

# Town of Yucca Valley

## Job Announcement

### ANIMAL SHELTER SPECIALIST/ANIMAL CONTROL OFFICER I FULL-TIME POSITION

**Salary:** \$18.27 to \$26.46 per hour

**Benefitted:** Health, Dental, Vision, Life, Short and Long Term Disability Insurance; 14 paid holidays; 80 hrs. vacation; and 96 hrs. sick time and Benefit Allowance of \$1,280.00/month

**Filing Date:** Thursday, October 25, 2018 at 5:00pm.

#### **The Position:**

**Animal Shelter Specialist/Animal Control Officer I** – Full-time position under general supervision, performing a variety of duties involved in the enforcement of State laws, Town ordinances, and regulations relating to animal control and impounding of animals; performs related work as assigned. The position requires weekend, evenings, holidays and emergency work.

#### **Qualifications:**

##### **Knowledge, Skills and Abilities**

A working knowledge of the handling and routine care of domestic and wild animals; methods and techniques of animal capture and impoundment; animal types/breeds and behavior patterns; symptoms of animal illness and disease. Ability to communicate clearly and concisely, both orally and in writing; research and prepare reports on animal control related subjects; various office duties including computer skills; establish and maintain effective relationships with the community at large; lure, confine and control animals which may be vicious; administer licensed drugs to animals; use and care for animal snare, capture rope, traps and related equipment; on a regular basis, lift animals weighing up to 100 pounds; perform work that requires moderate physical activity; respond to emergency and problem situations in an effective manner; understand, explain and apply policies and procedures; prepare routine reports and maintain records; deal constructively with conflict and develop effective resolutions; meet the public in situations requiring diplomacy and tact; work outdoors in all types of weather conditions; determine the extent of injuries or illness of animals and refer for appropriate care.

#### **Minimum Qualifications:**

High school diploma or equivalent with one year experience in a related field. The position requires ability to pass a pre-employment drug screen, a criminal background check; possess a California driver's license with a satisfactory driving record. Possession of or ability to acquire current certification for first aid, CPR, euthanasia, tranquilizing animals and the PC832 requirement.

**EOE/ADA**