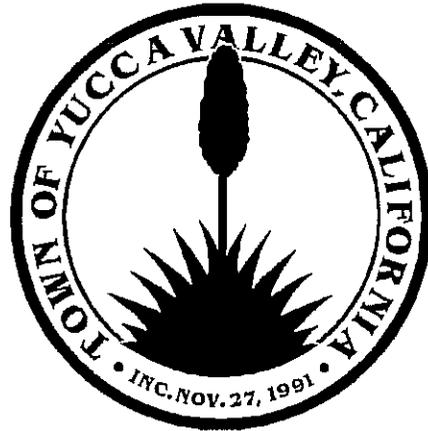


TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TUESDAY, JUNE 7, 2011
TOWN COUNCIL: 6:00 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**CLOSED SESSIONS
YUCCA VALLEY TOWN HALL CONFERENCE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

TOWN COUNCIL
*George Huntington, Mayor
Frank Luckino, Mayor Pro Tem
Merl Abel, Council Member
Isaac Hagerman, Council Member
Dawn Rowe, Council Member*

* * * *

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY COUNCIL
TUESDAY, JUNE 7, 2011, 6:00 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting is available for public view in the Town Hall lobby and on the Town's website, www.yucca-valley.org, prior to the Council meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Town Council meeting. Such documents are also available on the Town's website subject to staff's ability to post the documents before the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

**(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN
ON ANY ITEM LISTED IN THE AGENDA)**

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Council Members Abel, Hagerman, Luckino, Rowe and Mayor Huntington.

PLEDGE OF ALLEGIANCE

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Desert Regional Tourism Agency Quarterly Report
2. Employee of the Year

APPROVAL OF AGENDA

Action: Move _____ 2nd _____ Voice Vote _____

CONSENT AGENDA

- 1-19 3. Special Town Council Meeting Minutes of May 10 and 11, 2011, Regular Town Council Meeting Minutes of May 17, 2011.

Recommendation: Approve minutes as presented.

4. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation: Waive further reading of all ordinances and read by title only.

- 20 5. Specific Plan S 01-11, Senior Affordable Housing Project Ordinance

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING SPECIFIC PLAN S 01-11, YUCCA VALLEY SENIOR AFFORDABLE HOUSING SPECIFIC PLAN

Recommendation: Adopt the Ordinance

- 21-26 6. Amendment No. 1, Design Service Contract-Interactive Design Corporation (IDC), Town of Yucca Valley Community Center Doors (North Entry) CDH Project No. 123-32111/2916

Recommendation: Approve Amendment No. 1 to the contract for architectural design services with Interactive Design Corporation (IDC), in the amount of \$1,500, increasing total compensation to \$12,500, including total reimbursable expense not to exceed \$900.00, and architect's construction administration billed on an hourly rate not to exceed \$4,000.00, and authorize the Mayor, Town Manager, and Town Attorney to sign all necessary documents.

- 27-34 7. American Recovery and Reinvestment Act (ARRA)-Energy Efficiency Conservation Block Grant (EECBG) Project, Community Center and Library HVAC Upgrade and Town Wide (Public Building) Lighting Replacement, Town Project No. 5401, Authorization to Advertise for Public Bid for Construction

Recommendation: Authorize staff to proceed with advertisement for construction bids at the earliest opportunity upon approval from the funding agency.

- 35-37 8. AB 1234 Reporting Requirements

Recommendation: Receive and file the AB 1234 Reporting Requirement Schedule for the month of March and April 2011

- 38-75 9. Declaration of Intent to Form CFD 11-1, Resolution; Resolution Adopting CFD Local Goals & Policies; Formation of Community Facilities District No. 11-1, Warren Vista Shopping Center; CUP-01-08/Parcel Map 19103

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DECLARING ITS INTENTION TO ESTABLISH COMMUNITY FACILITIES DISTRICT NO. 11-1

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY ADOPTING LOCAL GOALS AND POLICIES CONCERNING DISTRICTS FORMED PURSUANT TO THE MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982

Recommendation: Adopt the Resolutions necessary to form, following the required Public Hearings scheduled for August 2, 2011, Community Facilities District No. 11-1 as follows:

1. Resolution adopting the Goals and Policies concerning the formation of Community Facilities Districts pursuant to the Mello-Roos Community Facilities Act of 1982
2. Resolution declaring the Intent of the Town Council of the Town of Yucca Valley to establish Community Facilities District No. 11-1

- 76-97 10. Desert Regional Tourism Agency (DRTA) Quarterly Report and Fiscal Year 2011-12 Funding Request.

Recommendation: Receive and File the Quarterly Activity Report for the period ending April 30, 2011, and receive and update regarding the request of the DRTA for fiscal year 2011-12.

- 98-105 11. Warrant Register June 7, 2011

Recommendation: Ratify the Warrant Register total of \$450,458.41 for checks dated May 19, 2011. Ratify Payroll Registers total of \$145,634.74 for checks dated May 13, 2011.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk/Deputy Town Clerk before the consent calendar is called.

Recommendation: Adopt Consent Agenda (items 3-11)(roll call vote)

Action: Move _____ 2nd _____ Roll Call Vote _____

PUBLIC HEARING

- 106-156 12. Public Nuisances Abated at Town's Expense, Placement of Lines on the Tax Roll, Resolution

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CONFIRMING STATEMENTS OF COSTS AGAINST REAL PROPERTY LOCATED IN THE TOWN OF YUCCA VALLEY FOR ABATEMENTS OF PUBLIC NUISANCES AND DIRECTING THAT SAID STATEMENTS OF COSTS CONSTITUTE A LIEN UPON SAID PROPERTIES

Staff Report

Open Public Hearing

Recommendation: Adopt the Resolution, placing tax liens on the FY 2011/12 San Bernardino County Tax Rolls.

Action: Move _____ 2nd _____ Voice Vote _____.

DEPARTMENT REPORTS

- 157-159 13. Appointment to Planning Commission

Staff Report

Recommendation: Council Member Abel to nominate a member to the Planning Commission.

Action: Move _____ 2nd _____ Voice Vote _____.

160-165 14. Alternative Procedures for Filling of Vacancies on Town Council

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADDING SECTION 2.05.060½ TO CHAPTER 2.05, TITLE II OF THE YUCCA VALLEY MUNICIPAL CODE RELATING TO ALTERNATIVE PROCEDURES FOR THE FILLING OF COUNCILMEMBER VACANCIES CONSISTENT WITH CALIFORNIA GOVERNMENT CODE SECTION 36512

Staff Report

Recommendation: Introduce the Ordinance to implement alternative procedures for the filling of vacancies upon the Town Council.

Action: Move _____ 2nd _____ Roll Call Vote _____.

166-202 15. Irrigation Water Rates, Request for Rate Reduction, Resolution

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY REQUESTING A REDUCTION IN IRRIGATION WATER RATES FOR PUBLIC AGENCIES AND NON PROFITS WHICH PROVIDE ACTIVE RECREATION AND SPORTS FACILITIES FOR THE GENERAL PUBLIC WHILE UTILIZING IRRIGATION WATER CONSERVATION AND MANAGEMENT SYSTEMS

Staff Report

Recommendation: Adopt the Resolution, requesting the reduction in irrigation water rates for those turfed recreation and sports facilities which are available to the general public and are provided by public agencies and nonprofits.

Action: Move _____ 2nd _____ Voice Vote _____.

203-289 16. FY 2011-12 Proposed General Fund Budget

Staff Report

Recommendation:

- Review the draft fiscal year 2011-12 budget plan
- Review and accept the staff recommendation regarding the actions necessary to address the projected deficit and present a balanced budget including the vacating of an Executive Assistant, Administrative Assistant III, and Maintenance Worker II, and the addition of an Engineering Manager or equivalent position.

- Review and accept the staff recommendation regarding the public safety budget including the continuation of the FY 2010-11 funding level, with the intent to absorb any potential reduction in hours through grant applications, current grant funding, or specialized task force activity.
- Review and accept the staff recommendation related to the Town's Public Partnership budget eliminating, reducing or transferring specific partnership contributions.
- Review and accept the staff recommendation of the proposed employee benefits package that was presented to Council on May 17, 2011, and direct staff to update, revise and return the Town's Employee Handbook to Council for ratification in August 2011
- Review and accept the staff recommendation of the reservation of fund balance in an amount ranging from \$500,000 - \$750,000 to be used in meeting a portion of the Town's infrastructure deficit.
- Direct staff to incorporate the proposed changes into the Town's final proposed budget plan for fiscal year 2011-12, and return a proposed balanced budget for adoption with the implementing resolutions on June 21, 2011.

Action: Move _____ 2nd _____ Voice Vote _____.

290-292 17. PERS Contract Amendment Ordinance

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Staff Report

Recommendation: Adopt the Ordinance

Action: Move _____ 2nd _____ Voice Vote _____.

POLICY DISCUSSION

293-296 18. General Fund Allocation to Roadway Improvements, Preliminary General Fund Road Maintenance Program

Staff Report

Recommendation: Receive the report and direct staff to include the

projects in the 2011-2012 Capital Projects Budget.

Action: Move _____ 2nd _____ Voice Vote _____.

FUTURE AGENDA ITEMS

PUBLIC COMMENTS

In order to assist in the orderly and timely conduct of the meeting, the Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

19. Council Member Abel
20. Council Member Hagerman
21. Council Member Rowe
22. Mayor Pro Tem Luckino
23. Mayor Huntington

ANNOUNCEMENTS

Time, date and place for the next Town Council meeting.

Next Town Council Meeting, Tuesday, June 21, 2011, 6:00 p.m.

CLOSED SESSION

CLOSING ANNOUNCEMENTS

ADJOURNMENT

**TOWN OF YUCCA VALLEY
SPECIAL TOWN COUNCIL MEETING MINUTES
MAY 10, 2011**

Mayor Huntington called the special meeting of the Town of Yucca Valley Town Council to order at 6:00 p.m.

ROLL CALL

Council Members Present: Hagerman, Luckino, Rowe, and Mayor Huntington.

PLEDGE OF ALLEGIANCE

Mayor Huntington led the Pledge of Allegiance.

DISCUSSION ITEMS

1. Town Council Vacancy – Review applications for appointments

Mayor Huntington advised the purpose of tonight's meeting is to review the list of candidates for the vacancy and determine how to proceed from this point. He noted there is no town ordinance in place to dictate how the Town should fill vacancies on Council, and without such an ordinance State law requires that we appoint, call a special election within 60 days or leave the seat vacant. At the Special Meeting of April 25, 2011, Council directed staff to prepare applications in order to fill the vacancy through an appointment process. If we had chosen to call a special election it would not have taken place until late August and cost a minimum of \$25,000. The Council has several decisions that needed to be made before August, such as the senior housing project and sewer and infrastructure financing, which requires a super majority of 4/5 of the Council. He noted that Mayor Pro Tem Luckino, as a matter of public record, is employed by the Hi Desert Water District, and they have requested the Attorney General to rule on his potential conflict of interest, which could affect his ability to participate in certain decisions and discussions. If so ruled this could reduce the Council to 3 members on water, sewer and related issues until after the August Election if an appointment is not made.

Curt Duffy, Yucca Valley, commented regarding his qualifications for the position.

David Mahaffey, Yucca Valley, spoke in opposition to expending the funds for a special election and stated it is his hope that here can come to a mature understanding and fill the seat.

Ramon Mendoza, Yucca Valley, stated he is totally opposed of the process council elected to use to fill the vacancy.

Michal Alaniz, Yucca Valley, commented that Curt Duffy has the skills of innovation and vision to help the Town.

William Swinnerton, Yucca Valley, questioned who directed staff to come up with the questions that were going to be asked.

Tim Humphreville, Yucca Valley, spoke in opposition to appointing Lori Herbel to the council.

Charles McHenry, Yucca Valley, spoke in opposition to the appointment process stating the people have a right to vote for their representatives.

Claudia Sall, Pioneertown, spoke in favor of appointing Lori Herbel or Curt Duffy

Lori Herbel, Yucca Valley, stated the people would like someone that they voted for placed on the Council, noting it would be a good idea to either get someone who has experience or calling a special election.

David Fick, Joshua Tree, commented regarding the Wal-Mart EIR.

Jennifer Collins, Yucca Valley, reminded council they were elected and the Community looks to them make decisions for us. The person you select for the position should be for the community's future.

Mayor Huntington address Mr. Swinnerton's questions regarding why the appointment process was selected and the fact that the Town Manager asked each Council Member to give him 10 questions which were then discussed at the special meeting and pared down to the final 10.

Council Member Hagerman advised he did vote one way or the other on every single question.

Mayor Huntington advised the issue of a special election is timing more than cost. He advised that each Council Member has been given a sheet with all 9 candidates listed on it, requested the Council advise of their criteria for selecting candidates and vote on those candidates they wish to interview.

Council Member Rowe added that the Council is using a ballot so that no one is swayed by another's votes.

Upon discussion it was determined that candidates who received three votes from Council would be invited back to interview.

Council Member Luckino expressed concern regarding filling the position for 3 ½ years and suggested that no one would challenge Council's decision to make a short term appointment and clean up the process with an ordinance thereafter.

Council Member Rowe questioned if that would be violating state law. Town Manager Nuaimi answered state statute gives two options one to appoint for the duration of the term or call a special election. Because we do not have an ordinance in place we have to follow state law. Whether or not someone would challenge it is unknown and calls into question the actions taken over the next several months. Mayor Huntington advised he would be against not following state law.

Mayor Huntington advised that he had 10 criteria: 1) that the applicant demonstrated dedication to the community through service, volunteerism or other form of commitment; 2) the candidate would consider running for Council in 2014; 3) candidate has respect for and is respected by Council and staff and would work toward consensus; 4) the candidate has tenure in the community and has remained in touch with the Town's issues; 5) candidate is representative and respected by the voters based on the past election and the candidate's position; 6) the candidate is without a special agenda, a specific agenda, except for the betterment of Yucca Valley; 7) the candidate has the time and ability to meet the demands of office; 8) the candidate possesses values which are balanced and can be representative of both sides of an issue; 9) candidate has experience and expertise which will contribute and be beneficial to Council issues; and 10) candidate goals represent reasonable and valid expectations for the Town.

Council Member Luckino requested clarification that there would be a vacant seat until after an election in August. Town Manager Nuaimi advised the election in August would have had to have been called by May 4th so is no longer available as an option, and now the special election would be in November. He added that the seat would remain empty until that election. Council Member Luckino advised his criteria was education; community involvement; and communication;

Council Member Rowe stated she looked at applicants who have genuine care and concern for the community and basin; volunteerism and a knowledge of the community; understanding of the inner workings of the Town; time and ability to serve; and the ability to work well with various personalities.

Council Member Hagerman looked at what a majority of the voters voted on; involvement in the community; and time in the community.

The Council voted to interview the following candidates as follows:

Hagerman: Abel, Alberg, Cooper, Johnson and Leone

Rowe: Abel, Alberg, Cooper, Duffy, Herbel

Luckino: Abel, Alberg, Cooper, Duffy, Herbel, Leone, Mueller

Huntington: Abel, Cooper, Duffy, Herbel, Johnson

Candidates to be interviewed are Able, Alberg, Cooper, Duffy, and Herbel

Upon discussion consensus was to allow each applicant 30 minutes to interview with a 2 minute opening statement, individual Council questions and a 1 minute closing statement. The interviews will be held in an open forum with all applicants present. The decision of who to appoint will be made at that meeting.

Mayor Huntington thanked all the applicants, noting this is a very important decision for the Council and you have made it easier by your participation.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:57 p.m.

Respectfully submitted

Jamie Anderson
Town Clerk

**TOWN OF YUCCA VALLEY
SPECIAL TOWN COUNCIL MEETING MINUTES
MAY 11, 2011**

Mayor Huntington called the special meeting of the Town of Yucca Valley Town Council to order at 6:00 p.m.

ROLL CALL

Council Members Present: Hagerman, Luckino, Rowe, and Mayor Huntington.

PLEDGE OF ALLEGIANCE

Mayor Huntington led the Pledge of Allegiance.

DISCUSSION ITEMS

1. Town Council Vacancy – Review applications for appointments

Mayor Huntington advised the purpose of tonight's meeting is to interview 5 members who applied for the vacant Council Seat. Council Member Rowe moved to proceed with the interview process and appoint a member to the vacant seat. Council Member Hagerman seconded. There being no opposition the motion carried.

Mayor Huntington advised of the process. The applicants were interviewed in the following order: Mike Alberg, Curt Duffy, Merl Abel, Lori Herbel, and David Cooper.

William Swinnerton, Yucca Valley, commented regarding the fact that different questions were asked of different applicants.

Robert Leone, Yucca Valley, commented regarding applicants Cooper and Herbel.

Scott McKone, Yucca Valley, commented his hope that the Council's endeavors in this process will be supported by the community.

Ramon Mendoza, Yucca Valley, thanked all the people who came to the meeting to be interviewed, commented regarding the sewer issue.

Margo Sturgis, Yucca Valley, commented regarding the ability for Council to now draft an ordinance, recommended a citizens committee to assist with drafting the ordinance.

Julian G. Gonzales, Joshua Tree, spoke in support of Mr. Duffy.

Mayor Huntington advised in a previous meeting Council decided they would have a unanimous decision regarding the appointment.

Council Member Luckino thanked the candidates and encouraged those who are not selected to stay involved.

Council Member Rowe thanked everyone for going through the process with the Council as we go through our learning curve.

Council Member Hagerman thanked all the applicants for taking the time, and town staff for putting this all together and spending two nights away from their families. He added that no matter what decision is made tonight there is going to be some side of the fence that isn't going to be happy.

After the ballots were marked, Mayor Huntington advised there are 3 votes for Mr. Abel and one for Mr. Cooper. He noted he was the one who voted for Mr. Cooper, noting in listening to him he changed his criteria on selection regarding wanting someone to run in 2014, and thought he would be a good interim possibility. With respect to the rest of the Council he advised he will change his vote to Mr. Able to have the agreed upon unanimous vote.

Council Member Luckino moved to appoint Merl Abel to the vacant Town Council seat. Council Member Hagerman seconded. Motion carried 4-0 on a roll call vote.

- AYES: Council Member Hagerman, Luckino, Rowe and Mayor Huntington.
- NOES: None
- ABSTAIN: None
- ABSENT: None

ADJOURNMENT

There being no further business the meeting was adjourned at 8:35 p.m.

Respectfully submitted

Jamie Anderson
Town Clerk

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
MAY 17, 2011**

Mayor Huntington called the meeting to order at 5:00 p.m. with Council Members Hagerman, Luckino, Rowe and Mayor Huntington present.

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Subsection (a) of Section 54956.9(a), Ronald Green and Sharon Green vs. County of San Bernardino, City of Yucca Valley, Case No. CIVMS 800111.

2. **CONFERENCE WITH LABOR NEGOTIATORS**
Government Code Section 54957.6(a), Negotiators: Mark Nuaimi, Dani Lassetter
Employee Organization(s), Unrepresented Exempt, Unrepresented Non-Exempt

Mayor Huntington adjourned to closed session at 5:01 p.m., returned to open session at 5:23 p.m. and recessed the meeting to 6:00 p.m.

Mayor Huntington reconvened at 6:00 p.m. and advised there was no reportable action taken in the Closed Session.

3. **Oath of office to newly appointed Council Member Abel**

Town Clerk Anderson administered the Oath to Council Member Abel

Council Members Present: Abel, Hagerman, Luckino, Rowe and Mayor Huntington.

Staff Present: Town Manager Nuaimi, Deputy Town Manager Stueckle, Town Attorney Laymon, Community Services Director Schooler, Administrative Services Director Yakimow, Police Capt. Miller, and Town Clerk Anderson

PLEDGE OF ALLEGIANCE

Led by Council Member Abel

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

4. **Proclamation commemorating the 10th Anniversary of Yucca Valley's California Welcome Center**

Mayor Huntington read and presented the proclamation to Cary Harwin and Kelly Carson, Basin Wide Foundation.

Mr. Harwin thanked the Council on behalf of the volunteers at the Welcome Center.

5. **Proclamation commemorating the 75th Anniversary of the Joshua Tree National Park**

Item carried forward.

AGENCY REPORTS

Fire Department

6. **Monthly Report for April 2011**

The report is available for review at Town Hall.

Chamber of Commerce

7. **Monthly Report for April 2011**

David Eckenberg, Chamber President, gave the monthly statistical report.

APPROVAL OF AGENDA

Council Member Luckino moved to approve the agenda. Council Member Hagerman seconded. Motion carried 5-0 on a voice vote.

CONSENT AGENDA

8. **Approve**, Special Town Council Meeting Minutes of April 25, 2011, Regular Town Council Meeting Minutes of May 3, 2011 as presented.
9. **Waive**, further reading of all ordinances and read by title only.
10. **Review and approve**, the engagement letter between the Town of Yucca Valley and RAMS (Rogers, Anderson, Malody & Scott, LLP) related to audit services for the year ending June 30, 2011 and **authorize** the Town's Director of Administrative Services to sign the engagement letter.
12. **Adopt**, Resolution No. 11-19 (a) directing the preparation of an assessment engineer's report describing any new improvements or any substantial changes in the existing improvements in the existing assessment districts, (b) preliminarily approving the engineering reports for the existing assessment districts and directing the filing of such

reports with the Town Clerk, and (c) setting the date for conducting a public hearing on Tuesday, June 21, 2011, at 6:00 P.M. in the Yucca Valley Community Center, 57909 29 Palms Highway, Yucca Valley, CA 92284 pursuant to California Streets and Highways Code Sections 22552 and 22553 and Government Code Section 53753.5, to consider the levy of annual assessments upon real property.

A RESOLUTION OF THE TOWN COUNCIL, OF THE TOWN OF YUCCA VALLEY, CALIFORNIA CAUSING AN ENGINEER'S REPORT TO BE PREPARED FOR ASSESSMENTS TO BE LEVIED WITHIN EXISTING ASSESSMENT DISTRICTS DURING THE 2011-2012 TAX YEAR AND PRELIMINARILY APPROVING THE ASSESSMENT ENGINEERING REPORTS AND SETTING A PUBLIC HEARING DATE TO CONSIDER THE LEVY OF ASSESSMENTS WITHIN THE EXISTING ASSESSMENT DISTRICTS FOR THE 2011-12 TAX YEAR

- 13. **Approve**, the second Amendment to the Service Agreement with Quality Street Services, Inc., dated September 27, 2005, increasing the Storm Recovery Compensation from \$50,000 to \$77,000, and authorize the Town Manager to sign all necessary documents.
- 14. **Authorize**, the Director of Administrative Services to file a claim with the San Bernardino County Associated Governments (SANBAG) for Local Transportation Funds (LTF) in the amount of \$112,723.00.
- 17. **Ratify**, the Warrant Register total of \$399,231.21 for checks dated May 5, 2011. Ratify Payroll Registers total of \$125,165.67 for checks dated April 29, 2011.

Council Member Luckino requested to pull Item 15. Council Member Rowe requested to pull Item 11. Mayor Huntington pulled Item 16. Council Member Abel advised he will abstain on Item 8.

Council Member Rowe moved to adopt Consent Agenda Items 8-10, 12-14, and 17. Motion carried 5-0 on a roll call vote.

AYES: Council Member Abel, Hagerman, Luckino, Rowe and Mayor Huntington.
NOES: None
ABSTAIN: Council Member Abel on Item 8 only.
ABSENT: None

- 11. **Del Monte Avenue Improvements, Town Project No. 8344, San Andreas Road to Santa Barbara Drive, Final Project Report and Acceptance of Improvements, FY 2010-11 Budget Amendment.**

Council Member Rowe advised she has a conflict of interest in the item and left the dais.

Council Member Hagerman moved to accept the construction of the Del Monte Avenue Improvements, Town Project No. 8344 by William Kanayan Construction as substantially complete and (a) Authorize Town staff to file the Notice of Completion with the County Recorder, (b) Authorize Town staff to release the Performance Bond in the amount of \$260,911.20, (c) Authorize staff to release retention monies in the amount of \$27,749.82 to the contractor thirty five days from date of acceptance of improvements, and (d) Amend the FY 2010-11 LTF 516 Adopted Budget by adding project 516 55 59 8310 8351 Fortuna Avenue and transfer \$20,000 from project 516 55 59 8310 8344 Del Monte Avenue Improvements to the new project. Council Member Luckino seconded. Motion carried 4-0-1 on a roll call vote

- AYES:** Council Member Abel, Hagerman, Luckino, and Mayor Huntington.
- NOES:** None
- ABSTAIN:** Council Member Rowe
- ABSENT:** None

Council Member Rowe returned to the dais.

15. Sales Tax Analysis Professional Services Authorization

Council Member Luckino recused himself due to his employment with the Hi Desert Water District and left the dais.

Administrative Services Director Yakimow advised the item is a follow-up to the April 11th joint meeting with the Hi Desert Water District where Town and Agency staff presented a conceptual infrastructure financing framework based upon a potential Town 1% transaction use tax. Staff was given direction to engage an independent financial consultant who could objectively evaluate and expand on the sales tax framework. This would be a joint review project for both the Town and the District and the cost for the study would be equally shared. The Town and District staff met to review and discuss the responses to the RFQ and recommend Fieldman/Rolapp & Associates. Staff recommends the Council amend the FY 2010-11 adopted budget by appropriating \$25,000 from the General Fund Undesignated Reserves as the Town's share.

Council Member Rowe requested clarification that this item is a joint effort between the Town and District and will also be approved by the District. Administrative Services Director Yakimow advised that it is.

Council Member Abel moved to authorize the Town Manager to execute a professional services contract with Fieldman/Rolapp & Associates to perform a review, analysis and other services related to a potential local transaction and use tax measure and to amend the FY 2010-11 Adopted Budget by appropriating \$25,000 from General Fund Undesignated Reserves to project 001 10 10 7110 8013 000 Professional Services. Council Member Rowe seconded. Motion carried 4-0-1 on a roll call vote.

- AYES: Council Member Abel, Hagerman, Rowe, and Mayor Huntington.
- NOES: None
- ABSTAIN: Council Member Luckino
- ABSENT: None

Council Member Luckino returned to the dais.

16. First Amendment to the Town of Yucca Valley Employment Agreement Dated June 17, 2010 between the Town of Yucca Valley and Mark Nuaimi

Mayor Huntington presented the staff report noting that according to the current agreement with the Town Manager, Section 6.3, subsection (a) reads that the employee shall receive the same PERS benefit provided to non-sworn department heads and agrees to pay two percent towards the employee portion of PERS premiums, and the amount shall be reviewed during the annual salary review. During current budget preparation and benefits evaluations, the recommendation is to have all employees, including the Town Manager, contribute their full share of the employee's portion of the CalPERS benefit which is eight percent. This reduces the cost of the Town Manager's salary by \$11,400 annually. \$3,500 of this savings will be offset by the proposed increase in Cafeteria benefits being brought forward for all employees, for a net savings to the Town of \$7,900.

Town Attorney Laymon requested the record reflect that Town Manager Nuaimi removed himself from dais during the discussion of this item.

Council Member Rowe moved to approve the first amendment to the Town of Yucca Valley Employment Agreement dated June 17, 2010 between the Town of Yucca Valley and Mark Nuaimi. Council Member Hagerman seconded. Motion carried 5-0 on a roll call vote.

- AYES: Council Member Abel, Hagerman, Luckino, Rowe, and Mayor Huntington.
- NOES: None
- ABSTAIN: None
- ABSENT: None

PUBLIC HEARING

18. **Environmental Assessment, EA 01-11, Conditional Use Permit, CUP 03-11, Specific Plan S 01-11, Senior Affordable Housing Project**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING SPECIFIC PLAN S 01-11, YUCCA VALLEY SENIOR AFFORDABLE HOUSING SPECIFIC PLAN

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT, CUP 01-11 FOR ASSESSOR PARCEL NUMBERS 595-371-11 AND A PORTION OF 595-361-21

With reference to the complete printed staff report provided in the meeting packets and preserved in the project and meeting files, Deputy Town Manager Stueckle presented the project discussion and read the title of the Ordinance. A PowerPoint presentation was given.

Byron Ely, Vice President of Construction for National CORE, advised of the many formal design alternatives and iterations, noting a lot of dialogue has gone into the site plan to achieve a balance. CORE appreciates the opportunity the Town has afforded them and feels that they have arrived at a good balance.

Deputy Town Manager Stueckle continued with the presentation advising of the circulation issues, examples of the architecture, and noting the consistency of the project with the General Plan Goals. Regarding comments in the community about the fast tracking of the project, he advised of the importance to leverage funding opportunities.

Mayor Huntington opened the Public Hearing

Margo Sturges, Yucca Valley, spoke in support of the project, noting her initial concerns have been satisfied.

There being no one else wishing to speak, Mayor Huntington closed the hearing.

Council Member Hagerman questioned if Dumosa will be widened. Deputy Town Manager Stueckle advised it will be designed as essentially a 2 lane residential roadway at 40' curb to curb. Council Member Hagerman commented regarding the fact that there are 75 units with only 51 parking spaces, and questioned if that is normal for this type of project. Mr. Ely advised that in more urban areas parking for a senior project

is calculate at about ½ stall per unit, however that has been expanded somewhat here because the area is not quite as urban. CORE is sensitive to the issue and if it is found to be a problem, will come back to try to find a way to add additional spaces. Council Member Hagerman expressed concern that overflow parking may encroach on to the Town Hall parking lot.

Council Member Abel questioned if it is possible to keep Antelope Trail open until the Town has received approval from Caltrans for the signal at Dumosa. Mr. Ely advised the intent is to improve Dumosa and make all offsite improvements including utilities prior to closing off Antelope. With reference to the public comment referencing the CEQA documents and the fact that there may or may not be a traffic signal, Deputy Town Manager Stueckle advised the Town must make a formal request to Caltrans for that signal, and if we get approval, would go out to bid. Council Member Abel commented that aesthetically the project is a good design, noting he believes the shopping center would also benefit from a light at Dumosa. He added he does not think anyone would argue that we don't have a need for senior housing.

Council Member Rowe commented that the signal at Dumosa meets 2 of the 8 requirements for placement and questioned the likelihood Caltrans would approve it. Deputy Town Manager Stueckle advised he has seen signals approved when they just meet one of the criteria.

Council Member Luckino commented regarding conversations heard at the Planning Commission meeting during the hearing for the CUP and the excitement generated. He commented this is a great project and complemented CORE for putting it together, noting his objections have been the location, not the project. He noted he has heard a lot of excitement from contractors as it relates to stimulus, and questioned if there is going to be a commitment in the CUP so that local contractors will and can be hired for the project. Mr. Ely advised that is their goal, as well as a goal for HUD funding. They have already talked about an outreach project, and once funding is in place they will begin to meet with local contractors, and will work to the greatest extent possible to bring them in to work on the project. Council Member Luckino questioned what has been seen previously regarding use of local contractors. Mr. Ely stated that it depends on the area noting their requirement is to do the outreach and identify what employees are available from what areas.

Mayor Huntington requested that a Town Center circulation plan be added to the final review, and questioned if street parking will be allowed on Dumosa. Deputy Town Manager Stueckle advised they are trying to provide a turn pocket on Dumosa into the project and would not allow street parking.

Council Member Luckino questioned if there would be a negative effect on the HUD application and federal tax credits if this Council is not unanimous in their approval. Julie Mungai, CORE, advised that there is not an effect per se in terms of HUD looking at the application and looking at government and local support but it is always nice to have unanimous support. They do want to get letters of support from the community.

Council Member Hagerman commented the first time he voted yes on this project for the exclusive negotiating agreement with CORE, and the second time he voted no because of the location on Dumosa Avenue. His clarified his no vote was only regarding the location and not the project.

Council Member Luckino commented his issue with this project is just the location. The project is beautiful and he appreciates everything that CORE does. He still does not support the location but will vote to approve the project.

Deputy Town Manager Stueckle recommended the Council add Condition of Approval P 10 stating “the final Community Center circulation plan, including Dumosa and Antelope, shall be reviewed by the Planning Commission or Senior Housing Subcommittee.”

Council Member Rowe moved to approve the Mitigated Negative Declaration and Mitigation Monitoring Program for Environmental Assessment, EA 01-11. Council Member Abel seconded. Motion carried 5-0 on a roll call vote.

- AYES:** Council Member Abel, Hagerman, Luckino, Rowe, and Mayor Huntington.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

Council Member Abel moved to approve the Specific Plan, S 01-11 based on the findings contained with the staff report and the recommended Conditions of Approval, as amended, and introduce the accompanying Ordinance. Council Member Rowe seconded. Motion carried 5-0 on a roll call vote.

- AYES:** Council Member Abel, Hagerman, Luckino, Rowe, and Mayor Huntington.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

Council Member Rowe moved to approve the Conditional Use Permit, CUP 03-11, based on the findings contained within the staff report and the recommended Conditions

of Approval, as amended, and adopt Resolution No. 11-20. Council Member Abel seconded. Motion carried 5-0 on a roll call vote.

- AYES:** Council Member Abel, Hagerman, Luckino, Rowe, and Mayor Huntington.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

Mayor Huntington commented he appreciates the comments regarding the fact that this is a fast track project, however, they have to have the first application submittal into HUD by early June. We needed to move rapidly otherwise we would lose a full year.

Town Manager Nuaimi thanked Deputy Town Manager Stueckle and the Community Development Department staff for putting out an amazing amount of work. Associate Planner Kirschmann and Planning Technician Olson did a fantastic job supporting Deputy Town Manager Stueckle in this project. It has been a cooperative effort and a unanimous vote is a huge endorsement when we go to ask for support from Congressman Lewis and Senators Boxer and Feinstein. He added this is not a done deal, but if successful will be a \$23 million development on about 2.8 acres, which is a huge investment on fairly moderately size lot.

DEPARTMENT REPORTS

19. FY 2011-12 Proposed Budget – Personnel Benefits Review

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE TOWN COUNCIL TOWN OF YUCCA VALLEY

Human Resources Manager/Risk Manager Lassetter presented the staff report contained in the packet and retained in the permanent files, and read the title of the Ordinance. Proposed benefit changes are to create a second tier for CalPERS retirement benefit of 2.0% @ 60; increase employee PERS contribution from 2.0% to the full 8.0%; increase the Cafeteria Allowance for Health Care Benefits from \$757/\$820 to \$1050 for all employees; allow merit/longevity salary adjustments; reduce vacation accrual rates;

and allow vacation and sick leave sell back to offset increase in CalPERS employee contribution and health care costs.

Administrative Services Director Yakimow commented regarding the reduction in the Town's employee base and the challenge to craft a budget with this reduction.

Continuing with the staff report, Human Resources/Risk Manager Lassetter noted that, due to fact that health care insurance premiums have increased in excess of 50% over the past five years, some employees are paying 25% of their take home pay toward health benefit costs. She also noted that due to the reductions in staffing and employees being given additional duties, job descriptions will be reevaluated. There is no cost of living increase proposed at this time.

Margo Sturges, Yucca Valley, expressed appreciation that the Town is looking at the pension problem and trying to address it. Questioned why Council hasn't opted out of health insurance and how many health insurance policies they are receiving.

Council Member Luckino questioned if there is going to be a balanced budget. Administrative Services Director Yakimow advised there is. Council Member Luckino commented he appreciates staff for looking at this and dealing with these problems, noting that everyone is facing these issues. Added that in future years he does not want to see a spike in all the Town's tax dollars going towards benefits.

Council Member Hagerman commented as an employer he knows it is often easier to ask employees to take on additional duties than hit them in the pocket. He applauded staff for taking this on proactively. Regarding the question in public comment related to health insurance policies, he noted that, outside of a Town policy, which he does not have, other existing policies are no one's business.

Council Member Abel stated he was concerned when he saw the large jump from 2% to 8% because the Town is asking for more for less, so he was glad to find that we are going to do a reevaluation of the job descriptions for those who have been given additional assignments. Administrative Services Director Yakimow commented, with Council direction tonight, staff will incorporate these changes along with any of the position description changes into the budget. Council Member Abel questioned if the change to employees paying the entire 8% of PERS will put the Town in line with other agencies. Administrative Services Director Yakimow advised that the trend is occurring all through the state. Council Member Abel expressed concern regarding the additional accrual allowance for vacation, noting he doesn't want to burn them out or let them bank a lot of time. Administrative Services Director Yakimow explained the vacation policy issues.

Council Member Rowe commented that Council receives about \$488 per month and are allowed health care benefits. If the health care is declined, they get the cafeteria amount put into a deferred compensation plan. She encouraged her fellow Council members, as the Town looks at cutting full time employees and the services it offers, to consider contribute their health insurance allowance back to the Town. Town Manager Nuaimi and Human Resources/Risk Manager Lassetter explained the issues involved with the PERS contract and development of a second class of employees by doing that.

Mayor Huntington commented that sustainability is the issue here, and as long as we keep employee costs at the same percentage it allows us to function and maintain balanced budget. He expressed appreciation for the work the Town Benefits Committee went through.

Council Member Luckino moved to (a) Review and discuss the proposed benefit changes, and direct staff to incorporate the identified changes, with any modifications, into the FY 2011-12 Proposed Budget returning to Council in June 2011; (b) Introduce the Ordinance amending the Town's Contract with the California Public Employees Retirement System (CalPERS) establishing a new retirement benefit formula for new full-time employees hired on or after July 16, 2011; and (c) Adopt corresponding Resolution No. 11-21 amending the Town's contract with the California Public Employees Retirement System (CalPERS) establishing a new retirement benefit formula for new full-time employees hired on or after July 16, 2011. Council Member Hagerman seconded. Motion carried 5-0 on a roll call vote.

Human Resources/Risk Manager Lassetter recognized and commented the Benefits Committee members noting they received a real crash course in benefits and their nuances.

FUTURE AGENDA ITEMS

Council Member Abel commented regarding the need for possible appointment to the Planning Commission. The position will be advertised and placed on a future agenda.

Mayor Huntington advised of the need to appoint a new Audit Committee. Staff was directed to place the item on a future agenda.

PUBLIC COMMENT

Margo Sturges, Yucca Valley, commented regarding the size of the agenda packets and recommended that Planning Commissioners received a stipend.

STAFF REPORTS AND COMMENTS

Town Manager Nuaimi commented this has been an exhausting couple of weeks for our staff with all the items Council is considering in addition to it being budget development time. He addressed the comment about not responding to questions, noting that the e-mail sent was routed through the spam filter and ended up in the junk mail folder. This was a media inquiry, and although the Town does respond according to law to public records requests, he is not going to drop everything to answer a reporter's questions. With reference to the questions asked, a copy of his contract was forwarded in response and everything he receives is included in that contract. There is no hidden benefits program for Town management.

Town Manager Nuaimi commended Executive Assistant Kim for going above and beyond last week to help get this agenda out.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS**20. Council Member Abel**

Thanked all the wonderful people who have contacted him since his appointment, noting he appreciates the support and encouragement he received.

He added he was impressed with quality of all those who chose to apply for this position, which talks about our Town and willingness of its citizens to serve.

Thanked the seniors for all their input in the various workshops and the Town for putting on the Senior Fair.

Commented he is excited about the affordable senior housing project which can be used as a model to our community. Safe affordable housing is an important part of the community, and hopefully the same concept can be applied in the Old Town area in time.

Thanked the Council and staff for their assistance.

21. Council Member Hagerman

Welcomed Council Member Abel and thanked the 8 other applicants. This was not a fun to be on the Council and he is confident in the decision that was made.

Thanked CORE for remaining through the entire meeting, noting it shows they are here for the Community, not just their particular item. He looks forward to the partnership.

Thanked staff for everything they have done in the past couple of weeks.

22. Council Member Rowe

Welcomed Council Member Abel

Congratulated Community Services Director Schooler and his staff for their work on the Senior Fair.

23. Mayor Pro Tem Luckino

Congratulated and welcomed Council Member Abel to the Council.

Commented regarding attendance to hear Michael Regan speak at the Bell Center, noting he talked about his father Ronald Regan a lot.

24. Mayor Huntington

Advised that the 10 year anniversary celebration for the Welcome Center is Friday, May 20, 2011 from 5:00 p.m. to 7:00 p.m.

Congratulated Council Member Abel and expressed appreciation for his stepping forward.

Thanked CORE for all the work they did to put this fast track project together.

ANNOUNCEMENTS

Next Town Council Meeting, Tuesday, June 7, 2011, 6:00 p.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Jamie Anderson, MMC
Town Clerk

ORDINANCE NO.

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING SPECIFIC PLAN S 01-11, YUCCA VALLEY SENIOR AFFORDABLE HOUSING SPECIFIC PLAN

The Town Council of the Town of Yucca Valley, California, does ordain as follows:

SECTION 1: The Town of Yucca Valley adopts the Specific Plan, and shall modify the Zoning Map to include the notation "SP-01-11" on the subject property, identified as assessor's parcel numbers 595-371-11 and a portion of 595-361-21.

The Town of Yucca Valley District Zoning Map is hereby amended as depicted on Exhibit A, attached to this Ordinance.

SECTION 2: PUBLIC HEARINGS. A public hearing was held before the Town of Yucca Valley Planning Commission and Town Council of the Town of Yucca Valley, California pursuant to the Planning and Zoning Law of the State of California and the Yucca Valley Development Code.

SECTION 3: NOTICE OF ADOPTION. Within fifteen (15) days after the adoption hereof, the Town Clerk shall certify to the adoption of this Ordinance and cause it to be published once in a newspaper of general circulation printed and published in the County and circulated in the Town pursuant to Section 36933 of the Government Code.

SECTION 4: EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days from and after the date of its adoption.

APPROVED AND ADOPTED by the Town Council and signed by the Mayor and attested by the Town Clerk this ____ day of _____, 2011.

MAYOR

ATTEST:

APPROVED AS TO FORM:

TOWN CLERK

TOWN ATTORNEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council
From: Duane H. Gasaway, Consulting Project Manager
Date: May 18, 2011
For Council Meeting: June 7, 2011

Subject: Amendment No. 1
Design Service Contract-Interactive Design Corporation (IDC)
Town of Yucca Valley Community Center Doors (North Entry)
CDH Project No. 123-32111/2916
Town Project No. 8955

Prior Council Review: None for this specific item. The Town Council authorized advertising for design services November 17, 2009. The Town Council awarded the contract for architectural design services to Interactive Design Corporation (IDC) on June 15, 2010. As a separate but related action, the Town Council awarded the construction contract at its meeting of March 15, 2011.

Recommendation: That the Town Council approves Amendment No. 1 to the contract for architectural design services with Interactive Design Corporation (IDC), in the amount of \$1,500, increasing total compensation to \$12,500, including total reimbursable expense not to exceed \$900.00, and architect's construction administration billed on an hourly rate not to exceed \$4,000.00, and authorize the Mayor, Town Manager, and Town Attorney to sign all necessary documents.

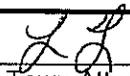
Executive Summary: The American with Disabilities Act (ADA) requires that "path of travel" improvements be included in the modification of the Community Center north entry to ADA compliant electronic opening doors. The contract for the project specifies 20% of project cost to be devoted to path of travel improvements. The contract amendment is necessary to provide architectural design/construction drawings for these improvements.

Order of Procedure: Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda)

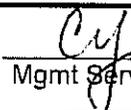
Discussion: The contract cost for construction of the Community Center Door project is \$38,640. Of this amount, \$6,440 must be expended for path of travel improvements. The specific path of travel improvements could not be identified until a construction contract was awarded for the project.

Reviewed By:

Town Manager



Town Attorney



Mgmt Services

SRS
Dept Head

____ Department Report
 Consent

____ Ordinance Action
____ Minute Action

____ Resolution Action
____ Receive and File

____ Public Hearing
____ Study Session

While the proposed change order was anticipated, the extent and cost of design/construction drawings could not be determined in advance of construction contract award. The major path of travel improvement is the modification of the customer service counter at the Community Services Department to provide an ADA compliant service counter. Building codes require architectural design/construction drawings be prepared and approved for this modification. The \$1,500 for architectural design/construction drawings will be credited toward the \$6,440 which must be expended on path of travel improvements.

Alternatives: No alternative action is recommended.

Fiscal impact: The project budget consists of \$85,220 in Community Development Block Grant (CDBG) and Community Development Block Grant-American Recovery and Reinvestment Act (CDBG-ARRA) funds. The initial cost for architectural and design services were \$11,000. The proposed amendment to the contract would increase the total compensation for architectural and design services to \$12,500, which includes a total reimbursable expense not to exceed \$900.00 and architect's construction administration billed on an hourly rate not to exceed \$4,000.00.

Total Project Costs		
Budgeted Local Project Funds =		\$85,220
Architectural & Design	11,000	
Amendment No. 1 to Design Contract	1,500	
		(12,500)
Base Construction Contract	32,200	
Path of travel improvements required by ADA regulations (20% of construction contract cost)	6,440	
		(38,640)
Total Project Costs =	<u>\$51,140</u>	
Projected Balance of Budgeted Funds Remaining		<u>\$34,080</u>

Attachments: Design Fee Proposal from IDC
Contract
Amendment No. 1 to Contract
County A&B Approval Document

**FIRST AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR
ARCHITECTURAL DESIGN AND SERVICES (COMMUNITY CENTER DOORS, CDH
PROJECT NO. 123-32111/2916, TOWN PROJECT NO. 8955) DATED JUNE 16, 2010
BETWEEN THE TOWN OF YUCCA VALLEY, A MUNICIPAL CORPORATION
("TOWN"), AND INTERACTIVE DESIGN CORPORATION, A CALIFORNIA
CORPORATION, INC. ("ARCHITECT")**

RECITALS

1. On June 16, 2010 TOWN and ARCHITECT entered in an Agreement for the provision of Architectural Design Services related to the Community Center Doors Project (the "Agreement").
2. This Amendment increases the total compensation as provided in Section 2.0, Subsection 2.1 from \$11,000 to \$12,500, an increase of \$1,500, including total reimbursable expense not to exceed \$900, and architect's construction administration billed on an hourly rate not to exceed \$4000.
3. This increase to total compensation is for the following Additional Services as provided in Section 1.8, Additional Services:
 - A. Handicap Accessibility for countertop Public Lobby by providing the following specific services.
 - i. Gather existing information of the countertop and adjacent conditions.
 - ii. Prepare Demolition and new proposed plans for countertop design to meet ADA requirements.
 - iii. Submit to Town of Yucca Valley Building Departments for plan check comments and revisions if necessary.
 - iv. Distribute to selected General Contractor and request proposal for review and possible addition to existing contract.
 - v. Provide observation comments during construction.

That certain Agreement for Architectural Design Services between the TOWN and the ARCHITECT dated June 16, 2010 and attached hereto is amended in the following respects only:

Section 2.0. Agreement Section 2.0 pertaining to "Compensation" is hereby amended to read as follows:

Section 2.1, Contract Sum.

"2.1. Contract Sum. For the services rendered pursuant to this Agreement, the Architect shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this

reference, but not exceeding the maximum contract amount of **Twelve Thousand Five Hundred Dollars (\$12,500)** (herein "Contract Sum"), except as provided in Section 1.8."

Section 3. Except as specifically amended herein, all of the terms and conditions of the original Agreement shall continue in full force and effect without revision.

Dated: _____, 2011.

"TOWN"

"ARCHITECT"

TOWN OF YUCCA VALLEY

INTERACTIVE DESIGN CORPORATION
199 S. Civic Drive, Suite 10
Palm Springs, CA 92262

By _____
Mark Nuaimi
Town Manager

By _____
Reuel A. Young
President

By _____
Maria Song
CFO



CONTRACT AMENDMENT

INTERACTIVE DESIGN CORPORATION

1001.1.1

DATE May 16, 2011

TO Duane Gasaway, Town of Yucca Valley
VIA Email

FROM Maria Song

PROJECT IDC No. 1001.1.1 Town of YV Community Center Improvements
SUBJECT Additional Services Page 1 of 2

ARCHITECTS +

199 S. Civic Drive, Suite 10

Palm Springs, California 92262

T: (760) 323-4990 F: (760) 322-5308
maria@interactivedesigncorp.com

DISTRIBUTION

We are proceeding with development of the above referenced project in accordance with our understanding of the material/issues noted below. Unless we receive written clarification or amendment by the third business day from the date of this project record, the following will be considered as confirmed instruction and understanding. ©



CONTRACT AMENDMENT 1001.1.1
amendment to

Town of Yucca Valley
Contract Services Agreements for
Architectural Design Services
(Community Center Doors,
CDH Project No. 123-3211/2916,
and Town Project No. 8955)

Dated June 16, 2010

Based upon the provisions for Contract Amendment in above mentioned contract, the Agreement shall be amended to include additional services by the Architect and compensation to the Architect. Other provisions within the Agreement remain unchanged.

Article 1.8 ADDITIONAL SERVICES.

The following changes to services to be provided by the Architect shall be incorporated in the Agreement:

- I. Handicap Accessibility for countertop in Public Lobby by providing the following specific services:
 - a. Gather existing information of the countertop and adjacent conditions.
 - b. Prepare Demolition and new proposed plans for countertop design to meet ADA requirements.
 - c. Submit to Town of Yucca Valley Building Departments for plan check comments and revisions if necessary.
 - d. Distribute to selected General Contractor and request proposal for review and possible addition to existing contract.
 - e. Provide observation comments during construction.



I N T E R A C T I V E D E S I G N C O R P O R A T I O N

Article 2.0 COMPENSATION

Section 2.1 The Architect's compensation shall be adjusted to include an additional \$1,500 not to exceed for the services listed above.

AGREED AND ACCEPTED



Reuel A. Young, President
Interactive Design Corporation
California License #C10974

18MAY11

Date

Shane R. Stueckle, Deputy Town Manager
Town of Yucca Valley

Date

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Duane H. Gasaway, Consulting Project Manager
Date: May 18, 2011
For Council Meeting: June 7, 2011

Subject: American Recovery and Reinvestment Act (ARRA)-
Energy Efficiency Conservation Block Grant (EECBG) Project
Community Center and Library HVAC Upgrade and Town wide (Public
Building) Lighting Replacement, Town Project No. 5401
Authorization to Advertise For Public Bid for Construction

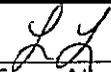
Prior Council Review: None for this specific action. On September 1, 2009, the Town Council authorized an application for a grant through the EECBG-ARRA Program. On November December 15, 2009, the Town Council authorized an application for a low interest loan from the California Energy Commission for an amount up to \$65,000 to assist in the implementation of energy efficient measures in Town facilities. On August 3, 2010, the Town Council accepted an EECBG grant in the amount of \$115,000. On March 15, 2011 Town Council amended the FY 2010-11 budget to transfer \$20,000 for Capital Projects Reserve Fund to the EECBG energy project for ancillary professional services and (due to the limited time to build the project and expend the grant funds) authorized an emergency exception allowing the non-competitive solicitation of mechanical engineering services necessary for preparation for the bid specifications.

Recommendation: That the Town Council authorizes staff to proceed with advertisement for construction bids at the earliest opportunity upon approval from the funding agency.

Executive Summary: In summary, the project includes modifications to the HVAC system(s) at the Community Center, as well as an additive alternative bid for lighting replacement for Town public buildings. The bid document is being prepared. The mechanical engineering specifications are in process and are estimated to be available June 6, 2011. Pursuant to the grant program requirements federal and state prevailing wage rates will be forwarded to the California Energy Commission for a two week review and determination of the applicable wage rates to be advertised in the bid solicitation. Upon notice of the wage rate determination, the bid solicitation will be advertised in June-July 2011. The project must be completed, grant funds expended and the project closed-out by June 14, 2012.

Reviewed By:

Town Manager



Town Attorney



Mgmt Services

SRS

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Voice Vote)

Discussion: The project scope of work includes **1) Base Bid:** Community Center Building: Replacement of various mechanical equipment and components and the addition of an airside economizer system (consisting of a return/exhaust fan, new exhaust air ductwork and exterior wall louver, control dampers, ductwork revisions, and controls) in the existing heating, ventilating, and air-conditioning (HVAC) system serving the community center building including replacement of one sixty (60) ton air cooled direct expansion (DX) condensing unit located in an on-grade equipment well; and replacement of one sixty (60) ton DX cooling coil in an existing air handler which is to remain; and replacement of refrigerant lines between the condensing unit and coil, related electrical, plumbing, and general construction work including new seismic anchorages for the condensing unit, and including all appurtenant work, labor, equipment and materials.

Alternate Bid A: Library Building: Replacement of various mechanical equipment and components in the existing heating, ventilating, and air-conditioning (HVAC) system serving the library building including replacement of one forty (40) ton air cooled direct expansion (DX) condensing unit located in and on-grade equipment well, replacement of one forty (40) ton DX cooling coil in an existing air handler which is to remain, and replacement of refrigerant lines between condensing unit and cooling coil, and replacement of refrigerant lines between the condensing unit and coil, related electrical, plumbing, and general construction work including new seismic anchorages for the condensing unit, and including all appurtenant work, labor, equipment and materials.

Alternate Bid B: Lighting Replacement: The removal and replacement of lighting fixtures and lamps within the Town of Yucca Valley Community Development Department, Shop Building, Museum, Community Center, Town Hall, and Senior Center.

Alternatives: No alternatives are recommended.

Fiscal impact: The project is funded in the FY2010-11 budget as follows:

FY 2010-11 Project Budgeted Funds

EECBG-ARRA Grant	\$115,000
California Energy Commission Loan	65,000
Town Funds-Professional Services	<u>20,000</u>
Total Budgeted Funds	\$200,000

Attachments: Lighting and Fixture Replacement List

Facility: Town of Yucca Valley		REPLACE WITH					
EXISTING							
Building/Room	Fixture Type	Lamp Type	Qty	Control	Fixture Type	Lamp Type	Qty
Community Development Building							
Community common area	2 lamp 1' X 4'	34W T12 fluorescent					
Public work supervisor office	2 lamp 1' X 4'	34W T12 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4
Hallway	2 lamp 1' X 4'	34W T12 fluorescent	3	Manual	2 lamp 1' X 4'	28W T8 fluorescent	3
Street lead worker office	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Parks lead office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
PW senior admin assistant office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Public lobby area	2 lamp 1' X 4'	34W T12 fluorescent	14	Manual	2 lamp 1' X 4'	28W T8 fluorescent	14
Copy/office	2 lamp 1' X 4'	34W T12 fluorescent	7	Manual	2 lamp 1' X 4'	28W T8 fluorescent	7
Building safety Office	2 lamp 1' X 4'	34W T12 fluorescent	5	Manual	2 lamp 1' X 4'	28W T8 fluorescent	5
Locker room	2 lamp 1' X 4'	34W T12 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4
Restroom	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Restroom	4 lamp wall light	Incandescent	1	Manual	4 lamp wall light	CFL	1
Common room	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Community development hallway	2 lamp 1' X 4'	34W T12 fluorescent	5	Manual	2 lamp 1' X 4'	28W T8 fluorescent	5
Engineering Office	2 lamp 1' X 4'	34W T12 fluorescent	5	Manual	2 lamp 1' X 4'	28W T8 fluorescent	5
Engineering director's office	Tortier	Halogen	1	Manual	Tortier	CFL	1
Round room	Recessed down light	Incandescent	4	Manual	Recessed down light	CFL	4
Round room	Cabinet display	Flood Incandescent	7	Manual	Cabinet display	CFL flood	7
Community Dev. Senior assistant	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Community dev. Director's office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Comm. Dev. Hallway	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Women's restroom	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Code compliance Office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Deputy town manager's office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Duane's office	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Kitchen	2 lamp 1' X 4'	34W T12 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4
Hallway	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Janitor's closet	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
square conference room	2 lamp 1' X 4'	34W T12 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2
Public restroom	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Lobby security light	2 lamp 1' X 4'	34W T12 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1
Exit sign	Exits	CFL	3	Continuous	Exit sign	LED exit	3
Corner Office (Tom's Old)	2 lamp 1' x 4'	34W T12 fluorescent	2	Manual	2 lamp 1' x 4'	28W T8 fluorescent	2

EXISTING

REPLACE WITH

Building/Room	Fixture Type	Lamp Type	Qty	Control	Fixture Type	Lamp Type	Qty	Control
Shop Building								
Storage 1 Sign Bay	2 lamp 1' X 4'	34W T12 fluorescent	9	Manual	2 lamp 1' X 4'	28W T8 fluorescent	9	Occupancy
Storage 2 Mech. Bay	2 lamp 1' X 4'	34W T12 fluorescent	9	Manual	2 lamp 1' X 4'	28W T8 fluorescent	9	Occupancy
Metal/wood shop	2 lamp 1' X 8'	34W T12 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4	Occupancy
Records storage	2 lamp 1' X 4'	34W T12 fluorescent	3	Manual	2 lamp 1' X 4'	28W T8 fluorescent	3	Manual
Car Wash bay	Down lights	Halogen	2	Manual	Down lights	CFL flood	2	Manual
Museum								
Deer glass cage display	Exhibit light	Flood Incandescent	4	Manual	Exhibit light	15 W CFL flood	4	Manual
Wall exhibits (Room 3)	2 lamp 1' X 4'	32 WT8 fluorescent	23	Manual	2 lamp 1' X 4'	28W T8 fluorescent	23	Manual
Museum general display (Room 2)	2 lamp 1' X 4'	32 WT8 fluorescent	12	Manual	2 lamp 1' X 4'	28W T8 fluorescent	12	Manual
Museum main display (Room 1)	2 lamp 1' X 4'	32 WT8 fluorescent	15	Manual	2 lamp 1' X 4'	28W T8 fluorescent	15	Manual
Museum main display	2 lamp 1' X 4'	32 WT8 fluorescent	13	Manual	2 lamp 1' X 4'	28W T8 fluorescent	13	Manual
Staff restroom	Ceiling light	2 60W/Incandescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Insect Lab	2 lamp 1' X 4'	32 WT8 fluorescent	5	Manual	2 lamp 1' X 4'	28W T8 fluorescent	5	Manual
Preparation room	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Registrar's office	2 lamp 1' X 4'	32 WT8 fluorescent	3	Manual	2 lamp 1' X 4'	28W T8 fluorescent	3	Manual
Museum supervisor's office	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Artifact Collection office	2 lamp 1' X 4'	32 WT8 fluorescent	3	Manual	2 lamp 1' X 4'	28W T8 fluorescent	3	Manual
Exit sign	Exits	CFL	3	Continuous	Exit sign	LED exit	3	Continuous
Men's restroom	Ceiling light	Incandescent	1	Manual	Ceiling light	CFL	1	Manual
Women's restroom	Ceiling light	Incandescent	1	Manual	Ceiling light	CFL	1	Manual
Lecture Area	1 Lamp 4'	32 WT8 fluorescent	5	Manual	1 Lamp 4'	28W T8 fluorescent	5	Manual
Mineral Cases	1 Lamp 2'	T12 fluorescent	21	Manual	1 Lamp 2'	28W T8 fluorescent	21	Manual
Community Center								
Ortillo Room	2 lamp 1' X 8'	T12 VHO & regular	6	Manual	2 lamp 1' X 4'	28W T8 fluorescent	12	Manual
Cholla Room	2 lamp 1' X 8'	T12 VHO & regular	8	Manual	2 lamp 1' X 4'	28W T8 fluorescent	16	Manual
Women's restroom	2 lamp 1' X 4'	32 WT8 fluorescent	3	Occupancy	2 lamp 1' X 4'	28W T8 fluorescent	3	No Change
Women's restroom	1 lamp 1' X 4'	32 WT8 fluorescent	2	Occupancy	1 lamp 1' X 4'	28W T8 fluorescent	2	No Change
Men's restroom	2 lamp 1' X 4'	32 WT8 fluorescent	3	Occupancy	2 lamp 1' X 4'	28W T8 fluorescent	3	No Change
Men's restroom	1 lamp 1' X 4'	32 WT8 fluorescent	2	Occupancy	1 lamp 1' X 4'	28W T8 fluorescent	2	No Change

EXISTING

REPLACE WITH

Building/Room	Fixture Type	Lamp Type	Qty	Control	Fixture Type	Lamp Type	Qty	Control
Front Office	2 lamp 1' X 4'	32 WT8 fluorescent	5	Manual	2 lamp 1' X 4'	28W T8 fluorescent	5	Manual
Director community service	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4	Manual
Office (Candy/Sue)	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Copy room	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1	Occupancy
Back Office 1	1 lamp 1' X 4'	32 WT8 fluorescent	6	Manual	1 lamp 1' X 4'	28W T8 fluorescent	6	Manual
Back office 2	1 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	1 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Back Office 3	1 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	1 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Front lobby	2 lamp 1' X 4'	32 WT8 fluorescent	9	Manual	2 lamp 1' X 4'	28W T8 fluorescent	9	Manual
Yucca room	2 lamp 1' X 4'	32 WT8 fluorescent	28	Manual	2 lamp 1' X 4'	28W T8 fluorescent	28	Manual
Yucca kitchen	2 lamp 1' X 4'	32 WT8 fluorescent	8	Manual	2 lamp 1' X 4'	28W T8 fluorescent	8	Manual
Exit sign	Wall exit sign	CFL	7	Continuous	Wall exit sign	LED exit	7	Continuous
Kitchen counter	Down light	Incandescent Heat	4	Manual	Down light	CFL Dimmable Flood	4	Manual
Joshua Tree room	2 lamp 1' X 4'	32 WT8 fluorescent	9	Manual	2 lamp 1' X 4'	28W T8 fluorescent	9	Manual
Massage Room	Track Flood	65 WPAR 30	12	Manual	Track Flood	CFL Dimable Flood	12	Dimmer
Waffle Room	1 Lamp T12, 4'	32 WT8 fluorescent	4	Manual	1 Lamp T8, 4'	28W T8 fluorescent	4	Manual
Town Hall								
Porch lights	Down lights	Incandescent	4	Photo	Down lights	CFL	4	Photo
Town Hall hallway	4 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	4 lamp 1' X 4'	28W T8 fluorescent	1	Manual
Town Hall hallway 2	2 lamp 1' X 4'	32 WT8 fluorescent	6	Manual	2 lamp 1' X 4'	28W T8 fluorescent	6	Manual
Front Counter	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1	Manual
Front office area	2 lamp 1' X 4'	32 WT8 fluorescent	18	Manual	2 lamp 1' X 4'	28W T8 fluorescent	18	Manual
Exit signs	Exit wall light	CFL	3	Continuous	Wall exit sign	LED exit	3	Continuous
Men's restroom	Ceiling light	2 60W Incande.	1	Manual	Ceiling light	CFL	1	Manual
Men's restroom 2	Ceiling light	1 60W Incande.	1	Manual	Ceiling light	CFL	1	Manual
Restroom hallway	2 lamp 1' X 4'	T8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
WoMen's restroom	Ceiling light	2 60W Incande.	1	Manual	Ceiling light	CFL	1	Manual
WoMen's restroom 2	Ceiling light	1 60W Incande.	1	Manual	Ceiling light	CFL	1	Manual
NE Office	2 lamp 1' X 4'	32 WT8 fluorescent	3	Manual	2 lamp 1' X 4'	28W T8 fluorescent	3	Manual
Back office hallway	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4	Manual
Conference room	2 lamp 1' X 4'	32 WT8 fluorescent	6	Manual	2 lamp 1' X 4'	28W T8 fluorescent	6	Occupancy

EXISTING		REPLACE WITH						
Room	Fixture Type	Lamp Type	Qty	Control	Fixture Type	Lamp Type	Qty	Control
Building/Room								
Council chamber	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4	Occupancy
Town manager's office	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28W T8 fluorescent	4	Occupancy
Town manager assistant's office	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Occupancy
Finance director's office	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Occupancy
Human resource manager's office	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Occupancy
Copy Room	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1	Manual
Senior Center								
Men's restroom	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Occupancy
Men's restroom	1 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	1 lamp 1' X 4'	28W T8 fluorescent	1	Occupancy
Women's restroom	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Occupancy
Women's restroom	1 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	1 lamp 1' X 4'	28W T8 fluorescent	1	Occupancy
Front counter	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	2 lamp 1' X 4'	28W T8 fluorescent	1	Manual
Front counter 2	3 lamp 2' X 2'	32 WT8 fluorescent	3	Manual	3 lamp 1' X 4'	28W T8 fluorescent	3	Manual
Lobby	1 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	1 lamp 1' X 4'	28W T8 fluorescent	4	Manual
Exit sign	Exit wall light	CFL	2	Continuous	Exit wall light	LED exit	2	Continuous
Exit way	1 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	1 lamp 1' X 4'	28W T8 fluorescent	1	Manual
Office 1	4 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	4 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Office 2	2 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	2 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Thrift shop	4 lamp 1' X 4'	32 WT8 fluorescent	2	Manual	4 lamp 1' X 4'	28W T8 fluorescent	2	Manual
Office 3	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual	2 lamp 1' X 4'	32 WT8 fluorescent	1	Manual
Dining room	2 lamp 1' X 4'	32 WT8 fluorescent	17	Manual	2 lamp 1' X 4'	32 WT8 fluorescent	17	Manual
Pantry room 1	3 lamp 1' X 4'	34WT12 fluorescent	2	Manual	3 lamp 1' X 4'	28WT8 fluorescent	2	Manual
Pantry room 2	3 lamp 1' X 4'	34WT12 fluorescent	1	Manual	3 lamp 1' X 4'	28WT8 fluorescent	1	Manual
Kitchen	2 lamp 1' X 4'	32 WT8 fluorescent	5	Manual	2 lamp 1' X 4'	28WT8 fluorescent	5	Manual
Kitchen 2	2 lamp 1' X 4'	32 WT8 fluorescent	5	Manual	2 lamp 1' X 4'	28WT8 fluorescent	5	Manual
Kitchen 3	2 lamp 1' X 4'	32 WT8 fluorescent	3	Manual	2 lamp 1' X 4'	28WT8 fluorescent	3	Manual
Patio room	Ceiling fan lights	60W Incandescent	3	Manual	Ceiling fan lights	9W CFL	3	Manual
Patio Room 2	1 Lamp 4'	32 WT8 fluorescent	3	Manual	1 Lamp 4'	28WT8 fluorescent	3	Manual

EXISTING		REPLACE WITH						
Building/Room	Fixture Type	Lamp Type	Qty	Control	Fixture Type	Lamp Type	Qty	Control
Library	2 lamp 1' X 4'	32 WT8 fluorescent	36	Manual	2 lamp 1' X 4'	32 WT8 fluorescent	36	Manual
Library kids corner area	2 lamp 1' X 4'	32 WT8 fluorescent	64	Manual	2 lamp 1' X 4'	32 WT8 fluorescent	64	Manual
Library Main area	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28WT8 fluorescent	4	Manual
Library meeting room *	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28WT8 fluorescent	4	Manual
Adult Literacy room *	Ceiling downlight	CFL	40	Manual	Ceiling downlight	No change	40	No Change
Hallway by the counter	Wall light	60W Incandescent	2	Manual	Ceiling light	15W CFL	2	Manual
Men's & Women's restroom	Ceiling light	60W Incandescent	2	Manual	Ceiling light	15W CFL	2	Manual
Men's & Women's restroom entry	2 lamp 1' X 4'	32 WT8 fluorescent	4	Manual	2 lamp 1' X 4'	28WT8 fluorescent	4	Manual
Librarian's Office *	2 lamp 1' X 4'	32 WT8 fluorescent	13	Manual	2 lamp 1' X 4'	28WT8 fluorescent	13	Manual
Librarian's back office *	2 lamp 1' X 4'	34 WT12 fluorescent	4	Manual	2 lamp 1' X 4'	28WT8 fluorescent	4	Manual
Regional manager's office *								

*Change entire fixture - existing covers are no longer available.



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Director of Administrative Services
Date: May 25, 2011
For Council Meeting: June 7, 2011

Subject: AB1234 Reporting Requirements

Prior Council Review: Current reimbursement policy for Council members and Redevelopment Agency members reviewed and approved by Council August 2006.

Recommendation: Receive and file the AB1234 Reporting Requirement Schedule for the month of May 2011.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Roll Call Vote

Discussion: AB1234 requires members of a legislative body to report on "meetings" attended at public expense at the next meeting of the legislative body. "Meetings" for purpose of this section are tied to the Brown Act meaning of the term: *any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains.* Qualifying expenses include reimbursement to the member related to meals, lodging, and travel.

An example of when a report is required is when a Town Council member represents his or her agency on a joint powers agency board and the Town pays for the official's expenses in serving in that representative capacity. Additionally, in the spirit of AB1234, the Yucca Valley Town Council also reports all travel related to conference and training attended at public expense.

Although the AB1234 report can be either written or oral, this report must be made at the next meeting of the legislative body that paid for its member to attend the meeting.

Reviewed By:

Town Manager

LY
Town Attorney

Cy
Admin Services

Cy
Dept Head

____ Department Report
X Consent

____ Ordinance Action
____ Minute Action

____ Resolution Action
X Receive and File

____ Public Hearing
____ Study Session

Alternatives: None.

Fiscal impact: There is no anticipated financial impact associated with the recommended approval of AB1234 reporting requirements.

Attachments: AB1234 Reporting Requirement Schedule

Town of Yucca Valley

Councilmember AB1234 Meetings Schedule Month of May 2011

Council Members	Organization	Description	Location
Mayor Huntington	No Reportable Meetings		
Mayor Pro Tem Luckino	No Reportable Meetings		
Councilmember Abel	No Reportable Meetings		
Councilmember Hagerman	No Reportable Meetings		
Councilmember Rowe	No Reportable Meetings		

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council
From: Duane Gasaway, Consulting Project Manager
Date: May 9, 2011
For Council Meeting: June 7, 2011

Subject: Resolution No. 11- , Declaration of Intent to Form CFD 11-1
Resolution No. 11-, Adopting CFD Local Goals & Policies
Formation of Community Facilities District No. 11-1
Warren Vista Shopping Center; CUP-01-08/Parcel Map 19103

Prior Council Review: There has been no prior Town Council review of this matter. The formation of a district for the future maintenance landscape, lighting, streets, drainage facilities and other infrastructure is a condition of approval for CUP-01-08 and tentative parcel map 19103.

Recommendation: That the Town Council adopts the Resolutions necessary to form, following the required Public Hearings scheduled for August 2, 2011, Community Facilities District No. 11-1 as follows:

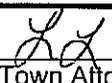
1. Resolution adopting the Goals and Policies concerning the formation of Community Facilities Districts Pursuant to the Mello-Roos Community Facilities Act of 1982.
2. Resolution declaring the Intent of the Town Council of the Town of Yucca Valley to Establish Community Facilities District No. 11-1.

Executive Summary: The Town has formed Landscape and Lighting Maintenance Districts and Street and Drainage (Benefit) Assessment Districts as a condition of subdivision development projects to pay the costs of infrastructure maintenance created by new development. The formation of a Community Facilities District (CFD) is an alternative method of creating a district which provides for the future maintenance of public infrastructure.

The previous nine (9) districts formed by the Town for maintenance of lighting/landscaping and street/drainage utilized the assessment district approach. However, the assessment district approach requires that the portion of traffic and storm drainage waters directly attributable to the development project be identified. The nature of CUP-01-08/Parcel Map 19103 is such that traffic and storm drainage waters directly attributable to the project cannot be sufficiently identified to meet the legal requirements of an assessment district.

Reviewed By:

Town Manager



Town Attorney



Mgmt Services

SRS

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

P.38

Resolution Action
 Receive and File

Public Hearing
 Study Session

The CFD is a more flexible approach that allows the Town to recover 100% of the maintenance costs created by the new infrastructure constructed as part of the development project.

Order of Procedure: Request Staff Report
Request Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote, Consent Agenda)

Discussion: Subdivision development projects are approved subject to conditions of approval that require the formation of maintenance districts. These districts apply an annual fee upon properties within the District which provides the revenue to offset the cost of maintenance of the public improvements necessary to serve the development.

The public facilities and services proposed to be financed by the District include the following:

1. Maintenance of storm drainage, storm water management, and drainage system facilities; and
2. Maintenance of all public pedestrian or bicycle pathways; and
3. Maintenance of landscaping, including median landscaping, irrigation and appurtenant facilities; and
4. Public lighting and appurtenant facilities, including street lights and traffic signals; and
5. Maintenance of public streets, including pavement, traffic control devices, landscaping and other public improvements installed within the public right-of-way; and
6. Town and County costs associated with the setting, levying and collection of the special tax, and in the administration of the District including the contract administration.

The CFD is formed pursuant to the provisions of California Government Code Section 53311 et seq., which provides the authority for the levy of a special tax upon property within the District for purposes of maintenance of public improvements. In order to form the District, the Town must adopt a series of five (5) statutorily required Resolutions which are summarized below with an anticipated schedule:

June 7, 2011-Initial Town Council Meeting

1. Resolution adopting local goals and policies concerning the formation of Community Facilities Districts.

2. Resolution declaring Town intent to establish a Community Facilities District including the boundary of the District and the rate and method of apportionment of special taxes within the District (the special tax applies only to properties within the District). This resolution includes direction to staff that a Community Facilities District Report be prepared for Town Council adoption at it August 2, 2011 meeting.

August 2, 2011-Town Council Meeting (at least 30 days but not more than 60 days after initial Town Council Meeting)

3. Resolution for the formation of the District, authorizing levy of special tax within the District, preliminarily establishing an appropriation limit for the District, and submitting the levy of the special tax to the qualified electors within the District.
4. Resolution setting a date for election approving the levy of the special tax within the District and setting an appropriation limit.
5. Resolution declaring the results of the election and directing the recording of the notice of special tax lien.

Resolution: Local Goals and Policies: Section 52212.7 (a) of the Government Code requires that prior to the initiation of proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (the Act) that the local agency adopt local goals and policies concerning the use of the Act.

Attached to the first Resolution are the recommended local goals and policies. Because CFDs can be used for a number of different purposes, including maintenance as well as financing construction of new public facilities, language is included in the goals and policies that address both maintenance and construction. It is important to note that no financing of construction of public facilities is included in the Warren Vista Center project, and this CFD is for maintenance purposes only.

The majority of the goals and policies guide the formation of CFDs for the financing of the construction of infrastructure. These goals and policies establish the CFD application and formation process; eligible and ineligible costs; the use of surplus funds; agreements; security and bond requirements; acquisition of properties; disclosure, refunding, and home buyer disclosure; and establishes a maximum special tax of 1% under the CFD as well as a total of the items listed below shall not exceed 1.85% of the projected assessed value of the subject properties;

- Ad valorem property taxes levied by the Town
- Voter approved ad valorem taxes levied by the Town in excess of one percent (1%) of the assessed value.

- Special taxes levied by any existing CFD for the payment of bonded indebtedness or on-going services.
- Assessments levied for any assessment district or maintenance district for the payment of bonded indebtedness or services
- The maximum special tax for the proposed CFD.

Value to Lien Ratios: While this project does not include the issuance of bonds for the construction of public improvements, for potential future projects, the goals and policies establish a value to lien ratio if that type of CFD is considered in the future. The Town will require that the credit quality of a CFD or assessment bond issue be such that the requirements of Section 53345.8 of the Government Code are met. All CFD bond issues should have a value to lien ratio of at least 4:1 or greater for the entire district, including any overlapping special assessment or special tax liens. A CFD with a value-to-lien ratio of less than 4:1 but greater than 3:1 may be approved at the sole discretion of the Town Council upon recommendation of the Town Manager based upon the specific merits of the project.

Resolution: Intent to Form District 11-1

The annual special tax fee is developed based upon Equivalent Dwelling Units (EDU) using the San Diego Trip Generation Model. Each of the regional planning agencies in Southern California, including the San Bernardino County Association of Government (SANBAG) have adopted the Institute of Traffic Engineers Trip Generation Rates as the basis for projecting future traffic as a result of development in the development of their Congestion Management Plans and other planning documents. However, the ITE Trip Generation manual does not include rates based on acreage for many land uses. As a result, the ITE rates are more applicable for projects later in the planning phase when more specific information on land/building usages is known (such as building area). As a result, the San Diego Association of Governments (SANDAG) developed trip generation rates based upon parcel size (acreage) for non-residential land use for use where the specific type or level of development is not yet known. These acreage based trip generation rates have been adopted and are used by the other planning agencies in Southern California for projecting the traffic impacts of development in the early planning stages when the specific level of development is not yet known.

After establishing the EDU formulas, annual maintenance costs estimates must be developed. While the Community Facilities District Report will be presented at the Town Council Public Hearing of August 8, 2011 and is not a part of the action on these Resolution, the maximum annual special taxes are as follows.

One (1) residential dwelling unit = 1 EDU

One (1) residential EDU=\$194.18 Maximum Allowable Special Tax

Developed commercial land use = 4.5 EDU per acre

4.5 EDU x \$194.18 = \$873.81, the Maximum Allowable Annual Special Tax per acre which

may be levied upon the land within the District

The maximum annual special tax per parcel for the parcels that comprise TM 19103 and the Warren Vista Shopping Center are listed below:

Parcel 1:	1.74 acres x \$873.81 =	\$1,520.429
Parcel 2:	0.83 acres x \$873.81 =	725.262
Parcel 3:	1.11 acres x \$873.81 =	969.929
Parcel 4:	1.99 acres x \$873.81 =	1,738.881
Parcel 5:	2.13 acres x \$873.81 =	<u>\$1,861.215</u>
		\$6,815.72

If the Maximum Allowable Annual Fee were levied, the revenues would be allocated to areas of maintenance as follow:

\$1,826.00	Maintenance of public street, including pavement and related improvements within the public right of way.
2,291.00	Maintenance of storm drainage, storm water management, and drainage system facilities.
<u>2,698.00</u>	Maintenance of landscaping, including median landscaping and appurtenant facilities.
\$6,815.00	

Alternatives: No alternatives are recommended.

Fiscal impact: The Community Facilities District will generate the revenue to offset the cost of maintenance of public improvements to serve the development project.

Attachments: Resolution adopting local goals and policies concerning the formation of Community Facilities Districts.

Resolution declaring Town intent to establish a Community Facilities District including the original conditions of approval, boundary of the District and the rate and method of apportionment of special taxes within the District (the special tax applies only to properties within the District).

RESOLUTION NO. 11-

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN
OF YUCCA VALLEY ADOPTING LOCAL GOALS AND
POLICIES CONCERNING DISTRICTS FORMED
PURSUANT TO THE MELLO-ROOS COMMUNITY
FACILITIES ACT OF 1982**

WHEREAS, the Mello-Roos Community Facilities Act of 1982 (Government Code § 53311, *et seq.*; the "Act") empowers local agencies to form Community Facilities Districts for the purpose of levying special taxes to fund various matters specified in the Act; and

WHEREAS, Government Code § 53312.7 requires a local agency to consider and adopt local goals and policies concerning the use of the Act prior to the formation of a Community Facilities District; and

WHEREAS, the Town wishes to consider the formation of a Community Facilities District (hereinafter referred to as "District") to provide special tax revenue to fund facilities and activities authorized by the Act, and therefore desires to consider and adopt the goals and policies required by Section 53312.7 of the Act to govern any future Community Facility District it may establish.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY
RESOLVES AS FOLLOWS:**

Section 1. Pursuant to Government Code § 53312.7(a), the Town Council hereby adopts the local goals and policies concerning the use of the Act attached as Exhibit "A". The Goals and Policies include the following:

- A. A statement of the priority that various kinds of public services and facilities have for financing through the use of the Act;
- B. A statement concerning the credit quality to be require for any bond issuance, including criteria to be used in evaluating the credit quality;
- C. A statement requiring that prospective property purchasers shall be informed of their taxpaying obligations for any Districts formed under the Act by virtue of the recordation of a Notice of Tax Special Tax Lien (per Government Code § 53328.3 and Streets & Highways Code § 3114.5), which shall provide record notice of the same;
- D. A statement concerning the equity of tax allocation formulas, and desirable maximum amounts of special tax to be levied against any parcel pursuant to the Act; and
- E. A statement of definitions, standards, and assumption to be used in appraisals per Government Code § 53345.8 of the Act if bonds are to be

issue.

Section 2. The foregoing policies shall apply to the Town's use of the Act on and after the date of this Resolution only. Any Community Facilities Districts formed or established prior to the date of this Resolution shall not be subject to the local goals and policies provided herein, but shall instead remain subject to the local goals and policies in force and effect at the time of the respective District's formation.

APPROVED AND ADOPTED THIS 7TH DAY OF JUNE, 2011.

MAYOR

ATTEST:

TOWN CLERK

TOWN OF YUCCA VALLEY
Community Facilities Districts
Local Goals and Policies

INTRODUCTION

The Town of Yucca Valley encourages development of commercial, residential and industrial property which results in reciprocal value to the Town (i.e. increased jobs, property or sales tax revenues, major public improvements). Developer or property initiated applications requesting the formation of community facilities districts ("CFDs") or special benefits assessment districts ("ADs"), as well as other financing methods to assist these types of development shall be consistent with the Town General Plan

The Town Council may authorize the initiation of proceedings to form a community facilities district to finance authorized public improvements or to provide authorized public services which will provide a public benefit to the community at large, as well as a benefit to the properties within the community facilities district. Generally, only improvements benefiting the CFD or the AD can be financed with Mello-Roos or assessment district bonds. Developer exactions (including impact fees, mitigation fees, negotiated contributions and other payments required as a condition of approval) may not be financeable. Facilities will be financed in accordance with the provisions of the Mello-Roos Community Facilities Act of 1982 as amended and/or the appropriate laws governing the levying of assessments and the issuance of bonds concerning ADs.

The Town shall make the determination as to whether a proposed district shall proceed under the provisions of the Mello-Roos Community Facilities Act or the appropriate assessment district laws. The Town will also identify whether the district will be a construction (facilities constructed by the Town using District funds), acquisition (completed facilities constructed by the developer are acquired by the District), services district or a combination thereof. The Town may confer with the applicant and its consultants to learn of any unique district requirements, such as regional serving facilities or long-term development phasing prior to making any final determination.

All Town and consultant costs incurred in the evaluation of new development district applications and the cost of district formation will be paid by the applicant(s) by advance deposits. The Town shall not incur any non-reimbursable expenses for the review or processing of developer initiated districts. The Town may incur expenses for analyzing proposed districts where the Town is the principal proponent for the formation of the district. Expenses not legally reimbursable by the district or reimbursed shall be borne by the applicant. Both Town and district consultant costs can be funded from Bond proceeds regardless of how funding is initially arranged.

LEGAL REQUIREMENTS

Section 53312.7(a) of the California Government Code requires that prior to the initiation of proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act") that the local agency adopt local goals and policies concerning the use of the Act.

ELIGIBLE INFRASTRUCTURE, PUBLIC FACILITIES AND SERVICES

Infrastructure and public facilities eligible for district financing are those public improvements which benefit properties within a proposed development, and/or will mitigate impacts of that development upon areas of the Town outside the proposed development, and which will be owned, operated and maintained by the Town or another public agency approved by the Town. (A complete listing is detailed in the Glossary under Infrastructure and Public Facilities.) Improvements which are or will be owned, operated or maintained by a private company or utility are not eligible, except for improvements to be owned by shareholder owned utility companies regulated by the California Public Utilities Commission and which comprise less than five percent of the project. Fees imposed by a public agency to construct public infrastructure may be financed, provided such public agency agrees to expend the bond proceeds within all legally required time frames.

Subject to limitations set forth in the Mello-Roos Act, services eligible to be funded by a District include any service eligible to be financed under the Mello-Roos Act as it exists now or may be amended in the future. These services include, but are not limited to:

- a. Police, fire protection and paramedic facilities and services;
- b. Operation and maintenance of recreation facilities including golf courses;
- c. Biological mitigation measures involving land acquisition, dedication and re-vegetation;
- d. Street lighting and public rights of way landscaping;
- e. Road maintenance;
- f. Park and open space maintenance;
- g. Storm drainage and flood control facility maintenance.

Services are subject to limitations set forth in the Mello-Roos Act. Services that are a condition of development, such as ongoing road or storm water facilities maintenance, but that are not eligible for Mello Roos financing require that a developer form assessment districts if necessary to assure quality of condition of facilities into the future.

A CFD may also be established to fund library services, recreation program services and other services as identified in the Mello-Roos Act upon approval of the registered voters within the District.

LAND USE APPROVALS

All proposed projects within the proposed district, together with the infrastructure and public facilities, must be consistent with the Town's adopted General Plan and zoning classifications. All property within the proposed district must possess land use determinations or zoning classifications of sufficient certainty, and facility requirements of sufficient specialty that each parcel can be adequately assessed.

VALUE-TO-LIEN RATIOS

The Town will require that the credit quality of a CFD or assessment bond issue be such that the requirements of Section 53345.8 of the Government Code are met. All CFD bond issues should have value-to-lien ratio of at least 4:1 or greater for the entire district, including any overlapping special assessment or special tax liens. A CFD with a value-to-lien ratio of less than 4:1 but greater than 3:1 may be approved at the sole discretion of the Town Council upon recommendation of the Town Manager based upon the specific merits of the project.

Valuations shall be determined based upon an independent appraisal by an appraiser selected by the Town of the proposed District properties, and shall generally conform to the requirements as set forth in the Appraisal Standards for Land Secured Financings published by the California Debt Advisory Commission and the Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation. The appraisal must be dated within six (6) months of the date the bonds are issued. Property value may be based upon the assessed values as shown on the Town Assessor's tax roll at the option of the Town.

If the value-to-lien ratio is less than 4:1 for the district as a whole or on more than 25% of vacant land in the district, the Town may require either letters of credit or other security (assigned deposits, deposits to escrow) to secure payment of the special taxes/special assessments on properties within the district or may elect to abandon the district.

FISCAL FEASIBILITY REPORT

Prior to consideration of the formation of a financing district, a fiscal feasibility report, including a market absorption study, may be required by the Town if fifty percent (50%) or more of the land within a district is substantially undeveloped. The report shall be prepared by or at the direction of the Town. All costs for preparing this report shall be borne by the applicant/developer. An estimate of the report cost will be made prior to initiating the study and the applicant/developer shall deposit one hundred percent (100%) of the cost prior to starting the report.

PROPERTY OWNER SUPPORT

In the instance of multiple property owners, the District applicant shall be required to produce letters evidencing other property owner support for the scope and establishment of

the District as an attachment to the District application. The Town will require that developer-initiated Districts have concurrence of not less than two-thirds of the property owners to be included in the proposed District prior to initiation of any formation proceedings.

APPLICATION PROCESS

Early communication with the Town is encouraged to assist applicants in evaluating the feasibility of available financing programs and to discuss program procedures. The following details a typical district application review and application process:

- a. **Application Submission** - Applicant/developer shall submit an application to the Town together with a non-refundable fee as determined by the Town. The amount of the fee shall be based upon the estimated cost related to the processing of the application, and other preliminary costs which will be incurred by the Town. The Town will conduct an initial evaluation of the application to determine if it is complete and whether additional information is required.
- b. **Project Review** – Applicant and the Town Manager, or his designee, shall meet to discuss the initial project application, including any issues raised and further information that might be required. If necessary, applicant submits revised application. Once the application is accepted by the Town Manager, it will be reviewed by a Town financing team consisting of Town staff determined by the Town Manager, based on the needs of the project.
- c. **Application Processing** – Upon the Town staff's determination that the application package is complete and complies with the requirements of this policy, the application for district formation and project financing, along with staff's recommendation will be forwarded to the Town Council for further action.
- d. **Town Council Consideration** – The Council will either approve or deny the application. If approval is granted, the Council directs the Town Manager to engage additional consultants, negotiate necessary contracts, and collect additional developer deposits, as necessary.
- e. **Project Initiation** – The Town Manager and the Town's financing team submit contracts, reimbursement agreements, bond documents and other pertinent items for consideration of the Board, as required.
- f. **Project Implementation** – Applicant, the Town Manager and consultants meet to determine a preliminary schedule and begin work necessary to complete the district's formation and financing.

DISTRICT COSTS, REIMBURSEMENT AND SURPLUS POLICIES

Costs incurred by the Town prior to formation: The estimated costs to be incurred by the Town prior to formation of the district, including but not limited to consultant costs (e.g., legal counsel, engineer firms, appraisers, special tax consultants, financial advisors), Town staff and administrative costs and related expenses including printing and publication of required notices and other expenses directly or indirectly relating to these items, shall be paid in full by advance deposit to the Town, by the applicant/developer. Deposit terms and conditions will be defined by a deposit and reimbursement agreement to be executed by the applicant and the Town, as soon as practical after receipt of an application, with the amount of deposit to be determined by the Town. If additional funds are needed to off-set costs and expenses incurred by the Town, the Town shall make written demand upon the applicant for such funds and the applicant shall comply with each demand within ten (10) business days of receipt of such notice. If the applicant fails to make any deposit of additional funds for the proceedings the Town may suspend all proceedings until receipt of such additional deposit.

Costs incurred by the Town subsequent to formation: All Town administrative and consultant costs related to administration of the district and incurred after the formation and bond issuance shall be included within the assessment or special tax formula in accordance with applicable provisions of law.

Reimbursement to applicant/developer:

1. Where district is formed and bonds are issued. If the district is formed and bonds are issued, the applicant/developer shall be entitled to reimbursement from bond proceeds for all reasonable costs and expenses incident to the proceedings and construction of the public facilities, subject to approval of bond counsel, and subject to any applicable restrictions contained in the Improvement Acts or the Mello-Roos Community Facilities Act of 1982 if applicable or the appropriate assessment district act. With regard to applicant/developer paid consultant costs, reimbursement shall be limited to those district-related consultants hired by the Town or those hired by the developer/applicant and expressly approved by the Town. Eligibility for reimbursement for any otherwise-eligible expense is conditioned upon the applicant/developer providing paid invoices therefore to the Town, and Town's approval.

The applicant/developer shall not be entitled to reimbursement from bond proceeds for any of the following:

- a. Administrative or overhead expenses, financial consultant or legal fees incurred by an applicant for the formation of a Special District (this limitation does not apply to amounts advanced by the applicant to the Town).

- b. Land-use planning and subdivision costs and environmental review costs related to such land use planning and subdivision.
 - c. Construction loan interest.
 - d. Costs, including but not limited to, land acquisition costs incurred prior to entering into a reimbursement or acquisition agreement or the adoption of a resolution of intention to form the special district.
 - e. Attorney's fees related to the land use entitlement or subdivision process unless related to off-site improvements and directly related to the project.
 - f. Other overhead expenses incurred by the applicant.
2. Where district is not formed, or where district is formed and bonds are not issued. In the event that the district is not formed due to Town disapproval or abandonment, or due to applicant/developer abandonment, or the district is formed and bonds are not issued for any reason, the Town will refund to applicant/developer any remaining unexpended and unobligated portion of advance deposits posted with the Town, subject to the Town's prior and full reimbursement of all its direct and indirect costs associated with the Special District in accordance with policies herein. If the applicant/developer's advance deposit to the Town is not sufficient to reimburse the Town for all of its direct and indirect costs, the Town will require an additional deposit by the applicant/developer for the difference. The Town shall be entitled to pay any refund to the applicant/developer listed on the application form without interest, irrespective of any changes in the ownership or composition of the applicant/developer.

Surplus Funds:

In the event that there are surplus funds generated through the creation of the Special District and the sale of bonds, these surplus funds shall be used as follows:

- a. The Council may direct staff to use a portion of this surplus to offset the annual levy of assessments or special taxes to property owners in following years in a manner consistent with the statutes. Under this policy, an amount of up to 5% of the total bond issue size not to exceed \$1 million may be used to offset the annual levy without further Council action.
- b. Any amount in excess of that used to offset the annual levy described in (a) above will be used to call bonds at an appropriate bond call date, as determined by staff and the Town's financial advisor.

USE OF CONSULTANTS

The Town shall employ any consultants necessary for the formation of a special district, review of the financing, and the issuance and administration of bonds, including but not limited to the underwriter(s) and underwriters' counsel; bond counsel; financial advisor; special tax consultant; engineers; appraiser; market absorption study consultant; or any other consultant deemed necessary by the Town in its judgment to complete the district proceedings and for issuance of bonds. The cost reimbursement provisions of this policy shall apply to all costs and expenses incurred by the Town in employing such consultants.

An applicant/developer may retain its own consultants for its own benefit, but will work through those consultants hired by the Town. If the developer/applicant retains its own consultants, all costs associated therewith shall be borne by the developer/applicant, without reimbursement from bond proceeds unless otherwise agreed to by the Town.

AGREEMENTS REQUIRED

The applicant will be required to enter into all necessary agreements incident to district proceedings in a form provided by the Town and consistent with these policies. These agreements may include, but not be limited to:

- a. Development and Disposition Agreement
- b. Acquisition and Disclosure Agreement
- c. Funding and Reimbursement Agreement
- d. Advance Deposit Agreement
- e. Land Dedication Agreement (where required)
- f. Agreement to use the Town as the sole issuer of bonds in the District. No other governmental entity may be used to issue any additional bonds in the future.
- g. Other Agreements (as required)

As a condition to the issuance and sale of the bonds, all of the agreements required by the Town shall be duly approved and executed by the parties thereto. Prior to execution of any agreements, such agreements shall be reviewed by bond counsel and Town Attorney and such other consultants as the Town believes are appropriate.

SECURITY: CREDIT ENHANCEMENT

- a. **Financial Plan** – for new development, prior to Town Council approval of the district, the applicant/developer must submit a financial plan which demonstrates to the Town's satisfaction the applicant/developer's ability to pay all assessments and/or special taxes through build out of the project.
- b. **Credit Enhancement** – in general, where credit enhancement is required for all or part of a bond issue, in the opinion of the Town, the applicant/developer shall provide such enhancement in such form as is approved by the Town and the underwriters. Such enhancement may, for example, be required in cases where the value-to-lien ratio for property within the district is insufficient or a single owner of property within the district is responsible for 33% or more of the debt service obligations of the bond issue, and may take the form of letters of credit, policies of insurance, or other vehicles.

TERMS AND CONDITIONS OF BONDS

All terms and conditions of the bonds shall be established by the Town. Unless otherwise authorized by the Town, the following shall serve as bond requirements:

- a. A reserve fund shall be set at the lesser of the three tests:
 - i. 10% of par amount,
 - ii. maximum annual debt service, or
 - iii. 125% of average annual debt service.
- b. Interest may be (capitalized) for up to 24 months.
- c. The maximum term of the bonds issued shall not exceed 35 years.
- d. The assigned special tax for any parcel within a District may escalate annually, but not by more than four percent (4%) per year for services. Debt service on the bonds may also increase by not more than two percent (2%) per year.
- e. The maximum special tax shall be established to assure that the annual revenue produced by levy of the maximum special tax shall be equal to at least 110% of the average annual debt service.
- f. All statements and documents related to the sale of bonds shall emphasize and state that (i) the Bonds are limited obligations of the Town and neither the faith, credit nor the taxing power of the Town is pledged to security or repayment of the bonds, (ii) the sole source of revenues are special taxes, the debt service reserve fund or proceeds raised by foreclosure proceedings, and (iii) the Town shall not be obligated to make payments of principal, interest or redemption premiums (if any) from any other source of funds.
- g. Bond indentures may include provisions allowing for immediate collection of delinquent taxes, including provisions for the subject district to cause judicial foreclosure proceedings to be filed in the Superior Court, within 90 days of determination of delinquency, against any such property for which Special taxes remain delinquent.

SPECIAL TAX FORMULA

The maximum special tax submitted to the qualified voters of the district shall not exceed one percent (1%) of the projected assessed value of the developed properties at the time of full build-out of district formation. Furthermore, the total of the following shall not exceed 1.85 percent (1.85%) of the projected assessed value of the subject properties:

- a. Ad valorem property taxes levied by the Town.
- b. Voter approved ad valorem taxes levied by the Town in excess of one percent (1%) of the assessed value.
- c. Special taxes levied by any existing CFD for the payment of bonded indebtedness or on-going services.
- d. Assessments levied for any assessment district or maintenance district for the payment of bonded indebtedness or services.
- e. The maximum special tax for the proposed CFD.

The maximum special tax formula shall adhere to the following requirements:

- a. The maximum special tax shall be established when a developed parcel is first subject to the tax and shall include the annual administrative costs of the Town to administer the district.
- b. Concerning that portion of the tax restricted to generating funds for maintenance of facilities, the special tax formula shall not include escalator rates allowing annual tax increases above two percent (2%) per year for developed parcels.
- c. The Town shall have discretion to allow a special tax in excess of the 1.85 percent (1.85%) maximum tax burden limits for any commercial or industrial lands within the district.
- d. Concerning that portion of the tax restricted to generate funds for the payment of debt service; the special tax formula shall not include escalator rates allowing annual tax increases above two percent (2%).

The Town shall retain a special tax consultant to prepare a report which:

- a. Recommends a special tax for the proposed CFD, and
- b. Evaluates the proposed special tax in light of its ability to adequately fund identified public facilities, Town administrative costs and services (if applicable) and other related expenditures. Such analysis shall also address the resulting aggregate tax burden of all proposed special taxes plus existing special taxes, ad valorem taxes and assessments on the properties within the CFD.

ACQUISITION PROVISIONS

Unless as otherwise agreed to between the Town and the applicant/developer, the following provisions will apply concerning the acquisition of public facilities with Mello-Roos or assessment district funds:

- a. The delivery to the Town by the applicant/developer of all deeds, easements, or other documents necessary to complete the transfer of title to the improvements and the land or interests in land on which the improvements have been constructed.
- b. Issuance of a title insurance policy in favor of the Town that ensures clear title to the land or interests in land to be conveyed to the Town.
- c. The delivery to the Town of a certified copy of the developer's "Notice of Completion" filed with the County Recorder's Office thirty-five (35) days prior to acceptance of the improvements.
- d. The delivery to the Town by the applicant/developer of lien waivers or releases from all contractors, subcontractors, and suppliers associated with construction of the improvements; or, in cases where this is not practical, other equivalent security such as a lien-free endorsement from a title company.

- e. Any other documentation required pursuant to the acquisition agreement between applicant/developer and the Town.

CONTINUING DISCLOSURE

The developer will comply with the federal requirements concerning secondary market disclosure as those requirements are reasonably interpreted by the Town and its counsel.

REFUNDING

The Town will analyze outstanding bond issues for refunding opportunities. In addition, the Town will accept refunding proposals from underwriting firms which the Town will then analyze and verify. The Town will refund outstanding bond issues if:

- 1) the refunding will generate at least three percent (3%) net present value savings; or
- 2) there is another reason the Town determines is compelling enough to complete a refunding (e.g. for the purpose of changing onerous legal requirements in a previous bond indenture or resolution).

HOME BUYER DISCLOSURE

Developers who are selling lots or parcels that are within a CFD shall provide disclosure notice to prospective purchasers that comply with all of the requirements set forth in Section 53341.5 of the Government Code. The disclosure notice must be provided to prospective purchasers of property at or prior to the time the contract or deposit receipt for the purchase of property is executed. Developers shall keep an executed copy of each disclosure document as evidence that disclosure has been provided to all purchasers of property within a CFD. The Town may, from time-to-time, add additional disclosure items at its sole discretion.

EXCEPTIONS TO THESE POLICIES

The policies set forth herein reflect the minimum standard under which the Town will make use of Financing Districts to fund public facilities and/or services. The Town reserves the right to amend or modify these policies at any time as well as to make exceptions or changes for specific financing projects, as facts or circumstances so warrant. The Town may find in limited and exceptional instances that a waiver to any of the above stated policies is reasonable given identified special Town benefits to be derived from such waiver or in the case of resident-voter Districts. Such waivers are granted only by action of the Town Council based on specific public purpose, health and safety findings, and/or financial matters.

GLOSSARY

Acquisition district - a special assessment district or CFD formed to finance the acquisition of infrastructure or public facilities where the applicant/developer will be reimbursed for eligible construction and related costs.

Bonds - bonds authorized and issued under the Improvement Act of 1911, the Municipal Improvement Act of 1913, the Improvement Bond Act of 1915, the Mello-Roos Act of 1982, or such other mechanism as is utilized by the Town in its discretion to finance the infrastructure and/or public facilities.

Bond counsel - special counsel retained by the Town to assure compliance with applicable federal and state tax and other laws and regulations relating to public financing.

Bond underwriter - the investment banker(s) retained by the Town to design, develop and execute the sale of bonds in the market place.

County - the County of San Bernardino.

Community Facilities District (CFD) - a special district formed pursuant to the Mello-Roos Community Facilities Act of 1982, to finance specific public improvements or public services, and where properties within the district are levied a special tax in accordance with the rate and method of apportionment adopted as part of the district proceedings.

Fair market - the amount of cash or its equivalent which property would bring if exposed for sale on the open market under conditions in which neither buyer nor seller could take advantage of the exigencies of the other and both have knowledge of all of the uses and purposes to which the property is adapted and for which it is capable of being used and of the enforceable restrictions upon uses and purposes.

Fee district - a special district formed to finance specific infrastructure and/or public facilities, and where landowners within the district are assessed a fee, payable at the time of development or permit approval, which fee is proportionate to the benefit received from the infrastructure and/or public facilities. There is no bond financing associated with a fee district.

Fiscal feasibility report - a study performed under the direction of the Town to determine the financial viability of a proposed district.

Improvement acts - the Improvement Act of 1911, the Municipal Improvement Act of 1913, the Improvement Bond Act of 1915, or such other act or ordinance under which the proceedings are conducted, leading to formation of the district.

Infrastructure and public facilities - those public improvements including but not limited to major streets and arterials; highway improvements and freeways; freeway interchanges; right of way acquisitions; bridges; street lights; water, flood, sewer and drainage

TOWN OF YUCCA VALLEY
Community Facilities Districts
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improvements; landscape and irrigation facilities; reclaimed water facilities; environmental mitigation; bicycle and pedestrian facilities; fire and police stations; parks; wetlands; telephone ducts; electrical conduits; libraries; transit improvements (including public parking facilities); and the provision of certain services (if applicable), that may be eligible for financing under this document, and which are authorized improvements under the improvement act or CFD selected by the Town.

In-tract facilities - public facilities which serve an individual tract development, such as local subdivision streets, local utilities and local drainage systems.

Special assessment district - an assessment district formed pursuant to an improvement act to finance eligible specified infrastructure and/or public facilities, and where properties within the district are assessed an amount proportionate to the benefit received from the improvements financed.

Special tax consultant - consultant retained by the Town to develop the rate and method of apportionment and other special tax formulas and criteria for a Mello-Roos CFD.

Town - the Town of Yucca Valley

Value-to-lien ratio - the full cash value of the properties subject to the special taxes as determined by an MAI appraisal, including the value of the improvements to be financed from the issue of bonds for which the value-to-lien ratio is being computed, compared to the aggregate amount of the special tax lien proposed to be created plus any existing assessment and/or special tax liens on the parcels.

RESOLUTION NO. 11-

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN
OF YUCCA VALLEY DECLARING ITS INTENTION TO
ESTABLISH COMMUNITY FACILITIES DISTRICT NO. 11-**

1

WHEREAS, the Town of Yucca Valley Planning Commission at its regular meeting on January 6, 2009 approved the Conditional Use Permit 01-08 and Tentative Tract Map 1903 subject to Conditions of Approval attached hereto as Exhibit "A"; and

WHEREAS, Condition No. 15 of the attached Conditions of Approval requires that a funding mechanism be established for the purpose of funding the long-term maintenance and rehabilitation of asphalt pavement, sidewalk, curbs and gutters, and storm drain system, and other related infrastructure facilities; and

WHEREAS, in order to accomplish the foregoing, the Town desires to form a community facilities district pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code § 53311, *et seq.*), and to levy a special tax on all property within the district for legally-permitted facilities and services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Yucca Valley as follows:

Section 1. Pursuant to the Mello-Roos Community Facilities Act of 1982 (Gov't Code § 53311, *et seq.*), the Town Council hereby declares its intent to establish a community facilities district. Pursuant to Section 53321 of the California Government Code, the Town Council hereby determines the following:

- A. The proposed district shall be formed pursuant to the Mello-Roos Community Facilities Act of 1982 set forth in California Government Code Title 5, Division 2, Part 1, Chapter 2.5;
- B. The proposed boundaries of the District shall coterminous with the boundaries indicated on the boundary map attached hereto as "Exhibit "B" and incorporated herein by this reference;
- C. The name for the proposed district is "Community Facilities District No. 11-1" (hereafter, the "District");
- D. The public facilities and services proposed to be financed by the District are the following:
 1. Maintenance of storm drainage, storm water management, and drainage system facilities; and
 2. Maintenance of all public pedestrian or bicycle pathways; and

3. Maintenance of landscaping, including median landscaping, irrigation and appurtenant facilities; and
 4. Public lighting and appurtenant facilities, including street lights and traffic signals.
 5. Maintenance of public streets, including pavement, traffic control devices, landscaping and other public improvements installed within the public right-of-way; and
 6. Town and County costs associated with the setting, levying and collection of the special tax, and in the administration of the District including the contract administration.
- E. Except where funds are otherwise available, a special tax sufficient to pay for all facilities and services, secured by recordation of a continuing lien against all nonexempt real property in the District, will be annually levied within the area. The rate, method of apportionment, and manner of collection of the special tax are described in Exhibit "C" attached hereto and incorporated herein by this reference.
- F. The District does not currently contain any parcels used for private residential purposes, and the Council hereby declares that no special tax shall be levied within the District against any parcel that may be subsequently used for private residential purposes;

Section 2. The Town Council of the Town of Yucca Valley will conduct a public hearing at 6:00 PM, Tuesday, August 2, 2011 at the Yucca Valley Community Center, Town of Yucca Valley, 57090 29 Palms Highway, Yucca Valley, CA 92284 to consider this Resolution and receive any oral or written testimony in favor of or opposed to the formation of Community Facilities District No. 11-1.

Section 3. The Town Staff is hereby directed to study the need for the formation of the proposed District and, at or before the time of the public hearing on formation of the District, to file a report with the Town Council containing a brief description of the public services which will be required to adequately meet the needs of the District and an estimate of the cost of providing those services.

Section 4. At or prior to the public hearing, protests against the formation of the District may be made orally or in writing by interested persons or taxpayers. Written response should be directed to: Town Clerk, Town of Yucca Valley, 57090 29 Palms Highway, Yucca Valley, CA 98224.

Section 5. The levy of the special tax to be imposed with the District shall be submitted to the qualified electors of the territory to be included within the District pursuant to Section 53326 of the Government Code.

Section 6. The Town Council hereby directs the Town Clerk to publish notice of the public hearing on this Resolution in the manner required by Section 53322 of the California Government Code; and to provide written notice of said public hearing to all landowners within the proposed District in the manner required by Section 53322.4 of the California Government Code; and to conduct all activities necessary for the election on the levy of special taxes as may be legal and necessary.

APPROVED AND ADOPTED THIS 7TH DAY OF JUNE, 2011

MAYOR

ATTEST:

TOWN CLERK

CONDITIONAL USE PERMIT 01-08, TPM 19103, EA 06-08
January 6, 2009 Planning Commission Meeting

FINAL CONDITIONS OF APPROVAL
Conditional Use Permit 01-08, Tentative Parcel Map 19103

1. This approval is for Conditional Use Permit 01-08 and Tentative Parcel Map 19103, an application to allow the construction of a 75,846 square feet of commercial space on a 8.81 acre site, in two phases. Phase I will include the Rite Aid drug store, the Fresh and Easy grocery store, and the western portion of Building B, containing approximately 53,381 square feet. Phase II will include Building A, the restaurant, and the eastern portion of Building B, containing a total of approximately 22,465 square feet. The property is identified as Assessor Parcel Number 595-271-26.
2. The Applicant/owner shall agree to defend at his sole expense any action brought against the Town, its agents, officers, or employees, because of the issuance of such approval, or in the alternative, to relinquish such approval, in compliance with the Town of Yucca Valley Development Code. The Applicant shall reimburse the Town, its agents, officers, or employees for any court costs, and attorney's fees which the Town, its agents, officers or employees may be required by a court to pay as a result of such action. The Town may, at its sole discretion, participate at its own expense in the defense of any such action but such participation shall not relieve Applicant of his obligations under this condition.
3. This Conditional Use Permit and Tentative Parcel Map shall become null and void if substantially construction has not been completed, or the map has been recorded, respectively, within two (2) years of the Town of Yucca Valley date of approval. Extensions of time may be granted by the Planning Commission and/or Town Council, in conformance with the Town of Yucca Valley Development Code regulations. The Applicant is responsible for the initiation of an extension request.

Approval date: January 6, 2009
Expiration date: January 6, 2011
4. The Applicant/owner shall ascertain and comply with requirements of all State, County, Town and local agencies as are applicable to the project area. These include, but are not limited to, Environmental Health Services, Transportation/Flood Control, Fire Department, Building and Safety, State Fire Marshal, Caltrans, High Desert Water District, Airport Land Use Commission, California Regional Water Quality Control Board, the Federal Emergency Management Agency, MDAQMD-Mojave Desert Air Quality Management District, Community Development, Engineering, and all other Town Departments.

5. All conditions are continuing conditions. Failure of the Applicant to comply with any or all of said conditions at any time shall result in the revocation of the approval on the property.
6. After final plan check by the Town, original mylars (4 mil) shall be submitted to the Town for signature by the Town Engineer. All original mylars submitted for Town Engineer's signature must contain the design engineer's wet signature and stamp and all other required signatures.
7. The Applicant shall pay all fees charged by the Town as required for processing, plan checking, construction and/or electrical inspection. The fee amounts shall be those which are applicable and in effect at the time the work is undertaken and accomplished. Fees for entitlement prior to construction permits are based on estimated costs for similar projects. Additional fees may be incurred, depending upon the specific project. If additional fees for services are incurred, they must be paid prior to any further processing, consideration, or approval(s).
8. The developer shall reimburse the Town for the Town's costs incurred in monitoring the developer's compliance with the Conditions of Approval including, but not limited to, inspections and review of developer's operations and activities for compliance with all applicable dust and noise operations. This condition of approval is supplemental and in addition to normal building permit and public improvement permits that may be required pursuant to the Yucca Valley Municipal Code.
9. All improvements shall be inspected by the Town's Building and Safety Division, as appropriate. Any work completed without proper inspection may be subject to removal and replacement under proper inspection.
10. Site shall be kept clean at all times. Scrap materials shall be consolidated, and a container must be provided to contain trash that can be carried away by wind during construction.
11. At the time of permit issuance the Applicant shall be responsible for the payment of fees associated with electronic file storage of documents.
12. The Applicant shall pay Development Impact Fees in place at the time of issuance of Building Permits prior to pre-final inspection.
13. A plan identifying all protected plants as well as a Joshua Tree Relocation Plan with any area proposed to be disturbed in accordance with the Town's Native Plant Protection Ordinance shall be submitted for approval prior to issuance of grading permits for the project. A minimum 60 day adoption period before land disturbance in accordance with the grading plan may commence.

14. Prior to the delivery of combustible materials, the following items shall be accepted as complete:

- a) The water system is functional from the source of water past the lots on which permits are being requested (i.e. All services are installed, valves are functional and accessible, etc.); and
- b) Fire hydrants are accepted by the Fire Marshal and the Department of Public Works.



15. In conjunction with the preparation of improvement plans, the Applicant shall cause to be formed or shall not protest the formation of a maintenance district(s) for landscape, lighting, streets, drainage facilities or other infrastructure as required by the Town. The Applicant shall initiate the maintenance and benefit assessment district(s) formation by submitting a landowner petition and consent form (provided by the Town of Yucca Valley) and deposit necessary fees concurrent with application for street and grading plan review and approval and said maintenance and benefit assessment district(s) shall be established concurrent with the approval of the final map in the case of subdivision of land, or prior to issuance of any certificate of occupancy where there is no subdivision of land.

16. The Applicant shall form a public safety assessment district on the properties subject to Town Council adoption of a fiscal impact model.

17. Utility undergrounding shall be required for all new service and distribution lines that provide direct service to the property being developed; existing service and distribution lines that are located within the boundaries being developed that provide direct service to the property being developed; existing service and distribution lines between the street frontage property line and the centerline of the adjacent streets of the property that provide direct service to the property being developed; existing Service and Distribution lines located along or within 10 feet of the lot lines of the property that provide direct service to the property being developed; or existing service and distribution lines being relocated as a result of a project.

18. All Mitigation Measures included in Environmental Assessment 06-08 are incorporated into these conditions by reference.

19. In conjunction with the submittal of building plans, a final landscaping and irrigation plan shall be submitted for review and approval. All landscaping shall be on an automated landscaping irrigation system.

20. Landscaping shall be maintained in perpetuity. Any dead plant(s) shall be replaced within 30 days.

21. All roof mounted equipment shall be screened from view from all surrounding streets and property.
22. Reciprocal access and parking easements shall be recorded on all lots within the Parcel Map.
23. A cart corral shall be provided for the Rite Aid parking area, and two cart corrals shall be provided for the Fresh and Easy parking area.
24. The inside westbound lane at the Warren Vista project access, parallel to the RiteAid drive through lanes, shall be converted to a left turn lane into the southern parking lot, if approved by a qualified traffic engineer.
25. The striping of Warren Vista shall include a left turn pocket for northbound traffic at the project entry.
26. The architecture of the Rite Aid building shall be modified to be consistent with the architecture of the Rite Aid recently completed in the City of Banning - it shall include stone veneer, arches and contrasting trim, and similar features on all four sides of the structure.
27. All signage shall comply with the Towns Sign Code, Ordinance 156.
28. All the perimeter landscaping, all retaining walls, and all parking areas and driveways shall be completed prior to the issuance of the first certificate of occupancy.
29. Any area which remains un-built shall be stabilized with either a chemical stabilization agent or a desert wildflower mix. These areas shall also be blocked from vehicular access by bollards or similar decorative means. Chain link fencing shall not be permitted.
30. All retaining walls shall be constructed of decorative block, or similar aesthetically pleasing material. The lower southern boundary wall may be colored concrete block. The southerly two thirds of the western wall, along the Wash, may be colored concrete and wrought iron fencing.
31. Dedicate, or show there exists, sufficient right of way for the "proposed State Route 62 realignment section" per Town standards. This standard requires 67 feet of dedication from centerline of the highway to the right of way. Dedicate, or show there exists, sufficient right of way for a Major Collector street on Warren Vista Avenue per Town of Yucca Valley standard 103. Dedicate, or

- show there exists, sufficient right of way for a Rural Local Road per Town Standards on Alta Vista Drive including required knuckles on the street.
32. Construct curb and gutter and sidewalk 30 feet from centerline on Warren Vista Avenue per Town of Yucca Valley Standard Drawing 103 and 220. Any existing pavement on Warren Vista Avenue shall be removed and replaced to centerline.
 33. Construct curb and gutter and sidewalk on State Route 62 per the Town of Yucca Valley "proposed State Route 62 realignment section". Construct a median curb on State Route 62 per Caltrans standards along the project frontage as required by Caltrans in their letter dated February 13, 2008.
 34. Construct curb and gutter 20 feet from centerline per Town of Yucca Valley Standard Drawing No. 101 on Alta Vista Drive as well as any improvements required for the knuckles. Any existing pavement on Alta Vista Drive shall be removed and replaced to centerline.
 35. Relocate the existing traffic signal at the intersection of State Route 62 and Warren Vista Drive to accommodate the widened highway section.
 36. The project proponent shall contribute his/her fair share to improvements at SR62/SR247, prior to the issuance of a Certificate of Occupancy for the first building of the proposed project.
 37. The Fresh and Easy pad elevation is approximately eight feet above the adjacent highway elevation. If possible this pad should be lowered two to three feet.
 38. A note on the grading plan indicates a 100 foot setback from the Flood Control District east right of way may be required. Prior to submittal of a final grading plan approvals for the site plan from San Bernardino County Flood Control District shall be submitted to the Town.
 39. The applicant shall pay their fair share for all improvements related to the West Burnt Mountain wash as approved by future Town Council Policy or by the Town Manager.
 40. Extend the existing box culvert where West Burnt Mountain Wash crosses under SR 62 such that the ultimate street section for SR 62 can be accommodated. Extend the existing box culvert where West Burnt Mountain Wash crosses under SR 62 to the ultimate southerly side of sidewalk.
 41. Install street lights along the project frontage with SR 62 per Town of Yucca Valley Standard Drawing No. 300.

42. Install street lights at the project entrances on Warren Vista Drive per Town of Yucca Valley Standard Drawing No. 302.
43. The applicant shall pay their fair share for the installation of a traffic sign at Warren Vista and Yucca Trail. The amount shall be determined by a fair share analysis completed by the projects engineer and approved by the Town Engineer.
44. During construction, the Contractor shall be responsible to sweep public paved roads adjacent to the project as necessary and as requested by the Town staff to eliminate any site related dirt and debris within the roadways. During his business activities, the Applicant shall keep the public right-of-way adjacent to his property in a clean and sanitary condition.
45. No staging of construction equipment or parking of worker's vehicles shall be allowed within the public right-of-way.
46. Prior to the issuance of a Grading Permit for the onsite paved areas, a Grading Plan prepared by a recognized professional Civil Engineer shall be submitted, and the corresponding fees shall be paid to the Town prior to any grading activity. The final Grading Plan shall be reviewed and approved by the Engineering Division prior to issuance of grading permits. The applicant/owner is responsible for all fees incurred by the Town. Prior to Certificate of Occupancy, the Engineer-of-Record shall survey and certify that the site grading was completed in substantial conformance with the approved Grading Plans.
47. Prior to the issuance of Permits, the Applicant shall comply with the recommendations of a site-specific Geotechnical and Soils Report which shall be reviewed and subject to Town approval. The report shall include recommendations for any onsite and offsite grading, foundations, compaction, structures, drainage, and existence of fault zones. It shall include recommendations for retention basins, slope stability and erosion control.
48. All recommended approved measures identified in the Soils Report shall be incorporated into the project design.
49. Developer shall comply with NPDES requirements as applicable. The Applicant shall install devices on his property to keep erodible material, rocks, and gravel on the site. To eliminate any site related dirt and debris within the roadways, the Applicant shall be responsible to sweep public paved roads adjacent to the project as necessary and as requested by the Town Staff.
50. The development of the property shall be in conformance with FEMA and the Town's Floodplain Management Ordinance requirements. Adequate provision shall

be made to intercept and conduct the existing tributary drainage flows around or through the site in a manner that will not adversely affect adjacent or downstream properties at the time the site is developed.

51. A retention basin and/or underground storage system shall be constructed and functional prior to the issuance of certificate of occupancy for the any lot within the project. The applicant shall provide on-site retention for the incrementally larger flows caused by development of the site.

A drainage report, prepared by a registered Civil Engineer, shall be prepared to determine the flows exiting the site under current undeveloped conditions compared to the incrementally larger flows due to the development of the site. The retention basin size will be determined, per County of San Bernardino Flood Control methodology such that the post development 100 year peak flow exiting the site shall be 10% less than the current 25 year peak flow from the site.

Basin(s) shall be designed to fully dissipate storm waters within a 72 hour period.

A pre-filtration system shall be installed for all drain lines connected to an underground storage system to collect sediment and hydrocarbon material prior to discharge into the underground system.

The inlets into the existing San Bernardino County Flood Control District facility to the west of the site shall be submitted to the County for approval.

52. Any grading or drainage onto private off-site or adjacent property shall require a written permission to grade and/or a permission to drain letter from the affected property owner.
53. No on-site or off-site work shall commence without obtaining the appropriate permits for the work involved from the Town. The approved permits shall be readily available on the job-site for inspection by the Town personnel.
54. All grading activities shall minimize dust through compliance with AQMD Rule 403.
55. Prior to issuance of a grading permit, a Fugitive Dust and Erosion Control Plan shall be submitted and approved by the Building Official.
56. A Notice of Intent to comply with Statewide General Construction Stormwater Permit (Water Quality Order 99-08-DWQ as modified December 2, 2002) is required for the proposed development via the California Regional Water Quality Control Board (phone no. 760-346-7491). A copy of the executed letter issuing a Waste Discharge Identification number shall be provided to the Town prior to issuance of a grading permit.

57. Prior to any work being performed in the public right-of-way, fees shall be paid and an encroachment permit shall be obtained from the Town. The Applicant shall apply for an encroachment permit from the Town for utility trenching, utility connection, or any other encroachment onto public right-of-way. The Applicant shall be responsible for the associated costs and arrangements with each public utility.
58. All existing street and property monuments within or abutting this project site shall be preserved consistent with AB 1414. If during construction of onsite or offsite improvements monuments are damaged or destroyed, the Applicant/ Developer shall retain a qualified licensed land surveyor or civil Engineer to reset those monuments per Town Standards and file the necessary information with the County Surveyor's office as required by law (AB 1414).
59. All improvement plans shall be designed by a Registered Civil Engineer.
60. Any and all graffiti shall be removed within twenty-four (24) hours of discovery or notification by the Town.
61. All refuse shall be removed from the premises in conformance with Yucca Valley Town Code 33.083.
62. Handicapped site access improvements shall be in conformance with the requirement of Title 24 of the California Building Code.

PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY

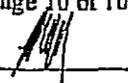
63. The Applicant shall restore any pavement cuts required for installation or extension of utilities for his project within the public right-of-way. In all cases where cuts are allowed, the Applicant is required to patch the cuts to Town standards and the approval of the Town Engineer. The patching shall include a grinding of the pavement to a width 4 feet beyond the edge of the trench on each side, or as determined by the Town Engineer, and replacement with a full-depth asphalt concrete recommended by the Soils Engineer.
64. Prior to the issuance of a certificate of occupancy street plans prepared by a recognized professional Civil Engineer shall be submitted, and the corresponding fees shall be paid to the Town. The final street plans shall be reviewed and approved by the Engineering Division. The applicant/owner is responsible for all fees incurred by the Town. Prior to Certificate of Occupancy, the Engineer-of-Record shall survey and certify that the site grading was completed in substantial conformance with the approved Grading Plans.

65. Street improvements shall be completed prior to issuance of a certificate of occupancy.
 66. The retention basin and/or underground storage system shall be constructed and functional prior to the issuance of certificate of occupancy for the project.
 67. The traffic signal at the intersection of SR 62 and Warren Vista Drive shall be relocated prior to the issuance of the first certificate of occupancy.
 68. The Applicant shall submit written proof to the Building Official that the Applicant has complied with all conditions of approval or comments, as required, from the High Desert Water District, and Colorado Regional Water Quality Control Board. Applicant shall comply with applicable requirements of NPDES (Non-Point Pollution Discharge Elimination System).
 69. The Applicant shall construct the replacement of any identified damaged curb and gutter, sidewalk, drive approach, asphalt concrete pavement, meter boxes, and other infrastructure that may be required by the Town Engineer or another Agency.
 70. The Applicant shall install all water and sewer systems required to serve the project. The location of the proposed septic system(s) shall be shown on the project grading plan(s).
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71. Prior to the issuance of a Certificate of Occupancy all improvements shall be constructed, final inspection performed, punch-list items completed, and all installations approved by the appropriate agency.
 72. All existing street and property monuments within or abutting this project site shall be preserved consistent with AB 1414. If during construction of onsite or offsite improvements monuments are damaged or destroyed, the Applicant/ Developer shall retain a qualified licensed land surveyor or civil Engineer to reset those monuments per Town Standards and file the necessary information with the County Recorder's office as required by law (AB 1414).
 73. The Developer and his Contractor(s) shall observe the construction of this project to make certain that no damage or potential for damage occurs to adjacent roadway, existing improvements, adjacent property and other infrastructure. The Developer shall be responsible for the repair of any damage occurring to offsite infrastructure and/or property damage as determined by the Town Engineer. The Developer shall repair any such damage prior to certificate of occupancy. If the damage is such that it is not repairable within a reasonable amount of time as determined by the Town Engineer, the Developer may petition the Town Engineer for additional conditions that may allow him the time, amount of surety and other requirements to repair the damage.

- 74. The Developer and his Contractor(s) shall be responsible for all improvements that he has constructed within the public right-of-way as required by the conditions of approval. The improvements shall be constructed to the standards and requirements as determined and approved by the Town Engineer. Any improvements not considered to be to the required standards shall be replaced by the Developer. The Developer shall be required to maintain and repair those improvements prior to and after acceptance by the Town Council for the length of time required by the applicable conditions, standards and ordinances.
- 75. The septic system shall be maintained so as not to create a public nuisance and shall be serviced by a DEHS permitted pumper. Soil testing for the subsurface disposal system shall meet the requirements of the Department of Environmental Health Services. Applicant shall submit a minimum of three (3) copies of percolation reports for the project site and an appropriate fee to DEHS for review and approval, a copy of the cover sheet with an approval stamp to Building and Safety Division at the time of building permit application, and two (2) copies of the approved percolation report to the Building and Safety Division at the time of construction plan check. The location of the septic system shall be shown on the project grading plans.
- 76. All exterior lighting shall comply with the Outdoor Lighting Ordinance and shall be illustrated on all construction plans.
- 77. The applicant shall pay in-lieu fees for the project's fair share costs of the Bike Lane within Warren Vista.

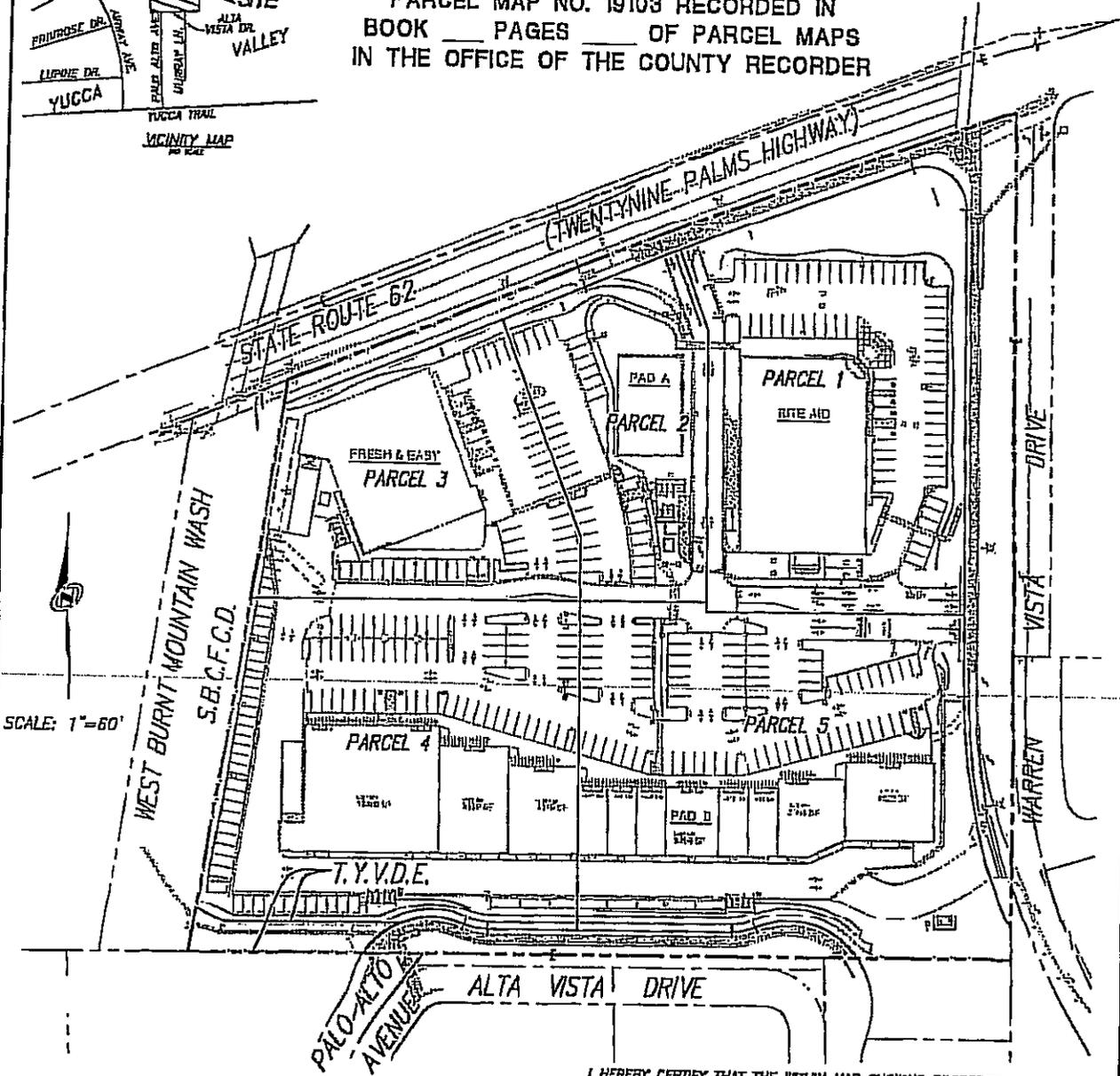
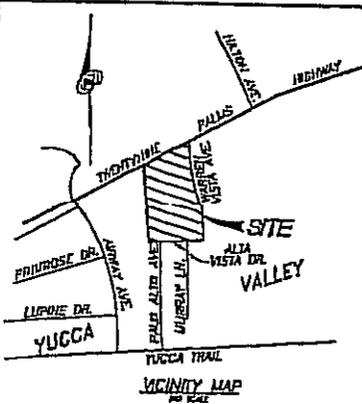
I HEREBY CERTIFY THAT THE APPROVED CONDITIONS OF APPROVAL WILL BE SATISFIED PRIOR TO OR AT THE TIMEFRAMES SPECIFIED AS SHOWN ABOVE. I UNDERSTAND THAT FAILURE TO SATISFY ANY ONE OF THESE CONDITIONS WILL PROHIBIT THE ISSUANCE OF ANY PERMIT OR ANY FINAL MAP APPROVAL.

Applicant's Signature  Date 2-10-09

Page 10 of 10
Applicant's Initials: 

PROPOSED BOUNDARY MAP
TOWN OF YUCCA VALLEY
IN THE COUNTY OF SAN BERNARDINO,
STATE OF CALIFORNIA

COMMUNITY FACILITY DISTRICT NO. 11-1
PARCEL MAP NO. 19103 RECORDED IN
BOOK ___ PAGES ___ OF PARCEL MAPS
IN THE OFFICE OF THE COUNTY RECORDER



SCALE: 1"=60'

LEGEND

- INDICATES FACILITIES DISTRICT BOUNDARY
- S.B.C.F.C.D. INDICATES SAN BERNARDINO COUNTY FLOOD CONTROL
- T.Y.V.D.E. INDICATES TOWN OF YUCCA VALLEY DRAINAGE EASEMENT

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 11-1 OF THE TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AT A REGULAR MEETING THEREOF, HELD ON THE ___ DAY OF ___ 20___ BY ITS RESOLUTION NO. ___

JANET M. ANDERSON
TOWN CLERK
TOWN OF YUCCA VALLEY
COUNTY OF SAN BERNARDINO

FILED IN THE OFFICE OF THE TOWN CLERK THIS ___ DAY OF ___ 20___

JANET M. ANDERSON
TOWN CLERK
TOWN OF YUCCA VALLEY
COUNTY OF SAN BERNARDINO

FILED THIS ___ DAY OF ___ 20___ AT THE HOUR OF ___ O'CLOCK
IN BOOK ___ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES
DISTRICTS AT PAGE ___ IN THE OFFICE OF THE COUNTY RECORDER IN THE
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF SAN BERNARDINO



RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES

**TOWN OF YUCCA VALLEY
COMMUNITY FACILITIES DISTRICT NO. 1
(Maintenance Services)**

A Special Tax of Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley (the "District") shall be levied on all Assessor's Parcels in the District and collected each Fiscal Year commencing in Fiscal Year 2011-12 in an amount determined by the Town through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the District, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California, as amended.

"Administrative Expenses" means the actual or estimated costs incurred by the Town as administrator of the District to determine, levy and collect the Special Taxes, including salaries and benefits of Town employees whose duties are directly related to administration of the District and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the general tax rolls, preparation of required reports; and any other costs required to administer the District as determined by the Town.

"Annual Escalation Factor" means the greater of the increase in the annual percentage change of the All Urban Consumers Consumer Price Index (CPI) or four percent (4%). The annual CPI used shall be for the San Diego Area as determined by the Bureau of Labor Statistics.

"Approved Property" means an Assessor's Parcel and/or Lot in the District, which has a Final Map recorded prior to March 1st preceding the Fiscal Year in which the Special Tax is being levied, but for which no building permit has been issued prior to the May 1st preceding the Fiscal Year in which the Special Tax is being levied. The term "Approved Property" shall apply only to Assessors' Parcels and/or Lots, which have been subdivided for the purpose of residential development, excluding any Assessor's Parcel that is designated as a remainder parcel determined by final documents and/or maps available to the District Administrator, or Non-Residential Property which has an approved Parcel Map.

"Assessor's Parcel" means a lot or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by assessor's parcel number.

"Base Year" means Fiscal Year ending June 30, 2012.

"District Administrator" means the Town Manager, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"District" means Community Facilities District No. 1 Maintenance Services of the Town of Yucca Valley.

"Developed Property" means all Taxable Property for which a building permit has been issued prior to May 1st preceding the Fiscal Year in which the Special Tax is being levied.

"Dwelling Unit" means an individual single family unit or an individual residential unit within a duplex, tri-plex, four-plex, condominium or apartment structure.

"Exempt Property" means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property designated by the Town's District Administrator as Tax-Exempt Property

"Final Map" means an Assessor's Parcel Map, a final subdivision map, other parcel map, other final map, other condominium plan, or functionally equivalent map that has been recorded in the Office of the County Recorder.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Land Use Class" means any of the classes listed in Table 1.

"Lot" means property within a recorded Final Map identified by a lot number for which a building permit has been issued or may be issued.

"Maximum Special Tax" means the maximum Special Tax, determined in accordance with Section C below that can be levied in the District in any Fiscal Year on any Assessor's Parcel.

"Property Owner Association Property" means any property within the boundaries of the District that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to a property owner association, including any master or sub-association.

"Proportionately" means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class.

"Public Property" means any property within the boundaries of the District that is, at the time of the District formation or at the time of an annexation, expected to be used for rights-of-way, parks, schools or any other public purpose and is owned by or irrevocably offered for dedication to the federal government, the State, the County, or any other public agency.

"Residential Property" means any parcel on which an individual single family residence or, a duplex, tri-plex, four-plex, condominium or apartment structure may be constructed.

"Special Tax" means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

"Special Tax Requirement" means that amount required in any Fiscal Year for the District to: (i) pay for providing the authorized services including the actual costs of maintenance, repair, monitoring, replacement of facilities, and reporting as required under all applicable permits; (ii) pay reasonable Administrative Expenses; (iii) pay any amounts required to establish or replenish any reserve funds; and (iv) pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year; less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of the District and any future annexation to the District that is not exempt from the Special Tax pursuant to law or as defined herein.

"Town" means the Town of Yucca Valley, California

"Undeveloped Property" means, for each Fiscal Year, all Assessors' Parcels of Taxable Property not classified as Developed Property or Approved Property, including an Assessor's Parcel that is designated as a remainder parcel and is not identified as potential Public Property by any final documents and/or maps available to the District Administrator.

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year using the definitions above, all Taxable Property within the District shall be classified as Developed Property, Approved Property, Undeveloped Property or Exempt Property. Commencing with the Base Year and for each subsequent Fiscal Year, all Taxable Property shall be subject to Special Taxes pursuant to Sections C and D below.

C. MAXIMUM SPECIAL TAX RATE

The Maximum Annual Special Tax rates for Assessor's Parcels are shown in the following tables:

**TABLE 1
Equivalent Dwelling Unit Factors
Community Facilities District No. 1
(Improvement Area 1)**

Property Classification	Improvement Area 1
Developed Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Approved Property Residential Non-Residential	1 EDU per dwelling unit 4.5 EDU per acre
Undeveloped Property Residential Non-Residential	4.5 EDU per acre 4.5 EDU per acre
Exempt Property	N/A

TABLE 2
Maximum Special Tax for Approved Property
Community Facilities District No. 1
(Improvement Area 1)

Property Classification	Maximum annual Special Tax
Developed Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre
Approved Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre
Undeveloped Property Residential Non-Residential	\$194.18 per EDU \$873.81 per acre

On each July 1 following the Base Year, the Maximum Special Tax Rates in Table 1 and Table 2 shall be increased in accordance with the Annual Escalation Factor.

4. Tax-Exempt Property

No Special Tax shall be levied on Tax-Exempt Property.

D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2011-12, and for each subsequent Fiscal Year, the District Administrator shall calculate the Special Tax Requirement based on the definitions in Section A and levy the Special Tax as follows until the amount of the Special Tax levied equals the Special Tax Requirement. First, the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Developed Property up to 100% of the applicable Maximum Special Tax. Second, if the Special Tax Requirement has not been satisfied by the first step, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Approved Property up to 100% of the applicable Maximum Special Tax for Approved Property. Third, if the Special Tax Requirement has not been satisfied by the first two steps, then the Special Tax shall be levied each Fiscal Year on each Assessor's Parcel of Undeveloped Property up to 100% of the applicable Maximum Special Tax for Approved Property.

E. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the District Administrator appealing the levy of the Special Tax. This notice is required to be filed with the District Administrator during the Fiscal Year the error is believed to have occurred. The District Administrator or designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the District Administrator verifies that the tax should be changed the Special Tax levy shall be corrected and, if applicable in any case, a refund shall be granted.

F. MANNER OF COLLECTION

Special Tax as levied pursuant to Section D above shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that the District Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the District or as otherwise determined appropriate by the District Administrator.

G. TERM OF SPECIAL TAX

The Special Tax shall be levied in perpetuity.



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: May 27, 2011
For Council Meeting: June 7, 2011

Subject: Desert Regional Tourism Agency (DRTA) Quarterly Report and Fiscal Year 2011-12 funding request.

Recommendation: Receive and File the Quarterly Activity Report for the period ending April 30, 2011, and receive an update regarding the request of the DRTA for fiscal year 2011-12 funding.

Order of Procedure:

- Staff Report
- Public Comment
- Questions of Staff
- Council Discussion
- Motion/Second
- Discussion on Motion
- Roll Call Vote (Consent Agenda Item)

Discussion: The lease agreement between the Town of Yucca Valley and the Desert Regional Tourism Agency (DRTA), which operates the California Welcome Center, requires the DRTA to provide the Town with a regular written report. This report is intended to provide an update of the DRTA's tourism activities and an accounting of income and expenditures so as to demonstrate that Town contributions are being expended for those purposes set forth in the agreement. The DRTA has provided the Town the attached activity report for the period ending April 30, 2011.

Additionally, staff received notification from the DRTA regarding their desire to request a \$23,750 in funding for the 2011-12 fiscal year. Section six of the lease agreement states:

Reviewed: _____ LY _____ CY
 Town Manager Town Attorney Admin Svcs

Department Report Request of other Agency Ordinance Receive and File
 Consent Presentation Resolution Public Hearing

Town has committed tourism funding to Agency for the first two years of the agreement, the first payment to be made upon execution of the Agreement and the second at the beginning of the 2005-06 fiscal year. In future years, Town may opt to contribute funds to Agency for the fulfillment of the tourism objectives associated with the operation of the California Welcome Center. The amount of contribution shall be negotiated annually in conjunction with the Town's budgetary process. Payments, if any, shall be made by Town within 30 days of receipt of invoice.

The funding history of the Agency is as follows:

Fiscal Year Ending	June 30, 2005	\$25,000
Fiscal Year Ending	June 30, 2006	\$25,000
Fiscal Year Ending	June 30, 2007	\$25,000
Fiscal Year Ending	June 30, 2008	\$25,000
Fiscal Year Ending	June 30, 2009	\$25,000
Fiscal Year Ending	June 30, 2010	\$25,000
Fiscal Year Ending	June 30, 2011	\$25,000
<i>Fiscal Year Ending</i>	<i>June 30, 2012</i>	<i>\$23,750 Proposed – RDA</i>

This funding was provided to the Agency in their efforts in promoting the Town, businesses, sites, and the day to day operation of the California Welcome Center. As part of the funding request, staff has identified that many of the activities provided by the Agency have a direct benefit on the Town's Redevelopment Agency's project area. Such tasks included, but are not limited to:

- Promote, advance, preserve and protect the tourism and commercial interests of the Town in support of the tourism industry;
- Preserve and promote the many tourism assets in the region and in the Town through: 1) education of visitors; 2) representation of the local tourism outlets in the city, county, regional, state and national media; and, 3) creation of an environment and services beneficial to the Town and regional tourism infrastructure; and,
- Promote tourism and its related business impacts through: 1) promotion of tourism development programs designed to strengthen and expand the potential of local providers, and 2) promotion of programs of a civic, social and cultural nature, which are designed to increase the functional and aesthetic values of the community.

Based on these factors, it is the staff recommendation to move this funding request to the Town's Redevelopment Agency for inclusion in the FY 2011-12 Agency budget.

Fiscal Impact: The FY 2011-12 proposed budget will include funding in the amount of \$23,750 in Redevelopment Agency funds for this activity for Agency consideration. This funding structure will relieve the General Fund of \$25,000 in related historical funding.

Attachments: DRTA Funding Request
DRTA/CWC Report



**Desert Regional Tourism Agency
Town of Yucca Valley - May 2011**

- **Funding Request**
- **Quarterly Report**
- **Performance Report**
- **Financials, April 2011**
- **Volunteer Hour Analysis**
- **DRTA/CWC Organization History**



Desert Regional Tourism Agency

(760) 365-9632
Fax: 365-5770

56711 29 Palms Hwy.
Yucca Valley, CA 92284
California Welcome Center

May 24, 2011

RE: Community Partnership Funding Request

Dear Honorable Mayor and Town Council,

In years past, the Town of Yucca Valley's partnership budget allocation to the Desert Regional Tourism Agency (DRTA) has been \$25,000.00 per year towards the California Welcome Center's (CWC) operating expenses.

The municipal partnership funding we receive is instrumental in the ability to maintain operations at the current level of service. In light of the monetary issues faced by our country, state and county, income from advertising opportunities within the CWC have been impacted by the recession; however at the same time the CWC is pleased to report that CWC visitations have remained fairly constant. A positive reflection of the continued value and need for CWC activities within our community.

DRTA is requesting that Council give sincere consideration to the request for continued partnership funding. We respect the incredible challenges the Town is confronted with in managing its current budgetary needs in light of revenue reductions, therefore DRTA is requesting a partnership funding for fiscal year 2011-2012 of \$23,750 which represents a 5% reduction.

On behalf of the DRTA Board and our CWC staff, thank you for your valued participation and for your continued support.

Sincerely,

Cary Harwin, President
Board of Directors
Desert Regional Tourism Agency

*A non-profit organization
dedicated to the promotion
and management of the
California Welcome Center
for the Desert Region in
addition to encouraging the
advancement of all positive
tourism in our desert area.*



**Desert Regional Tourism Agency
California Welcome Center
Activity Report
January ~ May 2011**

**CWC California Welcome Center
CTTC California Travel and Tourism Commission**

Update Summary

- ❖ 7199 visitors greeted
- ❖ 298 tourism related phone calls were answered
- ❖ 13 tourism packets mailed
- ❖ Calendar Year 2010 Website Hits – State site, CTTC ~ 3,417

Activity Summary

California Welcome Center's Managers/CTTC February Meeting:

February 2011 ~ Long Beach, California

- At the February 2nd Managers Meeting, in Long Beach, CTTC provided Centers the opportunity for 30-60 second website video vignette designed for each CWC. This vignette will be linked on California State site. www.visitcwc.com.
*See attached wording for Morongo Basin.
- CTTC will provide each CWC with a banner with three of our Region's images displayed on banner. Banner to be used at events and in the CWC Center.
*See attached banner image.

California Welcome Center Celebrates 10th Anniversary

May 20, 2011 ~ CWC Building

- On May 20 our CWC celebrated its 10 Anniversary in honor of our partners, staff and volunteers. In attendance to help honor our 10th was Assemblyman Paul Cook, County Supervisor Neil Derry and dignitaries from both the Town and City of Twentynine Palms.

Desert Regional Tourism Agency Marketing Committee

On-Going

- CWC Marketing committee
 - ❖ DVD Project: The committee is working on a Morongo Basin/Desert Wide tourism DVD that will be available for tourists.
 - ❖ Facility Rental Agreement: DRTA and the committee are working with Town of YV (Jim Schooler), to approve a Rental agreement that would allow the CWC to be a venue for others that choose to

hold special events (i.e., mixers, art shows, etc.) in the CWC facility.

- ❖ Basin and Lower Desert Marketing Program: The committee recognizes the need to familiarize our Basin and the Lower Desert with the California Welcome Center Program.
- ❖ Survey reporting: Our CWC provides a brief survey for visitors to complete before leaving our Center. This survey provides data for the summary reports uses in the DRTA-CWC Performance Report.

California Welcome Center's Managers/CTTC:

Ongoing ~ All CWC's in partnership w/CTTC

Ongoing survey/CTTC: Each CWC is to collect email addresses from visitors, then at the end of each month a short survey on the visitors travels will go out via email. Survey summary reports will be provided on a quarterly basis to each CWC.

Economic Impact Report: This report will be the results from the on-line survey in conjunction with each center's visitor counts. CTTC intends to be able to estimate the impact of each CWC on the local community.

CWC Website Report
Calendar Year

Month	Alpine	Anderson	Arcata	Auburn	Barstow	Eldorado Hills	Mammoth Lakes	Merced	Oceanside
Jan-10		461	479	373	354			268	1,066
Feb-10		421	316	340	355			304	854
Mar-10		504	576	732	451			343	1,017
Apr-10		455	509	605	424			290	916
May-10		602	601	525	363			423	914
Jun-10		619	908	541	334			348	890
Jul-10		440	440	465	358			350	881
Aug-10		474	703	416	242			325	688
Sep-10		360	642	424	238	96		234	573
Oct-10	17	427	443	355	269	62		171	473
Nov-10	116	304	456	484	241	318	133	203	513
Dec-10	126	227	308	474	171	395	87	112	352
Total	263	5,294	6,381	5,734	3,800	871	220	3,371	9,137
VisitCWC.com Pageviews									
Month	Oxnard	Pismo Beach	San Bernardino	San Francisco	San Mateo	Santa Rosa	Truckee	Tulare	Yucca Valley
Jan-10	511	986	435	2,440		461	219	152	377
Feb-10	582	1,000	457	2,382		430	154	169	351
Mar-10	533	1,397	579	3,096		605	188	123	307
Apr-10	616	1,277	417	2,759		886	159	192	289
May-10	669	1,364	517	3,093		674	202	176	281
Jun-10	729	1,368	406	3,069		731	239	166	213
Jul-10	1,306	1,809	518	3,146		584	243	198	255
Aug-10	848	1,531	560	2,773		528	210	154	283
Sep-10	499	1,072	772	2,492		437	231	160	315
Oct-10	346	794	749	1,983		395	217	197	303
Nov-10	415	727	562	1,766	98	381	149	110	265
Dec-10	340	561	522	1,732	91	318	143	128	178
Total	7,394	13,886	6,494	30,731	189	6,430	2,354	1,925	3,417

Morongo Basin California Welcome Center

Yucca Valley, California

There's more than sand in the Desert...

Often referred to as the “gateway” to California’s outback, the Morongo Basin is conveniently situated just a short drive to some of Southern California’s great outdoor destinations. With the majestic Joshua Tree National Park on its southern border, the basin communities play host year-round to visitors and outdoor recreation enthusiasts from all over the world. The unique natural surroundings of the Joshua Tree National Park have made it a favorite destination for rock climbers, hikers, campers, photographers and natural enthusiasts!!

The region’s California Welcome Center is found on State Route 62 in Yucca Valley and offers information and resources for the California Desert Visitor. From Idyllwild to Joshua Tree and Twentynine Palms from Palm Springs to Big Bear, our Center will show you where to eat, where to stay, and where to play while you’re in our Basin and Southern California.

Visitors will enjoy the ideal environment for equestrian activities, night sky observation, and a plethora of outdoor recreation opportunities. Feel like a hike in Joshua Tree National Park? A Drive in the beautiful Mojave Desert? How about some world-class shopping on Palm Desert’s famous El Paseo Drive? Or maybe you’d rather win BIG at one of our several area casinos? Whatever your idea of fun, we’ve got the information you need on where to go. Our courteous Ambassadors will greet you with a smile and help you find what you’re looking for - whether it’s a road map or help planning an itinerary for your family’s vacation. We’re looking forward to seeing you!

Morongo Basin Interesting Facts:

- ** Five of North America’s 158 desert fan palm oases are located in Joshua Tree National Park, where fault lines force water to the surface.
- ** With 813 species of vascular plants, Joshua Tree is renowned for its plant diversity.
- ** The world’s largest Marine Corps base is just 25 miles away in neighboring Twentynine Palms.
- ** Home of Dick Dale, King of Surf Guitar
Eric Burden, Animals and War
Singer Nancy Wilson
Renowned Artist Bev Doolittle,

Things to Do

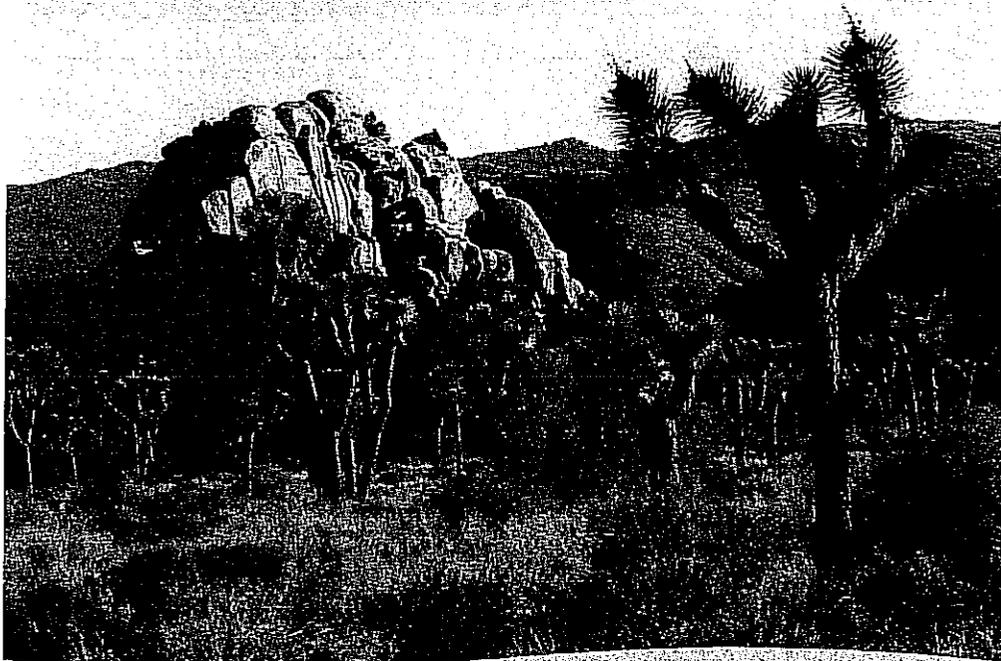
- * Experience a Natural High in **Joshua Tree National Park**
- * Palm Springs: Palm Springs Follies, Shop Along El Paseo Drive, Palm Springs VillageFest
- * Explore the Wilder Side of the Coachella Valley
- * Desert Christ Park
- * Wild West in Pioneertown * Gubler Orchids/Integratron * Murals in 29 Palms

YUCCA VALLEY



CALIFORNIA
WELCOME
CENTER

california™
FIND YOURSELF HERE



visitcwc.com



**Desert Regional Tourism Agency
California Welcome Center
Performance Report**

DRTA – CWC Performance Report

The DRTA–CWC Performance Report is prepared quarterly; at the end of the 4th Quarter, an Annual Report is compiled for the Agency.

- 1st Quarter, July - September
- 2nd Quarter, October – December
- 3rd Quarter, January – March
- 4th Quarter, April – June
- Annual Performance Report components are based on year end data.

CWC Quarterly Report, Tourism

Fiscal Year 2010 - 2011	Number of:	Number of:	Number of :	Number of:
	Visitors Greeted	Tourism Related Phone Calls	Tourism Packets Mailed	Inquiries from Basin Residents
1 st Quarter	2949	218	5	125
2 nd Quarter	3849	227	2	727
3 rd Quarter	4949	218	4	480
4 th Quarter	-	-	-	-
Totals	11747	663	11	1332

CWC Quarterly Report, Basin Attractions

Staff Recommendations	29 Palms	JTNP	Joshua Tree	Yucca Valley & Environs	Other: Ca./Nev./ Arizona
1 st Quarter	242	381	120	244	274
2 nd Quarter	282	596	144	545	190
3 rd Quarter	400	884	189	852	552
4 th Quarter	-	-	-	-	-
Totals	924	1861	453	1641	1016

Sample: CWC Visitor Survey Questions

Section D: If you are a visitor to our Morongo Basin Community...

1. Where visitors stay:

- Hotel/Motel
- RV Park
- Campground
- Family/Friends
- Passing through the Area

3. How many days spent in the basin:

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5+ Days

2. Where visitors spend the night:

- Yucca Valley
- Joshua Tree
- JTNP
- 29 Palms
- Palm Springs
- Palm Desert
- Rancho Mirage
- Other

4. How much money spent in the basin:

- under \$100
- under \$200
- under \$300
- under \$500

(Note: Question #4 is not always answered.)

CWC Quarterly Report, CWC Visitor Survey

- ❖ Survey implemented January 2011.
- ❖ Survey results are based on the number of submitted surveys.

Accommodations	Hotel/ Motel	RV Park	Camp	Family/ Friends	Passing			Surveys Submitted
1 st Quarter								
2 nd Quarter								
3 rd Quarter	205	46	41	32	147			547
4 th Quarter								
Totals								
Overnight Location	Yucca Valley	Joshua Tree	JTNP	29 Palms	Low Desert	Other		
1 st Quarter								
2 nd Quarter								
3 rd Quarter	33	53		35	204	39		547
4 th Quarter								
Totals								
Number of Days	1	2	3	4	5+			
1 st Quarter								
2 nd Quarter								
3 rd Quarter	85	68	52	32	114			547
4 th Quarter								
Totals								
Expenditures	\$100	\$200	\$300	\$500	500+			
1 st Quarter								
2 nd Quarter								
3 rd Quarter	49	46	44	23	48			547
4 th Quarter								
Totals								

Sources

1. CWC Daily Visitor Log
2. CWC Visitor Survey, Yucca Valley

CWC Gift Store Revenue, Net

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
CWC Merchandise	\$623	\$950	\$1975	
Consignment Merchandise	\$1655	\$1843	\$2189	
MB Cultural Art			\$25	

CWC Advertising, Revenue Opportunities

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
CWC Display Opportunities, all	\$1255	\$1642	\$1707	
Displays Sold				
Displays Traded				

Partnership Funding

Fiscal Year	Mid Year	Year End
City of 29 Palms	\$	\$12,000
Town of Yucca Valley	\$	\$25,000
Certified Folder	\$	\$6500
Other	\$	\$

Prepared by: Kelly Carson
Title: Executive Director
Date: May 2011

Notes:

- The Desert Regional Tourism Agency Board evaluates information garnered in the quarterly and/or annual performance reports, identifies underperforming components and directs measures for improvement.
- Performance Report components/categories are determined by the Board and may be changed from time to time.

[Form: May 2011]

DRTA Projected Cash Flow as of 4/28/11

April	Income	Expense	As of 4/28/11
			\$5,421
Sales/Certified	915		
Gift Store	200		
Town-Janitorial	0		
	<u>1115</u>		\$6,536
Bank Charges		0	
Office Supplies		0	
Payroll Tax		0	
Accounting		0	
BWF		0	
Janitor		0	
Insurance - Wkers Comp/Liability		0	
Utilities		0	
Salaries		0	
Commision-Gift Store		0	
SCE - Town		0	
		<u>0</u>	\$6,536
May			
Sales/Certified	570		
Gift Store	1200		
	<u>1770</u>		\$8,306
Bank Charges		40	
Office Supplies		40	
Payroll Tax		300	
Accounting		200	
Janitor		495	
SCE - Town		709	
BWF		0	
State of California		0	
Utilities		275	
Commision-Gift Store		600	
Insurance - Wkers Comp/Liability		169	
10th Anniversary		577	
Salaries		1500	
		<u>4905</u>	\$3,401
June			
Sales/Certified	765		
Gift Store	1000		
	<u>1765</u>		\$5,166
Bank Charges		40	
Office Supplies		40	
Payroll Tax		300	
Accounting		100	
Janitor		495	
BWF		0	
Insurance - Wkers Comp/Liability		169	
SCE - Town		617	
Utilities		275	
Salaries		1500	
Commission-Gift Store		600	
		<u>4136</u>	\$1,030

DESERT REGIONAL TOURISM AGENCY
Balance Sheet
 As of April 30, 2011

	<u>Apr 30, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · US Bank - DRTA General Account	6,310.17
1015 · US Bank - MBIC	57.40
1020 · Petty Cash	180.00
Total Checking/Savings	<u>6,547.57</u>
Accounts Receivable	
1100 · Accounts Receivable	1,667.50
Total Accounts Receivable	<u>1,667.50</u>
Other Current Assets	
1120 · Inventory Asset	3,588.32
1150 · DUE FROM TOWN-JANITORIAL/OTHER	34.78
Total Other Current Assets	<u>3,623.10</u>
Total Current Assets	<u>11,838.17</u>
TOTAL ASSETS	<u><u>11,838.17</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	10,354.96
Total Accounts Payable	<u>10,354.96</u>
Other Current Liabilities	
2100 · Payroll Liabilities	137.67
2200 · DRTA Sales Tax Payable	943.83
2300 · Credit Card Exchange Acct	301.46
2900 · Due to BWF	28,800.00
Total Other Current Liabilities	<u>30,182.96</u>
Total Current Liabilities	<u>40,537.92</u>
Total Liabilities	40,537.92
Equity	
3100 · Fund Balance	-39,495.40
3900 · Retained Earnings	-2,194.83
Net Income	12,990.48
Total Equity	<u>-28,699.75</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,838.17</u></u>

DESERT REGIONAL TOURISM AGENCY

Profit & Loss

July 2010 through April 2011

	<u>Jul '10 - Apr 11</u>
Ordinary Income/Expense	
Income	
4101 · Bank Interest	34.38
4400 · CWC Partnership	37,000.00
4500 · Reservation Desk Sales Income	4,675.00
4550 · Back Lit Panel	250.00
4551 · DRTA Membership - \$175	350.00
4600 · Sales Income	10,628.51
4701 · Certified	5,110.52
4900 · Miscellaneous Income	106.00
4910 · MBIC Income	0.75
Total Income	<u>58,155.16</u>
Cost of Goods Sold	
5000 · Cost of Goods SOLD!!!!	5,435.05
Total COGS	<u>5,435.05</u>
Gross Profit	52,720.11
Expense	
6000 · Advertising Costs	148.68
6120 · Bank Service Charges	436.31
6122 · Register Over/Short	-71.01
6130 · Car/Truck Expense	44.27
6135 · Business License and Fees	20.00
6155 · Web Site	17.98
6160 · Dues and Subscriptions	5,218.93
6170 · EMPLOYEE LEASING	2,400.00
6180 · Insurance	2,065.62
6250 · Office Equipment & Supplies	758.02
6251 · Holiday party	23.32
6252 · Payroll Tax Expense	1,962.49
6255 · Postage and Delivery	327.00
6270 · Professional Fees	1,675.00
6330 · Janitor	3,988.45
6340 · Utilities Expense	2,860.87
6350 · Travel	571.27
6360 · Tax - License	15.00
6500 · Internet Management Cost	877.06
6560 · Salaries & Wages	14,890.37
Total Expense	<u>38,229.63</u>
Net Ordinary Income	14,490.48
Other Income/Expense	
Other Expense	
8100 · Interest Expense	1,500.00
Total Other Expense	<u>1,500.00</u>
Net Other Income	<u>-1,500.00</u>
Net Income	<u><u>12,990.48</u></u>



Desert Regional Tourism Agency ~ CWC Volunteer Program Cost Savings Analysis

CWC has 13 volunteers - 2 volunteers a day for 2 four hr. shifts

Hourly wage x hours x days x 52 weeks/yr.	Total Annual Savings
8.00 x 8 x 5 x 52	\$16,640.00

CWC is staffed w/JTNP Ranger on Weekends - No cost to us

Hourly wage x hours x days x 52 weeks/yr.	Total Annual Savings
8.00 x 8 x 2 x 52	\$6,656.00

Payroll Tax Estimation	Total Annual Saving
\$300 (double what we pay now) x 12	\$3,600.00

Total Annual Savings	\$26,896.00
-----------------------------	--------------------



The Desert Regional Tourism Agency And The California Welcome Center

Organizational History

- Yucca Valley Foundation (Foundation)
- California Welcome Center (CWC)
- Town of Yucca Valley (Town)
- Basin Wide Foundation (BWF)
- California Welcome Center Action Subcommittee (CWCAS)
- Desert Regional Tourism Agency (DRTA)
- Yucca Valley Chamber of Commerce (YVCoC)
- Morongo Basin Innovation Council (MBIC)

The Yucca Valley Foundation's (Foundation) interest in economic development, within Yucca Valley and throughout the Morongo Basin, brought attention to the need for cooperative basin wide tourism and marketing efforts. A committee was established, work took place, options were considered, and the Foundation developed a proposal outlining the feasibility of opening a California Welcome Center (CWC) in Yucca Valley.

The Foundation applied for a CWC designation in Yucca Valley, began seeking a building that would be suitable to house a CWC, located and acquired the former Washington Mutual bank building on Highway 62 and then created an operational design.

The Foundation shared information on their project with the Town of Yucca Valley (Town) and the Town Council indicated high interest in the project. January 2000, the Town presented the expanding CWC concept to the Morongo Basin Regional Economic Development Consortium (MBREDC). MBREDC had engaged consultants to develop economic strategies for the basin that resulted in the "Morongo Basin Economic Development Initiatives, 2001 and Beyond". The final report included Initiative #1, Improved Tourism Promotion, and the report was an affirmation that the Foundation's CWC project was viable for the basin.

The award of California's ninth Welcome Center designation was granted on January 11, 2001. Shortly after receipt of the State CWC designation the Foundation recognized the enormity of the project, and concluded that the recently purchased building might best be remodeled and the CWC initially operated by the Town.

The Foundation prepared to sell the building to the Town for the purchase price of \$275,000, *approximately one quarter of a million dollars below its then market*

value, plus out-of-pocket expenses of \$25,000, excepting the \$5000 CWC application fee, incurred in obtaining CWC designation. The Foundation then presented the CWC concept, with an available building location, to the Town.

The Council accepted the proposal with a provision of a two year commitment, requesting that the Foundation either resume management of the CWC, locate or create an organization to manage the CWC in two years. The Foundation agreed, Council approved the building purchase, assumed control for the continued development of the CWC project, made the renovations to the building, hired staff, completed a CWC business plan in October 2001 and began planning the CWC's Soft Opening for November 5, 2001, with a Grand Opening slated for spring 2002. The CWC officially opened May 2, 2002.

The Yucca Valley Foundation continued to expand their sphere of influence throughout the basin and made the decision to change their corporate name to more accurately reflect their service ideology and goals. The Foundation applied for and received name change approval as the Basin Wide Foundation (BWF) on November 8, 2002.

The BWF reentered an active association with the CWC by forming the California Welcome Center Action Subcommittee (CWCAS) in December of 2002. CWCAS was charged with the responsibility of developing guidelines for a working relationship with the Town and a mandate to construct an organization that would ultimately provide the full governance and financial support of the CWC.

Early 2003, BWF presented CWCAS's conceptual proposal to the Town, offering to create an entity to relieve the Town of the burden of operating the California Welcome Center and enabling BWF to facilitate the transfer of CWC's operating and financial need to this new organization. Council gave the proposal their support.

Acting upon the recommendation of CWCAS, BWF applied for approval of a separate California nonprofit corporation under the name of the Desert Regional Tourism Agency (DRTA). The organization's developmental process resulted in an expanded mandate to not only provide for the governance and financial support for the CWC but also provide a vehicle with which to develop cooperative tourism efforts throughout the Morongo Basin. DRTA received official status as a California nonprofit corporation effective October 15, 2004.

On December 9, 2004, CWCAS relinquished responsibilities for the development and formation of the organizational structure to an Interim Board of Directors of the newly established Desert Regional Tourism Agency (DRTA). By year end the Town transferred the responsibilities of full governance and financial support for the operation and services of the CWC to DRTA.

Early 2005, DRTA's Interim Board of Directors formed and agreed to act as temporary stewards for the Desert Regional Tourism Agency. The Interim Board selected and approved a Chairperson and designated ad hoc committees with which to formulate the operational structure of the new corporation.

The designated working committees were Board Development / Nominating, Budget & Finance, California Welcome Center (CWC), Morongo Basin Tourism, Personnel and Resource Development. They were charged with the responsibilities of developing, recommending for approval, and implementing an organizational framework that would ensure the desired operational procedures and the sustainable support of the corporation.

The application process for approval in an Internal Revenue Code (IRC) 501(c)(6) category was initiated.

IRC 501(c)(6) provides for exemption of business leagues; defining a business league as an association of persons having a common business interest, whose purpose is to promote the common business interest and not to engage in a regular business of a kind ordinarily carried on for profit. Its activities are directed to the improvement of business conditions of one or more lines of business rather than the performance of a particular service for individual persons. (IRC's nonprofit status was granted April 2008 with an effective date of exemption, October 2004).

In recognition that the CWC, DRTA, BWF and the YVCoC were all housed in the facility owned by the Town, the Town and DRTA formulated a Lease Agreement independent of the YVCoC. DRTA's lease included DRTA, BWF and CWC space and the agreement was signed July 01, 2005, with DRTA paying \$1 per year for the occupied spaces and a specified prorated share of janitorial, utilities, and maintenance that would be invoiced.

DRTA's Interim Board approved the organizational Bylaws and Mission Statement August 22, 2005.

Mission Statement

The Desert Regional Tourism Agency provides operational governance, financial support and promotion of regional tourism for the California Welcome Center, located in Yucca Valley, and provides the organizational structure, facilitation and educational support to coordinate and promote cooperative tourism efforts throughout the Morongo Basin.

(Approved 22Aug05)

California Welcome Center, Yucca Valley

The CWC offers valuable information and services for today's traveler, staff members act as a personal travel concierge to assist the tourist in all aspects of a California trip as well as in neighboring states. The Center is staffed with 4 paid employees and 9 volunteers on a rotating basis, including one Joshua Tree National Park Ranger who is present on weekends. Staff is highly trained and versed in local California travel, weather and road conditions, attractions and events. The CWC utilizes 2,733 square feet of the 5,000 square foot building (which also houses DRTA, BWF and YVCoC). It is an air-conditioned rest stop with ample parking for cars, recreational vehicles and tour buses, complete with

public bathrooms, internet access, hospitality reservation desk, a gift shop, vending machines and displays of travel attractions and points of interest.

During the summer of 2008, DRTA's leadership recognized that the organizational structure was lacking in operational effectiveness. It was also evident that a more focused resource development effort was necessary in order to sustain, let alone develop, the potential inherent in the California Welcome Center.

DRTA's Interim Board began making the transition to a prescribed Board of Directors. Four members chose to remain, five members chose to tender their resignation, two new members were recruited and the formal transition process began September 4, 2008.

DRTA's prescribed Board of Directors were seated and operational. They started the process of conducting board development workshops, reviewing and amending bylaws, examining and modifying accounting and operational procedures, implementing resulting change recommendations in all administrative areas, instituting "Best Practices" in Board governance, and preparing to actively recruit additional Board Members from Basin communities.

Simultaneously, the Board activated standing committees, updated and developed personnel policies and procedures, scrutinized CWC operations and initialized the draft work for Standard Operating Procedures (SOP) for the Board and for the CWC.

Even as DRTA's Board undertook the renewal of organizational and operational effectiveness for the Agency, they also took on the task of directing the creation of a resource development plan for the benefit of multiple factions within the Agency and in the Morongo Basin.

DRTA contracted for and directed a study of tourism and other economic opportunities for the Morongo Basin. The study identified seven economic development opportunities for serious consideration.

Enthusiastic about the budding resource development plan and willing to proceed in pursuit of further growth in the identified economic programs to benefit Morongo Basin communities, DRTA prepared to accommodate an expanded scope of work and added the following to its mission statement: *"to facilitate economic growth within the Morongo Basin to enhance the quality of life for all residents."*

Mission Statement

The Desert Regional Tourism Agency provides operational governance, financial support and promotion of regional tourism for the California Welcome Center, located in Yucca Valley, and provides the organizational structure, facilitation and educational support to coordinate and promote cooperative tourism efforts throughout the Morongo Basin and to facilitate economic growth within the Morongo Basin to enhance the quality of life for all residents. (Approved 22Jan09)

In recognition of the need for expanded economic development in the Morongo Basin, the Desert Regional Tourism Agency's Board made a commitment to the additional program of work that would result in the creation of an economic engagement plan encompassing a basin wide effort. The engagement plan required a platform from which economic development efforts could be effectuated and the Morongo Basin Innovation Council (MBIC) was conceived.

Early 2009, the Fictitious Business Name (dba) of Morongo Basin Innovation Council (MBIC) was applied for and approved. Concurrently MBIC released the position paper: "Tourism and Additional Economic Expansion Plans." The engagement plan identifies seven economic engines focusing on Tourism, Alternative Energy, Healthcare, Home-Based Telecommuters, Multi-Media, Retirees, and Regional Redevelopment.

DRTA's Board modified the Bylaws to add a standing committee "the Morongo Basin Economic Engines Committee" in Article VI, Section 6.02, in order to accommodate anticipated MBIC committee work.

Over the last year and a half, multiple meetings have been held with regional stakeholders on Economic Development considerations for our Basin. Elements of the MBIC Economic Expansion Plan are being embraced by new committees that are being formed and by previous organizations that are revamping themselves.

The three regional chambers of commerce are working together on Tourism and the Joshua Tree National Park is planning their 75th Anniversary in the year of 2011, a DRTA Board Member is an active member of the Park's planning committee.

The Morongo Basin Economic Development Consortium has revitalized itself with new members forming new committees to tackle the Economic Development of our Basin. Another of DRTA's Board Members is now a part of that Consortium, actually chairing the consortium's new, "Economic Development Drivers" committee.

DRTA and MBIC are pleased to see that the 'substance' of the MBIC Plan is actually beginning implementation through these and other various 'forms'.

[September 2010]

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Curtis Yakimow, Administrative Services Director
Date: May 25, 2011
For Council Meeting: June 7, 2011

Subject: Warrant Register June 7, 2011

Recommendation:

Ratify Payroll Registers total of \$ 145,634.74 checks dated May 13, 2011.
Ratify the Warrant Register total of \$ 450,458.41 for checks dated May 19, 2011.

Order of Procedure:

Department Report
Request Staff Report
Request Public Comment
Council Discussion
Motion/Second
Discussion on Motion
Call the Question (Roll Call)

Attachments:

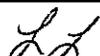
Payroll Register No. 46 dated May 13, 2011 total of \$ 145,634.74
Warrant Register No. 49 dated May 19, 2011 total of \$ 450,458.41

Reviewed By:

Town Manager



Admin. Services



Town Attorney

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

TOWN OF YUCCA VALLEY

PAYROLL REGISTER # 46

CHECK DATE - May 13, 2011

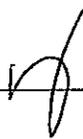
Fund Distribution Breakdown

Fund Distribution

General Fund	\$127,375.73
Gas Tax Fund	9,856.42
Redevelopment Agency	<u>8,402.59</u>

Grand Total Payroll

\$145,634.74

Prepared by P/R & Financial Specialist: 

Reviewed by H/R & Risk Mgr.: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period 46 - Paid 5/13/11
(April 23, 2011 - May 06, 2011)
Checks: 3999-4005

	Employee	Employer	Total
Net Employee Pay			
Payroll Checks	\$4,308.61		\$4,308.61
Direct Deposit	72,130.42		72,130.42
Sub-total	76,439.03		76,439.03
Employee Tax Withholding			
Federal	12,535.56		12,535.56
Medicare	1,502.87	1,502.82	3,005.69
SDI - EE	-	-	-
State	4,066.80		4,066.80
Sub-total	18,105.23	1,502.82	19,608.05
Employee Benefit & Other Withholding			
Deferred Compensation	2,410.23	4,712.10	7,122.33
PERS Survivor Benefit	38.00		38.00
Health Café Plan	4,650.53	11,075.31	15,725.84
American Fidelity Pre-Tax	328.35		328.35
American Fidelity After-Tax	27.38		27.38
American Fidelity-FSA	454.86		454.86
PERS EE - Contribution 2%	1,841.06		1,841.06
PERS Retirement - Employee	59.97	5,523.07	5,583.04
PERS Retirement - Employer	-	13,395.30	13,395.30
Wage Garnishment - Employee	10.00		10.00
Life & Disability Insurance		964.95	964.95
Unemployment Insurance		1,024.16	1,024.16
Workers' Compensation		3,072.39	3,072.39
Sub-total	9,820.38	39,767.28	49,587.66
Gross Payroll	\$104,364.64	\$41,270.10	\$145,634.74

Prepared by P/R & Financial Specialist: *[Signature]*

Reviewed by H/R & Risk Mgr.: *[Signature]*

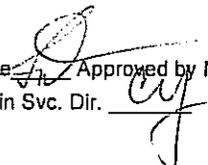
WARRANT REGISTER # 49
CHECK DATE - MAY 19, 2011

FUND DISTRIBUTION BREAKDOWN

Checks # 34352 to # 34457 are valid

Checks # 34414, # 34423, # 34424, # 34429 are included in RDA Warrant # 49

GENERAL FUND # 001	\$371,957.78
CENTRAL SUPPLIES FUND # 100	\$2,044.60
CUP DEPOSITS FUND # 200	\$8,854.48
COPS SLESF FUND # 509	\$30,861.21
AB2928 STATE CONSTRUCTION FUND # 513	\$522.50
STREET MAINTENANCE - FUND # 515	\$6,950.23
MEASURE I MAJOR ARTERIAL FUND # 522	\$4,600.27
MEASURE I LOCAL ROADS FUND # 523	\$475.00
MEASURE I 2010-2040 FUND # 524	\$7,241.32
PUBLIC LANDS FEDERAL GRANT FUND # 527	\$7,945.00
CA ENERGY COMMISSION ARRA FUND # 540	\$546.25
CMAQ FUND # 542	\$138.75
JERRY LEWIS PARKS FUND # 551	\$2,221.02
CAPITAL PROJECT RESERVE FUND # 800	\$6,100.00
GRAND TOTAL	<u>\$450,458.41</u>

Prepared by Shirlene Doten, Finance  Approved by Mark Nuaimi, Town Manager _____
Reviewed by: Curtis Yakimow, Admin Svc. Dir. _____

Town of Yucca Valley
Warrant Register
May 19,2011

Fund	Check #	Vendor	Description	Amount
001	GENERAL FUND			
	34352	Innovative Federal Strategies, LLC	April 2011 Professional Service	\$4,250.76
	34353	Action Pumping, Inc.	Animal Shelter Maintenance	610.00
	34354	Kathy Ainsworth	Workshop Expense	140.69
	34355	American Association of Museum	Membership Dues	251.00
	34356	Alsco/American Linen, Inc.	Facilities Maintenance Supplies	156.05
	34357	Arrowhead Mountain Water	Shelter Supplies	168.06
	34358	Avalon Urgent Care	Employee Physicals	275.00
	34359	Hazel Bader	Contract Instructor	137.20
	34360	Barr Lumber, Inc.	Parks Maintenance	55.35
	34361	Joseph E. Bonadiman & Assoc, Inc.	Green Litigation Svs.	1,957.50
	34362	Kristine Bost	Contract Instructor	30.80
	34363	Carol Boyer	Contract Instructor	64.40
	34364	Jim Boyle	Recreation Trip Refund	128.00
	34365	Carquest Auto Parts	Vehicle Maintenance	85.14
	34366	CCMF	Membership Dues	400.00
	34367	Checkered Flag Auto Spa	Vehicle Maintenance	11.95
	34368	China Star USA	Museum Shop Merchandise	26.00
	34369	Clemons Demolition	Abatement Services	850.00
	34370	Janine Cleveland	Contract Instructor	73.50
	34371	Copper Mountain Media	Advertising	675.00
	34372	CMTA	Membership Dues	155.00
	34373	Companion Animal Clinic	Veterinary Supplies	49.30
	34374	Copper Mountain Broadcasting	Clean Up Day Advertising	375.00
	34376	J.W. Craig	Contract Instructor	67.20
	34377	Desert Entertainer	Advertising	495.00
	34378	Dept of Justice	Livescan Services	66.00
	34379	Kristopher Dybbro	Contract Instructor	61.60
	34380	Farmer Bros. Co.	Office Supplies	642.10
	34383	Mae Fox	Contract Instructor	57.40
	34384	Karen Frantz	Recreation Trip Refund	64.00
	34385	Fred's Tires	Fleet Tire Maintenance	231.38
	34386	Fulton Distributing Co.	Janitorial Supplies	1,364.14
	34387	Duane Gasaway	Engineering Services	2,303.75
	34389	Geo Central	Museum Shop Merchandise	217.41
	34390	Carol Giannini	1st Aid CPR Training	900.00
	34391	Lynda Gomez	Recreation Trip Refund	128.00
	34394	Joy Groves	Contract Instructor	418.08
	34395	Art Gutierrez	Sports Referee	66.00
	34396	Mary Hagerty-Severns	Contract Instructor	322.00
	34397	HdL Hinderliter, DeLlamas & Assoc.	Sales Tax Services	1,765.65
	34398	Hi-Desert Water	Water Service	6,917.42
	34399	Hi-Desert Publishing	Volunteers Advertising	1,352.78
	34401	Jimmy's Equipment & Turf Supply	Equipment Maintenance	265.59
	34402	Susan Jordan	Contract Instructor	147.00
	34403	Heather Kaczmarczk	Contract Instructor	633.50
	34404	KCDZ-FM	Volunteers Advertising	375.00
	34405	Roger Keezer	Contract Instructor	64.40
	34406	Kinkle, Rodiger & Spriggs	Willison Litigation	1,318.85

Town of Yucca Valley
Warrant Register
May 19,2011

Fund	Check #	Vendor	Description	Amount
	34407	Kinkle, Rodiger & Spriggs	Lieberman Litigation	3,430.80
	34408	Mona Kirk	Contract Instructor	70.00
	34409	KV Vet Supply Co.	Shelter Supplies	42.43
	34411	M. Scott	Museum Advertising	25.00
	34412	David Mueller /dba Touch 2	Recreation Program Expense	130.00
	34413	Viva Nelson	Contract Instructor	18.20
	34414	NRO Engineering	Engineering Services	977.50
	34415	Oasis Office Supply	Office Supplies	625.33
	34416	Parkhouse Tires, Inc.	Fleet Tire Expense	493.66
	34418	Petty Cash-Michele Linzner	Miscellaneous Supplies	419.53
	34420	Quick Scores	Reference Materials	120.00
	34425	SBCO - Information Services	04/11 Radio Access	2,037.00
	34426	SBCO Sheriff's Dept	3rd Qtr Overtime FY 10/11	57,922.09
	34427	SBCO Sheriff's Dept	May 2011 Professional Svcs.	260,738.00
	34428	Office of the County Recorder	Filing Fees	18.00
	34429	SCE	Electric Service	4,358.23
	34430	Beverly Schmuckle	Contract Instructor	42.00
	34431	SEIC Local 6434	Facility Rental Refund	100.00
	34432	Gay Smith	Recreation Trip Refund	64.00
	34433	So. Cal. Gas Co.	Vehicle Fuel	13.09
	34434	Southwest Networks, Inc.	Technology Support	1,400.00
	34435	Stater Bros	Event Expense	763.87
	34436	Steven Enterprises	Printer Cartridges	937.75
	34437	The Sun Runner	Museum Advertising	100.00
	34439	Trophy Express	Recreation Program Expense	63.62
	34440	Delanford Truitt	Sports Referee	44.00
	34441	Unique Crafters Co.	Museum Shop Merchandise	84.40
	34442	Unisource Worldwide, Inc.	Maintenance Supplies	1,487.53
	34443	USA Mobility Wireless, Inc.	Pager Service	171.45
	34444	VCA Yucca Valley Animal Hospital	Veterinary Services	587.00
	34445	Verizon	Phone Service	193.97
	34446	Valley Independent	Recreation Program Expense	84.73
	34447	Voyager Fleet Systems, Inc	Vehicle Fuel	120.60
	34448	Walmart Community	Program Expense	744.68
	34449	Ed Wamhoff	Sports Referee	66.00
	34450	Shaun Watkins	Sports Referee	44.00
	34453	Guy Wulf	Sports Referee	132.00
	34454	Yellowmart	Safety Equipment	539.22
	34455	Yucca Valley Quick Lube	Fleet Maintenance	229.91
	EFT	The Home Depot	Facilities Maintenance Supplies	428.21
	EFT	First Bankcard	Meetings & Supplies	920.03
Total 001	GENERAL FUND			\$371,957.78
100 CENTRAL SUPPLIES FUND				
	34388	GE Capital Corporation	Copier Lease	\$1,503.03
	34415	Oasis Office Supply	Copy Paper	368.66
	34446	Valley Independent	Stationery-Letterhead	172.91
Total100	CENTRAL SUPPLIES FUND			\$2,044.60

Town of Yucca Valley

Warrant Register

May 19,2011

Fund	Check #	Vendor	Description	Amount
200 DEPOSITS FUND				
	34381	Ficara Paving Co., Inc.	Deposit Account Refund	\$119.00
	34387	Duane Gasaway	Engineering Services	476.25
	34392	Janet Grace	Deposit Account Refund	799.84
	34400	Marie Horak	Deposit Account Refund	1,565.92
	34414	NRO Engineering	Engineering Services	945.00
	34451	Thom Wayne	Deposit Account Refund	1,907.47
	34456	Yucca Valley Inn & Suites	Deposit Account Refund	1,966.00
	34457	Jay Zupan	Deposit Account Refund	1,075.00
Total 200 DEPOSITS FUND				<u>\$8,854.48</u>
509 COPS-SLESF FUND				
	34426	SBCO Sheriff's Dept	3rd Qtr SLESF OT FY 10/11	\$30,861.21
Total 509 COPS-SLESF FUND				<u>\$30,861.21</u>
513 AB2928-STATE CONSTRUCTION GRANT FUND				
	34387	Duane Gasaway	Engineering Services	\$522.50
Total 513 AB2928-STATE CONSTRUCTION GRANT FUND				<u>\$522.50</u>
515 GAS TAX FUND				
	34356	AlSCO/American Linen, Inc.	Streets Uniform Maintenance	\$52.68
	34375	Crafco, Inc.	Streets Maintenance Supplies	2,094.53
	34382	Flint Trading, Inc.	Streets Supplies	642.92
	34393	Great West Equipment, Inc.	Streets Supplies	58.57
	34398	Hi-Desert Water	Water Service	659.28
	34418	Petty Cash-Michele Linzner	Miscellaneous Supplies	48.80
	34419	Quality Street Services, Inc.	Street Sweeping Service	3,250.00
	34429	SCE	Electric Service	93.45
	34438	Traffic Control Service, Inc.	Street Signs	50.00
Total 515 GAS TAX FUND				<u>\$6,950.23</u>
522 MEASURE I MAJOR ARTERIAL FUND				
	34387	Duane Gasaway	Engineering Services	\$261.25
	34414	NRO Engineering	Engineering Services	1,437.50
	34421	RBF Consulting	SR 62 Sage to Airway Project	2,901.52
Total 522 MEASURE I MAJOR ARTERIAL FUND				<u>\$4,600.27</u>
523 MEASURE I -LOCAL ROADS FUND				
	34387	Duane Gasaway	Engineering Services	\$475.00
Total 523 MEASURE I -LOCAL ROADS FUND				<u>\$475.00</u>
524 MEASURE I - 2010-2040 FUND				
	34387	Duane Gasaway	Engineering Services	\$855.00
	34410	LandMark	Del Monte Ave Reconstruction	300.00
	34414	NRO Engineering	Engineering Services	172.50
	34429	SCE	Electric Service	3,936.32
	34452	Albert A. Webb Assoc.	Traffic Signal Study	1,977.50
Total 524 MEASURE I - 2010-2040 FUND				<u>\$7,241.32</u>

Town of Yucca Valley
Warrant Register
May 19,2011

Fund	Check #	Vendor	Description	Amount
527 PUBLIC LANDS FEDERAL GRANT FUND				
	34387	Duane Gasaway	Engineering Services	\$95.00
	34421	RBF Consulting	PLHD Apache - Palm Project	7,850.00
Total 527 PUBLIC LANDS FEDERAL GRANT FUND				\$7,945.00
540 CA ENERGY COMMISSION-ARRA FUND				
	34387	Duane Gasaway	Engineering Services	\$546.25
Total 540 CA ENERGY COMMISSION-ARRA FUND				\$546.25
542 CMAQ FUND				
	34387	Duane Gasaway	Engineering Services	\$23.75
	34414	NRO Engineering	Engineering Services	115.00
Total 542 CMAQ FUND				\$138.75
551 HUD- JERRY LEWIS PARKS FUND				
	34422	RHA Landscape Architect	Southside Park Project	\$2,221.02
Total 551 HUD- JERRY LEWIS PARKS FUND				\$2,221.02
800 CAPITAL PROJECT RESERVE FUND				
	34417	Paul's Air Conditioning & Heating	Park Buildings HVAC Systems	\$6,100.00
Total 800 CAPITAL PROJECT RESERVE FUND				\$6,100.00
***		Report Total		<u>\$450,458.41</u>

costs incurred in public nuisance abatement procedures.

The public hearing notice for this item originally included six (6) properties with total abatement costs of \$7,115.84. To date, one property owner (case #3) has reimbursed the Town for abatement costs incurred.

The remaining five (5) properties listed on Attachment No. 1, have not reimbursed the Town at the writing of this Staff Report. If the costs are not paid and if approved by the Town Council, a lien will be placed on the Tax Roll for those properties. The total cost for those properties is \$5,844.19.

Alternatives: Staff recommends no alternative to the recommended action. If the lien is not placed on the tax roll, the Town will not recover the abatement costs.

Fiscal impact: The total costs for the abatement of five (5) public nuisances are \$5,844.19. The recovery of these funds will offset costs associated with the abatement of the identified properties. Individual project costs are identified in the attachments to this staff report.

Enclosures: Resolution No. 11-
Attachment No. 1: Public Notice
Attachment No. 2: Case Data
Photographs

RESOLUTION NO. 11-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CONFIRMING STATEMENTS OF COSTS AGAINST REAL PROPERTY LOCATED IN THE TOWN OF YUCCA VALLEY FOR ABATEMENTS OF PUBLIC NUISANCES AND DIRECTING THAT SAID STATEMENTS OF COSTS CONSTITUTE A LIEN UPON SAID PROPERTIES.

WHEREAS, pursuant to the provisions of the Town of Yucca Valley Municipal Code, Chapter 6.04, the Town of Yucca Valley, State of California, in order to protect and preserve the public health, safety and general welfare, has conducted and completed the abatement of certain public nuisances on real properties located within the Town of Yucca Valley, State of California: and

WHEREAS, in accordance with the provisions of the Town of Yucca Valley Municipal Code, the Town of Yucca Valley has submitted Statements of Costs; and

WHEREAS, having received and considered said Statements of Costs and having noticed the affected property owners and given them opportunity to be heard:

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED BY THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AS FOLLOWS:

1. That the Statements of Costs, Notice of Hearing, and Notices of Special Assessments, copies of which are on file in the office of the Town Clerk and incorporated herein by this reference are confirmed.
2. That the Property Assessment List, attached hereto as Attachment 1 and incorporated herein by this reference, is also confirmed.
3. That the Notices of Special Assessments shall be recorded with the San Bernardino County Recorder's Office and copies transmitted to the Assessor and Tax Collector of the County of San Bernardino, and after recordation shall constitute special assessments against the property to which they relate, and shall constitute liens on the property in the amount of the assessment to be added to the tax bill next levied against the property.

APPROVED AND ADOPTED this 7th day of JUNE, 2011.

MAYOR

ATTEST:

TOWN CLERK

Attachment No. 1

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Council of the Town of Yucca Valley, California, will conduct a public hearing in the Yucca Room of the Yucca Valley Community Center located at 57090 29 Palms Highway, Yucca Valley, California, at 6:00 P.M. on Tuesday, June 7, 2011. The Public hearing will be considered on the following item(s):

Placement of tax liens on the FY 2011/12 San Bernardino County Tax Rolls for the following properties abated at Town's expense:

Site 1:

Assessors Parcel Number: 588-363-01
7683 Hanford Avenue
Yucca Valley, CA 92284
Case # 10-091601

Owner of Record:

Christina Potter
7683 Hanford Avenue
Yucca Valley, CA 92284

Site 2:

Assessors Parcel Number: 595-324-02
57003 Antelope Trail
Yucca Valley, CA 92284
Case # 08-102206

Owner of Record:

Angel E. Sotelo
57003 Antelope Trail
Yucca Valley, CA 92284

Site 3:

~~Assessors Parcel Number: 601-181-03
58700 Barron Drive
Yucca Valley, CA 92284
Case # 09-120701~~

Owner of Record:

~~Recon Trust Company
4800 Tape Canyon Rd., CA 6 914-01-04
Simi Valley, CA 93063~~

Site 4:

Assessors Parcel Number: 595-042-12
Vacant parcel north of 7067 Tamarisk Ave
Yucca Valley, CA 92284
Case # 10-050304

Owner of Record:

Barbara C. Oberman
4250 Alhama Drive
Woodland Hills, CA 91346

Site 5:

Assessors Parcel Number: 586-411-04
7573 Pinon Drive
Yucca Valley, CA 92284
Case # 10-051317

Owner of Record:

R L Enterprises, Inc.
P O Box 11903
Costa Mesa, CA 92627

Site 6:

Assessors Parcel Number: 588-382-08
7547 Alaba Ave
Yucca Valley, CA 92284
Case # 10-110204/CE 11-0012

Owner of Record:

Joshua J. & Holly L. Allen
7547 Alaba Ave
Yucca Valley, CA 92284

	PARCEL NUMBER	Balance Owed	ABATEMENT	PAID
Site 1	588-363-01	\$ 815.00	Abatement of junk, trash and debris	
Site 2	595-324-02	\$ 2,181.03	Abatement of junk, trash/debris. Secure & board up doors/windows, dispose of weeds	
* Site 3	601-181-03	\$ 1,271.65	Secured broken window, empty spa of water/trash, dispose of trash/debris	5/9/2011
Site 4	595-042-12	\$ 726.54	Abatement of high weeds, brush	
Site 5	586-411-04	\$ 821.54	Abatement of high weeds, trash and debris	
Site 6	588-382-08	\$ 1,300.08	Secured broken window, empty spa of water/trash, dispose of trash/debris	

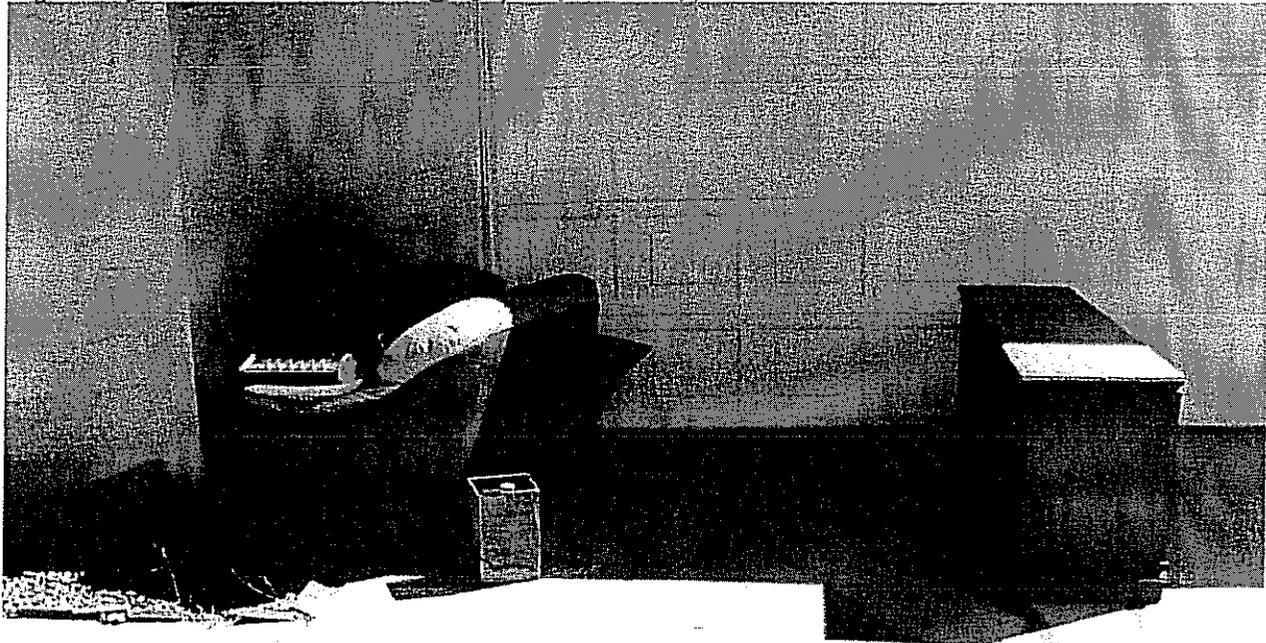
Five (5) properties for a total of \$ 5,844.19

*The abatement project liens for the stricken sites above are not to be considered.

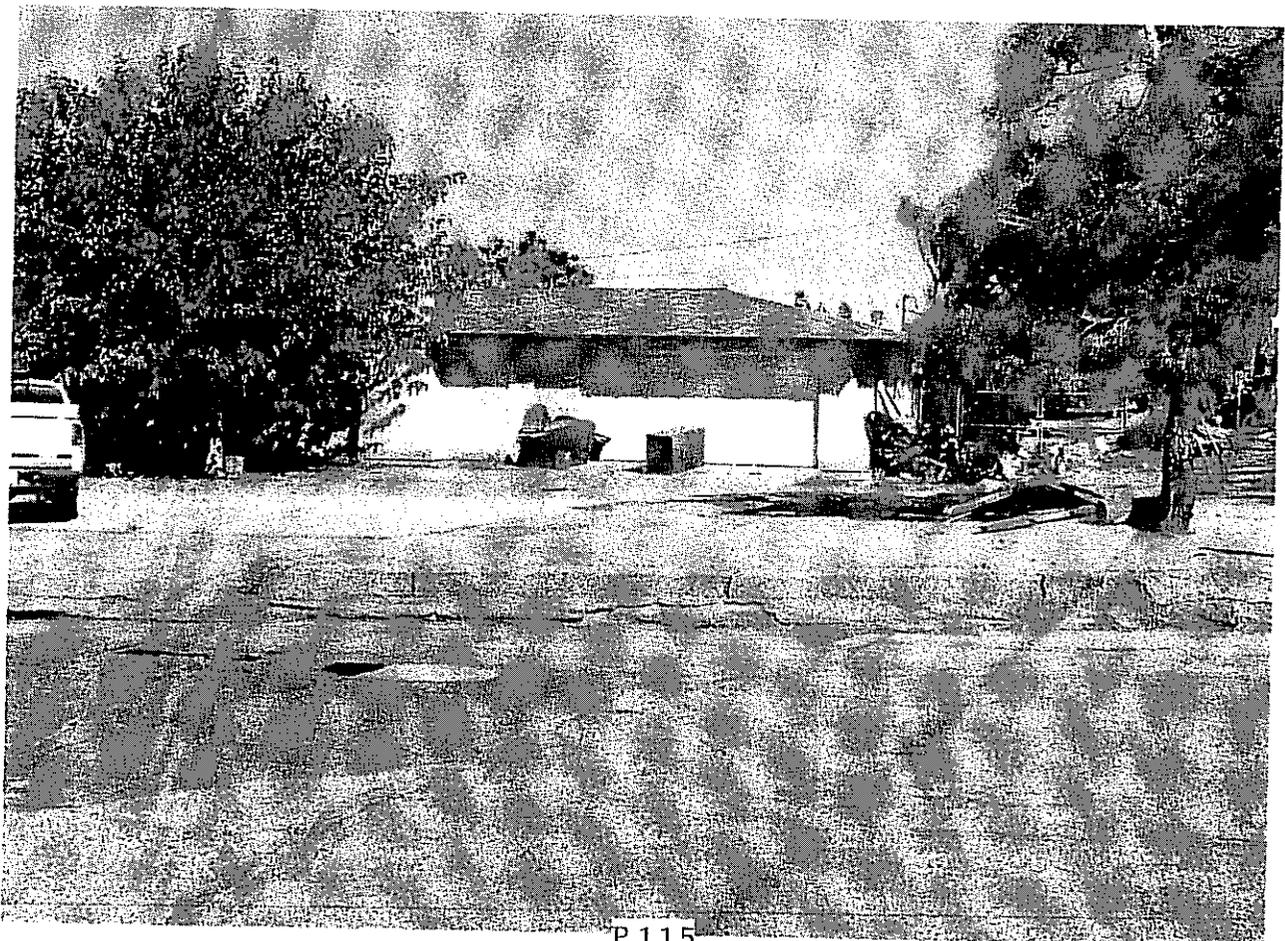
Before abate-Site 1 7683 Hanford Ave

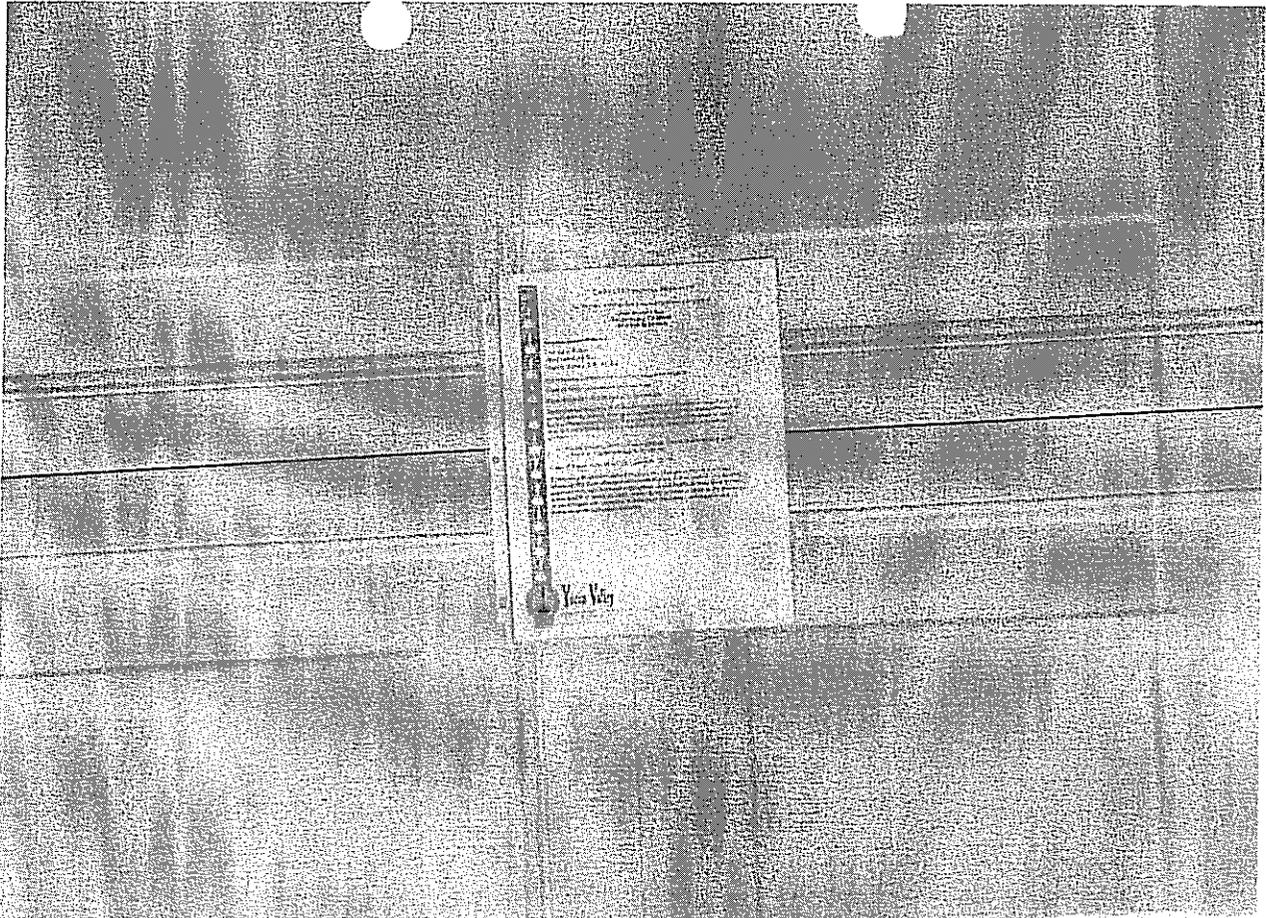


1010711 10-08601 6-04 7683 Hanford



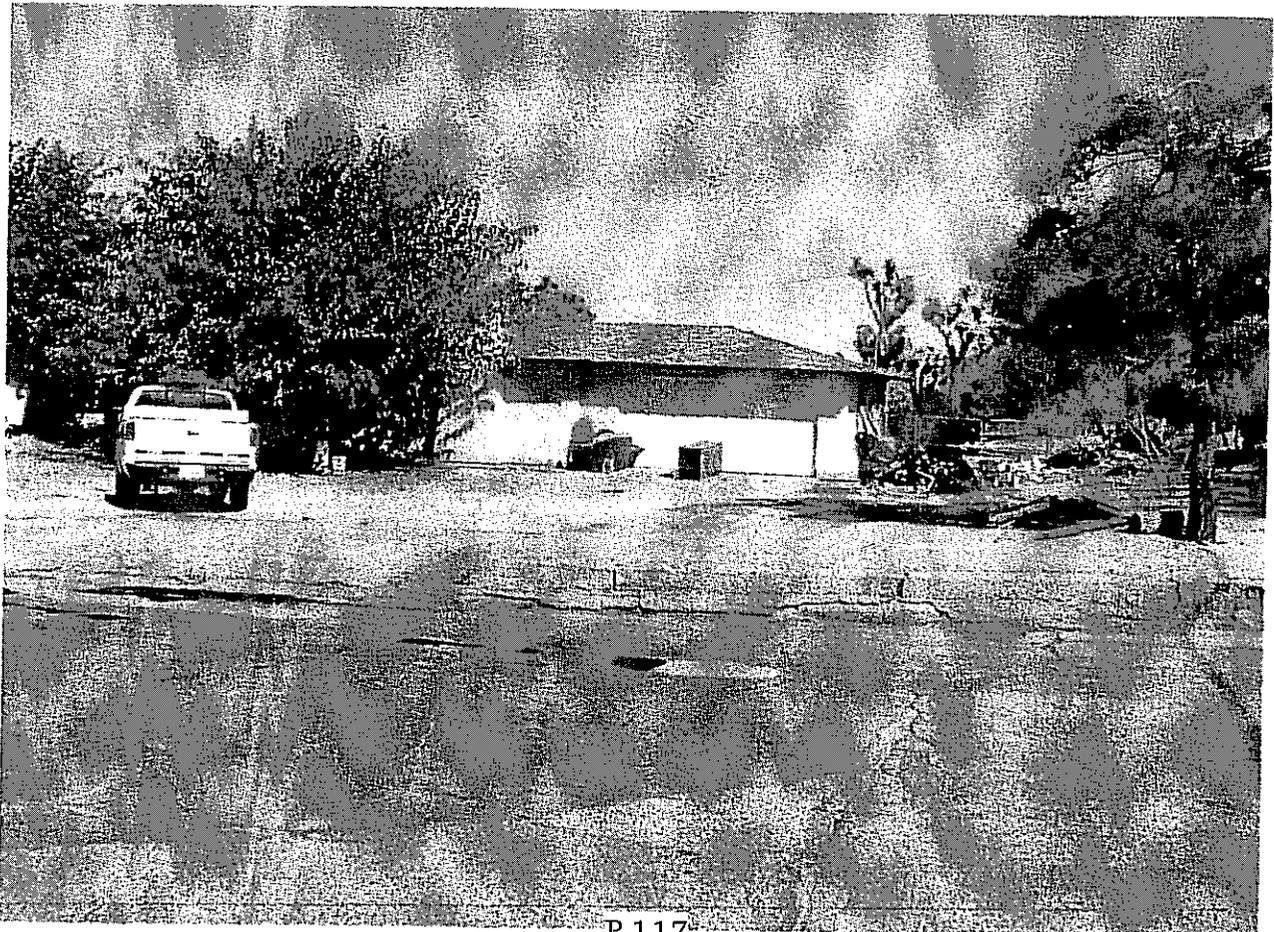
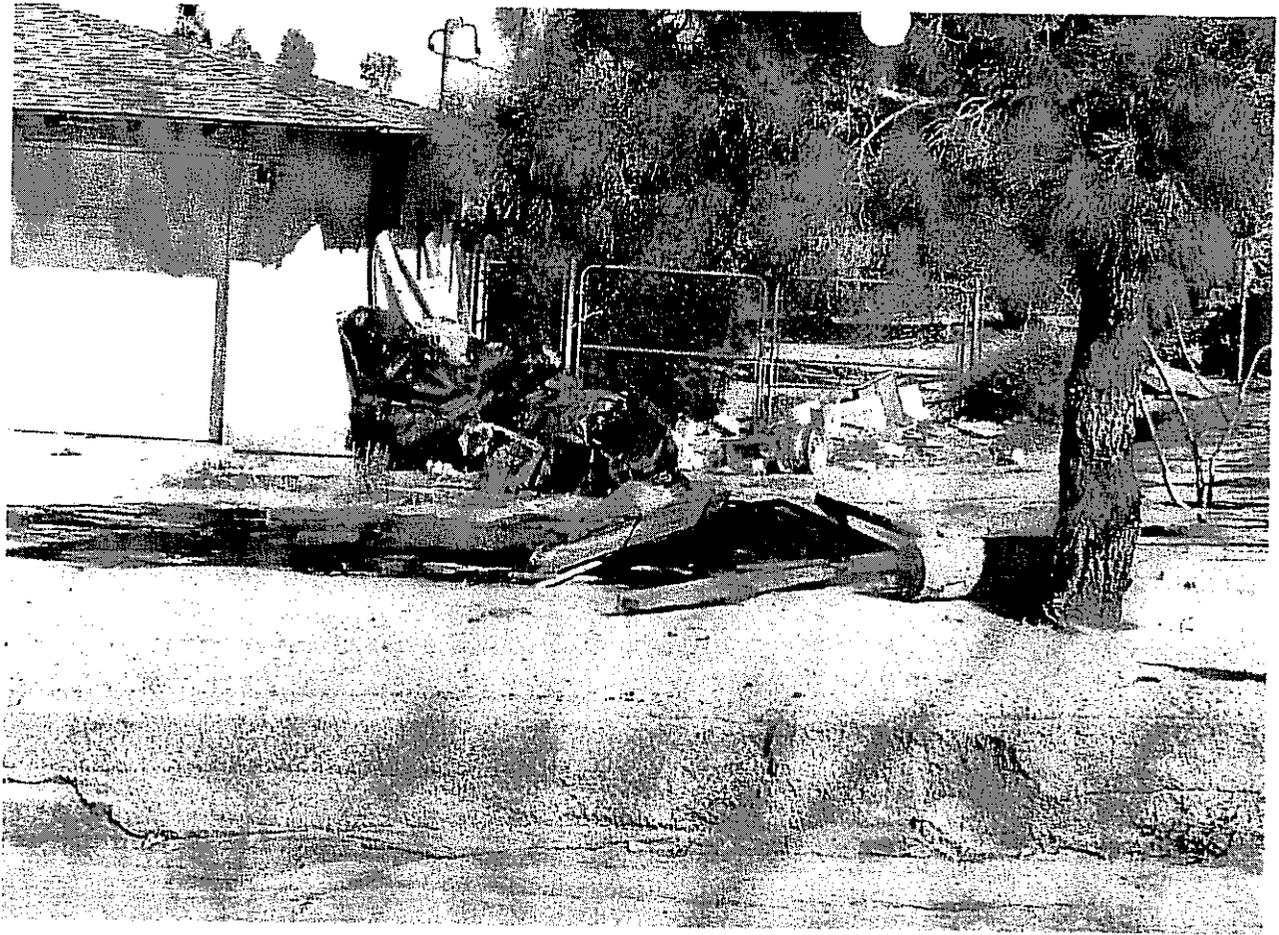
2011-12 P.114 tax lien





1013110 7653 HANFORD, PHOTOS / ABATE LETTER / POSTED





After abate Site 1 7683 Hanford Ave



12101110 - Hanford 7683

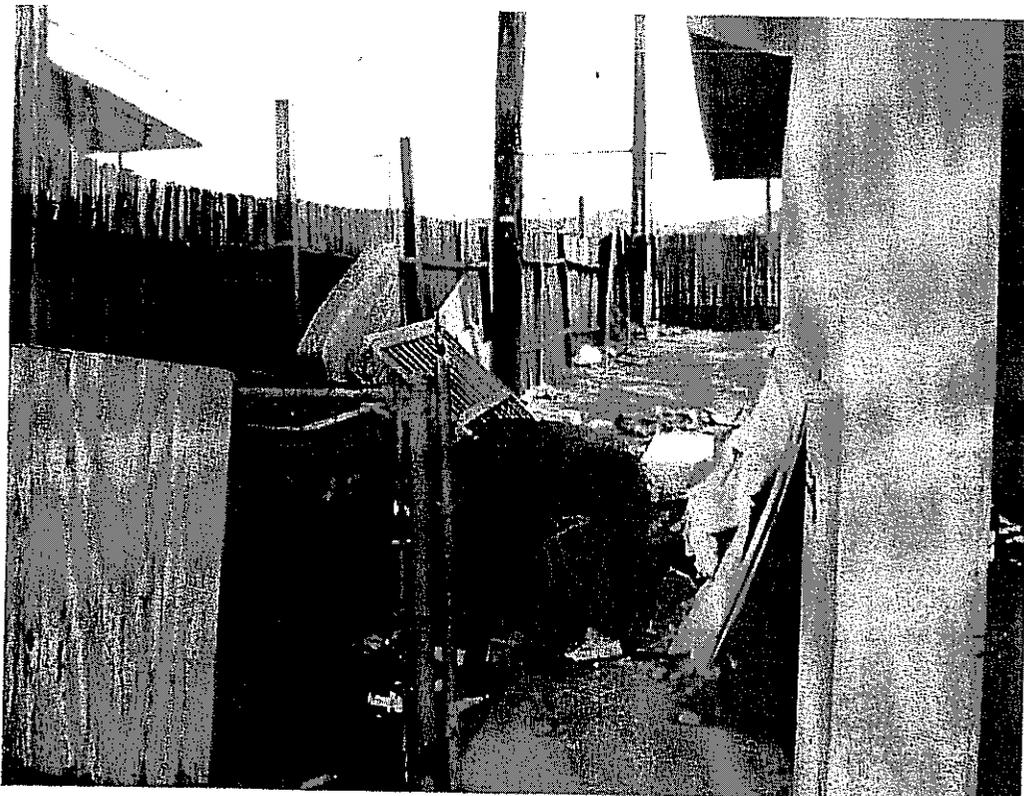


Before abate Site 2. 57003 Antelope Tr

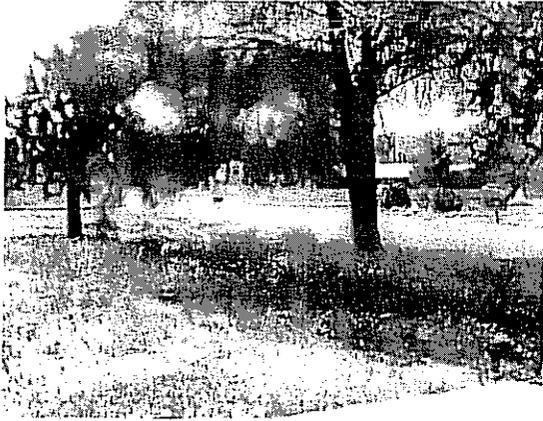
3/10/10



57003 Antelope Tr

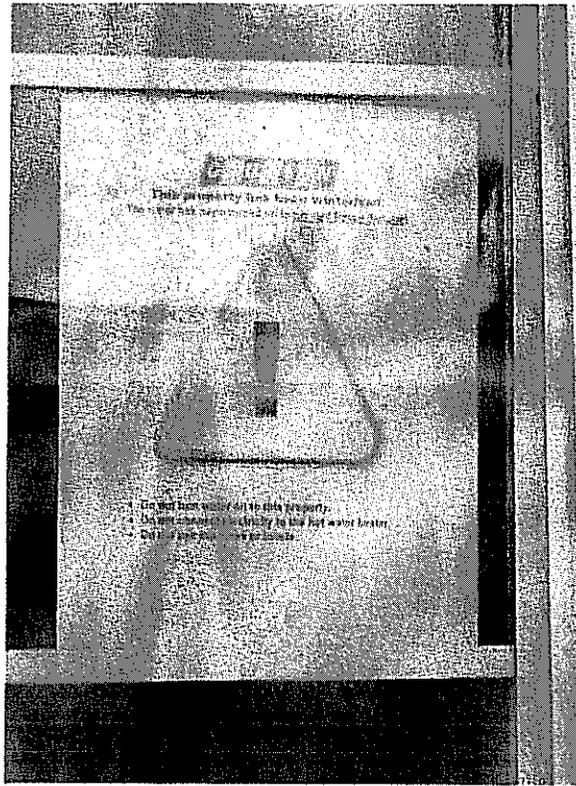


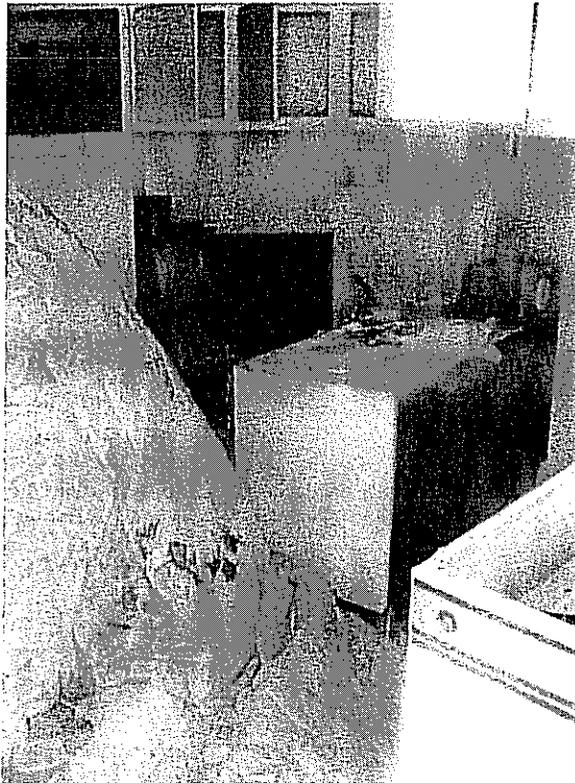
2011-12 Tax ^{P.119} wien



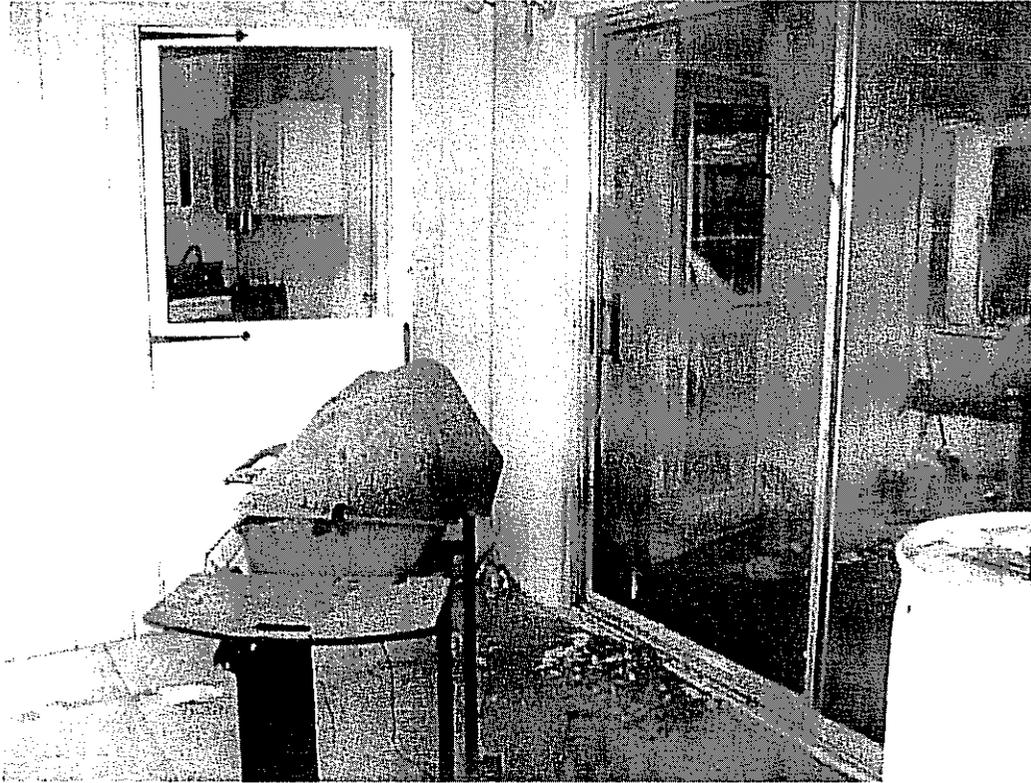


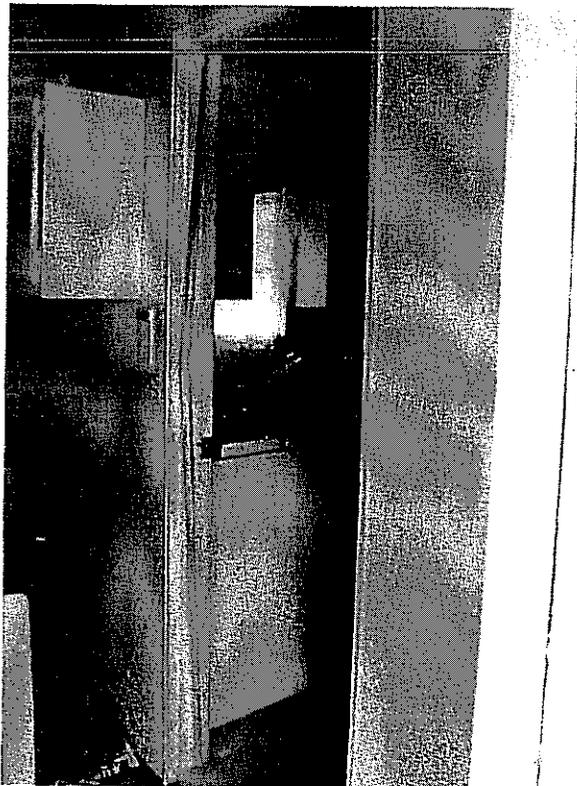


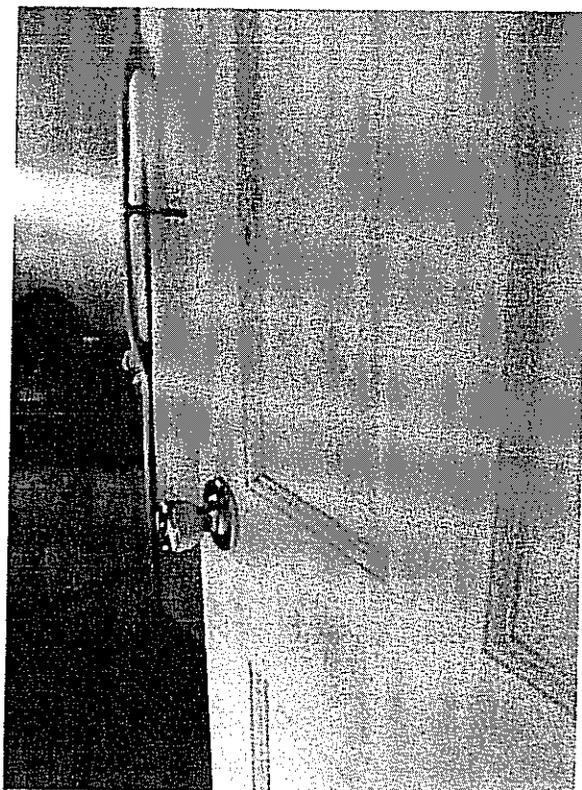
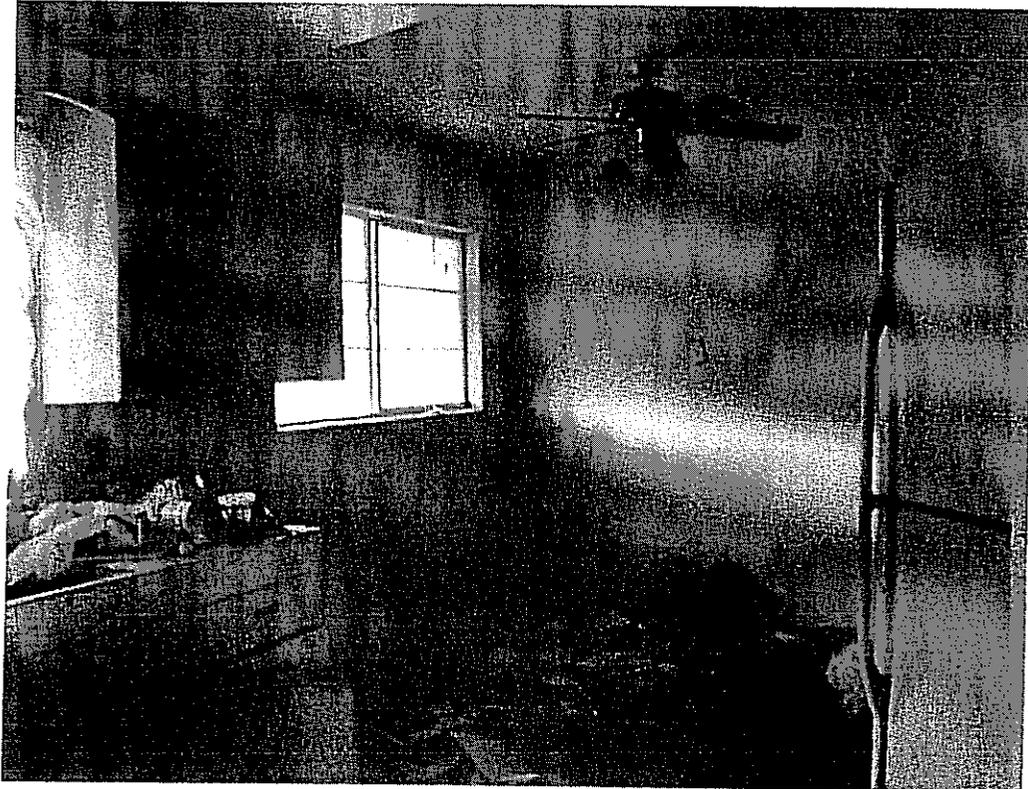








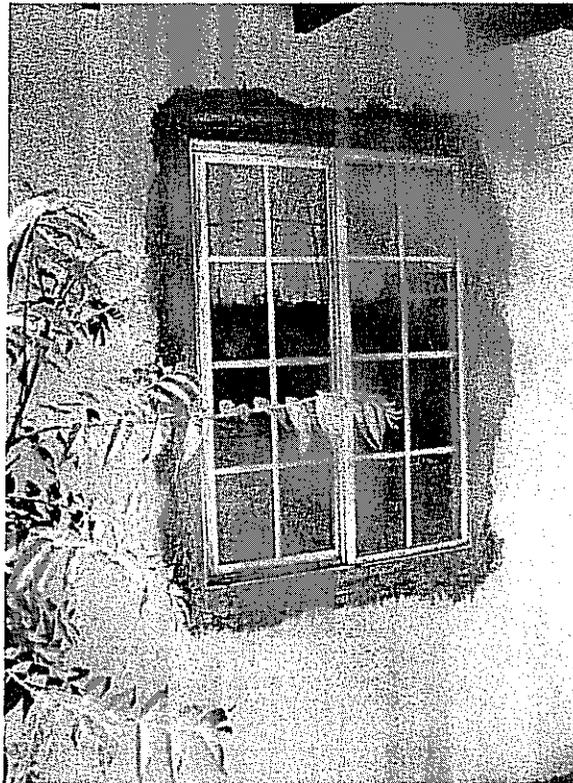






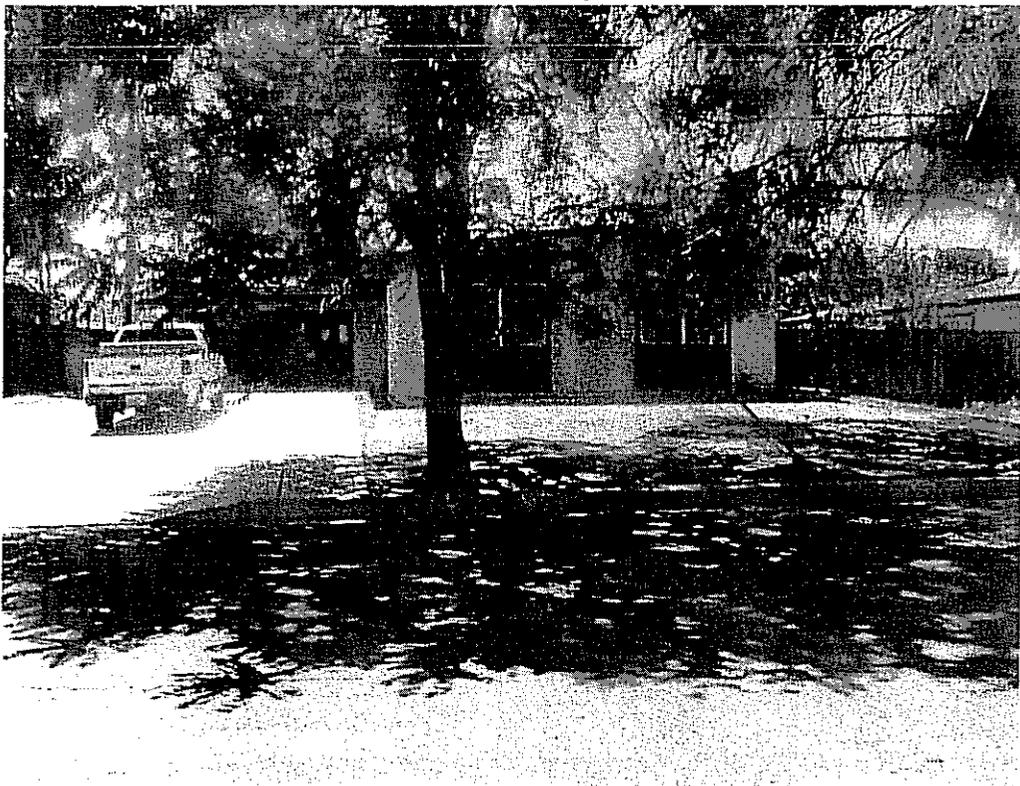
After abate Site 2. 57003 Antelope Tr

5/10/10

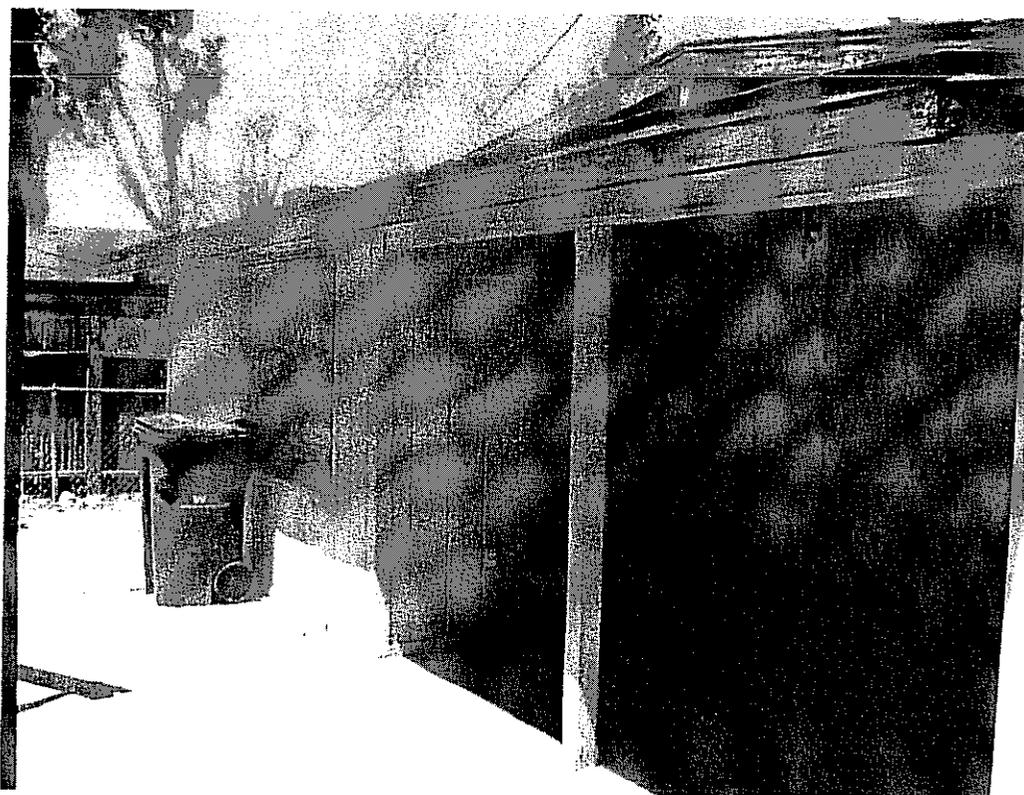
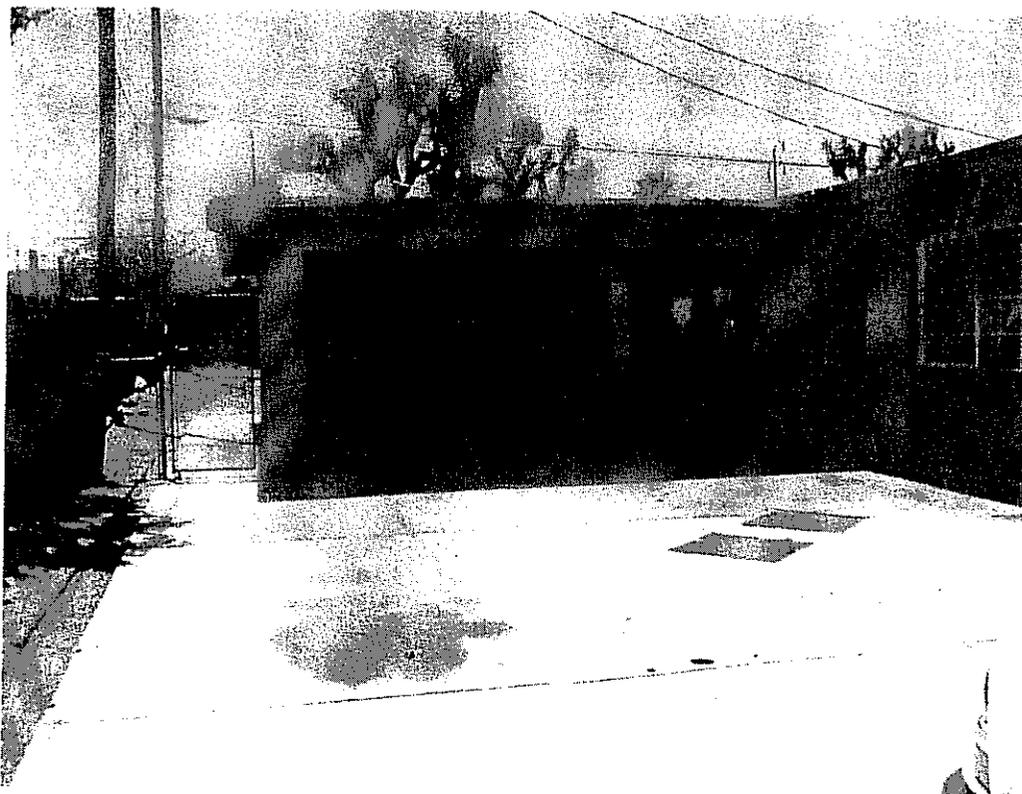


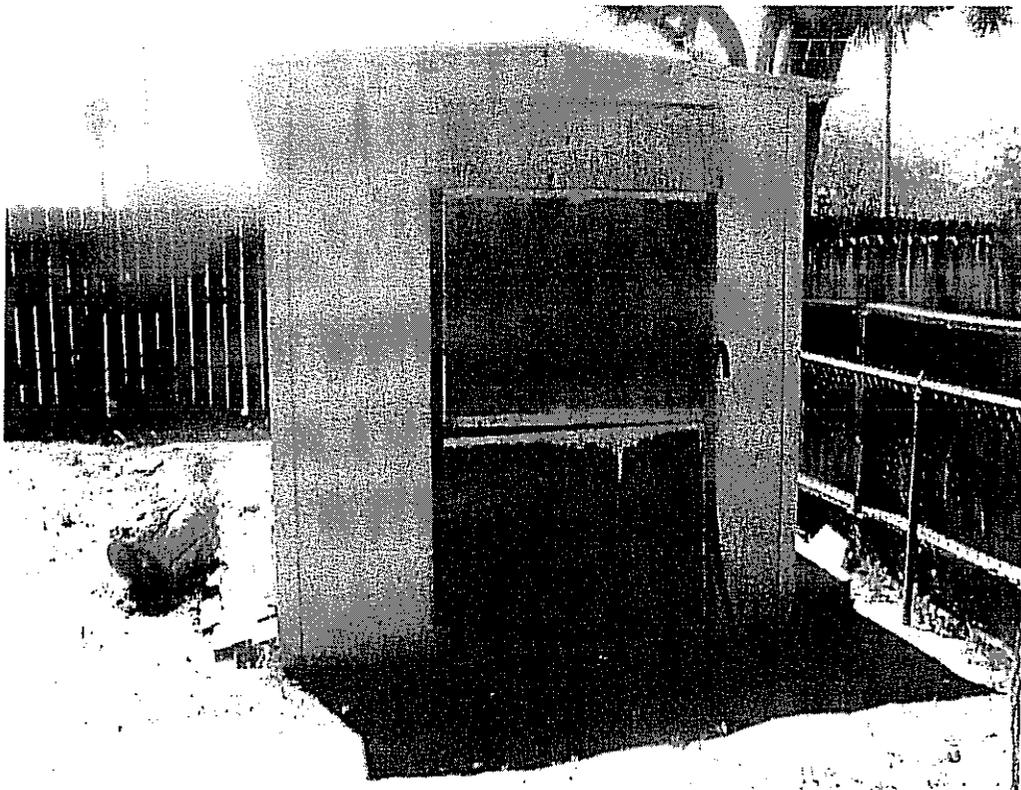
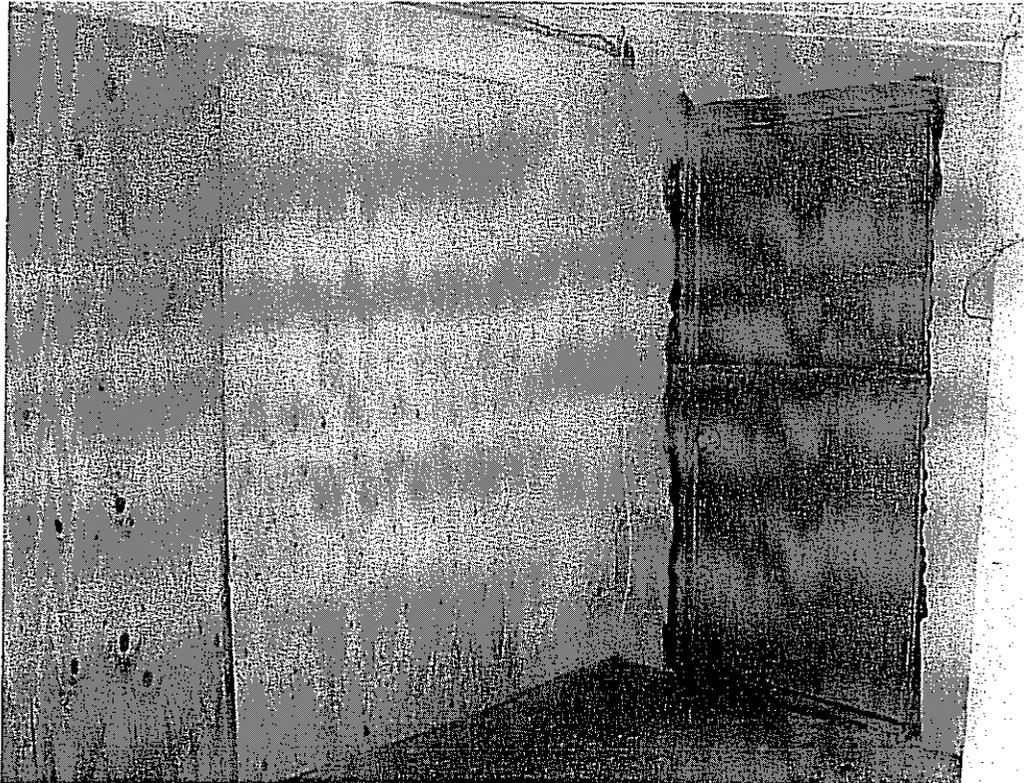
emergency
abatement
completed

57003 Antelope Tr



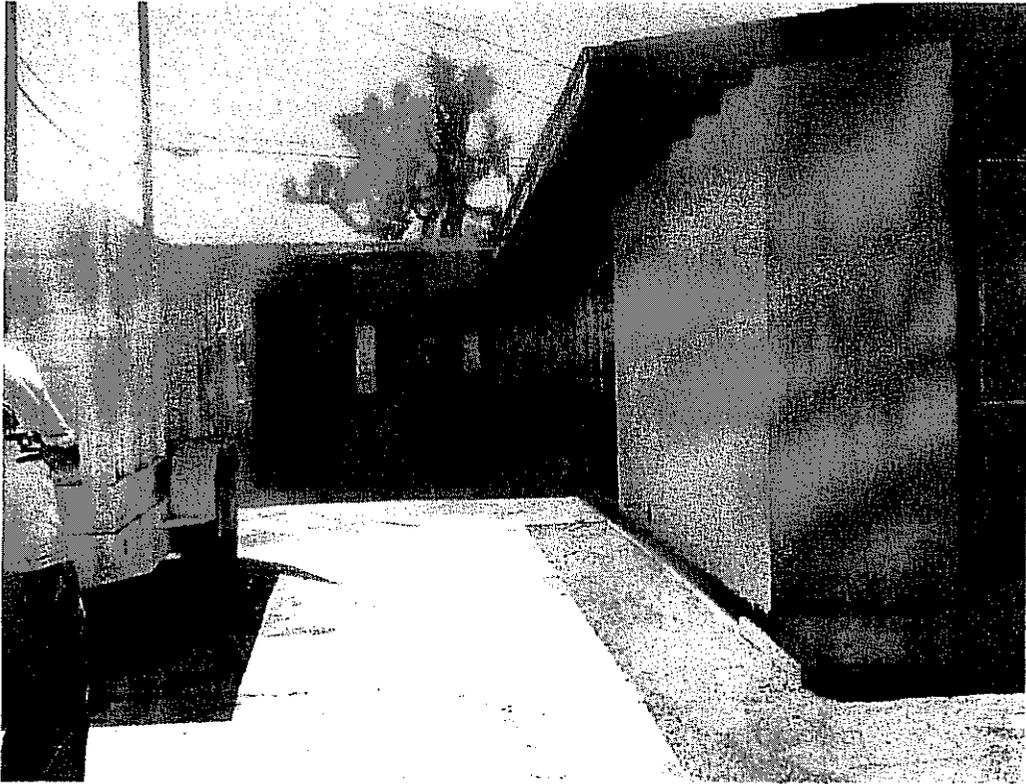
2011-12 P.130 Lien

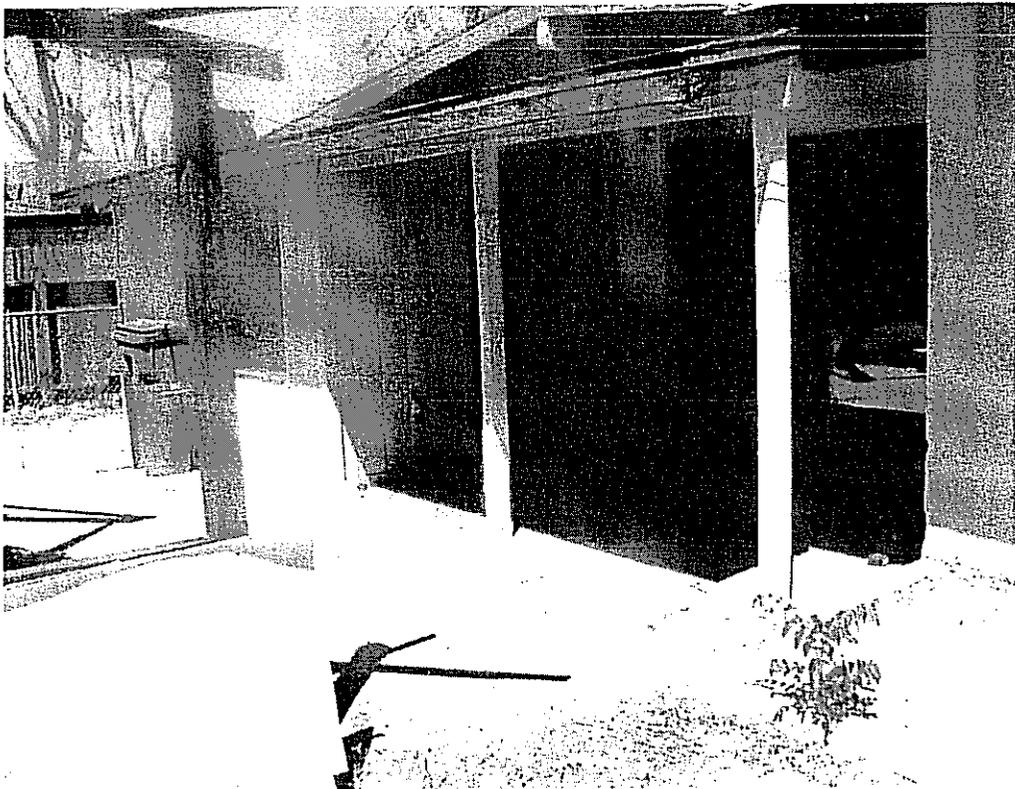
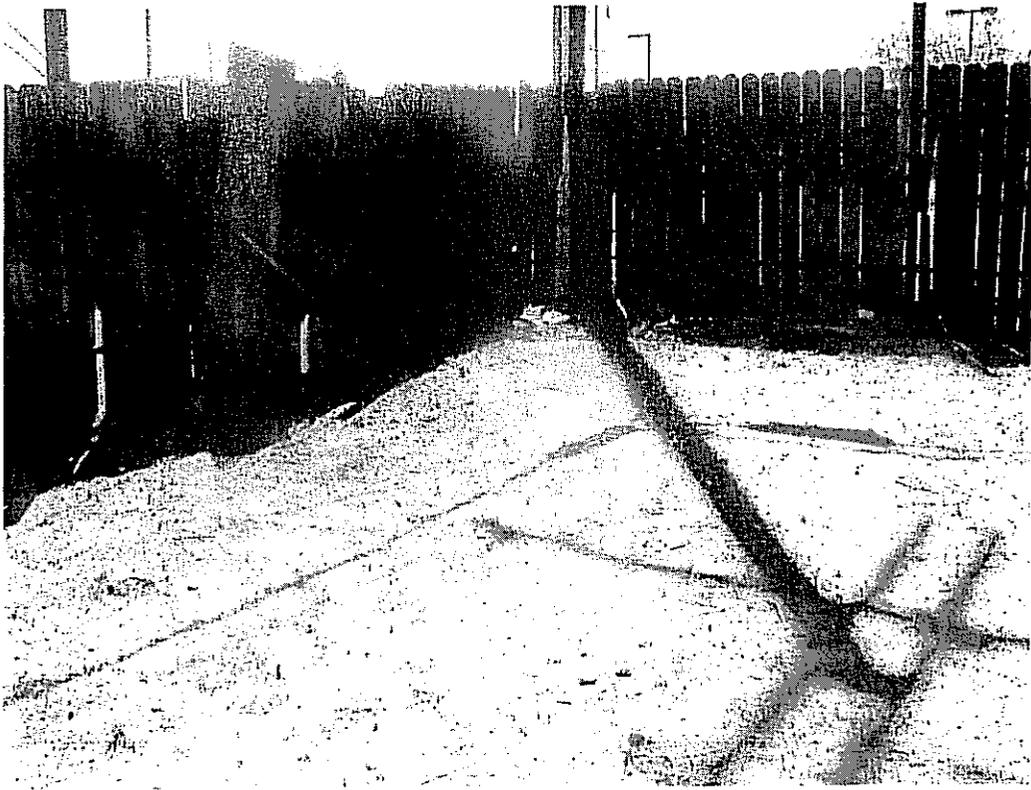




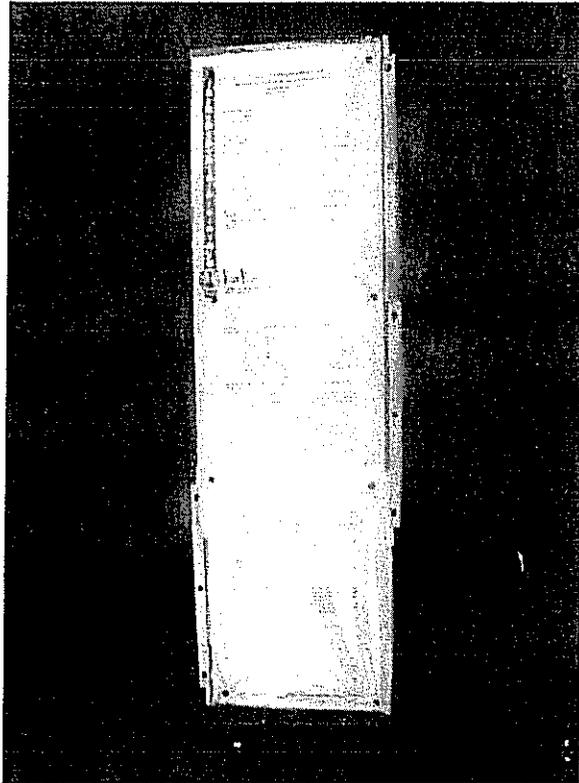












Before abate Site 4. Ver 10/10/2007

High grasses, weeds



8/10/2010



P.139

vacant lot abate - 0 Palm Tamarisk

7/8/2010

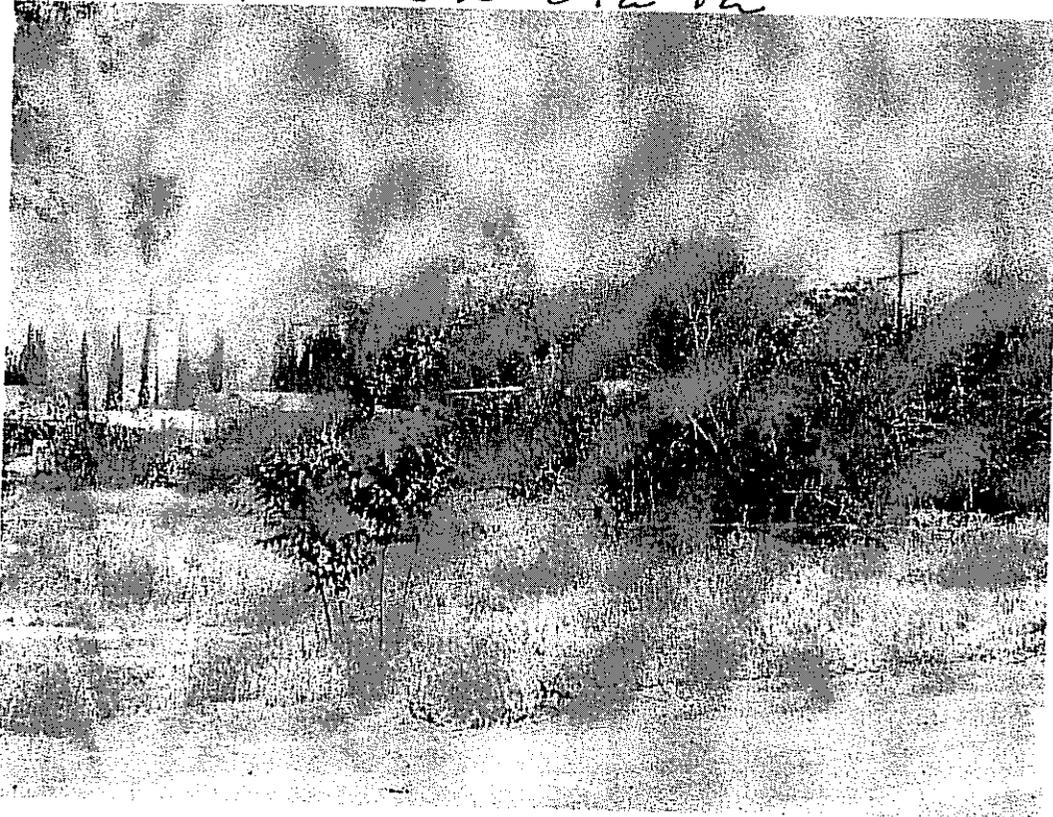


APN 595-042-12



5/6/2010

APN 595-042-12



After abate site is for the most part tamarisk

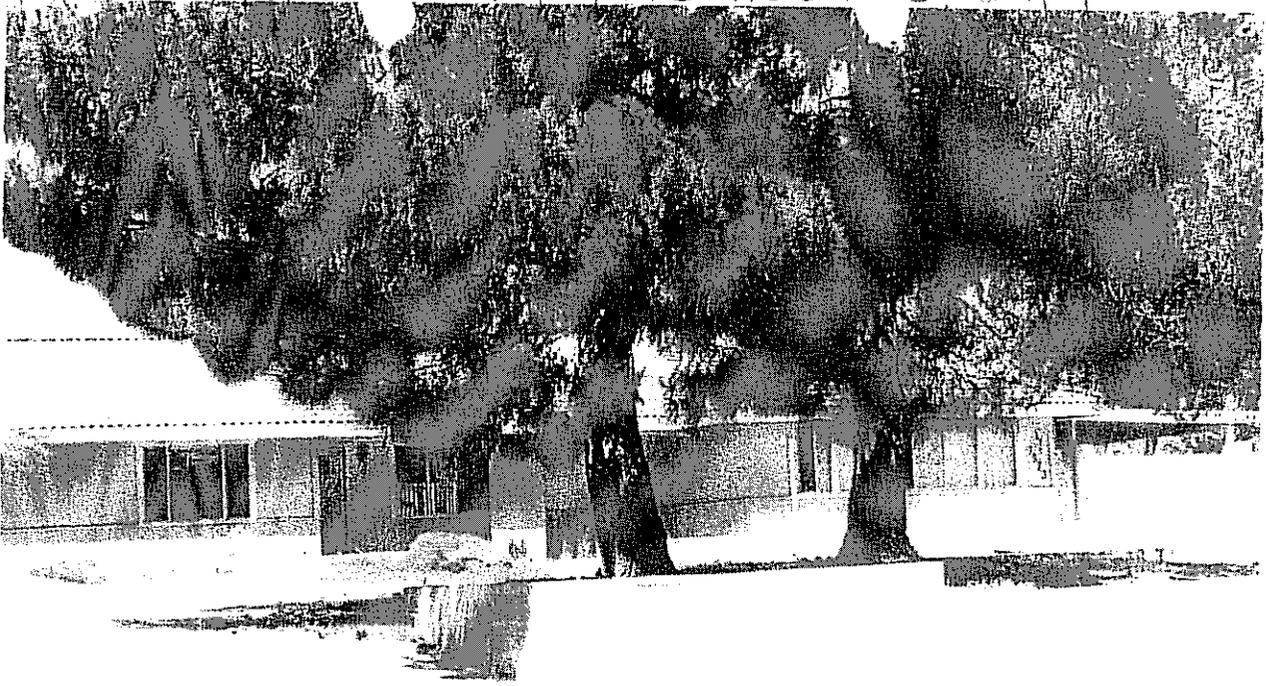


TAMARISK LOT 12106110



Before abate - site 5 7573 Pinon

High needs pine needles dry pine cones



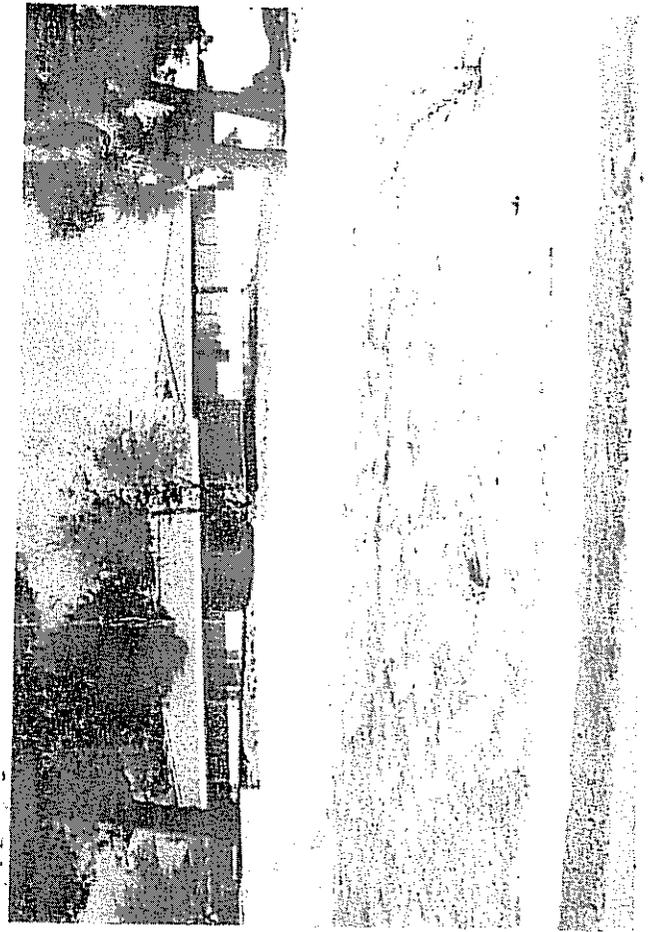
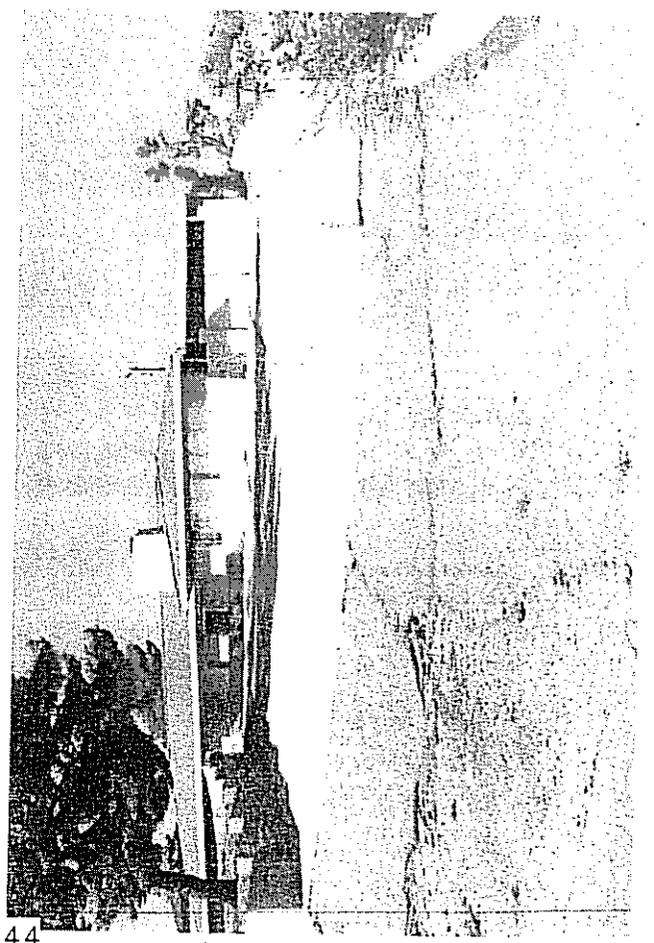
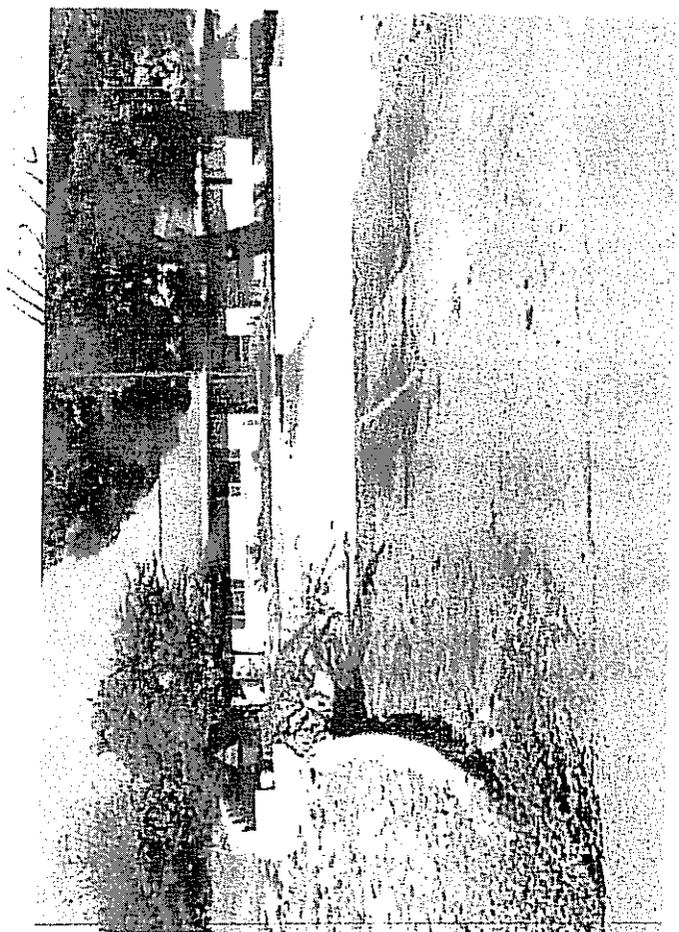
piles of pine needles still



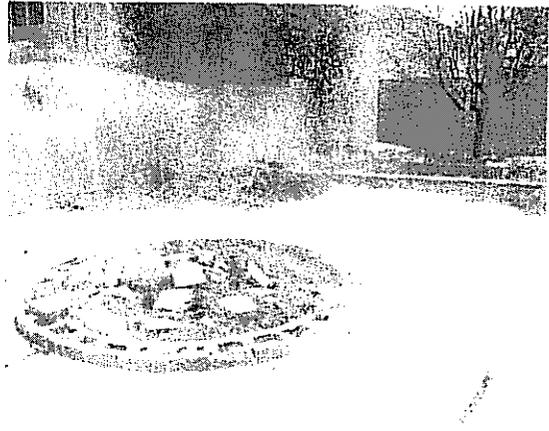
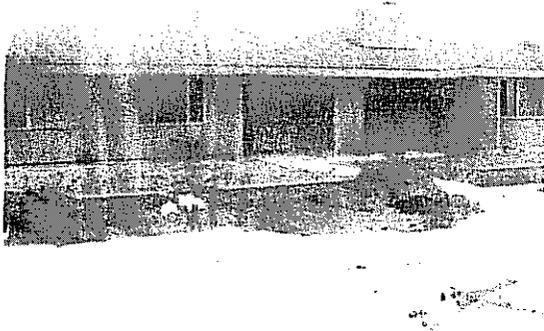
P.143

2011-12 tax lien

woods
pine cones
piles of pine needles



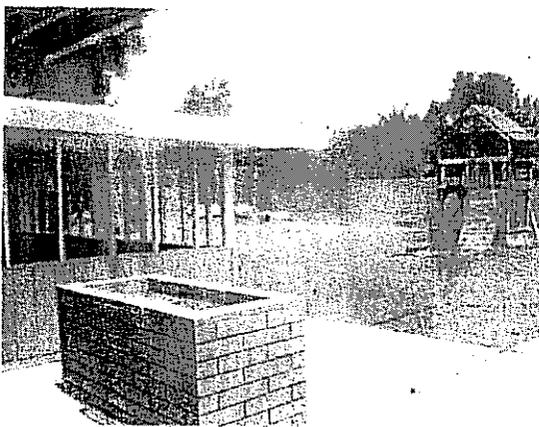
patio of pine needles



pine needles

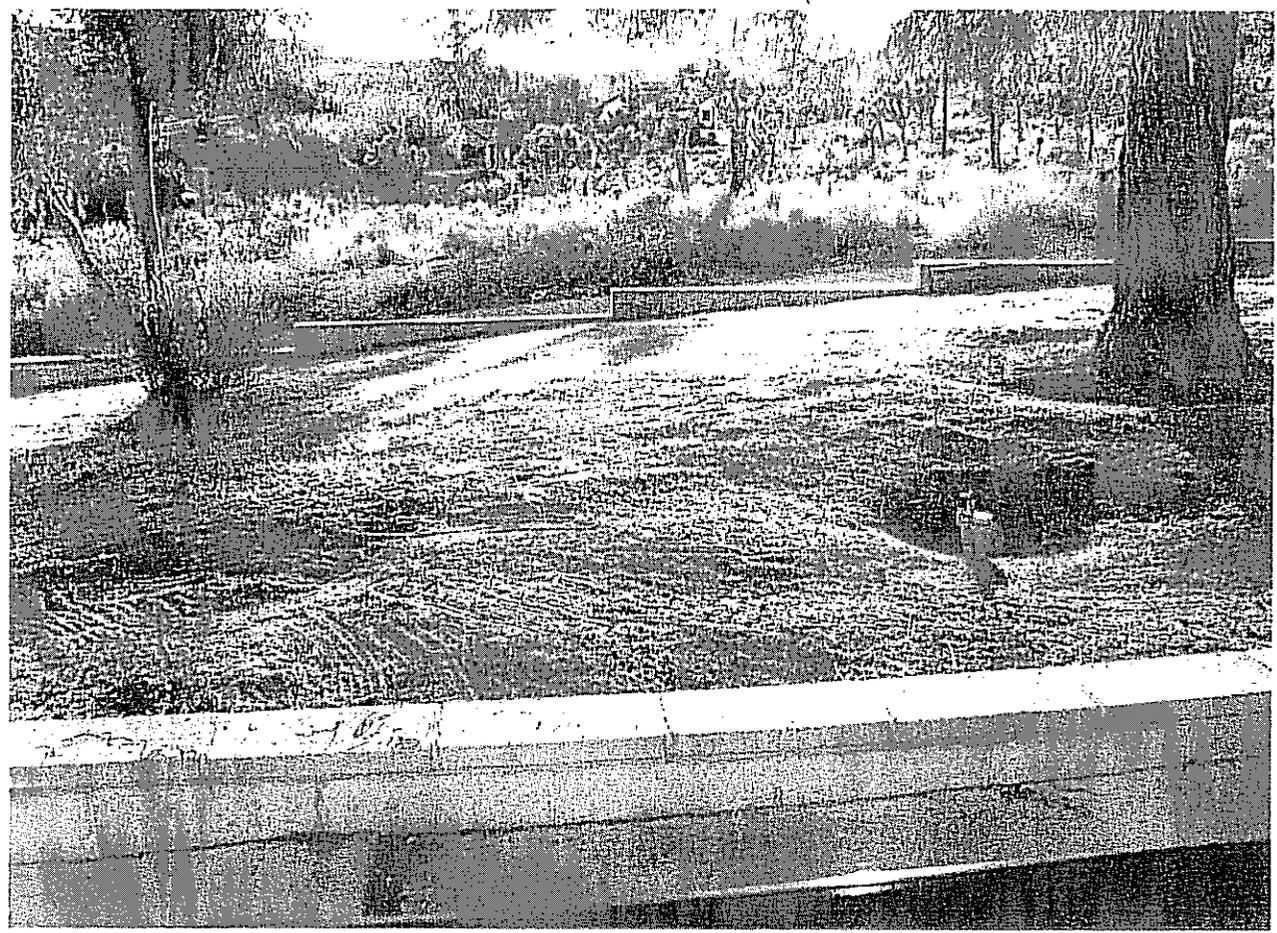


woods



After work site 1075 PINE ST

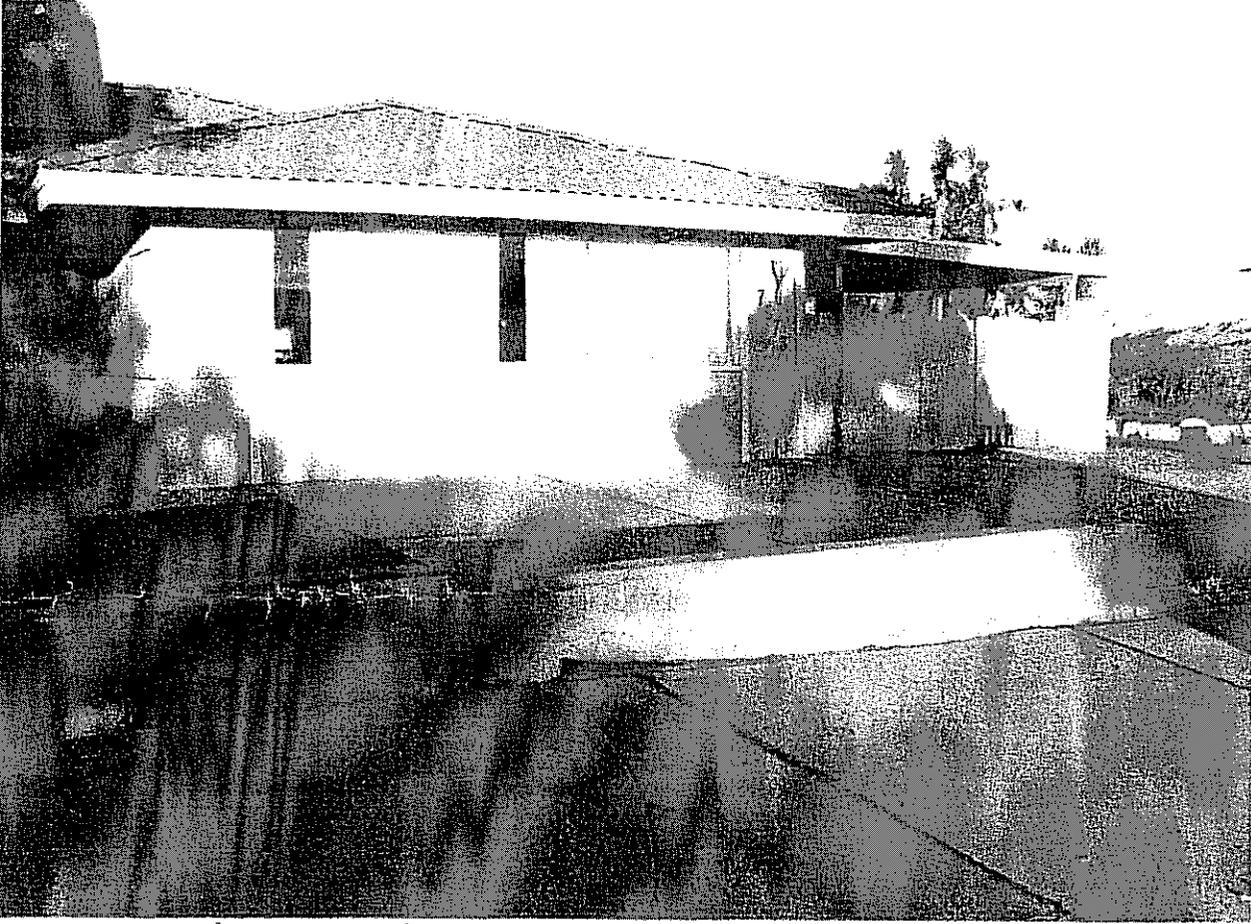
Abatement Completed



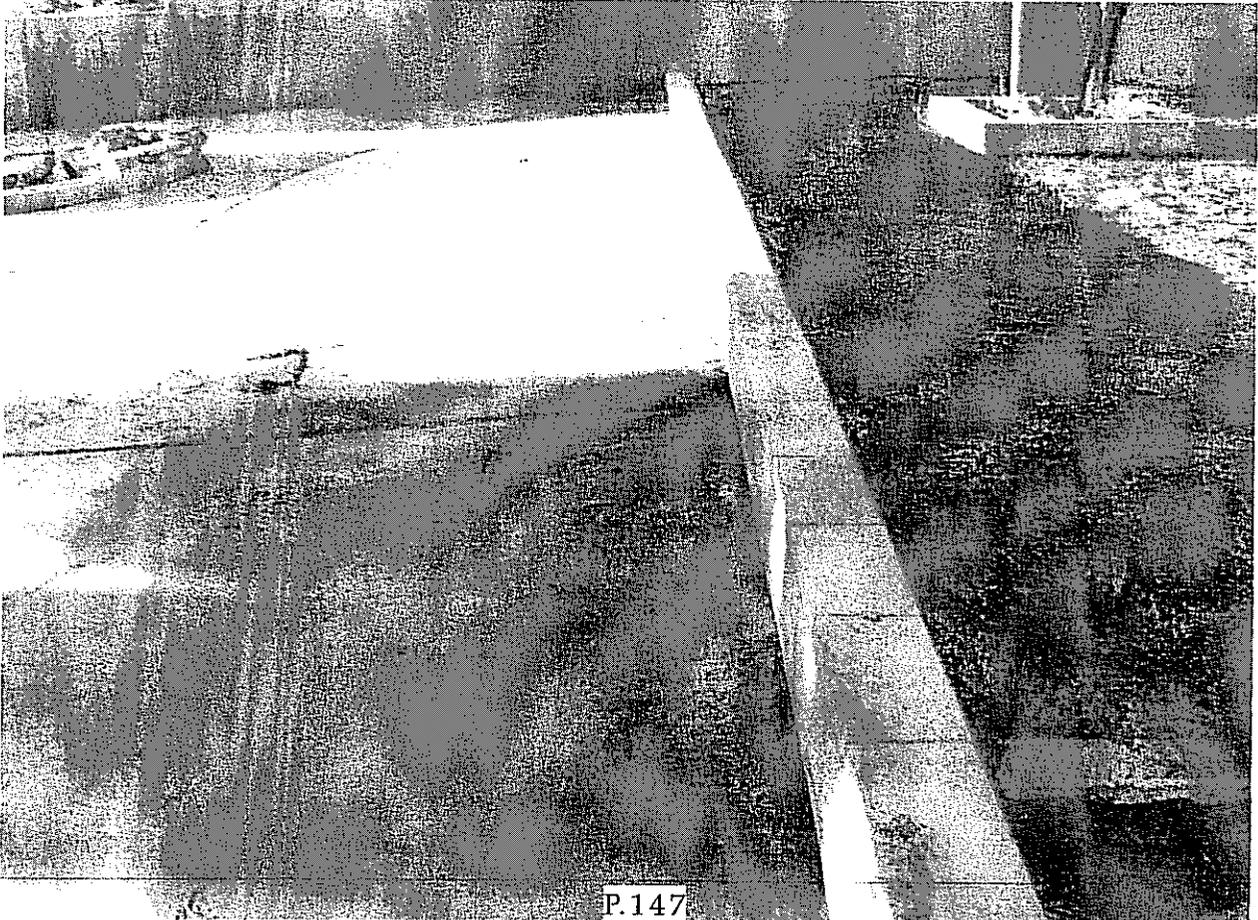
12106110 75 73 PINE ST



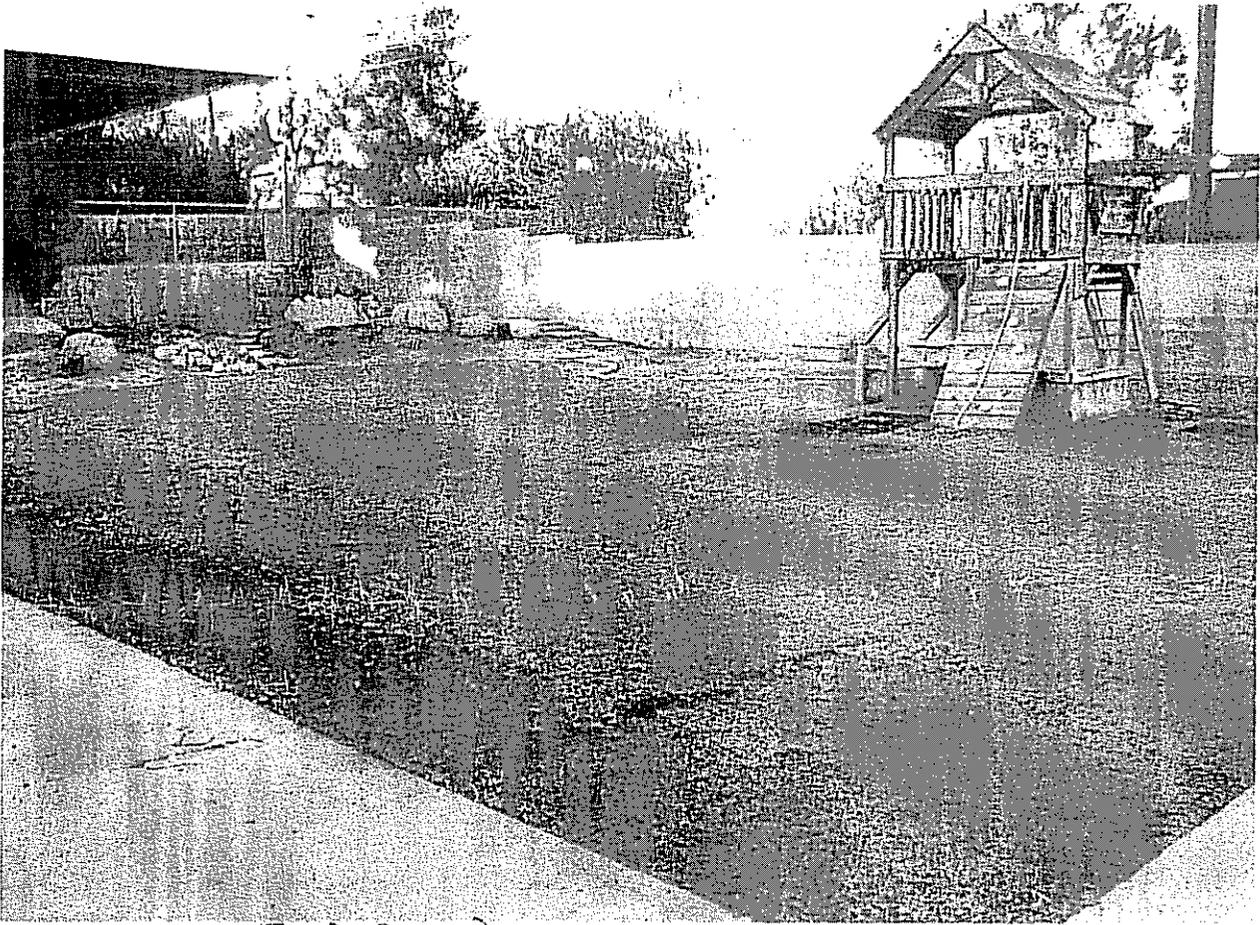
Abatement Completed



12/06/10 1 7573 P147.CS



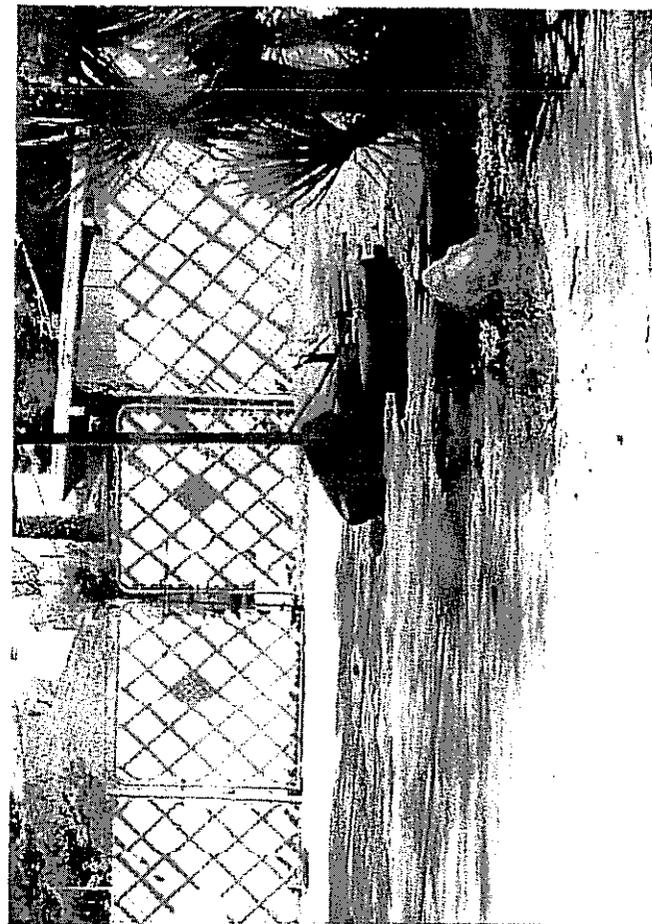
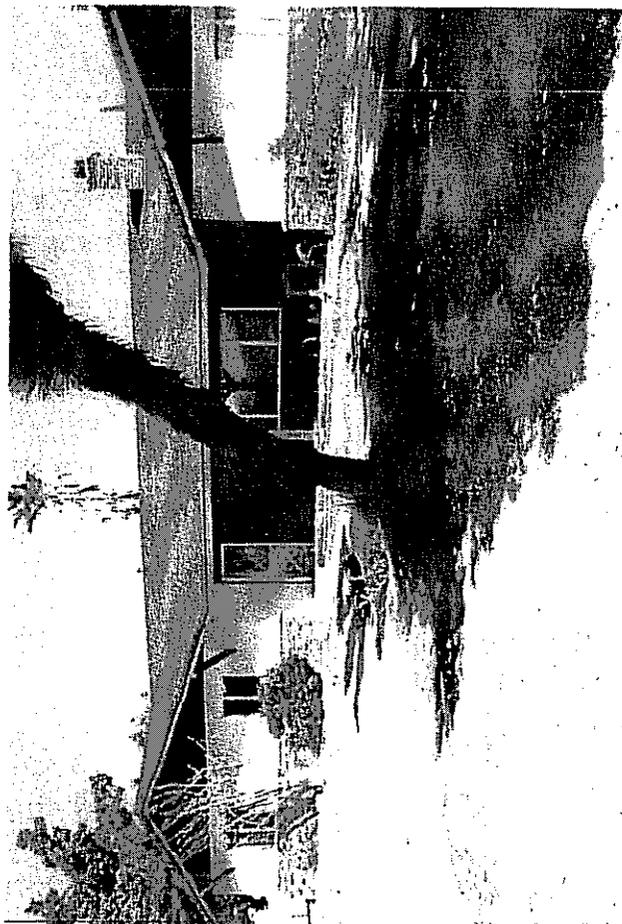
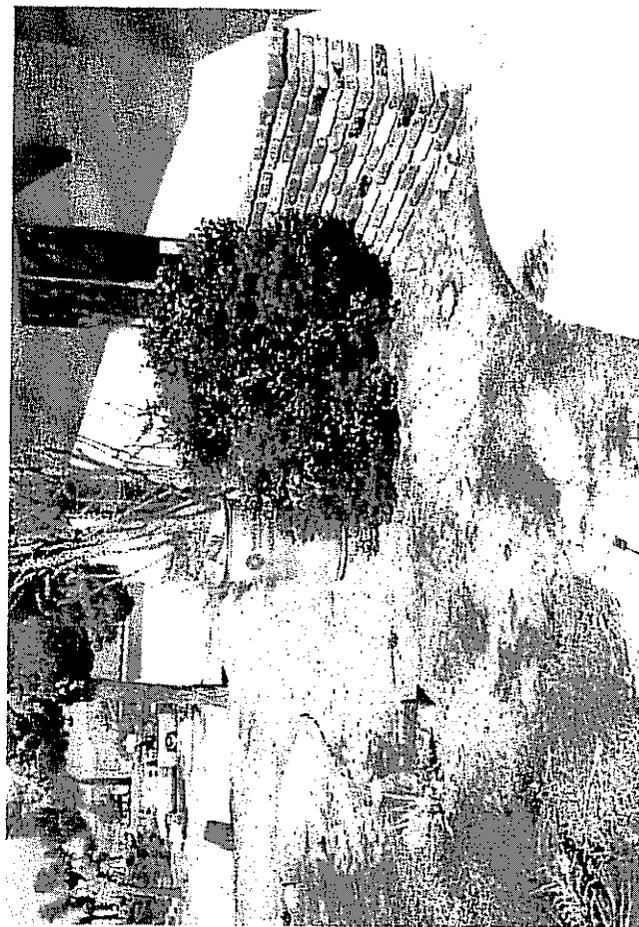
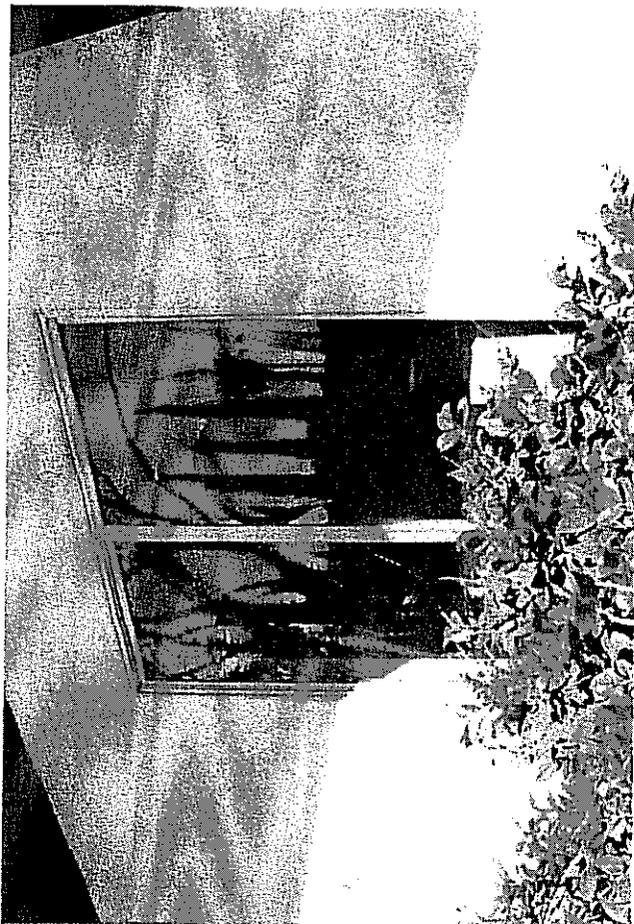
Abatement or maintenance



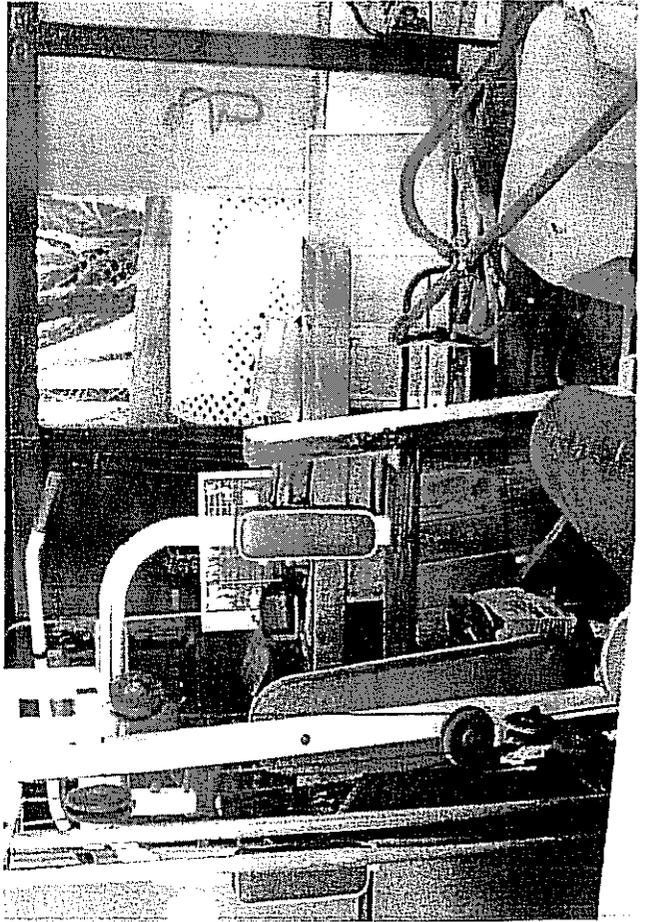
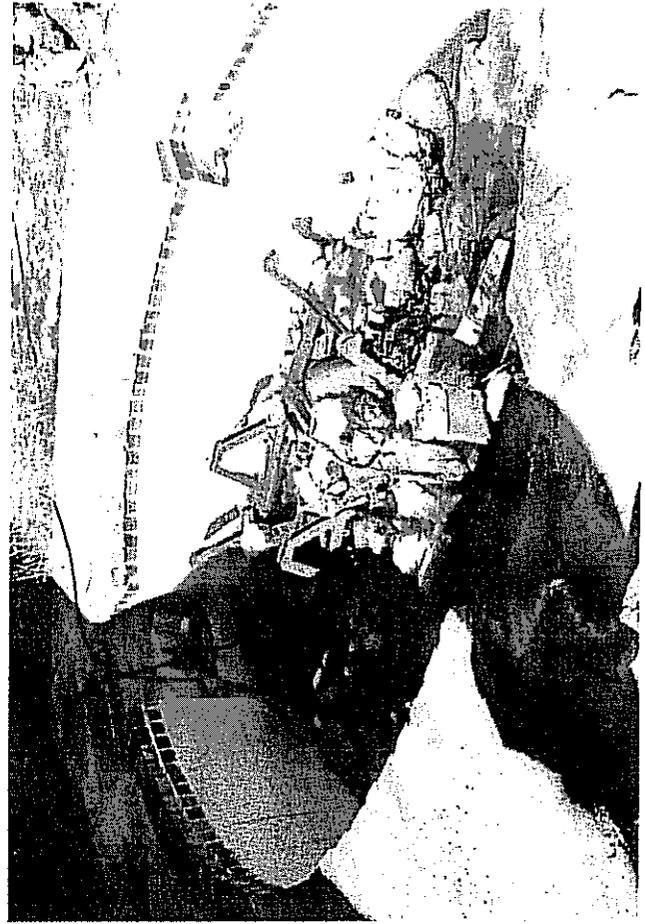
12/06/15 7573 POC



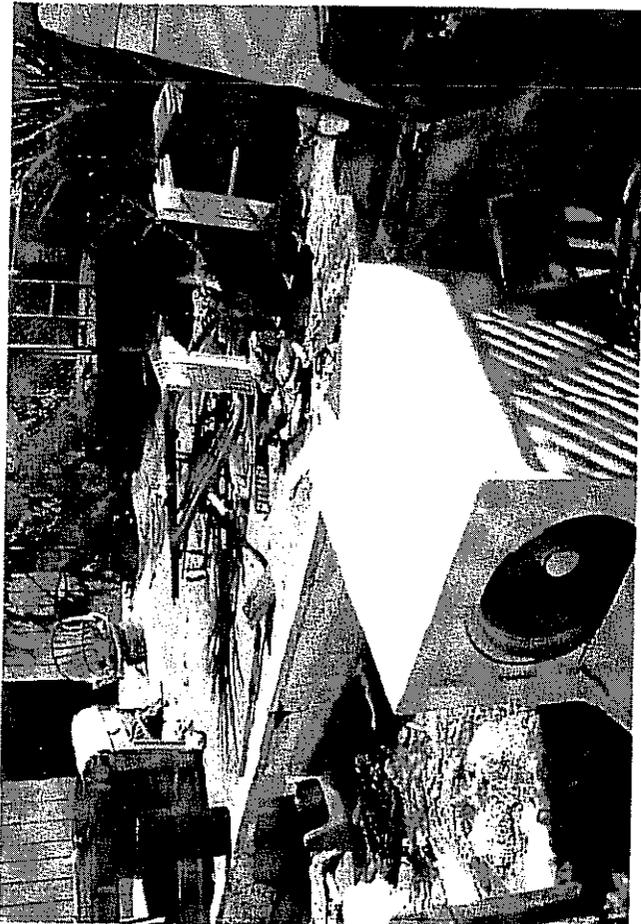
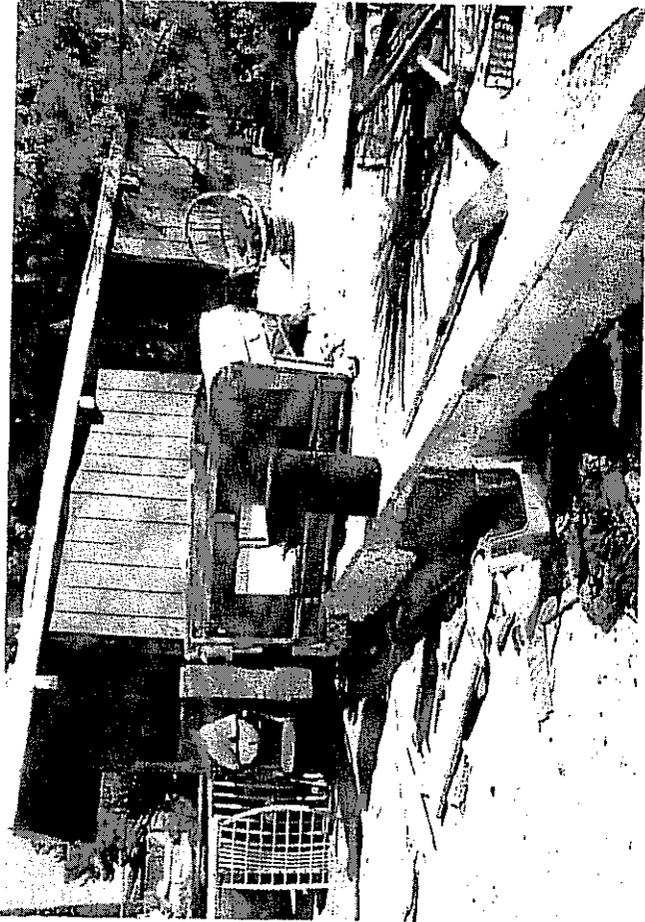
Before abate SITE 6. 1577 Mirada Dr



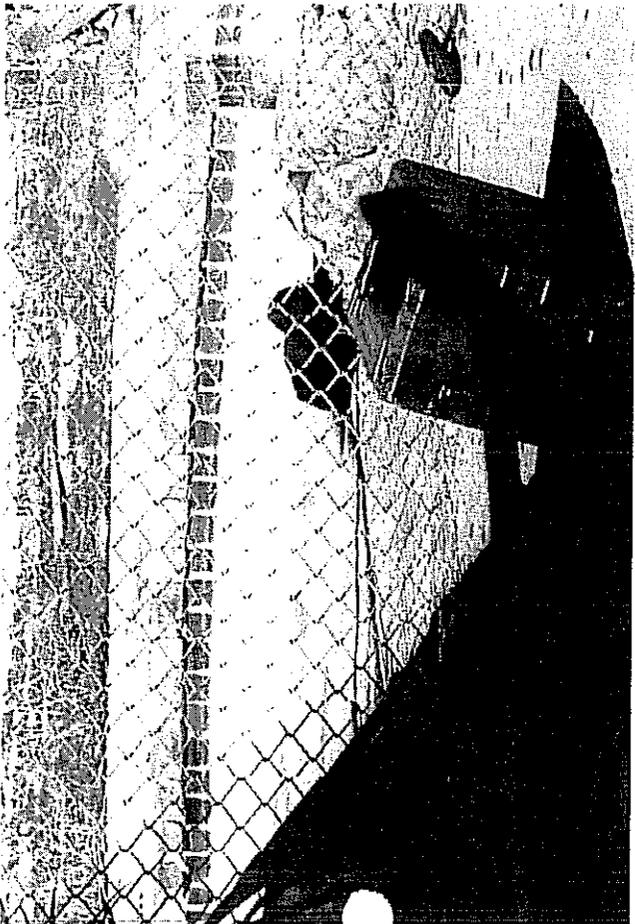
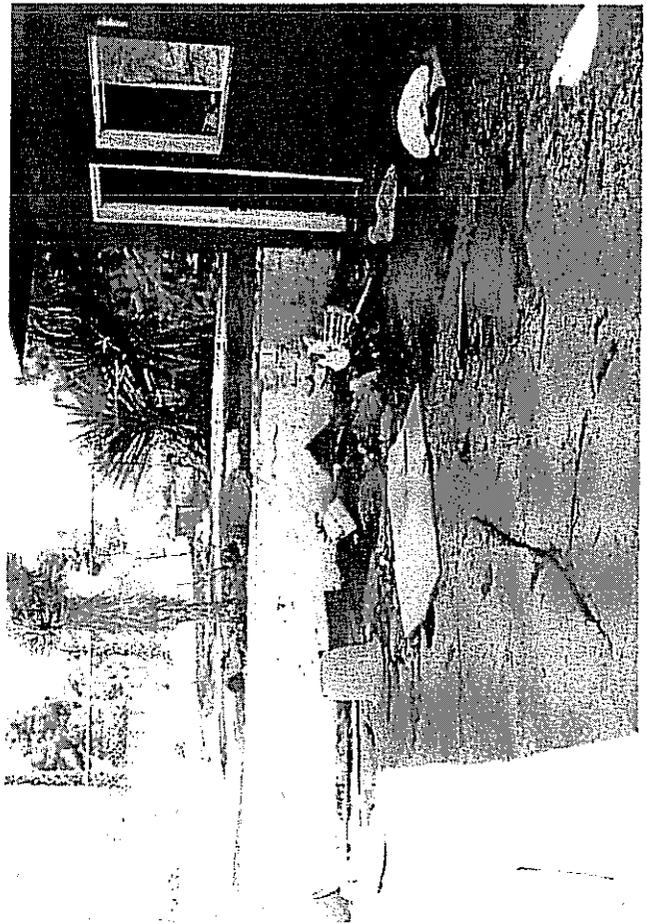
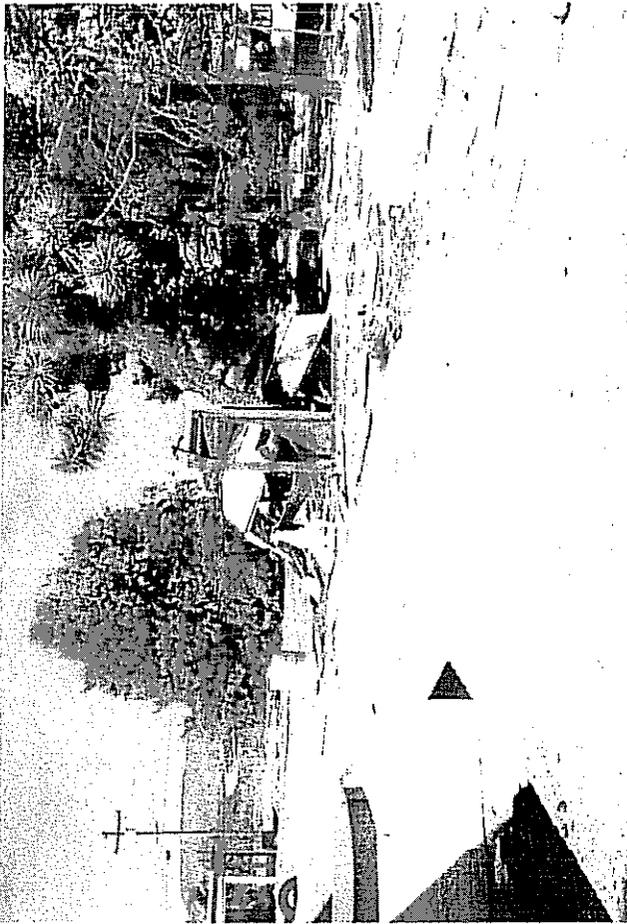
2118-11
4794



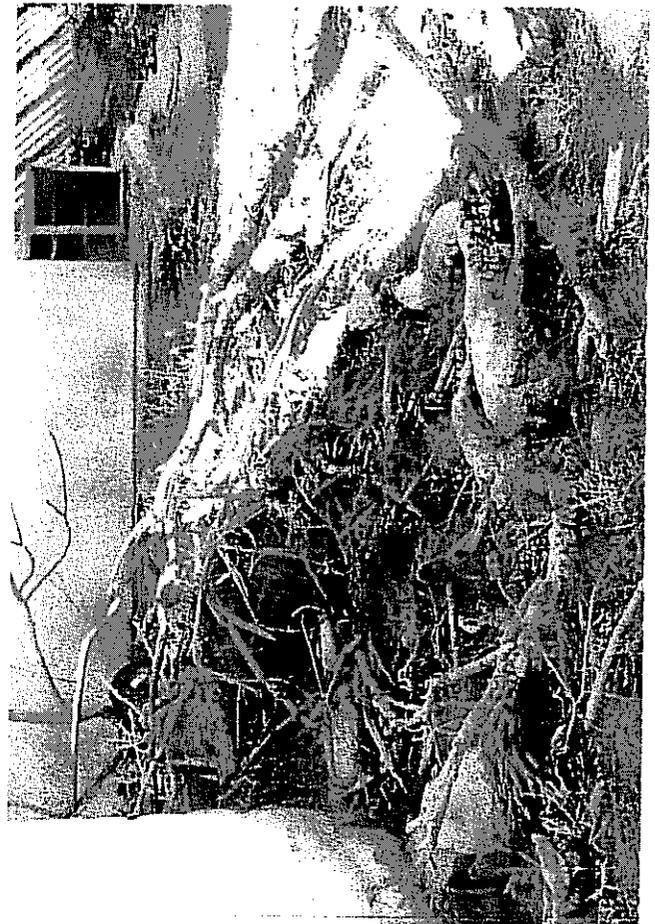
11-8-12
4



2-18-11

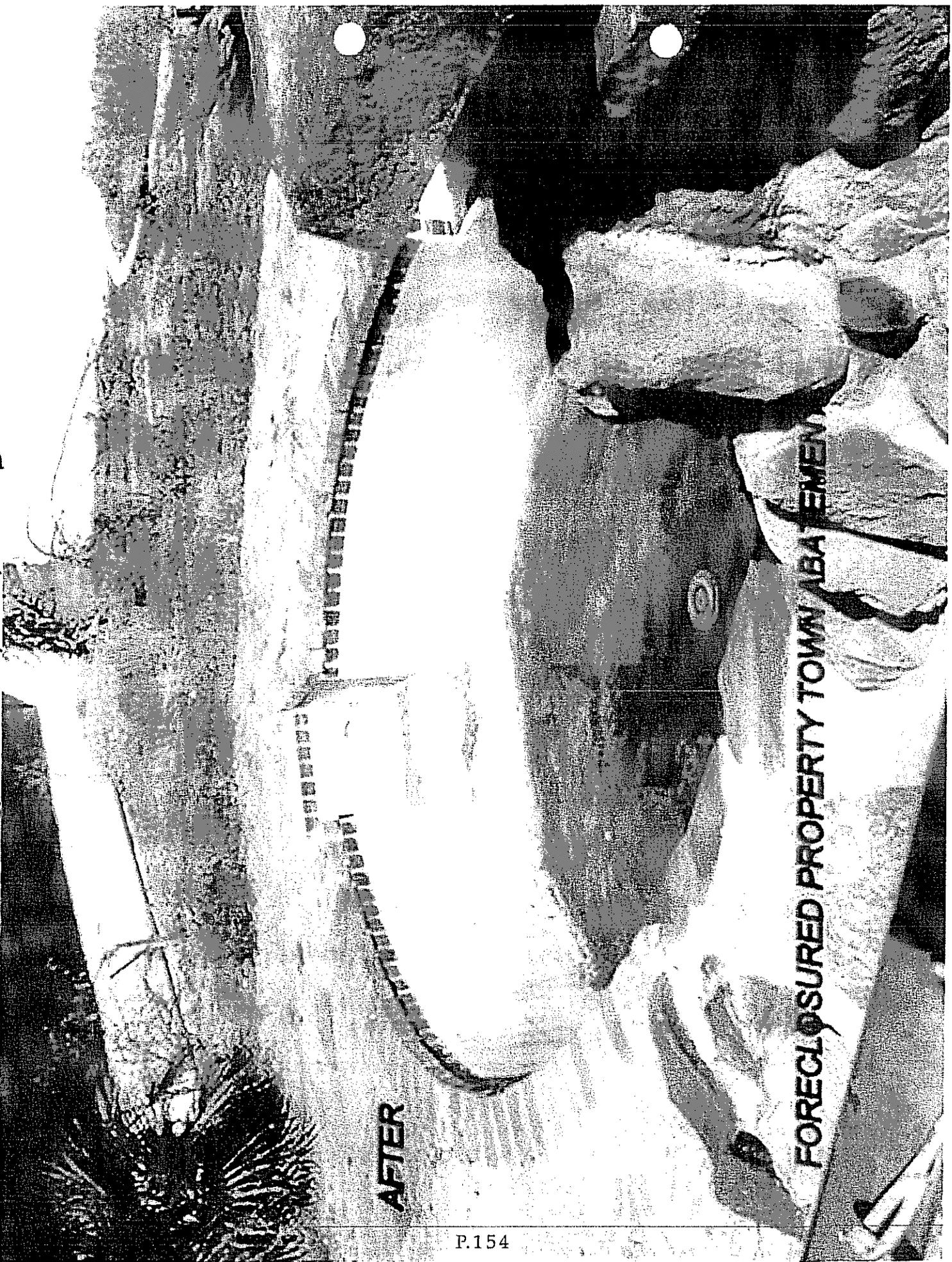


2-18-11 0000



2-18-11
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A

FIFTH AVENUE SITE Co. 1347 Florida Dr.



AFTER

FORECLOSURED PROPERTY TOWN ABA EMENT

2011-12 Tax Lien





TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jamie Anderson, Town Clerk
Date: May 27, 2011
For Council Meeting: June 7, 2011

Subject: Appointment to Planning Commission

Prior Council Review: none

Recommendation: Council Member Abel to nominate a member to the Planning Commission.

Summary: Each Council Member nominates, subject to ratification by the Council, a member to the Commissions and acts as liaison to those commissioners. The Commissioner's term coincides with the term of their Council liaison

Order of Procedure:

- Department Report
Request Staff Report
Request Public Comment
Council Questions of Staff
Council Discussion
Motion/Second
Discussion on Motion
Call the Question (Voice vote)

Discussion: Council Member Abel was appointed to the Town Council leaving his Planning Commission seat vacant. Since he was appointed to the Planning Commission by Council Member Mayes, and subsequently appointed to the Council to fill the vacancy left by Council Member Mayes' resignation, it is his Commissioner to nominate. The vacancy was advertised and posted and one application was submitted by Vickie Bridenstine.

Alternatives: Do not approve the nomination or make appointments at this time. Seek additional persons to apply.

Fiscal impact: None

Reviewed By: [Signatures]
Town Manager, Town Attorney, Mgmt Services, Dept Head

- X Department Report, Ordinance Action, Resolution Action, Public Hearing
Consent, Minute Action, Receive and File, Study Session

RECEIVED

MAY 18 2011



Town of Yucca Valley

Boards, Commissions, Committees Application

TOWN OF YUCCA VALLEY
TOWN CLERK'S OFFICE

Contact Information

Name	VICKIE BRIDENSTINE
Street Address	[REDACTED]
City, State, and ZIP Code	YUCCA VALLEY, CA 92284 YV, CA 92284
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

Education

Please describe your education background:

UNIVERSITY OF MISSOURI - ROLLA
MAJORED IN GEOTECHNICAL ENGINEERING
NO DIPLOMA - 2ND SEM. JUNIOR

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice, etc.):

- 3 Parks, Recreation and Cultural Commission
- 1 Planning Commission
- 2 Traffic Commission
- Youth Commission (Jr. High or High School Students)
- Public Arts Advisory Committee
- Other (Please Indicate _____)
- Special Project you feel needed by the Town (Please Specify _____)

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

27 YRS WORKING AS A CIVIL ENGINEER SPECIALIZING IN PUBLIC WORKS AND LAND DEVELOPMENT. I BECAME REGISTERED ENG. IN 1997, BECAME A LEED ACCREDITED PROFESSIONAL IN 2009. I AM PRES. OF BOYS & GIRLS CLUB OF THE HI-DESERT BOARD & PRES. ELECT OF THE YUCCA VALLEY CHAMBER OF COMMERCE.

Qualifications for Appointment and/or Reasons for Application

Summarize your qualifications and/or reasons.

I UNDERSTAND THE LAND PLANNING & DEVELOPMENT PROCESS. I AM A LONG TIME RESIDENT OF YUCCA VALLEY (21 YRS) AND WANT TO BE INVOLVED IN THE PROCESS OF DETERMINING THIS TOWN'S FUTURE. I WANT TO BE INVOLVED IN THE PROCESS OF MAKING THIS TOWN A SUSTAINABLE COMMUNITY FOR OUR CHILDREN'S FUTURE.

Person to Notify in Case of Emergency

Name	TERRY BRIDENSTINE
Street Address	[REDACTED]
City, State, and ZIP Code	YUCCA VALLEY, CA 92284
Home Phone	
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted to serve on any Board, Commissions or Committee, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	VICKIE BRIDENSTINE
Signature	<i>Vickie Bridenstine</i>
Date	5/18/11

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in working with us.

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Lona N. Laymon, Town Attorney
Date: June 2, 2011
For Council Meeting: June 7, 2011
Subject: Alternative Procedures for Filling of Vacancies on Town Council

Recommendation: That the Council introduces the following ordinance to implement alternative procedures for the filling of vacancies upon the Town Council:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADDING SECTION 2.05.060½ TO CHAPTER 2.05, TITLE II, OF THE YUCCA VALLEY MUNICIPAL CODE RELATING TO ALTERNATIVE PROCEDURES FOR THE FILLING OF COUNCILMEMBER VACANCIES CONSISTENT WITH CALIFORNIA GOVERNMENT CODE SECTION 36512

Executive Summary: Under current law, the Town of Yucca Valley must fill vacancies on the Town Council, if at all, by *either* appointing a new councilmember or calling a special election to fill such vacancy. In either case, the newly-appointed or elected councilmember is required under Government Code Section 36512(b) to hold office for the unexpired term of the former incumbent. By adopting the proposed ordinance, the Town Council will also reserve to itself the option of making an *interim-only* appointment to fill a Council vacancy pending the special election of a new councilmember. In this way, the Council would *shorten* the term of persons appointed to fill a vacancy, such that the appointee would be seated only until a new councilmember is duly-elected at a special election.

Order of Procedure:

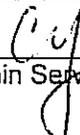
- Request Staff Report
- Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Reviewed By:

Town Manager



Town Attorney



Admin Services



Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Discussion: Government Code Section 36512 governs the filling of Council vacancies for general law cities. Government Code Section 36512(b) provides that when a vacancy occurs on a city council, the city council must, within sixty days of the occurrence of such vacancy, fill the vacancy by appointment or by calling a special election. The person so appointed or elected to fill the vacancy shall—in the absence of a local ordinance holding otherwise—hold office for the unexpired term of the former incumbent.

This application of Section 36512 can, under certain circumstances, result in an appointee being seated for a very long period of time. Specifically, if the vacant seat has several years until its term expires, then the appointee to such vacancy will be seated for those several years. At its March 15, 2011, regular meeting, the Town Council expressed its concern about having an elected seat filled by a long-term appointee. Accordingly, the Council directed the Town Attorneys' office to craft an ordinance that would *shorten* the term for persons appointed to fill a Council vacancy.

Government Code Section 36512(c)(3) does allow the Town to adopt an ordinance implementing an "interim" appointment procedure so that appointees occupy the vacant seat for a *shorter* period than otherwise allowed under statute. Under this option:

- The Council would appoint someone to fill a Council vacancy while simultaneously calling a special election to fill the vacancy.
- This appointment and call of a special election must be made within sixty days from the commencement of the vacancy. Under state law, the date of the commencement of a vacancy is either (i) the date of the elected official's death, or (ii) upon the date stated in the written resignation filed with the City Clerk.
- The special election may be either on the date of the next regularly-established election or regularly-scheduled municipal election to be held throughout the city not less than 114 days from the call of the special election.
- The appointee to the vacancy shall only fill the seat for that period of time until the results of the special election for the vacant council seat are certified and accepted by the town council. The newly-elected councilmember will thereafter hold the seat for the remainder of the term of the former incumbent.

The proposed ordinance presents the Council with the option of filling vacancies via the above process. If the ordinance is adopted, an appointee holds the seat for a shorter time than otherwise provided under statute because—instead of remaining in the seat for the entire unexpired term of the former incumbent as required by the general provisions of state law—the appointee only remains seated until a new councilmember is elected through the special election process.

A few additional comments on the proposed ordinance are warranted. First, the Council would still have available to it the "standard" vacancy-filling procedures per Government Code Section 36512(b) (i.e., regular, non-interim appointment or call of special election to fill the vacancy for the unexpired term of the former incumbent). The proposed ordinance has been drafted to give the Council as much flexibility as possible under the constraints of Government Code Section 36512. Second, Subpart (D) of the proposed ordinance codifies the state law prohibition against "majority-appointed" councils. This simply means that there can never be more than two appointed members sitting on the Council. If a vacancy occurs in more than two Council seats, then the Council would be forced to fill the last vacancy by election to ensure that the Council majority consists of elected, rather than appointed, persons.

Alternatives: That the Council take no action, thus leaving the vacancy-filling procedure subject to the standard provisions of Government Code Section 36512(b).

Fiscal impact: None.

Attachments: Proposed Ordinance

ORDINANCE NO. ____

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADDING SECTION 2.05.060½ TO CHAPTER 2.05, TITLE II, OF THE YUCCA VALLEY MUNICIPAL CODE RELATING TO ALTERNATIVE PROCEDURES FOR THE FILLING OF COUNCILMEMBER VACANCIES CONSISTENT WITH CALIFORNIA GOVERNMENT CODE SECTION 36512

WHEREAS, Subsection (b) of Section 36512 of the California Government Code provides that when a vacancy occurs on a city council, the city council must, within sixty days of the occurrence of such vacancy, fill the vacancy by appointment or by calling a special election; and,

WHEREAS, Subsection (b) of said Section 36512 provides that the person so appointed or elected at special election to fill the vacancy shall—in the absence of a local ordinance holding otherwise—hold office for the unexpired term of the former incumbent; and,

WHEREAS, Subsection (c)(3) of said Section 36512 provides that, notwithstanding Subsection (b) of Section 36512 of the Government Code, a city may enact an ordinance that provides that a person appointed to fill a vacancy on a city council shall hold office only until the date of a special election, which shall be called to fill the remainder of the term; and,

WHEREAS, Subsection (c)(3) of said Section 36512 provides that such election may be held on the date of the next regularly-established election or regularly-scheduled municipal election to be held throughout the city that is not less than 114 days from the call of such special election; and,

WHEREAS, Subsection (c)(3) of said Section 36512 provides that such ordinances shall apply to a vacancy on a city council but not to a vacancy in the office of an elective mayor, which, instead, shall be filled in the manner provided for by Section 34902 of the Government Code; and,

WHEREAS, by limiting the term of a council appointee to vacancy, the voters shall have the opportunity to fill the balance of the vacancy by election while maintaining the Town Council's discretion to temporarily fill the vacancy until such election may be held.

NOW, THEREFORE, The Town Council of the Town of Yucca Valley does hereby ordain as follows:

SECTION 1. The recitals set forth above are hereby incorporated by reference into this ordinance and made a part hereof.

SECTION 2. Section 2.05.060½ of the Yucca Valley Municipal Code is hereby added to Chapter 2.05 of Title II of the Yucca Valley Municipal Code to read, in its entirety, as follows:

"Section 2.05.060½. Alternate methodologies for Filling Council Vacancy

- A. Appointment. Pursuant to Government Code Section 36512(b), the town council may fill a vacancy on the town council by appointment within the time frame established by state law. An appointment under this subsection shall be for the remainder of the term of the former incumbent.
- B. Special election. Pursuant to Government Code Section 36512(b), the town council may fill a vacancy on the town council by calling a special election within the time frame and process called for under state law. The term of office under this subsection following the special election shall be for the remainder of the term of the former incumbent.
- C. Interim appointment and special election. Pursuant to Government Code Section 36512(c)(3), the town council also has the option of filling a vacancy on the town council by making an interim appointment and immediately calling a special election. Such interim appointment and calling of a special election shall be done within the timeframe called for under state law. The special election may be held on the date of the next regularly established election or regularly scheduled municipal election to be held throughout the city not less than 114 days from the call of the special election. An appointment under this option shall be only for that period of time until the results of the special election for the vacant council seat are certified and accepted by the town council. Thereafter, the person elected to fill the vacant council seat shall serve the remainder of the term of the former incumbent.
- D. No majority-appointed council. Notwithstanding any other provision of this Section, an appointment shall not be made to fill a vacancy on the town council if the appointment would result in a majority of the members serving on the town council having been appointed. In that instance, the vacancy shall be filled in the following manner:
 - 1. The town council may call an election to fill the vacancy, to be held on the next regularly established election date not less than 114 days after the call.
 - 2. If the town council does not call an election pursuant to subsection (D)(1) of this section, the vacancy shall be filled at the next regularly established election date.
- E. Election form. If authorized by state law, if the town council determines to call a special election, the council may determine that that election will be conducted as an all mailed ballot election or a special election as set forth herein.
- F. Vacancy in Seat of Rotational Mayor or Mayor Pro Tempore. If the town council vacancy to be filled pursuant to the procedures of this section consists of the seat of mayor or mayor pro tempore, then the councilmembers remaining after such vacancy shall, before making any appointment or calling

a special election pursuant to this section, appoint the title of mayor or mayor pro tempore, as appropriate, to a currently-seated councilmember. Such appointment of mayor or mayor pro tempore shall be made by majority vote of the council body present. If the seated councilmembers are unable to decide upon an appointment to mayor or mayor pro tempore, then the appointment shall pass according to councilmember seniority. Such seniority shall be based upon the length of time each councilmember has been seated; as between councilmembers who have held their seats for the same length of time, seniority between them shall be based on the number of votes received for their seat.

G. Not for elected mayor. This provision only applies in the event that the Town designates the mayoral seat as an elected position. An elected mayor may not be filled by an interim appointment. If a vacancy is in the office of an elected mayor, then the town council has 60 days to make an appointment, and if it fails to make an appointment, then must call a special election as required by Government § 34902 (a)."

SECTION 3. SEVERABILITY. If any section, subsection, phrase, or clause of this ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The town council hereby declares that it would have passed this ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional.

SECTION 4. NOTICE OF ADOPTION. Within fifteen (15) days after the adoption hereof, the Town Clerk shall certify to the adoption of this Ordinance and cause it to be published once in a newspaper of general circulation printed and published in the County and circulated in the Town pursuant to Section 36933 of the Government Code.

SECTION 5. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days from and after the date of its adoption.

APPROVED AND ADOPTED by the Town Council and signed by the Mayor and attested by the Town Clerk this 7th day of June, 2011.

MAYOR

ATTEST:

APPROVED AS TO FORM &
CONTENT

TOWN CLERK

TOWN ATTORNEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: May 31, 2001
For Council Meeting: June 7, 2001

Subject: Resolution No. 11-
Irrigation Water Rates
Request for Rate Reduction

Prior Council Review: There has been no prior Town Council review of this matter.

Recommendation: That the Town Council adopts the Resolution, requesting the reduction in irrigation water rates for those turfed recreation and sports facilities which are available to the general public, are provided by public agencies and non-profits, and utilize irrigation water conservation and management systems.

Executive Summary: The Town of Yucca Valley provides turfed recreation and sports facilities to Town residents as well as non-Town residents, including those from the County unincorporated areas surrounding the Town. The Town has, and continues to, invest significant resources into the irrigation water conservation and management system.

The irrigation water conservation and management system is highly effective in reducing water waste. The irrigation water conservation and management system has been refined and modified to a point where no further "significant" reductions in water use can be realized, less the removal of areas that require irrigation.

Future park facilities, including the Brehm Park, will increase the need for active recreation and sports field irrigation water use, and associated water use costs will continue to increase.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Voice Vote)

Reviewed By:

Town Manager



Town Attorney

Mgmt Services

SRS

Dept Head

Department Report
 Consent

Ordinance Action
 Minute Action

Resolution Action
 Receive and File

Public Hearing
 Study Session

Discussion: The Town of Yucca Valley provides two of the few turfed facilities available to the general public for recreational use within the Town. The Town Council(s) have prioritized the importance of these recreational/sports facilities due to the lack of available active sports fields and facilities within the community and the Basin. As such, the Town spends a considerable amount of public resources maintaining and irrigating the fields for general public purposes.

The following outlines the Town's expenditures for irrigation water, as well as identifying the number of water units used during that fiscal year. These numbers represent irrigation water used at the Community Center and Machris Park.

<u>FISCAL YEAR</u>	<u>WATER COSTS</u>	<u>WATER USE</u>
02-03	\$107,889	15,507 Units
03-04*	\$67,370	15,332 Units
04-05	\$61,620	14,468 Units
05-06	\$65,841	13,299 Units
06-07	\$71,624	16,489 Units
07-08	\$75,191	14,573 Units
08-09	\$79,098	14,747 Units
09-10	\$82,644	13,751 Units

(*2003/2004, HDWD made modifications to the Town's water budget calculations to assist in reducing total costs)

In order to conserve water and to control irrigation costs, the Town implemented an irrigation water conservation and management system in 1996/1997. In general terms, the system consists of the following components and allows onsite or remote system management 24/7.

- Motorola 5000 Advanced Computerized Irrigation System (Irrinet System)
- Communication Infrastructure
- Field Units
- Ten Separate Zones For Water Management
- Fifteen Radio Controlled Clocks
- Eighty Five Irrigation Stations Managing Over One Hundred Irrigation Valves

The system provides a number of benefits for water conservation and management purposes. These include.

- Enhanced Control and Monitoring of Pump and Valve Stations
- Full Monitoring and Control of Field Units

- Alarms System Operation Personnel of:
 - Pump Failures
 - Power Supply Failures
 - Sudden Pressure Changes
 - Water Leaks
 - Unopened Water Valves
- Automatic System Shut Off with High or Low Water Flows

The Town has instituted highly effective irrigation control as part of its water conservation and irrigation management systems, and places a high priority on water conservation efforts Town-wide by all residents and business owners.

With the planned expansion of active recreational and sports facilities including Brehm Park, the ability to absorb additional irrigation costs at their current rates will significantly impact the Town's General Fund.

While the final water use projections for Brehm Park have not been established, preliminary estimates place water costs at approximately the same level as currently incurred at the Community Center. The FY '09/'10 irrigation costs for the Community Center were \$68,737.

The current irrigation rates establish base irrigation rates at the Tier 3 level for residential customers. When the "water budget" is exceeded, Tier 4 rates are applied to excess use above "water budget" allowances. While the Town supports the approach and use of tiered rates to encourage water conservation, the current rate structure is punitive against agencies / organizations that provide turfed recreation and sports facilities for the general public. It appears that the arbitrary decision to impose Tier 3 rates on Town maintained facilities ignores the Town's efforts implementing highly effective water conservation efforts. In fact, it could be argued that the current CIMIS rate structure is contrary to Proposition 218 and subsequent legislation establishing defensible ratemaking processes.

Alternatives: No alternative recommendations are made. The availability of active recreation and sports turf facilities within the Town of Yucca Valley are highly limited.

Fiscal impact: Historical water costs are identified within the body of the Staff Report. Additional irrigation costs will impact the Town's General Fund unless additional or new revenue sources are created to off-set those increased costs.

Attachments: Resolution No. 11-
2009 Irrigation System Performance Analysis

RESOLUTION NO. 11-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY REQUESTING A REDUCTION IN IRRIGATION WATER RATES FOR PUBLIC AGENCIES AND NON PROFITS WHICH PROVIDE ACTIVE RECREATION AND SPORTS FACILITIES FOR THE GENERAL PUBLIC

WHEREAS, conservation of water resources within the Town is a vital and important action that all residents and business owners should support, encourage and implement; and

WHEREAS, the Town implemented an irrigation water conservation and management system in 1996/1997 to effectively manage the Town's water use and to avoid wasteful irrigation practices; and

WHEREAS, the Town of Yucca Valley provides active recreation and sports facilities to the 20,700 residents of the Town in addition to the County residents who use the Town's facilities; and

WHEREAS, the Town continues to refine the irrigation management and control system to reduce unnecessary water use and to conserve water resources; and

WHEREAS, the Town of Yucca Valley anticipates the development, operation, and maintenance of the Brehm Park to be fully operational within two-to-three years; and

WHEREAS, the Town continues to effectively manage and control irrigation water use at its recreation and sports facilities and continues to reduce irrigation water consumption where possible.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY RESOLVES AS FOLLOWS.

Section 1: The Town requests the Hi Desert Water District to approve a reduction in irrigation water rates for those public agencies and non-profits that provide active recreation and sports turf facilities to the general public.

Section 2: The Town requests the High Desert Water District to implement this rate structure for those public agencies and non-profits as identified above that maximize the technology available and that take the necessary steps to minimize and eliminate wasteful irrigation water practices.

Section 3: The Town requests the Hi Desert Water District to approve the herein described rate structure at the same water rate as Tier 1 for residential customers.

APPROVED AND ADOPTED THIS 7th day of June, 2011.

MAYOR

ATTEST:

TOWN CLERK

**IRRIGATION
SYSTEM
PERFORMANCE
ANALYSIS
(CY2007)**

FOR

THE TOWN OF YUCCA VALLEY'S

**CIVIC CENTER
LANDSCAPE**

April 27, 2009

Donald R. Ackley
Rainshadow Irrigation Consulting Company
(760) 861-6525

1	YVCC IRRIGATION EFFICIENCY HISTORY and ANNUAL COST of IRRIGATION HISTORY
2	EXECUTIVE SUMMARY
3	I. EXISTING SITE CONDITIONS
4	II. SOIL-WATER CHARACTERISTICS III. SALINITY IV. DRAINAGE
5	V. IRRIGATION SYSTEM EVALUATION
6	VI. IRRIGATION REQUIREMENTS
7	VII. SUGGESTED CONSERVATION METHODS
8	VIII. CONCLUSION
9	IX. SPRINKLER SCHEDULES
10	X. SEASONAL PERFORMANCE ANALYSIS
11	XI. OLEANDER MICRO-BUBBLERS
12	XII. ROSE GARDEN DRIP IRRIGATION

EXECUTIVE SUMMARY and SYSTEM VITAL STATISTICS

I. SUMMARY STATEMENT: There continues to exist a diminishing potential for significant savings at this landscape site. The major limiting factor is a slightly lowered sprinkler system distribution uniformity caused by imbalances in nozzle pressures (RB1800s), occasional gaps and clusters in sprinkler spacing (RB 1800s/1-20s), and significant incidences of clogged and tilted sprinkler heads across all sprinkler stations. Windy conditions are frequently present further lowering sprinkler uniformity. All of these non-uniformity factors result in extended runtimes to ensure that all of the irrigated area within an irrigation station's perimeter receives adequate coverage. Distribution uniformity can also be improved on the oleander micro-bubbler irrigation station.

II. YUCCA VALLEY CIVIC CENTER LANDSCAPE IRRIGATION SYSTEM'S CY 2007 VITAL STATISTICS:

- I. IRRIGATION EFFICIENCY: 79%
 - II. AVERAGE SPRINKLER DISTRIBUTION UNIFORMITY: 61%
 - III. SPRINKLER DISTRIBUTION UNIFORMITY RANGE: 36% - 74%
 - IV. DRIP and MICRO-BUBBLER UNIFORMITY: 95% and 76%
 - V. TOTAL AMOUNT OF WATER BENEFICIALLY USED: 24.4 AF (7,950,228 gallons)
 - VI. TOTAL COST OF WATER BENEFICIALLY USED: \$42,810.00
 - VII. TOTAL WATER LOSSES: 6.25 AF(2,037,246 gallons)
 - VIII. TOTAL COST OF WATER LOSSES: \$11,680.00
 - IX. TOTAL POTENTIAL SAVINGS: 1.56 AF (509,293 gallons)
WATER WORTH \$2,920 (25% OF TOTAL WATER LOSS @ 79% IRRIGATION EFFICIENCY IS CONSIDERED RECOVERABLE).
- *AF - ACRE FOOT-THE AMOUNT OF WATER REQUIRED TO COVER AN ACRE OF LAND TO A 1 FOOT DEPTH (325,829 GALLONS). IT TAKES APPROXIMATELY 5.5 ACRE FEET OF APPLIED IRRIGATION WATER PER ACRE TO SATISFACTORILY GROW TURFGRASS YEAR ROUND IN YUCCA VALLEY.

III. SYSTEM LIMITATIONS AND REMEDIES

LIMITATION #1. Low Sprayhead Sprinkler Distribution Uniformity.

Remedy: Space/Position sprinkler heads properly, retrofit to RB1800 "U" nozzles insert RB 1800 PC screens and utilize stem valves on Dry Spot and irregularly shaped areas.

LIMITATION #2. Low 1-20 Sprinkler Distribution Uniformity.

Remedy: Adjust nozzle pins for head-to-head coverage and space/position sprinkler heads properly. Consider replacing with MP Rotators.

LIMITATION #3. Low Drip Emitter Distribution Uniformity on the Oleander Micro-Bubbler Station.

Remedy: Adjust flowrate control for equal outputs across emitters. Replace broken or missing micro-emitters.

I. EXISTING SITE CONDITIONS:

This report concerns the irrigation system performance of the landscape and playing fields of the Yucca Valley Civic Center located at 57-090 Twenty Nine Palms Highway in the town Yucca Valley. Approximately 6.1 acres of this area is irrigated. The landscaping is composed primarily of perennial ryegrass with numerous trees and shrubs scattered over the property. The irrigation system is composed of:

- 1) Three hydraulic piping distribution networks fed by Hi Desert Water District domestic water meters.
- 2) A series of large, playing field irrigation stations composed of Hunter 1-40 series, gear driven, rotary sprinklers (#43 nozzle)
- 3) A series of larger landscape turfgrass irrigation stations composed of Hunter 1-20 series, gear-driven, rotary sprinklers (matched precipitation rate nozzles).
- 4) Many small irrigation stations composed of border area turfgrass strips which irrigated by Rainbird 1800 pop up sprayhead sprinklers (matched precipitation rate nozzles).
- 5) A small number of small desert tree/shrub/rose bush irrigation stations composed of drip emitters or adjustable micro-bubblers.
- 6) Irrigation is controlled by centralized computer with satellite controllers programed with local historical ET rates provided by a nearby weather station. The irrigation schedule is adjusted daily according to a water budget designed to keep monthly water use within the water purveyor's lowest rate tier.

The irrigation water source draws from the Hi Desert Water District's domestic water system. The water is not filtered on-site, but there was no evidence of clogging that may be attributed to the water source.

Static pressure is high (100+ PSI) in this portion of the Hi Desert Water District's distribution system and each point of connection is pressure regulated. Sequential irrigation cycles are not required to maintain system operating pressures.

II. Soil - Water Characteristics

- The soil in this project is a loamy sand according to a soil laboratory particle analysis. Loamy Sand @ 1.0" - 1.5" of available water holding capacity* per foot of depth with "Rapid" infiltration, permeability and drainage rates.

This soil is well suited to turf culture. Its infiltration, permeability and drainage rate are rapid and very compatible with the culture of ornamental plants, but the water holding capacity is moderate and may require irrigation applications on a lighter, but more frequent basis. Irrigation water should be applied twice daily during seasonal peak E-T rates to prevent deep percolation losses.

* NOTE: The total consumption of the available Water-Holding Capacity figure is not the final arbitrator in determining when to next irrigate. It is a common drip irrigation practice to repeat irrigation applications when only 5 - 10% of the soil available water-holding capacity (AWHC) has been used up because of the smaller wetted area. Sprinkler and surface irrigation typically re-irrigate when approximately 50% of the soil's AWHC is depleted.

III. SALINITY:

No salinity problems were observed.

IV. DRAINAGE:

No drainage problems were observed.

V. IRRIGATION SYSTEM EVALUATION

The irrigation of the turfgrass portion of this civic center and recreation complex was analyzed in two separate operations:

A Seasonal Performance Evaluation was performed in accordance with the Cal Poly University Engineering's Irrigation System Evaluation Manual on the entire system, and during the spring of 2006 a series of mobile laboratory system measurements were performed on:

- a) the rotary sprinkler (2 models) stations
- b) the pop up spray head sprinkler stations, and the
- c) drip/micro-bubbler stations(2)

.....in accordance with the methodology described in the **Landscape Water Auditor Program Manual** of the California Department of Water Resources' Office of Water Conservation.

The Seasonal Performance Evaluation

The seasonal performance evaluation data was obtained by summing up all of the past 12 month's (2007) meter readings to obtain the total amount of irrigation water applied to the entire 6.1 acres of landscaping and playing fields. An average distribution uniformity of 61% from field measurements was entered into the calculation.

Three inches (3.0") of effective rainfall was estimated from historical records and 1.0 AF of water was considered "other than landscape water" consumed internally by buildings and externally by hose bibs and water fountains.

The irrigation efficiency (water beneficially used) was calculated to be 79% and 57.2 inches of water are being applied annually.

Irrigation efficiencies of 75-85% on landscape and park sprinkler irrigation systems are considered excellent and approximately 66" of applied irrigation water annually are considered necessary for turfgrass culture in Yucca Valley.

NOTE: A soil moisture deficit is projected to occur on this site sometime during the irrigation season.

There are four irrigation system loss variables that can contribute to an excessive cost of irrigation. Conveyance losses, deep percolation losses, spray drift and evaporation losses and uncollected run-off losses. A computer estimated ranking of the percent loss attributed to each variable follows:

a) Conveyance.....	0%
b) Deep Percolation (Nonuniform Sprinklers).....	30%
c) Deep Percolation (Improper Scheduling).....	0%
d) Spray Drift and Evaporation.....	70%
e) <u>Uncollected Run-off.....</u>	<u>0%</u>
TOTAL of LOSSES.....	100%

The following annual losses (dollar value) were also estimated by the computer program:

a) Conveyance.....	\$0,000.00
b) Deep Percolation	\$3,510.00
i) Non-uniformity (\$3,510.00)	
ii) Scheduling Losses (\$0,000.00)	
c) Uncollected Run-off.....	\$0,000.00
d) Spray Drift and Evaporation Losses.....	\$8,170.00
TOTAL LOSSES.....	\$11,680.00/YEAR
WATER BENEFICALLY USED.....	\$42,810.00/YEAR
TOTALLY PRESENT COST OF IRRIGATION.....	\$54,490.00/YEAR*

(Additional probable losses in the form of nitrogen fertilizer leach loss ranged from 89 to 179 pounds per year.)

*****CAUTIONARY NOTE*****

It should be noted that not all losses are considered recoverable. Sprinkler Uniformity rarely increases above 85%; evaporation and spray losses are also difficult to control and to some extent are inevitable in hot, arid climates.

The Landscape Water Audits

This scheduling program combines sprinkler station head measurements: Distribution Uniformity (DU) and Precipitation Rates (PPT Rates) with CIMIS/historical weather data and monthly turfgrass water consumptive use requirements in an attempt to optimize sprinkler controller settings with turfgrass water requirements. Individual station measurements were as follows:

TABLE I
RAINBIRD 1800 SPRAYHEAD SPRINKLER STATISTICS

CATCH #	DISTRIB. UNIFORMITY	PRECIP. RATE
1	58 PERCENT	1.62 INCHES/HOUR
2	74 PERCENT	2.06 INCHES/HOUR
3	64 PERCENT	1.97 INCHES/HOUR
4	59 PERCENT	1.89 INCHES/HOUR
5	54 PERCENT	1.73 INCHES/HOUR
6	57 PERCENT	2.53 INCHES/HOUR
7	36 PERCENT	2.53 INCHES/HOUR
8	64 PERCENT	1.62 INCHES/HOUR
9	46 PERCENT	1.62 INCHES/HOUR
AVERAGE	57 PERCENT	1.95 INCHES/HOUR

**TABLE II
HUNTER 1-20 SPRINKLER STATISTICS**

CATCH #	DISTRIB. UNIFORMITY	PRECIP. RATE
1	56 PERCENT	1.14 INCHES/HOUR
2	63 PERCENT	0.52 INCHES/HOUR
3	73 PERCENT	0.69 INCHES/HOUR
AVERAGE	64 PERCENT	0.78 INCHES/HOUR

**TABLE III
HUNTER 1-40 SPRINKLER STATISTICS**

CATCH #	DISTRIB. UNIFORMITY	PRECIP. RATE
1-BB FIELD	64 PERCENT	0.42 INCHES/HOUR
2-BB FIELD	73 PERCENT	0.57 INCHES/HOUR
3-SOCCER FIELD	59 PERCENT	0.38 INCHES/HOUR
4-SOCCER FIELD	55 PERCENT	0.39 INCHES/HOUR
5-PEE WEE SOCCER FIELD	64 PERCENT	0.42 INCHES/HOUR
6-PEE WEE SOCCER FIELD	73 PERCENT	0.57 INCHES/HOUR
AVERAGE	65 PERCENT	0.46 INCHES/HOUR

The Distribution Uniformity (DU) measurements should exceed the industry standard of 75% and the precipitation rates of each sprinkler type should be within +/- 0.125" (sprayhead) or +/- 0.05" (rotary) per hour of each other to simplify and facilitate clock scheduling. The audits revealed that a number of sprinkler areas were experiencing excessive applications throughout the year (see enclosed schedules) in response to low irrigation system uniformities and significant variations in measured precipitation rates.

IV. IRRIGATION REQUIREMENTS:

The irrigation requirements of turfgrass in the town of Yucca Valley vary with turfgrass variety, season, weather, cultural practices, and system uniformity and efficiency.

Enclosed within are three adjusted schedule sets based upon an estimation of local ETo rates based on local weather station data, rye grass Kc (crop coefficient) of 0.8, and the average measured sprinkler output of the three sprinkler types (one sprayhead and two rotary) utilized in this landscape/playing field irrigation system.

The "As measured" Schedule is generated by matching up current system measurements to estimated turfgrass ET rates and is for immediate implementation. The irrigation schedule is designed to provide 87.5% of the irrigated area with adequate amounts of irrigation water regardless of system deficiencies.

The remaining 12.5% of irrigated area may inhibit some degree of stress during periods of peak ET rates, thereby identifying those areas most in need of uniformity improvements.

(See the gray spot chasing procedure outlined in the **Suggested Conservation Methods** Section VII). Implementation of this schedule will result in considerable savings by taking full advantage of seasonal variations in Yucca Valley ET rates.

The "Projected After Improvements Schedule is generated by assuming that the irrigation system's distribution uniformity has been improved to 75% (RB 1800) or 85% (1 20/1 40) and is offered as an inducement to follow the recommended **Suggested Conservation Methods**.

A comparison of the "As Measured" and "Projected After Improvements" schedules indicates that full implementation of the recommended conservation measures may result in a decrease in peak sprinkler runtime of as high as 26% across all three sprinkler models before sacrificing turf quality.

See **Section VIII. SUGGESTED CONSERVATION METHODS** for the proper schedule adoption procedure.

VII. SUGGESTED CONSERVATION METHODS:

I. Maximize Sprinkler Uniformity. The object of a uniform water application is to apply the same amount of water to each square foot of irrigation area such that no dry or flooded areas occur at the conclusion of the irrigation set. Nonuniform irrigation stations are typically operated for longer irrigation durations to ensure that the drier areas receive adequate water: those areas within the station already receiving adequate irrigation water are simultaneously over irrigated.

The best strategy for improving the uniformity of this irrigation system is to identify your low-uniformity irrigation stations (those areas that develop gray spots under the "As Measured" irrigation schedule):

GRAY SPOT CHASING

After implementing the "As Measured" schedule, those areas with the lowest uniformity will eventually stand out as water stressed gray spots. The surrounding sprinklers should be checked for irregularities in the following uniformity characteristics: Spacing, Positioning,, Pattern Deflection, Clogging, Rotation, and Nozzle Pressure.

First, make sure that all sprinkler heads are the same type and model.

Second, relocate these sprinkler heads that are drastically out of position (Check sprinkler manufacturer catalog for spacing recommendations).

Third, level and properly position all sprinkler heads.

Fourth, make sure the sprinkler nozzles are not clogged, the sprinkler output stream is not being deflected and that all rotation sprinklers are revolving normally.

Fifth, equalize sprinkler nozzle pressure by making sure that all nozzle sizes are identical (or of matched precipitation rates), and then adjusting the control valve pressure during a regular irrigation run when the mainline is under its normal operating pressure.

Sixth, remember station uniformity (See IX. ASSISTANCE AVAILABLE FROM CONSULTANT: #2) a minimum DU of 75% is considered the industry standard.

Seventh, resume clock-driven irrigations after hand watering the gray spot area until its soil moisture content is at field capacity to a minimum depth of one foot.

There are also a number of specific practices which could improve irrigation uniformity at this site:

RAINBIRD 1800 SPRAYHEAD SPRINKLERS

a) Equalize the operating pressure of the sprayhead sprinkler heads.

Differences in nozzle pressure result in variations in sprinkler precipitation rates. If each irrigation station has a different application rate, efficient scheduling is difficult, if not impossible to achieve.

Sprayhead operating pressures should be set for approximately 30 PSI input pressure (for a 15' pattern radius) by placing a pressure gage on the most distant sprinkler head and adjusting the remote control valve flowrate adjustment.

Another alternative would be the insertion of RB1800 "U" nozzles accompanied by pressure-compensating screen (PC).

The "U" nozzle has a second orifice for improved close-up water distribution and a lower trajectory (23°) to reduce wind distortion of the sprinkler pattern. PC screens both lower and equalize sprinkler nozzle pressures resulting in improved DU.

- b) Utilize stem valves to irrigate irregularly shaped areas. Stem valves adjust and reduce sprayhead sprinkler throw radius without distorting the pattern by reducing flow to the nozzle instead of breaking up the spray as it leaves the nozzle. It can reduce a 15' radius to 3' and still maintain the spray pattern shape. It is to be used in irregular areas for spot spraying and across narrow strips that conventional nozzles over spray. Check Valvette.com or consultant for more detail.

HUNTER I-20 ROTARY SPRINKLERS

- a) The Hunter I-20 sprinkler nozzle pin adjustment was often incorrectly set. The nozzle pin should be adjusted for head-to-head coverage.

- b) Consider the use of MP rotator sprinkler. The MP Rotator is a multiple stream-multiple trajectory rotary sprayhead nozzle that features excellent uniformity performance under low pressure conditions. The Hunter I-20 sprinkler would be replaced by a standard sprayhead sprinkler, but with the rotary nozzle. This nozzle allows the sprayhead sprinkler to throw 30' and achieve the head-to-head coverage required. Goggle MP Rotator or see consultant for more detail.

HUNTER I-40 ROTARY SPRINKLERS

(See ALL SPRINKLER STATIONS below)

ALL SPRINKLER STATIONS

- a) Improper sprinkler head placement is a very common landscape irrigation problem of the desert.

The sprinkler head should be perpendicular (level) to the ground slope and set to depth that will allow the pop up nozzle to clear the surrounding turf, but avoid lawn mower blades. Often sprinkler heads are properly installed initially, but subsequent soil settling, turf growth, thatch build up, and collisions with foot and equipment traffic leave the sprinkler head buried, exposed or off set. The only remedy to this problem is to painstakingly set each off, set head to its proper depth and an orientation perpendicular to the land slope.

- b) Improve sprinkler spacing

Many of the Hunter I-20 and Rainbird 1800 sprinklers are "clustered" or "gappy" resulting in excessively wet or dry spots.

All sprayhead and rotary sprinklers should be spaced to deliver head-to-head coverage. Stem valve on the RB1800's and the substitution of MB Rotators for I-20 sprinklers would help eliminate this problem.

2. **Maximize system efficiency (the percent of irrigation water applied that is beneficially used).**

1. Scheduling: Turfgrass water requirements change from month to month therefore monthly clock adjustments are necessary to fine tune water applications to meet anticipated needs.

The enclosed "As Measured" Schedules, detail monthly adjustments based on historical consumptive use data and system measurements. These schedules should result in considerable water savings upon implementation.

The other schedules labeled, "Projected-After Improvements" are based upon uniformity improvements as well as historical plant water consumption rates. These schedules represent the maximum potential savings possible and are included as an inducement to implement the "Suggested Conservation Measures".

A comparison of the two enclosed schedule run times with the current operating schedule will illustrate the potential for improvement.

The following guidelines should be observed when implementing the new schedule:

- a) A trial run of one two months duration should be initiated during the cool season before going system wide during which time plant performances is monitored and water savings documented.
- b) Areas in very hot, windy microclimates and/or southern -western exposures may require additional water while areas with more favorable conditions (eastern-northern exposures and/or shaded, sheltered plants) may require less. Our current computer program does not take microclimate variations into consideration and all schedule recommendations should be fine tuned according to operator observation.

- c) In the hotter months, night or very early morning applications are necessary to avoid excessive evaporation losses. In the winter months when evaporation rates are much lower, daylight applications during the less windy periods should be resumed to avoid encouraging turf diseases.
- d) In sandy soil areas split applications are necessary when sprayhead applications exceed 10 minutes to avoid deep percolation losses.

2. Uniformity Improvements (as discussed above).

VIII. CONCLUSION

The Yucca Valley Civic Center is currently purchasing 29.06 AF of irrigation water at an average of \$1,872.64/AF to irrigate its landscaping and playing fields.

The current cost of irrigation is \$54,419/Year and the irrigation efficiency is currently rated 'Excellent' at 79 %.

Sprinkler station distribution uniformity has fallen slightly to its CY2000 level of 61%. There are a number of water conservation measures that could be implemented that would result in additional, but modest, water savings and improved turfgrass appearance. Uniformity can be further improved by equalizing some sprayhead sprinkler operating pressures, installing RB 1800 "U" nozzles, installing RB 1800 PC screens, use of valve stems to irrigating irregular and narrow areas, improving spacing, replacing I-20's with MP Rotators, leveling heads, balancing stream emitter flowrates and continued ongoing maintenance. Improving sprinkler and emitter uniformity makes possible a decrease in irrigation runtime, which is accompanied by a reduction in water consumption and associated costs.

The conservation capital investments required is modest and should be cost effective in an area of very highly priced irrigation water.

If you have any further questions or comments, please call me at (760) 346-5153 (residence) or (760) 861-6525 (cell)

Donald R. Ackley, M.S.

CLIA*, CGCIA**, CLIM***, CCA****, CAIS*****, CWCM-L

- * Certified Landscape Irrigation Auditor - Irrigation Association
- ** Certified Golf Course Irrigation Auditor - Irrigation Association
- *** Certified Landscape Irrigation Manager - Irrigation Association
- **** Certified Crop Advisor - American Society of Agronomy
- ***** Certified Agricultural Irrigation Specialist - Irrigation Association
- ***** Certified Water Conservation Manager-Landscape - Irrigation Association

YVCC "RB1800" Irrigation Schedule "AS MEASURED"

FACILITY: YVCC	CONTR: All	STATIONS: RB1800
DISTRIBUTION UNIFORMITY:	59	PERCENT
PRECIPITATION RATE:	1.7	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	4	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	4	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	7	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	10	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	13	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	17	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	20	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	17	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	12	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	9	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	6	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	6	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	2	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	2	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	4	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	5	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	7	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	9	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	10	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	9	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	6	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	4	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	3	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	3	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

YVCC "RB1800" Irrigation Schedule "PROJECTED-AFTER IMPROVEMENTS"

FACILITY: YVCC	CONTR: All	STATIONS: RB1800
DISTRIBUTION UNIFORMITY:	75	PERCENT
PRECIPITATION RATE:	1.7	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	3	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	3	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	5	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	8	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	10	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	13	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	15	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	13	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	9	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	7	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	5	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	5	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	2	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	2	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	3	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	4	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	5	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	7	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	8	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	7	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	4	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	3	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	2	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	2	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

YVCC "I-20" Irrigation Schedule "AS MEASURED"

FACILITY: YVCC	CONTR: All	STATIONS: I-20
DISTRIBUTION UNIFORMITY:	59	PERCENT
PRECIPITATION RATE:	0.78	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	10	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	9	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	15	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	22	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	28	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	37	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	44	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	38	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	25	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	19	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	13	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	13	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	5	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	4	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	8	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	11	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	14	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	19	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	22	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	19	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	13	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	10	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	6	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	6	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

YVCC "I-20" Irrigation Schedule "PROJECTED-AFTER IMPROVEMENTS"

FACILITY: YVCC	CONTR: All	STATIONS: I-20
DISTRIBUTION UNIFORMITY:	85	PERCENT
PRECIPITATION RATE:	0.78	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	7	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	6	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	11	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	15	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	19	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	25	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	29	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	25	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DA	17	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	13	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	9	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	9	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	3	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	3	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	5	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	8	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	10	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	12	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	15	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	13	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DA	8	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	6	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	4	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	4	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

YVCC "I-40" Irrigation Schedule "AS MEASURED"

FACILITY: YVCC	CONTR: All	STATIONS: I-40
DISTRIBUTION UNIFORMITY:	74	PERCENT
PRECIPITATION RATE:	0.47	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	13	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	11	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	20	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	29	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	37	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	48	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	57	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	48	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	33	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	25	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	17	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	17	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	6	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	6	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	10	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	15	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	19	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	24	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	28	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	24	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DAY)	16	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	12	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	9	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	8	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

YVCC "I-40" Irrigation Schedule "PROJECTED-AFTER IMPROVEMENTS"

FACILITY: YVCC	CONTR: All	STATIONS: I-40
DISTRIBUTION UNIFORMITY:	85	PERCENT
PRECIPITATION RATE:	0.47	INCHES/HOUR
FOR SINGLE APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	11	MINUTES PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	10	MINUTES PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	17	MINUTES PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	25	MINUTES PER DAY
MAY-C.S. GRASS(0.20"/DAY)	32	MINUTES PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	41	MINUTES PER DAY
JULY-C.S. GRASS(0.30"/DAY)	49	MINUTES PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	42	MINUTES PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DA	28	MINUTES PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	21	MINUTES PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	15	MINUTES PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	15	MINUTES PER DAY
ANNUAL ETC TOTAL = 59.26"		
FOR SPLIT APPLICATIONS		
JANUARY-C.S. GRASS(0.07"/DAY)	5	MINUTES 2X PER DAY
FEBRUARY-C.S. GRASS(0.06"/DAY)	5	MINUTES 2X PER DAY
MARCH-C.S. GRASS(0.11"/DAY)	9	MINUTES 2X PER DAY
APRIL-C.S. GRASS(0.16"/DAY)	13	MINUTES 2X PER DAY
MAY-C.S. GRASS(0.20"/DAY)	16	MINUTES 2X PER DAY
JUNE-C.S. GRASS(0.26"/DAY)	21	MINUTES 2X PER DAY
JULY-C.S. GRASS(0.30"/DAY)	24	MINUTES 2X PER DAY
AUGUST-C.S. GRASS(0.26"/DAY)	21	MINUTES 2X PER DAY
SEPTEMBER-C.S. GRASS(0.18"/DA	14	MINUTES 2X PER DAY
OCTOBER-C.S. GRASS(0.14"/DAY)	11	MINUTES 2X PER DAY
NOVEMBER-C.S. GRASS(0.10"/DAY)	7	MINUTES 2X PER DAY
DECEMBER-C.S. GRASS(0.10"/DAY)	7	MINUTES 2X PER DAY
ANNUAL ETC TOTAL = 59.26"		

IMPORTANT NOTICE

Please be aware that all dollar values in the following report must be multiplied by 10 to get the correct value. The "Seasonal Performance" computer program cannot input a \$/AF value greater than \$999/AF so the true \$/AF value (\$1,872.60/AF) was reduced by a factor of ten (187.26/AF) to fit into the program. **All dollar figures in the SEASONAL PERFORMANCE ESTIMATE RESULTS computer printout are therefore to be multiplied by 10!** The main body of the report uses the correct dollar values.

SEASONAL PERFORMANCE ESTIMATE RESULTS

File: (No File)

FIELD IDENTIFICATION

Name.....: Town of Yucca Valley

Field ID.....: Civic Center Park

Address.....: _____

Phone.....: _____

JOB IDENTIFICATION

Evaluator.....: DRA

Date.....: 2/6/2009

File drive:\path\name.....: _____

Irrigation system type.....: Hand move / side roll
 Crop.....: Turfgrass

IRRIGATION EFFICIENCY (%)
 (Irr. water beneficially used / Irr. applied) * 100.....: 78.6

WATER REQUIREMENTS AND USE (in)

WATER APPLIED		
Irrigation.....:	57.2	
Effective rain.....:	3.0	
Total applied.....:		60.2
WATER USED		
ET plus leaching.....:	47.3	
Other beneficial.....:	0.7	
Losses (non-beneficial).....:	12.3	
Total used.....:		60.2
UNDER IRRIGATION (ET plus leaching).....:		12.4

ANNUAL POWER PLUS WATER COSTS FOR THE FIELD -\$\$\$-

WATER BENEFICIALLY USED		
(ET, leaching, climate, etc.)	\$	4,281
LOSSES		
Uncollected runoff	\$	0
Conveyance	\$	0
Deep percolation due to non-uniformity	\$	351
Deep percolation due to scheduling	\$	0
Spray drift and evaporation	\$	817
Total value of losses	\$	1,168
*** TOTAL PRESENT COST ***	\$	5,449

NOTES

Probable nitrogen leaching losses due to deep percolation are 89 to 179 pounds of nitrogen per year.
 You appear to have a water deficit on parts of your field. A 10% deficit will usually cause a 10% decrease in yield.

SEASONAL PERFORMANCE ESTIMATE DATA

File: (No File)

FIELD IDENTIFICATION

Name.....: Town of Yucca Valley

Field ID.....: Civic Center Park

Address.....: _____

Phone.....: _____

JOB IDENTIFICATION

Evaluator.....: DRA

Date.....: 2/6/2009

File drive:\path\name.....: _____

Water quality (EC dS/m or mmhos/cm):	N/A
Well water.....	0.50
Irrigation district water.....	N/A
Other water sources.....	

WATER COST

Water cost (excluding pumping cost, \$/ac-ft):	
Well water.....	N/A
Irrigation district water.....	187.26
Other water sources.....	N/A
Energy cost (\$/ac-ft):	
Well water.....	N/A
Irrigation district water.....	0.00
Other water sources.....	N/A
Energy usage cost (\$/kw-hr).....	0.0000

WATER DELIVERIES DURING THE PREVIOUS YEAR OR SEASON

Total water applied (ac-ft):	
(This includes other than EF water listed later)	
Well water.....	N/A
Irrigation district water.....	29.1
Other water sources.....	N/A
Water applied for other than ET and Leaching (ac-ft):	
Preirrigation.....	0.0
Frost protection.....	0.0
Weed germination.....	0.0
Soil conditioning.....	0.0
Temperature reduction, other.....	1.0

SEASONAL PERFORMANCE ESTIMATE DATA

File: (No File)

CROP WATER REQUIREMENT

Select your crop, or one with a similar salt tolerance (1 - 20).....	(3)
1 = Alfalfa hay 2 = Almonds 3 = Barley	
4 = Beans 5 = Citrus 6 = Corn (field)	
7 = Cotton 8 = Deciduous orchard 9 = Lettuce	
10 = Melons 11 = Pasture 12 = Rice	
13 = Small grain 14 = Subtropical orchard 15 = Sugar beets	
16 = Tomatoes 17 = Vegetables 18 = Table grapes	
19 = Wine grapes 20 = Wheat	
Size of cropped area being evaluated (acres).....	6.1
Evapotranspiration for this crop:	
Peak ET, seven day average (in/day).....	0.30
Seasonal ET (in).....	59.0
Effective rainfall (in).....	3.0
Actual crop name.....	Turfgrass

IRRIGATION SYSTEM OPERATION

Irrigation system type (1 - 7).....	(3)
1 = Drip 2 = Micro spray 3 = Hand move / side roll	
4 = Undertree sprinkler 5 = Furrow 6 = Border strip	
7 = Linear move	
Irrigation interval during peak ET (days).....	1.00
Gross depth of water applied per irrigation during peak ET (in).....	0.3
Conveyance losses between the source and the field (% of gross applied).....	0
Data from a single event evaluation:	
Single event distribution uniformity (%).....	61
Excess pressure used (psi).....	0
Non-collected runoff (% of what reaches field).....	0

SOILS DATA

Group soils into a maximum of three similar available water holding capacities (AWHC):

	SOIL NUMBER:	#1	#2	#3
Percent of cropped area covered by each soil (%):.....		100	N/A	N/A
Total potential root zone available water holding capacity (AWHC) (in).....		0.7	N/A	N/A

**"OLEANDERS" MICRO-BUBBLER IRRIGATION SYSTEM EVALUATION
(CY 2007)**

The irrigation performance of the "Oleander" Micro-Bubbler irrigation station was analyzed by a "Single Event" Micro-Irrigation Evaluation performed in accordance with the procedure described in the Cal Poly State University, San Luis Obispo's Department of Agricultural Engineering's Irrigation System Evaluation Manual.

The Micro-irrigation 'Single Event Evaluation

The Oleander portion of the landscape is irrigated in one set and was measured for distribution uniformity, which was determined to be **76% with an average micro-bubbler flowrate of 9.05 GPH.**

Industry standards for rating distribution uniformity is as follows:

- Aabove 90%Excellent
- B80% to 90%Good
- C70% to 80%Fair
- Dbelow 70%Poor

The distribution uniformity of 76% is rated "Fair", and indicative of a uniform, but improvable, irrigation water application.

Flowrate variations varied from 6.35 GPH to 10.8 GPH and accounted for most of the uniformity variation.

Setting each micro-bubbler emitter flowrate control to an identical setting will equalize the flowrates and improve distribution uniformity. NOTE: No signs of clogging were observed.

OLEANDERS: IRRIGATION REQUIREMENTS:

The irrigation water requirements for oleanders grown in Yucca Valley change frequently according to variations in weather, plant size, stage of growth, variety and other factors. Frequent schedule adjustments are therefore necessary to achieve efficient irrigation applications.

Enclosed within are two IRRIGATION SCHEDULING GUIDES which show the average irrigation water requirements in gallons of water per plant per day as well as irrigation frequency and duration for each month of the year based on catch-can test measurements and a Consumptive Water Use computer program for oleander culture in Yucca Valley based on a WUCOLS Oleander crop coefficient (Kc) of 0.5. The 'As Measured' irrigation schedule is based on an average measured application rate of 9.05 GPH with a management allowed soil moisture depletion of 35%, a shaded area factor of 1.0, an aspect factor of 1.0 and a DU of 76%. This schedule is based on the system performance at the time of the uniformity measurement and is for immediate application.

"AS MEASURED"
IRRIGATION SCHEDULING GUIDE: YVCC-OLEANDERS

IRRIGATION MONTH	RECOMMENDED RUNTIME	DAYS BETWEEN IRRIGATIONS
January	38 minutes	7 days
February	38 minutes	7 days
March	38 minutes	5 days
April	38 minutes	4 days
May	32 minutes	3 days
June	32 minutes	2 days
July	32 minutes	2 days
August	32 minutes	2 days
September	32 minutes	3 days
October	32 minutes	4 days
November	38 minutes	7 days
December	38 minutes	7 days

CAUTIONARY NOTE: It should be recognized that this IRRIGATION SCHEDULING GUIDE is a computer model intended only to serve as a management tool to assist the landscape manager in estimating his plant's baseline water requirements. It should be referenced when determining the schedule of this irrigation system, but further refinements may be required and should be based upon soil moisture measurements and field observations.

The 'Projected-After Improvements' irrigation schedule is based on an average measured application rate 9.05 GPH with a management allowed soil moisture depletion of 35%, a shaded area factor of 1.0, an aspect factor of 1.0 and an improved DU of 90%.

This schedule is based upon improved system performance and is provided as an incentive to implement the conservation measure recommended above.

**"PROJECTED-AFTER IMPROVEMENTS"
IRRIGATION SCHEDULING GUIDE: YVCC-OLEANDERS**

IRRIGATION MONTH	RECOMMENDED RUNTIME	DAYS BETWEEN IRRIGATIONS
January	34 minutes	7 days
February	34 minutes	7 days
March	34 minutes	5 days
April	34 minutes	4 days
May	34 minutes	3 days
June	27 minutes	2 days
July	34 minutes	2 days
August	27 minutes	2 days
September	26 minutes	3 days
October	34 minutes	4 days
November	34 minutes	7 days
December	34 minutes	7 days

CAUTIONARY NOTE: It should be recognized that this IRRIGATION SCHEDULING GUIDE is a computer model intended only to serve as a management tool to assist the landscape manager in estimating his plant's baseline water requirements. It should be referenced when determining the schedule of this irrigation system; but further refinements may be required and should be based upon soil moisture measurements and field observations.

ROSE GARDEN" DRIP IRRIGATION SYSTEM EVALUATION (CY2007)

The old 2 GPH emitters irrigating the Roses were replaced by 1 GPH emitters in CY 2005. The irrigation performance of the "Rose Garden" drip irrigation station was analyzed by a "Single Event", Micro-Irrigation Evaluation performed in accordance with the procedure described in the Cal Poly State University, San Luis Obispo's Department of Agricultural Engineering's Irrigation System Evaluation Manual.

The Micro-Irrigation "Single Event" Evaluation

The rose garden portion of the landscape is irrigated in one set and was measured for distribution uniformity, which was determined to be **95% with an average emitter flowrate of 1.33 GPH and an average rose bush flowrate of 2.66 GPH (@ 2 emitters/plant)**. Industry standards for rating distribution uniformity is as follows::

- Aabove 90%Excellent
- B80% to 90%Good
- C70% to 80%Fair
- Dbelow 70%Poor

The distribution uniformity of 95% is rated "Excellent", and indicative of a highly uniform irrigation water application. No adjustments or hardware changes are recommended.

ROSE GARDEN: IRRIGATION REQUIREMENTS:

The irrigation water requirements for roses grown in the Yucca Valley change frequently according to variations in weather, plant size, stage of growth, variety and other factors. Frequent schedule adjustments are therefore necessary to achieve efficient irrigation applications. Enclosed within is an IRRIGATION SCHEDULING GUIDE which show the average irrigation water requirements in galloons water per plant per day as well as irrigation frequency and duration for each month of the year based on catch-can test measurements and a Consumptive Water Use computer program for rose culture in Yucca Valley based on a WUCOLS rose bush crop coefficient (Kc) of 0.5. This 'As Measured' irrigation schedule is based on an average measured application rate of 2.66 GPH with a management allowed soil moisture depletion of 35%, a shaded area factor of 1.0, an aspect factor of 1.0 and a DU of 95%.

This schedule is based on the system performance at the time of the uniformity measurement and is for immediate application.

"AS MEASURED"

IRRIGATION SCHEDULING GUIDE: YVCC-ROSES

IRRIGATION MONTH	RECOMMENDED RUNTIMES	DAYS BETWEEN IRRIGATIONS
January	71 minutes	7 days
February	71 minutes	7 days
March	82 minutes	5 days
April	71 minutes	4 days
May	62 minutes	3 days
June	62 minutes	2 days
July	62 minutes	1 day
August	62 minutes	2 days
September	62 minutes	3 days
October	60 minutes	4 days
November	82 minutes	7 days
December	82 minutes	7 days

CAUTIONARY NOTE: It should be recognized that this IRRIGATION SCHEDULING GUIDE is a computer model intended only to serve as a management tool to assist the landscape manager in estimating his plant's baseline water requirements. It should be referenced when determining the schedule of this irrigation system, but further refinements may be required and should be based upon soil moisture measurements and field observations.

From-To (units)	Effective July 1, 2010	Effective July 1, 2011
Tier 1: 0-4	\$3.40	\$3.59
Tier 2: 5-10	\$5.30	\$5.69
Tier 3: 11-28	\$6.41	\$6.89
Tier 4: 29+	\$8.56	\$9.08

IRRIGATION WATER CONSUMPTION RATES.

CIMIS customers with established irrigation budgets set forth in the District's Landscape Ordinance 72 will be charged consumption charges at the tier 3 for water that is used under budget, and billed at tier 4 for water usage over the established budget. Effective July 1, 2011 CIMIS customers will be charged consumption rates based on the regular tier structure



TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Mark Nuaimi, Town Manager
 Curtis Yakimow, Director of Administrative Services
Date: May 31, 2011
For Council Meeting: June 7, 2011

Subject: FY 2011-12 Preliminary Budget Review

Recommendation: It is recommended that the Council;

- Review the draft fiscal year 2011-12 budget plan.
- Review and accept the staff recommendation regarding the actions necessary to address the projected deficit and present a balanced budget including the vacating of an Executive Assistant, Administrative Assistant III, and Maintenance Worker II, and the addition of an Engineering Manager or equivalent position.
- Review and accept the staff recommendation regarding the public safety budget including the continuation of the FY 2010-11 funding level, with the intent to absorb any potential reduction in hours through grant applications, current grant funding, or specialized task force activity.
- Review and accept the staff recommendation related to the Town's Public Partnership budget eliminating, reducing or transferring specific partnership contributions.
- Review and accept the staff recommendation of the proposed employee benefits package that was presented to Council on May 17, 2011, and direct staff to update, revise and return the Town's Employee Handbook to Council for ratification in August 2011.
- Review and accept the staff recommendation of the reservation of fund balance in an amount ranging from \$500,000 - \$750,000 to be used in meeting a portion of the Town's infrastructure deficit.
- Direct staff to incorporate the proposed changes into the Town's final proposed budget plan for fiscal year 2010-11, and return a proposed balanced budget for adoption with the implementing resolutions on June 21, 2011.

Reviewed By:

Town Manager

Town Attorney

CY

Admin Services

CY

Dept Head

Department Report

Ordinance Action

Resolution Action

Public Hearing

Consent

Minute Action

Receive and File

Study Item

Order of Procedure:

Staff Report
Receive Public Comment
Council Discussion/Questions of Staff
Motion/Second
Discussion on Motion
Call the Question (Roll Call Vote)

Discussion:

The proposed budget plan for Fiscal Year 2011-12 represents the final spending plan developed through a comprehensive process that begins with the Council's Strategic Planning efforts in January and ends with the actual budget adoption on June 21, 2011. Other important steps in the process include the following:

1. *Strategic Planning Workshop*
2. *Strategic Planning Public Input and Comment*
3. *Town Manager Evaluation and Goal Setting*
4. *Executive Management Team Work plan Development*
5. *Development of Goals and Objectives*
6. *Team Development of Departmental Budgets*
7. *Executive Management Review of Budget Requests*
8. *Town Manager review/revision of Line Item Budgets*
9. *Council update on Major Initiatives*
10. *Council review of preliminary Budget Plan*
11. *Final Budget Adoption*

Through this process, the annual spending plan is modified and refined through multiple revisions until a spending framework is developed that best addresses the Council's Strategic Plan and accompanying annual work plan, and aligns those plans with available resources, current and future needs, and adequate financial reserves.

Staff is pleased to report that the proposed spending plan incorporates eight of the top ten Council's strategic priorities identified in January, and provides a portion of the resources necessary to continue the staff work plan developed to implement the strategic plan. Specifically, major Town initiatives planned for fiscal year 2011-12 include:

- *General Plan Update*
- *Development Code Update/Ordinance Review*
- *Infrastructure Maintenance*
- *Regional Wastewater Development Support*

Through the review this meeting, Council input will be received and direction given to return the spending plan with any modifications back to Council for final adoption as part of the comprehensive annual budget package on June 21, 2011. As in prior years, the recommended budget plan is based on the paramount objective of presenting a balanced budget.

Fiscal year 2011-12 will likely be a continuation of the present fiscal year with few modifications. This will result in another year of flat revenues, decreased spending levels, and a challenge in meeting the long-term needs and demands of the community. To assist Council with understanding the overall picture of the financial resources available to the Town, staff has prepared a summary of the revenue forecast for FY 2011-2012 and the resulting alignment of services to match available resources.

Revenues

(In thousand \$ excluding FY 2010-11 one-time property disposition)

Sources	FY 2010-11 Projected	FY 2011-12 Proposed	\$\$ Change	% Change
Property Tax	\$ 2,443	\$ 2,373	\$ (70)	-3%
Sales Tax	2,769	2,855	86	3%
VLF Prop Tax	1,573	1,525	(48)	-3%
All Other	1,928	2,059	131	7%
Total	\$ 8,713	\$ 8,882	\$ 169	2%

From the above chart, total revenues are projected to increase by \$169,000 as a result of slightly increasing sales tax projection of 2-3% and an increase in building related revenues offset by a continued decline in property tax and a corresponding decrease in the VLF in-lieu property tax backfill.

Based on discussions with the County assessor's office, assessed value is projected to decline somewhere in the range of 0.0% to -3.0%, resulting in a \$70,000 decrease in property tax revenues. This decline follows a 7.8% decrease in the current year assessed value, resulting in a three-year decline in assessed value of almost 20%. Directly related to this decrease, property tax received in-lieu of VLF is projected to decline by 3% since this revenue category is tied to assessed value growth.

With respect to sales tax activity in the Town, the current budget plan includes an increase of 3% over the projected FY 2010-11 level. While positive, there remains considerable uncertainty in retail sales. In some retail sectors within the Town, activity is picking up. However, in the general consumer area, the largest sector for the Town, spending activity remains muted, possibly impacted by continuously high fuel prices. As a result, sales tax remains an area of concern for Town staff.

Expenditures

(In thousand \$ excluding FY 2010-11 one-time GP related expenditures)

<u>Uses</u>	<u>FY 2010-11 Projected</u>	<u>FY 2011-12 Proposed</u>	<u>\$\$ Change</u>	<u>% Change</u>
Personnel	\$ 3,234	\$ 3,212	\$ (22)	-1%
Public Safety	3,338	3,414	76	2%
Supplies &	1,862	1,947	85	5%
Partnerships	143	79	(64)	-45%
Capital	25	25	-	0%
Total	\$ 8,602	\$ 8,677	\$ 75	1%

Public Safety

From the above chart, total expenditures as adjusted are anticipated to increase by \$75,000. This increase factors in the public safety booking fees of \$60,000 while holding Schedule A costs at the same level of FY 2010-11. As the Council is aware, the San Bernardino County deputy sheriffs have a current contract that allows for COLA and benefit adjustments. The County has indicated these costs would be passed along to contract cities (4-6% increase). Contract cities across the County have taken a stand that since their staff were being asked to give concessions during these difficult budget times, they would cap the public safety budget at current year amounts, requiring the county to absorb the costs or reduce hours purchased. The preliminary budget includes a similar approach. To offset the potential effects, staff submitted a COPS grant application to the federal government. Part of the evaluation criteria for this grant is whether public safety positions were being eliminated, which is in fact what is included in the preliminary budget. However, staff is confident that even with a cap of expenditures for public safety, given the ability to utilize other grant funding and task force resources, the Town will be able to maintain outstanding public safety to our community.

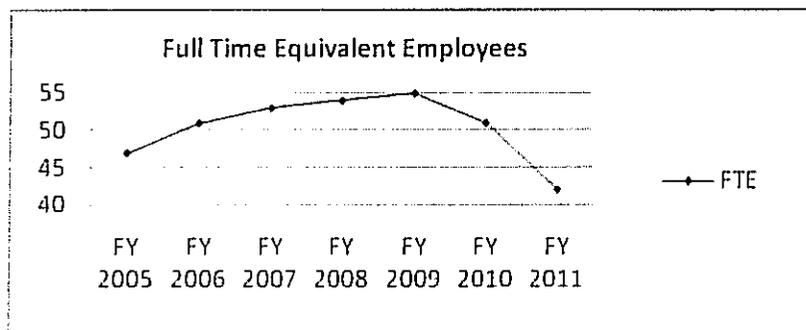
Personnel Expenditures

As the state and local governments attempt to deal with the today's challenging budget environment, employee benefits have been one of the foremost topics of elected officials, town staff, and the public in general. Specifically, the rising costs of health benefits, the lack of sustainability of the current defined benefit retirement system; and the liabilities existing for the post employee retirement benefits all have resulted in the "perfect storm" with respect to public employee compensation practices. The Town Council has historically been proactive in evaluating these issues, and responding as appropriate. For example, the Town does not provide any retiree health care by policy, except as legislatively mandated. Additionally, the Town recognized the need for change in this retirement benefit provisions and began to implement some of the necessary changes in the fiscal year 2010-11. The proposed benefit changes discussed below continue this

proactive approach in the FY 2011-12 preliminary budget plan, including the following major changes.

Employment Levels

To proactively address the severe decrease in General Fund revenue, it was essential that the Town adjust its employee base quickly and efficiently. This started in FY 2008-09 and continued with changes in both FY 2009-10 and FY 2010-11. While painful and stressful throughout the organization, these cuts were essential in maintaining an annual balanced budget. The following chart illustrates the impact on FTE count going back to FY 2004-05.



The preliminary budget plan for FY 2011-12 includes the vacating of three positions and the addition of one position, as indicated on the attached proposed Authorized Position listing. These eliminations and addition are being proposed as the preferred way of aligning the delivery of essential services with the resources available to the Town. These reductions affect some of the customer service positions in our organization and staff will be evaluating various concepts on adjusting customer service hours at our facilities over the next few months. While the community has really not seen the impacts of prior budget cuts, this year there will be evidence of those impacts. One such proposed impact would be closing the museum on Sundays. Other concepts include alternative work schedules, closure of certain office hours, unified lunch closures and other administrative changes.

CalPERS Retirement Formula

Aside from hourly or salary compensation, retirement benefit costs are the single largest driver of employment costs to the Town. Currently, the Town contracts with CalPERS for its retirement benefits for full-time Town employees under a retirement formula of 2.7% @ 55. This formula results in a cost per employee of 14.5% of payroll. Because of actual and projected losses in the CalPERS investment pool, the cost per employee under this formula will rise significantly over the next five to ten year window, possibly exceeding 22%.

Accordingly, Town staff is recommending the establishment of a second tier of retirement benefits for new employees hired on or after July 2, 2011. The new formula would be 2.0% @ 60 and would result in a cost per employee of 7.73%. Given the fact that this change only affects new employees, the savings are primarily achieved as the workforce changes over time.

CalPERS Employee Contribution

The CalPERS retirement formula is comprised of two contributions; 1) the Employer contribution and 2) the Employee contribution. Until the current fiscal year, the Town paid both the Employer and Employee contribution of this benefit. Effective July 1, 2010, the Town pays the Employer portion and 6% of the 8% of the Employee contribution.

The proposed budget plan reflects that all employees pick up the entire 8% Employee contribution. This would be a 6% increase from the current 2% employees pay, and equates to a general fund savings of \$150,000.

Health Benefits Cafeteria Allowance

The third largest driver of employee benefit costs is the provision of health care benefits. The Town provides access to these benefits through a Cafeteria Allowance with which employees are able to purchase various levels of insurance. The current allowance ranges from \$760 to \$820 per month, depending on the date of hire. This amount has been updated only by the CPI over the past ten years. Currently, rates for insurance range between \$500-\$1600 per month depending on plan and number of dependents. Any premium cost in excess of the cafeteria allowance is picked up by the employee.

The proposed recommendation would increase the cafeteria allowance to \$1050 per month. This increase would provide significant relief to those employees with large out of pocket costs for health care benefits.

As part of this recommendation, additional flexibility would be afforded the employees who do not utilize the entire cafeteria benefit for insurance premiums. In such cases, the employee would be allowed the flexibility to use the excess to offset their increased CalPERS employee contribution. Additionally, if cafeteria funds remain after such contribution, the employee would be allowed to cash out or defer the remainder at a 50% level. Currently employees are able to defer 100% of residual Cafeteria benefits.

Employee Salary, Merit, Longevity, and Cost of Living Adjustments

As indicated in prior discussion with Council, the proposed budget plan includes various strategies to ensure that with the reduction of more than twenty-five percent (25%) of the Town's workforce over the past four years, employees who have absorbed additional duties are being appropriately classified and compensated based on current salary survey data.

In response to this challenge, a 2.5% longevity benefit is recommended for this year for eligible employees who are currently at the M Step. The proposed benefits package continues the limitation of a 2.5% merit increase for the employees who still have steps available within their range. This is a continuation of the limitation imposed during the 2010-11 budget presentation. In prior years, employees were eligible for a 2.5% - 5.0% increase based on performance.

There is no cost of living adjustment proposed for this budget cycle. Staff will reevaluate the CPI data during the mid-year budget review and identify any recommendations, if appropriate.

Additionally, as we presented during the benefits review discussion, there are a number of positions that have fallen out of competitiveness from a salary perspective or staff have assumed additional responsibilities that warrant a reclassification. The budget includes those adjustments.

Sick, Vacation and Paid Time Leave

Finally, as previously discussed, the budget includes the following significant changes to the leave time benefit:

1. The elimination of the second-tier exempt employee's vacation accrual rates.
2. A reduction in the accrual rates and a reduction in the maximum vacation accrual benefit from five weeks to four after 13 years of service.
3. An increase in the vacation accrual cap from 240 hours to 360 hours.
4. An increase in PTO for eligible employees from 56 to 80 hours.

With respect to the changes in sick time accrual, the proposed benefit package alters sick time significantly by allowing unused sick leave to be cashed out for the sole use of applying it to the payment of insurance premiums in excess of the cap or the employee's CalPERS contribution.

Supplies and Services

Supplies and services expenditures included in the preliminary budget plan continue a skeleton budget for the daily needs of the organization. As in the past three years, each of these line items has been reviewed by the Town Manager and has been reduced to the minimum level necessary for operational efficiency. It should be noted however, that minimal line item budgets do not provide cushion for unforeseen expenditures that occur during the course of a year. Accordingly, any such surprise expenditures will likely need to be accommodated through subsequent budget action and amendments.

Projected Budget Surplus and Reserves

The preliminary budget plan is an operationally balanced budget in that recurring revenues exceed recurring expenditures by approximately \$275,000. As part of the Council's strategic planning sessions earlier this year, Council has spoken loud and clear about their intent to allocate funding from the General Fund towards the maintenance of infrastructure. This preliminary budget provides the option of allocating slightly under \$300,000 to that effort. It is the intent of staff to continue the allocation of a percentage of general fund dollars to the maintenance of the Town infrastructure assets, with the long-term goal of attaining a 10% set aside of general fund revenues for such purposes.

Accordingly, it is staff's recommendation that Council allocate the majority of the FY 2011-12 revenues in excess of expenditures to addressing the Town's infrastructure deficit. In doing so, these funds would be available for maintenance and rehabilitation of critical Town assets including roads and parks. To assist in this effort, the staff recommendation includes conceptual approval to use a portion of the one-time revenues associated with the sale of Town property to supplement the projected FY 2011-12 balance of \$275,000 and deliver over \$500,000 in road and park maintenance projects from the General Fund. Upon Council direction, the specific budgetary allocation for these infrastructure expenditures will be included in the final budget package presented to Council for adoption.

Future Budgetary Considerations

In addition to the FY 2011-12 budget plan, staff is aware of future cost impacts that the Town will face as soon as the FY 2012-13. It is with these costs in mind that the current fiscal year budget is being developed with a long-term focus on expenditure control. Such listings also highlight the need for additional revenue sources if the Town is to make significant progress in addressing these initiatives, many of which are included in the Council's strategic plan. These needs are summarized as follows:

(In thousand \$)

Future Budgetary Requirements

Public Safety Contract Increases	\$	150
Brehm Park Maintenance		200
PERS Retirement Increases		50
Capital Maintenance		500
OPEB Contributions		50
<hr/> Total	<hr/> \$	<hr/> 950

Special Revenue Funds

Special Revenue Funds are utilized to account for proceeds derived from specific revenue sources which may be legally restricted to expenditures for specified purposes. In the proposed budget, each special revenue fund is discreetly presented as a separate budget for clarity and transparency, and identifies expected revenues, operating expenditures, capital expenditures and anticipated fund balance at fiscal year end. Included in the special revenue funds are Gas Tax, Measure I, Local Transportation, and any Town maintenance districts. All special revenue funds reflect a balanced budget for the upcoming fiscal year.

Conclusion

In presenting the proposed fiscal year 2011-12 budget, staff has factored in the most current information available regarding the State and County budgets. As these budgets proceed through the approval process, it is likely that there may be subsequent changes which may negatively impact the Town's proposed budget. Such risks include the following:

- Long-term viability of Redevelopment Agencies.
- Projections regarding unemployment, sales tax receipts, and general economic activity at the federal, state and regional levels.
- Assessed valuations (property) within the Town and Redevelopment Agency limits/areas.
- Continuation of elevated fuel prices.

Staff will keep the Council apprised of any such changes as information becomes available, and will return for further action as necessary.

Alternatives: Approve with modifications.

Fiscal impact: The proposed budget for fiscal year 2011-12 is a balanced budget for all Town funds. General Fund revenues are anticipated to exceed expenditures by \$275,000, resulting in budgeted total general fund reserves of \$7,531,000, and undesignated reserves of \$6,097,000, both above the Town's minimum reserve policy requirements.

Attachments:

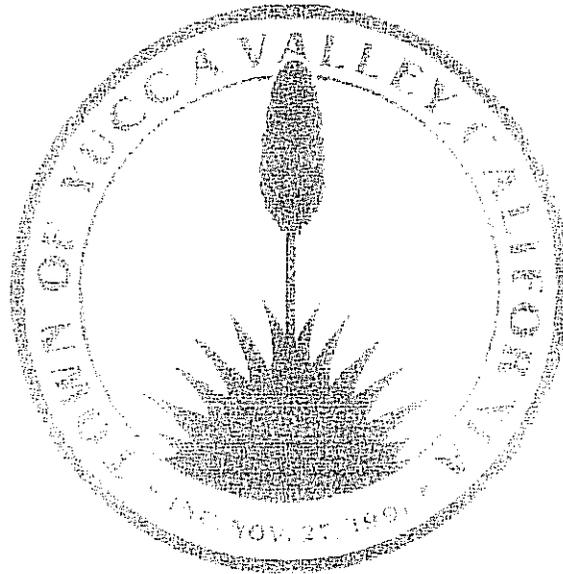
FY 2011-12 Preliminary Budget Plan

FY 2011-12 Proposed Authorized Position Listing

Town of Yucca Valley

Preliminary Budget Review

Fiscal Year 2011-12



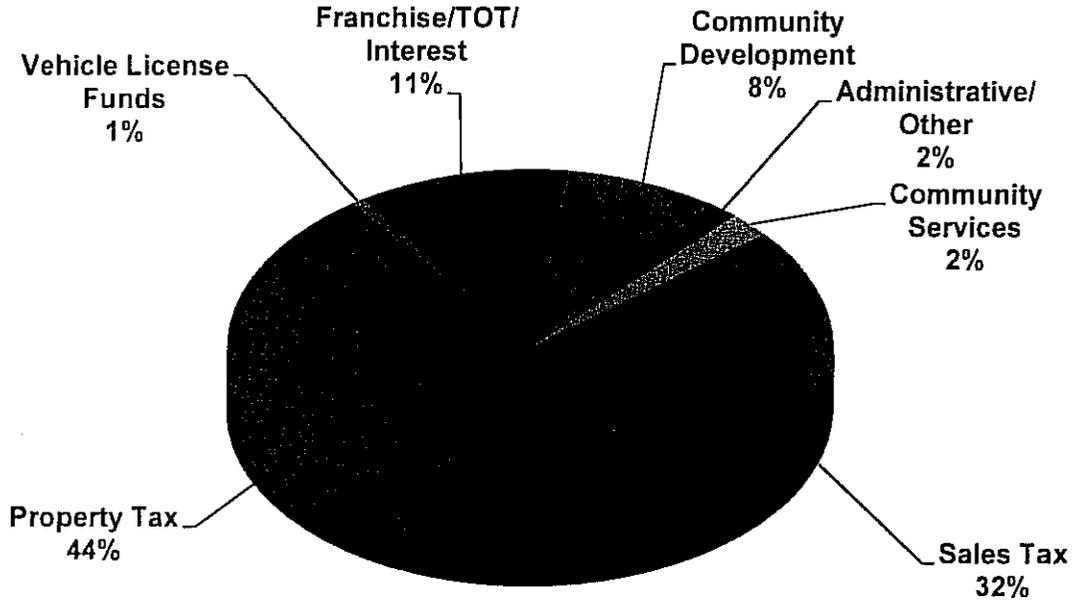
Summary

Town of Yucca Valley
Proposed Budget
FY 2011-12
General Fund Summary

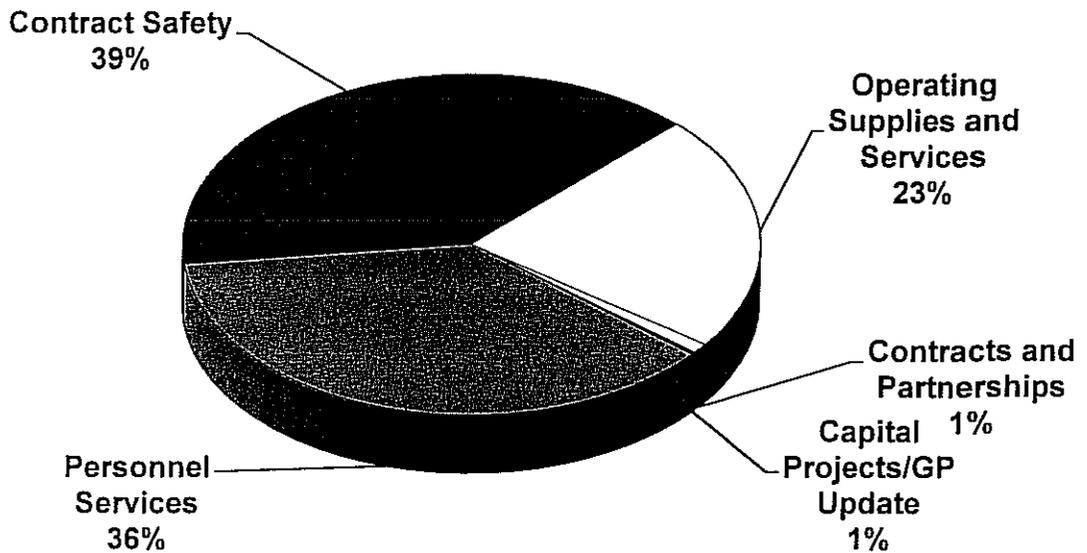
	FY 2010/11 Amended					FY 2011/12 Proposed			
	FY 2009/10 Actual	Budget	Change from FY 09/10 Act	Projected	Change from 10/11 Budget	Department Request		Town Manager	
						Proposed	Change	Adopted	Change
Revenues									
Sales Tax	\$ 2,720,029	\$ 2,775,000	\$ 54,971	\$ 2,769,000	\$ (6,000)	\$ 2,855,000	\$ 86,000	\$ 2,855,000	\$ 86,000
Property Tax	4,228,565	3,905,000	(323,565)	4,016,000	111,000	3,898,000	(118,000)	3,898,000	(118,000)
Vehicle License Funds	62,000	65,000	3,000	39,000	(26,000)	55,000	16,000	55,000	16,000
Franchise/TOT/Interest	1,015,792	1,020,820	5,028	960,250	(60,570)	1,005,500	45,250	1,005,500	45,250
Community Development	704,250	608,250	(96,000)	587,525	(18,725)	716,250	128,725	716,250	128,725
Administrative/Other	249,469	129,550	(119,919)	1,105,097	975,547	157,300	(947,797)	157,300	(947,797)
Community Services	212,961	195,000	(17,961)	186,500	(8,500)	195,000	8,500	195,000	8,500
Total Revenue	9,193,066	8,686,620	(496,446)	9,663,372	966,752	8,882,050	(781,322)	8,882,050	\$ (781,322)
Expenditures									
Personnel Services	3,649,191	3,209,979	(439,212)	3,210,667	688	3,345,387	134,720	3,211,942	1,275
Contract Safety	3,183,462	3,349,200	165,738	3,338,300	(10,900)	3,600,800	262,500	3,414,500	76,200
Operating Supplies and Serv	1,941,455	2,008,282	66,827	1,862,402	(145,880)	2,207,355	344,953	1,947,715	85,313
Contracts and Partnerships	161,536	143,000	(18,536)	143,000	-	109,500	(33,500)	79,000	(64,000)
Capital Projects/GP Update	159,761	75,000	(84,761)	425,000	350,000	24,500	(400,500)	24,500	(400,500)
Total Expenditures	9,095,405	8,785,461	(309,944)	8,979,369	193,908	9,287,542	308,173	8,677,657	(301,712)
Other Sources (Uses) of Funds									
Transfer from Other Funds	26,081	73,000	46,919	-	(73,000)	148,000	75,000	73,000	-
Transfer to Capital Projects F	(34,550)	-	-	-	-	-	-	-	-
Total Other Sources (Uses)	(8,469)	73,000	-	-	(73,000)	148,000	-	73,000	-
Increase (Decrease) in Fund Balance									
	89,661	(15,841)	(10,083)	168,003	699,844	(257,492)	(241,651)	277,393	(408,810)
Beginning Fund Balance	6,480,213	6,569,405		6,569,405		7,253,408		7,253,408	
Ending Fund Balance	6,569,405	6,553,564	(15,841)	7,253,408	699,844	6,995,916	442,352	7,530,802	277,393
Reserve Balance Summary									
Undesignated Reserves	5,269,405	5,320,148	50,743	5,819,992	499,844	5,562,500	(257,492)	6,097,386	277,393
Operating	-	-	-	-	-	-	-	-	-
Vehicle & Equipment	-	-	-	-	-	-	-	-	-
Risk Management	200,000	-	(200,000)	200,000	200,000	200,000	-	200,000	-
Catastrophic	1,000,000	1,000,000	-	1,000,000	-	1,000,000	-	1,000,000	-
Other	100,000	233,416	133,416	233,416	-	233,416	-	233,416	-
Ending Fund Balance	\$ 6,569,405	\$ 6,553,564	\$ (15,841)	\$ 7,253,408	\$ 699,844	\$ 6,995,916	\$ (257,492)	\$ 7,530,802	\$ 277,393
Operating Reserves									
	58%	61%	3%	66%	4%	60%	-1%	70%	5%

Town of Yucca Valley
FY 2011-12 Preliminary Budget Summary

Projected Revenues
\$8,882,050

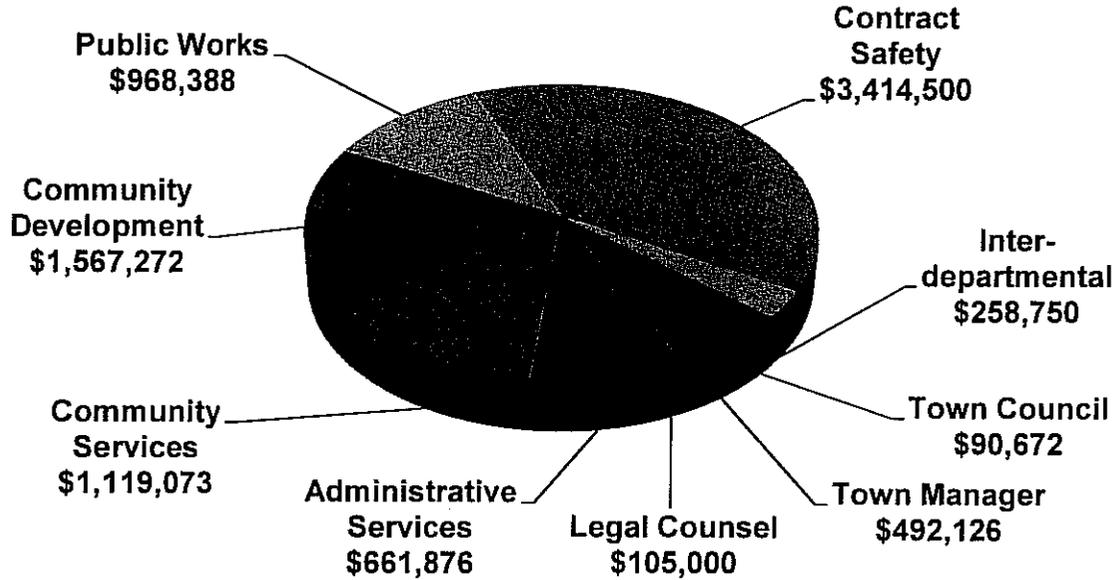


Projected Expenditures
by Function
\$8,677,657

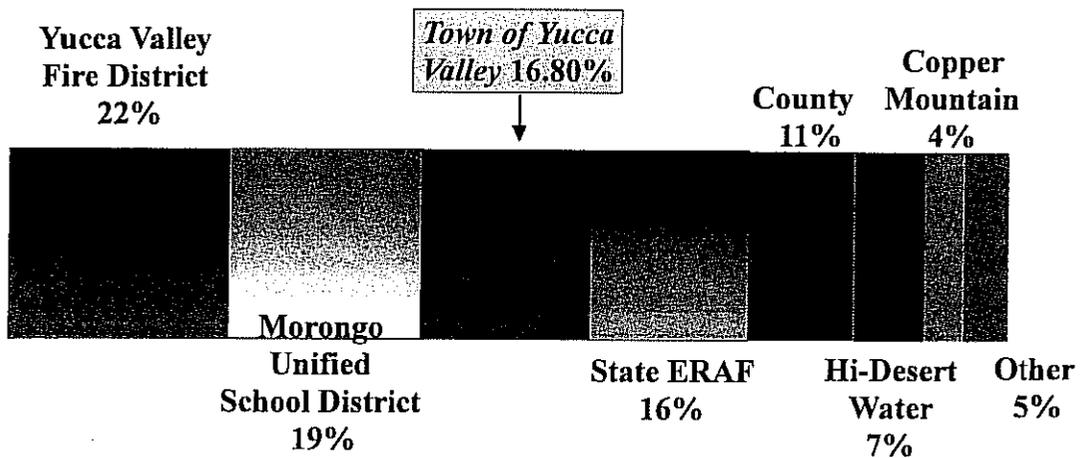


Town of Yucca Valley
FY 2011-12 Preliminary Budget Summary

Expenditures by Department
\$8,677,657



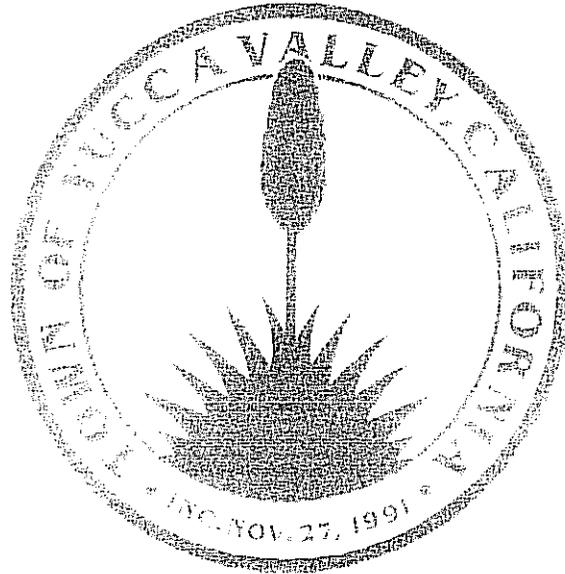
Where Do Local Property Tax Dollars Go?



Town of Yucca Valley

Preliminary Budget Review

Fiscal Year 2011-12



Proposed Authorized Position Listing

Town of Yucca Valley

Operating Budget

FY 2011-2012

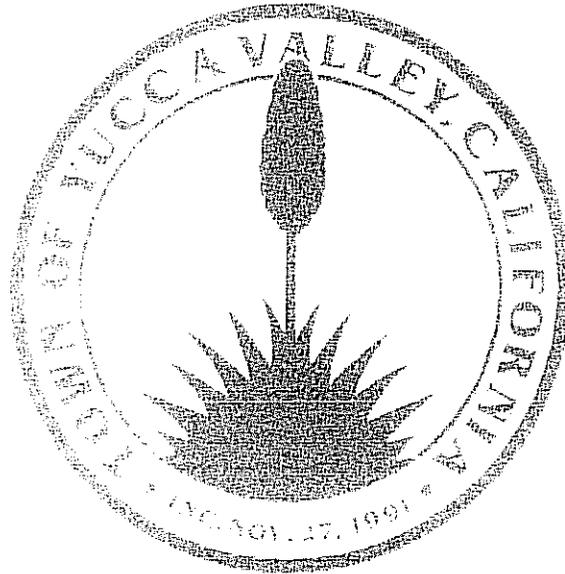
EXHIBIT A

FY 2011-12 Authorized Positional Listing			
Salary Range	Position	FTE (all positions filled)	
Contract	Town Manager	1.00	
175	Town Clerk	1.00	
180	Senior Management Analyst (vacant)	1.00	RIF/Not filled
160	Executive Assistant	1.00	RIF/Not filled
229	Director of Administrative Services	1.00	
180	Senior Accountant	1.00	
125	Accounting Technician II	1.00	
205	Human Resources & Risk Manager	1.00	
120	Administrative Assistant I (vacant)	1.00	Not filled
135	Payroll and Benefits Specialist	1.00	
229	Director of Community Services	1.00	
160	Recreation Supervisor (vacant)	1.00	Retired/not filled
170	Museum Supervisor	1.00	Market adjustment
150	Administrative Assistant III	1.00	
135	Administrative Assistant II	1.00	
125	Museum Programs Coordinator	1.00	
110	Museum Registrar (vacant)	1.00	RIF/Not filled
90	Museum Assistant	0.75	
125	Recreation Coordinator	2.00	Market adjustment
75	Recreation Leader I - P/T 50% (vacant)	0.50	Retired/not filled
125	Lead Maintenance Worker - Facilities (vacant)	1.00	Retired/not filled
160	Facilities Maintenance Supervisor	1.00	Promotion
115	Maintenance Worker II - Facilities (2 vacancies)	2.00	Extend leave
190	Animal Care & Control Manager	1.00	Market adjustment
155	Animal Shelter Supervisor (vacant)	1.00	RIF/not filled
125	Animal Control Officer II	2.00	
115	Animal Shelter Specialist	2.00	
135	Administrative Assistant II	1.00	
100	Kennel Technician	1.50	Termination/Recruit
239	Deputy Town Manager	1.00	
229	Director of Community Development (vacant)	1.00	RIF/not filled
175	Associate Planner	1.00	
190	Project Engineer	1.00	New recruitment
155	Engineering Technician II	1.00	
150	Administrative Assistant III (vacant)	1.00	Retired/not filled
140	Planning Technician	1.00	
155	Supervising Code Compliance Officer II (temp)	0.50	Retired/Filled - PT
140	Code Compliance Technician - Office	1.00	
135	Code Compliance Technician - Field	1.00	
229	Director of Public Works/Town Engineer (Vacant)	1.00	RIF/not filled
170	Public Works Supervisor (vacant)	1.00	Retired/not filled
175	Public Works Inspector	1.00	
145	Skilled Lead Maintenance Worker - Parks	1.00	Reclass/Salary Survey
145	Skilled Lead Maintenance Worker - Streets	1.00	Reclass/Salary Survey
125	Skilled Maintenance Worker II - Parks (1 vacancy)	3.00	
125	Skilled Maintenance Worker II - Streets (1 vacancy)	3.00	Recruitment in Progress
150	Administrative Assistant II	1.00	
FY 2011-12 Total Authorized Positions		40.25	

Town of Yucca Valley

Preliminary Budget Review

Fiscal Year 2011-12



Operating Budget

Town of Yucca Valley
Proposed Budget
FY 2011-12
General Fund Summary

	FY 2010/11 Amended					FY 2011/12 Proposed			
	FY 2009/10 Actual	Budget	Change from FY 09/10 Act	Projected	Change from 10/11 Budget	Department Request Proposed	Change	Town Manager Adopted	Change
Revenues									
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Vehicle License Funds	62,000	65,000	3,000	39,000	(26,000)	55,000	16,000	55,000	16,000
Franchise/TOT/Interest	1,015,792	1,020,820	5,028	960,250	(60,570)	1,005,500	45,250	1,005,500	45,250
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Operating Supplies and Serv	1,941,455	2,008,282	66,827	1,862,402	(145,880)	2,207,355	344,953	1,947,715	85,313
Contracts and Partnerships	161,536	143,000	(18,536)	143,000	-	109,500	(33,500)	79,000	(64,000)
Capital Projects/GP Update	159,761	75,000	(84,761)	425,000	350,000	24,500	(400,500)	24,500	(400,500)
Total Expenditures	9,095,405	8,785,461	(309,944)	8,979,369	193,908	9,287,542	308,173	8,677,657	(301,712)
Other Sources (Uses) of Funds									
Transfer from Other Funds	26,081	73,000	46,919	-	(73,000)	148,000	75,000	73,000	-
Transfer to Capital Projects F	(34,550)	-	-	-	-	-	-	-	-
Total Other Sources (Uses) of Funds	(8,469)	73,000	-	-	(73,000)	148,000	-	73,000	-
Increase (Decrease) in Fund Balance									
	(89,192)	(15,841)	(109,033)	88,100	699,844	(257,492)	(27,492)	277,393	(408,610)
Beginning Fund Balance	6,480,213	6,569,405		6,569,405		7,253,408		7,253,408	
Ending Fund Balance	6,569,405	6,553,564	(15,841)	7,253,408	699,844	6,995,916	442,352	7,530,802	277,393
Reserve Balance Summary									
Undesignated Reserves	5,269,405	5,320,146	50,743	5,819,992	499,844	5,562,500	(257,492)	6,097,386	277,393
Operating	-	-	-	-	-	-	-	-	-
Vehicle & Equipment	-	-	-	-	-	-	-	-	-
Risk Management	200,000	-	(200,000)	200,000	200,000	200,000	-	200,000	-
Catastrophic	1,000,000	1,000,000	-	1,000,000	-	1,000,000	-	1,000,000	-
Other	100,000	233,416	133,416	233,416	-	233,416	-	233,416	-
Ending Fund Balance	\$ 6,569,405	\$ 6,553,564	\$ (15,841)	\$ 7,253,408	\$ 699,844	\$ 6,995,916	\$ (257,492)	\$ 7,530,802	\$ 277,393
Operating Reserves									
	58%	61%	3%	65%	4%	60%	-1%	70%	5%

**Town of Yucca Valley
Proposed Budget
FY 2011-12**

Revenue Detail

Acct	Revenue Description	Actual 09/10	Adopted FY 10/11	% Var from 09/10 Act	Projected FY 10/11	% Var from 10/11 Bdgt	Proposed FY 11/12	% Var from 10/11 Prj
Property Tax								
7410	Prop Tax Admin Fee	(75,000)	\$ (50,000)	-33%	\$ (70,000)	40%	\$ (65,000)	-7%
4111	Property Tax-Secured/Unsec	2,477,352	2,300,000	-7%	2,425,000	5%	2,340,000	-4%
4112	Prop Tax-Supp Sec'd/Unsec	35,722	10,000	-72%	15,000	50%	20,000	33%
4114	Property Tax Penalties	10,425	25,000	140%	10,000	-60%	10,000	0%
4115	Property Transfer Tax	44,768	40,000	-11%	30,000	-25%	35,000	17%
4116	HOPTR	32,285	30,000	-7%	33,000	10%	33,000	0%
	Sub-total Prop Tax	2,526,552	2,355,000	-7%	2,443,000	4%	2,373,000	-3%
Sales Tax/VLF Revenue								
4117	Vehicle In Lieu Property	1,703,013	1,550,000	-9%	1,573,000	1%	1,525,000	-3%
4120	1% Local Tax	2,720,029	2,775,000	2%	2,769,000	0%	2,855,000	3%
4805	Vehicle License Fees	62,000	65,000	5%	39,000	-40%	55,000	41%
	Sub-total State/County Subvention	4,485,042	4,390,000	-2%	4,381,000	0%	4,435,000	1%
Franchise/TOT/Interest Revenues								
4150	Franchise Fees	754,715	758,000	0%	735,000	-3%	750,000	2%
4815	Article 19 WDA	68,947	55,000	-20%	40,000	-27%	55,000	38%
4135	TOT Permit Fee	20	20	0%	0	-100%	0	#DIV/0!
4140	Transient Occupancy Tax	144,467	154,000	7%	155,000	1%	160,000	3%
4610	Money Market Interest	347	1,800	419%	250	-86%	500	100%
4611	LAIF Interest	47,296	52,000	10%	30,000	-42%	40,000	33%
	Sub-total Franchise/TOT/Interest	1,015,792	1,020,820	0%	960,250	-6%	1,005,500	5%
Administrative Revenues								
4250	Business Registration	44,330	42,000	-5%	40,000	-5%	50,000	25%
4402	Election Fees	0	2,500	#DIV/0!	2,100	-16%	0	-100%
4403	Notary Fees	90	50	-44%	300	500%	300	0%
4404	Passport Fees	2,525	2,500	-1%	2,500	0%	2,000	-20%
4320	County Fines/Forfeitures	7,301	8,000	10%	8,000	0%	8,000	0%
4330	Parking Citations		1,000	#DIV/0!	0	-100%	500	#DIV/0!
4340	Booking Fees	327	0	-100%	0	#DIV/0!	500	#DIV/0!
4565	CERT Registration		0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4621	Lease/Rents of Bldgs	24,000	30,000	25%	30,000	0%	30,000	0%
4820	County Reimbursement	8,156	2,500	-69%	0	-100%	0	#DIV/0!
4830	State Reimbursement	396	0	-100%	0	#DIV/0!	0	#DIV/0!
4831	Mandates/MUSD Reimb	51,223	0	-100%	8,200	#DIV/0!	0	-100%
4840	Sale Of Town Assets	2,904	2,500	-14%	4,000	60%	0	-100%
4850	Restitution-Court Order	0	1,000	#DIV/0!	0	-100%	0	#DIV/0!
4870	Grant Revenue 05-07	18,000	0	-100%	0	#DIV/0!	10,000	#DIV/0!
4870	Grant Revenue 25-01	39,553	30,000	-24%	46,497	55%	35,000	-25%
4950	Other Miscellaneous Reven	24,584	5,000	-80%	11,000	120%	19,000	73%
4990	Reimb of Operating Expens	0	2,500	#DIV/0!	2,500	0%	2,000	-20%
	Property Disposition	0	0	#DIV/0!	950,000	#DIV/0!	0	-100%
4999	Transfers In	26,080	0	-100%	0	#DIV/0!	0	#DIV/0!
	Sub-total Administrative	249,469	129,550	-48%	1,105,097	753%	157,300	-86%

Town of Yucca Valley
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Revenue Detail

Acct	Revenue Description	Actual 09/10	Adopted FY 10/11	% Var from 09/10 Act	Projected FY 10/11	% Var from 10/11 Bdgt	Proposed FY 11/12	% Var from 10/11 Prj
Community Services								
4501	Recreation Revenue	169,576	150,000	-12%	145,000	-3%	150,000	3%
4501	Museum Gift Shop-4052	10,859	15,000	38%	12,000	-20%	15,000	25%
4501	Museum-Revenue	945	0	-100%	0	#DIV/0!	0	#DIV/0!
4906	Museum-Bequests	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4620	Facility Rentals	28,332	30,000	6%	26,000	-13%	30,000	15%
4902	Donations - Museum	3,249	0	-100%	3,500	#DIV/0!	0	-100%
	Sub-total Com Services	212,961	195,000	-8%	186,500	-4%	195,000	5%
Community Development								
4421	Planning Miscellaneous	9,077	10,000	10%	8,200	-18%	10,000	22%
4440	Abatement Related Fees	15,967	20,000	25%	11,000	-45%	15,000	36%
4460	Gen Plan Maintenance Fee	2,790	2,000	-28%	1,000	-50%	2,000	100%
4461	Building Inspection Fees	154,299	170,000	10%	105,000	-38%	240,000	129%
4462	Plan Check Fees	48,942	65,000	33%	105,000	62%	90,000	-14%
4463	SMIP - Residential	458	250	-45%	100	-60%	250	150%
4464	SMIP - Commercial	332	500	51%	75	-85%	500	567%
4465	Cert of Compliance-MUSD I	350	500	43%	500	0%	500	0%
4466	Electronic Archive fee	1,186	0	-100%	500	#DIV/0!	0	-100%
4481	Engineering Fees	60	250	317%	250	0%	250	0%
4483	Encroachment - Public Impr	128,730	1,000	-99%	1,000	0%	1,000	0%
4484	Encroachment - Utilities	0	500	#DIV/0!	6,500	1200%	1,000	-85%
	Sub-total Com Development	362,191	270,000	-25%	239,125	-11%	360,500	51%
Animal Control/Shelter								
4210	Commercial Permit - Generi	585	500	-15%	300	-40%	500	67%
4230	License Fees-Dogs	24,347	20,000	-18%	21,000	5%	21,000	0%
4350	Impound Fees-Dog/Cat Pick	14,543	8,000	-45%	8,900	11%	9,000	1%
4418	Administrative Hearing Fee	180	250	39%	100	-60%	250	150%
4419	Quarantine Fees	235	0	-100%	0	#DIV/0!	0	#DIV/0!
4420	Public Animal Nuisance Fee	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4422	Potentially Dangerous	0	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4424	Euthanasia Fees	7,209	2,500	-65%	2,000	-20%	2,500	25%
4425	Humane Trap Fees	30	0	-100%	350	#DIV/0!	0	-100%
4427	Boarding Fee	2,166	1,000	-54%	1,350	35%	1,000	-26%
4428	Adoptions	42,641	22,000	-48%	27,500	25%	23,000	-16%
4429	Disposal Fee	1,970	1,000	-49%	1,000	0%	1,000	0%
4430	Turn In Fees	3,140	1,000	-68%	4,000	300%	2,500	-38%
4432	Town Veterinary Fees	307	0	-100%	400	#DIV/0!	0	-100%
4820	County Reimbursement	241,009	280,000	16%	280,000	0%	295,000	5%
4904	Donations	3,697	0	-100%	1,500	#DIV/0!	0	-100%
	Sub-total Animal Control/Shelter	342,059	336,250	-2%	348,400	4%	355,750	2%
	Total Revenue	\$ 9,193,066	\$ 8,696,620	-5%	\$ 9,663,372	11.12%	\$ 8,882,050	-8.09%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
Expenditure Summary by Category								
	Personnel Services	3,648,191	3,209,979	3,210,667	3,345,387	4%	3,211,942	0%
	Operating Supplies and Services	1,941,455	2,008,282	1,862,402	2,207,355	19%	1,947,715	5%
	Contract Safety	3,183,462	3,349,200	3,338,300	3,600,800	8%	3,414,500	2%
	Partnerships	161,536	143,000	143,000	109,500	-23%	79,000	-45%
	Capital Projects	159,761	75,000	425,000	24,500	-84%	24,500	-94%
	Total	9,095,405	8,785,461	8,979,369	9,287,542	3%	8,677,657	-3%

Expenditure Summary by Department

Town Council	109,302	115,910	528,285	108,654	-79%	90,672	-83%
Town Manager	662,617	573,382	569,125	666,216	17%	492,126	-14%
Legal Counsel	118,464	80,000	90,000	85,000	-6%	105,000	17%
Administrative Services	757,588	660,449	654,779	662,978	1%	661,876	1%
Community Services	1,289,097	1,163,386	1,131,798	1,179,690	4%	1,119,073	-1%
Community Development	1,648,062	1,568,460	1,468,787	1,667,970	14%	1,567,272	7%
Public Works	1,078,361	996,715	932,845	1,036,784	11%	968,388	4%
Contract Safety	3,183,462	3,349,200	3,338,300	3,600,800	8%	3,414,500	2%
Interdepartmental	248,451	277,950	265,450	279,450	5%	258,750	-3%
Total	9,095,405	8,785,461	8,979,369	9,287,542	3%	8,677,657	-3%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Departmental Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
Departmental Summary								
Town Council		109,302	115,910	528,285	108,654	-79%	90,672	-83%
Legal Counsel		118,464	80,000	90,000	85,000	-6%	105,000	17%
Contract Safety		3,183,462	3,349,200	3,338,300	3,600,800	8%	3,414,500	2%
Interdepartmental		248,451	277,950	265,450	279,450	5%	258,750	-3%
Town Manager								
05-01	Town Manager	387,162	303,785	302,900	313,454	3%	208,489	-31%
05-07	Disaster Preparedness	4,787	2,500	1,125	2,350	109%	2,350	109%
05-08	Information Services	112,672	91,000	102,450	113,500	11%	118,500	16%
05-09	Recycling & Solid Waste	49,257	61,000	60,400	63,500	5%	55,500	-8%
10-12	Town Clerk	108,739	115,107	102,250	173,412	70%	107,287	5%
	Total Town Manager	662,617	573,392	569,125	666,216	17%	492,126	-14%
Administrative Services								
10-10	Finance	346,984	286,139	284,639	299,679	5%	298,614	5%
10-11	Human Resources/Risk Mgmt	410,605	374,310	370,140	363,299	-2%	363,262	-2%
	Total Administrative Services	757,588	660,449	654,779	662,978	1%	661,876	1%
Community Services								
40-01	Community Services Admin	348,153	353,708	344,160	361,410	5%	351,957	2%
40-20	Recreation	397,440	390,131	380,068	428,172	13%	404,709	6%
40-21	Museum	392,275	250,898	244,920	257,958	5%	262,757	7%
40-22	CA Welcome Center	0	0	0	0	#DIV/0!	0	#DIV/0!
40-23	Community Relations	19,693	25,650	19,650	22,650	15%	20,650	5%
41-40	Community Partnerships	161,536	143,000	143,000	109,500	-23%	79,000	-45%
	Total Community Services	1,289,097	1,163,386	1,131,798	1,179,690	4%	1,119,073	-1%
Community Development								
50-01	Comm Dev Admin	267,785	233,140	215,581	244,851	14%	170,022	-21%
40-45	Animal Shelter	429,783	472,461	432,376	420,248	-3%	511,383	18%
50-50	Planning	159,155	133,221	131,970	171,510	30%	152,461	16%
50-51	Engineering	177,478	204,149	179,365	191,821	7%	175,929	-2%
50-52	Code Compliance	227,357	161,045	147,795	204,782	39%	202,795	37%
50-53	Building & Safety	153,825	126,200	125,325	181,200	45%	181,200	45%
40-54	Animal Control	232,680	238,243	236,375	253,558	7%	173,482	-27%
	Total Community Developme	1,648,062	1,568,460	1,468,787	1,667,970	14%	1,567,272	7%
Public Works								
55-01	Public Works Admin	169,197	72,998	67,800	78,562	16%	75,804	12%
55-55	Facilities Maintenance	280,140	305,199	311,120	316,116	2%	287,060	-8%
55-57	Fleet Maintenance	72,101	92,700	99,750	137,450	38%	128,000	28%
55-58	Parks Maintenance	453,756	525,818	454,175	504,656	11%	477,524	5%
55-59	Streets Operations (GF)	103,168	0	0	0	#DIV/0!	0	#DIV/0!
	Total Public Works	1,078,361	996,715	932,845	1,036,784	11%	968,388	4%
Total		9,095,405	8,785,461	8,979,369	9,287,542	3%	8,677,657	-3%

Town of Yucca Valley
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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
00-00	Interdepartmental							
6130	Postage	13,550	14,000	14,000	16,000	14%	16,000	14%
6132	Postage Supplies	133	750	500	750	50%	750	50%
7122	Public Access Programming	9,432						
7131	Basic Telephone	32,402	31,000	32,500	32,500	0%	32,500	0%
7134	Internet Connection	1,916	3,000	2,700	3,000	11%	6,000	122%
7135	Cell Phones	9,216	9,000	5,000	7,000	40%	7,000	40%
7136	Pagers	1,016	1,000	1,000	1,000	0%	1,000	0%
7137	Data Connection-TH-CD-AS	8,263	8,500	8,300	8,500	2%	8,500	2%
7138	Alarm Monitoring	0	0	0	0	#DIV/0!	0	#DIV/0!
7139	800 Mhz Radio-County	23,388	25,000	25,000	26,000	4%	25,000	0%
7210	Utilities - Gas	24,174	24,000	19,000	21,000	11%	21,000	11%
7211	Utilities - Electricity	106,706	112,000	115,000	118,000	3%	118,000	3%
7212	Utilities - Water	20,553	28,000	22,000	25,000	14%	22,000	0%
7341	Storage Units	0	0	0	0	#DIV/0!	0	#DIV/0!
7411	Maintenance - Equip	0	0	0	0	#DIV/0!	0	#DIV/0!
7415	Software Licenses	0	0	0	0	#DIV/0!	0	#DIV/0!
7510	Printing	0	1,000	250	2,000	700%	2,000	700%
7630	Dues & Memberships	11,948	15,000	15,000	14,000	-7%	14,000	-7%
7890	Promotional Events	4,921	2,000	1,500	2,000	33%	1,000	-33%
7940	Over/Short-Cash Dep	33		0	0	#DIV/0!	0	#DIV/0!
7980	Principal Exp-CEC Loan	7,709	9,700	9,700	9,700	0%	0	-100%
7990	Interest Exp-CEC Loan	10,664	9,000	9,000	9,000	0%	0	-100%
7999	Indirect Cost Recovery	(37,573)	(15,000)	(15,000)	(16,000)	7%	(16,000)	7%
	Supplies & Services	248,451	277,950	265,450	279,450	2%	258,750	-7%
8502	Telecom Needs Assessment	0	0	0	0	#DIV/0!	0	#DIV/0!
		0	0	0	0	-100%	0	#DIV/0!
	Total Department	248,451	277,950	265,450	279,450	5%	258,750	-3%

Town of Yucca Valley
Proposed Budget
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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town/Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
01-01	Town Council							
5110	Salaries	27,608	29,340	28,000	29,340	5%	29,340	5%
5121	FICA Medicare	830	460	750	460	-39%	460	-39%
5123	Health Care	41,768	44,280	39,250	37,440	-5%	28,000	-29%
5124	Workers' Comp	1,088	1,317	1,500	1,344	-10%	1,344	-10%
5126	Unemployment Insurance	297	322	385	524	36%	542	41%
5127	Retirement	7,172	7,291	5,300	6,946	31%	5,186	-2%
	Personnel	78,762	83,010	75,185	76,054	-8%	64,872	-14%
6110	Office Supplies	968	1,000	1,000	1,000	0%	1,000	0%
6120	Operating Supplies	1,773	2,500	1,800	2,300	28%	2,000	11%
6610	Reference Material	0	300	0	300	#DIV/0!	300	#DIV/0!
7110	Professional Services	4,170	7,500	6,100	7,500	23%	2,500	-59%
7510	Printing	14,709	9,000	9,000	9,000	0%	9,000	0%
7610	Major Conferences	5,458	10,000	8,200	10,000	22%	9,000	10%
7618	Meetings & Travel	3,462	2,600	2,000	2,500	25%	2,000	0%
	Supplies & Services	30,540	32,900	28,100	32,600	-1%	25,800	-8%
8100	General Plan Update	0	0	425,000	0	-100%	0	-100%
	Capital	0	0	425,000	0	#DIV/0!	0	-100%
	Total Department	109,302	115,910	528,285	108,654	-100%	90,672	-83%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
05-01	Town Manager							
5110	Salaries	201,478	200,500	201,200	210,009	4%	152,506	-24%
5111	Salaries- Temporary	33,155	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries - Overtime	240	4,105	0	4,105	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	3,898	2,350	2,500	2,460	-2%	1,550	-38%
5123	Health Care	26,235	16,465	16,500	16,380	-1%	9,450	-43%
5124	Workers' Comp	9,461	5,665	6,000	6,788	13%	4,275	-29%
5125	Life & Disability	2,243	2,035	2,500	2,940	18%	2,400	-4%
5126	Unemployment Insurance	2,577	1,300	1,400	2,970	112%	1,870	34%
5127	Retirement	57,517	27,165	30,000	47,352	58%	25,188	-16%
5202	Communications Stipend	960	1,200	2,200	1,200	-45%	0	-100%
5999	Indirect Cost Recovery	(23,134)	(30,000)	(25,000)	(30,000)	20%	(30,000)	20%
	Personnel	314,630	230,785	237,300	264,204	11%	167,239	-30%
6110	Office Supplies	970	1,500	1,500	1,500	0%	1,000	-33%
6610	Reference Material	0	500	100	250	150%	250	150%
7110	Professional Services	70,454	55,000	55,000	10,000	-82%	10,000	-82%
7410	Maintenance - Computers	0	0	0	0		0	#DIV/0!
7510	Printing	540	1,000	500	1,000	100%	1,000	100%
7610	Major Conferences	4,310	5,000	7,500	7,500	0%	7,500	0%
7618	Meetings & Travel	2,100	5,000	2,500	5,000	100%	2,500	0%
7620	Staff Training & Education	277	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	2,520	2,000	2,000	2,000	0%	2,000	0%
7911	Oper & Salary Contingency	0	5,000	0	25,000	#DIV/0!	20,000	#DIV/0!
7999	Indirect Cost Recovery	(8,639)	(3,500)	(3,500)	(4,000)	14%	(4,000)	14%
	Supplies & Services	72,632	71,500	65,600	48,250	-26%	40,250	-39%
8521	Furniture	0	1,500	0	1,000	#DIV/0!	1,000	#DIV/0!
	Capital	0	1,500	0	1,000	#DIV/0!	1,000	#DIV/0!
	Total Department	387,162	303,785	302,900	313,454	3%	208,489	-31%

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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town/Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
05-07 Office of Disaster Preparedness								
6110	Office Supplies	141	200	125	150	20%	150	20%
6120	Operating Supplies	268	500	500	500	0%	500	0%
6610	Reference Material	0	100	0	0	#DIV/0!	0	#DIV/0!
6910	Small Tools & Equipment	317	500	300	500	67%	500	67%
7110	Professional Services	0	0	0	0	#DIV/0!	0	#DIV/0!
7130	Communications	1,425	500	0	500	#DIV/0!	500	#DIV/0!
7510	Printing	0	0	0	0	#DIV/0!	0	#DIV/0!
7520	Advertising	0	500	0	500	#DIV/0!	500	#DIV/0!
7610	Major Conferences	894	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	565	0	0	0	#DIV/0!	0	#DIV/0!
7620	Education and Training	1,057	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	120	200	200	200	0%	200	0%
	Supplies & Services	4,787	2,500	1,125	2,350	108%	2,350	109%
8531	Special Equipment	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	4,787	2,500	1,125	2,350	109%	2,350	109%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town/Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
05-08	Information Services							
6120	Operating Supplies	176	500	250	500	100%	500	100%
6910	Small Tools & Equipment	0	500	200	500	150%	500	150%
7110	Professional Services	65,025	55,000	60,000	60,000	0%	60,000	0%
7410	Maint Computers(Hardware)	14,600	10,000	16,000	20,000	25%	20,000	25%
7415	Software Licenses	23,850	15,000	20,000	25,000	25%	30,000	50%
7416	Web-Site Maintenance	9,021	10,000	6,000	7,500	25%	7,500	25%
	Supplies & Services	112,672	91,000	102,450	113,500	11%	118,500	16%
	Total Department	112,672	91,000	102,450	113,500	11%	118,500	16%

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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
05-09 Recycling & Solid Waste								
6110	Office Supplies	0	500	200	250	25%	250	25%
6120	Operating Supplies	0	500	200	250	25%	250	25%
6610	Reference Material	0	0	0	0	#DIV/0!	0	#DIV/0!
6910	Small Tools & Equipment	0	0	0	0	#DIV/0!	0	#DIV/0!
7110	Professional Services	26,372	30,000	30,000	31,500	5%	31,500	5%
7510	Printing	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	22,885	28,000	28,000	29,500	5%	21,000	-25%
7890	Promotional Events	0	2,000	2,000	2,000	0%	2,500	25%
	Supplies & Services	49,257	61,000	60,400	63,500	5%	55,500	-8%
	Total Department	49,257	61,000	60,400	63,500	5%	55,500	-8%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
10-10 Finance								
5110	Salaries	210,108	199,840	199,840	201,359	1%	202,479	1%
5111	Salaries-Temporary	36,428	5,000	5,000	0	-100%	0	-100%
5112	Salaries - Overtime	761	695	695	695	0%	712	2%
5121	FICA Medicare	2,799	2,415	2,415	2,797	16%	2,813	16%
5123	Health Care	25,666	23,500	23,500	23,400	0%	31,500	34%
5124	Workers' Comp	7,489	5,828	5,828	7,714	32%	7,760	33%
5125	Life & Disability	2,816	2,126	2,126	2,317	9%	2,317	9%
5126	Unemployment Insurance	2,154	1,330	1,330	3,375	154%	3,395	155%
5127	Retirement	49,219	33,105	33,105	47,672	44%	35,788	8%
5200	Car Allowance	4,026	5,100	5,100	5,100	0%	5,100	0%
5202	Communications Stipend	2,482	2,400	2,400	1,200	-50%	1,200	-50%
5999	Indirect Cost Recovery	(44,157)	(55,000)	(55,000)	(55,000)	0%	(55,000)	0%
	Personnel	299,791	226,339	226,339	240,629	6%	238,064	5%
6110	Office Supplies	6,471	5,000	5,000	5,500	10%	5,000	0%
6610	Reference Material	246	500	500	250	-50%	250	-50%
7110	Professional Services	44,599	48,000	45,000	46,000	2%	46,000	2%
7341	Storage Unit Rental	1,344	1,300	1,300	1,300	0%	1,300	0%
7510	Printing	2,006	3,000	3,000	2,500	-17%	2,500	-17%
7610	Major Conferences	1,377	1,000	0	1,000	#DIV/0!	1,000	#DIV/0!
7615	Minor Conferences	117	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	2,007	6,500	3,500	5,000	43%	4,000	14%
7630	Dues & Memberships	675	500	500	500	0%	500	0%
7933	Bank Charges	7,137	2,000	7,500	7,000	-7%	10,000	33%
7999	Indirect Cost Recovery	(18,786)	(8,000)	(8,000)	(10,000)	25%	(10,000)	25%
	Supplies & Services	47,193	59,800	58,300	59,050	1%	60,550	4%
	Total Department	346,984	286,139	284,639	299,679	5%	298,614	5%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
10-11 Human Resources/Risk Mgmt								
5110	Salaries	118,140	142,788	138,000	142,788	3%	145,271	5%
5112	Salaries - Overtime	46	185	600	185	-69%	185	-69%
5121	FICA Medicare	1,673	2,073	1,800	2,091	16%	2,127	18%
5123	Health Care	11,599	18,168	18,160	18,720	3%	25,200	39%
5124	Workers' Comp	4,138	5,004	5,000	5,767	15%	5,866	17%
5125	Life & Disability	1,332	1,548	1,280	1,320	3%	1,320	3%
5126	Unemployment Insurance	1,127	1,144	1,500	2,523	68%	2,566	71%
5127	Retirement	27,232	29,350	27,500	33,805	23%	25,677	-7%
5202	Communications Stipend	1,158	1,200	1,200	1,200	0%	1,200	0%
5888	Retiree Health Benefits	4,087	5,000	5,000	5,000	0%	5,000	0%
5999	Indirect Cost Recovery	(4,600)	(6,000)	(6,000)	(6,000)	0%	(6,000)	0%
	Personnel	165,931	200,460	194,040	207,399	7%	208,412	7%
6110	Office Supplies	1,793	1,000	1,750	1,050	-40%	1,500	-14%
6610	Reference Material	1,534	1,500	1,300	1,500	15%	1,000	-23%
7110	Professional Services	15,472	18,000	18,500	18,000	-8%	18,000	-8%
7110	Prof Serv-ADP	10,242	0	10,000	12,000	20%	12,000	20%
7112	Medical Services-Avalon	7,388	4,000	3,800	4,000	5%	4,000	5%
7510	Printing	3,542	2,500	2,500	2,500	0%	2,500	0%
7520	Advertising	3,889	3,000	1,500	3,000	100%	3,000	100%
7610	Major Conferences	1,629	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	810	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	804	850	250	850	240%	850	240%
7710	Insurance	87,754	95,000	98,500	100,000	2%	100,000	2%
7730	Claims	4,571	45,000	35,000	10,000	-71%	10,000	-71%
7820	Special Projects	24,721	5,000	4,000	5,000	25%	4,000	0%
7999	Indirect Cost Recovery	(2,611)	(2,000)	(2,000)	(2,000)	0%	(2,000)	0%
	Supplies & Services	161,538	173,850	176,100	155,900	-11%	154,850	-12%
8103	Transition Assistance	83,135	0	0	0	#REF!	0	#DIV/0!
8521	Furniture	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	83,135	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	410,605	374,310	370,140	363,299	-100%	363,262	-2%

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					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
10-12 Town Clerk								
5110	Salaries	65,584	58,952	56,000	58,952	5%	60,426	8%
5121	FICA Medicare	918	855	850	684	-20%	701	-18%
5123	Health Care	8,113	7,265	7,500	7,488	0%	10,080	34%
5124	Workers' Comp	2,407	1,650	1,800	1,886	5%	1,934	7%
5125	Life & Disability	804	705	700	720	3%	720	3%
5126	Unemployment Insurance	656	380	550	825	50%	846	54%
5127	Retirement	15,842	9,700	10,800	13,957	29%	10,680	-1%
5999	Indirect Cost Recovery	(3,239)	(4,000)	(4,000)	(4,000)	0%	(4,000)	0%
	Personnel	91,085	75,507	74,200	80,512	9%	81,387	10%
6110	Office Supplies	638	700	750	1,000	33%	750	0%
6610	Reference Material	79	500	200	500	150%	250	25%
7110	Professional Services	10,482	14,000	12,000	12,000	0%	12,000	0%
7510	Printing	10	500	500	500	0%	500	0%
7520	Advertising	2,887	5,000	3,500	5,000	43%	5,000	43%
7610	Major Conferences	3,227	0	0	#DIV/0!		0	#DIV/0!
7618	Meetings & Travel	714	3,500	3,200	3,500	9%	2,000	-38%
7630	Dues & Memberships	315	400	400	400	0%	400	0%
7860	Election Expenses	55	15,000	8,000	70,000	775%	5,000	-38%
7999	Indirect Cost Recovery	(753)	(500)	(500)	(500)	0%	(500)	0%
	Supplies & Services	17,654	39,100	28,050	92,400	229%	25,400	-9%
8531	Special Equipment-Capital	0	500	0	500	#DIV/0!	500	#DIV/0!
	Capital	0	500	0	500	#DIV/0!	500	#DIV/0!
	Total Department	108,739	115,107	102,250	173,412	70%	107,287	5%

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Expenditure Detail

Accl.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
20-01	Town Attorney							
7111	Contract Legal Costs	118,464	80,000	90,000	85,000	-6%	105,000	17%
	Supplies & Services	118,464	80,000	90,000	85,000	-6%	105,000	17%
	Total Department	118,464	80,000	90,000	85,000	-6%	105,000	17%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
25-01	Law Enforcement				1.06			
7110	Professional Services	0	0	0	-		-	
7140	Schedule A Costs	2,941,325	3,155,000	3,155,000	3,344,300	6%	3,155,000	0%
7146	Overtime	96,581	75,000	70,000	70,000	0%	70,000	0%
7148	Special Projects (CAL-ID)	22,193	23,000	22,300	23,000	3%	23,000	3%
7149	Booking Fees	0	0	0	60,000	#DIV/0!	60,000	#DIV/0!
7151	Off Highway Vehicle Program	2,327	0	0	0	#DIV/0!	0	#DIV/0!
7153	Homeland Security Grant	7,029	0	0	0	#DIV/0!	0	#DIV/0!
7154	Citation Processing Fee	1,425	1,200	1,000	1,500	50%	1,500	50%
7155	Vehicle Fuel and Maintenance	112,582	95,000	90,000	102,000	13%	105,000	17%
	Supplies & Services	3,183,462	3,349,200	3,338,300	3,600,800	8%	3,414,500	2%
8541	Vehicle	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	3,183,462	3,349,200	3,338,300	3,600,800	8%	3,414,500	2%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-01	Community Services Admin							
5110	Salaries	226,618	228,966	227,500	228,966	1%	230,204	1%
5111	Salaries- Temp	101		0				
5112	Salaries - Overtime	1,811	0	0	0	#DIV/0!		#DIV/0!
5121	FICA Medicare	3,259	3,407	3,410	3,320	-3%	3,338	-2%
5123	Health Care	29,250	29,520	30,000	28,560	-5%	37,800	26%
5124	Workers' Comp	8,389	8,224	10,000	9,159	-8%	9,208	-8%
5125	Life & Disability	2,579	2,462	2,450	2,290	-7%	2,290	-7%
5126	Unemployment Insurance	2,285	1,880	1,800	4,007	123%	4,029	124%
5127	Retirement	53,753	47,050	47,000	54,208	15%	40,688	-13%
5200	Car Allowance	5,360	6,000	6,000	6,000	0%	6,000	0%
5202	Communications Stipend	1,187	500	1,250	1,200	-4%	1,200	-4%
	Personnel	334,593	328,008	329,410	337,710	3%	334,757	2%
6110	Office Supplies	1,781	1,700	1,200	1,700	42%	1,200	0%
6120	Operating Supplies	34	500	500	500	0%	500	0%
6190	Clothing	0	200	100	200	100%	200	100%
6610	Reference Materials	0	200	100	200	100%	200	100%
7110	Professional Services	0	1,500	500	1,500	200%	1,000	100%
7510	Printing	1,757	3,000	3,000	3,500	17%	2,500	-17%
7610	Major Conferences	773	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	270	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	0	0	#DIV/0!	0	#DIV/0!
7620	Staff Training & Education	1,500	10,000	4,500	8,000	78%	4,500	0%
7630	Dues & Memberships	175	600	650	600	-8%	600	-8%
7930	Commission Expense	1,445	3,000	1,200	2,500	108%	1,500	25%
7931	Service Fees	4,254	5,000	3,000	5,000	67%	5,000	67%
	Supplies & Services	11,989	25,700	14,750	23,700	61%	17,200	17%
8335	Public Art Exhibition	0	0	0	0	#DIV/0!	0	#DIV/0!
8531	Special Equipment	1,572	0	0	0	#DIV/0!	0	#DIV/0!
8541	Vehicle/Equipment	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	1,572	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	348,153	353,708	344,160	361,410	5%	351,957	2%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town/Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-20	Recreation							
5110	Salaries	78,954	66,816	65,000	65,843	1%	80,341	24%
5111	Salaries - Temp	105,970	102,000	120,000	119,046	-1%	105,000	-13%
5112	Salaries - Overtime	2,384	0	1,000	0	-100%		-100%
5121	FICA Medicare	2,748	966	2,000	2,690	35%	2,697	35%
5123	Health Care	20,538	18,168	18,168	18,720	3%	25,200	39%
5124	Workers' Comp	6,876	2,332	7,500	7,422	-1%	7,440	-1%
5125	Life & Disability	856	1,000	750	636	-15%	636	-15%
5126	Unemployment Insurance	1,873	2,000	2,500	3,247	30%	3,255	30%
5127	Retirement	17,925	13,700	13,700	15,588	14%	14,200	4%
5202	Communications Stipend Personnel	558	500	500	650	30%	650	30%
		238,682	207,281	231,118	233,842	1%	239,419	4%
6110	Office Supplies	2,007	2,000	1,500	2,000	33%	2,000	33%
6120	Operating Supplies	56,170	68,200	45,000	69,700	55%	55,000	22%
6130	Postage	0	200	100	200	100%	200	100%
6190	Clothing	2,903	3,200	3,200	5,500	72%	5,500	72%
6610	Reference Material	0	300	300	300	0%	300	0%
6910	Small Tools & Equipment	823	2,000	1,200	5,000	317%	2,500	108%
7110	Professional Services	66,805	73,950	70,000	81,840	17%	70,000	0%
7310	Rental of Equipment	0	1,000	1,000	1,000	0%	1,000	0%
7340	Rental of Bldgs	9,108	10,000	10,000	10,000	0%	10,000	0%
7510	Printing	17,876	17,500	14,000	15,640	12%	15,640	12%
7520	Advertising	430	1,500	1,500	1,500	0%	1,500	0%
7610	Major Conferences	598	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	270	0	0	150	#DIV/0!	150	#DIV/0!
7618	Meetings & Travel	74	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	1,279	1,500	900	1,500	67%	1,500	67%
7640	Mileage Reimbursement	0	0	0	0	#DIV/0!	0	#DIV/0!
7710	Insurance	221	1,500	250	0	-100%	0	-100%
7940	Cash Over/Short	11	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	158,575	182,850	148,950	194,330	30%	165,290	11%
8531	Special Equipment	183	0		0	#DIV/0!	0	#DIV/0!
	Capital	183	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	397,440	390,131	380,068	428,172	13%	404,709	6%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-21	Museum							
5110	Salaries	161,356	126,000	125,000	126,032	1%	133,761	7%
5111	Salaries - Temp	1,881	17,000	17,000	17,000	0%	17,000	0%
5112	Salaries - Overtime	0	445	500	0	-100%	0	-100%
5121	FICA Medicare	2,521	2,075	2,000	2,074	4%	2,186	9%
5123	Health Care	34,405	24,981	24,980	25,740	3%	34,650	39%
5124	Workers' Comp	6,071	5,000	5,000	5,721	14%	6,030	21%
5125	Life & Disability	1,926	1,365	1,365	1,200	-12%	1,200	-12%
5126	Unemployment Ins.	1,654	1,150	1,200	2,503	109%	2,638	120%
5127	Retirement	38,674	26,000	26,000	29,838	15%	23,642	-9%
	Personnel	248,489	204,016	203,045	210,108	3%	221,107	9%
6110	Office Supplies	2,587	2,500	2,500	3,700	48%	3,000	20%
6120	Operating Supplies	15,297	13,750	13,000	15,500	19%	13,000	0%
6121	Gift Shop Supplies	9,356	8,500	8,500	8,500	0%	8,500	0%
6130	Postage	161	200	200	200	0%	200	0%
6610	Reference Material	355	500	500	500	0%	500	0%
7110	Professional Services	8,515	7,150	5,500	7,900	44%	7,900	44%
7510	Printing	1,677	7,350	7,350	4,600	-37%	1,600	-78%
7520	Advertising	5,138	6,000	3,500	6,000	71%	6,000	71%
7610	Major Conferences	3,877	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	469	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	257	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	924	930	825	950	15%	950	15%
7640	Mileage Reimbursement	0	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	48,613	46,880	41,875	47,850	14%	41,650	-1%
8521	Furniture	0	0	0	0	#DIV/0!	0	#DIV/0!
8529	Exhibit Renovation	65,174	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	65,174	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	362,275	250,896	244,920	257,958	5%	262,757	7%

Town of Yucca Valley
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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
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Town of Yucca Valley
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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-23	Community Relations							
6110	Office Supplies	465	500	200	500	150%	500	150%
6120	Operating Supplies	5,544	4,000	7,500	5,000	-33%	4,000	-47%
6130	Postage	0	2,000	150	2,000	1233%	500	233%
6610	Reference Material	35	300	300	300	0%	300	0%
7110	Professional Services	2,828	7,000	3,500	4,000	14%	2,500	-29%
7510	Printing	3,557	5,000	4,000	5,000	25%	8,000	100%
7520	Advertising	2,400	2,000	2,000	2,000	0%	2,000	0%
7610	Major Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	0	350	0	350	#DIV/0!	350	#DIV/0!
7710	Insurance	0	1,500	0	0	#DIV/0!	0	#DIV/0!
7890	Promotional Events	4,863	3,000	2,000	3,500	75%	2,500	25%
	Supplies & Services	19,693	25,650	19,650	22,650	15%	20,650	5%
8531	Special Equip	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	19,693	25,650	19,650	22,650	15%	20,650	5%

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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-45	Animal Shelter							
5110	Salaries	208,574	214,982	190,000	160,555	-15%	227,461	20%
5111	Salaries - Temp	9,648	13,450	13,500	12,802	-5%	12,802	-5%
5112	Salaries - Overtime	3,758	3,678	4,000	3,737	-7%	3,737	-7%
5113	Standby	0	0	0	0	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	3,387	3,366	3,500	2,568	-27%	3,538	1%
5123	Health Care	43,741	45,420	42,000	37,440	-11%	63,630	52%
5124	Workers' Comp	8,147	8,124	8,000	7,084	-11%	9,760	22%
5125	Life & Disability	2,314	2,398	1,900	1,552	-18%	2,081	10%
5126	Unemployment Insurance	2,220	1,857	1,750	3,099	77%	4,270	144%
5127	Retirement	48,449	44,200	41,000	38,011	-7%	40,204	-2%
	Personnel	330,237	337,474	305,650	266,848	-13%	367,483	20%
6110	Office Supplies	1,131	1,800	1,800	1,800	0%	1,800	0%
6120	Operating Supplies	4,560	3,800	3,800	3,800	0%	3,800	0%
6125	Promotional Materials	-	0	1,600	3,500		1,000	-38%
6140	Food & Bedding	11,611	18,000	14,500	18,000	24%	18,000	24%
6141	Vet Supplies	18,441	20,000	21,000	22,000	5%	22,000	5%
6190	Clothing	831	2,200	2,200	2,200	0%	2,200	0%
6430	Custodial Supplies	-	0	0	4,000	#DIV/0!	4,000	#DIV/0!
6610	Reference Materials	105	500	500	500	0%	500	0%
6810	Tools & Equipment	1,118	1,300	1,300	2,000	54%	2,000	54%
7110	Professional Services	43,027	58,000	51,000	65,000	27%	58,000	14%
7111	Contract Legal	0	1,500	1,500	1,500	0%	1,500	0%
7131	Basic Telephone	629	1,800	1,800	1,800	0%	1,800	0%
7137	Internet/DSL	2,939	3,900	3,900	3,900	0%	3,900	0%
7210	Gas - Propane	3,179	4,726	4,726	4,800	2%	4,800	2%
7211	Electricity	7,206	7,561	7,200	8,500	18%	8,500	18%
7212	Water	2,706	3,400	3,400	3,600	6%	3,600	6%
7410	Maintenance - Computers	42	2,500	2,500	2,500	0%	2,500	0%
7411	Maintenance - Equipment	0	1,000	1,000	1,000	0%	1,000	0%
7510	Printing	1,762	2,500	2,500	2,500	0%	2,500	0%
7610	Major Conferences	-	0	-	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	140	0	-	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	-	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	119	500	500	500	0%	500	0%
	Supplies & Services	99,546	134,987	126,726	153,400	21%	143,900	14%
8340	Start Up Costs	0	0	0	0	#DIV/0!	0	#DIV/0!
8532	Spec Equip-Communications	0	0	0	0	#DIV/0!	0	#DIV/0!
8535	Computer Hardware Maj Upgr	0	0	0	0	#DIV/0!	0	#DIV/0!
8541	Vehicle	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	429,783	472,461	432,376	420,248	-3%	511,383	18%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-54	Animal Control							
5110	Salaries	133,380	138,352	140,000	152,216	9%	101,216	-28%
5112	Salaries - Overtime	9,006	11,437	7,500	6,569	-12%	6,569	-12%
5113	Standby	11,383	8,769	9,200	3,616	-61%	3,616	-61%
5121	FICA Medicare	2,371	2,299	2,100	2,355	12%	1,615	-23%
5123	Health Care	26,799	27,252	28,000	28,560	2%	25,200	-10%
5124	Workers' Comp	5,480	5,550	6,200	6,496	5%	4,456	-28%
5125	Life & Disability	1,687	1,442	1,600	1,492	-7%	945	-41%
5126	Unemployment Insurance	1,493	1,268	1,400	2,842	103%	1,950	39%
5127	Retirement	32,100	28,500	29,500	36,037	22%	17,890	-39%
	Personnel	223,700	224,868	225,500	240,183	7%	163,457	-28%
6110	Office Supplies	336	600	600	600	0%	350	-42%
6120	Operating Supplies	918	2,000	1,000	2,000	100%	1,000	0%
6190	Clothing	1,027	1,050	1,050	1,050	0%	1,050	0%
6610	Reference Materials	168	225	225	225	0%	225	0%
6910	Small Tools & Equipment	1,275	1,400	1,400	1,400	0%	400	-71%
7110	Professional Services	3,422	5,000	3,500	5,000	43%	3,900	11%
7410	Maintenance - Computers	0	0	0	0	#DIV/0!	0	#DIV/0!
7411	Maintenance - Equip	0	600	600	600	0%	600	0%
7510	Printing	1,679	2,200	2,200	2,200	0%	2,200	0%
7610	Major Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	155	300	300	300	0%	300	0%
	Supplies & Services	8,980	13,375	10,875	13,375	23%	10,025	-8%
8541	Vehicle	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	232,680	238,243	236,375	253,558	7%	173,482	-27%

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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
40-55	Facilities Maintenance							
5110	Salaries	89,165	94,440	96,000	94,440	-2%	60,299	-37%
5111	Salaries - Temp	34,219	37,469	50,000	37,469	-25%	62,449	25%
5112	Salaries - Overtime	504	57	120	57	-53%	0	-100%
5113	Standby	0	0	0	0	#DIV/0!	0	#DIV/0!
5121	FICA Medicare	2,552	1,914	1,800	1,928	7%	1,799	0%
5123	Health Care	17,121	18,168	18,000	18,720	4%	11,970	-34%
5124	Workers' Comp	5,351	4,619	5,500	5,318	-3%	4,862	-10%
5125	Life & Disability	1,226	1,121	1,250	924	-26%	502	-60%
5126	Unemployment Insurance	1,458	1,056	1,500	2,326	55%	2,171	45%
5127	Retirement	25,964	19,400	21,000	22,359	6%	10,658	-49%
5202	Communications Stipend	1,055	0	0	975	#DIV/0!	1,300	#DIV/0!
5998	Staff Recovery	(330)		(300)				-100%
5999	Indirect Cost Recovery	(2,600)	(3,235)	(4,000)	(3,300)	-18%	(3,300)	-18%
	Personnel	175,685	175,009	190,870	181,216	-5%	152,810	-20%
6110	Office Supplies	39	400	250	400	60%	250	0%
6190	Clothing	2,903	4,500	3,300	4,500	36%	4,000	21%
6410	Maintenance Supplies	30,325	35,000	32,000	35,000	9%	35,000	9%
6610	Reference Materials	0	0	0	0	#DIV/0!	0	#DIV/0!
6810	Tools & Equipment	3,869	1,000	1,000	1,000	0%	1,000	0%
New	Furnishings & Equip Replace	0	0	0	3,000		3,000	#DIV/0!
7110	Professional Services	43,216	54,000	55,000	54,000	-2%	54,000	-2%
7113	Contract Janitorial	0	0	0	0	#DIV/0!	0	#DIV/0!
7411	Maintenance - Equip	7,858	15,000	12,500	15,000	20%	15,000	20%
7412	Maintenance-Bldg	19,305	22,000	18,000	22,000	22%	22,000	22%
7615	Minor Conferences	284	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	58	0	0	0	#DIV/0!	0	#DIV/0!
7999	Indirect Cost Recovery	(3,924)	(1,710)	(1,800)	0	-100%	0	-100%
	Supplies & Services	103,933	130,190	120,250	134,900	12%	134,250	12%
8310	Capital Project	0	0	0	0	#DIV/0!	0	#DIV/0!
8358	Public Arts projects	522		0	0	#DIV/0!	0	#DIV/0!
8501	Facility Needs Assessment	0	0	0	0	#DIV/0!	0	#DIV/0!
8531	Special Equipment	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital Project	522	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	280,140	305,199	311,120	316,116	2%	287,060	-8%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
7920								
41-40	Community Partnerships							
4101	Youth Accountability	0	0	0	0	#DIV/0!	0	#DIV/0!
4102	Morongo Basin Cultural Arts	0	0	0	0	#DIV/0!	0	#DIV/0!
4103	Coyote BMX Track & Program	0	0	0	0	#DIV/0!	0	#DIV/0!
4104	Hi Desert Aquatics	1,385	0	0	0	#DIV/0!	0	#DIV/0!
4105	Rotary Fireworks	8,000	8,000	8,000	8,000	0%	8,000	0%
4107	Youth Park Maintenance	13,000	10,000	10,000	10,000	0%	10,000	0%
4108	Contingency Partnerships	0	0	0	0	#DIV/0!	0	#DIV/0!
4109	Old Town-Festival of Lights	3,500	2,500	2,500	2,000	-20%	2,000	-20%
4110	MB Tennis Assn	3,000	3,000	3,000	3,000	0%	0	-100%
4111	MB Red Cross-Chil Care Schol	0	0	0	0	#DIV/0!	0	#DIV/0!
4112	Career Pathways - Intern Prog	5,897	0	0	0	#DIV/0!	0	#DIV/0!
4113	Hospice of MB-CMC Tree Ligh	1,000	0	0	0	#DIV/0!	0	#DIV/0!
4114	MB Cultural Arts-Open Studio	2,000	2,000	2,000	1,000	-50%	0	-100%
4160	Chamber-Scholarship Match P	7,500	0	0	0	#DIV/0!	0	#DIV/0!
4162	YV Branch Library	3,000	3,000	3,000	3,000	0%	3,000	0%
4163	MB Unity Home	3,000	3,000	3,000	3,000	0%	3,000	0%
4164	MB Adult Health Services	5,000	5,000	5,000	5,000	0%	5,000	0%
4115	ReachOut MB-Volunteer Carec	0	7,000	7,000	0	-100%	0	-100%
		63,282	43,500	43,500	35,000	-20%	31,000	-29%
7925								
41-41	Contracts							
4151	Chamber Grubstakes	0	0	0	0	#DIV/0!	0	#DIV/0!
4152	Chamber Visitor Center	0	0	0	0	#DIV/0!	0	#DIV/0!
4153	Chamber Internship	0	0	0	0	#DIV/0!	0	#DIV/0!
4154	Chamber Old Town	0	0	0	0	#DIV/0!	0	#DIV/0!
4155	Chamber Business Watch	1,154	1,500	1,500	1,500	0%	0	-100%
4156	Chamber Joint Marketing	19,100	20,000	20,000	20,000	0%	0	-100%
4157	Boys & Girls Club	53,000	53,000	53,000	53,000	0%	48,000	-9%
4159	Desert Tourism-CA Welcome C	25,000	25,000	25,000	0	-100%	0	-100%
4161	Chamber-Showcase	0	0	0	0	#DIV/0!	0	#DIV/0!
		98,254	99,500	99,500	74,500	-25%	48,000	-52%
Total Department		161,536	143,000	143,000	109,500	-23%	79,000	-45%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
50-01	Comm Dev Administration							
5110	Salaries	167,737	146,526	143,000	147,577	3%	104,481	-27%
5112	Salaries - Overtime	143	1,253	300	1,285	328%	0	-100%
5121	FICA Medicare	2,659	2,216	2,200	2,232	1%	1,589	-28%
5123	Health Care	15,896	14,195	15,000	14,040	-6%	9,450	-37%
5124	Workers' Comp	6,182	4,013	5,300	4,619	-13%	3,287	-38%
5125	Life & Disability	2,107	1,585	1,550	1,788	15%	1,260	-19%
5126	Unemployment Insurance	1,687	917	1,100	2,021	84%	1,438	31%
5127	Retirement	40,161	22,585	28,000	34,939	25%	18,467	-34%
5200	Car Allowance	4,026	5,100	5,100	5,100	0%	5,100	0%
5998	Staff Recovery	(232)		0				#DIV/0!
	Personnel	240,377	198,390	201,550	213,601	6%	145,072	-28%
6110	Office Supplies	1,668	1,800	1,800	1,800	0%	1,800	0%
6610	Reference Materials	0	500	100	500	400%	500	400%
7110	Professional Services	0	0	0	0	#DIV/0!	0	#DIV/0!
7121	Property Acquisition Program	9,025	0	0	0	#DIV/0!	0	#DIV/0!
7510	Printing	15,210	17,000	11,000	17,000	55%	15,000	36%
7610	Major Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	10,000	250	6,500	2500%	5,000	1900%
7630	Dues & Memberships	636	650	631	650	3%	650	3%
7930	Commission Expense	873	4,800	250	4,800	1820%	2,000	700%
7940	Overage/Short-Cash Dep	(4)	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	27,408	34,750	14,031	31,250	123%	24,950	78%
						#DIV/0!		
	Total Department	267,785	233,140	215,581	244,851	14%	170,022	-21%

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Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
50-50 Planning								
5110	Salaries	94,925	91,129	92,000	96,327	5%	97,708	6%
5111	Salaries - Temp	0	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries - Overtime	272	1,393	800	1,393	74%	1,393	74%
5121	FICA Medicare	1,383	1,065	1,100	1,124	2%	1,139	4%
5123	Health Care	15,275	14,534	14,000	15,336	10%	20,160	44%
5124	Workers' Comp	3,494	2,575	2,400	3,101	29%	3,143	31%
5125	Life & Disability	1,189	985	990	1,164	18%	1,164	18%
5126	Unemployment Insurance	952	740	750	1,710	128%	1,734	131%
5127	Retirement	22,629	14,900	15,500	22,805	47%	17,270	11%
5200	Car Allowance	0	0	0	0	#DIV/0!	0	#DIV/0!
5998	Staff Recovery	(1,147)	0	0		#DIV/0!		#DIV/0!
	Personnel	138,973	127,321	127,540	142,960	12%	143,711	13%
6110	Office Supplies	2,672	3,000	1,600	3,000	88%	2,500	56%
6610	Reference Materials	54	400	430	250	-42%	250	-42%
7110	Professional Services	14,317	0	1,000	5,000	400%	2,500	150%
7415	Software -GIS	0	0	0	15,000		0	#DIV/0!
7510	Printing	1,126	1,000	750	2,500	233%	1,500	100%
7520	Advertising	1,967	1,500	650	2,800	331%	2,000	208%
7610	Major Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	46	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	20,182	5,900	4,430	28,550	544%	8,750	98%
Total Department		159,155	133,221	131,970	171,510	30%	152,461	16%

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Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Approved	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
50-51	Engineering							
5110	Salaries	75,071	73,135	73,000	77,342	6%	134,514	84%
5111	Salaries - Temp	0	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries- Overtime	1,742	0	300	0	-100%	0	-100%
5121	FICA Medicare	1,510	1,060	1,500	1,121	-25%	1,951	30%
5123	Health Care	13,811	13,626	13,650	14,040	3%	26,350	108%
5124	Workers' Comp	3,542	2,560	3,200	3,094	-3%	5,381	68%
5125	Life & Disability	1,159	1,433	1,100	960	-13%	1,356	23%
5126	Unemployment Insurance	965	585	750	1,353	80%	2,354	214%
5127	Retirement	22,834	15,000	20,000	18,311	-8%	19,423	-3%
5998	Staff Recovery						(60,000)	
	Personnel	120,633	107,399	113,500	116,221	2%	133,329	17%
6110	Office Supplies	3,139	2,500	2,300	3,500	52%	2,500	9%
7110	Professional Services	51,770	70,000	63,000	70,000	11%	38,000	-40%
7510	Printing	773	750	565	1,600	183%	1,600	183%
7520	Advertising	528	500	0	500	#DIV/0!	500	#DIV/0!
7610	Major Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7616	Meetings & Travel	396	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	239	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	56,845	73,750	65,865	75,600	15%	42,600	-35%
8541	Vehicle	0	23,000	0	0	#DIV/0!		#DIV/0!
	Capital	0	23,000	0	0	#DIV/0!	0	#DIV/0!
	Total Department	177,478	204,149	179,365	191,821	7%	175,929	-2%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
50-52 Code Compliance								
5110	Salaries	143,310	90,825	90,000	123,063	37%	123,975	38%
5112	Salaries - Overtime	415	0	500	0	-100%	0	-100%
5121	FICA Medicare	2,134	1,300	1,400	1,784	27%	1,798	28%
5123	Health Care	24,893	18,200	15,000	18,720	25%	25,200	68%
5124	Workers' Comp	5,276	3,175	5,000	4,923	-2%	4,959	-1%
5125	Life & Disability	1,556	970	970	840	-13%	840	-13%
5126	Unemployment Insurance	1,437	725	1,000	2,154	115%	2,170	117%
5127	Retirement	32,806	18,700	17,100	20,498	20%	15,303	-11%
	Personnel	211,828	133,895	130,970	171,982	31%	174,245	33%
6110	Office Supplies	867	1,000	850	1,000	18%	1,000	18%
6120	Operating Supplies	515	1,000	350	850	143%	500	43%
6190	Clothing	698	750	300	750	150%	750	150%
6610	Reference Materials	231	300	75	250	233%	250	233%
7110	Professional Services	458	2,400	1,500	8,400	460%	8,500	467%
7510	Printing	0	750	1,750	1,000	-43%	2,000	14%
7520	Advertising	0	0	0	0	#DIV/0!	0	#DIV/0!
7610	Major Conferences	92	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	217	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	150	200	150	200	33%	200	33%
7850	Substandard Buildings	0	5,000	3,500	5,000	43%	5,000	43%
7851	Abatement Costs	9,301	15,000	8,000	15,000	88%	10,000	25%
7852	Graffiti Abatement	0	750	350	350	0%	350	0%
7853	Clean Up Day	3000	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	15,529	27,150	16,825	32,800	95%	28,550	70%
8521	Furniture	0	0		0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	227,357	161,045	147,795	204,782	39%	202,795	37%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
50-53	Building & Safety							
6610	Reference Materials	0	100	0	100	#DIV/0!	100	#DIV/0!
7110	Professional Services	153,023	125,000	125,000	180,000	44%	180,000	44%
7158	SMIP Fees - Residential	284	250	75	350	367%	350	367%
7159	SMIP Fees - Commercial	417	150	150	500	233%	500	233%
7510	Printing	91	300	100	250	150%	250	150%
7630	Dues & Memberships	0	400	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	153,825	126,200	125,325	181,200	45%	181,200	45%
8521	Furniture	0	0		0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	153,825	126,200	125,325	181,200	45%	181,200	45%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
55-01	Public Works Admin							
5110	Salaries	114,658	40,620	41,000	41,638	2%	41,638	2%
5112	Salaries - Overtime	62	967	200	991	396%	991	396%
5121	FICA Medicare	1,848	603	600	618	3%	618	3%
5123	Health Care	14,813	9,084	9,000	9,360	4%	12,600	40%
5124	Workers' Comp	4,161	1,456	1,500	1,705	14%	1,705	14%
5125	Life & Disability	545	536	550	396	-28%	396	-28%
5126	Unemployment Insurance	1,134	333	350	746	113%	746	113%
5127	Retirement	25,656	8,350	8,350	9,858	18%	7,359	-12%
5200	Car Allowance	1,548		0	0	#DIV/0!	0	#DIV/0!
	Personnel	164,626	61,948	61,550	65,312	6%	66,054	7%
6110	Office Supplies	2,447	3,500	0	3,500	#DIV/0!	2,500	#DIV/0!
6127	Dirt Road Street Signs	1,379	1,500	1,800	1,500	-17%	1,500	-17%
6610	Reference Materials	300	300	225	300	33%	300	33%
6910	Tools & Equipment	0	300	0	0	#DIV/0!	0	#DIV/0!
7110	Professional Services	0	0	0	0	#DIV/0!	0	#DIV/0!
7510	Printing	0	200	125	200	60%	200	60%
7520	Advertising	0	0	0	0	#DIV/0!	0	#DIV/0!
7610	Major Conferences	205	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	5,000	4,100	7,500	83%	5,000	22%
7630	Dues & Memberships	240	250	0	250	#DIV/0!	250	#DIV/0!
	Supplies & Services	4,571	11,050	6,250	13,250	112%	9,750	56%
8541	Vehicle	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	169,197	72,998	67,800	78,562	16%	75,804	12%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town/Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
55-57	Fleet Maintenance							
6410	Maintenance Supplies	3,239	5,000	3,500	5,000	43%	3,500	0%
6500	Fuel	45,341	55,000	48,000	72,250	51%	65,000	35%
6610	Reference Materials	369	500	0	500	#DIV/0!	500	#DIV/0!
6910	Tools & Equipment	520	1,200	250	1,200	380%	500	100%
7411	Maintenance - Equip	7,799	12,000	26,000	15,000	-42%	15,000	-42%
7413	Maintenance - Vehicles	19,008	21,000	24,000	24,000	0%	24,000	0%
7999	Indirect Cost Recovery	(4,175)	(2,000)	(2,000)	(3,500)	75%	(3,500)	75%
	Supplies & Services	72,101	92,700	99,750	114,450	15%	105,000	5%
8541	Vehicle	0	0	0	23,000	#DIV/0!	23,000	#DIV/0!
	Capital	0	0	0	23,000	#DIV/0!	23,000	#DIV/0!
	Total Department	72,101	92,700	99,750	137,450	38%	128,000	28%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
55-58	Parks Maintenance							
5110	Salaries	166,734	177,743	178,000	177,743	0%	186,529	5%
5111	Salaries - Temp	0	0	0	0	#DIV/0!	0	#DIV/0!
5112	Salaries - Overtime	7,738	14,491	10,000	14,491	45%	15,363	54%
5113	Standby	5,945	8,099	7,000	8,099	16%	8,282	18%
5121	FICA Medicare	2,640	2,905	2,800	2,905	4%	3,048	9%
5123	Health Care	37,989	37,848	37,850	37,920	0%	50,400	33%
5124	Workers' Comp	8,544	7,012	7,600	8,013	5%	8,407	11%
5125	Life & Disability	2,265	2,018	1,800	1,848	3%	1,848	3%
5126	Unemployment Insurance	1,783	1,603	1,350	3,506	160%	3,878	172%
5127	Retirement	39,534	36,550	36,500	42,081	15%	32,969	-10%
	Personnel	271,171	288,268	282,900	296,606	5%	310,524	10%
6122	Grounds Maintenance Supplies	26,179	30,000	26,500	30,000	13%	26,500	0%
6190	Clothing	2,451	3,500	2,875	3,500	22%	2,750	-4%
6910	Tools & Equipment	7,065	2,000	2,000	2,000	0%	1,500	-25%
7110	Professional Services	2,865	8,000	5,200	5,500	6%	3,000	-42%
7114	YVHS Pool Maintenance	48,182	60,000	51,000	55,000	8%	50,000	-2%
7212	Utilities - Water	82,223	80,000	82,000	108,000	32%	80,000	-2%
7310	Rental of Equipment	1,000	1,300	750	1,300	73%	1,000	33%
7411	Maintenance - Equip	1,983	2,500	750	2,500	233%	2,000	167%
7610	Major Conferences	1,262	0	0	0	#DIV/0!	0	#DIV/0!
7615	Minor Conferences	0	0	0	0	#DIV/0!	0	#DIV/0!
7618	Meetings & Travel	0	0	0	0	#DIV/0!	0	#DIV/0!
7630	Dues & Memberships	200	250	200	250	25%	250	25%
	Supplies & Services	173,410	187,550	171,275	208,050	21%	167,000	-2%
8310	Capital Projects	0	0	0	0	#DIV/0!	0	#DIV/0!
8310-8251	Pool Office Bldg	9,175	0	0	0	#DIV/0!	0	#DIV/0!
8310-8357	Swimming Pool Filter Assembly	0	0	0	0	#DIV/0!	0	#DIV/0!
8541	Vehicle	0	50,000	0	0	#DIV/0!	0	#DIV/0!
	Capital	9,175	50,000	0	0	#DIV/0!	0	#DIV/0!
	Total Department	453,756	525,818	454,175	504,656	11%	477,524	5%

Town of Yucca Valley
Proposed Budget
FY 2011-12

Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
55-59	Streets Operations (General Fund)							
6410	Maintenance Supplies	0	0	0	0	#DIV/0!	0	#DIV/0!
7110	Professional Services	103,168	0	0	0	#DIV/0!	0	#DIV/0!
	Supplies & Services	103,168	0	0	0	#DIV/0!	0	#DIV/0!
8310	Bonanza/Palomar - Carlyle	0	0	0	0	#DIV/0!	0	#DIV/0!
	Capital	0	0	0	0	#DIV/0!	0	#DIV/0!
	Total Department	103,168	0	0	0	#DIV/0!	0	#DIV/0!

Town of Yucca Valley
Proposed Budget
FY 2011-12

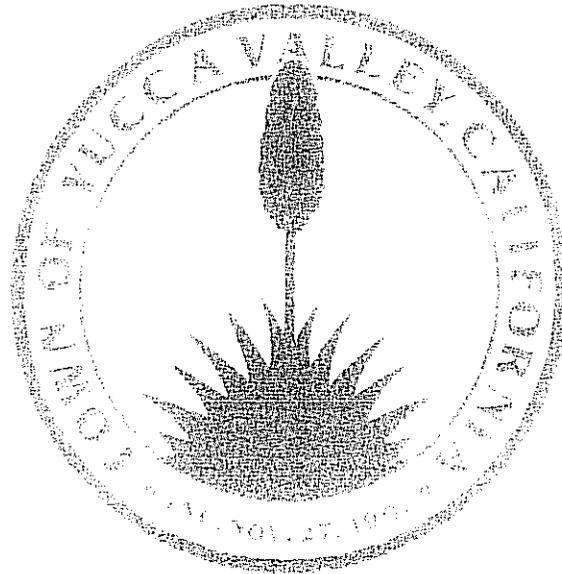
Expenditure Detail

Acct.	Description	2009-10 Actual	2010-11 Adopted Budget	2010-11 Projected Actuals	Department Recommendation		Town Manager Adopted	
					2011-12 Proposed Budget	% Var from Prj Act	2011-12 Proposed Budget	% Var from Prj Act
Total General Fund Expenditures		9,095,405	8,785,461	8,979,369	9,287,542	3%	8,677,657	-3%

Town of Yucca Valley

Preliminary Budget Review

Fiscal Year 2011-12



Special Revenue Funds

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
100 - Internal Service							
RECEIPTS							
Photo Copy Sales	\$ 39,271	\$ 36,000	\$ 37,000	\$ 35,000	\$ 35,000	\$ 36,000	\$ 37,000
Stationary/Env Sales	1,195	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL RECEIPTS	40,466	37,000	38,000	36,000	36,000	37,000	38,000
EXPENDITURES							
Operating Supplies	5,472	6,000	5,000	5,000	6,000	6,000	7,000
Equipment Rental	30,005	31,000	28,000	27,000	27,000	26,000	26,500
TOTAL EXPENDITURES	35,477	37,000	33,000	32,000	33,000	32,000	33,500
CAPITAL OUTLAY							
Work in Progress	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 001		(225,000)	-	(23,000)	-	-	-
Transfer IN							
TOTAL OPERATING TRANSFERS IN(OUT)	-	(225,000)	-	(23,000)	-	-	-
INCREASE (DECREASE) IN FUND BALANCE							
	4,989	(225,000)	5,000	(19,000)	3,000	5,000	4,500
BEGINNING FUND BALANCE	506,808	511,797	511,797	516,797	497,797	500,797	505,797
ENDING FUND BALANCE	\$ 511,797	\$ 286,797	\$ 516,797	\$ 497,797	\$ 500,797	\$ 505,797	\$ 510,297
RESERVE BALANCE SUMMARY							
Undesignated	\$ 11,797	\$ 11,797	\$ 16,797	\$ 20,797	\$ 797	\$ 5,797	\$ 10,297
Designated - Vehicle & Equip	500,000	275,000	500,000	477,000	500,000	500,000	500,000
Total	\$ 511,797	\$ 286,797	\$ 516,797	\$ 497,797	\$ 500,797	\$ 505,797	\$ 510,297

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
-	-	-	-	-	-	-	-	-

Town of Yucca Valley
Operating Budget
FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
300 - Quimby Fees							
RECEIPTS							
Interest	\$ 433	\$ 50	\$ 25	\$ 25	\$ 25	\$ 50	\$ 50
In Lieu Park Fees							
In-Lieu Street Improvements	50,000	0					
In-Lieu Underground							
TOTAL RECEIPTS	50,433	50	25	25	25	50	50
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 551	0	(22,000)	(22,000)		0	0	0
TOTAL OPERATING TRANSFERS IN(OUT)	0	(22,000)	(22,000)	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	50,433	(21,950)	(21,975)	25	25	50	50
BEGINNING FUND BALANCE	67,065	117,498	117,498	95,523	95,548	95,573	95,623
ENDING FUND BALANCE	\$ 117,498	\$ 95,548	\$ 95,523	\$ 95,548	\$ 95,573	\$ 95,623	\$ 95,673

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
South Side Design/Engineering	300 55-58 8310 8518-409	0	0	0	0	0	0	0
		0	0	0	0	0	0	0

Breakdown of Quimby Fees - AS OF: 3/31/11	
Beginning Fund Balance	117,498
Quimby Fees	1,394
	1,600
	79,756
	610
	528
Total Quimby	83,888
Doran May Park Funds	25,000
Underground Util - Partlen	19,390
Carquest Street Imp	38,593
Robbins Street Imp	50,000
Total Other	132,983

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
350 - Development Impact Fees							
RECEIPTS							
Single Family Residential	\$ 52,000	\$ 52,000	\$ 26,000	\$ -	\$ -	\$ 75,000	\$ 75,000
Multi-Family Residential	-	-	-	-	-	-	-
Commercial	7,547	15,000	-	-	250,000	-	-
Office	-	-	-	-	-	-	-
Interest	3,865	2,000	-	-	-	-	-
TOTAL RECEIPTS	63,412	69,000	26,000	0	250,000	75,000	75,000
EXPENDITURES							
Operating Supplies	-	-	-	-	-	-	-
Indirect Cost	1,267	6,400	-	-	-	-	-
TOTAL EXPENDITURES	1,267	6,400	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 522	-	(302,000)	-	-	-	-	-
Transfer OUT - Fund 551	-	(12,000)	(12,000)	-	-	-	-
Transfer OUT - Fund 531	(205,000)	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)	(205,000)	(314,000)	(12,000)	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
FUND BALANCE	(142,845)	(251,400)	14,000	0	250,000	75,000	75,000
BEGINNING FUND BALANCE	\$ 619,972	\$ 477,127	\$ 477,127	\$ 491,127	\$ 491,127	\$ 741,127	\$ 816,127
ENDING FUND BALANCE	\$ 477,127	\$ 225,727	\$ 491,127	\$ 491,127	\$ 741,127	\$ 816,127	\$ 891,127

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
		-	-	-	-	-	-	-
		0	0	0	0	0	0	0

Development Impact Fee Fund Totals - as of 3/31/11	
General Facility	52,423
Parks	13,680
Streets/Traffic	342,839
Drainage	19,810
Trails	18,246
Total	446,999

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
504 - CLEEPS Hi-Tech							
RECEIPTS							
Interest	\$ 40	\$ 10	\$ 15	\$ 7	\$0	\$0	\$0
TOTAL RECEIPTS	40	10	15	7	0	0	0
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	6,725	3,035	0	4,326	0	0	0
TOTAL CAPITAL OUTLAY	6,725	3,035	0	4,326	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer (N - Fund 507)	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(6,685)	(3,025)	15	(4,319)	0	0	0
BEGINNING FUND BALANCE							
	10,989	4,304	4,304	4,319	0	0	0
ENDING FUND BALANCE							
	\$ 4,304	\$ 1,279	\$ 4,319	\$ 0	\$ 0	\$ 0	\$ 0

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Special Activities	504 25-05 7820 0000	6,725	3,035	0	4,326	0	0	0
		0						
		6,725	3,035	0	4,326	0	0	0

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
507 - Traffic Safety							
RECEIPTS							
Traffic Fine Revenue	\$ 68,503	\$ 48,000	\$ 53,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Interest	1,506	500	1,200	1,200	500	500	500
TOTAL RECEIPTS	70,009	48,500	54,200	51,200	50,500	50,500	50,500
EXPENDITURES							
Indirect Cost	1,500	1,500	1,500	1,500	1,500	1,500	1,500
TOTAL EXPENDITURES	1,500	1,500	1,500	1,500	1,500	1,500	1,500
CAPITAL OUTLAY							
Work in Progress	0	2,500	0	50,000	55,000	60,000	60,000
TOTAL CAPITAL OUTLAY	0	2,500	0	50,000	55,000	60,000	60,000
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 515	(25,000)	(25,000)	(25,000)	0			
Transfer OUT - Fund 524	0	(25,000)	(25,000)	0			
Transfer OUT - Fund 527	0	(225,000)	(225,000)	0			
TOTAL OPERATING TRANSFERS IN (OUT)	(25,000)	(275,000)	(275,000)	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	43,509	(230,500)	(222,300)	(300)	(6,000)	(11,000)	(11,000)
BEGINNING FUND BALANCE	213,445	256,954	256,954	34,654	34,354	28,354	17,354
ENDING FUND BALANCE	\$ 256,954	\$ 26,454	\$ 34,654	\$ 34,354	\$ 28,354	\$ 17,354	\$ 6,354

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Special Activities	507 25-05 7820 0000	0	2,500	0	50,000	55,000	60,000	60,000
		0	0	0	0	0	0	0
		0	2,500	0	50,000	55,000	60,000	60,000

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
508 - Asset Seizure							
RECEIPTS							
Program Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	7	10	-	-	-	-	-
TOTAL RECEIPTS	7	10	0	0	0	0	0
EXPENDITURES							
Special Activities	1,446	1,000	0	0			0
TOTAL EXPENDITURES	1,446	1,000	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	0	1,137	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	1,137	0	0	0
OPERATING TRANSFERS IN (OUT)							
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(1,439)	(990)	0	(1,137)	0	0	0
BEGINNING FUND BALANCE	2,576	1,137	1,137	1,137	(0)	(0)	(0)
ENDING FUND BALANCE	1,137	147	1,137	(0)	(0)	(0)	(0)

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
		0	0	0	1,137	0	0	0
		0	0	0	1,137	0	0	0

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
509 - COPS - SLESF							
RECEIPTS							
Grant revenue	\$ 100,287	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Interest	1,077	500	850	750	200	100	100
TOTAL RECEIPTS	101,364	100,500	100,850	100,750	100,200	100,100	100,100
EXPENDITURES							
Indirect Cost	500	500	500	500	500	500	500
TOTAL EXPENDITURES	500	500	500	500	500	500	500
CAPITAL OUTLAY							
Work in Progress	82,687	130,000	80,000	200,000	150,000	125,000	100,000
TOTAL CAPITAL OUTLAY	82,687	130,000	80,000	200,000	150,000	125,000	100,000
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	18,178	(30,000)	20,350	(98,750)	(50,300)	(25,400)	(400)
BEGINNING FUND BALANCE	168,294	188,472	186,472	206,822	107,072	56,772	31,372
ENDING FUND BALANCE	\$ 186,472	\$ 158,472	\$ 206,822	\$ 107,072	\$ 56,772	\$ 31,372	\$ 30,972

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Special Activities	509 25-05 7820 XXXX	82,687	130,000	80,000	200,000	150,000	125,000	100,000
		82,687	130,000	80,000	200,000	150,000	125,000	100,000

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
510 - ARRA Public Safety JAG							
RECEIPTS							
Grant revenue-Deferred	\$ 37,896	\$ 37,790	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	50	0	0	0			
TOTAL RECEIPTS	37,946	37,790	0	0	0	0	0
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	37,946	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	37,946	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	37,946	37,790	(37,946)	0	0	0	0
BEGINNING FUND BALANCE	0	37,946	37,946	0	0	0	0
ENDING FUND BALANCE	\$ 37,946	\$ 75,736	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Special Activities	510 25-05 7820 XXXX	0	37,946	37,946	0	0	0	0
		0	37,946	37,946	0	0	0	0

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
513 - AB2928 TCRP - Construction							
RECEIPTS							
State Reimbursement	\$ 157,837	\$ 565,000	\$ 187,229	\$ 2,029,281	\$ -	\$ -	\$ -
TOTAL RECEIPTS	157,837	565,000	187,229	2,029,281	0	0	0
EXPENDITURES							
Indirect Cost		2,000	2,000	2,000	2,000	0	0
Prof Services-Street Sweeping							
TOTAL EXPENDITURES	0	2,000	2,000	2,000	2,000	0	0
CAPITAL OUTLAY							
Work in Progress	242,070	565,000	187,229	2,835,650	51,624	0	0
TOTAL CAPITAL OUTLAY	242,070	565,000	187,229	2,835,650	51,624	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 526				899,000			
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	899,000	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(84,233)	(2,000)	(2,000)	90,831	(53,624)	0	0
BEGINNING FUND BALANCE							
	49,226	(35,007)	(35,007)	(37,007)	53,624	0	0
ENDING FUND BALANCE							
	\$ (35,007)	\$ (37,007)	\$ (37,007)	\$ 53,624	\$ 0	\$ 0	\$ 0

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
SR62/TCRP Phase 1	513 55-59 8310 8327-100	79,402					0	0
SR62/TCRP Phase 2	513 55-59 8310 8327-200	162,667	450,000	170,295	279,705		0	0
SR62/TCRP Phase 3	513 55-59 8310 8327-300		115,000	16,934	105,945		0	0
SR62/TCRP Phase 4	513 55-59 8310 8327-400				2,450,000	51,624		0
TCRP Construction Phase								
		242,070	565,000	187,229	2,835,650	51,624	0	0

*What about required Caltrans RE inspection costs: \$300,000?

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
514 - AB2928 TCRP - Maintenance							
RECEIPTS							
State Reimbursement	\$ 192,199	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	76	125	125	-	-	-	-
TOTAL RECEIPTS	192,275	200,125	125	0	0	0	0
EXPENDITURES							
Indirect Cost	0	0	2,500	0	0	0	0
Prof Services-Street Sweeping	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	2,500	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	1,125	40,000	0	0	0	0	0
TOTAL CAPITAL OUTLAY	1,125	40,000	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 515	(175,000)	(200,000)	(28,642)	0	0	0	0
Transfer OUT - Fund 524		(25,000)			0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	(175,000)	(225,000)	(28,642)	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	16,150	(64,875)	(31,017)	0	0	0	0
BEGINNING FUND BALANCE							
	14,866	31,017	31,017	(0)	(0)	(0)	(0)
ENDING FUND BALANCE							
	\$ 31,017	\$ (33,858)	\$ (0)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Pavement Management System	514 55-59 8310 8505	1,125	40,000	0	0	0	0	0
		1,125	40,000	0	0	0	0	0

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
515 - Gas Tax							
RECEIPTS							
Highway Users Tax	\$ 351,825	\$ 342,000	\$ 342,000	\$ 342,000	\$ 345,000	\$ 347,000	\$ 350,000
Highway Users Tax (Prop 42 Replacement)	-	-	200,000	200,000	205,000	209,000	215,000
Interest	1,724	1,000	1,000	500	500	500	500
TOTAL RECEIPTS	353,549	343,000	543,000	542,500	550,500	556,500	565,500
EXPENDITURES							
Personnel	309,876	286,432	286,432	305,504	311,614	317,846	324,203
Supplies & Services	100,905	281,600	267,520	281,600	287,232	292,977	298,836
Indirect Recovery	5,026	4,000	3,800	4,000	4,080	4,162	4,245
TOTAL EXPENDITURES	415,808	572,032	557,752	591,104	602,926	614,985	627,284
CAPITAL OUTLAY							
Work in Progress	0	225,000	0	72,000	0	27,000	0
TOTAL CAPITAL OUTLAY	0	225,000	0	72,000	0	27,000	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 100	0	225,000	0	23,000	0	0	0
Transfer IN - Fund 514	175,000	200,000	0	0	0	0	0
Transfer IN - Fund 507-MOE	25,000	25,000	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	200,000	450,000	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	137,742	(4,032)	(14,752)	(120,604)	(52,426)	(85,485)	(61,784)
BEGINNING FUND BALANCE	345,832	483,574	483,574	468,822	348,218	295,792	210,307
ENDING FUND BALANCE	\$ 483,574	\$ 479,542	\$ 468,822	\$ 348,218	\$ 295,792	\$ 210,307	\$ 148,523

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		Actual	Adopted	Projected	Proposed	Forecast		
		2009-10	2010-2011	2010-11	2011-12	2012-13	2013-14	2014-15
55-59 Streets Operations								
	Acct							
Salaries	5110	196,999	183,913	183,913	193,819	197,695	201,649	205,682
Salaries - Overtime	5112	6,895	8,351	8,351	8,923	9,101	9,283	9,469
Standby	5113	5,933	1,555	1,555	1,579	1,611	1,643	1,676
FICA Medicare	5121	3,084	2,810	2,810	2,963	3,022	3,083	3,144
Health Care	5123	37,999	37,848	37,848	50,400	51,408	52,436	53,485
Workers' Comp	5124	7,617	6,784	6,784	8,173	8,336	8,503	8,673
Life & Disability	5125	2,251	2,145	2,145	1,814	1,850	1,887	1,925
Unemployment Insurance	5126	2,075	1,551	1,551	3,576	3,648	3,720	3,795
Retirement	5127	47,023	41,475	41,475	34,257	34,942	35,641	36,354
Personnel		309,876	286,432	286,432	305,504	311,614	317,846	324,203
Signs	6126	6,885	30,000	28,500	30,000	30,600	31,212	31,836
Clothing	6190	2,771	4,100	3,895	4,100	4,182	4,266	4,351
Maintenance Supplies	6410	42,292	122,000	115,900	122,000	124,440	126,929	129,467
Small Tools & Equipment	6910	181	1,000	950	1,000	1,020	1,040	1,061
Professional Services	7110	24,607	85,000	80,750	85,000	86,700	88,434	90,203
Utilities-Gas Co.	7210	3,805	2,000	1,900	2,000	2,040	2,081	2,122
Utilities- Electricity	7211	5,338	5,000	4,750	5,000	5,100	5,202	5,306
Rent of Equipment	7310	946	5,000	4,750	5,000	5,100	5,202	5,306
Maintenance - Equip	7411	13,557	22,000	20,900	22,000	22,440	22,889	23,347
Major Conferences	7610	-	1,500	1,425	1,500	1,530	1,561	1,592
Minor Conferences	7615	419	2,000	1,900	2,000	2,040	2,081	2,122
Meetings & Travel	7616	103	2,000	1,900	2,000	2,040	2,081	2,122
Indirect Cost	7999	5,026	4,000	3,800	4,000	4,080	4,162	4,245
Supplies & Services		105,931	285,600	271,320	285,600	291,312	297,138	303,081
Vehicle Repl - Veh # 67 - 12 Yard	515 55-59 8341	-	225,000			-	-	-
Vehicle Repl - Vehicle #7 Street Tr	515 55-59 8341	-				-	27,000	-
Vehicle Repl - Veh #57 - Water Tr	515 55-59 8341	-			45,000	-	-	-
Vehicle Repl - Arrow Board	515 55-59 8341	-			7,000	-	-	-
Pavement Management System	515 55-59 8505 514	-			20,000	-	-	-
Special Equipment		-	225,000	-	72,000	-	27,000	-
Capital								
Total Department		416,808	797,032	557,752	663,104	602,926	641,985	627,284

Authorized Positions

Position	
Lead Skilled Maintenance Work	1
Skilled Maintenance Worker II	3
Division Total	4

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
516 - LTF							
RECEIPTS							
Revenue	\$ 59,340	\$ 40,000	\$ 85,000	\$ 95,000	\$ 75,000	\$ 75,000	\$ 75,000
Interest	3,358						
TOTAL RECEIPTS	62,698	40,000	85,000	95,000	75,000	75,000	75,000
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	288,446	113,750	113,750	50,000	0	0	0
TOTAL CAPITAL OUTLAY	288,446	113,750	113,750	50,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 527	0	(312,120)	(312,120)	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	(312,120)	(312,120)	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(225,748)	(385,870)	(340,870)	45,000	75,000	75,000	75,000
BEGINNING FUND BALANCE	652,153	426,405	426,405	85,535	130,535	205,535	280,535
ENDING FUND BALANCE	\$ 426,405	\$ 40,535	\$ 85,535	\$ 130,535	\$ 205,535	\$ 280,535	\$ 355,535

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Town Wide Street Striping	516 55-59 7117 0000	0			15,000			0
SR62 TCRP shelf ready design	516 55-59 8310 8326	0						0
Town Wide Slurry Seal	516 55-59 8310 8327	0						0
Del Monte Overlay	516 55-59 8310 8340	286,571	0					0
South Side Design - Traffic	516 55-59 8310 8344	1,875	78,750	78,750				0
Standard Drawings Project	516 55-58 8310 8518	0	35,000	35,000	0			0
	516 55-58 8310 xxx				35,000			0
		288,446	113,750	113,750	50,000	0	0	0

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
521 - Measure I - Transit							
RECEIPTS							
Revenue SANBAG	\$ 46,916	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	62	50					
TOTAL RECEIPTS	46,978	45,050	0	0	0	0	0
EXPENDITURES							
Indirect Cost	0	0			0	0	0
MBTA Transit	47,544	45,050					
TOTAL EXPENDITURES	47,544	45,050	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	(566)	0	0	0	0	0	0
BEGINNING FUND BALANCE	567	0	0	0	0	0	0
ENDING FUND BALANCE	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Work In Progress Detail		Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account	0	0					
		0	0					

EXHIBIT B

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
522 - Measure I - Major Arterial							
RECEIPTS							
Revenue SANBAG	\$ 609,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	9,337						
TOTAL RECEIPTS	619,247	0	0	0	0	0	0
EXPENDITURES							
Measure I Debt Service	117,850	0	0	0	0	0	0
Indirect Cost Recovery	0	14,500	11,000	3,500		0	0
TOTAL EXPENDITURES	117,850	14,500	11,000	3,500	0	0	0
CAPITAL OUTLAY							
Work in Progress	683,986	1,846,047	225,427	302,000	0	0	0
TOTAL CAPITAL OUTLAY	683,986	1,846,047	225,427	302,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 350	0	302,000	0	0	0	0	0
Transfer IN - Fund 525	142,163	0	0	0	0	0	0
Transfer IN - Fund 526	0	184,900	184,900	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	142,163	486,900	184,900	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	(40,425)	(1,373,647)	(51,527)	(305,500)	0	0	0
BEGINNING FUND BALANCE	1,530,054	1,489,629	1,489,629	1,438,102	1,132,602	1,132,602	1,132,602
ENDING FUND BALANCE	\$ 1,489,629	\$ 115,982	\$ 1,438,102	\$ 1,132,602	\$ 1,132,602	\$ 1,132,602	\$ 1,132,602

522 - Measure I - Major Arterial

Work in Progress Detail		Actual 2008-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account							
SR62/SR247 Median	522 55-59 8310 8325	47,160	325,380	30,129	252,000	-	-	-
Town Wide Slurry Seal	522 55-59 8310 8340	358,371				-	-	-
Congestion Management Plan	522 55-59 8310 8507	1,263				-	-	-
SR 62: Palm - Airway	522 55-59 8310 8527	277,181	1,520,667	195,298	50,000	-	-	-
SR 62: Cholla - Trojan	522 55-59 8310 8528	-				-	-	-
Skyline Ranch Rd-SR247	522 55-59 8310 8542					-	-	-
SR62: Airway - La Contenta PSR						-	-	-
		683,986	1,846,047	225,427	302,000	-	-	-

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
523 - Measure I - Local Roads							
RECEIPTS							
Revenue SANBAG	\$ 281,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	2,850	-	-	-	-	-	-
TOTAL RECEIPTS	284,347	0	0	0	0	0	0
EXPENDITURES							
Indirect Cost Recovery	0		5,000	4,000	0	0	0
Street Lights	45,108	0		0	0	0	0
TOTAL EXPENDITURES	45,108	0	5,000	4,000	0	0	0
CAPITAL OUTLAY							
Work In Progress	675,777	117,841	110,036	97,932	0	0	0
TOTAL CAPITAL OUTLAY	675,777	117,841	110,036	97,932	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT	0	0	0	0	0	0	0
Transfer IN	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(436,537)	(117,841)	(115,036)	(101,932)	0	0	0
BEGINNING FUND BALANCE	653,505	216,968	216,968	101,932	(0)	(0)	(0)
ENDING FUND BALANCE	\$ 216,968	\$ 99,127	\$ 101,932	\$ (0)	\$ (0)	\$ (0)	\$ (0)

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
523 - Measure I - Local Roads							
Work In Progress Detail							
Project	Account						
Annual Traffic Census	523 55-59 8310 8097	6,300				-	-
Traffic Studies	523 55-59 8310 8105	1,202				-	-
Town Wide Slurry Seal	523 55-59 8310 8340	295,463				-	-
Church, Onaga/Joshua Dr	523 55-59 8310 8348	33,967	27,841	27,841	97,932	-	-
Fortuna, Santa B/San Andr	523 55-59 8310 8351	338,620				-	-
Malin, Skyline/PaseoLas Nina	523 55-59 8310 8352	225				-	-
General Maint-Townwide	523 55-59 8310 8353	-				-	-
Rockaway, Fairway to end	523 55-59 8310 8354	-	90,000	82,195		-	-
		675,777	117,841	110,036	97,932	-	-

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
524 - Measure I - 2010 Unrestricted							
RECEIPTS							
Revenue SANBAG 2010 Unrestricted	\$ -	\$ 675,000	\$ 575,000	\$ 574,296	\$ 625,000	\$ 650,000	\$ 650,000
Interest				2,000	2,000	2,000	2,000
TOTAL RECEIPTS	0	675,000	575,000	576,296	627,000	652,000	652,000
EXPENDITURES							
Indirect Cost Recovery	0	30,000	30,000	32,000	32,000	35,000	35,000
Street Lights	0	40,000	40,000	40,000	40,000	40,000	40,000
09/10 Townwide Slurry Repa 001 20-01 7111 8340-000	0						
TOTAL EXPENDITURES	0	70,000	70,000	72,000	72,000	75,000	75,000
CAPITAL OUTLAY							
Work in Progress	0	731,359	339,667	669,331	294,262	691,668	608,762
TOTAL CAPITAL OUTLAY	0	731,359	339,667	669,331	294,262	691,668	608,762
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 507	0	25,000	0		0	0	0
Transfer IN - Fund 514	0	25,000	0		0	0	0
Transfer IN - Fund 528	0	116,271	0		0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	166,271	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	0	39,912	165,333	(165,035)	260,738	(114,668)	(31,762)
BEGINNING FUND BALANCE							
	0	0	0	165,333	298	261,036	146,368
ENDING FUND BALANCE							
	\$0	\$ 39,912	\$ 165,333	\$ 298	\$ 261,036	\$ 146,368	\$ 114,606

Town of Yucca Valley
 Operating Budget
 FY 2011-12

		Actual	Adopted	Projected	Proposed	Forecast		
		2009-10	2010-2011	2010-11	2011-12	2012-13	2013-14	2014-15
524 - Measure I - Unrestricted								
SANBAG STP	524 55-59 8310 8098	-	5,000	5,000	5,000	5,000	5,000	5,000
Traffic Studies	524 55-59 8310 8105	-	10,000	10,000	10,000	10,000	10,000	10,000
SHOPP, proj applic thru CT	524 55-59 8310 8347	-	5,000	5,000	5,000	5,000	5,000	5,000
Congestion Management Plan	524 55-59 8310 8507	-	2,500	2,500	2,500	2,500	2,500	2,500
Annual Traffic Census	524 55-59 8310 8097	-	6,000	6,000	6,000	6,000	6,000	6,000
Avalon, SR62 OHN to Barron	524 55-59 8310 8359	-	3,500	-	7,382	-	-	-
El Dorado, SR62 OHN to Barron	524 55-59 8310 8361	-	4,087	-	4,087	-	-	-
Fortuna, SR62 OHN to Barron	524 55-59 8310 8363	-	3,765	-	3,765	-	-	-
Richard, SR62 to Barron	524 55-59 8310 8366	-	5,530	-	5,530	-	-	-
Linda Lee, SR62 OHN to End	524 55-59 8310 8364	-	11,415	-	11,415	-	-	-
Ronald, SR62 to Barron	524 55-59 8310 8367	-	6,275	-	6,275	-	-	-
David, Indio to End	524 55-59 8310 8360	-	4,661	-	4,661	-	-	-
SR62 OHN, El Dorado to Indio	524 55-59 8310 8370	-	11,483	-	5,827	-	-	-
Nelson, Indio to End	524 55-59 8310 8365	-	1,579	-	-	-	-	-
Farrello, Plaza del Amigo to SR247	524 55-59 8310 8362	-	20,168	-	20,168	-	-	-
Palo Alto, Paxton to Cul-de-sac	524 55-59 8310 8368	-	6,144	-	6,144	-	-	-
Plaza del Amigo, Farrello to Buena	524 55-59 8310 8369	-	4,539	-	5,843	-	-	-
Acoma, Golden Bee/Acoma Ct.	524 55-59 8310 8371	-	30,000	-	-	-	-	-
Free Gold, Amador/End	524 55-59 8310 8372	-	-	-	30,000	-	-	-
Goleta, SR62/Barron	524 55-59 8310 8373	-	30,000	-	-	-	-	-
Del Monte, San Andreas/San Barb	523 55-59 8310 8344	-	340,000	300,000	-	-	-	-
San Andreas Palomar to East End	523 55-59 8310 8374	-	81,442	-	-	-	-	-
Church, Onaga/Joshua Dr	523 55-59 8310 8348	-	138,271	11,167	127,104	-	-	-
Onaga: Palomar to Kickapoo		-	-	-	301,000	-	-	-
Pinon: Ridge to Pinon Ct.		-	-	-	80,000	-	-	-
Arcadia: Palomar to cul-de-sac		-	-	-	10,920	-	-	-
Natoma: Del Monte to cul-de-sac		-	-	-	10,710	-	-	-
Yucca Mesa: SR62 to Buena Vista		-	-	-	-	143,193	-	-
Acoma: Pueblo to Papago		-	-	-	-	27,600	-	-
Apache: Santa Fe to SR62		-	-	-	-	13,800	-	-
Deer: Pueblo to SR62		-	-	-	-	48,047	-	-
Yuma: Cibola to Church		-	-	-	-	6,800	-	-
Keats: El Dorado to Desert Gold		-	-	-	-	14,450	-	-
SR247 OH: Buena Suerte to End		-	-	-	-	11,872	-	-
SR62/SR247 Medians	524 55-59 8310 8325	-	-	-	-	-	-	-
SR 62: Palm/Airway-Fairway/Cami	524 55-59 8310 8527	-	-	-	-	-	-	-
Anaconda: cul-de-sac to Rubidoux		-	-	-	-	-	7,133	-
Balsa: Joshua Ln to Joshua Dr.		-	-	-	-	-	4,462	-
Bonanza: Carlyle to Palomar		-	-	-	-	-	14,307	-
Carlyle: Warren Vista to Palomar		-	-	-	-	-	26,757	-
Desert Gold: Warren Vista to Palomar		-	-	-	-	-	27,514	-
El Dorado: Warren Vista to Keats		-	-	-	-	-	25,673	-
Emerson: Joshua Ln to Joshua Dr.		-	-	-	-	-	12,569	-
Joshua Dr: Joshua Ct. to Palomar		-	-	-	-	-	12,430	-
Keats: Palomar to Joshua Dr.		-	-	-	-	-	5,347	-
Rubidoux: Anaconda to Joshua Dr.		-	-	-	-	-	2,133	-
Warren Vista: Joshua Ln to cul-de-sac		-	-	-	-	-	10,067	-
Acoma: Papago to SR62; Onaga to Pueblo		-	-	-	-	-	23,330	-
Apache: Onaga to Santa Fe		-	-	-	-	-	14,912	-
Bannock: Onaga to SR62		-	-	-	-	-	14,763	-
Borrego: Yuma to Papago		-	-	-	-	-	10,257	-
Cherokee: Onaga to SR62		-	-	-	-	-	14,909	-
Cibola: Yuma to Papago		-	-	-	-	-	11,642	-
Deer: Onaga to Pueblo		-	-	-	-	-	7,337	-
Elk: Onaga to SR62		-	-	-	-	-	11,825	-
Fox: Onaga to SR62		-	-	-	-	-	12,307	-
Geronimo: Pueblo to SR62		-	-	-	-	-	4,772	-
Hopi: Onaga to Santa Fe		-	-	-	-	-	9,355	-
Inca: Onaga to SR62		-	-	-	-	-	11,075	-
Jemez: Onaga to Santa Fe		-	-	-	-	-	6,384	-
Mariposa: Onaga to Pueblo		-	-	-	-	-	6,940	-
Papago: Acoma to Church		-	-	-	-	-	6,455	-
Pueblo: Church to Shawnee		-	-	-	-	-	21,258	-
Pueblo: Indio to Chippewa/End		-	-	-	-	-	4,140	-
Santa Fe: Kickapoo to Apache		-	-	-	-	-	35,636	-
Shawnee: Onaga to Santa Fe		-	-	-	-	-	7,070	-
Yuma Tr.: Acoma to Church		-	-	-	-	-	3,297	-

EXHIBIT B

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast	
						2013-14	2014-15
Arcadia: Del Monte to Goleta	-	-	-	-	-	2,462	-
Camarilla: End/Delana to Yucca Trail	-	-	-	-	-	18,341	-
Chippewa: Pueblo to Natoma/cul-de-sac	-	-	-	-	-	6,296	-
Del Monte: Delano to Yucca Trail	-	-	-	-	-	5,842	-
Delano: Camarilla to Chippewa	-	-	-	-	-	9,924	-
Goleta: Delano to Natoma	-	-	-	-	-	5,504	-
Hermosa: Delano to Yucca Trail	-	-	-	-	-	7,800	-
Indio: Pueblo to Yucca Trail	-	-	-	-	-	10,006	-
Natoma: Goleta to Hermosa	-	-	-	-	-	1,495	-
Natoma: Indio to East End	-	-	-	-	-	2,419	-
Townwide Stripping	-	-	-	-	-	150,000	-
Pueblo: Condalia-Valley Vista	-	-	-	-	-	40,213	-
Sage: El Dorado to Desert Gold	-	-	-	-	-	11,315	-
Mountain View: Hanford to End	-	-	-	-	-	5,495	-
Acoma: Golden Bee to Desert Gold	-	-	-	-	-	-	4,031
Acoma Ct.: Acoma to cul-de-sac	-	-	-	-	-	-	1,433
Amador: Kismet to Golden Bee	-	-	-	-	-	-	9,815
Anaconda: Cholla to Amador	-	-	-	-	-	-	7,047
Anaconda: Grand to Sage	-	-	-	-	-	-	3,618
Aranza: Bolero to End	-	-	-	-	-	-	1,926
Asio: Golden Meadow to Jarana	-	-	-	-	-	-	1,886
Balsa: Mountain View to Onaga	-	-	-	-	-	-	6,605
Barberry: Golden Bee to Juarez	-	-	-	-	-	-	1,634
Bolera: Selecta to Cul-de-sac	-	-	-	-	-	-	5,594
Bonanza: Cholla to Amador	-	-	-	-	-	-	7,079
Bonanza: Grand to Sage	-	-	-	-	-	-	4,230
Bonanza: Golden Bee to Cul-de-sac	-	-	-	-	-	-	1,868
Carlyle: Cholla to Amador	-	-	-	-	-	-	8,159
Carlyle: Grand to Sage	-	-	-	-	-	-	3,905
Camelita Cir: Santa Barbara to Carmelita Cir.	-	-	-	-	-	-	28,842
Carmelita Wy: Carmelita Cir to Terminus	-	-	-	-	-	-	4,141
Carmelita Ct: Carmelita Cir to Terminus	-	-	-	-	-	-	3,452
Carmelita Pl: Carmelita Cir to Terminus	-	-	-	-	-	-	3,701
Condalia: Juarez to Golden Bee	-	-	-	-	-	-	3,059
Cholla: Carlyle to Joshua Dr.,	-	-	-	-	-	-	6,007
Deer: Golden Bee to Desert Gold	-	-	-	-	-	-	6,600
Desert Gold: West End to Elk Tr	-	-	-	-	-	-	22,747
Desert Gold: Cholla to Sage	-	-	-	-	-	-	14,120
Dumosa: San Andreas to Juarez	-	-	-	-	-	-	6,455
Dumosa Ct: Dumosa to Cul-de-sac	-	-	-	-	-	-	743
El Dorado: Cholla to Amador	-	-	-	-	-	-	7,878
El Dorado: Grand to Sage	-	-	-	-	-	-	4,477
El Dorado: Deer to Cul-de-sac	-	-	-	-	-	-	3,230
El Dorado: Desert Gold to Free Gold	-	-	-	-	-	-	8,116
Elk: Golden Bee to Desert Gold	-	-	-	-	-	-	2,378
Elk Ct: Elk/Desert Gold to Cul-de-sac	-	-	-	-	-	-	1,137
Emerson: Mountain View to Cul-de-sac	-	-	-	-	-	-	746
Facia: Bolero to Golden Meadow	-	-	-	-	-	-	1,564
Gold: Java to LaCadena	-	-	-	-	-	-	1,507
Free Gold: West End to Amador	-	-	-	-	-	-	2,088
Free Gold: Grand to Sage	-	-	-	-	-	-	4,481
Free Gold: Desert Gold to West End	-	-	-	-	-	-	8,775
Free Gold: Deer to Cul-de-sac	-	-	-	-	-	-	2,381
Free Gold Ct: Free Gold to Cul-de-sac	-	-	-	-	-	-	954
Geronimo: Desert Gold to End	-	-	-	-	-	-	1,077
Golden Bee: West End to Acoma	-	-	-	-	-	-	10,160
Golden Bee: Cholla to Sage	-	-	-	-	-	-	13,843
Golden Bee: Sage to Joshua Ln	-	-	-	-	-	-	9,907
Golden Meadow: Selecta to Hardesty	-	-	-	-	-	-	7,550
Grand: Kismet to Joshua Dr.	-	-	-	-	-	-	20,638
Hanford: Mountain View to Onaga	-	-	-	-	-	-	4,867
Hardesty: San Andreas to Joshua Ln	-	-	-	-	-	-	11,838
Hidden Gold: Amador to West End	-	-	-	-	-	-	2,441
Hidden Gold: Grand to Sage	-	-	-	-	-	-	6,011
Ivanhoe: Grand to Sage	-	-	-	-	-	-	5,491
Java: End to Gold	-	-	-	-	-	-	2,907
Java: Grand to Kismet	-	-	-	-	-	-	3,418
Jarana Ct.: Condalia to Cul-de-sac	-	-	-	-	-	-	3,802
Juarez: Selecta to Golden Meadow	-	-	-	-	-	-	6,222
Juarez: Bolero to Hardesty	-	-	-	-	-	-	2,970

Town of Yucca Valley
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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Juarez Ct: Juarez to Cul-de-sac	-	-	-	-	-	-	661
Kismet: Amador to Sage	-	-	-	-	-	-	12,549
La Cadena: Amador to Gold	-	-	-	-	-	-	2,627
La Cadena: Kismet to Sage	-	-	-	-	-	-	2,829
Megan: Taos to Cul-de-sac	-	-	-	-	-	-	940
Millstone: Golden Meadow to Selecta	-	-	-	-	-	-	4,628
Mountain View: Balsa to Hanford/End	-	-	-	-	-	-	4,956
Navajo: Balsa to Hanford	-	-	-	-	-	-	5,082
Paloamar: Yucca Tr. to Joshua Ln	-	-	-	-	-	-	167,034
Sage: La Cadena to Joshua Ln	-	-	-	-	-	-	20,311
San Andreas: End to Hardesty	-	-	-	-	-	-	1,418
Selecta: North Cul-de-sac to South Cul-desac	-	-	-	-	-	-	14,162
Taft Ct: Jarana Ct to Cul-de-sac	-	-	-	-	-	-	1,305
Taos Ct: Taos to Cul-de-sac	-	-	-	-	-	-	1,601
Taos: Balsa to Hanford	-	-	-	-	-	-	5,082
Titan Ct: Juarez to Cul-de-sac	-	-	-	-	-	-	1,306
	0	731,359	339,667	669,331	294,262	691,668	608,762

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
525 - Caltrans Outer Hwy							
RECEIPTS							
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	725	-	-	-	-	-	-
TOTAL RECEIPTS	725	0	0	0	0	0	0
EXPENDITURES							
Expenditures	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 522	(142,163)	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	(142,163)	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(141,438)	0	0	0	0	0	0
BEGINNING FUND BALANCE	141,438	0	0	0	0	0	0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Work In Progress Detail		Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account							
		0	0	0	0	0	0	0

Town of Yucca Valley
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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
526 - HSIP - Highway Safety Improvement Program							
RECEIPTS							
Revenue - HSIP-08-044 - SR 62/247	\$ -	\$ 185,400	\$ -	\$ 185,400	\$ -	\$ -	\$ -
Revenue - HSIP-08-045 - TCRP	-	-	-	699,000	-	-	-
Interest	-	-	-	-	-	-	-
TOTAL RECEIPTS	-	185,400	-	1,084,400	-	-	-
EXPENDITURES							
Expenditures	0	500	0	0	0	0	0
TOTAL EXPENDITURES	0	500	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 522	0	(184,900)	0	(184,900)	0	0	0
Transfer OUT - Fund 513	0	0	0	(899,500)	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	(184,900)	0	(1,084,400)	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	0	0	0	0	0	0	0
BEGINNING FUND BALANCE							
	0	0	0	0	0	0	0
ENDING FUND BALANCE							
	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
		0	0	0	0	0	0	0
		0	0	0	0	0	0	0

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527 - Public Lands Fed Grant

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
RECEIPTS							
PLHD Grant	\$ 127,417	\$ 174,536	\$ 142,736	\$ 1,600,000	\$ -	\$ -	\$ -
Measure I Exchange	319,500	-	-	-	-	-	-
SAFETEA -LEU -Federal	-	1,600,000	-	-	-	-	-
TOTAL RECEIPTS	446,917	1,774,536	142,736	1,600,000	0	0	0
EXPENDITURES							
TOTAL EXPENDITURES	0	0	0	0			
CAPITAL OUTLAY							
Work in Progress	447,649	2,974,536	365,048	2,500,000	0	0	0
TOTAL CAPITAL OUTLAY	447,649	2,974,536	365,048	2,500,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 507	0	225,000	0	225,000	0	0	0
Transfer IN - Fund 516	0	312,120	0	312,120	0	0	0
Transfer IN - Fund 800	0	87,120	0	87,120	0	0	0
Transfer IN - Fund 930	0	600,000	0	600,000	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	1,224,240	0	1,224,240	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
FUND BALANCE	(732)	24,240	(222,312)	324,240	-	-	-
BEGINNING FUND BALANCE	(12,702)	(13,434)	(13,434)	(235,746)	88,494	88,494	88,494
ENDING FUND BALANCE	(\$13,434)	\$ 10,806	(\$ 235,746)	\$ 88,494	\$ 88,494	\$ 88,494	\$ 88,494

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
PLHD PA/ED Phase 1	527 55-59 8310 8661 010	14,047	-	-	-	-	-	-
PLHD PS&E Phase 2	527 55-59 8310 8661 010	123,599	174,536	-	-	-	-	-
PLHD ROW Phase 3	527 55-59 8310 8661 010	-	-	365,048	-	-	-	-
Measure I Exchange Phase 1	527 55-59 8310 8661 020	41,221	-	-	-	-	-	-
Measure I Exchange Phase 2	527 55-59 8310 8661 020	268,782	-	-	-	-	-	-
Construction Phase 4	527 55-59 8310 8661 040	-	2,800,000	-	2,500,000	-	-	-
		447,649	2,974,536	365,048	2,500,000	-	-	-

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
528 - Prop 1B Funds							
RECEIPTS							
Revenue	\$ -	\$ -	\$ 31,146	\$ -	\$ -	\$ -	\$ -
Stimulus Exchange	32,710	-	-	-	-	-	-
Interest	3,369	-	-	-	-	-	-
TOTAL RECEIPTS	36,079	-	31,146	-	-	-	-
EXPENDITURES							
Indirect Cost	21,710	3,000	0	0	0	0	0
TOTAL EXPENDITURES	21,710	3,000	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	434,211	60,000	0	149,000	0	0	0
TOTAL CAPITAL OUTLAY	434,211	60,000	0	149,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 524	0	(116,271)	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	(116,271)	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(419,842)	(179,271)	31,146	-149,000	0	0	0
BEGINNING FUND BALANCE	538,003	118,161	118,161	149,307	307	307	307
ENDING FUND BALANCE	118,161	(61,110)	149,307	307	307	307	307

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Camino Del Cielo Traf Signal	528 55-59 8310 8304	434,211	60,000			0	0	0
Unidentified Project					149,000			
		434,211	60,000	0	149,000	0	0	0

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 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
530 - Safe Routes to School							
RECEIPTS							
Grant Revenue	\$0	\$125,000	\$0	\$125,000	\$0	\$0	\$0
TOTAL RECEIPTS	0	125,000	0	125,000	0	0	0
EXPENDITURES							
Indirect Cost	0	6,000	0	6,000	0	0	0
TOTAL EXPENDITURES	0	6,000	0	6,000	0	0	0
CAPITAL OUTLAY							
Work In Progress	0	119,000	0	119,000	0	0	0
TOTAL CAPITAL OUTLAY	0	119,000	0	119,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN	0	0	0	0	0	0	0
Transfer OUT	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	0	0	0	0	0	0	0
BEGINNING FUND BALANCE	0	0	0	0	0	0	0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Safe Routes non-infrastructure	530 00-00 8310 8517	0	119,000	0	119,000	0	0	0
		0	119,000	0	119,000	0	0	0

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
531 - Flood Control							
RECEIPTS							
Interest	\$ 1,370	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL RECEIPTS	1,370	0	0	0	0	0	0
EXPENDITURES							
	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work In Progress	0	375,120	23	375,097	0	0	0
TOTAL CAPITAL OUTLAY	0	375,120	23	375,097	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 350	205,000	0	0	0	0	0	0
Transfer IN - Fund 545	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	205,000	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	206,370	(375,120)	(23)	(375,097)	0	0	0
BEGINNING FUND BALANCE	170,120	376,490	376,490	376,467	1,370	1,370	1,370
ENDING FUND BALANCE	\$ 376,490	\$ 1,370	\$ 376,467	\$ 1,370	\$ 1,370	\$ 1,370	\$ 1,370

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Army Corp Prj Study Match	531 00-00 8310 8355	0	375,120	23	375,097	0	0	0
		0	375,120	23	375,097	0	0	0

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	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
540 - CEC - ARRA							
RECEIPTS							
ECCBG Grant	\$ -	\$ 115,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -
CA Energy Commission Loan	-	65,000	-	65,000	-	-	-
SCE Incentives	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
TOTAL RECEIPTS	-	180,000	-	180,000	-	-	-
EXPENDITURES							
	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	50	180,000	19,950	180,000	0	0	0
TOTAL CAPITAL OUTLAY	50	180,000	19,950	180,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund B00	0	0	20,000	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	20,000	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	(50)	0	50	0	0	0	0
BEGINNING FUND BALANCE	0	(50)	(50)	0	0	0	0
ENDING FUND BALANCE	\$ (50)	\$ (50)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
ECCBG Professional Services	540 00-00 7110 000-000	0	0	19,950	0	0	0	0
ECCBG Energy Grant	540 00-00 8310 5401-000	50	115,000	0	115,000	0	0	0
ECCBG Energy Loan	540 00-00 8310 5421-000	0	65,000	0	65,000	0	0	0
		50	180,000	19,950	180,000	0	0	0

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
543 - Air Pollution Trust							
RECEIPTS							
Revenue	\$ 14,472	\$ 15,000	\$ 14,800	\$ 14,800	\$ 15,000	\$ 15,000	\$ 15,000
Interest	585	200	400	400	200	200	200
TOTAL RECEIPTS	15,057	15,200	15,200	15,200	15,200	15,200	15,200
EXPENDITURES							
Indirect Cost	500	500	500	500	500	500	500
TOTAL EXPENDITURES	500	500	500	500	500	500	500
CAPITAL OUTLAY							
Work in Progress	0	68,000	17,406	1,000	0	0	0
TOTAL CAPITAL OUTLAY	0	68,000	17,406	1,000	0	0	0
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	14,557	(63,300)	(2,706)	13,700	14,700	14,700	14,700
BEGINNING FUND BALANCE	84,344	98,901	98,901	96,195	109,895	124,595	139,295
ENDING FUND BALANCE	\$ 98,901	\$ 45,601	\$ 96,195	\$ 109,895	\$ 124,595	\$ 139,295	\$ 153,995

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
AB 32 Implementation Measures	543 00-00 8310 8376	0	0	0	0	0	0	0
Carb Compliance	543 55 59 8310 8356	0	18,000	17,406	1,000	0	0	0
Greenhouse Gas Study	543 00-00 8310 8375	0	50,000	0	0	0	0	0
Fleet Vehicle - TM	543 00-00 8541 0501	0	0	0	0	0	0	0
		0	68,000	17,406	1,000	0	0	0

EXHIBIT B

Town of Yucca Valley
Operating Budget
FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
551 - HUD Park Funds							
RECEIPTS							
HUD Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant 0136	41,201	198,000	-	198,000	-	-	-
Grant 0379	19,840	79,360	-	79,360	-	-	-
Grant 0409	-	156,800	63,921	156,800	-	-	-
Interest Revenue	-	-	-	-	-	-	-
TOTAL RECEIPTS	61,041	434,160	63,921	434,160	-	-	-
EXPENDITURES							
	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work In Progress	59,054	511,160	290,713	0	0	0	0
TOTAL CAPITAL OUTLAY	59,054	511,160	290,713	0	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 300	0	22,000	22,000	0	0	0	0
Transfer IN - Fund 350	-	12,000	12,000	0	0	0	0
TOTAL OPERATING TRANSFERS IN (OUT)	0	34,000	34,000	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	1,987	(43,000)	(192,792)	434,160	0	0	0
BEGINNING FUND BALANCE	169,006	160,993	160,993	(31,799)	402,361	402,361	402,361
ENDING FUND BALANCE	\$ 160,993	\$ 117,993	\$ (31,799)	\$ 402,361	\$ 402,361	\$ 402,361	\$ 402,361

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
South Side Design	551 55-58 8310 8518-000	56,789	77,000	-	-	-	-	-
SouthSide Prof Services	551 55-58 7110 8518-000	2,265	198,000	-	-	-	-	-
South Side Grant 0136	551 55-58 8310 8518-136	-	79,360	-	-	-	-	-
South Side Grant 0379	551 55-58 8310 8518-379	-	156,800	290,713	-	-	-	-
South Side Grant 0409	551 55-58 8310 8518-409	-	-	-	-	-	-	-
CC Spash Park Grant 0379	551 55-58 8310 8961-379	-	-	-	-	-	-	-
CC Spash Park Grant 0136	551 55-58 8310 8961-136	-	-	-	-	-	-	-
CC Spash Park Grant 0409	551 55-58 8310 8961-409	-	-	-	-	-	-	-
		59,054	511,160	290,713	-	-	-	-

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
560 - CDBG							
RECEIPTS							
Contingency	\$ -	\$ -	\$ -	\$ 51,814	\$ -	\$ -	\$ -
County Reimbursement	86,143	153,295	153,295	297,064			
Third District Revenue - HOME Funds	-	-	-	-	-	-	-
TOTAL RECEIPTS	86,143	153,295	153,295	348,878	-	-	-
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress	76,320	151,564	76,070	423,459	0	0	0
TOTAL CAPITAL OUTLAY	76,320	151,564	76,070	423,459	0	0	0
OPERATING TRANSFERS IN (OUT)							
Transfer OUT (001)	-	-	-	(126,395)	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE							
	9,824	1,731	77,225	(74,581)	-	-	-
BEGINNING FUND BALANCE	(57,898)	(48,074)	(48,074)	29,151	(45,430)	(45,430)	(46,343)
ENDING FUND BALANCE	\$ (48,074)	\$ (46,343)	\$ 29,151	\$ (45,430)	\$ (45,430)	\$ (45,430)	\$ (46,343)

560 - CDBG
 Work in Progress Detail

Project	Account						
MB Adult Health-Reroof Patio	560 00-00 8310 8954	62,207	-	-	-	-	-
TYV-ADA Doors- CC	560 00-00 8310 8955	272	76,070	76,070	-	-	-
TYV-Lighted Tennis Jacob's Park	560 00-00 8310 8956	10,747	-	-	-	-	-
B & G Club - Teen Center HOME	560 00-00 8310 8960	3,094	-	-	-	-	-
Playground Impv/Splash Park	560 00-00 8310 8961	-	63,600	-	297,064	-	-
Contingency	560 00-00 8310 9999	-	11,894	-	-	-	-
Code Enforcement	560 00-00 8310	-	-	-	126,395	-	-
		76,320	151,564	76,070	423,459	-	-

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
570 - Recycling Activities							
RECEIPTS							
Revenue	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Earth Day Donations	625		0	0	0	0	0
Interest	2	100	4	5	5	5	5
TOTAL RECEIPTS	5,827	5,100	5,004	5,005	5,005	5,005	5,005
EXPENDITURES							
Earth Day Salaries 570 40-21 5111 0000-000	1,200	-	-	-	-	-	-
Earth Day Supplies/Services 570 00-00 6120 4570-000	1,932	4,500	4,500	4,500	4,805	4,805	4,805
Indirect Cost 570 00-00 7999 0000-000	250	300	200	200	200	200	200
TOTAL EXPENDITURES	3,382	4,800	4,700	4,700	5,005	5,005	5,005
CAPITAL OUTLAY							
Work in Progress	1,821	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	1,821	-	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)							
Transfer IN - Fund 547	-	-	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	425	300	304	305	-	-	-
BEGINNING FUND BALANCE	355	779	779	1,083	1,388	1,388	1,388
ENDING FUND BALANCE	\$ 779	\$ 1,079	\$ 1,083	\$ 1,388	\$ 1,388	\$ 1,388	\$ 1,388

Work in Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Prof Serv-Used Oil Block Grant	570 00-00 7110 4571	-	-	-	-	-	-	-
Professional Serv-Earth Day	570 00-00 7110 4570	1,821	-	-	-	-	-	-
		1,821	-	-	-	-	-	-

Town of Yucca Valley
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 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
581 - LLD							
RECEIPTS							
Assessments-Living Space-TM16957	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Assessments-Mesquite 55-TM16587	-	4,000	4,000	4,000	4,000	4,000	4,000
Assessments-YV Estates-TM17328	-	4,000	4,000	4,000	4,000	4,000	4,000
Assessments-Burnt Mtn-TM17633	-	4,000	4,000	4,000	4,000	4,000	4,000
Interest	38	25	25	25	25	25	25
TOTAL RECEIPTS	38	16,025	16,025	16,025	16,025	16,025	16,025
EXPENDITURES							
Indirect Cost	1,001	1,000	1,000	1,000	1,000	1,000	1,000
Assessment Engineering 581 00-00 7119 0000		2,700	0	0	0	0	0
TOTAL EXPENDITURES	1,001	3,700	1,000	1,000	1,000	1,000	1,000
CAPITAL OUTLAY							
Work in Progress	5,687	0	2,700	2,700	2,700	2,700	2,700
TOTAL CAPITAL OUTLAY	5,687	0	2,700	2,700	2,700	2,700	2,700
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN(OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	-6,650	12,325	12,325	12,325	12,325	12,325	12,325
BEGINNING FUND BALANCE	9,317	2,667	2,667	14,992	27,317	39,642	51,967
ENDING FUND BALANCE	\$ 2,667	\$ 14,992	\$ 14,992	\$ 27,317	\$ 39,642	\$ 51,967	\$ 64,292

Work In Progress Detail		Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Project	Account							
Maintenance-Living Space-TM16957		1,572	0	750	750	750	750	750
Maintenance-Mesquite 55-TM16587		1,372	0	650	650	650	650	650
Maintenance-YV Estates-TM17328		1,372	0	650	650	650	650	650
Maintenance-Burnt Mtn-TM17633		1,372	0	650	650	650	650	650
		5,687	0	2,700	2,700	2,700	2,700	2,700

EXHIBIT B

Town of Yucca Valley
Operating Budget
FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
582 - SDD							
RECEIPTS							
Assessments-Living Space-TM16957	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Assessments-Mesquite 55-TM16587		4,000	4,000	4,000	4,000	4,000	4,000
Assessments-YV Estates-TM17328		4,000	4,000	4,000	4,000	4,000	4,000
Assessments-Burnt Mtn-TM17633		4,000	4,000	4,000	4,000	4,000	4,000
Assessments-Home Depot-TM17455	14,445	14,000	14,000	14,000	14,000	14,000	14,000
Interest	297	150	150	150	150	150	150
TOTAL RECEIPTS	14,742	30,150	30,150	30,150	30,150	30,150	30,150
EXPENDITURES							
Indirect Cost	1,001	1,000	1,000	1,000	1,000	1,000	1,000
Assessment Engineering 582 00-00 7119 0000		3,200					
TOTAL EXPENDITURES	1,001	4,200	1,000	1,000	1,000	1,000	1,000
CAPITAL OUTLAY							
Work in Progress	6,758	0	5,700	3,200	3,200	3,200	3,200
TOTAL CAPITAL OUTLAY	6,758	0	5,700	3,200	3,200	3,200	3,200
OPERATING TRANSFERS IN (OUT)							
Transfer IN 582 00-00 4999 0000-000	8,048	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN(OUT)	8,048	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	15,031	25,950	23,450	25,950	25,950	25,950	25,950
BEGINNING FUND BALANCE	45,468	60,499	60,499	83,949	109,899	135,849	161,799
ENDING FUND BALANCE	\$ 60,499	\$ 86,449	\$ 83,949	\$ 109,899	\$ 135,849	\$ 161,799	\$ 187,749

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Living Space-TM16957	582 00-00 7119 5810-000	1,572	-	750	750	750	750	750
Mesquite 55-TM16587	582 00-00 7119 5811-000	1,372	-	650	650	650	650	650
YV Estates-TM17328	582 00-00 7119 5812-000	1,300	-	650	650	650	650	650
Burnt Mtn TM17633	582 00-00 7119 5814-000	1,372	-	650	650	650	650	650
Home Depot-TM17455	582 00-00 7119 5813000	1,072	-	500	500	500	500	500
County Admin-Home Depot-TM174582 00-00 7120 5813-000		72	-	-	-	-	-	-
Warren Vista Center-TM18011			-	2,500	-	-	-	-
		6,758	-	5,700	3,200	3,200	3,200	3,200

Town of Yucca Valley
 Operating Budget
 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
583 - MELLO ROOS CFD							
RECEIPTS							
CFD Receipts	\$0	\$0	\$9,750	\$9,750	\$9,800	\$9,875	\$10,000
TOTAL RECEIPTS	0	0	9,750	9,750	9,800	9,875	10,000
EXPENDITURES							
Indirect Cost							
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work in Progress			9,750	9,750	9,800	9,875	10,000
TOTAL CAPITAL OUTLAY			9,750	9,750	9,800	9,875	10,000
OPERATING TRANSFERS IN (OUT)							
	0	0	0	0	0	0	0
TOTAL OPERATING TRANSFERS IN(OUT)	0	0	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE							
	0	0	0	0	0	0	0
BEGINNING FUND BALANCE							
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
Warren Vista Melo Roos CFD		0		9,750	9,750	9,800	9,875	10,000
		0	0	9,750	9,750	9,800	9,875	10,000

Town of Yucca Valley
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 FY 2011-12

	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
800 Capital Projects Reserve							
RECEIPTS							
Cost Recovery-Hilton/Balsa	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cost Recovery- Home Depot	-	-	-	-	-	-	-
Cost Recovery-Avalon Signal	-	-	-	-	-	-	-
Cost Recovery- Gateway Ind	-	-	-	-	-	-	-
TOTAL RECEIPTS	-	-	-	-	-	-	-
EXPENDITURES							
Indirect Cost	0	0	0	0	0	0	0
Operating Supplies	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
CAPITAL OUTLAY							
Work In Progress	437,500	1,057,500	200,000	145,000	50,000	50,000	50,000
TOTAL CAPITAL OUTLAY	437,500	1,057,500	200,000	145,000	50,000	50,000	50,000
OPERATING TRANSFERS IN (OUT)							
Transfer OUT - Fund 540		87,120	(20,000)	-	-	-	-
Transfer Out - Fund 527				-	-	-	-
TOTAL OPERATING TRANSFERS IN(OUT)		87,120	(20,000)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE							
	(437,500)	(970,380)	(220,000)	(145,000)	(50,000)	(50,000)	-50,000
BEGINNING FUND BALANCE	1,528,377	1,090,877	1,090,877	870,877	725,877	675,877	625,877
ENDING FUND BALANCE	\$ 1,090,877	\$ 120,497	\$ 870,877	\$ 725,877	\$ 675,877	\$ 625,877	\$ 575,877
RESERVE BALANCE SUMMARY							
Undesignated					675,877	625,877	575,877
Kennel Joint Funding					0	0	0
Total	\$ 1,090,877	\$ 120,497	\$ 870,877	\$ 725,877	\$ 675,877	\$ 625,877	\$ 575,877

Work In Progress Detail

Project	Account	Actual 2009-10	Adopted 2010-2011	Projected 2010-11	Proposed 2011-12	2012-13	Forecast 2013-14	2014-15
General Plan Update	800 00-00 8310 8041-000		300,000	-	-	-	-	-
Kennel Project	800 00-00 8310 8045-000	437,500	437,500	-	-	-	-	-
PW Standard Drawings Update	800 00-00 8310 8046-000		75,000	-	-	-	-	-
ADA Transition Plan	800 00-00 8310 8047-000		45,000	-	45,000	-	-	-
Capital Maintenance Program	800 00-00 8310 8048-000							
		437,500	857,500	-	45,000	-	-	-
Cap Maint Program - Project Detail								
Mower Shed Re-roof	800 00-00 8310 8048 801		5,000	5,000	-	-	-	-
Community Ctr - Re-plumb	800 00-00 8310 8048 802		60,000	60,000	-	-	-	-
Town-wide Bldg Re-Key Prog Ph 1	800 00-00 8310 8048 803		20,000	20,000	-	-	-	-
Machris Park-Replace HVAC Syst	800 00-00 8310 8048 804		10,000	10,000	-	-	-	-
Town Bldgs- Night Sky Compliance	800 00-00 8310 8048 805		15,000	15,000	-	-	-	-
Town-wide Security Cameras Insta	800 00-00 8310 8048 806		25,000	25,000	-	-	-	-
Sen Center- Replace Light Diffuser	800 00-00 8310 8048 807		5,000	5,000	-	-	-	-
Senior Center Patio	800 00-00 8310 8048 808		2,500	2,500	-	-	-	-
Paradise Park Improvements	800 00-00 8310 8048 809		10,000	10,000	-	-	-	-
Cap Projects- Contingency	800 00-00 8310 8048 810		47,500	47,500	100,000	50,000	50,000	50,000
			200,000	200,000	100,000	50,000	50,000	50,000

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Dani Lassetter, Human Resources Manager
Date: May 31, 2011
For Council Meeting: June 7, 2011

Subject: ADOPTION OF AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM.

Prior Review: Adoption of the Resolution and Introduction of an Ordinance authorizing an Amendment to the Contract between the Town Council and Board of Administration of the California Public Employees' Retirement System, at the Town Council Meeting, May 17, 2011.

Recommendation: Adopt an Ordinance authorizing an amendment to the contract between the Town Council for the Town of Yucca Valley and the California Public Employees' Retirement System (CalPERS) creating a second tier of retirement benefits for all new hires on or after July 16, 2011.

Executive Summary: Government Code Section 7507 requires that the future annual costs determined by the CalPERS System Actuary for the change in retirement benefits(s) be made public at a public meeting of the Town Council of the Town of Yucca Valley at least two weeks prior to the adoption of the Ordinance and the actual adoption may not be placed on the consent agenda. The Ordinance allows for a contract change to the formula for all new hires on/after July 16, 2011. The new formula is 2.0% @ 60.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call vote for expenditure of funds)

Reviewed By:

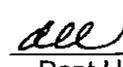
Town Manager



Town Attorney



Mgmt Services



Dept Head

<input checked="" type="checkbox"/> Department Report	<input checked="" type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Item

Discussion: CalPERS requires that the adoption of an ordinance must be presented no sooner than two weeks after the submittal of the cost changes in retirement benefits is made public at a public meeting. The actuarial information was presented to the public at the May 17, 2011 Town Council meeting. The ordinance allows for a second tier retirement formula of 2.0% @ 60 for all new employees hired on or after July 16, 2011.

Alternatives: None recommended.

Fiscal impact: This change creates a long term savings as new employees are hired after July 16, 2011. Current actual savings for this year are not quantifiable, but this formula change will provide significant savings to the Town over the long term.

Attachments: Exhibit A - Ordinance

ORDINANCE NO.

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. That an amendment to the contract between the Town Council of the Town of Yucca Valley and the Board of Administration, California Public Employees; Retirement System is hereby authorized, a copy of said amendment being attached hereto, mark Exhibit, and by such reference made a part hereof as though herein set out in full.

SECTION 2. The Mayor of the Town Council is hereby authorized, empowered, and directed to execute said amendment for and on behalf of this Agency.

SECTION 3. Within fifteen (15) days after the adoption hereof, the Town Clerk shall certify to the adoption of this ordinance and cause it to be published in the County and circulated in the Town pursuant to Section 36933 of the Government Code.

SECTION 4. This ordinance shall become effective thirty (30) after the day of its adoption.

APPROVED AND ADOPTED by the Town Council and signed by the Mayor and attested by the Town Clerk this _____ day of _____, 2011.

MAYOR

ATTEST:

APPROVED AS TO FORM:

TOWN CLERK

TOWN ATTORNEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Shane R. Stueckle, Deputy Town Manager
Date: June 1, 2011
For Council Meeting: June 7, 2011

Subject: General Fund Allocation to Roadway Improvements
Preliminary General Fund Road Maintenance Program

Prior Council Review: There has been no prior Town Council review of this matter

Recommendation: That the Town Council receives the report and directs staff to include the projects in the 2011-2012 Capital Projects Budget.

Executive Summary: The Town Council has discussed the need to secure additional funds for roadway maintenance and improvement projects, as well as the possibility of general fund revenues being allocated to roadway maintenance projects.

Based upon the Draft 2011/2012 FY Budget, approximately \$500,000 to \$750,000 in General Fund revenues have been identified for allocation to infrastructure/roadway needs within the community.

The attached preliminary project listing identifies the roads that may be considered for this program.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Voice Vote)

Discussion: The Town has limited financial resources for addressing the infrastructure needs within the community. In general terms, Measure I road construction/reconstruction revenues have declined by approximately 50% with implementation of the new Measure I allocations, combined with the impacts of current economic climate. The Morongo Basin Transit Authority is continuing to use of a majority of the Local Transportation Funds (LTF) which results in less LTF funds available for local road reconstruction and maintenance use. Federal and State financial grant programs for local road projects are extremely limited, and if available, will be focused upon the regional system(s) of State Route 62 and State Route 247.

Reviewed By:

_____ Town Manager

_____ Town Attorney

_____ Mgmt Services

_____ Dept Head

_____ Department Report

_____ Ordinance Action

_____ Resolution Action

_____ Public Hearing

_____ Consent

_____ Minute Action

_____ Receive and File

Policy Discussion

There are extensive roadway improvement and maintenance needs throughout the community which far exceed the available funds for construction or reconstruction of roadways. There are approximately 168 centerline miles of roadways within the Town's Maintained Roadway System. Most of the roadways are not improved to their ultimate widths. Many of the roadways are extremely aged and distressed as a result of having not been adequately maintained over their life span by the County.

Current estimates indicate that an excess of an approximately \$14 million investment in reconstruction and rehabilitation would be necessary in order to bring all roadways within the maintained system up to acceptable standards.

With approximately \$660,000 in annual roadway improvement revenues (Measure I), the Town does not have the financial ability to address all the roadway improvement needs of the existing Roadway System. Nor does the Town have sufficient existing revenue sources to add new roadways into the Maintained System. Ultimately, the condition of existing roadways combined with the limited revenues for road improvement projects results in the continued deterioration of the road system.

Since incorporation, the Town has placed a high priority on completion and rehabilitation of the backbone major arterial system and on traffic safety improvements. Prioritization of local roadway funds have been directed toward high traffic volume roadways and those roadways providing access to community areas with higher population density.

The Town utilizes a Pavement Management System (PMS) as a guide in determining cost effective maintenance treatments, budget planning and project identification. The rationale behind the PMS is to get all pavement segments to the condition where preventative maintenance is the primary strategy being applied on a 5 to 7 year interval basis. In simple terms, it costs 1/5 to 1/10 the cost to effectively maintain a roadway segment compared to complete reconstruction costs after the pavement is 80% deteriorated and allowed to lapse into the poor and failed condition, then followed by the rehabilitation cycle.

The Town Council has identified the desire to allocate General Fund resources to road maintenance. As a part of the budget process, and as identified in the Budget Transmittal Memorandum, approximately \$500,000 to \$750,000 in General Fund resources has been identified for allocation to road maintenance efforts.

The attached preliminary project listing identifies those roads that could be included in the General Fund program. This process accelerates the current Measure I project listing wherein the roads included in the Measure I program over the next several years area already beyond the recommended maintenance cycle.

Based upon Town Council policy direction to proceed with the General Fund allocation program, a final project listing would be returned to the Town Council at the meeting of June 21, 2011, and the Measure I 5-Year Plan would be updated to reflect the necessary changes with additional projects.

Finally, as discussed during the Strategic Planning session in January of 2011, a goal of allocating ten percent of recurring General Fund revenues towards infrastructure maintenance is prudent. For this fiscal year that would amount to approximately \$800,000 annually. While the recommended FY 11/12 budget approaches this level, roughly \$500,000 is from one-time funding sources (sale of Dumosa / SR-62 site to the RDA). Staff will continue to prioritize new recurring revenues towards deferred infrastructure maintenance until the ten percent annual allocation is achieved.

Alternatives: Direct staff to proceed with the recommended action or to modify the program as deemed necessary.

Fiscal impact: The recommended action would add \$500,000 to \$750,000 in road maintenance efforts for fiscal year 2011-2012 from the General Fund.

Attachments: Preliminary General Fund Road Maintenance Program Project Listing

TOWN OF YUCCA VALLEY

PRELIMINARY GENERAL FUND ROAD MAINTENANCE PROGRAM

STREET & LIMITS	IMPROVEMENT	COST ESTIMATE	TOTAL
LOGAL STREET PROJECTS (66%)			
Avalon: 62 OHN - Barron	Seal	7,382.00	\$7,382.00
David: Indio - End	Seal	4,661.00	\$12,043.00
El Dorado: 62 OHN - Barron	Seal	4,087.00	\$16,130.00
Farrello: Plaza Del Amigo - SR247	Seal	20,168.00	\$36,298.00
Fortuna: 62 OHN - Barron	Seal	3,765.00	\$40,063.00
Linda Lee: 62 OHN - End	Seal	11,415.00	\$51,478.00
Onaga: Palomar - Kickapoo	Road Rehabilitation	364,101.00	\$415,579.00
Palo Alto: Paxton - cul-de-sac	Seal	6,144.00	\$421,723.00
Plaza Del Amigo: Farrello - Buena Suerte	Seal	5,843.00	\$427,566.00
Richard: SR62 - Barron	Seal	5,530.00	\$433,096.00
Ronald Dr: SR62 - Barron	Seal	6,275.00	\$439,371.00
SR62 OHN: El Dorado - Indio	Seal	5,827.00	\$445,198.00
Arcadia: Palomar - cul-de-sac	AC Overlay	10,920.00	\$456,118.00
Natoma: Del Monte - cul-de-sac	AC Overlay	10,710.00	\$466,828.00
Pinton: Ridge - Pinton Ct	AC Overlay	80,000.00	\$546,828.00
Church: Onaga - Joshua Dr.	Road Rehabilitation	127,104.00	\$673,932.00
Yucca Mesa: SR62-Buena Vista	Asphalt Repair/Seal	143,193.00	\$817,125.00
Acoma: Pueblo - Papago	AC Overlay	27,600.00	\$844,725.00
Apache: Santa Fe - SR62	AC Overlay	13,800.00	\$858,525.00
Deer: Pueblo - SR62	AC Overlay	48,047.00	\$906,572.00
Keats: El Dorado - Desert Gold	AC Overlay	14,450.00	\$921,022.00
SR247 OH from Buena Suerte to End	AC Overlay	11,872.00	\$932,894.00
Yuma: Cibola - Church	AC Overlay	6,800.00	\$939,694.00
	TOTAL	\$939,694.00	