

Job Announcement
COMMUNITY SERVICES DEPARTMENT
ASSISTANT AQUATICS MANAGER

Temporary, Seasonal, Part-time Positions
(Through August 2016)

Salary: \$17.65/hr. - \$25.56/hr.

Benefits: No Benefits

Extended Closing Date: **Thursday, April 7, 2016**

The Position: Under general supervision, administers the Town's Aquatic Program and supervises pool safety, maintenance, personnel, public swim sessions, swim classes, diving and other activities. Exercises technical and functional supervision over assigned aquatics staff, in the absence of the Aquatics Manager will provide direct supervision over assigned aquatics staff.

Qualifications:

Knowledge: A knowledge of the water safety, lifeguard and pool cashier procedures; recreation leadership techniques, basic First Aid methods and techniques and safety precautions and procedures; cash handling; water safety and preventive life saving; and aquatic and swimming instruction, skills, and rules.

Skills: Exercise personal skills in the leadership of both active and passive recreational and aquatic activities; demonstrate good communication skills with the public and co-workers; good skills in creative programming and problem-solving.

Abilities: The ability to stay alert and keep constant observation of an area and note signs of danger; administer first aid and CPR; rescue swimmers; swim with proficiency and endurance; make sound decisions; stay calm in emergency situations

Minimum Qualifications: High school diploma or equivalent, two to four years of recreation or public service in recreation or aquatics and/or instruction and one to two years of supervisory experience; certifications in CPR and First Aid; certification as a Lifeguard and as a Water Safety Instructor. Possession of, or ability to obtain a Class C California driver's license and a satisfactory driving record; ability to pass pre-employment medical exam, drug screening, and a criminal background check. Applicants must meet minimum qualifications at the time of interview.

EOE/ADA