

I declare under penalty of perjury that I am employed by the Town of Yucca Valley, in the Community Services Department, and that I posted this Agenda at the designated locations in the Town of Yucca Valley on January 14, 2014

Date

Signature

MEETING AGENDA

**TOWN OF YUCCA VALLEY**  
**PARKS, RECREATION & CULTURAL**  
**COMMISSION**

TUESDAY, JANUARY 14, 2014

4:00 PM

JOSHUA TREE ROOM

YUCCA VALLEY COMMUNITY CENTER COMPLEX

57090 TWENTYNINE PALMS HIGHWAY

YUCCA VALLEY, CALIFORNIA 92284

**PARKS, RECREATION & CULTURAL COMMISSION**

**Jeff Evans, *Chair***

**Dan Harman, *Vice Chair***

**Laurine Silver, *Commissioner***

**Meredith Jones, *Commissioner***

**Edith A. Jones-Poland, *Commissioner***

**Curtis Yakimow, *Director of Administrative Services***

**Shane Stueckle, *Deputy Town Manager***

**Maureen S. Randall, *Secretary***

COMMUNITY SERVICES OFFICE 760-369-7211

[www.yucca-valley.org](http://www.yucca-valley.org)

**AGENDA**

**TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JANUARY 14, 2014**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990.  
If you require special assistance to attend or participate in this meeting,  
please call the Town Clerk's office at 369-7209 at least 48 hours prior to the meeting.*

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA)

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Led by \_\_\_\_\_

**ROLL CALL** Commissioner Silver, Commissioner Jones, Commissioner Jones-Poland, Vice Chair Harman, Chair Evans

**APPROVAL OF AGENDA**

**1. Parks, Recreation & Cultural Commission Agenda**

Action                      Motion: **Move to approve the agenda of the January 14, 2014  
Parks, Recreation & Cultural Commission meeting.**

Motion \_\_\_\_\_

Move \_\_\_\_\_<sup>2<sup>nd</sup></sup> \_\_\_\_\_ Vote \_\_\_\_\_

**CONSENT AGENDA**

- 1-5      **2. Minutes of the Parks, Recreation & Cultural Commission meeting  
December 10, 2013.**

Recommendation: **Move to approve minutes as presented.**

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JANUARY 14 2014**

6-8     **3. Museum Report**

Recommendation: **Move to receive and file the Hi Desert Nature Museum Monthly Report for December 2013.**

9-21    **4. Recreation Report**

Recommendation: **Move to receive and file the Recreation Monthly Report for October, November & December 2013**

22-24   **5. Hi Desert Museum Deaccession of Selected Taxidermy Specimens**

Recommendation: **Move to approve the deaccession of taxidermy bobcat specimen.**

*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted in one motion. There will be no separate discussion of specific consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town Staff requests such discussion at the beginning of the meeting.*

Recommendation: **Approve Consent Agenda items 2-5**

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JANUARY 14, 2014**

**PUBLIC COMMENTS**

*In order to assist in the timely conduct of the meeting, the Parks, Recreation & Cultural Commission will usually not respond to citizens' comments or inquiries during this part of the meeting. The Parks, Recreation & Cultural Commission is prohibited by state law from taking action on items not included on the printed agenda. Are there any public comments on items not on the printed agenda?*

**STAFF REPORTS**

25-27    **6. Museum Registrar Activities Update**

**Recommendation:** Receive and file the Museum Registrar status report

Action            Motion \_\_\_\_\_

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

28-57    **7. 2013 Youth Commission Recommendation Review**

**Recommendation:** It is recommended that the Commission:

- Review the existing language in the draft Facility Use Policy related to smoking regulations at the Town's park facilities.
- Provide direction to staff regarding future modification recommendations to the Policy for Town Council consideration.

Action            Motion \_\_\_\_\_

Move \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote \_\_\_\_\_

**AGENDA  
TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
TUESDAY, JANUARY 14, 2014**

**COMMISSIONER REPORTS AND COMMENTS**

1. Commissioner Silver
2. Commissioner Jones
3. Commissioner Jones-Poland
4. Vice Chair Harman
5. Chair Evans

**STAFF INFORMATION ITEMS**

**Essig Park Dog Area  
Donation Guidelines**

**FUTURE AGENDA ITEM**

**ANNOUNCEMENTS**

The next meeting of the Parks, Recreation and Cultural Commission is scheduled for February 11, 2014 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

**ADJOURNMENT**

**TOWN OF YUCCA VALLEY  
PARKS, RECREATION & CULTURAL COMMISSION  
MINUTES**

**TUESDAY, DECEMBER 10, 2013**

**CALL TO ORDER** by Chair Evans at 4:02 p.m.

**PLEDGE OF ALLEGIANCE** led by Commissioner Silver

**ROLL CALL** Commissioners present: Commissioner Silver, Commissioner Jones-Poland, Vice Chair Harman, and Chair Evans.

**APPROVAL OF AGENDA**

1. Action                      Motion: **Move to approve the agenda of the December 10, 2013 Parks, Recreation and Cultural Commission meeting.**

Move: Harman              2nd: Silver      Vote: 5-0-0-0

**CONSENT AGENDA**

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF OCOTBER 8, 2013.**

Recommendation:      **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation      **Move to receive and file the Hi-Desert Nature Museum monthly reports October & November 2013**

4. **YOUTH COMMISION**

Recommendation      **Review the additional application and move to recommend the appointment of Nicole Caguioa to the 2013-14 Youth commission.**

*member of the Parks, Recreation and Cultural Commission or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting.*

Action                      Motion: **Move to approve Consent Agenda items 2-5**  
  
   Move: Silver                      2<sup>nd</sup> Jones                      Vote: 5-0-0-0

*All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a*

**PUBLIC COMMENTS**

None

**STAFF REPORTS**

**5. Offered Donation to the Hi Desert Nature Museum**

Stefanie Ritter, Museum Program Coordinator handed out some example photos of the offered donations.

The following donation reflects local history which will be used for educational programs and history exhibitions.

Dick Sroda

1 Book, "Desert Moods, Museum and Prose" by June LeMert Paxton, signed and with notation.

**Natural History**

The following donations focus on local natural history. They will be used to enhance future natural history exhibits and educational programs, as well as Hi-Desert Nature Museum publications.

Barbara and Rick Sternberg

86 black and white photographs by Hans Bearwald

The Hi-Desert Nature Museum already owns part of the Hans Bearwald Collection which was donated by the Palm Springs Desert Museum after closing its Natural History Department. Barbara Sternberg is the daughter of the photographer.

Hi-Desert Nature Museum Association Inc.

22 original ink drawings by Geiger, picturing desert plants and animals.

The Hi-Desert Nature Museum Association purchased these drawings, but never used them.

Action                      Motion: **Move to accept three offered donations into the permanent collections of the Hi Desert Nature Museum**

Move: Silver                      2<sup>nd</sup> Jones                      Vote: 5-0-0-0

## 6. Hi Desert Heat Football

Director Yakimow reported that Hi Desert Heat AAA Football Club has submitted a request to use Town facilities from December 2013 through end of April 2014. The organization's owner has requested a waiver or reduction of fees associated with the reserved use. The group would like to use Machris Park athletic field for football practices two days a week from 6:00pm to 10:00pm for ages 18 and over. It is the owners hope that the franchise and volunteers will set a great example for players that wear the uniform.

Director Yakimow reviewed the current criteria for consideration in dealing with a waiver or reduction request.

- 1. The activity or event is conducted by a local organization and the primary purpose of the activity of event is to provide services for the youth of the community.*
- 2. The activity or event is of large scale community –wide interest or benefit, is conducted by a local organization and will be open free of charge to all members of the local community who wish to participate.*
- 3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services.*

When a request does not fit into the above criteria, staff will bring it to the commission.

At the October 8<sup>th</sup> meeting the Commission adopted an interim fee waiver/reduction policy that provided a waiver of 75% or normal calculated fees for the 2012-13 and FY 2013-14 for groups meeting the Town's current waiver/deduction criteria in the policy. The Commission has not addressed a recent fee waiver/reduction request that does not meet the policy.

Currently reserved use of athletic field with lights in \$20 per hour and a \$200 refundable deposit.

Chair Evans invited representatives to speak on behalf of the request.

Jim Keiffer spoke on behalf of the request, stating that this club will give the 18 and above men something to do in the community.

Diana spoke of the benefit of the team.

Will spoke in favor of the reduction, stating the benefit of the team.

Lisa Harper spoke in favor of the request. She also stated that the organization will be helping out the Lobos Youth football and cheer squad, the Food Pantry and Special Olympics.

Tom Lewis, owner of the organization read a statement in favor of the group's request. Mr. Lewis mentioned the team is an LLC however his main goal is to give aback to the community. Six of the nine scheduled games will be played at the Yucca Valley High School field, which will bring money into the community.

Commissioner Jones-Poland inquired on the process in which the team will be able to make facility use payments when they are not charged the players a registration fee.

Mr. Lewis stated the organization only needs help to start up and will not be asking again.

With discussion the commission moved to grant a 50% reduction of athletic field use fees for the months of December through April.

On a roll call vote:

Silver Yes

Harman Yes

Jones Yes

Jones-Poland Yes

Evans Yes

## 7. Facility Use Policy Review

Director Yakimow reported on the Facility Use Policy Review. He stated that this review has suggested edits and modifications to the last review back in Mach 2013.

Director Yakimow summarized that the red markings are the current suggested additions/deletions to the policy.

Action Motion: **Move to recommend Town Council review and approval of the Facility Use policy as presented by staff.**

Move: Harman

2<sup>nd</sup> Jones-Poland

Vote: 5-0-0-0

## COMMISSIONER REPORTS AND COMMENTS

1. **Commissioner Silver:** No comment.
2. **Commissioner Jones:** Commissioner Jones mentioned she would like an update on the dog park at Essig Park and the issue of children under the posted age in the dog area.
3. **Commissioner Jones-Poland:** Nice to be back

4. **Vice Chair Harman:** No comment
5. **Chair Evans:** Chair Evans mentioned there is a Town Council meeting tonight and the Sports Council meeting for December has been cancelled.

**STAFF INFORMATION**

None

**FUTURE AGENDA ITEMS**

Essig Park Dog Area  
Donation Guidelines  
Smoking Ordinance  
Museum Registrar Update

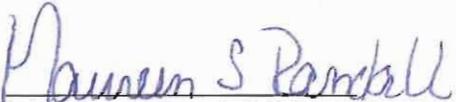
**ANNOUNCEMENTS**

The next regular scheduled meeting of the Parks, Recreation and Cultural Commission will be Tuesday, January 14, 2014 at 4:00 p.m. in the Joshua Tree Room at the Yucca Valley Community Center.

**ADJOURNMENT**

The meeting was adjourned at 5:25 pm.

Respectfully submitted,



Maureen S. Randall PRCC Secretary  
Community Services Department

## PARKS, RECREATION, CULTURAL COMMISSION STAFF REPORT

**To:** Members of the Parks, Recreation, Cultural Commission

**From:** Stefanie Ritter, Museum Program Coordinator

**Date:** January 7, 2014

**For Commission Meeting:** January 14, 2014

**Subject:** Museum Report

**Prior Commission Review:** The Commission receives a monthly Museum report and update from staff.

**Recommendation:** Receive and file the monthly museum report for December 2014.

**Summary:** The Parks, Recreation and Cultural Commission is appointed by the Town Council to serve in an advisory capacity in matters pertaining to the primary activities of the Community Services Department. The Commission is also designated by the Council as the Museum Advisory Commission. This report is intended to inform the Commissioners of current exhibitions, events and activities at the Hi-Desert Nature Museum and to create an opportunity for Commission questions and discussion.

### Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Questions
- Motion/Second
- Discussion on Motion
- Call the Question

### Discussion:

#### Current Temporary Exhibits:

"Water in the Desert – an Interactive Exhibit" curated by the Hi-Desert Water District will be on display from August 19, 2013 – January 19, 2014.

#### Museum Attendance

The month of December brought 650 visitors to the museum. The museum was open for 9 days during the month of December.

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Reviewed By:

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Town Attorney

  
\_\_\_\_\_  
Admin Services

  
\_\_\_\_\_  
Dept Head

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Department Report  
 Consent

Ordinance Action  
 Minute Action

Resolution Action  
 Receive and File

Public Hearing  
 Study Session

### Museum Revenues

The museum received \$376.40 through the museum's donation box, \$55.00 for memberships and \$80.00 for craft programs in December.

### Upcoming Programs and Special Events

Wed., January 8, MBHS Presents, "Homesteading"

Thur., January 9, Winter Lecture, "Meteorites"

Sat., January 11, Science Saturday, "Rocks"

Fri., January 24, Reception "Reduce, Reuse, Recycle"

Sat., January 25, Science Saturday, "The Human Brain"

### Advertising and Promotion:

During the month of December the Hi-Desert Nature Museum sent press releases regarding programs and special events to the following media outlets: Copper Mountain Broadcasting, Desert Entertainer, Desert Post Weekly, Desert Sun, Desert Trail, Hi-Desert Star, KESQ, KNEWS, KVCR, Palm Springs Desktop, Press Enterprise, San Bernardino Sun, Sun Runner, and Z107.7.

The museum's web site, [www.hidesertnaturemuseum.org](http://www.hidesertnaturemuseum.org) and Facebook page are continually updated with current exhibits, events, and programs.

The electronic newsletter, "Tortoise Tales," was sent to 1303 recipients on December 3rd.

Museum Progress on Projects and Programs in December:

<b>Project/Program</b>	<b>Status</b>	<b>Notes</b>
Hosted MBHS Lecture	Completed	December 11, "Drum Making"
Conducted Holiday Adults Crafts	Completed	December 11
Conducted Holiday Kids Crafts	Completed	December 14
Initiated full inventory of collections	Ongoing	Contract Registrar Vanessa Cantu
Conduct various educational programs for students and special interest groups	Ongoing	
Address visitor inquiries regarding desert ecology and local history	Ongoing	
Continue developing partnerships with local agencies and community organizations	Ongoing	



Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Special Events - October 2013

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Holiday Craft Faire Registration	All	\$25 per table	Sept 3 - Nov 14	50	Registration is underway for this popular event. Most vendor tables were sold on the first day of registration. Presently, 50 of 52 tables have been sold. The event takes place at the community center on Saturday, December 7th.
Halloween Candy Scramble	K-6th grade	no charge	10/25	500	Halloween found the Recreation Department and Hi-Desert Nature Museum hosting a variety of family friendly activities. The Halloween Flashlight Candy Scramble took place on the community center soccer field on Friday evening. This free community event for kids drew a large crowd of over 500 costumed participants who took to the field with their flashlights to scramble for candy and prizes.
Halloween Kids' Dance	K-6th grade	\$3 per child	10/26	50	The Halloween Kids Dance from 3 pm to 5 pm rounded out the day with over 50 kids and parents enjoying music, refreshments and a Halloween themed walking board game. Thanks to the Community Services staff, Youth Commissioners, volunteers, and contractors for presenting these events!
Halloween Pet Parade	All	no charge	10/26	25	The Howl-oween Pet Parade began at 11 am with pets and owners in full costume filling the courtyard. Youth Commissioners Courtney Linzner and Shawn Ihdani judged the group, awarding ribbons and themed dog tags to the winners.
Adult Trip Oktoberfest	18 and up	60 per person	10/17	27	The fall adult trip was an excursion to the Old World Festival Hall in Huntington Beach for the annual Oktoberfest celebration including gGerman cuisine, live entertainment and browsing the European Village shops.

Town of Yucca Valley

Community Services Department - Recreation Division

Monthly Report - Youth Programs - October 2013

	<b>Ages</b>	<b>Fee</b>	<b>Session</b>	<b>Participation</b>	<b>Status / Issues / Comments</b>
Paradise Park Center	5-16 years	no charge	Mon - Thurs 3:00-6:00 pm Opened 9/3	Average attendance 7-10 per day	Drop-in program for children ages 5 to 16. This program includes arts and crafts, movies, organized indoor and outdoor games. The center is located at 58938 Barron Drive in the Paradise Park area.
Youth Commission	Grades 7-12	no charge	Meets first Monday Oct - May	13 Members (1 pending)	13 Youth Commissioners have been appointed. One additional applicant is awaiting appointment. The commissioners jumped into action this month, volunteering at the Town's Halloween events including the Candy Scramble, Spooktacular, Pet Parade and Kids' Dance. They also began planning their community video shoots, Grubstakes presentation, and holiday activities.

Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Sports - October 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Adult Softball Fall Leagues	Ages 18 & up	\$400 per team	Registration closes on 8/22 Season 9/6 - 11/21	22 Teams (352 players)	Registration is completed and games are underway. Four Leagues were offered and garnered the following: Men's (5), Traditional Coed (6-fall), Casual Coed (6-fall), and Ladies (5). Total of 22 teams; a decrease from 24 teams last fall but still strong numbers for the fall season. Program takes place Monday through Thursday nights at the Community Center.
Youth Basketball League	Ages 6-14	\$60 per player Includes Jersey and photo packet	Dec-Mar	TBD	Registration is underway and will continue until November 21st. Draft Day Clinic takes place on November 23rd, followed by team picks December 2-5th. Practices begin December 9th with games starting on January 4th. Seven divisions are being offered: 1-2nd Grade Coed, 3-4th Grade Girls, 3-4th Grade Boys, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, and 7-8th Grade Boys.

Town of Yucca Valley  
Community Services Department - Recreation Division  
Monthly Report - Enrichment Activities - October 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	31	36	5	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed 7-8p	1	8	16	8	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	3	33	34	1	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	4	4	0	-4	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4-4:55p	4	15	13	-2	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	4	11	11	0	
Kindergarten Gym	3-5 yrs	\$25/month	Mon 3:30-4p	4	6	9	3	
Gymnastics, Rhythmic	6 & over	\$35/month	Mon 6-6:55p	4	8	5	-3	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12 -3p	4	41	38	6	
Knitting & Crochet	16 & over	\$2/meeting	Thurs. 9:15a -12:15p	4	46	56	10	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	4	19	15	-4	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	39	41	2	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	20	231	254	23	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	4	26	37	11	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	4	22	47	25	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	1	6	0	-6	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	4	24	32	8	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	4	29	25	-4	
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	36	40	4	
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	4	4	0	-4	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p, Th10a-3:30p	6	32	33	1	



**Town of Yucca Valley**  
**Community Services Department - Recreation Division**  
**Monthly Report - Youth Programs - November 2013**

	<b>Ages</b>	<b>Fee</b>	<b>Session</b>	<b>Participation</b>	<b>Status / Issues / Comments</b>
Paradise Park Center	5-16 years	no charge	Mon - Thurs 3:00-6:00 pm Opened 9/3	Average attendance 5-9 per day	Drop-in program for children ages 5 to 16. This program includes arts and crafts, movies, organized indoor and outdoor games. The center is located at 58938 Barron Drive in the Paradise Park area. Closed on school holidays.
Youth Commission	Grades 7-12	no charge	Meets first Monday Oct - May	13 Members (1 pending)	13 Youth Commissioners have been appointed. One additional applicant is pending. This month the Youth Commissioners created a Halloween events video, wrote scripts for their upcoming community connections video and received a presentation from the Morongo Basin Community Coalition regarding smoking ordinances.

Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Sports - November 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Adult Softball Fall Leagues	Ages 18 & up	\$400 per team	Registration closes on 8/22 Season 9/6 - 11/21	22 Teams (352 players)	The Town's popular Adult Softball Leagues wrapped up the fall season last week with play offs and championships in all four divisions. Perfect Pitches placed first in the ladies league, with Team Special taking top honors for the men. In coed play, the Ball Baggers were the champs in the Casual Coed league and Find a Hole! took first in the Traditional Coed league. Winning teams received a team trophy and player shirts, second place teams received a team trophy. Adult softball will go dark for the winter months; league play will resume in the spring with registration opening in early March. Over 300 players enjoy the softball program each week from April through November.
Youth Basketball League	Ages 6-14	\$60 per player	Dec-Mar	36 teams 7 divisions (290 players)	Registration closed November 21st. The Draft Day Clinic took place on November 23rd, and will be followed by team picks December 2-5th. Practices begin December 9th with games starting on January 4th. Seven divisions are being offered: 1-2nd Grade Coed, 3-4th Grade Girls, 3-4th Grade Boys, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, and 7-8th Grade Boys. Registration fee includes jersey and picture packet; participation awards are presented to the pee-wee division (1-2nd grade), 1st & 2nd place trophies are awarded in the competitive divisions.

Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Enrichment Activities - November 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	36	18	-18	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 7-8p	1	16	20	4	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	3	34	43	9	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	4	0	0	0	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4:4:55p	4	13	12	-1	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	4	11	10	-1	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4p	4	9	11	2	
Gymnastics, Rhythmic	6 & over	\$35/month	Mon 6-6:55p	4	5	10	5	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12 -3p	4	38	24	6	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15a -12:15p	4	56	38	-18	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	4	15	12	-3	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	41	37	-4	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	20	254	211	-43	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	4	37	24	-13	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	4	47	32	-15	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	1	0	0	0	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	4	32	20	-12	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	4	25	22	-3	
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	40	21	-19	
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	4	0	0	0	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p, Th10a-3:30p	6	33	10	-23	

Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Youth Programs - December 2013

	Ages	Fee	Session	Participation	Status / Issues / Comments
Paradise Park Center	5-16 years	no charge	Mon - Thurs 3:00-6:00 pm Opened 9/3	Average attendance 5-8 per day	Drop-in program for children ages 5 to 16. This program includes arts and crafts, movies, organized indoor and outdoor games. The center is located at 58938 Barron Drive in the Paradise Park area. Closed during school holidays.
Youth Commission	Grades 7-12	no charge	Meets first Monday Oct - May	14 Members	14 Youth Commissioners have been appointed. The Youth Commissioner members volunteered as elves at the Tree Lighting Ceremony and participated in the Old Town Light Parade and did a terrific job! They worked on their scripts and planned the segments for the upcoming community video project.

Town of Yucca Valley  
 Community Services Department - Recreation Division  
 Monthly Report - Sports - December 2013

Program	Ages	Fee	Season	Participation	Status / Issues / Comments
Youth Basketball League	Ages 6-14	\$60 per player	Dec-Mar	36 teams 7 divisions (290 players)	Registration closed November 21st with an increase in participation from 280 last year to 290 this year. The Draft Day Clinic took place on November 23rd, followed by team picks December 2-5th. Practices began December 9th with games starting on January 4th. Seven divisions were offered: 1-2nd Grade Coed, 3-4th Grade Girls, 3-4th Grade Boys, 5-6th Grade Girls, 5-6th Grade Boys, 7-8th Grade Girls, and 7-8th Grade Boys. Registration fee includes jersey and picture packet; participation awards are presented to the pee-wee division (1-2nd grade), 1st & 2nd place trophies are awarded in the competitive divisions. A staff of 13 referees, 61 volunteer coaches and 11 contract referees support the league. Practices are held at the Boys & Girls Club, EV Free Church, Yucca Valley High School and La Contenta Middle School. Games take place on Saturdays at the Boys & Girls Club, EV Free Church and Copper Mountain College.

Town of Yucca Valley  
Community Services Department - Recreation Division  
Monthly Report - Special Events - December 2013

	Ages	Fee	Day/Date	Participation this month	Status / Issues / Comments
Holiday Craft Faire	All	\$25 per table	12/7	52 vendors 500 shoppers	The Craft Faire took place on December 7th. Although hit with bad weather, vendors reported that sales were very brisk from opening at 9 a.m. to about 11:30 a.m. Returning vendors reported that sales were equal to last year and that they experience many returning shoppers from year to year. The event ended at 2 p.m. All tables were sold but a few vendors did not attend.
Tree Lighting Ceremony and Santa Visits	All	no charge	12/7	400	The Mayor hosted the Town's Tree Lighting Ceremony and Santa visits on Saturday, December 7 <sup>th</sup> . Santa was escorted by the San Bernardino County Fire Department to visit two local parks, Jacob's Park at 4:00 p.m. and Paradise Park at 4:30 p.m. before arriving at Town Hall for the Tree Lighting Ceremony at 5:30 p.m. Members of the Hi-Desert Chorus provided caroling, Youth Commissioners and Rec Staff were Santa's elves. Charles and Cheryl Wolfe served as Mr. & Mrs. Claus. Participants enjoyed Santa, music, hot cocoa, cookies and kids crafts. This event is provided at no charge.
Adult Trip Newport Boat Cruise	18 up	\$110 per person	12/21	0	This trip was cancelled as we did not reach the minimum number of participants required by the tour provider. Approximately 15 individuals registered, 40 were needed. Refunds were distributed, some decided to register for the February trip to the Lincoln Shrine and Edward Dean Museum in Redlands.
Old Town Light Parade	All	n/a	12/21	n/a	Town Rec Staff and Youth Commissioners participated in the Old Town Festival of Lights Parade. Town staff assisted facilities staff in creating the Town float along with walking the parade route.
Letters to Santa Program	Children	no charge	Nov 12 - Dec 17	A total of 198 letters were answered.	Letters to Santa can be dropped off in Santa's mailbox at the community center or mailed to the CS office. Must enclose a self-addressed, stamped envelope. The "elves" make sure that Santa writes back from the North Pole.

Town of Yucca Valley  
Community Services Department - Recreation Division  
Monthly Report - Enrichment Activities - December 2013

	Ages	Fee	Meeting Days	# of meetings	Participation last month	Participation this month	Change +/-	Status / Issues / Comments
Open Art Studio	18 & over	\$2/meeting	Thurs 9a-12p	4	18	20	2	
Bellydance, Beginning	10 & over	\$35/6 meetings	Wed. 7-8p	1	20	13	-7	
Yucca Valley Bridge Club	18 & over	\$2/meeting	Fri 12:30-4p	3	43	30	-13	
Beginning Guitar	14 & over	\$40/6meetings	Tues 7-8p	4	0	0	0	
Gymnastics, Beginning	6 & over	\$35/month	Mon 4-4:55p	4	12	12	0	
Gymnastics, Intermediate	10 & over	\$35/month	Mon 5-5:55p	4	10	10	0	
Kinder Gym	3-5 yrs	\$25/month	Mon 3:30-4p	4	11	11	0	
Gymnastics, Rhythmic	6 & over	\$35/month	Mon 6-6:55p	4	10	10	0	
Thursday Bridge	18 & over	\$2/meeting	Thurs 12-3p	4	24	23	6	
Knit & Crochet	16 & over	\$2/meeting	Thurs. 9:15a-12:15p	4	38	27	-11	
Mom, Dad & Me	2-5 yrs	\$2/meeting	Mon 10:30-11:30a	4	12	16	4	
Pinochle	18 yrs & over	\$2/meeting	Fri. 1-5p	4	37	22	-15	
Stretch N' Tone	All	\$2/meeting	Mon-Fri 9-10a	20	211	155	-56	
Table Tennis	18 & over	\$2/meeting	Wed 2-5p	4	24	19	-5	
Tai Chi Chuan	All	\$30/month	Wed 6-7:30p	4	32	21	-11	
Dog Obedience	16 & over	\$135/6 weeks	Fri 5:30-7p	1	0	5	5	
Woodcarving	16 & over	\$2/meeting	Tues 5-8p	4	20	11	-9	
Walking Club	All	\$15.00 one time fee	on your own	n/a	31	31	0	
Western Line Dance -Social	18 yrs & over	\$2/meeting	Mon 5-7p	4	22	26	4	
Line Dance - Instructional	18 yrs & over	\$3/meeting	Thurs 1-3p	4	21	8	-13	
Creative Writing Workshop	13 & over	\$40/6 weeks	Wed 3-5p	4	0	0	0	
Senior Wii	18 yrs & over	no charge	W12:30-3:30p,Th10a-3:30p	6	10	10	0	



The collection policy provides for disposition of deaccessioned objects through various means. Since museums maintain their collections as a public trust, the preferred method of deaccession is through donation or sale to a non-profit, educational organization. The Mount Baldy Visitor Center is run by the Angeles National Forest and has an extensive Environmental Education Program for all grades.

**Reviewed by:** Staff  
Department Director

**Alternatives:** Staff does not offer any alternatives to the recommendation, however, the commission could decline to approve the staff recommendation.

**Fiscal Impact:** None

**Attachments:** None

**Collection** Taxidermy Collection - Indigenous  
**Other#**  
**Old#** MA-0001  
**Accession#** 1969.002  
**Received as** Purchase  
**Cataloged by** psp  
**Source** Jeffs, Dan  
**Creditline**  
**Home loc** HDNM Red exhibit case storage  
**Description** Bobcat - Lifesize mounted on log.  
 Genus & species: Lynx rufus

**Category** 11: Natural History  
**Subcategory** Taxidermy  
**Othername** Lynx rufus  
**Accession date** 10/17/1969  
**Catalog date** 02/02/2001

001\19690030001-1.JPG



**Date**  
**Year Range** 0 - 0  
**Condition** Good  
**Height** 0.000 in      **Width** 0.000 in  
**Length** 0.000 in      **Depth** 0.000 in  
**Diameter** 0.000 in      **Circum** 0.000 in  
**Weight** 0.000 oz      **Count**  
**Collector**  
**Identified by**  
**Preparator**  
**Site name**

**Status date**  
**Status by**  
**Status**  
**Dim Notes**  
**Coll date** / /  
**Ident date** / /  
**Prep date** / /  
**Site#**

**Preservation**  
**Method**  
**Habitat**  
**Skeletal**  
**Elements**

**Kingdom** Animalia (Animals)      **Sub-Family**  
**Phylum** Vertebrata (Chordata Sub-phylum)      **Genus** rufus  
**Class** Mammalia (Mammals)      **Species** Bobcat  
**Order** Carnivora      **Sub-species**  
**Family** Felidae      **Sex**

**Age**  
**Era**  
**Period**  
**Epoch**  
**Stage**

**Updated/by** 01/01/2002 08:30 AM Unknown



## Hi-Desert Nature Museum Professional Services Status Update:

Preparation for collections inventory and cataloging is making great progress and some tasks (as defined by the Contractor's agreement terms) have reached completion—

- **Museum records** (acquisition, loan, deaccession and miscellaneous records, including old catalog cards) have been relocated to Registrar's office and organized to increase functionality and accessibility. In the event that the museum does not have a regular Registrar in place, Ms. Cantu has also provided a written "Finding Aid," that provides insight as to how the museum records are arranged and organized. The document serves as added support for museum employees who wish to navigate and maintain the arrangement. The Finding Aid will remain available in the Registrar's Office, where records are located, as well as on the museum's network drive for easy access. The projected amount of hours for the completion of this task was 120 hours. Ms. Cantu was able to complete the task on schedule.
- **The Museum Collections Room** and other storage areas have been cleaned and reorganized to enhance the security of objects in the collection and provide workable area for employees to carry on collections related tasks. Ms. Cantu has removed and relocated all items not belonging to the museum's permanent collection, recovering storage space for objects that had not been previously assigned a permanent location. Ms. Cantu has also compiled and designated a specific area for collections supplies. The projected amount of hours for the completion of this task was 80 hours. Ms. Cantu has completed the task in 40 hours, ahead of the projected schedule. Please review Attachment for illustration of Collections Room before and after.
- Standard museum practice dictates that Collections Management Policies remain current through annual review. The Hi-Desert Nature Museum's latest, most complete Collections Management Policy on file dates 2007. The task of writing a newly revised and/or updated **Collections Management Policy** for 2014 is still in progress, but is reaching the final stages of completion. A completed Collections Management Policy will be available for PRCC review and approval by February 2014.
- In addition to the workload above, Ms. Cantu has taken on some additional tasks and responsibilities for the museum, per the request and/or discretion of Contract Officer. This included the redesign of loan agreement, condition report and temporary custody forms, and modification of their terms and conditions. She has been involved in the creation of the museum's reference library and updating special permits for the exhibition/possession of taxidermy animals. Ms. Cantu has also been responsible for the general oversight of collections handling and monitoring objects on current display.

### Upcoming tasks:

Once the Collections Management Policy has been completed for review, Ms. Cantu will move forward with the planning and execution of a wall-to-wall collections inventory. This task, along with additional (requested) services will consume remaining funds allocated for project specified in Professional Services Agreement.



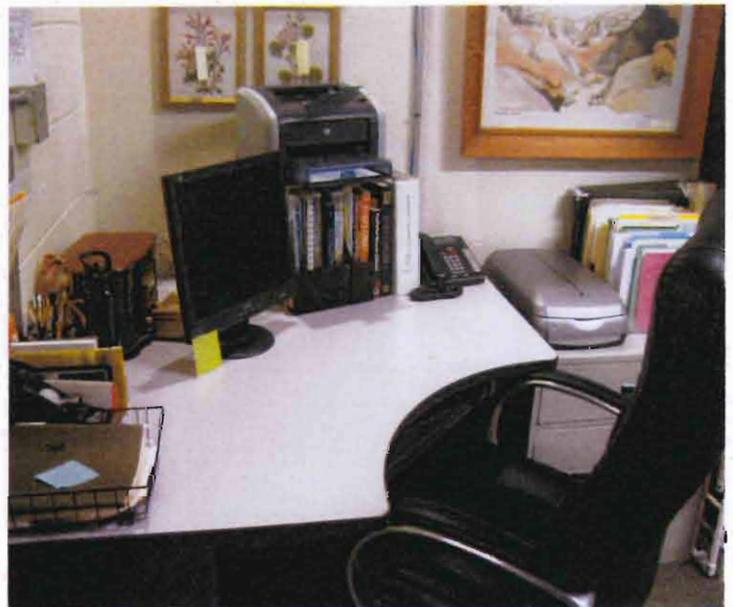
Collections Storage **BEFORE**



Collections Storage **AFTER**



Collections Workspace **BEFORE**



Collections Workspace **AFTER**

**PARKS, RECREATION AND CULTURAL COMMISSION STAFF REPORT**

**To:** Members of the Parks, Recreation and Cultural Commission  
**From:** Curtis Yakimow, Director of Administrative Services  
 Maureen Randall, Administrative Assistant  
**Date:** January 9, 2014  
**For Commission Meeting:** December 10, 2013

**Subject:** 2013 Youth Commission Recommendation Review

**Prior Commission Review:** None. The 2013 Youth Commission concluded their work in 2013 with a presentation and recommendation to Town Council regarding an expansion of no smoking areas in the Town’s parks.

**Recommendation:** It is recommended that the Commission:

- Review the existing language in the draft Facility Use Policy related to smoking regulations at the Town’s park facilities.
- Provide direction to staff regarding future modification recommendations to the Policy for Town Council consideration.

**Order of Procedure:**

- Request Staff Report
- Request Public Comment
- Commission Questions of Staff
- Commission Discussion
- Motion/Second
- Discussion on Motion
- Call the Question

**Discussion:** The 2013 Youth Commission concluded their work in 2013 with a presentation and recommendation to Town Council regarding an expansion of no smoking areas in the Town’s parks. This would be accomplished through an expansion of the language in the Town’s Facility Use Policy, presumably beyond the current 20 feet prohibition currently in place in the existing Facility Use Policy. Upon receiving the presentation from the Youth Commission, the Town Council discussed the issues presented and ultimately directed staff to review the recommendation in conjunction with the Facility Use Policy and /or related Ordinance.

In the last Commission review of the Facility Use Policy, no further direction was provided in regards to the smoking provisions. Accordingly the language remains unchanged from

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Reviewed By: \_\_\_\_\_  
 Town Manager                      Town Attorney                      Admin Services                      Dept Staff

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<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session

the existing provisions. At the Commission's meeting in December 2013, under future agenda items, the Commission requested an update on the Town's current smoking regulations.

Attached for the Commission's review are the current Town Facility Use Policy (as recently proposed by the PRCC), the current Town Park Ordinance, and the minutes from the Town Council's April 30, 2013.

It is recommended that the Commission review the current language in the draft policy, and provide direction on potential modification to the smoking related regulations.

**Attachments:** Exhibit One – Clean version of the proposed Facility Use Policy  
Exhibit Two – Minutes from the April 30, 2013 Town Council  
Exhibit Three – Current Town Park Ordinance

Exhibit One  
Proposed Facility Use Policy

Town of Yucca Valley  
Community Services Department

Facility Use Policy  
(Amended by the YV Town Council \_\_/\_\_/13)

**1. Authority**

- a. In May, 2003, the Yucca Valley Town Council directed the Parks, Recreation and Cultural Commission to review the Town’s facilities use policy.
- b. History: A Commission recommendation for policy revision was forwarded to the Council in November, 2003. The revised policy was adopted by the Town Council in December, 2003. Subsequent revisions were recommended by the Commission and adopted by the Council in April 2006, May 2007, October 2008, March 2011, and \_\_\_\_\_, 2013.

**2. Policy Statement**

- a. The Town of Yucca Valley’s public parks and buildings are used for Town-sponsored recreational, cultural, civic and social activities and programs. Additionally, the Town makes use of public facilities for conducting the business of the Town Council and its appointed commissions, committees and work groups. The Town also makes certain facilities available to the public for meetings, activities, events and services that meet similar needs and interests of the community. The Director or his/her designee is authorized to interpret and implement the policies and regulations contained herein.

**3. Definitions**

- a. Applicant – in a transaction involving the reserved use of Town facilities, the individual or organization that will be responsible for all rental fees, deposits, and compliance with facility use requirements.
- b. Building – refers to public buildings owned, leased and/or managed by the Town of Yucca Valley

- c. Commission – the Parks, Recreation and Cultural Commission appointed by the Yucca Valley Town Council.
- d. Council – the elected Town Council of the Town of Yucca Valley.
- e. Department – unless otherwise specified, refers to the Town of Yucca Valley’s Community Services Department.
- f. Director – the Director(s) of Community or Administrative Services of the Town of Yucca Valley or his/her designee.
- g. Facility – Refers to parks, buildings and the rooms and other spaces within the buildings, common areas, and parking lots owned and/or operated by the Town of Yucca Valley.
- h. Non-resident – individuals whose primary residence is outside of Yucca Valley’s town limits; organizations or enterprises with a primary business address outside of Yucca Valley’s town limits.
- i. Park – any developed or undeveloped areas owned or leased by the Town of Yucca Valley and designated for recreational purposes or conserved for scenic or historical interest, to include the landscaping and recreational elements of such facilities.
- j. Town – the municipality known as the Town of Yucca Valley.
- k. User group – the applicant, whether an organization, agency or individual(s).

**4. Hours of Use**

- a. Parks – Town of Yucca Valley Parks are open daily from 6:00 am until 11:00 pm. Unless the hours are specifically extended by the Town to accommodate a special event, no person shall remain in any Park between the hours of 11:00 pm and 6:00 am without written permission from the Director. Town of Yucca Valley Municipal Code 11.60.040(c)
- b. Buildings – Except for public meetings and special events conducted by the Town of Yucca Valley, Town buildings are available for use from 9:00 am until 8:00 pm Monday through Thursday, and from 9:00 am until 10:00 pm Friday and Saturday. For the purpose of determining facility use fees, weekend rates apply from Friday at 5:00 pm until Monday at 7:00 am. Town Buildings are not available for rented or reserved use on Sundays, Holidays, or closed hours unless specifically authorized by the Director and/or Commission acting on behalf of the Council.

## 5. General Rules and Regulations

With respect to the Town's public Parks and Facilities, the following activities are not permitted:

- a. Storage – to store personal property, including camping gear.
- b. Bulletin Boards – to affix flyers or posters of any kind to bulletin boards or display areas within or attached to Town facilities. Unless specifically designated otherwise, such areas are for Town use only to provide public information or to promote Town-sponsored meetings, events or activities. The Town may, but is not required to, provide a community bulletin board where outside events and meetings may be noticed. Final determination of allowable postings shall be made by the Director.
- c. The throwing or other use of rice, birdseed, glitter, confetti in relation to the approved use of Town facilities.
- d. Fire – to make or kindle a fire with wood or any material other than charcoal (in designated areas only) without written approval from the Department.
- e. Alcohol – to possess any can, bottle or other receptacle containing any alcoholic beverage that has been opened, a seal broken, or the contents partially removed, without a permit issued by the Department.
- f. Bathing – to bathe in any facility not designated for that purpose.
- g. Refuse – to leave garbage, cans, bottles, papers or other refuse at any park or facility other than in the receptacles provided. If no receptacle is provided, patrons are responsible to remove all waste and dispose of it in an appropriate manner.
- h. Animals – to hitch, ride or let loose any animal or fowl without the written approval of the Department. This shall not apply to dogs at Town Parks when led by a leash or chain no more than six feet long. Owners of said animals and pets are responsible for the conduct of the animal and for the proper disposal of all waste and fecal matter. Pets are not permitted in Town buildings or in the softball field area of the Town's Summer Music Festival or at other similar events. Seeing eye dogs and other properly designated service animals are not subject to these restrictions.
- i. Camping – to camp in or upon any Town Park without written permission from the Director.
- j. Smoking – to smoke in, or within 20 feet of the entrance to, any Town building, area designated for children's play, or athletic activities, or to

discard any lighted or unlighted cigar, cigarette or tobacco-related litter in said areas.

- k. Reckless Operation – to ride or use any roller skates, scooters, skateboards, or bicycles at any Town park or facility in a reckless manner or with disregard for the safety of persons or property, or to cause such items to be ridden in such a manner.

**6. Priority use of Town Facilities**

- a. Reasonable attempts will always be made to avoid scheduling conflicts, however, if clarification is needed, the following prioritization will apply to the use of Town Facilities:
  - i. Town-sponsored meetings, activities and events
  - ii. Meetings, events and activities sponsored by governmental or other agencies working jointly with the Town
  - iii. Local non-commercial user groups
  - iv. Local commercial enterprises and concerns
  - v. Out of town user groups
  - vi. User groups whose facility use fees have been waived or reduced

**7. Reserved Use of Town Facilities**

- a. The following Town of Yucca Valley Facilities are available for rental or reserved use, in accordance with established procedures and rental rates:

	<b>Location</b>	<b>Capacity Dining/Conference</b>
Yucca Room	Community Center	250/350
Joshua Tree Room	Community Center	32/45
Cholla Room	Community Center	65/80
Ocotillo Room	Community Center	44/50
Mesquite Room	Community Center	18/30
Senior Center	Community Center	180/250
Soccer Fields	Community Center	-
Softball Field	Community Center	-
Snack Bar	Community Center	-
Community Room	Machris Park	54/75
Softball Field	Machris Park	-
Snack Bar	Machris Park	-
Community Room	Jacobs Park	54/75
Tennis Courts	Jacobs Park	-
Swimming Pool	Yucca Valley High School	-
Parking Lots	Various	-

- b. Arrangements may be made with the Department for reserved use of other areas of Town parks, facilities, or amenities not listed in section a. In such cases, the Director and/or Commission will determine appropriate parameters and fees for use.
- c. Individuals 18 years of age or older may apply for reserved use of Town facilities at least fourteen days and no more than thirteen months prior to the proposed event.
- d. To obtain reserved use of available Town facilities, individuals or organizational representatives must complete and return a current Facility Use Application/Agreement and submit all required diagrams, deposits, permits, contracts and appropriate insurance documents to the Community Services Office at least fourteen days prior to the requested date(s) of use. Requests received within fourteen days of the event date will be accommodated as available, at the discretion of the Department.
- e. Town staff will make a reasonable effort to accommodate each application, and will provide written confirmation of approval or denial within three working days of receipt of all required materials.
- f. User groups are not entitled to place signs, banners or other such materials on Town Facilities without written permission from the Director.
- g. Under no circumstances is any approved user group authorized to share access with other groups or individuals, to sublet or permit another group or individual to use Town facilities before, during or after the approved time of use, or to duplicate facility keys; doing so will result in cancellation of the approved use and forfeiture of all deposits.
- h. The Town reserves the right to deny the application of individuals, groups or organizations that have previously not complied with Town requirements or regulations.
- i. The applicant must notify the Department of cancellation at least 48 hours prior to the scheduled event or activity. Failure to give the required written notice of a cancellation may result in forfeiture of the applicant's deposit.
- j. The Town reserves the right to inspect any reserved rooms, snack bars, parks, or other areas at any time to ensure cleanliness and proper compliance with typical health and safety standards. Clutter, damage, vandalism, unsafe or unclean conditions will result in revocation of the approval to use the facility.

**8. Fees for use of Town Facilities**

- a. Fee Schedule. Fees for reserved use of Town Facilities will be charged for the entire time the user group requires access to the facility, including time for setting up the event, decorating, cleaning up, etc. Fees are charged in accordance with the Town’s most recent adopted fee schedule (Appendix A).
- b. Deposits. When public Facilities are rented or reserved, a refundable deposit is required according to the following schedule. Payment of the deposit is required even if facility use fees are waived or reduced. Personal checks are not accepted for facility use deposits.

Small Rooms	\$200
Large Rooms	\$500
CC Courtyard	\$200
Kitchens	\$200
Community Rooms	\$200
Athletic Fields	\$200
Snack Bars	\$500
Swimming Pool	\$500
Parking Lot	\$200

- 1. If damage to Town property occurs during use or if excessive clean-up is necessary after the use, the actual cost of repairs or clean-up will be deducted from the deposit.
  - 2. If the cost of repairs and/or clean-up exceeds the deposit amount, the user will be billed for the difference.
  - 3. If the user group remains in the facility beyond the scheduled time, the deposit may be forfeited and additional fees may be charged for the additional time in the facility.
  - 4. If the user group misrepresents any material facts about the event (i.e., the serving of alcohol, etc.) the entire deposit will be forfeited.
  - 5. If any or all of the deposit has been forfeited, the full required deposit must be replenished prior to any subsequent use.
- c. Setup and Breakdown. When available, the use of tables and chairs is included in the facility rental fee. Town staff will arrange chairs and tables for indoor and outdoor assemblies as close to diagrams submitted by the applicant as possible.
  - d. User groups shall not obstruct any pathways or access routes inside or outside Town buildings, or otherwise interfere with the safety or convenience of the public or other facility users.

- e. **Electrical & Water Service.** If electrical and/or water service is requested and approved for any activity or event on Town Park areas, a minimum fee of \$25 will be charged for up to four hours of use. Additional hours will be charged at \$10/hr, up to a maximum daily rate of \$50.
  
- f. **Fee Waivers or Fee Reductions.** The Town Council has authorized the Director and the Commission to make a determination on all requests for fee waivers or fee reductions. Generally, no fee waivers or reductions will be granted for facility use on weekends or holidays. If a waiver or reduction is granted, the group's use will be accommodated on a space-available basis. Waivers or reduction requests will be considered if the applicant complies with all Town Facility use requirements and the proposed use meets one of the following conditions:
  - 1. The activity or event is conducted by a local organization and the primary purpose of the activity or event is to provide services for the youth of the community.
  - 2. The activity or event is of large scale community-wide interest or benefit, is conducted by a local organization and will be open free of charge to all members of the local community who wish to participate.
  - 3. If the activity or event does not clearly meet either of the first two guidelines, it must be demonstrated that the service provided replaces the need for the Town to provide such services, or provides other substantial and significant community benefits to the Town as determined by the Director and/or Commission. Fee waivers in excess of \$2,500 must be approved by the Commission.
  
- g. It is the intent of the Policy to apply any such waivers or fee reductions in an efficient, equitable and uniform manner. Accordingly, the Commission may implement specific fee reduction policies that apply to various categories of user groups (e.g. - athletic field users, non-profit community groups, etc.). Such policies must be formally adopted by the Commission on an annual basis.
  
- h. If the recipient of a waiver or fee reduction does not strictly comply with all conditions regulating the use of Town facilities, including adherence to approved entry and exit times, the user group will be responsible to pay all fees normally associated with such use.
  
- i. Recipients of waivers or fee reductions may be relocated or canceled without notice if the facilities are required by the Town for other purposes.

- j. Certain governmental agencies and governmental sponsored organizations shall be exempt from Facility Use Fees when requesting use of Town facilities for official meetings to conduct public business, providing that the space is available as requested. The list of exempt organizations is attached to this Policy as Appendix C, and may be modified only by the Commission.

**9. Use of Town Equipment Off-Site**

- a. The Town makes certain equipment available for rental and use off site. Deposits will only be refunded if the equipment is returned clean, on-time and undamaged. If the cost of repairs, replacement and/or clean-up exceeds the deposit amount, the user will be billed for the difference. Fees and deposits for equipment are listed in Appendix B, subject to availability.

**10. Alcohol Use in Public Facilities**

- a. The sale or use of alcoholic beverages at Town Parks and Facilities is not allowed without a permit issued by the Department. Permit information is available at the Department office. Permits will only be approved when the following conditions are met:
- b. The applicant shall ensure the full compliance with state and local laws regarding the consumption of alcohol during their facility use. The applicant will be held responsible for the behavior of all attendees.
- c. The applicant shall provide the Town with a liquor liability insurance policy endorsement in the amount of \$1,000,000 naming the Town, its officers, employees, agents and volunteers as additional insured for the date(s) of facility use. Proof of such insurance shall be on file in the Community Services Office at least seven days prior to the event.
- d. Any caterers or other concerns engaged in the sale of alcoholic beverages in or on Town Facilities shall provide the Town with a liquor liability insurance policy endorsement in the amount of \$1,000,000 naming the Town, its officers, employees agents and volunteers as additional insured for the date(s) of facility use. Proof of such insurance shall be on file in the Community Services Office at least seven days prior to the event.
- e. The applicant is required to provide a \$1,000 security deposit, refundable if the facility is left on time, clean and without damage. Actual costs for additional time, additional maintenance requirement, or damage will be deducted from the deposit. If the cost of repairs and/or clean-up exceeds the deposit amount, the user will be billed for the difference. Personal checks are not accepted for deposits.

- f. The applicant shall provide proof of compliance with insurance and security requirements at least seven days prior to the event.
- g. Whenever alcohol will be served or sold at the event, the applicant will be required to contract with the San Bernardino County Sheriff's Department or other approved security company for event security. The Director will confer with the Sheriff's Office to determine the specific security requirement for each event, but generally two officers will be required. Proof of the contract for security must be on file in the Community Services Department Office at least fourteen days prior to the event.

### **11. Security Requirement**

- a. At times the Director or Commission deem appropriate, the applicant will be required to contract with the San Bernardino County Sheriff's Department or other approved security company for event security. The Director will confer with the Sheriff's Office to determine the specific security requirement for each event, but generally two officers will be required. Proof of the contract for security must be on file in the Community Services Department Office at least fourteen days prior to the event.

### **12. Insurance requirements**

- a. For one-time events (weddings, parties, large meetings, concerts, etc.), the Town requires that the applicant provide a certificate of insurance (from an insurance company admitted in California and rated "BBB" or better) in the amount of \$1,000,000 with an endorsement naming the Town, its officers, employees, agents and volunteers as additional insured.
- b. Organizations and agencies requesting reserved use of Town Facilities may be required to provide a certificate of insurance (from an insurance company admitted in California and rated "BBB" or better) in the amount of \$1,000,000 with an endorsement naming the Town, its officers, employees agents and volunteers as additional insured.
- c. All required insurance policies and endorsements are to be primary and non-contributory with any insurance or self insurance programs carried or administered by the Town.
- d. To assist user groups in compliance with the insurance requirements, the Town of Yucca Valley makes coverage available through Alliant Insurance Services.

## APPENDIX A

### Facility Use Fee Schedule (fee revision effective \_\_/\_\_/\_\_)

<b>Small Rooms (Mesquite, Cholla, Joshua Tree, Ocotillo) 2 hr min</b>			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$15 / hr	\$25 / hr	\$35 / hr
Non-resident, commercial group, or activity where fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
<b>Large Rooms (Senior Center, Yucca Room) 2 hr min</b>			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
Non-resident, commercial group, or activity where fees are charged	\$45 / hr	\$65 / hr	\$95 / hr
<b>Community Rooms (Jacobs Park, Machris Park) 2 hr min</b>			
	Weekdays	Weekends	Holidays
Local resident or activities where no fees are charged	\$15 / hr	\$25 / hr	\$35 / hr
Non-resident, commercial group, or activity where fees are charged	\$25 / hr	\$45 / hr	\$65 / hr
<b>Soccer Fields, Softball Fields – 2 hr min</b>			
Reserved use without lights	\$10 / hr (\$20/hr non-resident)		
Reserved use with lights	\$20 / hr (\$30/hr non-resident)		
<b>Concession Facilities</b>			
Machris Park Snack Bar	\$10 / day (\$20/day non-resident)		
Community Center Snack Bar	\$10 / day (\$20/day non-resident)		
Vendor fee Town events (concerts, etc.)	\$50 per day upon approval		
<b>Other Facilities</b>			
Community Center Courtyard	\$45 (\$55 nr) per hour		
YVHS Swimming Pool (2 hr min)	\$40 (\$50 nr) per hour		
Parking Lots	\$1 per space per day (20 space min.)		
<b>Miscellaneous facility charges</b>			
Kitchen Charge	\$30 (\$40 nr) + \$100 deposit		
Kitchen Only	\$30 (\$40 nr) per hour + \$100 deposit		
Electricity	\$25 (\$35 nr) flat fee (up to 4 hours)		
Tennis Court Keys	\$10 (\$20 nr) per key		
Other Unlisted Facilities	TBD by Director and/or Commission		

## APPENDIX B

### Equipment Available for Off-site Rental (revised fees effective March 15, 2011)

	<b>Daily Rental</b>	<b>Deposit</b>
Mobile Band Stage	\$500	\$1,000
Tables	\$8	\$100 per 5 tables
Chairs	\$1.00	\$100 per 25 chairs
Hot dog cooker	\$25	\$100
Field chalker	\$10	\$100
Coffee pot, 100 cup	\$10	\$100

## APPENDIX C

The following governmental agencies and government sponsored organizations shall be exempt from Facility Use Fees when requesting use of Town Facilities for official meetings to conduct public business, providing that the space is available as requested.

California Highway Patrol  
Citizens on Patrol – Yucca Valley  
City of Twentynine Palms  
Community Emergency Response Team (CERT)  
Hi Desert Water District  
League of California Cities  
Mojave Water Agency  
Morongo Basin Transit Authority  
San Bernardino Associated Governments (SANBAG)  
San Bernardino County Fire Department  
San Bernardino County Food Distribution Program  
San Bernardino County – meetings  
San Bernardino County Registrar of Voters  
San Bernardino County Sheriff's Department  
San Bernardino County Superior Court  
YV Youth Accountability Board  
Yucca Valley Branch Library  
Yucca Valley Chamber of Commerce

## Exhibit Two

Minutes from the April 30, 2013 Town Council

Council Member Lombardo moved to adopt Consent Agenda Items 2-8. Council Member Leone seconded. Motion carried 5-0 on a roll call vote.

**AYES:** Council Members Huntington, Leone, Lombardo, Rowe and Mayor Abel  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**DEPARTMENT REPORTS**

**9. Youth Commission Recommendation Regarding Designated Smoking Areas at the Community Center Complex**

Museum Supervisor Richardson introduced Nicholas Lombardo, Youth Commission Chairperson to present the item. Lombardo gave a brief overview of recent Youth Commission activity, including the Teen Topic Community Forum. As a result of the forum and Youth Commission discussion, smoking in Town parks is an item of community concern. 50% of forum attendees reported that smoking in Town parks bothers them. Of this 50%, 25% do not use Town parks because of second-hand smoke. To address this concern, the Youth Commission proposes to prohibit smoking at areas of use by the younger population including: the Community Center soccer field area, the softball field area, the basketball court area, and the skate park area.

Mayor Abel asked if the Youth Commission considered an alternative approach by stating the allowance of smoking only in certain areas such as the parking lots, instead of stating where smoking would not be allowed. Chair Lombardo explained by focusing on the main concern of smoking around children, it gave the Youth Commission a narrower scope to consider and allows the Town Council to consider the alternatives.

Council Member Rowe questioned that since smoking is a legal behavior for those aged appropriate and some may feel this is an intrusion into these rights, did the Youth Commission discuss this concern. Chair Lombardo explained that the Youth Commission is focusing on the areas that were most heavily used by children to limit the impact to the smoking population.

Council Member Leone stated it is very commendable for the Youth Commission to tackle such a health risk as second-hand smoke.

Council Member Huntington asked if the Youth Commission only focused their efforts to the Community Center. Chair Lombardo stated it did.

Mayor Pro Tem Lombardo stated that the Town Council should consider this recommendation considering the amount of time the Youth Commission has spent on this

recommendation.

Council Member Rowe moved to receive and file the Youth Commission recommendation and provide direction to staff to schedule the matter for future consideration in conjunction with the Facility Use Policy and/or Parks Use Ordinance review. Council Member Leone seconded. Motion carried 5-0 on voice vote.

**10. FY 2013-14 Preliminary Special Revenue Funds Budget Review**

Administrative Services Director Yakimow presented the staff report including a Powerpoint presentation on the item. Yakimow gave an overview of the special revenue funds, as restricted funds by definition. Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. These funds have their own budget and are subjected to the Town's annual audit. The Town currently has 34 special revenue funds, of which 83% are related to transportation. Capital Projects Reserve is a special revenue fund, which is funded through General Fund residual dollars above reserve policy. The Capital Projects Reserve is used for one-time project and repairs. The Town Housing Fund is new this year and is considered an extension of the prior, RDA Low-mod housing fund with no long-term funding source. The Internal Service Fund is a proprietary fund to track internal activity related to business-type expenses.

Mayor Abel asked Yakimow to explain how each of these funds is included into our portfolio. Yakimow explained that in most cases the need for a special revenue fund is a result of state legislation, or Town Council policy direction. Grants or federal sources also require special tracking.

Ron Cohen, Yucca Valley, spoke requesting the creation of an ad-hoc committee for budget review and presented council with a list of questions regarding the proposed general fund budget.

Lori Herbel, Yucca Valley, spoke requesting the creation of a Town Council ad-hoc committee and stated figures from the proposed general fund budget. Herbel continued to offer concern with the Special Revenue Funds with funding contingent on potential risks.

Curt Duffy, Yucca Valley, spoke of his concern with health care benefits for Town Council Members.

Margo Sturges, Yucca Valley, stated the necessity of a budgetary ad-hoc committee and questioned the FY 2012-13 budget transmittal letter. Low-mod housing expenditures should not come out of the General Fund.

Yakimow explained that many comments received were in reference to the General Fund,



The Commissioners brought up the issue for public discussion during the Teen Topics Community Forum held on March 18, 2013. Participants were polled using wireless technology to gather public opinion on smoking in the parks. The responses showed that 50% of respondents are significantly bothered by smoking in Town parks, and 25% stated that it bothers them so much they don't visit the parks.

The Commissioners debated various alternatives for limiting smoking at local parks during their April 1, 2013 meeting and reached consensus that the Parks Use Ordinance should be modified. Smoking is currently prohibited within 20 feet of building entrances/exits and 25 feet from playgrounds as required by California law. The Youth Commissioners recommend that:

1. The Town updates the Parks Use Ordinance to prohibit smoking in the grass areas of the soccer and softball fields, and the concrete areas at the basketball court and skate park, due to the large number of youth that utilize these Town facilities.
2. Signage with a clearly stated message would be posted in the parks to encourage voluntary compliance and self-enforcement.
3. Law enforcement officers would be authorized to enforce the ordinance if a smoker refuses to stop smoking in designated non-smoking areas and may issue a citation as appropriate.
4. Town officials would establish levels of fines for non-compliance consistent with other municipal ordinances with tiers for increased fines upon subsequent violations.

The Youth Commission will be represented at the Town Council meeting to make a brief presentation on this issue and answer any questions the Council may have.

**Alternatives:** None recommended

**Fiscal impact:** None at this time; should the recommendation be implemented and the ordinance amended, the Town would incur costs for signage and enforcement of the ordinance, possibly offset to some extent by revenue from citations.

**Attachments:** None

Exhibit Three  
Current Town Park Ordinance

ORDINANCE NO. 171

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING TITLE 11 OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE BY ADDING A NEW CHAPTER 11.60 ENTITLED USE OF PARK FACILITIES

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES ORDAIN AS FOLLOWS:

**Section 1. Municipal Code Amended.** A new Chapter 11.60 is hereby added to Title 11 of the Town of Yucca Valley Municipal Code to read as follows:

**“Title 11. Peace, Morals & Safety.**

Chapter 11.60 - USE OF PARK FACILITIES;

Sections:

- 11.60.010; PURPOSE AND INTENT
- 11.60.020; DEFINITIONS
- 11.60.030; COMPLIANCE REQUIRED
- 11.60.040; PARK REGULATIONS
- 11.60.050; RESERVATIONS AND PERMITS
- 11.60.060; ENFORCEMENT
- 11.60.070; PENALTIES
- 11.60.080; SEVERABILITY”

**11.60.010; PURPOSE AND INTENT;**

The Town Council declares that the Town of Yucca Valley’s public parks are provided and maintained for active and passive public recreation and for Town-sponsored recreational, cultural, civic and social activities, programs and events. This ordinance is designed to ensure the maximum safety and enjoyment of the parks by residents and visitors.

**11.60.020; DEFINITIONS;**

Unless the context in which used requires otherwise, the following words and phrases shall have the meaning set forth in this section when used in this chapter. Variants of defined terms shall be construed in the same manner set forth herein for the defined terms themselves.

- (a) **“Applicant”** means the individual or organization that shall be responsible for all rental fees, deposits, and compliance with facility use requirements in a transaction involving the reserved use of Town facilities.
- (b) **“Amplified Sound”** means music, sound wave, vibration or speech projected or transmitted by electronic equipment, including amplifiers.
- (c) **“Bounce House”** means an inflatable apparatus designed for use as a slide or for jumping; also referred to as a “jumper” or “bouncer”.

- (d) **“Building”** means to public buildings owned, leased and/or managed by the Town of Yucca Valley.
- (e) **“Commission”** means the Parks, Recreation and Cultural Commission whose members are appointed by the Yucca Valley Town Council.
- (f) **“Council”** means the elected Town Council of the Town of Yucca Valley.
- (g) **“Department”** means the Town of Yucca Valley’s Community Services Department unless otherwise specified.
- (h) **“Director”** means the Director of Community Services of the Town of Yucca Valley or his/her designee.
- (i) **“Facility”** means the Town of Yucca Valley parks, buildings and rooms and other spaces within the parks and buildings.
- (j) **“Knife or dagger”** means any knife or dagger having a blade of three inches or more in length; any ice pick or similar sharp stabbing tool, and any straight-edge razor blade fitted to a handle.
- (k) **“Park”** means all developed or undeveloped facilities owned or leased by the Town of Yucca Valley and designated for recreational purposes or conserved for scenic or historical interest, including the landscaping and recreational elements of such facilities.
- (l) **“Park Authority”** means the Director and/or the Commission acting on behalf of the Yucca Valley Town Council.
- (m) **“Permit”** means written authorization for use of a park or recreation facility, or any portion thereof, pursuant to the provisions of this chapter.
- (n) **“Skate Park”** means any facility or structure designed specifically for use by skateboarding, in-line skating, and roller skating which has been designated by the Town as a “skate park”.
- (o) **“Vehicle”** means any device by which any person or property may be transported, propelled, moved or drawn, excepting a device moved by human power.

**11.60.030; COMPLIANCE REQUIRED;**

No person shall enter, be, or remain in any park or facility unless he/she complies at all times with all of the Town Ordinances and Regulations applicable to such park or facility and with all other applicable laws, ordinances, rules and regulations.

**11.60.040; PARK AND FACILITY REGULATIONS**

(a) *Equal Opportunity.* All persons shall be provided with an equal opportunity for the use of all parks, facilities and recreational programs without regard to physical limitation, age, race, color, national, origin, religion, political beliefs or gender.

(b) *Amplified Sounds.* While recognizing that certain uses of sound-amplifying equipment is protected by the constitutional rights of free speech and assembly, the Town of Yucca Valley is permitted and obligated to reasonably regulate the use of sound amplifying equipment in order to protect the correlative rights of residents to privacy and freedom from the public nuisance of loud and unnecessary sound.

(1) It shall be unlawful for any person to install, use and operate within a park or facility, a loudspeaker or any sound-amplifying equipment for the purpose of giving instruction, directions, talks, addresses or lectures, or of transmitting music

to any persons or groups in any park or facility unless authorized in writing by the Park Authority and operating in compliance with the conditions of such authorization.

(2) In determining whether to grant or deny a permit, the Park Authority shall be guided by the following considerations:

- i. The constitutional free speech and assembly rights of all persons including the applicant;
- ii. The possible effects upon the peaceable passage or presence of persons in the park;
- iii. The potential for disorder or unlawful injury to persons or property;
- iv. The possible unlawful breach or disturbance of the peace; and
- v. Any actual conflict with other scheduled park uses or events.

(3) The Park Authority shall not deny a permit on the basis of any dislike or disagreement with the content of any proposed talks, addresses, lectures or musical presentations. The Park Authority may, however, deny a permit for events which are designed for the purpose of advocating imminent lawless conduct.

(4) Amplifiers permitted in the parks shall be operated only through a power source provided by the Town, ie. a battery or a generator.

(c) Park Hours. Town of Yucca Valley parks are open daily to all persons from 6:00 am until 11:00 pm. No person shall remain in any park between the hours of 11:00 pm and 6:00 am without written permission from the Director.

(d) Bounce Houses. Users of bounce houses at Town of Yucca Valley parks and facilities are subject to the following conditions and requirements:

(1) All users must receive the written approval of the Director prior to setting up a bounce house or similar apparatus at a Town park or other public facility.

- i. A copy of the bounce house rental agreement and verification of insurance coverage (naming the Town of Yucca Valley as an additional insured) shall be provided to the Department.
- ii. The specific location of the bounce house shall be identified.
- iii. If stakes are to be used for bounce house set-up or tethering, the specific locations of stakes shall be identified.

(2) Bounce house shall be set up by qualified representatives of the bounce house rental company.

(3) Bounce house users shall be responsible for providing a generator for inflation and deflation of the apparatus.

(4) Bounce houses shall not be set up or remain set up in excessively windy or other adverse weather conditions.

(5) The duration of the set up time shall not exceed 4 hours for any Bounce House set up on grass.

(6) Bounce house users shall provide sufficient supervision so that the use is in compliance with the manufacturer's recommendations and reflects a reasonable level of safe operation.

(7) The applicant shall be responsible for any damage to Town property resulting from said use.

(e) Damaging Property Prohibited. No person shall disturb, destroy, remove or injure any property in any public park. No person shall cut, carve, paint, or mark on any tree, fence,

wall, building monument or other property within park boundaries. No person shall paste or fasten any bill, advertisement or inscription in any park without the prior written permission of the Director.

(f) *Damaging Plant Life, Animals and Historic Material Prohibited.*

(1) Except when permission is granted by the Park Authority, no person shall willfully pull from the ground, tramp, cut or pick flowers, leaves, limbs or branches or other parts from, or otherwise injure, destroy or deface any vine, bush, tree or plants of any kind, either living or dead, within the boundaries of any Town park.

(2) Except when written permission is granted by the Park Authority, no person shall remove, harm, alter or destroy any animal, reptile or bird, including nests and eggs; or remove or destroy articles or artifacts of historical, archaeological, botanical or paleontological nature or geological or mineral resources in or from any park.

(g) *Animal Regulations.*

(1) No person shall bring, transport, hitch, ride or let loose any animal or fowl in any park unless such animal is securely leashed on a leash, not more than six feet in length and in the immediate control of a responsible person at all times. An animal is securely leashed within the meaning of this section when the animal is securely tied or otherwise fastened or attached to one end of a chain, cord, rope or other restraining device, the other end of which is either securely attached to a stationary object or in the possession of a responsible person so that the animal is prevented from running at large.

(2) Owners of animals are responsible for the conduct of any animal and for the disposal of all waste and fecal matter while within the park boundaries.

(3) No person shall leave a dog, cat or other animal unattended within the boundaries of any park.

(4) With the exception of seeing-eye dogs in use, no dog, cat or other animal is permitted in the area of a public pool, in any public restroom facility, or any other structure at a public park.

(5) No person shall permit a dog, cat or other pet to remain outside a tent, camper or vehicle during the night.

(6) After being requested by the Director to remove any animal from a park, no person shall remain in any park with a noisy, vicious or dangerous dog or other animal.

(7) Any person bringing a dog into a park must be prepared to present proof of a current valid dog license upon request of the Director.

(8) Pets or other animals are not permitted in the immediate area of any special events taking place within park boundaries unless specific provisions have been made by the Park Authority. Seeing-eye dogs and other designated assistance dogs are not subject to these restrictions.

(9) Exceptions to these requirements may be issued by the Director in conjunction with certain authorized activities and subject to reasonable conditions.

(h) *Skate Park Regulations.*

(1) Town of Yucca Valley skate park facilities are open for public use daily from dawn until dusk.

- (2) No person shall use the skate park for purposes other than skateboarding, in-line skating, or rollerblading.
- (3) No person shall possess, use or be under the influence of alcohol or drugs while using the skate park or surrounding park areas.
- (4) Glass containers are not permitted in the designated skateboarding/skating areas.
- (5) No additional obstacles may be placed on the designated skateboarding/skating areas.
- (6) Skate park users are required to wear properly fitted and fastened helmets, kneepads, wrist guards, and elbow pads at all times.

(i) Operation of Vehicles.

- (1) No person shall drive or otherwise operate a vehicle in any park upon surfaces other than those maintained and open to the public for purposes of vehicular travel, except on temporary parking areas as may be designated from time to time by the Park Authority. This prohibition does not apply to vehicles in the service of the Town, animal control vehicles, law enforcement vehicles and motorized wheelchairs.
- (2) No person shall park any vehicle within a park except for the duration of his/her visit to the park. No person shall leave or park any motor vehicle at any place other than places designated for vehicle parking.
- (3) The provisions of the California Vehicle Code are applicable in the Town parks and all violations of the Vehicle Code shall be enforced and prosecuted in accordance with the provisions thereof.

(j) Prohibited Activities.

- (1) No person shall sell or offer to sell or engage in the business of soliciting, selling, fortune telling, or peddling any foods or beverages in any park unless specifically authorized in writing by the Park Authority.
- (2) No person shall distribute flyers, circulars or advertisements, peddle or vend any goods, wares, or merchandise within the boundaries of any park unless authorized in writing by the Park Authority.
- (3) No gambling of any kind shall be permitted within the boundaries of any park.
- (4) Public Nudity and Disrobing. No person shall publicly appear nude or disrobe while in any area of any park except in authorized areas of buildings set aside for changing clothes.
- (5) Abusive Language, Disorderly Assemblage, Disturbance.
  - i. No person shall use threatening, abusive, boisterous, insulting or indecent language or make indecent gestures in any park.
  - ii. No person shall conduct or participate in a disorderly assemblage in any park.
- (6) Alcoholic Beverages. No person shall possess any can, bottle or other receptacle containing any alcoholic beverage that has been opened, with a seal broken, or the contents partially removed, without a permit issued by the Director.
- (7) Fireworks. No person shall possess, discharge, set off, or cause to be discharged in or into any park, firecrackers, sparklers, torpedoes, rocket fireworks, oil, explosives, or any other substance potentially harmful to the life and safety of persons or local fauna and flora.

(8) Rubbish.

- i. No person shall deposit, place, throw, or in any manner dispose of any rubbish, trash, garbage, or any other material which is or might become injurious to the health of any person, in or upon any park except in containers provided for that purpose by the Park Authority.
- ii. No person shall import and deposit any trash, rubbish or debris from other places onto any area of any park.
- iii. No person shall deposit or cause to be deposited any waste, water, sewage or effluent from sinks, portable toilets, or other plumbing fixtures directly into or upon the surface of the ground or water.

(9) Hunting. No person shall hunt or trap in any park.

(10) Fires.

- i. No person shall light, build or maintain any fires in any park, except in portable barbecues, camp stoves, or stoves provided in designated areas by the Park Authority.
- ii. No wood shall be cut or gathered in any park.
- iii. No person shall smoke in any area prohibited for that purpose and so posted.

(11) Firearms.

- i. No person shall possess or carry a firearm with a cartridge in any portion of the mechanism (except any Federal, State, County, or local law enforcement officer in the performance of his/her official duties) within the boundaries of any park.
- ii. No person shall discharge across, in, or into, any portion of any public park, a firearm, bow and arrow, or air or gas weapon, or any device capable of injuring or killing any animal, or damaging or destroying any public or private property.

**11.60.050; RESERVATIONS AND PERMITS;**

- (a) Applicant may apply for the reserved use of Town Parks and Facilities at least fourteen (14) days and no more than thirteen (13) months prior to any proposed event.
- (b) Applicant shall complete and return a Facility Use Application, as provided by Department, and submit all required diagrams, deposits, permits, contracts, and insurance documents to Department at least fourteen(14) days prior to the date of requested use. Department shall issue a Permit and any required conditions of use to the Applicant no less than seven (7) days prior to the event.
- (c) Applicant shall notify Department of any cancellation at least forty-eight (48) hours prior to the scheduled event or activity. Failure to give the required notice may result in forfeiture of the deposit in the sole discretion of Department
- (d) Park Authority reserves the right to refuse to issue a permit to any Applicant who has previously not complied with the requirements and/or regulations of this Chapter. The grounds for the denial of the permit applied for shall be specified in writing
- (e) Without the written permission of Director, no Applicant shall place signs, banners, or other such materials in or on Parks or Facilities, which signs, banners or materials shall be requested in the Facility Use Application.

**11.60.060; ENFORCEMENT:**

The Director shall have the primary responsibility for the enforcement of this Chapter. Members of the Police Department are hereby authorized to enter all public parks and facilities to maintain public order, to prevent, remedy and/or take other appropriate action with respect to violations of the provisions of this Chapter or of other applicable laws or regulations.

**11.60.070; PENALTIES;**

- (a) Any person violating or causing or permitting the violation of any regulation set forth in subsections J (6)(7)(9) (10) or (11) of Section 11.60.040 of this Chapter shall be guilty of a misdemeanor and is punishable as such in accordance with the provisions of section 1.02.040A of the Yucca Valley Municipal Code
- (b) Any person who violates any other subsection or section of this Chapter shall be guilty of an infraction and is punishable as such in accordance with the provisions of section 1.02.040B. of the Yucca Valley Municipal Code
- (c) Expulsion. In addition to any other penalty for violation of this Chapter, the Director may require the violator to immediately leave the Park or Facility and remain out of all Town Parks, and Facilities for the remainder of the day on which the violation occurred.

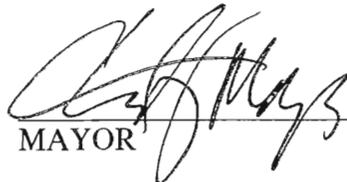
**11.60.080; SEVERABILITY;**

If any section, subsection, sentence, clause or phrase of this chapter is for any reason held to be invalid or unconstitutional by a final determination of a court of competent jurisdiction, such determination shall not affect the validity of the remaining portions of this chapter. The Town Council declares that it would have enacted this chapter, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases might be declared invalid or unconstitutional.

**Section 2. NOTICE OF ADOPTION.** Within fifteen (15) days after the adoption hereof, the Town Clerk shall certify to the adoption of this Ordinance and cause it to be published once in a newspaper of general circulation printed and published in the County and circulated in the Town, pursuant to Section 36933 of the Government Code.

**Section 3. EFFECTIVE DATE:** This Ordinance shall become effective thirty (30) days from and after the date of its adoption.

**APPROVED AND ADOPTED** by the Town Council and signed by the Mayor and attested by the Town Clerk this 11th day of August, 2005.

  
MAYOR

**ATTEST:**

  
TOWN CLERK

**APPROVED AS TO FORM:**

  
TOWN ATTORNEY

**APPROVED AS TO CONTENT:**

  
TOWN MANAGER

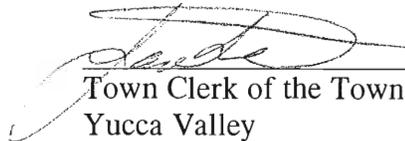
STATE OF CALIFORNIA  
COUNTY OF SAN BERNARDINO  
TOWN OF YUCCA VALLEY

I, Janet M. Anderson, Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Ordinance No. 171 as duly and regularly introduced at a meeting of the Town Council on the 23<sup>rd</sup> day of June, 2005, and that thereafter the said ordinance was duly and regularly adopted at a meeting of the Town Council on the 11<sup>th</sup> day of August, 2005, by the following vote, to wit:

Ayes: Council Members Cook, Leone, Luckino, Neeb and Mayor Mayes  
Noes: None  
Abstain: None  
Absent: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Town of Yucca Valley, California, this 12<sup>th</sup> day of August, 2005.

(SEAL)

  
\_\_\_\_\_  
Town Clerk of the Town of  
Yucca Valley