APPENDIX A:
NOTICE OF PREPARATION (NOP) AND NOP RESPONSES

Town of Yucca Valley

Notice of Preparation of Draft EIR and Notice of Scoping Meeting

Date: May 5, 2005

To: Responsible and Trustee Agents/Interested Organizations and Individuals

Subject: **Notice of Preparation of a Draft Environmental Impact Report and Notice of a Public Scoping Meeting**

Lead Agency:

TOWN OF YUCCA VALLEY
Community Development Department
58928 Business Center Drive
Yucca Valley, CA 92284
760.369.6575
Contact: Carol Miller

Consulting Firm Preparing the Draft EIR:

MICHAEL BRANDMAN ASSOCIATES
621 E. Carnegie Drive, Suite 100
San Bernardino, CA 92408
909.884.2255
Contact: Christine Jacobs-Donoghue

This NOP includes a project description and a list of the environmental issues to be examined in the environmental impact report (EIR).

Due to the time limits mandated by State law, your response must be sent at the earliest possible date, but no later than 30 days after receipt of this notice.

Please send your response to Ms. Carol Miller, at the Town of Yucca Valley address shown above. Please include the name, phone number, and address of a contact person in your response.

Project Title: **Home Depot Retail Center Specific Plan**

Location: On the south side of Twenty-nine Palms Highway (SR 62) between Avalon and Indio Avenue within the Town of Yucca Valley in southeastern San Bernardino County. See the attached exhibits which further identify the project areas.

Description: The proposed project is comprised of 18.36 acres proposed for commercial retail uses as indicated in the following table:

Parcel Size	Proposed Use
13.28 acres	Home improvement retailer: 137,283 square feet (SF) retail building/house plant enclosure/outdoor garden center
3.07 acres	20,000 and 7,150 SF retail buildings
1.01 acres	7,460 SF retail building
1.0 acre	3,000 SF restaurant

The project also includes the construction of offsite utility and highway/roadway improvements.

The project requires consideration of the following discretionary actions:

1) An 18.36 acre **Specific Plan**. The specific plan will establish development standards and design guidelines for the Plan Area.
2) A **Conditional Use Permit** to define the development plan, design and operational features that will govern the implementation of the project.
3) A **Parcel Map** to subdivide the property into 4 parcels associated with the location of proposed building pads.

Environmental Issues to be Evaluated in the EIR

The Town of Yucca Valley, the lead agency for the proposed Home Depot Retail Center Specific Plan project, is subject to specific environmental review under CEQA. CEQA Guidelines §15063 provide that if a lead agency determines that an EIR will clearly be required for a project, an Initial Study is not required.

In this case, the Town has already determined that an EIR will need to be prepared based on the project's potential to create cumulative impacts associated with other development along SR 62. Therefore, an EIR will be prepared to fully evaluate the potential impacts of the proposed project. The EIR will be comprehensive in nature evaluating all subject issues from the CEQA Initial Study Checklist.

In particular, the following issues are anticipated to be addressed in the EIR:

- Aesthetics
- Air Quality
- Agricultural Resources
- Biological Resources
- Cultural Resources
- Geology and Soils
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources
- Noise
- Population and Housing
- Public Services
- Recreation
- Transportation and Traffic
- Utilities and Service Systems

The EIR will address the short- and long-term effects of the project on the environment, including the impacts of any off-site improvements. It will also evaluate the potential for the project to cause direct and indirect growth-inducing impacts, as well as cumulative impacts. Alternatives to the proposed project will be evaluated that may reduce impacts that are determined to be significant in the EIR. Mitigation will be proposed for those impacts that are determined to be significant after mitigation will be identified. A mitigation monitoring program will also be developed as required by §15150 of the CEQA Guidelines.

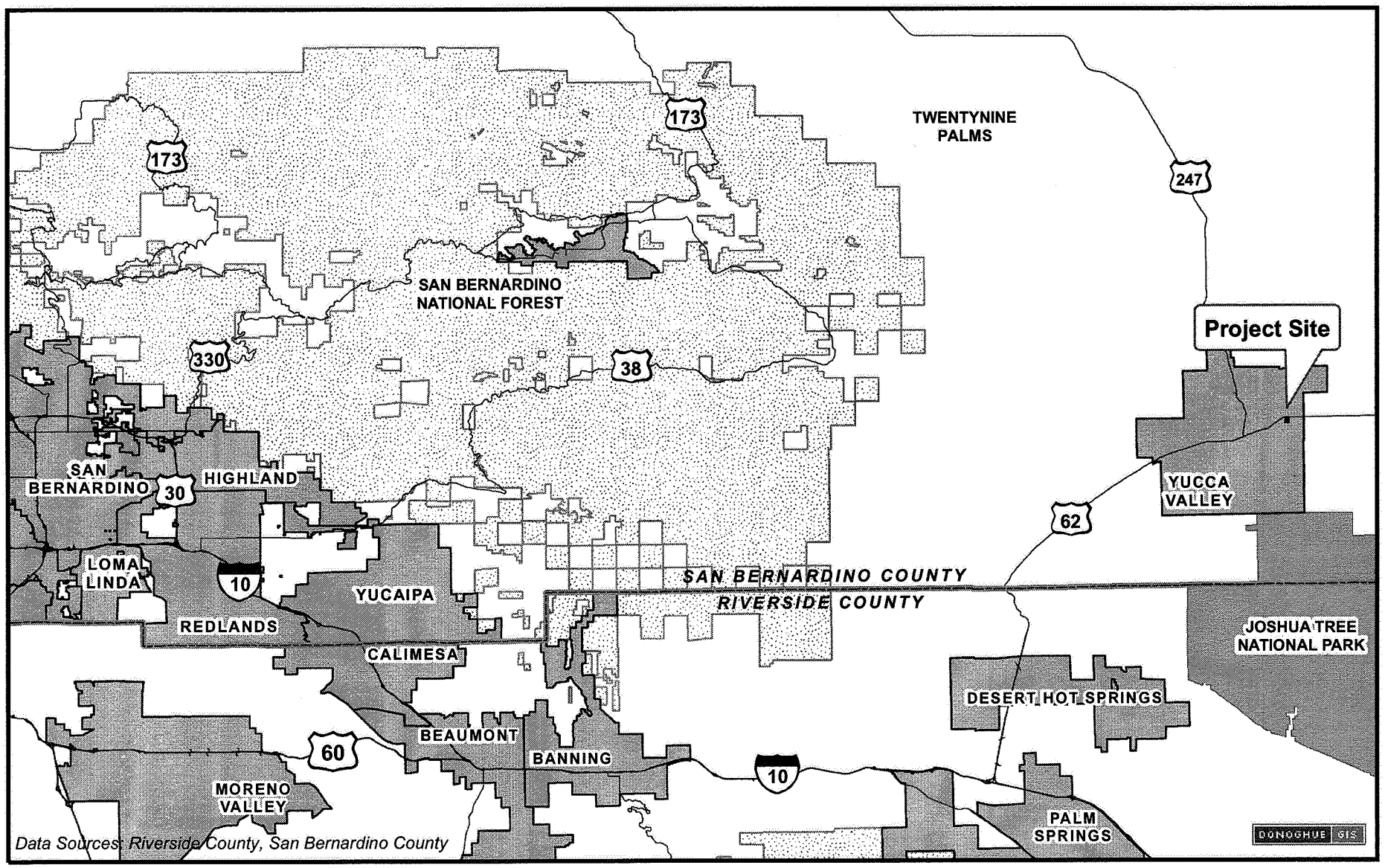
The environmental determination in this Notice of Preparation is subject to a 30-day public review period per Public Resources §21080.4 and CEQA Guidelines §15082. Public agencies, interested organizations, and individuals have the opportunity to comment on the proposed project and identify those environmental issues, which have the potential to be affected by the project and should be addressed further by the Town of Yucca Valley in the EIR.

Public Scoping Meeting

The Town will have a Scoping Meeting to: 1) inform the public and interested agencies about the proposed project; and 2) solicit public comment on the scope of the environmental issues to be addressed in the EIR.

Date: June 1, 2005
Time: 7:00 p.m.

Location: Town of Yucca Valley Community Center
Yucca Room
57090 29 Palms Hwy
Yucca Valley, CA



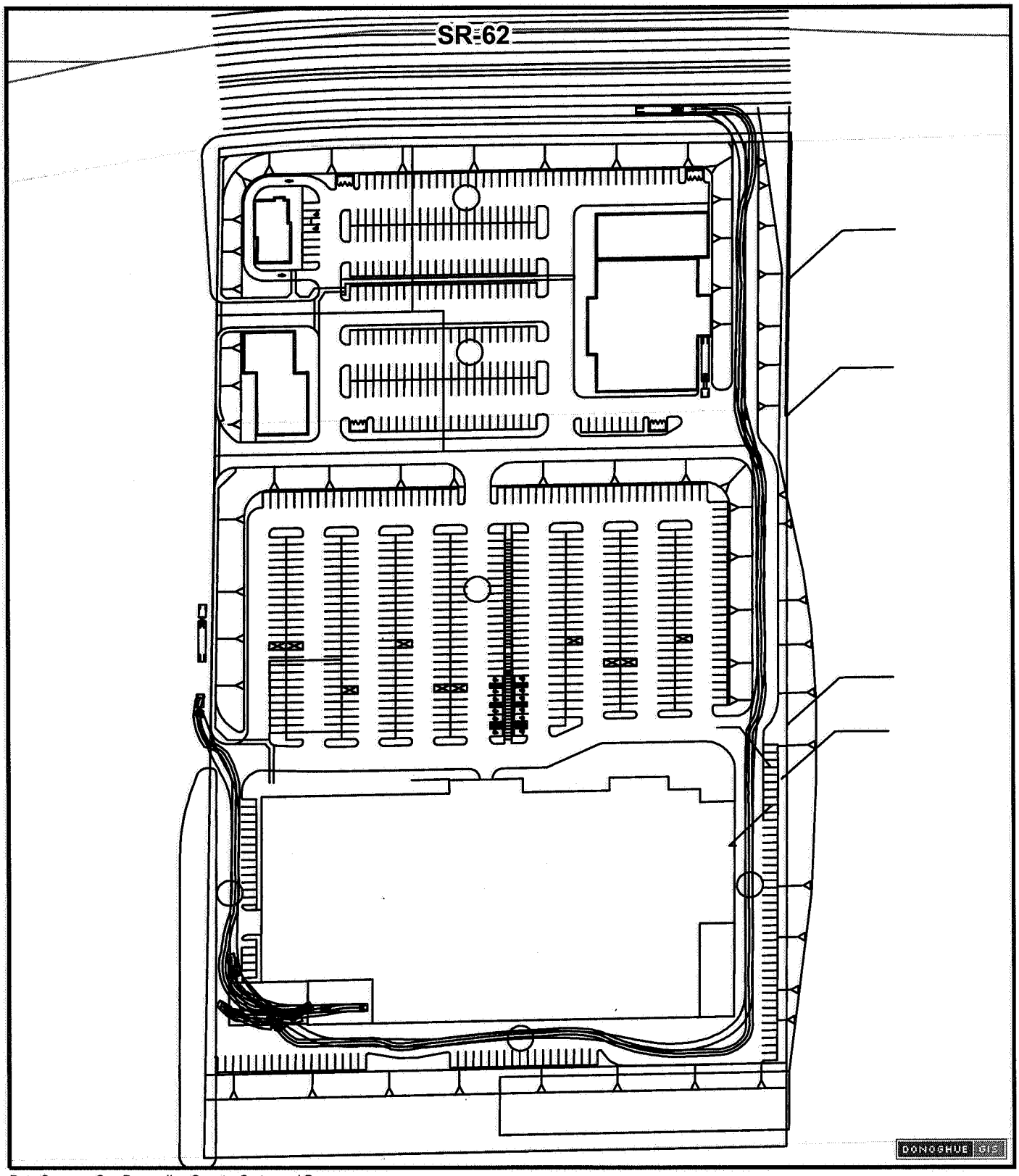
Major Roads
County Line
Project Site
City Boundaries
Joshua Tree National Park

0 5 10
Miles

Regional Location Map

| YuccaVal_HomeDepot_Reg_Landscape.mxd | 04-22-2005

HOME DEPOT RETAIL CENTER EIR



Data Sources: San Bernardino County, Carter and Burgess

Roads

Project Site

Parcel

0 125 250 Feet

NORTH

Michael Brandman Associates

CONCEPTUAL SITE MAP

| YuccaVal_HomeDepot_Site_Map.mxd | 04-22-2005

Home Depot Retail Center EIR

Michael Brandman Associates

Certification of Mailing

The attached Notice of Preparation of Environmental Impact Report for the Home Depot Retail Center Specific Plan was sent to the parties on the attached distribution list via First Class U.S. Mail, Certified Return Receipt on 5/6/05.

The distribution list was provided by the Town of Yucca Valley.

Kina Mundy
Administrative Assistant

Morongo Unifed School District
P.O. Box 1209
29 Palms, CA 92277

Southern California Gas
P.O. Box 3003
Redlands, CA 92393

Mojave Desert Air Quality Mgmt. Dist.
14306 Park Avenue
Victorville, CA 92392-2310

Hi-Desert Water District
Marty Stockstell
55439 29 Palms Highway
Yucca Valley, CA 92284

Public Works, San Bernardino County
Flood Control Planning Division
825 E. 3rd Street, #122
San Bernardino, CA 92415

San Bernardino Sheriff's Department
Morongo Basin Station
Captain Williams, Yucca Valley Chief of Police
6527 White Feather Road
Joshua Tree, CA 92252

California Regional Water Quality Control Board
Charles Springer
Colorado River Basin
73-720 Fred Waring Drive,Suite 100
Palm Desert, CA 92260

Caltrans
Linda Grimes, Chief
Office of Forecasting/IGR-CEQA Review
464 W. Fourth Street, 6th Floor, MS 726
San Bernardino, CA 92401-1400

Southern California Edison
6999 Old Woman Springs Road
Yucca Valley, CA 92284

U.S. Postal Service
Postmaster
57280 Yucca Trail
Yucca Valley, CA 92284

Verizon
Larry Moore
295 N. Sunrise Way
Palm Springs, CA 92262-5295

San Bernardino County Fire
Doug Crawford, Fire Prev. Officer, Planning & Engineering Division
620 South E Street
San Bernardino, CA 92415

Yucca Valley Fire District
Division Chief Paul Summers
57485 Aviation Drive. #A
Yucca Valley, CA 92284

SB County Environmental Health
385 N. Arrowhead Avenue
San Bernardino, CA 92415-0160

Waste Management
4878 Newton Road
Yucca Valley, CA 92284

Morongo Basin Transit Authority
Michael Tree, General Manager
P.O. Box 1417
Joshua Tree, CA 92252

San Bernardino County Land Use Services
Planning Division
Michael Hays – Director
385 N. Arrowhead 1st flr.
San Bernardino, CA. 92415-0182

County Board of Supervisors Office
Bruce Davis- Field Representative 3rd District
57407 29 Palms Hwy
Yucca Valley, CA. 92284

City of Twentynine Palms
Jay Corbin – Community Dev. Director
6136 Adobe Rd
Twentynine Palms, Ca. 92277

San Bernardino Associated Governments
1170 W. 3rd Street, 2nd Floor
San Bernardino, CA 92410-1715

Joshua Tree National Park
Curt Sauer, Superintendent
74485 National Park Dr
Twentynine Palms, Ca. 92277-3597

Copper Mountain Community College
P.O. Box 1398
Joshua tree, CA. 92252

Yucca Valley Airport District
P.O. Box 2527
Yucca Valley, CA. 92286

California Highway Patrol
Ron Jones
63683 29 Palms hwy
Joshua Tree, CA. 92252

Marine Corp. Air Combat Center Twentynine Palms
Chief of Staff
Twentynine Palms, CA. 92277

State Clearing House
1400 10th St. Ste 212
Sacramento, CA 95816

Michael Brandman Associates

Certification of Mailing

The attached Notice of Preparation of Environmental Impact Report for the Home Depot Retail Center Specific Plan was sent to the State Clearing House at 1400 Tenth Street, Sacramento, CA 95812-3044 via Golden State Overnight Mail on 5/9/2005.

Kina Mundy
Administrative Assistant

WebShip - View Shipment Information

Shipped From:

Company: MICHAEL BRANDMAN ASSOC.
Address: 621 E. CARNEGIE DRIVE 100
City: SAN BERNARDINO, CA 92408
Sent By: MICHAEL BRANDMAN ASSOCIATES SAN BERNARDINO OFFICE

Shipped To:

Company: STATE CLEARING HOUSE
Address: 1400 10TH STREET, STE. 212
City: SACRAMENTO, CA 95816
Attention: STATE CLEARING HOUSE

Shipment Information:

Status: DELIVERED

Ship Date:	5/9/2005	Track #:	502468558	Service:	PDS
Del Date:	5/10/2005	C.O.D.:	NO	Weight:	LETTER
Del Time:	8:48 AM	Dec Val:	NO	Charge:	$7.65
Signed By:	JENNIFER	Billing Ref:	NOD MAILING CERTIFICATION		

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State Clearinghouse #

Form A

Environmental Document Transmittal

Mail to: State Clearinghouse, PO Box 3044, Sacramento, CA 95812-3044 916/4450613

Project Title: Home Depot Retail Center Specific Plan

Lead Agency: Town of Yucca Valley, Community Development Department
Contact Person: Carol Miller
Street Address: 58928 Business Center Drive
Phone: 760.369.6575
City: Town of Yucca Valley
Zip: 92284
County: San Bernardino

Project Location:

County: San Bernardino
City/Community: Town of Yucca Valley
Cross Streets: Avalon and Highway 62
Zip Code: 92284
Total Acres: 18.36
Assessor's Parcel No.: 0601-201-37-0000
Section: 32
Twp: 1 North
Range: R6 East
Within 2 miles: State Hwy #: 62, 247
Waterways: Miscellaneous blue line streams
Airports: Yucca Valley Airport
Railways:
Schools: High School, Jr. High

Document Type:

CEQA:
- [x] NOP
- [ ] Early Cons.
- [ ] Neg. Dec.
- [ ] Draft EIR
- [ ] Supplement/Subsequent EIR
  Prior SCH No.: _____
- [ ] Other Notice of Determination

NEPA:
- [ ] NOI
- [ ] EA
- [ ] Draft EIS
- [ ] FONSI

OTHER:
- [ ] Joint Document
- [ ] Final Document
- [ ] Other_____

Local Action Type:

- [ ] General Plan Update
- [ ] General Plan Amendment
- [ ] General Plan Element
- [ ] Community Plan
- [x] Specific Plan
- [ ] Master Plan
- [ ] Planned Unit Development
- [ ] Site Plan
- [ ] Rezone
- [ ] Pre-zone
- [x] Use Permit
- [x] Land Division
- [ ] Annexation
- [ ] Redevelopment
- [ ] Coastal Permit
- [ ] Local Ag Preserve Removal

Development Type:

- [ ] Residential: Units _____ Acres _____
- [ ] Office: Sq. ft. _____ Acres_____ Employees _____
- [x] Commercial: Sq. ft. 174, 893 Acres 18.36 Employees _____
- [ ] Industrial: Sq. ft. _____ Acres_____ Employees _____
- [ ] Educational: _____
- [ ] Recreational:
- [ ] Water Facilities: Type _____ MGD_____
- [ ] Transportation: Type _____
- [ ] Mining: Mineral_____
- [ ] Power: Type _____
- [ ] Waste Treatment: Type _____
- [ ] Hazardous Waste: Type _____
- [ ] Other: _____

Funding (approx.) Federal $ _____ State $ _____ Total $ _____

Project Issues to be Discussed in Document:

- [x] Aesthetic/Visual
- [x] Agricultural Land
- [x] Air Quality
- [x] Archaeological/Historical
- [ ] Coastal Zone
- [x] Drainage Absorption
- [ ] Economical/Jobs
- [ ] Fiscal
- [ ] Flood Plain/Flooding
- [ ] Forest Land/Fire Hazard
- [x] Geologic/Seismic
- [x] Minerals
- [x] Noise
- [x] Population/Housing Balance
- [x] Public Services/Facilities
- [x] Recreation/Parks
- [x] Schools/Universities
- [ ] Septic Systems
- [x] Sewer Capacity
- [x] Soil Erosion/Compaction/Grading
- [ ] Solid Waste
- [x] Toxic/Hazardous
- [x] Traffic/Circulation
- [x] Vegetation
- [x] Water Quality
- [x] Water Supply/Groundwater
- [ ] Wetland/Riparian
- [x] Wildlife
- [x] Growth Inducement
- [x] Landuse
- [x] Cumulative Effects
- [x] Hydrology

Present Land Use/Zoning/General Plan Designation:

Existing land use: open space. Zoning: General Commercial (G-C) and Specific Plan (SP).

Project Description:

Comprised of 18.36 acres proposed for commercial retail uses including: 1) 13.28 acres for a home improvement retailer (137,283 square feet (SF) retail building/house plant enclosure/outdoor garden center); 2) 3.07 acres for 20,000 and 7,150 SF retail buildings; 3) 1.01 acres for a 7,460 SF retail building; and 4) 1.0 acre for a 3,000 SF restaurant. The project also includes the construction of offsite utility and highway/roadway improvements.

The project requires consideration of the following discretionary actions: 1) 18.36 acre Specific Plan. The specific plan will establish development standards and design guidelines for the Plan Area; 2) Conditional Use Permit to define the development plan, design and operational features that will govern the implementation of the project; 3) Parcel Map to subdivide the property into 4 parcels associated with the location of proposed building pads.

Reviewing Agencies Checklist

Form A, continued

KEY
S = Document sent by lead agency
X = Document sent by SCH
√= Suggested distribution

_____ **Resources Agency**
_____ Boating & Waterways
_____ Coastal Commission
_____ Coastal Conservancy
√ Colorado River Board
√ Conservation
√ Fish & Game
_____ Forestry & Fire Protection
√ Office of Historic Preservation
_____ Parks & Recreation
_____ Reclamation Board
_____ S.F. Bay Conservation & Development Commission

_____ Water Resources (DWR)
Business, Transportation & Housing
_____ Aeronautics
√ California Highway Patrol
√ CALTRANS District #8
√ Department of Transportation Planning (headquarters)
_____ Housing & Community Development
_____ **Food & Agriculture**
Health & Welfare
_____ Health Services_____
State & Consumer Services
_____ General Services
_____ OLA (Schools)

Environmental Protection Agency
√ Air Resources Board
_____ California Waste Management Board
_____ SWRCB: Clean Water Grants
_____ SWRCB: Delta Unit
√ SWRCB: Water Quality
_____ SWRCB: Water Rights
√ Regional WQCB (Colorado River Basin)
Youth & Adult Corrections
_____ Corrections
Independent Commissions & Offices
_____ Energy Commission
√ Native American Heritage Commission
_____ Public Utilities Commission
_____ Santa Monica Mountains Conservancy
_____ State Lands Commission
_____ Tahoe Regional Planning Agency
_____ Dept. of Toxic Substances Control

Public Review Period (to be filled in by lead agency)

Starting Date: May 5, 2005

Ending Date: June 6, 2005

Signature: Carol Miller

Date: May 5, 2005

Lead Agency (Complete if applicable):
Consulting Firm: Michael Brandman Associates
Address: 621 E. Carnegie Drive, Suite 100
City/State/Zip: San Bernardino, CA 92408
Contact: Christine Jacobs-Donoghue, Project Manager
Phone: 909.884.2255

Applicant: Home Depot U.S.A.
Address: 3800 West Chapman Ave., 5th Floor
City/State/Zip: Orange, CA 92868
Phone:

For SCH Use Only:

Date Received at SCH _____

Date Review Starts _____

Date to Agencies _____

Date to SCH _____

Clearance Date _____

Notes:

United States Department of the Interior

NATIONAL PARK SERVICE
Joshua Tree National Park
74485 National Park Drive
Twentynine Palms, California 92277-3597

IN REPLY REFER TO:

L7621(JOTR-S)

May 27, 2005

Ms. Carol Miller
Town of Yucca Valley
58928 Business Center Drive
Yucca Valley, California 92284

Dear Ms. Miller:

Thank you for providing Joshua Tree National Park information regarding the Home Depot Retail Center Specific Plan. Although this area does not directly abut Joshua Tree National Park, I appreciate the opportunity to comment on development issues that potentially affect the larger context around the Park. Many thousands of residents enjoy living near Joshua Tree National Park and many have worked hard to encourage appropriate transitions from the park to more urbanized areas. Hundreds of thousands of park visitors enjoy coming to our area and anticipate amenities found outside of the park before and after visiting the park.

My greatest concerns are preserving intact open space in the area surrounding the Park, and maintaining the ability of wildlife to move between the Park and other open spaces. Studies have been conducted to assess the impacts of urbanization on a park's natural resources. Often, park neighbors favor the low-density zoning that would continue to facilitate the movement of wildlife between residential and park lands. These findings helped support the concept of a "Conservation Buffer Zone" in areas around the park.

We ask that you reconsider the development of this open parcel of land due to the impacts that it will have. Much of the land within the proposed area is extremely valuable for its contributions to wildlife preservation and quality of life issues for local residents. Enclosed is a statement related to general impacts of development around Joshua Tree National Park and some suggestions on how to remedy those impacts.

We recommend and highly encourage this Home Depot store to market at reasonable prices, native desert vegetation. Not just desert plants, or low water use plants, but plants that have been grown from native stock. Additionally, classes on xeriscaping should be held on a regular basis, with not just the functions of xeriscaping being taught, but also addressing the importance and efficient use of our water supply.

Again, thank you for providing Joshua Tree National Park with the opportunity to comment on this request. We look forward to reviewing future plans and we would be happy to work with city or county managers on designing plans that would minimize negative impacts on park resources. If you have any questions regarding these comments, please contact me at 760-367-5502.

Sincerely,

Curt Sauer
Superintendent

Enclosure

JUN -1

Park Boundary Development Statement

Joshua Tree National Park shares miles of boundary with a number of privately held properties in San Bernardino and Riverside Counties, most of which is undeveloped or nonresidential. In places where residential development has occurred, a unique 'parkland/home' zone occurs in which park resources and visitor uses occur in close proximity to developed areas. Within this zone there is the increased potential for neighbor/visitor use conflicts as well as diminished park visitor experience of the natural viewsheds, dark night sky and soundscapes of a national park. Development along the park boundary also means more roads and traffic that threatens wildlife, water use activities that may threaten critical water sources for wildlife inside and outside of the park, and fragmented landscapes/habitat for wildlife that migrates across park boundaries. The parkland/home zone presents park managers with both challenges and opportunities in how park resources are managed.

Joshua Tree National Park has identified a number of critical issues related to park management concerns for protection of park resources and ensuring high quality visitor experiences. These critical issues are related to either known or anticipated development impacts that Joshua Tree National Park managers and managers at other National Park sites have identified in the parkland/home zone. Associated with each of these critical issues are suggested methods that developers and homeowners can implement to decrease the impact to National Park values.

1. Park Gateway/Entrances and Development Infrastructure Contrast:
The typical block subdivision of a residential or commercial area in the Morongo Basin, with rectilinear roads, fenced property lines and above ground utilities

Suggestions to decrease impacts to park values:

- Install photovoltaic systems or underground utilities
- Retain high percentage of open space within the private property
- Retain current zoning to low densities adjacent to park boundaries

2. Degradation of wildlife habitat:
Grading for construction sites, perimeter property fencing, native vegetation clearing, establishment of exotic vegetation and increased traffic on roadways are all examples of how development degrades wildlife habitat.

Suggestions to decrease impacts to park values:

- Retain high percentage of open space within the private property
- Retain current zoning to low densities adjacent to park boundaries
- Landscape to allow bajada surface water action
- Xeriscape yards with Mojave Desert native vegetation
- Retain native vegetation within open space
- Incorporate the expert consultation of a wildlife biologist and native plant botanist in minimizing impacts to vegetation and wildlife resources, in the planning phase.

3. Degradation of Park Visitor Experiences:
The glow from parking lot lights, advertising lights, and intermittent construction activity are all anticipated experiences for residents in a community setting. Park visitors, however, come to

National Parks to seek solitude, encounter nature, admire views, breathe fresh air and visit cultural resource sites. An incongruity occurs when community development immediately abuts a park boundary, and even more so when Wilderness is nearby. The park boundary and the wilderness boundary are located less than 4 miles from the proposed Home Depot site.

Suggestions to decrease impacts to park values:

- Utilize lighting systems that reflect light downward and away from parkland.
- Retain high percentage of open space within the private property
- Use acoustical modeling to identify typical soundprint zones
- Preserve viewsheds through low profile construction techniques

4. Increased Park Management and Oversight

By increasing the number of park neighbors, an increase is expected in the interactions between the neighbors, park rangers and the park Superintendent. Further, the management of park resources and public safety will need to focus more on the park boundary areas, drawing limited staff time away from visitor services and resource management efforts. The park's General Management Plan did not consider an increase in population and development in the immediate boundary area. An amendment to this plan may be required if the factors upon which final planning occurred are changed.

Suggestions to decrease impacts to park management and oversight

- Consider the development of a 'Conservation Buffer Zone' overlay
- Enforce Dark Night Sky codes
- Conduct Natural Soundscape baseline monitoring
- Establish a developer's conservation fee to preserve open space and support park management initiatives in wildland urban interface
- Establish natural viewsheds for preservation purposes.

STATE OF CALIFORNIA Arnold Schwarzenegger, Governor

NATIVE AMERICAN HERITAGE COMMISSION
915 CAPITOL MALL, ROOM 364
SACRAMENTO, CA 95814
(916) 653-4082
(916) 657-5390 - Fax

May 31, 2005

Ms. Carol Miller
City of Yucca Valley
58928 Business Center Drive
Yucca Valley, CA 92284

Re: Home Depot Retail Center Specific Plan
SCH# 2005051047

Dear Ms. Miller:

Thank you for the opportunity to comment on the above-referenced document. In order to adequately identify and mitigate project-related impacts on cultural resources in accordance with the CEQA Guidelines (15063 (d) (3), the Commission recommends that you provide evidence that all of the following actions be taken:

- Contact the appropriate California Historic Resources Information Center for a record search. The record search will determine:
  - If a part or all of the area of project effect (APE) has been previously surveyed for cultural resources.
  - If any known cultural resources have already been recorded on or adjacent to the APE.
  - If the probability is low, moderate, or high that cultural resources are located in the APE.
  - If a survey is required to determine whether previously unrecorded cultural resources are present.
- If an archaeological inventory survey is required, the final stage is the preparation of a professional report detailing the findings and recommendations of the records search and field survey.
  - The final report containing site forms, site significance, and mitigation measurers should be submitted immediately to the planning department. All information regarding site locations, Native American human remains, and associated funerary objects should be in a separate confidential addendum, and not be made available for pubic disclosure.
  - The final written report should be submitted within 3 months after work has been completed to the appropriate regional archaeological Information Center.
- Contact the Native American Heritage Commission (NAHC) for a Sacred Lands File search of the project area and information on tribal contacts in the project vicinity who may have additional cultural resource information.
  - Please provide U.S.G.S. location information for the project site, including Quadrangle, Township, Section, and Range.
  - We recommend that you contact all tribes listed on the contact list to avoid the unanticipated discovery of sensitive Native American resources after the project has begun.
- Lack of surface evidence of archeological resources does not preclude their subsurface existence.
  - Lead agencies should include in their mitigation plan provisions for the identification and evaluation of accidentally discovered archeological resources, per California Environmental Quality Act (CEQA) §15064.5 (f). In areas of identified archaeological sensitivity, a certified archaeologist and a culturally affiliated Native American, with knowledge in cultural resources, should monitor all ground-disturbing activities.
  - Lead agencies should include in their mitigation plan provisions for the disposition of recovered artifacts, in consultation with culturally affiliated Native Americans.
- Lead agencies should include provisions for discovery of Native American human remains or cemeteries in their mitigation plans. Health and Safety Code §7050.5 and Public Resources Code §15064.5 (e) and §5097.98 mandate procedures to be followed in the event of an accidental discovery of any human remains in a location other than a dedicated cemetery.
- Lead agencies should consider avoidance, as defined in Section 15370 of the CEQA Guidelines, when significant cultural resources are discovered during the course of project planning.

Please feel free to contact me at (916) 653-6251 if you have any questions.

Sincerely,

Carol Gaubatz
Program Analyst

CC: State Clearinghouse