

**AGENDA  
MEETING OF THE  
ANIMAL CARE JPA  
THURSDAY, SEPTEMBER 30, 2010, 10:00 A.M.  
YUCCA VALLEY COMMUNITY CENTER MESQUITE ROOM**

**ROLL CALL:** Directors Cronin, Herbel, Huntington, Chair Derry

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Approve the minutes of August 26, 2010 as presented

**DIRECTORS REPORTS/UPDATES**

**DISCUSSION ITEMS**

1. Report from Architect Selection Committee
2. Discussion of proposed site for facility location.

**FUTURE AGENDA ITEMS**

- a. Discussion regarding County Voucher Program
- b. County/Town Fee Schedule.

**PUBLIC COMMENTS**

**ADJOURNMENT**

**ANIMAL CARE JPA MINUTES  
THURSDAY, AUGUST 26, 2010**

Chair Derry called the meeting to order at 10:01 a.m. with Directors Herbel, Huntington, Cronin and Chair Derry present.

**PLEDGE OF ALLEGIANCE**

Led by Chair Derry

**APPROVAL OF MINUTES**

Approve the minutes of July 29, 2010 as presented.

Director Huntington moved and Director Herbel seconded to approve the minutes of May 12, 2010. As there was no objection, the minutes stand approved.

**DIRECTORS REPORTS/UPDATES**

None

**DISCUSSION ITEMS**

**1. Town Property Report**

Town Manager Nuaimi requested to wait until the Architect is on board to design the facility, to determine what the ultimate site will need to be.

Director Huntington questioned if it would be deemed appropriate to look at the original site. Town Manager Nuaimi stated he hopes to work with the architect and staff to help determine the ultimate transition to the shelter, look at all alternatives and bring back a strategic proposal that all can endorse.

Director Cronin commented that the JPA can bring the architect on board, but the original proposal didn't outline using his services to evaluate other sites. However there could be an amendment to scope of work for an additional cost. He stated his concern is to give the architect clear direction and recommended bringing them back to the next meeting.

Chair Derry stated his concern is that the JPA did put out a RFP specific to the site. Town Manager Nuaimi commented, without having good chance to know what the JPA wants to do, he would like to sit with the architect to look at site and see if it can work on the present site.

Council Member Herbel commented since the Planning Commission saw problems with the site, it would be a good idea to take it to the Council and let them make the

determination.

Margo Sturges, Yucca Valley, commented regarding the Planning Commission decision. Chair Derry stated the JPA doesn't have any authority over the site location, and will work together over whichever site is chosen.

Larry Callender, Yucca Mesa, commented regarding the comments at the Planning Commission meeting.

Marty Poist, Yucca Valley, commented regarding neighborhood concerns.

Town Manager Nuaimi explained that the JPA is bringing on an architect who has designed animal shelters that are very tightly integrated into neighborhoods, and wants to be able to evaluate with staff what can be done with assets the Town currently has.

**2. Action regarding Project Site**

No action taken

**3. Review consultant contract for architectural firm.**

Director Cronin advised the recommendation would be to negotiate a contract with the architect. He would want to finalize an agreement with the architect and get input before signing a contract. He also recommended that the architect who rated the highest be invited to the next meeting in order to get input and have a dialogue to move the project forward.

Chair Derry questioned if there should be a subcommittee to work with the architect along with necessary staff. The Board agreed it should be Directors Cronin and Huntington.

Upon motion by Director Derry and second by Director Herbel, and no objections stated, Directors Cronin and Huntington were appointed to a subcommittee to work with the architect and necessary staff and bring the issue back to the next meeting.

**4. Appoint project supervisor/contacts for architect.**

The item will be brought back for discussion at the next meeting.

**FUTURE AGENDA ITEMS**

**a. Discussion regarding County Voucher Program**

Director Cronin advised of the pit bull ordinance adopted by the County and added they have grants to give spay and neuter certificates for owners of the pit bulls.

- b. County/Town Fee Schedule.

## **PUBLIC COMMENTS**

Elizabeth Karman, Yucca Mesa, Larry Callender, Yucca Mesa, Barbara Renton, American Free Journal commented regarding the present animal control facility, the need for a now kill facility.

Lori Poist, Yucca Valley, stated she thought the JPA awarded a contract to a specific architect. Director Cronin explained the process.

## **ADJOURNMENT**

There being no further business, Director Derry advised the next meeting will be Thursday, September 30, 2010 at 10:00 a.m. and adjourned the meeting at 10:30 a.m.

Respectfully submitted

Jamie Anderson  
Town Clerk