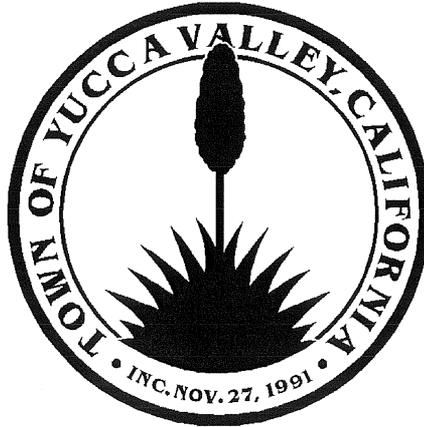


TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, APRIL 3, 2012
CLOSED SESSIONS: 5:00 p.m.
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

TOWN COUNCIL
Dawn Rowe, Mayor
Isaac Hagerman, Mayor Pro Tem
Merl Abel, Council Member
George Huntington, Council Member
Robert Lombardo, Council Member

* * * *

TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, APRIL 3, 2012
CLOSED SESSION 5:00 P.M.
TOWN COUNCIL 6:00 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

CLOSED SESSION 5:00 p.m. (PUBLIC COMMENTS WILL BE TAKEN AT TOWN HALL BEFORE THE COUNCIL ADJOURNS TO CLOSED SESSION)

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Subsection (a) of Section 54956.9(a), Town of Yucca Valley vs. Bond Blacktop Inc. CIVMS 1100141.

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe.

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Chris Wagner, Joshua Springs Calvary Chapel

APPROVAL OF AGENDA

Action: Move _____ 2nd _____ Voice Vote _____

CONSENT AGENDA

- 1-8 1. Regular Town Council Meeting Minutes of March 20, 2012.

Recommendation: Approve minutes as presented.

2. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

- 9-12 3. Spring Community Cleanup Day, April 14, 2012; Earth Day Conservation Fair, April 21, 2012

Recommendation: Receive and file the informational report regarding the Town's 2012 spring Cleanup Day event being held on Saturday, April 14, 2012 and the Earth Day Event being held on Saturday, April 21, 2012.

- 13-14 4. Project No. 8340 Town Wide Slurry Seal, Acceptance of Project as Substantially Complete

Recommendation: Accept the project as substantially complete, authorize staff to file the Notice of Completion, authorize the reduction of the Faithful Performance Bond to 10%, and direct staff to retain the Labor and Material Bond for six (6) months for Project No. 8340, Town Wide Slurry Seal.

- 15-18 5. Project No. 5201/5221 Library HVAC; Component Replacement and Lighting Replacement, Acceptance of Project as Substantially Complete.

Recommendation: Accept the project as substantially complete, authorize staff to file the Notice of Completion, authorize the reduction of the Faithful Performance Bond to 10%, and direct staff to retain the Labor and Material Bond for six (6) months, and

Amend the Fiscal Year 2011-12 adopted budget as identified in the revised project budget attached as exhibit A.

- 19-26 6. Federal Project No. SHIPLN-5466(018), SR 62/247/Joshua Lane Raised Median Islands & Traffic Signal Modifications, Caltrans District 8/Town of Yucca Valley – Program Supplemental Agreement No. 010-N, Resolution.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING PROGRAM SUPPLEMENTAL AGREEMENT NO. 010-N FOR THE HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT AND APPROVING AUTHORIZED SIGNATORS TO ALL NECESSARY AGREEMENTS AND DOCUMENTS

Recommendation: Adopt the Resolution, approving Program Supplemental Agreement No. 010-N, and authorize the Town Manager to sign all necessary documents for the program.

- 27-32 7. Warrant Register, April 3, 2012

Recommendation: Ratify the Warrant Register total of \$132,876.07 for checks dated March 21, 2012. Ratify Payroll Registers total of \$194,744.66 for checks dated March 16, 2012.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

Recommendation: Adopt Consent Agenda (items 1-7)(roll call vote)

Action: Move _____ 2nd _____ Roll Call Vote _____

DEPARTMENT REPORTS

POLICY DISCUSSION

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes

this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

8. Council Member Huntington
9. Council Member Lombardo
10. Council Member Abel
11. Mayor Pro Tem Hagerman
12. Mayor Rowe

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

Next Town Council Meeting, Tuesday, April 17, 2012, 6:00 p.m.

CLOSING ANNOUNCEMENTS

ADJOURNMENT

TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
March 20, 2012

CLOSED SESSION

Mayor Rowe called the meeting to order at 5:00 p.m. with all members present and adjourned to closed session.

- A. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION**
The legislative body is deciding whether or not to initiate litigation pursuant to Government Code Section 54956.9(c). (1 case)

Mayor Rowe adjourned the Closed Session at 5:23 and recessed the Town Council Meeting to 6:00 p.m.

OPENING CEREMONIES

Mayor Rowe reconvened the meeting at 6:00 p.m.

Council Members Present: Abel, Hagerman, Huntington, Lombardo, and Mayor Rowe.

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Capt. Miller, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Art Miller Jr.

INVOCATION

Led by Mike Yost, Joshua Springs Calvary Chapel

Mayor Rowe announced there was no reportable action from the closed session.

AGENCY REPORTS

Chamber of Commerce

1. Monthly Report for February, 2012

No report given due to illness.

APPROVAL OF AGENDA

Town Attorney Laymon advised that, per Government Code Section 54954.2(b)(2), to add an item to the agenda, the Town Council must determine that there is an immediate need, and that the need arose after the posting of the agenda. In the the Town vs. Kazangian case, we believe there is an immediate need to discuss this matter to avoid incurring substantial legal fees and costs, and because the Town is required to file the default judgment with the Court by the end of the week. If the Town can settle the matter without having to file a default judgment, it would save the Town considerable legal fees and costs. Otherwise, if a settlement is approved after filing for default judgment, the Town will have incurred substantial legal fees and costs in filing the default judgment and will incur additional fees and costs to have the default judgment reversed and a settlement entered instead. Also, the need to discuss the matter arose after the posting of the agenda.

Council Member Lombardo moved to add the item to the Agenda as Item No. 20 as there is an immediate need to discuss the item and the need arose after the posting if the agenda. Council Member Hagerman seconded. Motion carried 5-0 on a voice vote.

Council Member Hagerman moved to approve the agenda as amended. Council Member Abel seconded. Motion carried 5-0 on a voice vote.

CONSENT AGENDA

2. **Approve**, Regular Town Council Meeting Minutes of March 6, 2012, as presented.
3. **Waive**, further reading of all ordinances and read by title only.
4. **Receive and file**, AB 1234 Reporting Requirement Schedule for the month of February, 2012.
5. **Receive and file**, Statistical Fire Department Report for February 2012
6. **Adopt**, Ordinance No. 234, Remote Caller Bingo

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, REPEALING CHAPTER 17 OF DIVISION 1 OF TITLE 4 OF THE SAN BERNARDINO COUNTY CODE AS ADOPTED BY THE TOWN OF YUCCA VALLEY, AND ADDING CHAPTER 5.30 TO TITLE 5 OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE, REGARDING TRADITIONAL AND REMOTE CALLER BINGO

7. **Approve**, Amendment Number 6 to the Morongo Basin Transit Authority's Joint Powers Agreement.
8. **Approve**, Governing Body Resolution No. 12-05 for the 2011-2012 OHV grant application.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE APPLICANT TO APPLY FOR GRANT FUNDS FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS

9. **Adopt**, Resolution No. 12-06, authorizing Town staff to submit a Safe Routes to School (SR2S) grant application for the March 30, 2012 grant cycle, for the purpose of installing improvements in the public right of way for Yucca Valley High School and for replacing radar speed signs at Onaga Elementary, Yucca Elementary, and La Contenta Middle Schools, and direct staff to return with a budget amendment appropriating a maximum \$50,000 from Fund 516, LTF, to provide the necessary 10% match requirement, if the grant application is successful.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY CALIFORNIA AUTHORIZING THE TOWN'S APPLICATION FOR A CALIFORNIA SAFE ROUTES TO SCHOOL GRANT (SR2S, 10TH CYCLE) FOR THE PURPOSE OF INSTALLING IMPROVEMENTS IN THE PUBLIC RIGHT OF WAY FOR YUCCA VALLEY HIGH SCHOOL AND FOR REPLACING RADAR SPEED SIGNS AT ONAGA ELEMENTARY, YUCCA ELEMENTARY, AND LA CONTENTA MIDDLE SCHOOLS

10. **Receive and file**, the General Plan 2011 Annual Report, Annual Housing Element Report
11. **Approve**, Alternative 1, Vision 2035 for the General Plan Update project.
12. **Waive**, the minor defects in the bid consisting of the bidder's failure to remove, following an addendum issued by the Town, costs of curb ramp construction from the bid documents, finding that the bid submitted by United Paving Company Inc., substantially conforms to the Call for Bids and the defect in the bid did not affect the lowest responsible and responsive bidder determination, nor was any bidder given an advantage or benefit not allowed other bidders. Moreover, the defect in the United Paving Company Inc., proposal does not relate to, or impact, the issue of bidder responsibility; **Award**, the construction contract, pending final property acquisition by San Bernardino County Superior Court, to United Paving Company, Inc., in the amount of \$151,863.00; and, authorize a construction contingency in the amount of \$10,137.00, for a total contract amount of \$162,000, authorizing the Mayor, Town

Manager and Town Attorney to sign all necessary documents, and authorizing the Town Manager to expend the contingency fund, if necessary, to complete the project, Church Street Improvements – Town Project No. 8348

- 13. **Ratify**, the Warrant Register total of \$256,927.51 for checks dated March 8, 2012. Ratify Payroll Registers total of \$145,372.58 for checks dated March 2, 2012.

Council Member Lombardo moved to adopt Consent Agenda Items 2-13. Council Member Hagerman seconded. Motion carried 5-0 on a roll call vote.

- AYES:** Council Member Abel, Hagerman, Huntington Lombardo, and Mayor Rowe.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

DEPARTMENT REPORTS

- 14. Financing, Disposition and Development Agreement for Affordable Senior Housing Project

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY CALIFORNIA APPROVING THE AFFORDABLE HOUSING FINANCING, DISPOSITION AND DEVELOPMENT AGREEMENT BETWEEN THE TOWN AND NATIONAL COMMUNITY RENAISSANCE OF CALIFORNIA

Town Manager Nuaimi gave the staff report in the printed agenda. The application for HUD-202 funding was denied, however staff has continued to work with National Community Renaissance of California (NCRC) to secure additional funding sources. We have received notification that the County Board of Supervisors approved allocation of HOME Program funds in the amount of \$1.622 million towards the Yucca Valley Senior Affordable Housing Project. The California Tax Credit Allocation Committee (TCAC) is a popular source of funding for affordable housing projects, and conducts two tax credit grant award cycles per year. Based on recent grant cycles, NCRC and staff have worked to complete an application for the March 22, 2012 TCAC cycle. If successful in acquiring tax credits, all the financing will be in place. One of the requirements for completion of a TCAC application is an executed Disposition & Development Agreement between the Town and NCRC, demonstrating the financial commitments of the Town to the project and the site control of the Dumosa property by NCRC through this agreement. The Town’s participation is as a lender, selling the property to the developer for \$940,000 and providing an additional loan in the amount of \$635,000. The Town will carry a note for \$1,575,000 earning ½ percent interest for a 55 year term. It was noted when the item was brought forward for the HUD-202, the RDA entered into commitment of up to \$3.2 million dollars, and this action is

reducing the commitment from the Town/Housing Authority/Successor Agency to \$1,575,000 dollars. Staff believes there is a pretty good chance of delivering tax credits for about \$18.8 million for the project. He thanked Town Attorney Laymon for putting together all the documents in a matter of about 10 days.

Council Member Huntington requested an explanation of the conditions of the DDA as it applies to certain assumptions being made regarding the money available and how AB 26 is going to affect it. Town Manager Nuaimi explained that the challenge is the elimination of RDA put dollars that had previously been set aside for low mod housing into a state of flux. We are not sure what is going to happen to that money. Section B on page 1 of the DDA clearly identifies the uncertainty of the financing as well as the property. It was noted that regardless of what ends up happening, the Town does own the property. The language was crafted to insure contingencies were put in place. We will probably know about the disposition of funding and if we get tax credits in about two months. Council Member Huntington requested that the DDA spell out that the amenities in the new project would be made available to all senior citizens in the community as an extension of senior center. Town Manager Nuaimi advised that those comments are appropriate, noting language to that effect will be located in Exhibit F.

Council Member Lombardo stated that it is amazing what was put together in such short period of time, noting he is looking forward to the project.

Council Member Hagerman questioned the number of projects in the last round that had the maximum number of points and how many were funded. Town Manager Nuaimi explained how tax credits work and noted in the last round 5 projects in our criteria and region did not secure tax credits in 30% range. Based on our analysis of those projects and how much tax credits are available there are ample credits to fund them as well as additional projects. We are in the 25% range, and some of those 5 may have fallen off the list or may have lost their matching funds. Council Member Hagerman questioned if the vote at the Board of Supervisors was unanimous. Town Manager Nuaimi advised it was. Council Member Hagerman thanked the Board of Supervisors for their support and Town staff for all their work.

Mayor Rowe questioned how long the County HOME funds are good. Town Manager Nuaimi advised the County is looking for projects that are competitive and able to use the dollars this year. Right now we might have a little longer time, but they want us to commit these dollars as soon as we can. It was noted if we get the TCAC we have to break ground within 180 days. If the project is not ready we would lose the tax credits and fined. Mayor Rowe questioned when we would find out the results if the deadline for submittal is March 22nd. Town Manager Nuaimi stated we should find out by May, and if we are not successful, we will have adequate time to put together the July application.

Council Member Abel questioned if there will be time for an Environmental Impact Report with the quick turnaround. Town Manager Nuaimi advised we already have entitlement through CEQA and are currently circulating the NEPA application through the county.

Council Member Hagerman questioned if staff believes the project can get through plan check and satisfy all requirements in 180 days. Town Manager Nuaimi stated yes, noting the entire team is going to be focused.

Council Member Hagerman moved to adopt Resolution No. 12-07 approving the Financing, Disposition and Development Agreement between the Town and National Community Renaissance of California (“NCRC”) establishing the terms under which the Town will support development of a seventy-five (75) unit affordable senior housing project; and authorize the Town Manager, Mayor, and Town Attorney to execute all documents required to support the NCRC application for Tax Credits as part of a March Tax Credit Allocation submittal. Council Member Lombardo seconded. Motion carried 5-0 on a roll call vote.

AYES: Council Member Abel, Hagerman, Huntington Lombardo, and Mayor Rowe.
NOES: None
ABSTAIN: None
ABSENT: None

POLICY DISCUSSION

FUTURE AGENDA ITEMS

PUBLIC COMMENT

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

15. Council Member Huntington

Expressed appreciation to the Fire Department for their great work in knocking down the Highland/Acoma Fire a few days ago.

Thanked staff and the Town Attorney for their hard work in bringing the Senior Housing Application forward for submittal.

Commented the Mojave Desert Recycling JPA in Victorville is paying for an outreach group to come forward and work on AB 341 which goes into effect the first of July. The bill requires that all commercial businesses recycle over a certain amount. Starting this week the outreach group will come through and start instructing people and finding out what recycling problems are in this community. They will be contacting and meeting with the Chamber on the 22nd of this month, and have identified over 100 commercial units that apply.

16. Council Member Lombardo

Thanked the volunteers from Town he sees going along the roadways picking up trash.

Urged the Town residents to educate themselves on the need for sewer and what they can do to move that forward. It is a vital and important project that needs to be completed.

17. Council Member Abel

Reported regarding attendance at an USDA economic workshop at Copper Mountain College, noting that one thing they stressed was the multiplying effect of local dollars spent locally, especially with smaller businesses.

Commented regarding the first day of Spring, and urged donation of unwanted items to the many non-profits that have thrift shops.

Emphasized the thank you for our local Fire Department and Law Enforcement, noting he saw a lot of Citizen Patrol out at key intersections. He also thanked the Town Manager for being on site giving updates and reports.

18. Mayor Pro Tem Hagerman

Echoed the thank you to the Fire Department, Law Enforcement, and the Town Manager for keeping the Council updated.

Thanked Town staff for the amount of time they put in to the Senior Housing Project, noting it is much appreciated.

19. Mayor Rowe

Thanked staff for all their hard work.

Thanked the Fire Department and Law Enforcement.

CLOSED SESSION

20. Closed Session per Government Code Section 54956.8, Conference with Real Property Negotiators.

Property: 587-011-18, located adjacent to the east side of Church Street approximately 600 feet north of Joshua Drive
Roza Kazangian/Town of Yucca Valley
Mark Nuaimi /Shane Stueckle, Real Property Negotiator
Real Property Negotiations

Mayor Rowe adjourned to Closed Session at 6:35 p.m., reconvened to open session at 6:40 p.m. and advised there was no reportable action taken.

ANNOUNCEMENTS

Next Town Council Meeting, Tuesday, April 3, 2012, 6:00 p.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Jessica Rice, Administrative Assistant II
Date: March 21, 2012
For **Council** April 3, 2012
Meeting:
Subject: Spring Community Cleanup Day – April 14, 2012
Earth Day Conservation Fair – April 21, 2012

Prior Council Review: None.

Recommendation: That Town Council receive and file the informational report regarding the Town's 2012 Spring Community Cleanup Day event being held on Saturday, April 14, 2012 and the Earth Day event being held on Saturday, April 21, 2012.

Order of Procedure:

- Staff Report
- Public Comment
- Questions of Staff
- Agency Discussion
- Motion/Second
- Discussion on Motion
- Roll Call vote (Consent Agenda)

Discussion:

Spring Cleanup Day Event - Saturday April 14, 2012

Each year the Town, together with its solid waste provider Burrtec, hosts the bi-annual Community Cleanup Day event in conjunction with the County of San Bernardino's "Free Dump Day", where the County opens their landfills and accepts rubbish at no charge. This year, the event is scheduled for Saturday, April 14, 2012. The Town and Burrtec will be hosting the Spring Community Cleanup Day event on that day to encourage residents of Yucca Valley to get rid of rubbish and recyclables around their homes and property.

This free event will be held at the vacant lot on the NW corner of Twentynine Palms Hwy. and Hilton Avenue from 8 am – Noon. Commercial size roll-off dumpsters will be provided, and bagged or boxed household trash/waste, electronics, appliances and mixed recycling (which includes paper, glass, plastic, aluminum and cardboard) will be accepted at the town site. A limit of four rimless tires will also be accepted at the Town

Reviewed By:

Town Manager



Town Attorney

Mgmt Services

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Cleanup site free of charge. In past years, this event has been very successful in reducing the amount of trash that could have otherwise been dumped in our desert landscape. In April 2011, the Town, Burrtec and the Sheriff's Department also took staff, volunteers and front-end loader trash trucks to areas of Paradise Valley to assist Code Enforcement in cleaning up the neighborhood. Below is a chart showing the amount of debris collected at the past seven events:

	Trash	Tires	E-Waste	Metal
October 25, 2008	56.17 Tons	5.91 Tons	6.67 Tons	3.65 Tons
April 11, 2009	44.65 Tons	6.00 Tons	3.50 Tons	4.75 Tons
October 24, 2009	31.97 Tons	5.50 Tons	3.10 Tons	4.50 Tons
April 10, 2010	40.38 Tons	5.35 Tons	1.75 Tons	5.95 Tons
October 23, 2010	58.26 Tons	3.70 Tons	2.92 Tons	6.98 Tons
April 9, 2011	69.93 Tons	7.88 Tons	.9125 Tons	7.42 Tons
(includes Paradise Valley)				
October 22, 2011	40.47 Tons	5.62 Tons	.65 Tons	3.62 Tons

The Town has recently learned that the April 2012 County-sponsored "Free Dump Day" will be the last one provided due to budgetary constraints. The Town believes that these events are critical to assist in the reduction of illegal dumping in rural and semi-rural areas such as ours. Accordingly, Town staff will convey our concern to the County with respect to the elimination of this program. Through education and advocacy, it is the Town's desire that the County will continue to be a partner in providing this important service.

Earth Day Conservation Fair – Saturday April 21, 2012

In recognition of Earth Day, the Town, together with the Hi-Desert Nature Museum and Mojave Desert & Mountain Recycling Authority will celebrate the diversity of life on earth with a day of activities that will inform, educate and entertain visitors. Local experts will be on hand to provide demonstrations on composting, gardening with California native plants, growing your own food, and recycling. Local artists will offer jewelry and hand-made crafts for sale. This family-oriented event includes kids' activities, face painting, live music, dance performances and more. The Event is free of charge and will be held from 9:00 am – 2:00 pm at the Community Center Complex.

Alternatives: None.

Fiscal impact: Funding for these annual activities is provided in the normal operating budgets for the related departments as part of the FY 2011-12 adopted budget. Additionally, the Town receives funds for advertising with the local media outlets through its participation in the Mojave Desert & Mountain Recycling Joint Powers Authority.

Attachments: Flyer for 2012 Spring Cleanup Day event
Postcard for 2012 Earth Day Conservation Fair

YUCCA VALLEY SPRING CLEANUP & RECYCLING DAY 2012

Sponsored by:

Town of Yucca Valley ▪ Burrtec ▪ Yucca Valley Chamber of Commerce
County of San Bernardino ▪ San Bernardino County Fire Department

Date: Saturday, April 14th, 2012

Time: 8:00 a.m. to 12:00 Noon

Location: NW Corner of 29 Palms Hwy. & Hilton

(Across the street from Jack in the Box and Walmart)

"The Following Rubbish & Recyclables Will be Accepted at The Site"

- | | | |
|-------------------|---------------|------------------------------|
| × Household Trash | × Electronics | × Tires (limit of 4 rimless) |
| × Scrap Metal | × Appliances | × Mixed Recycling |

(Household Trash must be bagged. Mixed Recycling includes: paper, glass, plastic, aluminum & cardboard.)

Large Loads and Green Waste **Must Be Taken to the Landfill**

Drop off of green waste will be free from 8:00 a.m. to 4:00 p.m.
on 'April 14th' only. Green waste will **NOT** be accepted at the
cleanup site.

Household Hazardous Waste

For information regarding the Household Hazardous Waste
collection facility in Joshua Tree. Please call 1-800-OILYCAT or
1-800-645-9228.

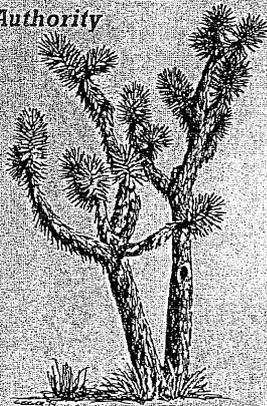
Pickup of Bulky Items-

Curbside pickup of up to 4 bulky items is available free of
charge to residential Burrtec customers on the last Friday of
every month. Arrangements must be made 48 hours in
advance by calling Burrtec at (760) 365-2015.





*Earth Day is made possible through generous support of :
Town of Yucca Valley,
Hi-Desert Nature Museum &
Mojave Desert & Mountain
Recycling Authority*



For more information,
call the Hi-Desert Nature Museum at (760) 369-7212
or see our website at www.hidesertnaturemuseum.org

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Alex Qishta, Project Engineer
Date: March 26, 2012
For Council Meeting: April 3, 2012

Subject: Project No.8340 Town Wide Slurry Seal
Acceptance of Project as Substantially Complete

Prior Council Review: The Town Council appropriated funds for this project with adoption of the FY 2011/2012 Budget. On June 7, 2011, the Town Council approved plans and specification for Project No.8340, and authorized the Town Clerk to advertise and receive bids. On August 2, 2011, the Town Council awarded Project No.8340 To Roy Allan Slurry Seal, Inc., of Santa Fe Springs, California.

Recommendation: That the Town Council accepts the project as substantially complete, authorizes staff to file the Notice of Completion, authorizes the reduction of the Faithful Performance Bond to 10%, and directs staff to retain the Labor and Material Bond for six (6) months for Project No. 8340, Town Wide Slurry Seal.

Executive Summary: Project No. 8340 included the application of Type II slurry seal and cape seal on designated streets throughout the Town of Yucca Valley, and the removal and installation of pavement markings.

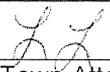
Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The Town Wide Slurry Seal Project provided slurry and cape seal for streets throughout the Town, and appurtenant work as necessary. All work required for the project has been satisfactory completed. Approximately forty-two lanes miles of road maintenance were completed with this project.

Reviewed By:

Town Manager



Town Attorney

Mgmt Services

SRS

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

It is appropriate for the Town to accept the work and file a Notice of Completion. It is also appropriate to reduce the Faithful Performance Bond being as held as a surety to 10%. The Labor and Material Bond shall be retained for a period of six (6) months, then released provided no liens or stop notices have been filed.

Alternatives: Staff recommends no alternative action.

Fiscal impact: The following information outlines project costs of completion of the work as bid.

Roy Allen Construction Contract	\$1,044,393.73
Construction Contingency	\$52,220.00
Total	\$1,096,613.73
Total Contract with Change Orders	\$899,566.11
Total	\$899,566.11

The reductions in scope corresponded to delay of work necessary to coordinate with Hi Desert Water District and similar future scheduled road improvements. These efforts would have resulted in streets cuts in newly maintained roads.

The funds remaining from this project will be returned to the source fund(s) for future road projects.

Attachments: None

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Alex Qishta, Project Engineer
Date: March 26, 2012
For Council Meeting: April 3, 2012

Subject: Project No.5201/5221 Library HVAC
Component Replacement and Lighting Replacement
Acceptance of Project as Substantially Complete

Prior Council Review: The Town Council appropriated funds for this project with adoption of the FY 2011/2012 Budget. On June 7, 2011, the Town Council approved plans and specification for Project No.5201/5221, and authorized the Town Clerk to advertise and receive bids. On September 14, 2011, the Town Council awarded Project No.5201/5221 to Joe Putrino General Contractor, of Yucca Valley, California.

Recommendation: That the Town Council:

- 1) Accepts the project as substantially complete;
- 2) Authorizes staff to file the Notice of Completion;
- 3) Authorizes the reduction of the Faithful Performance Bond to 10%, and directs staff to retain the Labor and Material Bond for six (6) months; and
- 4) Amends the Fiscal Year 2011-12 adopted budget as identified in the revised project budget attached as Exhibit A.

Executive Summary: Project No. 5201/5221 included the replacement of the Library HVAC system, and lighting upgrade for the Public Works Yard, Community Center, Museum, Town Hall, Library, and Senior Center buildings.

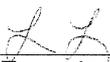
Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The Library HVAC Component Replacement and Lighting Replacement Project provides a new HVAC unit for the Library building, as well as replacing and upgrading lighting efficiency at the Public Works Yard, Community Center, Town Hall, Museum, Library, and Senior Center buildings, and appurtenant work as necessary. All work required for the project has been satisfactory completed.

Reviewed By:

Town Manager



Town Attorney

Mgmt Services

SRS

Dept Head

____ Department Report
 Consent

____ Ordinance Action
 Minute Action

____ Resolution Action
____ Receive and File

____ Public Hearing
____ Study Session

It is appropriate for the Town to accept the work and file a Notice of Completion. It is also appropriate to reduce the Faithful Performance Bond being as held as a surety to 10%. The Labor and Material Bond shall be retained for a period of six (6) months, then released provided no liens or stop notices have been filed.

Alternatives: No alternative actions are recommended.

Fiscal impact: The following outlines project costs at completion of the work as bid.

Joe Putrino General Contractor Construction Contract	\$137,317.00
Construction Contingency	\$13,000.00
Total	\$150,317.00
Total Contract with Change Orders	\$148,920.25
Total	\$148,920.25

Two Change Orders were issued for this project as described below:

- Change Order #1: Provided extra lighting ballast to the Community Center, Museum, Library, Town Hall, and Senior Center, in the total amount of \$9,894.00.
- Change Order #2: Providing upgrade to the Tracker LAN Panel associated with operations of the HVAC System, in the total amount of \$1,691.25.

Additionally, during the course of the project, the loan provisions of the project became challenging from both a timing and fiscal perspective. With respect to timing, the loan provisions required project completion in a compressed manner that was not possible given the special equipment requirements associated with the HVAC component of the project. Secondly, the loan rate charged by the California Energy Commission was set at 3%, and represented an increase of 250 basis points higher than the current rate of return of the Town's investment portfolio. Given this information, staff recommends adoption of the revised project budget attached as exhibit A.

The project was completed within the authorized funding level, including both change orders as indicated above.

Attachments: Exhibit A – Revised Project Budget
Exhibit B – Original Project Budget

Town of Yucca Valley
 Operating Budget
 FY 2011-12

		Actual 2009-10	Adopted 2010-2011	Actual 2010-11	Adopted 2011-12	2012-13	Forecast 2013-14	2014-15
540 - CEC - ARRA								
EXHIBIT A - AMENDED BUDGET								
RECEIPTS								
ECCBG Grant		\$ -	\$ 115,000	\$ -	\$ 95,918	\$ -	\$ -	\$ -
CA Energy Commission Loan		-	65,000	-	-	-	-	-
Town Contribution		-	-	-	-	-	-	-
Interest		-	-	-	-	-	-	-
TOTAL RECEIPTS		-	180,000	-	95,918	-	-	-
EXPENDITURES								
TOTAL EXPENDITURES		-	-	-	-	-	-	-
CAPITAL OUTLAY								
Work in Progress		50	200,000	10,374	160,000	-	-	-
TOTAL CAPITAL OUTLAY		50	200,000	10,374	160,000	-	-	-
OPERATING TRANSFERS IN (OUT)								
Transfer IN - Fund 800		-	-	20,000	54,456	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	20,000	54,456	-	-	-
INCREASE (DECREASE) IN FUND BALANCE								
TOTAL INCREASE (DECREASE) IN FUND BALANCE		(50)	(20,000)	9,626	(9,626)	-	-	-
BEGINNING FUND BALANCE								
TOTAL BEGINNING FUND BALANCE		-	-	-	9,626	-	-	-
ENDING FUND BALANCE								
TOTAL ENDING FUND BALANCE		\$ -	\$ (20,000)	\$ 9,626	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Adopted 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account							
CCBG Professional Services	540 00-00 7110 000	-	20,000	10,374	-	-	-	-
CCBG Energy Grant	540 00-00 8310 5401	50	115,000	-	95,918	-	-	-
ECBG Town Contribution	540 00-00 8310 5421	-	-	-	64,082	-	-	-
CCBG Energy Loan	540 00-00 8310 5421	-	65,000	-	-	-	-	-
TOTAL		50	200,000	10,374	160,000	-	-	-

Town of Yucca Valley
 Operating Budget
 FY 2011-12

		Actual 2009-10	Adopted 2010-2011	Actual 2010-11	Adopted 2011-12	2012-13	Forecast 2013-14	2014-15
540 - CEC - ARRA								
EXHIBIT B - ADOPTED BUDGET								
RECEIPTS								
ECCBG Grant		\$ -	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -
CA Energy Commission Loan		-	65,000	-	65,000	-	-	-
Town Contribution		-	-	-	-	-	-	-
Interest		-	-	-	-	-	-	-
TOTAL RECEIPTS		-	180,000	-	180,000	-	-	-
EXPENDITURES								
TOTAL EXPENDITURES		-	-	-	-	-	-	-
CAPITAL OUTLAY								
Work in Progress		50	180,000	19,950	180,000	-	-	-
TOTAL CAPITAL OUTLAY		50	180,000	19,950	180,000	-	-	-
OPERATING TRANSFERS IN (OUT)								
Transfer IN - Fund 800		-	-	20,000	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)		-	-	20,000	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE								
		(50)	-	50	-	-	-	-
BEGINNING FUND BALANCE								
		-	(50)	(50)	-	-	-	-
ENDING FUND BALANCE								
		\$ (50)	\$ (50)	\$ -	\$ -	\$ -	\$ -	\$ -

Work in Progress Detail		Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Adopted 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account							
ECCBG Professional Services	540 00-00 7110 000	-	-	19,950	-	-	-	-
ECCBG Energy Grant	540 00-00 8310 5401	50	115,000	-	115,000	-	-	-
ECCBG Town Contribution	540 00-00 8310 5421	-	-	-	65,000	-	-	-
ECCBG Energy Loan	540 00-00 8310 5421	-	65,000	-	-	-	-	-
		50	180,000	19,950	180,000	-	-	-

Town Project No.8325 bids were opened on March 27, 2012, and award of bid is tentatively scheduled for the Town Council meeting of April 17, 2012.

The Agreements establish the requirements and standards under which the Town must proceed in order to be reimbursed for program expenditures. This is a routine matter in which the Town must comply with Caltrans requirements in order to expend and access these additional resources.

Alternatives: Staff recommends no alternative action. Approval of the Agreement is necessary to obtain these federal resources.

Fiscal impact: A total of \$ 185,400 in Highway Safety Improvement Program funds is authorized for this project.

Attachments: Resolution No. 12-
Program Supplemental Agreement No. 010-N

RESOLUTION NO. 12-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING PROGRAM SUPPLEMENTAL AGREEMENT NO. 010-N FOR THE HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT AND APPROVING AUTHORIZED SIGNATORS TO ALL NECESSARY AGREEMENTS AND DOCUMENTS

WHEREAS, the Town of Yucca Valley received an allocation of Highway Safety Improvement Program funds; and

WHEREAS, the Town is required to enter into agreements in order to access and expend the grant resources for program and project development, design, and construction; and

WHEREAS, the Town is eligible to receive Federal and/or State funding for certain Transportation Projects, through the Department of Transportation; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed; and

WHEREAS, the Town wishes to delegate authorization to execute these agreements and any amendments thereto to the Town Manager to be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY RESOLVES AS FOLLOWED.

Section 1: The Town Council approves Program Supplemental Agreement No. 010-N.

Section 2: The Town Manager is authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation. Including Program Supplemental Agreement No.010-N.

ADOPTED AND APPROVED this 3rd day of April, 2012.

MAYOR PRO TEM

ATTEST:

TOWN CLERK

DEPARTMENT OF TRANSPORTATION

Division of Local Assistance
1120 N STREET
P.O. BOX 942874, MS# 1
Sacramento, CA 94274-0001
TTY 711
(916) 654-3151
Fax (916) 653-7621



March 16, 2012

File : 08-SBD-62-YUCV
HSIPLN-5466(018)
Intersection of State Route 62,
State Route 247 North, and Joshua
Lane South

Mr. Duane Gasaway
Project Manager
Town of Yucca Valley
58928 Business Center Drive
Yucca Valley, CA 92284

Attn: Mr. Noel Owsley

Dear Mr. Gasaway:

Enclosed are two originals of the Program Supplement Agreement No. 010-N to Administering Agency-State Agreement No. 08-5466R.

Please note that federal funding will be lost if you proceed with future phase(s) of the project prior to getting the "Authorization to Proceed" with that phase.

Please review the covenants and sign both copies of this Agreement and return both to this office, Office of Project Implementation - MS1 within 60 days from the date of this letter. If the signed Agreements are not received back in this office within 60 days, funds will be disencumbered and/or deobligated. Alterations should not be made to the agreement language or funding. Attach your local agency's certified authorizing resolution that clearly identifies the project and the official authorized to execute the agreement. A fully executed copy of the agreement will be returned to you upon ratification by Caltrans. No invoices for reimbursement can be processed until the agreement is fully executed.

A copy of the State approved finance letter containing the fund encumbrance and reversion date information will be mailed to you with your copy of the executed agreement.

Your prompt action is requested. If you have questions, please contact your District Local Assistance Engineer.

Sincerely,

A handwritten signature in cursive script that reads "Patrick Louie".

for RAY ZHANG, Chief
Office of Project Implementation - South
Division of Local Assistance

Enclosure

c: DLA AE Project Files
(08) DLAE - Savat Khamphou

PROGRAM SUPPLEMENT NO. N010
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO 08-5466

Adv Project ID Date: March 9, 2012
0800020139 Location: 08-SBD-62-YUCV
Project Number: HSIPLN-5466(018)
E.A. Number: 08-0Q0008
Locode: 5466

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 11/01/11 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the Administering Agency on _____ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION:

Intersection of State Route 62, State Route 247 North, and Joshua Lane South

TYPE OF WORK: Raised median island and traffic channelization

LENGTH: 0.3(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	LS3E		LOCAL	OTHER
\$254,000.00	\$185,400.00		\$68,600.00	\$0.00

CITY OF YUCCA VALLEY

STATE OF CALIFORNIA
Department of Transportation

By _____
Title _____
Date _____
Attest _____

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Marlene Lee

Date 3/9/12

\$185,400.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

SPECIAL COVENANTS OR REMARKS

1. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.
2. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
3. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

4. The Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
5. As a condition for receiving federal-aid highway funds for the PROJECT, the

SPECIAL COVENANTS OR REMARKS

Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Excluded Parties List System (EPLS).

6. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: March 29, 2012
For Council Meeting: April 3, 2012
Subject: Warrant Register April 3, 2012

Recommendation:

Ratify the Warrant Register total of \$ 132,876.07 for checks dated March 21, 2012. Ratify Payroll Register total of \$ 194,744.66 for checks dated March 16, 2012.

Order of Procedure:

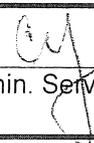
- Department Report
- Request Staff Report
- Request Public Comment
- Council Discussion
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call)

Attachments:

Payroll Register No. 38 dated March 16, 2012 total of \$ 194,744.66
Warrant Register No. 41 dated March 21, 2012 total of \$ 132,876.07

Reviewed By:

Town Manager



Admin. Services



Town Attorney

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

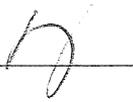
TOWN OF YUCCA VALLEY
PAYROLL REGISTER # 38
CHECK DATE - March 16, 2012

Fund Distribution Breakdown

Fund Distribution

General Fund	\$170,169.67
Gas Tax Fund	10,370.18
Successor Agency	14,204.81
	<hr/>

Grand Total Payroll	\$194,744.66
	<hr/> <hr/>

Prepared by P/R & Financial Specialist: 

Reviewed by H/R & Risk Mgr.: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period 38 - Paid 03/16/2012
(February 25, 2012 - March 09, 2012)
Checks: 4290-4300

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	\$3,751.21		\$3,751.21
Direct Deposit	103,265.49	-	103,265.49
Sub-total	107,016.70		107,016.70
<u>Employee Tax Withholding</u>			
Federal	22,160.40		22,160.40
Medicare	2,222.87	2,222.91	4,445.78
SDI - EE	-	-	-
State	7,795.75		7,795.75
Sub-total	32,179.02	2,222.91	34,401.93
<u>Employee Benefit & Other Withholding</u>			
Health Benefit Account Credit	-	13.00	13.00
Deferred Compensation	3,489.17	2,841.91	6,331.08
PERS Survivor Benefit	52.00		52.00
Health Café Plan	2,649.50	14,767.46	17,416.96
American Fidelity Pre-Tax	259.76		259.76
American Fidelity After-Tax	12.15		12.15
American Fidelity-FSA	681.29		681.29
PERS EE - Contribution 7%	732.29		732.29
PERS EE - Contribution 8%	6,730.35		6,730.35
PERS Retirement - Employee	-	808.99	808.99
PERS Retirement - Employer	-	14,869.86	14,869.86
Wage Garnishment - Employee	250.72		250.72
Life & Disability Insurance		989.61	989.61
Unemployment Insurance		1,044.51	1,044.51
Workers' Compensation		3,133.46	3,133.46
Sub-total	14,857.23	38,468.80	53,326.03
Gross Payroll	\$154,052.95	\$40,691.71	\$194,744.66
Prepared by P/R & Financial Specialist:  Reviewed by H/R & Risk Mgr.: 			

WARRANT REGISTER # 41
CHECK DATE - MARCH 21, 2012

FUND DISTRIBUTION BREAKDOWN

Checks # 40108 to # 40169 are valid
Checks # 40111 is included in SUCCESSOR AGENCY # 41
Check # 40164 is void

GENERAL FUND # 001	\$93,694.98
CENTRAL SUPPLIES FUND # 100	\$3,249.70
CUP DEPOSITS FUND # 200	\$4,958.45
COPS-SLESF FUND # 509	\$21,002.49
GAS TAX FUND # 515	\$2,962.24
MEASURE I 2010-2040 FUND # 524	\$3,864.15
HUD JERRY LEWIS PARK FUND # 551	\$399.06
CAPITAL PROJECTS FUND # 800	\$2,745.00
GRAND TOTAL	<u><u>\$132,876.07</u></u>

Prepared by Shirlene Doten, Finance  Approved by Mark Nuaimi, Town Manager _____
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Town of Yucca Valley**Warrant Register**

March 21, 2012

Fund	Check #	Vendor	Description	Amount
001	GENERAL FUND			
	40108	Action Pumping, Inc.	Septic Pumping Services	\$305.00
	40109	AlSCO/American Linen, Inc.	Facilities Maintenance Supplies	113.03
	40110	Animal Sheltering/HSUS	Magazine Subscription	20.00
	40112	Arrowhead Mountain Water	Shelter Supplies	142.05
	40113	Madison Cardamone	Sports Referee	36.00
	40114	Carquest Auto Parts	Vehicle Maintenance	2.34
	40115	Dennis Cavins	Sports Referee	66.00
	40116	Copper Mountain College	Gymnasium Rental	1,550.00
	40117	Corelogics Information Solutions	Property Information Search	300.00
	40118	CPRS - Calif Park & Rec Soc	Membership Dues	450.00
	40120	Cyber Photographics	Basketball Program Expense	150.00
	40121	Dept of Justice	Live Scan Services	390.00
	40122	Shirlene Doten	Training Expense	118.29
	40123	Ed Escalante	Sports Referee	98.00
	40124	Farmer Bros. Co.	Office Supplies	93.14
	40125	FedEx	Delivery Service	65.67
	40127	Fieldman, Rolapp & Assoc.	Financial Consulting Services	21,653.38
	40129	Joel Geeson	Sports Referee	32.00
	40130	Geo Central	Museum Shop Merchandise	268.58
	40133	Art Gutierrez	Sports Referee	64.00
	40134	Totalfunds by Hasler	Postage	1,498.13
	40135	Hi-Desert Water	Water Service	1,962.53
	40136	Hi-Desert Publishing	Activity & Events Guide	3,295.40
	40138	Hogle-Ireland Inc.	Development Code Update	3,823.75
	40140	Intervet, Inc.	Shelter Adoption Expense	525.39
	40141	Lew Edwards Group	Education & Outreach Consultant	874.15
	40142	Jackson Lewis, LLP	Professional Services	3,229.05
	40143	The Mallants Corp	Temporary Employment Svcs.	1,788.80
	40144	Brent Murphy	Sports Referee	32.00
	40145	Jahal Noel	Sports Referee	140.00
	40146	Oasis Office Supply	Office Supplies	583.94
	40147	Diane Olsen	Notary Membership & Guide	107.38
	40148	Pacific Telemanagement Svcs.	Public Phone Service	82.64
	40149	Whitney Rodriguez	Sports Referee	28.00
	40150	SBCO-Recorder	Document Copy Fees	15.00
	40151	SBCO - Information Services	Radio Access	2,037.00
	40153	SBCO Sheriff's Dept	10-12/11 Overtime Charges	32,174.91
	40154	Office of the County Recorder	Filing Fee	180.00
	40155	SCE	Electric Service	4,138.13
	40156	Southwest Networks, Inc.	Technology Support	1,440.00
	40157	Stater Bros	Museum Event Expense	410.59
	40158	The Sun Runner	Museum Advertising	100.00
	40160	Trophy Express	Museum Brick Program	53.88
	40161	Unique Crafters Co.	Museum Shop Merchandise	149.70
	40162	VCA Yucca Valley Animal Hospital	Veterinary Services	454.99
	40163	Verizon	Long Distance Phone Service	193.07
	40169	Victor Medical Company	Shelter Supplies	86.35
	40165	Valley Independent	Facility Rental Brochure Print	113.14

Town of Yucca Valley
Warrant Register
March 21, 2012

Fund	Check #	Vendor	Description	Amount
	40166	Voyager Fleet Systems, Inc	Vehicle Fuel	106.92
	40167	Walmart Community	Shelter Supplies	614.09
	40168	Youth Sports Park Coalition	Partnership Agreement FY 11/12	5,000.00
	EFT	The Home Depot	Facilities Maintenance Expense	963.23
	EFT	First Bankcard	Conferences & Operating Expense	1,575.34
Total 001 GENERAL FUND				\$93,694.98
100 INTERNAL SERVICE FUND				
	40128	GE Capital Corporation	Copier Leases	\$3,136.59
	40146	Oasis Office Supply	Office Supplies	113.11
Total 100 INTERNAL SERVICE FUND				\$3,249.70
200 DEPOSITS FUND				
	40126	Dora Felix	Deposit Account Refund	\$657.94
	40131	Joel Gomez	Deposit Account Refund	1,277.20
	40132	Richard Gottlieb	Deposit Account Refund	737.32
	40137	Andy Hillstrand	Deposit Account Refund	2,116.99
	40139	Holt Architects	Deposit Account Refund	169.00
Total 200 DEPOSITS FUND				\$4,958.45
509 COPS-SLESF FUND				
	40153	SBCO Sheriff's Dept	SLESF Overtime Charges	\$21,002.49
Total 509 COPS-SLESF FUND				\$21,002.49
515 GAS TAX FUND				
	40109	Alsco/American Linen, Inc.	Street Uniforms Service	\$26.35
	40119	Crafco, Inc.	Asphalt Maintenance & Supplies	2,075.27
	40135	Hi-Desert Water	Water Service	138.16
	40155	SCE	Electric Service	95.89
	40159	Tops n Barricades	Streets Signs & Supplies	626.57
Total 515 GAS TAX FUND				\$2,962.24
524 MEASURE I - 2010-2040 FUND				
	40155	SCE	Electric Service	\$3,864.15
Total 524 MEASURE I - 2010-2040 FUND				\$3,864.15
551 HUD- JERRY LEWIS PARK FUND				
	40146	Oasis Office Supply	SS Park Project	\$399.06
Total 551 HUD- JERRY LEWIS PARK FUND				\$399.06
800 CAPITAL PROJECTS RESERVE FUND				
	40152	SBCO Fire Prevention	Plan Check Animal Shelter Project	\$2,745.00
Total 800 CAPITAL PROJECTS RESERVE FUND				\$2,745.00
***		Report Total		\$132,876.07