Town of Yucca Valley - Community Development/Public Works Department

REQUEST FOR ADVANCE DEPOSIT HARDSHIP WAIVER

Pursuant to Town of Yucca Valley Municipal Code Chapter 1.04

ADMINISTRATIVE CITATION NO:	DATE ISSUED:
NAME:	
RESIDENCE/MAILING ADDRESS	
CITY STATE	ZIP CODE

I request a waiver of the advance deposit because: (If more room is needed, please attach another page.)

Your waiver must be filed at the Community Development Department, Business Center Drive, Yucca Valley, CA within twenty-one (21) days of the receipt of the Administrative Citation.

Please provide copies of documents verifying sources of income. (Supporting documents may include: social security, general assistance, AFDC, current paycheck, etc.)

Person(s) supported: ___ Self ___ Spouse ___ Children (#_____) Other (#_____) TOTAL:_____

Type of supporting documentation provided:

I declare under penalty of perjury that the foregoing statement and information is true and correct.

Signature:_____ Date:_____

For Town of Yucca Valley use ONLY

On behalf of the Town of Yucca Valley, I have considered this request for hardship waiver and based on such request, I recommend:

_____ APPROVAL of the Request for Hardship Waiver, finding that the Applicant has demonstrated a present inability to deposit the administrative fine prior to obtaining a hearing date.

_____ DENIAL of the Request for Hearing Waiver, finding that the Applicant has not demonstrated a present inability to deposit the administrative fine prior to the hearing date. Therefore, within twenty-one days of the issuance of the administrative citation, please send the administrative fine to:

Town of Yucca Valley
C/O Citation Processing Center
P.O. Box 7275
Newport Beach, CA 92658

When the administrative fine is deposited, you will be notified of the date of the hearing. If the administrative fine is not sent to the above address, you will no longer have the right to an administrative hearing and the administrative fine will be considered delinquent.

Signature:_____ Date:_____