TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING

The Mission of the Town of Yucca Valley is to provide a government that is responsive to its citizens to ensure a safe and secure environment while maintaining the highest quality of life.

TUESDAY, DECEMBER 6, 2011
TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284

CLOSED SESSIONS
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 – 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284

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TOWN COUNCIL
George Huntington, Mayor
Dawn Rowe, Mayor Pro Tem
Merl Abel, Council Member
Isaac Hagerman, Council Member
Robert Lombardo, Council Member

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TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org

AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, DECEMBER 6, 2011, 6:00 P.M.

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Abel, Hagerman, Lombardo, Rowe and Mayor Huntington.

PLEDGE OF ALLEGIANCE

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

AGENCY REPORTS

APPROVAL OF AGENDA

Action: Move_____2nd_____Voice Vote_____

CONSENT AGENDA

1-5 1. Regular Town Council Meeting Minutes of November 1, 2011.

Recommendation: Approve minutes as presented.

2. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

6-37 3. RBF Contract Amendment.

Recommendation:

38-42 4. AB 1234 Reporting Requirements

Recommendation: Receive and file the AB 1234 Reporting Requirement Schedule for the month of September and October 2011.

43-45 5. Resolution appointing Board Members to the Public Agency Risk Sharing Authority of California

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, TO APPOINT TWO REPRESENTATIVES TO THE PUBLIC AGENCY RISK SHARING AUTHORITY OF CALIFORNIA BOARD OF DIRECTORS

Recommendation: Adopt the Resolution appointing a Board Member and an Alternate Board Member to the Board of Directors of the Public Agency Risk Sharing Authority of California.

46-51 6. Resolution adopting a Countywide Vision for the Future

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING A COUNTYWIDE VISION FOR OUR FUTURE

Recommendation: Approve and adopt the Resolution adopting a Countywide Vision for our Future.

52-57 7. CEC Debt Retirement

<u>Recommendation</u>: That the Town Council authorizes Staff to retire the two loans currently held with the State of California Energy Resources Conservation and Development Commission for the solar panel projects that were installed at the Community Center and the Public Works/Community Development buildings.

58-125 8. Preliminary 2010/2011 Annual Redevelopment Report, Preliminary 2010/2011 Annual Redevelopment Agency Financial Report

<u>Recommendation</u>: Receive the Preliminary 2010/2011 Annual Redevelopment Report and the Preliminary 2010/2011 Annual Redevelopment Agency Financial Report and schedule Town Council Action for the meeting of January 17, 2012

126-129 9. Authorized Position Modification Resolution

<u>Recommendation</u>: That Town Council approve the resolution modifying Position Authorization List

130-143 10. Warrant Register, December 6, 2011

<u>Recommendation</u>: Ratify the Warrant Register total of $527,203.95 for checks dated November 2, 2011 to November 17, 2011. Ratify Payroll Registers total of $290,090.19 for checks dated October 28, 2011 to November 10, 2011.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

<u>Recommendation</u>: Adopt Consent Agenda (items -)(roll call vote)

Action: Move_____ 2nd_____ Roll Call Vote_____

REORGANIZATION OF TOWN COUNCIL

11. Selection of Mayor

Town Clerk to accept nominations for Mayor.

<u>Recommendation</u>: Nominate a Council Member to serve as Mayor for 2012

Action: Move_____2nd_____Voice Vote

12. Selection of Mayor Pro Tem

Mayor to take nominations for Mayor Pro Tem

<u>Recommendation</u>: Nominate a Council Member to serve as Mayor Pro Tem for 2012

Action: Move_____2nd_____Voice Vote

PUBLIC HEARINGS

144-145 13. AB 3229, Supplemental Law Enforcement Services Fund

Staff Report

Open Public Hearing

Close Public Hearing

<u>Recommendation</u>: Approve the spending recommendations as suggested.

Action: Move_____2nd_____Roll Call Vote_____.

DEPARTMENT REPORTS

146-147 14. 2010-2011 Annual Financial Report

Staff Report

<u>Recommendation</u>: Receive and File the FY 2010-11 Comprehensive Annual Financial Report

Action: Move_____2nd_____Voice Vote_____.

POLICY DISCUSSION

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

- Council Member Lombardo
- Council Member Abel
- Council Member Hagerman
- Mayor Pro Tem Rowe
- Mayor Huntington

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

Next Town Council Meeting, Tuesday, December 20, 2011, 6:00 p.m.

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION
  The legislative body is deciding whether or not to initiate litigation pursuant to Government Code Section 54956.9(c). (1 case)

- Government Code Section 54956.8, Conference with Real Property Negotiators.
  State law provides the opportunity for closed session for real property purchase negotiations, prior to placement of the matter on a regularly scheduled meeting agenda for formal action.

  Property: APN 595-013-49, San Bernardino County, CA

Apache Mobile Home Park Association/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-48, 56284 Twenty-Nine Palms Hwy
George A. Pearson/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-18, 56265 Twenty-Nine Palms Hwy
G & M Oil Company, Inc./Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-70, 587-081-06, & 587-081-07, 56401 Twenty-Nine Palms Hwy
Patricia W. Thomson, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-71, 56445 Twenty-Nine Palms Hwy
WJB Family Partnership LP/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-81, 56471 Twenty-Nine Palms Hwy
Wolverine Enterprises, LLC/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-82, 56475 Twenty-Nine Palms Hwy
Stanley Zarakov, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 586-314-03, 56089 Twenty-Nine-Palms Hwy
Jana Ly/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-48, 56158 Twenty-Nine Palms Hwy
Jack W. Morey, Jr./Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 594-081-18, 56100 Twenty-Nine Palms Hwy
Patricia G. Brown, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 594-081-17, San Bernardino County, CA
Robert M. and Ann L. Tenbrook/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 594-081-16, 56130 Yucca Trail
Christian O. Usher/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 594-081-26, 56098 Twenty-Nine Palms Hwy
Chi Ming Wong and Wai Fon Lau/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-09, 56150 Twenty-Nine Palms Hwy
Charles A. Donaldson, Jr., Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-65, 56172 Twenty-Nine Palms Hwy
Thomas C. Humphreville and Tim D. Humphreville/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-53, San Bernardino County, CA
Edward J. Ruscha, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-39, San Bernardino County, CA
Morris Communications Corporation/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-40, 56222 Twenty-Nine Palms Hwy
Robert Wright and Mary Wright/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-331-41, San Bernardino County, CA
Robert E. Becker and Sylvia L. Becker, Trustees/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-50 & 595-292-16, San Bernardino County, CA
San Bernardino County Flood Control District/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-47, 56272 Twenty-Nine Palms Hwy
Maher Ventures Properties, LLC/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-46, 56286 Twenty-Nine Palms Hwy
Desert Vista Development, Inc./Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-45, 56300 Twenty-Nine Palms Hwy
Bill Scholar, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 595-013-44, San Bernardino County, CA
Moorehoward Investments, LLC/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-291-01, 02, & 03, San Bernardino County, CA
Randy Chow & Sarah P. Chow, Hard Chow & Say Haong Chow/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-05, 56157 Twenty-Nine Palms Hwy
Roger D. Olson and Margaret M. Olson, Trustees/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-17, 56165 Twenty-Nine Palms Hwy
Elizabeth H. Meyer, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-09, 56187 Twenty-Nine Palms Hwy
Kristopher Collins and Jennifer Collins, Trustees/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-10, San Bernardino County, CA
Ronald E. Hill and Lisa A. Hill/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-11, 56193 Twenty-Nine Palms Hwy
Ronald E. Hill and Lisa A. Hill/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-292-19, 56249 Twenty-Nine Palms Hwy
John Tsiolis and Patricia Tsiolis/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-295-06, 56299 Twenty-Nine Palms Hwy
Charles W. Bell and Melodie M. Mattson Bell, Trustees/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-01, 56309-56315 Twenty-Nine Palms Hwy
Bobby Gene Doremus and Lingching, Trustees/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-02, 56341 Twenty-Nine Palms Hwy
Yamiernur Rehman and Rumna Waheed Wancho/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-84, 56351 Twenty-Nine Palms Hwy
Jesus Gamboa and Michalene N. Bixler/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-04 & 05, San Bernardino County, CA
Bharatkumar G. and Mrudulaben B. Bhakta/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

Property: APN 587-081-67, 56425 Twenty-Nine Palms Hwy
Naomi Urman, Trustee/Town of Yucca Valley
Mark Nuaimi, Real Property Negotiator
Real Property Negotiations

CLOSING ANNOUNCEMENTS

ADJOURNMENT

Yucca Valley Town Council

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Town of Yucca Valley Town Council in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Yucca Valley Town Council, Commissions and Committees.

Agendas - All agendas are posted at Town Hall, 57090 Twentynine Palms Highway, Yucca Valley, at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the Town Hall offices located at 57090 Twentynine Palms Highway, Yucca Valley.

Agenda Actions - Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Town Council will generally consider items in the order listed on the agenda. However, itemsmay be considered in any order. Under certain circumstances new agenda items can be added and action taken by twothirds vote of the Town Council.

Closed Session Agenda Items - Consideration of closed session items, *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Mayor will announce the subject matter of the closed session. If final action is taken in closed session, the Mayor shall report the action to the public at the conclusion of the closed session.

Public Testimony on any Item - Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Town Council should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the Town Clerk prior to the Council's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak. When recognized by the Mayor, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Council, speakers are limited to up to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Council at any one meeting. The Mayor or a majority of the Council may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Council member request and will be brought up individually at thespecified time in the agenda allowing further public comment on those items.

Agenda Times - The Council is concerned that discussion takes place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment - At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with Council's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

Disruptive Conduct - If any meeting of the Council is willfully disrupted by a personor by a group of persons so as to render the orderly conduct of the meeting impossible, the Mayor may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting Disruptive conduct includes addressing the Council without first being recognized, not addressing the subject before the Council, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Council from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for all Town of Yucca Valley meetings. Your cooperation is appreciated!*

ACRONYM LIST

ADA	Americans with Disabilities Act
CAFR	Comprehensive Annual Financial Report
CALTRANS	California Department of Transportation
CEQA	California Environmental Quality Act
CCA	Community Center Authority
CDBG	Community Development Block Grant
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COP	Certificates of Participation
CPI	Consumer Price Index
ED	Economic Development
EIR	Environmental Impact Report (pursuant to CEQA)
GAAP	Generally Accepted Accounting Procedures
GASB	Governmental Accounting Standards Board
IEEP	Inland Empire Economic Partnership
IIPP	Injury and Illness Prevention Plan
IRC	Internal Revenue Code
LAIF	Local Agency Investment Fund
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MBTA	Morongo Basin Transit Authority
MBYSA	Morongo Basin Youth Soccer Association
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MUSD	Morongo Unified School District
PARSAC	Public Agency Risk Sharing Authority of California
PERS	California Public Employees Retirement System
PPA	Prior Period Adjustment
PVEA	Petroleum Violation Escrow Account
RDA	Redevelopment Agency
RSA	Regional Statistical Area
RTP	Regional Transportation Plan
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TEA-21	Transportation Enhancement Act for the 21st Century
TOT	Transient Occupancy Tax

COUNCIL COMMITTEE MEETING TIMES

COMMITTEE	REPRESENTATIVE	TIMES	LOCATION
SANBAG	HUNTINGTON ROWE (ALT)	9:30am 1st Wed	San Bernardino
MEASURE I	HUNTINGTON ROWE (ALT)	9:00 a.m. 3rd Fri.	Apple Valley
DESERT SOLID WASTE JPA	HUNTINGTON LOMBARDO (ALT)	10:00am 2nd Thurs Feb, May, Aug, Nov	Victorville
LEAGUE OF CALIFORNIA CITIES DESERT/MOUNTAIN DIVISION	HAGERMAN ROWE (ALT)	10:00am. 4th Fri quarterly	Various Locations
MORONGO BASIN TRANSIT AUTHORITY	ABEL HUNTINGTON ROWE (ALT)	5:00 pm 4th Thurs	Joshua Tree
MOJAVE AIR QUALITY DISTRICT	HAGERMAN ROWE (ALT)	10:00am 4th Mon	Victorville
LEAGUE OF CALIFORNIA CITIES LEGISLATIVE DELEGATE	MAYOR		
SANBAG PLANS AND PROGRAMS (appointed by Sanbag Board)	HUNTINGTON	12:00 p.m. 3rd Wed.	San Bernardino
LEGISLATIVE TEAM	HUNTINGTON ROWE	Proposed for Council Member to work with Town Manager meeting with legislators when necessary.	
FLOOD CONTROL ZONE 6	MAYOR		

CITY/COUNTY ANIMAL SERVICES JPA	HUNTINGTON HAGERMAN	10:00 a.m. last Thurs.	Yucca Valley

AD HOC COMMITTEES

SENIOR HOUSING	HUNTINGTON ROWE
SEWER FINANCING	ROWE HAGERMAN
COUNCIL RULES & PROCEDURES	HUNTINGTON LOMBARDO
MORONGO UNIFIED SCHOOL DISTRICT	ROWE HAGERMAN
AUDIT	

TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
NOVEMBER 1, 2011

Mayor Huntington called the meeting to order at 6:07 p.m.

OPENING CEREMONIES

Council Members Present: Abel, Hagerman, Lombardo, Rowe and Mayor Huntington.

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Lt. Boswell, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Mayor Huntington

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Employee of the Quarter

Presented to Human Resources/Risk Manager Dani Lassetter

AGENCY REPORTS

Hi Desert Medical Center

2. Overview of Medical Center Operations

Pulled from Agenda

APPROVAL OF AGENDA

Council Member Lombardo moved to approve the agenda. Council Member Rowe seconded. Motion carried 5-0 on a voice vote.

CONSENT AGENDA

3. **Approve,** Regular Town Council Meeting Minutes of October 18, 2011.

4. **Waive,** further reading of all ordinances and read by title only.

5. **Receive and File,** the Treasurer's Report for 1st Quarter 2011-12

6. **Ratify,** Warrant Register total of $131,863.20 for checks dated October 17-24, 2011.
Ratify, Payroll Registers total of $140,559.53 for checks dated October 14, 2011.

Council Member Lombardo moved to adopt Consent Agenda Items 3-6. Council Member Hagerman seconded. Motion carried 5-0 on a roll call vote.

AYES: Council Member Abel, Hagerman, Lombardo, Rowe and Mayor Huntington.
NOES: None
ABSTAIN: None
ABSENT: None

DEPARTMENT REPORTS

7. **Long Canyon Basin/Channel Project, US Army Corps of Engineers & San Bernardino County Flood Control Agreement between Town/San Bernardino County Flood Control District.**

Deputy Town Manager Stueckle gave the staff report contained in the agenda and retained in the project file. A PowerPoint presentation was displayed during the discussion. A feasibility study was performed in 2007 for the Long Canyon Channel/Basin and the project was selected to move forward to a 2nd tier feasibility study. The Corps and the County have entered into an agreement for the preparation of this second study, and an agreement between the Town and the District is necessary for establishing the costs to be shared by the Local Sponsor, which includes the Town and the District.

Council Member Lombardo questioned if the proposal is to build the retention basin with the channels to be built later. Deputy Town Manager Stueckle advised the evaluation process is going to look at both. The advantage to that is if the channel doesn't qualify hopeful the basin will. Town Manager Nuaimi advised originally in consultation with the County we were going to spend collectively over a million dollars and would have a feasibility study that would likely conclude that the project doesn't qualify for federal dollars. We scaled the project back and determined that expansion of the basin gets us 70% there.

Council Member Hagerman moved to authorize the Town Manager to sign all necessary agreements with the San Bernardino County Flood Control District for implementing the Long Canyon Feasibility Study project as outlined in the April 2011 Letter Report Management Plan, as attached to the Staff Report. Council Member

Lombardo seconded.

Council Member Rowe requested an explanation of the difference in funding. Deputy Town Manager Stueckle advised of some of the options listed in the CAP Report.

Mayor Huntington questioned if the 50/25/25% funding is normal thoroughout the project. Deputy Town Manager Stueckle advised that, specific to this project, the typical split is 65/35% and then the hope is that the 35% is split between the Flood Control District and Town. Town Manager Nuaimi added the expectation is that the likelihood of getting further dollars to construct the project is not high, but what we do hope to get out of the dollars is the necessary information to design the basin.

There being no objections stated, the motion stands approved.

FUTURE AGENDA ITEMS

Mayor Huntington advised that SANBAG has sent a letter requesting that the Council look at the County Vision Statement and adopt it on an individual basis, noting he would like to bring it forward for formal adoption.

PUBLIC COMMENT

River Don, Yucca Valley, advised of River Don Sanctuary for homeless citizens, presented facts regarding the homeless situation in Town and advised of support needed.

Stacey Irwin, Yucca Valley, requested support from the Town for the homeless population.

Bruce Baldy, Yucca Valley, requested community support for the homeless at River Don's and advised of the need for money, vehicles, trailers and uninhabited Town buildings to help people survive.

Richard Harlan, Yucca Valley, questioned who will be responsible for the maintenance of the Long Canyon Channel discussed in Item No. 7. Town Manager Nuaimi advised it is part of a regional system and will be a County maintenance responsibility.

STAFF REPORTS AND COMMENTS

Town Manager Nuaimi advised of a Joint Meeting with the Council and Hi Desert Water District at 6:00 p.m. on Tuesday, November 8, in the Yucca Room where the results of the fiscal analysis for the proposed sales tax will be presented. Advised there was a 2nd site visit today for the Prop 84 grant funding for the Brehm Youth Sports Park complex.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

8. Council Member Lombardo

None

9. Council Member Abel

Thanked the Sheriff's Department and Administrative Services Director Yakimow for their presentation, noting he appreciates the officers out there making this community safe place.

10. Council Member Hagerman

Congratulated Human Resources/Risk Manager Lassetter noting that after election she was the first person he got a call from.

11. Mayor Pro Tem Rowe

Congratulated Human Resources/Risk Manager Lassetter and advised that she will be missed when she retires.

Thanked the Sheriff's Department

Thanked the residents from River Dan's for letting the Council know the need.

12. Mayor Huntington

Congratulated Human Resources/Risk Manager Lassetter.

Reported regarding AB 341 that was signed into law requiring mandatory recycling for commercial properties that generate more than 6 cubic feet of trash per week, which includes big box stores and any residential unit over 5 units. He noted the Material Recycling Facility JPA has allotted monies to educate communities regarding their part. There are still a few holes in the law right now so we are not sure how enforcement is going to go.

Advised that the Inland Empire quarterly report has been released, noting there was interesting data for the last quarter where Yucca Valley is ranked 43rd in population but is in the upper 50% in a number of items.

ANNOUNCEMENTS

Next Town Council Meeting, Tuesday, November 15, 2011, 6:00 p.m.

CLOSED SESSION

13. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Subsection (a) of Section 54956.9(a), Town of Yucca Valley v. Bond Blacktop, Inc., et al. (San Bernardino Superior Court Case. No. CIVMS1100141)

Mayor Huntington adjourned the meeting to closed session at 6:56 p.m., reconvened to open session at 7:15 p.m. and advised there was no reportable action taken. There were no members of the public present.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: November 30, 2011
For Council Meeting: December 6, 2011

Subject: Contract Amendment No. 5-RBF, INC., PS&E Phase
SR 62 PLHD Median Improvement Project-Apache to Palm Avenue
Proposed amendment to compensation for additional tasks and services

Prior Council Review: None for this specific item. On April 12, 2006, Town Council approved the agreement to exchange a portion of SAFETEA LU STP funding for Measure I funding with SANBAG. Town Council further authorized Staff to advertise for Requests for Proposal for the preparation of a Project Study Report / Project Report for PLHD SR 62 Median Improvement project. On June 28, 2007 Town Council awarded a contract to RBF Consulting, Inc. in the amount of $72,500 of the proposed fee of $175,480 consulting fee with the balance to be awarded upon allocation of PLHD funds by Federal Highway Administration. On December 13, 2007 Town Council approved Amendment No. 1 to the Agreement with RBF, Inc. to increase the contract fee to $175,480.

On August 4, 2009 Town Council approved Amendment No. 2 to provide for phase 2 PS&E services and additional compensation of $442,251 bringing the total RBF contract cost to $617,731. On December 21, 2010 Town Council approved Amendment No. 3 of the Agreement for Professional Consulting Services with RBF Consultants, Inc., to provide additional required tasks and services increasing compensation to the Consultant in the amount of $36,808 bringing the total compensation under the Agreement for Professional Consulting Services to $654,539. On April 5, 2011 Town Council approved Amendment No. 4 for phase 2 PS&E services with RBF Consultants, Inc., to provide additional services required by Caltrans increasing compensation to RBF in the amount of $35,560, bringing the total compensation under the Agreement to $689,699.

Recommendation: That the Town Council approves Amendment No. 5 of the Agreement for Professional Consulting Services with RBF Consultants, Inc., to provide additional required tasks and services specifically described in Consultant's Proposal dated Oct. 21, 2011 and attached to the proposed amendment as Exhibit "A" increasing the total compensation under the Agreement for Professional Consulting Services by $26,440, bringing the total compensation under the Agreement to $716,139.

Executive Summary: New requirements by Caltrans and additional right of way acquisition services necessitate additional tasks and services by the Consultant to

Reviewed By:			
Town Manager	Town Attorney	Mgmt Services	SRS Dept Head

___ Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
X Consent	___ Minute Action	___ Receive and File	___ Study Session

complete the planning and design documents (PS&E phase) and to obtain Caltrans approval. These additional tasks are a result of Caltrans and right of way requirements and could not be anticipated at the beginning of the PS&E phase. The proposed amendment modifies the existing Agreement thus requiring Town Council approval.

Order of Procedure: Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda)

Discussion: The Town is nearing completion of the PS&E phase. The PS&E phase entails the preparation of the plans, specifications, and estimates necessary to advertise for competitive bids and selection of a contractor for the final, or construction, phase of the project. Caltrans has required detail which necessitates additional tasks and services to be performed by the Consultant in order to complete the PS&E phase and to obtain Caltrans approval.

The additional tasks are discussed in detail in Consultant's proposal which is attached to the proposed Amendment at Exhibit "A" and are summarized as follows.

1. Right-of-Way Support and PS&E Updates
   Additional engineering support was required for ongoing right-of-way acquisitions and easements. Additional time was required for PS&E preparation due to the additional plan check review cycles.
   Cost: $12,270

2. Legal Descriptions and Exhibits
   Legal descriptions and exhibits were required for additional properties.
   Cost: $4,350

3. Caltrans Project Development Support
   This effort includes additional effort associated with the additional plan checks required by Caltrans, as well as the additional effort to provide support services to the Town associated with the time delay in completing the PS&E.
   Cost: $7,520

   The above items are described in more detail in Consultant's proposal labeled Exhibit A, as well as a line item for additional reimbursable expenses associated with the required effort.

Consultant costs to modify to plans to adhere to the Caltrans directives are $26,440.

Alternatives: No alternative action is recommended. The amendment is necessary to obtain Caltrans approval of the PS&E.

Fiscal impact: Proposed Amendment No. 5 increases the cost of the PS&E Phase from $689,699 to $716,139 and increase of $26,440.

Project Summary

Project Funding	
Federal SAFTEA-LU	$1,600,000
State/Local Partnership Program (SLPP)	350,000
TYV Local Transportation Fund (516)	312,120
TYV Traffic Safety Fund (507)	225,000
Measure I (522)	350,000
Total Budgeted Funds	**$2,837,120**

Design Contract Cost	
Current Contract Value including Amendment No. 4	$689,699
Contract Value with Amendment No. 5 (increase of $26,440)	$716,139
Contract paid to date	$690,707
Remaining to be paid: Phase 2-PS&E plus Amendment No. 5	$ 25,432

For Council's reference, based on the FY 2011-12 budget, the following are the anticipated expenditures for the project:

Project Appropriations for FY 2011-12	$2,837,120
Projected expenditures on PS&E for FY 2011-12:	$43,042
Projected expenditures on R/W acquisition for FY 2011-12	$71,563
Estimated construction cost in FY 11-12:	$2,686,864
Estimated R/W acquisition costs in FY 2011-12	$56,000
Estimated Administrative costs in FY 2011-12	$20,000
Total Projected Project Costs in FY 2011-12	$2,877,469
Ending Project Balance:	($40,349)

Based upon the current public project bidding environment, staff is anticipating very competitive bids for this project. Until such time as the project is actually bid and the right-of-way acquisition is complete there is no means to accurately determine a final project cost. However, there are sufficient additional Measure I revenues available to fund the current projected project shortfall of $40,349.

Attachments: Proposed Fifth Amendment to Original Agreement
Original Agreement & Amendments

Exhibit A

FIFTH AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES BETWEEN THE TOWN OF YUCCA VALLEY ("TOWN") AND RBF CONSULTING, INC. ("CONSULTANT")

RECITALS

1. On July 18, 2007, TOWN and CONSULTANT entered in an Agreement for Professional Consulting Services consisting of professional engineering services to perform Phase I, Tasks 1 through 6 of a Project Study Report/Study Report and Environmental Document (ED) and Plans, Specifications and Estimates (PS&E) for State Route 62 improvements from Apache Trail to Palm Avenue. Due to limitations on allocation of federal funding for the project CONSULTANT'S initial compensation was limited to $72,500, which sum represented a portion of CONSULTANT'S proposed fee.

2. Subsequently additional allocation of federal funds for the project became available and on December 13, 2007 TOWN and CONSULTANT executed Amendment No. 1 to the Agreement which increased CONSULTANT'S compensation not to exceed $175,480.

3. CONSULTANT has performed Phase I, Tasks 1 through 6 of the Project Study Report/Study Report and Environmental Document (ED) and is proceed with preparation of the PS&E phase, the fee for which is $442,251, including reimbursable expenses not to exceed $15,000, as more particularly described in Consultant's Proposal dated July 16, 2009 and attached hereto as Exhibit "C".

4. On December 21, 2010 Town Council approved Amendment No. 3 to the Agreement for Professional Consulting Services in the amount of $36,808 for additional tasks and services required for the completion of project planning and design documents not included in the original Agreement for Professional Consulting Services bringing the total compensation to $654,539.

5. On April 5, 2011, Town Council approved Amendment No. 4 to the Agreement for Professional Consulting Services in the amount of $35,160 to cover the cost of additional, new Caltrans requirements, specifically the design of loop detectors at the Church Street/SR 62 intersection for purposes of detecting bicycle traffic, Aerial Deposited Lead Investigation and Report, and the redesign of legal descriptions for ADA compliant sidewalks located behind the new driveway aprons to be constructed bringing the total compensation to $689,699.

6. CONSULTANT proposes Amendment No. 5, attached hereto as Exhibit "A", to the Agreement for Professional Consulting Services in the amount of $26,440 to

cover the cost of additional, new Caltrans requirements and to provide additional engineering support for ongoing right of way acquisitions and easements for sidewalks, driveways and other improvements, bringing the total compensation to $716,169.

4. The total compensation to CONSULTANT as a result Amendments No. 1, 2, 3, 4 and 5 to the original Agreement for Professional Consulting Services shall be $716,169.

That certain Contract Services Agreement for Professional Consulting Services between the TOWN and CONSULTANT dated July 18, 2007 and attached herein is amended in the following respects only:

Section 2.1. Compensation. is hereby amended to read:

"Section 2.1. Compensation. Compensation to the CONSULTANT shall not exceed Seven Hundred Sixteen Thousand One Hundred Sixty Nine Dollars ($716,169) for services including proposed PS&E services described in Consultant's Proposal dated October 21, 2011 and attached hereto as Exhibit "A".

Except as amended, all of the terms and conditions of the original Agreement are re-affirmed and incorporated as though fully set forth herein.

Dated: December 6, 2011

For the Consultant

Steven J. Huff
Senior Vice President

Gary L. Warkentin
Vice President

For the Town of Yucca Valley

Mark Nuaimi
Town Manager

Approved as to Form

Lona N. Laymon
Town Attorney

RBF CONSULTING

RECEIVED
OCT 24 2011
TOWN OF YUCCA VALLEY
COM DEV

October 21, 2011

JN 10-105355
(Amendment No. 5)

Mr. Shane Stueckle
TOWN OF YUCCA VALLEY
58928 Business Center Drive
Yucca Valley, CA 92284

Subject: PLHD, SR-62 from Apache Trail to Palm Avenue – Amendment No. 5

Dear Shane:

RBF Consulting (RBF) is currently providing planning and engineering services for the improvements within Caltrans right of way (R/W) for State Route 62 (SR-62) in the Town of Yucca Valley, California. The PEER and 100% PS&E have been completed and submitted for Town and Caltrans approval.

The following is a description of the additional tasks and services required for the completion and approval of the planning and design documents not included in our existing contract agreement. Based on additional services requested by Caltrans, the following Scope of Services has been developed in order to revise the SR-62 design plans, refine right-of-entry exhibits to reduce right-of-way impacts and acquisition costs, include two (2) additional legal descriptions, and to provide continued responses to Caltrans review cycles.

1. Right-of-Way Support and PS&E Updates

Provide additional engineering support for ongoing right-of-way acquisitions and easements for sidewalks, driveways, and other improvements. In addition, Caltrans has required more than the customary three (3) review cycles for PS&E and PA/ED document submittals. The additional hours for the additional right-of-way support and PS&E updates includes up to eight (8) hours for new or updated right-of-way exhibits, up to 24 hours for modified design plans to include new or revised driveway locations, up to four (4) hours for updated cost estimates, up to ten (10) hours of coordination for responses to property owners, up to 24 hours for additional PS&E and PA/ED updates in response to Caltrans' additional reviews, and up to 20 hours for other activities to support acquisition of easements and right-of-way. The total budgeted hours for this task includes up to 90 hours.

2. Legal Descriptions and Exhibits

Legal descriptions and accompanying exhibit maps will be prepared for proposed right-of-way acquisitions over Assessor's Parcels 0594-081-22 and 21. Preliminary title reports for the two Assessor's Parcels will be reviewed to report any potential conflicts with the

proposed acquisition parcels from existing title exceptions. The total budgeted hours for this task includes up to 30 hours for preparing exhibits and legal descriptions, coordination to obtain title reports, and for title report review.

3. Additional Caltrans Project Development Support

Caltrans has requested project document review cycles above and beyond the anticipated three (3) review cycles that is identified in the original scope of work. As such, RBF has been required to provide additional correspondence with Caltrans and the Town; revise and update reports, exhibits, plans and cost estimates; and update the comment/response matrices along with discussing comments with Caltrans staff. In addition, Town support with Caltrans agreements has been ongoing and not a part of the original scope of work. RBF will continue to provide services in support of funding correspondence, landscape maintenance agreement reviews and for the maintenance agreement. The total budgeted hours for this task includes up to 50 hours.

Additional reimbursable expenses are also included in this addendum, primarily for reprographics services and up to two (2) title reports.

Compensation

Following is a summary of the additional budget requested to complete these tasks:

Task	Budget
1. Right-of-Way Support and PS&E Updates	$12,270
2. Legal Descriptions and Exhibits	$4,350
3. Additional Caltrans Project Development Support	$7,520
Reimbursable Expenses	$2,300
Total Additional Budget Request	**$26,440**

Thank you for your consideration of this amendment request in the amount of $26,440. Please contact me at (949) 855-3625, if you have any questions.

Sincerely,

Gary L. Warkentin
Senior Vice President
Transportation Planning

cc: Adrian Anderson
H:\pdata\10105355\Admin\contract\5355 10-17-11 Amendment 5 Request_draft1.doc

RBF CONSULTING

10/21/2011

JN: 10-105355

EXHIBIT A

TASK/HOUR BREAKDOWN

TOWN OF YUCCA VALLEY
SR-62 - APACHE TR TO PALM AV CONSTRUCTION SUPPORT SERVICES

TASK	DESCRIPTION	PROJECT DIRECTOR $220 per hour		PROJECT MANAGER $195 per hour		STRUCTURAL ENGINEER $195 per hour		SENIOR ENGINEER/PLANNER $163 per hour		PROJECT ENGINEER/PLANNER $148 per hour		DESIGNER (CADD) $118 per hour		TOTAL	
		Hours	$	Hours	$	Hours	$	Hours	$	Hours	$	Hours	$	Hours	$
	CONSTRUCTION ENGINEERING SUPPORT														
1.0	Right-of-Way Support and PS&E Updates	0	$0	0	$0	0	$0	10	$1,630	40	$5,920	40	$4,720	90	$12,270
2.0	Legal Descriptions and Exhibits	0	$0	0	$0	0	$0	10	$1,630	12	$1,776	8	$944	30	$4,350
3.0	Additional Caltrans Project Development Support	0	$0	0	$0	0	$0	8	$1,304	42	$6,216	0	$0	50	$7,520
0.0	Reimbursable Expenses														$2,300
TOTAL		0	$0	0	$0	0	$0	28	$4,564	94	$13,912	48	$5,664	170	$26,440

CONTRACT SERVICES AGREEMENT
FOR PROFESSIONAL CONSULTING SERVICES

This Agreement for contract services is made and entered into by and between the Town of Yucca Valley, a municipal corporation, (hereinafter "TOWN") and RBF Consulting, Inc., a California corporation, (hereinafter "CONSULTANT"). TOWN and CONSULTANT agree as follows:

1.0 SERVICES

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, CONSULTANT shall provide and perform professional engineering services to perform Tasks 1 though 6 of Phase 1 of a Project Study Report/Project Report and Environmental Document and PS&E for SR-62 from the Intersection of Apache Trail to the intersection of Palm Avenue in the Town of Yucca Valley which are more particularly described in the Scope of Services specified in Request For Qualifications/Request For Proposal dated September 6, 2006 and CONSULTANT'S Proposal dated October 30, 2006 both of which are attached hereto as Exhibit "A" and Exhibit "B" respectively and by this reference are incorporated herein in their entirety.

1.2 Compliance with Law. All services rendered hereunder shall be provided in CONSULTANT'S best judgment in accordance with all ordinances, resolutions, statutes, rules and regulations of the United States of America, State of California, and other applicable agencies.

1.3 Familiarity with Services. By executing this contract, CONSULTANT warrants that it has thoroughly investigated and considered the services to be performed, and fully understands the services to be performed under this Agreement.

1.4 Care and Diligence. CONSULTANT agrees to use reasonable care and diligence to perform its obligations under this Agreement. CONSULTANT agrees to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement.

2.0 COMPENSATION

2.1 Compensation. Compensation to the CONSULTANT shall not exceed the sum of Seventy Two Thousand Five Hundred Dollars ($72,500) and more particularly described in Fee Proposal dated October 30, 2007 attached hereto as Exhibit "C".

2.2 Payments. All payments for services under this Agreement are contingent upon TOWN'S approval of authorized completed services and acceptance of submitted products.

CONSULTANT shall submit itemized invoices for services rendered, in a form acceptable to the TOWN. TOWN shall pay CONSULTANT as soon thereafter as the TOWN'S regular procedures provide. CONSULTANT shall include documentation with itemized invoices indicating number of hours worked, specific workstation or server, staff member assistance and excess hours, if any that were not utilized.

Payment for services will be made upon approval of CONSULTANT invoices and during normal accounts payable process. Payment shall be written to:

RBF Consulting, Inc.
14725 Alton Parkway
Irvine, CA 92618-2027

3.0 PERFORMANCE SCHEDULE

3.1 Term. The term of this Agreement shall be from the date of execution of this Agreement through July 30, 2008, unless amended by mutual written consent of the parties or terminated pursuant to Section 8.2 of this Agreement.

4.0 COORDINATION OF SERVICES

4.1 Representative of CONSULTANT. Mr. Gary Warkentin CONSULTANT'S Project Manager and the primary contact during the completion of this project. The TOWN will contact this representative in matters related to this Agreement.

4.2 TOWN Project Manager. Duane Gasaway, Consulting Senior Project Manager will act as the TOWN primary contact. The CONSULTANT will contact this representative in matters related to this Agreement.

4.3 Prohibition against Subcontracting or Assignment; Certain Exceptions. The experience, knowledge, capability and reputation of CONSULTANT, its principals and employees were a substantial inducement for the TOWN to enter into this Agreement. CONSULTANT shall not contract with any other person or entity to perform in whole or in part the services required hereunder without the express written approval of the TOWN.

4.4 Independent CONSULTANT. Neither the TOWN nor any of its employees shall have any direct control over the manner, mode or means by which CONSULTANT, its agents or employees, perform the services required. The TOWN shall have no voice in the selection, discharge, supervision or control of CONSULTANT'S employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. CONSULTANT shall obtain no rights to retirement benefits or other benefits which accrue to TOWN'S employees, and CONSULTANT hereby expressly waives any claim it may have to any such rights.

5.0 INDEMNIFICATION. The TOWN and CONSULTANT shall, to the extent of their liabilities under the laws of California, indemnify, defend and save harmless the other from any and all loss, damage, claims, actions and suits whatsoever including all costs, expenses, and attorney's fees incurred on behalf of the other in connection therewith that arise out of the other's negligence or other legal wrong-doing in any way connected with activities under this Agreement. Each party agrees to give the other immediate notice of any claim, action or suit in any way connected with activities under this Agreement.

6.0 INSURANCE. CONSULTANT, at CONSULTANT'S own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

6.1 Worker's Compensation Coverage. CONSULTANT shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees in accordance with the laws of the State of California. In addition, CONSULTANT shall require each SUB-CONSULTANT to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the SUB-CONSULTANT'S employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the TOWN at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the

TOWN, its officers, agents, independent CONSULTANT'S, employees and volunteers for losses arising from work performed by CONSULTANT for TOWN.

6.2 General Liability Coverage. CONSULTANT shall maintain commercial general liability insurance in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

6.3 Automobile Liability Coverage. CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars ($1,000,000) combined single limit for each occurrence.

6.4 Professional Liability Coverage. CONSULTANT shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors or omissions which may arise from CONSULTANT'S operations under this Agreement, whether such operations be by the CONSULTANT or by its employees, sub-CONSULTANT'S, or sub-consultants. The amount of this insurance shall not be less than one million dollars ($1,000,000) on a claims-made annual aggregate basis, or a combined single-limit per occurrence basis.

6.5 Endorsements. Each general liability and automobile liability insurance policy shall be with insurers possessing a Best's rating of no less than A:VII and shall be endorsed with the following specific language:

6.5.01 The TOWN, its elected or appointed officers, officials, employees, agents, independent CONSULTANT'S, and volunteers are to be covered as additionally insured with respect to liability arising out of work performed by or on behalf of the CONSULTANT, including materials, parts or equipment furnished in connection with such work or operations.

6.5.02 This policy shall be considered primary insurance as respects the TOWN, its elected or appointed officers, officials, employees, agents, independent CONSULTANT'S,

and volunteers. Any insurance maintained by the TOWN, including any self-insured retention, shall be considered excess insurance only and shall not contribute to it.

6.5.03 This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

6.5.04 The Insurer waives all rights of subrogation against the TOWN, its elected or appointed officers, officials, employees or agents.

6.5.05 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the TOWN, its elected or appointed officers, officials, employees, agents or volunteers.

6.5.06 The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the TOWN.

6.6 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the TOWN. At the TOWN'S option, CONSULTANT shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

6.7 Certificates of Insurance. CONSULTANT shall provide certificates of insurance with original endorsements to TOWN as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the TOWN on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the TOWN at all times during the term of this Agreement.

7.0 REPORTS AND RECORDS

7.1 Reports. CONSULTANT shall monthly prepare and submit to the TOWN such reports concerning the performance of the services required in carrying out this Agreement upon request of TOWN.

7.2 Records. The CONSULTANT shall keep such books and records as shall be necessary to perform the services required by this Agreement. These records should include material invoices, receipts, supplier information, warranty tracking, and work orders. Such records shall be maintained for such period as may be

required by law and the TOWN shall have access to such records in the event any audit is required.

7.3 Public Records Disclosure. All information received by the TOWN from CONSULTANT or any source concerning this Agreement, including the Agreement itself, may be treated by the TOWN as public information subject to disclosure under the provisions of the California Public Records Act, Government Code §6250 et seq. (the "Public Records Act"). CONSULTANT understands that although all materials received by the TOWN in connection with this Agreement are intended for the exclusive of the TOWN, they are potentially subject to disclosure under the provisions of the Public Records Act. In the event a request for disclosure of any part or all of any information which CONSULTANT has reasonably requested TOWN to hold in confidence is made to the TOWN, the TOWN shall notify CONSULTANT of the request and shall thereafter disclose the requested information unless TOWN, within five (5) days of receiving notice of the disclosure request, requests nondisclosure, provides TOWN a legally sound basis for the nondisclosure, and agrees to indemnify, defend, and hold TOWN harmless in any/all actions brought to require disclosure. CONSULTANT waives any and all claims for damages, lost profits, or other injuries of any and all kinds in the event TOWN fails to notify CONSULTANT of any such disclosure request and/or releases any information concerning the contract received from CONSULTANT or any other source.

8.0 ENFORCEMENT OF AGREEMENT

8.1 General. No delay or omission in the exercise of any right or remedy by the TOWN on any default shall impair such right or remedy or be construed as a waiver; TOWN'S consent to or approval of any act by CONSULTANT requiring TOWN'S consent or approval shall not be deemed to waive or render unnecessary TOWN'S consent to or approval by any subsequent act of CONSULTANT. Any waiver by the TOWN of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.2 Termination. Either the TOWN or the CONSULTANT may terminate this Agreement, without cause, upon 30 days written notification to the other party to the Agreement as outlined in paragraph 10.1 of this Agreement. This Agreement may be terminated with cause at any time by TOWN upon material breach of this Agreement by CONSULTANT.

8.3 Governing Law/Attorney's Fees/Venue. This Agreement is to be governed by and construed in accordance with the laws of the State of California. In the event any action shall be instituted by either of the parties hereto for the enforcement of any of its rights or otherwise, the party in whose favor a judgment shall be rendered therein shall be entitled to recover from the other party reasonable fees of attorneys, accountants, appraisers and expert witnesses ("litigation expenses") and costs incurred by said prevailing party in said action as may be established by the court, as applicable. The proper venue for the filing of any such action shall be the County of San Bernardino.

9.0 CONFLICT OF INTEREST - NON-DISCRIMINATION – PROHIBITED INTERESTS

9.1 Conflict of Interest. CONSULTANT warrants that it will strictly comply with all conflict of interest laws.

9.2 Covenant Against Discrimination. CONSULTANT covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin or ancestry in the performance of this Agreement. CONSULTANT shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin or ancestry.

9.3 Prohibited Interests. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, TOWN shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of TOWN, during the term of his or her service with TOWN, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

10.0 MISCELLANEOUS PROVISIONS

10.1 Notice. Notices or correspondence relating to this Agreement shall be in writing. Any notices to be given hereunder shall be effective when personally delivered, or two days after placing in the United States Mail, first class, postage prepaid, and addressed to the party to whom the notice is directed. The current addresses of the parties are as follows:

TOWN
Shane R. Stueckle, Deputy Town Manager
Town of Yucca Valley
Community Development Department
58928 Business Center Drive
Yucca Valley, CA 92284

CONSULTANT
RBF Consulting, Inc.
14725 Alton Parkway
Irvine, CA 92618-2027

10.2 Integration; Amendment. It is understood that there are no oral Agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, Agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

10.3 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not effect any of the remaining phrases, sentences, clauses, paragraphs or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

10.4 Authority of Persons Executing Agreement. CONSULTANT, in executing this Agreement on its behalf, warrants that (i) it is duly organized and existing, (ii) it is duly authorized to execute and deliver this Agreement on its behalf, (iii) by so executing this

Agreement, CONSULTANT is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which CONSULTANT is bound.

IN WITNESS WHEREOF, the parties have entered into and executed this Agreement this _____ day of _____, 2007.

CONSULTANT

_____
Steven J. Huff
Senior Vice President

_____
Gary Warkentin
Vice President

TOWN

_____
Shane R. Stueckle
Deputy Town Manager

Approved as to form:

_____
Naomi Silvergield
Town Attorney

EXHIBIT B

AMENDMENT NO. 1
TO THE AGREEMENT BETWEEN
THE TOWN OF YUCCA VALLEY AND
RBF CONSULTANTS, INC. FOR
PROFESSIONAL SERVICES

THIS AMENDMENT NO. 1 to the Agreement approved by the Town Council on June 28, 2007, is made by and between the Town of Yucca Valley, a municipal corporation, whose address is 57090 Twentynine Palms Highway, Yucca Valley, California 92284, hereinafter called "TOWN" and RBF Consultants, Inc., whose address is 14724 Alton Parkway, Irvine, California, 92618, hereinafter called "CONSULTANT".

RECITALS

A. On June 28, 2007, TOWN and CONSULTANTS entered into an Agreement for professional engineering design services for the PLHD project on SR 62 within the Town of Yucca Valley.

B. TOWN and CONSULTANT desire to amend said agreement dated June 28, 2007, and all amendments thereto, to reflect said modifications.

C. NOW, THEREFORE, in consideration of the recitals and mutual promises of the parties contained herein, TOWN and CONSULTANT agree to the below-referenced amendments to said Agreement dated June28, 2007, and all amendments thereto, as follows:

2.0 COMPENSATION:

2.1 Compensation: Compensation to the CONSULTANT shall not exceed the sum of One Hundred Seventy Five Thousand, Four Hundred and Eighty Dollars ($175,480) and more particularly described in Fee Proposal dated October 30, 2007.

"TOWN"
TOWN OF YUCCA VALLEY
A municipal corporation

By:_____
Deputy Town Manager

"CONSULTANT"
RBF Consultants, Inc.

By:_____
Steve J. Huff, Senior Vice President

By:_____
Gary Warkentin

EXHIBIT C

ORIGINAL

SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES BETWEEN THE TOWN OF YUCCA VALLEY ("TOWN") AND RBF CONSULTING, INC. ("CONSULTANT")

RECITALS

1. On July 18, 2007, TOWN and CONSULTANT entered in an Agreement for Professional Consulting Services consisting of professional engineering services (attached hereto as Exhibit "A") to perform Phase I, Tasks 1 through 6 of a Project Study Report/Study Report and Environmental Document (ED) and Plans, Specifications and Estimates (PS&E) for State Route 62 improvements from Apache Trail to Palm Avenue. Due to limitations on allocation of federal funding for the project CONSULTANT'S initial compensation was limited to $72,500, which sum represented a portion of CONSULTANT'S proposed fee.

2. Subsequently additional allocation of federal funds for the project became available and on December 13, 2007 TOWN and CONSULTANT executed Amendment No. 1 (attached hereto as Exhibit "B") to the Agreement which increased CONSULTANT'S compensation not to exceed $175,480.

3. CONSULTANT has performed Phase I, Tasks 1 through 6 of the Project Study Report/Study Report and Environmental Document (ED) and proposes to proceed with preparation of the PS&E phase, the fee for which is $442,251, including reimbursable expenses not to exceed $15,000, as more particularly described in Consultant's Proposal dated July 16, 2009 and attached hereto as Exhibit "C".

4. The total compensation to CONSULTANT as a result the original Agreement for Professional Consulting Services, Amendment No. 1 and this Amendment No. 2 shall be $617,731.

That certain Contract Services Agreement for Professional Consulting Services between the TOWN and CONSULTANT dated July 18, 2007 and attached herein is amended in the following respects only:

Section 2.1. Compensation. is hereby amended to read:

"Section 2.1. Compensation. Compensation to the CONSULTANT shall not exceed Six Hundred Eighteen Thousand Thirty One Dollars ($617,731) for services including proposed PS&E services described in Consultant's Proposal dated July 16, 2009 and attached hereto as Exhibit C."

Except as amended, all of the terms and conditions of the original Agreement are re-affirmed and incorporated as though fully set forth herein.

Dated: August 4, 2009

For the Consultant

Steven J. Huff
Senior Vice President

For the Town of Yucca Valley

Shane R. Stueckle
Deputy Town Manager

Gary L. Warkentin
Vice President

Approved as to Form

Douglas P. Haubert
Town Attorney

EXHIBIT D

RBF CONSULTING

December 7, 2010

JN 10-105355
(Addendum No. 1)

Mr. Shane Stueckle
TOWN OF YUCCA VALLEY
58928 Business Center Drive
Yucca Valley, CA 92284

Subject: PLHD, SR-62 from Apache Tr to Palm Av - Addendum Request No. 1

Dear Shane:

RBF Consulting (RBF) is currently providing planning and engineering services for the improvements within Caltrans right of way (R/W) for State Route 62 (SR-62) in the Town of Yucca Valley, California. Our existing work program includes preparation of a PEER, Environmental Document, and PS&E for the proposed improvements to gain Caltrans project approval to allow the project to proceed into construction. The draft PEER and 100% PS&E have been completed and submitted for Town and Caltrans reviews.

The following is a description of the additional tasks and services required for the completion and approval of the planning and design documents not included in our existing contract agreement.

1. Project Meeting Attendance and Coordination

Two (2) additional project meetings, agendas, and meeting minutes are included in this addendum request. This task is anticipated to include meetings at the Town of Yucca Valley and at Caltrans District 8. The two (2) meetings in addition to necessary conference calls are anticipated to include a comment resolution meeting and an additional Design coordination meeting during the PEER and PS&E approval process. Attendance at two (2) public Town meetings are also included as part of this task.

2. SR-62 / Church Street Realignment

The existing Church Street intersection alignment is off-set configuration. Caltrans review of the proposed PLHD improvements required that a raised median be constructed to eliminate through movements on Church Street, i.e., restriction of the north and south legs of the intersection to right-in/out only or that the existing Church Street intersection off-set would need to be eliminated to maintain full access. This task includes the preparation of a preliminary alignment plan for the Church Street realignment which was approved by the Town and Caltrans and revisions to the project construction documents to include the intersection improvements and proposed new traffic signal.

3. Drainage Design

Caltrans' is now requiring that the nonstandard 0" high curbs within the vicinity of Yucca Creek (designed as 0" in order not to increase the water surface profile since Yucca Creek is designated as a Floodway) be revised to a standard 8" curb with scuppers to pass creek overflows from the highway back into the creek. Changing the drainage design (0" curbs to 8" curbs with scuppers) in Yucca Creek based upon Caltrans' request is due to a recent change to the SR-62 posted speed limit from 45 mph to 40 mph. The change in the speed limit makes the use of 8" curb standard design. The 8" curb is required since a 6" curb can not be reasonably constructed to handle traffic loading and include sufficient clearance for scuppers. The change requires drainage plan modifications for the downstream Yucca Creek 36" CMP culverts due to nonstandard pipe cover under SR-62 at the Yucca Creek dipped crossing location. The redesign uses drop inlets to bifurcate the flow into smaller dimension (15" x 24" CMPA) pipe outlets in order to reduce the height of the 24" x 36" CMPA culverts to accommodate the structural section of the revised 8" curb with scuppers. In addition, coordination and PS&E updates were required when a nonstandard condition was discovered whereby the clearance between the Yucca Creek culverts and the SR-62 pavement required a special detail for accommodation of traffic conduit and pullbox. This task includes updates to the drainage plans, specifications, and cost estimate and includes time assumed for additional Caltrans comment resolution and updates.

4. Initial Site Assessment

RBF will prepare a Phase I Initial Site Assessment (ISA) for the proposed project based on a decision by Caltrans that the ISA checklist and associated Technical Memorandum that were previously prepared and submitted are no longer adequate to achieve environmental clearance. RBF previously prepared a Hazardous Materials Technical Memorandum that documented the site's hazardous materials conditions through a regulatory database search and a site visit, conducted on July 1, 2009. Recently, the proposed project has been revised to include a new signal light that would require further excavation activities (approximately seven to nine feet below ground surface [bgs]) in order to install the associated footings. Thus, a Phase I ISA is required per Caltrans' standards, guidelines, and discretion. RBF will prepare the ISA in accordance with the American Society for Testing and Materials (ASTM) Standard Practice E 1527-05 and the California Department of Transportation's (Caltrans) Standard Environmental Reference (SER).

Compensation

Following is a summary of the additional budget requested for each of these tasks:

	Task	Budget
1.	Project Meetings	$5,448
2.	SR-62 / Church Street Realignment	$10,500
3.	Drainage Design at Yucca Creek	$10,944
4.	Initial Site Assessment	$7,416
	Subtotal Professional Fees	$34,308
	Direct Costs/Reimbursable Expenses	$2,500
Total Additional Budget Request		$36,808

Thank you for your consideration of this addendum request in the amount of $36,808. Please contact me at (949) 855-3625, if you have any questions.

Sincerely,

Gary L. Warkentin
Vice President
Transportation Planning

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RBF CONSULTING

STATE ROUTE 62 - PLHD

TASK/HOUR BREAKDOWN

Date: 12-06-10

	TASK	PROJECT DIRECTOR		PROJECT ENGINEER		DESIGN ENGINEER		TOTAL	
		Hours	$210	Hours	$144	Hours	$132	Hours	$
1	Project Meeting Attendance and Coordination	4	840	32	4,608	0	0	36	5,448
2	SR-62/Church Street Realignment	2	420	48	6,912	24	3,168	74	10,500
3	Drainage Design	0	0	32	4,608	48	6,336	80	10,944
4	Environmental Studies - ISA	0	0	2	288	54	7,128	56	7,416
	Subtotal - Professional Fees								34,308
	Direct Costs / Reimbursable Expenses								2,500
	TOTAL FEE - ADDITIONAL BUDGET REQUEST	6	$1,260	114	$16,416	126	$16,632	246	$36,808

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THIRD AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES BETWEEN THE TOWN OF YUCCA VALLEY ("TOWN") AND RBF CONSULTING, INC. ("CONSULTANT")

RECITALS

1. On July 18, 2007, TOWN and CONSULTANT entered in an Agreement for Professional Consulting Services consisting of professional engineering services (attached hereto as Exhibit "A") to perform Phase I, Tasks 1 through 6 of a Project Study Report/Study Report and Environmental Document (ED) and Plans, Specifications and Estimates (PS&E) for State Route 62 improvements from Apache Trail to Palm Avenue. Due to limitations on allocation of federal funding for the project CONSULTANT'S initial compensation was limited to $72,500, which sum represented a portion of CONSULTANT'S proposed fee.

2. Subsequently additional allocation of federal funds for the project became available and on December 13, 2007 TOWN and CONSULTANT executed Amendment No. 1 (attached hereto as Exhibit "B") to the Agreement which increased CONSULTANT'S compensation not to exceed $175,480.

3. CONSULTANT has performed Phase I, Tasks 1 through 6 of the Project Study Report/Study Report and Environmental Document (ED) and proposes to proceed with preparation of the PS&E phase, the fee for which is $442,251, including reimbursable expenses not to exceed $15,000, as more particularly described in Consultant's Proposal dated July 16, 2009 and attached hereto as Exhibit "C".

4. Consultant proposes a third amendment, dated December 7, 2010 and attached hereto as Exhibit "D", to the Agreement for Professional Consulting Services in the amount of $36,808, which includes Direct Costs/Reimbursables in the amount of $2,500, for additional tasks and services required for the completion of project planning and design documents not included in the original Agreement for Professional Consulting Services.

5. The total compensation to CONSULTANT as a result Amendments No. 1, 2 and 3 to the original Agreement for Professional Consulting Services shall be $654,539.

That certain Contract Services Agreement for Professional Consulting Services between the TOWN and CONSULTANT dated July 18, 2007 and attached herein is amended in the following respects only:

Section 2.1. Compensation. is hereby amended to read:

"Section 2.1. Compensation. Compensation to the CONSULTANT shall not exceed Six Hundred Fifty Four Thousand Five Hundred Thirty Nine Dollars ($654,539) for services including proposed PS&E services described in Consultant's Proposal dated December 7, 2010 and attached hereto as Exhibit D."

Except as amended, all of the terms and conditions of the original Agreement are re-affirmed and incorporated as though fully set forth herein.

Dated: December 21, 2010

For the Consultant

Steven J. Huff
Senior Vice President

Gary L. Warkentin
Vice President

For the Town of Yucca Valley

Mark Nuaimi
Town Manager

Approved as to Form

ON FILE

Lona N. Laymon
Town Attorney

FOURTH AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES BETWEEN THE TOWN OF YUCCA VALLEY ("TOWN") AND RBF CONSULTING, INC. ("CONSULTANT")

RECITALS

1. On July 18, 2007, TOWN and CONSULTANT entered in an Agreement for Professional Consulting Services consisting of professional engineering services (attached hereto as Exhibit "A") to perform Phase I, Tasks 1 through 6 of a Project Study Report/Study Report and Environmental Document (ED) and Plans, Specifications and Estimates (PS&E) for State Route 62 improvements from Apache Trail to Palm Avenue. Due to limitations on allocation of federal funding for the project CONSULTANT'S initial compensation was limited to $72,500, which sum represented a portion of CONSULTANT'S proposed fee.

2. Subsequently additional allocation of federal funds for the project became available and on December 13, 2007 TOWN and CONSULTANT executed Amendment No. 1 (attached hereto as Exhibit "B") to the Agreement which increased CONSULTANT'S compensation not to exceed $175,480.

3. CONSULTANT has performed Phase I, Tasks 1 through 6 of the Project Study Report/Study Report and Environmental Document (ED) and is proceed with preparation of the PS&E phase, the fee for which is $442,251, including reimbursable expenses not to exceed $15,000, as more particularly described in Consultant's Proposal dated July 16, 2009 and attached hereto as Exhibit "C".

4. On December 21, 2010 Town Council approved Amendment No. 3 attached hereto as Exhibit "D", to the Agreement for Professional Consulting Services in the amount of $36,808 for additional tasks and services required for the completion of project planning and design documents not included in the original Agreement for Professional Consulting Services bringing the total compensation to $654,539.

5. CONSULTANT proposes Amendment No. 4, attached hereto as Exhibit "E", to the Agreement for Professional Consulting Services in the amount of $35,160 to cover the cost of additional, new Caltrans requirements, specifically the design of loop detectors at the Church Street/SR 62 intersection for purposes of detecting bicycle traffic, Aerial Deposited Lead Investigation and Report, and the redesign of legal descriptions for ADA compliant sidewalks located behind the new driveway aprons to be constructed bringing the total compensation to $689,699.

4. The total compensation to CONSULTANT as a result Amendments No. 1, 2, 3, and 4 to the original Agreement for Professional Consulting Services shall be $689,699.

That certain Contract Services Agreement for Professional Consulting Services between the TOWN and CONSULTANT dated July 18, 2007 and attached herein is amended in the following respects only:

Section 2.1. <u>Compensation</u>. is hereby amended to read:

"Section 2.1. <u>Compensation</u>. Compensation to the CONSULTANT shall not exceed Six Hundred Eighty Nine Thousand Six Hundred Ninety Nine Dollars ($689,699) for services including proposed PS&E services described in Consultant's Proposal dated March 9, 2011 and attached hereto as Exhibit "E".

Except as amended, all of the terms and conditions of the original Agreement are re-affirmed and incorporated as though fully set forth herein.

Dated: April 5, 2011

For the Consultant

Steven J. Huff
Senior Vice President

For the Town of Yucca Valley

Mark Nuaimi
Town Manager

Gary L. Warkentin
Vice President

Approved as to Form

Lona N. Laymon
Town Attorney

EXHIBIT E

RBF CONSULTING

March 22, 2011

JN 10-105355
(Amendment No. 4)

Mr. Shane Stueckle
TOWN OF YUCCA VALLEY
58928 Business Center Drive
Yucca Valley, CA 92284

Subject: PLHD, SR-62 from Apache Trail to Palm Avenue – Amendment No. 4

Dear Shane:

RBF Consulting (RBF) is currently providing planning and engineering services for the improvements within Caltrans right of way (R/W) for State Route 62 (SR-62) in the Town of Yucca Valley, California. Our existing work program includes preparation of a PEER, Environmental Document, and PS&E for the proposed improvements to gain Caltrans project approval to allow the project to proceed into construction. The draft PEER and 100% PS&E have been completed and submitted for Town and Caltrans reviews.

The following is a description of the additional tasks and services required for the completion and approval of the planning and design documents not included in our existing contract agreement. Based on additional services requested by Caltrans, the following Scope of Services has been developed in order to revise the SR-62 traffic signal plans, refine legal descriptions and exhibits to reduce right-of-way impacts and acquisition costs, and to conduct Aerially Deposited Lead (ADL) testing and provide a summary report.

1. Traffic Signal Plan Revisions

Caltrans is requiring that the signal phasing on Church Street be modified from permissive to split-phasing. Caltrans is requiring the design and construction of loop detectors at the intersection to provide bicycle detection. This was not a requirement when our original agreement was executed with the Town. This task includes additional sheets for details for Loop Detector Assignments and Bicycle Loop Detectors including wiring requirements.

2. Right-of-Way Legal Descriptions and Exhibits

It is proposed to revise ten (10) legal descriptions and exhibits to reduce right-of-way impacts and acquisition costs. The areas will be refined to limit acquisition to only the areas required to provide ADA compliant sidewalks behind the new driveway aprons.

3. Aerially Deposited Lead Investigation and Report

Caltrans has reviewed the previously prepared Initial Site Assessment (ISA) environmental report and is requiring that ADL testing be completed in order to approve the environmental phase of the project. This task includes testing for ADL and a summary report to satisfy Caltrans' requirement in order to approve the environmental documentation. Testing and report will be prepared by Earth Mechanics, Inc. as a Subconsultant to RBF.

Field Investigation. Consultant will drill no more than twelve (12) ADL borings. These borings will be located in unpaved areas on both the north and south side of SR-62. Soil samples will be collected from depths of approximately 0.5, 1.5, 3, and 4 feet below existing grade from each boring, assuming refusal does not occur. On-site soils will be used to backfill the shallow boreholes.

The proposed borehole locations will be shown on a boring location plan. This plan will be used to secure an encroachment permit from Caltrans and/or Town of Yucca Valley. Any other permits, if required, will be secured by others.

Laboratory Testing. We will forward the collected soil samples to a California Certified analytical laboratory for testing. The laboratory program will include:

- All samples will be tested for total lead,
- Samples that contain greater than or equal to 50 mg/kg of total lead will be analyzed for soluble lead using Waste Extraction Test (citric acid extraction) for extractable lead, and WET (de-ionized extraction) for de-ionized extractable lead; if no such samples exist, then no more than ten percent of samples collected will be analyzed for soluble lead using citric acid extraction and de-ionized extraction,
- No more than ten percent of samples collected will be analyzed using the IPA Toxic Characteristic Leaching Procedure (TCLP) for leachable lead, and
- No more than ten percent of soil samples collected will be analyzed for pH.

Report Preparation. Consultant (Earth Mechanics, Inc.) will prepare an ADL report to include a summary of the findings of the field investigation, results of the laboratory tests, and results of the statistical analysis. The report will address the re-use of on-site soils excavated during construction (within Caltrans right-of-way).

Compensation

Following is a summary of the additional budget requested to complete these tasks:

Task	Budget
1. Traffic Signal Plan Revisions	$6,600
2. Right-of-Way Legal Descriptions and Exhibits (10)	$7,000
3. Aerially Deposited Lead Investigation and Report	$21,560
Total Additional Budget Request	**$35,160**

Thank you for your consideration of this amendment request in the amount of $35,160. Please contact me at (949) 855-3625, if you have any questions.

Sincerely,

Gary L. Warkentin
Senior Vice President
Transportation Planning

cc: Duane Gasaway
Adrian Anderson

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TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Date: November 17, 2011
For Council Meeting: December 6th, 2011

Subject: AB1234 Reporting Requirements

Prior Council Review: Current reimbursement policy for Council members and Redevelopment Agency members reviewed and approved by Council August 2006.

Recommendation: Receive and file the AB1234 Reporting Requirement Schedule for the month of September and October 2011.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion / Questions of Staff
Motion/Second
Discussion on Motion
Roll Call Vote

Discussion: AB1234 requires members of a legislative body to report on "meetings" attended at public expense at the next meeting of the legislative body. "Meetings" for purpose of this section are tied to the Brown Act meaning of the term: *any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains.* Qualifying expenses include reimbursement to the member related to meals, lodging, and travel.

An example of when a report is required is when a Town Council member represents his or her agency on a joint powers agency board and the Town pays for the official's expenses in serving in that representative capacity. Additionally, in the spirit of AB1234, the Yucca Valley Town Council also reports all travel related to conference and training attended at public expense.

Although the AB1234 report can be either written or oral, this report must be made at the next meeting of the legislative body that paid for its member to attend the meeting.

Reviewed By:	Town Manager	Town Attorney	Admin Services	Dept Head

___ Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
X Consent	___ Minute Action	X Receive and File	___ Study Session

Alternatives: None.

Fiscal impact: There is no anticipated financial impact associated with the recommended approval of AB1234 reporting requirements.

Attachments: **AB1234 Reporting Requirement Schedule**

Town of Yucca Valley

Councilmember AB1234 Meetings Schedule
Month of September 2011

Date of Travel	Organization	Description	Location
Mayor Huntington			
	League of CA Cities	Annual League Conference	San Francisco
Mayor Pro Tem Rowe			
	League of CA Cities	Annual League Conference	San Francisco
Councilmember Abel			
	No Reportable Meetings		
Councilmember Hagerman			
	No Reportable Meetings		
Councilmember Lombardo			
	No Reportable Meetings		

Town of Yucca Valley

Councilmember AB1234 Meetings Schedule
Month of October 2011

Date of Travel	Organization	Description	Location
Mayor Huntington			
	No Reportable Meetings		
Mayor Pro Tem Rowe			
	No Reportable Meetings		
Councilmember Abel			
	No Reportable Meetings		
Councilmember Hagerman			
	No Reportable Meetings		
Councilmember Lombardo			
	No Reportable Meetings		

Memorandum

To: Honorable Mayor and Council
From: Curtis Yakimow
Cc: Mark Nuaimi
Subject: Draft September and October 2011 AB 1234 Report for Review
Date: November 18th, 2011

As you know, in August 2006 the Town revised its Council Member Reimbursement Policy (attached) to be compliant with the new guidelines established though the AB1234 legislation.

One of the new requirements is a reporting component that places a responsibility on the elected official to report on meetings attended at the expense of the Town. To facilitate this reporting requirement, a draft staff report identifying all reportable functions that staff is aware for the month is attached for your review. During your review of the schedule, if you notice an event you attended at Town expense not reported, please bring it to the attention of the Town Clerk, Executive Assistant, or myself and we will revise the report to reflect the event.

Since this format will meet the requirements of the reporting component of AB1234, discussing reportable events during council meetings becomes optional at the discretion of the council member.

If you have any questions regarding this memo or the reporting requirements of AB1234, please contact me at (760) 369-7207 ext. 232, or stop by my office at Town Hall. Thank you for your assistance.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Dani Lassetter
Date: November 22, 2011
For Council Meeting: December 6, 2011

Subject: Resolution appointing Board Members for the Public Agency Risk Sharing Authority of California

Recommendation: Approve Resolution appointing a Board Member and an Alternate Board Member on the Board Directors of the Public Agency Risk Sharing Authority of California.

Summary: The Public Agency Risk Sharing Authority of California ["PARSAC"] requires that each member city provide the names of both a Board Member and an Alternate Board Member to serve as representatives for their respective Town/City. With the retirement of Dani Lassetter, we are required to fill her vacant seat as the Board Member and since the Town Manager is the alternate, we must fill the alternate position as well.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion / Questions of Staff
Motion/Second
Discussion on Motion
Roll Call Vote

Discussion: In order to handle the Town's risk management and insurance matters, the Town of Yucca Valley has participated as a member of PARSAC since July 1, 1992. PARSAC is a joint powers authority which is governed by the member agencies. Each agency selects two representatives to serve on PARSAC's Board of Directors. One representative is the Board Member and the other is the Board Alternate. Most recently, the Human Resources and Risk Manager and the Town Manager were the Town's representatives. Since the Human Resources and Risk Manager is retiring, a new Board Member needs to be selected. Additionally, since the recommendation for the Board Member is the current Alternate Board Member, a new Alternate Board

Reviewed By:	Town Manager	Town Attorney	Admin Services	Dept Head

___ Department Report	___ Ordinance Action	X Resolution Action	___ Public Hearing
X Consent	___ Minute Action	___ Receive and File	___ Study Session

Member will need to be appointed.

Staff recommends the appointment of Mark Nuaimi, Town Manager to the position of Board Member and Curtis Yakimow, Administrative Services Director as Alternate Board Member.

Alternatives: Accept the recommendation or appoint different people to serve on the Board.

Fiscal impact: None.

Attachments: Resolution 11-xx

RESOLUTION NO. 11-

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA TO APPOINT TWO REPRESENTATIVES TO THE PUBLIC AGENCY RISK SHARING AUTHORITY OF CALIFORNIA BOARD OF DIRECTORS

WHEREAS, the Town of Yucca Valley is a party to the Revised and Restated Joint Powers Agreement creating the Public Agency Risk Sharing Authority of California ["PARSAC"], as that term is defined by the Joint Powers Agreement, and

WHEREAS, pursuant to the Joint Powers Agreement, each Member Agency of PARSAC is required to appoint a Director and an Alternate Director to act in the Director's absence, to represent the Town as if the Town itself were present and acting on the PARSAC Board of Directors for all matters which come before such Board of Directors, and also for the Director to be eligible for serving on the PARSAC Executive Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council hereby appoints [1] Mark Nuaimi, Town Manager to serve as its Director on the PARSAC Board of Directors to act on behalf of the Town, a Member Agency of PARSAC, on all matters to come before the Board of Directors as if the Town itself were present and acting at such meeting, and for such Director to be eligible for serving on the PARSAC Executive committee; and appoints [2] Curtis Yakimow, Administrative Services Director upon filling of the position, to serve as Alternate Director in the absence of the Director.

RESOLVED FURTHER, that the Town Manager, or a designee, be instructed to inform the Secretary of PARSAC of the above appointments by sending a certified copy of this Resolution to PARSAC's business office.

APPROVED ADOPTED BY THE Council of the Town of Yucca Valley this 6th day of December, 2011.

_____

MAYOR

ATTEST:

_____

TOWN CLERK

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jamie Anderson, Town Clerk
Date: November 22, 2011
For Council Meeting: December 6, 2011

Subject: Resolution adopting a Countywide Vision for the Future

Recommendation: Approve and adopt the Resolution adopting a Countywide Vision for our future.

Executive Summary: On June 30, 2011, the San Bernardino Associated Governments (SANBAG) Board of Directors and the Board of Supervisors endorsed and adopted a Countywide Vision. The vision Statement articulates what the people want for their future. At the Town Council Meeting of November 1, 2011, Mayor Huntington requested to bring the item forward for consideration by the Council.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda Item)

Discussion: The SANBAG Board of Directors and the Board of Supervisors endorsed a Countywide Vision on June 30, 2011.

Individual bodies and agencies have created their own visions over the years, but until now a vision for the county as a whole has never been attempted. A shared Countywide Vision is a vital tool in ensuring we use our resources wisely and move forward together with a common purpose.

The only way to achieve the Vision is for every public agency in the county to adopt it and make it part of what they use to guide their decision making. In addition to SANBAG and the Board of Supervisors, the Rancho Cucamonga City County, the Ontario City Council, the Redlands City Council, and the Victor Valley Wastewater Reclamation Authority Board of Commissioners have taken formal action to adopt the vision.

Reviewed By: _____ Town Manager _____ Town Attorney _____ Admin Services _____ Dept Head

___ Department Report	___ Ordinance Action	X Resolution Action	___ Public Hearing
X Consent	___ Minute Action	___ Receive and File	___ Study Session

Alternatives: Do not adopt the Resolution

Fiscal impact: None

Attachments: Resolution

RESOLUTION NO. 11-

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING A COUNTYWIDE VISION FOR OUR FUTURE

WHEREAS, in Fall 2010, the County of San Bernardino and San Bernardino Associated Governments initiated an effort to engage the county's residents, businesses, non-profits and other governmental agencies in the creation of a Countywide Vision for the future; and

WHEREAS, the County and San Bernardino Associated Governments facilitated forums throughout the county and received feedback from the public to identify the vision that community residents have for their future; and

WHEREAS, from October 2010 through May 2011, input was gathered from thousands of residents, employers, educators, community and faith-based organizations, and elected and appointed government leaders throughout the County, through an online survey, 18 community meetings, two dozen roundtable discussions with topical experts, and input from each of the county's 24 cities and towns; and

WHEREAS, the community participants eagerly and conscientiously shared their thoughts about the county's successes, failures, opportunities and challenges; and

WHEREAS the resulting data was summarized into a Countywide Vision Report, which includes the Countywide Vision Statement, nine core vision elements, a set of shared values and a collection of great examples that demonstrate innovative and collaborative solutions to critical issues; and

WHEREAS, on June 30, 2011, the County Board of Supervisors and the San Bernardino Associated Governments Board of Directors adopted the Countywide Vision Statement.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Yucca Valley approves and adopts the following Countywide Vision Statement

> "We envision a complete county that capitalizes on the diversity of its people, its geography, and its economy to create a broad range of choices for its residents in how they live, work and play.

We envision a vibrant economy with a skilled workforce that attracts employers who seize the opportunities presented by the county's unique advantages and provide the jobs that create countywide prosperity.

We envision a sustainable system of high-quality education, community health, public safety, housing, retail, recreation, arts and culture, and infrastructure, in which development complements our natural resources and environment.

We envision a model community which is governed in an open and ethical manner, where great ideas are replicated and brought to scale, and all sectors work collaboratively to reach shared goals.

From our valleys, across our mountains, and into our deserts, we envision a county that is a destination for visitors and a home for anyone seeking a sense of community and the best life has to offer."

APPROVED AND ADOPTED this 6th day of December, 2011.

_____

MAYOR

ATTEST:

_____

TOWN CLERK

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: November 22, 2011
For Council Meeting: December 6, 2011

Subject: Energy Resources Conservation Loan Payoff

Prior Council Review: On August 23, 2007, Town Council adopted Resolution 07-27 authorizing the Town Manager and Deputy Town Manager to execute all necessary documents to obtain an energy efficient loan up to the amount of $76,800 from the California Energy Commission for the solar project located at the Public Works/Community Development location.

On January 6, 2005, the Town Council adopted Resolution 05-01 appropriating $120,328 from the California Energy Commission in the form of a loan for the solar project at the Community Center location.

Recommendation: That the Town Council authorizes staff to retire the two loans currently held with the State of California Energy Resources Conservation and Development Commission for the solar panel projects that were installed at the Community Center and the Public Works/Community Development buildings.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call vote)

Discussion: The Town currently has two loans with the State of California Energy Resources Conservation and Development Commission for the solar panel projects that were installed at the Community Center and the Public Works/Community Development buildings.

The first loan for the Community Center location (loan number 006-04-ECC) has an interest rate of 4.5% and a payoff balance of $91,962.51. The second loan for the Public Works/Community Development location (loan number 004-07-ECB) has an interest rate of 3.95% and a payoff balance of $73,047.27.

Reviewed By:	Town Manager	Town Attorney	Mgmt Services	Dept Head

___ Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
X Consent	X Minute Action	___ Receive and File	___ Study Session

At the time of project completion, the low interest loan program offered by the State was an attractive alternative due to the low interest rates on loan proceeds relative to interest earnings on idle cash. However, due to the low interest environment that has been in place over the past two years, and for the foreseeable future due to fed actions, the interest rates on the loan proceeds are much higher than interest earnings on idle cash. For example, during Fiscal Year 2010-11, interest earnings on the outstanding loan balance was $990, while actual amortized interest expense in FY 2010-11 was $7,237.

In the amortization schedules attached as Exhibit A, total interest savings attained through an early payoff amounts to $43,432. Accordingly, staff is recommending the early retirement of this debt by December 22, 2011.

In accordance with Exhibit B, Promissory Note, Section 3, of both loans, there is no prepayment penalty associated with paying the loan in part or in full.

Alternatives: None recommended.

Fiscal impact: Total interest savings attained through an early payoff of this debt amounts to $43,432. The General Fund reserve will be reduced by $165,010, or 2.2%.

Attachments: Amortization Schedule for 006-04-ECC & 004-07-ECB.

04/12/2006

CALIFORNIA ENERGY COMMISSION

ENERGY CONSERVATION ASST.

FINAL LOAN AMORTIZATION SCHEDULE

LOAN NUMBER	006- 04-ECC
ORGANIZATION	TOWN OF YUCCA VALLEY
LOAN AMOUNT	$ 120,328.00
ANNUAL INTEREST RATE	4.5%
NUMBER OF PAYMENTS	30
FIRST DISBURSEMENT DATE	03/03/2006
PROJECT COMPLETION DATE	12/08/2005
FIRST PAYMENT DATE	12/22/2006

DATE	TRANSACTION	AMOUNT	ACCRUED INTEREST	PRINCIPAL REDUCTION	UNPAID PRINCIPAL
03/03/2006	DISBURSEMENT	120,328.00	0.00		120,328.00
06/22/2006	AMORTIZATION DATE		1,646.68		120,328.00
12/22/2006	PAYMENT NO. 1	5,634.87	4,361.49	1,273.38	119,054.62
06/22/2007	PAYMENT NO. 2	5,634.87	2,671.40	2,963.47	116,091.15
12/22/2007	PAYMENT NO. 3	5,634.87	2,619.28	3,015.59	113,075.56
06/22/2008	PAYMENT NO. 4	5,634.87	2,551.20	3,083.67	109,991.89
12/22/2008	PAYMENT NO. 5	5,634.87	2,481.66	3,153.21	106,838.68
06/22/2009	PAYMENT NO. 6	5,634.87	2,397.30	3,237.57	103,601.11
12/22/2009	PAYMENT NO. 7	5,634.87	2,337.46	3,297.41	100,303.70
06/22/2010	PAYMENT NO. 8	5,634.87	2,250.61	3,384.26	96,919.44
12/22/2010	PAYMENT NO. 9	5,634.87	2,186.67	3,448.20	93,471.24
06/22/2011	PAYMENT NO. 10	5,634.87	2,097.37	3,537.50	89,933.74
12/22/2011	PAYMENT NO. 11	5,634.87	2,029.10	3,605.77	86,327.97
06/22/2012	PAYMENT NO. 12	5,634.87	1,947.67	3,687.20	82,640.77
12/22/2012	PAYMENT NO. 13	5,634.87	1,864.59	3,770.28	78,870.49
06/22/2013	PAYMENT NO. 14	5,634.87	1,769.77	3,865.10	75,005.39
12/22/2013	PAYMENT NO. 15	5,634.87	1,692.20	3,942.67	71,062.72
06/22/2014	PAYMENT NO. 16	5,634.87	1,594.50	4,040.37	67,022.35
12/22/2014	PAYMENT NO. 17	5,634.87	1,512.13	4,122.74	62,899.61
06/22/2015	PAYMENT NO. 18	5,634.87	1,411.41	4,223.46	58,676.15
12/22/2015	PAYMENT NO. 19	5,634.87	1,323.82	4,311.05	54,365.10
06/22/2016	PAYMENT NO. 20	5,634.87	1,226.65	4,408.22	49,956.88
12/22/2016	PAYMENT NO. 21	5,634.87	1,127.10	4,507.77	45,449.11
06/22/2017	PAYMENT NO. 22	5,634.87	1,019.75	4,615.12	40,833.99
12/22/2017	PAYMENT NO. 23	5,634.87	921.22	4,713.65	36,120.34
06/22/2018	PAYMENT NO. 24	5,634.87	810.45	4,824.42	31,295.92
12/22/2018	PAYMENT NO. 25	5,634.87	706.01	4,928.86	26,367.06

04/12/2006

CALIFORNIA ENERGY COMMISSION

ENERGY CONSERVATION ASST.

FINAL LOAN AMORTIZATION SCHEDULE

LOAN NUMBER 006- 04-ECC

DATE	TRANSACTION		AMOUNT	ACCRUED INTEREST	PRINCIPAL REDUCTION	UNPAID PRINCIPAL
06/22/2019	PAYMENT NO.	26	5,634.87	591.68	5,043.19	21,323.87
12/22/2019	PAYMENT NO.	27	5,634.87	481.11	5,153.76	16,170.11
06/22/2020	PAYMENT NO.	28	5,634.87	364.90	5,269.97	10,900.14
12/22/2020	PAYMENT NO.	29	5,634.87	245.95	5,388.92	5,511.22
06/22/2021	PAYMENT NO.	30	5,634.80	123.58	5,511.22	0.00

NOTE : THIS SCHEDULE IS BASED ON ACTUAL DISBURSEMENT(S) AND COMPLETION DATE AND MAY NOT MATCH THE ESTIMATED LOAN AMORTIZATION SCHEDULE ISSUED WITH YOUR LOAN DOCUMENTS.

THIS AMORTIZATION SCHEDULE ASSUMES PAYMENTS OF ALL INSTALLMENTS ARE MADE ON THEIR DUE DATES IN ACCORDANCE WITH THE TERMS OF THE PROMISSORY NOTE. ANY PAYMENT OF INSTALLMENT CONSIDERED TO HAVE BEEN MADE LATE IN ACCORDANCE WITH THE TERMS OF THE PROMISSORY NOTE AND ANY UNSCHEDULED PREPAYMENT WILL AFFECT ACCRUED INTEREST, PRINCIPAL REDUCTION, UNPAID PRINCIPAL, AND TOTAL REPAYMENT.

State of California
Energy Resources Conservation
and Development Commission
1516 Ninth Street
Sacramento, California 95814-5512

October 24, 2008

Final Loan Amortization Schedule

2003A ECAA Revenue Bond

Loan Number: 004-07-ECB
Recipient: TOWN OF YUCCA VALLEY
Final Loan Amount: $76,800.00
Interest Rate: 3.950%
Number of Payments: 30
Actual Project Completion Date: 08/25/2008
First Payment Date: 12/22/2009
Annual Energy Savings: $7,680.00

Loan Based on Repay Periods

Date	Transaction	Amount	Accrued Interest	Principal Reduction	Unpaid Principal
06/11/2008	Disbursement	$69,120.00	$0.00	$0.00	$69,120.00
09/19/2008	Disbursement	$7,680.00	$748.01	$0.00	$76,800.00
12/22/2009	Payment No. 1	$3,549.89	$4,562.87	$0.00	$76,800.00
06/22/2010	Payment No. 2	$3,549.89	$2,525.62	$1,024.27	$75,775.73
12/22/2010	Payment No. 3	$3,549.89	$1,500.67	$2,049.22	$73,726.51
06/22/2011	Payment No. 4	$3,549.89	$1,452.11	$2,097.78	$71,628.73
12/22/2011	Payment No. 5	$3,549.89	$1,418.54	$2,131.35	$69,497.38
06/22/2012	Payment No. 6	$3,549.89	$1,376.33	$2,173.56	$67,323.82
12/22/2012	Payment No. 7	$3,549.89	$1,333.29	$2,216.60	$65,107.22
06/22/2013	Payment No. 8	$3,549.89	$1,282.34	$2,267.55	$62,839.67
12/22/2013	Payment No. 9	$3,549.89	$1,244.48	$2,305.41	$60,534.26
06/22/2014	Payment No. 10	$3,549.89	$1,192.28	$2,357.61	$58,176.65
12/22/2014	Payment No. 11	$3,549.89	$1,152.14	$2,397.75	$55,778.90
06/22/2015	Payment No. 12	$3,549.89	$1,098.62	$2,451.27	$53,327.63
12/22/2015	Payment No. 13	$3,549.89	$1,056.11	$2,493.78	$50,833.85
06/22/2016	Payment No. 14	$3,549.89	$1,006.72	$2,543.17	$48,290.68
12/22/2016	Payment No. 15	$3,549.89	$956.35	$2,593.54	$45,697.14
06/22/2017	Payment No. 16	$3,549.89	$900.05	$2,649.84	$43,047.30
12/22/2017	Payment No. 17	$3,549.89	$852.51	$2,697.38	$40,349.92
06/22/2018	Payment No. 18	$3,549.89	$794.73	$2,755.16	$37,594.76
12/22/2018	Payment No. 19	$3,549.89	$744.53	$2,805.36	$34,789.40
06/22/2019	Payment No. 20	$3,549.89	$685.21	$2,864.68	$31,924.72
12/22/2019	Payment No. 21	$3,549.89	$632.24	$2,917.65	$29,007.07
06/22/2020	Payment No. 22	$3,549.89	$574.46	$2,975.43	$26,031.64
12/22/2020	Payment No. 23	$3,549.89	$515.53	$3,034.36	$22,997.28
06/22/2021	Payment No. 24	$3,549.89	$452.95	$3,096.94	$19,900.34
12/22/2021	Payment No. 25	$3,549.89	$394.11	$3,155.78	$16,744.56
06/22/2022	Payment No. 26	$3,549.89	$329.80	$3,220.09	$13,524.47

CALIFORNIA ENERGY COMMISSION

Loan Number: 004-07-ECB Recipient: TOWN OF YUCCA VALLEY

Date	Transaction	Amount	Accrued Interest	Principal Reduction	Unpaid Principal
12/22/2022	Payment No. 27	$3,549.89	$267.84	$3,282.05	$10,242.42
06/22/2023	Payment No. 28	$3,549.89	$201.73	$3,348.16	$6,894.26
12/22/2023	Payment No. 29	$3,549.89	$136.53	$3,413.36	$3,480.90
06/22/2024	Payment No. 30	$3,549.84	$68.94	$3,480.90	$0.00

Note: This schedule is based on actual disbursement(s) and completion date and may not match the estimated loan amortiztion schedule issued with your loan documents.

This amortization schedule assumes payments of all installments are made on their due dates in accordance with the terms of the promissory note. Any payment of installment considered to have been made late in accordance with the terms of the promissory note and any unscheduled prepayment will affect accured interest, principal reduction, unpaid principal, and total repayment.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: November 29, 2011
For Council Meeting: December 6, 2011

Subject: Preliminary 2010/2011 Annual Redevelopment Report
Preliminary 2010/2011 Annual Redevelopment Agency Financial Report

Prior Council Review: There has been no prior review of this matter. This is an administrative requirement received annually by the Town Council.

Recommendation: That the Town Council receives the Preliminary 2010/2011 Redevelopment Agency Financial Report and schedules Town Council action for the meeting of January 17, 2012.

Summary: State Redevelopment law requires that an annual report be filed with the legislative body within 6 months of the end of the fiscal year.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda)

Discussion: Redevelopment law Health and Safety Code 33080 et seq. requires Redevelopment Agencies to submit to the legislative body and file with the State Controller the annual report within 6 months of the close of the fiscal year. The purpose of the report is to evaluate the implementation of Agency programs and expenditures in comparison to legal requirements. The majority of reporting requirements are focused upon financial reporting and compliance with low and moderate income housing mandated programs and expenditures.

Additionally, the report shall also include achievements from the previous fiscal year, a work program for the current fiscal year, and any recommendations for legislation necessary to carry out Redevelopment programs and functions.

Attached to this staff report is the 2010/2011 Annual Redevelopment Report.

Reviewed By:			SRS
Town Manager	Town Attorney	Mgmt Services	Dept Head

___ Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
X Consent	X Minute Action	X Receive and File	___ Study Session

Redevelopment law requires that the Legislative Body shall review the report and take any action, which it deems appropriate on the report submitted no later than the first meeting of the legislative body occurring more than 21 days from the receipt of the report.

The Report is compiled with the additional intent of indicating "linkages" between the Agency's Five-Year Implementation Plan, the General Plan, and with the Agency's adopted programs for the current fiscal year. Finally, the Annual Audited Financial Statements are attached.

The individual reports to be included within the Annual Report include the Annual Audit, the State Controllers Report, the Statement of Indebtedness, the State Department of Housing and Community Development report (HCD-A, HCD-B, and HCD-C), Loan Report, Property and Loan Reports. The Auditor is completing the required HCD forms, which may not be available until the final report is presented to the Town Council in January 2012.

Alternatives: Staff recommends no alternatives to this action. The Legislative Body may wish to identify, clarify, or amend goals, policies, programs, achievements, etc., as presented in the Annual Report.

Fiscal impact: There are no fiscal impacts or costs, less staff preparation time and materials, for action on this item. The costs of the staff time and materials, auditor's report, and the State Controllers Report, are items for which funds were allocated in the adoption of the 2011/2012 fiscal year budget.

Attachments: Annual RDA Report
Audited Financial Statement
Statement of Indebtedness

Yucca Valley Redevelopment Agency

PRELIMINARY 2010/2011 Annual Report

TOWN OF YUCCA VALLEY
REDEVELOPMENT AGENCY

PRELIMINARY
2010/2011
ANNUAL REDEVELOPMENT REPORT

George Huntington, Agency Chair

Dawn Rowe, Agency Vice Chair

Merl Abel, Agency Member

Isaac Hagerman, Agency Member

Robert Lombardo, Agency Member

Mark Nuaimi, Executive Director

Received and Filed
December 6, 2011

PURPOSE:

The purpose of the Annual Report is to ensure compliance by the Yucca Valley Redevelopment Agency with Section 33080.1 of the Health and Safety Code. Section 33080.1 states the following.

"Every redevelopment agency shall present a report to its legislative body within six months of the end of the agency's fiscal year. The report shall contain all of the following:

(a) An independent financial audit report for the previous fiscal year. "Audit report" means an examination of, and opinion on, the financial statements of the agency which present the results of the operations and financial position of the agency, including all financial activities with monies required to be held in a separate Low and Moderate Income Housing Fund pursuant to Section 33334.3. This audit shall be concluded in accordance with generally accepted auditing standards and the rules governing audit reports promulgated by the State Board of Accountancy. The audit report shall also include an opinion of the agency's compliance with the laws, regulations and administrative requirements governing activities of the agency.

However, the legislative body may elect to omit from inclusion in the audit report, any distinct activity of the agency which is funded exclusively by the federal government and which is subject to audit by an agency or instrumentality of the federal government.

(b) A work program for the coming year, including goals.

(c) An examination of the previous year's achievements and a comparison of the achievements with the goals of the previous year's work program.

(d) Recommendations for needed legislation to carry on properly a program of housing and community development in California."

THE YUCCA VALLEY REDEVELOPMENT AGENCY

The Landers Earthquake struck the area on June 28, 1992. As a result, the Agency was established on September 3, 1992, primarily respond to the earthquake and to provide mechanisms for economic recovery as a result of the devastated impact the earthquake had on public and private property. On August 5, 1993, the Agency adopted the Project Area, which includes two separate sub-areas:

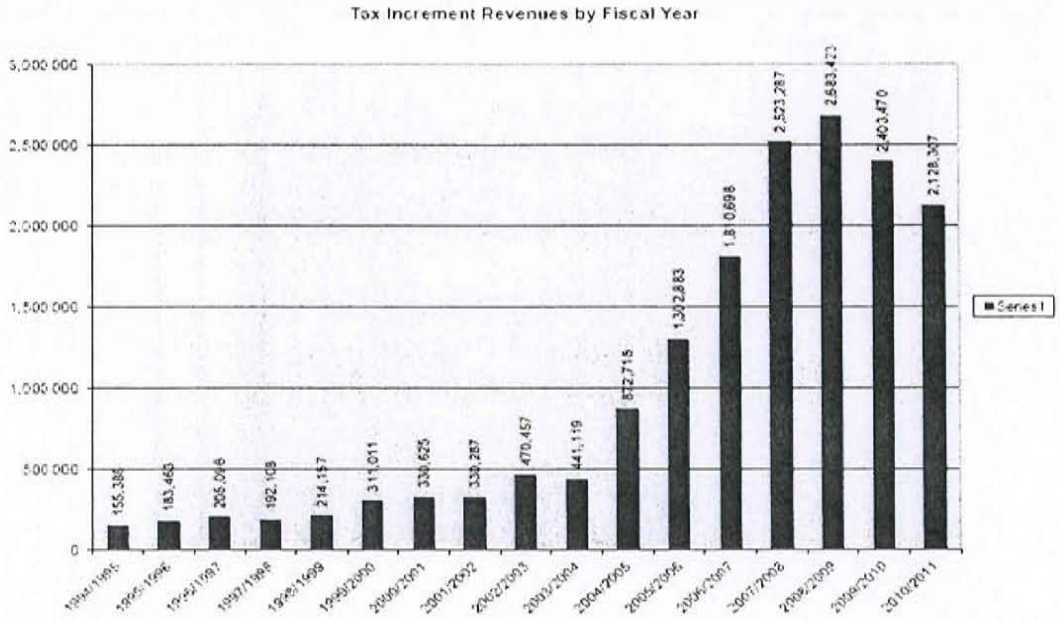
Downtown Sub-area is generally defined as the commercial corridor along State Route 62, between Homestead Hill and Balsa Avenue. This sub-area contains the Town's primary commercial business district and covers approximately 1,432 acres.

East End Residential Sub-area is generally located between State Route 62 on the north, Joshua Lane at San Andreas on the south, the extension of Indio north to State Route 62 on the east, and along Emerson, Frontera and Avalon moving south to north to State Route 62. This sub-area contains a variety of residential uses and covers approximately 925 acres.

HISTORICAL AGENCY INCREMENT:

The Agency's first tax increment was received on December 5, 1994. The following increment has been received by the Agency since inception of the Project Area on August 5, 1993,

1994/1995	**$155,388**	**2002/2003**	**$470,457**
1995/1996	**$183,463**	**2003/2004**	**$441,113**
1996/1997	**$205,096**	**2004/2005**	**$872,715**
1997/1998	**$192,108**	**2005/2006**	**$1,302,883**
1998/1999	**$214,157**	**2006/2007**	**$1,810,698**
1999/2000	**$311,011**	**2007/2008**	**$2,523,287**
2000/2001	**$330,625**	**2008/2009**	**$2,683,423**
2001/2002	**$330,287**	**2009/2010**	**$2,403,470**
		2010/2011	**$2,128,307**
		TOTAL	**$16,558,488**



REDEVELOPMENT AGENCY GOALS

The Agency's primary goal continues to be eliminating blighting conditions in the Project Area and ensuring the economic vitality of the Town through improvements to public infrastructure, commercial development, and affordable housing. Long-term revitalization activities are guided by the 40-year Redevelopment Plan for the Project Area. Redevelopment projects have included public facility and infrastructure improvements, affordable housing renovation, and partnerships with private industry to create jobs and expand the local economy.

The Redevelopment Plan established a variety of goals for redevelopment of the Project Area: these goals frame the redevelopment objectives for the Implementation Plan. The Redevelopment Plan goals are listed below:

Encourage Employment Opportunities.

Provide for the Rehabilitation of Commercial Structures and Residential Dwelling Units.

Encourage Redevelopment Through Owner Participation, Cooperation of Private Enterprise and Public Agencies.

Provide for the Management of Property Owned or Acquired by the Agency.

Provide Relocation Assistance.

Provide Public Improvements.

Acquire and Assemble Real Property.

Dispose of Real Property Acquired by the Agency.

Affordable Housing. Consistent with Redevelopment Law, increase, improve, and expand the community's supply of affordable housing.

Redevelopment activities will assist in the transformation of the physical and economic blight of the Project Area. The specific projects and expenditures are intended to achieve further progress towards these goals and objectives. Including the discussion regarding actual projects and expenditures and the previously defined goals and objectives, the expenditures will help eliminate blighting conditions in the following manner:

Increasing employment through provision of additional jobs created as a result of private sector investment.

Increasing residential stability as a result of improved neighborhood conditions and an improved housing stock, which meets the needs of a broad range of incomes.

Correcting original deficiencies in planning of the Project Area through redevelopment, thereby creating a more cohesive and appropriate urban environment, within the Project Area, for residents and visitors alike.

Increasing private investment as a result of catalytic projects created throughout the Project Area and the Town of Yucca Valley.

Reducing office and residential vacancies due to new residents and business entering the downtown community as blight is removed.

Correcting existing deficiencies in public infrastructure, including roadways, flood control improvements, pedestrian facilities, water facilities, and through under grounding of utilities.

It is anticipated that the existing programs will be expanded to include other activities directly related to the goals and objectives as identified in this report.

RELATIONSHIP TO GENERAL PLAN GOALS, POLICIES, & PROGRAMS

The Yucca Valley General Plan outlines goals, policies and programs that are directly related to Agency goals within this Implementation Plan. Within the General Plan, the Economic Development and Housing Elements identify goals, policies and programs that are strongly tied to the Agency's activities. Copies of the complete Elements, which include comprehensive programs and the Element's Implementation Strategies are identified by reference in this Report.

ECONOMIC DEVELOPMENT ELEMENT

Goal 1:
A broadly based, healthy and balanced economy that provides a full range of economic and employment opportunities.

Goal 2:
Continued growth, which assures the maintenance of a revenue base adequate to support present and future public services and facilities.

Policy 1:
Maintain and strengthen the Town's role as the commercial center of the Morongo Basin and the South Mojave Desert Region.

Policy 2:
Actively solicit employment and revenue generating development compatible and consistent with the Town's General Plan.

Policy 3:
Encourage the development of the tourist/traveler commercial potential of the State Highway 62 corridor, the National Park and the Mojave Desert.

Policy 4:
Encourage resolution of domestic water issues and stable and orderly growth in permanent and seasonal households within the Community.

Policy 5:
Assure sufficient infrastructure and capital facilities in order to maintain existing economic
activities and attract new commercial businesses and industry to the area.

Policy 6:
Preserve the community's marketable and unique qualities through thoughtful control of new development, protecting and enhancing the rural character of the community.

Policy 7:
Adopt and implement plans, which encourage and enhance quality development and renovation in the downtown area, along Highway 62 and Highway 247.

Policy 8:
Utilize a commercial economic profile and development implementation strategy to achieve the economic goals of the community.

Policy 9: Reinforce Yucca Valley's place as a regional administrative center through the cooperative planning of Town and County administrative facilities within the Town limits.

Policy 10:
Work to promote net annual increases in local household incomes for all socio-economic sectors of the community.

Policy 11:
Make every effort to expedite the processing of development proposals which address the
economic development goals of the community and shall take the initiative to incubate new
programs and projects.

Policy 12:
Encourage and promote special events, activities and uses which strengthen and promote the Town's image prestige and attractiveness as a tourist/visitor destination.

Policy 13:
Develop programs which enhance its role as the Gateway to the Joshua Tree National Park and encourage the expansion of associated tourist/traveler revenues.

HOUSING ELEMENT:

Housing Element Goals and Policies

GOAL1
The development of a variety of housing types and prices in the Town of Yucca Valley that will accommodate both existing and future residents within all socio-economic segments of the community.

GOAL 2
The development of affordable housing projects to meet the community's need.

GOAL 3
The maintenance and rehabilitation of the Town's core neighborhoods.

Policy I
Ensure that the quality of existing and future dwelling units in neighborhoods within the Town of Yucca Valley is preserved and maintained.

Policy 2
Provide residential lands that are adequate to meet the housing objectives for the Town.

Policy 3
Meet the housing needs of the extremely low, very low, low and moderate income population within the community, regardless of the householder's race, religion, sex, marital status, ancestry, national origin or color.

Policy 4
Promote and facilitate the use of State and Federal monies for the development and rehabilitation of affordable housing in the community.

Policy 5
Promote and preserve mobile home parks for their value as low and moderate income housing opportunities.

Policy 6
Ensure that new housing projects are designed in an energy efficient manner.

Policy 7
Residential development in the Town of Yucca Valley will preserve and protect as much as possible, the desert flora and fauna.

Policy 8
Facilitate the construction and rehabilitation of renter and owner occupied housing by providing a range of land use and zoning categories throughout the Town.

Policy 9
Encourage the development of larger unit sizes in multi-family rental projects and second units on single family lots in order to alleviate overcrowding.

Policy 10
Facilitate the development and preservation of senior housing through incentives and assistance programs.

Policy 11
Encourage the preservation of home town and rural atmosphere through design standards.

Policy 12
High density, affordable and senior projects shall be located with convenient access to shopping, public transit, and school and park facilities.

Additional programs and implementation strategies for each element are also included in the General Plan.

2010/2011 ACCOMPLISHMENTS

The following generally describes the accomplishments of the Agency during this reporting period.

- **Implementation of the Old Town Specific Plan Through Property Acquisition.** These efforts were placed on hold pending the adoption of the Yucca Valley General Plan update, including reevaluation of circulation alternatives.

- **Creation of Affordable Housing Units:** The Agency continued moving forward in its efforts towards the creation of new affordable housing units within Project Area No. 1. Following the RFQ/RFP process, the Agency entered into agreements with National CORE for the development of 75 affordable housing units on Agency owned property at the north-west corner of SR 62 and Dumosa Avenue. The Agency in conjunction with its development partner obtained land use entitlements for the project.

- **Realignment of State Route 62.** These efforts were placed on hold pending the adoption of the Yucca Valley General Plan update, including reevaluation of circulation alternatives.

  The following provides a partial identification of Agency programmatic expenditures during the reporting period.

Financial Participation in New Construction:	**$0.00**
Storefront Improvement Rebate Program:	**$0.00**
Infrastructure Maintenance Program:	**$0.00**
Infrastructure Program:	**$0.00**
Sign Replacement Program:	**$0.00**
Property Purchase	**$940,000**
Redevelopment Agency Operations:	**$356,718**

Redevelopment Operations include those expenditures customary for carrying out adopted Agency activities: The above number includes General Administration,

Salaries and Benefits, Audit costs, and the Property Tax Administration fee paid to San Bernardino County.

Low and Moderate Income Housing General Admin:	**$ 16,387**
Low and Moderate Income Housing Project	**$ 176,230**

Agency staff continued to work with housing interests on increasing the supply of LMI housing opportunities.

2011/2012 WORK PROGRAM

Subject to the Court ruling anticipated to be issued in January 2012, and based upon the adopted 5-Year Implementation Plan, the Agency will be considering several policies and programs in the following categories.

Implement Old Town Specific Plan

The Agency will implement the Plan's economic development, infrastructure and housing objectives. This may include installing trash receptacles, directional signage, benches, and street and pathway illumination, as well as continued policy discussions and efforts regarding the potential realignment of SR 62.

Completion of this project will help create new jobs and will boost the local economy by attracting new businesses to the area.

Façade Improvement Program

The Agency will consider implementation of a Façade Improvement Program based upon available financial resources.

A Façade Improvement Program (FIP) may provide business and property owners an opportunity to rehabilitate dilapidated buildings. The Agency may provide matching funds to facilitate exterior façade improvements which can increase business exposure and pedestrian traffic, and enliven older, commercial districts.

Completion of this project will help improve unsafe and unhealthy structures, alleviate visual blight and depreciated or stagnant property values, provide architectural continuity, and eliminate factors hindering economically viable uses.

Branding & Marketing Program

As the Town continues to grow and prosper, a unifying marketing and branding strategy is needed to help shape the Town's image. This branding strategy will be developed and help the Town define how it will market itself and attract visitors and investors. The Agency will fund this effort that will identify the community's assets by gathering input

from residents and stakeholders, as well as graphic concepts to be used in future marketing campaigns. Completion of this project will help create new jobs and will boost the local economy of the community by attracting new businesses and residents to the area.

Land Acquisition

The Agency has strategic plans to acquire and consolidate critical parcels for future mixed use development within the Old Town Specific Plan area. Completion of this program will allow the agency to market these consolidated parcels to private development or combine public facilities within the mixed use concept to promote blight removal within the Old Town Specific Plan area.

Public Infrastructure Program

The Agency will participate in the ongoing initiative to install sidewalks, traffic-calming medians, and other motor and pedestrian circulation system improvements. The initial activities will occur primarily in the Old Town area and along Highway 62. This project will provide necessary repairs to the street systems and facilitate the safe and efficient movement of traffic and allow storm water to drain more efficiently.

Infrastructure Improvements

Infrastructure improvements, including health & safety issues and concerns, will serve to implement a number of agency goals and objectives towards the elimination of physical and economic blight within the project area.

The following goals and objectives within the Agency's Five-Year Implementation Plan link the program to overall Agency goals and objectives.

> Eliminate and prevent the spread and recurrence of blight and deterioration.
>
> Redevelop, rehabilitate, conserve, restore and renew the project area. In addition, work in conjunction with Town of Yucca Valley programs which encourage proper maintenance of residential properties, facilitate the productive use of abandoned housing, as well as emphasize the need for proper maintenance of streets and public pedestrian facilities.
>
> Develop and maintain a quality Yucca Valley Town Center area that will provide public/quasi-public, institutional, and financial services to the Town and the Morongo Basin.
>
> Maintain and expand upon existing shopping opportunities within the Redevelopment Project Area that will provide the Basin with retail shopping opportunities as well as encourage project investment and merchants to locate

within the Project Area.

Infrastructure projects are currently underway, at varying levels, including the following.

SR 62, Apache to Palm, Median Islands, federal, RDA, and Measure I fund allocations are anticipated;

SR 62, Airway to Sage, widening to six lands, federal, RDA, and Measure I fund allocations are anticipated;

SR 62 realignment, long term project, Remembrance Park to Inca/Hopi, federal, state, RDA and Measure I fund allocations are anticipated.

Affordable Housing Program

Agency Housing Assistance Programs - The Agency will evaluate program alternatives for providing financial housing assistance via programs such as the Mortgage Assistance Program to assist very low, low or moderate-income households through grants for down payments and closing costs, Home Improvement grants to assist very low and low-income homeowners in improvement of their property, and work with privately funded housing programs such as Habitat for Humanity to encourage the construction of ownership units. Completion of this project would eliminate blighted residential properties in the Project Area and create decent, safe, and sanitary affordable housing.

The Agency will continue with its efforts towards the development of new affordable housing units within the Town, as a continuation of the Senior Housing Project. In working with the selected development team, the Agency will complete necessary plans to apply for Federal HUD, state tax credit, and HOME funds made available through the County of San Bernardino.

REQUIREMENTS REGARDING COMPLIANCE WITH SECTION 33080.1(c)

As a part of the annual reporting requirements, the Health & Safety Code stipulates that the Agency will report on very specific activity of the Agency in relation to the expenditure(s) of the low and moderate income housing fund (mandatory 20% set-a-side).

1 The Yucca Valley Redevelopment Agency displaced no individual or families from their units during the reporting period.

2 The Yucca Valley Redevelopment Agency anticipates displacing no individuals or families within any of the income categories.

3 There were no units, within any of the income categories for individuals and families, which were removed from the housing market during the reporting period as part of a redevelopment agency project.

4 No units were constructed within Project Area No. 1 which are restricted to low and moderate income housing needs and are required by agreement or ordinance to be made available at affordable costs.

5 For fiscal year 2010/2011, the Agency received approximately *$2,128,307* in increment. Therefore, approximately *$425,661* constituted increment for the low & moderate fund. Because the increment is pledged to bonded indebtedness, the increment is passed to the trustee for bonded indebtedness payments, and the low & moderate fund contains prior accrued increment and interest.

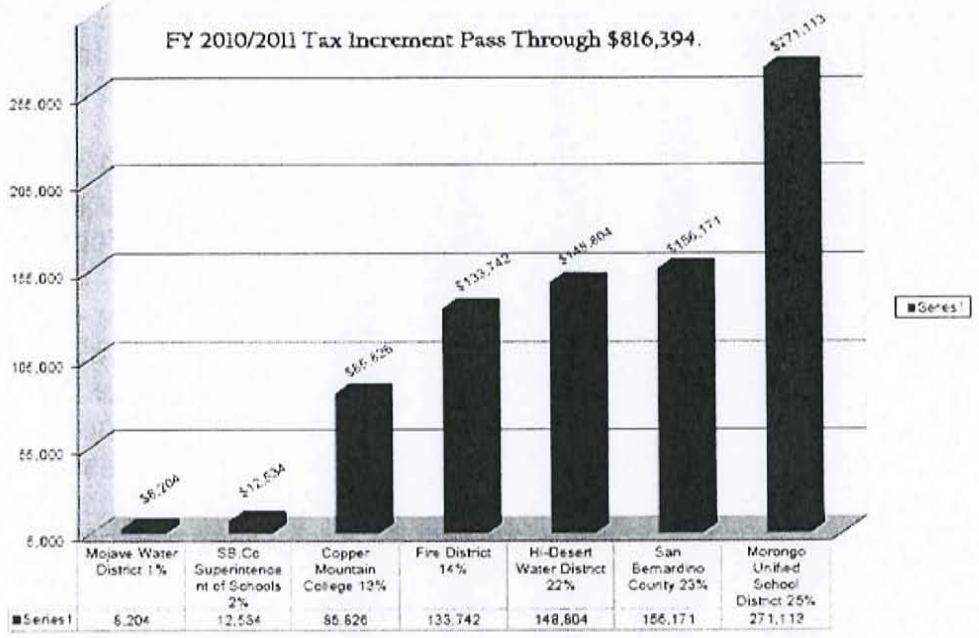
6 The total costs for planning and general administrative costs during the reporting period were approximately *$494,047*[c1]. These costs include Redevelopment Agency Operation costs as well as the costs incurred during the year for the Old Town Specific Plan and SR 62 Master Planning projects.

33080.5: REQUIREMENTS REGARDING COMPLIANCE WITH SEC. 33080.1 (b).

1 The amount of outstanding indebtedness of the agency and each project area was *$10,115,000*.

2 The amount of tax increment property tax revenues generated in the Agency and in each project area was $2,128,307.

3 The amount of tax increment revenues paid to a taxing agency pursuant to subdivision (b) of Section 33401 was $816,393. Including the payment to the Supplemental Educational Revenue Augmentation Fund (SERAF), the total paid was $947,474.



4 The financial transaction report required pursuant to Section 53891 of the Government Code is attached.

5 No other information is deemed necessary.

33080.7. ADDITIONAL REQUIREMENTS REGARDING COMPLIANCE WITH SEC. 33080.1(C): EXCESS SURPLUS: LOW AND MODERATE INCOME HOUSING FUND

For the purposes of compliance with subdivision (c) of Section 33080.1 and in addition to the requirements of Section 33080.4, the description of the agency's activities shall identify the amount of excess surplus, as defined in Section 33334.10, which has accumulated in the agency's Low and Moderate Income Housing Fund. Of the total excess surplus, the description shall also identify the amount that has accrued to the Low and Moderate Income Housing Fund during each fiscal year. This component of the annual report shall also include any plan that is required and reported by subdivision (c) of Section 33334.10.

For the fiscal year ending June 30, 2011 there were approximately $200,000[c2] in excess funds in the LMI program. The Agency is underway with a development project

for low/moderate income housing in the project area. It is anticipated that this project will be continue during fiscal year 2011/2012, and that a component of any such development will require the use of most or all of the existing funds in the low/moderate income housing fund.

Yucca Valley Redevelopment Agency
Property Report
Fiscal Year 2010/2011

Property report (describes properties owned by the agency and those acquired in the previous fiscal year), Health and Safety Code Section 33080.4

New Properties: The following listed properties were purchased during Fiscal Year 2009/2010 by the Agency:

Assessor Parcel Numbers: 595-361-021 (Partial) and 595-371-011
North West Corner of Dumosa and SR 62
Total Purchase Price: $940,000
3.81 +/- acres of vacant land

Disposition of Existing Properties:
The following properties were transferred from the Agency to the Town of Yucca Valley.

Assessor Parcel Numbers: 586-321-11, 12, 13, 14 & 15
Total Purchase Price: $500,000
2.11 acres of vacant land and .34 acres containing a 1,360 square foot vacant commercial structure
Acquired by Agency in FY 2009/2010

Assessor Parcel Numbers: 586-101-08 & 09
Total Purchase Price: $305,000
.48 total acres containing a 3,843 square foot vacant commercial building
Acquired by Agency in FY 2009/2010

Assessor Parcel Numbers: 586-322-04 & 05
Total Purchase Price: $126,092
.72 acres of vacant land
Acquired by Agency in FY 2009/2010

APNs 586-321-01, 02, 16, & 17, for approximately .738 acres.
Vacant lands, acquired by Agency in 2005/2006

Assessor Parcel Numbers: 595-162-08 & 09
Total Purchase Price: $1,630,000
2.6 total acres containing a 7,322 square foot vacant commercial building and an adjacent vacant parcel
Acquired by Agency in FY 2009/2010

Existing Properties
The Redevelopment Agency owns the following properties.

6405 Avalon Avenue: Leased to Unity Home.
Residential Duplex structure, acquired by the Agency in 1994

6411 Avalon Avenue: Leased to Unity Home.
Residential Duplex structure, acquired by the Agency in 1994

6414 Hermosa Avenue: Leased to Unity Home.
Residential Duplex structure, acquired by the Agency in 1994

6413 Goleta Avenue: Leased to Unity Home.
Residential Duplex structure, acquired by the Agency in 1994

6403 Goleta Avenue: Leased to Unity Home.
Residential Duplex structure, acquired by the Agency in 1994

Yucca Valley Redevelopment Agency
Loan Report
Fiscal Year 2010/2011

Loan report (identifies loans (receivable) which equal or exceed $50,000 and that were found by the agency during the previous fiscal year to have either defaulted or not complied with the terms of the agreements approved by the Agency), Health and Safety Code Section 33080.

The Yucca Valley Redevelopment Agency has not issued any loans which fit the criteria of exceeding $50,000 and that were found to have defaulted or not complied with the terms of the loan agreement.

Yucca Valley Redevelopment Agency
Housing Activities Report
Fiscal Year 2010/2011

Housing Activities Report, Health and Safety Code Sections 33080.4 and Section 33080.7

During the reporting period, fiscal year 2010/2011, the Yucca Valley Redevelopment Agency did not displace or move from their dwelling units as part of a redevelopment project, any non-elderly and elderly households, including very low income households, other lower income households, and person and families of moderate income.

During the present fiscal year, the Agency projects will not require the displacement of any individuals from their dwellings as part of a redevelopment project. Subsequently, it is not necessary to prepare or adopt a replacement-housing plan for each project area.

During the previous fiscal year, the Redevelopment Agency did not destroy or remove any dwelling units housing very low-income households, other lower income households, and persons and families of moderate income.

During the previous fiscal year, 2010/2011 the Redevelopment Agency did not complete any work that resulted in the creation of covenants or other restrictions that limit the occupancy to any age group, including elderly persons and families. And the only income restrictions that exist are those that are applicable to the expenditure of Low and Moderate Income (LMI) funds.

All properties formerly acquired and rehabilitated by the Agency have remained occupied during the previous fiscal year by low and moderate income individuals and/or families.

The LMI fund was not used for off-sited improvement costs, during this reporting period, fiscal year 2010/2011.

The LMI fund was not used for infrastructure costs during this reporting period, fiscal year 2010/2011.

Approximately $16,387 were expended for planning and general administrative costs associated with the necessary support for the Senior Housing Project.

There are no contracts for future construction of LMI housing that were funded during the reporting period. The Agency entered into an agreement for the future construction of affordable housing units for the property located at the north-west corner of SR 62 and Dumosa Avenue (Senior Housing Project).

There are approximately $200,000 excess LMI funds that will be expended for the development of the 75-unit Senior Housing Project as it moves forward to construction.

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YUCCA VALLEY
REDEVELOPMENT AGENCY
(A component unit of the Town of Yucca Valley)

Financial Statements and
Supplemental Data

For the year ended June 30, 2011

(With Independent Auditor's Report Thereon)

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Yucca Valley Redevelopment Agency
Financial Statements and Supplemental Data
For the year ended June 30, 2011

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Agency Board
Yucca Valley Redevelopment Agency
Yucca Valley, California

Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities and each major fund of Yucca Valley Redevelopment Agency (the Agency), a component unit of the Town of Yucca Valley, California, as of and for the year ended June 30, 2011, which collectively comprise the Agency's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Agency's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Yucca Valley Redevelopment Agency, as of June 30, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

During the year under audit, the Agency adopted Governmental Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Management has omitted Management's Discussion and Analysis and the budgetary comparison data that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

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In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2011, on our consideration of the Yucca Valley Redevelopment Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

September 8, 2011

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Yucca Valley Redevelopment Agency
Statement of Net Assets
June 30, 2011

	Governmental Activities
Assets	
Cash and investments	$ 8,865,282
Cash with fiscal agent	743,203
Receivables:	
Property taxes	3,907
Interest	9,990
Notes	12,311
Land held for resale	1,658,552
Deferred charges	293,758
Capital assets not being depreciated:	
Land	1,879,806
Total assets	13,466,809
Liabilities	
Accounts payable and accrued expenses	810,921
Interest payable	39,693
Long-term liabilities:	
Due within one year	180,000
Due in more than one year	9,659,227
Total liabilities	10,689,841
Net assets	
Invested in capital assets	1,879,806
Restricted for:	
Community development	897,162
Total net assets	$ 2,776,968

The accompanying notes are an integral part of these financial statements.

Yucca Valley Redevelopment Agency
Statement of Activities
For the year ended June 30, 2011

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	Governmental Activities
Program expenses	
Governmental activities:	
General government	$ 340,331
Community development	279,290
Low and moderate housing	192,617
Interest on long-term debt	579,595
Total program expenses	1,391,833
General revenues	
Taxes:	
Tax increment, net	1,311,914
Intergovernmental, unrestricted	20,703
Investment income	45,076
Total general revenues	1,377,693
Change in net assets	(14,140)
Net assets, beginning of year	2,791,108
Net assets, end of year	$ 2,776,968

The accompanying notes are an integral part of these financial statements.

Yucca Valley Redevelopment Agency
Balance Sheet
Governmental Funds
June 30, 2011

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	Special Revenue	Debt Service	Capital Projects	Total Governmental Funds
Assets				
Cash and investments	$ 1,881,486	$ 1,454,688	$ 5,529,108	$ 8,865,282
Cash with fiscal agent	-	743,203	-	743,203
Receivables:				
Property taxes	-	-	-	-
Interest	2,120	1,639	6,231	9,990
Notes	12,311	-	-	12,311
Due from other governments	-	3,907	-	3,907
Advance to other funds	636,679	-	-	636,679
Land held for resale	-	1,658,552	-	1,658,552
Total assets	$ 2,532,596	$ 3,861,989	$ 5,535,339	$ 11,929,924
Liabilities and fund balances				
Liabilities:				
Accounts payable	$ 120,286	$ 683,073	$ -	$ 803,359
Accrued payroll	-	7,562	-	7,562
Advance from other funds	-	636,679	-	636,679
Total liabilities	120,286	1,327,314	-	1,447,600
Fund balances:				
Nonspendable	648,990	1,658,552	-	2,307,542
Restricted for:				
Low and moderate housing	1,763,320	-	-	1,763,320
Debt service	-	876,123	-	876,123
Community development	-	-	5,535,339	5,535,339
Total fund balances	2,412,310	2,534,675	5,535,339	10,482,324
Total liabilities and fund balances	$ 2,532,596	$ 3,861,989	$ 5,535,339	$ 11,929,924

The accompanying notes are an integral part of these financial statements.

Yucca Valley Redevelopment Agency
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Assets
June 30, 2011

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Fund balances of governmental funds	$ 10,482,324
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets are not financial resources, therefore, they are excluded from the governmental financial statements.	1,879,806
Long-term liabilities are not due and payable in the current period and, accordingly, are not reported as liabilities. All liabilities (both current and long-term) are reported in the Statement of Net Assets.	
Bonds payable	(10,115,000)
Deferred loss on refunding	171,711
Bond discount	104,062
Accrued interest payable for the current portion of interest due on long-term liabilities has not been reported in the governmental funds.	(39,693)
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	
Deferred charges	293,758
Net assets of governmental activities	$ 2,776,968

The accompanying notes are an integral part of these financial statements.

Yucca Valley Redevelopment Agency
Statement of Revenues, Expenditures and Changes in Fund Balances
For the year ended June 30, 2011

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	Special Revenue	Debt Service	Capital Projects	Total Governmental Funds
Revenues				
Tax increment	$ -	$ 2,128,307	$ -	$ 2,128,307
Intergovernmental	-	20,703	-	20,703
Investment income	8,223	10,362	26,491	45,076
Total revenues	8,223	2,159,372	26,491	2,194,086
Expenditures				
Current:				
General government	-	1,280,331	-	1,280,331
Community development	192,617	-	137,329	329,946
Debt service:				
Principal	-	175,000	-	175,000
Interest and fiscal charges	-	566,265	-	566,265
Supplemental ERAF shift	-	131,081	-	131,081
Pass-through payments	-	816,393	-	816,393
Total expenditures	192,617	2,969,070	137,329	3,299,016
Excess of revenues over (under) expenditures	(184,394)	(809,698)	(110,838)	(1,104,930)
Other financing sources (uses)				
Transfers in	434,688	65,626	-	500,314
Transfers out	(65,626)	(434,688)	-	(500,314)
Total other financing sources (uses)	369,062	(369,062)	-	-
Net change in fund balances	184,668	(1,178,760)	(110,838)	(1,104,930)
Fund balances, beginning of year	2,227,642	3,713,435	5,646,177	11,587,254
Fund balances, end of year	$ 2,412,310	$ 2,534,675	$ 5,535,339	$ 10,482,324

The accompanying notes are an integral part of these financial statements.

Yucca Valley Redevelopment Agency
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the year ended June 30, 2011

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Net change in fund balances of governmental funds	$ (1,104,930)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of such assets is capitalized.	940,000
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds. This transaction, however, does not have an effect on net assets.	
Principal payments on debt	175,000
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Change in accrued interest expense	500
Amortization of:	
Loss on refunding	(9,765)
Cost of issuance	(10,880)
Bond discount	(4,065)
Change in net assets of governmental activities	$ (14,140)

The accompanying notes are an integral part of these financial statements.

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Note 1: Summary of significant accounting policies

The following is a summary of the significant accounting policies of the Yucca Valley Redevelopment Agency (the Agency):

(a) Reporting entity

The Agency was created by Ordinance No. 37 of the Yucca Valley Town Council, adopted September 3, 1992. The Agency was established pursuant to the Community Redevelopment Law of California. Project Area No. 1 was adopted as of August 6, 1993. The specific goal of the Project is to eliminate the many instances of visual, economic, physical and social blight within the project area. Therefore, all of the Agency's assets are restricted by the Community Redevelopment Law for the purpose of redevelopment (the elimination of blight). In addition, the Agency is a component unit of the Town of Yucca Valley as determined by applying the criteria set forth in GASBS No. 14, as amended by GASBS No. 39.

(b) Measurement focus and basis of accounting

The basic financial statements of the Agency are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to the basic financial statements

Government-wide financial statements

Government-wide financial statements display information about the reporting government as a whole, except for its fiduciary activities. These statements include separate columns for the governmental and business-type activities of the primary government (including its blended component units), as well as its discretely presented component units. The Yucca Valley Redevelopment Agency has no business-type activities or discretely presented component units or fiduciary activities. Eliminations have been made in the Statement of Activities so that certain allocated expenses are recorded only once (by function to which they were allocated). However, general government expenses have not been allocated as indirect expenses to the various functions of the Agency. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Government-wide financial statements are presented using the *economic resources measurement focus* and the *accrual basis of accounting*. Under the economic resources measurement focus, all (both current and long-term) economic resources and obligations of the reporting government are reported in the government-wide financial statements. The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements.

Under the accrual basis of accounting, revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33.

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Note 1: Summary of significant accounting policies (continued)

(b) Measurement focus and basis of accounting (continued)

Program revenues include charges for services and payments made by parties outside of the reporting government's citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the statement of activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as expenditures. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, rather than as another financing source. Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as expenditures.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Fund financial statements

The underlying accounting system of the Agency is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the government's governmental, proprietary, and fiduciary funds are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds in the aggregate for governmental and enterprise funds. Fiduciary statements include financial information for fiduciary funds and similar component units. Fiduciary funds primarily represent assets held by the Agency in a custodial capacity for other individuals or organizations. The Agency has no nonmajor funds, enterprise funds, or fiduciary funds.

Governmental funds

In the fund financial statements, governmental funds and agency funds are presented using the *modified-accrual basis of accounting*. Their revenues are recognized when they become *measurable* and *available* as net current assets.

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Note 1: Summary of significant accounting policies (continued)

(b) Measurement focus and basis of accounting (continued)

Measurable means that the amounts can be estimated, or otherwise determined. *Available* means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. The Agency uses a sixty-day availability period.

Revenue recognition is subject to the *measurable* and *available* criteria for the governmental funds. *Exchange transactions* are recognized as revenues in the period in which they are earned (i.e., the related goods or services provided). *Locally imposed derived tax revenues* are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. *Imposed nonexchange* transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. *Government-mandated and voluntary nonexchange transactions* are recognized as revenues when all applicable eligibility requirements have been met.

In the fund financial statements, government funds are presented using the *current financial resources measurement focus*. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources," since they do not represent net current assets. Recognition of governmental fund type revenues represented by noncurrent receivables are deferred until they become current receivables. Noncurrent portions of long-term receivables are offset by fund balance reserve accounts.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Amounts expended to acquire capital assets are recorded as *expenditures* in the year that resources were expended, rather than as fund assets. The proceeds of long-term debt are recorded as *another financing source* rather than as a fund liability. Amounts paid to reduce long-term indebtedness are reported as fund expenditures.

When both restricted and unrestricted resources are combined in a fund, expenses are considered to be paid first from restricted resources, and then from unrestricted resources.

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Note 1: Summary of significant accounting policies (continued)

(c) Major funds

The following funds are presented as major funds in the accompanying basic financial statements:

Special Revenue – Low and Moderate Housing Fund – To account for the required 20% set aside of property tax increments that is legally restricted for increasing or improving housing for low and moderate income households.

Debt Service – Redevelopment Debt Service Fund – To account for the accumulation of resources for the payment of debt service for bond principal, interest, trustee fees and the payment of support services.

Capital Projects – Redevelopment Capital Projects Fund – To account for the bond proceeds, interest and other funding that will be used for development, planning, construction and land acquisition.

(d) Relationship to the Town of Yucca Valley

The Yucca Valley Redevelopment Agency is an integral part of the reporting entity of the Town of Yucca Valley (the Town). The funds of the Agency have been included within the scope of the comprehensive annual financial report of the Town because the Town is financially accountable. Only the funds of the Agency are included herein and these financial statements, therefore, do not purport to represent the financial position or results of operations of the Town of Yucca Valley, California.

(e) Tax increment revenue

The Agency has no power to levy and collect taxes, and any legislative property tax de-emphasis might necessarily reduce the amount of tax revenues that would otherwise be available to pay the principal of, and interest on, loans from the Town of Yucca Valley. Broadened property tax exemptions could have a similar effect. Conversely, any increase in the tax rate or assessed valuation, or any reduction or elimination of present exemptions would necessarily increase the amount of tax revenues that would be available to pay principal and interest on tax allocation bonds or loans from the Town.

The following table details the Agency's property tax calendar:

Lien date	January 1
Levy date	March 1
Due dates	November 1 and February 1
Collection dates	December 10 and April 10

The County of San Bernardino bills and collects the property taxes and remits them to the Agency in installments during the year.

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Note 1: Summary of significant accounting policies (continued)

(f) Investments

GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the Agency reports its investments at fair value in the balance sheet. All investment earnings, including changes in the fair value of investments, is recognized as revenue in the operating statement.

The Agency pools cash and investments of all funds. Each fund's share in this pool is displayed in the accompanying financial statements as *cash and investments*. Investment income earned by the pooled investments is allocated to the various funds based on each fund's average cash and investment balance.

(g) Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenue and expenditures during the reporting period.

(h) Fund equity

Beginning with the current fiscal year, the Agency implemented GASBS No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
- Restricted – amounts constrained to specific purposes by their providers (such as grantors, bondholders and higher levels of government), through constitutional provisions or by enabling legislation.
- Committed – amounts constrained to specific purposes by a government itself, using the highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint.
- Assigned – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned – amounts that are for any purpose; positive amounts are reported only in a general fund.

The Town Council, acting as the Agency's Board, establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution.

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Note 2: Cash and investments

The Town's Treasurer maintains a cash and investment pool used by all funds of the Town and by certain component units of the Town, including the Agency. The Agency does not own specifically identifiable securities of the Town's pool. The Agency's portion of this pool is reported on the financial statements as "cash and investments." Investment policies and associated risk factors applicable to Agency's funds are those of the Town and are included in the Town's comprehensive annual financial report.

Cash and investments are reported as follows:

Statement of net assets	
Cash and investments	$ 8,865,282
Cash with fiscal agents	743,203
Total	$ 9,608,485

Cash and investments held by the Agency consist of the following at June 30, 2011:

Town of Yucca Valley investment pool	$ 8,865,282
Money market funds	743,203
Total cash and investments held by Agency	$ 9,608,485

Investments authorized by the California Government Code and the Agency's investment policy

The table below identifies the *investment types* that are authorized for the Agency by the California Government Code and the Agency's investment policy. The table also identifies certain provisions of the California Code (or the Agency's investment policy, if more restrictive) that address *interest rate risk* and *concentration of credit risk*. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the Agency, rather than the general provisions of the California Government Code or the Agency's investment policy.

Investment types authorized by investment policy	Maximum maturity*	Maximum percentage of portfolio*	Maximum investment In one issuer*
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Commercial Paper	180 days	15%	10%
Negotiable Certificates of Deposit	5 years	20%	None
Money Market Mutual Funds	N/A	20%	None
Local Agency Investment Fund	N/A	None	None

*Based on state law requirements or investment policy requirements, whichever is more restrictive.

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Note 2: Cash and investments (continued)

Investments authorized by debt agreements

Investment of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Agency's investment policy. The table below identifies the *investment types* that are authorized for investments held by bond trustees. The table also identifies certain provisions of these debt agreements that address *interest rate risk* and *concentration of credit risk*.

Authorized investment type	Maximum maturity	Maximum percentage allowed	Maximum investment In one issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
Banker's Acceptances	180 days	None	None
Commercial Paper	270 days	None	None
Money Market Mutual Funds	N/A	None	None
Repurchase/Investment Agreements	None	None	None
Investment Contracts	None	None	None
Local Agency Investment Fund	N/A	None	None
FHA Obligations Guaranteed by U.S. Government	None	None	None
Federal Funds	180 days	None	None
Negotiable Certificates of Deposit	180 days	None	None
Time Deposits	180 days	None	None
FDIC Insured Deposits	None	None	None
Debt Obligations	None	None	None

Disclosure relating to interest rate risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Agency manages its exposure to interest rate risk is by purchasing a combination of shorter-term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

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Note 2: Cash and investments (continued)

Information about the sensitivity of the fair values of the Agency's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the Agency's investments by maturity:

		Remaining maturity (in months)			
Investment type		12 or less	13 to 24	25 to 60	More than 60
Town of Yucca Valley investment pool	$ 8,865,282	$ 8,865,282	$ -	$ -	$ -
Held by bond trustee:					
Money market funds	743,203	743,203	-	-	-
Totals	$ 9,608,485	$ 9,608,485	$ -	$ -	$ -

Disclosure relating to credit risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Agency's investment policy, or debt agreements, and the actual rating as of year end for each investment type.

		Minimum legal rating	Exempt from disclosure	Rating as of year end	
Investment type				Aa	Not rated
Town of Yucca Valley investment pool	$ 8,865,282	N/A	$ -	$ -	$ 8,865,282
Held by bond trustee:					
Money market funds	743,203	A	-	743,203	-
Totals	$ 9,608,485		$ -	$ 743,203	$ 8,865,282

Concentration of credit risk

The investment policy of the Agency contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There were no investments in any one issuer (other than U.S. Treasury securities, mutual funds or external investment pools) that represent 5% or more of *total Agency investments* for the year ended June 30, 2011.

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Note 2: Cash and investments (continued)

Custodial credit risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Agency's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provisions for deposits.

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. As of June 30, 2011, the Agency (as a participant in the Town of Yucca Valley's pooled cash) did not have deposits with financial institutions in excess of federal depository insurance limits held in collateralized account(s).

For investments identified herein as held by bond trustee, the bond trustee selects the investment under the terms of the applicable trust agreement, acquires the investment, and holds the investment on behalf of the reporting government.

Investment in State Investment Pool

The Agency is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the Agency's investment in this pool is reported in the accompanying financial statements at amounts based upon the Agency's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which is recorded on an amortized cost basis.

Note 3: Long-term liabilities

Long-term liability activity for the year ended June 30, 2011 was as follows:

	Beginning balance	Additions	Reductions	Ending balance	Due within one year
2008 Tax Allocation Revenue Bonds	$ 10,290,000	$ -	$ (175,000)	$ 10,115,000	$ 180,000
Subtotal on bonds payable	10,290,000	-	(175,000)	10,115,000	180,000
Plus(less) deferred amounts:					
For deferred loss on refunding	(181,476)	-	9,765	(171,711)	-
For issuance discount	(108,127)	-	4,065	(104,062)	-
Total bonds payable	$ 10,000,397	$ -	$ (161,170)	$ 9,839,227	$ 180,000

2008 Tax Allocation Bonds

In May 2008, the Agency issued Yucca Valley Redevelopment Project Area No. 1 Tax Allocation Bonds, Series of 2008, in the aggregate principal of $10,625,000.

The bonds are dated May 1, 2008 and are in denominations of $5,000 and bear interest at rates ranging from 3.10% to 5.75%. Principal is payable annually on June 1, beginning on June 1, 2009. Interest is payable semi-annually on June 1 and December 1. The bonds mature between the time frames of June 1, 2009 and June 1, 2038 in amounts ranging from $165,000 to $695,000. Per the bond indenture, a reserve of $738,500 is required to be maintained. At June 30, 2011, the balance held in the reserve account was $743,203.

The bonds were issued to refund on a current basis the $1,730,000 Yucca Valley Redevelopment Agency, 1995 Tax Allocation Bonds Series A and on an advanced basis the $2,665,000 Yucca Valley Redevelopment Agency, 2004 Tax Allocation Revenue Bonds. The bonds were also issued to fund redevelopment activities within and for the benefit of the Redevelopment Project. A portion of the bond proceeds from the sale were placed in an irrevocable trust to be used to service the future debt service requirements of the old debt.

The reacquisition price exceeded the net carrying amount of the old debt by $195,306. This amount is being netted against the new debt and being amortized over the remaining life of the 1995 Tax Allocation Bonds Series A refunded debt. The advance refunding resulted in a decrease in debt service payments over the next 27 years of $580,972 and resulted in an economic gain of $464,786.

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Note 3: Long-term liabilities (continued)

Pledged revenues

The Agency has pledged 100% of future tax increment revenue (less amounts payable by or required to be set aside by the Agency under any pass-through agreements and by the amount required to be set aside for low and moderate housing as required by the California Health and Safety Code) as security for the *2008 Tax Allocation Bonds* in the amount of $22,149,957 (total principal and interest at issuance). The pledge is considered outstanding for the duration of the debt service requirements. Total pledged revenues for the fiscal year ended June 30, 2011, totaled $2,128,307 with the required debt service amount of $737,703 (principal and interest paid in the fiscal year ended June 30, 2011).

Debt service requirements to maturity

The annual requirements to amortize outstanding long-term liabilities of the Agency as of June 30, 2011 are as follows:

Year ending June 30	Principal	Interest
2012	$ 180,000	$ 555,702
2013	190,000	548,142
2014	195,000	540,162
2015	205,000	531,582
2016	215,000	522,358
2017-2021	1,245,000	2,440,528
2022-2026	1,620,000	2,068,365
2027-2031	2,115,000	1,567,950
2032-2036	2,795,000	889,813
2037-2039	1,355,000	117,874
Totals	$ 10,115,000	$ 9,782,476

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Note 4: Transfers in and out

Transfers in and out for the year ended June 30, 2011 were as follows:

Transfer from	Transfers to	Amount
Low and Moderate Housing Fund	Debt Service Fund	$ 65,626
Debt Service Fund	Low and Moderate Housing Fund	434,688 (a)
Total transfers		$ 500,314

(a) Transfer was made from the Redevelopment Debt Service Fund to the Low and Moderate Housing Fund, which represents the 20% set aside, required to be recorded in the Low and Moderate Income Housing Fund.

Note 5: Capital assets

Capital asset activity for the year ended June 30, 2011, was as follows:

	Beginning balance	Additions	Deletions	Ending balance
Capital assets, not being depreciated:				
Land	$ 939,806	$ 940,000	$ -	$ 1,879,806

Capital assets (including infrastructure) are recorded at cost where historical records are available and at an estimated historical cost where no historical records exist. Contributed capital assets are valued at their estimated fair market value at the date of the contribution. Generally, capital asset purchases in excess of $5,000 are capitalized if they have an expected useful life of three years or more.

Capital assets include additions to public domain (infrastructure) consisting of certain improvements including roads, streets, sidewalks, medians, and storm drains.

The following schedule summarizes capital asset useful lives:

Improvements	10-66 years
Buildings	20-50 years
Vehicles	8 years
Furniture and Equipment	3-25 years
Infrastructure	20-99 years

Depreciation has been provided using the straight-line method over the estimated useful life of the asset in the government-wide financial statements.

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Note 6: Advances

Advances to and from as of June 30, 2011 were as follows:

Advances to	Advances from	Amount
Debt Service Fund	Low and Moderate Housing Fund	$ 636,679

The advance from the Low and Moderate Housing Fund to the Debt Service Fund was to fund the required Supplemental Educational Revenue Augmentation Fund property tax shift required by the State of California (see note 8).

Note 7: Notes receivable

In November 2008, the Agency executed a note receivable with the Morongo Basin Unity Home (the Home) in the amount of $15,000. The Home is to use the proceeds of the note to fund the final renovation needed to complete a transitional housing project which serves to provide assistance to victims and children of domestic violence. The note bears an interest rate of 2.7% and is payable in annual installments beginning in November 2009 with final payment due in November 2018. The balance at June 30, 2011 is $12,311.

Note 8: Supplemental Educational Revenue Augmentation Fund

On July 24, 2009, the State Legislature passed Assembly Bill (AB)X4-26, which requires redevelopment agencies statewide to deposit a total of $2.05 billion of property tax increment in county "Supplemental" Educational Revenue Augmentation Funds (SERAF) to be distributed to meet the State's Proposition 98 obligations to schools. The SERAF revenue shift of $2.05 billion will be made over two years, $1.7 billion in fiscal year 2009-2010 and $350 million in fiscal year 2010-2011. The SERAF would then be paid to school districts and the county offices of education which have students residing in redevelopment project areas, or residing in affordable housing projects financially assisted by a redevelopment agency, thereby relieving the State of payments to those schools. The Agency's share of this revenue shift was $636,679 for fiscal year 2009-2010 and $131,081 for fiscal year 2010-2011. Payments are to be made by May 10 of each respective fiscal year. In response to ABX4-26, the Agency funded the SERAF payment due in May 2010 with the Low/Mod Housing Fund.

The California Redevelopment Association (CRA) is the lead petitioner on a lawsuit to invalidate ABX4-26, similar to last year's successful lawsuit challenging the constitutionality of AB 1389. CRA filed the lawsuit on October 20, 2009. The lawsuit asserted that the transfer of property tax increment to the SERAF is not permitted under Article XVI, Section 16 of the California Constitution. The complaint also asserted impairment of contract and gift of public funds arguments. While the State made adjustments in ABX4-26 to address the constitutional issues raised by the Superior Court over last year's lawsuit challenging AB 1389, the Agency, along with the CRA and other California redevelopment agencies, believe that the SERAF remains unconstitutional. In May 2010, the Superior Court upheld the legality of ABX4-26. In August 2010, the CRA filed an appeal with the Third District Court.

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Agency Board
Yucca Valley Redevelopment Agency
Yucca Valley, California

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities and each major fund of the Yucca Valley Redevelopment Agency (the Agency), a component unit of the Town of Yucca Valley, California, as of and for the year ended June 30, 2011, which collectively comprise the Agency's basic financial statements and have issued our report thereon dated September 8, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Agency's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a misstatement of the Agency's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Such provisions included those provisions of laws and regulations identified in the *Guidelines for Compliance Audits of California Redevelopment Agencies,* issued by the State Controller and as interpreted in the *Suggested Auditing Procedures for Accomplishing Compliance Audits of California Redevelopment Agencies,* issued by the Governmental Accounting and Auditing Committee of the California Society of Certified Public Accountants. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

This report is intended solely for the information and use of management, Agency Board, and others within the entity, and is not intended to be and should not be used by anyone other than these specified parties.

September 8, 2011

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

General Information

Fiscal Year 2011

Members of the Governing Body

	Last Name	First Name	Middle Initial
Chairperson	Huntington	George	
Member	Abel	Merl	
Member	Rowe	Dawn	
Member	Lombardo	Robert	
Member	Hagerman	Isaac	
Member			
Member			
Member			
Member			
Member			

Mailing Address

Street 1: 57090 Twenty-Nine Palms Highway

Street 2:

City: Yucca Valley State: CA Zip: 92284-

Phone: (760) 369-7207 ☐ Is Address Changed?

Agency Officials

	Last Name	First Name	Middle Initial	Phone
Executive Director	Nuaimi	Mark		(760) 369-7207
Fiscal Officer	Yakimow	Curtis		(760) 369-7207
Secretary	Anderson	Jamie		(760) 369-7207

	Report Prepared By	Independent Auditor
Firm Name		Rogers, Anderson, Malody and Scott
Last	Manno	Manno
First	Scott	Scott
Middle Initial		
Street	290 North D Street, Suite 30	290 North D Street, Suite 300
City	San Bernardino	San Bernardino
State	CA	CA
Zip Code	92401-	92401-
Phone	(909) 889-0871	(909) 889-0871

Agency Name: _____

Redevelopment Agencies Financial Transactions Report

Achievement Information (Unaudited)

Fiscal Year 2011

Indicate Only Those Achievements Completed During the Fiscal Year of this Report as a Direct Result of the Activities of the Redevelopment Agency.

Please provide a description of the agency's activities/accomplishments during the past year.

(Please be specific, as this information will be the basis for possible inclusion in the publication.)

Activity Report

Enter the amount of square footage completed this year by building type and segregated by new or rehabilitated construction.

	Square Footage Completed	
	New Construction	Rehabilitated
Commercial Buildings		
Industrial Buildings		
Public Buildings		
Other Buildings		
Total Square Footage		
Enter the Number of Jobs Created from the Activities of the Agency		
Types Completed		

A=Utilities B=Recreation C=Landscaping D=Sewer/ Storm E=Streets/ Roads F=Bus/Transit

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Audit Information

Fiscal Year	2011
Was the Report Prepared from Audited Financial Data, and Did You Submit a Copy of the Audit?	Yes
Indicate Financial Audit Opinion	Unqualified
If Financial Audit is not yet Completed, What is the Expected Completion Date?	
If the Audit Opinion was Other than Unqualified, State Briefly the Reason Given	
Was a Compliance Audit Performed in Accordance with Health and Safety Code Section 33080.1 and the State Controller's Guidelines for Compliance Audits, and Did You Submit a Copy of the Audit?	Yes
Indicate Compliance Audit Opinion	Unqualified
If Compliance Audit is not yet Completed, What is the Expected Completion Date?	

If compliance opinion includes exceptions, state the areas of non-compliance, and describe the agency's efforts to correct.

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Project Area Report

Fiscal Year 2011

Project Area Name Yucca Valley Project Area

Please Provide a Brief Description of the Activities for this Project Area During the Reporting Year.

Activity Report

Forwarded from Prior Year ?	Yes
Enter Code for Type of Project Area Report	P

P = Standard Project Area Report
L = Low and Moderate Income Housing Fund
O = Other Miscellaneous Funds or Programs
A = Administrative Fund
M = Mortgage Revenue Bond Program
S = Proposed (Survey) Project Area

Does the Plan Include Tax Increment Provisions?	Yes
Date Project Area was Established *(MM-DD-YY)*	8/5/1993
Most Recent Date Project Area was Amended	
Did this Amendment Add New Territory?	
Most Recent Date Project Area was Merged	
Will this Project Area be Carried Forward to Next Year?	Yes

Established Time Limit :

Repayment of Indebtedness *(Year Only)*	2043
Effectiveness of Plan *(Year Only)*	2033
New Indebtedness *(Year Only)*	2013
Size of Project Area in Acres	2,385
Percentage of Land Vacant at the Inception of the Project Area *Health and Safety Code Section 33320.1 (xx.x%)*	20.0
Percentage of Land Developed at the Inception of the Project Area *Health and Safety Code Section 33320.1 (xx.x%)*	80.0
Objectives of the Project Area as Set Forth in the Project Area Plan *(Enter the Appropriate Code(s) in Sequence as Shown)*	RCP

R = Residential I = Industrial C = Commercial P = Public O = Other

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Assessed Valuation Data

Fiscal Year 2011

Project Area Name	Yucca Valley Project Area
Frozen Base Assessed Valuation	214,157,116
Increment Assessed Valuation	223,335,866
Total Assessed Valuation	437,492,982

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Pass-Through / School District Assistance

Fiscal Year 2011

Project Area Name Yucca Valley Project Area

Amounts Paid To Taxing Agencies Pursuant To:	Tax Increment Pass Through Detail				Other Payments	
	H & S Code Section 33401	H & S Code Section 33676	H & S Code Section 33607	Total	H & S Code Section 33445	H & S Code Section 33445.5
County	156,171			$156,171		
Cities				$0		
School Districts	283,646			$283,646		
Community College Districts	85,826			$85,826		
Special Districts	290,749			$290,749		
Total Paid to Taxing Agencies	$816,392	$0	$0	$816,392	$0	$0
Net Amount to Agency				$1,311,914		
Gross Tax Increment Generated				2,128,306		

Agency Name: _____

Redevelopment Agencies Financial Transactions Report

Capital Improvement Detail

Fiscal Year 2011

Project Area Name	Description	Name of Taxing Agency	Amount	Code Section

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Summary of the Statement of Indebtedness - Project Area

Fiscal Year	2011
Project Area Name	Yucca Valley Project Area
Tax Allocation Bond Debt	19,897,451
Revenue Bonds	
Other Long Term Debt	
City/County Debt	5,946,791
Low and Moderate Income Housing Fund	25,890,422
Other	52,687,252
Total	$104,421,916
Available Revenues	3,721,734
Net Tax Increment Requirements	$100,700,182

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Agency Long-Term Debt

Fiscal Year	2011
Project Area Name	Yucca Valley Project Area

Forward from Prior Year	Yes
Bond Type	Tax Allocation Bonds
Year of Authorization	2008
Principal Amount Authorized	10,625,000
Principal Amount Issued	10,625,000
Purpose of Issue	financing
Maturity Date Beginning Year	2009
Maturity Date Ending Year	2038
Principal Amount Unmatured Beginning of Fiscal Year	$10,290,000
Adjustment Made During Year	
Adjustment Explanation	
Interest Added to Principal	
Principal Amount Issued During Fiscal Year	
Principal Amount Matured During Fiscal Year	175,000
Principal Amount Defeased During Fiscal Year	
Principal Amount Unmatured End of Fiscal Year	$10,115,000
Principal Amount In Default	
Interest In Default	

Bond Types Allowed:

Tax Allocation Bonds; Revenue Bonds; Certificates of Participation; Tax Allocation Notes; Financing Authority Bonds; City/County Debt; US;State; Loans; Lease Obligations; Notes; Deferred Pass-Throughs; Deferred Compensation; Other

Agency Name: _____

Redevelopment Agencies Financial Transactions Report

Non-Agency Long-Term Debt

Fiscal Year	2011
Project Area Name	
Forward from Prior Year	
Bond Type	
Year of Authorization	
Principal Amount Authorized	
Principal Amount Issued	
Purpose of Issue	
Maturity Date Beginning Year	
Maturity Date Ending Year	
Principal Amount Unmatured Beginning of Fiscal Year	
Adjustment Made During Year	
Adjustment Explanation	
Principal Amount Issued During Fiscal Year	
Principal Amount Matured During Fiscal Year	
Principal Amount Defeased During Fiscal Year	
Principal Amount Unmatured End of Fiscal Year	
Principal Amount in Default	
Interest in Default	

Bond Types Allowed:

Mortgage Revenue; Industrial Development; Commercial Revenue Bond; Certificate of Participation

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Revenues

Fiscal Year: 2011

Project Area Name: Yucca Valley Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	Total
Tax Increment Gross *(Include All Apportionments)*		2,128,306			$2,128,306
Special Supplemental Subvention					$0
Property Assessments					$0
Sales and Use Tax					$0
Transient Occupancy Tax					$0
Interest Income	26,491	10,363	8,223		$45,077
Rental Income					$0
Lease Income					$0
Sale of Real Estate					$0
Gain on Land Held for Resale					$0
Federal Grants					$0
Grants from Other Agencies					$0
Bond Administrative Fees					$0
Other Revenues		20,702			$20,702
Total Revenues	$26,491	$2,159,371	$8,223	$0	$2,194,085

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Expenditures

Fiscal Year 2011

Project Area Name Yucca Valley Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Administration Costs		314,006	2,962		$316,968
Professional Services	120	26,324	13,426		$39,870
Planning, Survey, and Design			176,229		$176,229
Real Estate Purchases		940,000			$940,000
Acquisition Expense					$0
Operation of Acquired Property					$0
Relocation Costs					$0
Relocation Payments					$0
Site Clearance Costs					$0
Project Improvement / Construction Costs	137,209				$137,209
Disposal Costs					$0
Loss on Disposition of Land Held for Resale					$0

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Expenditures

Fiscal Year 2011

Project Area Name Yucca Valley Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Decline in Value of Land Held for Resale					$0
Rehabilitation Costs					$0
Rehabilitation Grants					$0
Interest Expense		566,265			$566,265
Fixed Asset Acquisitions					$0
Subsidies to Low and Moderate Income Housing					$0
Debt Issuance Costs					$0
Other Expenditures Including Pass-Through Payment(s)		947,474			$947,474
Debt Principal Payments:					
Tax Allocation Bonds and Notes		175,000			$175,000
Revenue Bonds, Certificates of Participation, Financing Authority Bonds					$0
City/County Advances and Loans					$0
All Other Long-Term Debt					$0
Total Expenditures	$137,329	$2,969,069	$192,617	$0	$3,299,015
Excess (Deficiency) Revenues over (under) Expenditures	($110,838)	($809,698)	($184,394)	$0	($1,104,930)

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Other Financing Sources

Fiscal Year 2011

Project Area Name Yucca Valley Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Proceeds of Long-Term Debt					$0
Proceeds of Refunding Bonds					$0
Payment to Refunded Bond Escrow Agent					$0
Advances from City/County					$0
Sale of Fixed Assets					$0
Miscellaneous Financing Sources (Uses)					$0
Operating Transfers In		65,626			$65,626
Tax Increment Transfers In			434,688		$434,688
Operating Transfers Out			65,626		$65,626
Tax Increment Transfers Out		434,688			$434,688
(To the Low and Moderate Income Housing Fund)					
Total Other Financing Sources (Uses)	$0	($369,062)	$369,062	$0	$0

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Other Financing Sources

Fiscal Year: 2011

Project Area Name: Yucca Valley Project Area

	Capital Project Funds	Debt Service Funds	Low/Moderate Income Housing	Special Revenue/Other	Total
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	($110,838)	($1,178,760)	$184,668	$0	($1,104,930)
Equity, Beginning of Period	$5,646,177	$3,713,435	$2,227,642	$0	$11,587,254
Prior Period Adjustments					$0
Residual Equity Transfers					$0
Equity, End of Period	$5,535,339	$2,534,675	$2,412,310	$0	$10,482,324

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Balance Sheet - Assets and Other Debits

Fiscal Year 2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long-Term Debt	General Fixed Assets	Total
Assets and Other Debits							
Cash and Imprest Cash	5,529,108	1,454,688	1,881,486				$8,865,282
Cash with Fiscal Agent		743,203					$743,203
Tax Increments Receivable		3,906					$3,906
Accounts Receivable							$0
Accrued Interest Receivable	6,231	1,640	2,120				$9,991
Loans Receivable			12,311				$12,311
Contracts Receivable							$0
Lease Payments Receivable							$0
Unearned Finance Charge							$0
Due from Capital Projects Fund							$0
Due from Debt Service Fund			636,679				$636,679
Due from Low/Moderate Income Housing Fund							$0
Due from Special Revenue/Other Funds							$0

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Balance Sheet - Assets and Other Debits

Fiscal Year 2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long-Term Debt	General Fixed Assets	Total
Investments							$0
Other Assets		1,658,552					$1,658,552
Investments: Land Held for Resale							$0
Allowance for Decline In Value of Land Held for Resale							$0
Fixed Assets: Land, Structures, and Improvements							$0
Equipment							$0
Amount Available In Debt Service Fund							$0
Amount to be Provided for Payment of Long-Term Debt					10,115,000		$10,115,000
Total Assets and Other Debits	$5,535,339	$3,861,989	$2,532,596	$0	$10,115,000	$0	$22,044,924

(Must Equal Total Liabilities, Other Credits, and Equities)

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Balance Sheet - Liabilities and Other Credits

Fiscal Year 2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long-Term Debt	General Fixed Assets	Total
Liabilities and Other Credits							
Accounts Payable		690,635	120,286				$810,921
Interest Payable							$0
Tax Anticipation Notes Payable							$0
Loans Payable							$0
Other Liabilities							$0
Due to Capital Projects Fund							$0
Due to Debt Service Fund							$0
Due to Low/Moderate Income Housing Fund		636,679					$636,679
Due to Special Revenue/Other Funds							$0
Tax Allocation Bonds Payable					10,115,000		$10,115,000
Lease Revenue, Certificates of Participation Payable, Financing Authority Bonds							$0
All Other Long-Term Debt							$0
Total Liabilities and Other Credits	$0	$1,327,314	$120,286	$0	$10,115,000		$11,562,600

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Balance Sheet - Liabilities and Other Credits

Fiscal Year 2011	Capital Projects Funds	Debt Service Funds	Low/Moderate Income Housing Funds	Special Revenue/Other Funds	General Long-Term Debt	General Fixed Assets	Total
Equities							
Investment In General Fixed Assets							$0
Fund Balance Reserved		876,123	648,990				$1,525,113
Fund Balance Unreserved-Designated							$0
Fund Balance Unreserved-Undesignated	5,535,339	1,658,552	1,763,320				$8,957,211
Total Equities	$5,535,339	$2,534,675	$2,412,310	$0		$0	$10,482,324
Total Liabilities, Other Credits, and Equities	$5,535,339	$3,861,989	$2,532,596	$0	$10,115,000	$0	$22,044,924

Town Of Yucca Valley Redevelopment Agency

Redevelopment Agencies Financial Transactions Report

Statement of Income and Expenditures - Summary, Combined Transfers In/Out

Fiscal Year	2011
Operating Transfers In	$65,626
Tax Increment Transfers In	$434,688
Operating Transfers Out	$65,626
Tax Increment Transfers Out	$434,688

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Dani Lassetter
Date: November 29, 2011
For Council Meeting: December 6, 2011

Subject: Resolution Modifying Position Authorization List

Recommendation: That the Council Approve the Resolution modifying Position Authorization List.

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion / Questions of Staff
Motion/Second
Discussion on Motion
Roll Call Vote

Discussion: The Town Council adopts the Authorized Position List as a part of the budget adoption process. Any changes that are necessary throughout the year are brought to the Council for amendment to the Authorized Position List.

After evaluating the competitive market for the Project Engineer position, staff determined that in order to complete a successful recruitment for the Project Engineer position, placement at a higher range was necessary.

The attached Resolution implements the following action:

1. Authorizes a change in the range for the new Project Engineer position.

Staff recommends that the Project Engineer position be placed at Range 220.

Alternatives: Adopt the resolution or reject the resolution.

Fiscal impact: Modifying the range increases the annual costs to the budget by approximately $28,500, plus benefits. However, for this fiscal year the increase will be

Reviewed By:	Town Manager	Town Attorney	Admin Services	Dept Head

___ Department Report	___ Ordinance Action	X Resolution Action	___ Public Hearing
X Consent	___ Minute Action	___ Receive and File	___ Study Session

approximately $14,250 due to hiring near mid-year. This added cost will be absorbed with the FY2011-12 amended budget as a result of the current department vacancies.

Attachments: Resolution 11-xx

RESOLUTION NO. 11-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FY 2011-12 AUTHORIZED POSITION LIST

WHEREAS, the Town Council adopt the Authorized Position List as a segment of the Annual Budget Adoption process; and

WHEREAS, from time to time it is necessary to amend the Authorized Position List.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY RESOLVES AS FOLLOWS:

1. The position of Project Engineer at 1.0 Full-Time Equivalent, is changed to Range 220 on the Authorized Position List, Engineering Department.

APPROVED AND ADOTED THIS 6TH day of December, 2011.

_____
MAYOR

ATTEST:

_____
TOWN CLERK

Town of Yucca Valley
Operating Budget
FY 2011-2012

EXHIBIT A

FY 2011-12 Authorized Position Listing (Revised)

Salary Range	Position	FTE (all positions filled)
Contract	Town Manager	1.00
175	Town Clerk	1.00
180	Senior Management Analyst (vacant)	0.00
160	Executive Assistant (vacant)	0.00
229	Director of Administrative Services	1.00
180	Senior Accountant	1.00
125	Accounting Technician II	1.00
205	Human Resources & Risk Manager	1.00
120	Administrative Assistant I (vacant)	0.00
135	Payroll and Finance Specialist	1.00
229	Director of Community Services	1.00
160	Recreation Supervisor (vacant)	0.00
170	Museum Supervisor	1.00
150	Administrative Assistant III	1.00
135	Administrative Assistant II	1.00
125	Museum Programs Coordinator	1.00
110	Museum Registrar (vacant)	0.00
90	Museum Assistant	0.75
125	Recreation Coordinator	2.00
75	Recreation Leader I - P/T 50% (vacant)	0.00
125	Lead Maintenance Worker - Facilities (vacant)	0.00
160	Facilities Maintenance Supervisor	1.00
115	Maintenance Worker II - Facilities (2 vacancies)	0.00
190	Animal Care & Control Manager	1.00
155	Animal Shelter Supervisor (vacant)	0.00
125	Animal Control Officer II	2.00
115	Animal Shelter Specialist	2.00
135	Administrative Assistant II	1.00
100	Kennel Technician	1.50
239	Deputy Town Manager	1.00
229	Director of Community Development (vacant)	0.00
175	Associate Planner	1.00
220	Project Engineer	1.00
155	Engineering Technician II	1.00
150	Administrative Assistant III (vacant)	0.00
140	Planning Technician	1.00
155	Supervising Code Compliance Officer II (temp)	0.50
140	Code Compliance Technician - Office	1.00
135	Code Compliance Technician - Field	1.00
229	Director of Public Works/Town Engineer (Vacant)	0.00
170	Public Works Supervisor (vacant)	0.00
175	Public Works Inspector	1.00
145	Skilled Lead Maintenance Worker - Parks	1.00
145	Skilled Lead Maintenance Worker - Streets	1.00
125	Skilled Maintenance Worker II - Parks (1 vacancy)	3.00
125	Skilled Maintenance Worker II - Streets (1 vacancy)	3.00
135	Administrative Assistant II	1.00
	FY 2011-12 Total Authorized Positions	**40.75**

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: November 29, 2011
For Council Meeting: December 6, 2011

Subject: Warrant Register December 6, 2011

Recommendation:

Ratify Payroll Register total of $ 290,090.19 for checks dated October 28, 2011 to November 10, 2011.
Ratify the Warrant Register total of $ 527,203.95 for checks dated November 2, 2011 to November 17, 2011.

Order of Procedure:

Department Report
Request Staff Report
Request Public Comment
Council Discussion
Motion/Second
Discussion on Motion
Call the Question (Roll Call)

Attachments:

Payroll Register No.18 dated October 28, 2011 total of $ 146,205.14
Payroll Register No. 20 dated November 10, 2011 total of $ 143,885.05
Warrant Register No.23 dated November 2, 2011 total of $ 348,638.01
Warrant Register No. 25 dated November 17, 2011 total of $178,565.94

Reviewed By: _____ Town Manager _____ Admin. Services _____ Town Attorney

___ Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
X Consent	X Minute Action	___ Receive and File	___ Study Session

TOWN OF YUCCA VALLEY

PAYROLL REGISTER # 18
CHECK DATE - October 28, 2011

Fund Distribution Breakdown

Fund Distribution

General Fund	$126,843.19
Gas Tax Fund	10,951.25
Redevelopment Agency	8,410.70
Grand Total Payroll	**$146,205.14**

Prepared by P/R & Financial Specialist: Reviewed by H/R & Risk Mgr.:

Town of Yucca Valley

Payroll Net Pay & Net Liability Breakdown

Pay Period 18 - Paid 10/28/2011

(October 08, 2011 - October 21, 2011)

Checks: 4176-4186

	Employee	Employer	Total
Net Employee Pay			
Payroll Checks	$3,699.50		$3,699.50
Direct Deposit	71,292.65	-	71,292.65
Sub-total	74,992.15		74,992.15
Employee Tax Withholding			
Federal	12,291.13		12,291.13
Medicare	1,560.92	1,560.93	3,121.85
SDI - EE	-	-	-
State	4,104.61		4,104.61
Sub-total	17,956.66	1,560.93	19,517.59
Employee Benefit & Other Withholding			
Health Benefit Account Credit	-	505.46	505.46
Deferred Compensation	3,296.70	3,858.50	7,155.20
PERS Survivor Benefit	51.00		51.00
Health Café Plan	1,883.27	13,013.38	14,896.65
American Fidelity Pre-Tax	298.40		298.40
American Fidelity After-Tax	12.15		12.15
American Fidelity-FSA	421.52		421.52
PERS EE - Contribution 7%	243.99		243.99
PERS EE - Contribution 8%	7,045.60		7,045.60
PERS Retirement - Employee	59.97	269.55	329.52
PERS Retirement - Employer	-	15,566.36	15,566.36
Wage Garnishment - Employee	133.81		133.81
Life & Disability Insurance		997.74	997.74
Unemployment Insurance		1,009.54	1,009.54
Workers' Compensation		3,028.46	3,028.46
Sub-total	13,446.41	38,248.99	51,695.40
Gross Payroll	**$106,395.22**	**$39,809.92**	**$146,205.14**

Prepared by P/R & Financial Specialist: Reviewed by H/R & Risk Mgr.: dll

TOWN OF YUCCA VALLEY

PAYROLL REGISTER # 20
CHECK DATE - November 10, 2011

Fund Distribution Breakdown

Fund Distribution

General Fund	$123,979.32
Gas Tax Fund	11,642.73
Redevelopment Agency	8,263.00
Grand Total Payroll	**$143,885.05**

Prepared by P/R & Financial Specialist: Reviewed by H/R & Risk Mgr.: dll

Town of Yucca Valley

Payroll Net Pay & Net Liability Breakdown

Pay Period 20 - Paid 11/10/2011

(October 22, 2011 - November 04, 2011)

Checks: 4187-4197

	Employee	Employer	Total
Net Employee Pay			
Payroll Checks	$4,467.35		$4,467.35
Direct Deposit	72,168.73	-	72,168.73
Sub-total	76,636.08		76,636.08
Employee Tax Withholding			
Federal	12,453.72		12,453.72
Medicare	1,538.15	1,538.06	3,076.21
SDI - EE	-	-	-
State	4,251.47		4,251.47
Sub-total	18,243.34	1,538.06	19,781.40
Employee Benefit & Other Withholding			
Health Benefit Account Credit	-	88.61	88.61
Deferred Compensation	2,432.90	1,338.50	3,771.40
PERS Survivor Benefit	41.00		41.00
Health Café Plan	1,796.04	13,067.26	14,863.30
American Fidelity Pre-Tax	298.40		298.40
American Fidelity After-Tax	12.15		12.15
American Fidelity-FSA	421.52		421.52
PERS EE - Contribution 7%	223.23		223.23
PERS EE - Contribution 8%	6,947.73		6,947.73
PERS Retirement - Employee	59.97	246.61	306.58
PERS Retirement - Employer	-	15,350.12	15,350.12
Wage Garnishment - Employee	138.14		138.14
Life & Disability Insurance		949.32	949.32
Unemployment Insurance		1,014.04	1,014.04
Workers' Compensation		3,042.03	3,042.03
Sub-total	12,371.08	35,096.49	47,467.57
Gross Payroll	**$107,250.50**	**$36,634.55**	**$143,885.05**

Prepared by P/R & Financial Specialist: Reviewed by H/R & Risk Mgr.:

WARRANT REGISTER # 23
CHECK DATE - NOVEMBER 02, 2011

FUND DISTRIBUTION BREAKDOWN

Checks # 35510 to # 35578 are valid:
Checks # 35510, # 35539, # 35556, and # 35563 are included in RDA Warrant # 23

GENERAL FUND # 001	$336,428.42
INTERNAL SERVICE FUND # 100	$1,710.71
DEPOSITS FUND # 200	$640.81
GAS TAX FUND # 515	$8,101.78
MEASURE I MAJOR ARTERIAL ROADS FUND # 522	$29.48
MEASURE I LOCAL ROADS FUND # 523	$1,701.60
MEASURE I 2010 - 2040 FUND # 524	$25.21
GRAND TOTAL	**$348,638.01**

Prepared by Shirlene Doten, Finance ____ Approved by Mark Nuaimi, Town Manager ____
Reviewed by: Curtis Yakimow, Admin Svc. Dir. ____

Town of Yucca Valley
Warrant Register
November 2, 2011

Fund	Check #	Vendor	Description	Amount
001	General Fund			
	35510	Aleshire & Wynder, LLC	Sept 2011 Professional Svs.	$4,897.70
	35511	Alsco/American Linen, Inc.	Parks Uniform Service	154.19
	35512	Christy Anderson	Museum Shop Merchandise	50.00
	35513	Arrowhead Mountain Water	Office Supplies	136.56
	35514	AT & T Mobility	Cell Phone Service	351.53
	35515	Barr Lumber, Inc.	Parks Maintenance Supplies	69.12
	35516	Broadcast Music, Inc.	10/11-9/12 License Fee	309.00
	35517	Brian's Lockshop	Keys	111.22
	35518	National Institute of Business Mang	Membership Dues	89.00
	35519	C & S Electric	Town Hall Parking Light	468.00
	35520	C & S Electric	Security Lighting	239.57
	35522	Carrot Top Industries	Town of Yucca Valley Flags	864.00
	35523	Chevron & Texaco Card Services	Vehicle Fuel	43.02
	35524	Companion Animal Clinic	Veterinary Services	1,440.00
	35525	CSMFO	Membership Dues	110.00
	35527	Cyber Photographics	Employee Uniforms	181.88
	35529	Olivia deHaulleville	Museum Shop Merchandise	14.00
	35530	Desert Images Office Equipment, Inc	Toner Cartridges	368.15
	35531	Desert Hot Springs Animal Clinic	Veterinary Services	122.46
	35532	Employment Development Dept.	QE 9/30/11 Unemployment Ins.	8,835.00
	35533	Farmer Bros. Co.	Office Supplies	107.44
	35535	Fred's Tires	Fleet Tire Replacement & Repair	949.30
	35537	Art Gutierrez	Sports Referee	110.00
	35538	Totalfunds by Hasler	Postage	1,000.00
	35539	Hi-Desert Water	Water Service	271.12
	35540	Hi-Desert Publishing	Employment Advertising	815.40
	35541	IIMC	Membership Dues	75.00
	35542	Inland Empire Stages Unlimited	Adult Day Tour	2,335.00
	35543	International Council Shopping Ctrs	Membership Dues	100.00
	35544	Intervet, Inc.	Shelter Adoption Expense	412.68
	35545	LaBelle Marvin, Inc.	Slurry Seal Litigation Svs.	2,464.00
	35546	Magic T-Shirts	Museum Shop Merchandise	579.06
	35548	Mojave Desert & Mtn. Integ. Wst JPA	2nd Qtr Contribution FY 11/12	5,556.00
	35549	David Mueller /dba Touch 2	20th Anniversary Expense	2,263.08
	35550	Morongo Unified School District	YVHS Pool Utilites	902.06
	35551	Oasis Office Supply	Office Supplies	367.75
	35552	Pet Edge	Shelter Supplies	70.96
	35553	Petty Cash-Michele Linzner	Miscellaneous Supplies	289.74
	35554	Plaza Art & Frame	20th Anniversary Expense	191.26
	35555	Pro Security	Alarm Maintenance	143.75
	35556	Rogers,Anderson, Malody & Scott	09/11 Audit Services	6,400.00
	35557	Ron's Automotive	Vehicle Maintenance	97.50
	35558	SBCO Sheriff's Dept	11/11 Professional Svs.	274,043.00
	35559	Office of the County Recorder	Filing Fee	18.00
	35560	SCE	Electric Service	4,596.60
	35561	Signs by Wanda	20th Anniversary Expense	407.29
	35562	Simplot Partners, Inc.	Parks Maintenance & Supplies	192.33
	35563	So. Cal. Gas Co.	Natural Gas Service	537.86

Town of Yucca Valley
Warrant Register
November 2, 2011

Fund	Check #	Vendor	Description	Amount
	35564	Southwest Networks, Inc.	Technology Equipment	5,834.50
	35565	Steven Enterprises	Office Supplies	253.68
	35569	Trophy Express	Engraving Expense	91.37
	35570	Delanford Truitt	Sports Referee	132.00
	35571	Vagabond Welding Supply	Facilities Maintenance	28.36
	35572	VCA Yucca Valley Animal Hospital	Veterinary Services	605.00
	35573	Verizon	Phone Service	2,902.27
	35574	Valley Independent	Printing Expense	246.32
	35575	Walmart Community	Shelter Supplies	940.40
	35577	Guy Wulf	Sports Referee	198.00
	35578	Yucca Valley Quick Lube	Fleet Vehicle Maintenance	170.26
	EFT	The Home Depot	Maintenance Supplies	452.79
	EFT	The Home Depot	Maintenance Supplies	422.89
Total 001	**GENERAL FUND**			**$336,428.42**
100	INTERNAL SERVICE FUND			
	35536	GE Capital Corporation	Copier Lease	$673.71
	35547	Mail Finance	8-11/11 Postage Meter Lease	837.72
	35551	Oasis Office Supply	Office Supplies	199.28
Total 100	**INTERNAL SERVICE FUND**			**$1,710.71**
200	DEPOSITS FUND			
	35528	Dakar Properties, Inc.	Deposit Account Refund	$603.42
	35534	FedEx	Delivery Service	37.39
Total 200	**DEPOSITS FUND**			**$640.81**
515	GAS TAX			
	35511	Alsco/American Linen, Inc.	Street Uniforms Service	$53.82
	35515	Barr Lumber, Inc.	Street Department Supplies	103.61
	35521	Carquest Auto Parts	Street Equipment Maintenance	80.08
	35526	Jon Cuddy	Streets Project	350.00
	35527	Cyber Photographics	Employee Uniforms	191.58
	35560	SCE	Electric Service	433.42
	35566	Superior Ready Mix	Streets Repair	2,080.13
	35567	Tops n Barricades	Streets Signs & Supplies	1,536.95
	35568	Traffic Control Service, Inc.	Street Signage	2,192.19
	35576	Garrett Ward	Streets Maintenance	1,080.00
Total 515	**GAS TAX FUND**			**$8,101.78**
522	MEASURE I MAJOR ARTERIAL FUND			
	35534	FedEx	Delivery Service	$29.48
Total 522	**MEASURE I MAJOR ARTERIAL FUND**			**$29.48**
523	MEASURE I - LOCAL ROADS FUND			
	35510	Aleshire & Wynder, LLC	Sept 2011 Professional Svs.	$1,701.60
Total 523	**MEASURE I - LOCAL ROADS FUND**			**$1,701.60**

Town of Yucca Valley
Warrant Register
November 2, 2011

Fund	Check #	Vendor	Description	Amount
524	MEASURE I -2010-2040 FUND			
	35560	SCE	Electric Service	$25.21
Total 524	**MEASURE I -2010-2040 FUND**			**$25.21**
	Report Total			**$348,638.01**

WARRANT REGISTER # 25
CHECK DATE - NOVEMBER 17, 2011

FUND DISTRIBUTION BREAKDOWN

Checks # 35579 to # 35675 are valid:
Checks # 35585, # 35617, # 35641, # 35645, # 35674 are included in RDA # 25

GENERAL FUND # 001	$53,658.98
CENTRAL SUPPLIES FUND # 100	$227.34
CUP DEPOSITS FUND # 200	$6,205.89
COPS SLESF FUND # 509	$119.03
AB 2928 STATE CONSTRUCTION FUND # 513	$20,741.49
STREET MAINTENANCE FUND # 515	$4,800.73
MEASURE I MAJOR ARTERIAL FUND # 522	$11,223.78
MEASURE I 2010-2040 FUND # 524	$5,369.59
PUBLIC LANDS FEDERAL GRANT FUND # 527	$17,746.25
CMAQ FUND # 542	$460.00
CAPITAL PROJECTS FUND # 800	$58,012.86
GRAND TOTAL	**$178,565.94**

Prepared by Shirlene Doten, Finance ___ Approved by Mark Nuaimi, Town Manager ___
Reviewed by: Curtis Yakimow, Admin Svc. Dir. ___

Town of Yucca Valley
Warrant Register
November 17, 2011

Fund	Check #	Vendor	Description	Amount
001	GENERAL FUND			
	35579	Animal Care Equip. & Svs.	Shelter Adoption Expense	$490.40
	35580	Action Pumping, Inc.	Septic Pumping Services	160.00
	35581	Alsco/American Linen, Inc.	Facilities Maintenance Supplies	113.36
	35582	Arrowhead Mountain Water	Shelter Supplies	159.08
	35584	Hazel Bader	Contract Instructor	63.70
	35586	Kristine Bost	Contract Instructor	40.60
	35587	Carol Boyer	Contract Instructor	44.80
	35588	BSN Sports	Recreation Program Expense	115.13
	35589	C & S Electric	Facilities Maintenance	87.49
	35590	C & S Electric	Facilities Maintenance	52.55
	35591	Carquest Auto Parts	Maintenance Supplies	31.88
	35592	Chet's Appliances	Shelter Equipment Repair	284.18
	35593	Janine Cleveland	Contract Instructor	143.50
	35594	Companion Animal Clinic	Veterinary Services	131.95
	35595	J.W. Craig	Contract Instructor	68.60
	35596	CSMFO	Membership Renewal	110.00
	35597	Desert Pacific Exterminators	Facilities Maintenance	49.00
	35598	Desert Hot Springs Animal Clinic	Veterinary Services	106.00
	35599	Dept of Justice	Livescan Services	51.00
	35600	Shirlene Doten	Office Supplies	132.67
	35601	Dunn Edwards Corp	Facilities Maintenance	294.19
	35602	Shelly Eich	Seminar Expense	520.06
	35603	Farmer Bros. Co.	Office Supplies	464.42
	35604	FedEx	Delivery Service	88.63
	35605	Mae Fox	Contract Instructor	50.40
	35606	Frasher's Photography	Council Photography Svs.	855.00
	35607	G & K Propane	Shelter Expense	816.18
	35611	Graphic Penguin	Web Site Maintenance	580.00
	35612	Joy Groves	Contract Instructor	341.60
	35613	Art Gutierrez	Sports Referee	198.00
	35614	Hardesty Custom Floors	Community Services Window Exp.	161.62
	35615	HdL Hinderliter, DeLlamas & Assoc.	Sales Tax Services	909.59
	35616	Hi-Desert Glass	Facilities Maintenance	114.28
	35617	Hi-Desert Water	Water Service	5,342.29
	35618	Hi-Desert Publishing	Ordinance Advertising	914.48
	35619	Hi Desert Audio Video Repair	Microphone Repair	249.18
	35620	Intervet, Inc.	Shelter Adoption Expense	525.39
	35621	Jobs Available, Inc.	Employment Advertising	504.00
	35623	Heather Kaczmarczk	Contract Instructor	353.50
	35624	Roger Keezer	Contract Instructor	40.60
	35625	Knorr Systems, Inc.	YVHS Pool Chemicals	242.02
	35626	Mad Gab's	Museum Shop Merchandise	170.51
	35627	The Mallants Corp	Temporary Employment Svs.	1,777.62
	35629	David McChesney	Museum Shop Merchandise	113.50
	35630	David Mueller /dba Touch 2	20th Anniversary Expense	624.43
	35631	Viva Nelson	Contract Instructor	15.40
	35632	NRO Engineering	Engineering Services	5,117.50
	35633	Oasis Office Supply	Office Supplies	283.70

Town of Yucca Valley
Warrant Register
November 17, 2011

Fund	Check #	Vendor	Description	Amount
	35634	OnTrac	Delivery Service	10.60
	35636	Pacific Telemanagement Svs.	Public Phone Service	82.64
	35637	Public Agency Retirement Services	9/11 Trust Administrator Svs.	300.00
	35638	Premier Pet Products, LLC	Shelter Adoption Expense	246.27
	35639	Pro Security	Facilities Maintenance	100.00
	35640	Pro Video	Town Council Taping	200.00
	35641	Rogers,Anderson, Malody & Scott	10/11 Audit Services	5,400.00
	35643	Rebeca Russell	Recreation Event Expense	50.00
	35644	SBCO-Vehicle Services	Fleet Vehicle Inspections & Re	518.00
	35645	SCE	Electric Service	5,579.72
	35646	Beverly Schmuckle	Contract Instructor	56.00
	35647	Jim Schooler	20th Anniversary Expense	439.56
	35648	SCMAF	Recreation Program Expense	185.65
	35649	Signs by Wanda	Signage	188.56
	35650	Southwest Networks, Inc.	Technology Support	2,500.00
	35651	Sprint	Phone Service	7.86
	35652	Stater Bros	Recreation Program Expense	333.96
	35653	Britani Stratton	20th Anniversary Event	172.00
	35654	The Sun Runner	Museum Advertising	100.00
	35655	The Pin Center	20th Anniversary Expense	778.00
	35656	Time Warner Cable	Cable Service	97.15
	35657	Trophy Express	Program Expense	83.24
	35658	Delanford Truitt	Sports Referee	132.00
	35660	Unisource Worldwide, Inc.	Maintenance Supplies	129.58
	35662	Vagabond Welding Supply	YVHS Pool Supplies	80.28
	35663	VCA Yucca Valley Animal Hospital	Veterinary Services	887.66
	35664	Verizon	Speaker Phone & Installation	875.55
	35665	Verizon	Long Distance Phone Service	184.50
	35667	Thomas Vincent	Event Catering	500.00
	35668	Valley Independent	20th Anniversary Expense	1,625.60
	35669	Voyager Fleet Systems, Inc	Vehicle Fuel	167.17
	35670	Walmart Community	Recreation Program Expense	985.12
	35672	Guy Wulf	Sports Referee	132.00
	35673	Yucca Valley Quick Lube	Fleet Vehicle Maintenance	103.41
	35675	Zee Medical, Inc.	Safety Equipment	47.32
	EFT	First Bankcard	Operating Supplies	550.29
	EFT	First Bankcard	20th Anniversary & Meeting Exp.	1,958.35
	EFT	First Bankcard	20th Anniversary & Meeting Exp.	3,766.96
Total 001 GENERAL FUND				**$53,658.98**
100 INTERNAL SERVICE FUND				
	35608	GE Capital Corporation	Shelter Copier Lease	$227.34
Total 100 INTERNAL SERVICE FUND				**$227.34**

Town of Yucca Valley
Warrant Register
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Fund	Check #	Vendor	Description	Amount
200 DEPOSITS FUND				
	35583	Avila, Inc.	Deposit Account Refund	$1,140.99
	35610	Joe Goodpaster	Deposit Account Refund	603.42
	35632	NRO Engineering	Engineering Services	3,930.00
	35659	Underwood & Assoc.	Deposit Account Refund	531.48
Total 200 DEPOSITS FUND				**$6,205.89**
509 COPS-SLESF FUND				
	35666	Verizon Wireless	Sheriff's Office Phone Svs.	$119.03
Total 509 COPS-SLESF FUND				**$119.03**
513 AB2928-STATE CONSTRUCTION GRANT FUND				
	35632	NRO Engineering	Engineering Services	$345.00
	35635	Overland Pacific & Cutler, Inc.	TCRP Services	46.25
	35671	Willdan Associates	Highway 62 TCRP Project	20,350.24
Total 513 AB2928-STATE CONSTRUCTION GRANT FUND				**$20,741.49**
515 GAS TAX FUND				
	35591	Carquest Auto Parts	Street Equipment Maintenance	$3.99
	35609	Goldstar Products, Inc.	Streets Maintenance Supplies	2,157.26
	35617	Hi-Desert Water	Water Service	455.96
	35645	SCE	Electric Service	147.07
	35661	United Rentals, Inc.	Water Truck Rental	1,840.54
	35668	Valley Independent	Printing Expense	195.91
Total 515 GAS TAX FUND				**$4,800.73**
522 MEASURE I MAJOR ARTERIAL FUND				
	35632	NRO Engineering	Engineering Services	$1,150.00
	35642	RBF Consulting	Highway 62 Widening Project	10,073.78
Total 522 MEASURE I MAJOR ARTERIAL FUND				**$11,223.78**
524 MEASURE I - 2010-2040 FUND				
	35632	NRO Engineering	Engineering Services	$1,319.24
	35645	SCE	Electric Service	4,050.35
Total 524 MEASURE I - 2010-2040 FUND				**$5,369.59**
527 PUBLIC LANDS FEDERAL GRANT FUND				
	35632	NRO Engineering	Engineering Services	$460.00
	35635	Overland Pacific & Cutler, Inc.	Highway 62 PLHD Project	17,286.25
Total 527 PUBLIC LANDS FEDERAL GRANT FUND				**$17,746.25**
542 CMAQ FUND				
	35632	NRO Engineering	Engineering Services	$460.00
Total 542 CMAQ FUND				**$460.00**

Town of Yucca Valley
Warrant Register
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Fund	Check #	Vendor	Description	Amount
800	CAPITAL PROJECTS RESERVE FUND			
	35622	K & M Enterprises	Brehm Park Grant Research Svs.	$2,375.85
	35628	Matich Corporation	Overlay Pinon-Ridge to Fairway	55,231.25
	35632	NRO Engineering	Engineering Services	405.76
Total 800	**CAPITAL PROJECTS RESERVE FUND**			**$58,012.86**
***	**Report Total**			**$178,565.94**

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Donnie Miller, Chief of Police / Sheriff's Captain
Date: November 28, 2011
For Council Meeting: December 6, 2011

Subject: AB 3229 Supplemental Law Enforcement Services Fund

Recommendation: The Town Council approve the spending recommendations as suggested.

Order of Procedure:

Request Staff Report
Open Public Hearing
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question

Discussion: None

Background and analysis: AB 3229 declares that there is a need for additional resources at the local level to fight crime and protect public safety. To do so, AB 3229 creates the Citizens Option for Public Safety Program (COPS). The bill allocates money to cities and counties for law enforcement and public safety purposes. The Town of Yucca Valley was awarded Supplemental Law Enforcement Services Fund (SLESF) funds in the amount of $100,000.00 for the fiscal year 2011-2012.

The Town Council is responsible for appropriating SLESF funds. This money may only be spent on "Front Line Law Enforcement Services." The appropriation must be in response to a request by the Chief of Police.

It is the recommendation from the Chief that the funds be allocated for the following purposes:

1. Establish and enhance crime prevention programs involving cooperation between community residents and law enforcement personnel to control, detect and investigate crime, and to further support prosecution of criminals.

Continue to enhance, support and participate in the following programs:

Reviewed By: Town Manager | Town Attorney | Admin Services | Dept Head

___ Department Report ___ Ordinance Action ___ Resolution Action X Public Hearing
___ Consent ___ Minute Action ___ Receive and File ___ Study Session

- Crime Free Multi-Housing
- MET/ POP Enforcement Team
- Business Watch
- Neighborhood Watch
- Operation Clean SWEEP
- Off-Highway Vehicle Education & Enforcement
- Citizens on Patrol
- Traffic Enforcement Programs
- Target Specific Community Oriented Policing & Problem Solving operations, as needed, (COPPS).

2. Continue with establishing multi-jurisdictional parole/probation compliance operations, sex registrant compliance checks, juvenile crime reduction programs and drug task forces.

3. A portion of this funding may be used to purchase / pay for equipment deemed necessary by the Chief of Police in furtherance of the law enforcement role of the Yucca Valley Police Department.

Once the Town Council has actually allocated SLESF monies, appropriation cannot later be altered during the same fiscal year.

COPS funds must be used on front line law enforcement services and may not be used to supplant existing law enforcement services. "Front line law enforcement services" is not specifically defined, but it includes "anti-gang" and "community crime prevention programs." There is no provision in AB 3229 permitting requests for funding to be made directly by community activists to the Town Council.

Staff is recommending that the Town Council approve the spending recommendations as outlined above for the fiscal year 2011-2012 Supplemental Law Enforcement Services Fund.

Alternatives: N/A

Fiscal impact: N/A

Attachments: None

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Date: November 30, 2011
For Council Meeting: December 6, 2011

Subject: **Fiscal Year 2010-11 Comprehensive Annual Financial Report**

Recommendation: **Receive and File the FY 2010-11 Comprehensive Annual Financial Report**

Order of Procedure:

Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Roll Call Vote

Discussion: Each year the Town is required to have an audit of its annual financial statements. The audit covers the fiscal year July 1, 2010 through June 30, 2011. The audit is conducted by Rogers, Anderson, Malody and Scott, LLP, a firm of independent CPAs appointed by and reporting to the Town Council. The purpose of the audit is to state an opinion with regards to the accuracy of the Town's financial statements and results of operations. Additionally, if the Town participates in major federal programs with expenditures in excess of $500,000, the Town is required to complete the Single Audit Report on Federal Award Programs, pursuant to federal guidelines identified in U.S. Office of Management and Budget (OMB) Circular A-133. The Town was not required to complete a Single Audit Report for the fiscal year ending 2011.

Mr. Scott Manno of Rogers, Anderson, Malody and Scott, LLP, will present the FY 2010-11 audit summary at the December 6, 2011 council meeting. During his presentation, Mr. Manno will provide a brief summary of the audit process and related findings, and will be available to answer any questions.

After completing their audit of the Town's records, Rogers, Anderson, Malody and Scott, LLP has issued the opinion that the Town's financial statements:

Reviewed By:	Town Manager	Town Attorney	Mgmt Services	Dept Head

X Department Report	___ Ordinance Action	___ Resolution Action	___ Public Hearing
___ Consent	___ Minute Action	X Receive and File	___ Study Item

"..present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Yucca Valley, California as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, of the Town of Yucca Valley, California for the year then ended in conformity with accounting principles generally accepted in the United States of America."

This represents an unqualified audit opinion and is a result of Council's sound fiscal policies, procedures, and financial management at the Town of Yucca Valley. Town staff will once again submit the current annual report for consideration in the Government Finance Officers Association financial reporting award program. The Town has received the Association's award for the past six years.

Alternatives: None.

Fiscal impact: While there is no direct fiscal impact, receiving an unqualified audit opinion and reporting awards is an indicator to external parties such as bond underwriters, granting agencies, and vendors of the Town's financial policies and practices.

Attachments:
Fiscal Year 2010-11 Comprehensive Annual Financial Report (under separate cover)