	12.15		12.15
American Fidelity-FSA	681.29		681.29
PERS EE - Contribution 7%	712.85		712.85
PERS EE - Contribution 8%	6,758.74		6,758.74
PERS Retirement - Employee	-	787.52	787.52
PERS Retirement - Employer	-	14,932.64	14,932.64
Wage Garnishment - Employee	265.82		265.82
Life & Disability Insurance		991.90	991.90
Unemployment Insurance		1,066.62	1,066.62
Workers' Compensation		3,199.90	3,199.90
Sub-total	14,956.30	38,575.77	53,532.07
Gross Payroll	\$113,232.01	\$40,098.08	\$153,330.09
Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr.: 			

**WARRANT REGISTER # 51
CHECK DATE - MAY 31, 2012**

FUND DISTRIBUTION BREAKDOWN

Checks # 40521 to # 40604 are valid

Checks # 40526, # 40558, and # 40584 are included in SA Warrant # 51

GENERAL FUND # 001	\$108,173.74
CENTRAL SUPPLIES FUND # 100	\$3,608.61
CUP DEPOSITS FUND # 200	\$2,681.72
COPS-SLESF FUND # 509	\$11,832.83
STREET MAINTENANCE - FUND # 515	\$1,051.58
MEASURE I 2010-2040 FUND # 524	\$317.10
CMAQ FUND # 542	\$4,700.00
HUD JERRY LEWIS PARK FUND # 551	\$75,979.25
CAPITAL PROJECT RESERVE FUND # 800	\$1,636.65
GRAND TOTAL	<u>\$209,981.48</u>

Prepared by Shirlene Doten, Finance.  Approved by Mark Nuaimi, Town Manager 

Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Town of Yucca Valley
Warrant Register
May 31, 2012

Fund	Check #	Vendor	Description	Amount
001 GENERAL FUND				
	40522	Ace Alternators	Fleet Vehicle Maintenance	\$155.37
	40523	Action Pumping, Inc.	Shelter Septic Service	890.00
	40524	The Active Network	Minimum Transaction Charge	624.49
	40526	Aleshire & Wynder, LLC	April 2012 Professional Svs.	14,937.91
	40527	Alsco/American Linen, Inc.	Facilities Maintenance Supplies	130.39
	40528	Animal Action League	Grubstake Days Vendor	50.00
	40529	Arrowhead Mountain Water	Office Supplies	145.33
	40530	AT & T Mobility	Cell Phone Service	396.60
	40531	Barr Lumber, Inc.	Facilities Maintenance	50.74
	40532	Diana Beal	Grubstake Days Vendor	50.00
	40533	Bikers for Christ	Grubstake Days Vendor	50.00
	40534	Boy Scout Troop #309	Grubstake Days Vendor	50.00
	40535	BSN Sports	Jacob's Park Tennis Windscreen	1,487.50
	40536	Carquest Auto Parts	Parks Maintenance Expense	54.52
	40537	Dennis Cavins	Sports Referee	198.00
	40538	CDW Government, Inc.	Promotional Expense	621.47
	40539	Chevron & Texaco Card Services	Vehicle Fuel	121.69
	40540	Copper Mountain Media	Earth Day Advertising	316.00
	40541	Companion Animal Clinic	Veterinary Services	296.00
	40542	Cowboy Corral	Shelter Maintenance Supplies	19.93
	40544	Desert Oasis Healthcare	Grubstake Days Vendor	50.00
	40545	Desert Fire Extinguisher	Fire System Service	254.65
	40546	Desert Hot Springs Animal Clinic	Veterinary Services	1,897.52
	40548	Family Funnel Cakes	Grubstake Days Vendor	50.00
	40549	Farmer Bros. Co.	Office Supplies	108.79
	40551	First Southern Baptist Church	Grubstake Days Vendor	50.00
	40552	G & K Propane	Vehicle Maintenance	51.11
	40554	Gem Guides Book Co.	Museum Shop Merchandise	31.14
	40555	Harrison Air Conditioning	Town Hall A/C Unit Replacement	4,694.00
	40556	Totalfunds by Hasler	Postage	1,000.00
	40557	Jacqueline Henry	Recreation Trip Refund	90.00
	40558	Hi-Desert Water	Water Service	286.44
	40559	Hi-Desert Publishing	Clean Up Day Advertising	300.00
	40560	Hi-Desert Medical Center	Grubstake Days Vendor	50.00
	40561	Hi Desert 4x4	Grubstake Days Vendor	50.00
	40562	Hill's Towing	Vehicle Maintenance	50.00
	40563	Jeremie King	Sports Referee	88.00
	40564	Lew Edwards Group	Education & Outreach Consultant	7,590.00
	40565	Bob Maddox	Contract Instructor	40.60
	40566	The Mallants Corp	Temporary Employment Svs.	1,732.90
	40567	Paul Moorhead	Museum Video Copies	50.00
	40568	Morongo Unified School District	YVHS Pool Utilites	2,255.80
	40569	Mark Nuaimi	Conference Reimbursement	224.78
	40570	Oasis Hawaiian Shaved Ice	Grubstake Days Vendor	50.00
	40571	Oasis Office Supply	Office Supplies	299.06
	40572	Old World Art School	Grubstake Days Vendor	50.00
	40574	Petty Cash-Linda Wright	Shelter Miscellaneous Supplies	146.36
	40575	Reach Out Morongo Basin	Grubstake Days Vendor	50.00

Town of Yucca Valley

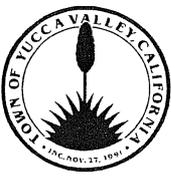
Warrant Register

May 31, 2012

Fund	Check #	Vendor	Description	Amount
	40576	Jessica Rice	Seminar Mileage Reimbursement	105.45
	40577	Rotary Club of Yucca Valley	Community Partnership	10,000.00
	40578	S & S Worldwide	Recreation Program Expense	62.43
	40579	SBCO-Vehicle Services	Fleet Vehicle Inspections & Repair	768.00
	40580	SBCO Pre-School	Grubstake Days Vendor	50.00
	40581	SBCO Sheriff's Dept	Jan-Mar 2012 Overtime FY 11/12	43,489.24
	40582	SCE	Electric Service	2,356.80
	40583	Signs by Wanda	Museum Signage	201.62
	40584	So. Cal. Gas Co.	Natural Gas Service	887.96
	40585	Brenda Spires	Building Permit Refund	262.40
	40586	Stater Bros	Recreation Program Expense	73.12
	40587	Michael Summers	Public Art Maintenance	700.00
	40588	The Sun Runner	Museum Advertising	100.00
	40589	Tacos el Tenampa	Grubstake Days Vendor	50.00
	40590	Time Warner Cable	Cable TV Service	60.43
	40591	Delanford Truitt	Sports Referee	66.00
	40592	Tula Hats	Museum Shop Merchandise	230.84
	40593	Unique Crafters Co.	Museum Supplies	73.35
	40594	VCA Yucca Valley Animal Hospital	Veterinary Services	577.20
	40595	Verizon	Phone Service	2,916.10
	40596	Aleasha Villeme	Grubstake Days Vendor	50.00
	40597	Walmart Community	Shelter Supplies	488.61
	40598	Wayside Harvesters	Grubstake Days Vendor	50.00
	40599	Guy Wulf	Sports Referee	132.00
	40600	Yucca Valley Quick Lube	Fleet Vehicle Maintenance	74.69
	40601	Yucca Valley Fire Extinguisher Co.	Fire Extinguisher Service	70.04
	40602	Yucca Valley Lobos Youth Football	Grubstake Days Vendor	50.00
	40603	Z 107.7 Mobile Music	Kids' Dance Entertainment	175.00
	40604	Zee Medical, Inc.	Safety Supplies	111.39
	EFT	The Home Depot	Maintenance Supplies	1,703.98
Total 001	GENERAL FUND			<u>\$108,173.74</u>
100 INTERNAL SERVICE FUND				
	40543	Desert Images Office Equipment	Copier Maintenance Contract	\$1,680.00
	40553	GE Capital Corporation	Com Dev Copier Lease	1,928.61
Total100	INTERNAL SERVICE FUND			<u>\$3,608.61</u>
200 DEPOSITS FUND				
	40550	FedEx	Delivery Service	\$68.11
	40573	Chris Paolini	Deposit Account Refund	2,613.61
Total 200	DEPOSITS FUND			<u>\$2,681.72</u>
509 COPS-SLESF FUND				
	40581	SBCO Sheriff's Dept	Jan-Mar 2012 SLESF Overtime	\$11,832.83
Total 509	COPS-SLESF FUND			<u>\$11,832.83</u>

Town of Yucca Valley
Warrant Register
May 31, 2012

Fund	Check #	Vendor	Description	Amount
515 GAS TAX FUND				
	40521	A Cone Zone, Inc.	Arrowboard Rental	\$250.00
	40522	Ace Alternators	Street Equipment Maintenance	257.27
	40527	Alsco/American Linen, Inc.	Street Uniforms Service	52.70
	40536	Carquest Auto Parts	Street Equipment Maintenance	50.10
	40582	SCE	Electric Service	441.51
Total 515 GAS TAX FUND				\$1,051.58
524 MEASURE I - 2010-2040 FUND				
	40550	FedEx	Delivery Service	\$211.77
	40582	SCE	Electric Service	105.33
Total 524 MEASURE I - 2010-2040 FUND				\$317.10
542 CMAQ FUND				
	40525	Albert Grover & Assoc.	Hwy Signal Synchronization	\$4,700.00
Total 542 CMAQ FUND				\$4,700.00
551 HUD- JERRY LEWIS PARK FUND				
	40547	Doug Wall Construction, Inc.	SS Park Project	\$75,934.80
	40571	Oasis Office Supply	SS Park Project	44.45
Total 551 HUD- JERRY LEWIS PARK FUND				\$75,979.25
800 CAPITAL PROJECT RESERVE FUND				
	40526	Aleshire & Wynder, LLC	April 2012 Professional Svs.	\$1,636.65
Total 800 CAPITAL PROJECT RESERVE FUND				\$1,636.65
***	Report Total			\$209,981.48



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Mark Nuaimi, Town Manager
Curtis Yakimow, Director of Administrative Services
Date: June 20, 2012
For Council Meeting: June 26, 2012

Subject: FY 2012-13 Proposed Budget Adoption

Recommendation: It is recommended that the Council;

- Adopt a resolution approving the fiscal year 2012-13 proposed budget, and designating those officials authorized to make requisitions for encumbrances against appropriations.
- Adopt a resolution establishing the spending limitation for fiscal year 2012-13.
- Adopt a resolution authorizing positions for fiscal year 2012-13, and authorizing pay ranges for such positions for fiscal year 2012-13, effective with the payroll dated July 20, 2012.
- Approve an amendment to the contract with the San Bernardino County Sheriff's Department, and authorize the Town Manager to sign on behalf of the Town.
- Approve the staff recommendation regarding the public safety budget including the continuation of the FY 2011-12 service level, with the intent to absorb any potential reduction in hours through grant applications, current grant funding, or specialized task force activity, and direct staff to return at mid-year budget review with an update.
- Approve the staff recommendation of the reservation of fund balance in an amount of \$232,000 to be used in meeting a portion of the Town's infrastructure deficit as part of the FY 2013-14 Infrastructure Plan.

Reviewed By:
Town Manager Town Attorney Admin Services Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action Receive and File Study Item

Order of Procedure:

- Staff Report
- Open Public Hearing
- Receive Public Comment
- Close Public Hearing
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Discussion:

Distributed under separate cover, the fiscal year 2012-13 Proposed Budget is presented for Council consideration. To assist in the review of the proposed budget, a copy of the Town Manager's Transmittal Letter is provided as an attachment to this Staff Report. The Transmittal Letter affords a comprehensive overview of the Town's spending plan for all Town funds, and identifies and discusses the major trends and issues affecting the Town in the near future.

At the council meetings of May 15 and June 5, 2012, town staff presented an overview of the proposed budget for fiscal year 2012-13. After comment and discussion, staff has incorporated final changes and alterations into the proposed budget.

In drafting the proposed fiscal year 2012-13 budget, staff has factored in the most current information available regarding the State budget. As the State budget proceeds through the approval process, there may be subsequent changes which may positively or negatively impact the Town's proposed budget. Staff will keep the Town Council apprised of any such changes as information becomes available.

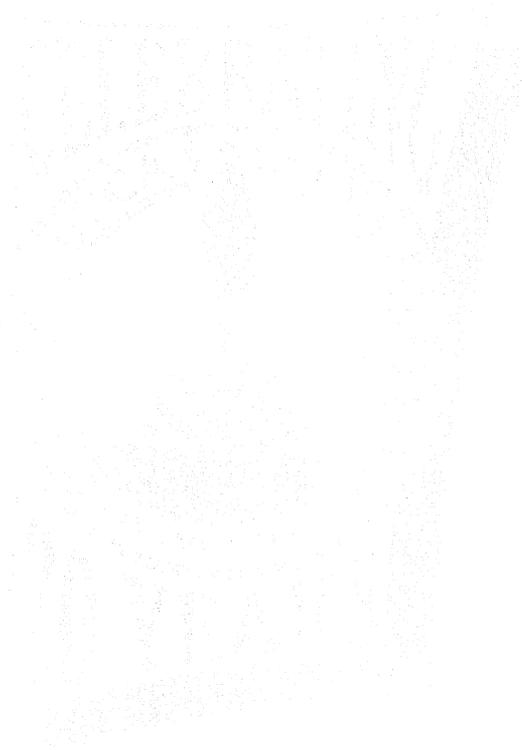
Alternatives: Adopt and approve with modifications.

Fiscal impact: The proposed budget for fiscal year is a balanced budget for all Town funds. General Fund revenues are anticipated to exceed expenditures by approximately \$232,000 with total general fund reserves of \$6,718,388. All special revenue fund budgets are balanced throughout the fiscal year.

Attachments:

- FY 2012-13 Proposed Budget (under separate cover)
- Town Manager's Transmittal Letter
- Budget Resolution
- GANN Resolution
- Personnel Resolution
- Generic Draft of the San Bernardino County Sheriff's Department Contract Amendment

Town of Yucca Valley



Transmittal Letter



Transmittal Letter

To: Honorable Mayor and Town Council
From: Mark N. Nuaimi, Town Manager
Subject: FY 2012-13 Proposed Budget
Date: June 26, 2012

Introduction

It is my pleasure to present to you the proposed budget for the 2012-13 fiscal year for the Town of Yucca Valley and the Successor Agency to the former Yucca Valley Redevelopment Agency. Because of its importance as both a funding and policy document, the Town's annual budget is one of the most critical tasks undertaken by both Town Council and staff. With its adoption, the budget document becomes the financial plan for the Town, embodies the Town's priorities and responsibilities, and provides for the implementation of the Town's programs and services.

This budget establishes the Town's spending plan, along with applicable funding resources, to meet the service requirements of Yucca Valley's residents, businesses, and institutions. Equally important, the budget addresses a variety of community priorities, as defined by the Town Council (through their Strategic Planning Session), residents and staff. Highlights of these priorities include:

- Emphasis on Fiscal Responsibility – The proposed budget for 2012-13 is a ***balanced budget***, with anticipated revenues exceeding anticipated expenditures by \$232,000, including a \$10,000 contingency account.
- Realistic Approach – The housing and economic malaise that has gripped the Riverside/San Bernardino County region remains a significant concern for Town Management. While the ramifications of the correction can be felt nationwide, it continues specifically here in our Town. Examples include decreased property values, continued incidences of home foreclosures, and continued weakness in general consumer retail sales. In light of these realities, the budget process was most difficult as both the staff and council wrestled with continued State take-aways coupled with legislative mandates; public safety contract cost increases, and decreased reliability in property-value related revenue sources. Through this process, the resulting budget endeavors to project realistic revenue estimates, streamlined expenditures, and a focus on leveraging external funding sources whenever possible.

- Emphasis on Stable Reserves – Continues to implement the Council’s current reserve policy, and provides for a solid level of reserves, both designated and undesignated. The budget identifies a reserve level that exceeds the upper end of the Council’s adopted reserve policy, and will provide for a reasonable amount of resources in the event of economic hardships or emergency. While it is not anticipated that reserves will be needed to supplement current appropriations, reserves remain available should the Town continue to be negatively impacted by budgetary actions taken at the Federal, State or County level. It should be noted however, that even with solid reserves, the Town is unable to continue to weather the numerous money grabs inflicted on the Town by the State. For example, in the past fiscal year, the State eliminated Redevelopment Agencies. These agencies were the single most effective tool that cities and towns had to implement projects and programs that benefited the local community. This shift of revenue has resulted in the loss of \$25 million to Town residents over the next ten years. Clearly, without a stable and secure local revenue source that others cannot take, the Town will remain unable to meet the many critical needs of the community, such as local streets and roads, public safety, and lower cost for the Town’s ongoing regional wastewater system.

- Investment in Infrastructure Maintenance – For a number of years, the Town Council has stated that addressing deferred infrastructure maintenance was a top priority. This budget continues to address that priority, although not at the levels we would prefer. The current budget commits approximately 2.5% of recurring General Fund revenues to infrastructure maintenance. This will continue to receive considerable attention until the Town Council goal of 10% has been achieved.

In the following sections, these priorities are discussed in greater detail. In addition, a brief overview of the various budget components is provided for your review.

Revenue Outlook

As with many municipalities, the Town of Yucca Valley funds the majority of its services through the Town’s General Fund. With projected revenues of \$9.4 million, the General Fund accounts for half of the \$18.8 million total Town budget. While the General Fund receives revenues from a variety of sources, the bulk of the revenues come from four primary sources:

- | | |
|----------------------------|-------------------------------|
| ▪ <i>Sales and use tax</i> | ▪ <i>Charges for services</i> |
| ▪ <i>Property Tax</i> | ▪ <i>Franchise fees</i> |

Combined, these sources provide \$8.7 million of the Town’s \$9.4 million General Fund budget, or 93%. Clearly, the Town’s revenues are tied to a limited number of sources, and as such, remain vulnerable to fluctuations in these sources. While the Town revenues have experienced contraction over the past three years, the Town anticipates that FY 2012-13 will start the gentle upswing of our economic cycle, translating into modest growth in retail sales and flat property tax revenues for the Town. Each of these revenues sources are more fully discussed below.

Sales Tax

In the mid-2000’s, the sales tax base of the Town increased about 9% on average, reflecting strong local sales tax growth, increases in local business reach, and the addition of new sales tax generating businesses. This growth slowed considerably in fiscal year 2007-08, when sales tax flattened to negligible year over year growth. As anticipated, Home Depot opened in Yucca Valley in late 2007 and several smaller stores a few months later including the relocated Sears store, and the new Dollar Tree. As each of these businesses was established, they became an ever-important part of the Town’s sales tax base. Unfortunately, the closure of two auto dealerships offset any of the gains realized by these new business operations. Recently, the Town is beginning to see evidence of new business development in the commercial core, and it is likely that 2012-13 will see the start and completion of new retail opportunities.

Over the past three years, retail sales have decreased in excess of 15%, reflecting a weak economy. During the second half of fiscal year 2011-12, the Town began to realize some reversal in sales tax receipts, as quarter over quarter increases in excess of 5% seem to indicate a positive trend in retail sales activity. Some contributing factors to the increasing sales tax growth remain high fuel costs, increased material costs, and increasing inflationary trends across all lines of goods. With the high concentration of general consumer goods retailers in Yucca Valley, the Town continues to enjoy some insulation from highly variable discretionary purchases; however, the decrease in purchasing power of the local economic base remains a concern.

□ Primary Revenue Sources		
■ Property/VLF	43 %	\$4,009,000
■ Sales Tax	33 %	3,100,000
■ Franchise/TOT	11 %	1,008,500
■ Service Revenue	11 %	1,046,000
■ All Other	2 %	251,800
Total	100%	\$9,415,300

Property Tax

The Town of Yucca Valley receives 16.8 cents of each property tax dollar received by San Bernardino County for property tax collected on property located within the Town limits. This tax is based on the assessed value of the individual property at the time of purchase or completion, and remains fixed (subject to a 2% annual adjustment) until the property is reassessed with a change in ownership or valuation.

Over the past three years, the Town's property tax revenues have decreased dramatically as assessed values county wide have seen an almost 20% reduction. This contraction in assessed value serves as the corollary to the unsustainable run-up in property values in the middle of the prior decade. This decrease in assessed value has a compounding effect on the Town as it also impacts the Town's property tax in lieu of motor vehicle license fees as described below.

For 2012-13, property tax is anticipated to be flat from the 2011-12 level reflecting the current and anticipated continued weakness in the housing market. It is likely that 2012-13 may reflect a bottom in the assessed valuations within the Town; however the Town is uncertain as to the scope of property valuation reductions which may be granted by the County Assessor. Any such reductions will have a negative impact on current and future property tax allocations due to the Town, and depending on the number and size, may continue to be significant.

Motor Vehicle License Fee (VLF)

In prior years, the Town received a property tax equivalent to the VLF tax in the amount of 2% of the current value of registered vehicles from two different funding sources. The first source is the actual VLF based on 0.65% of the value. The second is property tax in lieu of VLF in the differential amount that would bring the Town's total share up to 2%. Prior increases in annual VLF were based upon the increases in gross assessed valuation, which included growth within the Town's redevelopment project area. Starting in FY 2011-12, the Town now only receives VLF revenue from property tax in lieu. The total VLF backfill amount of \$1,575,000 in 2012-13 reflects a corresponding no-growth scenario in the assessed valuation Town wide.

Other Revenue Sources

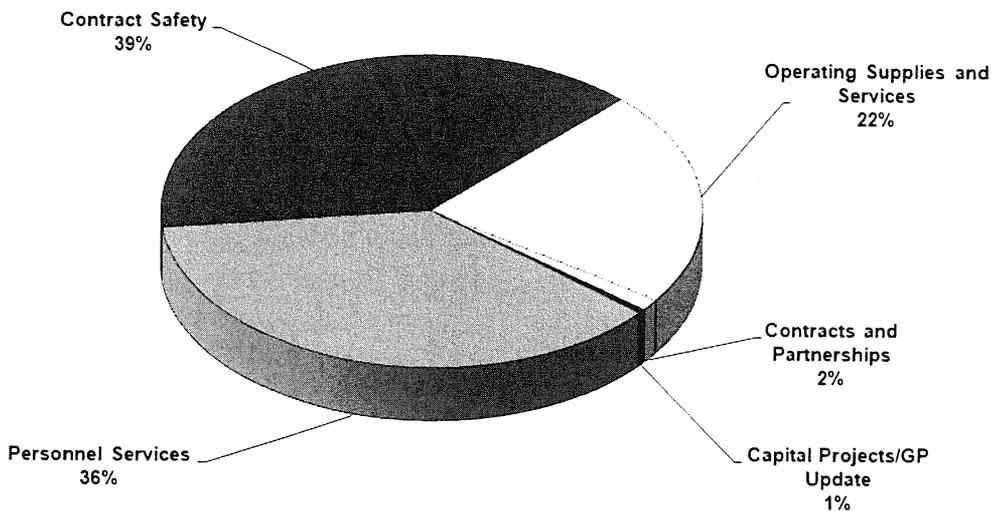
The Town receives the remaining General Fund revenues from a variety of sources including franchise fees, service fee revenues, interest earnings, transient occupancy tax, and various reimbursements. The fiscal year 2012-13 budget reflects the following significant items of impact:

- Interest Earnings – Over the past several years, monetary action taken at the Federal level has resulted in lower investment earnings rates nationwide. Accordingly, Town interest earnings are projected at \$15,000 for 2012-13 representing a decrease of over 63% from fiscal year 2011-12 adopted budget, and reflects the overall low interest rate environment.
- Franchise Fee Revenues – Projected to remain slightly higher at \$795,000 for the period, franchise fee revenue remains a significant source of General Fund revenue. The majority of the increase is related to higher service rates by the underlying service providers. Additionally, the Town continues to work toward a newly negotiated solid waste contract with Burrtec, the result of which may impact related fee revenue beyond the proposed budget in fiscal year 2012-13.
- Other Reimbursements – The proposed budget reflects the current agreement with San Bernardino County for Animal Care and Control activities. This agreement provides for reimbursement of approximately \$305,000 in 2012-13, and continues the mutually beneficial operating arrangement between the Town and the County for animal shelter and care.

General Fund Expenditures

General Fund expenditures are primarily town-wide general service type expenditures, and represent the costs of providing the basic service needs of the community. Examples of such expenditures include public safety costs, Town partnerships, community contracts, personnel costs, operating supplies and services, and park and facility maintenance. Total General Fund expenditures are budgeted at \$9.2 million, reflecting an increase of 1.6% from the FY 2011-12 projected actual amount.

Town of Yucca Valley
Operating Budget
FY 2012-13 Projected Expenditures by Function
\$9,182,784



Public Safety

The Town's public safety services are provided through a contract with the San Bernardino County Sheriff's Department. In May of each year, the County provides the Town with a draft estimate of the contract costs for public safety. The proposed Schedule A costs for 2012-13 is \$3,472,211 an increase of approximately \$243,693. As the Town staff developed the entire budget, it became

apparent that at some point, the Town will not be able to continue to absorb year over year increases in the public safety budget without action. Though considered in each of the past three years, given the Council's strategic priority of providing the best public safety program within the Town's means, no changes were made, and the public safety budget was increased as needed to provide the existing service levels.

The recommended approach in the 2012-13 budget holds the Schedule A budgeted service level at the same level as those in 2011-12. However, Town staff is recommending that the Sheriff's Service Specialist position be left unfilled upon the retirement of the existing personnel. Because of the importance of providing quality public service to the Town, Town staff is diligently seeking other sources of revenue whereby this reduction in personnel may not be necessary. These efforts include the following:

- *Completion of a FY 2012-13 COPS Hiring Program Grant.*
- *Planned discussions with the Morongo Unified School District to continue partnership funding.*
- *Continued tracking of the County's negotiations aimed at controlling contract safety costs, particularly with respect to the County's administrative cost recovery charge (COWCAP). Regarding COWCAP, the County Board of Supervisors voted to delay implementation of the increase in cost to contract cities until January 2013.*
- *Coordination and maximization of the Town's public safety grant programs.*

It is our expectation that the Town will be successful in all or some of these efforts, and that the Town will be able to maintain the current level of staffing. Nonetheless, the community needs to be aware that difficult choices lie ahead if the Town cannot depend on a secure and stable local revenue source that is not subject to the negative unilateral budget solutions imposed upon the Town by the State.

The County will continue to invoice cities directly for the actual costs associated with fleet fuel and maintenance. This cost to the Town is estimated at \$102,000 annually above the contract cost. The proposed safety budget funds a service level consisting of 13.5 deputies, including one motorcycle deputy and one school resource officer. While the majority of the Town's public safety costs are funded through the General Fund, there are additional one-time grant funds the Town receives to assist in defraying the capital costs associated with public safety. These are identified in the Town's Special Revenue funds. It is assumed that the State will continue to fund the Supplemental Law Enforcement Special Fund in the amount of \$100,000. The elimination of such a program at the state level would have a substantial negative impact upon the Town's public safety program.

Personnel Services

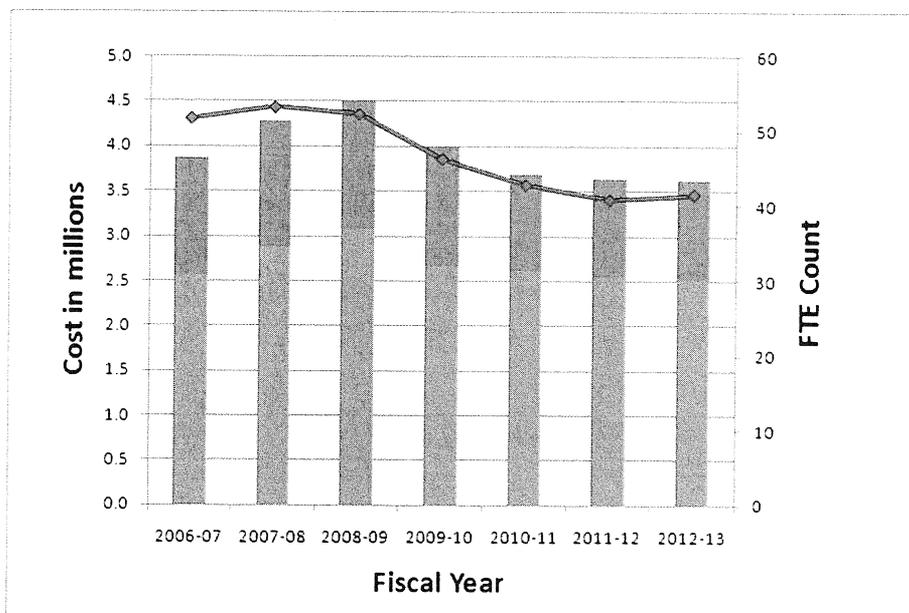
Since 2007-08, the Town has eliminated 15 full time positions. This reduction in work force has resulted in doing more with less each and every day, and places an enormous challenge on the remaining staff. Staff is pleased to present a staffing plan that **does not propose the elimination of any additional positions.**

Personnel costs represent the total direct and indirect costs associated with the Town's current and projected staff. For 2012-13, these costs are projected to total \$3.4 million, and reflect the following changes:

- No cost of living salary adjustment
- Elimination of Planning Staff allocation to the prior Yucca Valley RDA
- Continuation of the employee pick up of the entire employee portion of retirement of 8%
- Continuation of merit / longevity increases of 2.5%, if applicable
- No increase in the medical benefits cap of \$1,050
- Addition of one half-time, non-benefitted position to the Town's Parks Department
- Promotions / Reclassifications of the following positions:
 - Administrative Assistant III to Management Analyst/Deputy Town Clerk (Reclassify)
 - Administrative Assistant II to Administrative Assistant III (Promotion)
 - Code Compliance Technician to Code Compliance Officer I (Promotion)

Over the past four years, these reductions in staffing have resulted in some service changes to the public. With regret, these impacts will continue as a result of the economic downturn, and the substantial money-grabs of Sacramento. Some of these changes include reduced operating hours, changes in employee work schedules, redeployment of staff to various departments, and other operational adjustments. As the Town works toward identifying additional revenue sources that are secure from “outside hands” such as Sacramento, it is possible that at some future time, some of these service impacts may be eliminated.

Last year’s council actions to restructure employee benefits have also contributed to keeping personnel service costs in check. Specifically, implementation of a two-tier retirement program is yielding savings as retirements occur and replacement staff are brought on. By the end of this 2012/13 fiscal year, as much as 20% of our workforce will be in the reduced benefit Tier-2 retirement program. Also, savings continue this year as Town employees continue their full share contribution towards retirement costs (7-8%).



	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13
FTE	51.75	53.25	52.25	46.25	42.75	40.75	41.25
Salary	2,584,961	2,897,369	3,084,515	2,670,363	2,619,941	2,553,943	2,665,672
Benefits	1,291,731	1,399,972	1,434,565	1,337,186	1,074,703	1,096,241	1,159,549
Ben/FTE	24,961	26,291	27,456	28,912	25,139	26,902	26,544

Operating Supplies and Services

Expenditures for Town operations and contract services, excluding the contingency account, are projected to total \$2.04 million, essentially unchanged from year over year levels. Included in these expenditures are specific line items such as Town legal counsel, information technology services and supplies, planning, building and safety, and engineering professional services contracts, and risk management activities. The proposed budget reflects the emphasis on only those services and supplies that are most critical to ongoing Town operations.

Other Expenditures

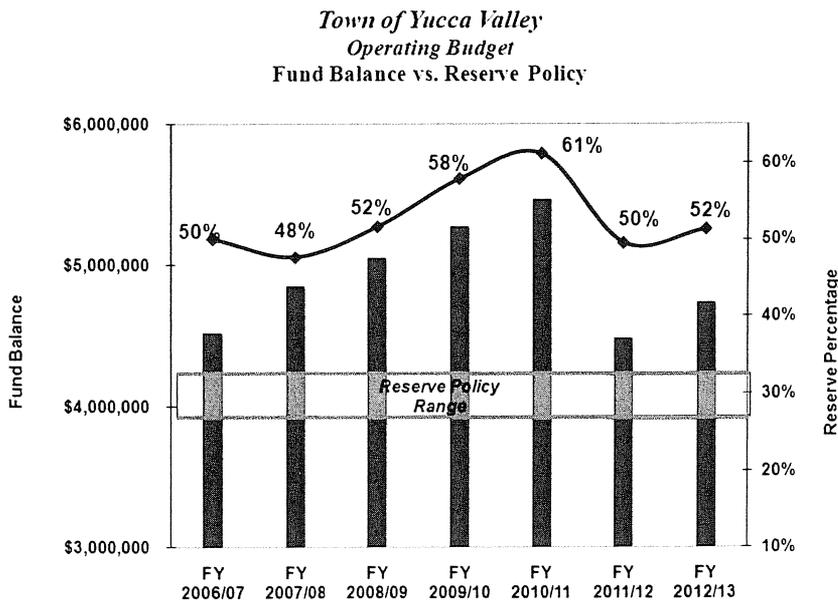
Other expenditures include community partnership requests, disaster preparedness activities, recycling and solid waste programs, and the Town’s Operation and Salary Contingency account. The contingency account reflects the amount of funding set aside for unforeseen operational or personnel expenditures. For 2012-13, \$10,000 has been set aside for this account.

General Fund Reserve

As one of the Council’s priorities, a sound fiscal reserve is maintained in the proposed budget. Such a reserve is essential to accommodate the ever-changing economic environment that municipalities function within. Events such as State subvention takeaways, redevelopment agency elimination, economic recession, environmental emergencies, and other unforeseen fiscal emergencies place an enormous burden on the local municipality. As such, a conservative, prudent fiscal reserve policy is essential to ensure the Town’s ability to respond to such uncertainties.

The anticipated General Fund reserve for the proposed budget is as follows:

<u>Reserve Designation</u>	<u>FY 2012-13</u>
Undesignated	\$4,731,388
Non-Spendable Reservation	687,000
Catastrophic	1,000,000
Other	300,000
Total	<u>\$6,718,388</u>



Under the Town’s current reserve policy, the level of General Fund undesignated reserves is to remain in the range of 25 – 30 percent of operating expenditures. The proposed level of total undesignated reserve is projected to be approximately 52% for 2012-13 with total reserve of approximately 73%. This conservative approach will provide the Town with an added measure of financial flexibility should the economic challenges at either the state or local level be more significant than anticipated.

Strategic Planning Integration

I am pleased to report that the proposed spending plan continues incorporation of the Council's strategic priorities, and provides a portion of the resources necessary to continue the staff work plan developed to implement the strategic plan. Specifically, major Town initiatives planned for fiscal year 2012-13 include:

1. *Continuation of the General Plan Update*
2. *Development Code Update/Ordinance Review Completion*
3. *Infrastructure Maintenance*
4. *Regional Wastewater Development Support*
5. *Southside Phase 1A Construction Completion*
6. *Replacement Animal Shelter Construction*
7. *Economic Development Support*

The preliminary budget plan is an operationally balanced budget in that recurring revenues exceed recurring expenditures by approximately \$232,000. As part of the Council's strategic planning sessions earlier this year, Council directed staff to allocate surplus funding from the General Fund towards the maintenance of infrastructure. This preliminary budget provides the option of allocating \$230,000 to that effort. It is the intent of staff to continue the allocation of a percentage of general fund dollars to the maintenance of the Town infrastructure assets, with the goal of attaining an annual set-aside of 10% of general fund revenues for such purposes.

Accordingly, the proposed budget includes an allocation of the majority of the 2012-13 revenues in excess of expenditures to addressing the Town's infrastructure deficit. In doing so, these funds will be available for maintenance and rehabilitation of critical Town assets including roads and parks. This designation would become part of the FY 2013-14 street and road maintenance program that goes to bid in the spring of 2013.

As always, staff and Council will continue to identify the needed resources for the implementation of these priorities as well as the preferred alternatives for securing the necessary resources. Such activities may include educational forums, community surveys, public hearings, and polling to better understand the community's willingness to support the Council's strategic plan, and the requisite revenue requirements that may accompany them.

Special Revenue Funds

In addition to the Town's General Fund, the Town also receives and expends funds through its Special Revenue Funds. These funds account for monies received in the form of some of the following:

- Gas Tax Revenues
- COPS/SLESF Grants
- Local Transportation Fund(LTF)
- SANBAG Measure I Fund(s)
- Town Assessment Districts
- Other Grants/Loans

Of particular note is the Town's Gas Tax Fund, through which the Town funds all of its street and road maintenance staffing and activities. The proposed budget continues to reflect no staffing changes from current levels. At some point, it will become necessary to address this deficit, as a road crew of four is often overwhelmed with maintenance activities. Additionally, as material and energy costs continue to increase, routine maintenance duties are becoming more and more costly. The result is that the relatively stable amount of gas tax revenue is not sufficient to fund the increasing street maintenance activities, thus necessitating the usage of the prior Prop 42 TCRP-Maintenance and LTF funds. This results in less available monies in those funds for new capital projects or major rehabilitation.

Current State budget information indicates that Prop 42 replacement funds for maintenance, but not for capital, are scheduled to be included. For the Town, total Gas Tax maintenance funding (including Prop 42 replacement funds) is anticipated to be \$551,000 in fiscal year 2012-13.

Capital projects included in the proposed 2012-13 Special Revenue Funds include:

- *Street maintenance and paving in various locations*
- *Continued work on SR 62 median islands and widening design*
- *Completion of Southside Park Phase 1A*
- *Continued work with Army Corps of Engineers regarding flood control project assessment review*
- *Leveraging of transportation funding to maximize grant opportunities, with the primary goal of accessing SANBAG Regional Funds to initiate shelf-ready work on Highway 62*

Additional detail for each special revenue fund is provided in the individual fund budget. Each budget identifies projected revenues, operating expenditures, capital expenditures and indirect cost expenditures proposed for 2012-13 in each of the Town's special revenue funds.

Yucca Valley Successor Agency

The proposed Yucca Valley Successor Agency budget for fiscal year 2012-13 is essentially a placeholder budget, representing the current expenditures that have been approved by the Successor Agency Oversight Board. Due to the ever-evolving nature of the wind-down process, it is unclear how the former RDA assets will ultimately be dissolved.

It is likely that both current legislation and litigation will influence how prior RDA assets may be utilized. However, until there is sufficient clarity regarding the expenditure of funds, the current proposed budget provides for expenditure of funds approved by the Oversight Board, the Department of Finance, and in some cases, both. It is the recommendation of staff however, that only those expenditures explicitly approved by the Oversight Board *and* the Department of Finance be expended.

Town staff will continue to work with the Agency's consultants, legal counsel, Agency Board, and Oversight Board to advocate a spending and disposition plan that promotes the overall economic objectives supporting the entire Morongo Basin. Such an approach will ensure that the residents of Yucca Valley and the taxing agencies of the broader community benefit from the prior Yucca Valley Redevelopment Agency's efforts to develop this Town in an economically responsible manner. This approach may also dampen the continued shift of local monies to the State for their legislation needs.

The proposed 2012-13 budget continues with the planned support of the Town Housing Fund's affordable senior housing project on Dumosa Avenue. While there is limited funding allocated for the next fiscal year, the budget forecast identifies the planned contribution of \$1.5 - \$3.0 million in the 2013-14 fiscal year, based upon the anticipated completion date of the project. As related grant and project information is clarified, the timing of such distributions will likely shift. Staff will continue to keep the Council apprised of the progress of these programs as they progress.

Conclusion

In keeping with the priorities set by Council, the proposed budget reflects a modest recovery in economic activity, both within the Town, and within the Basin at large. The proposed budget projects a General Fund reserve balance of \$6,718,388 in 2012-13. Of this amount, the undesignated reserve balance is anticipated at \$4,731,388. While staff has factored in the most current information regarding the State budget, there may be subsequent changes once the State budget reaches its final form. As always, these changes may positively or negatively impact the Town's proposed budget. Staff will keep the Town Council apprised of any such changes as information becomes available.

I would like to thank all who have contributed to the preparation of this budget. Beginning with the priorities established by the Town Council in January, our Town team formulated this budget to ensure maximum service delivery within the constraints of difficult economic times. Without their assistance, input, ideas and discussion, this budget would not be possible. I also extend a special thanks to the Town's Finance Department staff and to the Department Directors for their diligent efforts and indispensable insight, and the continuous guidance and participation of our Town Council.

Finally, on behalf of the outstanding team of professionals who come to work every day to make Yucca Valley a better place, our collective "Thanks" to the residents and businesses in this community who allow us to serve them.

Respectfully submitted,



Mark Nuaimi
Town Manager



Attachment:

2012 Strategic Plan Goals & Issues

2012 Strategic Planning Town Goals / Issues

Item #	Issue	Description	Staff	Rowe	Hagerman	Abel	Lombardo	Huntington	Status
1	Code Enforcement - Corridor Enforcement / Beautification	Enforce property maintenance standards; Strategic programs to target key challenges in community (foreclosed properties, SR 62 enforcement)	Near				Near	Near	Code Enforcement program augmented with CDBG funding.
2	Code Enforcement - Golf Course	Find short term solution and secure Golf Course					Near	Near	Bank not foreclosing; incorporated land use alternatives in General Plan Update
3	Community Outreach	Improve communication with public thru Web site and other; conduct of community survey(s)/ outreach					Near	Near	Survey completed with GP Update; Launched Town Facebook site
4	Development - Development Impact Fees	Annual Review; Justification for setting at max defensible limits; Update to Development Impact Fee Study (5 years old) – completed at end of General Plan update (Medium timeframe)	Near						Impact Fees updated
5	Development - SWPPP Review / USACE	Pursue federal review relative to waters of the US; implications on Clean Water Act mandates for SWPPP	Medium						
6	Development Regulations -- Code Update	Complete Development Code Revisions	Near	Near		Near	Medium	Near	Dev Code Update underway
7	Development Regulations - Dark Skies	Continue to promote, support and require dark skies					Long	Near	
8	Development Regulations - Open Space preservation	Continue to support and encourage open space; continue work with the Morongo Basin Open Space workin group						Near	MBOSG data incorporated into GP Update
9	Development Regulations - Streamlining	Consolidate & streamline building submittal requirements					Medium	Near	Improvements to Comm Dev website
10	Economic Development	Pursue Commercial Development & economic growth; Ease of (simplify) bringing development to Yucca Valley	Near		Near	Near	Near	Near	Attended ICSC; continue working with local brokers
11	Economic Development - Diversify Local Economy	Lack of a skilled workforce. Non-diverse economy; service based, low wage, minimal growth. Identify potential niche industry(s) to provide future employment opportunities; Identifying the opportunities to create jobs/possibly solar	Long			Long	Medium		
12	Economic Development - General	Determine "realistic" development targets and pursue; Identifying and then capturing the brand				Long	Near	Medium	
13	Economic Development -- Golf Course	Facilitate private redevelopment of Golf Course; Moving this quality of life issue to a solution; Assist in redevelopment of Blue Sky	Long	Medium	Near	Medium	Medium	Long	Uses to be studied with GP update
14	Economic Development - Old Town Development	Continue Old Town Specific Plan implementation; Re-evaluating this project; "Near" term re-evaluation	Long	Long	Long	Long	Long	Medium	SP to be re-visited with GP update
15	Facility Planning - Animal Shelter	Complete new animal shelter; Review location and cost to the Town	Near	Medium		Near	Near	Near	Design progressing
16	Facility Planning - Bike Lanes / Trails	Improve Bicycle safety; Acquire land/easements and make reality			Medium	Long	Long	Near	
17	Facility Planning - Consolidation	Consolidate Town Hall in single location	Long					Medium	
18	Facility Planning - Expansion	Continue programs to add to park facilities and amenities; Finish partnership with Brehm		Near	Near	Near	Near	Near	Prop 84 Brehm Park application

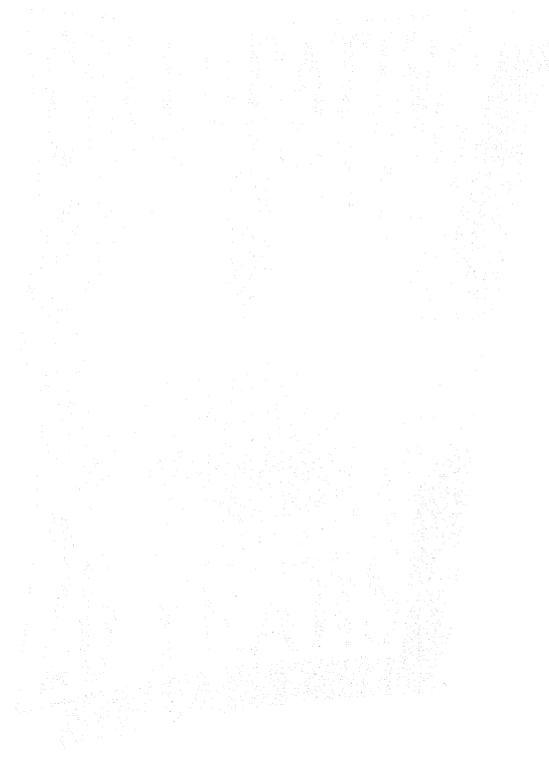
2012 Strategic Planning Town Goals / Issues

Item #	Issue	Description	Staff	Rowe	Hagerman	Abel	Lombardo	Huntington	Status
19	Facility Planning - Library	Relocate library per facilities plan	Long	Long			Long	Long	
20	Facility Planning - Museum	Relocate Museum per facilities plan; Review financial cost to Town; look at generating revenue or spinning off to non-profit	Long	Near		Near	Long	Long	
21	Facility Planning - Southside	Complete Development of Southside Community park			Long	Near	Near		Southside Phase 1A: Secured County funding support
22	General Plan - Vision	Confirm community vision of Yucca Valley	Near			Near		Near	GP Update underway
23	General Plan Update	Review General Plan and update as required; Sustainable Communities Strategies (Development Code Update, Climate Action Plan)	Near	Near		Near	Near	Medium	GP Update underway
24	Infrastructure - Construction	Sidewalks in Commercial Corridor			Medium			Medium	PLHD project moving forward; TDA grant from SANBAG
25	Infrastructure - Construction	Traffic calming and controls highway and local streets; SR-62 widening						Medium	
26	Infrastructure - Flood Control Improvements	Pursue viable short term fixes to storm drainage	Near	Medium			Medium	Near	USACE Long Canyon basin project
27	Infrastructure - Maintenance	Improve public streets; Review alternative funding sources to address backlog (bonding against Measure 1, General Fund loan, RDA loan)	Near	Medium		Near	Near	Near	General Fund target (10%) by 2014; Revenue Measure proposed
28	Infrastructure - Public Works Standard Drawings / Specifications	Standard drawings are 13 years old. Project funded and slated for completion this coming year	Near						
29	Ordinance Review	Sign, Native Plant, Undergirding Utility, Grading; Reduce amount of regulations (sign, NPO), eliminate infill requirement (utility), purge unnecessary ordinances		Near		Near	near		Native Plants; Undergirding Utilities brought forward; Sign code slated for 2012
30	Public Safety - Increase Service Levels	Identify means and improve Police and Fire protection					Medium	Near	
31	Redevelopment - Affordable Housing	Provide for affordable housing per allotted quota; complete senior housing project	Near	Near		Near	Long	Medium	Senior Housing project entitled; HUD Z02 not awarded; seeking alternative funding
32	Redevelopment - Project Area Amendment	Increase area to include golf course area; Increase the debt ceiling and maximum tax increment allowed under the plans	Near	Near					RDA Dissolution (AB 1x26)
33	Sewer Plant	Support waste water project; advocacy without direct \$\$ contribution	Near	Near		Near	Near	Near	Funding Strategy completed; Revenue Measure / state grants
34	Town Management	Review and pursue maximum efficiency in town operations; review public safety allocations vs. updated population / crime / public safety issues; Prioritize all expenditures to give staff direction on highest/lowest priorities; sell PFF building	Near		Near	Near	Near	Medium	PERS employee contribution 8%; Two-tier Retirement benefits; Adjustment to leave accrual
35	Town Management - Community Services	Evaluate and provide cost effective programs & events						Medium	On-going
36	Town Management - Employee Benefits Review	Examine alternative(s) to maintaining competitiveness while controlling costs of benefits to employees	Near				Near		PERS employee contribution 8%; Two-tier Retirement benefits; Adjustment to leave accrual
37	Town Management - Reserves	Continue to maintain budgetary reserve at high level					Near	Near	Reserves increased by \$500,000
38	Town Management - Revenue Increases / Financial Stability	Look at alternative(s) to increase revenues to deliver roads, parks, and other service enhancements; Ensuring financial stability in light of continuing financial contraction	Near				Near		Potential Revenue Measure Nov 2012

Town of Yucca Valley

Operating Budget

FY 2012-13



Budget Resolution

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2012 AND ENDING JUNE 30, 2013 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: The budget for the Town of Yucca Valley for the fiscal year commencing July 1, 2012 and ending June 30, 2013 as prepared and submitted by the Town Manager and as reviewed by the Town Council, is hereby approved and adopted as the Town of Yucca Valley Budget for said fiscal year. A copy of said budget is hereby ordered filed in the office of the Town Clerk and shall be certified by the Town Clerk as having been adopted by this resolution.

SECTION 2: From the effective date of said budget, the total amount as stated therein for each departmental activity in the Operating Budget shall be and is appropriated subject to expenditure pursuant to all applicable ordinances of the Town and the statutes of the State of California. An appropriation may be reallocated from one departmental activity account to another within the Operating Budget upon recommendation and approval of the Town Manager or Director of Administrative Services, providing there is no change in the total appropriations within any fund as authorized by the Town Council.

SECTION 3: At the close of fiscal year 2012-13, unexpended appropriations in the General Fund Operating Budget may be encumbered as necessary to underwrite the expense of budgeted outstanding purchase commitments. For all Special Revenue Funds, unexpended appropriations for approved individual capital projects will be carried forward into fiscal year 2013-14.

SECTION 4: Total appropriations within funds will be increased or decreased only by amendment of the budget by motion of the Town Council.

SECTION 5: The Director of Administrative Services is hereby authorized to transfer monies in accordance with the Interfund Transfers listed in said budget and to transfer monies to cover operational expenditures of the Town through transfers of funds in such amounts and at such times during the fiscal year as he/she may determine necessary to the competent operation and control of Town business, except that no such transfer shall be made in contravention of State law or Town ordinance. No transfer provided within the budget shall exceed in total the amount stated herein or as amended by the Town Council.

SECTION 6: The following Officials are authorized to request and approve for payment purchases against budget accounts:

Mayor
Town Council
Town Manager
Town Clerk
Director of Administrative Services
Deputy Town Manager
Director of Community Services
Human Resources Manager

SECTION 7: This resolution is incorporated by reference in said budget as if set out in full therein.

SECTION 8: The Town Clerk shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 26th day of June, 2012.

MAYOR

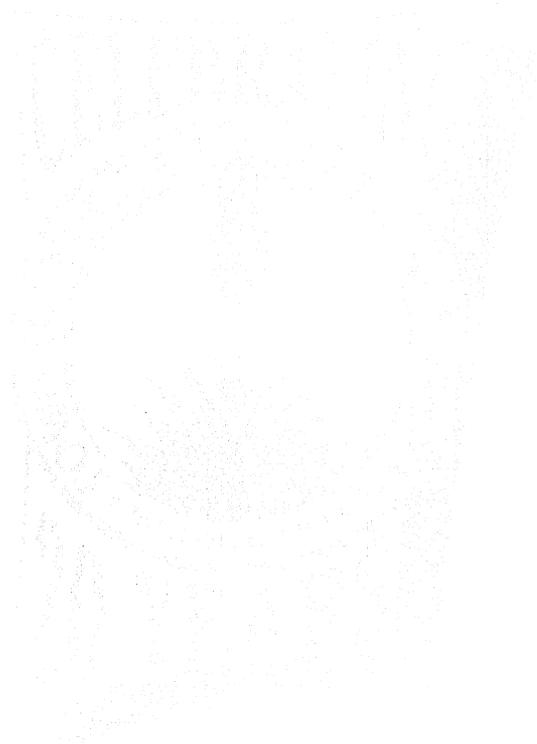
ATTEST:

TOWN CLERK

Town of Yucca Valley

Operating Budget

FY 2012-13



GANN Resolution

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING
LIMITATION FOR FISCAL YEAR 2012-2013

WHEREAS, Section 7910 of the California Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the Town Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2012-13 Fiscal Year; and

WHEREAS, the Town Council of the Town of Yucca Valley wishes to revise the appropriations limit for Fiscal Year 2012-13 for the Town of Yucca Valley, California;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Yucca Valley, California, as follows:

SECTION 1. That it is hereby found and determined that the documentation and data used in the determination of the appropriations limit for the Town of Yucca Valley for Fiscal Year 2012-13 was available to the public at Town Hall at least fifteen days prior to this date.

SECTION 2. That the appropriation limit for the Town of Yucca Valley as amended in accordance with Section 7902(a) of the California Government Code is \$30,623,491 as set forth in "Exhibit A" included herewith.

APPROVED AND ADOPTED this 26th day of June, 2012.

TOWN OF YUCCA VALLEY

MAYOR

ATTEST:

TOWN CLERK

TOWN OF YUCCA VALLEY

GANN Appropriations Limit Computation

July 2008 through June 2013

Exhibit A

	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13
Population	21,268	21,239	20,686	20,834	20,916
Population Change	1.26%	0.49%	0.40%	0.72%	0.73%
Per Capita Income Change	4.29%	0.62%	-2.54%	2.51%	3.77%
Population Change Converted to a Ratio	1.0126	1.0049	1.0040	1.0072	1.0073
Per Capita Income Change as a Ratio	1.0429	1.0062	0.9746	1.0251	1.0377
Calculation of Growth Factor	1.0560	1.0111	0.9785	1.0325	1.0453
TOTAL CURRENT YEAR LIMIT	\$28,679,715	\$28,998,931	\$28,375,407	\$29,297,061	\$30,623,491

Proceeds of Taxes:

Sales Taxes	\$3,300,000	\$2,755,000	\$2,750,000	\$2,855,000	\$3,100,000
Vehicle License Fees	\$50,000	\$50,000	\$65,000	\$55,000	\$0
Property Tax In-lieu of VLF	\$1,712,000	\$1,830,000	\$1,550,000	\$1,525,000	\$1,575,000
Home Owner's Property Tax Relief	\$35,000	\$35,000	\$30,000	\$33,000	\$33,000
Property Taxes - Secured	\$2,765,000	\$2,455,000	\$2,310,000	\$2,360,000	\$2,420,000
Property Taxes - Penalty	\$9,500	\$15,000	\$25,000	\$10,000	\$10,000
Property Transfer Taxes	\$25,000	\$50,000	\$40,000	\$35,000	\$35,000
Transient Occupancy Tax	\$160,000	\$165,000	\$154,000	\$160,000	\$160,000
Total Proceeds of Taxes	\$8,056,500	\$7,355,000	\$6,924,000	\$7,033,000	\$7,333,000
Excess Limit over Tax Proceeds	(\$20,623,215)	(\$21,643,931)	(\$21,451,407)	(\$22,264,061)	(\$23,290,491)

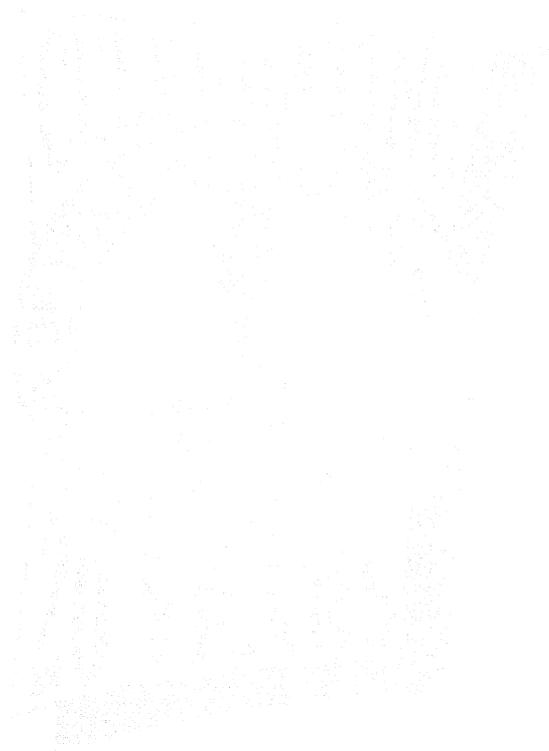
Under Article XIII of the California Constitution (the Gann Spending Limitation Initiative), the Town is restricted as to the amount of annual appropriations from the proceeds of taxes. If the proceeds from taxes exceed the allowed appropriations limit, the excess must either be refunded to the State Controller, or returned to the taxpayers through revised tax rates, revised fee schedules, or other refund arrangements.

The base year amount of \$10,000,000 is increased each year by the multiplier consisting of the change in population for the Town of Yucca Valley and the change in the cost of living, both numbers of which are provided by the Department of Finance, State of California.

Town of Yucca Valley

Operating Budget

FY 2012-13



Personnel Resolution

RESOLUTION NO. 12-

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND
SALARY SCHEDULE FOR FISCAL YEAR 2012-2013

The Town Council of the Town of Yucca Valley does resolve as follows:

SECTION 1: Personnel positions for fiscal year 2012-13 are hereby authorized as showing in Exhibit "A".

SECTION 2: Personnel salary schedule for fiscal year 2012-13 is hereby authorized as showing in Exhibit "B", effective with the pay date beginning July 20, 2012.

APPROVED AND ADOPTED THIS 26th day of June, 2012.

TOWN OF YUCCA VALLEY

MAYOR

ATTEST:

TOWN CLERK

Town of Yucca Valley

Operating Budget

FY 2012-2013

EXHIBIT A

FY 2012-13 Authorized Position Listing

Salary Range	Position	FTE (all positions filled)
Contract	Town Manager	1.00
175	Town Clerk	1.00
150	Administrative Assistant III	1.00
150	Senior Accountant (vacant)	0.00
150	Deputy Town Clerk (vacant)	0.00
229	Director of Administrative Services	1.00
180	Senior Accountant	1.00
125	Accounting Technician II	1.00
205	Human Resources & Risk Manager	1.00
135	Payroll and Benefits Specialist	1.00
165	Deputy Town Clerk/Management Analyst	1.00
229	Director of Community Services	1.00
170	Museum Supervisor	1.00
135	Administrative Assistant II	1.00
125	Museum Programs Coordinator	1.00
90	Museum Assistant	0.75
125	Recreation Coordinator	2.00
125	Recreation Supervisor (1-1-500) (vacant)	0.00
125	Lead Maintenance Worker - Facilities (vacant)	0.00
160	Facilities Maintenance Supervisor	1.00
160	Maintenance Worker - Facilities (2 vacancies)	0.00
190	Animal Care & Control Manager	1.00
125	Animal Shelter Supervisor (vacant)	0.00
125	Animal Control Officer II	2.00
115	Animal Shelter Specialist	2.00
135	Administrative Assistant II	1.00
100	Kennel Technician	1.50
239	Deputy Town Manager	1.00
175	Associate Planner	1.00
190	Project Engineer	1.00
155	Engineering Technician II	1.00
155	Administrative Assistant III (vacant)	0.00
140	Planning Technician	1.00
155	Supervising Code Compliance Officer II (temp)	0.50
140	Code Compliance Officer I	1.00
135	Code Compliance Technician - Field	1.00
175	Director of Public Works - Town Engineer (Vacant)	0.00
175	Public Works Supervisor (vacant)	0.00
175	Public Works Inspector	0.50
145	Skilled Lead Maintenance Worker - Parks	1.00
145	Skilled Lead Maintenance Worker - Streets	1.00
125	Skilled Maintenance Worker II - Parks (1 vacancy)	3.50
125	Skilled Maintenance Worker II - Streets (1 vacancy)	3.00

FY 2012-13 Total Authorized Positions 40.75

TOWN OF YUCCA VALLEY

Approved by Resolution 12-XX effective July 20, 2012

Nash Schedule - 13 Step @ 2.5% w-3 Step Longevity; Range Increment of 1%

EXHIBIT A

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
55		Hourly	\$7,981.7	\$8,181.2	\$8,385.7	\$8,595.4	\$8,810.3	\$9,030.5	\$9,256.3	\$9,487.7	\$9,724.9	\$9,968.0	\$10,217.2	\$10,472.6	\$10,734.5	\$11,002.8	\$11,277.9	\$11,559.8
		Bi-weekly	\$638.54	\$654.50	\$670.86	\$687.63	\$704.82	\$722.44	\$740.50	\$759.02	\$777.99	\$797.44	\$817.38	\$837.81	\$858.76	\$880.22	\$902.23	\$924.78
		Monthly	\$1,383.3	\$1,418	\$1,454	\$1,490	\$1,527	\$1,565	\$1,604	\$1,645	\$1,686	\$1,728	\$1,771	\$1,815	\$1,861	\$1,907	\$1,955	\$2,004
		Annual	\$16,602	\$17,017	\$17,442	\$17,878	\$18,325	\$18,783	\$19,253	\$19,734	\$20,228	\$20,733	\$21,252	\$21,783	\$22,328	\$22,886	\$23,458	\$24,044
56		Hourly	\$8,061.5	\$8,263.0	\$8,469.6	\$8,681.3	\$8,898.4	\$9,120.8	\$9,348.9	\$9,582.6	\$9,822.1	\$10,067.7	\$10,318.4	\$10,574.4	\$10,835.9	\$11,103.1	\$11,376.0	\$11,654.5
		Bi-weekly	\$644.92	\$661.04	\$677.57	\$694.50	\$711.87	\$729.66	\$747.91	\$766.61	\$785.77	\$805.42	\$825.55	\$846.19	\$867.34	\$889.03	\$911.26	\$934.03
		Monthly	\$1,397	\$1,432	\$1,468	\$1,505	\$1,542	\$1,581	\$1,620	\$1,661	\$1,703	\$1,745	\$1,789	\$1,833	\$1,879	\$1,926	\$1,974	\$2,024
		Annual	\$16,768	\$17,187	\$17,617	\$18,057	\$18,509	\$18,971	\$19,446	\$19,932	\$20,430	\$20,941	\$21,464	\$22,001	\$22,551	\$23,115	\$23,693	\$24,285
57		Hourly	\$8,142.1	\$8,345.7	\$8,554.3	\$8,768.2	\$8,987.4	\$9,212.0	\$9,442.3	\$9,678.4	\$9,920.4	\$10,168.4	\$10,422.6	\$10,683.1	\$10,950.2	\$11,224.0	\$11,504.6	\$11,792.2
		Bi-weekly	\$651.37	\$667.66	\$684.34	\$701.46	\$718.99	\$736.96	\$755.38	\$774.27	\$793.63	\$813.47	\$833.81	\$854.65	\$876.02	\$897.92	\$920.37	\$943.38
		Monthly	\$1,411	\$1,447	\$1,483	\$1,520	\$1,558	\$1,597	\$1,637	\$1,678	\$1,720	\$1,763	\$1,807	\$1,852	\$1,898	\$1,945	\$1,994	\$2,044
		Annual	\$16,936	\$17,359	\$17,793	\$18,238	\$18,694	\$19,161	\$19,640	\$20,131	\$20,634	\$21,150	\$21,679	\$22,221	\$22,776	\$23,346	\$23,930	\$24,528
58		Hourly	\$8,223.5	\$8,429.1	\$8,639.8	\$8,856.8	\$9,077.2	\$9,302.4	\$9,532.1	\$9,772.2	\$10,016.6	\$10,270.1	\$10,526.8	\$10,790.0	\$11,059.7	\$11,336.2	\$11,619.6	\$11,910.1
		Bi-weekly	\$657.88	\$674.33	\$691.18	\$708.46	\$726.18	\$744.34	\$762.94	\$782.02	\$801.57	\$821.61	\$842.14	\$863.20	\$884.78	\$906.90	\$929.57	\$952.81
		Monthly	\$1,425	\$1,461	\$1,498	\$1,535	\$1,573	\$1,613	\$1,653	\$1,694	\$1,737	\$1,780	\$1,825	\$1,870	\$1,917	\$1,965	\$2,014	\$2,064
		Annual	\$17,105	\$17,533	\$17,971	\$18,420	\$18,881	\$19,353	\$19,836	\$20,332	\$20,841	\$21,362	\$21,896	\$22,443	\$23,004	\$23,579	\$24,169	\$24,773
59		Hourly	\$8,305.8	\$8,513.4	\$8,726.2	\$8,944.4	\$9,168.0	\$9,397.2	\$9,632.1	\$9,871.7	\$10,119.8	\$10,372.8	\$10,631.2	\$10,897.9	\$11,170.3	\$11,449.6	\$11,735.8	\$12,029.2
		Bi-weekly	\$664.46	\$681.07	\$698.10	\$715.55	\$733.44	\$751.78	\$770.57	\$789.83	\$809.58	\$829.82	\$850.57	\$871.83	\$893.62	\$915.97	\$938.86	\$962.34
		Monthly	\$1,440	\$1,476	\$1,513	\$1,550	\$1,589	\$1,629	\$1,670	\$1,711	\$1,754	\$1,798	\$1,843	\$1,889	\$1,936	\$1,985	\$2,034	\$2,085
		Annual	\$17,276	\$17,708	\$18,151	\$18,604	\$19,069	\$19,546	\$20,035	\$20,536	\$21,049	\$21,575	\$22,115	\$22,668	\$23,234	\$23,815	\$24,411	\$25,021
60		Hourly	\$8,388.8	\$8,598.5	\$8,813.5	\$9,033.8	\$9,259.7	\$9,491.2	\$9,728.5	\$9,971.7	\$10,221.0	\$10,476.5	\$10,738.4	\$11,006.9	\$11,282.0	\$11,564.1	\$11,853.2	\$12,149.5
		Bi-weekly	\$671.10	\$687.88	\$705.08	\$722.70	\$740.78	\$759.30	\$778.28	\$797.74	\$817.68	\$838.12	\$859.07	\$880.55	\$902.56	\$925.13	\$948.26	\$971.96
		Monthly	\$1,454	\$1,490	\$1,528	\$1,566	\$1,605	\$1,645	\$1,686	\$1,728	\$1,772	\$1,816	\$1,861	\$1,908	\$1,956	\$2,004	\$2,055	\$2,106
		Annual	\$17,449	\$17,865	\$18,332	\$18,790	\$19,260	\$19,742	\$20,235	\$20,741	\$21,260	\$21,791	\$22,336	\$22,894	\$23,467	\$24,053	\$24,655	\$25,271
61		Hourly	\$8,472.7	\$8,684.5	\$8,901.6	\$9,124.2	\$9,352.3	\$9,586.1	\$9,825.7	\$10,071.4	\$10,323.2	\$10,581.2	\$10,845.8	\$11,116.9	\$11,394.8	\$11,679.7	\$11,971.7	\$12,271.0
		Bi-weekly	\$677.82	\$694.76	\$712.13	\$729.94	\$748.18	\$766.89	\$786.06	\$805.71	\$825.86	\$846.50	\$867.66	\$889.35	\$911.58	\$934.38	\$957.74	\$981.68
		Monthly	\$1,469	\$1,505	\$1,543	\$1,582	\$1,621	\$1,662	\$1,703	\$1,746	\$1,791	\$1,834	\$1,880	\$1,927	\$1,975	\$2,024	\$2,075	\$2,127
		Annual	\$17,623	\$18,064	\$18,515	\$18,978	\$19,453	\$19,939	\$20,438	\$20,948	\$21,472	\$22,009	\$22,559	\$23,123	\$23,701	\$24,294	\$24,901	\$25,524
62		Hourly	\$8,557.4	\$8,771.4	\$8,990.7	\$9,215.4	\$9,445.8	\$9,681.9	\$9,924.0	\$10,172.1	\$10,426.4	\$10,687.1	\$10,954.2	\$11,228.1	\$11,508.8	\$11,796.5	\$12,091.4	\$12,393.7
		Bi-weekly	\$684.59	\$701.71	\$719.26	\$737.23	\$755.66	\$774.55	\$793.92	\$813.77	\$834.11	\$854.97	\$876.34	\$898.25	\$920.70	\$943.72	\$967.31	\$991.50
		Monthly	\$1,483	\$1,520	\$1,558	\$1,597	\$1,637	\$1,678	\$1,720	\$1,763	\$1,807	\$1,852	\$1,899	\$1,946	\$1,995	\$2,045	\$2,096	\$2,148
		Annual	\$17,799	\$18,244	\$18,701	\$19,168	\$19,647	\$20,138	\$20,642	\$21,158	\$21,687	\$22,229	\$22,785	\$23,354	\$23,938	\$24,537	\$25,150	\$25,779
63		Hourly	\$8,643.0	\$8,859.1	\$9,080.6	\$9,307.6	\$9,540.3	\$9,778.8	\$10,023.2	\$10,273.8	\$10,530.7	\$10,793.9	\$11,063.8	\$11,340.4	\$11,623.9	\$11,914.5	\$12,212.3	\$12,517.7
		Bi-weekly	\$691.44	\$708.73	\$726.45	\$744.61	\$763.22	\$782.30	\$801.86	\$821.90	\$842.46	\$863.51	\$885.10	\$907.23	\$929.91	\$953.16	\$976.98	\$1,001.42
		Monthly	\$1,498	\$1,536	\$1,574	\$1,613	\$1,654	\$1,695	\$1,737	\$1,781	\$1,825	\$1,871	\$1,918	\$1,966	\$2,015	\$2,065	\$2,117	\$2,170
		Annual	\$17,977	\$18,427	\$18,888	\$19,360	\$19,844	\$20,340	\$20,848	\$21,370	\$21,904	\$22,451	\$23,013	\$23,588	\$24,178	\$24,782	\$25,402	\$26,037
64		Hourly	\$8,729.4	\$8,947.7	\$9,171.4	\$9,400.6	\$9,635.7	\$9,876.6	\$10,123.5	\$10,376.6	\$10,636.8	\$10,901.9	\$11,174.4	\$11,453.8	\$11,740.1	\$12,033.4	\$12,334.5	\$12,642.8
		Bi-weekly	\$698.35	\$715.82	\$733.71	\$752.05	\$770.86	\$790.13	\$809.88	\$830.13	\$850.88	\$872.15	\$893.95	\$916.30	\$939.21	\$962.69	\$986.76	\$1,011.42
		Monthly	\$1,513	\$1,551	\$1,590	\$1,629	\$1,670	\$1,712	\$1,755	\$1,799	\$1,844	\$1,890	\$1,937	\$1,985	\$2,035	\$2,086	\$2,138	\$2,191
		Annual	\$18,157	\$18,611	\$19,076	\$19,553	\$20,042	\$20,543	\$21,057	\$21,583	\$22,123	\$22,676	\$23,243	\$23,824	\$24,419	\$25,030	\$25,656	\$26,297

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
65	Reg Asst	Hourly	\$8,816.7	\$9,037.1	\$9,263.1	\$9,494.7	\$9,732.0	\$9,975.3	\$10,224.7	\$10,480.3	\$10,742.3	\$11,010.9	\$11,286.2	\$11,568.3	\$11,857.5	\$12,154.0	\$12,457.8	\$12,769.3
		Bi-weekly	\$705.34	\$722.97	\$741.05	\$759.58	\$778.56	\$798.02	\$817.98	\$838.42	\$859.38	\$880.87	\$902.90	\$925.46	\$948.60	\$972.32	\$996.62	\$1,021.54
		Monthly	\$1,528	\$1,566	\$1,606	\$1,646	\$1,721	\$1,772	\$1,872	\$1,917	\$1,962	\$1,999	\$2,055	\$2,113	\$2,173	\$2,235	\$2,300	\$2,368
		Annual	\$18,339	\$18,797	\$19,267	\$19,749	\$20,243	\$20,749	\$21,267	\$21,799	\$22,344	\$22,903	\$23,475	\$24,062	\$24,664	\$25,280	\$25,912	\$26,560
66		Hourly	\$8,904.9	\$9,127.5	\$9,355.7	\$9,589.6	\$9,829.3	\$10,075.1	\$10,327.0	\$10,585.1	\$10,849.8	\$11,121.0	\$11,399.0	\$11,684.0	\$11,976.1	\$12,275.5	\$12,582.4	\$12,896.9
		Bi-weekly	\$712.39	\$730.20	\$748.46	\$767.17	\$786.34	\$806.01	\$826.16	\$846.81	\$867.98	\$889.68	\$911.92	\$934.72	\$958.09	\$982.04	\$1,006.59	\$1,031.75
		Monthly	\$1,544	\$1,582	\$1,622	\$1,662	\$1,704	\$1,746	\$1,790	\$1,835	\$1,881	\$1,928	\$1,976	\$2,025	\$2,076	\$2,128	\$2,181	\$2,235
		Annual	\$18,522	\$18,985	\$19,460	\$19,946	\$20,445	\$20,956	\$21,480	\$22,017	\$22,567	\$23,132	\$23,714	\$24,305	\$24,910	\$25,533	\$26,171	\$26,826
67		Hourly	\$8,993.9	\$9,218.8	\$9,449.3	\$9,685.5	\$9,927.6	\$10,175.8	\$10,430.2	\$10,691.0	\$10,958.3	\$11,232.2	\$11,513.0	\$11,800.8	\$12,095.9	\$12,398.3	\$12,708.2	\$13,025.9
		Bi-weekly	\$719.51	\$737.50	\$755.94	\$774.84	\$794.21	\$814.06	\$834.42	\$855.28	\$876.66	\$898.58	\$921.04	\$944.06	\$967.67	\$991.86	\$1,016.66	\$1,042.07
		Monthly	\$1,559	\$1,598	\$1,638	\$1,679	\$1,721	\$1,764	\$1,808	\$1,853	\$1,899	\$1,947	\$1,996	\$2,045	\$2,097	\$2,149	\$2,203	\$2,258
		Annual	\$18,707	\$19,175	\$19,654	\$20,146	\$20,649	\$21,166	\$21,695	\$22,237	\$22,793	\$23,363	\$23,947	\$24,546	\$25,159	\$25,788	\$26,433	\$27,094
68		Hourly	\$9,083.9	\$9,311.0	\$9,543.8	\$9,782.4	\$10,026.9	\$10,277.6	\$10,534.5	\$10,797.9	\$11,067.8	\$11,344.5	\$11,628.1	\$11,918.8	\$12,216.8	\$12,522.2	\$12,835.3	\$13,156.2
		Bi-weekly	\$726.71	\$744.88	\$763.50	\$782.59	\$802.15	\$822.21	\$842.76	\$863.83	\$885.42	\$907.56	\$930.25	\$953.50	\$977.34	\$1,001.78	\$1,026.82	\$1,052.50
		Monthly	\$1,575	\$1,614	\$1,654	\$1,696	\$1,738	\$1,781	\$1,826	\$1,872	\$1,918	\$1,966	\$2,016	\$2,066	\$2,118	\$2,171	\$2,225	\$2,280
		Annual	\$18,984	\$19,367	\$19,851	\$20,347	\$20,856	\$21,377	\$21,912	\$22,460	\$23,021	\$23,597	\$24,187	\$24,791	\$25,411	\$26,046	\$26,697	\$27,365
69		Hourly	\$9,174.7	\$9,404.1	\$9,639.2	\$9,880.2	\$10,127.2	\$10,380.4	\$10,639.9	\$10,905.9	\$11,178.5	\$11,458.0	\$11,744.4	\$12,038.0	\$12,339.0	\$12,647.5	\$12,963.6	\$13,287.7
		Bi-weekly	\$733.98	\$752.33	\$771.14	\$790.42	\$810.18	\$830.43	\$851.19	\$872.47	\$894.28	\$916.64	\$939.55	\$963.04	\$987.12	\$1,011.80	\$1,037.09	\$1,062.92
		Monthly	\$1,590	\$1,630	\$1,671	\$1,713	\$1,755	\$1,799	\$1,844	\$1,890	\$1,938	\$1,986	\$2,036	\$2,087	\$2,139	\$2,192	\$2,247	\$2,303
		Annual	\$19,083	\$19,561	\$20,050	\$20,551	\$21,065	\$21,591	\$22,131	\$22,684	\$23,251	\$23,833	\$24,428	\$25,039	\$25,665	\$26,307	\$26,964	\$27,638
70		Hourly	\$9,265.5	\$9,498.1	\$9,735.6	\$9,979.0	\$10,228.5	\$10,484.2	\$10,746.3	\$11,014.9	\$11,290.3	\$11,572.6	\$11,861.9	\$12,158.4	\$12,462.4	\$12,773.9	\$13,093.3	\$13,420.6
		Bi-weekly	\$741.32	\$759.85	\$778.85	\$798.32	\$818.28	\$838.74	\$859.70	\$881.19	\$903.22	\$925.81	\$948.95	\$972.67	\$996.99	\$1,021.91	\$1,047.46	\$1,073.65
		Monthly	\$1,606	\$1,646	\$1,688	\$1,730	\$1,773	\$1,817	\$1,863	\$1,909	\$1,957	\$2,006	\$2,056	\$2,107	\$2,160	\$2,214	\$2,270	\$2,328
		Annual	\$19,274	\$19,756	\$20,250	\$20,756	\$21,275	\$21,807	\$22,352	\$22,911	\$23,484	\$24,071	\$24,673	\$25,290	\$25,922	\$26,570	\$27,234	\$27,915
71		Hourly	\$9,359.1	\$9,593.1	\$9,832.9	\$10,078.8	\$10,330.7	\$10,589.0	\$10,853.7	\$11,125.1	\$11,403.2	\$11,688.3	\$11,980.5	\$12,280.0	\$12,587.0	\$12,901.7	\$13,224.2	\$13,554.8
		Bi-weekly	\$748.73	\$767.45	\$786.63	\$806.30	\$826.46	\$847.12	\$868.30	\$890.01	\$912.26	\$935.06	\$958.44	\$982.40	\$1,006.96	\$1,032.14	\$1,057.94	\$1,084.38
		Monthly	\$1,622	\$1,663	\$1,704	\$1,747	\$1,791	\$1,835	\$1,881	\$1,928	\$1,977	\$2,026	\$2,077	\$2,129	\$2,182	\$2,236	\$2,292	\$2,350
		Annual	\$19,467	\$19,954	\$20,453	\$20,964	\$21,488	\$22,025	\$22,576	\$23,140	\$23,719	\$24,312	\$24,919	\$25,542	\$26,181	\$26,835	\$27,506	\$28,194
72		Hourly	\$9,452.7	\$9,689.0	\$9,931.3	\$10,179.6	\$10,434.0	\$10,694.9	\$10,962.3	\$11,236.3	\$11,517.2	\$11,805.2	\$12,100.3	\$12,402.8	\$12,712.9	\$13,030.7	\$13,356.5	\$13,690.4
		Bi-weekly	\$756.22	\$775.12	\$794.50	\$814.37	\$834.72	\$855.59	\$876.98	\$898.90	\$921.38	\$944.42	\$968.02	\$992.22	\$1,017.03	\$1,042.46	\$1,068.52	\$1,095.23
		Monthly	\$1,638	\$1,679	\$1,721	\$1,764	\$1,809	\$1,854	\$1,900	\$1,948	\$1,996	\$2,046	\$2,097	\$2,150	\$2,204	\$2,259	\$2,315	\$2,373
		Annual	\$19,662	\$20,153	\$20,657	\$21,173	\$21,703	\$22,245	\$22,800	\$23,372	\$23,956	\$24,555	\$25,169	\$25,798	\$26,443	\$27,104	\$27,781	\$28,476
73		Hourly	\$9,547.3	\$9,785.9	\$10,030.6	\$10,281.4	\$10,538.4	\$10,801.8	\$11,071.9	\$11,348.7	\$11,632.4	\$11,923.3	\$12,221.3	\$12,526.8	\$12,840.0	\$13,161.0	\$13,490.0	\$13,827.3
		Bi-weekly	\$763.78	\$782.87	\$802.45	\$822.51	\$843.07	\$864.14	\$885.75	\$907.90	\$930.59	\$953.86	\$977.70	\$1,002.14	\$1,027.20	\$1,052.88	\$1,079.20	\$1,106.18
		Monthly	\$1,655	\$1,696	\$1,739	\$1,782	\$1,827	\$1,872	\$1,919	\$1,967	\$2,016	\$2,067	\$2,118	\$2,171	\$2,226	\$2,281	\$2,338	\$2,397
		Annual	\$19,858	\$20,355	\$20,864	\$21,385	\$21,920	\$22,468	\$23,030	\$23,605	\$24,195	\$24,800	\$25,420	\$26,056	\$26,707	\$27,375	\$28,059	\$28,761
74		Hourly	\$9,642.7	\$9,883.8	\$10,130.9	\$10,384.2	\$10,643.8	\$10,909.8	\$11,182.6	\$11,462.2	\$11,748.7	\$12,042.4	\$12,343.5	\$12,652.1	\$12,968.4	\$13,292.6	\$13,624.9	\$13,965.5
		Bi-weekly	\$771.42	\$790.70	\$810.47	\$830.74	\$851.50	\$872.79	\$894.61	\$916.98	\$939.90	\$963.39	\$987.48	\$1,012.17	\$1,037.47	\$1,063.41	\$1,089.99	\$1,117.24
		Monthly	\$1,671	\$1,713	\$1,756	\$1,800	\$1,845	\$1,891	\$1,938	\$1,987	\$2,036	\$2,087	\$2,140	\$2,193	\$2,248	\$2,304	\$2,362	\$2,421
		Annual	\$20,057	\$20,558	\$21,072	\$21,599	\$22,139	\$22,693	\$23,260	\$23,841	\$24,437	\$25,048	\$25,674	\$26,316	\$26,974	\$27,649	\$28,340	\$29,048

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
75	Rec Ldr I Lifeguard/Pool	Hourly	\$9,739.2	\$9,926.2	\$10,232.2	\$10,480.0	\$10,750.2	\$11,030.0	\$11,294.4	\$11,576.8	\$11,866.2	\$12,162.8	\$12,466.9	\$12,776.6	\$13,088.1	\$13,425.5	\$13,761.2	\$14,105.2	
		Bi-weekly	\$779.14	\$798.61	\$818.58	\$839.04	\$860.02	\$881.52	\$903.55	\$926.14	\$949.30	\$973.03	\$997.35	\$1,022.29	\$1,047.85	\$1,074.04	\$1,100.90	\$1,128.42	
		Monthly	\$1,668	\$1,730	\$1,774	\$1,818	\$1,863	\$1,910	\$1,958	\$2,007	\$2,057	\$2,108	\$2,161	\$2,215	\$2,270	\$2,327	\$2,385	\$2,445	
		Annual	\$20,257	\$20,764	\$21,283	\$21,815	\$22,360	\$22,919	\$23,492	\$24,080	\$24,682	\$25,299	\$25,931	\$26,580	\$27,244	\$27,925	\$28,623	\$29,339	
76		Hourly	\$9,836.5	\$10,025.5	\$10,334.5	\$10,652.9	\$10,987.7	\$11,329.2	\$11,676.4	\$12,029.2	\$12,387.4	\$12,746.1	\$13,105.4	\$13,465.3	\$13,825.8	\$14,186.9	\$14,548.6	\$14,910.9	\$15,273.9
		Bi-weekly	\$786.92	\$806.60	\$826.76	\$847.43	\$868.62	\$890.34	\$912.59	\$935.41	\$958.79	\$982.76	\$1,007.33	\$1,032.51	\$1,058.33	\$1,084.78	\$1,111.90	\$1,139.70	\$1,167.80
		Monthly	\$1,705	\$1,748	\$1,791	\$1,836	\$1,882	\$1,929	\$1,977	\$2,027	\$2,077	\$2,129	\$2,183	\$2,237	\$2,293	\$2,350	\$2,409	\$2,469	\$2,529
		Annual	\$20,460	\$20,972	\$21,496	\$22,033	\$22,584	\$23,149	\$23,727	\$24,321	\$24,929	\$25,552	\$26,191	\$26,845	\$27,516	\$28,204	\$28,909	\$29,632	\$30,363
77		Hourly	\$9,934.9	\$10,133.3	\$10,342.9	\$10,563.8	\$10,796.0	\$11,039.4	\$11,294.0	\$11,549.6	\$11,806.4	\$12,064.4	\$12,323.6	\$12,584.0	\$12,845.6	\$13,108.4	\$13,372.4	\$13,637.6	\$13,904.0
		Bi-weekly	\$794.79	\$814.66	\$835.03	\$855.90	\$877.30	\$899.23	\$921.72	\$944.76	\$968.38	\$992.58	\$1,017.40	\$1,042.84	\$1,068.91	\$1,095.63	\$1,123.02	\$1,151.10	\$1,179.88
		Monthly	\$1,722	\$1,765	\$1,809	\$1,854	\$1,901	\$1,948	\$1,997	\$2,047	\$2,098	\$2,151	\$2,204	\$2,259	\$2,316	\$2,374	\$2,433	\$2,494	\$2,555
		Annual	\$20,665	\$21,181	\$21,711	\$22,254	\$22,810	\$23,380	\$23,965	\$24,564	\$25,178	\$25,807	\$26,452	\$27,114	\$27,792	\$28,486	\$29,198	\$29,929	\$30,670
78		Hourly	\$10,034.3	\$10,243.7	\$10,464.2	\$10,695.6	\$10,938.0	\$11,181.4	\$11,425.8	\$11,671.2	\$11,917.6	\$12,165.0	\$12,414.4	\$12,664.8	\$12,916.2	\$13,168.6	\$13,422.0	\$13,676.4	\$13,931.8
		Bi-weekly	\$802.74	\$822.81	\$843.38	\$864.46	\$886.07	\$908.22	\$930.94	\$954.21	\$978.06	\$1,002.51	\$1,027.58	\$1,053.26	\$1,079.56	\$1,106.58	\$1,134.25	\$1,162.56	\$1,191.50
		Monthly	\$1,739	\$1,783	\$1,827	\$1,873	\$1,920	\$1,968	\$2,017	\$2,067	\$2,119	\$2,172	\$2,226	\$2,282	\$2,339	\$2,398	\$2,458	\$2,519	\$2,580
		Annual	\$20,871	\$21,393	\$21,928	\$22,476	\$23,038	\$23,614	\$24,204	\$24,809	\$25,430	\$26,065	\$26,717	\$27,385	\$28,070	\$28,771	\$29,491	\$30,228	\$30,970
79		Hourly	\$10,134.6	\$10,354.0	\$10,584.4	\$10,825.8	\$11,069.2	\$11,314.6	\$11,561.0	\$11,808.4	\$12,056.8	\$12,306.2	\$12,556.6	\$12,808.0	\$13,060.4	\$13,313.8	\$13,568.2	\$13,823.6	\$14,079.0
		Bi-weekly	\$810.77	\$831.04	\$851.62	\$872.51	\$893.70	\$915.19	\$936.98	\$959.07	\$981.46	\$1,004.15	\$1,027.14	\$1,050.43	\$1,074.02	\$1,097.91	\$1,122.00	\$1,146.29	\$1,170.78
		Monthly	\$1,757	\$1,801	\$1,846	\$1,892	\$1,939	\$1,988	\$2,037	\$2,088	\$2,140	\$2,194	\$2,249	\$2,305	\$2,363	\$2,422	\$2,482	\$2,544	\$2,606
		Annual	\$21,080	\$21,607	\$22,147	\$22,701	\$23,268	\$23,850	\$24,446	\$25,057	\$25,684	\$26,326	\$26,984	\$27,659	\$28,350	\$29,059	\$29,785	\$30,520	\$31,260
80		Hourly	\$10,235.9	\$10,465.3	\$10,705.7	\$10,957.1	\$11,210.5	\$11,465.9	\$11,723.3	\$11,982.7	\$12,244.1	\$12,507.5	\$12,772.9	\$13,040.3	\$13,309.7	\$13,581.1	\$13,854.5	\$14,129.9	\$14,407.3
		Bi-weekly	\$818.87	\$839.34	\$860.33	\$881.84	\$903.89	\$926.48	\$949.65	\$973.38	\$997.72	\$1,022.66	\$1,048.23	\$1,074.44	\$1,101.30	\$1,128.83	\$1,156.95	\$1,185.68	\$1,215.00
		Monthly	\$1,774	\$1,819	\$1,864	\$1,911	\$1,958	\$2,007	\$2,058	\$2,109	\$2,162	\$2,216	\$2,271	\$2,328	\$2,386	\$2,446	\$2,507	\$2,570	\$2,634
		Annual	\$21,291	\$21,823	\$22,369	\$22,928	\$23,501	\$24,089	\$24,691	\$25,308	\$25,941	\$26,589	\$27,254	\$27,935	\$28,630	\$29,340	\$30,065	\$30,805	\$31,550
81		Hourly	\$10,338.3	\$10,577.7	\$10,828.1	\$11,079.5	\$11,332.0	\$11,586.4	\$11,841.8	\$12,098.3	\$12,355.8	\$12,614.3	\$12,873.8	\$13,134.3	\$13,395.8	\$13,658.3	\$13,921.8	\$14,186.3	\$14,451.8
		Bi-weekly	\$827.06	\$847.74	\$868.94	\$890.66	\$912.93	\$935.74	\$959.14	\$983.12	\$1,007.70	\$1,032.89	\$1,058.71	\$1,085.18	\$1,112.31	\$1,140.12	\$1,168.62	\$1,197.84	\$1,227.76
		Monthly	\$1,792	\$1,837	\$1,883	\$1,930	\$1,978	\$2,027	\$2,078	\$2,130	\$2,183	\$2,238	\$2,294	\$2,351	\$2,410	\$2,470	\$2,532	\$2,595	\$2,659
		Annual	\$21,504	\$22,041	\$22,592	\$23,157	\$23,736	\$24,329	\$24,938	\$25,561	\$26,200	\$26,855	\$27,527	\$28,215	\$28,920	\$29,643	\$30,384	\$31,144	\$31,914
82		Hourly	\$10,441.7	\$10,691.1	\$10,941.5	\$11,192.9	\$11,445.3	\$11,698.7	\$11,953.1	\$12,208.5	\$12,465.0	\$12,722.6	\$12,981.2	\$13,240.9	\$13,501.7	\$13,763.6	\$14,026.6	\$14,290.7	\$14,555.9
		Bi-weekly	\$835.34	\$856.22	\$877.62	\$899.57	\$922.06	\$945.10	\$968.74	\$992.95	\$1,017.78	\$1,043.22	\$1,069.30	\$1,096.03	\$1,123.43	\$1,151.52	\$1,180.30	\$1,209.82	\$1,240.00
		Monthly	\$1,810	\$1,855	\$1,902	\$1,949	\$1,998	\$2,048	\$2,099	\$2,151	\$2,205	\$2,260	\$2,317	\$2,375	\$2,434	\$2,495	\$2,557	\$2,621	\$2,687
		Annual	\$21,719	\$22,262	\$22,818	\$23,389	\$23,973	\$24,573	\$25,187	\$25,817	\$26,462	\$27,124	\$27,802	\$28,497	\$29,209	\$29,939	\$30,688	\$31,455	\$32,239
83		Hourly	\$10,546.1	\$10,806.5	\$11,068.0	\$11,330.5	\$11,594.0	\$11,858.5	\$12,124.0	\$12,390.5	\$12,658.0	\$12,926.5	\$13,196.0	\$13,467.0	\$13,739.0	\$14,012.0	\$14,286.0	\$14,561.0	\$14,837.0
		Bi-weekly	\$843.69	\$864.78	\$886.40	\$908.56	\$931.27	\$954.50	\$978.24	\$1,002.50	\$1,027.35	\$1,052.80	\$1,078.95	\$1,104.70	\$1,131.05	\$1,157.90	\$1,185.25	\$1,213.10	\$1,241.45
		Monthly	\$1,828	\$1,874	\$1,921	\$1,969	\$2,018	\$2,068	\$2,120	\$2,173	\$2,227	\$2,283	\$2,340	\$2,398	\$2,458	\$2,520	\$2,583	\$2,647	\$2,712
		Annual	\$21,936	\$22,484	\$23,046	\$23,623	\$24,213	\$24,818	\$25,439	\$26,075	\$26,727	\$27,395	\$28,080	\$28,782	\$29,501	\$30,239	\$31,000	\$31,774	\$32,562
84		Hourly	\$11,470.6	\$11,741.0	\$12,012.4	\$12,284.8	\$12,558.2	\$12,832.6	\$13,108.0	\$13,384.4	\$13,661.8	\$13,940.2	\$14,219.6	\$14,500.0	\$14,781.4	\$15,063.8	\$15,347.2	\$15,631.6	\$15,917.0
		Bi-weekly	\$917.65	\$940.58	\$964.10	\$988.21	\$1,012.91	\$1,038.23	\$1,064.19	\$1,090.79	\$1,118.06	\$1,146.02	\$1,174.66	\$1,204.03	\$1,234.14	\$1,264.90	\$1,296.31	\$1,328.38	\$1,361.00
		Monthly	\$1,988	\$2,038	\$2,141	\$2,089	\$2,141	\$2,195	\$2,250	\$2,306	\$2,363	\$2,422	\$2,482	\$2,545	\$2,609	\$2,674	\$2,740	\$2,807	\$2,874
		Annual	\$23,859	\$24,455	\$25,067	\$25,693	\$26,336	\$26,994	\$27,669	\$28,361	\$29,070	\$29,796	\$30,541	\$31,305	\$32,087	\$32,887	\$33,700	\$34,526	\$35,365

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
85	Rec Ldr II Lifeguard/WSI	Hourly	\$10,758.1	\$11,027.0	\$11,585.3	\$11,874.9	\$12,171.8	\$12,476.1	\$12,780.0	\$13,077.7	\$13,435.4	\$13,771.3	\$14,115.5	\$14,468.4	\$14,830.1	\$15,200.9	\$15,580.9	\$15,960.9	
		Bi-weekly	\$660.65	\$682.16	\$926.82	\$949.99	\$973.74	\$998.09	\$1,023.04	\$1,048.62	\$1,074.83	\$1,101.70	\$1,129.24	\$1,157.47	\$1,186.41	\$1,216.07	\$1,246.47	\$2,701	
		Monthly	\$1,185	\$1,191	\$2,008	\$2,058	\$2,110	\$2,163	\$2,217	\$2,272	\$2,329	\$2,387	\$2,447	\$2,508	\$2,571	\$2,635	\$2,671	\$2,701	
		Annual	\$22,377	\$22,936	\$24,097	\$24,700	\$25,317	\$25,950	\$26,599	\$27,264	\$27,946	\$28,644	\$29,360	\$30,094	\$30,847	\$31,618	\$32,408	\$33,208	
86		Hourly	\$10,865.7	\$11,137.3	\$11,701.1	\$11,993.7	\$12,293.5	\$12,600.8	\$12,915.9	\$13,238.8	\$13,569.7	\$13,909.0	\$14,256.7	\$14,613.1	\$14,978.4	\$15,352.9	\$15,726.7	\$16,100.0	\$16,472.8
		Bi-weekly	\$689.26	\$913.26	\$936.09	\$959.50	\$983.48	\$1,008.06	\$1,033.27	\$1,059.10	\$1,085.58	\$1,112.72	\$1,140.54	\$1,168.95	\$1,197.97	\$1,227.63	\$1,257.94	\$1,288.91	\$1,319.54
		Monthly	\$1,863	\$1,930	\$2,028	\$2,079	\$2,131	\$2,184	\$2,239	\$2,295	\$2,352	\$2,411	\$2,471	\$2,533	\$2,596	\$2,661	\$2,728	\$2,796	\$2,864
		Annual	\$22,601	\$23,166	\$24,338	\$24,947	\$25,570	\$26,210	\$26,865	\$27,537	\$28,225	\$28,931	\$29,654	\$30,395	\$31,155	\$31,934	\$32,732	\$33,540	\$34,358
87		Hourly	\$10,974.3	\$11,248.7	\$11,818.1	\$12,113.6	\$12,416.4	\$12,726.9	\$13,045.0	\$13,371.1	\$13,705.4	\$14,048.1	\$14,399.3	\$14,759.1	\$15,127.5	\$15,504.6	\$15,889.4	\$16,271.9	\$16,652.1
		Bi-weekly	\$677.94	\$699.90	\$945.45	\$969.09	\$993.31	\$1,018.15	\$1,043.60	\$1,069.69	\$1,096.43	\$1,123.85	\$1,151.94	\$1,180.74	\$1,210.26	\$1,240.51	\$1,271.53	\$1,303.31	\$1,335.86
		Monthly	\$1,902	\$1,950	\$2,048	\$2,100	\$2,152	\$2,206	\$2,261	\$2,318	\$2,376	\$2,435	\$2,496	\$2,558	\$2,622	\$2,688	\$2,755	\$2,823	\$2,891
		Annual	\$22,827	\$23,397	\$24,582	\$25,196	\$25,826	\$26,472	\$27,134	\$27,812	\$28,507	\$29,220	\$29,950	\$30,699	\$31,467	\$32,253	\$33,060	\$33,887	\$34,734
88		Hourly	\$11,084.1	\$11,361.2	\$11,936.3	\$12,234.7	\$12,540.6	\$12,854.1	\$13,175.5	\$13,504.9	\$13,842.5	\$14,188.5	\$14,543.3	\$14,907.4	\$15,280.3	\$15,661.5	\$16,051.5	\$16,450.0	\$16,856.7
		Bi-weekly	\$696.73	\$908.90	\$931.62	\$954.90	\$978.78	\$1,003.25	\$1,028.33	\$1,054.04	\$1,080.39	\$1,107.40	\$1,135.08	\$1,163.46	\$1,192.54	\$1,222.36	\$1,252.92	\$1,284.24	\$1,316.24
		Monthly	\$1,921	\$1,969	\$2,069	\$2,121	\$2,174	\$2,228	\$2,284	\$2,341	\$2,399	\$2,458	\$2,518	\$2,579	\$2,641	\$2,704	\$2,768	\$2,833	\$2,899
		Annual	\$23,055	\$24,222	\$24,828	\$25,448	\$26,084	\$26,737	\$27,405	\$28,089	\$28,792	\$29,524	\$30,285	\$31,066	\$31,867	\$32,688	\$33,529	\$34,391	\$35,263
89		Hourly	\$11,194.9	\$11,474.8	\$12,057.7	\$12,357.1	\$12,666.0	\$12,982.7	\$13,307.2	\$13,639.9	\$13,980.9	\$14,330.4	\$14,688.7	\$15,055.9	\$15,432.3	\$15,818.1	\$16,213.0	\$16,617.0	\$17,029.9
		Bi-weekly	\$695.59	\$917.98	\$940.94	\$964.46	\$988.57	\$1,013.28	\$1,038.61	\$1,064.58	\$1,091.19	\$1,118.43	\$1,146.33	\$1,175.10	\$1,204.88	\$1,235.68	\$1,267.50	\$1,299.34	\$1,332.21
		Monthly	\$1,940	\$2,039	\$2,090	\$2,142	\$2,195	\$2,249	\$2,303	\$2,358	\$2,414	\$2,471	\$2,529	\$2,588	\$2,647	\$2,707	\$2,768	\$2,829	\$2,891
		Annual	\$23,285	\$24,868	\$25,076	\$25,703	\$26,345	\$27,004	\$27,679	\$28,371	\$29,080	\$29,807	\$30,552	\$31,316	\$32,099	\$32,902	\$33,724	\$34,567	\$35,431
90	Mus Asst	Hourly	\$11,306.9	\$11,589.5	\$12,176.2	\$12,480.7	\$12,792.7	\$13,112.5	\$13,440.3	\$13,776.3	\$14,120.7	\$14,473.7	\$14,835.6	\$15,206.5	\$15,586.6	\$15,975.3	\$16,372.5	\$16,778.3	\$17,192.5
		Bi-weekly	\$904.55	\$927.16	\$974.10	\$998.46	\$1,023.42	\$1,049.00	\$1,075.22	\$1,102.10	\$1,129.66	\$1,157.90	\$1,186.85	\$1,216.52	\$1,246.93	\$1,278.10	\$1,310.06	\$1,342.74	\$1,376.17
		Monthly	\$1,960	\$2,009	\$2,111	\$2,163	\$2,217	\$2,273	\$2,330	\$2,388	\$2,448	\$2,509	\$2,571	\$2,636	\$2,702	\$2,769	\$2,838	\$2,908	\$2,979
		Annual	\$23,518	\$24,106	\$25,327	\$25,960	\$26,609	\$27,274	\$27,956	\$28,655	\$29,371	\$30,105	\$30,858	\$31,629	\$32,420	\$33,231	\$34,061	\$34,911	\$35,771
91		Hourly	\$11,419.9	\$11,705.4	\$12,298.0	\$12,605.5	\$12,920.6	\$13,243.6	\$13,574.7	\$13,914.1	\$14,261.9	\$14,618.5	\$14,983.9	\$15,358.5	\$15,742.5	\$16,136.1	\$16,539.5	\$16,952.8	\$17,376.0
		Bi-weekly	\$913.59	\$936.43	\$983.84	\$1,008.44	\$1,033.65	\$1,059.49	\$1,085.98	\$1,113.13	\$1,140.95	\$1,169.48	\$1,198.71	\$1,228.68	\$1,259.40	\$1,290.89	\$1,323.16	\$1,356.21	\$1,389.94
		Monthly	\$1,979	\$2,029	\$2,132	\$2,185	\$2,240	\$2,296	\$2,353	\$2,412	\$2,472	\$2,534	\$2,597	\$2,662	\$2,729	\$2,797	\$2,867	\$2,937	\$3,008
		Annual	\$23,753	\$24,347	\$25,580	\$26,219	\$26,875	\$27,547	\$28,235	\$28,941	\$29,665	\$30,406	\$31,167	\$31,946	\$32,744	\$33,563	\$34,402	\$35,261	\$36,141
92		Hourly	\$11,534.1	\$11,822.5	\$12,421.0	\$12,731.5	\$13,049.8	\$13,376.0	\$13,710.5	\$14,053.2	\$14,404.5	\$14,764.7	\$15,133.8	\$15,511.7	\$15,898.9	\$16,295.7	\$16,702.1	\$17,118.1	\$17,543.7
		Bi-weekly	\$922.73	\$945.80	\$993.68	\$1,018.52	\$1,043.98	\$1,070.08	\$1,096.84	\$1,124.26	\$1,152.36	\$1,181.18	\$1,210.70	\$1,240.97	\$1,271.99	\$1,303.79	\$1,336.39	\$1,369.74	\$1,403.84
		Monthly	\$1,999	\$2,049	\$2,175	\$2,207	\$2,262	\$2,319	\$2,376	\$2,436	\$2,497	\$2,559	\$2,623	\$2,689	\$2,756	\$2,825	\$2,896	\$2,968	\$3,041
		Annual	\$23,991	\$24,591	\$25,836	\$26,482	\$27,144	\$27,822	\$28,518	\$29,231	\$29,961	\$30,710	\$31,478	\$32,265	\$33,072	\$33,899	\$34,746	\$35,614	\$36,503
93		Hourly	\$11,648.5	\$11,940.7	\$12,545.2	\$12,858.8	\$13,180.3	\$13,509.8	\$13,847.6	\$14,193.7	\$14,548.6	\$14,912.3	\$15,284.5	\$15,665.2	\$16,054.6	\$16,452.8	\$16,859.9	\$17,276.0	\$17,691.1
		Bi-weekly	\$931.96	\$955.26	\$1,003.62	\$1,028.70	\$1,054.42	\$1,080.78	\$1,107.81	\$1,135.50	\$1,163.89	\$1,192.98	\$1,222.81	\$1,253.38	\$1,284.71	\$1,316.83	\$1,349.75	\$1,383.47	\$1,417.90
		Monthly	\$2,019	\$2,070	\$2,175	\$2,229	\$2,342	\$2,460	\$2,582	\$2,709	\$2,836	\$2,965	\$3,096	\$3,229	\$3,364	\$3,502	\$3,643	\$3,788	\$3,936
		Annual	\$24,231	\$24,837	\$26,094	\$26,746	\$27,415	\$28,100	\$28,803	\$29,523	\$30,261	\$31,018	\$31,793	\$32,588	\$33,403	\$34,238	\$35,094	\$35,971	\$36,869
94		Hourly	\$11,766.0	\$12,060.1	\$12,670.7	\$13,087.4	\$13,512.1	\$13,944.9	\$14,386.0	\$14,835.3	\$15,292.8	\$15,758.5	\$16,232.5	\$16,714.8	\$17,205.6	\$17,704.5	\$18,211.5	\$18,726.6	\$19,249.8
		Bi-weekly	\$941.28	\$964.81	\$1,013.66	\$1,062.99	\$1,112.71	\$1,162.82	\$1,213.32	\$1,264.31	\$1,315.79	\$1,367.76	\$1,420.23	\$1,473.20	\$1,526.67	\$1,580.64	\$1,635.11	\$1,690.08	\$1,745.55
		Monthly	\$2,039	\$2,090	\$2,196	\$2,251	\$2,307	\$2,364	\$2,422	\$2,481	\$2,541	\$2,602	\$2,664	\$2,727	\$2,791	\$2,856	\$2,922	\$2,989	\$3,057
		Annual	\$24,473	\$25,085	\$25,712	\$26,355	\$27,014	\$27,689	\$28,381	\$29,091	\$29,818	\$30,564	\$31,328	\$32,111	\$32,914	\$33,737	\$34,580	\$35,444	\$36,328

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
95		Hourly	\$11,883.6	\$12,180.7	\$12,485.2	\$12,797.4	\$13,117.3	\$13,445.2	\$13,781.4	\$14,129.9	\$14,479.0	\$14,841.0	\$15,212.0	\$15,592.3	\$15,982.1	\$16,381.7	\$16,791.2	\$17,210.0
		Bi-weekly	\$950.69	\$974.46	\$998.82	\$1,023.79	\$1,049.38	\$1,075.62	\$1,102.51	\$1,130.07	\$1,158.32	\$1,187.28	\$1,216.96	\$1,247.38	\$1,278.57	\$1,310.54	\$1,343.30	\$1,376.88
		Monthly	\$2,060	\$2,111	\$2,164	\$2,218	\$2,274	\$2,331	\$2,389	\$2,448	\$2,510	\$2,572	\$2,637	\$2,703	\$2,770	\$2,839	\$2,910	\$2,983
96		Hourly	\$24,718	\$25,336	\$25,969	\$26,619	\$27,284	\$27,966	\$28,665	\$29,382	\$30,116	\$30,869	\$31,641	\$32,432	\$33,243	\$34,074	\$34,926	\$35,799
		Bi-weekly	\$12,002.5	\$12,302.5	\$12,610.1	\$12,925.3	\$13,248.5	\$13,579.7	\$13,919.2	\$14,267.1	\$14,623.8	\$14,999.5	\$15,384.2	\$15,783.2	\$16,196.4	\$16,623.6	\$17,065.5	
		Monthly	\$2,080	\$2,132	\$2,186	\$2,240	\$2,296	\$2,354	\$2,413	\$2,473	\$2,535	\$2,598	\$2,663	\$2,730	\$2,798	\$2,868	\$2,940	\$3,013
97		Hourly	\$12,122.5	\$12,425.5	\$12,736.2	\$13,054.6	\$13,381.0	\$13,715.5	\$14,058.4	\$14,409.8	\$14,770.1	\$15,139.3	\$15,517.8	\$15,905.7	\$16,304.4	\$16,711.0	\$17,128.7	\$17,557.0
		Bi-weekly	\$969.80	\$994.04	\$1,018.90	\$1,044.37	\$1,070.48	\$1,097.24	\$1,124.67	\$1,152.78	\$1,181.61	\$1,211.14	\$1,241.42	\$1,272.46	\$1,304.27	\$1,336.88	\$1,370.30	\$1,404.56
		Monthly	\$2,101	\$2,154	\$2,208	\$2,263	\$2,319	\$2,377	\$2,437	\$2,498	\$2,560	\$2,624	\$2,690	\$2,757	\$2,826	\$2,897	\$3,043	
98		Hourly	\$12,543.7	\$12,846.8	\$13,151.48	\$13,457.6	\$13,765.3	\$14,074.5	\$14,385.2	\$14,697.4	\$15,011.1	\$15,326.3	\$15,643.0	\$15,961.2	\$16,280.9	\$16,602.1	\$16,924.8	\$17,249.1
		Bi-weekly	\$979.50	\$1,003.98	\$1,029.08	\$1,054.81	\$1,081.18	\$1,108.21	\$1,135.91	\$1,164.31	\$1,193.42	\$1,223.26	\$1,253.84	\$1,285.18	\$1,317.31	\$1,350.25	\$1,384.00	\$1,418.60
		Monthly	\$2,122	\$2,175	\$2,230	\$2,285	\$2,343	\$2,401	\$2,461	\$2,523	\$2,586	\$2,652	\$2,717	\$2,785	\$2,854	\$2,925	\$3,074	
99		Hourly	\$12,661.1	\$12,965.3	\$13,271.2	\$13,578.8	\$13,888.0	\$14,198.9	\$14,511.6	\$14,826.0	\$15,143.1	\$15,462.8	\$15,785.1	\$16,109.9	\$16,437.3	\$16,767.2	\$17,099.6	
		Bi-weekly	\$989.29	\$1,014.02	\$1,039.38	\$1,065.36	\$1,091.99	\$1,119.27	\$1,147.27	\$1,175.96	\$1,205.35	\$1,235.46	\$1,266.38	\$1,298.04	\$1,330.49	\$1,363.75	\$1,397.84	
		Monthly	\$2,143	\$2,197	\$2,252	\$2,308	\$2,366	\$2,425	\$2,486	\$2,548	\$2,612	\$2,677	\$2,744	\$2,812	\$2,881	\$2,951	\$3,029	
100	Off Assi Mainl. Worker I Kennel Technician	Hourly	\$25,979	\$26,628	\$27,294	\$27,976	\$28,676	\$29,393	\$30,127	\$30,881	\$31,653	\$32,444	\$33,255	\$34,086	\$34,939	\$35,812	\$36,707	\$37,625
		Bi-weekly	\$12,489.8	\$12,802.1	\$13,122.1	\$13,450.2	\$13,786.4	\$14,131.1	\$14,484.3	\$14,846.5	\$15,217.6	\$15,598.1	\$15,987.8	\$16,386.7	\$16,794.7	\$17,211.7	\$17,638.7	\$18,075.7
		Monthly	\$2,615	\$2,670	\$2,727	\$2,785	\$2,845	\$2,906	\$2,969	\$3,034	\$3,101	\$3,170	\$3,241	\$3,314	\$3,389	\$3,466	\$3,545	\$3,625
101		Hourly	\$12,614.7	\$12,930.1	\$13,253.3	\$13,584.7	\$13,924.3	\$14,272.4	\$14,629.2	\$14,994.9	\$15,369.8	\$15,754.0	\$16,147.9	\$16,551.6	\$16,965.4	\$17,389.5	\$17,824.2	\$18,269.8
		Bi-weekly	\$1,009.18	\$1,034.41	\$1,060.26	\$1,086.78	\$1,113.94	\$1,141.79	\$1,170.34	\$1,199.59	\$1,229.58	\$1,260.32	\$1,291.83	\$1,324.13	\$1,357.23	\$1,391.16	\$1,425.94	\$1,461.59
		Monthly	\$2,187	\$2,241	\$2,297	\$2,355	\$2,414	\$2,474	\$2,536	\$2,599	\$2,664	\$2,731	\$2,799	\$2,869	\$2,941	\$3,014	\$3,090	\$3,167
102		Hourly	\$26,239	\$26,895	\$27,567	\$28,256	\$28,962	\$29,687	\$30,429	\$31,189	\$31,969	\$32,768	\$33,588	\$34,427	\$35,288	\$36,170	\$37,074	\$38,001
		Bi-weekly	\$12,740.8	\$13,059.4	\$13,385.9	\$13,720.5	\$14,063.5	\$14,415.1	\$14,775.5	\$15,144.9	\$15,523.5	\$15,911.6	\$16,309.4	\$16,717.1	\$17,135.0	\$17,563.4	\$18,002.5	\$18,452.5
		Monthly	\$2,608	\$2,664	\$2,720	\$2,778	\$2,838	\$2,899	\$2,961	\$3,025	\$3,091	\$3,158	\$3,227	\$3,297	\$3,368	\$3,441	\$3,515	\$3,590
103		Hourly	\$12,868.3	\$13,190.0	\$13,519.7	\$13,857.7	\$14,204.1	\$14,559.3	\$14,923.2	\$15,295.3	\$15,676.1	\$16,065.3	\$16,463.0	\$16,869.3	\$17,284.3	\$17,708.0	\$18,140.3	\$18,581.2
		Bi-weekly	\$1,029.46	\$1,055.20	\$1,081.58	\$1,108.62	\$1,136.33	\$1,164.74	\$1,193.86	\$1,223.70	\$1,254.30	\$1,285.66	\$1,317.80	\$1,350.74	\$1,384.51	\$1,419.12	\$1,454.60	\$1,490.97
		Monthly	\$2,230	\$2,286	\$2,343	\$2,402	\$2,462	\$2,524	\$2,587	\$2,651	\$2,718	\$2,786	\$2,855	\$2,927	\$3,000	\$3,075	\$3,152	\$3,230
104		Hourly	\$12,996.9	\$13,321.9	\$13,654.9	\$13,996.3	\$14,346.2	\$14,704.8	\$15,072.5	\$15,449.3	\$15,835.5	\$16,231.4	\$16,637.2	\$17,053.1	\$17,479.4	\$17,916.4	\$18,364.3	\$18,823.4
		Bi-weekly	\$1,039.75	\$1,065.75	\$1,092.39	\$1,119.70	\$1,147.70	\$1,176.38	\$1,205.80	\$1,235.94	\$1,266.84	\$1,298.51	\$1,330.98	\$1,364.25	\$1,398.35	\$1,433.31	\$1,469.14	\$1,505.87
		Monthly	\$2,253	\$2,309	\$2,367	\$2,426	\$2,487	\$2,549	\$2,613	\$2,678	\$2,745	\$2,813	\$2,884	\$2,956	\$3,030	\$3,106	\$3,183	\$3,263

Range	Title	Pay Period														
		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2
105	Hourly	\$13,1269	\$13,4551	\$13,7915	\$14,1362	\$14,4897	\$14,8519	\$15,2232	\$15,6038	\$15,9939	\$16,8036	\$17,2236	\$17,6542	\$18,0956	\$18,5480	\$19,0117
	Bi-weekly	\$1,050,15	\$1,076,41	\$1,103,32	\$1,130,90	\$1,159,18	\$1,188,15	\$1,217,86	\$1,248,30	\$1,279,51	\$1,311,50	\$1,344,29	\$1,412,34	\$1,447,65	\$1,483,84	\$1,520,94
	Monthly	\$2,75	\$2,332	\$2,391	\$2,450	\$2,512	\$2,574	\$2,639	\$2,705	\$2,772	\$2,842	\$2,913	\$2,985	\$3,060	\$3,137	\$3,215
106	Hourly	\$27,304	\$27,987	\$28,686	\$29,403	\$30,138	\$30,892	\$31,664	\$32,456	\$33,267	\$34,099	\$34,951	\$35,825	\$36,721	\$37,639	\$38,580
	Bi-weekly	\$13,2582	\$13,5886	\$13,9294	\$14,2776	\$14,6345	\$15,0004	\$15,3754	\$15,7598	\$16,1538	\$16,5576	\$16,9716	\$17,3959	\$17,8308	\$18,2765	\$18,7335
	Monthly	\$1,060,66	\$1,087,17	\$1,114,35	\$1,142,11	\$1,170,76	\$1,200,03	\$1,230,03	\$1,260,78	\$1,292,30	\$1,324,61	\$1,357,73	\$1,391,67	\$1,426,46	\$1,462,12	\$1,498,68
107	Hourly	\$27,577	\$28,266	\$28,973	\$29,697	\$30,440	\$31,201	\$31,981	\$32,780	\$33,600	\$34,440	\$35,301	\$36,183	\$37,088	\$38,015	\$38,966
	Bi-weekly	\$13,3808	\$13,7255	\$14,0687	\$14,4204	\$14,7809	\$15,1504	\$15,5292	\$15,9174	\$16,3153	\$16,7232	\$17,1413	\$17,5698	\$18,0091	\$18,4593	\$18,9208
	Monthly	\$1,071,26	\$1,098,04	\$1,125,50	\$1,153,63	\$1,182,47	\$1,212,03	\$1,242,34	\$1,273,39	\$1,305,22	\$1,337,96	\$1,371,30	\$1,405,58	\$1,440,73	\$1,476,74	\$1,513,66
108	Hourly	\$27,833	\$28,549	\$29,263	\$29,994	\$30,744	\$31,513	\$32,301	\$33,108	\$33,936	\$34,784	\$35,654	\$36,545	\$37,459	\$38,395	\$39,355
	Bi-weekly	\$13,5247	\$13,8628	\$14,2094	\$14,5646	\$14,9287	\$15,3019	\$15,6845	\$16,0766	\$16,4785	\$16,8905	\$17,3127	\$17,7455	\$18,1892	\$18,6439	\$19,1000
	Monthly	\$1,081,99	\$1,109,02	\$1,136,75	\$1,165,17	\$1,194,30	\$1,224,15	\$1,254,76	\$1,286,13	\$1,318,28	\$1,351,24	\$1,385,02	\$1,419,64	\$1,455,14	\$1,491,51	\$1,528,80
109	Hourly	\$28,131	\$28,835	\$29,555	\$30,294	\$31,052	\$31,828	\$32,624	\$33,439	\$34,275	\$35,132	\$36,010	\$36,911	\$37,833	\$38,779	\$39,749
	Bi-weekly	\$13,6599	\$14,0014	\$14,3514	\$14,7102	\$15,0780	\$15,4549	\$15,8413	\$16,2373	\$16,6433	\$17,0594	\$17,4858	\$17,9230	\$18,3711	\$18,8303	\$19,3011
	Monthly	\$1,092,79	\$1,120,11	\$1,148,11	\$1,176,82	\$1,206,24	\$1,236,39	\$1,267,30	\$1,298,98	\$1,331,46	\$1,364,75	\$1,398,86	\$1,433,84	\$1,469,69	\$1,506,42	\$1,544,09
110	Hourly	\$28,413	\$29,123	\$29,851	\$30,597	\$31,362	\$32,146	\$32,950	\$33,774	\$34,618	\$35,483	\$36,371	\$37,280	\$38,212	\$39,167	\$40,146
	Bi-weekly	\$13,7965	\$14,1414	\$14,4950	\$14,8573	\$15,2288	\$15,6095	\$15,9997	\$16,3997	\$16,8097	\$17,2300	\$17,6607	\$18,1022	\$18,5548	\$19,0186	\$19,4941
	Monthly	\$1,103,72	\$1,131,31	\$1,159,60	\$1,188,58	\$1,218,30	\$1,248,76	\$1,279,98	\$1,311,98	\$1,344,78	\$1,378,40	\$1,412,86	\$1,448,18	\$1,484,38	\$1,521,49	\$1,559,53
111	Hourly	\$28,697	\$29,414	\$30,150	\$30,903	\$31,676	\$32,468	\$33,279	\$34,111	\$34,964	\$35,838	\$36,734	\$37,653	\$38,594	\$39,559	\$40,548
	Bi-weekly	\$13,9345	\$14,2828	\$14,6399	\$15,0059	\$15,3811	\$15,7656	\$16,1597	\$16,5637	\$16,9778	\$17,4023	\$17,8373	\$18,2832	\$18,7403	\$19,2088	\$19,6891
	Monthly	\$1,114,76	\$1,142,62	\$1,171,19	\$1,200,47	\$1,230,49	\$1,261,25	\$1,292,78	\$1,325,10	\$1,358,22	\$1,392,18	\$1,426,98	\$1,462,66	\$1,499,22	\$1,536,70	\$1,575,13
112	Hourly	\$28,984	\$29,708	\$30,451	\$31,212	\$31,993	\$32,792	\$33,612	\$34,453	\$35,314	\$36,197	\$37,102	\$38,029	\$38,980	\$39,954	\$40,953
	Bi-weekly	\$14,0738	\$14,4257	\$14,7863	\$15,1560	\$15,5349	\$15,9232	\$16,3213	\$16,7294	\$17,1476	\$17,5763	\$18,0157	\$18,4661	\$18,9277	\$19,4009	\$19,8859
	Monthly	\$1,125,90	\$1,154,06	\$1,182,90	\$1,212,48	\$1,242,79	\$1,273,86	\$1,305,70	\$1,338,35	\$1,371,81	\$1,406,10	\$1,441,26	\$1,477,29	\$1,514,22	\$1,552,07	\$1,590,87
113	Hourly	\$29,274	\$30,005	\$30,756	\$31,524	\$32,313	\$33,120	\$33,948	\$34,797	\$35,667	\$36,559	\$37,473	\$38,409	\$39,370	\$40,354	\$41,363
	Bi-weekly	\$14,2146	\$14,5699	\$14,9342	\$15,3075	\$15,6902	\$16,0825	\$16,4845	\$16,8966	\$17,3191	\$17,7520	\$18,1958	\$18,6507	\$19,1170	\$19,5949	\$20,0848
	Monthly	\$1,137,17	\$1,165,59	\$1,194,74	\$1,224,60	\$1,255,22	\$1,286,60	\$1,318,76	\$1,351,73	\$1,385,53	\$1,420,16	\$1,455,66	\$1,492,06	\$1,529,36	\$1,567,58	\$1,606,78
114	Hourly	\$29,566	\$30,305	\$31,063	\$31,840	\$32,636	\$33,452	\$34,288	\$35,145	\$36,024	\$36,924	\$37,847	\$38,794	\$39,763	\$40,757	\$41,776
	Bi-weekly	\$14,3567	\$14,7156	\$15,0835	\$15,4606	\$15,8471	\$16,2433	\$16,6494	\$17,0656	\$17,4923	\$17,9296	\$18,3778	\$18,8372	\$19,3082	\$19,7909	\$20,2857
	Monthly	\$1,148,54	\$1,177,25	\$1,206,68	\$1,236,85	\$1,267,77	\$1,299,46	\$1,331,95	\$1,365,25	\$1,399,38	\$1,434,37	\$1,470,22	\$1,506,98	\$1,544,66	\$1,583,27	\$1,622,86
115	Hourly	\$29,862	\$30,609	\$31,374	\$32,158	\$32,962	\$33,786	\$34,631	\$35,496	\$36,384	\$37,293	\$38,226	\$39,181	\$40,161	\$41,165	\$42,194
	Bi-weekly	\$14,488	\$14,948	\$15,419	\$15,899	\$16,389	\$16,889	\$17,399	\$17,919	\$18,449	\$18,979	\$19,519	\$20,069	\$20,629	\$21,199	\$21,779
	Monthly	\$1,163,44	\$1,192,88	\$1,222,54	\$1,252,41	\$1,282,50	\$1,312,81	\$1,343,34	\$1,374,09	\$1,405,06	\$1,436,25	\$1,467,66	\$1,499,29	\$1,531,14	\$1,563,21	\$1,595,51

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3		
115	Mgmt Wrkr II Skill Mgmt Wrkr I Annl Cntrl Off I Accounting Annl Shellr Spec I	Hourly	\$14,5003	\$14,8628	\$15,2344	\$15,6152	\$16,0056	\$16,4057	\$16,8159	\$17,2363	\$17,6672	\$18,1089	\$18,5616	\$19,0256	\$19,5013	\$19,9888	\$20,4885	\$21,0007		
		Bi-weekly	\$1,160,02	\$1,189,02	\$1,218,75	\$1,249,22	\$1,280,45	\$1,312,46	\$1,345,27	\$1,378,90	\$1,413,38	\$1,448,71	\$1,484,93	\$1,522,05	\$1,552,05	\$1,591,10	\$1,599,10	\$1,639,08	\$1,680,06	
		Monthly	\$2,513	\$2,576	\$2,641	\$2,707	\$2,774	\$2,844	\$2,915	\$2,988	\$3,062	\$3,139	\$3,217	\$3,298	\$3,380	\$3,465	\$3,485	\$3,551	\$3,640	
116	Annl Shellr Spec I	Hourly	\$14,6453	\$15,0114	\$15,3867	\$15,7714	\$16,1656	\$16,5698	\$16,9840	\$17,4086	\$17,8438	\$18,2899	\$18,7472	\$19,2159	\$19,6963	\$20,1887	\$20,6934	\$21,2107	\$1,696,86	
		Bi-weekly	\$1,171,62	\$1,200,91	\$1,230,94	\$1,261,71	\$1,293,25	\$1,325,58	\$1,358,72	\$1,392,69	\$1,428,49	\$1,466,19	\$1,504,86	\$1,544,57	\$1,585,31	\$1,627,10	\$1,670,03	\$1,714,11	\$1,759,34	\$3,677
		Monthly	\$2,539	\$2,602	\$2,667	\$2,734	\$2,802	\$2,872	\$2,944	\$3,017	\$3,093	\$3,170	\$3,250	\$3,331	\$3,414	\$3,499	\$3,587	\$3,677	\$3,767	\$4,118
117	Annl Shellr Spec I	Hourly	\$14,7917	\$15,1615	\$15,5405	\$15,9291	\$16,3273	\$16,7355	\$17,1539	\$17,5827	\$18,0223	\$18,4728	\$18,9347	\$19,4080	\$19,8932	\$20,3906	\$20,9003	\$21,4228	\$1,713,82	
		Bi-weekly	\$1,183,34	\$1,212,92	\$1,243,25	\$1,274,33	\$1,306,18	\$1,338,84	\$1,372,31	\$1,406,52	\$1,441,58	\$1,477,47	\$1,514,28	\$1,552,05	\$1,591,46	\$1,631,25	\$1,672,02	\$1,713,82	\$3,713	
		Monthly	\$2,564	\$2,628	\$2,694	\$2,761	\$2,829	\$2,901	\$2,973	\$3,048	\$3,124	\$3,202	\$3,282	\$3,364	\$3,448	\$3,534	\$3,623	\$3,713	\$4,063	
118	Annl Shellr Spec I	Hourly	\$14,9396	\$15,3131	\$15,6960	\$16,0884	\$16,4906	\$16,9028	\$17,3254	\$17,7585	\$18,2025	\$18,6576	\$19,1240	\$19,6021	\$20,0922	\$20,5945	\$21,1093	\$21,6371	\$3,750	
		Bi-weekly	\$1,195,17	\$1,225,05	\$1,255,68	\$1,287,07	\$1,319,25	\$1,352,22	\$1,386,03	\$1,420,69	\$1,457,17	\$1,494,46	\$1,532,56	\$1,571,46	\$1,611,17	\$1,651,66	\$1,692,94	\$1,736,01	\$1,780,87	\$4,005
		Monthly	\$2,590	\$2,654	\$2,721	\$2,789	\$2,858	\$2,930	\$3,003	\$3,078	\$3,155	\$3,234	\$3,315	\$3,398	\$3,483	\$3,569	\$3,659	\$3,750	\$4,097	
119	Annl Shellr Spec I	Hourly	\$15,0890	\$15,4663	\$15,8529	\$16,2493	\$16,6555	\$17,0719	\$17,4987	\$17,9357	\$18,3830	\$18,8411	\$19,3103	\$19,7911	\$20,2831	\$20,7874	\$21,3040	\$21,8328	\$4,346	
		Bi-weekly	\$1,207,12	\$1,237,30	\$1,268,23	\$1,299,94	\$1,332,44	\$1,365,75	\$1,399,90	\$1,434,89	\$1,470,76	\$1,507,53	\$1,545,22	\$1,583,85	\$1,623,45	\$1,664,03	\$1,705,63	\$1,748,27	\$3,788	
		Monthly	\$2,615	\$2,681	\$2,748	\$2,817	\$2,887	\$2,959	\$3,033	\$3,109	\$3,187	\$3,266	\$3,346	\$3,427	\$3,509	\$3,593	\$3,678	\$3,765	\$4,115	
120	Adm. Assl I Assl Pool Mgr Mus. Educ.	Hourly	\$15,2399	\$15,6209	\$16,0115	\$16,4117	\$16,8220	\$17,2426	\$17,6737	\$18,1155	\$18,5684	\$19,0326	\$19,5084	\$19,9961	\$20,4960	\$21,0084	\$21,5336	\$22,0720	\$4,545	
		Bi-weekly	\$1,219,19	\$1,249,67	\$1,280,92	\$1,312,94	\$1,345,76	\$1,379,41	\$1,413,90	\$1,449,24	\$1,485,47	\$1,522,61	\$1,560,67	\$1,599,69	\$1,639,68	\$1,680,67	\$1,722,69	\$1,764,76	\$1,807,90	\$4,892
		Monthly	\$2,642	\$2,708	\$2,775	\$2,845	\$2,916	\$2,989	\$3,063	\$3,140	\$3,219	\$3,299	\$3,381	\$3,466	\$3,553	\$3,641	\$3,732	\$3,826	\$4,174	
121	Adm. Assl I	Hourly	\$15,3923	\$15,7771	\$16,1716	\$16,5759	\$16,9903	\$17,4250	\$17,8702	\$18,3261	\$18,7936	\$19,2729	\$19,7641	\$20,2673	\$20,7825	\$21,3098	\$21,8492	\$22,4008	\$4,942	
		Bi-weekly	\$1,231,38	\$1,262,17	\$1,293,73	\$1,326,07	\$1,359,22	\$1,393,20	\$1,428,03	\$1,463,73	\$1,500,30	\$1,537,83	\$1,576,28	\$1,615,69	\$1,656,08	\$1,697,48	\$1,739,92	\$1,783,42	\$2,332	
		Monthly	\$2,668	\$2,735	\$2,803	\$2,873	\$2,945	\$3,019	\$3,094	\$3,171	\$3,251	\$3,332	\$3,415	\$3,501	\$3,588	\$3,678	\$3,770	\$3,864	\$4,212	
122	Adm. Assl I	Hourly	\$15,5463	\$15,9349	\$16,3333	\$16,7416	\$17,1602	\$17,5892	\$18,0289	\$18,4796	\$18,9416	\$19,4151	\$19,9005	\$20,3980	\$20,9080	\$21,4307	\$21,9665	\$22,5156	\$5,000	
		Bi-weekly	\$1,243,70	\$1,274,79	\$1,306,66	\$1,339,33	\$1,372,82	\$1,407,14	\$1,442,31	\$1,478,37	\$1,515,33	\$1,553,21	\$1,592,04	\$1,631,84	\$1,672,64	\$1,714,46	\$1,757,32	\$1,801,25	\$2,452	
		Monthly	\$2,695	\$2,762	\$2,831	\$2,902	\$2,974	\$3,048	\$3,125	\$3,203	\$3,283	\$3,365	\$3,449	\$3,536	\$3,624	\$3,715	\$3,808	\$3,903	\$4,252	
123	Adm. Assl I	Hourly	\$15,7017	\$16,0943	\$16,4966	\$16,9090	\$17,3318	\$17,7651	\$18,2092	\$18,6644	\$19,1310	\$19,6093	\$20,0995	\$20,6020	\$21,1171	\$21,6450	\$22,1861	\$22,7408	\$5,100	
		Bi-weekly	\$1,256,14	\$1,287,54	\$1,319,73	\$1,352,72	\$1,386,54	\$1,421,21	\$1,456,74	\$1,493,15	\$1,530,48	\$1,568,74	\$1,607,96	\$1,648,16	\$1,689,37	\$1,731,60	\$1,774,89	\$1,819,26	\$2,462	
		Monthly	\$2,722	\$2,790	\$2,859	\$2,931	\$3,004	\$3,079	\$3,156	\$3,235	\$3,316	\$3,399	\$3,484	\$3,571	\$3,660	\$3,752	\$3,846	\$3,942	\$4,291	
124	Adm. Assl I	Hourly	\$15,8587	\$16,2552	\$16,6616	\$17,0781	\$17,5051	\$17,9427	\$18,3913	\$18,8511	\$19,3223	\$19,8054	\$20,3005	\$20,8080	\$21,3282	\$21,8614	\$22,4080	\$22,9682	\$5,200	
		Bi-weekly	\$1,268,70	\$1,300,42	\$1,332,83	\$1,366,25	\$1,400,41	\$1,435,42	\$1,471,30	\$1,508,09	\$1,545,78	\$1,584,43	\$1,624,04	\$1,664,64	\$1,706,26	\$1,748,91	\$1,792,64	\$1,837,46	\$2,482	
		Monthly	\$2,749	\$2,818	\$2,888	\$2,960	\$3,034	\$3,110	\$3,188	\$3,268	\$3,349	\$3,433	\$3,519	\$3,607	\$3,697	\$3,789	\$3,884	\$3,981	\$4,330	

Range	Pay Period	Title	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
125	Hourly	Accd Tech II	\$16,017.3	\$16,417.8	\$16,828.2	\$17,248.9	\$17,680.1	\$18,122.1	\$18,575.2	\$19,038.6	\$19,515.6	\$20,003.4	\$20,503.5	\$21,016.1	\$21,541.5	\$22,080.1	\$22,632.1	\$23,197.9	
	Bi-weekly	Ld Maint Wrkr	\$1,281.38	\$1,313.42	\$1,346.26	\$1,379.91	\$1,414.14	\$1,448.77	\$1,483.82	\$1,519.37	\$1,555.41	\$1,592.05	\$1,629.28	\$1,667.01	\$1,705.24	\$1,744.07	\$1,783.50	\$1,823.63	\$1,864.46
	Monthly	Skld Maint Wrkr II	\$2,776	\$2,846	\$2,917	\$2,990	\$3,065	\$3,141	\$3,220	\$3,300	\$3,383	\$3,467	\$3,554	\$3,643	\$3,734	\$3,827	\$3,923	\$4,021	\$4,121
	Annual	Annl Cntrl Off II	\$33,316	\$34,149	\$35,003	\$35,878	\$36,775	\$37,694	\$38,636	\$39,602	\$40,598	\$41,627	\$42,692	\$43,794	\$44,934	\$46,112	\$47,329	\$48,586	\$49,884
	Annual	Mus Prog Coord	\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
126	Hourly		\$16,177.5	\$16,581.9	\$16,996.5	\$17,421.4	\$17,856.9	\$18,303.4	\$18,760.9	\$19,230.0	\$19,710.7	\$20,203.5	\$20,708.6	\$21,226.3	\$21,756.9	\$22,300.9	\$22,858.4	\$23,429.6	\$24,014.1
	Bi-weekly		\$1,294.20	\$1,326.55	\$1,359.72	\$1,393.71	\$1,428.55	\$1,464.27	\$1,500.87	\$1,538.40	\$1,576.86	\$1,616.28	\$1,656.69	\$1,698.10	\$1,740.55	\$1,784.07	\$1,828.67	\$1,874.38	\$1,921.19
	Monthly		\$2,804	\$2,874	\$2,946	\$3,020	\$3,095	\$3,173	\$3,252	\$3,333	\$3,417	\$3,502	\$3,589	\$3,679	\$3,771	\$3,865	\$3,962	\$4,061	\$4,162
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
	Annual	Rec. Coordinator	\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
127	Hourly		\$16,339.3	\$16,747.8	\$17,166.4	\$17,595.6	\$18,035.5	\$18,486.4	\$18,948.5	\$19,422.3	\$19,907.8	\$20,405.5	\$20,915.7	\$21,438.5	\$21,973.0	\$22,519.4	\$23,078.7	\$23,650.9	\$24,236.1
	Bi-weekly		\$1,307.14	\$1,339.82	\$1,373.31	\$1,407.65	\$1,442.84	\$1,478.91	\$1,515.88	\$1,553.78	\$1,592.62	\$1,632.44	\$1,673.26	\$1,715.08	\$1,757.96	\$1,801.91	\$1,846.96	\$1,893.13	\$1,940.46
	Monthly		\$2,832	\$2,903	\$2,976	\$3,050	\$3,126	\$3,204	\$3,284	\$3,367	\$3,451	\$3,537	\$3,625	\$3,716	\$3,809	\$3,904	\$4,002	\$4,102	\$4,204
	Annual		\$33,986	\$34,835	\$35,706	\$36,599	\$37,514	\$38,452	\$39,413	\$40,398	\$41,408	\$42,443	\$43,505	\$44,592	\$45,704	\$46,842	\$48,007	\$49,199	\$50,427
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
128	Hourly		\$16,502.7	\$16,915.2	\$17,338.1	\$17,771.6	\$18,215.9	\$18,671.3	\$19,138.0	\$19,616.5	\$20,106.9	\$20,609.6	\$21,124.8	\$21,652.9	\$22,194.3	\$22,749.1	\$23,317.8	\$23,900.8	\$24,499.4
	Bi-weekly		\$1,320.22	\$1,353.22	\$1,387.05	\$1,421.73	\$1,457.27	\$1,493.70	\$1,531.04	\$1,569.32	\$1,608.55	\$1,648.77	\$1,689.98	\$1,732.23	\$1,775.54	\$1,819.93	\$1,865.42	\$1,913.06	\$1,961.84
	Monthly		\$2,860	\$2,932	\$3,005	\$3,080	\$3,157	\$3,236	\$3,317	\$3,400	\$3,485	\$3,572	\$3,662	\$3,753	\$3,847	\$3,943	\$4,042	\$4,143	\$4,246
	Annual		\$34,326	\$35,184	\$36,063	\$36,965	\$37,889	\$38,836	\$39,807	\$40,802	\$41,822	\$42,868	\$43,940	\$45,038	\$46,164	\$47,318	\$48,501	\$49,714	\$50,957
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
129	Hourly		\$16,667.7	\$17,084.4	\$17,511.5	\$17,949.3	\$18,398.0	\$18,858.0	\$19,329.4	\$19,812.6	\$20,308.0	\$20,815.7	\$21,336.1	\$21,869.5	\$22,416.2	\$22,976.6	\$23,551.0	\$24,139.8	\$24,742.8
	Bi-weekly		\$1,333.42	\$1,366.75	\$1,400.92	\$1,435.94	\$1,471.84	\$1,508.64	\$1,546.35	\$1,585.01	\$1,624.64	\$1,665.26	\$1,706.88	\$1,749.56	\$1,793.30	\$1,838.13	\$1,884.08	\$1,931.18	\$1,979.54
	Monthly		\$2,889	\$2,961	\$3,035	\$3,111	\$3,189	\$3,269	\$3,350	\$3,434	\$3,520	\$3,608	\$3,698	\$3,791	\$3,885	\$3,983	\$4,082	\$4,184	\$4,288
	Annual		\$34,669	\$35,536	\$36,424	\$37,335	\$38,268	\$39,225	\$40,205	\$41,210	\$42,241	\$43,297	\$44,379	\$45,488	\$46,626	\$47,791	\$48,986	\$50,211	\$51,466
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
130	Hourly		\$16,834.4	\$17,255.2	\$17,686.6	\$18,128.8	\$18,582.0	\$19,046.5	\$19,522.7	\$20,010.8	\$20,511.0	\$21,023.8	\$21,549.4	\$22,088.2	\$22,640.4	\$23,206.4	\$23,786.5	\$24,381.2	\$24,991.4
	Bi-weekly		\$1,346.75	\$1,380.42	\$1,414.93	\$1,450.30	\$1,486.56	\$1,523.72	\$1,561.82	\$1,600.86	\$1,640.88	\$1,681.90	\$1,723.95	\$1,767.06	\$1,811.23	\$1,856.51	\$1,903.02	\$1,950.80	\$1,999.86
	Monthly		\$2,918	\$2,991	\$3,066	\$3,142	\$3,221	\$3,301	\$3,384	\$3,469	\$3,555	\$3,644	\$3,735	\$3,829	\$3,924	\$4,022	\$4,123	\$4,226	\$4,332
	Annual		\$35,015	\$35,891	\$36,788	\$37,708	\$38,651	\$39,617	\$40,607	\$41,622	\$42,663	\$43,730	\$44,823	\$45,943	\$47,092	\$48,269	\$49,476	\$50,713	\$51,981
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
131	Hourly		\$17,002.7	\$17,427.8	\$17,863.5	\$18,310.1	\$18,767.8	\$19,237.0	\$19,717.9	\$20,210.9	\$20,716.2	\$21,234.1	\$21,764.9	\$22,309.6	\$22,868.6	\$23,441.4	\$24,028.6	\$24,630.8	\$25,248.8
	Bi-weekly		\$1,360.22	\$1,394.22	\$1,429.08	\$1,464.81	\$1,501.42	\$1,538.96	\$1,577.43	\$1,616.87	\$1,657.30	\$1,698.73	\$1,741.19	\$1,784.72	\$1,829.34	\$1,875.07	\$1,921.95	\$1,970.00	\$2,019.24
	Monthly		\$2,947	\$3,021	\$3,096	\$3,174	\$3,253	\$3,334	\$3,418	\$3,503	\$3,591	\$3,681	\$3,773	\$3,867	\$3,964	\$4,063	\$4,164	\$4,268	\$4,374
	Annual		\$35,366	\$36,250	\$37,156	\$38,085	\$39,037	\$40,013	\$41,013	\$42,039	\$43,090	\$44,167	\$45,271	\$46,403	\$47,563	\$48,752	\$49,971	\$51,220	\$52,499
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
132	Hourly		\$17,172.7	\$17,602.1	\$18,042.1	\$18,493.2	\$18,955.5	\$19,429.4	\$19,915.1	\$20,413.0	\$20,923.3	\$21,446.4	\$21,982.6	\$22,531.1	\$23,092.4	\$23,667.0	\$24,255.4	\$24,858.2	\$25,476.1
	Bi-weekly		\$1,373.82	\$1,408.17	\$1,443.37	\$1,479.46	\$1,516.44	\$1,554.35	\$1,593.21	\$1,633.04	\$1,673.86	\$1,715.71	\$1,758.61	\$1,802.57	\$1,847.63	\$1,893.82	\$1,941.17	\$1,989.70	\$2,039.41
	Monthly		\$2,977	\$3,051	\$3,127	\$3,205	\$3,286	\$3,368	\$3,452	\$3,538	\$3,627	\$3,717	\$3,810	\$3,906	\$4,003	\$4,103	\$4,206	\$4,311	\$4,418
	Annual		\$35,719	\$36,612	\$37,528	\$38,466	\$39,427	\$40,413	\$41,423	\$42,459	\$43,520	\$44,609	\$45,724	\$46,867	\$48,038	\$49,239	\$50,470	\$51,732	\$53,025
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
133	Hourly		\$17,344.5	\$17,778.1	\$18,222.5	\$18,678.1	\$19,145.0	\$19,623.7	\$20,114.3	\$20,617.1	\$21,132.5	\$21,660.9	\$22,202.4	\$22,757.4	\$23,326.4	\$23,909.5	\$24,507.4	\$25,120.0	\$25,748.1
	Bi-weekly		\$1,387.56	\$1,422.25	\$1,457.80	\$1,494.25	\$1,531.60	\$1,569.90	\$1,609.14	\$1,649.37	\$1,690.60	\$1,732.87	\$1,776.19	\$1,820.59	\$1,866.11	\$1,912.76	\$1,960.58	\$2,009.60	\$2,060.00
	Monthly		\$3,006	\$3,082	\$3,159	\$3,238	\$3,318	\$3,401	\$3,486	\$3,574	\$3,663	\$3,755	\$3,848	\$3,945	\$4,043	\$4,144	\$4,248	\$4,354	\$4,462
	Annual		\$36,076	\$36,978	\$37,903	\$38,850	\$39,822	\$40,817	\$41,838	\$42,884	\$43,956	\$45,055	\$46,181	\$47,335	\$48,519	\$49,732	\$50,975	\$52,250	\$53,554
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952
134	Hourly		\$17,517.9	\$17,955.9	\$18,404.8	\$18,864.9	\$19,336.5	\$19,819.9	\$20,315.4	\$20,823.3	\$21,343.9	\$21,877.5	\$22,424.4	\$22,984.4	\$23,557.4	\$24,144.1	\$24,745.2	\$25,360.6	\$25,991.2
	Bi-weekly		\$1,401.43	\$1,436.47	\$1,472.38	\$1,509.19	\$1,546.92	\$1,585.59	\$1,625.23	\$1,665.86	\$1,707.51	\$1,751.20	\$1,796.94	\$1,844.74	\$1,894.68	\$1,946.77	\$1,999.99	\$2,055.34	\$2,112.84
	Monthly		\$3,036	\$3,112	\$3,190	\$3,270	\$3,352	\$3,435	\$3,521	\$3,609	\$3,700	\$3,792	\$3,887	\$3,984	\$4,084	\$4,186	\$4,290	\$4,398	\$4,508
	Annual		\$36,437	\$37,348	\$38,282	\$39,239	\$40,220	\$41,225	\$42,256	\$43,312	\$44,395	\$45,505	\$46,643	\$47,809	\$49,004	\$50,229	\$51,485	\$52,772	\$54,091
	Annual		\$33,649	\$34,480	\$35,353	\$36,237	\$37,142	\$38,071	\$39,023	\$39,998	\$40,998	\$42,023	\$43,074	\$44,151	\$45,254	\$46,386	\$47,545	\$48,734	\$49,952

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
135	Adm. Asst II Pyrl & Fin. Spec. Cd Complnc Tech - Cd Complnc Tech - Adtlcs Mgr	Hourly Biweekly Monthly Annual	\$17,693.1 \$1,415.45 \$3,067 \$36,602	\$18,135.4 \$1,450.83 \$3,143 \$39,602	\$18,588.8 \$1,487.10 \$3,222 \$39,665	\$19,035.5 \$1,524.28 \$3,303 \$39,631	\$19,489.9 \$1,561.45 \$3,385 \$40,622	\$19,944.3 \$1,641.49 \$3,557 \$41,638	\$20,400.1 \$1,724.58 \$3,737 \$44,839	\$20,856.2 \$1,811.90 \$3,926 \$47,109	\$21,312.7 \$1,900.21 \$4,121 \$49,494	\$21,769.3 \$2,000.00 \$4,316 \$51,810	\$22,226.8 \$2,100.00 \$4,511 \$54,126	\$22,684.3 \$2,200.00 \$4,706 \$56,442	\$23,141.8 \$2,300.00 \$4,901 \$58,758	\$23,599.3 \$2,400.00 \$5,096 \$61,074	\$24,056.8 \$2,500.00 \$5,291 \$63,390	\$24,514.3 \$2,600.00 \$5,486 \$65,706	\$24,971.8 \$2,700.00 \$5,681 \$68,022
136		Hourly Biweekly Monthly Annual	\$17,870.0 \$1,429.60 \$3,097 \$37,170	\$18,316.8 \$1,465.34 \$3,175 \$38,099	\$18,774.7 \$1,501.98 \$3,254 \$39,051	\$19,241.1 \$1,539.53 \$3,336 \$40,028	\$19,725.2 \$1,617.46 \$3,505 \$41,028	\$20,210.3 \$1,697.90 \$3,592 \$43,105	\$20,695.4 \$1,776.83 \$3,862 \$44,183	\$21,180.5 \$1,876.34 \$4,148 \$46,357	\$21,665.6 \$1,955.85 \$4,424 \$48,531	\$22,150.7 \$2,035.36 \$4,700 \$50,705	\$22,625.8 \$2,114.87 \$4,976 \$53,079	\$23,100.9 \$2,194.38 \$5,252 \$55,423	\$23,576.0 \$2,273.89 \$5,528 \$57,875	\$24,051.1 \$2,353.40 \$5,804 \$60,229	\$24,526.2 \$2,432.91 \$6,079 \$62,681	\$24,991.3 \$2,512.42 \$6,355 \$65,033	\$25,466.4 \$2,591.93 \$6,631 \$67,285
137		Hourly Biweekly Monthly Annual	\$18,048.7 \$1,443.90 \$3,128 \$37,541	\$18,499.9 \$1,516.99 \$3,207 \$38,480	\$18,962.4 \$1,594.92 \$3,287 \$39,442	\$19,426.5 \$1,674.48 \$3,369 \$40,428	\$19,891.0 \$1,753.64 \$3,453 \$42,475	\$20,355.1 \$1,833.15 \$3,628 \$44,536	\$20,819.6 \$1,911.66 \$3,812 \$46,650	\$21,284.1 \$1,990.21 \$4,071 \$48,774	\$21,748.6 \$2,068.72 \$4,320 \$50,898	\$22,213.1 \$2,147.23 \$4,569 \$53,022	\$22,687.6 \$2,225.24 \$4,818 \$55,156	\$23,162.1 \$2,282.25 \$5,067 \$57,280	\$23,636.6 \$2,360.26 \$5,316 \$59,504	\$24,111.1 \$2,439.27 \$5,565 \$61,748	\$24,585.6 \$2,517.28 \$5,814 \$64,002	\$25,040.1 \$2,596.29 \$6,063 \$66,256	\$25,514.6 \$2,675.30 \$6,312 \$68,504
138		Hourly Biweekly Monthly Annual	\$18,229.2 \$1,458.34 \$3,160 \$37,917	\$18,689.9 \$1,532.17 \$3,239 \$38,865	\$19,151.1 \$1,609.70 \$3,320 \$39,813	\$19,616.6 \$1,688.21 \$3,403 \$40,761	\$20,082.1 \$1,767.26 \$3,575 \$42,709	\$20,547.6 \$1,846.31 \$3,824 \$44,557	\$21,013.1 \$1,924.32 \$4,093 \$46,353	\$21,488.6 \$2,001.33 \$4,362 \$48,149	\$21,964.1 \$2,078.34 \$4,631 \$50,045	\$22,439.6 \$2,155.35 \$4,880 \$51,837	\$22,895.1 \$2,232.36 \$5,129 \$53,629	\$23,350.6 \$2,311.37 \$5,378 \$56,213	\$23,806.1 \$2,388.38 \$5,627 \$58,597	\$24,261.6 \$2,445.39 \$5,876 \$60,981	\$24,717.1 \$2,512.40 \$6,125 \$63,755	\$25,172.6 \$2,581.41 \$6,374 \$66,529	\$25,628.1 \$2,658.42 \$6,623 \$69,303
139		Hourly Biweekly Monthly Annual	\$18,411.5 \$1,472.92 \$3,191 \$38,296	\$18,871.8 \$1,547.49 \$3,271 \$39,253	\$19,332.3 \$1,626.53 \$3,353 \$40,210	\$19,792.8 \$1,705.07 \$3,523 \$42,167	\$20,253.3 \$1,783.58 \$3,677 \$44,063	\$20,713.8 \$1,862.09 \$3,901 \$46,909	\$21,174.3 \$1,941.09 \$4,170 \$49,655	\$21,634.8 \$2,019.60 \$4,439 \$52,401	\$22,095.3 \$2,098.11 \$4,708 \$54,847	\$22,555.8 \$2,176.62 \$4,957 \$57,039	\$23,016.3 \$2,255.13 \$5,196 \$59,231	\$23,476.8 \$2,314.64 \$5,445 \$61,423	\$23,937.3 \$2,373.15 \$5,634 \$63,807	\$24,397.8 \$2,430.16 \$5,822 \$66,191	\$24,858.3 \$2,487.17 \$6,010 \$68,955	\$25,318.8 \$2,554.18 \$6,188 \$71,709	\$25,779.3 \$2,631.19 \$6,437 \$74,503
140	Eng. Tech I Plang Tech Cd Complnc Off I	Hourly Biweekly Monthly Annual	\$18,596.6 \$1,487.65 \$3,223 \$38,679	\$19,060.0 \$1,524.84 \$3,304 \$39,646	\$19,524.4 \$1,562.96 \$3,386 \$40,613	\$19,988.8 \$1,602.03 \$3,471 \$41,580	\$20,453.2 \$1,683.14 \$3,558 \$42,546	\$20,917.6 \$1,724.22 \$3,738 \$44,494	\$21,382.0 \$1,783.30 \$3,831 \$47,346	\$21,846.4 \$1,833.38 \$4,079 \$50,198	\$22,310.8 \$1,883.46 \$4,327 \$52,950	\$22,775.2 \$1,933.54 \$4,574 \$55,702	\$23,239.6 \$2,013.56 \$4,822 \$58,454	\$23,704.0 \$2,063.57 \$5,069 \$60,908	\$24,173.4 \$2,113.60 \$5,264 \$63,462	\$24,637.8 \$2,163.63 \$5,459 \$66,010	\$25,102.2 \$2,233.65 \$5,706 \$68,518	\$25,566.6 \$2,283.68 \$5,901 \$71,026	\$26,031.0 \$2,363.70 \$6,138 \$73,534
141		Hourly Biweekly Monthly Annual	\$18,781.6 \$1,502.53 \$3,255 \$39,066	\$19,251.1 \$1,540.09 \$3,337 \$40,042	\$19,720.6 \$1,578.59 \$3,420 \$41,043	\$20,190.0 \$1,618.06 \$3,506 \$42,069	\$20,659.4 \$1,696.07 \$3,683 \$44,119	\$21,128.8 \$1,744.47 \$3,775 \$45,304	\$21,608.2 \$1,823.48 \$4,022 \$48,538	\$22,087.6 \$1,892.49 \$4,269 \$51,952	\$22,547.0 \$1,941.50 \$4,516 \$54,566	\$23,006.4 \$2,010.51 \$4,763 \$57,090	\$23,465.8 \$2,069.52 \$5,010 \$59,224	\$23,925.2 \$2,138.53 \$5,257 \$61,358	\$24,384.6 \$2,217.54 \$5,504 \$63,602	\$24,844.0 \$2,296.55 \$5,751 \$65,856	\$25,303.4 \$2,365.56 \$6,000 \$68,100	\$25,762.8 \$2,424.57 \$6,247 \$70,344	\$26,222.2 \$2,483.58 \$6,494 \$72,588
142		Hourly Biweekly Monthly Annual	\$18,969.4 \$1,517.55 \$3,288 \$39,456	\$19,443.6 \$1,555.49 \$3,370 \$40,443	\$19,928.7 \$1,594.38 \$3,454 \$41,854	\$20,408.1 \$1,634.24 \$3,541 \$42,490	\$20,887.5 \$1,716.97 \$3,720 \$44,641	\$21,366.9 \$1,744.47 \$3,813 \$46,837	\$21,846.3 \$1,803.89 \$3,908 \$48,034	\$22,325.7 \$1,848.99 \$4,006 \$49,230	\$22,784.1 \$1,903.00 \$4,106 \$51,626	\$23,243.5 \$1,942.02 \$4,204 \$53,822	\$23,702.9 \$2,001.01 \$4,302 \$56,018	\$24,162.3 \$2,079.02 \$4,400 \$58,214	\$24,621.7 \$2,127.03 \$4,498 \$60,410	\$25,081.1 \$2,185.04 \$4,596 \$62,606	\$25,540.5 \$2,253.05 \$4,694 \$64,802	\$26,000.0 \$2,311.06 \$4,792 \$67,194	\$26,459.4 \$2,387.07 \$4,889 \$69,586
143		Hourly Biweekly Monthly Annual	\$19,159.1 \$1,532.73 \$3,321 \$39,851	\$19,638.1 \$1,610.32 \$3,404 \$40,847	\$20,117.1 \$1,688.33 \$3,489 \$41,843	\$20,596.6 \$1,766.34 \$3,576 \$42,839	\$21,076.0 \$1,836.35 \$3,653 \$44,835	\$21,555.4 \$1,914.36 \$3,720 \$46,827	\$22,034.8 \$1,992.37 \$3,819 \$48,820	\$22,514.2 \$2,070.38 \$3,918 \$50,804	\$22,993.6 \$2,148.39 \$4,017 \$52,788	\$23,473.0 \$2,226.40 \$4,116 \$54,772	\$23,952.4 \$2,284.41 \$4,215 \$56,756	\$24,431.8 \$2,342.42 \$4,314 \$58,730	\$24,911.2 \$2,400.43 \$4,413 \$60,684	\$25,390.6 \$2,478.44 \$4,511 \$62,632	\$25,850.0 \$2,546.45 \$4,609 \$64,580	\$26,309.4 \$2,596.46 \$4,707 \$66,528	\$26,768.8 \$2,674.47 \$4,805 \$68,476
144		Hourly Biweekly Monthly Annual	\$19,350.7 \$1,548.06 \$3,354 \$40,249	\$19,834.4 \$1,586.75 \$3,438 \$41,256	\$20,318.1 \$1,626.42 \$3,524 \$42,287	\$20,802.5 \$1,705.43 \$3,612 \$43,344	\$21,286.9 \$1,784.44 \$3,700 \$45,388	\$21,771.3 \$1,863.45 \$3,788 \$47,432	\$22,255.7 \$1,942.46 \$3,876 \$49,476	\$22,740.1 \$2,021.47 \$3,964 \$51,520	\$23,224.5 \$2,099.48 \$4,062 \$53,604	\$23,708.9 \$2,177.49 \$4,150 \$55,678	\$24,193.3 \$2,255.50 \$4,238 \$57,752	\$24,677.7 \$2,313.51 \$4,326 \$59,826	\$25,162.1 \$2,371.52 \$4,414 \$61,880	\$25,636.5 \$2,429.53 \$4,492 \$63,934	\$26,101.0 \$2,487.54 \$4,570 \$65,982	\$26,575.4 \$2,545.55 \$4,638 \$68,030	\$27,049.8 \$2,603.56 \$4,696 \$70,078

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
145	Skld Ld Maint Wrkr- Skld Ld Maint Wrkr-	Hourly	\$19,542	\$20,0328	\$20,5336	\$21,0469	\$21,5731	\$22,1124	\$22,6653	\$23,2319	\$23,8127	\$24,4080	\$25,0182	\$25,6437	\$26,2847	\$26,9419	\$27,6154	\$28,3058	
		Bi-weekly	\$1,563.34	\$1,602.62	\$1,642.69	\$1,683.75	\$1,725.85	\$1,768.99	\$1,813.22	\$1,858.55	\$1,905.02	\$1,952.64	\$1,995.24	\$2,001.46	\$2,051.50	\$2,102.78	\$2,155.35	\$2,209.23	\$2,264.46
		Monthly	\$3,388	\$3,472	\$3,559	\$3,648	\$3,739	\$3,832	\$3,927	\$4,023	\$4,121	\$4,231	\$4,336	\$4,445	\$4,556	\$4,670	\$4,787	\$4,906	\$5,026
146	Skld Ld Maint Wrkr-	Hourly	\$19,7396	\$20,2331	\$20,7389	\$21,2574	\$21,7888	\$22,3326	\$22,8919	\$23,4642	\$24,0508	\$24,6521	\$25,2684	\$25,9001	\$26,5476	\$27,2113	\$27,8916	\$28,5889	\$29,3032
		Bi-weekly	\$1,579.17	\$1,618.65	\$1,659.11	\$1,700.59	\$1,743.10	\$1,786.69	\$1,831.35	\$1,877.14	\$1,924.06	\$1,972.17	\$2,021.47	\$2,072.01	\$2,123.81	\$2,176.90	\$2,231.33	\$2,287.11	\$2,344.18
		Monthly	\$3,422	\$3,507	\$3,595	\$3,685	\$3,777	\$3,871	\$3,968	\$4,067	\$4,169	\$4,273	\$4,380	\$4,489	\$4,599	\$4,711	\$4,825	\$4,941	\$5,058
147	Skld Ld Maint Wrkr-	Hourly	\$19,9370	\$20,4354	\$20,9463	\$21,4700	\$22,0067	\$22,5569	\$23,1208	\$23,6988	\$24,2913	\$24,8986	\$25,5211	\$26,1591	\$26,8131	\$27,4834	\$28,1705	\$28,8747	\$29,5961
		Bi-weekly	\$1,594.96	\$1,634.83	\$1,675.70	\$1,717.60	\$1,760.54	\$1,804.55	\$1,849.66	\$1,895.90	\$1,943.30	\$1,991.89	\$2,041.69	\$2,092.73	\$2,145.05	\$2,198.67	\$2,253.64	\$2,309.98	\$2,368.08
		Monthly	\$3,456	\$3,542	\$3,631	\$3,721	\$3,815	\$3,910	\$4,008	\$4,108	\$4,210	\$4,316	\$4,424	\$4,534	\$4,648	\$4,764	\$4,883	\$5,005	\$5,129
148	Skld Ld Maint Wrkr-	Hourly	\$20,1364	\$20,6398	\$21,1558	\$21,6847	\$22,2268	\$22,7825	\$23,3520	\$23,9358	\$24,5342	\$25,1476	\$25,7763	\$26,4207	\$27,0812	\$27,7582	\$28,4522	\$29,1635	\$29,8921
		Bi-weekly	\$1,610.91	\$1,651.18	\$1,692.46	\$1,734.78	\$1,778.14	\$1,822.60	\$1,868.16	\$1,914.86	\$1,962.74	\$2,011.81	\$2,062.10	\$2,113.66	\$2,166.50	\$2,220.66	\$2,276.18	\$2,333.08	\$2,391.35
		Monthly	\$3,490	\$3,578	\$3,667	\$3,759	\$3,853	\$3,949	\$4,048	\$4,149	\$4,253	\$4,359	\$4,468	\$4,580	\$4,694	\$4,811	\$4,932	\$5,055	\$5,181
149	Skld Ld Maint Wrkr-	Hourly	\$20,3378	\$20,8462	\$21,3674	\$21,9015	\$22,4491	\$23,0103	\$23,5856	\$24,1752	\$24,7796	\$25,3991	\$26,0340	\$26,6849	\$27,3520	\$28,0358	\$28,7367	\$29,4541	\$30,1880
		Bi-weekly	\$1,627.02	\$1,667.70	\$1,709.39	\$1,752.12	\$1,795.93	\$1,840.92	\$1,888.15	\$1,936.65	\$1,985.45	\$2,034.57	\$2,083.93	\$2,133.55	\$2,183.45	\$2,233.65	\$2,284.15	\$2,334.95	\$2,386.05
		Monthly	\$3,525	\$3,613	\$3,704	\$3,796	\$3,891	\$3,988	\$4,088	\$4,190	\$4,295	\$4,403	\$4,513	\$4,625	\$4,741	\$4,860	\$4,981	\$5,106	\$5,233
150	Adm Asst III	Hourly	\$20,5411	\$21,0547	\$21,5810	\$22,1205	\$22,6736	\$23,2404	\$23,8214	\$24,4169	\$25,0274	\$25,6531	\$26,2944	\$26,9517	\$27,6255	\$28,3162	\$29,0241	\$29,7497	\$30,4934
		Bi-weekly	\$1,643.29	\$1,684.38	\$1,726.48	\$1,769.64	\$1,813.89	\$1,859.23	\$1,905.71	\$1,953.35	\$2,002.19	\$2,052.25	\$2,103.55	\$2,156.14	\$2,210.04	\$2,265.30	\$2,321.93	\$2,379.96	\$2,439.39
		Monthly	\$3,560	\$3,649	\$3,741	\$3,834	\$3,930	\$4,028	\$4,129	\$4,232	\$4,338	\$4,447	\$4,558	\$4,672	\$4,788	\$4,908	\$5,031	\$5,157	\$5,285
151	Adm Asst III	Hourly	\$20,7465	\$21,2652	\$21,7968	\$22,3418	\$22,9003	\$23,4728	\$24,0596	\$24,6611	\$25,2776	\$25,9096	\$26,5573	\$27,2213	\$27,9018	\$28,5993	\$29,3143	\$30,0472	\$30,7985
		Bi-weekly	\$1,659.72	\$1,701.22	\$1,743.74	\$1,787.34	\$1,832.02	\$1,877.82	\$1,924.77	\$1,972.89	\$2,022.21	\$2,071.77	\$2,122.58	\$2,174.66	\$2,228.01	\$2,282.64	\$2,338.54	\$2,395.71	\$2,454.14
		Monthly	\$3,596	\$3,686	\$3,778	\$3,873	\$3,969	\$4,069	\$4,170	\$4,275	\$4,381	\$4,491	\$4,603	\$4,718	\$4,836	\$4,957	\$5,081	\$5,208	\$5,338
152	Adm Asst III	Hourly	\$20,9540	\$21,4779	\$22,0148	\$22,5652	\$23,1293	\$23,7075	\$24,3002	\$24,9077	\$25,5304	\$26,1687	\$26,8229	\$27,4935	\$28,1808	\$28,8853	\$29,6075	\$30,3476	\$31,1061
		Bi-weekly	\$1,676.32	\$1,718.23	\$1,761.18	\$1,805.22	\$1,850.34	\$1,896.60	\$1,944.02	\$1,992.62	\$2,042.43	\$2,093.50	\$2,145.83	\$2,199.46	\$2,254.46	\$2,310.82	\$2,368.60	\$2,427.81	\$2,488.46
		Monthly	\$3,632	\$3,723	\$3,816	\$3,911	\$4,009	\$4,109	\$4,212	\$4,317	\$4,425	\$4,536	\$4,649	\$4,766	\$4,885	\$5,007	\$5,132	\$5,260	\$5,391
153	Adm Asst III	Hourly	\$21,1635	\$21,6926	\$22,2350	\$22,7908	\$23,3606	\$23,9446	\$24,5432	\$25,1568	\$25,7857	\$26,4304	\$27,0911	\$27,7684	\$28,4626	\$29,1742	\$29,9035	\$30,6511	\$31,4178
		Bi-weekly	\$1,693.08	\$1,735.41	\$1,778.80	\$1,823.26	\$1,868.85	\$1,915.57	\$1,963.46	\$2,012.54	\$2,062.96	\$2,114.73	\$2,167.99	\$2,222.74	\$2,279.07	\$2,336.98	\$2,395.56	\$2,454.81	\$2,514.74
		Monthly	\$3,668	\$3,760	\$3,854	\$3,950	\$4,049	\$4,150	\$4,254	\$4,361	\$4,470	\$4,581	\$4,696	\$4,813	\$4,934	\$5,057	\$5,183	\$5,313	\$5,446
154	Adm Asst III	Hourly	\$21,3752	\$21,9096	\$22,4573	\$23,0187	\$23,5942	\$24,1841	\$24,7887	\$25,4084	\$26,0436	\$26,6947	\$27,3620	\$28,0461	\$28,7472	\$29,4659	\$30,2026	\$30,9576	\$31,7311
		Bi-weekly	\$1,710.02	\$1,752.77	\$1,796.58	\$1,841.50	\$1,887.54	\$1,934.73	\$1,983.10	\$2,032.67	\$2,083.49	\$2,135.58	\$2,188.96	\$2,243.69	\$2,299.77	\$2,357.21	\$2,416.21	\$2,476.61	\$2,538.41
		Monthly	\$3,705	\$3,798	\$3,893	\$3,990	\$4,090	\$4,192	\$4,297	\$4,404	\$4,514	\$4,627	\$4,743	\$4,861	\$4,983	\$5,107	\$5,235	\$5,366	\$5,500
155	Adm Asst III	Hourly	\$21,5900	\$22,1296	\$22,6833	\$23,2514	\$23,8343	\$24,4324	\$25,0460	\$25,6756	\$26,3207	\$26,9818	\$27,6599	\$28,3545	\$29,0651	\$29,7914	\$30,5340	\$31,2935	\$32,0695
		Bi-weekly	\$1,727.50	\$1,770.48	\$1,813.97	\$1,857.99	\$1,902.57	\$1,947.73	\$1,993.48	\$2,039.75	\$2,086.57	\$2,133.87	\$2,181.68	\$2,229.93	\$2,278.65	\$2,327.87	\$2,377.59	\$2,427.81	\$2,478.54
		Monthly	\$3,750	\$3,844	\$3,939	\$4,035	\$4,132	\$4,230	\$4,329	\$4,429	\$4,530	\$4,632	\$4,735	\$4,839	\$4,944	\$5,050	\$5,157	\$5,265	\$5,374

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
155	Suprv Cde Compliance Off Annl Shlr Suprv Eng Tech II	Hourly Bi-weekly Monthly Annual	\$21,589 \$1,727.11 \$3,742 \$44,905	\$22,1287 \$1,770.30 \$3,836 \$46,028	\$22,6619 \$1,819.55 \$3,932 \$47,178	\$23,2489 \$1,869.91 \$4,030 \$48,358	\$23,8301 \$1,906.41 \$4,131 \$49,567	\$24,4259 \$1,954.07 \$4,234 \$50,806	\$25,0365 \$2,002.92 \$4,340 \$52,076	\$25,6625 \$2,053.00 \$4,448 \$53,378	\$26,3040 \$2,104.32 \$4,559 \$54,712	\$26,9616 \$2,156.93 \$4,673 \$56,080	\$27,6357 \$2,210.86 \$4,790 \$57,482	\$28,3266 \$2,266.13 \$4,910 \$58,919	\$29,0347 \$2,322.78 \$5,033 \$60,392	\$29,7606 \$2,380.85 \$5,159 \$61,902	\$30,5046 \$2,440.37 \$5,287 \$63,450	\$31,2672 \$2,501.38 \$5,420 \$65,036
156		Hourly Bi-weekly Monthly Annual	\$21,8048 \$1,744.38 \$3,780 \$45,354	\$22,3499 \$1,787.99 \$3,874 \$46,488	\$22,8987 \$1,832.70 \$3,971 \$47,650	\$23,4814 \$1,878.51 \$4,070 \$48,841	\$24,0664 \$1,925.47 \$4,172 \$50,062	\$24,6702 \$1,973.62 \$4,276 \$51,314	\$25,2869 \$2,022.95 \$4,383 \$52,597	\$25,9191 \$2,073.53 \$4,493 \$53,912	\$26,5671 \$2,123.10 \$4,605 \$55,259	\$27,2312 \$2,178.50 \$4,720 \$56,641	\$27,9120 \$2,232.96 \$4,838 \$58,057	\$28,6098 \$2,288.78 \$4,959 \$59,508	\$29,3251 \$2,346.01 \$5,083 \$60,996	\$30,0582 \$2,404.66 \$5,210 \$62,521	\$30,8096 \$2,464.77 \$5,340 \$64,084	\$31,5799 \$2,526.39 \$5,474 \$65,696
157		Hourly Bi-weekly Monthly Annual	\$22,0229 \$1,761.83 \$3,817 \$45,808	\$22,5734 \$1,805.87 \$3,913 \$46,953	\$23,1378 \$1,851.02 \$4,011 \$48,127	\$23,7162 \$1,897.30 \$4,111 \$49,330	\$24,3091 \$1,944.73 \$4,214 \$50,563	\$24,9169 \$1,993.35 \$4,319 \$51,827	\$25,5398 \$2,043.18 \$4,427 \$53,123	\$26,1783 \$2,094.26 \$4,538 \$54,451	\$26,8327 \$2,146.62 \$4,651 \$55,812	\$27,5028 \$2,200.28 \$4,767 \$57,207	\$28,1911 \$2,255.29 \$4,886 \$58,638	\$28,8959 \$2,311.67 \$5,009 \$60,104	\$29,6183 \$2,369.46 \$5,134 \$61,606	\$30,3588 \$2,428.70 \$5,262 \$63,146	\$31,1177 \$2,489.42 \$5,394 \$64,725	\$31,8957 \$2,551.66 \$5,529 \$66,343
158		Hourly Bi-weekly Monthly Annual	\$22,2431 \$1,779.45 \$3,855 \$46,286	\$22,7992 \$1,823.94 \$3,952 \$47,422	\$23,3628 \$1,869.54 \$4,051 \$48,608	\$23,9534 \$1,916.27 \$4,152 \$49,823	\$24,5522 \$1,964.18 \$4,256 \$51,069	\$25,1660 \$2,012.28 \$4,362 \$52,345	\$25,7952 \$2,063.62 \$4,471 \$53,654	\$26,4401 \$2,115.21 \$4,583 \$55,191	\$27,1011 \$2,168.09 \$4,698 \$56,370	\$27,7786 \$2,222.98 \$4,815 \$57,779	\$28,4730 \$2,277.84 \$4,935 \$59,224	\$29,1849 \$2,334.79 \$5,059 \$60,705	\$29,9145 \$2,393.16 \$5,185 \$62,222	\$30,6624 \$2,452.99 \$5,315 \$63,778	\$31,4289 \$2,514.31 \$5,448 \$65,372	\$32,2146 \$2,579.39 \$5,584 \$67,006
159		Hourly Bi-weekly Monthly Annual	\$22,4655 \$1,797.24 \$3,894 \$46,728	\$23,0272 \$1,842.18 \$3,991 \$47,897	\$23,6028 \$1,888.22 \$4,091 \$49,094	\$24,1929 \$1,935.43 \$4,193 \$50,321	\$24,7977 \$1,983.82 \$4,298 \$51,579	\$25,4177 \$2,033.42 \$4,406 \$52,869	\$26,0531 \$2,084.25 \$4,516 \$54,491	\$26,7045 \$2,136.36 \$4,629 \$56,191	\$27,3721 \$2,189.77 \$4,744 \$57,503	\$28,0564 \$2,244.51 \$4,863 \$58,357	\$28,7578 \$2,300.62 \$4,985 \$59,816	\$29,4767 \$2,361.14 \$5,109 \$61,312	\$30,2136 \$2,417.09 \$5,237 \$62,844	\$30,9690 \$2,477.52 \$5,368 \$64,415	\$31,7432 \$2,539.46 \$5,502 \$66,026	\$32,5368 \$2,602.94 \$5,640 \$67,677
160	Accountant Executive Assistant Fac. Maint. Supr.	Hourly Bi-weekly Monthly Annual	\$22,6902 \$1,815.32 \$3,933 \$47,196	\$23,2574 \$1,860.59 \$4,031 \$48,375	\$23,8389 \$1,907.11 \$4,132 \$49,585	\$24,4348 \$1,954.78 \$4,235 \$50,824	\$25,0457 \$2,003.66 \$4,341 \$52,095	\$25,6719 \$2,053.75 \$4,450 \$53,397	\$26,3137 \$2,105.10 \$4,561 \$54,732	\$26,9715 \$2,157.72 \$4,675 \$56,101	\$27,6458 \$2,211.66 \$4,792 \$57,503	\$28,3369 \$2,266.95 \$4,912 \$58,941	\$29,0454 \$2,323.63 \$5,035 \$60,414	\$29,7715 \$2,381.72 \$5,160 \$61,925	\$30,5158 \$2,441.26 \$5,289 \$63,473	\$31,2787 \$2,502.30 \$5,422 \$65,060	\$32,0606 \$2,564.85 \$5,557 \$66,686	\$32,8622 \$2,628.98 \$5,696 \$68,353
161		Hourly Bi-weekly Monthly Annual	\$22,9171 \$1,833.37 \$3,972 \$47,668	\$23,4900 \$1,879.20 \$4,072 \$48,859	\$24,0773 \$1,926.18 \$4,173 \$50,081	\$24,6792 \$1,974.34 \$4,278 \$51,333	\$25,2962 \$2,023.70 \$4,385 \$52,616	\$25,9286 \$2,074.29 \$4,494 \$53,931	\$26,5768 \$2,126.14 \$4,607 \$55,280	\$27,2412 \$2,179.30 \$4,722 \$56,662	\$27,9222 \$2,233.78 \$4,840 \$58,078	\$28,6203 \$2,289.62 \$4,961 \$59,530	\$29,3358 \$2,346.86 \$5,085 \$61,018	\$30,0692 \$2,405.54 \$5,212 \$62,544	\$30,8209 \$2,465.67 \$5,342 \$64,108	\$31,5915 \$2,527.32 \$5,476 \$65,710	\$32,3812 \$2,590.50 \$5,613 \$67,353	\$33,1908 \$2,655.26 \$5,753 \$69,037
162		Hourly Bi-weekly Monthly Annual	\$23,1463 \$1,851.70 \$4,012 \$48,144	\$23,7249 \$1,897.99 \$4,112 \$48,348	\$24,3180 \$1,945.44 \$4,215 \$50,582	\$24,9260 \$1,994.08 \$4,321 \$51,846	\$25,5491 \$2,043.93 \$4,429 \$53,142	\$26,1879 \$2,095.03 \$4,539 \$54,471	\$26,8426 \$2,147.41 \$4,653 \$55,833	\$27,5136 \$2,201.09 \$4,769 \$57,228	\$28,2015 \$2,256.12 \$4,888 \$58,659	\$28,9065 \$2,312.52 \$5,010 \$60,126	\$29,6292 \$2,370.34 \$5,136 \$61,629	\$30,3699 \$2,429.59 \$5,264 \$63,169	\$31,1291 \$2,490.33 \$5,396 \$64,749	\$31,9074 \$2,552.59 \$5,531 \$66,367	\$32,7051 \$2,616.41 \$5,669 \$68,027	\$33,5227 \$2,681.82 \$5,811 \$69,727
163		Hourly Bi-weekly Monthly Annual	\$23,3777 \$1,870.22 \$4,052 \$48,626	\$23,9622 \$1,916.98 \$4,153 \$49,841	\$24,5612 \$1,964.90 \$4,257 \$51,087	\$25,1752 \$2,014.02 \$4,364 \$52,365	\$25,8046 \$2,064.37 \$4,473 \$53,674	\$26,4497 \$2,115.98 \$4,585 \$55,015	\$27,1110 \$2,168.88 \$4,699 \$56,391	\$27,7888 \$2,223.10 \$4,817 \$57,801	\$28,4835 \$2,278.68 \$4,937 \$59,246	\$29,1956 \$2,335.65 \$5,051 \$60,727	\$29,9255 \$2,394.04 \$5,187 \$62,245	\$30,6736 \$2,453.89 \$5,317 \$63,801	\$31,4404 \$2,515.23 \$5,450 \$65,396	\$32,2264 \$2,578.11 \$5,586 \$67,031	\$33,0321 \$2,642.57 \$5,726 \$68,707	\$33,8579 \$2,708.63 \$5,869 \$70,424
164		Hourly Bi-weekly Monthly Annual	\$23,6115 \$1,888.92 \$4,093 \$49,112	\$24,2018 \$1,936.14 \$4,195 \$50,340	\$24,8068 \$1,984.54 \$4,300 \$51,598	\$25,4270 \$2,034.16 \$4,407 \$52,888	\$26,0627 \$2,085.02 \$4,518 \$54,210	\$26,7142 \$2,137.14 \$4,630 \$55,566	\$27,3821 \$2,190.57 \$4,746 \$56,955	\$28,0667 \$2,245.34 \$4,865 \$58,379	\$28,7683 \$2,301.46 \$4,987 \$59,838	\$29,4875 \$2,359.00 \$5,111 \$61,334	\$30,2247 \$2,417.98 \$5,239 \$62,867	\$30,9803 \$2,478.42 \$5,370 \$64,439	\$31,7548 \$2,540.38 \$5,504 \$66,050	\$32,5487 \$2,603.90 \$5,642 \$67,701	\$33,3624 \$2,668.99 \$5,783 \$69,394	\$34,1965 \$2,735.72 \$5,927 \$71,129

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
165	Deputy Town Clerk/ Mngmt. Analyst	Hourly	\$23,8476	\$24,4438	\$25,0549	\$25,6813	\$26,3233	\$26,9814	\$27,6559	\$28,3473	\$29,0560	\$29,7824	\$30,5270	\$31,2901	\$32,0724	\$32,8742	\$33,6961	\$34,5385
		Bi-weekly	\$1,907,81	\$1,955,50	\$2,004,39	\$2,054,50	\$2,105,86	\$2,158,51	\$2,212,47	\$2,267,78	\$2,324,48	\$2,382,59	\$2,442,16	\$2,503,21	\$2,565,79	\$2,629,94	\$2,695,69	\$2,763,08
		Monthly	\$4,134	\$4,237	\$4,343	\$4,451	\$4,563	\$4,677	\$4,794	\$4,914	\$5,036	\$5,162	\$5,291	\$5,424	\$5,559	\$5,698	\$5,841	\$5,987
		Annual	\$49,603	\$50,843	\$52,114	\$53,417	\$54,752	\$56,121	\$57,524	\$58,962	\$60,436	\$61,947	\$63,496	\$65,083	\$66,711	\$68,378	\$70,088	\$71,840
166		Hourly	\$24,0861	\$24,6882	\$25,3054	\$25,9381	\$26,5865	\$27,2512	\$27,9325	\$28,6308	\$29,3466	\$30,0802	\$30,8322	\$31,6030	\$32,3931	\$33,2029	\$34,0330	\$34,8838
		Bi-weekly	\$1,926,89	\$1,975,05	\$2,024,43	\$2,075,05	\$2,126,92	\$2,180,10	\$2,234,60	\$2,290,46	\$2,347,73	\$2,406,42	\$2,466,58	\$2,528,24	\$2,591,45	\$2,656,23	\$2,722,64	\$2,790,70
		Monthly	\$4,175	\$4,279	\$4,386	\$4,496	\$4,608	\$4,724	\$4,842	\$4,963	\$5,087	\$5,214	\$5,344	\$5,478	\$5,615	\$5,755	\$5,899	\$6,047
		Annual	\$50,099	\$51,352	\$52,635	\$53,951	\$55,300	\$56,682	\$58,100	\$59,552	\$61,041	\$62,567	\$64,131	\$65,734	\$67,378	\$69,062	\$70,789	\$72,558
167		Hourly	\$24,3270	\$24,9351	\$25,5585	\$26,1975	\$26,8524	\$27,5237	\$28,2118	\$28,9171	\$29,6400	\$30,3810	\$31,1406	\$31,9191	\$32,7170	\$33,5350	\$34,3733	\$35,2327
		Bi-weekly	\$1,994,16	\$1,994,81	\$2,044,68	\$2,095,80	\$2,148,19	\$2,202,94	\$2,256,84	\$2,313,37	\$2,371,20	\$2,430,48	\$2,491,25	\$2,553,53	\$2,617,36	\$2,682,80	\$2,749,96	\$2,818,62
		Monthly	\$4,217	\$4,322	\$4,430	\$4,541	\$4,654	\$4,771	\$4,890	\$5,012	\$5,138	\$5,266	\$5,398	\$5,533	\$5,671	\$5,813	\$5,958	\$6,107
		Annual	\$50,600	\$51,865	\$53,162	\$54,491	\$55,853	\$57,249	\$58,681	\$60,148	\$61,651	\$63,193	\$64,772	\$66,392	\$68,051	\$69,753	\$71,497	\$73,284
168		Hourly	\$24,5702	\$25,1845	\$25,8141	\$26,4594	\$27,1209	\$27,7989	\$28,4939	\$29,2063	\$29,9364	\$30,6848	\$31,4520	\$32,2383	\$33,0442	\$33,8703	\$34,7171	\$35,5850
		Bi-weekly	\$1,965,52	\$2,014,76	\$2,065,13	\$2,116,75	\$2,169,67	\$2,225,91	\$2,279,51	\$2,336,50	\$2,394,91	\$2,454,78	\$2,516,16	\$2,579,06	\$2,643,54	\$2,709,62	\$2,777,37	\$2,846,80
		Monthly	\$4,259	\$4,365	\$4,474	\$4,586	\$4,701	\$4,818	\$4,939	\$5,062	\$5,189	\$5,319	\$5,452	\$5,588	\$5,728	\$5,871	\$6,018	\$6,168
		Annual	\$51,106	\$52,384	\$53,693	\$55,036	\$56,412	\$57,822	\$59,267	\$60,749	\$62,268	\$63,824	\$65,420	\$67,056	\$68,732	\$70,450	\$72,212	\$74,017
169		Hourly	\$24,8159	\$25,4363	\$26,0722	\$26,7240	\$27,3921	\$28,0769	\$28,7789	\$29,4983	\$30,2358	\$30,9917	\$31,7655	\$32,5606	\$33,3747	\$34,2090	\$35,0642	\$35,9409
		Bi-weekly	\$1,985,27	\$2,034,90	\$2,085,78	\$2,137,92	\$2,191,37	\$2,246,15	\$2,302,31	\$2,359,86	\$2,418,86	\$2,479,34	\$2,541,32	\$2,604,85	\$2,669,98	\$2,736,72	\$2,805,14	\$2,875,27
		Monthly	\$4,301	\$4,409	\$4,519	\$4,632	\$4,748	\$4,867	\$4,988	\$5,113	\$5,241	\$5,372	\$5,506	\$5,644	\$5,785	\$5,930	\$6,078	\$6,230
		Annual	\$51,617	\$52,908	\$54,230	\$55,586	\$56,976	\$58,400	\$59,860	\$61,357	\$62,890	\$64,463	\$66,074	\$67,726	\$69,419	\$71,155	\$72,934	\$74,757
170	Pub Wrk Supr Rec Supr Mus Supr	Hourly	\$25,0641	\$25,6907	\$26,3330	\$26,9913	\$27,6661	\$28,3577	\$29,0667	\$29,7933	\$30,5381	\$31,3016	\$32,0841	\$32,8862	\$33,7084	\$34,5511	\$35,4149	\$36,3003
		Bi-weekly	\$2,005,13	\$2,055,26	\$2,106,64	\$2,159,30	\$2,213,29	\$2,268,62	\$2,325,34	\$2,383,46	\$2,443,05	\$2,504,13	\$2,566,73	\$2,630,90	\$2,696,67	\$2,764,09	\$2,833,19	\$2,902,92
		Monthly	\$4,344	\$4,453	\$4,564	\$4,678	\$4,795	\$4,915	\$5,038	\$5,164	\$5,293	\$5,426	\$5,561	\$5,700	\$5,843	\$5,989	\$6,139	\$6,292
		Annual	\$52,133	\$53,437	\$54,773	\$56,142	\$57,545	\$58,984	\$60,459	\$61,970	\$63,519	\$65,107	\$66,735	\$68,403	\$70,113	\$71,866	\$73,663	\$75,505
		Hourly	\$25,3147	\$25,9476	\$26,5963	\$27,2612	\$27,9427	\$28,6413	\$29,3573	\$30,0913	\$30,8435	\$31,6146	\$32,4050	\$33,2151	\$34,0455	\$34,8966	\$35,7690	\$36,6633
		Bi-weekly	\$2,025,18	\$2,075,81	\$2,127,70	\$2,180,90	\$2,235,42	\$2,291,30	\$2,348,58	\$2,407,30	\$2,467,48	\$2,529,17	\$2,592,40	\$2,657,21	\$2,723,64	\$2,791,73	\$2,861,52	\$2,933,06
		Monthly	\$4,388	\$4,498	\$4,610	\$4,725	\$4,843	\$4,964	\$5,089	\$5,216	\$5,346	\$5,480	\$5,617	\$5,757	\$5,901	\$6,049	\$6,200	\$6,355
		Annual	\$52,655	\$53,971	\$55,320	\$56,703	\$58,121	\$59,574	\$61,063	\$62,590	\$64,155	\$65,758	\$67,402	\$69,087	\$70,815	\$72,585	\$74,400	\$76,260
172		Hourly	\$25,5679	\$26,2071	\$26,8622	\$27,5338	\$28,2221	\$28,9277	\$29,6509	\$30,3922	\$31,1520	\$31,9308	\$32,7290	\$33,5473	\$34,3859	\$35,2456	\$36,1267	\$37,0299
		Bi-weekly	\$2,045,43	\$2,096,57	\$2,148,98	\$2,202,70	\$2,257,77	\$2,314,22	\$2,372,07	\$2,431,38	\$2,492,16	\$2,554,46	\$2,618,32	\$2,683,78	\$2,750,87	\$2,819,65	\$2,890,14	\$2,962,39
		Monthly	\$4,432	\$4,543	\$4,656	\$4,773	\$4,892	\$5,014	\$5,139	\$5,268	\$5,400	\$5,535	\$5,673	\$5,815	\$5,960	\$6,109	\$6,262	\$6,419
		Annual	\$53,181	\$54,511	\$55,873	\$57,270	\$58,702	\$60,170	\$61,674	\$63,216	\$64,796	\$66,416	\$68,076	\$69,778	\$71,523	\$73,311	\$75,144	\$77,022
173		Hourly	\$25,8235	\$26,4691	\$27,1309	\$27,8091	\$28,5044	\$29,2170	\$29,9474	\$30,6961	\$31,4635	\$32,2501	\$33,0563	\$33,8827	\$34,7298	\$35,5980	\$36,4880	\$37,4002
		Bi-weekly	\$2,065,88	\$2,117,53	\$2,170,47	\$2,224,73	\$2,280,35	\$2,337,36	\$2,395,79	\$2,455,69	\$2,517,08	\$2,580,01	\$2,644,50	\$2,710,62	\$2,778,38	\$2,847,84	\$2,919,04	\$2,992,02
		Monthly	\$4,476	\$4,588	\$4,703	\$4,820	\$4,941	\$5,064	\$5,191	\$5,321	\$5,454	\$5,590	\$5,730	\$5,873	\$6,020	\$6,170	\$6,325	\$6,483
		Annual	\$53,713	\$55,056	\$56,432	\$57,843	\$59,289	\$60,771	\$62,291	\$63,848	\$65,444	\$67,080	\$68,757	\$70,476	\$72,238	\$74,044	\$75,895	\$77,792
174		Hourly	\$26,0818	\$26,7338	\$27,4022	\$28,0872	\$28,7894	\$29,5091	\$30,2469	\$30,9930	\$31,7781	\$32,5726	\$33,3869	\$34,2216	\$35,0771	\$35,9540	\$36,8529	\$37,7742
		Bi-weekly	\$2,086,54	\$2,138,70	\$2,192,18	\$2,246,98	\$2,303,15	\$2,360,73	\$2,419,75	\$2,480,24	\$2,542,25	\$2,605,81	\$2,670,95	\$2,737,73	\$2,806,17	\$2,876,23	\$2,948,23	\$3,021,94
		Monthly	\$4,521	\$4,634	\$4,750	\$4,868	\$4,990	\$5,115	\$5,243	\$5,374	\$5,508	\$5,646	\$5,787	\$5,932	\$6,080	\$6,232	\$6,388	\$6,548
		Annual	\$54,250	\$55,606	\$56,997	\$58,421	\$59,882	\$61,379	\$62,913	\$64,486	\$66,098	\$67,751	\$69,445	\$71,181	\$72,960	\$74,784	\$76,654	\$78,570

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
175	Town Clerk	Hourly	\$26,3426	\$27,0012	\$27,6762	\$28,3681	\$29,0773	\$29,8042	\$30,5493	\$31,3131	\$32,0959	\$32,8983	\$33,7208	\$34,5638	\$35,4279	\$36,3136	\$37,2214	\$38,1519
	Asso Plnrr	Bi-weekly	\$2,107,41	\$2,160,10	\$2,214,10	\$2,269,45	\$2,326,18	\$2,384,34	\$2,443,94	\$2,505,05	\$2,567,67	\$2,631,86	\$2,697,66	\$2,765,10	\$2,834,23	\$2,905,09	\$2,977,71	\$3,052,15
	Pub Wrk Insp	Monthly	\$4,566	\$4,680	\$4,797	\$4,917	\$5,040	\$5,166	\$5,295	\$5,428	\$5,563	\$5,702	\$5,845	\$5,991	\$6,141	\$6,294	\$6,452	\$6,613
		Annual	\$54,793	\$56,162	\$57,566	\$59,006	\$60,481	\$61,993	\$63,543	\$65,131	\$66,759	\$68,428	\$70,139	\$71,893	\$73,690	\$75,532	\$77,421	\$79,356
176		Hourly	\$26,6060	\$27,2712	\$27,9530	\$28,6518	\$29,3681	\$30,1023	\$30,8548	\$31,6262	\$32,4169	\$33,2273	\$34,0580	\$34,9094	\$35,7821	\$36,6767	\$37,5936	\$38,5335
		Bi-weekly	\$2,128,48	\$2,181,70	\$2,236,24	\$2,292,14	\$2,349,45	\$2,408,18	\$2,468,38	\$2,530,10	\$2,593,35	\$2,658,18	\$2,724,64	\$2,792,75	\$2,862,57	\$2,934,14	\$3,007,49	\$3,082,68
		Monthly	\$4,612	\$4,727	\$4,845	\$4,966	\$5,090	\$5,218	\$5,348	\$5,482	\$5,619	\$5,759	\$5,903	\$6,051	\$6,202	\$6,357	\$6,516	\$6,679
		Annual	\$55,341	\$56,724	\$58,142	\$59,596	\$61,086	\$62,613	\$64,178	\$65,783	\$67,427	\$69,113	\$70,841	\$72,612	\$74,427	\$76,288	\$78,195	\$80,150
177		Hourly	\$26,8721	\$27,5439	\$28,2325	\$28,9383	\$29,6618	\$30,4033	\$31,1634	\$31,9425	\$32,7410	\$33,5596	\$34,3985	\$35,2585	\$36,1400	\$37,0435	\$37,9696	\$38,9188
		Bi-weekly	\$2,149,77	\$2,203,51	\$2,258,60	\$2,315,06	\$2,372,94	\$2,432,26	\$2,493,07	\$2,555,40	\$2,619,28	\$2,684,77	\$2,751,88	\$2,820,68	\$2,891,20	\$2,963,48	\$3,037,57	\$3,113,50
		Monthly	\$4,658	\$4,774	\$4,894	\$5,016	\$5,141	\$5,270	\$5,402	\$5,537	\$5,675	\$5,817	\$5,962	\$6,111	\$6,264	\$6,421	\$6,581	\$6,746
		Annual	\$55,894	\$57,291	\$58,724	\$60,192	\$61,696	\$63,239	\$64,820	\$66,440	\$68,100	\$69,804	\$71,549	\$73,338	\$75,171	\$77,050	\$78,977	\$80,951
178		Hourly	\$27,1408	\$27,8193	\$28,5148	\$29,2277	\$29,9584	\$30,7073	\$31,4750	\$32,2619	\$33,0684	\$33,8952	\$34,7425	\$35,6111	\$36,5014	\$37,4139	\$38,3493	\$39,3080
		Bi-weekly	\$2,171,26	\$2,225,54	\$2,281,18	\$2,338,22	\$2,396,67	\$2,456,58	\$2,518,00	\$2,580,95	\$2,645,47	\$2,711,62	\$2,779,40	\$2,848,89	\$2,920,11	\$2,993,11	\$3,067,94	\$3,144,64
		Monthly	\$4,704	\$4,822	\$4,943	\$5,066	\$5,193	\$5,323	\$5,456	\$5,592	\$5,732	\$5,875	\$6,022	\$6,173	\$6,327	\$6,485	\$6,647	\$6,813
		Annual	\$56,453	\$57,864	\$59,311	\$60,794	\$62,313	\$63,871	\$65,468	\$67,105	\$68,782	\$70,502	\$72,264	\$74,071	\$75,923	\$77,821	\$79,766	\$81,761
179		Hourly	\$27,4122	\$28,0975	\$28,8000	\$29,5200	\$30,2580	\$31,0144	\$31,7898	\$32,5845	\$33,3991	\$34,2341	\$35,0900	\$35,9672	\$36,8664	\$37,7880	\$38,7327	\$39,7011
		Bi-weekly	\$2,192,98	\$2,247,80	\$2,304,00	\$2,361,60	\$2,420,64	\$2,481,15	\$2,543,18	\$2,606,76	\$2,671,93	\$2,738,73	\$2,807,20	\$2,877,38	\$2,949,31	\$3,023,04	\$3,098,62	\$3,176,09
		Monthly	\$4,751	\$4,870	\$4,992	\$5,117	\$5,245	\$5,376	\$5,510	\$5,648	\$5,789	\$5,934	\$6,082	\$6,234	\$6,390	\$6,550	\$6,714	\$6,882
		Annual	\$57,017	\$58,443	\$59,904	\$61,402	\$62,937	\$64,510	\$66,123	\$67,776	\$69,470	\$71,207	\$72,987	\$74,812	\$76,682	\$78,599	\$80,564	\$82,578
180	Sr. Mngmt Analyst Sr. Accountant	Hourly	\$27,6863	\$28,3785	\$29,0880	\$29,8152	\$30,5605	\$31,3246	\$32,1077	\$32,9104	\$33,7331	\$34,5764	\$35,4409	\$36,3269	\$37,2350	\$38,1659	\$39,1201	\$40,0981
		Bi-weekly	\$2,214,90	\$2,270,28	\$2,327,04	\$2,385,22	\$2,444,84	\$2,505,97	\$2,568,62	\$2,632,83	\$2,698,65	\$2,766,11	\$2,835,27	\$2,906,15	\$2,978,80	\$3,053,27	\$3,129,61	\$3,207,85
		Monthly	\$4,799	\$4,919	\$5,042	\$5,168	\$5,297	\$5,430	\$5,565	\$5,704	\$5,847	\$5,993	\$6,143	\$6,297	\$6,454	\$6,615	\$6,781	\$6,950
		Annual	\$57,588	\$59,027	\$60,503	\$62,016	\$63,566	\$65,155	\$66,784	\$68,454	\$70,165	\$71,919	\$73,717	\$75,560	\$77,449	\$79,385	\$81,370	\$83,404
		Hourly	\$27,9632	\$28,6623	\$29,3788	\$30,1133	\$30,8661	\$31,6378	\$32,4287	\$33,2395	\$34,0704	\$34,9222	\$35,7953	\$36,6901	\$37,6074	\$38,5476	\$39,5113	\$40,4991
		Bi-weekly	\$2,237,06	\$2,292,98	\$2,350,30	\$2,409,06	\$2,469,29	\$2,531,02	\$2,594,30	\$2,659,16	\$2,725,63	\$2,793,78	\$2,863,62	\$2,935,21	\$3,008,59	\$3,083,81	\$3,160,90	\$3,239,93
		Monthly	\$4,847	\$4,968	\$5,092	\$5,220	\$5,350	\$5,484	\$5,621	\$5,762	\$5,906	\$6,053	\$6,205	\$6,360	\$6,519	\$6,682	\$6,849	\$7,020
		Annual	\$58,163	\$59,618	\$61,108	\$62,636	\$64,202	\$65,807	\$67,452	\$69,138	\$70,867	\$72,638	\$74,454	\$76,316	\$78,223	\$80,179	\$82,183	\$84,238
181		Hourly	\$28,2428	\$28,9469	\$29,6726	\$30,4144	\$31,1746	\$31,9542	\$32,7530	\$33,5719	\$34,4112	\$35,2714	\$36,1532	\$37,0570	\$37,9835	\$38,9331	\$39,9064	\$40,9040
		Bi-weekly	\$2,259,42	\$2,315,91	\$2,373,81	\$2,433,15	\$2,493,98	\$2,556,34	\$2,620,24	\$2,685,75	\$2,752,90	\$2,821,71	\$2,892,25	\$2,964,56	\$3,038,68	\$3,114,65	\$3,192,51	\$3,272,32
		Monthly	\$4,895	\$5,018	\$5,143	\$5,272	\$5,404	\$5,539	\$5,677	\$5,819	\$5,965	\$6,114	\$6,267	\$6,423	\$6,584	\$6,748	\$6,917	\$7,090
		Annual	\$58,745	\$60,214	\$61,719	\$63,262	\$64,844	\$66,465	\$68,126	\$69,829	\$71,575	\$73,365	\$75,199	\$77,079	\$79,006	\$80,981	\$83,005	\$85,080
182		Hourly	\$28,5253	\$29,2384	\$29,9694	\$30,7186	\$31,4866	\$32,2737	\$33,0806	\$33,9076	\$34,7553	\$35,6241	\$36,5147	\$37,4276	\$38,3633	\$39,3224	\$40,3055	\$41,3131
		Bi-weekly	\$2,282,02	\$2,339,07	\$2,397,55	\$2,457,49	\$2,518,93	\$2,581,90	\$2,646,45	\$2,712,61	\$2,780,42	\$2,849,93	\$2,921,18	\$2,994,21	\$3,069,06	\$3,145,79	\$3,224,44	\$3,305,05
		Monthly	\$4,944	\$5,068	\$5,195	\$5,325	\$5,458	\$5,594	\$5,734	\$5,877	\$6,024	\$6,175	\$6,329	\$6,487	\$6,650	\$6,816	\$6,986	\$7,161
		Annual	\$59,333	\$60,816	\$62,336	\$63,895	\$65,492	\$67,129	\$68,808	\$70,528	\$72,291	\$74,098	\$75,951	\$77,849	\$79,796	\$81,791	\$83,835	\$85,931
183		Hourly	\$28,8105	\$29,5308	\$30,2690	\$31,0258	\$31,8014	\$32,5965	\$33,4114	\$34,2466	\$35,1028	\$35,9804	\$36,8799	\$37,8019	\$38,7469	\$39,7156	\$40,7085	\$41,7262
		Bi-weekly	\$2,304,84	\$2,362,46	\$2,421,52	\$2,482,06	\$2,544,11	\$2,607,72	\$2,672,91	\$2,739,73	\$2,809,22	\$2,878,43	\$2,950,39	\$3,024,15	\$3,099,75	\$3,177,25	\$3,256,66	\$3,338,10
		Monthly	\$4,994	\$5,119	\$5,247	\$5,378	\$5,512	\$5,650	\$5,791	\$5,936	\$6,084	\$6,237	\$6,393	\$6,552	\$6,716	\$6,884	\$7,056	\$7,233
		Annual	\$59,926	\$61,424	\$62,960	\$64,534	\$66,147	\$67,801	\$69,496	\$71,233	\$73,014	\$74,839	\$76,710	\$78,628	\$80,594	\$82,608	\$84,674	\$86,791

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
185	Hourly	Hourly	\$29,0986	\$29,8261	\$30,54717	\$31,33660	\$32,1194	\$32,9224	\$33,7455	\$34,5891	\$35,4538	\$36,3402	\$37,2487	\$38,1799	\$39,1344	\$40,1128	\$41,1156	\$42,1435	
		Bi-weekly	\$2,327,894	\$2,386,09	\$2,445,71	\$2,506,88	\$2,569,55	\$2,633,79	\$2,699,64	\$2,768,13	\$2,839,36	\$2,913,45	\$2,990,22	\$3,070,70	\$3,154,90	\$3,243,75	\$3,338,02	\$3,437,81	\$3,543,18
		Annual	\$60,425	\$62,038	\$63,589	\$65,179	\$66,808	\$68,479	\$70,191	\$71,945	\$73,744	\$75,588	\$77,477	\$79,414	\$81,400	\$83,435	\$85,520	\$87,658	\$89,850
186	Hourly	Hourly	\$29,3896	\$30,1243	\$30,8775	\$31,6494	\$32,4406	\$33,2516	\$34,0829	\$34,9350	\$35,8084	\$36,7036	\$37,6212	\$38,5617	\$39,5258	\$40,5139	\$41,5267	\$42,5649	\$43,6286
		Bi-weekly	\$2,351,17	\$2,409,94	\$2,470,20	\$2,531,95	\$2,595,25	\$2,660,13	\$2,726,63	\$2,794,80	\$2,864,67	\$2,936,29	\$3,009,70	\$3,084,94	\$3,162,06	\$3,241,11	\$3,322,14	\$3,405,19	\$3,490,28
		Annual	\$5,094	\$5,222	\$5,352	\$5,486	\$5,623	\$5,764	\$5,908	\$6,055	\$6,207	\$6,362	\$6,521	\$6,684	\$6,851	\$7,022	\$7,198	\$7,378	\$7,562
187	Hourly	Hourly	\$29,6835	\$30,4256	\$31,1862	\$31,9659	\$32,7650	\$33,5842	\$34,4238	\$35,2844	\$36,1665	\$37,0706	\$37,9974	\$38,9473	\$39,9210	\$40,9190	\$41,9420	\$42,9906	\$44,0649
		Bi-weekly	\$2,374,68	\$2,434,05	\$2,494,90	\$2,557,27	\$2,621,20	\$2,686,74	\$2,753,90	\$2,822,75	\$2,893,32	\$2,965,65	\$3,039,79	\$3,115,78	\$3,193,68	\$3,273,52	\$3,355,36	\$3,439,25	\$3,525,19
		Annual	\$5,145	\$5,274	\$5,406	\$5,541	\$5,679	\$5,821	\$5,967	\$6,116	\$6,269	\$6,426	\$6,586	\$6,751	\$6,920	\$7,093	\$7,270	\$7,452	\$7,639
188	Hourly	Hourly	\$29,9803	\$30,7298	\$31,4981	\$32,2855	\$33,0927	\$33,9200	\$34,7680	\$35,6372	\$36,5281	\$37,4413	\$38,3774	\$39,3368	\$40,3202	\$41,3282	\$42,3614	\$43,4205	\$44,5058
		Bi-weekly	\$2,398,42	\$2,458,38	\$2,519,85	\$2,582,84	\$2,647,42	\$2,713,66	\$2,781,64	\$2,851,47	\$2,923,25	\$3,000,00	\$3,079,79	\$3,162,62	\$3,248,61	\$3,338,86	\$3,432,48	\$3,529,58	\$3,629,16
		Annual	\$6,2359	\$6,3918	\$6,5516	\$6,7154	\$6,8833	\$7,0554	\$7,2317	\$7,4125	\$7,5979	\$7,7878	\$7,9823	\$8,1812	\$8,3866	\$8,5983	\$8,8172	\$9,0435	\$9,2774
189	Hourly	Hourly	\$30,2801	\$31,0371	\$31,8131	\$32,6084	\$33,4236	\$34,2592	\$35,1157	\$35,9936	\$36,8934	\$37,8157	\$38,7611	\$39,7302	\$40,7234	\$41,7415	\$42,7850	\$43,8547	\$44,9502
		Bi-weekly	\$2,422,41	\$2,482,97	\$2,545,05	\$2,608,67	\$2,673,89	\$2,740,74	\$2,809,26	\$2,879,49	\$2,951,47	\$3,025,26	\$3,100,89	\$3,178,42	\$3,257,87	\$3,339,32	\$3,422,80	\$3,508,38	\$3,596,07
		Annual	\$5,249	\$5,380	\$5,514	\$5,652	\$5,793	\$5,938	\$6,087	\$6,239	\$6,395	\$6,555	\$6,719	\$6,887	\$7,059	\$7,235	\$7,416	\$7,601	\$7,789
190	Annl Care & Cntrl Mgr	Hourly	\$30,5829	\$31,3475	\$32,1312	\$32,9345	\$33,7578	\$34,6018	\$35,4668	\$36,3533	\$37,2623	\$38,1939	\$39,1589	\$40,1275	\$41,1107	\$42,1089	\$43,1219	\$44,1502	\$45,1940
		Bi-weekly	\$2,446,63	\$2,507,80	\$2,570,50	\$2,634,76	\$2,700,62	\$2,768,14	\$2,837,34	\$2,908,28	\$2,980,98	\$3,055,51	\$3,131,90	\$3,210,20	\$3,290,46	\$3,372,71	\$3,457,03	\$3,543,46	\$3,631,92
		Annual	\$6,3,613	\$6,5,203	\$6,6,633	\$6,8,504	\$7,0,918	\$7,3,598	\$7,6,488	\$7,9,501	\$8,2,543	\$8,5,855	\$8,9,423	\$9,3,257	\$9,7,369	\$10,1,159	\$10,5,212	\$10,9,527	\$11,4,105
191	Hourly	Hourly	\$30,8888	\$31,6610	\$32,4525	\$33,2638	\$34,0954	\$34,9478	\$35,8215	\$36,7170	\$37,6350	\$38,5768	\$39,5420	\$40,5312	\$41,5440	\$42,5805	\$43,6405	\$44,7230	\$45,8280
		Bi-weekly	\$2,471,10	\$2,532,88	\$2,596,20	\$2,661,10	\$2,727,63	\$2,795,82	\$2,865,72	\$2,937,36	\$3,010,80	\$3,086,06	\$3,163,22	\$3,242,30	\$3,323,36	\$3,406,44	\$3,491,60	\$3,578,90	\$3,669,45
		Annual	\$6,4,249	\$6,6,855	\$6,9,501	\$7,2,225	\$7,5,039	\$7,7,972	\$8,1,118	\$8,4,585	\$8,8,187	\$9,1,945	\$9,5,969	\$10,0,153	\$10,4,423	\$10,8,857	\$11,3,467	\$11,9,152	\$12,6,018
192	Hourly	Hourly	\$31,1977	\$31,9776	\$32,7770	\$33,5965	\$34,4364	\$35,2973	\$36,1797	\$37,0842	\$38,0113	\$38,9616	\$39,9356	\$40,9340	\$41,9574	\$42,9770	\$43,9663	\$44,9815	\$46,0235
		Bi-weekly	\$2,495,82	\$2,558,21	\$2,622,16	\$2,687,72	\$2,754,91	\$2,823,78	\$2,894,38	\$2,966,74	\$3,040,90	\$3,116,93	\$3,195,80	\$3,277,62	\$3,362,40	\$3,449,16	\$3,537,90	\$3,628,62	\$3,722,32
		Annual	\$5,408	\$5,543	\$5,681	\$5,823	\$5,969	\$6,118	\$6,271	\$6,428	\$6,589	\$6,753	\$6,922	\$7,095	\$7,273	\$7,454	\$7,641	\$7,832	\$8,028
193	Hourly	Hourly	\$31,5096	\$32,2974	\$33,1048	\$33,9324	\$34,7807	\$35,6503	\$36,5415	\$37,4551	\$38,3914	\$39,3502	\$40,3324	\$41,3384	\$42,3696	\$43,4254	\$44,5063	\$45,6123	\$46,7440
		Bi-weekly	\$2,520,77	\$2,583,79	\$2,648,38	\$2,714,59	\$2,782,46	\$2,852,02	\$2,923,32	\$2,996,41	\$3,071,31	\$3,148,10	\$3,227,80	\$3,309,16	\$3,393,36	\$3,479,41	\$3,567,32	\$3,657,10	\$3,748,75
		Annual	\$6,5,540	\$6,7,179	\$6,8,868	\$7,0,579	\$7,2,344	\$7,4,153	\$7,6,006	\$7,7,907	\$7,9,854	\$8,1,851	\$8,3,897	\$8,5,994	\$8,8,144	\$9,0,348	\$9,2,606	\$9,4,922	\$9,7,294
194	Hourly	Hourly	\$31,8247	\$32,6204	\$33,4359	\$34,2718	\$35,1286	\$36,0068	\$36,9069	\$37,8296	\$38,7763	\$39,7477	\$40,7427	\$41,7620	\$42,8057	\$43,8740	\$44,9670	\$46,0845	\$47,2275
		Bi-weekly	\$2,545,98	\$2,609,63	\$2,674,87	\$2,741,74	\$2,810,29	\$2,880,54	\$2,952,55	\$3,026,37	\$3,102,02	\$3,179,58	\$3,259,06	\$3,340,54	\$3,424,06	\$3,509,66	\$3,597,40	\$3,687,34	\$3,779,58
		Annual	\$5,516	\$5,654	\$5,796	\$5,940	\$6,089	\$6,241	\$6,395	\$6,552	\$6,712	\$6,872	\$7,035	\$7,201	\$7,369	\$7,540	\$7,714	\$7,891	\$8,071

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
195	HR Manager	Hourly	\$32,1430	\$32,9666	\$33,7702	\$34,6145	\$35,4798	\$36,3668	\$37,2760	\$38,2079	\$39,1631	\$40,1422	\$41,1457	\$42,1744	\$43,2287	\$44,3095	\$45,4172	\$46,5526	
		Bi-weekly	\$2,571,44	\$2,635,73	\$2,701,62	\$2,769,16	\$2,838,38	\$2,908,34	\$2,979,08	\$3,050,63	\$3,123,08	\$3,197,35	\$3,272,44	\$3,348,35	\$3,425,08	\$3,502,63	\$3,580,09	\$3,658,36	\$3,737,44
		Monthly	\$5,571	\$5,711	\$5,854	\$6,000	\$6,150	\$6,304	\$6,461	\$6,623	\$6,788	\$6,958	\$7,132	\$7,310	\$7,493	\$7,680	\$7,871	\$8,068	\$8,271
196		Annual	\$66,857	\$68,529	\$70,242	\$71,998	\$73,798	\$75,643	\$77,534	\$79,472	\$81,459	\$83,496	\$85,583	\$87,723	\$89,916	\$92,164	\$94,468	\$96,829	
		Hourly	\$32,4644	\$33,2760	\$34,1079	\$34,9606	\$35,8346	\$36,7305	\$37,6488	\$38,5900	\$39,5547	\$40,5436	\$41,5572	\$42,5961	\$43,6610	\$44,7525	\$45,8714	\$47,0181	
		Bi-weekly	\$2,597,15	\$2,662,08	\$2,728,63	\$2,796,85	\$2,866,77	\$2,938,44	\$3,011,90	\$3,087,20	\$3,164,38	\$3,243,49	\$3,324,58	\$3,407,69	\$3,492,88	\$3,580,20	\$3,669,71	\$3,761,45	
197		Monthly	\$5,627	\$5,768	\$5,912	\$6,060	\$6,211	\$6,367	\$6,526	\$6,689	\$6,856	\$7,028	\$7,203	\$7,383	\$7,568	\$7,757	\$7,951	\$8,150	
		Annual	\$67,526	\$69,214	\$70,944	\$72,718	\$74,536	\$76,399	\$78,309	\$80,267	\$82,274	\$84,331	\$86,439	\$88,600	\$90,815	\$93,085	\$95,412	\$97,798	
		Hourly	\$32,7891	\$33,6088	\$34,4490	\$35,3102	\$36,1930	\$37,0978	\$38,0252	\$38,9759	\$39,9503	\$40,9490	\$41,9728	\$43,0221	\$44,0976	\$45,2001	\$46,3301	\$47,4883	
198		Bi-weekly	\$2,623,13	\$2,688,70	\$2,755,92	\$2,824,82	\$2,895,44	\$2,967,82	\$3,042,02	\$3,118,07	\$3,196,02	\$3,275,92	\$3,357,82	\$3,441,77	\$3,527,81	\$3,616,01	\$3,706,41	\$3,799,06	
		Monthly	\$5,1683	\$5,326	\$5,491	\$5,663	\$5,841	\$6,024	\$6,213	\$6,407	\$6,607	\$6,813	\$7,025	\$7,243	\$7,468	\$7,700	\$7,938	\$8,183	
		Annual	\$68,201	\$69,906	\$71,654	\$73,445	\$75,281	\$77,163	\$79,093	\$81,070	\$83,097	\$85,174	\$87,303	\$89,486	\$91,723	\$94,016	\$96,367	\$98,776	
199		Hourly	\$33,1169	\$33,9449	\$34,7935	\$35,6633	\$36,5549	\$37,4688	\$38,4055	\$39,3656	\$40,3498	\$41,3585	\$42,3925	\$43,4523	\$44,5386	\$45,6521	\$46,7934	\$47,9632	
		Bi-weekly	\$2,649,35	\$2,715,59	\$2,783,48	\$2,853,06	\$2,924,39	\$2,997,50	\$3,072,44	\$3,149,25	\$3,228,98	\$3,308,68	\$3,391,40	\$3,476,18	\$3,563,09	\$3,652,17	\$3,743,47	\$3,837,06	
		Monthly	\$5,740	\$5,884	\$6,031	\$6,182	\$6,336	\$6,495	\$6,657	\$6,823	\$7,000	\$7,169	\$7,348	\$7,532	\$7,720	\$7,913	\$8,111	\$8,314	
200		Annual	\$68,883	\$70,805	\$72,370	\$74,180	\$76,034	\$77,935	\$79,883	\$81,881	\$83,928	\$86,026	\$88,176	\$90,381	\$92,640	\$94,956	\$97,330	\$99,763	
		Hourly	\$33,4481	\$34,2843	\$35,1414	\$36,0200	\$36,9205	\$37,8435	\$38,7896	\$39,7593	\$40,7533	\$41,7721	\$42,8164	\$43,8868	\$44,9840	\$46,1086	\$47,2613	\$48,4428	
		Bi-weekly	\$2,675,85	\$2,742,74	\$2,811,31	\$2,881,60	\$2,953,64	\$3,027,48	\$3,103,17	\$3,180,74	\$3,260,26	\$3,341,77	\$3,425,31	\$3,511,94	\$3,600,68	\$3,692,61	\$3,787,84	\$3,886,46	
201		Monthly	\$5,943	\$6,094	\$6,243	\$6,400	\$6,560	\$6,724	\$6,892	\$7,064	\$7,240	\$7,422	\$7,607	\$7,797	\$7,992	\$8,192	\$8,397	\$8,607	
		Annual	\$69,572	\$71,311	\$73,094	\$74,922	\$76,795	\$78,714	\$80,682	\$82,699	\$84,767	\$86,886	\$89,058	\$91,285	\$93,567	\$95,906	\$98,304	\$100,761	
		Hourly	\$33,7826	\$34,6272	\$35,4928	\$36,3802	\$37,2897	\$38,2219	\$39,1775	\$40,1569	\$41,1608	\$42,1898	\$43,2446	\$44,3257	\$45,4338	\$46,5697	\$47,7339	\$48,9273	
202		Bi-weekly	\$2,702,61	\$2,770,18	\$2,839,42	\$2,910,42	\$2,983,18	\$3,057,75	\$3,134,20	\$3,212,55	\$3,292,86	\$3,375,18	\$3,459,57	\$3,546,06	\$3,634,70	\$3,725,58	\$3,818,71	\$3,914,16	
		Monthly	\$5,856	\$6,002	\$6,152	\$6,306	\$6,464	\$6,625	\$6,791	\$6,961	\$7,135	\$7,313	\$7,496	\$7,683	\$7,875	\$8,072	\$8,274	\$8,481	
		Annual	\$70,268	\$72,024	\$73,825	\$75,671	\$77,563	\$79,502	\$81,489	\$83,526	\$85,614	\$87,755	\$89,949	\$92,197	\$94,502	\$96,865	\$99,287	\$101,769	
203		Hourly	\$34,1204	\$34,9734	\$35,8478	\$36,7440	\$37,6626	\$38,6041	\$39,5692	\$40,5585	\$41,5724	\$42,6117	\$43,6770	\$44,7689	\$45,8882	\$47,0354	\$48,2113	\$49,4165	
		Bi-weekly	\$2,729,63	\$2,797,87	\$2,867,82	\$2,939,52	\$3,013,01	\$3,088,33	\$3,165,54	\$3,244,68	\$3,325,79	\$3,408,94	\$3,494,16	\$3,581,51	\$3,671,06	\$3,762,83	\$3,856,90	\$3,953,32	
		Monthly	\$5,914	\$6,062	\$6,214	\$6,369	\$6,528	\$6,691	\$6,859	\$7,030	\$7,206	\$7,386	\$7,571	\$7,760	\$7,954	\$8,153	\$8,357	\$8,566	
204		Annual	\$70,970	\$72,745	\$74,563	\$76,427	\$78,338	\$80,297	\$82,304	\$84,362	\$86,471	\$88,632	\$90,848	\$93,119	\$95,447	\$97,834	\$100,279	\$102,786	
		Hourly	\$34,4616	\$35,3232	\$36,2062	\$37,1114	\$38,0392	\$38,9902	\$39,9649	\$40,9640	\$41,9881	\$43,0378	\$44,1138	\$45,2166	\$46,3471	\$47,5057	\$48,6934	\$49,9107	
		Bi-weekly	\$2,756,93	\$2,825,86	\$2,896,50	\$2,968,91	\$3,043,14	\$3,119,22	\$3,197,19	\$3,277,12	\$3,359,05	\$3,443,02	\$3,529,10	\$3,617,33	\$3,707,77	\$3,800,46	\$3,895,47	\$3,992,86	
205		Monthly	\$5,973	\$6,123	\$6,276	\$6,433	\$6,593	\$6,758	\$6,927	\$7,100	\$7,278	\$7,460	\$7,646	\$7,838	\$8,033	\$8,234	\$8,440	\$8,651	
		Annual	\$71,680	\$73,472	\$75,309	\$77,192	\$79,122	\$81,100	\$83,127	\$85,205	\$87,335	\$89,519	\$91,757	\$94,051	\$96,402	\$98,812	\$101,282	\$103,814	
		Hourly	\$34,8062	\$35,6764	\$36,5683	\$37,4825	\$38,4196	\$39,3801	\$40,3646	\$41,3737	\$42,4080	\$43,4682	\$44,5549	\$45,6688	\$46,8105	\$47,9808	\$49,1803	\$50,4098	
206		Bi-weekly	\$2,784,50	\$2,854,11	\$2,925,46	\$2,998,60	\$3,073,57	\$3,150,41	\$3,229,17	\$3,309,90	\$3,392,64	\$3,477,46	\$3,564,39	\$3,653,50	\$3,744,84	\$3,838,46	\$3,934,42	\$4,032,78	
		Monthly	\$6,033	\$6,184	\$6,339	\$6,497	\$6,659	\$6,826	\$7,000	\$7,171	\$7,351	\$7,534	\$7,723	\$7,916	\$8,114	\$8,317	\$8,525	\$8,738	
		Annual	\$72,397	\$74,207	\$76,062	\$77,964	\$79,913	\$81,911	\$83,958	\$86,057	\$88,209	\$90,414	\$92,674	\$94,991	\$97,366	\$99,800	\$102,295	\$104,852	
207		Hourly	\$35,1543	\$36,0332	\$36,9340	\$37,8573	\$38,8038	\$39,7739	\$40,7682	\$41,7874	\$42,8321	\$43,9029	\$45,0005	\$46,1255	\$47,2786	\$48,4606	\$49,6721	\$50,9139	
		Bi-weekly	\$2,812,34	\$2,882,66	\$2,954,72	\$3,028,58	\$3,104,30	\$3,181,91	\$3,261,46	\$3,342,99	\$3,426,57	\$3,512,23	\$3,600,04	\$3,690,04	\$3,782,29	\$3,876,85	\$3,973,77	\$4,073,11	
		Monthly	\$6,083	\$6,246	\$6,402	\$6,562	\$6,726	\$6,894	\$7,066	\$7,243	\$7,424	\$7,609	\$7,798	\$7,991	\$8,189	\$8,391	\$8,595	\$8,802	
208		Annual	\$73,121	\$74,949	\$76,823	\$78,743	\$80,708	\$82,720	\$84,781	\$86,891	\$89,051	\$91,261	\$93,521	\$95,841	\$98,219	\$100,658	\$103,158	\$105,701	

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3			
205		Hourly	\$35,5058	\$36,3935	\$37,3033	\$38,2359	\$39,1918	\$40,1716	\$41,1759	\$42,2053	\$43,2604	\$44,3419	\$45,4505	\$46,5867	\$47,7514	\$48,9452	\$50,1688	\$51,4231	\$51,4231		
		Bi-weekly	\$2,840,46	\$2,911,48	\$2,984,26	\$3,058,87	\$3,135,34	\$3,213,73	\$3,294,07	\$3,376,42	\$3,460,83	\$3,547,35	\$3,636,04	\$3,726,94	\$3,820,11	\$3,915,62	\$4,013,50	\$4,113,85	\$4,215,50	\$4,319,50	
		Monthly	\$6,154	\$6,308	\$6,466	\$6,628	\$6,793	\$6,963	\$7,137	\$7,316	\$7,498	\$7,686	\$7,878	\$8,075	\$8,277	\$8,484	\$8,696	\$8,913	\$9,133	\$9,357	
206		Hourly	\$35,8609	\$36,7574	\$37,6764	\$38,6183	\$39,5837	\$40,5733	\$41,5877	\$42,6273	\$43,6930	\$44,7854	\$45,9050	\$47,0526	\$48,2289	\$49,4347	\$50,6705	\$51,9373	\$53,2350	\$54,5637	
		Bi-weekly	\$2,868,87	\$2,940,59	\$3,014,11	\$3,089,46	\$3,166,70	\$3,245,86	\$3,327,02	\$3,410,18	\$3,495,44	\$3,582,83	\$3,672,40	\$3,764,21	\$3,858,31	\$3,954,78	\$4,053,64	\$4,154,98	\$4,258,78	\$4,364,52	\$4,472,21
		Monthly	\$6,216	\$6,371	\$6,531	\$6,694	\$6,861	\$7,033	\$7,209	\$7,389	\$7,573	\$7,763	\$7,957	\$8,156	\$8,360	\$8,569	\$8,783	\$9,002	\$9,226	\$9,455	\$9,689
207		Hourly	\$36,2195	\$37,1250	\$38,0531	\$38,0045	\$39,9796	\$40,9791	\$42,0035	\$43,0536	\$44,1300	\$45,2332	\$46,3640	\$47,5321	\$48,7386	\$49,9830	\$51,2652	\$52,5863	\$53,9463	\$55,3463	
		Bi-weekly	\$2,926,54	\$2,970,00	\$3,044,23	\$3,120,36	\$3,198,37	\$3,278,33	\$3,360,28	\$3,444,29	\$3,530,36	\$3,618,66	\$3,709,12	\$3,801,85	\$3,896,90	\$3,994,32	\$4,094,18	\$4,196,54	\$4,301,41	\$4,408,78	\$4,518,64
		Monthly	\$6,278	\$6,435	\$6,596	\$6,761	\$6,930	\$7,103	\$7,281	\$7,463	\$7,649	\$7,836	\$8,026	\$8,219	\$8,415	\$8,613	\$8,814	\$9,018	\$9,226	\$9,437	\$9,651
208		Hourly	\$36,5817	\$37,4963	\$38,4337	\$39,3945	\$40,3784	\$41,3858	\$42,4256	\$43,4965	\$44,5913	\$45,7110	\$46,8558	\$48,0257	\$49,2211	\$50,4431	\$51,6926	\$52,9705	\$54,2768	\$55,6115	
		Bi-weekly	\$2,926,54	\$2,999,70	\$3,074,70	\$3,151,56	\$3,230,35	\$3,311,10	\$3,393,89	\$3,478,74	\$3,565,70	\$3,655,84	\$3,746,22	\$3,838,87	\$3,933,86	\$4,031,26	\$4,131,12	\$4,232,50	\$4,335,48	\$4,440,96	\$4,548,04
		Monthly	\$6,278	\$6,435	\$6,596	\$6,761	\$6,930	\$7,103	\$7,281	\$7,463	\$7,649	\$7,836	\$8,026	\$8,219	\$8,415	\$8,613	\$8,814	\$9,018	\$9,226	\$9,437	\$9,651
209		Hourly	\$36,9475	\$37,8712	\$38,8180	\$39,7884	\$40,7832	\$41,8027	\$42,8478	\$43,9190	\$45,0170	\$46,1424	\$47,2960	\$48,4784	\$49,6893	\$50,9283	\$52,1952	\$53,4900	\$54,8127	\$56,1634	
		Bi-weekly	\$2,955,80	\$3,029,70	\$3,105,44	\$3,183,07	\$3,262,66	\$3,344,22	\$3,427,82	\$3,513,52	\$3,601,36	\$3,691,39	\$3,783,68	\$3,878,27	\$3,975,22	\$4,074,61	\$4,176,47	\$4,281,80	\$4,389,68	\$4,500,08	\$4,613,00
		Monthly	\$6,404	\$6,564	\$6,728	\$6,897	\$7,069	\$7,246	\$7,427	\$7,613	\$7,803	\$7,998	\$8,198	\$8,403	\$8,613	\$8,828	\$9,049	\$9,275	\$9,506	\$9,742	\$9,983
210		Hourly	\$37,3170	\$38,2499	\$39,2062	\$40,1863	\$41,1910	\$42,2208	\$43,2763	\$44,3582	\$45,4671	\$46,6038	\$47,7689	\$48,9631	\$50,1872	\$51,4419	\$52,7279	\$54,0451	\$55,3944	\$56,7757	
		Bi-weekly	\$2,985,36	\$3,059,99	\$3,136,50	\$3,214,90	\$3,295,28	\$3,377,66	\$3,462,10	\$3,548,66	\$3,637,37	\$3,728,30	\$3,821,51	\$3,917,05	\$4,014,84	\$4,113,95	\$4,214,48	\$4,317,52	\$4,423,08	\$4,531,16	\$4,640,85
		Monthly	\$6,468	\$6,630	\$6,796	\$6,966	\$7,140	\$7,318	\$7,501	\$7,689	\$7,881	\$8,078	\$8,280	\$8,487	\$8,699	\$8,917	\$9,140	\$9,368	\$9,601	\$9,839	\$10,081
211		Hourly	\$37,6902	\$38,6324	\$39,5982	\$40,5882	\$41,6029	\$42,6430	\$43,7090	\$44,8018	\$45,9218	\$47,0699	\$48,2466	\$49,4528	\$50,6881	\$51,9533	\$53,2482	\$54,5737	\$55,9300	\$57,3171	
		Bi-weekly	\$3,015,22	\$3,090,59	\$3,167,86	\$3,247,06	\$3,328,23	\$3,411,44	\$3,496,72	\$3,584,14	\$3,673,74	\$3,765,59	\$3,859,73	\$3,956,22	\$4,055,13	\$4,156,50	\$4,260,42	\$4,366,93	\$4,476,15	\$4,588,16	\$4,702,96
		Monthly	\$6,533	\$6,696	\$6,864	\$7,035	\$7,211	\$7,391	\$7,576	\$7,766	\$7,960	\$8,159	\$8,363	\$8,572	\$8,786	\$9,006	\$9,231	\$9,462	\$9,698	\$9,939	\$10,185
212		Hourly	\$38,0671	\$39,0188	\$39,9942	\$40,9841	\$42,0189	\$43,0894	\$44,1461	\$45,2498	\$46,3810	\$47,5406	\$48,7291	\$49,9473	\$51,1960	\$52,4759	\$53,7878	\$55,1325	\$56,5100	\$57,9203	
		Bi-weekly	\$3,045,37	\$3,121,50	\$3,199,54	\$3,279,53	\$3,361,51	\$3,445,55	\$3,531,69	\$3,619,98	\$3,710,48	\$3,803,25	\$3,898,33	\$3,995,78	\$4,095,68	\$4,198,07	\$4,303,02	\$4,410,50	\$4,520,58	\$4,633,16	\$4,748,34
		Monthly	\$6,598	\$6,763	\$6,932	\$7,106	\$7,283	\$7,465	\$7,652	\$7,843	\$8,039	\$8,240	\$8,446	\$8,658	\$8,874	\$9,096	\$9,323	\$9,556	\$9,794	\$10,037	\$10,285
213		Hourly	\$38,4477	\$39,4089	\$40,3942	\$41,4040	\$42,4391	\$43,5001	\$44,5876	\$45,7023	\$46,8448	\$48,0160	\$49,2164	\$50,4468	\$51,7079	\$52,9996	\$54,3220	\$55,6751	\$57,0588	\$58,4740	
		Bi-weekly	\$3,075,82	\$3,152,71	\$3,231,54	\$3,312,32	\$3,395,13	\$3,480,01	\$3,567,01	\$3,656,18	\$3,747,58	\$3,841,28	\$3,937,31	\$4,035,74	\$4,136,63	\$4,240,05	\$4,346,06	\$4,454,70	\$4,566,08	\$4,680,20	\$4,797,06
		Monthly	\$6,664	\$6,831	\$7,002	\$7,177	\$7,356	\$7,540	\$7,729	\$7,922	\$8,120	\$8,323	\$8,531	\$8,744	\$8,963	\$9,187	\$9,416	\$9,650	\$9,889	\$10,133	\$10,381
214		Hourly	\$38,8322	\$39,8030	\$40,7981	\$41,8181	\$42,8635	\$43,9351	\$45,0335	\$46,1586	\$47,3113	\$48,4945	\$49,7086	\$50,9543	\$52,2320	\$53,5429	\$54,8869	\$56,2634	\$57,6715	\$59,1116	
		Bi-weekly	\$3,106,58	\$3,184,24	\$3,263,85	\$3,345,45	\$3,429,08	\$3,514,81	\$3,602,68	\$3,692,74	\$3,785,06	\$3,879,69	\$3,976,68	\$4,076,10	\$4,178,00	\$4,282,45	\$4,388,51	\$4,496,25	\$4,605,68	\$4,716,79	\$4,829,56
		Monthly	\$6,731	\$6,899	\$7,072	\$7,248	\$7,430	\$7,615	\$7,806	\$8,001	\$8,201	\$8,406	\$8,616	\$8,832	\$9,052	\$9,279	\$9,511	\$9,748	\$9,990	\$10,237	\$10,489

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
215		Hourly	\$39,220.5	\$40,201.1	\$41,205.1	\$42,236.2	\$43,292.1	\$44,374.4	\$45,483.8	\$46,620.9	\$47,786.4	\$48,981.1	\$50,205.6	\$51,460.8	\$52,747.3	\$54,066.0	\$55,417.6	\$56,803.0
		Bi-weekly	\$3,317.54	\$3,216.09	\$3,296.49	\$3,378.90	\$3,463.37	\$3,549.95	\$3,638.70	\$3,729.67	\$3,822.91	\$3,918.49	\$4,016.45	\$4,116.86	\$4,219.78	\$4,325.28	\$4,433.41	\$4,544.24
		Monthly	\$6,798	\$6,966	\$7,142	\$7,321	\$7,504	\$7,692	\$7,884	\$8,081	\$8,283	\$8,490	\$8,702	\$8,920	\$9,143	\$9,371	\$9,606	\$9,846
		Annual	\$81,579	\$83,618	\$85,709	\$87,851	\$90,048	\$92,299	\$94,606	\$96,971	\$99,399	\$101,881	\$104,428	\$107,038	\$109,714	\$112,457	\$115,269	\$118,150
216		Hourly	\$39,612.8	\$40,603.1	\$41,618.1	\$42,658.6	\$43,725.1	\$44,818.2	\$45,938.6	\$47,076.3	\$48,234.3	\$49,413.9	\$50,615.6	\$51,839.5	\$53,076.7	\$54,328.1	\$55,594.6	\$56,877.1
		Bi-weekly	\$3,309.02	\$3,248.25	\$3,329.45	\$3,412.69	\$3,498.01	\$3,585.46	\$3,675.09	\$3,766.97	\$3,861.14	\$3,957.67	\$4,055.62	\$4,156.03	\$4,259.98	\$4,367.44	\$4,478.53	\$4,593.24
		Monthly	\$6,866	\$7,038	\$7,214	\$7,394	\$7,579	\$7,768	\$7,963	\$8,162	\$8,366	\$8,575	\$8,789	\$9,009	\$9,234	\$9,465	\$9,702	\$9,944
		Annual	\$82,395	\$84,454	\$86,566	\$88,730	\$90,948	\$93,222	\$95,552	\$97,941	\$100,380	\$102,899	\$105,472	\$108,109	\$110,811	\$113,582	\$116,421	\$119,322
217		Hourly	\$40,008.9	\$41,009.1	\$42,034.3	\$43,085.2	\$44,162.3	\$45,265.4	\$46,398.0	\$47,561.8	\$48,746.9	\$49,955.6	\$51,190.7	\$52,442.9	\$53,713.2	\$55,002.5	\$56,309.7	\$57,634.8
		Bi-weekly	\$3,200.71	\$3,280.73	\$3,362.74	\$3,446.82	\$3,533.98	\$3,624.31	\$3,717.84	\$3,814.64	\$3,913.83	\$4,015.51	\$4,119.78	\$4,226.64	\$4,336.19	\$4,448.54	\$4,562.78	\$4,678.91
		Monthly	\$6,935	\$7,108	\$7,286	\$7,468	\$7,655	\$7,846	\$8,042	\$8,243	\$8,449	\$8,661	\$8,879	\$9,103	\$9,332	\$9,567	\$9,808	\$10,054
		Annual	\$83,218	\$85,299	\$87,431	\$89,617	\$91,858	\$94,154	\$96,508	\$98,921	\$101,394	\$103,928	\$106,527	\$109,190	\$111,920	\$114,718	\$117,586	\$120,525
218		Hourly	\$40,409.0	\$41,419.2	\$42,454.7	\$43,516.0	\$44,603.9	\$45,719.0	\$46,862.0	\$48,033.6	\$49,234.4	\$50,465.3	\$51,726.9	\$53,020.1	\$54,345.6	\$55,702.4	\$57,090.6	\$58,510.5
		Bi-weekly	\$3,232.72	\$3,313.54	\$3,396.38	\$3,481.28	\$3,568.31	\$3,657.52	\$3,748.96	\$3,842.69	\$3,938.75	\$4,037.22	\$4,138.15	\$4,241.61	\$4,347.65	\$4,456.34	\$4,567.74	\$4,681.94
		Monthly	\$7,004	\$7,179	\$7,359	\$7,543	\$7,731	\$7,925	\$8,123	\$8,326	\$8,534	\$8,747	\$8,966	\$9,190	\$9,420	\$9,655	\$9,897	\$10,144
		Annual	\$84,051	\$86,152	\$88,306	\$90,513	\$92,776	\$95,096	\$97,473	\$99,910	\$102,408	\$104,968	\$107,592	\$110,282	\$113,039	\$115,865	\$118,761	\$121,730
219		Hourly	\$40,813.1	\$41,833.4	\$42,874.2	\$43,937.2	\$45,022.5	\$46,130.0	\$47,260.6	\$48,424.3	\$49,612.1	\$50,824.2	\$52,060.8	\$53,322.9	\$54,610.6	\$55,924.6	\$57,264.8	\$58,631.3
		Bi-weekly	\$3,265.05	\$3,346.67	\$3,430.34	\$3,516.10	\$3,604.00	\$3,694.10	\$3,786.45	\$3,881.11	\$3,978.14	\$4,077.59	\$4,179.54	\$4,284.02	\$4,391.12	\$4,500.90	\$4,613.42	\$4,728.76
		Monthly	\$7,074	\$7,251	\$7,432	\$7,618	\$7,809	\$8,004	\$8,204	\$8,409	\$8,619	\$8,835	\$9,056	\$9,282	\$9,514	\$9,752	\$9,996	\$10,246
		Annual	\$84,891	\$87,013	\$89,189	\$91,418	\$93,704	\$96,047	\$98,448	\$100,909	\$103,432	\$106,017	\$108,668	\$111,385	\$114,169	\$117,023	\$119,949	\$122,948
220	Project Engineer	Hourly	\$41,221.2	\$42,251.7	\$43,308.0	\$44,390.7	\$45,500.5	\$46,638.0	\$47,803.9	\$48,998.0	\$50,224.0	\$51,479.6	\$52,766.6	\$54,085.8	\$55,437.9	\$56,823.9	\$58,244.5	\$59,700.6
		Bi-weekly	\$3,297.70	\$3,380.14	\$3,464.64	\$3,551.26	\$3,640.04	\$3,731.04	\$3,824.31	\$3,919.92	\$4,017.92	\$4,118.37	\$4,221.33	\$4,326.86	\$4,435.03	\$4,545.91	\$4,658.56	\$4,776.05
		Monthly	\$7,145	\$7,324	\$7,507	\$7,694	\$7,887	\$8,084	\$8,286	\$8,493	\$8,705	\$8,923	\$9,146	\$9,375	\$9,609	\$9,849	\$10,096	\$10,348
		Annual	\$85,740	\$87,884	\$90,081	\$92,333	\$94,641	\$97,007	\$99,432	\$101,918	\$104,466	\$107,078	\$109,755	\$112,498	\$115,311	\$118,194	\$121,148	\$124,177
		Hourly	\$41,633.4	\$42,674.2	\$43,741.1	\$44,834.6	\$45,955.5	\$47,104.4	\$48,282.0	\$49,489.0	\$50,726.3	\$51,994.4	\$53,294.3	\$54,626.6	\$55,992.3	\$57,392.1	\$58,826.9	\$60,297.6
		Bi-weekly	\$3,330.67	\$3,413.94	\$3,499.29	\$3,586.77	\$3,676.44	\$3,768.35	\$3,862.56	\$3,959.12	\$4,058.10	\$4,159.55	\$4,263.54	\$4,370.13	\$4,479.38	\$4,591.37	\$4,706.15	\$4,823.81
		Monthly	\$7,216	\$7,397	\$7,582	\$7,771	\$7,966	\$8,165	\$8,369	\$8,578	\$8,793	\$9,012	\$9,238	\$9,469	\$9,705	\$9,948	\$10,197	\$10,452
		Annual	\$86,597	\$88,762	\$90,981	\$93,256	\$95,587	\$97,977	\$100,427	\$102,937	\$105,511	\$108,148	\$110,852	\$113,623	\$116,464	\$119,376	\$122,360	\$125,419
222		Hourly	\$42,049.7	\$43,101.0	\$44,178.5	\$45,283.0	\$46,415.0	\$47,575.4	\$48,764.8	\$49,983.9	\$51,233.5	\$52,514.4	\$53,827.2	\$55,172.9	\$56,552.2	\$57,966.0	\$59,415.2	\$60,900.6
		Bi-weekly	\$3,363.98	\$3,448.08	\$3,534.28	\$3,622.64	\$3,713.20	\$3,806.03	\$3,901.18	\$3,998.71	\$4,098.68	\$4,201.15	\$4,306.18	\$4,413.83	\$4,524.18	\$4,637.28	\$4,753.22	\$4,872.05
		Monthly	\$7,289	\$7,471	\$7,658	\$7,849	\$8,045	\$8,246	\$8,453	\$8,664	\$8,880	\$9,102	\$9,330	\$9,563	\$9,802	\$10,047	\$10,299	\$10,556
		Annual	\$87,463	\$89,650	\$91,891	\$94,189	\$96,543	\$98,957	\$101,431	\$103,967	\$106,566	\$109,230	\$111,961	\$114,760	\$117,629	\$120,569	\$123,584	\$126,673
223		Hourly	\$42,470.2	\$43,532.0	\$44,620.3	\$45,735.8	\$46,879.2	\$48,052.4	\$49,254.4	\$50,483.8	\$51,745.9	\$53,039.5	\$54,365.5	\$55,724.6	\$57,117.7	\$58,545.7	\$60,009.3	\$61,509.6
		Bi-weekly	\$3,397.62	\$3,482.56	\$3,569.62	\$3,658.86	\$3,750.34	\$3,844.10	\$3,940.19	\$4,038.70	\$4,139.67	\$4,243.16	\$4,349.24	\$4,457.97	\$4,569.42	\$4,683.66	\$4,800.74	\$4,920.77
		Monthly	\$7,362	\$7,546	\$7,734	\$7,928	\$8,126	\$8,329	\$8,537	\$8,751	\$8,969	\$9,194	\$9,423	\$9,659	\$9,900	\$10,148	\$10,402	\$10,662
		Annual	\$88,338	\$90,547	\$92,810	\$95,130	\$97,509	\$99,946	\$102,445	\$105,006	\$107,631	\$110,322	\$113,080	\$115,907	\$118,805	\$121,775	\$124,819	\$127,940
224		Hourly	\$42,894.9	\$43,967.3	\$45,065.5	\$46,193.2	\$47,348.0	\$48,531.7	\$49,745.0	\$50,988.6	\$52,263.3	\$53,569.9	\$54,909.1	\$56,281.9	\$57,688.9	\$59,131.1	\$60,609.4	\$62,124.7
		Bi-weekly	\$3,431.59	\$3,517.38	\$3,605.32	\$3,695.46	\$3,787.84	\$3,882.54	\$3,979.60	\$4,079.09	\$4,181.06	\$4,285.59	\$4,392.73	\$4,502.55	\$4,615.11	\$4,730.49	\$4,848.75	\$4,969.98
		Monthly	\$7,435	\$7,621	\$7,812	\$8,007	\$8,207	\$8,412	\$8,622	\$8,838	\$9,059	\$9,285	\$9,518	\$9,756	\$9,999	\$10,249	\$10,506	\$10,768
		Annual	\$89,221	\$91,452	\$93,738	\$96,082	\$98,484	\$100,946	\$103,470	\$106,056	\$108,708	\$111,425	\$114,211	\$117,066	\$119,993	\$122,993	\$126,068	\$129,219

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
225		Hourly	\$43,323.99	\$44,407.0	\$45,517.2	\$46,651.1	\$47,821.5	\$49,017.0	\$50,242.4	\$51,498.5	\$52,785.9	\$54,105.6	\$55,458.2	\$56,847.7	\$58,265.8	\$59,722.4	\$61,215.5	\$62,745.9	
		Bi-weekly	\$3,465.91	\$3,552.56	\$3,641.38	\$3,732.41	\$3,825.72	\$3,921.36	\$4,019.39	\$4,119.88	\$4,222.87	\$4,328.45	\$4,436.66	\$4,547.79	\$4,661.26	\$4,777.79	\$4,897.24	\$5,019.67	\$5,145.17
		Monthly	\$7,509	\$7,697	\$7,890	\$8,087	\$8,289	\$8,496	\$8,706	\$8,921	\$9,141	\$9,366	\$9,597	\$9,833	\$10,073	\$10,317	\$10,565	\$10,817	\$11,073
226		Hourly	\$90,114	\$92,367	\$94,676	\$97,043	\$99,469	\$101,955	\$104,504	\$107,117	\$109,795	\$112,540	\$115,353	\$118,237	\$121,193	\$124,223	\$127,328	\$130,511	
		Bi-weekly	\$43,757.1	\$44,851.0	\$45,972.3	\$47,121.6	\$48,299.7	\$49,507.2	\$50,744.8	\$52,013.5	\$53,313.8	\$54,646.6	\$56,012.8	\$57,413.1	\$58,848.5	\$60,319.7	\$61,827.7	\$63,373.4	\$64,957.9
		Monthly	\$87,509	\$89,706	\$91,944	\$94,243	\$96,599	\$98,999	\$101,466	\$103,899	\$106,359	\$108,844	\$111,353	\$113,886	\$116,444	\$119,027	\$121,635	\$124,268	\$126,927
227		Hourly	\$44,194.7	\$45,298.6	\$46,432.0	\$47,592.8	\$48,782.7	\$50,002.2	\$51,252.3	\$52,533.6	\$53,846.9	\$55,193.1	\$56,572.9	\$57,987.3	\$59,437.3	\$60,922.9	\$62,445.9	\$64,007.1	
		Bi-weekly	\$3,535.58	\$3,623.97	\$3,714.56	\$3,807.42	\$3,902.62	\$4,000.18	\$4,100.18	\$4,202.69	\$4,307.75	\$4,415.45	\$4,525.83	\$4,638.98	\$4,754.85	\$4,873.83	\$4,995.57	\$5,120.57	\$5,249.57
		Monthly	\$7,071.16	\$7,247.94	\$7,429.12	\$7,614.84	\$7,805.24	\$8,000.36	\$8,200.36	\$8,405.36	\$8,615.50	\$8,830.75	\$9,051.10	\$9,276.55	\$9,502.10	\$9,727.75	\$9,953.50	\$10,179.25	\$10,405.00
228		Hourly	\$44,686.4	\$45,752.6	\$46,896.4	\$48,068.8	\$49,270.5	\$50,502.3	\$51,764.8	\$53,059.9	\$54,385.4	\$55,745.0	\$57,138.7	\$58,567.1	\$60,031.3	\$61,531.3	\$63,070.4	\$64,647.2	
		Bi-weekly	\$3,570.93	\$3,660.21	\$3,751.71	\$3,845.50	\$3,941.64	\$4,040.18	\$4,141.18	\$4,244.71	\$4,350.83	\$4,459.60	\$4,571.10	\$4,685.37	\$4,802.50	\$4,922.57	\$5,044.63	\$5,171.78	
		Monthly	\$7,141.86	\$7,320.42	\$7,503.42	\$7,691.00	\$7,883.28	\$8,080.36	\$8,282.36	\$8,489.42	\$8,691.66	\$8,899.20	\$9,102.20	\$9,300.74	\$9,504.83	\$9,704.46	\$9,909.63	\$10,110.83	\$10,318.06
229	Dir, Adm Svcs	Hourly	\$45,083.0	\$46,210.1	\$47,365.3	\$48,548.5	\$49,763.2	\$51,007.3	\$52,282.5	\$53,589.5	\$54,928.5	\$56,300.2	\$57,705.4	\$59,144.8	\$60,618.1	\$62,126.1	\$63,678.7	\$65,265.8	
		Bi-weekly	\$3,606.64	\$3,696.81	\$3,789.22	\$3,883.96	\$3,981.06	\$4,080.58	\$4,182.60	\$4,287.16	\$4,394.34	\$4,504.20	\$4,616.81	\$4,732.22	\$4,850.53	\$4,971.79	\$5,096.09	\$5,223.49	
		Monthly	\$7,213.28	\$7,393.62	\$7,578.44	\$7,767.92	\$7,962.12	\$8,161.16	\$8,364.40	\$8,571.92	\$8,783.68	\$8,990.40	\$9,202.12	\$9,418.84	\$9,639.66	\$9,855.56	\$10,076.52	\$10,292.54	\$10,513.62
230	Dir Pub Wrks/Twn Eng	Hourly	\$45,533.8	\$46,672.2	\$47,839.0	\$49,035.0	\$50,260.8	\$51,517.4	\$52,802.5	\$54,125.4	\$55,478.6	\$56,863.3	\$58,281.7	\$59,734.3	\$61,222.2	\$62,745.8	\$64,306.5	\$65,905.8	
		Bi-weekly	\$3,642.70	\$3,733.78	\$3,827.12	\$3,922.80	\$4,020.86	\$4,121.39	\$4,224.42	\$4,330.03	\$4,438.29	\$4,549.24	\$4,662.54	\$4,778.54	\$4,898.03	\$5,021.51	\$5,147.05	\$5,274.73	
		Monthly	\$7,285.40	\$7,467.56	\$7,654.24	\$7,845.60	\$8,041.72	\$8,242.78	\$8,448.84	\$8,659.92	\$8,876.06	\$9,097.28	\$9,323.56	\$9,554.94	\$9,791.42	\$10,033.00	\$10,279.66	\$10,531.40	\$10,788.22
231	P. 195	Hourly	\$45,989.2	\$47,138.9	\$48,317.4	\$49,525.3	\$50,763.4	\$52,032.5	\$53,333.3	\$54,666.7	\$56,033.3	\$57,434.2	\$58,870.0	\$60,341.8	\$61,850.3	\$63,396.6	\$64,981.5	\$66,606.0	
		Bi-weekly	\$3,679.14	\$3,771.11	\$3,865.39	\$3,962.02	\$4,061.07	\$4,162.60	\$4,266.66	\$4,373.34	\$4,482.66	\$4,594.74	\$4,709.60	\$4,827.34	\$4,948.02	\$5,071.73	\$5,198.52	\$5,328.48	
		Monthly	\$7,358.28	\$7,542.22	\$7,730.78	\$7,924.04	\$8,122.14	\$8,324.20	\$8,530.32	\$8,740.52	\$8,954.92	\$9,173.48	\$9,396.20	\$9,623.16	\$9,854.36	\$10,089.72	\$10,329.24	\$10,572.92	\$10,820.76
232		Hourly	\$46,449.1	\$47,610.3	\$48,800.5	\$50,020.6	\$51,271.1	\$52,552.9	\$53,866.7	\$55,213.3	\$56,593.7	\$58,008.5	\$59,458.7	\$60,943.2	\$62,463.0	\$64,017.1	\$65,606.0	\$67,229.7	
		Bi-weekly	\$3,715.93	\$3,808.82	\$3,904.04	\$4,001.65	\$4,101.69	\$4,204.23	\$4,309.34	\$4,416.98	\$4,527.26	\$4,637.27	\$4,750.00	\$4,865.44	\$4,983.58	\$5,104.42	\$5,227.96	\$5,354.20	
		Monthly	\$7,431.86	\$7,617.64	\$7,808.08	\$8,003.30	\$8,203.38	\$8,408.46	\$8,618.68	\$8,833.96	\$9,054.52	\$9,280.52	\$9,511.84	\$9,748.48	\$9,990.86	\$10,238.96	\$10,492.72	\$10,752.24	\$11,017.52
233		Hourly	\$46,913.6	\$48,086.4	\$49,288.6	\$50,520.8	\$51,783.8	\$53,078.4	\$54,405.3	\$55,765.5	\$57,159.6	\$58,588.6	\$60,053.3	\$61,554.7	\$63,093.5	\$64,670.9	\$66,287.6	\$67,944.8	
		Bi-weekly	\$3,753.09	\$3,846.91	\$3,943.09	\$4,041.66	\$4,142.70	\$4,246.27	\$4,352.42	\$4,461.24	\$4,572.77	\$4,687.09	\$4,804.26	\$4,924.38	\$5,047.48	\$5,173.67	\$5,303.01	\$5,435.58	
		Monthly	\$7,506.18	\$7,693.82	\$7,886.18	\$8,083.32	\$8,284.44	\$8,489.54	\$8,698.66	\$8,911.76	\$9,128.86	\$9,349.96	\$9,575.06	\$9,804.16	\$10,037.26	\$10,274.36	\$10,515.46	\$10,760.56	\$11,009.66
234		Hourly	\$47,382.7	\$48,567.3	\$49,781.4	\$51,026.0	\$52,301.6	\$53,609.2	\$54,949.4	\$56,323.1	\$57,731.2	\$59,174.5	\$60,653.9	\$62,169.4	\$63,721.6	\$65,310.4	\$66,936.8	\$68,600.0	
		Bi-weekly	\$3,790.62	\$3,885.38	\$3,982.51	\$4,082.08	\$4,184.13	\$4,288.74	\$4,395.95	\$4,505.85	\$4,618.50	\$4,733.96	\$4,852.31	\$4,973.62	\$5,097.96	\$5,225.41	\$5,356.04	\$5,489.94	
		Monthly	\$7,580.24	\$7,770.76	\$7,966.02	\$8,167.16	\$8,373.26	\$8,584.28	\$8,799.90	\$9,020.10	\$9,245.00	\$9,474.60	\$9,708.80	\$9,947.60	\$10,191.00	\$10,438.96	\$10,691.48	\$10,948.56	\$11,210.20

Range	Title	Pay	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3
235		Hourly	\$47,856.5	\$49,052.9	\$50,279.3	\$51,536.2	\$52,824.6	\$54,145.3	\$55,498.9	\$56,886.4	\$58,308.5	\$59,766.2	\$61,260.4	\$62,791.9	\$64,361.7	\$65,970.7	\$67,620.0	\$69,310.5
		Bi-weekly	\$3,828.52	\$3,924.23	\$4,022.34	\$4,122.90	\$4,225.97	\$4,331.62	\$4,439.91	\$4,550.91	\$4,664.68	\$4,781.30	\$4,900.83	\$5,023.35	\$5,148.94	\$5,277.66	\$5,409.60	\$5,544.84
		Monthly	\$8,285	\$8,503	\$8,715	\$8,933	\$9,156	\$9,385	\$9,620	\$9,860	\$10,107	\$10,359	\$10,618	\$10,884	\$11,156	\$11,435	\$11,721	\$12,014
		Annual	\$99,542	\$102,030	\$104,581	\$107,195	\$109,875	\$112,622	\$115,438	\$118,324	\$121,282	\$124,314	\$127,422	\$130,607	\$133,872	\$137,219	\$140,650	\$144,166
236		Hourly	\$48,335.1	\$49,543.5	\$50,782.0	\$52,051.6	\$53,362.9	\$54,716.7	\$56,113.4	\$57,552.2	\$58,991.6	\$60,463.9	\$61,970.0	\$63,511.9	\$65,089.3	\$66,703.2	\$68,296.2	\$70,000.6
		Bi-weekly	\$3,866.81	\$3,963.48	\$4,062.56	\$4,164.31	\$4,268.23	\$4,374.94	\$4,484.31	\$4,596.42	\$4,711.33	\$4,829.11	\$4,949.84	\$5,073.58	\$5,200.42	\$5,330.43	\$5,463.74	\$5,600.29
		Monthly	\$8,378	\$8,588	\$8,802	\$9,022	\$9,248	\$9,479	\$9,716	\$9,959	\$10,207	\$10,463	\$10,725	\$11,033	\$11,380	\$11,665	\$11,956	\$12,255
		Annual	\$100,537	\$103,050	\$105,627	\$108,267	\$110,974	\$113,748	\$116,592	\$119,507	\$122,485	\$125,557	\$128,696	\$131,913	\$135,211	\$138,591	\$142,056	\$145,608
237		Hourly	\$48,818.4	\$50,038.9	\$51,289.9	\$52,572.1	\$53,886.4	\$55,233.6	\$56,614.4	\$58,029.8	\$59,480.5	\$60,967.5	\$62,491.7	\$64,054.0	\$65,655.4	\$67,296.8	\$68,979.2	\$70,703.6
		Bi-weekly	\$3,905.47	\$4,003.11	\$4,103.19	\$4,205.77	\$4,310.91	\$4,418.69	\$4,529.15	\$4,642.38	\$4,758.44	\$4,877.40	\$4,999.34	\$5,124.32	\$5,252.43	\$5,383.74	\$5,518.34	\$5,656.29
		Monthly	\$9,462	\$9,673	\$9,880	\$10,092	\$10,304	\$10,517	\$10,733	\$10,951	\$11,170	\$11,390	\$11,611	\$11,833	\$12,056	\$12,280	\$12,505	\$12,731
		Annual	\$101,542	\$104,081	\$106,683	\$109,350	\$112,084	\$114,886	\$117,758	\$120,702	\$123,719	\$126,801	\$129,983	\$133,232	\$136,563	\$139,977	\$143,477	\$147,064
238		Hourly	\$49,306.6	\$50,539.3	\$51,802.8	\$53,097.8	\$54,425.3	\$55,786.9	\$57,180.6	\$58,610.1	\$60,075.2	\$61,577.2	\$63,116.6	\$64,694.6	\$66,311.9	\$67,969.7	\$69,668.0	\$71,407.7
		Bi-weekly	\$3,944.53	\$4,043.14	\$4,144.22	\$4,247.82	\$4,354.02	\$4,462.87	\$4,574.45	\$4,688.81	\$4,806.02	\$4,926.18	\$5,049.33	\$5,175.57	\$5,304.95	\$5,437.58	\$5,573.52	\$5,712.86
		Monthly	\$8,546	\$8,760	\$8,979	\$9,204	\$9,434	\$9,670	\$9,911	\$10,159	\$10,413	\$10,673	\$10,940	\$11,214	\$11,494	\$11,781	\$12,076	\$12,378
		Annual	\$102,558	\$105,122	\$107,750	\$110,443	\$113,205	\$116,035	\$118,936	\$121,909	\$124,957	\$128,081	\$131,283	\$134,565	\$137,929	\$141,377	\$144,911	\$148,534
239	Dep. Twm Mgr	Hourly	\$49,799.7	\$51,044.7	\$52,320.8	\$53,628.8	\$54,969.5	\$56,343.8	\$57,752.4	\$59,196.2	\$60,676.1	\$62,193.0	\$63,747.8	\$65,341.5	\$66,975.0	\$68,648.4	\$70,365.7	\$72,124.8
		Bi-weekly	\$3,983.98	\$4,083.58	\$4,185.66	\$4,290.30	\$4,397.56	\$4,507.50	\$4,620.19	\$4,735.70	\$4,854.09	\$4,975.44	\$5,099.82	\$5,227.32	\$5,358.00	\$5,491.95	\$5,629.26	\$5,769.98
		Monthly	\$8,632	\$8,848	\$9,069	\$9,296	\$9,528	\$9,766	\$10,010	\$10,261	\$10,517	\$10,780	\$11,050	\$11,326	\$11,609	\$11,899	\$12,197	\$12,502
		Annual	\$103,583	\$106,173	\$108,827	\$111,548	\$114,337	\$117,195	\$120,125	\$123,128	\$126,206	\$129,361	\$132,595	\$135,910	\$139,308	\$142,791	\$146,361	\$150,020
240		Hourly	\$50,297.7	\$51,555.1	\$52,844.0	\$54,165.1	\$55,519.2	\$56,907.2	\$58,329.9	\$59,788.1	\$61,282.8	\$62,814.9	\$64,385.3	\$65,994.9	\$67,644.8	\$69,335.9	\$71,069.3	\$72,846.0
		Bi-weekly	\$4,023.82	\$4,124.41	\$4,227.52	\$4,333.21	\$4,441.54	\$4,552.58	\$4,666.39	\$4,783.05	\$4,902.62	\$5,025.19	\$5,150.82	\$5,279.59	\$5,411.58	\$5,546.87	\$5,685.54	\$5,827.68
		Monthly	\$8,718	\$8,936	\$9,160	\$9,389	\$9,623	\$9,864	\$10,111	\$10,363	\$10,622	\$10,888	\$11,160	\$11,439	\$11,725	\$12,018	\$12,319	\$12,627
		Annual	\$104,619	\$107,235	\$109,916	\$112,663	\$115,480	\$118,367	\$121,326	\$124,359	\$127,468	\$130,655	\$133,921	\$137,269	\$140,701	\$144,219	\$147,824	\$151,520
241		Hourly	\$50,800.7	\$52,070.7	\$53,372.4	\$54,706.8	\$56,074.4	\$57,476.3	\$58,913.2	\$60,386.0	\$61,895.7	\$63,443.1	\$65,029.1	\$66,654.9	\$68,321.2	\$70,028.3	\$71,780.0	\$73,574.5
		Bi-weekly	\$4,064.06	\$4,165.66	\$4,269.79	\$4,376.54	\$4,486.95	\$4,598.10	\$4,713.06	\$4,830.88	\$4,951.66	\$5,075.45	\$5,202.33	\$5,332.39	\$5,465.70	\$5,602.34	\$5,742.40	\$5,885.96
		Monthly	\$8,805	\$9,026	\$9,251	\$9,483	\$9,720	\$9,963	\$10,212	\$10,467	\$10,729	\$10,997	\$11,272	\$11,554	\$11,842	\$12,138	\$12,442	\$12,753
		Annual	\$105,665	\$108,307	\$111,015	\$113,790	\$116,635	\$119,551	\$122,539	\$125,603	\$128,743	\$131,962	\$135,261	\$138,642	\$142,108	\$145,661	\$149,302	\$153,035
242		Hourly	\$51,308.7	\$52,591.4	\$53,906.2	\$55,253.8	\$56,635.2	\$58,051.0	\$59,502.3	\$60,989.9	\$62,514.6	\$64,077.5	\$65,679.4	\$67,321.4	\$69,004.5	\$70,729.6	\$72,497.8	\$74,310.2
		Bi-weekly	\$4,104.70	\$4,207.31	\$4,312.50	\$4,420.30	\$4,530.82	\$4,644.08	\$4,760.18	\$4,879.19	\$5,001.17	\$5,126.20	\$5,254.35	\$5,385.71	\$5,520.36	\$5,658.37	\$5,799.82	\$5,944.81
		Monthly	\$8,894	\$9,116	\$9,344	\$9,577	\$9,817	\$10,062	\$10,314	\$10,572	\$10,836	\$11,107	\$11,384	\$11,669	\$11,961	\$12,260	\$12,566	\$12,880
		Annual	\$106,722	\$109,390	\$112,125	\$114,928	\$117,801	\$120,746	\$123,765	\$126,859	\$130,030	\$133,281	\$136,613	\$140,029	\$143,529	\$147,117	\$150,795	\$154,565
243		Hourly	\$51,821.8	\$53,117.3	\$54,445.2	\$55,806.4	\$57,201.5	\$58,631.6	\$60,097.3	\$61,598.8	\$63,136.9	\$64,718.3	\$66,336.2	\$67,994.6	\$69,694.5	\$71,436.9	\$73,222.8	\$75,063.3
		Bi-weekly	\$4,145.74	\$4,249.38	\$4,355.62	\$4,464.51	\$4,576.12	\$4,689.53	\$4,807.78	\$4,927.98	\$5,051.18	\$5,177.46	\$5,306.90	\$5,439.57	\$5,575.56	\$5,714.95	\$5,857.82	\$6,004.26
		Monthly	\$8,982	\$9,207	\$9,437	\$9,673	\$9,915	\$10,163	\$10,417	\$10,677	\$10,944	\$11,218	\$11,498	\$11,786	\$12,080	\$12,382	\$12,692	\$13,009
		Annual	\$107,789	\$110,484	\$113,246	\$116,077	\$118,979	\$121,954	\$125,002	\$128,128	\$131,331	\$134,614	\$137,979	\$141,429	\$144,965	\$148,589	\$152,303	\$156,111
244		Hourly	\$52,340.0	\$53,648.5	\$54,989.7	\$56,364.4	\$57,775.5	\$59,217.9	\$60,698.3	\$62,215.8	\$63,771.2	\$65,365.4	\$66,999.6	\$68,674.6	\$70,391.4	\$72,151.2	\$73,955.0	\$75,803.9
		Bi-weekly	\$4,187.20	\$4,291.88	\$4,399.18	\$4,509.15	\$4,621.88	\$4,737.43	\$4,855.86	\$4,977.26	\$5,101.70	\$5,228.23	\$5,359.87	\$5,493.91	\$5,631.31	\$5,772.10	\$5,916.40	\$6,064.31
		Monthly	\$9,072	\$9,299	\$9,532	\$9,770	\$10,014	\$10,264	\$10,521	\$10,784	\$11,054	\$11,330	\$11,613	\$11,904	\$12,201	\$12,506	\$12,819	\$13,139
		Annual	\$108,867	\$111,589	\$114,379	\$117,238	\$120,169	\$123,173	\$126,253	\$129,409	\$132,644	\$135,960	\$139,359	\$142,843	\$146,414	\$150,075	\$153,826	\$157,672

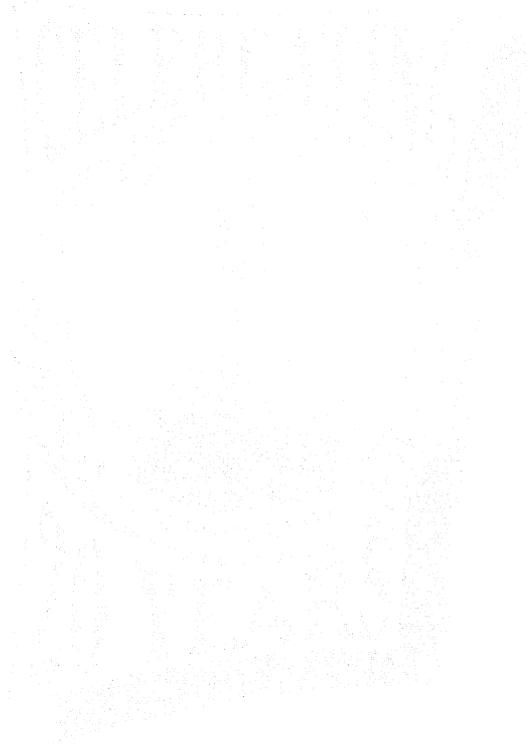
Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
245		Hourly	\$52,863.4	\$54,183.0	\$55,533.6	\$56,928.1	\$58,351.3	\$59,810.0	\$61,303.3	\$62,837.9	\$64,408.9	\$66,019.1	\$67,669.6	\$69,361.3	\$71,095.4	\$72,872.7	\$74,694.6	\$76,561.9	
		Bi-weekly	\$4,229.07	\$4,334.80	\$4,443.17	\$4,554.25	\$4,668.10	\$4,784.80	\$4,904.42	\$5,027.03	\$5,152.71	\$5,281.53	\$5,413.57	\$5,548.90	\$5,687.63	\$5,829.82	\$5,975.57	\$6,124.95	
		Monthly	\$1,099.56	\$1,112.705	\$1,155.522	\$1,184.410	\$1,213,371	\$1,242,405	\$1,271,515	\$1,301,703	\$1,332,970	\$1,365,320	\$1,398,693	\$1,432,160	\$1,465,714	\$1,499,357	\$1,533,091	\$1,566,918	\$1,600,841
246		Hourly	\$55,392.0	\$54,726.8	\$56,095.0	\$57,497.3	\$58,934.8	\$60,408.2	\$61,918.4	\$63,463.3	\$65,043.7	\$66,659.3	\$68,311.6	\$69,999.7	\$71,724.4	\$73,486.7	\$75,286.6	\$77,124.1	\$78,999.2
		Bi-weekly	\$4,271.36	\$4,378.14	\$4,487.60	\$4,599.78	\$4,714.78	\$4,832.66	\$4,953.47	\$5,077.30	\$5,204.24	\$5,334.34	\$5,467.70	\$5,604.39	\$5,744.50	\$5,888.12	\$6,035.32	\$6,186.20	
		Monthly	\$9,255	\$9,486	\$9,723	\$9,966	\$10,215	\$10,471	\$10,733	\$11,001	\$11,276	\$11,558	\$11,847	\$12,143	\$12,446	\$12,758	\$13,077	\$13,403	
247		Hourly	\$53,925.9	\$55,274.1	\$56,659.9	\$58,072.3	\$59,524.1	\$61,012.2	\$62,537.5	\$64,101.0	\$65,703.5	\$67,346.1	\$69,029.7	\$70,755.5	\$72,524.4	\$74,337.5	\$76,195.9	\$78,099.8	
		Bi-weekly	\$4,314.07	\$4,421.93	\$4,532.47	\$4,645.78	\$4,761.93	\$4,880.98	\$5,003.00	\$5,128.08	\$5,256.28	\$5,387.69	\$5,522.38	\$5,660.44	\$5,801.95	\$5,947.00	\$6,095.67	\$6,248.06	
		Monthly	\$9,441	\$9,581	\$9,820	\$10,066	\$10,318	\$10,575	\$10,840	\$11,111	\$11,389	\$11,673	\$11,965	\$12,264	\$12,571	\$12,885	\$13,207	\$13,537	
248		Hourly	\$54,465.2	\$55,826.8	\$57,222.5	\$58,653.0	\$60,119.4	\$61,622.4	\$63,162.9	\$64,742.0	\$66,360.5	\$68,018.5	\$69,720.0	\$71,463.0	\$73,249.6	\$75,080.9	\$76,957.9	\$78,881.8	
		Bi-weekly	\$4,357.22	\$4,466.14	\$4,577.80	\$4,692.24	\$4,809.55	\$4,928.79	\$5,050.03	\$5,179.36	\$5,308.84	\$5,441.36	\$5,577.60	\$5,717.04	\$5,859.97	\$6,006.47	\$6,156.63	\$6,310.54	
		Monthly	\$9,441	\$9,677	\$9,919	\$10,167	\$10,421	\$10,681	\$10,948	\$11,222	\$11,502	\$11,788	\$12,077	\$12,367	\$12,657	\$12,947	\$13,237	\$13,527	
249		Hourly	\$55,009.8	\$56,385.1	\$57,794.7	\$59,239.6	\$60,720.6	\$62,238.6	\$63,794.5	\$65,389.4	\$67,024.1	\$68,697.7	\$70,411.2	\$72,165.7	\$73,961.2	\$75,798.6	\$77,677.9	\$79,599.2	
		Bi-weekly	\$4,400.78	\$4,510.81	\$4,623.58	\$4,739.17	\$4,857.65	\$4,979.09	\$5,103.36	\$5,231.15	\$5,361.93	\$5,495.98	\$5,633.38	\$5,774.22	\$5,918.57	\$6,066.54	\$6,218.20	\$6,373.65	
		Monthly	\$9,535	\$9,773	\$10,018	\$10,268	\$10,525	\$10,788	\$11,056	\$11,334	\$11,618	\$11,908	\$12,206	\$12,511	\$12,824	\$13,144	\$13,473	\$13,810	
250		Hourly	\$55,569.9	\$56,948.9	\$58,372.7	\$59,832.0	\$61,327.8	\$62,861.0	\$64,432.5	\$66,043.3	\$67,694.4	\$69,386.7	\$71,121.4	\$72,898.4	\$74,721.9	\$76,598.0	\$78,520.7	\$80,491.3	
		Bi-weekly	\$4,444.79	\$4,555.91	\$4,669.82	\$4,786.56	\$4,906.22	\$5,028.88	\$5,154.60	\$5,283.46	\$5,415.55	\$5,550.94	\$5,689.71	\$5,831.95	\$5,977.75	\$6,127.20	\$6,280.38	\$6,437.38	
		Monthly	\$9,630	\$9,871	\$10,118	\$10,371	\$10,630	\$10,896	\$11,168	\$11,448	\$11,734	\$12,027	\$12,328	\$12,636	\$12,952	\$13,276	\$13,607	\$13,948	
251		Hourly	\$56,115.5	\$57,518.4	\$58,956.4	\$60,430.3	\$61,941.0	\$63,488.6	\$65,076.8	\$66,703.7	\$68,371.3	\$70,080.6	\$71,832.6	\$73,628.4	\$75,469.2	\$77,355.9	\$79,289.8	\$81,272.0	
		Bi-weekly	\$4,489.24	\$4,601.47	\$4,716.51	\$4,834.42	\$4,955.28	\$5,079.17	\$5,206.14	\$5,336.30	\$5,469.70	\$5,606.45	\$5,746.61	\$5,890.27	\$6,037.54	\$6,188.47	\$6,343.18	\$6,501.76	
		Monthly	\$9,727	\$9,970	\$10,219	\$10,475	\$10,736	\$11,005	\$11,280	\$11,562	\$11,851	\$12,147	\$12,451	\$12,762	\$13,081	\$13,408	\$13,744	\$14,087	
252		Hourly	\$56,676.7	\$58,093.6	\$59,549.9	\$61,046.6	\$62,580.5	\$64,154.5	\$65,772.6	\$67,436.8	\$69,147.2	\$70,905.0	\$72,711.4	\$74,567.4	\$76,473.8	\$78,431.3	\$80,440.9	\$82,502.7	
		Bi-weekly	\$4,534.14	\$4,647.49	\$4,763.67	\$4,882.77	\$5,004.84	\$5,129.96	\$5,258.21	\$5,389.66	\$5,524.40	\$5,662.51	\$5,804.08	\$5,949.18	\$6,097.90	\$6,250.35	\$6,406.62	\$6,566.78	
		Monthly	\$9,824	\$10,070	\$10,321	\$10,579	\$10,844	\$11,115	\$11,393	\$11,678	\$11,970	\$12,269	\$12,575	\$12,890	\$13,212	\$13,542	\$13,881	\$14,228	
253		Hourly	\$57,243.5	\$58,674.5	\$60,141.4	\$61,644.9	\$63,186.1	\$64,765.7	\$66,384.9	\$68,044.5	\$69,745.6	\$71,489.2	\$73,276.5	\$75,108.4	\$76,986.1	\$78,910.7	\$80,883.5	\$82,905.6	
		Bi-weekly	\$4,579.48	\$4,693.96	\$4,811.31	\$4,931.59	\$5,054.89	\$5,181.26	\$5,310.79	\$5,443.56	\$5,579.65	\$5,719.14	\$5,862.12	\$6,009.67	\$6,158.89	\$6,312.86	\$6,472.68	\$6,632.45	
		Monthly	\$9,922	\$10,170	\$10,425	\$10,685	\$10,952	\$11,226	\$11,507	\$11,794	\$12,089	\$12,391	\$12,701	\$13,019	\$13,344	\$13,678	\$14,020	\$14,370	
254		Hourly	\$57,815.9	\$59,261.3	\$60,742.8	\$62,261.4	\$63,817.9	\$65,413.4	\$67,048.7	\$68,724.9	\$70,443.0	\$72,204.1	\$74,009.2	\$75,859.5	\$77,755.9	\$79,699.8	\$81,682.3	\$83,704.6	
		Bi-weekly	\$4,625.27	\$4,740.90	\$4,859.42	\$4,980.91	\$5,105.43	\$5,233.07	\$5,363.84	\$5,497.99	\$5,635.44	\$5,776.33	\$5,920.74	\$6,068.76	\$6,220.47	\$6,375.98	\$6,535.38	\$6,698.77	
		Monthly	\$10,021	\$10,272	\$10,529	\$10,792	\$11,062	\$11,338	\$11,622	\$11,912	\$12,210	\$12,515	\$12,828	\$13,149	\$13,478	\$13,815	\$14,160	\$14,514	

Range	Title	Pay Period	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L	Step M	Step M-1	Step M-2	Step M-3	
255		Hourly	\$58,394.00	\$59,839.39	\$61,350.22	\$62,884.40	\$64,456.11	\$66,067.55	\$67,719.22	\$69,412.22	\$71,147.75	\$72,926.22	\$74,749.33	\$76,618.11	\$78,533.55	\$80,496.66	\$82,509.33	\$84,572.66	
		Bi-weekly	\$4,671.52	\$4,788.31	\$4,908.02	\$5,030.72	\$5,156.49	\$5,285.40	\$5,417.54	\$5,552.98	\$5,691.80	\$5,834.10	\$5,979.94	\$6,129.45	\$6,282.68	\$6,439.74	\$6,600.74	\$6,765.76	
		Monthly	\$10,122.32	\$10,375.99	\$10,634.05	\$10,900.00	\$11,172.31	\$11,452.22	\$11,738.88	\$12,031.32	\$12,329.76	\$12,634.11	\$12,944.46	\$13,260.71	\$13,583.86	\$13,913.93	\$14,250.92	\$14,659.84	
		Annual	\$121,460.00	\$124,496.00	\$127,609.00	\$130,799.00	\$134,066.00	\$137,420.00	\$140,856.00	\$144,377.00	\$147,987.00	\$151,681.00	\$155,479.00	\$159,366.00	\$163,350.00	\$167,433.00	\$171,619.00	\$175,910.00	
256		Hourly	\$58,978.00	\$60,452.40	\$61,963.77	\$63,512.88	\$65,107.00	\$66,742.82	\$68,425.00	\$70,150.33	\$71,923.55	\$73,741.55	\$75,609.22	\$77,522.44	\$79,476.11	\$81,466.22	\$83,498.77	\$85,568.77	\$87,671.22
		Bi-weekly	\$4,718.24	\$4,836.19	\$4,957.10	\$5,081.02	\$5,208.06	\$5,338.26	\$5,471.71	\$5,608.50	\$5,748.72	\$5,892.43	\$6,039.74	\$6,190.74	\$6,345.50	\$6,504.14	\$6,666.75	\$6,833.42	\$7,005.11
		Monthly	\$10,223.00	\$10,478.00	\$10,740.00	\$11,009.00	\$11,284.00	\$11,566.00	\$11,855.00	\$12,152.00	\$12,456.00	\$12,767.00	\$13,086.00	\$13,413.00	\$13,749.00	\$14,092.00	\$14,445.00	\$14,806.00	\$15,174.00
		Annual	\$122,674.00	\$125,741.00	\$128,885.00	\$132,107.00	\$135,409.00	\$138,795.00	\$142,264.00	\$145,821.00	\$149,467.00	\$153,203.00	\$157,033.00	\$160,959.00	\$164,983.00	\$169,108.00	\$173,335.00	\$177,669.00	\$182,114.00
257		Hourly	\$62,567.80	\$64,057.00	\$65,580.34	\$67,142.40	\$68,739.55	\$70,378.22	\$72,064.99	\$73,795.44	\$75,575.25	\$77,400.11	\$79,276.62	\$81,201.44	\$83,172.22	\$85,195.55	\$87,270.11	\$89,393.55	\$91,563.55
		Bi-weekly	\$4,765.42	\$4,884.56	\$5,006.67	\$5,131.84	\$5,260.14	\$5,392.42	\$5,528.49	\$5,668.99	\$5,813.50	\$5,962.66	\$6,116.01	\$6,276.33	\$6,444.26	\$6,620.46	\$6,804.59	\$7,000.75	\$7,208.75
		Monthly	\$10,325.00	\$10,583.00	\$10,848.00	\$11,119.00	\$11,397.00	\$11,682.00	\$11,974.00	\$12,273.00	\$12,580.00	\$12,895.00	\$13,218.00	\$13,549.00	\$13,888.00	\$14,235.00	\$14,589.00	\$14,950.00	\$15,318.00
		Annual	\$123,901.00	\$126,998.00	\$130,173.00	\$133,428.00	\$136,763.00	\$140,183.00	\$143,687.00	\$147,279.00	\$150,961.00	\$154,735.00	\$158,604.00	\$162,569.00	\$166,633.00	\$170,799.00	\$175,069.00	\$179,446.00	\$183,931.00
258		Hourly	\$60,163.40	\$61,667.75	\$63,209.22	\$64,794.40	\$66,419.88	\$68,082.00	\$69,778.44	\$71,514.88	\$73,300.00	\$75,133.55	\$77,013.00	\$78,946.88	\$80,933.77	\$82,973.33	\$85,064.22	\$87,206.11	\$89,400.00
		Bi-weekly	\$4,813.07	\$4,933.40	\$5,056.74	\$5,183.16	\$5,312.74	\$5,445.55	\$5,581.71	\$5,721.23	\$5,864.26	\$6,010.87	\$6,161.14	\$6,315.18	\$6,473.05	\$6,633.88	\$6,800.75	\$6,974.77	\$7,156.88
		Monthly	\$10,428.00	\$10,689.00	\$10,956.00	\$11,230.00	\$11,511.00	\$11,799.00	\$12,094.00	\$12,396.00	\$12,706.00	\$13,024.00	\$13,349.00	\$13,683.00	\$14,025.00	\$14,376.00	\$14,735.00	\$15,103.00	\$15,481.00
		Annual	\$125,140.00	\$128,268.00	\$131,475.00	\$134,761.00	\$138,131.00	\$141,584.00	\$145,124.00	\$148,752.00	\$152,471.00	\$156,283.00	\$160,190.00	\$164,194.00	\$168,299.00	\$172,507.00	\$176,819.00	\$181,240.00	\$185,769.00
259		Hourly	\$60,765.11	\$62,284.22	\$63,841.33	\$65,437.00	\$67,068.88	\$68,742.66	\$70,457.00	\$72,209.44	\$74,006.66	\$75,847.33	\$77,730.11	\$79,653.77	\$81,617.11	\$83,620.88	\$85,664.66	\$87,748.11	\$89,870.88
		Bi-weekly	\$4,861.21	\$4,992.74	\$5,127.00	\$5,264.98	\$5,406.86	\$5,552.33	\$5,701.11	\$5,853.88	\$6,011.33	\$6,172.22	\$6,336.33	\$6,503.55	\$6,673.77	\$6,846.88	\$7,022.77	\$7,201.33	\$7,382.44
		Monthly	\$10,533.00	\$10,796.00	\$11,066.00	\$11,342.00	\$11,626.00	\$11,917.00	\$12,215.00	\$12,520.00	\$12,833.00	\$13,154.00	\$13,483.00	\$13,820.00	\$14,165.00	\$14,518.00	\$14,878.00	\$15,245.00	\$15,619.00
		Annual	\$126,391.00	\$129,551.00	\$132,790.00	\$136,110.00	\$139,512.00	\$143,000.00	\$146,575.00	\$150,240.00	\$153,996.00	\$157,845.00	\$161,792.00	\$165,836.00	\$169,982.00	\$174,232.00	\$178,588.00	\$183,052.00	\$187,624.00
260		Hourly	\$61,372.77	\$62,907.00	\$64,479.77	\$66,091.77	\$67,742.44	\$69,431.33	\$71,158.22	\$72,922.00	\$74,721.55	\$76,555.55	\$78,424.66	\$80,327.55	\$82,264.00	\$84,232.77	\$86,242.66	\$88,293.44	\$90,385.00
		Bi-weekly	\$4,909.82	\$5,032.56	\$5,159.32	\$5,291.33	\$5,427.33	\$5,567.11	\$5,710.44	\$5,857.11	\$6,007.00	\$6,160.00	\$6,315.55	\$6,473.55	\$6,633.77	\$6,796.00	\$6,961.11	\$7,128.00	\$7,297.55
		Monthly	\$10,639.00	\$10,904.00	\$11,176.00	\$11,456.00	\$11,742.00	\$12,033.00	\$12,330.00	\$12,633.00	\$12,942.00	\$13,257.00	\$13,578.00	\$13,905.00	\$14,238.00	\$14,577.00	\$14,921.00	\$15,270.00	\$15,624.00
		Annual	\$127,655.00	\$130,847.00	\$134,118.00	\$137,471.00	\$140,908.00	\$144,430.00	\$148,041.00	\$151,742.00	\$155,536.00	\$159,424.00	\$163,410.00	\$167,495.00	\$171,682.00	\$175,974.00	\$180,374.00	\$184,883.00	\$189,494.00
261		Hourly	\$61,985.55	\$63,536.11	\$65,124.55	\$66,749.77	\$68,411.33	\$70,109.00	\$71,842.00	\$73,609.77	\$75,411.55	\$77,248.22	\$79,119.77	\$81,025.11	\$82,965.00	\$84,934.22	\$86,941.77	\$88,987.55	\$91,071.55
		Bi-weekly	\$4,958.92	\$5,082.89	\$5,209.96	\$5,340.21	\$5,474.72	\$5,613.26	\$5,755.61	\$5,901.66	\$6,051.22	\$6,204.29	\$6,360.77	\$6,520.66	\$6,683.86	\$6,850.26	\$7,020.83	\$7,194.55	\$7,371.44
		Monthly	\$10,744.00	\$11,013.00	\$11,288.00	\$11,570.00	\$11,860.00	\$12,156.00	\$12,457.00	\$12,764.00	\$13,077.00	\$13,396.00	\$13,720.00	\$14,049.00	\$14,384.00	\$14,724.00	\$15,069.00	\$15,419.00	\$15,774.00
		Annual	\$128,932.00	\$132,155.00	\$135,459.00	\$138,845.00	\$142,317.00	\$145,875.00	\$149,521.00	\$153,259.00	\$157,091.00	\$161,018.00	\$165,044.00	\$169,170.00	\$173,399.00	\$177,734.00	\$182,177.00	\$186,722.00	\$191,374.00
262		Hourly	\$62,606.33	\$64,171.55	\$65,775.88	\$67,420.22	\$69,105.44	\$70,831.33	\$72,607.77	\$74,434.66	\$76,311.99	\$78,239.77	\$80,217.99	\$82,246.66	\$84,325.77	\$86,455.33	\$88,635.44	\$90,866.11	\$93,147.44
		Bi-weekly	\$5,008.50	\$5,133.72	\$5,262.06	\$5,394.52	\$5,530.99	\$5,671.33	\$5,815.44	\$5,963.11	\$6,114.33	\$6,269.00	\$6,427.11	\$6,588.66	\$6,753.66	\$6,922.11	\$7,094.00	\$7,269.22	\$7,447.77
		Monthly	\$10,852.00	\$11,123.00	\$11,401.00	\$11,686.00	\$11,978.00	\$12,276.00	\$12,580.00	\$12,890.00	\$13,206.00	\$13,528.00	\$13,856.00	\$14,190.00	\$14,530.00	\$14,876.00	\$15,228.00	\$15,585.00	\$15,947.00
		Annual	\$130,221.00	\$133,477.00	\$136,814.00	\$140,234.00	\$143,740.00	\$147,333.00	\$151,017.00	\$154,792.00	\$158,662.00	\$162,628.00	\$166,684.00	\$170,831.00	\$175,070.00	\$179,401.00	\$183,826.00	\$188,349.00	\$192,972.00
263		Hourly	\$63,232.44	\$64,813.22	\$66,433.55	\$68,094.44	\$69,796.77	\$71,539.44	\$73,322.33	\$75,145.44	\$77,008.77	\$78,912.55	\$80,856.77	\$82,841.44	\$84,866.66	\$86,932.44	\$89,039.77	\$91,187.66	\$93,376.11
		Bi-weekly	\$5,058.59	\$5,185.06	\$5,314.68	\$5,447.55	\$5,583.74	\$5,723.33	\$5,866.42	\$6,013.07	\$6,162.86	\$6,315.77	\$6,471.83	\$6,631.04	\$6,793.41	\$6,958.94	\$7,127.63	\$7,300.66	\$7,477.04
		Monthly	\$10,960.00	\$11,234.00	\$11,515.00	\$11,803.00	\$12,098.00	\$12,401.00	\$12,711.00	\$13,028.00	\$13,354.00	\$13,688.00	\$14,030.00	\$14,381.00	\$14,740.00	\$15,109.00	\$15,487.00	\$15,874.00	\$16,271.00
		Annual	\$131,523.00	\$134,811.00	\$138,182.00	\$141,636.00	\$145,177.00	\$148,807.00	\$152,527.00	\$156,340.00	\$160,248.00	\$164,255.00	\$168,361.00	\$172,570.00	\$176,884.00	\$181,306.00	\$185,839.00	\$190,485.00	\$195,246.00
264		Hourly	\$63,864.77	\$65,461.33	\$67,097.99	\$68,775.53	\$70,494.00	\$72,252.44	\$74,050.77	\$75,889.00	\$77,767.11	\$79,684.11	\$81,640.00	\$83,635.77	\$85,671.44	\$87,747.11	\$89,862.77	\$92,018.44	\$94,214.11
		Bi-weekly	\$5,109.18	\$5,236.80	\$5,367.83	\$5,502.02	\$5,639.58	\$5,780.57	\$5,924.88	\$6,072.21	\$6,223.03	\$6,376.33	\$6,532.11	\$6,690.36	\$6,851.06	\$7,014.21	\$7,180.80	\$7,350.92	\$7,524.59
		Monthly	\$11,070.00	\$11,347.00	\$11,630.00	\$11,921.00	\$12,219.00	\$12,525.00	\$12,838.00	\$13,159.00	\$13,488.00	\$13,825.00	\$14,170.00	\$14,525.00	\$14,888.00	\$15,260.00	\$15,641.00	\$16,031.00	\$16,431.00
		Annual	\$132,839.00	\$136,160.00	\$139,564.00	\$143,053.00	\$146,629.00	\$150,295.00	\$154,052.00	\$157,903.00	\$161,851.00	\$165,897.00	\$170,045.00	\$174,296.00	\$178,653.00	\$183,119.00	\$187,697.00	\$192,390.00	\$197,199.00
265		Hourly	\$64,503.44	\$66,115.99	\$67,768.88	\$69,462.11	\$71,195.77	\$72,968.66	\$74,781.77	\$76,635.11	\$78,528.77	\$80,462.66	\$82,436.77	\$84,451.11	\$86,505.77	\$88,600.66	\$90,735.77	\$92,911.11	\$95,126.77
		Bi-weekly	\$5,160.27	\$5,289.27	\$5,421.50	\$5,557.97	\$5,698.66	\$5,843.55	\$5,992.66	\$6,145.00	\$6,295.55	\$6,453.33	\$6,618.44	\$6,790.88	\$6,970.66	\$7,158.77	\$7,355.22	\$7,559.11	\$7,770.44
		Monthly	\$11,181.00	\$11,460.00	\$11,747.00	\$12,040.00	\$12,341.00	\$12,650.00	\$12,966.00	\$13,290.00	\$13,622.00	\$13,963.00	\$14,312.00	\$14,670.00	\$15,037.00	\$15,413.00	\$15,798.00	\$16,193.00	\$16,608.00
		Annual	\$134,167.00	\$137,521.00	\$140,959.00	\$144,483.00	\$148,095.00	\$151,798.00	\$155,593.00	\$159,482.00	\$163,469.00	\$167,556.00							

Town of Yucca Valley

Operating Budget

FY 2012-13



**Draft of the San Bernardino County
Sheriff's Dept. Contract Amendment**

FOR COUNTY USE ONLY



County of San Bernardino
F A S
STANDARD CONTRACT

<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Cancel		Vendor Code		SC	Dept. SHR	A	Contract Number 94-832 A-18		
County Department Sheriff				Dept. SHR	Orgn. SHR	Contractor's License No.			
County Department Contract Representative Greg Garland, Captain				Telephone (909)387-3649		Total Contract Amount \$ 3,288,518			
Contract Type									
<input checked="" type="checkbox"/> Revenue		<input type="checkbox"/> Encumbered		<input type="checkbox"/> Unencumbered		<input type="checkbox"/> Other:			
If not encumbered or revenue contract type, provide reason:									
Commodity Code			Contract Start Date 07/01/11	Contract End Date 06/30/12	Original Amount \$	Amendment Amount \$ 3,288,518			
Fund AAA	Dept. SHR	Organization SHR	Appr.	Obj/Rev Source 9565	GRC/PROJ/JOB No YUCCAV	Amount \$ 3,288,518			
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount \$			
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount \$			
Project Name Contract Law Enforcement 2011-12				Estimated Payment Total by Fiscal Year					
				FY	Amount	I/D	FY	Amount	I/D
				_____	_____	_____	_____	_____	_____
				_____	_____	_____	_____	_____	_____

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name
Town of Yucca Valley
 Address
57090 Twentynine Palms Highway
 Yucca Valley, CA 92284
 Telephone Federal ID No. or Social Security No.
 (760) 369 - 7207

hereinafter called TOWN

IT IS HEREBY AGREED AS FOLLOWS:

(Use space below and additional bond sheets. Set forth service to be rendered, amount to be paid, manner of payment, time for performance or completion, determination of satisfactory performance and cause for termination, other terms and conditions, and attach plans, specifications, and addenda, if any.)

EIGHTEENTH AMENDMENT

Contract No. 94-832 providing law enforcement service to the Town of Yucca Valley is hereby amended, effective July 1, 2011, by replacing Schedule A, referred to in paragraph IV, with the Schedule A attached hereto and incorporated herein by reference.

Except as amended, all other terms and conditions remain as stated therein.

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database		<input type="checkbox"/> FAS	
Input Date	Keyed By		

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COUNTY OF SAN BERNARDINO

[Signature]
Josie Gonzales, Chair, Board of Supervisors

Dated: OCT 04 2011

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

[Signature]
Deputy

Town of Yucca Valley
(Print or type name of corporation, company, contractor, etc.)

By [Signature]
(Authorized signature - sign in blue ink)

Name Mark Nuaimi
(Print or type name of person signing contract)

Title Town Manager
(Print or Type)

Dated: 8/7/11

Address 57090 Twentynine Palms Highway
Yucca Valley, CA 92284

Approved as to Legal Form
[Signature]
County Counsel, by Steve Singley, Deputy
Date 7/13/11

Reviewed by Contract Compliance
[Signature]
Date _____

Presented to BOS for Signature
[Signature]
Department Head
Date 7/14/11

SCHEDULE A
Law Enforcement Services Contract
Town of Yucca Valley
2011-12

<u>LEVEL OF SERVICE</u>	<u>FY 2011-12</u> <u>COST</u>
0.45 - Lieutenant	94,627 ¹
1.93 - Sergeant	353,311 ¹
1.11 - Detective/Corporal (40 hours/week)	173,155 ¹
10.41 - Deputy Sheriff (376 hours/week)	1,480,004 ¹
2.00 - Deputy Sheriff - Motorcycle	294,004 ¹
1.00 - School Resource Officer	142,171 ¹
1.00 - Sheriff's Service Specialist	66,885 ¹
2.70 - Office Specialist	170,071 ¹
0.31 - Motor Pool Services Assistant	19,112 ¹
5.00 - Marked Unit	60,940 ²
1.00 - Marked Unit - Grant Purchase (Tahoe)	1,284 ²
1.00 - Unmarked Unit	7,477 ²
1.00 - Mini Van (Non-Code 3)	4,371 ²
1.00 - Motorcycle	7,780 ²
1.00 - Grant Motorcycle (Radio/Communication Costs Only)	624 ³
3.00 - Citizen Patrol	3,813 ³
Dispatch Services	175,458 ¹
3.00 - Radar Unit	1,380
8 - HTs (Amortized over 7-years)	3,856
8 - HTs (Access & Maint Only)	4,992
1 - Additional MDCs	2,710
18 - Taser Replacement (Amortized over 4-years)	5,112
Administrative Support	14,404
Facility Costs	7,036
Office Automation	10,906
Services & Supplies	26,136
Vehicle Insurance	12,484
Personnel Liability & Bonding	54,919
County Administrative Cost	89,496
TOTAL COST:	\$ 3,288,518 ¹

Monthly Payment Schedule

1 st payment due July 15, 2011:	\$274,045
2 nd through 12 th payments due the 5 th of each month:	\$274,043

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action.

² Vehicle costs do not include fuel and maintenance. The city is responsible for fuel and maintenance of all contract vehicles. Any fuel and maintenance costs charged to the county will be billed to the city on a quarterly invoice.

³ No replacement cost is included for donated and grant-funded vehicles.

SCHEDULE A
Law Enforcement Services Contract
Town of Yucca Valley
2011-12

Additional Costs Billed Quarterly:

The City will be billed on a quarterly basis for the following items:

- Actual overtime cost.
- Actual on-call cost (on-call pay for safety employees for FY2011-12 is \$185 per week).
- Actual cost of vehicle fuel and maintenance.
- Professional services from private vendors and other services, supplies and personnel costs above the contract formula.

LEVEL OF SERVICE SUMMARY

SAFETY:

Lieutenant	-	0.45
Sergeant	-	1.93
Detective/Corporal	-	1.11
Deputy Sheriff	-	10.41
Deputy Sheriff - Motor	-	2.00
Deputy Sheriff - SRO	-	1.00
		<hr/>
		16.90

GENERAL:

Sheriff's Service Specialist	-	1.00
Office Specialist	-	2.70
Motor Pool Services Asst	-	0.31
Dispatchers	-	2.15
		<hr/>
		6.16

VEHICLES:

Marked Patrol Units	-	6
Unmarked Units Code 3	-	1
Unmarked Non-Code 3	-	0
Mini Vans	-	1
Pickup Trucks	-	0
Motorcycles	-	2
Marked SUV Patrol Units	-	0
Citizen Patrol	-	3
Donated Vehicles-Ins Only	-	3 *
		<hr/>
		16

MISCELLANEOUS EQUIPMENT:

Radar Trailer/Message Brd	-	3 *
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* (Included for insurance costs only)

Proposed - Not Final

SCHEDULE A
LAW ENFORCEMENT SERVICES CONTRACT
TOWN OF YUCCA VALLEY
FY 2012-13

DRAFT

Rollover

<u>LEVEL OF SERVICE</u>	<u>FY 2012-13</u> <u>COST</u>
0.45 - Lieutenant	98,298 ¹
1.93 - Sergeant	362,146 ¹
1.11 - Detective/Corporal (40 hours/week)	180,709 ¹
10.41 - Deputy Sheriff (416 hours/week)	1,544,222 ¹
1.00 - Deputy Sheriff - Motorcycle	153,362 ¹
1.00 - Deputy Sheriff - (40 hours/week)	148,340 ¹
1.00 - School Resource Officer	148,340 ¹
1.00 - Sheriff's Service Specialist	69,020 ¹
2.70 - Office Specialist	175,447 ¹
0.31 - Motor Pool Services Assistant	19,709 ¹
5.00 - Marked Unit	59,996 ²
1.00 - Unmarked Unit	7,227 ²
1.00 - Marked 4x4 - Tahoe	15,146 ²
1.00 - Mini Van (Non-Code 3)	5,054 ²
1.00 - Motorcycle	8,232 ²
1.00 - Grant Motorcycle (Radio/Communication Costs Only)	624 ³
3.00 - Citizen Patrol	4,312 ³
Dispatch Services	181,046 ¹
3.00 - Radar Unit	1,380
8 - HTs (Amortized over 7-years)	3,856
8 - HTs (Access & Maint Only)	4,992
1 - Additional MDCs	660
16 - Taser Replacement (Amortized over 4-years)	5,328
Administrative Support	15,028
Office Automation	11,201
Services & Supplies	26,136
Vehicle Insurance	11,948
Personnel Liability & Bonding	50,396
County Administrative Cost	154,783
TOTAL COST:	\$ 3,466,938 ¹

Monthly Payment Schedule

1st payment due July 15, 2012:	\$288,917
2nd through 12th payments due the 5th of each month:	\$288,911

¹ Personnel costs include salary and benefits and are subject to change by Board of Supervisors' action.

² Vehicle costs do not include fuel and maintenance. The city is responsible for fuel and maintenance of all contract vehicles. Any fuel and maintenance costs charged to the county will be billed to the city on a quarterly invoice.

³ No replacement cost is included for donated and grant-funded vehicles.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council

From: Alex Qishta, Project Manager

Date: June 19, 2012

For Council Meeting: June 26, 2012

Subject: Resolution No. 12-
Annual Assessment Engineer's Report for Previously Formed Street & Drainage and Landscape & Lighting Maintenance Districts.
Levying Annual Assessments Upon Real Property Within The Districts

Prior Council Review: There has been no prior review of this specific item. The Town Council previously approved the formation of Landscape & Lighting Maintenance Districts and Street & Drainage Maintenance Districts which must be updated and approved by the Town Council annually pursuant to State law.

On May 1, 2012 the Town Council approved Resolution No. 12-11 directing the preparation of an Assessment Engineers Report describing any new improvements within the districts or any substantial changes in the existing improvements within the existing assessment districts. That action also provided preliminarily approval of the assessment engineering reports and setting the date for the Public Hearing.

Recommendation: That the Town Council adopts the Resolution, approving and confirming the assessments as set forth in the Engineer's Reports and declares its intent to levy and collect assessments upon real property within the existing districts for the 2012-13 tax year, and authorizes the levy of assessments as recommended in the Engineer's Reports.

Executive Summary: The Town Council previously formed Landscape & Lighting Maintenance Districts and Street & Drainage Maintenance Districts as a condition of private subdivision development project approvals. The Assessment Engineer's Report(s), which establishes the annual assessment in each of the Districts, must be updated annually and approved by the Town Council, following a public hearing, in order to levy the annual assessment(s).

Reviewed By:  Town Manager  Town Attorney  Mgmt Services SRS Dept Head

Department Report Ordinance Action Resolution Action Public Hearing
 Consent Minute Action P.205 Receive and File Study Session

Order of Procedure:

- Request Staff Report
- Open Public Hearing
- Request Public Comment
- Close Public Hearing
- Council Discussion/ Council Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Discussion: Subdivision development projects are approved subject to conditions of approval that require the formation of Landscape & Light Maintenance Assessment Districts and Street & Drainage Maintenance Districts. The assessment of an annual fee upon properties within the District provides the revenue to offset the cost of maintenance of the public improvements necessary to serve the development.

The California Streets and Highways Code §22620 et. seq. with respect to Landscape & Lighting Districts and Government Code §53750 et. seq. with respect to Street & Drainage Maintenance Districts require that the Assessment Engineer’s report for each of the Districts be updated and approved by the legislative body prior to the levy of any annual assessment on properties within the an assessment district.

The Town has formed nine (9) such assessment districts, which are described as follow:

TM 16957:

Location: 800 feet south of Joshua Drive on the east side of Acoma Trail

No. of Lots: 34 residential lots

Map Recorded: Yes

District type:

1. Benefit Assessment Act of 1982; Street and Drainage Maintenance District;
2. Landscape and Lighting Act of 1972; Landscape and Lighting Maintenance District;

TM 16587:

Location: Northeast corner of Acoma Trail and Zuni Trail

No. of Lots: 55 Residential lots

Map Recorded: Yes

District type:

1. Benefit Assessment Act of 1982; Street and Drainage Maintenance District;
2. Landscape and Lighting Act of 1972; Landscape and Lighting Maintenance District;

TM 17328:

Location: Southwest corner of Emerson Avenue and Yucca Trail.

No. of Lots: 17 residential lots.

Map Recorded: Yes

District type:

1. Benefit Assessment Act of 1982; Street and Drainage Maintenance District;
2. Landscape and Lighting Act of 1972; Landscape and Lighting Maintenance District;

TM 17455:

Location: East of the Avalon Avenue on the south side of SR62

No. of Lots: Four (4) commercial parcels.

Map Recorded: Yes

District Type:

1. Benefit Assessment Act of 1982; Street and Drainage Maintenance District;

TM 17633:

Location: Southwest corner of Palomar Avenue and Onaga Trail

No. of Lots: 61 total residential lots; Phase 1

Map Recorded: No

District Initiated and Levy Assessed: District initiated and levy approved by Town Council. Final map and supporting documents not yet submitted for approval and recording.

District type:

1. Benefit Assessment Act of 1982; Street and Drainage Maintenance District;
2. Landscape and Lighting Act of 1972; Landscape and Lighting Maintenance District;

The proposed maximum annual assessments, and the recommended annual assessments, are as follows.

ASSESSMENT DISTRICTS

PROJECT	DISTRICT NO. 1 BENEFIT ZONE 1	MAX. 2011-12 ALLOWED ASSESSMENT PER EDU	MAX. 2012-13 ALLOWED ASSESSMENT PER EDU	RECOMMENDED ANNUAL ASSESSMENT & LEVY PER EDU
TM #16957	Street & Drainage	782.85	782.85	58.82
TM #16957	Landscape & Lighting	198.32	198.32	58.82
TOTAL:		\$981.17	\$981.17	\$117.64
TM #16587	Street & Drainage	450.53	450.51	36.36
TM #16587	Landscape & Lighting	225.26	225.26	36.36
TOTAL:		\$675.79	\$675.77	\$72.72
TM #17328	Street & Drainage	682.3	661.89	235.28
TM #17328	Landscape & Lighting	389.84	389.94	117.64
TOTAL:		\$1,072.14	\$1,051.83	\$352.92
TM #17633	Street & Drainage	467.61	467.61	32.78
TM #17633	Landscape & Lighting	192.42	192.49	32.78
TOTAL:		\$660.03	\$660.10	\$65.56
PM #17455	Street & Drainage	2.07	2.12	1.96
TOTAL:		\$2.07	\$2.12	\$1.96

Alternatives: No alternatives are recommended.

Fiscal impact: The assessment on properties within the assessment districts provides revenue to offset the cost of maintenance of public improvement to serve the development project. The Engineering Reports set forth the “Maximum Allowable Assessment” for each parcel (page 5 of the Engineering Report for Street and Drainage Maintenance Districts 1 through 5 and page 4 of the Engineering Report for Landscape and Lighting Maintenance Districts 1-4). These tables demonstrate the Maximum Allowable Assessment has increased only a few cents from the prior year’s assessment.

The assessment engineer notes that with the exception of Street and Drainage Maintenance District No. 5 (Home Depot), the projects have not been constructed. Therefore, the assessment engineer’s report recommends a levy in the amount to recover administrative costs of these districts.

Attachments: Resolution No. 12
 Benefit Assessment District Engineering Reports
 Landscape and Lighting Assessment District Engineering Reports
 Assessment District Summary Table

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA CONFIRMING THE ASSESSMENTS AS SET FORTH IN THE ENGINEER'S REPORTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS AND STREET AND DRAINAGE MAINTENANCE DISTRICTS AND DECLARING ITS INTENT TO LEVY AND COLLECT ASSESSMENTS UPON REAL PROPERTY WITHIN SAID DISTRICTS FOR THE 2012-2013 TAX YEAR.

WHEREAS, the following Landscape and Lighting Maintenance Districts and Street and Drainage Maintenance Districts have previously been formed pursuant to California Streets and Highways Code Section 22565 et. seq. and Government Code Section 53753 and Section 4 of Article XIID of the Constitution of the State of California:

Street and Drainage Maintenance District No. 1 and Landscape and Lighting Maintenance District No. 1 both districts comprised of Tract Map 16957 (34 residential lots) located on the east side of Acoma Trail between Joshua Drive and Golden Bee Drive. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 1, Zone 2 and Landscape and Lighting Maintenance District No. 1 Annexation No. 1, Zone 2 both districts comprised of Tract Map 16587 (55 residential lots) located at the northeast corner of Acoma Trail and Zuni Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 2, Zone 3 and Landscape and Lighting Maintenance District No. 1, Annexation No. 2, Zone 3 both districts comprised of Tract Map 17328 (17 residential lots) located at the southwest corner of Emerson Avenue and Yucca Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation 3, Zone 4 and Landscape and Lighting Maintenance District No. 1, Annexation No. 3, Zone 4 both districts comprised of Tract Map 17633-Phase I (61 residential lots) located at the southwest corner of Palomar Avenue and Onaga Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5 comprised of Parcel Map 17455 (4 commercial lots) located approximately 1000 feet east of the intersection of Avalon Avenue and State Route 62. Improvements in these Districts are constructed; and

WHEREAS, the improvements in the Landscape and Lighting Maintenance Districts are generally described as follows:

Regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale; operation, maintenance, repairs, replacement of and power for the street lighting; regular maintenance, repair and replacement of the landscape parkway strip and street trees; regular maintenance, repair and replacement of landscaping within public rights-of-ways or easements, and perimeter walls, including graffiti removal; regular maintenance, repair and replacement of pedestrian pathways, within the public rights-of-ways or easements and administrative services to operate the District including related administration, legal and contracted services costs; and

WHEREAS, the improvements in the Street and Drainage Maintenance Districts are generally described as follows:

Regular maintenance and operation of streets, roads and highways including but not limited to pavement rehabilitation, re-striping, slurry sealing, signing, street sweeping, traffic control devices and other repairs needed to keep the streets in a safe condition and to preserve the street network; maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities, and administrative services to operate the District including related administration, legal and contracted services costs; and

WHEREAS, the assessment in the Districts is increased annually, as established at the time of initial formation of the District, by the change in the Consumer Price Index for all Urban Consumers for the Los Angeles Area (December – December); and

WHEREAS, no changes are proposed in the improvements in the Landscape and Lighting Maintenance District and the Street and Drainage Districts are proposed; and

WHEREAS, the Town Council approved Resolution No. **12-11** directing that an Engineer's Report be prepared for each the aforementioned Districts for purposes of determining the levy of assessments for the 2012-2013 tax year; and

WHEREAS, notice of this public hearing and Resolution of Intent has been given pursuant to Streets and Highways Code Sections 22626, 22552, and 22553 and Government Code Section 53753.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Yucca Valley does resolve as follows:

1. The assessments set forth in the Engineer's Reports attached hereto as Exhibit A and hereby incorporated in this Resolution for the following Districts are hereby confirmed:

Street and Drainage Maintenance District No. 1 and Landscape and Lighting Maintenance District No. 1 both districts comprised of Tract Map 16957 (34 residential lots) located on the east side of Acoma Trail between Joshua Drive and Golden Bee Drive.

Street and Drainage Maintenance District No. 1, Annexation No. 1, Zone 2 and Landscape and Lighting Maintenance District No. 1 Annexation No. 1, Zone 2 both districts comprised of Tract Map 16587 (55 residential lots) located at the northeast corner of Acoma Trail and Zuni Trail.

Street and Drainage Maintenance District No. 1, Annexation No. 2, Zone 3 and Landscape and Lighting Maintenance District No. 1, Annexation No. 2, Zone 3 both districts comprised of Tract Map 17328 (17 residential lots) located at the southwest corner of Emerson Avenue and Yucca Trail.

Street and Drainage Maintenance District No. 1, Annexation 3, Zone 4 and Landscape and Lighting Maintenance District No. 1, Annexation No. 3, Zone 4 both districts comprised of Tract Map 17633-Phase I (61 residential lots) located at the southwest corner of Palomar Avenue and Onaga Trail.

Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5 comprised of Parcel Map 17455 (4 commercial lots) located approximately 1000 feet east of the intersection of Avalon Avenue and State Route 62; and

2. The following assessments may be levied upon real property within the Town of Yucca Valley for fiscal year 2012-2013 at the rate not to exceed the maximum allowable assessment:

Street and Drainage Maintenance District No. 1: **\$58.82**
Landscape and Lighting Maintenance District No. 1: **\$58.82**
(Both districts comprised of Tract Map 16957 (34 residential lots)).

Street and Drainage Maintenance District No. 1,
Annexation No. 1, Zone 2: **\$36.36**
Landscape and Lighting Maintenance District No. 1,
Annexation No. 1, Zone 2: **\$36.36**
(Both districts comprised of Tract Map 16587 (55 residential lots)).

Street and Drainage Maintenance District No. 1,
Annexation No. 2, Zone 3: **\$117.64**
Landscape and Lighting Maintenance District No. 1,
Annexation No. 2, Zone 3: **\$117.64**
(Both districts comprised of Tract Map 17328 (17 residential lots)).

Street and Drainage Maintenance District No. 1,
Annexation 3, Zone 4: **\$32.78**
Landscape and Lighting Maintenance District No. 1,
Annexation No. 3, Zone 4: **\$32.78**
(Both districts comprised of Tract Map 17633-Phase I (61 residential lots)).

Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5
comprised of Parcel Map 17455 (4-commercial lots). The Maximum Annual
Assessment per EDU shall be:

Parcel 1: \$1.96 per Benefit Unit for a total annual assessment of \$8,142.67
Parcel 2: \$1.96 per Benefit Unit for a total annual assessment of \$2,351.63
Parcel 3: \$1.96 per Benefit Unit for a total annual assessment of \$ 649.54
Parcel 4: \$1.96 per Benefit Unit for a total annual assessment of \$2,911.17

APPROVED AND ADOPTED this 26th day of June, 2012.

MAYOR

ATTEST:

TOWN CLERK

**TOWN COUNCIL
TOWN OF YUCCA VALLEY
NOTICE OF PUBLIC HEARING
RESOLUTION OF INTENT TO LEVY AN ASSESSMENT
ON REAL PROPERTY WITHIN EXISTING
ASSESSMENT DISTRICTS
FOR THE 2012-2013 TAX YEAR**

Notice is hereby given that the Town Council will conduct a public hearing at 6:00 PM on Tuesday, June 26, 2012 in the Yucca Valley Community Center, 57909 29 Palms Highway, Yucca Valley, CA 92284 pursuant to California Streets and Highways Code Sections 22552 and 22553 and Government Code Section 53753.5 to consider the following Resolution of Intent to levy annual assessments upon real property comprising the following Landscape and Lighting Maintenance Districts and Street and Drainage Maintenance Districts:

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA CONFIRMING THE ASSESSMENTS AS SET FORTH IN THE ENGINEER'S REPORTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS AND STREET AND DRAINAGE MAINTENANCE DISTRICTS AND DECLARING ITS INTENT LEVY AND COLLECT ASSESSMENTS UPON REAL PROPERTY WITHIN SAID DISTRICTS FOR THE 2012-2013 TAX YEAR.

WHEREAS, the following Landscape and Lighting Maintenance Districts and Street and Drainage Maintenance Districts have previously been formed pursuant to California Streets and Highways Code Section 22565 et. seq. and Government Code Section 53753 and Section 4 of Article XIID of the Constitution of the State of California:

Street and Drainage Maintenance District No. 1 and Landscape and Lighting Maintenance District No. 1 both districts comprised of Tract Map 16957 (Living Space Subdivision-34 residential lots) located on the east side of Acoma Trail between Joshua Drive and Golden Bee Drive. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 1, Zone 2 and Landscape and Lighting Maintenance District No. 1 Annexation No. 1, Zone 2 both districts comprised of Tract Map 16587 (Mesquite 55 Subdivision-55 residential lots) located at the northeast corner of Acoma Trail and Zuni Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 2, Zone 3 and Landscape and Lighting Maintenance District No. 1, Annexation No. 2, Zone 3 both districts comprised of Tract Map 17328 (Yucca Valley Estates Subdivision-17 residential lots) located at the southwest corner of Emerson Avenue and Yucca Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation 3, Zone 4 and Landscape and Lighting Maintenance District No. 1, Annexation No. 3, Zone 4 both districts comprised of Tract Map 17633-Phase I (Burnt Mountain Haciendas Subdivision-61 residential lots) located at the southwest corner of Palomar Avenue and Onaga Trail. Improvements in these Districts are not yet constructed.

Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5 comprised of Parcel Map 17455 (Home Depot-4 commercial lots) located approximately 1000 feet east of the intersection of Avalon Avenue and State Route 62. Improvements in these Districts are constructed; and

WHEREAS, the improvements in the Landscape and Lighting Maintenance Districts are generally described as follows:

Regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale; operation, maintenance, repairs, replacement of and power for the street lighting; regular maintenance, repair and replacement of the landscape parkway strip and street trees; regular maintenance, repair and replacement of landscaping within public rights-of-ways or easements, and perimeter walls, including graffiti removal; regular maintenance, repair and replacement of pedestrian pathways, within the public rights-of-ways or easements and administrative services to operate the District including related administration, legal and contracted services costs; and

WHEREAS, the improvements in the Street and Drainage Maintenance Districts are generally described as follows:

Regular maintenance and operation of streets, roads and highways including but not limited to pavement rehabilitation, re-striping, slurry sealing, signing, street sweeping, traffic control devices and other repairs needed to keep the streets in a safe condition and to preserve the street network; maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities, and administrative services to operate the District including related administration, legal and contracted services costs; and

WHEREAS, the assessment in the Districts is increased annually, as established at the time of initial formation of the District, by the change in the Consumer Price Index for all Urban Consumers for the Los Angeles Area (December – December); and

WHEREAS, no changes are proposed in the improvements in the Landscape and Lighting Maintenance District and the Street and Drainage Districts are proposed; and

WHEREAS, the Town Council approved Resolution No. 09-13 directing that an Engineer's Report be prepared for each the aforementioned Districts for purposes of determining the levy of assessments for the 2010-2011 tax year; and

WHEREAS, notice of this public hearing and Resolution of Intent has been given pursuant to Streets and Highways Code Sections 22626, 22552, and 22553 and Government Code Section 53753.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Yucca Valley does resolve as follows:

1. The assessments set forth in the Engineer's Reports attached hereto as Exhibit A and hereby incorporated in this Resolution for the following Districts are hereby confirmed:

Street and Drainage Maintenance District No. 1 and Landscape and Lighting Maintenance District No. 1 both districts comprised of Tract Map 16957 (Living Space Subdivision-34 residential lots) located on the east side of Acoma Trail between Joshua Drive and Golden Bee Drive.

Street and Drainage Maintenance District No. 1, Annexation No. 1, Zone 2 and Landscape and Lighting Maintenance District No. 1 Annexation No. 1, Zone 2 both districts comprised of Tract Map 16587 (Mesquite 55 Subdivision-55 residential lots) located at the northeast corner of Acoma Trail and Zuni Trail.

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Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5 comprised of Parcel Map 17455 (Home Depot-4 commercial lots) located approximately 1000 feet east of the intersection of Avalon Avenue and State Route 62; and

2. The following assessments may be levied upon real property within the Town of Yucca Valley for fiscal year 2010-2011 at the rate not to exceed the maximum allowable assessment:

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both districts comprised of Tract Map 16957 (Living Space Subdivision-34 residential lots).

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Landscape and Lighting Maintenance District No. 1, Annexation No. 2, Zone 3: **\$117.64**
both districts comprised of Tract Map 17328 (Yucca Valley Estates Subdivision-17 residential lots).

Street and Drainage Maintenance District No. 1, Annexation 3, Zone 4: **\$32.78**
Landscape and Lighting Maintenance District No. 1, Annexation No. 3, Zone 4: **\$32.78**
both districts comprised of Tract Map 17633-Phase I (Burnt Mountain Haciendas Subdivision-61 residential lots).

Street and Drainage Maintenance District No. 1, Annexation No. 4, Zone 5 comprised of Parcel Map 17455 (Home Depot-4 commercial lots). The Maximum Annual Assessment per EDU shall be:

Parcel 1: \$1.96 per Benefit Unit for a total annual assessment of	\$8,142.67
Parcel 2: \$1.96 per Benefit Unit for a total annual assessment of	\$2,351.63
Parcel 3: \$1.96 per Benefit Unit for a total annual assessment of	\$649.54
Parcel 4: \$1.96 per Benefit Unit for a total annual assessment of	\$2,911.17

All interested persons are invited to attend and offer written or oral testimony in support of or opposition to the levy of annual assessments upon real property in said Districts.

Publish: June 9, 2012 and June 16, 2012

Janet M. Anderson
Town Clerk

**ENGINEER'S REPORT FOR
STREET AND DRAINAGE
MAINTENANCE DISTRICT NO. 1
BENEFIT ZONES 1-5**

Fiscal Year 2012-13

Prepared for:

TOWN OF YUCCA VALLEY
San Bernardino County, California

Prepared by:

K. Dennis Klingelhofer
Assessment Engineer

April, 2012

PRELIMINARY ENGINEER'S REPORT
TOWN OF YUCCA VALLEY
STREET AND DRAINAGE MAINTENANCE DISTRICT No. 1, BENEFIT ZONES 1-5

TABLE OF CONTENTS

Section I - Introduction	1
Section II – Plans and Specifications.....	2
Section III – Estimate of Costs	3
Table 1: Cost Estimate.....	3
Section IV - Assessment Roll	5
Section V - Method of Apportionment of Assessment.....	6
Section VI - Property Owner List	8
Appendix A - Assessment Roll	

**PRELIMINARY ENGINEER'S REPORT
TOWN OF YUCCA VALLEY
STREET AND DRAINAGE MAINTENANCE DISTRICT No. 1
BENEFIT ZONES 1-5**

The undersigned respectfully submits the enclosed Engineer's Report as directed by the Town Council.

Dated: April 23, 2012

By: _____
K. Dennis Klingelhofer, P.E.
Assessment Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was approved and confirmed by the Council of the Town of Yucca Valley, San Bernardino County, California, on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with the County Auditor of the County of San Bernardino, on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

SECTION I - INTRODUCTION

To ensure a flow of funds for the operation, maintenance and servicing of specified improvements within new development, the Town Council adopted Resolution No. 05-61 on October 27, 2005 to establish the Town of Yucca Valley Street Maintenance District No. 1 in accordance with the provisions of the Government Code and the provisions of Article XIII D of the State Constitution (Proposition 218) and the Benefit Act of 1082 of the Government Code.

Since the formation of the District, additional benefit zones have been established as part of the conditions of property development and approved by the original property owner(s) and the proposed assessments are based upon the costs of maintenance, repair and servicing of the improvements that provide special benefit to properties within each benefit zone in the District. The annual levy includes all proposed expenditures, fund balances, revenues and reserves; and is set aside in a Special Fund by the Town. The assessment to be levied within each benefit zone upon the parcels within it are proportionate to the special benefit they receive as set forth in the method of apportionment established at the time the time each benefit was established.

Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

As required by the Benefit Assessment Act of 1982, the Engineer's Report prepared for the formation of the District described the improvements to be maintained and serviced by the District which included:

1. Maintenance and operation of streets, roads and highways including but not limited to pavement rehabilitation, restriping, slurry sealing, signing, street sweeping, traffic control devices and other repairs needed to keep the streets in a safe condition and to preserve the street network;
2. Maintenance and operation of drainage and flood control facilities, including but not limited to floodways, channels, percolation pond, storm drain systems including pipes and catch basins and appurtenant facilities.

This annual update provides an estimated budget for each benefit zone within the District for fiscal year 2012-13 and lists the proposed assessments to be levied upon each assessable lot or parcel within the District.

The Town Council may order amendments to the budget as presented herein or confirm the report as submitted. Following final approval of the report and confirmation of the assessments, the Town Council may order the levy and collection of the assessment for Fiscal Year 2012-13. Upon approval, the assessments will be submitted to the San Bernardino County Auditor-Controller's Office to be included on the FY 2012-13 tax roll.

SECTION II - PLANS AND SPECIFICATIONS

The facilities, which are to be constructed within the Street and Drainage Maintenance District No. 1, and those which may be subsequently constructed, will be operated, maintained and serviced as generally described as follows:

DESCRIPTION OF IMPROVEMENTS **TOWN OF YUCCA VALLEY** **STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1**

Zone 1 (Tract 16957) - Improvements within this zone consist of streets, roads and highways, public alleyways and the storm drain system within Tract No. 16957. The District may maintain and operate these improvements including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, signing, concrete repair, maintenance of storm drain pipes, catch basins and percolation ponds within the subdivision, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the improvements which shall also include; vandalism abatement.

Zone 2 (Tract 16857) - Improvements within this zone consist of streets, roads and highways, public alleyways and the storm drain system within Tract No. 16587. The District may maintain and operate these improvements including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, signing, concrete repair, maintenance of storm drain pipes, catch basins and percolation ponds within the subdivision, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the improvements which shall also include; vandalism abatement.

Zone 3 (Tract 17328) - Improvements within this zone consist of streets, roads and highways, public alleyways and the storm drain system within Tract No. 17328. The District may maintain and operate these improvements including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, signing, concrete repair, maintenance of storm drain pipes, catch basins and percolation ponds within the subdivision, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the improvements which shall also include; vandalism abatement.

Zone 4 (Tract 17633) - Improvements within this zone consist of streets, roads and highways, public alleyways and the storm drain system within Tract No. 17633. The District may maintain and operate these improvements including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, signing, concrete repair, maintenance of storm drain pipes, catch basins and percolation ponds within the subdivision, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the improvements which shall also include; vandalism abatement.

Zone 5 (Tract 17328) - Improvements within this zone consist of streets, roads and highways, public alleyways and the storm drain system within Tract No. 17328. The District may maintain and operate these improvements including but not limited to pavement repair and rehabilitation, restriping, slurry sealing, street sweeping, signing, concrete repair, maintenance of storm drain pipes, catch basins and percolation ponds within the subdivision, personnel, electrical energy, utilities such as water, materials, contractual services and other items necessary for the satisfactory operation of the improvements which shall also include; vandalism abatement.

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

The plans and specifications for the improvements within each benefit zone are on file in the Office of the Town Engineer, Community Development/Public Works Department of the Town of Yucca Valley.

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

SECTION III - ESTIMATE OF COST

The 1982 Act provides that the total cost of maintenance and operation of the streets and drainage facilities can be recovered by the District including administration of the District, engineering fees, legal fees, printing, posting, and mailing of notices, and all other costs associated with the annual levy and collection of assessments can also be included.

The following operation, maintenance and servicing costs for Fiscal Year 2012-13 are proposed to be included in the Street and Drainage Maintenance District No.1, including contributions to reserves.

The 1982 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year.

Town of Yucca Valley Street and Drainage Maintenance District No. 1 Estimated Annual Costs					
Fiscal Year 2012-13	Benefit Zone 1 (Tract 16957)	Benefit Zone 2 (Tract 16587)	Benefit Zone 3 (Tract 17328)	Benefit Zone 4 (Tract 17633)	Benefit Zone 5 (PM 17455)
Maintenance & Servicing					
Surfacing	\$ -	\$ -	\$ -	\$ -	\$ 1,255.00
Street Sweeping	\$ -	\$ -	\$ -	\$ -	\$ 100.00
Vandalism Abatement	\$ -	\$ -	\$ -	\$ -	\$ 300.00
Storm Drain Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 4,600.00
Rehabilitation Reserve	\$ -	\$ -	\$ -	\$ -	\$ 3,800.00
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ 10,055.00
Incidental Expenses					
City Administration	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Assessment Engineering	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
County Administration Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Annual Levy					
Total Maintenance and Incidental Expenses	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 12,055.00
Less Contribution from Reserves					
Operating	\$ -	\$ -	\$ -	\$ -	\$ (2,000.00)
Capital Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
Balance to Levy	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 14,055.00
Total EDU's /BU's	34	55	17	61	7,184
Proposed Levy per EDU	\$ 58.82	\$ 36.36	\$ 117.65	\$ 32.79	\$ 1.96
Maximum Allowable Levy per EDU	\$ 782.85	\$ 450.51	682.3	467.61	2.07
Fund Balance Summary					
Operating Reserve (Projected as of July 1, 2012)	\$ 4,186.43	\$ 4,186.43	\$ 4,186.43	\$ 4,186.43	\$ 4,442.04
Contribution to Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
Projected Operating Reserve as of June 30, 2013	\$ 4,186.43	\$ 4,186.43	\$ 4,186.43	\$ 4,186.43	\$ 6,442.04
Capital Replacement Reserve (Projected as of July 1, 2012)	\$ -	\$ -	\$ -	\$ -	\$ 26,083.33
Contribution to Capital Replacement Reserve	\$ -	\$ -	\$ -	\$ -	\$ 3,800.00
Projected Capital Replacement Reserve as of June 30, 2013	\$ -	\$ -	\$ -	\$ -	\$ 29,883.33

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

Since construction of the improvements in several of the benefit zones has not been completed, a reduced assessment is proposed to be levied in several of the benefit zones for 2012-13. However, the Maximum Annual Assessment per EDU will be increased as established at the time of formation by the change in Consumer Price Index for all Urban Consumers for the Los Angeles Area (December – December) to provide sufficient revenues for the maintenance of the improvements in future years. The Maximum Allowable Assessment by Benefit Zone for 2012-3 shall be as shown below:

Maximum Allowable Assessments

Benefit Zone	Fiscal Year					
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	% Change in CPI					
	3.29%	4.17%	0.11%	1.83%	1.23%	2.29%
Zone 1 - Tract 16957	\$ 728.25	\$ 758.59	\$ 759.44	\$ 773.35	\$ 782.85	\$ 800.76
Zone 2 - Tract 16587	\$ 419.09	\$ 436.55	\$ 437.04	\$ 445.04	\$ 450.51	\$ 460.81
Zone 3 - Tract 17328	\$ 634.71	\$ 661.15	\$ 661.89	\$ 674.01	\$ 682.30	\$ 697.90
Zone 4 - Tract 17633	\$ 435.00	\$ 453.12	\$ 453.63	\$ 461.93	\$ 467.61	\$ 478.31
Zone 5 - Tract 17455	\$ 1.93	\$ 2.01	\$ 2.01	\$ 2.05	\$ 2.07	\$ 2.12

The Town shall have no obligation to commit funds in excess of the assessment revenues collected for the maintenance of the improvements within each benefit zone and the level of maintenance provided shall be adjusted to match the funds available. In addition, funds collected may be used to reimburse the Town for any funds advanced, including funds advanced for district administration.

The funds in the Rehabilitation Reserve for each Benefit Zone will be set aside annually and shall only be used for the replacement or rehabilitation of the improvements within that Benefit Zone unless the Town determines that there is a surplus based upon expected future replacement costs.

Funds raised by the assessments shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year unless the funds are being accumulated for future capital improvements and operating reserves. The District may accumulate an operating reserve which shall not exceed the annual estimated costs of maintenance and servicing.

The 1982 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year.

SECTION IV - ASSESSMENT ROLL

The proposed assessment for Fiscal Year 2012-13 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, is shown in Appendix A.

The description of each lot or parcel is part of the records of the Assessor of the County of San Bernardino and these records are, by reference, made part of this Report.

The total Assessment to be levied for 2012-13 Fiscal Year as approved by the Town Council per EDU/BU is shown below.

Zone	Number of EDU's/Trips	Rate per EDU/BU's	Total FY11-12 Assessment
Benefit Zone 1 (Tract 16957)	34	\$58.82	\$2,000.00
Benefit Zone 2 (Tract 16587)	55	\$36.36	\$2,000.00
Benefit Zone 3 (Tract 17328)	17	\$117.65	\$2,000.00
Benefit Zone 4 (Tract 17633)	61	\$32.79	\$2,000.00
Benefit Zone 5 (PM 17455)	7,184	\$1.96	\$14,055.00

SECTION V - METHOD OF APPORTIONMENT OF ASSESSMENT

Chapter 6.4, Division 2, Title 5, of the Government Code, the Benefit Assessment Act of 1982, permits the establishment of assessment districts by Cities for the purpose of financing the maintenance and operation of certain public improvements including streets and drainage facilities.

Section 54711 of the Benefit Assessment Act of 1982 requires that maintenance assessments be levied according to benefit rather than according to assessed value. This Section states:

- (a) No benefit assessment shall be levied pursuant to this chapter unless it meets all of the following requirements:
 - (1) The amount of the assessment imposed on any parcel of property shall be related to the benefit to the parcel which will be derived from the provision of the service. Except as provided in subdivision (d) or (e) of Section 54715, in the case of a benefit assessment for flood control services, the benefit must be determined on the basis of the proportionate storm water runoff from each parcel. In the case of an assessment for the maintenance of streets, roads, or highways, the benefit shall be in proportion to the estimated traffic volume to be generated by each parcel assessed, or by any other reasonable basis as determined by the legislative body.
 - (2) The annual aggregate amount of the assessment shall not exceed the estimated annual cost of providing the service.
 - (3) The revenue derived from the assessment shall not be used to pay the cost of any service other than the service for which the assessment was levied.
- (b) This section does not limit or prohibit the levy or collection of any other fee, charge, or tax for the provision of services, except that a maintenance district formed pursuant to Chapter 7 (commencing with Section 1550) of Division 2 of the Streets and Highways Code shall impose an assessment pursuant to this chapter only as an alternative to imposing a property tax for the provision of street lighting services.

Excepted from the assessment would be the areas of all public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, all easements and rights-of-ways, all public parks, greenbelts and parkways, public school property and all other publicly owned property.

The costs for the operation, maintenance and servicing of the improvements maintained for each zone are apportioned in accordance with the methodology which was established by the Town Council upon formation of the District and is shown below:

Method of Assessment – Zones 1- 4

Benefit Zones 1-4 were established to provide a funding source for the maintenance and servicing of streets, roads, highways and storm drain facilities within the boundaries of each Benefit Zone which consist of single family residential parcels. The services within each of

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

these Benefit Zones consist of the maintenance of public roads which provide access and drainage to those parcels of land within each Benefit Zone.

Parcels benefiting from the street and storm drainage maintenance within each of these Benefit Zones have been determined to be predominantly of the same land use type, specifically, single family detached home sites. Therefore, each home within each Benefit Zone receives the same benefit from the maintenance of the streets and drainage improvements and shall be treated equally in determining the method of spreading assessments.

The assessment costs for the operation; maintenance and servicing of the improvements are apportioned in accordance with the methodology as established by the Town Council upon formation of the District and the establishment of each benefit zone. It was determined at that time that the most equitable method for spreading the estimated benefit received by each parcel should be based on the Equivalent Dwelling Unit (EDU) method. Each residential parcel will be assessed on the basis of one EDU per parcel. The formula for each of the Benefit Zones 1-4 is as follows:

$$\text{Assessable budget} \div \text{total EDUs} = \text{rate per EDU}$$

Benefit Zone	Landuse	Parcels	Dwelling Units	EDU Factor	Total EDUs	Rate/EDU	Total Asmt.
1	Residential	34	34	1.00/DU	34	\$58.82	\$2,000.00
2	Residential	55	55	1.00/DU	55	\$36.36	\$2,000.00
3	Residential	17	17	1.00/DU	17	\$117.65	\$2,000.00
4	Residential	61	61	1.00/DU	61	\$32.79	\$2,000.00

Method of Assessment - Zone 5

Benefit Zone 5 was established to provide a funding source for the maintenance and servicing of streets, roads, highways and storm drain facilities within the boundaries of Benefit Zone 5. As a condition of development, the developer was required to construct Palisades Drive from the boundary of Parcel Map 17455 to Avalon Street. Palisades Drive is the primary access to the area within Parcel Map 17455. Parcel No. 0601-201-37-0000 located adjacent to Parcel Map 17455 takes primary access from Avalon Street, and therefore only receives an incidental benefit from the improvements to be maintained by the District.

The assessment costs for the operation; maintenance and servicing of the improvements are apportioned on the basis of the trips estimated to be generated by each parcel in accordance with the methodology as established by the Town Council upon formation of the Benefit Zone. The parcels will be assessed on the basis of one Benefit Unit (BU) per trip generated. Trip generation rates were based upon land use and the trip generation rates shown in the AGR Traffic Study prepared at the time of development approval. The formula is as follows:

$$\text{Assessable budget} \div \text{total BU's} = \text{rate per BU}$$

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

Benefit Zone	Landuse	Building Sq Ft	Avg Daily Trips	Total BU's	Rate/BU	Total Asmt.
5	Parcel 1 - Home Depot	139,656	4,162	4,162	\$1.96	\$14,055.00
	Parcel 2 - Specialty Retail	27,110	1,202	1,202	\$1.96	
	Parcel 3 - Specialty Retail	7,500	332	332	\$1.96	
	Parcel 4 - Fast Food	3,000	1,488	1,488	\$1.96	

SECTION VI - PROPERTY OWNER LIST

A list of names and addresses of the owners of all parcels within the Street and Drainage Maintenance Districts shown on the last equalized Property Tax Roll of the Assessor of the County of San Bernardino, which by reference is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll in Appendix A.

APPENDIX A

TOWN OF YUCCA VALLEY
STREET AND DRAINAGE MAINTENANCE DISTRICT No. 1
ASSESSMENT ROLL
Fiscal Year 2012-13

Benefit Zone 1 - Tract 16957

APN	Maximum Allowable Assessment	Assessment to Levy
585621010000	\$782.85	\$58.82
585621020000	\$782.85	\$58.82
585621030000	\$782.85	\$58.82
585621040000	\$782.85	\$58.82
585621050000	\$782.85	\$58.82
585621060000	\$782.85	\$58.82
585621070000	\$782.85	\$58.82
585621080000	\$782.85	\$58.82
585621090000	\$782.85	\$58.82
585621100000	\$782.85	\$58.82
585621110000	\$782.85	\$58.82
585621120000	\$782.85	\$58.82
585621130000	\$782.85	\$58.82
585621140000	\$782.85	\$58.82
585621150000	\$782.85	\$58.82
585621160000	\$782.85	\$58.82
585621170000	\$782.85	\$58.82
585621180000	\$782.85	\$58.82
585621190000	\$782.85	\$58.82
585621200000	\$782.85	\$58.82
585621210000	\$782.85	\$58.82
585621220000	\$782.85	\$58.82
585621230000	\$782.85	\$58.82
585621240000	\$782.85	\$58.82
585621250000	\$782.85	\$58.82
585621260000	\$782.85	\$58.82
585621270000	\$782.85	\$58.82
585621280000	\$782.85	\$58.82
585621290000	\$782.85	\$58.82
585621300000	\$782.85	\$58.82
585621310000	\$782.85	\$58.82
585621320000	\$782.85	\$58.82
585621330000	\$782.85	\$58.82
585621340000	\$782.85	\$58.82
Total:	\$26,616.90	\$1,999.88

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

Benefit Zone 2 - Tract 16587

APN	Maximum Allowable Assessment	Assessment to Levy
587441010000	\$450.51	\$36.36
587441020000	\$450.51	\$36.36
587441030000	\$450.51	\$36.36
587441040000	\$450.51	\$36.36
587441050000	\$450.51	\$36.36
587441060000	\$450.51	\$36.36
587441070000	\$450.51	\$36.36
587441080000	\$450.51	\$36.36
587441090000	\$450.51	\$36.36
587441100000	\$450.51	\$36.36
587441110000	\$450.51	\$36.36
587441120000	\$450.51	\$36.36
587441130000	\$450.51	\$36.36
587441140000	\$450.51	\$36.36
587441150000	\$450.51	\$36.36
587441160000	\$450.51	\$36.36
587441170000	\$450.51	\$36.36
587441180000	\$450.51	\$36.36
587441190000	\$450.51	\$36.36
587441200000	\$450.51	\$36.36
587441210000	\$450.51	\$36.36
587441220000	\$450.51	\$36.36
587441230000	\$450.51	\$36.36
587441240000	\$450.51	\$36.36
587441250000	\$450.51	\$36.36
587441260000	\$450.51	\$36.36
587441270000	\$450.51	\$36.36
587441280000	\$450.51	\$36.36
587441290000	\$450.51	\$36.36
587441300000	\$450.51	\$36.36
587441310000	\$0.00	\$0.00
587451040000	\$450.51	\$36.36
587451050000	\$450.51	\$36.36
587451060000	\$450.51	\$36.36
587451070000	\$450.51	\$36.36
587451080000	\$450.51	\$36.36
587451090000	\$450.51	\$36.36
587451100000	\$450.51	\$36.36
587451110000	\$450.51	\$36.36
587451120000	\$450.51	\$36.36
587451130000	\$450.51	\$36.36
587451140000	\$450.51	\$36.36
587451150000	\$450.51	\$36.36
587451160000	\$450.51	\$36.36
587451170000	\$450.51	\$36.36
587451180000	\$450.51	\$36.36
587451190000	\$450.51	\$36.36
587451200000	\$450.51	\$36.36
587451210000	\$450.51	\$36.36
587451220000	\$450.51	\$36.36
587451230000	\$450.51	\$36.36
587451240000	\$450.51	\$36.36
587451250000	\$450.51	\$36.36
587451260000	\$450.51	\$36.36
587451270000	\$450.51	\$36.36
587451280000	\$450.51	\$36.36
TOTAL ASSEMENT	\$24,778.05	\$1,999.80

Benefit Zone 3 - Tract 17328

APN	Maximum Allowable Assessment	Assessment to Levy
588311100000	\$661.89	\$235.28
588311110000	\$661.89	\$235.28
588311120000	\$661.89	\$235.28
588311130000	\$661.89	\$235.28
588311140000	\$661.89	\$235.28
588311150000	\$661.89	\$235.28
588311160000	\$661.89	\$235.28
588311170000	\$661.89	\$235.28
588311180000	\$661.89	\$235.28
588311190000	\$661.89	\$235.28
588311200000	\$661.89	\$235.28
588311210000	\$661.89	\$235.28
588311220000	\$661.89	\$235.28
588311230000	\$661.89	\$235.28
588311240000	\$661.89	\$235.28
588311250000	\$661.89	\$235.28
588311260000	\$661.89	\$235.28
TOTAL ASSEMENT	\$11,252.13	\$3,999.76

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

Benefit Zone 4 - Tract 17633

Tract	Lot	Maximum Allowable Assessment	Assessment to Levy	Lot	Maximum Allowable Assessment	Assessment to Levy
17633	1	\$467.61	\$32.78	32	\$467.61	\$32.78
17633	2	\$467.61	\$32.78	33	\$467.61	\$32.78
17633	3	\$467.61	\$32.78	34	\$467.61	\$32.78
17633	4	\$467.61	\$32.78	35	\$467.61	\$32.78
17633	5	\$467.61	\$32.78	36	\$467.61	\$32.78
17633	6	\$467.61	\$32.78	37	\$467.61	\$32.78
17633	7	\$467.61	\$32.78	38	\$467.61	\$32.78
17633	8	\$467.61	\$32.78	39	\$467.61	\$32.78
17633	9	\$467.61	\$32.78	40	\$467.61	\$32.78
17633	10	\$467.61	\$32.78	41	\$467.61	\$32.78
17633	11	\$467.61	\$32.78	42	\$467.61	\$32.78
17633	12	\$467.61	\$32.78	43	\$467.61	\$32.78
17633	13	\$467.61	\$32.78	44	\$467.61	\$32.78
17633	14	\$467.61	\$32.78	45	\$467.61	\$32.78
17633	15	\$467.61	\$32.78	46	\$467.61	\$32.78
17633	16	\$467.61	\$32.78	47	\$467.61	\$32.78
17633	17	\$467.61	\$32.78	48	\$467.61	\$32.78
17633	18	\$467.61	\$32.78	49	\$467.61	\$32.78
17633	19	\$467.61	\$32.78	50	\$467.61	\$32.78
17633	20	\$467.61	\$32.78	51	\$467.61	\$32.78
17633	21	\$467.61	\$32.78	52	\$467.61	\$32.78
17633	22	\$467.61	\$32.78	53	\$467.61	\$32.78
17633	23	\$467.61	\$32.78	54	\$467.61	\$32.78
17633	24	\$467.61	\$32.78	55	\$467.61	\$32.78
17633	25	\$467.61	\$32.78	56	\$467.61	\$32.78
17633	26	\$467.61	\$32.78	57	\$467.61	\$32.78
17633	27	\$467.61	\$32.78	58	\$467.61	\$32.78
17633	28	\$467.61	\$32.78	59	\$467.61	\$32.78
17633	29	\$467.61	\$32.78	60	\$467.61	\$32.78
17633	30	\$467.61	\$32.78	61	\$467.61	\$32.78
17633	31	\$467.61	\$32.78			
TOTAL ASSEMENT					\$28,524.21	\$1,999.58

TOWN OF YUCCA VALLEY
Street and Drainage Maintenance District No. 1
Benefit Zones 1-5

Benefit Zone 5 - Map 17455

Assessor Parcel Number	Landuse	Building Sq Ft	Avg Daily Trips	Total EDUs	Rate/EDU	Total Asmt.
601201450000	Parcel 1 - Home Depot	139,656	4,162	4,162	\$1.96	\$ 8,142.67
601201460000	Parcel 2 - Specialty Retail	27,110	1,202	1,202	\$1.96	\$ 2,351.63
601201470000	Parcel 3 - Specialty Retail	7,500	332	332	\$1.96	\$ 649.54
601201480000	Parcel 4 - Fast Food	3,000	1,488	1,488	\$1.96	\$ 2,911.17
Total						\$14,055.00

**ENGINEER'S REPORT FOR
LANDSCAPE AND LIGHTING
MAINTENANCE DISTRICT NO. 1
BENEFIT ZONES 1-4**

Fiscal Year 2012-13

Prepared for:

TOWN OF YUCCA VALLEY
San Bernardino County, California

Prepared by:

K. Dennis Klingelhofer, P.E.
Assessment Engineer

April, 2012

PRELIMINARY ENGINEER'S REPORT
TOWN OF YUCCA VALLEY
LANDSCAPE & LIGHTING MAINTENANCE DISTRICT No. 1, BENEFIT ZONES 1-4

TABLE OF CONTENTS

Section I - Introduction	1
Section II – Plans and Specifications.....	2
Section III – Estimate of Costs	3
Table 1: Cost Estimate.....	3
Section IV - Assessment District Diagram	5
Section V - Method of Apportionment of Assessment.....	6
Section VI - Property Owner List & Assessment Roll.....	9
Appendix A – Assessment Diagrams	
Appendix B - FY 2012-13 Assessment Roll	

**TOWN OF YUCCA VALLEY
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1
BENEFIT ZONES 1-4**

The undersigned respectfully submits the enclosed Engineer's Report as directed by the Town Council.

Dated: April 23, 2012

By: _____
K. Dennis Klingelhofer, P.E.
Assessment Engineer

I HEREBY CERTIFY that the enclosed Preliminary Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was approved and confirmed by the Council of the Town of Yucca Valley, San Bernardino County, California, on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with the County Auditor of the County of San Bernardino, on the _____ day of _____, 2012.

Janet M. Anderson, Town Clerk
Town of Yucca Valley
San Bernardino County, California

By _____

SECTION I - INTRODUCTION

To insure a flow of funds for the maintenance, repair and servicing of specified improvements within Tract 16957; the Town Council adopted Resolution No. 05-60 on October 27, 2005 to establish the District in accordance with the provisions of Part 2 of Division 15 of the California Streets and Highways Code, Sections 22500 through 22679, and the provisions of Article XIID of the State Constitution (Proposition 218).

The District was established as part of the conditions of property development and approved by the original property owner(s) and the proposed assessments are based upon the costs of maintenance, repair and servicing of the improvements that provide special benefit to properties within the District. The annual levies includes all proposed expenditures, fund balances, revenues and reserves, and are set aside in a Special Fund by the Town. The assessment to be levied upon the parcels within each Benefit Zone are proportionate to the special benefit they receive as set forth in the method of apportionment established at the time the Benefit Zone was formed.

Payment of the assessment for each parcel will be made in the same manner and at the same time as payments are made for property taxes. All funds collected through the assessment must be placed in a special fund and can only be used for the purposes stated within this report.

As required by the Landscaping and Lighting Act of 1972, this Engineer's Report describes the improvements to be maintained by the District, provides an estimated budget for the District, sets the Maximum Allowable Assessment which may be levied upon each parcel and lists the proposed assessments to be levied upon each assessable lot or parcel within the District for 2012-13.

The Town will hold a Public Hearing on _____, to provide an opportunity for any interested person to be heard. Following consideration of public comments and review of this report, the Town Council may order amendments to the Report or confirm the report as submitted. Following final approval of the report and confirmation of the assessments, the Town Council may order the levy and collection of the assessment for Fiscal Year 2012-13. Upon approval, the assessments will be submitted to the San Bernardino County Auditor-Controller's Office to be included on the FY 2012-13 tax roll.

SECTION II - PLANS AND SPECIFICATIONS

The facilities, which will be constructed, maintained, repaired and serviced each Benefit Zone within Landscaping and Lighting Maintenance District No. 1 and which provide special benefits to parcels and properties within each Benefit Zone may include the following:

- Regular maintenance, repair and replacement of all facilities within the public rights-of-ways or easements which shall include, but not be limited to, the landscaping, irrigation system, signage, perimeter wall, retaining walls, pedestrian path and erosion control plantings within or adjacent to the detention basins and drainage swale.
- Operation, maintenance, repairs, replacement of and power for the street lighting.
- Regular maintenance, repair and replacement of the landscape parkway strip and street trees.
- Regular maintenance, repair and replacement of landscaping within public rights-of-ways or easements, and perimeter walls, including graffiti removal.
- Regular maintenance, repair and replacement of pedestrian pathways, within the public rights-of-ways or easements.
- Administrative services to operate the District.

Services include, but are not limited to: personnel; electrical energy; utilities such as water; materials; contractual services; grading; clearing; removal of debris; installation or construction of curbs, gutters, walls, sidewalks, paving, irrigation, drainage, hardscapes, trees, furnishings such as pots, bollards, tree grates, and appurtenant facilities as required to provide an aesthetically pleasing environment throughout the District; and other items necessary for the maintenance or servicing or both including the facilities described below.

Maintenance means the furnishing of services and materials for the ordinary and usual operations, maintenance and servicing of the landscaping, public park facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public park or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; and the removal of trimmings, rubbish, debris and other solid waste. Servicing means the furnishing of water for the irrigation of the landscaping, and recreational facilities or appurtenant facilities.

Plans and specifications for the improvements within each Benefit Zone shall be as approved by the Town of Yucca Valley and upon approval shall be placed on file in the Office of the Town Engineer, Community Development/Public Works Department, Town of Yucca Valley. Town staff will determine the frequency and specific maintenance activities required to maintain these improvements.

SECTION III - ESTIMATE OF COST

The 1972 Act provides that the total cost of installation, construction, operation, maintenance and servicing of landscaping and appurtenant facilities can be recovered by the District. Maintenance can include the repair and replacement of existing facilities. Servicing can include electrical and associated costs from a public utility. Incidental expenses, including administration of the District, engineering fees, legal fees, printing, posting, and mailing of notices, and all other costs associated with the annual collection process can also be included.

The projected costs for the maintenance, repair and servicing costs of the improvements within each Benefit including contributions to reserves for Fiscal Year 2012-13 are summarized below.

Town of Yucca Valley Lighting and Landscape Maintenance District No. 1 Estimated Annual Costs Fiscal Year 2012-13				
Fiscal Year 2012-13	Benefit Zone 1 (Tract 16957)	Benefit Zone 2 (Tract 16587)	Benefit Zone 3 (Tract 17328)	Benefit Zone 4 (Tract 17633)
Direct Cost				
Electricity for Street Lights	\$ -	\$ -	\$ -	\$ -
Acoma Trail Parkway Maintenance	\$ -	\$ -	\$ -	\$ -
Irrigation Water	\$ -	\$ -	\$ -	\$ -
Landscape Maintenance	\$ -	\$ -	\$ -	\$ -
Retention Basin Landscape & Irrigation	\$ -	\$ -	\$ -	\$ -
Capital Replacements	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -
Administration Costs				
Town Administration	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Assessment Engineering	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
County Administration Fees	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Annual Levy				
Total Direct and Administration Costs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Capital Replacement Reserve Contribution	\$ -	\$ -	\$ -	\$ -
Operating Reserve Contribution				
Less Contribution from Reserves				
Operating	\$ -	\$ -	\$ -	\$ -
Capital Replacement	\$ -	\$ -	\$ -	\$ -
Balance to Levy	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Total EDU's	34	55	17	61
Proposed Levy per Edu	\$ 58.82	\$ 36.36	\$ 117.65	\$ 32.79
Maximum Allowable Levy	\$ 198.32	\$ 225.26	\$ 389.84	\$ 192.42
Fund Balance Summary (Projected as of June 30, 2012)				
Operating Reserve (Projected as of July 1, 2012)	\$ 3,998.00	\$ 3,998.00	\$ 3,998.00	\$ 3,998.00
Contribution to Operating Reserve	\$ -	\$ -	\$ -	\$ -
Projected Operating Reserve as of June 30, 2013	\$ 3,998.00	\$ 3,998.00	\$ 3,998.00	\$ 3,998.00
Capital Replacement Reserve (Projected as of July 1, 2012)	\$ -	\$ -	\$ -	\$ -
Contribution to Capital Replacement Reserve	\$ -	\$ -	\$ -	\$ -
Projected Capital Replacement Reserve as of June 30, 2013	\$ -	\$ -	\$ -	\$ -

Since construction of the improvements in several of the benefit zones have not been completed, a reduced assessment is proposed to be levied for 2012-13. However, as established at the time of District Formation, the Maximum Allowable Annual Assessment per EDU which may be levied in future years will be increased by the Consumer Price Index for all Urban Consumers for the Los Angeles Area (December – December) to provide

sufficient revenues for the maintenance of the improvements in future years. The Maximum Allowable Annual Assessment for 2012-13 shall be as shown below:

Maximum Allowable Assessments

Benefit Zone	Fiscal Year					
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	203.9	210.6	219.373	219.62	223.64	226.39
	210.6	219.373	219.62	223.64	226.39	231.567
% Change in CPI						
3.29%	4.17%	0.11%	1.83%	1.23%	2.29%	
Zone 1 - Tract 16957	\$ 184.49	\$ 192.18	\$ 192.39	\$ 195.91	\$ 198.32	\$ 202.86
Zone 2 - Tract 16587	\$ 209.55	\$ 218.28	\$ 218.53	\$ 222.52	\$ 225.26	\$ 230.41
Zone 3 - Tract 17328	\$ 362.65	\$ 377.76	\$ 378.18	\$ 385.10	\$ 389.84	\$ 398.75
Zone 4 - Tract 17633	\$ 179.00	\$ 186.46	\$ 186.67	\$ 190.08	\$ 192.42	\$ 196.82

The Town shall have no obligation to commit funds in excess of the assessment revenues collected for the maintenance of the improvements and the level of maintenance provided shall be adjusted to match the funds available.

The funds in the Capital Replacement Reserve will be used for the replacement or rehabilitation of landscaping, irrigation systems, signage, perimeter walls, retaining walls, streetlights, pathways or other improvements maintained by the District. The funds will be set aside annually and shall only be used for the replacement or rehabilitation of the improvements unless the Town determines that there is a surplus based upon expected future replacement costs.

The 1972 Act requires that a special fund be set up for the revenues and expenditures of the District. Funds raised by the assessments shall be used only for the purpose as stated herein. Any balance remaining on July 1 must be carried over to the next fiscal year unless the funds are being accumulated for future capital improvements and operating reserves. The District may accumulate an operating reserve which shall not exceed the annual estimated costs of maintenance and servicing.

SECTION IV - ASSESSMENT DISTRICT DIAGRAM

The boundaries of each Benefit Zone within Landscape and Lighting Maintenance District No. 1 are on file in the Office of the Town Clerk and are incorporated in this Report by reference.

A detailed description of the lines and dimensions of each lot or parcel within the assessment District are those lines and dimensions shown on the maps of the Assessor of the County of San Bernardino for FY 2012-13.

SECTION V - METHOD OF APPORTIONMENT OF ASSESSMENT

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by Agencies for the purpose of providing certain public improvements which include the operation, maintenance and servicing of landscaping and street lighting improvements for the purpose of:

- improving the livability, appearance, and economic conditions within the boundaries of the District, and
- ensuring that improvements do not reach a state of deterioration or disrepair so as to cause the depreciation of surrounding property or be materially detrimental to nearby properties and improvements; and
- protecting the health, safety and general welfare of occupants and visitors to properties.

Section 22573 of the Landscape and Lighting Act of 1972 requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."

The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000) [of the Streets and Highways Code, State of California]."

In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property.

Because assessments are levied on the basis of benefit, they are considered a user's fee, not a tax, and, therefore, are not governed by Article IIIA of the California Constitution.

The 1972 Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547).

Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax." Article XIID provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways.

LANDSCAPING BENEFIT DETERMINATION

Trees, landscaping, irrigation system, hardscaping and appurtenant facilities, if well maintained, provide beautification, shade and enhance the desirability of the surroundings, and therefore increase property values of the parcels within each Benefit Zone.

STREET LIGHTING BENEFIT DETERMINATION

The proper functioning of street lighting is imperative for the welfare and safety of the property owners within the District. Proper operation, maintenance, and servicing of a street lighting system benefits properties with each Benefit Zone by providing increased illumination for ingress and egress, safety traveling at night, improved security, protection of property and the reduction of traffic accidents.

PARCEL CLASSIFICATIONS

Single Family Residential - The single-family residential parcel classification will be per the *Town of Yucca Valley* land use designation and will be assessed on a per parcel basis. Each single family residential parcel will be assigned 1 Equivalent Dwelling Unit (EDU).

Exempt - Exempted from the assessment would be the areas of all public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, all easements and rights-of-ways, all public parks, greenbelts and parkways and all other public property designated open space.

Other parcel classifications will be included as necessary to accommodate future annexations.

ZONE CLASSIFICATION

Benefit Zone No. 1 through 4 have been established to provide a funding source for the operation, maintenance and servicing of landscaping and lighting improvements within the boundaries of each benefit zone. Future benefit zones will be established in the future as development occurs and improvements are constructed in those benefit zone which will provide a specific and special benefit to the parcels within each benefit zone.

BENEFIT SPREAD METHODOLOGY

The total operation, maintenance and servicing cost for the landscaping, street lighting, and open space improvements within each Benefit Zone are apportioned in accordance with a methodology that is consistent with standard assessment engineering practices.

Since the assessments are levied on the owners of properties as shown on the secured property tax rolls, the final charges must be assigned by Assessor's Parcel Number. If assessments were to be spread by parcel, not considering land use, this would not be equitable, because a single-family parcel would be paying the same as a 50-unit apartment parcel or a large commercial establishment. Therefore, as previously stated, the total assessment costs are spread to each parcel of land based on the benefit received by each particular parcel.

BENEFIT ZONES NO. 1-4

The costs for the operation; maintenance and servicing of the improvements are apportioned in accordance with the methodology as established by the Town Council upon formation of the District and the establishment of each benefit zone. It was determined at that time that the most equitable method for spreading the estimated benefit received by each parcel should be based on the Equivalent Dwelling Unit (EDU) method. Each residential parcel will be assessed on the basis of one EDU per parcel. The formula for each of the Benefit Zones 1-4 is as follows:

$$\text{Assessable budget} \div \text{total EDUs} = \text{rate per EDU}$$

Benefit Zone	Landuse	Parcels	Dwelling Units	EDU Factor	Total EDUs	Rate/EDU	Total Asmt.
1	Residential	34	34	1.00/DU	34	\$58.82	\$2,000.00
2	Residential	55	55	1.00/DU	55	\$36.36	\$2,000.00
3	Residential	17	17	1.00/DU	17	\$117.65	\$2,000.00
4	Residential	61	61	1.00/DU	61	\$32.79	\$2,000.00

SECTION VI- PROPERTY OWNER LIST & ASSESSMENT ROLL

A list of names and addresses of the owners of all parcels within the Town of Yucca Valley's Landscape and Lighting Maintenance District No. 1 is shown on the last equalized Property Tax Roll of the Assessor of the County of San Bernardino, which is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the Office of the Town Clerk

The proposed assessments and the amount of assessments for FY 2012-13 apportioned to each lot or parcel, as shown on the latest roll at the Assessor's Office, are on file in the Office of the Town Clerk. The description of each lot or parcel is part of the records of the Assessor of the County of San Bernardino and these records are, by reference, made part of this Report.

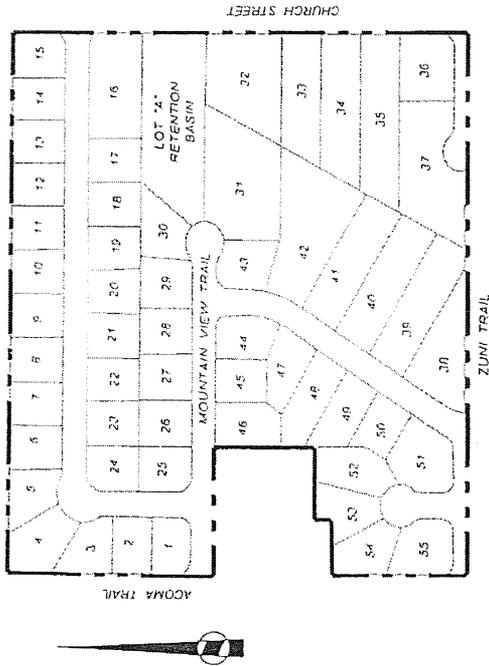
The Assessment Roll for FY 2012-13 is included in Appendix A of this Report and is on file in the Office of the Town Clerk.

APPENDIX A

Assessment Diagrams

ASSESSMENT DIAGRAM
 LANDSCAPE AND LIGHTING MAINTENANCE
 DISTRICT NO. 1
 ZONE 2 - ANNEXATION NO. 1
 TENTATIVE TRACT NO. 16587
 TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO
 STATE OF CALIFORNIA

REDUCED COPY -
 NOT TO SCALE



Berryman & Henigar
 6150 Stonewagon Mnt Rd., Suite 370
 Pasadena, CA 92458-3221
 Tel: (626) 468-7400 Fax: (626) 468-7413
 www.bhlandscape.com

REFERENCE THE SAN BERNARDINO COUNTY ASSESSOR'S MAPS FOR A DETAILED DESCRIPTION OF PARCEL LINES AND DIMENSIONS



**APPENDIX B
FY 2012-13
ASSESSMENT ROLL**

Benefit Zone 1 - Tract 16957

APN	Maximum Allowable Assessment	Assessment to Levy
585621010000	\$198.32	\$58.82
585621020000	\$198.32	\$58.82
585621030000	\$198.32	\$58.82
585621040000	\$198.32	\$58.82
585621050000	\$198.32	\$58.82
585621060000	\$198.32	\$58.82
585621070000	\$198.32	\$58.82
585621080000	\$198.32	\$58.82
585621090000	\$198.32	\$58.82
585621100000	\$198.32	\$58.82
585621110000	\$198.32	\$58.82
585621120000	\$198.32	\$58.82
585621130000	\$198.32	\$58.82
585621140000	\$198.32	\$58.82
585621150000	\$198.32	\$58.82
585621160000	\$198.32	\$58.82
585621170000	\$198.32	\$58.82
585621180000	\$198.32	\$58.82
585621190000	\$198.32	\$58.82
585621200000	\$198.32	\$58.82
585621210000	\$198.32	\$58.82
585621220000	\$198.32	\$58.82
585621230000	\$198.32	\$58.82
585621240000	\$198.32	\$58.82
585621250000	\$198.32	\$58.82
585621260000	\$198.32	\$58.82
585621270000	\$198.32	\$58.82
585621280000	\$198.32	\$58.82
585621290000	\$198.32	\$58.82
585621300000	\$198.32	\$58.82
585621310000	\$198.32	\$58.82
585621320000	\$198.32	\$58.82
585621330000	\$198.32	\$58.82
585621340000	\$198.32	\$58.82
Total:	\$6,742.88	\$1,999.88

TOWN OF YUCCA VALLEY
Landscape & Lighting Maintenance District No. 1
Benefit Zones 1-4

Benefit Zone 2 - Tract 16587

APN	Maximum Allowable Assessment	Assessment to Levy
587441010000	\$225.26	\$36.36
587441020000	\$225.26	\$36.36
587441030000	\$225.26	\$36.36
587441040000	\$225.26	\$36.36
587441050000	\$225.26	\$36.36
587441060000	\$225.26	\$36.36
587441070000	\$225.26	\$36.36
587441080000	\$225.26	\$36.36
587441090000	\$225.26	\$36.36
587441100000	\$225.26	\$36.36
587441110000	\$225.26	\$36.36
587441120000	\$225.26	\$36.36
587441130000	\$225.26	\$36.36
587441140000	\$225.26	\$36.36
587441150000	\$225.26	\$36.36
587441160000	\$225.26	\$36.36
587441170000	\$225.26	\$36.36
587441180000	\$225.26	\$36.36
587441190000	\$225.26	\$36.36
587441200000	\$225.26	\$36.36
587441210000	\$225.26	\$36.36
587441220000	\$225.26	\$36.36
587441230000	\$225.26	\$36.36
587441240000	\$225.26	\$36.36
587441250000	\$225.26	\$36.36
587441260000	\$225.26	\$36.36
587441270000	\$225.26	\$36.36
587441280000	\$225.26	\$36.36
587441290000	\$225.26	\$36.36
587441300000	\$225.26	\$36.36
587441310000	\$0.00	\$0.00
587451040000	\$225.26	\$36.36
587451050000	\$225.26	\$36.36
587451060000	\$225.26	\$36.36
587451070000	\$225.26	\$36.36
587451080000	\$225.26	\$36.36
587451090000	\$225.26	\$36.36
587451100000	\$225.26	\$36.36
587451110000	\$225.26	\$36.36
587451120000	\$225.26	\$36.36
587451130000	\$225.26	\$36.36
587451140000	\$225.26	\$36.36
587451150000	\$225.26	\$36.36
587451160000	\$225.26	\$36.36
587451170000	\$225.26	\$36.36
587451180000	\$225.26	\$36.36
587451190000	\$225.26	\$36.36
587451200000	\$225.26	\$36.36
587451210000	\$225.26	\$36.36
587451220000	\$225.26	\$36.36
587451230000	\$225.26	\$36.36
587451240000	\$225.26	\$36.36
587451250000	\$225.26	\$36.36
587451260000	\$225.26	\$36.36
587451270000	\$225.26	\$36.36
587451280000	\$225.26	\$36.36
TOTAL ASSEMENT	\$12,389.30	\$1,999.80

Benefit Zone 3 - Tract 17328

APN	Maximum Allowable Assessment	Assessment to Levy
588311100000	\$389.84	\$117.64
588311110000	\$389.84	\$117.64
588311120000	\$389.84	\$117.64
588311130000	\$389.84	\$117.64
588311140000	\$389.84	\$117.64
588311150000	\$389.84	\$117.64
588311160000	\$389.84	\$117.64
588311170000	\$389.84	\$117.64
588311180000	\$389.84	\$117.64
588311190000	\$389.84	\$117.64
588311200000	\$389.84	\$117.64
588311210000	\$389.84	\$117.64
588311220000	\$389.84	\$117.64
588311230000	\$389.84	\$117.64
588311240000	\$389.84	\$117.64
588311250000	\$389.84	\$117.64
588311260000	\$389.84	\$117.64
TOTAL ASSEMENT	\$6,627.28	\$1,999.88

Benefit Zone 4 - Tract 17633

Tract	Lot	Maximum Allowable Assessment	Assessment to Levy	Lot	Maximum Allowable Assessment	Assessment to Levy
17633	1	\$192.49	\$32.78	32	\$192.49	\$32.78
17633	2	\$192.49	\$32.78	33	\$192.49	\$32.78
17633	3	\$192.49	\$32.78	34	\$192.49	\$32.78
17633	4	\$192.49	\$32.78	35	\$192.49	\$32.78
17633	5	\$192.49	\$32.78	36	\$192.49	\$32.78
17633	6	\$192.49	\$32.78	37	\$192.49	\$32.78
17633	7	\$192.49	\$32.78	38	\$192.49	\$32.78
17633	8	\$192.49	\$32.78	39	\$192.49	\$32.78
17633	9	\$192.49	\$32.78	40	\$192.49	\$32.78
17633	10	\$192.49	\$32.78	41	\$192.49	\$32.78
17633	11	\$192.49	\$32.78	42	\$192.49	\$32.78
17633	12	\$192.49	\$32.78	43	\$192.49	\$32.78
17633	13	\$192.49	\$32.78	44	\$192.49	\$32.78
17633	14	\$192.49	\$32.78	45	\$192.49	\$32.78
17633	15	\$192.49	\$32.78	46	\$192.49	\$32.78
17633	16	\$192.49	\$32.78	47	\$192.49	\$32.78
17633	17	\$192.49	\$32.78	48	\$192.49	\$32.78
17633	18	\$192.49	\$32.78	49	\$192.49	\$32.78
17633	19	\$192.49	\$32.78	50	\$192.49	\$32.78
17633	20	\$192.49	\$32.78	51	\$192.49	\$32.78
17633	21	\$192.49	\$32.78	52	\$192.49	\$32.78
17633	22	\$192.49	\$32.78	53	\$192.49	\$32.78
17633	23	\$192.49	\$32.78	54	\$192.49	\$32.78
17633	24	\$192.49	\$32.78	55	\$192.49	\$32.78
17633	25	\$192.49	\$32.78	56	\$192.49	\$32.78
17633	26	\$192.49	\$32.78	57	\$192.49	\$32.78
17633	27	\$192.49	\$32.78	58	\$192.49	\$32.78
17633	28	\$192.49	\$32.78	59	\$192.49	\$32.78
17633	29	\$192.49	\$32.78	60	\$192.49	\$32.78
17633	30	\$192.49	\$32.78	61	\$192.49	\$32.78
17633	31	\$192.49	\$32.78			
TOTAL ASSEMENT					\$11,741.89	\$1,999.58

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council

From: Mark Nuaimi, Town Manager

Date: June 21, 2012

For Council June 26, 2012

Meeting:

Subject: HDWD / Town Water Supply Agreement

Recommendation: It is recommended that Town Council:

- Review and Approve the Water Supply Agreement between the Town and the Hi-Desert Water District ("District"); and
- Direct Town staff to return to Council with the related budget adjustments prior to execution of this transaction

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion / Questions of Staff
Motion/Second
Discussion on Motion
Roll Call Vote

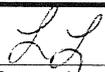
Discussion:

The District provides retail potable water service to its customers within its service area in the Town and surrounding areas of San Bernardino County. The District holds a contract with the Mojave Water Agency ("MWA") to receive imported water from the State Water Project ("SWP"). The District also holds rights to pump groundwater from and store water in the Warren Valley Groundwater Basin.

The Town currently receives Domestic Water Service and Irrigation Water Service from the District. Town and District staff have been negotiating a Water Supply Agreement that would enable the Town to pre-purchase water to serve Town park irrigation needs. Through this purchase agreement, the Town would be charged the Commodity Costs associated with acquiring the Supplemental Water as well as the Operational Costs associated with delivering the Supplemental Water to the Town Parks.

Reviewed By:

Town Manager



Town Attorney



Admin Services

Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Session

This arrangement will provide benefits to both the Town and District. In securing this arrangement, the Town will realize savings over current CIMIS irrigation rates. The District will benefit from up-front cash receipts that can be used to purchase additional water from MWA during seasons when supply is plentiful.

Under the terms of this Agreement, the Town will pre-purchase \$400,000 of Supplemental Water. This amount will be credited to the Town and as water is delivered to park facilities, the balance will be adjusted according to the costs. Based upon current usage, this agreement amounts to approximately a ten-year pre-purchase.

Town and District staff have also contemplated additional future purchases and this agreement allows for those to occur with both District and Town concurrence.

Alternatives: None recommended.

Fiscal impact: This Water Supply Agreement will yield annual savings to the Town in excess of \$40,000 based upon current irrigation expenditures.

Attachments: Water Supply Agreement (Draft)

WATER SUPPLY AGREEMENT

This Water Supply Agreement (“Agreement”) is made and entered into by and between the Hi-Desert Water District (“District”), a public entity, and the Town of Yucca Valley (“Town”), a public entity. The District and the Town are sometimes individually referred to herein as a “Party” and collectively as the “Parties”.

RECITALS

A. The District provides retail potable water service to its customers within its service area in the Town and surrounding areas of San Bernardino County. The District holds a contract with the Mojave Water Agency (“MWA”) to receive imported water from the State Water Project (“SWP”). The District also holds rights to pump groundwater from and store water in the Warren Valley Groundwater Basin.

B. The Town currently receives Domestic Water Service and Irrigation Water Service from the District. The Town seeks to enter into a cooperative arrangement with the District to facilitate the delivery of Supplemental Water for the benefit of the Town’s existing and future irrigation needs.

C. On the terms and conditions set forth herein, the District is willing to provide Supplemental Water to the Town for irrigation purposes only, for the benefit of the Town and its citizens, and the Town is willing to pay for the Supplemental Water for the benefit of the Town and its citizens.

NOW THEREFORE, in consideration of the foregoing recitals and the promises and covenants contained herein, the Parties agree as follows:

1. Definitions.

- a. **Agreement.** “Agreement” shall mean and refer to this Water Supply Agreement between the Parties.

- b. **Commodity Costs.** “Commodity Costs” shall mean and refer to the District’s per acre-foot cost for raw SWP water delivered by MWA to the District in force at the time of delivery of the Supplemental Water, as those costs may change from time to time.
- c. **District.** “District” shall mean and refer to Hi-Desert Water District, a public entity.
- d. **Domestic Water Service.** “Domestic Water Service” shall mean and refer to water delivered by the District to the Town that is of a quality suitable for potable or other household uses.
- e. **Effective Date.** “Effective Date” shall mean and refer to the date on which this Agreement is fully executed by the Parties.
- f. **Irrigation Water Service.** “Irrigation Water Service” shall mean and refer to water delivered by the District to the Town for the irrigating the Town Parks.
- g. **Ordinary Use and Demand.** “Ordinary Use and Demand” shall mean and refer to a verifiable quantity of water used by the Town at the Town Parks over any given period of twelve months.
- h. **Operational Costs.** “Operational Costs” shall mean and refer to the District’s per acre-foot cost associated with making such water available to the Town Parks in force at the time of delivery of the Supplemental Water, as those operational costs may change from time to time. Such operational costs shall be identified in the District’s Annual Adopted Budget as budgeted total operations cost divided by the budgeted commodity sales, in acre feet to arrive at an operational cost per acre foot.
- i. **Parties.** “Parties” shall mean and refer to the District and the Town.
- j. **Recycled Water.** “Recycled Water” shall mean and refer to water that may become available for sale by the District, whether through its Wastewater Treatment and Water Reclamation Project, or otherwise.
- k. **Supplemental Water.** “Supplemental Water” shall mean and refer to the water provided by the District to the Town under this Agreement.
- l. **Supplemental Water Balance.** “Supplemental Water Balance” shall mean and refer to the amount of money reflecting the remaining balance of the

Town Payment, as defined in Section 4(a), below, excluding interest, as adjusted on an ongoing basis to reflect Supplemental Water deliveries made by the District to the Town pursuant to this Agreement. This balance does not and will not accrue any interest for the benefit of the Town.

- m. Town Parks.** “Town Parks” shall mean and refer to park land located within the boundaries of the District and within the boundaries of the Town which is owned or controlled by the Town, or leased by or to the Town.
- n. Town.** “Town” shall mean and refer to the Town of Yucca Valley, a public entity.
- o. Total Costs.** “Total Costs” shall mean and refer to the sum of the District’s Commodity Costs and Operational Costs, which are currently estimated at one thousand two hundred fourteen dollars (\$1,214) per acre-foot.
- p. Water Delivery System.** “Water Delivery System” shall mean and refer to the infrastructure that is utilized by the District to deliver Supplemental Water to the Town Parks, and for which the District undertakes sole responsibility to operate and maintain, and which the Town does not own, control, or maintain.
- q. Water Shortage.** “Water Shortage” shall mean and refer to: (i) an extended period of months or years when a region sustains a deficiency in its water supply whether surface or underground water, which may occur when a region receives consistently below average precipitation, or which may be established by a declaration of drought from an authorized representative of a State, County, or local entity for that region, including the District; (ii) a state of emergency as declared by an authorized representative of a State, County, or local entity for that region; or (iii) for reasons of force majeure as set forth in Section 6, below.

2. Purpose. The Purpose of this Agreement is to formalize the terms and conditions by which the District will provide Supplemental Water to the Town for irrigation use on Town Parks, beginning on the Effective Date and continuing thereafter for as long as this Agreement remains in effect.

3. **Term of Agreement.**

(a) **Contract Term.** The term (“Term”) of the Agreement shall commence on the Effective Date and terminate when the Supplemental Water Balance discussed in Section 4(a), below, reaches zero, unless otherwise agreed to in writing by the Parties by way of an amendment to this Agreement or a separate agreement.

(b) **Delivery Year.** The first Supplemental Water delivery year shall commence on the Effective Date and continue until June 30, 2013. Subsequent delivery years shall begin on July 1 and end on June 30 of the following year. If the Supplemental Water Balance reaches zero before the end of a particular delivery year, the District shall not be obligated to continue delivering Supplemental Water pursuant to the terms of this Agreement for the remainder of such delivery year unless the parties so agree in writing at least sixty (60) days in advance of the end of the Term.

4. **Funding for Supplemental Water.**

(a) **Town Payment.** The Town agrees to pay to the District within ninety (90) days of the Effective Date of this Agreement a total of four hundred thousand dollars (\$400,000) (“Town Payment”) for the purpose of pre-paying for the Total Costs of Supplemental Water to be delivered to Town Parks until such time as the Supplemental Water Balance reaches zero. The District shall be under no obligation under this Agreement until the Town Payment is paid in full by the Town to the District. The District’s invoicing against the Supplemental Water Balance for deliveries of Supplemental Water to Town Parks shall be administered according to the methodology set forth in Section 4(b), below.

(b) **Cost of Delivered Water.** The District will invoice the Town for the Commodity Costs associated with acquiring the Supplemental Water as well as the Operational Costs associated with delivering the Supplemental Water to the Town Parks. For each acre foot of water delivered to Town Parks under this Agreement, the District will invoice against the Town’s Supplemental Water Balance the Commodity Costs; as such Commodity Cost may change from time to time, plus the District’s Operational Costs.

It is understood that at the time of the drafting of this agreement, the District is in the advance planning stages for the completion of a regional Wastewater Treatment and Water Reclamation Project. Should the completion of this recycling project result in a commodity source for water, the parties agree to meet and confer as to whether this Agreement will need to be modified to accommodate such change.

(c) **Invoicing.** The District will regularly calculate the accrued Total Costs for delivery of Supplemental Water to the Town Parks and the District will quarterly provide the Town with an invoice describing the Total Costs accrued during the prior three-month period as well as the remaining Supplemental Water Balance. The District will continue to deliver Supplemental Water for Irrigation Water Service to the Town Parks under this Agreement until the Supplemental Water Balance is fully exhausted. The District shall be entitled to retain and use for any lawful purpose, in its discretion, any interest that may be generated by the Supplemental Water Balance. The Town shall be entitled to request from the District, and upon such request, the District shall provide further explanation and documentation supporting the invoice. Should the Town disagree with the District's Total Costs, the parties shall resolve the matter in accordance with Section 18 of this agreement.

(d) **Additions to Supplemental Water Balance.** Under terms of this Agreement, the Town may seek to amend this agreement to provide additional Supplemental Water purchases. Approval of such requests shall be at the discretion of the District and enforced by further written agreement between the Parties

5. **Delivery of Supplemental Water.** The District shall make delivery of Supplemental Water for the Town Parks through the District's Water Delivery System according to the Town's Ordinary Use and Demand. The District has the right to deliver Supplemental Water to the Town Parks from any District water source. Delivery of Supplemental Water to the Town shall be subject to all other conditions related to District water service embodied in the District's Rules and Regulations, in pertinent laws and regulations, and elsewhere. This Agreement does not guarantee any particular level of water service from the District to the Town, however, the District shall exercise ordinary care customary for water delivery service.

6. **Force Majeure.** If by reason of acts of God, earthquakes, droughts, floods, storms, explosion, fires, labor troubles, strikes, insurrection, riots, acts of the public enemy, or federal, state, or local law, order, rule, or regulation, the District is prevented, in whole or in part, from delivering Supplemental Water to the Town, as provided herein, then the District may reduce delivery of Supplemental Water to the Town up to the same percentage the District reduces water delivery to its retail customers.

7. **Suspension.** The delivery of Supplemental Water may be suspended or curtailed during any period of public emergency or disaster as well as during any other period of Water Shortage.

8. **Water Quality.** The District shall be responsible for ensuring that the quality of the Supplemental Water made available for delivery to the Town is of the same pressure and quality of water that the District delivers to its other irrigation customers. Should recycled water become available to the District, whether through its Wastewater Treatment and Water Reclamation Project or otherwise, the District shall attempt to make this water available as Supplemental Water given that utilizing recycled water for Irrigation Water Service at the Town Parks is in furtherance of applying such water to reasonable and beneficial uses while allowing higher quality water to be applied for domestic uses.

9. **No Remarketing of Supplemental Water.** The Town is prohibited from remarketing, reselling, redistributing or redelivering the Supplemental Water to any other person or entity, within or outside the District's service area. The District's obligations under this Agreement are solely with the Town and no third party shall have the right to enforce the terms of this Agreement as a third party-beneficiary. The Town agrees to abide by the District's Rules and Regulations to the extent such rules are not in conflict with the explicit terms of this Agreement.

10. **Service Area Integrity.** Nothing in this Agreement is intended nor shall it be interpreted to waive the right of the District to provide water service to current or future areas within or adjacent to its existing service area.

11. **Representations or Warranties of the District.** The District makes the following representations, warranties, and covenants to the Town:

(a) **Power and Authority to Execute and Perform this Agreement.** The District has the power and authority to enter into this Agreement and to perform its obligations and all necessary approvals and authorizations have been obtained.

(b) **Enforceability.** This Agreement constitutes a legal, valid and binding obligation of the District, and is enforceable against the District in accordance with its terms.

12. **Representations or Warranties of Town.** The Town makes the following representations, warranties and covenants to the District:

(a) **Power and Authority to Execute and Perform this Agreement.** The Town has the power and authority to enter into this Agreement and to perform its obligations and all necessary approvals and authorizations have been obtained.

(b) **Enforceability.** This Agreement constitutes a legal, valid and binding obligation of the Town, enforceable against Town in accordance with its terms.

13. **Default and Termination.** In the event the either Party fails to perform any obligation otherwise required by this Agreement, either Party shall demand in writing that the other Party cure such non-performance. The responding Party shall have thirty (30) days after receipt of such demand to cure. In the event the responding Party fails to cure a default within the thirty (30) day period, Supplemental Water delivery may be suspended and such water redirected to other uses for the duration of the suspension upon thirty (30) days written notice from the District to the Town, and if such suspension occurs, the Supplemental Water Balance shall be returned to the Town within thirty (30) days from the date of the District's written notice.

14. **Expiration of Term.** This Agreement shall terminate and be of no further force and effect as of the expiration of the Term, unless otherwise agreed to in writing by the Parties at least sixty (60) days in advance of when the Supplemental Water Balance reaches zero.

15. **Indemnity.** The District, its successors and assigns, shall hold harmless, defend and indemnify the Town, its officials, employees, agents, successors and assigns (all of which are herein referred to as the “Town Indemnified Parties”) from and against all liabilities, obligations, claims, damages, losses, actions, judgments, suits, at law or in equity, costs and expenses, including but not limited to reasonable attorneys’ fees (collectively, “Damages”), which may be imposed on, incurred by, or asserted against Town Indemnified Parties as a result of: (i) a breach of the District’s obligations under this Agreement; (ii) the conduct of the District’s operations at Town Parks, including without limitation, all maintenance, repair, and operations of the Water Delivery System located in the Town and at the Town Parks ; or (iii) any other conduct of the District related to the subject of this Agreement.

The Town, its successors and assigns, shall hold harmless, defend and indemnify the District, its officials, employees, agents, successors and assigns (all of which are herein referred to as the “District Indemnified Parties”) from and against all liabilities, obligations, claims, damages, losses, actions, judgments, suits, at law or in equity, costs and expenses, including but not limited to reasonable attorneys’ fees (collectively, “Damages”), which may be imposed on, incurred by, or asserted against District Indemnified Parties as a result of: (i) a breach of the Town’s obligations under this Agreement; (ii) the conduct of the Town’s operations at Town Parks, excluding any purported Damages arising from the District’s Water Delivery System including sprinklers and related irrigation devices at Town Parks; or (iii) any other conduct of the Town related to the subject of this Agreement.

16. **Third Party Claims.** Promptly following notice of any third-party claim for purported Damages as set forth in Section 15, above, for which the Town or District is indemnified hereunder, as the case may be, the Indemnitor is the Party obligated to indemnify the other party, referred to herein as the Indemnitee, and the Indemnitor shall notify the Indemnitee of such claim in writing. The Indemnitor shall have a period of thirty (30) days following the receipt of such notice to notify the Indemnitee of whether the Indemnitor elects to

assume the defense thereof. If the Indemnitor so notifies the Indemnitee that it elects to assume the defense, the Indemnitor thereafter shall undertake and diligently pursue the defense of the third-party claim. The Indemnitor shall not consent to entry of judgment or enter into any settlement agreement, without the consent of the Indemnitee, which does not include a complete and unconditional release of the Indemnitee or which imposes injunctive or other equitable relief against the Indemnitee. The Indemnitee shall be entitled to participate in, but not control, the defense thereof, with counsel of its choice and at its own expense. If the Indemnitor does not give the requisite notice, or fails to assume and diligently pursue the defense of such third-party claim, the Indemnitee may defend against such third-party claim in such manner as it may deem appropriate, at the Indemnitor's expense, including without limitation settlement thereof on such terms as the Indemnitee may deem appropriate, and to pursue such remedies as may be available to the Indemnitee against the Indemnitor. Notwithstanding the foregoing, the Indemnitee shall not consent to entry of a judgment or enter into any settlement agreement, without the consent of the Indemnitor, which does not include a complete and unconditional release of the Indemnitor.

17. Notice of Claims. The Parties shall promptly notify each other within ten (10) days of the District or the Town becoming aware of: (1) any claims or suits brought against the District or Town which involves this Agreement or Supplemental Water supplied to the Town pursuant to this Agreement, (2) any third-party claims, and (3) any force majeure event as set forth in Section 6, above. Any such notice shall conform to the requirements specified in Section 24 of this Agreement.

18. Meet and Confer. If any dispute arises between the District and the Town regarding any matter related to this Agreement, either Party may request a meeting to be held on the applicable issues. Unless otherwise agreed by the Party representatives involved, such meeting shall be held within fourteen (14) days of the initial request for such meeting.

19. Remedies Not Exclusive. Remedies provided in this Agreement for enforcement of its terms are intended and shall be construed as cumulative rather than exclusive and shall not be deemed to deprive either Party from also using any other remedies provided by this Agreement or by law.

20. **No Transfer of Rights.** The District's delivery of Supplemental Water to the Town under this Agreement shall not at any time constitute or be interpreted as a sale, transfer, or assignment of any of the District's water rights, nor shall any delivery of Supplemental Water to the Town at any time constitute the acquisition of any other water right by the Town.

21. **Subject to Applicable Law.** The Parties acknowledge and agree that this Agreement and the rights and obligations of the Parties shall be subject to the laws governing public agencies as they now exist and as they may be amended or codified by the Legislature of the State of California.

22. **Entire Agreement.** This Agreement contains the entire understanding between the Town and District with respect to its subject matter, and supersedes all prior agreements, oral or written, and all prior or contemporaneous discussions or negotiations between the Town and District. This Agreement cannot be amended except in writing signed by both Parties.

23. **No Waiver.** Any failure or delay on the part of either Party to exercise any right under this Agreement shall not constitute a waiver of the right, and shall not preclude such Party from exercising or enforcing the right, or any other provision of this Agreement, on any subsequent occasion.

24. **Notices.** All notices or other communications required or desired to be given pursuant to this Agreement shall be in writing and shall be hand-delivered or sent by a reputable overnight courier service providing delivery confirmation. Each such notice or communication shall be deemed to be duly given when hand-delivered or one (1) day after being deposited for next day delivery with an overnight courier. Each such notice or communication shall be addressed to the Parties at their respective addresses set forth next to their signatures below, or such other address as a Party notifies the other in writing.

25. **Headings; Section References.** Captions and headings appearing in this Agreement are inserted solely as reference aids for the ease and convenience; they shall not be

deemed to define or limit the scope or substance of the provisions they introduce, nor shall they be used in construing the intent or effect of such provisions.

26. Separability. If any provision of this Agreement is finally determined by a court to be invalid or unenforceable as written, the provision shall, if possible, be enforced to the extent reasonable under the circumstances and otherwise shall be deemed deleted from this Agreement. The other provisions of this Agreement shall remain in full force and effect so long as the material purposes of the Agreement and understandings of the Parties are not impaired.

27. Binding Effect Assignment. This Agreement shall be binding on and inure to the benefit of the Parties, and their respective successors and permitted assigns. The Town shall have the right to assign its rights under this Agreement to any successor entity to the Town with the written consent of the District, provided, however, that the District shall not unreasonably withhold such consent and further provided that the successor/assignee agrees to be bound by all of the obligations of the Town set forth herein. Notwithstanding the foregoing, no assignment permitted hereunder shall permit the delivery of Supplemental Water to any property or development other than to Town Parks without the written consent of the District, in its sole and absolute discretion.

28. Governing Law and Venue. This Agreement is a contract governed in accordance with the laws of the State of California. The Parties hereby agree that venue for any action brought to enforce the terms of this agreement shall be in a court of competent jurisdiction in the county of San Bernardino, California, and consent to the jurisdiction thereof.

IN WITNESS WHEREOF, the Parties have entered this Agreement as of the Effective Date.

DISTRICT:

Hi-Desert Water District,
a public agency

TOWN:

Town of Yucca Valley,
a public agency

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

55439 29 Palms Hwy.
Yucca Valley, CA 92284
Attn: General Manager
Phone: 760-365-8333
Fax: 760-365-8673

57090 29 Palms Hwy
Yucca Valley, CA 92284
Attn: Town Manager
Phone: (760) 369-7207
Fax: (760) 369-0626

DRAFT